

**Readfield Select Board
Regular Meeting Minutes – May 2, 2016**

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Grace Keene, Ann Mitchell, Debora A. Doten, Fran Zambella

Ms. Pomerleau called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

Regular Meeting

- **16-142 – Minutes: Select Board, meeting minutes of April 19 and April 25, 2016**
 - **Motion** made by Mr. Curtis to approve the minutes of the April 19, 2016 meeting as written, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Sammons to approve the minutes of the April 25, 2016 meeting as amended, **second** by Mr. Dunham. **Vote** 4-1, abstained by Ms. Pomerleau due to excused absence.
- **16-143 – Warrant: #45 & #46**
 - **Motion** made by Mr. Bourgoine to approve Warrant #45 & #46 in the amount of \$347,457.39, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Curtis made a quick announcement that he is re-running for the Select Board.
 - Mrs. Sammons asked if the signs at the transfer station and fire station could be used to advertise the upcoming fundraiser Kim Whitman talked about last meeting.
 - Mr. Dunham asked if Giles Hall is currently ADA compliant. Discussion on ways to improve ramp access and opening of the doors.
 - Mr. Dunham mentioned that the date for when absentee ballots are available is missing from the May Messenger. They will be available starting May 16th and due back by June 9th.
 - Suggested to wait until after the due date to publish the nominees for positions in the messenger so everyone has equal amount of time.
- **Town Manager**
 - Mr. Dyer went over his Town Manager report dated for May 2, 2016.
- **Boards, Committees, Commissions & Departments**
 - **Budget Committee Meeting Minutes for April 14, 2016**
 - Thank you for submitting your minutes and for the super job to help get the budget prepared.
 - **Appointments Ad Hoc Committee Meeting Minutes of March 16 and March 30, 2016**
 - Thank you for submitting your minutes.
- **Public Communications - *Members of the public may address the Select Board on any topic***
 - None

Appointments & Re-Appointments:

- **16-144 – Re-Appoint Sandra Rourke to the Cemetery Committee**
 - **Motion** made by Mr. Bourgoine to re-appoint Sandra Rourke to the Cemetery Committee for the term of 7/1/2016 to 6/30/2019, **Second** by Mr. Curtis. **Discussion:** Mr. Dunham feels that since she is running for Select Board we should wait to re-appoint. **Vote** 4-1, abstained by Mr. Dunham.
- **16-145 – Appoint Ann Mitchell to the Age Friendly Ad Hoc Committee**
 - Ms. Mitchell was present and addressed the board.
 - **Motion** made by Mr. Bourgoine to appoint Ann Mitchell to the Age Friendly Ad Hoc Committee, **Second** by Ms. Pomerleau. **Vote** 5-0 in favor.

New Business:

- **16-146 – Old Kents Hill Culvert Bid Award**
 - Two bids were received; one from Maranacook Masonry Inc. in the amount of \$34,500.00 and one from Knowles Industrial Services Corporation in the amount of \$28,660.00 with an alternative proposal as well. Road Committee has reviewed the bids and recommends that going with Knowles and doing the shotcrete proposal in the amount of \$23,540.00 would be the best bid to go with.
 - Discussion amongst the Select Board regarding the bids received and different options presented. Concerns by Mr. Curtis if having two different proposals in one bid form is acceptable.
 - Funds are coming mostly from 2016-2017 budget; \$10,000 from the current year budget and \$20,000 from next years.
 - **Motion** made by Mr. Dunham to negotiate with Knowles Industrial Services Corporation for repairs to the concrete culvert on Old Kents Hill Road, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **16-147 – Fire Truck Financing RFP Award**
 - Mr. Dyer went over information presented in the packet regarding the Town of Readfield 2016 Fire Truck Financing Options. Two options; General Obligation Bond and Lease-Purchase. Proposals received from Androscoggin Bank, Camden National Bank, Gorham Savings Bank and Maine Municipal Bond Bank. Mr. Dyers recommendation at this point, all though went through the RFP process, feels that going with the Maine Municipal Bond Bank would be the best option in the amount of \$27,755.00 of estimated interest.
 - Discussion amongst the Select Board regarding the different proposal options and interest rates.
 - **Motion** made by Mr. Curtis to not accept the current bids received for the fire truck financing at this point, **Second** by Mr. Bourgoine. **Vote** 5-0 in favor.
- **16-148 – Set the details for Candidates Night**
 - Date set for Monday, May 9, 2016 at 6:30 pm, subject that all candidates can attend, with a second date scheduled for Thursday, May 12, 2016. Discussion on suggested moderators. Location to be at Giles Hall. Refreshments donated by Select Board members. Time frame to be set for 90 minutes.

- **16-149 – Readfield Enterprise Fund**

- Mr. Dyer went over Readfield Enterprise Fund (REF) Summary presented in packet. Current REF Cash Balance is \$16,177 and Outstanding Balance at \$10,673. Have a couple people interested in pursuing the REF. Mr. Dyer would like to see the REF Committee active again.
- Suggested to check with KVCOG regarding in kind and guidelines.
- Select Board agrees that they would like to see the committee started up again as well.

- **16-150 – Other**

- **Sign Public Hearing Notice for May 25, 2016**
- **Readfield Emporium** – Decision on having a public hearing or not
 - **Motion** made by Mr. Curtis to waive public hearing for the petition for liquor license for Mr. Robert Bittar, **Second** by Ms. Pomerleau. **Vote** 5-0 in favor.
- Mr. Bourgoine spoke regarding presentation from Mr. Tibbetts and the review of funds being invested. Looking for Select Board to ask Eric Dyer, Mrs. Sammons and anyone else interested in doing a review and to make recommendations.
- Suggested by Mr. Dyer for Select Board to attend Board of Assessment review training.
- Mr. Dunham wanted to remind everyone that we need to educate the public on the Warrant that is being presented. Explanation sheet is still being worked on for final draft. May 25, 2016 is last public meeting regarding the Warrant.
- Final detailed proposed budget comparative to be available.
- Readfield Emporium is having fundraiser on May 22, 2016 for the Mill Stream Project.

Motion made by Mr. Dunham to adjourn the meeting at 7:58 pm, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Minutes recorded by Kristin Parks, Board Secretary