

Readfield Select Board Regular Meeting Minutes – June 11, 2018

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Andrews Tolman, Tamara Whitmore

Regular Meeting

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **18-140 – Minutes: Select Board meeting minutes of May 14, 2018**
 - **Motion** made by Mr. Price to approve the Select Board meeting minutes of May 14, 2018 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **18-141 – Warrants # 47 - 50**
 - Mr. Price reviewed Warrants # 47 - 50
 - **Motion** made by Mr. Price to approve Warrants #47 and 48 in the amount of \$47,003.49 which includes \$17,045.64 in payroll, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
 - **Motion** made by Mr. Price to approve Warrants #49 and 50 in the amount of \$383,556.89 which includes \$35,475.88 in payroll, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons spoke that she and Mr. Price have met with the people who are helping put together the Readfield Festival. Mr. Price gave an update that there is a logo created, a Facebook event page being put together and ads to publish to get the information out to the public. A “filler” on the offset year of Heritage Days to be able to still celebrate Readfield. Looking for donors and help. Contact Mr. Price if willing to help out or donate. The event is Saturday, August 11, 2018 with a lot of activities happening all over town.
 - Mr. Bourgoine and Mr. Dyer did attend a session with the town attorneys regarding cannabis laws. Add to the Select Board retreat agenda for further discussion and action.
- **Town Staff Reports**
 - Mr. Dyer went over the Town Manager report dated June 11, 2018 and the May 2018 Treasurer’s Report.
- **Boards, Committees, Commissions & Departments**
 - Cemetery Committee minutes of April 18, 2018
 - Conservation Commission minutes of April 10, 2018
 - Age Friendly minutes of April 10, 2018

Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

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Appointments, Reappointments and Resignations:

- **18-142 – Consider the appointment of J. Andrews Walsh to the Conservation Commission**
 - Schedule for next meeting

Old Business:

- **18-138 – Consider RFPs for audit services**
 - Mr. Dyer gave a brief update on the audit service RFP that was mailed out and went over the proposals that were received from RHR Smith; Berry-Talbot-Royer & Purdy Powers.
 - Recommendation by the Town Manager and Budget Committee to go with Berry-Talbot-Royer for audit services in the amount of \$19,500.
 - Discussion and feedback from the Select Board.
 - **Motion** made by Mr. Price to accept the proposal from Berry-Talbot-Royer for audit services and authorize the Town Manager to sign a contract for 3 years, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **18-139 – Discuss the Town Managers semiannual review**
 - Mr. Bourgoine spoke that the Select Board is very pleased with Eric Dyers performance as the Town Manager and very happy that he has been with us for 30 months. Process is complete with a very positive outcome.

New Business:

- **18-143 – Hear updates from the Friends of the Cobbossee Watershed and the 30 Mile River Watershed Associations**
 - Andrews Tolman; representative from the 30 Mile River Watershed Association gave a brief presentation/update and passed out the 2017 Annual Report. Mr. Bourgoine recommended the 30 Mile River Watershed Association have a booth at Heritage Days and at the Summer Residents meeting. The Select Board and Town Manager congratulated them on the great job they are doing.
 - Tamara Whitmore; representative from the Friends of the Cobbossee Watershed gave a brief presentation/update and passed out the letter requesting funding from the town for the courtesy boat inspection program. Explained the importance of keeping milfoil out of the town lakes. A big thank you from the Select board for all their hard work.
- **18-144 – Consider a joint meeting with the Winthrop Town Council to review bids for the Maranacook Lake Outlet Dam Modification project**
 - Monday, July 9, 2018; suggested to have a Select Board meeting at 6:00 pm in Readfield and then a joint meeting in Winthrop.
- **18-145 – Consider a proposal for CAI Technologies for managed online GIS information and parcel mapping for the Town of Readfield**
 - Mr. Dyer went over the CAI Technologies information as presented in the packet. Two year cost is around \$5,850.

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- Discussion amongst the Select Board if the cost is included in the budget, timing of the project and if the Select Board should have a presentation to understand the program better.
- **Motion** made by Mr. Price to authorize the Town Manager to move forward working with CAI Technologies and purchase the program for the town, **Second** by Mrs. Woodsum. **Discussion:** Work in some kind of outreach and public education. **Vote** 5-0 in favor.
- **18-146 – Consider a contract to bring the free PaintCare Paint Recycling Program to the Readfield Transfer Station**
 - Mr. Dyer went over the information about the program. Looking for recommendation from the Select Board to bring the contract to legal counsel for review. There is no money being billed to the Town and a possible way to make a profit. The paint is recycled by either someone using the left over paint from the town or going to the facility and being combined and then reused.
 - **Motion** made by Mrs. Woodsum to authorize the town Manger to seek legal counsel for review of the free PaintCare Recycling Program and if seeing no issues sigh the contract, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-147 – Discussion on the Solid Waste Up Charge**
 - Mr. Dyer gave a brief discussion regarding recycling and the ways things have changed. A big push on the education of recycling and outreach.
 - Mrs. Woodsum shared a few suggestions from the Solid Waste & Recycling Committee: Make sure to continue to recycle; Have the three town managers take some time to be onsite at the Transfer Station each week; Hire a seasonal employee for 20-24 hours a week to assist in recycling program efforts; Have town committees assist with recycling efforts; More education by tax inserts, magnets, flyers, etc; Have commercial haulers come on board with more education; Asking for the Readfield Town Manger to spend more of his time on the education piece as he is the Transfer Station Manager.
 - **Motion** made by Mrs. Woodsum to approve the Transfer Station Manger extra time on operations of recycling including hiring a part time recycling educator, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Future Agenda Items:

- None

Motion made by Mr. Price to adjourn the meeting at 8:33 pm, **second** by Mr. Parent. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary