

## **Readfield Select Board Regular Meeting Minutes – December 11, 2017**

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**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Greg Leimbach, Margaret Edmondson, Andrews Tolman

### **Executive Session**

To have the Select Board hold an executive session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsections 6(A)

### **Regular Meeting**

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-070 – Minutes: Select Board meeting minutes of November 13, 2017**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of November 13, 2017 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **17-071 – Warrants # 21 -24**
  - Mr. Parent reviewed Warrants 21 – 24
  - Brief discussion regarding Consineau, Inc and a billing error. Voided from warrant.
  - **Motion** made by Mr. Parent to approve warrants #23 - 24 in the amount of \$384,927.12, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

### **Appointments, Reappointments and Resignations**

- **18-072 – Accept the resignation of Tom Donegan from the Recreation Board**
  - **Motion** made by Mr. Parent to accept with deep regret the resignation of Tom Donegan from the Recreation Board, **Second** by Mr. Price. **Discussion:** Tom has been extremely helpful and dedicated to the Recreation Board for many years and thank you for all his hard work. **Vote** 5-0 in favor.
- **18-073 – Consider the appointment of Greg Leimbach to the Conservation Commission**
  - Greg Leimbach gave a brief introduction on himself and why he is interested in volunteering.
  - **Motion** made by Mr. Bourgoine to appoint Greg Leimbach to the Conservation Commission for a term ending June, 30, 2020 and to the Trails Committee for a similar term ending June 30, 2020, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **18-074 – Consider the appointment of Greg Leimbach to the Trails Committee**
  - Combined motion with item #18-073
- **18-075 – Consider the appointment of Margaret Edmondson to the Age Friendly Committee**
  - Margaret Edmondson gave a brief introduction on herself and why she is interested in volunteering on the Age Friendly Committee.

## Readfield Select Board Regular Meeting Minutes – December 11, 2017

---

- **Motion** made by Mrs. Woodsum to appoint Margaret Edmondson to the Age Friendly Committee for a term of 3 years ending on June 30, 2020, **Second** by Mr. Parent. **Vote** 5-0 in favor.

### Communications

- **Select Board Communications**
  - Mrs. Sammons spoke on behalf of Friends of the Readfield Library. Selling note cards for \$10.00 each at the Library or by contacting Mrs. Sammons. This is helping raise money for items/needs outside their budget.
  - Mr. Price mentioned that it was great having the joint meeting with the Winthrop Council/Community and to see everyone all work together to one common goal is great.
  - Mrs. Woodsum said that the Transfer Station seems to be running smoother every time she goes and people are responding well to the new changes.
  - Mr. Parent felt that the joint meeting with Winthrop was very informative and wants to thank all the committees and the Town Managers for all their hard work and dedication.
- **Town Staff Reports**
  - Mr. Dyer gave an update on the Dam Project and the follow up meeting that was held last week.
  - Mr. Dyer reviewed his Town Managers report dated December 11, 2017 and the Treasures Report for November 2017.
- **Boards, Committees, Commissions & Departments**
  - **Cobbossee Watershed District minutes of August 8, 2017**
  - **Trails Committee minutes of September 26, 2017**
  - **Age Friendly Committee minutes of October 11, 2017**
  - **Solid Waste and Recycling draft minutes of October 22, 2017**  
*Thank you all for submitting your minutes*
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

### Old Business:

- **18-056 – Approve a revised draft Budget Process**
  - Mr. Dyer went over the changes to the draft budget process. Changes are highlighted & bolded.
  - RSU 38/Maranacook School has put out their meeting schedule, March 7 is the joint meeting with the Select Board.
- **18-065 – Conduct a second reading of the revised Cemetery Ordinance**
  - **Motion** made by Mrs. Woodsum to approve the 2<sup>nd</sup> Reading of the Cemetery Ordinance, **Second** by Mr. Parent. **Discussion:** Suggested to have legal review and then put out to vote for Town Meeting in June of 2018. **Vote** 5-0 in favor.

## **Readfield Select Board Regular Meeting Minutes – December 11, 2017**

---

### **New Business:**

- **18-076 – Schedule a workshop on ordinance work priorities**
  - Final deadline for ordinance submissions is March 9, 2018.
  - Meeting scheduled for Thursday January 11, 2018 at 6:30 pm and ending at 8:00 pm.
  - Town Manager to get information on Ordinances and Charters from other towns.

### **Future Agenda Items:**

- No Discussion

**Motion** made by Mr. Bourgoine to enter Executive Session to discuss the Town Managers annual evaluation with the Town Manager present and at the end of the Executive Session to adjourn the Select Board meeting, **Second** by Mr. Parent. **Vote** 5-0 in favor.

### **Executive Session**

To have the Select Board hold an executive session to discuss the Town Manager's annual evaluation with the Town Manager pursuant to 1 MRSA, Section 405, subsections 6 (A).

*Minutes submitted by Kristin Parks, Board Secretary*