

**Readfield Select Board
Regular Meeting Minutes – November 16, 2015**

Executive Session

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager)

Ms. Pomerleau opened the meeting at the meeting at 5:03 pm

- **Motion** made by Mrs. Pomerleau to enter executive session to discuss a tentative collective bargaining agreement pursuant to 1 M.R.S.A. § 405 6(D), **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- Ms. Pomerleau declared the Board out of executive session at 5:39 pm

Workshop

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager)

The Board of Selectmen held a workshop to discuss the current Purchasing Policy.

Regular Meeting

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Debora Doten, Ann Keilty, Gary Keilty, Milton Wright, Nancy Buker, Lorraine Wagner, Greg Durgin, Rob Peale, Laurence Perkins, Sandra Rourke and Fran Zambella

Ms. Pomerleau called the regular meeting to order at 6:34 pm followed by The Pledge of Allegiance.

- **16-030 - Minutes:** Select Board meeting minutes of November 2, 2015
 - **Motion** made by Mrs. Sammons to approve the minutes of the November 2, 2015 meeting as amended, **second** by Mr. Dunham. **Vote** 5-0 in favor.
- **16-031 - Warrant: #21 & #22**
 - **Motion** made by Mrs. Sammons to approve Warrant #21 & #22 in the amount of \$115,284.93, **second** by Mr. Bourgoine. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Curtis would like the board to consider when we allow citizens and non-citizens to use Asa Gile Hall facility that we should initiate a refundable fee to ensure quality of cleanliness and equipment is in the same condition as when we rent it out. Checklist, clean at arrival, process after rental to make sure clean and then refund money. Update the use policy for the building rentals. To be placed as a future agenda policy.
 - Mr. Dunham did look at the front door of the library building. Some structural cracks on front door facing the road, in the plaster. Unable to find any obvious signs of any issues, believes that

we should keep an eye on it. Put some funds aside as a carry forward for future repairs as the building is older and keeping upkeep on the building as it gets older.

- Mr. Dunham did get an email from someone of the status of the Library. At one point was slated for demolition. Library Building committee is inactive and should disband the committee. At this time there are no plans to demolish the building.
- Mr. Dunham addressed Mr. Dyer regarding sidewalk winter maintenance.
- Mr. Dunham asked regarding Wellman Paving. Mr. Dyer still needs to follow up with the spring work to be completed.
- Mr. Dunham wanted to go over an email all board members received. In the email he refers to Steve Langsdorf, he is not Mr. Dunham's friend or personal attorney. Any relationship he has had with Mr. Langsdorf was disclosed when working with legal items. Mr. Dunham had nothing to do with the recall ordinance. Mr. Dunham also clarified that he was not on the board when staff filed for union status so had nothing to do with that as well. Mr. Dunham also wanted to clarify that he didn't force any staff members of the town to quit and didn't force the former town manager to quit either. Has since blocked this person's email and doesn't appreciate the accusations.
- Mr. Curtis communicated with the town manger, board chair and chair of recycling station committee. Looking to bring in 2 vendors to do site surveys to help figure out what we need to do. Looking to schedule on a Thursday as the time is better for everyone. Once date is set up will communicate with those who may want to attend.
- Mrs. Sammons suggested next year we have a policy for Veterans Day memorial at the town office next year due to some concerns that arose this past Veterans Day. Ms. Pomerleau received an email from Evelyn Potter and Dale Clark and they are thinking about having a history walk and set up something on Veterans Day as a memorial. Possibly thank you on fire station and transfer station signs. Mr. Dunham suggests having a point person. Mrs. Sammons and Mr. Dunham offered to take this task over. Lorraine Wagner addressed her concerns regarding the Veteran's Memorial and on behalf of the other towns people who are upset. Lorraine Wagner passed a document, A Dark December Afternoon, Reflections of Evelyn Adell Potter, out to the Select Board members. Also concerned with the fact the town office flag was not at half-staff due to the Governors notification. Eric Dyer to sign up for the MMA Bulletins notifications to be aware of events like this.
- Mr. Bourgoine suggested that after a vote, at the next meeting to officially add voting results to the minutes and to go over them.
- Ms. Pomerleau, Mrs. Sammons and Mr. Dyer all got together and are working on putting the recall ordinance together.

- **Town Manager**

- Mr. Dyer went over his Town Manager Report dated 11-16-2015.

- **Boards, Committees, Commissions & Departments**

- **MSAD 38 budget meeting invitation – dated 10/27/15**
 - No Discussion
 - **Readfield Library Board Minutes - 09/02/15 & 10/07/15**
 - Thank you for submitting board minutes for 9/2/15 and 10/7/15.
 - **Appointments Ad Hoc Committee Minutes – 10/21/15**
 - Thank you for submitting the minutes for 10/21/15. Next meeting, Wednesday, November 18 at 5:00pm. This will be the third meeting.

➤ **Other Committee Reports**

- **Trails Committee:** Gary Keilty reported for Trails Committee. Wonderful afternoon with the group of Maranacook kids was reported earlier and wanted to recognize 10 Kent's Hill young girls from the Soccer team that also came and helped on the trails recently. They all did a great job. Trails could offer to have guided tours on Veterans Day; he will discuss it with the Trails Committee. Traffic on the trails is great, new and different people using the trails.
 - **Cemeteries Committee:** Deb Doten reported that they have done a lot of work on rules and one thing they noticed is that they have a statue on the books for November 11th and if the town chose to adopt it, there is a statue to do a bell ringing.
- **Public Communications - *Members of the public may address the Select Board on any topic***
 - Lorraine Wagner added to her concerns regarding the Veteran's Memorial. The Apple Shed did say thank you Veterans on their sign and gave brownies and coffee. Would like a wreath hung on the Veterans memorial on Friday, December 5th during the tree lighting for Pearl Harbor and the Christmas holiday. Looking for suggestions on ideas for setting up a ceremony or event(s) for the years to come on Veterans Day.

Unfinished Business:

- **16-008 - Approval of Amended Solid Waste Committee Charter**
 - **Motion** made by Mr. Bourgoine for the approval of amended solid waste committee charter as amended in front of us, item # 16-008, **Second** by Mr. Curtis. **Discussion:** Mr. Dunham doesn't think that an even number of voting members is a good idea. Should have assistant transfer manager as part of the committee as well. Wayne has approved with the changes already. Keeping up to date with the appointments of the committee Mr. Dyer to look into the appointments of committees and bring back to the board. **Vote** 5-0 in favor.
- **16-011 - 2nd Reading of change to Roles & Responsibilities of the Readfield Select Board – Regarding legal contact**
 - **Motion** made by Mr. Bourgoine that the 2nd reading is now in adoption as amended in the document provided, **Second** by Mrs. Sammons. **Discussion:** Had to move the position of the added (C) to a different area. Discussion regarding confliction of the sentence. (C) is the catch all to (A) and (B). **Vote** 5-0 in favor.
- **16-032 - Consider a Collective Bargaining Agreement**
 - Skipping over to clarify with Union before we act on. Currently in a stage of review.

New Business:

- **16-033 – Consider a Trail Committee proposal at the former landfill**
 - Should be under unfinished business. Added to the agenda to have a discussion to have a trail at the former landfill. Issue is that the residence of Readfield were convinced that the use of the road was unsafe and then turn around and say it's safe to use as a walking trail access. Mr. Keilty explained that we would come in off the North Road, onto the Public Works Way and then a right onto the Old Access Road. Parking area to the left on the Old Access Road while keeping safety in mind. Lengthy discussion regarding the safety of the entrance road and using as a walking area access roadway and if there are any other areas that could be used as an entrance for the proposed trail. Suggestion to put on June ballot for vote. Review DEP document that

describes the rules if we are to keep the public off of this roadway. Abutters may let us expand the trails on their property. The knoll on the North Road is the safety issue. The proposed trail is in a desirable and beautiful location for the walking trails. Look into an alternative access point for the trail. Mr. Dyer to look at DEP agreement and try and get more background on the safety issues and work with the trails committee for additional access areas.

- **16-034 – Consider amending the number of members on the Road Committee from 5 to 7**
 - Road committee wants to move from 5 to 7 member committee.
 - **Motion** made by Mr. Bourgoine to make road committee move from 5 members to 7, **Second** Mr. Dunham. **Discussion:** 7 members, no alternatives. Invite Roland Cote to be a member instead of alternate. Robin Lint went back to 1994 in town reports to try and find the original number of members. **Amended motion** by Mr. Dunham to make current alternative member as regular member, **Second** by Ms. Pomerleau. **Discussion:** Will still have 1 vacancy and will be posted. **Vote on amended motion:** 5-0 in favor. **Vote on original motion** as amended 5-0 in favor.
- **16-035 – Review the Liaison Policy**
 - **Motion** made by Mrs. Sammons that we don't need a Liaison Policy, **Second** by Mr. Bourgoine. **Discussion:** Anyone can go to any meeting. It is in the roles and responsibilities of select board that we are to have a liaison between committees. As a liaison Mr. Curtis feels a lot more informed and able to be part of the discussion of the meeting. Mr. Bourgoine wants to see good communication between all committees but feels liaison policy is unnecessary. Lengthy discussion between select board members regarding the Liaison policy and whether it needs to be changed or not have one at all. A great way to keep everyone informed before minutes of the meetings are received. Possibly changing the definition of liaison in the roles and responsibilities of select board. Lines of communication between the committees to stay open and efficiently. **Vote** 3-2, Mr. Curtis and Ms. Pomerleau opposed.
- **16-036 – Consider an RFP for winter maintenance of Town facilities**
 - Mr. Dyer discussed that town contract with McGee Construction will work with them with the absence of maintenance personnel. Short term and potentially longer if we have to due to equipment purchasing. Has discussed with McGee Construction. Asking for board to give some direction if they would like to go ahead with McGee for a short term or go forward with an RFP and look at longer time. Mr. Dunham did some research regarding bids and past information. Mr. Dyer believes working with McGee would be the best decision for short term and McGee is willing to work if put into an RFP. Town's current snow machinery needs to be serviced before used for snow purposes. Lengthy discussion among the select board regarding the winter maintenance, equipment, contract with McGee, RSU, and funding.
 - **Motion** made by Mrs. Sammons that we accept McGee's quote to assist the town with our snow removal this season and not put an RFP out for this service, **Second** by Mr. Curtis. **Discussion:** Not a good idea to put an RFP out may be too late in season to do one. **Motion withdrew** by Mrs. Sammons.
 - New **Motion** made by Mrs. Sammons to go with McGee Construction for the snow removal until the town either puts out an RFP or hires a maintenance person, **Second** by Mr. Dunham. **Discussion:** Question and discussion if we should make a motion to suspend the purchasing policy. **Vote:** 5-0 in favor.

Motion made by Mr. Curtis to move the meeting until 9:15 pm. **Second** by Mrs. Sammons. **Vote:** 3-2, Mr. Curtis and Mr. Dunham opposed.

- **16-037 – Other**

- Select board had a discussion regarding the maintenance position and the duties and hours, snow removal and equipment. Mr. Dyer to do research and get back to the select board.
- Mr. Bourgoine apologized to the public if he came off as prickly when asked a question earlier.

Future Agenda Items:

- **Review of Select Board Roles & Responsibilities Policy (11/30/15)**
- **Consider a Fiscal Year 2016 – 2017 (FY17) Budget Process (11/30/15)**
- **Hear a FirstPark Update (11/30/15)**
- **Discuss long-term approaches to serving Senior Citizens (11/30/15)**
- **Consider brush grinding RFPs (11/30/15)**

Motion made by Mr. Bourgoine to adjourn the meeting at 9:03 pm, **second** by Mr. Dunham **Vote** 5-0 in favor.
Minutes recorded by Kristin Parks, Board Secretary