

## **Readfield Select Board**

### **Regular Meeting Minutes – August 13, 2018**

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**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and

**Excused Absence:** Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), David Trunnell, Lindsey Morin, Judith Beck, Donna McGibney, Grace Keene, Bonnie Harris, Linda Tukey, James Tukey, Willard Harris, Debora Doten, Robert Bittar, Matt Nazar

#### **Regular Meeting of Readfield Select Board**

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-010 – Minutes: Select Board meeting minutes of July 9, 2018**
  - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of July 9, 2018 as presented, **second** by Mr. Parent. **Vote** 4-0 in favor.
- **19-011 – Warrants # 54 & # 3-9**
  - Mr. Price reviewed Warrants # 54 & # 3-6
  - **Motion** made by Mr. Price to approve Warrant # 54 in the amount of \$14,793.72. **Second** by Mrs. Sammons. **Vote** 4-0 in favor.
  - **Motion** made by Mr. Price to approve Warrants # 4, 4A, 4B & 3 in the amount of \$163,567.19. **Second** by Mrs. Sammons. **Vote** 4-0 in favor.
  - **Motion** made by Mr. Price to approve Warrants # 7 in the amount of \$309,516.37. **Second** by Mrs. Parent. **Vote** 4-0 in favor.
  - **Motion** made by Mr. Price to approve Warrants # 5, 5A, 5B & 6 in the amount of \$220,270.59. **Second** by Mrs. Sammons. **Vote** 4-0 in favor.

#### **Communications**

- **Select Board Communications**
  - Mr. Bourgoine said the summer Residence meeting was the best meeting since he has been on the board. Really great and a lot of volunteers and summer residents in attendance. Special thanks to Robin Lint for all her work.
  - Mrs. Sammons thanked Merrill Investigations, MIKA Summer Camp and Mia Linas for supporting the Summer Festival and all the people who volunteered and planned an event that day to make it a great success.
  - Mr. Price said a huge thanks to everyone who came out to the festival and supported the celebration of Readfield. Had 7 kick ball teams attend the tournament and a great turn out to all the events around town.
  - Mr. Parent said thank you to Mr. Price and Mrs. Sammons for spear heading the festival and all their hard work.
- **Town Staff Reports**
  - Mr. Dyer went over the Town Manager report dated for August, 13, 2018.
  - Mr. Dyer went over the July 2018 Treasurers Report.
- **Boards, Committees, Commissions & Departments**
  - Trails Committee report on review of yearly accomplishments.

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- Library Meeting Minutes for 6/6/18
- Conservation Commission Meeting Minutes for 2/13/18, 5/8/18, 1/9/18 and 6/12/18
- Trails Committee Meeting Minutes for 6/26/18

*Thank you for submitting your minutes*

- **Public Communications** - *Members of the public may address the Select Board on any topic*
  - None

### **Appointments, Reappointments and Resignations:**

- **19-012 – Consider the appointment of David Trunnell to the Readfield Enterprise Committee**
  - David Trunnell was present for his appointment and gave a brief introduction.
  - **Motion** made by Mr. Price to appoint David Trunnell to the Readfield Enterprise Committee for a term ending June 30, 2021. **Second** by Mr. Parent. **Vote** 4-0 in favor
- **19-013 – Consider the appointment of Donna McGibney to the Age-Friendly Committee**
  - Donna McGibney was present for her appointment and gave a brief introduction.
  - **Motion** made by Mrs. Sammons to appoint Donna McGibney to the Age-Friendly Committee for a term ending June 30, 2021. **Second** by Mr. Price. **Vote** 4-0 in favor
- **19-014– Consider the appointment of Lindsey Morin to the Recreation Committee**
  - Lindsey Morin was present for her appointment and gave a brief introduction.
  - **Motion** made by Mr. Price to appoint Lindsey Morin to the Recreation Committee for a term ending June 30, 2021. **Second** by Mr. Parent. **Vote** 4-0 in favor
- **19-015 – Consider the re- appointment of Brian Tarbuck to the Road Committee**
  - **Motion** made by Mr. Bourgoine to re-appoint Brian Tarbuck to the Road Committee for a term ending June 30, 2021. **Second** by Mr. Price. **Vote** 4-0 in favor
- **19-016 – Consider the resignation of Jeremy Greenman from the Recreation Committee**
  - **Motion** made by Mr. Price to accept the resignation of Jeremy Greenman from the Recreation Committee. **Second** by Mrs. Sammons. **Vote** 4-0 in favor

### **New Business:**

- **19-017 – Hear a report on the Select Board Retreat and consider the adoption of goals**
  - Mr. Bourgoine gave a brief summary overview of the Select Board goals. The seven goals are:
    - Review, revise, draft governance documents as needed
    - Finalize a solar energy plan for town facilities
    - Town building planning focused on the Library and Fire Station
    - Cannabis consideration
    - Consider annualizing Heritage Days
    - Set direction regarding Parks and Recreation
    - Consider a local food/farms ordinance
  - **Motion** made by Mr. Price to accept the report and adopt the seven goals as the guiding goals for 2018/2019 year. **Second** by Mr. Parent. **Vote** 4-0 in favor.

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- **19-018 – Consider the award of a road crack sealing contract**
  - Received 3 bids from BPS Group, ProSeal and Seal Coating Inc. Seal Coating Inc. is the lowest bid at \$13.73 per gallon installed and the recommendation by the Town Manager.
  - **Motion** made by Mr. Price to go with Seal Coating Inc. at \$13.73 per gallon applied. **Second** by Mr. Parent. **Vote** 4-0 in favor.
  
- **19-019 – Consider the award of a road striping contract**
  - Received 3 bids from Fire Line, L&D Safety and Lucas Striping. Lucas Striping is the lowest bid at \$0.04 for yellow and white line and \$0.75 cents for yellow/white curb & marking sings and the recommendation by the Town Manager.
  - **Motion** made by Mrs. Sammons to accept road striping services from Lucas Striping as quoted. **Second** by Mr. Parent. **Vote** 4-0 in favor.
  
- **19-020 – Consider the possibility of a Special Town Meeting in November**
  - Mr. Bourgoine gave a brief review on the petition and process to this date and the Select Boards role in the process. The Select Board tonight is to look at accepting the petition as valid and to continue the process with the Select Board, Planning Board and legal review so the question may go on the ballot for special town meeting in November.
  - Bob Bittar asked about the Secret Ballot process as he misunderstood the process.
  - Matt Nazar asked for clarification on the process and what tonight is about and asked about the application that has been submitted. Doesn't specify the specific areas in a zoning map and the changes when the petition was passed around. Bob Bittar spoke that there were maps available if asked for but were not required to be presented.
  - Will Harris asked for clarification on the process of Special Town meeting, the cost and the petition process.
  - **Motion** made by Mr. Bourgoine that the Select Board recognizes that the Select Board has been submitted a valid petition of record that duly meets the requirements sufficient as described by the Town Clerk for the process of consideration. **Second** by Mr. Parent. **Vote** 4-0 in favor.
  - Concerns of the events that will be happening while the process is still going on at 26 Mill Stream Road.
  - **Motion** made by Mr. Bourgoine to authorize the Town Clerk and Town to be prepared in the instance of need for a special town meeting in November that will be of secret ballot by either ordinance or petition. **Second** by Mr. Parent. **Discussion:** Clarification on what a Special Town meeting consist of. **Vote** 4-0 in favor.
  
- **19-021 – Complete a Voting Ballot for MMA Elections**
  - **Motion** made by Mrs. Sammons to authorize the Town manager to vote for all four positions on the MMA voting ballot for the four people running, **Second** by Mr. Parent. **Vote** 4-0 in favor.

### **Future Agenda Items:**

- Next meeting scheduled for Monday, September 10, 2018

**Motion** made by Mr. Price to adjourn the meeting at 8:00 pm, **second** by Mr. Parent. **Vote** 4-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*