

Readfield Select Board Regular Meeting Minutes – June 12, 2017

Select Board Members Present: Bruce Bourgoine, Thomas Dunham, John Parent, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Jeremy Greenman, William Gagne Holmes, Roland K. Cote, Sandra Rourke, Tamara Whitmore, Greg Durgin

Executive Session

To have the Select Board hold an executive session to discuss labor negotiation matters pursuant to 1 MRSA, Section 405, subsection 6(D).

- Kathryn Woodsum made a **motion** at 6:04 PM to enter into executive session to discuss labor negotiation matters pursuant to 1 MRSA, Section 405, subsection 6 (D). There would be no action taken after the close of this session. It was **seconded** by John Parent and **passed** 5-0. We came out of executive session at 6:28 PM.

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **17-194 – Minutes: Select Board meeting minutes of May 30, 2017**
 - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of May 30, 2017 as presented, **second** by Mr. Parent. **Vote** 4-0-1, abstained by Mrs. Woodsum due to being absent.
- **17-195 – Warrants #52 & #53**
 - Mr. Bourgoine reviewed Warrants #52 & #53
 - **Motion** made by Mr. Bourgoine to approve Warrants #52 & #53 in the amount of \$61,120.29, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Appointments, Reappointments and Resignations

- **17-196 – Appoint a Warden for the June 12th Town Meeting secret ballot referendum vote**
 - **Motion** made by Mrs. Woodsum to appoint Marilyn Palmer for the Town Meeting to be held on Tuesday, June 13, 2017, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **17-197 – Appoint William Gagne Holmes to the Board of Appeals**
 - William Gagne Holmes was present for his appointment.
 - **Motion** made by Mr. Bourgoine to appoint William Gagne Holmes to the Board of Appeals for a term through 06-30-2019, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **17-198 – Appoint Nelson Peterson to the Parks Commission**
 - Not present for appointment.
- **17-199 – Appoint Jeremy Greenman to the Recreation Association Board of Trustees**
 - Jeremy Greenman was present for his appointment.
 - **Motion** made by Mrs. Woodsum to appoint Jeremy Greenman to the Recreation Association Board of Trustees for a term through 06-30-2020, **Second** by Mr. Parent. **Vote** 5-0 in favor.

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- **17-200 – Reappoint Clifford Buuck to the Board of Appeals**
 - Items 17-200 through 17-207 grouped together in one Motion/Vote.
 - **Motion** made by Mrs. Woodsum to approve the reappointments for the following: Clifford Buuck to the Board of Appeals, Martin Hanish to the Budget Committee, Karen Peterson to the Cemetery Committee, Brenda Lake to the Library Board, Pamela Mitchell to the Library Board, Shelly Gerstein to the Maranacook Dam Committee as an alternate, Hannah Flannery to the Recreation Association, Amanda Hreben to the Recreation Association, Mark Hreben to the Recreation Committee, and Roland Cote to the Road Committee each for a term ending on 06-30-2020 and Martin Hanish to KVCOG Board with a term ending 06-30-2018. **Second** by Mr. Parent. **Vote** 5-0 in favor.
 - Thank you to all for willing to serve.
- **17-201 – Reappoint Martin Hanish to the Budget Committee**
 - See item 17-200 for combined motion.
- **17-202 – Reappoint Karen Peterson to the Cemetery Committee**
 - See item 17-200 for combined motion.
- **17-203 – Reappoint Martin Hanish to the KVCOG Board of Directors**
 - See item 17-200 for combined motion.
- **17-204 – Reappoint Brenda Lake and Pamela Mitchell to the Library Board of Trustees**
 - See item 17-200 for combined motion.
- **17-205 – Reappoint Shelly Gerstein to the Maranacook Lake Dam Committee (alternate)**
 - See item 17-200 for combined motion.
- **17-206 – Reappoint Hannah Flannery, Amanda Hreben and Mark Hreben to the Recreation Committee**
 - See item 17-200 for combined motion.
- **17-207 – Reappoint Roland Cote to the Road Committee**
 - See item 17-200 for combined motion.
- **17-208 – Appointment of Municipal Officers**
 - **Motion** made by Mrs. Woodsum to appoint Eric Dyer to following positions: Town Manager, Tax Collector, Road Commissioner, Treasurer, Transfer Station Manager and Welfare Administrator each ending 06-30-2018 and to appoint Lee Mank as Fire Chief with the confirmation of the Town Manager ending on 06-30-2018, **Second** by Mr. Parent. **Vote** 5-0 in favor.

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Communications

- **Select Board Communications**
 - Mrs. Sammons spoke that the Friends of the Library is going to have a dunk tank at Heritage Days. Looking for volunteers that would like to be dunked in the tank. Contact Mrs. Sammons if you would like to volunteer.
 - Mr. Dunham thinks that the Select Board should have a very serious discussion about parking at the fairgrounds. He has had several concerned residents come forward that when there's a big event there it makes a pretty dangerous situation. Mr. Dyer and Select Board had a brief discussion on ideas on how to fix the problem and immediate action is to be taken by the Town Manager.
- **Town Manager's Report**
 - Mr. Dyer went over his Town Manager's Report dated June 12, 2017.
- **Treasurer's Report**
 - Mr. Dyer went over his Treasures' Report for the month of May 2017.
- **Boards, Committees, Commissions & Departments**
 - Recreation Board minutes of January 25, March 22 and May 18, 2017
 - Conservation Commission minutes of March 20 and April 11, 2017
 - Age Friendly Community Committee minutes of April 5, 2017
 - Library Board of Trustees minutes of April 5, 2017
 - Heritage Days Committee minutes of May 4, May 11 and May 24, 2017
Thank you all for submitting your minutes.
 - Friends of the Cobbossee Watershed presentation
Tamara Whitmore, on behalf of the Friends of the Cobbossee Watershed went over the information submitted in the packet.
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Roland Cote addressed the Town Manager about having some speed signs put up; Lakeview Drive is an issue that he feels needs to be check in to.
 - Greg Durgin spoke on behalf of himself regarding the trails and gave results of a small survey he completed on how he has seen the trails used.

Unfinished Business:

- **17-193 – Town Manager review process**
 - Mr. Bourgoine mentioned that the Select Board has reviewed Eric Dyer as the Town Manager and the review is complete. Very positive review, pleased with Eric's performance and happy to share this with the public.

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New Business:

- **17-209 – Spirit of America Awards**
 - **Motion** made by Mrs. Sammons to nominate the couple and the individual for the Spirit of America rewards, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **17-210 – Troiano shingle hauling contract**
 - Mr. Dyer went over the two contracts as presented in the packet for both shingle hauling and shingle disposal (Item 17-211). Recommendation to go with Troiano for a 5 year period and CPR for a 5 year period as well.
 - **Motion** made by Mrs. Woodsum to approve the shingle hauling contract as presented in the packet and authorize the Town Manager to sign the contract, **Second** by Mr. Parent. **Discussion:** It does cost a little more to recycle them instead of dumping them in the landfill. **Vote** 5-0 in favor.
- **17-211 – CPR shingle disposal contract**
 - **Motion** made by Mrs. Woodsum to approve the Service Agreement Contract for CPRC group for the shingle disposal contract as presented in the packet and authorizes the Town Manager to sign the contract, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **17-212 – Quit Claim Deed for Map 141, Lot 24, issued to Brett Roberts**
 - Mr. Dyer went over the information presented in the packet and how the process of a Quit Claim Deed goes.
 - **Motion** made by Mr. Bourgoine that the Select Board goes ahead and issues the Quit Claim Deed for Map 141, Lot 24, issued to Brett Roberts and asks for the Select Board members to sign the deed paperwork. **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **17-213 – Consider language for the “Circa” sign for the Asa Gile Hall**
 - Mr. Dyer went over the recommendations made by Dale Clark for the circa sign for Asa Gile Hall. Option 1: District #5 School House circa 1832 Asa Gile Hall circa 1860. Option 2: District #5 Brick School circa 1832 Asa Gile Hall (2nd story) circa 1860.
 - **Motion** made by Mrs. Woodsum to approve the circa sign order with the reading of “District #5 School House circa 1832 Asa Gile Hall circa 1860”. **Second** by Mr. Bourgoine. **Vote** 5-0 in favor.

Future Agenda Items:

- Mr. Bourgoine thanked Mr. Dunham for his service on the Select Board.
- Town Manager to keep the Select Board up to date on the Fairgrounds parking issues.

Motion made by Mrs. Sammons to adjourn the meeting at 7:25 pm, **second** by Mr. Parent. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary