

Readfield Select Board Regular Meeting Minutes – July 24, 2017

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Grace Keene, Sandra Rourke, Greg Durgin, Rob Peale

Executive Session

To have the Select Board enter into executive session to discuss a labor negotiation matter, specifically the pending collective bargaining agreement with AFSCME 93 – Local 2011-00, pursuant to 1 MRSA, Section 405, subsection 6(D).

Bruce Bourgoine made the **motion** at 6:04 PM to enter into executive session to discuss labor negotiations, the pending collective bargaining agreement with AFSCME 93 - Local 2011-00, pursuant to 1 MRSA, Section 405, subsection 6(D) and invited the Town Manager to join the session. He stated that an action would be taken at the regular Select Board meeting. It was **seconded** by John Parent and was **approved** 3-0. Dennis Price and Kathryn Woodsum were late in arriving.

We came out of executive session at 6:35 PM.

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:38 pm followed by The Pledge of Allegiance.

- **18-001 – Minutes: Select Board meeting minutes of June 26, 2017**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of June 26, 2017 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor, Mr. Price voted but was not in attendance at last meeting.
- **18-002 – Warrants #57-59 (FY17) & #1-4 (FY18)**
 - Mr. Parent reviewed Warrants 57-59 for FY17 and Warrants 1-4 for FY18
 - **Motion** made by Mrs. Woodsum to approve Warrants #57-59 (FY17) in the amount of \$23,089.65, **second** by Mr. Price. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Woodsum to approve Warrants #1-4 (FY18) in the amount of 1 & 2 of \$358,773.16 and 3 & 4 of 164,262.32, **second** by Mr. Price. **Vote** 5-0 in favor.

Appointments, Reappointments and Resignations

- **18-003 – Appoint Jerry Bley to the Parks Commission**
 - **Motion** made by Mrs. Woodsum to accept the nominations for Jerry Bley and Gary Keilty for the Parks Commission beginning today, July 24, 2017 and ending June 30, 2018, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-004 – Appointment of Gary Keilty to the Parks Commission**
 - See 18-003 – combined motion

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- **18-005 – Appoint Robin Lint as Registrar of Voters**
 - **Motion** made by Mr. Parent to appoint Robin Lint as the Registrar of Voters, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Parent thanked Robin Lint and all her helpers for the last election, everything went very smoothly and everyone did a great job.
 - Mr. Price wanted to thank everyone very much. He looks forward to working with everyone.
 - Mrs. Sammons spoke regarding a fireworks ordinance. Hoping something can be put on the Town website regarding times and state laws.
 - Mrs. Woodsum wanted to thank Mr. Dyer and everyone else who helped with the volunteer appreciation event.
 - Mrs. Woodsum spoke regarding mowing the fairgrounds and asked if there are still volunteers mowing the fairgrounds. Mostly town staff is doing the mowing. Mrs. Woodsum would like to add mowing town properties as a future agenda item.
- **Town Staff Reports**
 - Mr. Dyer went over the Town Managers Report dated July 24, 2017.
 - Mr. Dyer went over the Code Enforcement Officers report dated June 30, 2017 for the time frame of January to July 2017.
 - Mr. Dyer went over the Treasurers Report for June 2017.
- **Boards, Committees, Commissions & Departments**
 - Trails Committee minutes of April 25, 2017
 - Readfield Water Association minutes of May 9, 2017
 - Library Board minutes of June 7, 2017
Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Grace Keene publicly thanked the Town Manager, Select Board and all the individuals that worked on the ball field and dedication ceremony. It's a beautiful addition to the town and wonderful tribute to her husband and son.

New Business:

- **18-006 – Rob Peale – Readfield Trails presentation on the Esker Trail**
 - Rob Peale gave a brief presentation on the Esker Trail.
 - **Motion** made by Mrs. Woodsum for the Readfield Select Board to authorize the Readfield Trails committee to bring forward a completed and full trail agreement of the Esker Trails and that the Select Board is approving the project pending the signed agreement, **Second** by Mr. Parent.
Discussion: This is the approval to move forward. **Vote** 5-0 in favor.

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- **18-007 – Consider a new municipal website & provider**
 - Mr. Dyer went over the information presented in the packet. He would like to move forward with Virtual Towns & Schools as it works better for the town and more improved and user friendly.
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager to investigate the website companies and to choose a new website company and enter into an agreement based on what was agreed in the budget, **Second** by Mr. Price. **Vote** 5-0 in favor.

- **18-008 – Select Board organizational items:**
 - Election of Chair (*to be taken out of order at the start of the meeting*)
 - ❖ **Motion** made by Mrs. Woodsum to nominate Mr. Bourgoine as the Select Board Chair, **Second** by Mr. Parent **Vote** 5-0 in favor.

 - Election of Vice Chair (*to be taken out of order at the start of the meeting*)
 - ❖ **Motion** made by Mr. Bourgoine to nominate Mrs. Sammons as the Vice Chair, **Second** by Mr. Parent. **Vote** 5-0 in favor.

 - Election of Assessors
 - ❖ Mrs. Sammons gave a brief description of the Board of Assessors and what they do.
 - ❖ **Motion** made by Mr. Bourgoine to nominate Mrs. Sammons, Mr. Parent and Mr. Price to be on the Board of Assessors, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.

 - Appointments of note taker
 - ❖ **Motion** made by Mr. Bourgoine to appoint Mrs. Sammons as the official note taker, **Second** by Mr. Price. **Vote** 5-0 in favor.

 - Appointment of warrant reviewers (quarterly)
 - ❖ Quarter 1 – Mrs. Woodsum (August & September)
 - ❖ Quarter 2 – Mr. Parent (October, November & December)
 - ❖ Quarter 3 – Mrs. Sammons (January, February & March)
 - ❖ Quarter 4 – Mr. Price (April, May & June)
 - ❖ Mr. Bourgoine will be back up as needed.

 - Appointment of Solid Waste and Recycling Committee liaison
 - ❖ **Motion** made by Mrs. Sammons to nominate Mrs. Woodsum as the Solid Waste & Recycling Committee liaison, **Second** by Mr. Price. **Vote** 5-0 in favor.

 - Other appointments as necessary
 - ❖ None

- **18-009 – Discussion of a local tax relief program for low/fixed income residents**
 - Discussion amongst the Select Board regarding the information presented in the packet regarding a tax relief program. Suggested to have a discussion at the Select Board retreat to create a goal and continue to work on a program for the town.

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- **18-010 – Consider ratification of the proposed labor union contract**
 - **Motion** made by Mrs. Sammons to approve the contract and direct the negotiators to sign it, **Second** by Mrs. Woodsum. **Discussion:** Thank you from Mrs. Woodsum to the Selectboard negotiators, Mrs. Bourgoine and Mr. Parent. **Vote** 5-0 in favor.
- **18-011 – Maine Municipal Association Annual Election Ballot**
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager to fill out and sign the MMA Voting Ballot, **Second** by Mr., Bourgoine. **Vote** 5-0 in favor.
- **18-012 – Signing of P.A.C.E. Agreement**
 - Information is already available on the town website. Once signed more information will be available.
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager to sign on behalf of the Town of Readfield the PACE Agreement, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-013 – Signing of Transfer Station Interlocal Agreement**
 - Brief discussion and signing by the Select Board of the Transfer Station Interlocal Agreement.

Future Agenda Items:

- None

Motion made by Mrs. Woodsum to adjourn the meeting at 8:18 pm, **second** by Mr. Sammons. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

Next meeting scheduled for Monday, August 21, 2017 at 6:30 PM