

**Readfield Select Board
Regular Meeting Minutes June 15, 2015**

Select Board members present: Sue Reay, Valarie Pomerleau, Greg Durgin, Thomas Dunham and Allen Curtis.

Others attending: Teresa Shaw (Interim Town Manager), Robin Lint (Town Clerk), William Starrett, Kristie Hutchinson and Shannon Gould (PEG TV), Sandra Rourke, John Parent, Christine Sammons, Grace Keene, Milton Wright, Clif Buuck, Pam Osborn, Larry Perkins, Wendy Dennis, June Wagner, Tom Donegan and Robert Bittar.

Mrs. Reay called the meeting to order at 6:35 pm followed by the Pledge of Allegiance.

1.) Minutes: May 6, 2015, June 1, 2015, June 2, 2015 and June 8, 2015

- **Motion** by Ms. Pomerleau to approve the minutes of May 6, 2015 as amended, second by Mr. Durgin. Vote 5-0 in favor.
- **Motion** by Mr. Dunham to approve the minutes of June 1, 2015 as amended, second by Ms. Pomerleau. Vote 5-0 in favor.
- **Motion** by Mr. Durgin to approve the minutes of June 2, 2015 as amended, second by Ms. Pomerleau. Vote 4-1 with Mr. Curtis voting in the negative.
- **Motion** by Mr. Curtis to approve the minutes of June 8, 2015 as amended, second by Mr. Dunham. Vote 4-1 with Mrs. Reay voting in the negative.

2.) Warrant: Warrant #25

- **Motion** by Mr. Dugin to approve Warrant #25 in the amount of \$55,170.62, second by Ms. Pomerleau. Vote 5-0 in favor.

10.) Other (out of order): Maranacook Dam

- Wendy Dennis and Larry Perkins were both in attendance to ask the Select Board to hold a revote on Article 26 a Capitol Improvement article which included the Maranacook Dam and Equipment. They asked if the articles could be revoted on and separated to see if the voters meant to vote down one or both items. Ms. Dennis said she would like to see 2 articles for the Maranacook Dam, one with the new tax dollars of \$20,000 and one with the \$8,000 from last year that hasn't been used this year.
- Mr. Dunham, Ms. Pomerleau, Mr. Curtis and Mr. Durgin said they would be okay with putting the article back out to be revoted on. Mrs. Reay said she does not want to because she wants to follow the wish of the voters. Mr. Parent from the Budget Committee said he would like to see a revote also.

3.) Select Board Communications:

- Mr. Curtis reported on the Union negotiation process. Mr. Curtis said of the 41 items to be agreed upon, there are 63% completed.
- Mrs. Reay reminded the board that road RFP's will be opened at 3:00pm on June 18th. Mr. Durgin said he would attend the bid opening.
- Mr. Dunham asked if the pole lights could be turned off at 8:30pm and turned off on weekends. He also said one of the coach lights on the side of the building is not working.
Motion by Mr. Dunham to turn the parking lot lights off at 8:30pm, second by Ms. Pomerleau. Vote 1-4 motion fails with Mr. Dunham voting in the positive.
- Mrs. Reay requested that the Town of Readfield sign here at the Town Office be fixed if the budget allowed. Mrs. Lint asked if an additional part could be added to the sign so that the Town

Office could advertise on it when needed. The board agreed but asked that it be checked out with the Code Enforcement so that it meets the Town's sign ordinance.

4.) Town Manager:

- Interim Town Manager, Teresa Shaw, said in the interest of time she has nothing to report.

5.) Board, Committees, Commissions & Departments

- Mrs. Reay announced the openings on the Town's boards, committees and commissions.

6.) Appointments/Reappointments:

- Health Officer Appointment: Mr. Oscar Thomas Feagin has applied for the Health Officer position but did not show up for the meeting. Someone will notify him of the next meeting to attend.
- Recreation/Beach Board of Trustees: Mr. Donegan has reapplied for another three year term on the Recreation/Beach Board of Trustees.
- **Motion** by Mr. Dunham to reappoint Tom Donegan for a three year term on the Recreation Committee from July 1, 2015 thru June 30, 2018, second by Mr. Durgin. Vote 5-0 in favor.

Unfinished Business

7.) Appointment & Procedure Adhoc Committee criteria:

- **Motion** by Mr. Durgin to accept the Appointment Policy Adhoc Committee's directives as stated on the second page with the M:Tclerk at the bottom of the page, second by Mr. Dunham. Vote 5-0 in favor.
- The Committee will look into the recommendation issue.

8.) Collections Clerk Job Description:

- **Motion** by Mr. Durgin to accept the Collection Clerk, Deputy Registrar, Deputy Treasurer, Deputy Clerk, Deputy Tax Collector's job description as amended with the knowledge of the Microsoft package change, second by Ms. Pomerleau. Vote 5-0 in favor.
- Open public hours for the front window/collection clerk job still has not been determined so a workshop on June 29th at 5:00pm has been set.

9.) Public Communications Policy:

- A clean copy of the adopted Public Communications Policy was presented as approved at the June 5, 2015 meeting.

11.) Peg Station Presentation (taken out of order):

- Mrs. Hutchinson and Mrs. Gould's last meeting will be June 29th.
- Mrs. Hutchinson talked about getting more information from the board about their wants and needs so that the PEG employees can figure out how the station will accomplish them. She also talked about Mr. Starrett and how dedicated he has been to the station since the first day and how she thought he could be the person to bring the station into live streaming and other ways of getting the recorded and live Select Board meetings to more people.

Motion by Mr. Durgin to extend the meeting to 9:15 pm, second by Mr. Curtis. Vote 5-0 in favor.

Public Communications

19.) Members of the public may address the Select board on any topic

- Sandra Rourke said there was wrong information in the Community Advertiser about Readfield's voting results and wanted to know where the Advertiser got their information. It was reported that the Town Office staff has not spoken to anyone at the Advertiser. The Interim Town Manager will contact the Advertiser to see if they can do a correction.
- Milton Wright reported damage to the Torsey Pond Nature Preserve trail. It was reported that an ATV had been down as far as the first footbridge and had damaged some trees and walk ways. Mr. Wright will contact the authorities to report the damage.

10.) Town Meeting – Secret Ballot

- Article 12: Codes and Assessing-split up into two articles
- Article 26: Capital Improvements, Equipment and Maranacook Dam – split up into two articles
- Article 40: Overdrafts
- The Select Board and Budget Committee will try to meet on June 22 at 6:00 pm to discuss these possible articles.

Motion by Mr. Dunham to extend the meeting to 9:30 pm, second by Ms. Pomerleau. Vote 4-1 with Mr. Durgin voting in the negative.

- Mr. Dunham would like to see another secret ballot process.
- Ms. Pomerleau would like to see an on floor town meeting for time sake.
- Mr. Durgin agrees with Ms. Pomerleau.
- Mr. Curtis said he would agree to an open town meeting if it could be by secret ballot.
- Mrs. Reay said the Town's people have spoken and they should only have a revote on the Code Enforcement Officer and Assessors articles.
- **Motion** by Mr. Curtis to readdress the articles in a secret ballot process at the earliest time, second by Mr. Dunham. Vote 4-1 with Mr. Durgin voting in the negative.

Motion by Mr. Curtis to recess, second by Mrs. Reay. Vote 4-1 with Ms. Pomerleau in the negative.

Meeting will reconvene at 4:30 pm on June 16, 2015 to finish the agenda items not addressed.

- 12.) Road Work RFP – Box Culvert
- 13.) Policies
 - a.) Disbursements warrant for State Fees
 - b.) Disbursements for Employees Wages and Benefits
 - c.) Outstanding or delinquent Taxes
- 14.) Waste Management
- 15.) Transfer Station
- 16.) Website/Messenger outsource
- 17.) Review of proposed Holiday closing
- 18.) Other cont. (if needed)

The next day, June 16th, it was determined that there would not be a Select Board quorum to meet and continue the meeting. All items will be moved to the June 29th agenda.

Minutes recorded by Robin Lint, Town Clerk