

## **Readfield Select Board Regular Meeting Minutes – January 9, 2017**

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**Select Board Members Present:** Bruce Bourgoine, Thomas Dunham, John Parent, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Ken Clark

### **Regular Meeting**

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance. A moment of silence was held for Raymond Siegler.

- **17-124– Minutes: Select Board meeting minutes of December 27, 2016**
  - **Motion** made by Mr. Dunham to approve the minutes of the December 27, 2016 meeting as presented, **second** by Mr. Parent. **Vote** 3-0-1 in favor, abstained by Mr. Bourgoine due to being absent, Mrs. Woodsum no present to vote.
- **17-125 – Warrants #29 & #30**
  - **Motion** made by Mr. Dunham to approve Warrants #29 & #30 in the amount of \$383,168.31, **second** by Mr. Parent. **Vote** 5-0 in favor.

### **Communications**

- **Select Board Communications**
  - Mr. Dunham spoke regarding sand at the Transfer Station, post a sign that says for Readfield Residence Only. Mr. Dyer to mention it to the other Town Managers that the sand is only for Readfield Residence and to let them know where they can acquire sand in their towns,
  - Mr. Dunham mentioned that Mr. Dyer is already working on a policy for sidewalk plowing during storms for the staff and public so they are aware of when they will be cleaned. This information is in the Messenger.
  - Mr. Dunham mentioned access to legal counsel. Thought it was clear last year that we would allow the chair to consult with legal with board approval, happen to come upon an email that talk about the Reay case and would like clarification.
  - A meeting with the Chair of the Planning Board: Paula Clark, Matt Curtis, Tom Dunham and Eric Dyer was held to discuss the current situation with the property. The meeting went very well. Paula Clark to look into some missing information and to come back with suggestions on the next steps. Try to be courteous and make this a priority due to time limits.
  - Mr. Parent mentioned that the winter road contractor has been doing a very good job.
  - Mr. Bourgoine has talked to both members of the legislative delegations. They are both willing to join us at a meeting. Mr. Bourgoine to start working on putting together a workshop.
- **Town Manager's Report**
  - Mr. Dyer went over his town Managers Report dated January 9, 2017.
- **Boards, Committees, Commissions & Departments**
  - Cobbossee Watershed District minutes of July 12, 2016
  - Trails Committee minutes of October 25, 2016
  - Road Committee minutes of October 27, 2016
  - Library Board minutes of November 7, 2016

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- Conservation Commission minutes of November 15, 2016
  - *Minutes didn't make it in the packet, will be included in next packet.*
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

### **Appointments and Re-appointments:**

- **17-118 – Appoint Diane Epperly to the Heritage Days Committee**
  - Diane Epperly was present at the meeting.
  - **Motion** made by Mr. Bourgoine to appoint Diane Epperly to the Heritage Days Committee with a term ending August 31, 2017, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **17-126 – Appoint Marjorie Ellis to the Age Friendly Committee**
  - Marjorie Ellis unable to attend tonight's meeting. She will be coming to a future meeting.

### **Old Business:**

- **17-113 – Consider a revised draft of the Transfer Station Interlocal Agreement**
  - Mr. Dyer went over the information as presented in the packet and the changes that have been made. This includes feedback from both Wayne and Fayette.
  - The SWRC Charter was revised last year. The structure is the same.
  - **Motion** made by Mrs. Woodsum to accept the draft as presented, **Second** by Mr. Parent. **Discussion:** The access road will be part of the costs. Discussion amongst the Select Board regarding the improvements, equipment and costs between all 3 towns. Next steps are to get legal review. **Vote** 5-0 in favor.

### **New Business:**

- **17-127 – Review and consider Commercial Hauler Permits for the Transfer Station**
  - There are a total of 6 applications, 5 are complete, and 1 needs a final piece insurance paper. The application and instructions have been revised to make easier to read and more specific of expectations.
  - **Motion** made by Mrs. Woodsum to approve the applications pending paperwork being attached for Francis J. Trask Rubbish Removal, J & A Disposal, Archie's Inc., Simmons Trucking, Troiano Waste Services Inc., James Diamond which was formally Looking Good Inc., **Second** by Mrs., Sammons. **Discussion:** Mr. Parent asked if we have reviewed our fees and if we are in line with other solid waste towns. Mr. Dyer responded that we have not updated or reviewed other fees. Mr. Dyer to look into this for next year. Discussion amongst the Select Board regarding the commercial customer lists. **Vote** 5-0 in favor.
- **17-128 – Consider long-term renewable energy investment and conservation**
  - Mr. Dyer and the Select Board went over the Fuel Usage and Cost spreadsheet. Mr. Bourgoine suggested making a subcommittee of the Select Board to begin to looking at the Fuel Usage ad Costs and other alternatives and gathering information.
  - Mr. Dyer to look into getting an energy audit.

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- Mr. Dunham and Mr. Parent to be on the subcommittee. Anyone who has any information or research forward to the town Manager so he can forward to the subcommittee.
- **17-129 – Consider policy recommendations from the Board of Appeals**
  - A motion was made at the Board of Appeals meeting to ask the Select Board to take appropriate action to address the jurisdictional authority of the Appeals Board and to clarify that the Appeals Board Authority is limited to issues arising under the land use ordinance.
  - An ordinance would have to be created and put out to town vote. Mr. Dyer to work on this to get a baseline document for a first reading for review.
  - **Motion** made by Mrs. Woodsum to direct the Town Manager to craft a new appeals board ordinance for land use issues only based on our past documents and current law, **Second** by Mr. Bourgoine. **Discussion:** Mr. Dunham questioned why we are limiting the Appeals Board to Land Use Ordinance only. Discussion amongst the Select Board regarding how to handle various issues not pertaining to Land Use Issues. Suggested the Select Board to act in the roll of other appeal issues. **Vote** 5-0 in favor.
- **17-130 – Discuss the process of union contract negotiations**
  - **Motion** made by Mr. Dunham that we notify AFCSME that the Select Board is willing to negotiate a new contract before the contract current expires, **Second** by Mr. Parent. **Vote** 5-0 in favor.
  - Discussion amongst the Select Board regarding negotiations and timelines and having representatives to bring back an agreement that can be discussed in Executive Session and voted on. Suggested to have a representative for the Select Board during the negotiations. Mr. Dyer to speak to the residence interested in being a representative.
- **17-131 – First Budget Draft Discussion**
  - Mr. Dyer went over the information presented in the packet. It was mentioned that the schedule has been revised and it's the most recent up to date schedule. The packet does cover just the first part of the departments that have been reviewed. There is a lot of consolidation between departments.
  - Discussion amongst the Selectboard regarding the budget and changes.

**Motion** made by Mrs. Woodsum to extend the meeting until 8:45, **Second** by Mr. Parent. **Vote** 5-0 in favor.

### **Future Agenda Items:**

- No Discussion

**Motion** made by Mrs. Woodsum to adjourn the meeting at 8:45 pm, **second** by Mr. Parent. **Vote** 5-0 in favor.