

## **Readfield Select Board Regular Meeting Minutes – February 21, 2017**

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**Select Board Members Present:** Bruce Bourgoine, Thomas Dunham, Christine Sammons, and Kathryn Woodsum

**Excused Absence:** John Parent

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Teresa Shaw (Finance Officer), Fran Zambella

**Budget Committee Members:** Valarie Pomerleau, Peter Davis, Mike LaBerge, Andrews Tolman, Martin Hanish

**Executive Session** - To have the Select Board hold an executive sessions to discuss a labor negotiations matter pursuant to 1 MRSA, Section 405, subsection 6(D).

Bruce made a motion to go into executive session to discuss labor negotiations pursuant to 1 MRSA, Section 405, subsection 6(D) at 6:15 PM. It was seconded by Kathryn and passed 4-0. John Parent was absent.

The Town Manager was present at this meeting.

We came out of executive session at 6:27 PM.

**Workshop** 6:33 pm – 8:09 pm

Joint Select Board & Budget Committee Initial Budget Review Workshop

- Mr. Bourgoine called the workshop/meeting to order at 6:33 pm followed by The Pledge of Allegiance. Mr. Bourgoine gave a brief introduction about what the workshop consisted of.
- Mr. Dyer, Town Manager, went over the FY 2018 Budget Process Review Workshop Agenda
  - Summary of Budget Goals
  - Summary of Budget Process
  - Budget Workshop Goals
  - Municipal Budget Highlights
  - Budget Overview
  - Expense Summary
  - 2017-2018 Expense \$ Change by Department
  - Revenue Summary
  - 2016-2017 Revenue \$ Change – Admin. by Div.
- A brief discussion amongst the Select Board and Budget Committee on the presentation. All feel very informative and gave feedback on ways to make it easier to understand and explain.
- There are 2 upcoming Public Budget Meetings scheduled for March 8, 2017 and April 10, 2017.
- On March 15, 2017 there is a Select Board/RSU 38 School Board joint meeting.

**Regular Meeting** 8:13 pm – 8:42 pm

- **17-145– Minutes: Select Board meeting minutes of February 6, 2017**
  - **Motion** made by Mrs. Woodsum to approve the minutes of the February 6, 2017 meeting as submitted, **second** by Mr. Dunham. **Vote** 4-0 in favor.
- **17-146 – Warrants #35 & #36**
  - Mr. Dunham reviewed Warrants #35 & #36

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- Fabian Oil – should be billed to Fire Station and not Transfer Station.
- **Motion** made by Mr. Dunham to approve Warrants #35 & #36 in the amount of \$46,818.23, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

### Communications

- **Select Board Communications**
  - Mrs. Woodsum mentioned that the Town made it into the Kennebec Journal for the appointment of the RSU 38 School Board member. Appointed by qualifications and made a responsible choice.
  - Mr. Dunham mentioned that there have been some emails amongst the Appeals Board and if they are to deal with just land issues or other matters that arise with the Town. Mr. Bourgoine noted to add this to a future agenda item.
- **Town Manager's Report**
  - Mr. Dyer went over the Town Manager's Report dated for February 21, 2017.
- **Treasurer's Report**
  - Mr. Dyer went over the Treasures Report for January 2017.
- **Boards, Committees, Commissions & Departments**
  - None
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - Fran Zambella was disappointed that he didn't hear back from the Select Board about his emails on the Appeals Board. Mr. Bourgoine to go back and review the emails.

### New Business:

- **17-147 – Appoint Select Board members to serve as negotiators in the upcoming contract negotiations with AFSCME Council 93, Local 2011-00**
  - **Motion** made by Mrs. Woodsum to appoint Mr. Parent & Mr. Bourgoine to be the Select Board representatives for the upcoming Union Contract negotiations. **Second** by Mrs. Sammons. **Discussion:** Did confirm with Mr. Parent via phone if he was willing to be a negotiator. **Vote** 4-0 in favor.
- **17-148 – Consider bids for the old fire truck**
  - Mr. Dyer went over the 5 bids that were received. There was no reserve set on the sale. Highest bidder was Bruen Construction. He feels there is no reason to not go with the highest bidder.
  - **Motion** made by Mrs. Woodsum to accept the bid from Bruen Construction in the amount of \$3260.66 with a request that the truck is removed within 2 weeks. **Second** by Mr. Dunham. **Vote** 4-0 in favor.

**Motion** made by Mrs. Woodsum to adjourn the meeting at 8:42 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*