

Readfield Select Board Regular Meeting Minutes – June 13, 2016

Select Board Members Present: Valarie Pomerleau, Thomas Dunham, Christine Sammons, Bruce Bourgoine, and Allen Curtis

Others Attending: Eric Dyer (Town Manager), William Starret (Channel 7), Grace Keene, Dana M. Therrien, John Parent, Milton Wright, Fran Zambella, Rob Peale

Ms. Pomerleau called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

Regular Meeting

- **16-178 – Minutes: Select Board meeting minutes of May 31, 2016**
 - **Motion** made by Mrs. Sammons to approve the minutes of the May 31, 2016 meeting as amended, **second** by Mr. Dunham. **Vote** 5-0 in favor.
- **16-179 – Warrant: #51, #52 & #53**
 - **Motion** made by Mr. Bourgoine to approve Warrant #51, #52 & #53 in the amount of \$89,403.45, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Ms. Pomerleau shared that a lovely email was received from Evelyn Potter regarding the cemetery work and how the employees are doing a great job.
 - Mr. Curtis wanted to say thank you to all the residents of Readfield for their support and feedback towards all the candidates that were running for Selectboard.
 - Mr. Dunham spoke regarding the motion that had passed to take the bottles returned to go to the Readfield Fuel Assistance Program. Normally the money goes to offset the Transfer Station costs. This is calculated as revenue. Unsure of fairness to Wayne that it goes to this fund. Eric Dyer to look into where the revenues will go and how to make it equal for everyone.
 - Mr. Dunham addressed the question from last meeting from Fran Zambella on where the funds for the new town truck were coming from. They are coming from a contingency account that is in the budget.
- **Town Manager**
 - Eric Dyer went over his Town Manager Report dated June 13, 2016.
 - Mr. Dyer spoke more regarding the Church Road issue on speed. He would like to look into this more and get feedback from town residence and decide the best option. Town Manager to check with State Police to see if a speed study is still being conducted.
- **Boards, Committees, Commissions & Departments**
 - **Readfield Library Board minutes of April 6 and May 16, 2016**
Thank you for submitting your minutes

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - Fran Zambella is a resident on the Church Road and feels speed is an issue and painted lines will help. He would like to thank Eric for bringing up the compost information and to see more information in the messenger on what and how to compost. Fran would like to see in the near future a percentage document that show those that are absentee voting compared to those who vote at the poles.

Appointments & Re-Appointments:

- **16-180 – Appoint Mandy Poulin to the Recreation Board**
 - Tabled until the next meeting
- **16-181 – Re-Appoint Cricket Blouin to the Library Board**
 - **Motion** made by Mr. Bourgoine to re-appoint Cricket Blouin to the Library Board for the term of July 1, 2016 thru June 30, 2019, **Second** by Mr. Curtis. **Vote** 5-0 in favor.
- **16-182 – Re-Appoint Donna Witherill to the Library Board**
 - **Motion** made by Mr. Bourgoine to re-appoint Donna Witherill to the Library Board for the term of July 1, 2016 thru June 30, 2019, **Second** by Mr. Curtis. **Vote** 5-0 in favor.

Unfinished Business:

- **16-166 – 2nd Reading of the revised Procedures for Appointments and Reappointments**
 - Mr. Dunham went over the changes that were done at the Adhoc Committee meeting that was held last week, just a few minor changes, nothing major.
 - Brief discussion amongst the Selectboard on the changes.
 - **Motion** made by Mr. Dunham to approve the amended version of the Procedures for Appointments and Reappointments for the Town of Readfield as presented in the packet, **Second** by Ms. Pomerleau. **Vote** 5-0 in favor.

New Business:

- **16-183 – Consider a Binder for Board, Committee and Commission Applicants & Appointees**
 - Selectboard held a brief discussion on the Comprehensive Binder.
 - Will make available to the public on the town website.
 - Mr. Dyer shared that there was great feedback from the committees.
 - Ms. Pomerleau went over a quick review on what the Comprehensive Binder is.
 - Mr. Dunham suggested adding in the FOAA policy a records retention policy (tracking).
 - Feedback from the Adhoc committee on how they held their meetings would be good to have a model for other committees to fall back on.
 - **Motion** made by Mr. Bourgoine to formally dissolve the Adhoc Appointment and Procedures Committee, **Second** by Mrs. Sammons. **Discussion:** Ms. Pomerleau spoke and said it was a good committee, good work done and everyone put their best foot forward. **Vote** 5-0 in favor.

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- **16-184 – Consider an engineering RFQ**
 - Mr. Dyer gave a brief description on what he is looking for in the Engineering RFQ (request of qualifications).
 - Suggested by Larry Perkins to change the title to Professional Engineering Services.
 - **Motion** made by Mrs. Sammons for Mr. Dyer to have the authority to request for qualifications of engineers and update as needed, **Second** by Mr. Bourgoine. **Vote** 5-0 in favor.
- **16-185 – Consider recommending a nominee for MMA Legislative Policy Committee**
 - **Motion** made by Mr. Bourgoine to nominate Mrs. Sammons for the MMA Legislative Policy Committee, **Second** by Mr. Dunham. **Vote** 5-0 in favor.
- **16-186 – Other**
 - Mrs. Sammons spoke regarding the goal to get a business friendly list of Readfield business available. She said if anyone wants their business on the list to please contact her.
 - Mr. Curtis mentioned that there is a new art studio/gallery in town next to the post office. He encouraged those who are interested to stop in.

Motion made by Mr. Bourgoine to adjourn the meeting at 7:45 pm, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Minutes recorded by Kristin Parks, Board Secretary, by recording