

## **Readfield Select Board Regular Meeting Minutes – July 9, 2018**

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**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Patricia Clark, William Buck, Larry Perkins

### **Regular Meeting**

Mr. Bourgoine called the Select Board meeting to order at 7:30 pm.

- **19-001 – Minutes: Select Board meeting minutes of June 11 & 18, 2018**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of June 11, 2018 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of June 18, 2018 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **19-002 – Warrants # 51, 52 & 53 (FY18) and # 1 & 2 (FY19)**
  - Mrs. Woodsum reviewed Warrants #53 (FY18) and Warrants #1, 2, 2A and 2B (FY19)
  - **Motion** made by Mrs. Woodsum to approve Warrants # 1 & 2 (FY19) in the amount of \$345,928.02, **second** by Mr. Parent. **Vote** 5-0 in favor.
  - **Motion** made by Mrs. Woodsum to approve Warrants # 53 (FY18) in the amount of \$16,699.85.00, **second** by Mr. Price. **Vote** 5-0 in favor.
  - Mr. Price reviewed Warrants # 51 & 52 (FY18)
  - **Motion** made by Mr. Price to approve Warrants # 51, 51A, 52B & 52 (FY18) in the amount of \$47,830.00, **second** by Mr. Parent. **Vote** 5-0 in favor.

### **Communications**

- **Select Board Communications**
  - Mrs. Woodsum gave an update on the Solid Waste & Recycling Committee. Mr. Dyer has been spending more time at the Transfer Station and has hired a Recycling Educator, Rebecca Rodriguez, as approved.
  - Mrs. Sammons and Mr. Price gave a reminder about the Readfield Festival on Friday, August 10 and Saturday, August 11. Readfield Festival has its own Facebook Page and Event Page.
- **Town Staff Reports**
  - Mr. Dyer gave a brief update verbally. He will be submitting written reports for Finance and Town Manager next week. The new auditors, Berry-Talbot-Royer, will be starting the audit process this Wednesday. Readfield now has a Town of Readfield Facebook page. Looking for a Full-Time Maintenance person (all are encouraged to apply), meanwhile the maintenance department has been working hard to stay on top of things and keep everything going smoothly.
- **Boards, Committees, Commissions & Departments**
  - Cemetery Committee minutes of May 16, 2018
  - Trails Committee minutes of May 22, 2018

*Thank you for submitting your minutes*

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
  - None

### **Appointments, Reappointments and Resignations:**

- **19-003 – Consider the reappointment of Jerry Bley to the Conservation Commission**
  - **Motion** made by Mrs. Woodsum to reappoint Jerry Bley to the Conservation Commission for a 3 year term, reappoint Sean Keegan to the Recreation Association for a 3 year term and reappoint Robert Peale to the Trails Committee for a 3 year term, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **19-004 – Consider the reappointment of Sean Keegan to the Recreation Association**
  - See motion in item 19-003
- **19-005 – Consider the reappointment of Robert Peale to the Trails Committee**
  - See motion in item 19-003
- **19-006 – Consider the first time appointment of Patricia Clark to the Library Board of Trustees**
  - Patricia Clark was present for her appointment and gave a brief introduction.
  - **Motion** made by Mrs. Woodsum to appoint Patricia Clark to the Library Board of Trustees for a term beginning tonight and ending 6-30-2021, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

### **New Business:**

- **19-007 – Consider a contract award for the repair of the Maranacook Lake Outlet Dam**
  - Mr. Dyer gave a brief update on the Maranacook Lake Outlet Dam project and financial aspects of the project on Readfield's behalf and does agree with the recommendation from the Maranacook Lake Outlet Dam Committee to go with H.E. Callahan Construction Co. in the amount of \$476,500.
  - Larry Perkins and William Buck, members of MLODC Readfield, gave a brief intro/update about the project.
  - **Motion** made by Mrs. Woodsum for Readfield to go with the part of 53.3% and award the contract to H.E. Callahan Construction Co. for a total bid amount of \$476,500 as was proposed by the Maranacook Lake Dam Outlet Committee, **second** by Mr. Price. **Discussion:** Mr. Dyer spoke that there are some ways to bring down the prices with the preferred contract and save money by keeping open communication. **Motion withdrawn** by Mrs. Woodsum, **second** by Mr. Price. **No action taken on this motion.**
  - **Motion** made by Mrs. Woodsum to authorize the Town Manager to accept the bid from H. E. Callahan Construction Company for the Maranacook Lake Dam Outlet project as specified in the bid for a total amount of \$476,500. **Seconded** by Mr. Price. **Vote** 5 – 0 in favor.
  - **Motion** made Mrs. Woodsum to borrow up to the full amount of \$177,000 stated in the Town Meeting warrant from the Maine Municipal Bond Bank to finance a portion of the project. **Seconded** by Mr. Parent. **Discussion:** The board discussed different possible amounts to borrow, the use of funds already set aside, and contingencies to act as guidance in determining the final amount to borrow. **Vote** 5 – 0 in favor.

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- Mrs. Woodsum spoke regarding the erosion on the one property that abuts the Maranacook Dam that has caused significant damage and the concerns of the property owner. Mr. Dyer spoke that it is addressed in the contract/bid documents and if any damage is done to property owners during the project than it will be part of the companies insurance and be addressed.

**Motion** made by Mr. Price to extend the meeting for 15 minutes, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

- **19-008 – Elect two representatives to the MMA Legislative Policy Committee**
  - **Motion** made by Mr. Bourgoine that the Town of Readfield cast their official ballot for Nate Rudy and Rita Moran to the Maine Municipal Associations Legislative Policy Committee, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
- **19-009 – Consider the award of a contract for the replacement of winter maintenance equipment**
  - Mr. Dyer gave a brief intro on the 4 bids that were received for the replacement of winter maintenance equipment that also contributes to other jobs throughout the year.
  - Recommendation from the Town Manger to go with Jordan Equipment for a Bobcat S595 for a total price, including attachments as specified, in the amount of \$46,676.89. Mr. Dyer also presented a Lease Schedule from Androscoggin Bank, for the Town of Readfield, for 3 years at a rate of 3.59%. Suggested to put the old holder machine out to bid with a reserve on it.
  - **Motion** made by Mrs. Woodsum to authorize the Town Manager to purchase from Jordan Equipment a Bobcat S595 loader per the quote received and to authorize the proposal from Androscoggin Bank for a 3 year lease, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
  - Mr. Dyer would like to request a motion on the purchase of a mower bar with the information included in the supplement packet that was handed out this meeting.
  - **Motion** made by Mrs. Woodsum to authorize the Town Manager to spend up to \$10,000 for a new Cut Disc Mower that is based on the quote from Hammond Tractor Company that is 10 months old, **second** by Mr. Price. **Vote** 5-0 in favor.

**Motion** made by Mr. Price to extend the meeting for 10 minutes, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

### **Reminders:**

- Next meeting is Monday, July 23 and is the Select Board Retreat.
- Summer residents meeting is Friday, August 3, 5:00 pm at Giles Hall.

**Motion** made by Mr. Price to adjourn the meeting at 8:55 pm, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*