

**Readfield Select Board
Regular Meeting Minutes – February 22, 2016**

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Lenny Reay, Milton Wright, Fran Zambella, Deb Doten

Ms. Pomerleau called the meeting to order at 6:35 pm followed by The Pledge of Allegiance.

Regular Meeting

- **16-096 - Minutes:** Select Board meeting minutes of February 9, 2016
 - **Motion** made by Mrs. Sammons to approve the minutes of the February 9, 2016 meeting as amended, **second** by Mr. Dunham. **Vote 5 to 0** in favor.
- **16-097 - Warrant: #35 & #36**
 - **Motion** made by Mr. Curtis to approve Warrant #35 & #36 in the amount of \$40,685.53, **second** by Mrs. Sammons. **Discussion:** Questions regarding Fayette Country Store/Cemeteries, Fairpoint Communications and OTT Communications, Maine Municipal Emp. Health/IPP and Sam's Club/Selectboard. May be a credit for Maine Municipal Emp. Health/IPP. **Vote 5 to 0** in favor.

Communications

- **Select Board Communications**
 - Mr. Bourgoine suggested that we make sure we have the best night for a quorum to hold any rescheduled meetings due to storms.
 - Mr. Dunham followed up on the Trails Committee, discussed if they didn't spend all their funds this year if it could be carried forward. Mr. Dyer said it will be carried forward and will not go into the general fund. Selectboard can hold a simple vote in June meeting to carry forward. Mr. Dyer will be meeting with the Trails Committee tomorrow (Tuesday, February 23) to further discuss this item..
 - Mr. Dunham asked if we have heard from the Department of Labor yet. Mr. Dyer responded that he hasn't heard anything at this time but has been working on fixing the issues addressed by using the notes taken during the meetings until we get a formal list to work off from.
- **Town Manager**
 - Mr. Dyer went over his Town Manager Report dated February 22, 2016.
- **Boards, Committees, Commissions & Departments**
 - Thank you to all for submitting your minutes of your meetings.
 - **Cobbossee Watershed District Minutes of December 8, 2015**
 - **Readfield Library Board Minutes of January 6, 2016**
 - **Conservation Commission Minutes of 9/8/15, 10/13/15, 11/10/15 & 12/8/15**
 - **Board of Assessors Minutes of February 9, 2016**
 - Motion** made by Mr. Curtis to approve the minutes of the Board of Assessors meeting of February 9, 2016, **Second** by Mr. Dunham. **Vote 4 to 1**, opposed by Mr. Dunham.

- Age Friendly Community Adhoc Committee nominated Romaine Turyn as Chair, the next meeting is scheduled for Wednesday, March 9 at 4:00 pm. Still looking for more members.
- **Public Communications - *Members of the public may address the Select Board on any topic***
 - Lenny Reay spoke regarding the purchasing of a new town truck and how he spoke with Quirk Ford regarding the current town truck and the estimate. Mr. Dyer to look into this further.
 - Fran Zambella spoke regarding a question he raised via email after following January meetings and if the town can hold former town employees regarding the condition of the truck. He would like to know if we checked with the town attorney to see if anything can be done. He also questioned where the funds would come from if the town is to purchase a new truck. Mr. Dyer responded that there are a few possibilities of funding to look into.
 - **Motion** made by Mr. Dunham to authorize Town Manager to look into any recourse to former town employees to MMA legal to any recourse of the condition of the town truck. **Second** by Ms. Pomerleau. **Discussion:** Further discussion amongst the Selectboard regarding legal action. **Amended motion** made by Mr. Dunham that he authorizes himself to write to MMA legal asking the questions pertaining to any recourse of former town employees, **Second** by Ms. Pomerleau. **Vote on Amendment 3 to 2** opposed by Mr. Curtis and Mr. Bourgoine. **Vote on original motion as amended 3 to 2**, opposed by Mr. Curtis and Mr. Bourgoine.

Unfinished Business:

- **16-084 – Review 1-Ton truck update**
 - Discussion amongst the Selectboard and Lenny Reay regarding the truck. Mr. Dyer to look into the information presented earlier regarding the estimate on the truck from Quirk Ford. Truck is still being looked over for estimates. Base model specifications schedule presented in the Selectboard packet. The Ford 450 seems to be the best way to go. Looking to have bids back in before the next Selectboard meeting and three reliable quotes on repairs of the current truck. If not available by the next meeting 16-084 will be tabled to the following meeting.
- **16-092 – Consider a Return on Investment proposal for Transfer Station Scale**
 - Mr. Curtis went over the history of the fees/costs for the Transfer Station and went over the Transfer Station Scale Project Cost Versus Revenue spreadsheet included in the Selectboard packet. Discussion amongst the Selectboard regarding scale fees, maintenance and savings. Mr. Dyer to look into what other towns get for price per pound. Next step to put into a revised summary document and discuss when budget is discussed.

New Business:

- **16-098 – Review of Town of Readfield Fee Schedule**
 - Mr. Dyer discussed that there are a lot of fee schedules that the town has and would like to have all the fees consolidated into the same document for easier access. Discussion amongst the Selectboard regarding revenue and expenditures of the town fees. Mr. Dyer would like to see the \$15.00/hour after the first hour (that is free) of FOAA requests added to the Fee Schedule.
 - **Motion** made by Mrs. Sammons to accept the new fee schedule adding \$15.00 per hour after the first free hour of FOAA labor requests, **Second** by Mr. Curtis. **Discussion:** Only changes at this time are to the one page fee schedule by adding the staff time for FOAA requests. **Vote 4 to 1**, opposed by Mr. Curtis.
 - Mr. Dyer to look into and consolidate the Plumbing Fee Schedule. Unsure of last time this was reviewed and updated.

- **16-099 – Consideration of fee changes at the Readfield & Wayne Transfer Station**
 - Mr. Dyer and the Selectboard reviewed and discussed the changes to the Recycling and Transfer Station Fee Schedule presented in the packet. Concerns if fees are higher will there be more side of the road dumping by the residents. Town of Wayne has not reviewed the changes to the new fee schedule at this time.
 - **Motion** made by Mr. Bourgoine to accept the Recycling and Transfer Station Fee Schedule as presented in the packet, **Second** by Mrs. Sammons. **Discussion:** Mr. Dunham would like to see what the fees were before the changes were added to the fee schedule presented. Most of the items were doubled in price. Further discussion amongst the Selectboard regarding the fee changes of the transfer station. Mr. Dyer to get changes posted for the public and to record any feedback regarding the changes he receives. **Vote 3 to 2**, opposed by Mr. Curtis and Mr. Dunham.

Motion made by Mr. Curtis to extend the meeting until 9:30 pm, **Second** by Mrs. Sammons. **Vote 4 to 1**, opposed by Mr. Bourgoine.

- **16-100 – Set the date for a volunteer appreciation event**
 - Mr. Dyer explained that this is a great way to say thank you to Board and Committee volunteers and mingle, serve light refreshments, low key event. Looking into a date in May. Tabled for further discussion and to set a date.
- **16-101 – Discussion of a possible Charter Commission Warrant Article**
 - **Motion** made by Mr. Bourgoine to table item 16-101 until the next meeting, **Second** by Mr. Dunham. **Vote 4 to 1**, opposed by Mr. Curtis. Mr. Dyer to put together a packet of information he has so far as a supplement until further discussion.
- **16-102 – 4th Draft of Budget presented**
 - Mr. Dyer went over the 4th Draft of the Budget information as presented in the packet. Still more work to do with Board and Committees. Division summary expenses and revenues of the budget. Suggestion by Mr. Curtis to balance revenues and expenses. All information is available on the town website. Everyone is very pleased with the graphs and charts that are presented in the budget drafts completed by Mr. Dyer.
- **16-103 – Other**
 - None

Motion made by Mr. Bourgoine to adjourn the meeting at 9:32 pm, **Second** by Mrs. Sammons. **Vote 4 to 1**, opposed by Mr. Curtis.

Minutes recorded by Kristin Parks, Board Secretary