

Town of Readfield – SELECT BOARD

MINUTES

07/13/2015

6:32 PM

TOWN OFFICE

MEMBERS PRESENT	Valarie Pomerleau, Allen Curtis, Thomas Dunham, Bruce Bourgoine, Christine Sammons
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD MEETING
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Theresa Shaw, Ann Keilty, Gary Keilty, Sue Reay, Roland Cote, John Parent, Martin Hanish, Shelly Gerstein, Bill Harris, Milt Wright, Grace Keene, Pam Osborn

Agenda topics

	#1 MINUTES 06/29/2015	
DISCUSSION	1)	
MOTION	Motion by Selectperson Curtis to approve the amended minutes of 06/29/2015.	
SECOND	Second by Selectperson Dunham	
PASS/FAIL	Motion passes: 3-0-2 (Bourgoine/Sammons)	
	#2 WARRANT #1 & 2 REVIEW	
DISCUSSION	1) Review of warrant.	
MOTION	Motion by Selectperson Curtis to approve Warrant #1 & 2 in the amount of \$342,104.67.	
SECOND	Second by Selectperson Dunham	
PASS/FAIL	Motion passes: 5-0	
	# 3 ANNUAL OFFICE AND DUTY ASSIGNMENTS	
DISCUSSION	1) Discussion among members.	
MOTION	Motion by Selectperson Curtis to nominate Selectperson Pomerleau for Chairman of the Select Board.	
SECOND	Second by Selectperson Dunham.	
MOTION	Motion by Selectperson Sammons to nominate Selectperson Bourgoine for Chairman of the Select Board.	
SECOND	Second by Selectperson Pomerleau.	
DISCUSSION	1) Discussion among members.	
PASS/FAIL	Motion passes on the original motion to nominated Selectperson Pomerleau as Chairman of the Select Board, 3-2	
PASS/FAIL	Motion fails on the second motion to nominate Selectperson Bourgoine as Chairman of the Select Board. 2-3	
MOTION	Motion by Chairperson Pomerleau to nominate Selectperson Dunham as Vice Chairman of the Select Board.	
MOTION	Motion by Selectperson Sammons to nominate Selectperson Bourgoine as Vice Chairman of the Select Board.	
DISCUSSION	2) Discussion among members.	
PASS/FAIL	Motion passes on the original motion to nominate Selectperson Dunham as Vice Chairman of the Select Board. 3-2	
PASS/FAIL	Motion fails on the second motion to nominate Selectperson Bourgoine as Vice Chairman of the Select Board. 2-3	
MOTION	Motion by Selectperson Curtis to nominate Selectperson Curtis as Assessor.	
PASS/FAIL	Motion passes: 5-0	
MOTION	Motion by Selectperson Curtis to nominate Chairperson Pomerleau as Assessor.	
PASS/FAIL	Motion passes: 5-0	
MOTION	Motion by Selectperson Bourgoine to nominate Selectperson Sammons as Assessor.	
PASS/FAIL	Motion passes: 5-0	
MOTION	Motion by Selectperson Curtis to nominate Selectperson Bourgoine as the representative to KVCOG.	
PASS/FAIL	Motion passes: 5-0	
MOTION	Motion by Selectperson Bourgoine to nominate Selectperson Dunham to the Solid Waste & Recycling Committee.	
PASS/FAIL	Motion passes: 5-0	
MOTION	Motion by Chairperson Pomerleau to nominate Selectperson Curtis to be the Time Keeper.	
PASS/FAIL	Motion passes: 5-0	

MOTION	Motion by Selectperson Curtis to nominate Selectperson Sammons as the Note Taker.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	Select Board members to review the warrant: Qtr 1- Selectperson Curtis -- Qtr 2 - Selectperson Sammons -- Qtr 3 - Selectperson Dunham – Qtr 4 – Selectperson Bourgoine.
DISCUSSION	Selecting the Liaisons will be on the next Board Agenda.
	#4 SELECT BOARD COMMUNICATIONS
DISCUSSION	<ol style="list-style-type: none"> 1) Selectperson Curtis informed the Board that he has received concerns from residents regarding road sand being dumped in certain areas. 2) Road Salt and Sand is considered Hazardous Waste. 3) The issue of the sand was resolved by the town manager. 4) Selectperson Bourgoine was delighted to be able to watch the Select Board meetings via You Tube through the town website. 5) The Select Board thanked Mr. Starrett for the new video setup. 6) There will be a bid opening on 7/16/15 at 3 pm for the Concrete Box Culvert.
MOTION	
SECOND	
PASS/FAIL	
	#5 TOWN MANAGER
DISCUSSION	<ol style="list-style-type: none"> 1) CMP Pole Permit at Mill Stream to upgrade the system.
MOTION	Motion by Selectperson Dunham to approve the CMP Pole Permit application.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	The Town Manager may offer the candidate for the counter position no more than the budget allows.
	#6 BOARDS & COMMITTEES
DISCUSSION	<ol style="list-style-type: none"> 1) Thank you all for your minutes! 2) Solid Waste & Recycling Committee has found that the demolition fees are no where near covering the cost to dispose. 3) Several solutions are being discussed to help defer costs. 4) Pass out flyers regarding Solid Waste & Recycling at the time of vehicle registrations. 5) There needs to be a Transfer Station Attendant List of Duties 6) New signs are being ordered to install at the Transfer Station to replace all signs currently posted 7) The Swap Shop will be closed for a few weeks due to John Parkers passing. 8) The currently paved areas of the Transfer Station need to be repaired.
MOTION	
SECOND	
PASS/FAIL	
	#7 APPOINTMENTS
DISCUSSION	<ol style="list-style-type: none"> 1)
MOTION	Motion by Selectperson Curtis to accept the application for Mr. Martin Hanish to the Conservation Commission and as a representative for KVCOG for the term 07/01/2015 – 06/30/2016.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Selectperson Bourgoine to accept the application for Mr. Greg Durgin to the Conservation Commission and the Trails Committee the term 07/01/2015 – 06/30/2016.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
	#8 REAPPOINTMENTS
DISCUSSION	<ol style="list-style-type: none"> 1)
MOTION	Motion by Selectperson Curtis to accept the reappointment from Jay Hyland to the Planning Board.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Selectperson Bourgoine to accept the reappointment from Robert Mohlar to the Conservation Commission.
SECOND	Second by Selectperson Sammons.
PASS/FAIL	Motion passes: 5-0
	#9 RESIGNATION

DISCUSSION	1)
MOTION	Motion by Selectperson Bourgoine to regretfully accept the resignation of Barbara Bright from the Road Committee.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 5-0
#10 TOWN MEETING – SECRET BALLOT	
DISCUSSION	1) Discuss the time frame for the upcoming Special Town Meeting.
MOTION	
SECOND	
PASS/FAIL	
#11 TOWN MANAGER QUESTIONS	
DISCUSSION	1) Discuss the questions and who will ask them during the interview. 2) Selectman Bourgoine mentioned that he has conducted interviews where the questions had been handed out to the Candidate ahead of the interview. 3) Selectman Curtis likes to view the expressions when a question is asked. 4) The Board will hold a workshop after the Budget Meeting on Wednesday 7/15/15.
MOTION	
SECOND	
PASS/FAIL	
#12 TOWN MANAGER APPLICANTS	
DISCUSSION	1) Notification should be sent to the applicants acknowledging the receipt of their resume. 2) Applications will be opened after the Budget Meeting on Wednesday 7/15/2015 in executive session.
MOTION	
SECOND	
PASS/FAIL	
#13 TRAIL NAMING	
DISCUSSION	1) The Trails Committee came up with the name "Mill Stream Pathway" 2) The Board will hold a Public Hearing on 7/27/2015 on the naming. 3) The Trails Committee needs to fill out the proper form and create alternate names to be discussed at the public hearing.
MOTION	
SECOND	
PASS/FAIL	
#14 OTHER	
DISCUSSION	1)
MOTION	Motion by Selectperson Bourgoine to accept the Maine Municipal Association nominations for Board Officers.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Selectperson Curtis to allow the Town Manager to sign the nomination form.
SECOND	Second by Chairperson Bourgoine.
PASS/FAIL	Motion passes: 5-0
#15 POLICIES	
DISCUSSION	1)
MOTION	Motion by Selectperson Curtis to accept the Policy on Treasurer's Disbursement Warrant for Employees wages and Benefits.
SECOND	Second by Chairperson Pomerleau.
PASS/FAIL	Motion passes: 5-0
MOTION	Motion by Selectperson Dunham to accept the Policy on Treasurer's Disbursement Warrant for State Fees.
SECOND	Second by Selectperson Sammons.
PASS/FAIL	Motion passes: 5-0
#16 PUBLIC COMMUNICATIONS	
DISCUSSION	1) None
MOTION	
SECOND	

Adjourn: 8:38 pm

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