

Readfield Select Board Regular Meeting Minutes – April 3, 2017

Select Board Members Present: Bruce Bourgoine, Thomas Dunham, John Parent, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Matthew Curtis, Sandra Rourke

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:31 pm followed by The Pledge of Allegiance.

John Moran spoke on behalf of the Golden Guys and Gals group and gave a brief description of their organization. Pearl Peterson introduced all those present and presented the Town of Readfield Giles Hall a brand new microwave.

- **17-165 – Minutes: Select Board Executive Session meeting minutes of March 6 & March 13, 2017 and regular meeting minutes of March 20, 2017**
 - **Motion** made by Mrs. Woodsum to approve the Executive Session minutes of the March 6 & March 13, 2017 meetings and the regular meeting minutes of March 20, 2017 as amended, **second** by Mr. Parent. **Vote** 5-0 in favor.
- **17-166 – Warrants #41 & #42**
 - Mr. Bourgoine reviewed Warrants #41 & #42.
 - **Motion** made by Mr. Bourgoine to approve Warrants #41 & #42 in the amount of \$347,775.08, **second** by Mr. Parent. **Discussion:** Concerns on the warrant materials being removed from the building. Mr. Dyer to check in and see when the Cushing Construction snow contract ends. **Vote** 4-1, opposed by Mr. Dunham due to not being able to fully review the warrants.

Communications

- **Select Board Communications**
 - Mrs. Sammons met with the Veterans committee and are going to get the 3rd Maine Drum and Fife Marching Band for the Veterans Day celebration this year. Also met with the Friends of the Library and how the funds would be received for any fundraisers that they do.
 - Mr. Dunham spoke regarding the tree at the cemetery that was cut down and left. Have heard from a few people that it bothers them. The town is in the process of getting it removed this week by having Stevenson Solutions complete the job. Also asked if there should be a plan in place to start replanting trees as they are being cut down. Mr. Dyer shared that the cemetery committee has been working on that process.
 - Mr. Dunham also mentioned that the April Messenger has a sentence in it that bothers him reading “Voting for something you do not understand is worse than not voting at all.” Feels it could discourage voting and not encourage.
 - Discussion amongst the Selectboard regarding having an informational sheet available by April 12th for the Selectboard/Budget Committee informational meeting.
 - Mr. Dunham feels it would be a good time to set the date for the ending of his term as a Selectboard member so there is no confusion when the time comes up.

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- **Town Manager's Report**
 - Mr. Dyer went over his Town Managers Report dated April 3, 2017.
- **Boards, Committees, Commissions & Departments**
 - Age Friendly minutes of January 25, 2017
 - Conservation Commission minutes of February 14, 2017
 - Trail Committee minutes of February 28, 2017
 - *Thank you all for submitting your minutes.*
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Matthew Curtis spoke in regards to the ordinances and the he is concerned in having an appeals process for any violation. Asking the board to step back and take a more thorough look.

Old Business:

- **17-161 – Review of Draft Ordinances/Ordinance Amendments**
 - Property Assessed Clean Energy (PACE) Ordinance – proposed new – second reading
 - No changes to the PACE Ordinance
 - The residents would not be able to have access to this program without the ordinance in place.
 - **Motion** made by Mrs. Sammons that we accept the PACE Ordinance to go on the June Ballot as written, **Second** by Mr. Parent. **Discussion:** Mrs. Woodsum feels it may be useful to have information from Efficiency Maine available and links on website so there's information for residents. **Vote** 5-0 in favor.
 - Administration Ordinance – proposed changes to existing – second reading
 - One change to have the purpose more directive such as "Purpose: The Selectboard shall have the authority to manage the following items:"
 - This is the same ordinance that is currently in place. Two copies supplied with the changes for review.
 - **Motion** made by Mrs. Woodsum to accept the Administrative Ordinance as presented from the clean copy, with the exception of adding the word purpose at the beginning of the document for the Selectboard directive, **Second** by Mr. Parent. **Discussion:** Brief discussion regarding item 1.7: Increase Budget Item by 5% in the ordinance regarding funds and emergencies. **Vote** 4-1, opposed by Mr. Dunham
 - Other – Board of Appeals Ordinance would be one that the Selectboard feels should be on the June ballot. The LUO Ordinance comes from the Planning Board and will also be on the June ballot. The other five ordinances: Traffic, Vehicles and Parking; Fire Department; Special Amusement; Dog Control; Streets, Sidewalks and Public Places may be placed on a possible November ballot.
 - Matthew Curtis would like to encourage the Selectboard that the Board of Appeals ordinance covers more items than just LUO issues.
- **17-167 – Letter to the School Board**
 - Mr. Bourgoine went over the draft letter written to the RSU #38 School Board regarding the assignment of any additional funds received from the State of Maine.

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- **Motion** made by Mrs. Woodsum to approve the letter as presented to the School Board, **Second** by Mr. Parent. **Discussion:** Hoping for the funds to be put back to the tax payers. **Vote** 5-0 in favor.

New Business:

- **17-168 – Pre-sale considerations for 1111 Main Street**

- Mr. Dyer went over the information regarding the pre-sale of 1111 Main Street and information presented in the packet. Looking for the board to consider the long term cost for the up keep of the property before title is clear and a sale can go through and looking for \$5000.00 in upkeep costs to come from the contingency account. Sale of the property would go into the General Fund. Minimal upkeep to the property, little things to make the property look better for sale.
- Matthew Curtis spoke that he feels a quick cash sale is a better option than a preferred buyer sale.
- Discussion amongst the Selectboard regarding the sale of the property and the condition the property looks to be in.
- **Motion** made by Mrs. Woodsum to authorize the Town Manager to order a home inspection so that we know the status at 1111 Main Street and not to exceed \$1000.00 for the inspection. **Second** Mrs. Sammons. **Discussion:** Matthew Curtis asked if we should use the Town CEO as part of the inspection process. Mr. Dyer spoke that Gary has visited the property and has been a part of the process to date. **Vote** 5-0 in favor.

- **17-169 – Final Draft Budget & Warrant Review**

- Mr. Dyer went over the draft budget and warrant review document as presented in the packet with the changes that were made. Some changes include Article 30 – waiting for legal input to not have individual sale of plots in article. Article 8 – General Maintenance was added to Municipal Maintenance instead of on its own. Article 11 – Move Conservation from Article 9 to Article 11. Article 16 – backhoe was combined into the Transfer Station line.

Motion made by Mrs. Woodsum to extend the meeting to 8:45 pm, **Second** by Mr. Parent. **Vote** 5-0 in favor

- Discussion amongst the Selectboard regarding changes to the draft document presented. Article 41 to alternate every other year regarding the wording. Town Manager to work on the wording regarding Article 41 and bring back to Selectboard.

Motion made by Mr. Parent to extend the meeting to 9:00 pm, **Second** by Mrs. Sammons. **Vote** 5-0 in favor

- **17-170 – Municipal Solid Waste RFP**

- Mr. Dyer went over the information as presented in the packet. Recommendation that we go with Waste Management, Triano and CRPC.
- **Motion** made by Mrs. Woodsum that we award contracts to Waste Management for tipping and hauling of mainstream solid waste, construction demolition and can rental, hauling from Triano for our shingles and CRPC as the shingle tipping and no change to the recycling tipping or hauling, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

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- **17-171 – Kent’s Hill School Special Event Liquor Licenses**
 - **Motion** made by Mr. Dunham that we approve the two Kent’s Hills School special event liquor licenses and the Weathervane yearly liquor license for renewal, **Second** by Mr. Bourgoine.
Discussion: Weathervane doesn’t need a Public Hearing. **Vote** 5-0 in favor.
- **17-172 – Weathervane Liquor License Renewal**
 - Combined motion and vote in Item 17-171

Future Agenda Items:

- Received a letter from residences of Harmony Hills. Town Manager encouraged speaking with the RSU regarding Harmony Hills and the speed from the school bus. Keep as future agenda item.

Motion made by Mrs. Sammons to adjourn the meeting at 8:56 pm, **second** by Mr. Parent. **Vote** 5-0 in favor.