

Readfield Select Board Regular Meeting Minutes – August 8, 2016

Select Board Members Present: Thomas Dunham, Christine Sammons, Bruce Bourgoine, John Parent and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starret (Channel 7), Barbara Bourgoine, Lenny Reay, Sue Reay, Tina Keech, Dana Therrien, Craig Pollis, Matt Curtis, Lorraine Wagner, Marion Dunham, Greg Durgin, Deb Doten, Gary Quintal (CEO), Fran Zambella, David Linton, Eunice Bowler, David Fortin, Laurence Perkins, Steven D. Woodsum

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

Regular Meeting

- **17-031 – Minutes: Select Board meeting minutes of July 25, 2016**
 - **Motion** made by Mrs. Woodsum to approve the minutes of the July 25, 2016 meeting as amended, **second** by Mr. Parent. **Vote** 5-0 in favor.
- **17-032 – Warrants #5 & #6**
 - **Motion** made by Mrs. Sammons to approve Warrants #5 & #6 in the amount of \$340,489.17, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Dunham spoke concerning the warrant process. He would like to be able to review the warrant before the Select Board meeting instead of at the beginning of the meeting. Possibly have the warrant completed by Friday afternoon. Suggested by Mr. Bourgoine to put on the agenda at the Select Board retreat for suggestions and solutions.
 - Mr. Dunham asked when unforeseen situations happen at the transfer station to have a contingency plan in place for the residents so they are not turned away.
 - Mrs. Woodsum reported that we had a great Summer Residence meeting last Friday. Big thank you to Robin Lint for setting up for the meeting.
 - A reminder regarding road signs; please remember they are for E911 reasons and important that they are not to be removed.
 - Mr. Bourgoine spoke regarding concerns/discussion on the Budget committee and voting by ballot. He expressed this was so all five candidates can be considered.
 - Mr. Bourgoine wanted to remind the public that this Saturday is the Fire Departments Bean Hole Supper and the Readfield Library Book Sale along with the Historical Society and Union Meeting House holding events this weekend.
- **Town Manager**
 - Mr. Dyer went over his Town Manager Report dated for Monday, August 8, 2016.
 - Unsure when the paving will begin on town roads. Main Street/Route 17 paving will continue, not sure what has happened but they are to complete all the way through Readfield. The crack sealing has been completed and stripping to start within the next week.
 - Mr. Dunham and Mr. Dyer spoke regarding the fire truck financing and town taxes.

Readfield Select Board Regular Meeting Minutes – August 8, 2016

- **Boards, Committees, Commissions & Departments**

- Mill Stream Dam Project update
 - Greg Durgin spoke and let the Select Board know that there are other options for grants available if you would like them to submit those in 2 weeks they will.
 - **Motion** made by Mrs. Woodsum to approve the Mill Stream Dam Grant Project to apply for grants to Camden National Bank, Kennebec Savings Bank and Fields Pond Foundation, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- Cemetery Committee minutes May 2, 2016 - *Thank you all for submitting your minutes.*
- Board of Assessors minutes July 19, 2016
 - Mill rate was set at 18.93 at the August 2 meeting. Tax bills have already gone out. The board directed the Assessor to send a letter to a tree growth owner. Corrected an account penalty and abated that amount. John Parent was elected secretary.
- Trails Committee minutes of June 28, 2016 - *Thank you all for submitting your minutes.*

- **Public Communications - Members of the public may address the Select Board on any topic**

- Lenny Reay spoke regarding the upcoming snow plow bid and wants to know if he submits a snow plow bid from Reay Excavation if the Select Board will accept. Mr. Bourgoine addressed the concern and let him know that the process has been determined and this is not on the agenda tonight. Mr. Dyer expressed his concern regarding the conflict of interest on this matter.
- Marion Dunham asked a question regarding the Ballot voting instead of an open vote. Mr. Bourgoine explained that this is something that will be discussed but is so all can be considered.
- Lorraine Wagner commented regarding Reay's bidding and believes it should be the Select Boards decision not the Town Managers. Also, would think it would be fair to all those that have submitted appointments that they would be told why they are not being appointed instead of going with a secret ballot process. Lorraine also mentioned a concern regarding the Maranacook Lake Dam Project and would like to know why we would pay for this and not for help with Torsey Pond.
- Fran Zambella asked Mr. Dyer questions regarding taxes and the mill rate. The mill rate was down 2015 and went back up for 2016. Asked Mr. Bourgoine regarding the agenda, the Select Board tries to stay on the agenda topics as much as possible to stay on track but also be considerate.
- Various town residents spoke regarding their concerns of not accepting the bid from Reay Excavation.

Appointments & Re-Appointments:

- **17-033 – To have the Selectboard appoint three members to the Budget Committee by ballot.**
 - **Motion** by Mr. Bourgoine to go by ballot voting, **Second** by Mr. Dunham for further discussion. **Discussion:** Mr. Bourgoine explained the procedure on voting by ballot. Sole reason so all applications from the 5 candidates are considered. Select Board members spoke regarding their views on voting. **Vote** 5-0 in favor.
 - Peter Davis, Valarie Pomerleau and Andrews Tolman were elected by written ballot
 - **Motion** made by Mrs. Sammons to accept Valarie Pomerleau to the Budget Committee for the two year term, and Pete Davis and Andrews Tolman for three year term, **Second** by Mr. Parent. **Vote** 5-0 in favor.

Readfield Select Board
Regular Meeting Minutes – August 8, 2016

- **17-034 – To have the Selectboard re-appoint Martin Hanish to represent Readfield at KVCOG**
 - **Motion** made by Mr. Parent to re-appoint Martin Hanish to represent Readfield at KVCOG, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Unfinished Business:

- **17-028 – Consider a 2nd reading of the proposed Heritage Days Committee structure**
 - Mr. Dyer went over the 2nd reading and the one change.
 - Mrs. Woodsum asked if the committee has the ability to ask the town to change the years/timeframe of when Heritage Days is held.
 - **Motion** made by Mrs. Woodsum to accept the 2nd reading of the Readfield Heritage Days Committee reformation as submitted, **second** by Mr. Parent. **Discussion:** Make sure it is added to the committee binder. **Vote** 5-0 in favor.
- **16-093 – Consider Owner non-compliance with the Consent Agreement for 323 Main St.**
 - Gary Quintal, CEO of Readfield spoke to let the Select Board know that there has been no significant improvement within the last 8 months.
 - Craig Pollis spoke on his behalf and his concerns that he feels that there has been improvements and he is trying to do the best to his ability.
 - Mr. Dyer went over the next steps to the non-compliance of the Consent Agreement due to lack of progress. Suggested at this point that we go with the Consent Agreement and have the town go forward with having the town start the cleanup process and have the property owner pay the fees. Mr. Dyer went over the timeline of dates leading up to tonight's concerns.
 - **Motion** made by Mrs. Woodsum that the town arrange for and pay to clean up the lot assessed at Map 136, Lot 44, to bring it into compliance; this would end any penalties for the 4 violations of 100.00 per day that the property own has already acknowledged of on 6/20/16, **second** by Mr. Bourgoine. **Discussion:** This would help with settling the case up and help the property owner. Violations are listed, and this is to clean up what is listed in the complaint. Timeline of the work to be done will be set up with CEO and Craig Pollis. Estimate of the cost not yet determined. **Vote** 4-1, opposed Mr. Dunham.

New Business:

- **17-035 – Consider action in relation to A Notice of Violation for 37 & 38 Terrace Rd**
 - Gary Quintal spoke regarding the subdivisions and the difference from the town ordinance. Submitted pictures of the property. Illegal sign on premises and illegal junk yard.
 - Matthew Curtis, property owner, spoke regarding how he has come about his business at his home of residence, common ownership of the properties and the sign. Does not advertise that he has a junk yard, doesn't store parts so doesn't see how he has an illegal junk yard. Would like to see all pictures be submitted to the Select Board before any further action is taken.
 - Mr. Bourgoine suggested that we take more time, have CEO and property owner meet and work out an agreement.
 - Gary Quintal went over Planning Board approval for conditions of use for Mr. Curtis' business and that there is a sign permit from Ken Pratt but for a smaller size and for 37 Terrace Rd. He explained he has given Mr. Curtis opportunities to change the sign.
 - Tina Keech, residence of Terrace Road spoke regarding her concerns.

Readfield Select Board Regular Meeting Minutes – August 8, 2016

- **Motion** made by Mrs. Sammons to give 90 days for all property owners to get all information together. **Second** by John Parent. **Discussion:** Look further into this matter to see if the Select Board is to even be handling this. Lengthy discussion amongst the Select Board on deciding the next steps. Recommendation that this be an Appeals Board discussion. Suggested to add to Select Board retreat topics regarding time frame of CEO and actions taken. **Vote** 3-2, opposed Mr. Dunham and Mrs. Woodsum.
- **17-036 – Conduct the 1st reading on an interlocal agreement formalizing the Town of Fayette's inclusion**
 - Mr. Dyer went over the Readfield and Wayne Transfer Station Contract with the Town of Fayette as presented in the packet.
 - **Motion** made by Mr. Bourgoine that the Town Manager/Transfer Station Manager sign the document as presented, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **17-037 – Approval of Post Issuance Compliance Procedures for fire truck financing**
 - Mr. Dyer went over the Post Issuance Compliance Procedures document presented in the packet.
 - This is the current debt, doesn't include the new fire truck as paperwork hasn't been signed yet.
 - **Motion** made by Mrs. Woodsum to approve the Post Issuance Compliance Procedures Bonds and Bond-Financed Property for the Town of Readfield as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **17-038 – DRAFT Request for proposals: Maranacook Lake Outlet Dam Modification**
 - Larry Perkins spoke regarding the RFP on the Maranacook Lake Outlet Dam Modification. Town of Winthrop is a go with the Project.
 - **Motion** made by Mrs. Woodsum to approve request for approval for the Maranacook Lake Outlet Dam Modification as presented, **Second** by Mr. Dunham. **Vote** 5-0 in favor.
- **17-039 – Other - Conflict of Interest (Ordinance Policy)**
 - Have an ordinance to follow. This was voted twice at the Town Meeting.
 - Mrs. Woodsum referred to the Ordinance 10100
 - Select Board members spoke regarding their concerns.
 - Mr. Dyer spoke as the Town Manager and Road Committee Manager and his view on the Conflict of Interest Ordinance Policy.
 - Lenny Reay spoke regarding his concerns and wanted to know what he contributed to make his bid not acceptable. Dave Linton voiced his concern to this matter.
 - **Motion** made by Mrs. Sammons to back up the Road Commissioner with his decision that there is a conflict of interest, **second** by Mr. Bourgoine. **Vote** 4-1, opposed Mr. Dunham.

Mr. Dunham *"I think I am going to resign this board right now"* and then voiced his concern to the matter being discussed regarding the Conflict of Interest.

Motion made by Mr. Parent to continue with the meeting with the missing of a Select Board member, **Second** by Mrs. Woodsum. **Vote** 4-0 in favor.

- Mr. Bourgoine would like to see that all Select Board members have input on what is placed on the Select Board meeting agendas.

Readfield Select Board
Regular Meeting Minutes – August 8, 2016

Motion made by Mrs. Woodsum to adjourn the meeting at 9:00 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Minutes recorded by Kristin Parks, Board Secretary