

Readfield Select Board Regular Meeting Minutes – February 6, 2017

Select Board Members Present: Bruce Bourgoine, Thomas Dunham, Christine Sammons, and Kathryn Woodsum

Excused Absence: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), John Beekman, Fran Zambella, Lee Mank (Fire Chief)

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **17-140– Minutes: Select Board meeting minutes of January 23, 2017**
 - **Motion** made by Mrs. Woodsum to approve the minutes of the January 23, 2017 meeting as presented, **second** by Mr. Dunham. **Discussion:** Mrs. Sammons made a correction under Public Communications that instead of Standards of Conduct for Public Meetings she was referring to the Policy for Public Communications. **Motion** made by Mr. Bourgoine to approve the minutes as amended, **second** by Mrs. Woodsum. **Vote** on Amendment 4-0 in favor. **Vote** on original motion 4-0 in favor.
- **17-141 – Warrants #33 & #34**
 - Mr. Dunham reviewed warrants #33 & # 34
 - **Motion** made by Mrs. Woodsum to approve Warrants #33 & #34 in the amount of \$383,300.45, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons went to the MMA Legislative Policy Committee on January 26th with the Town Manager of Winthrop and said it was very interesting.
 - Mrs. Sammons also received some comments regarding the Public Communications Policy that she mentioned at last meeting, they were not her words; this is a policy put in place 11/5/2012 and amended 2/25/2013.
 - Mrs. Woodsum asked the Town Manager about the signs at the entrance of the Transfer Station (Do Not Enter & Right Arrow Entrance Sign) and when they would be put up. Mr. Dyer to look into it. She also mentioned a comment from a resident at the Transfer Station that it was very nice service as it was her first time there.
 - Mr. Dunham spoke regarding the naming of the Transfer Station and the naming policy and the correct way to go about following that procedure. Mr. Dyer to look into the proper protocol.
- **Town Manager's Report**
 - Mr. Dyer went over this Town Manager's Report dated February 6, 2017.
- **Boards, Committees, Commissions & Departments**
 - None

Readfield Select Board Regular Meeting Minutes – February 6, 2017

- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - John Beekman, Chair of the Fayette Select Board introduced himself to the Readfield Select Board. There is a special town meeting on April 3 to determine if Fayette will enter a partnership with Readfield and Wayne regarding the Transfer Station.
 - Fran Zambella heard there was poor attendance from the public at the Select Board meetings and spoke his concern on the summary of revenue and expense account (90-Unclassified). Worries him why it doesn't have a more specific name. Mr. Dyer spoke that it's a holdover; a catch-all, mostly nonprofits that the town donates to, abatements and overlay accounts if needed.

New Business:

- **17-142 – Consider Fire Department Bylaws**
 - Fire Chief, Lee Mank was in attendance and available for any questions.
 - They have been reviewed and approved by the Fire Department. More information on job descriptions.
 - Mr. Dyer feels that our ordinance should reference the Fire Department Bylaws.
 - **Motion** made by Mrs. Woodsum to approve the Fire Department Bylaws as presented, **second** by Mrs. Sammons. **Discussion:** Remember to appropriately date the document where needed. **Vote** 4-0 in favor.
- **17-143 – Review a waste hauling & disposal bid package**
 - Mr. Dyer went over the information on a waste hauling and disposal bid package as presented in the packet. This has been reviewed by the Solid Waste and Recycling Committee.
 - Short discussion amongst Selectboard regarding the document. Very good information collected.
- **17-144 – Third budget draft**
 - This is the third budget draft with the final departments being presented (Departments 30, 60, 65, 70, 90 and 95).
 - Mr. Dyer went over the information as presented in the packet.
 - Suggested by Mrs. Woodsum to give a plan on the future of road maintenance.
 - Mr. Dyer explained every year going out and doing a road inventory. All roads are different due to directional traffic. Invest as much as we do in our paved roads to our gravel roads so all roads are in good quality.
 - Brief discussion amongst the Selectboard on the third draft budget.
 - Mr. Dunham spoke regarding Department 65/Capital Improvements and to clarify the section on the Transfer Station funds. Suggested by
 - Mrs. Woodsum to have notes/brief description on the different areas to clarify to the residents.

Motion made by Mrs. Woodsum to extend the meeting by 5 minutes, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Future Agenda Items:

- Mr. Bourgoine did receive a letter from the Union to enter negotiations with the Selectboard. Schedule/Proper notice for executive session meeting to consider letter and approach. Executive session will be before the next meeting on Tuesday, February 21 at 6:00 pm.

Readfield Select Board
Regular Meeting Minutes – February 6, 2017

- Workshops with Craig Hickman and Shenna Bellows – just need to schedule the dates.
- Marijuana Regulations – just a topic to keep in mind.

Motion made by Mrs. Woodsum to adjourn the meeting at 8:11 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary