

# Town of Readfield – SELECT BOARD

## MINUTES

01/26/2015

6:33 PM

TOWN OFFICE

<b>MEMBERS PRESENT</b>	Sue Reay, Valarie Pomerleau, Thomas Dunham, Greg Durgin, Allen Curtis
<b>MEMBERS ABSENT</b>	
<b>MEETING TYPE</b>	SELECT BOARD
<b>NOTE TAKER</b>	Tina L. Cagle
<b>ATTENDEES</b>	Town Manager, Stefan Pakulski, Gene Carbona, Fran Zambella, John Stanley, Elaine Stanley, Milt Wright, Grace Keene, Henry Whittemore, Darcy Whittemore, Anita Buss

### Agenda topics

	<b>#1 MINUTES</b> <b>12/29/2014, 01/06, 01/08, 01/13/2015</b>	
<b>MOTION</b>	Motion by Selectperson Pomerleau to approve the minutes of 12/29/2014 as amended.	
<b>SECOND</b>	Second by Selectperson Dunham.	
<b>PASS/FAIL</b>	Motion passes: 3-0-2 (Selectperson Durgin and Curtis due to not being present).	
<b>MOTION</b>	Motion by Selectperson Curtis to approve the minutes of 01/06/2015 as written.	
<b>SECOND</b>	Second by Selectperson Dunham.	
<b>PASS/FAIL</b>	Motion passes: 5-0.	
<b>MOTION</b>	Motion by Selectperson Durgin to approve the minutes of 01/08/2015 as written.	
<b>SECOND</b>	Second by Selectperson Curtis.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
<b>MOTION</b>	Motion by Selectperson Dunham to approve the minutes of 01/13/2015 as amended.	
<b>SECOND</b>	Second by Selectperson Pomerleau.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#2 WARRANT REVIEW</b> <b>#15</b>	
<b>DISCUSSION</b>	1) Discussion of Warrant Items.	
<b>MOTION</b>	Motion by Selectperson Durgin to approve Warrant #15 in the amount of \$39,338.43.	
<b>SECOND</b>	Second by Selectperson Pomerleau.	
<b>DISCUSSION</b>	Chairperson Reay asked that if Town Manager Pakulski finds out anything different to let Board know regarding the FMLA.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#3 SELECT BOARD COMMUNICATIONS</b>	
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1) Selectperson Dunham will present the Board with a completed spread sheet for the road work at the next meeting for discussion.</li> <li>2) The Public Works Ad-Hoc Committee would like to receive some assistance from the Town Office Staff in the form of time.</li> <li>3) The Ad-Hoc Committee would like a directive from the Board that is actually attainable.</li> <li>4) Selectperson Dunham will speak with the Ad-Hoc Committee at their next meeting and then bring back to the Board more information.</li> </ol>	
<b>MOTION</b>	Motion by Selectperson Dunham to provide the Public Works Ad-Hoc Committee with the goal of answering the question of "What would this years' budget look like if the Public Works was still in place"	
<b>SECOND</b>	Second by Selectperson Pomerleau.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1) Selectperson Dunham sat down with Mr. Knox, a resident living on Old Kents Hill Road, and saw first hand how the light pole at the Town Office affects his living room. It is a very bright light shining directly in even though Mr. Knox is three (3) houses down from the Town Office.</li> <li>2) Selectperson Dunham will follow up with an electrician to see what can be done to alleviate the situation. (Consensus)</li> <li>3) Resident John Stanley mentioned that he had a similar situation with the school and a compromise was reached to the satisfaction of both parties.</li> <li>4) Selectperson Curtis presented the Board with a draft copy of the warrant articles which will be discussed in the workshop of 02/03/15.</li> </ol>	

	<b>#4 TOWN MANAGER</b>	
<b>DISCUSSION</b>	1) There are several properties that are slated for foreclosure. The final date is February 18, 2015 for payment. 2) Town Manager will inform the Board of the properties that have still not paid the amount due at the next Board meeting.	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#5 BOARDS, COMMITTEES, COMMISSIONS AND DEPARTMENTS</b>	
<b>DISCUSSION</b>	1) None	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#6 APPOINTMENTS</b>	
<b>DISCUSSION</b>	1) Spoke with Mr. Zambella briefly on why he would like to be a member of the Appeals Board.	
<b>MOTION</b>	Motion by Selectperson Pomerleau to accept the application for Fran Zambella to the Appeals Board with a term of 01/26/2015 – 06/30/2016.	
<b>SECOND</b>	Second by Selectperson Dunham.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
<b>MOTION</b>	Motion by Chairperson Reay to appoint Robin Lint as the Voter Registrar with a term of 01/01/2015 – 12/31/2016.	
<b>SECOND</b>	Second by Selectperson Durgin.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
<b>DISCUSSION</b>	1) Resignation from board or committee members must be made in writing or email by policy.	
	<b>#7 ANNUAL CHAIRS POLICY REVISIONS</b>	
<b>DISCUSSION</b>	1) Reading of final draft.	
<b>MOTION</b>	Motion by Selectperson Pomerleau to accept the Annual Chairs Policy as presented.	
<b>SECOND</b>	Second by Selectperson Durgin.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#8 PUBLIC BUDGET INPUT SURVEY</b>	
<b>DISCUSSION</b>	1) Review of the information that will be put on the website. 2) The survey looks good with the minor changes and should be put on the website. (Consensus)	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#9 MUNICIPAL RESOURCES, INC. PROPOSAL</b>	
<b>DISCUSSION</b>	1) The Board liked the idea of having an assessment to help streamline town procedures. 2) Chairperson Reay would like the other members of the Board to review the information and discuss at the next meeting.	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#10 APPOINTMENT PROCEDURES REVIEW PROCESS</b>	
<b>DISCUSSION</b>	1) The Board will review and discuss the policy and possibly form a sub-committee. 2) Selectperson Pomerleau would like to advertise to find 5-7 volunteers to sit on the sub-committee 3) Members of the sub-committee should consist of the town clerk, two chairpersons from other committees, and two (2) at large volunteers and two Select Board members	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#11 OTHER</b>	
<b>DISCUSSION</b>	1) Selectperson Durgin explained that he would like to change his vote from 01/13/2015 not accepting the Town Managers resignation. He explained that by law, he has 15 days to change his vote on any motion.	
<b>MOTION</b>	Motion by Selectperson Durgin to revisit the vote made on 01/13/2015 regarding the resignation from Town Manager Pakulski and would appreciate a second for the purposes of discussion.	
<b>SECOND</b>	Second by Selectperson Curtis.	

<b>DISCUSSION</b>	Selectperson Durgin admits that he made a mistake in not accepting the town managers resignation and would like to have another vote.
<b>PASS/FAIL</b>	Motion fails: 2-3 (Chairperson Reay, Selectperson Curtis and Dunham)
<b>DISCUSSION</b>	Chairperson Reay addressed a letter that was received by the Vice-Chair from Milt Wright and addressed him directly.
<b>#12 PUBLIC COMMUNICATIONS</b>	
<b>DISCUSSION</b>	1) Darcy Whittemore would like to get a list from the Town of the equipment used when the Public Works was running for the Ad-Hoc Committee. 2) John Stanley commented on the resignation of Town Manager Pakulski and said that "It's all about perception" with regards to comments made, and that the fact that the very procedures this Board has put into place, the Board do not follow their own policies consistently and that perception can be taken as untrustworthy or important. 3) Elaine Stanley hopes that the Town can strive to reach a position of "Honorable Opposition".
<b>MOTION</b>	
<b>SECOND</b>	
<b>PASS/FAIL</b>	

**ADJOURN @ 8:53 PM**

<b>MOTION</b>	Motion by Chairperson Reay to enter into Executive Session per 1 M.R.S.A. 405 (6)(a) for a personnel issue and invite the Town Manager in at 8:55 pm.
<b>SECOND</b>	Second by Selectperson Durgin.
<b>PASS/FAIL</b>	Motion passes: 5-0
	Left executive session at 9:39pm and reconvened in open session at 9:42 pm
<b>MOTION</b>	Motion by Selectperson Durgin to accept the Town Manager's resignation and change the last working day to February 6, 2015 with salary and benefits paid through August 7, 2015.
<b>SECOND</b>	Second by Selectperson Pomerleau.
<b>PASS/FAIL</b>	Motion passes: 5-0
<b>DISCUSSION</b>	The Select Board signed the letter of resignation, accepting and approving the terms.  Chairperson Reay then proposed another Select Board Meeting after the Tuesday, February 3 <sup>rd</sup> workshop. The workshop will address the referendum ballot questions and will go from 4:30 – 6:00 pm. The meeting after the workshop will address a transition plan following the Town Manager's resignation and will go to 8:00 pm. The Board agreed by consensus to hold this meeting and have it posted accordingly.

**ADJOURN @ 9:47 PM**