

Readfield Select Board

Regular Meeting Minutes – September 18, 2017

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Robin Lint Town Clerk), William Starrett (Channel 7), Grace Keene, Sandra Rourke, Thomas Dunham, Allen Curtis, Ellen Schneider, Bonnie Wilder, Melanie Knox, Susan Stinchfield and Betty Adams (KJ reporter)

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-027 – Minutes: Select Board meeting minutes of August 21, 2017 and September 11, 2017**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of August 21, 2017 as presented, **second** by Mr. Price. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of September 11, 2017 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor.
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- **18-028 – Warrants #09-12 (FY18)**
 - Mrs. Woodsum reviewed warrants 09-12 with the exception of Warrant #11A which was reviewed by Mr. Parent. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Woodsum to approve Warrants 09-12 as written in the amount stated (\$433,009.19), **second** by Mr. Parent. **Vote** 5-0 in favor.

Appointments, Reappointments and Resignations

- **18-029 – Consider the appointment of Thomas Dunham to the Budget Committee**
 - Mr. Dunham gave a brief intro about himself and the floor was open for questions.
- **18-030 – Consider the appointment of Allen Curtis to the Budget Committee**
 - Mr. Curtis gave a brief intro about himself and the floor was open for questions.
- **18-031 – Consider the appointment of Ellen Schneider to the Budget Committee**
 - Mrs. Schneider gave a brief intro about herself and the floor was open for questions.
 - **Motion** made by Mrs. Sammons to appoint Ellen Schneider to the Budget Committee with a term ending June 30, 2020, **second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-032 – Consider the appointment of Thomas Dunham to the Road Committee**
 - **Motion** made by Mr. Price to appoint Thomas Dunham to the Road Committee with a term ending June 30, 2020, **second** by Mr. Bourgoine. **Vote** 1-4 against with Mr. Bourgoine, Mrs. Sammons, Mrs. Woodsum and Mr. Parent voting in the negative.
- **18-033 – Consider the reappointment of William Buck to the Maranacook Lake Dam Committee**
 - **Motion** made by Mrs. Woodsum to reappoint William Buck to the Maranacook Lake Dam Committee with a term ending June 30, 2019, **second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-034 – Consider the reappointment of Valarie Pomerleau to the Heritage Days Committee**
 - **Motion** made by Mrs. Woodsum to reappoint Valarie Pomerleau to the Heritage Days Committee with a term ending August 30, 2019, **second** by Mr. Parent. **Vote** 5-0 in favor.

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- **18-035 – Consider the appointment of Hannah Flannery to the Heritage Days Committee**
 - **Motion** made by Mrs. Woodsum to appoint **Hannah Flannery** to the Heritage Days Committee with a term ending August 30, 2019, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Taken out of order:

- **18-036 – Signing a Proclamation for Constitution Week**
 - In attendance for the signing of the Proclamation for Constitution Week was Betty Wilder.
 - Mr. Bourgoine read the Proclamation to the audience then the Select Board signed the Proclamation document.

Communications

- **Select Board Communications**
 - Mrs. Woodsum stated that she purchased a sign for her lawn that says “Drive like your kids live here” and she found it at Lowes for \$11.00. Readfield will work on its own slogan for possible future signs as a traffic slowing tactic.
 - Mr. Price said that he has been in contact with the Vice Principal of the high school and is working with her on a project for students to get more involved with Town government. Possibly a student of the month who will receive an honor and will start the Pledge of Allegiance at a Select Board meeting.
 - Mr. Price also said that he is working with Bill Starrett to do some public service announcements for the Town so they can be played on Channel 7 TV or put on the town’s web site.
 - Mr. Bourgoine announced a pesticides disposal day being held in various locations around the State in October with a preregistration by September 30. Information is available at the Town Office if anyone is interested.
- **Town Staff Reports**
 - Mr. Dyer went over the Town Manager’s Report dated September 18, 2017.
 - Mr. Dyer went over the Treasurer’s Report for August 2017.
- **Boards, Committees, Commissions & Departments**
 - Cemetery Committee minutes of May 17 and June 28, 2017
 - Recreation Board minutes of June 19 and July 12, 2017
 - Trails Committee minutes of July 25, 2017
 - Thank you for submitting your minutes*
 - Jerry Bley was in attendance on behalf of the Conservation Commission to have the “Recreational Trails Program Grant Resolution” document signed. The grant will have to be approved at the next Town Meeting if granted.
Motion made by Mr. Bourgoine “The Readfield Select Board voted on September 18, 2017 in favor of applying for the Recreational Trail Development Grant from the Bureau of Parks and Lands for the replacement of trail infrastructure at the Torsey Pond Nature Preserve and the Fogg Farm Conservation Area and the expansion of the trailhead parking lot at the Readfield Fairgrounds and the re-routing of trails around the parking lot to improve safety. Match will be provided through a combination of in kind labor and materials along with a contribution from the Town’s Conservation Lands Account”. **Second** by Mrs. Sammons.

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Motion made by Mrs. Woodsum to amend the motion to authorize the Town Manager to sign the document, **second** by Mr. Parent. **Vote** 5-0 in favor.

Vote on the original motion with the amendment. **Vote** 5-0 in favor.

- **Public Communications** – No members of the public addressed the Select Board.

Old Business:

- **18-022 – Select Board Goals and Retreat report**

- **Motion** made by Mrs. Woodsum to accept the Select Board Goals for 2017-2018 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor.
- Mr. Bourgoine and Mr. Parent are working on alternative energy for the Town but are having a hard time finding information on wind power.
- Mrs. Sammons is actively looking for members of the public who may be professionals in the finance field of work who would like to be on the Readfield Enterprise Fund Committee.

New Business:

- **18-037 – Review bids for Fiscal Year 2018 Road Work and consider selecting a proposal**

- Road Committee and the Town Manager recommended the bid be awarded to Cushing Construction.
- Mr. Cushing stated that he plans on replacing culverts this year and do the other road work in the spring. Mr. Cushing also requested that if the Town asks Pike to haul materials that they use at least six trucks.
- **Motion** made by Mr. Bourgoine to award the contract to Cushing Construction, **second** by Mr. Price. **Vote** 5-0 in favor.

- **18-038 – Consider participation in the Fedcap Work Experience Program**

- In attendance from Fedcap were Melanie Knox and Susan Stinchfield to explain what Fedcap was and how they replaced State Aspire Program. The Town could sign-up and Fedcap provides all insurances. Full or part time workers would volunteer a certain amount of hours in different positions throughout town in order to gain knowledge and work experience. These workers would be performing additional work and not replacing any employees or any part of their work.
- **Motion** made by Mr. Price to enter into the Fedcap program by signing the MOU and authorizing Eric Dyer to sign, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.

- **18-039 – Hold a Public Hearing** and consider adoption of Appendices A through D of General Assistance Ordinance

- Mr. Bourgoine opened the Public Hearing at 8:09 pm.
- Public comment: Mrs. Rourke was in attendance and asked for a copy of the Appendices to review. Mrs. Rourke also commented that the Town should do more in the way of fund raising to help residents with heating assistance.
- Mr. Dyer said he will be having a wood cutting day at the Transfer Station and will be looking for volunteers. The wood at the Transfer Station comes in at no cost to the Town and could be cut and split and used to help families in need.
- Hearing no more comments, Mr. Bourgoine closed the public hearing at 8:16 pm.
- **Motion** made by Mrs. Woodsum to adopt Appendices A through D of the General Assistance Ordinance, **Second** by Mr. Parent **Vote** 5-0 in favor.

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- **18-040 – Conduct a first reading of a Record Retention and Destruction Policy**
 - After a brief discussion and a few suggested changes a second reading will be scheduled at a future date.
- **18-041 – Conduct a first reading of a Readfield Messenger Policy**
 - After a brief discussion and a few suggested changes a second reading will be scheduled at a future date.
- **18-042 – Discuss the Annual Chairs Meeting and Volunteer Open House**
 - Meeting should be more casual
 - To invite people personally to the meeting to get them more involved
 - Possible November meeting
 - Revise Annual Meeting document after the next meeting.
- **18-043 – Consider a meeting with our County Commissioners, County Sheriff and State Delegation**
 - Mr. Bourgoine in conjunction with Mrs. Sammons will arrange to have two separate meetings this fall, one with the County and one with the State delegation.

Future Agenda Items:

- None

Motion made by Mrs. Woodsum to adjourn the meeting at 8:55 pm, **second** by Mr. Price. **Vote** 5-0 in favor.

Minutes submitted by Robin L. Lint, Town Clerk

Next meeting scheduled for Monday, October 16, 2017 at 6:30 PM