

Town of Readfield – SELECT BOARD

MINUTES

08/24/2015

6:34 PM

TOWN OFFICE

MEMBERS PRESENT	Valarie Pomerleau, Allen Curtis, Bruce Bourgoine, Christine Sammons, Thomas Dunham
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD MEETING
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager, Teresa Shaw, Roland Cote, Ann Keilty, Gary Keilty, Grace Keene, John Parent, Fran Zambella, Kathryn Mills Woodsum, Sandra Rourke

Agenda topics

	#1 MINUTES 07/27/2015 & 08/10/2015
DISCUSSION	1) Review of Minutes of 07/27/2015.
MOTION	Motion by Selectperson Bourgoine to approve the amended minutes of 07/27/2015.
SECOND	Second by Selectperson Sammons.
PASS/FAIL	Motion passes: 5-0
DISCUSSION	2) Review of Minutes of 08/10/2015
MOTION	Motion by Selectperson Sammons to approve the amended minutes of 08/10/2015.
SECOND	Second by Selectperson Dunham.
PASS/FAIL	Motion passes: 5-0
	#2 WARRANT #7 & 8 REVIEW
DISCUSSION	1) Review of warrant by Selectperson Dunham and Selectperson Curtis
MOTION	Motion by Selectperson Curtis to approve Warrant #7 & 8 in the amount of \$73,996.30.
SECOND	Second by Selectperson Bourgoine.
PASS/FAIL	Motion passes: 5-0
	#3 SELECT BOARD COMMUNICATIONS
DISCUSSION	<ol style="list-style-type: none"> 1) Selectperson Bourgoine and Sammons attended the Elected Officials class and felt that it was a good class, focused a lot of time on FOAA. He did feel that they needed more time to ask more in depth questions. 2) Selectperson Dunham would like to set up a meeting the Ad-Hoc Committee and will be asking for a good date and time for everyone. 3) Selectperson Dunham inquired if the Log Books have been completed and put in the vehicles. The forms are almost complete and will be in the trucks very soon. 4) Selectperson Dunham clarified that there was a hold on appointing Board Liaisons but that current sitting members are still to attend their respective meetings. 5) Selectperson Dunham asked if the Town Manager had gotten the answer regarding the Transfer Station being open during the MDOT Road Closing on the North Road. The road will be available to the residents for the Transfer Station. 6) Selectperson Curtis informed the Board that the Union and the Town are now at the mediation stage and are waiting for an appointed mediator to begin the process. 7) Selectperson Dunham noted that the monies for the Legal Expenses for the Union Mediation is coming from the Legal Line Item.
	#4 TOWN MANAGER
DISCUSSION	<ol style="list-style-type: none"> 1) Kristin Parks has been hired for the counter position. 2) The change orders for the road work were necessary due to complications, weather etc... 3) September 26 from 10-2 will be Drug Take Back Day at the Transfer Station. 4) Carry Forward Accounts are available without Town Approval if needed.
MOTION	
SECOND	
PASS/FAIL	
	#5 BOARDS & COMMITTEES
DISCUSSION	1) The Trails Committee would like to relocate the gate on the Transfer Station Road that the contractors use in order to make a parking area for a proposed trail.

	2) The Trails Committee would like the BOS to walk the route for further clarification. 3) Saturday, 08/29/2015@ 8 am to walk the area. 4) The Town Manager will have a key available to enter the gate. 5) Trails Walkers have been inquiring as to why the Mill Stream Pathway stops where it does and doesn't continue. 6) The public use of that Trail is not outstanding at the point. 7) An Abutter has an issue with that Trail. The Committee will meet with the Abutters to try and work out a compromise. 8) The BOS should walk the proposed trails to be sure nothing is impacted negatively. 9) 09/08/2015 @ 5:30 pm to walk the Mill Stream Pathway.
MOTION	
SECOND	
PASS/FAIL	
	#6 APPOINTMENTS
DISCUSSION	1) None
MOTION	
SECOND	
PASS/FAIL	
	#7 SELECT BOARD RETREAT
DISCUSSION	1) Dana Lee is not facilitating anymore. Chairperson Pomerleau will research for more facilitators. She will also contact Great Meetings in Portland.
MOTION	
SECOND	
PASS/FAIL	
	#8 TRANSFER STATION
DISCUSSION	1) Enclosed in the packet are some examples and pricing of Roll Off Covers for the Transfer Station Bins. 2) The last shingles load...The Town picked up 58% of the cost and the revenue was 32%. 3) Selectperson Curtis would like to hold off on the scales research until the other procedures are in place. 4) The Transfer Station budget could be lower and the revenue higher. 5) For the last three (3) years the Transfer Station has come in under budget.
MOTION	
SECOND	
PASS/FAIL	
	#9 SUMMER RESIDENTS MEETING
DISCUSSION	1) The meeting was a good meeting with the main issue with the Summer Residents is the Transfer Station Availability. 2) Selectperson Curtis does not want to expend extra funds to have the Transfer Station open on Sundays for four (4) hours. 3) The cost would be approximately \$1300 for 4 hours for 10 Sundays. 4) Selectperson Bourgoine will bring up the issue during Budget Season.
MOTION	
SECOND	
PASS/FAIL	
	#10 WINTHROP AMBULANCE CONTRACT
DISCUSSION	1) Discussion of the new rate per capita.
MOTION	Motion by Selectperson Bourgoine to authorize the Town Manager to sign the Winthrop Ambulance Service Contract as presented.
SECOND	Second by Selectperson Sammons.
PASS/FAIL	Motion passes: 5-0
	#11 OTT COMMUNICATIONS CONTRACT
DISCUSSION	1) Selectperson Curtis feels that he can find a better deal on the phone service than what OTT has presented.
MOTION	Motion by Selectperson Bourgoine to table this discussion until the next meeting.
SECOND	Second by Selectperson Sammons.
PASS/FAIL	Motion passes: 5-0
	#12 FAIRPOINT COMMUNICATIONS
DISCUSSION	1) Will discuss next meeting once new bids have come in for the phone service.
MOTION	

SECOND	
PASS/FAIL	
	#13 OTHER
DISCUSSION	1) It was brought to the attention of the Board that Mr. Starrett is using his own money and equipment for the TV program, so the Board has directed Mr. Starrett to turn in his receipts to be reimbursed. 2) Selectperson Curtis would like to know if the Time Warner Cable franchise fees can be deposited in the TV Station Account instead of the General Fund. 3) There will be a discussion of the Comprehensive Plan at an October Workshop.
MOTION	
SECOND	
PASS/FAIL	
	#14 PUBLIC COMMUNICATIONS
DISCUSSION	1) Resident John Parent informed the Board that there is a Citizens Petition being signed now to incorporate a procedure for the Town Warrant for Secret Ballot vote. 2) Mr. Parent believes it is a Win-Win situation for the Town. 3) Does the Board have to honor a valid petition? 4) Mr. Parent believes that this will prevent future negative votes on articles. 5) Resident Roland Cote asked where the Board was on hiring a Town Manager. The Board had two (2) interviews last week and will have two (2) more this week.
MOTION	
SECOND	
PASS/FAIL	

ADJOURN AT 8:50 PM

Minutes approved: M;Sammons, 2nd: Pomerleau; Vote 5/0 approved on 9/08/15