

**Readfield Select Board
Regular Meeting Minutes – April 19, 2016**

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Teresa Shaw (Finance Officer), Nancy Buker, Chad Clark, Carol Clark, Barbara Boenke, Rick Smart, Jan Tarbuck, Grace Keene, Pamela Osborn, Karen Peterson, Debora Doten, Thelma Parks, Alfred Parks, David Hepfner, Luvia Sniffen, Ann Keilty, Gary Keilty, Kim Whitman, John Perry, Kathryn Mills Woodsum, Fran Zambella, Jarrod Hunsinger, Peter Bickerman, Alan Carey

Executive Session

- To have the Select Board hold an Executive Session to discuss personnel matters, specifically the Town Manager evaluation, pursuant to 1 MRSA, Section 405, subsection 6(A).
- **Motion** made by Ms. Pomerleau to go into Executive Session pursuant to 1 MRSA, Section 405, subsection 6(A), Town Manager 6 month evaluation at 5:59 PM. **Second** by Mrs. Sammons. **Vote** 5-0 in favor. Came out of Executive Session at 6:23 PM.

Regular Meeting

Ms. Pomerleau called the meeting to order at 6:32 pm followed by The Pledge of Allegiance.

- **16-131 - Minutes:** Select Board meeting minutes of April 4, 2016
 - **Motion** made by Mr. Curtis to approve the minutes of the April 4, 2016 meeting as written, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **16-132 - Warrant: #43 & #44**
 - **Motion** made by Mr. Bourgoine to approve Warrant #43 & #44 in the amount of \$48,268.14, **Second** by Mr. Curtis. **Discussion:** Brief discussion on items 00043 & 00605. **Vote** 5-0 in favor.

Communications

- **Boards, Committees, Commissions & Departments**
 - **Library Board Minutes for 3/2/2016**
 - Thank you for submitting your minutes
- **Public Communications**
 - Kim Whitman, President of Winthrop Area Rotary, spoke regarding an upcoming benefit for Maranacook/Winthrop students of low income families on Saturday, May 14, 2016. Would just like help spreading the word.

Appointments & Re-Appointments :

- **16-123 – Appointment of Darlene McMahon to the Age Fridley Adhoc Committee**
 - Tabled until Monday, April 25, 2016 meeting, absent due to death in the family.

- **16-133 – Re-Appoint Nancy Buker to the Trails Committee**
 - **Motion** made by Ms. Pomerleau to re-appoint Nancy Buker to the Trails Committee for the term of 7/1/2016 to 6/30/2019, **Second** by Mr. Bourgoine. **Vote** 5-0 in favor.
- **16-134 – Re-Appoint Greg Durgin to the Conservation Committee**
 - **Motion** made by Mr. Curtis to re-appoint Greg Durgin to the Conservation Committee, **Second** by Mr. Dunham. **Vote** 5-0 in favor.
- **16-135 – Re-Appoint Pamela Osborn to the Cemetery Committee**
 - **Motion** made by Ms. Pomerleau to re-appoint Pamela Osborn to the Cemetery Committee for the term of 7/1/2016 to 6/30/2019, **Second** by Mr. Dunham. **Vote** 5-0 in favor.
- **16-136 – Re-Appoint Kathryn Mills Woodsum to the Budget Committee**
 - **Motion** made by Ms. Pomerleau to re-appoint Kathryn Mills Woodsum to the Budget Committee for the term of 7/1/2016 to 6/30/2018, **Second** by Mrs. Sammons. **Discussion:** Due to running for Select Board it would ask if we should re-appoint at this time. **Vote** 4-1, Mr. Dunham opposed.
- **16-137 – Re-Appoint John Parent to the Budget Committee**
 - **Motion** made by Ms. Pomerleau to re-appoint John Parent to the Budget Committee for the term of 7/1/2016 to 6/30/2018, **Second** by Mrs. Sammons. **Discussion:** Due to running for Select Board it was asked if we should re-appoint at this time. **Vote** 4-1, Mr. Dunham opposed.
- **16-138 – Re-Appoint John Parent to the Road Committee**
 - **Motion** made by Ms. Pomerleau to re-appoint John Parent to the Road Committee for the term of 7/1/2016 to 6/30/2018, **Second** by Mrs. Sammons. **Discussion:** Mr. Curtis would like to see others be able to have a chance to submit applications and doesn't feel like individuals should be on multiple committees. **Vote** 3-2, Mr. Dunham & Mr. Curtis opposed.

Old Business:

- **16-127 – 2nd Reading of Administrative Ordinance**
 - **Motion** made by Mr. Bourgoine to accept the 2nd reading of the Administrative Ordinance as amended and published in the packet, **Second** by Mrs. Sammons. **Discussion:** Only change was to 1.4 – Acceptance of Gifts & Donations to the town. Will go on the Town Warrant to be voted on. Asked if it should be reviewed by legal. Public Hearing on ordinances on May 25, 2016. **Vote** 5-0 in favor.

New Business:

- **16-129 – 1st Reading of amended Conflict of Interest & Recall Process Ordinance**
 - **Motion** made by Mrs. Sammons to accept the new Conflict of Interest & Recall Process Ordinance as presented, **Second** by Mr. Bourgoine. **Discussion:** Questions asked that we have state law, why do we need an ordinance as well and what are the forfeitures for 10.2.1? Mr. Dyer to update changes and do a red line and clean draft for the 2nd reading. **Vote** 5-0 in favor.

- **16-139 – Other – Select Board sign RSU #38 Referendum Warrant and Notice of Election**
 - Select Board members would like to see more explanation on Article 2. Mr. Dyer to find out what would happen if Select Board doesn't sign the RSU Referendum Warrant & Notice of Election.
 - Mr. Dyer wanted to remind everyone that nominations papers are still available and anyone interested has until Friday, April 29th to submit them.

Motion made by Mr. Bourgoine to adjourn the meeting at 7:02 pm, **second** by Mr. Dunham. **Vote** 5-0 in favor.

Public Information Budget Meeting

Ms. Pomerleau called the meeting to order at 7:04 pm.

Welcome

1. Description of the agenda and next steps in the budget process
2. Presentation of Draft Budget & Warrant by Town Manager & Finance Officer
3. Members of the public may address the Budget Committee and the Select Board on issues pertinent to the budget.
4. Closing Remarks

Kathryn Mills Woodsum adjourned the meeting at 9:00 pm.

Minutes recorded by Kristin Parks, Board Secretary