

Readfield Select Board

Regular Meeting Minutes – May 15, 2017 – *Unapproved*

Select Board Members Present: Bruce Bourgoine, Thomas Dunham, John Parent, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Grace Keene, Brandon Fike, David Linton, Debora A. Doten, Fran Zambella, Matt Curtis, Pam Osborn, Cliff Buck, Paula Clark (Planning Board Chair)

Executive Session

The Select Board is meeting in executive session to discuss the strategy around the disposition of 1111 Main Street, pursuant to 1 MRSA, Section 405, subsection 6(C).

- John made the motion to enter executive session at 5:30 pm to discuss the strategy around the disposition of 1111 Main Street, pursuant to 1 MRSA, Section 405, subsection 6(C). Les Priest, real estate agent and the Town Manager were invited to join the board. An action will be taken in the regular Select Board meeting that evening. Chris seconded the motion and it passed 4 to 1.
- Executive session closed at 6:05 pm.

Public Hearing

This Public Hearing is being held to review the completed June 13, 2017 Town Meeting Warrant, including proposed ordinances and ordinance revisions. All Warrant articles are open for questions and discussion. The public is encouraged to attend as this is the final discussion of the Warrant and Ballot prior to the start of absentee voting.

Mr. Bourgoine called the Public Hearing to order at 6:30 pm followed by The Pledge of Allegiance.

- Mr. Dunham commented on Article 16: Equipment – Mr. Dyer spoke general reserve for any equipment that may need to be replaced.
- LUO Changes – Paula Clark, Chair of Planning Board – added new definitions of light and heavy industry. Couple changes on LUO Table. Added definition for Agricultural Light Industry. Stormwater Requirements updated to meet best management practices.
- Matthew Curtis asked for the definitions of light and heavy industry. Paula Clark explained the difference of light and heavy industries.
- Dave Linton spoke on the changes of agricultural light and heavy industry and asked for a clearer definition. Feels it is left open ended in the wording. Paula Clark spoke that it was created to accommodate light industry in the district that some may live in.
- Fran Zambella spoke regarding the Board of Appeals Ordinance.

Public Hearing closed at 6:54 pm

Regular Meeting

Mr. Bourgoine called the regular meeting to order at 6:56 pm.

- **17-183 – Minutes: Select Board meeting minutes of May 1, 2017**
 - **Motion** made by Mr. Parent to approve the Select Board meeting minutes of May 1, 2017 as presented, **Second** by Mrs. Woodsum. **Vote** 4-0-1 abstained by Mrs. Sammons due to being absent.

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- **17-184 – Warrants #48 & #49**
 - Mr. Bourgoine reviewed Warrants #48 & #49
 - **Motion** made by Mrs. Woodsum to approve Warrants #48 & #49 in the amount of \$57,952.07, **Second** by Mr. Parent. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Town roadside clean-up day was a great success last Saturday, May 13. Thank you to all the volunteers. Eleven of the town roads were already cleaned up before the scheduled date.
 - Mrs. Woodsum mentioned that they are moving forward on the ball park dedication, including possibly combining with the volunteer recognition event in June and held at the ball fields.
 - Friends of the Library will be involved in Heritage Days this August and if anyone wants to be involved please contact Mrs. Sammons.
 - Mr. Dunham mentioned that if the voters approve this warrant it will increase the MIL Rate and taxes will increase.
- **Town Manager's Report**
 - Mr. Dyer went over the Town Manager Report dated for May 15, 2017.
 - Mr. Parent would like to suggest that the SW&R Committee look into letting town residents from all three towns be able to bring 2 tires a year to the Transfer Station free of charge. Mr. Dyer to discuss at SWRC meeting on June 21st.
 - Requested by Mrs. Woodsum to add the University of Maine Engineering report findings to future agenda items.
- **Treasurer's Report**
 - Mr. Dyer went over the Treasurer's Report dated for May 15, 2017 for April 2017.
- **Boards, Committees, Commissions (BCCs) & Departments**
 - Trails Committee minutes of March 28, 2017
 - Appeals Board minutes of April 13, 2017
 - *Thank you for submitting your minutes.*
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Matt Curtis spoke in reference to the MIL Rate and the increase by the Town and School Board. Feels the MIL rate is too high because of the town truck purchase and sidewalk snow removal.
 - Dave Linton spoke regarding the Cemetery tree work and a tree that is left at Readfield Corner Cemetery. He also spoke regarding the sidewalk warrant and if there has been research on what the cost for maintenance would be.
 - Grace Keene wanted to thank John & Judy Parent for supplying lunch for the road cleanup crew.

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Appointments, Reappointments and Resignations:

- **17-185 – Consider the appointment of Greg Durgin to the Ad Hoc Parks Commission**
 - **Motion** made by Mrs. Woodsum to appoint Greg Durgin to the Ad Hoc Parks Commission for a term of one year beginning tonight and ending 6-30-2018, Greg Durgin to the Heritage Days Committee for one year term beginning tonight and ending 8-31-2017 and John Moran to the Age Friendly Community Committee for a term of 2 years and ending 6-30-2019, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **17-186 – Consider the appointment of Greg Durgin to the Heritage Days Committee**
 - See item 17-185 for combined motion of appointments.
- **17-187 – Consider the appointment of John Moran to the Age Friendly Community Committee**
 - See item 17-185 for combined motion of appointments.
- **17-188 – Consider the resignation of Darcy Whittemore from the Solid Waste and Recycling Committee**
 - **Motion** made by Mr. Bourgoine to accept the resignation of Darcy Whittemore from the Solid Waste and Recycling Committee with regrets, **Second** by Mrs. Woodsum. **Discussion:** Great asset to the committee and will be missed. **Vote** 5-0 in favor.
 - Advertise the opening for SWRC.

Old Business:

- **17-168 – Pre-sale considerations for 1111 Main Street**
 - **Motion made** by Mrs. Woodsum to authorize the Town Manager to engage Les Priest as our broker and for the Town Manager and Broker to set a price and sell the house in as is condition, **Second** by Mr. Parent. **Discussion:** Town will keep basic upkeep to keep property looking nice. **Amended motion** by Mr. Parent to add to the motion to sign a three month contract and revisit if property hasn't moved, **Second** by Mr. Bourgoine. **Amended Motion Vote** 5-0 in favor. **Original Motion Vote** 5-0 in favor.
 - Suggested by Matt Curtis to have a no trespassing sign on the property.
 - Fran Zambella wanted to know how we were pricing the house at 1111 Main Street.

New Business:

- **17-189 – Speed Trailer Program and Traffic Studies**
 - Mr. Dyer went over the Speed Trailer Program and Traffic Studies information as presented in packet. Can request up to four roads to have the traffic study completed at but can take a couple years before it is set into place. Mr. Dyer drafted a letter to Dave Allen of Maine DOT leaving the roads spot blank for the Select Board to decide on which roads they felt were the most important. Suggested to have Harmony Hill per citizens request along with P Ridge, Church, South and Plains Road. Mr. Dyer, Mr. Parent and Mrs. Sammons to work together to decide on the four possible roads.
 - Mr. Dyer to check and see if they look into police data as well when completing these studies.

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- The town was also rewarded a speed trailer for two weeks in July and would like to discuss during the subcommittee on where that speed trailer should be placed.
- **17-190 – Waste Management Contract**
 - Mr. Dyer went over the information presented in the packet. Waste Management had the best pricing and suggests going with them.
 - **Motion** made by Mrs. Woodsum to approve the contract from Waste Management for the upcoming five year period and authorize the Town Manager to sign it. **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Future Agenda Items:

- May 30, 2017 - Workshop Meeting with a brief business meeting. Workshop is Energy Investments Presentation.
- In June the Age Friendly Community Committee will be doing a presentation.
- Add University of Maine Engineering report to future agenda items.
- Town Manger 6 months review is May 30, 2017.
- Mrs. Woodsum would like to see more work on the Governance Documents, Traffic Ordinance and plans for town buildings.
- Mrs. Woodsum would like to be considered for the SWRC Select Board representative after July 1st.
- Mr. Parent would like to discuss the parking situation at the Fairgrounds. A lot of cars on the side of the road and dangerous. Mr. Dyer said that he has already been looking into this. Suggested to have signage that says “Children at Play” or no parking on opposite side of the road or to expand the parking area.

Motion made by Mr. Parent to adjourn the meeting at 7:54 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary