

**Readfield Select Board
Meeting Agenda
January 8, 2018, Readfield Town Office**

Select Board Meeting starts: 6:30 PM
Meeting ends (unless extended): 8:30 PM

Pledge of Allegiance

Regular Meeting - 10 minutes

18-077 - Minutes: Select Board meeting minutes of December 11, 2017.

18-078 - Warrants: #25 - 28.

Appointments, Reappointments, and Resignations - 5 minutes

18-079 - Consider the resignation of John Moran from the Age Friendly and Cemetery Committees.

18-080 - Consider the appointment of Les Priest to the Readfield Enterprise Committee

18-081 - Consider the appointment of Sean Keegan to the Recreation Board.

Communications - 35 minutes

Select Board communications. - 10 minutes

Town Staff reports - 10 minutes

Boards, Committees, Commissions & Departments - 5 minutes

- Library Board minutes of October 11, 2017
- Cemetery Committee minutes of November 17, 2017

Public Communication - Members of the public may address the Select Board. - 10 minutes

New Business - 65 minutes

18-082 - Consider a revised contract for the Town Manager - 5 minutes.

18-083 - Hear a presentation from ReVision Energy and discuss a prospective municipal solar energy project - 50 minutes.

18-084 - Consider a draft of the first set of departments for the Fiscal Year 2018 - 2019 (FY19) Budget - 10 minutes.

Future Agenda Items - 5 minutes

Adjournment

**Readfield Select Board
Workshop Agenda
January 11, 2018, Readfield Town Office**

Select Board Meeting starts: 6:30 PM
Meeting ends (unless extended): 8:00 PM

The Readfield Select Board will hold a workshop to discuss the process of Ordinance development and review as well as prioritize work for the upcoming Town Meeting on June 12, 2018.

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – December 11, 2017 – Unapproved

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Greg Leimbach, Margaret Edmondson, Andrews Tolman

Executive Session

To have the Select Board hold an executive session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsections 6(A)

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-070 – Minutes: Select Board meeting minutes of November 13, 2017**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of November 13, 2017 as presented, **second** by Mrs. Sammons. **Vote 5-0** in favor.

- **17-071 – Warrants # 21 -24**
 - Mr. Parent reviewed Warrants 21 – 24
 - Brief discussion regarding Consineau, Inc and a billing error. Voided from warrant.
 - **Motion** made by Mr. Parent to approve warrants #23 - 24 in the amount of \$384,927.12, **second** by Mrs. Woodsum. **Vote 5-0** in favor.

Appointments, Reappointments and Resignations

- **18-072 – Accept the resignation of Tom Donegan from the Recreation Board**
 - **Motion** made by Mr. Parent to accept with deep regret the resignation of Tom Donegan from the Recreation Board, **Second** by Mr. Price. **Discussion:** Tom has been extremely helpful and dedicated to the Recreation Board for many years and thank you for all his hard work. **Vote 5-0** in favor.

- **18-073 – Consider the appointment of Greg Leimbach to the Conservation Commission**
 - Greg Leimbach gave a brief introduction on himself and why he is interested in volunteering.
 - **Motion** made by Mr. Bourgoine to appoint Greg Leimbach to the Conservation Commission for a term ending June, 30, 2020 and to the Trails Committee for a similar term ending June 30, 2020, **Second** by Mrs. Woodsum. **Vote 5-0** in favor.

- **18-074 – Consider the appointment of Greg Leimbach to the Trails Committee**
 - Combined motion with item #18-073

- **18-075 – Consider the appointment of Margaret Edmondson to the Age Friendly Committee**
 - Margaret Edmondson gave a brief introduction on herself and why she is interested in volunteering on the Age Friendly Committee.

Readfield Select Board
Regular Meeting Minutes – December 11, 2017 – *Unapproved*

- **Motion** made by Mrs. Woodsum to appoint Margaret Edmondson to the Age Friendly Committee for a term of 3 years ending on June 30, 2020, **Second** by Mr. Parent. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons spoke on behalf of Friends of the Readfield Library. Selling note cards for \$10.00 each at the Library or by contacting Mrs. Sammons. This is helping raise money for items/needs outside their budget.
 - Mr. Price mentioned that it was great having the joint meeting with the Winthrop Council/Community and to see everyone all work together to one common goal is great.
 - Mrs. Woodsum said that the Transfer Station seems to be running smoother every time she goes and people are responding well to the new changes.
 - Mr. Parent felt that the joint meeting with Winthrop was very informative and wants to thank all the committees and the Town Managers for all their hard work and dedication.
- **Town Staff Reports**
 - Mr. Dyer gave an update on the Dam Project and the follow up meeting that was held last week.
 - Mr. Dyer reviewed his Town Managers report dated December 11, 2017 and the Treasures Report for November 2017.
- **Boards, Committees, Commissions & Departments**
 - **Cobbossee Watershed District minutes of August 8, 2017**
 - **Trails Committee minutes of September 26, 2017**
 - **Age Friendly Committee minutes of October 11, 2017**
 - **Solid Waste and Recycling draft minutes of October 22, 2017**
Thank you all for submitting your minutes
- **Public Communications - *Members of the public may address the Select Board on any topic***
 - None

Old Business:

- **18-056 – Approve a revised draft Budget Process**
 - Mr. Dyer went over the changes to the draft budget process. Changes are highlighted & bolded.
 - RSU 38/Maranacook School has put out their meeting schedule, March 7 is the joint meeting with the Select Board.
- **18-065 – Conduct a second reading of the revised Cemetery Ordinance**
 - **Motion** made by Mrs. Woodsum to approve the 2nd Reading of the Cemetery Ordinance, **Second** by Mr. Parent. **Discussion:** Suggested to have legal review and then put out to vote for Town Meeting in June of 2018. **Vote** 5-0 in favor.

Readfield Select Board
Regular Meeting Minutes – December 11, 2017 – *Unapproved*

New Business:

- **18-076 – Schedule a workshop on ordinance work priorities**
 - Final deadline for ordinance submissions is March 9, 2018.
 - Meeting scheduled for Thursday January 11, 2018 at 6:30 pm and ending at 8:00 pm.
 - Town Manager to get information on Ordinances and Charters from other towns.

Future Agenda Items:

- No Discussion

Motion made by Mr. Bourgoine to enter Executive Session to discuss the Town Managers annual evaluation with the Town Manager present and at the end of the Executive Session to adjourn the Select Board meeting, **Second** by Mr. Parent. **Vote** 5-0 in favor.

Executive Session

To have the Select Board hold an executive session to discuss the Town Manager's annual evaluation with the Town Manager pursuant to 1 MRSA, Section 405, subsections 6 (A).

Minutes submitted by Kristin Parks, Board Secretary

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

To: Eric Rlyer, Town Manager

From: John Moran

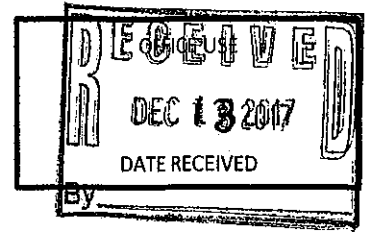
Subj: Town committees resignation

I am writing to resign my volunteer
roles on the Cemetery and
age friendly committees as of 1-8-18

John Moran

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Readfield Enterprise Committee

Term:

3 yrs 2020

Do you have previous experience on this board or committee?

Yes

No

Name: Les Priest

Phone (H): 685-9527

Street address: 90 Davies Lane

Phone (C): 215-7349

Mailing address: Readfield ME

E-Mail: les@LesPriest.com

Below please tell us of any experience and/or training that might be useful in this position.

20+ years of being a business owner - Self employed

Below please tell us the reason you are interested in applying for this position.

Help businesses in the community

If you are currently employed, what is your position?

Real Estate Broker - Better Homes + Gardens / The Masiello Group

APPLICATION FOR APPOINTMENT FOR:

Name: Les Priest Position: Readfield Enterprise Comm. Term: 2020

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: L Priest Date: 12-8-17

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: , 20

SELECT BOARD APPROVAL

To Leo Priest of Readfield, in the County of Kennebec and State of Maine: There being a position on the READfield Ent. Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru 6-30-20. Given under our hand this day of 20.

Bruce Bourgoine

John Parent

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

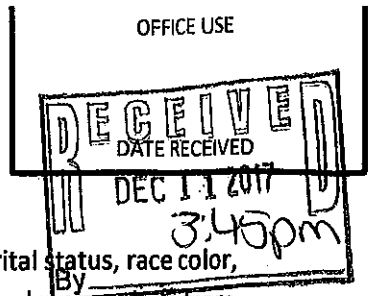
CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission
are you applying for?

Recreation Board

Term: Present - 2017

Do you have previous experience on this board or committee? Yes No

Name: Sean Keegan Phone (H): 446 8725

Street address: 71 Sadie Ann Road Phone (C):

Mailing address: 71 Sadie Ann Road Readfield, Me, 04355

E-Mail: Skeegan86@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have worked with Rec board for previous 3 years, This year became Soccer Commissioner,

Below please tell us the reason you are interested in applying for this position.

Continue to support the kids of the town and other great recreation programs that keep kids engaged off of a screen

If you are currently employed, what is your position?

Vocational Rehabilitation Counselor II

APPLICATION FOR APPOINTMENT FOR:

Name: Sean Keegan Position: Rec Board Term: Present - June

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 12/16/17

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No

Confirmed meeting date: _____, 20__

SELECT BOARD APPROVAL

To Sean Keegan of Readfield, in the County of Kennebec and State of Maine: There being a position on the Rec Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

 thru 6-30-18. Given under our hand this day of 20__.

Bruce Bourgoine Thomas Dunham John Parent

Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Readfield Library Board Minutes
October 11, 2017

Those present: Deb Peale, Brenda Lake, Jan Tarbuck, Pam Mitchell, Donna Witherill, Beverly Monsulick, Nancy Meservier

Those excused: Betty Peterson, Cricket Blouin

Meeting called to order at 6:32

Secretary's Report: A motion was made to accept the September, 2017 minutes
The motion passed.

Treasurer's Reports: A motion was made to accept the Treasurer's Report as presented. The motion passed.

Librarian's Report:

- *Cribbage: Cribbage will pause and start again in January.
- * Halloween: Guess the weight of the pumpkin contest: Jan donated a pumpkin.
 - * We will be open for trick or treating on 10/31 from 5:00 to 8:00.
 - * Board members can donate candy if they wish.

Old Business:

*Volunteer Appreciation: Wednesday, October 18th, 6:30-7:30 @ the library.

Brenda: lemon bars

Deb: fruit & cheese platter

Pam: cider

Donna: brownies

New Business:

*Christmas Tree Lighting:

- * Friday, December 1st at 6:30 at Library, then walk to Town Office (7:00ish)
- * December 3rd at 4:00 for a storm date
- * Deb will ask Eric Frohberg to be Santa again this year.
- * Set up at Town Office at 4:00: Deb, Pam, Betty, Brenda
- * Deb: Cocoa, water and milk
- * Tree: Pam will ask Steve D. for pick up on 11/18
- * Deb will check out lights
- * Music: Brenda will contact Drew Albert
- * Cookies: 4 to 5 dozen each
- * Deb will make the flyer
- * Donna will get the wreath
- * Betty: candy canes?

- * Pam will ask Hannaford to donate cups

Little Library:

- *Possibly at Readfield Elementary School. Pam will check with the Principal.

Friends of the Library:

- * Friends of the Library have donated \$250.00 to the Library. Nancy will buy a sandwich board with the money.
- * Board was updated on the Friends by the liaison.

Summer Reading:

- *The theme is, "Library's Rock".
- *Nancy has worked on tweaking the summer reading program. She will delineate between younger and older children's reading logs.
- *Nancy will survey patrons regarding when to hold the summer story time.
- *Prizes: Dollar Tree for prizes. Sea Dog tickets for the beginning of the summer.
- * Chewonki Program: This program will be held in Giles Hall sometime in late August.
- * Nancy may schedule a smaller program at some point during the summer.

Next meeting: November 1st at 6:30 at the High School.

Meeting adjourned at 7:55

Respectively Submitted,
Pam Mitchell

Cemetery Committee Meeting Minutes
November 15, 2017

Present: Grace Keene, Marianne Perry, Brenda Lake, Andy Tolman, Deb Doten, Pam Osborn, John Moran, Karen Peterson, Sandra Rourke
Staff Present: Anna Carll

There was a review of the October 11, 2017 Meeting Minutes. The minutes were approved unanimously.

Cemetery Ordinance Update: The Select Board has voted to review the ordinance for consistency. The ordinance will then be brought to a Select Board meeting for approval to be placed on the warrant for the June 2018 Town Meeting. Many thanks to Andy Tolman for assuring a positive outcome on the ordinance.

Sexton's Report:

Progress is being made for the landscaping along the Route 17 side of the East Readfield Cemetery. This project is made possible from a generous donation made by the United Methodist Church's Fifield Trust. It was recommended that evergreens be included as landscaping plans are developed.

Fall clean up in the cemeteries has been nearly completed.

Stump removal of the recently cut maple trees at Dudley Plains was a recommendation that came forward during the Select Board October walk through of the cemeteries. The Sexton will explore options.

Thanks to Grace Keene for picking up the flags after Veteran's Day.

The Sexton is preparing an RFP scheduled tree work and will be in consultation with the Town's forester to assure best practice.

Thanks to Karen Peterson for exploring options and contractors for the broken water pump at East Readfield.

A large rock at the Readfield Corner Cemetery's garden has been relocated to the Town Office garden.

Veteran's Day Celebration:

The celebration that took place on Veteran's Day was fantastic and memorable! Hard working volunteers organized a history walk, Civil War reenactment, a ceremony with music at the Town Office monument, followed by a delicious meal. Outstanding!

Budget Discussion:

Stone Repair: The balance will be used to repair 2-3 stones and to purchase equipment for stone repair.

Trees/Brush: RFP will be going out soon. Balance will be expended.

The Contingency Fund: This line item is no longer used for stipends. The balance is now part of personnel expense.

Building O/M: Some of the balance will be used for mulching the berms at East Readfield this spring.

There is \$4000 that was earmarked for stone benches at the Readfield Corner Cemetery. A very generous anonymous donor contributed to the cost of the beautiful granite bench in Readfield Corner. This Committee agreed to prioritize use of this balance at the December meeting. Suggestions include plantings at the Readfield Corner Garden, signs at Kent's Hill indicating cemetery access only, and for repairs to the sign at the Dudley Plains Cemetery.

Cemetery Rules:

The draft to the Cemetery Rules revisions needs to be finalized by July 1, 2018. A subcommittee will draft rules for the entire committee to review and revise early in Spring, 2018. Grace Keene, Deb Doten, Brenda Lake, Marianne Perry and Anna CarlI will serve on the subcommittee which will begin work in 1/2018. Date to be announced at the December Meeting.

Next Meeting:

1:00 pm at the Town Office on December 13, 2017
Bring a holiday snack if you desire!

NEW BUSINESS

EMPLOYMENT AGREEMENT & CONTRACT TOWN OF READFIELD AND ERIC W. DYER

This Employment Agreement & Contract outlines the terms and conditions of employment for the position of Town Manager by and through the Select Board of the Town of Readfield, Maine and Mr. Eric W. Dyer. The effective date of this agreement is October 1, 2017.

Duties and Appointments

Mr. Eric W. Dyer agrees to perform faithfully and diligently the duties of Town Manager, fulfilling all statutory obligations for Town Manager as described in Maine law, together with obligations as described in Town Manager's Roles and Responsibilities as approved on 02/10//2014, attached hereto as Exhibit A.

It is expected that the Town Manager will also serve the following annual administrative appointments: Tax Collector, Treasurer, Road Commissioner, Transfer Station Manager, and Welfare Administrator as prescribed by the Town of Readfield's ordinances and procedures, including any other municipal positions to which appointed by the Select Board.

Salary

Annual salary shall be payable in accordance with the payroll procedures in place for all Town employees. Annually at the anniversary of this contract a minimum salary change of the Northeast Regional Consumer Price Index for all goods and services for the 12 month period ending in July of the current year will be implemented. The Select Board reserves the right to supplement the CPI adjustment with additional merit pay, as deemed appropriate at the sole discretion of the Select Board.

Performance Evaluations

A full 360-degree Performance Evaluation will be conducted annually by the anniversary of employment, including comments developed in advance by Town Manager. Results, including any plans for improvement, will be jointly developed and signed by the Select Board and by the Town Manager and included in the Town Manager's personnel file. Less formal semi-annual reviews will be held to determine progress and any resources or support necessary to help achieve or adjust to evolving priorities. The evaluation tools and documents to be used in the annual and semi-annual evaluations are attached to and incorporated as part of this contract. These documents may be amended by mutual agreement.

Personal Time Off

PTO will be granted at 18 days per year. PTO will be cumulative and any unused balance may be carried forward to subsequent years. Total PTO accrual, at the end of the Fiscal Year, will not exceed 120 hours. Upon separation, the Town will compensate the Town Manager for 100% of all accrued PTO-based upon the Town Manager's salary as of the date of separation.

Health and Dental Insurance

The Town shall pay 100% of the cost of the health insurance for the Town Manager and his family, and 100% of the dental insurance premium for the Town Manager. If the Town Manager elects any additional dependent insurance premiums, the Town Manager shall pay for such cost. Any consideration of a plan change during the contract period will be negotiated jointly by the Select Board and Town Manager.

Retirement/Dependent Care

The Town participates in the Social Security System. Both the Town and the Town Manager shall make the required respective contribution to the System, the amounts of the contributions to be determined in accordance with federal law. The Town shall also match any contribution made by the Town Manager to the International City Manager's Retirement Corporation or to a town managed dependent care account up to six (6.00%) percent of the Town Manager's annual salary. Payment shall be made to ICMA-RC in accordance with the plan in place for the Town of Readfield.

Travel Allowance

At his discretion, the Town Manager shall use private transportation on Town business. He will be paid for all actual and necessary use of private transportation on Town business at the current IRS mileage reimbursement rate for private vehicles or the actual cost of the transportation for mass transit. Incidental vehicle expenses (tolls and parking) will be reimbursed when documented with any other travel expenses on an expense report along with receipts.

Professional Development

The Town agrees to budget for and pay for the professional dues, subscriptions, travel and seminar registrations and related expenses of the Town Manager for professional participation, meetings, workshops and training adequate to continue his professional development. Said participation on Town time may include the international City Manager's Association, Maine Town and City Manager's Association, and other national, regional, state and local groups that the Town Manager and Select Board agree are desirable. The Town Manager may attend the Maine Municipal Association convention and the Maine Town and City Management annual meeting. Subject to annual budget constraints, the Town Manager may attend either the International City Manager's Association or National League of Cities annual meeting on a biennial basis.

Term and Termination

The initial Term of this contract shall be three years extending from October 1, 2017 through September 30, 2020. The Select Board shall notify the Town Manager on or prior to June 30, 2018 as to whether it wishes to negotiate a one-year extension of this contract through 2021, and again prior to June 30, 2019 as to whether it wishes to negotiate a one-year extension of this contract through 2022.

The Select Board may terminate the Town Manager's contract for cause or malfeasance at any time. No severance payment or continuation of health or dental insurance will be required of the Town in the event of termination for cause or malfeasance.

The Select Board may choose, for any reason, without the requirement to prove cause or malfeasance, to terminate the Town Manager's contract at any time. In this case, the Town will pay the Town Manager a severance amount equal to three months (25%) of the current annual salary, and will continue the Town Manager's health and dental insurance for three months from the date of termination.

The Town Manager will give three months notice in the event he intends to resign his employment with the Town, without any severance pay or additional benefits beyond the date of resignation, unless otherwise negotiated with the Select Board.

Indemnification

The Town will defend and indemnify the Town Manager against any tort, professional liability claim or demand or other legal action, whether or not it appears to have merit, arising out of an alleged act or omission occurring in the performance of the Town Manager’s duties, except if the claim alleges fraud or other intentional torts or a criminal act, and as prohibited by law. The Town will either litigate or compromise and settle any such claim or suit and pay the amount of any judgment or settlement rendered thereon, whether levied against the Town of Readfield or the Town Manager personally. Indemnification will extend beyond termination of employment, to provide full and complete protection to the Town Manager, by the Town of Readfield, as described herein, for any acts lawfully undertaken or committed as Town Manager, regardless of whether the notice or filing of such a claim or lawsuit occurs during or after the Town Manager’s employment with the Town.

Other Benefits and Obligations

Some other benefits and obligations shall be provided in accordance with the management and Personnel Policies of the Town of Readfield. The provisions in the Personnel Policies on Work Performance Evaluation, Grievances, Discipline and Appeals do not apply to the employment of the Town Manager. In lieu of these procedures, this contract will refer to MMA’s guidelines on these items.

Signatures

Town Manager:

Read and agreed to: _____ Date: _____
Mr. Eric W. Dyer, Town Manager

Select Board for the Town of Readfield:

Read and agreed to:

Bruce Bourgoine, Chair

Chris Sammons, Vice Chair

Dennis Price

Kathryn Mills Woodsum

John Parent

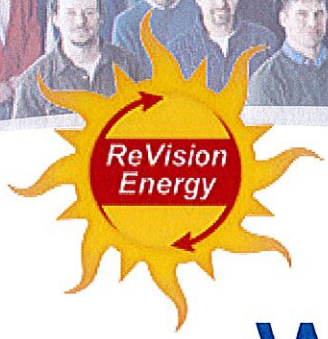
Date



Solar Electric System Estimate

.....
Town of Readfield

Provided by:
Andrew Kahrl
ReVision Energy
91 West Main St
Liberty, ME 04949



Why ReVision?

With more than 5,000 solar energy systems installed in Maine, New Hampshire and Massachusetts during our first ten years in business, ReVision Energy is the most experienced renewable energy company in the northeast. We offer custom engineered solar hot water and solar electricity for homes, businesses, schools and nonprofit organizations.

- EXPERIENCE
 - To ensure maximum performance and longevity in a relatively harsh northern climate, our systems are designed by engineers from Brown, Dartmouth, MIT, UMaine and UNH. Our professional solar technicians carry NABCEP certifications and have state electrical and plumbing licenses.
- VALUE
 - We install more solar than anyone in Maine and New Hampshire, which means we can pass volume savings on to you. We stock the highest quality components so you get the very best value for your renewable energy dollar.
- SERVICE
 - We are a full-service renewable energy company offering design, installation, sales, and the best customer service in the business. We back our installations with a workmanship guarantee above industry norms and provide customers with a 24 hour emergency number.
- COMMUNITY
 - ReVision Energy is committed to making a difference in the communities in which we work and live. We donate our time and resources to schools and nonprofits with a passion to create a sustainable future for coming generations.



We are proud to be a Certified B Corporation • ReVisionEnergy.com

—51.85 KW SOLAR ELECTRIC SYSTEM—



- 170 Q Cells 305 Watt 60 cell solar electric modules
Q Cells provides a 25 year linear power output warranty and a 12 year product warranty
- 5 SMA grid-tied single phase solar inverter(s)
SMA provides a 12 year warranty on solar inverters
- 0 SolarEdge P300 DC power optimizers
SolarEdge provides a 25 year warranty on power optimizers
- Iron Ridge XR100 Aluminum rail mounting system
- Locus Energy web-based solar production monitoring system
- ReVision Energy 5-year workmanship warranty

ENERGY AND ENVIRONMENTAL BENEFITS



Produces roughly 69,960 kilowatt hours of clean, renewable electricity annually



Offset about 73,668 lbs of carbon pollution each year

PURCHASING OPTIONS



CASH PURCHASE

Cash: Purchasing the solar project outright is the most cost-effective and simplest way to obtain ownership of the solar project for a business owner. Paying with cash avoids financing costs associated with loans or leases. The business owner claims the tax credit and depreciation benefit, receives all grants/rebates, owns the rights to the RECs and owns the electricity produced by the solar project. It uses all of these economic benefits to pay down the cost of the solar project.



FINANCE WITH A LOAN

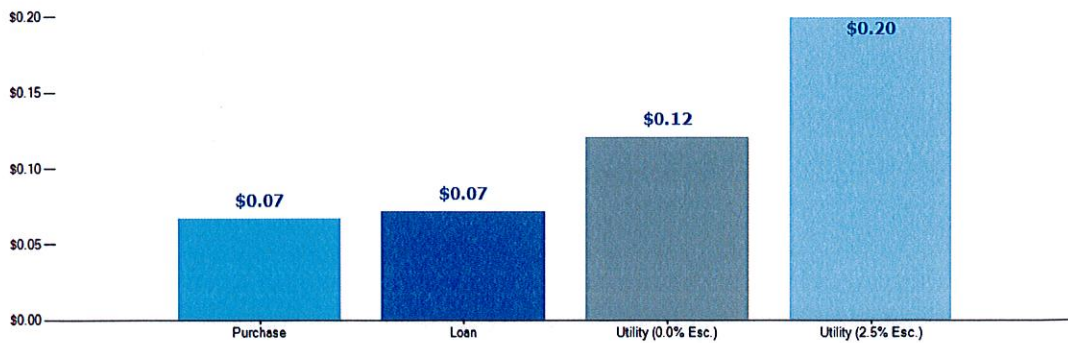
Loan: Financing the solar energy project allows the business to obtain ownership of the solar project without causing a significant cash flow problem. As project owner, the business is still able to take advantage of the tax incentives, grants, rebates, REC revenue and avoided energy payments and can use these various economic benefits to pay down the loan. Once the loan is paid off, all remaining REC revenues and avoided energy payments serve to reduce the operating costs of the business and save the shareholders money.

PURCHASING OPTIONS

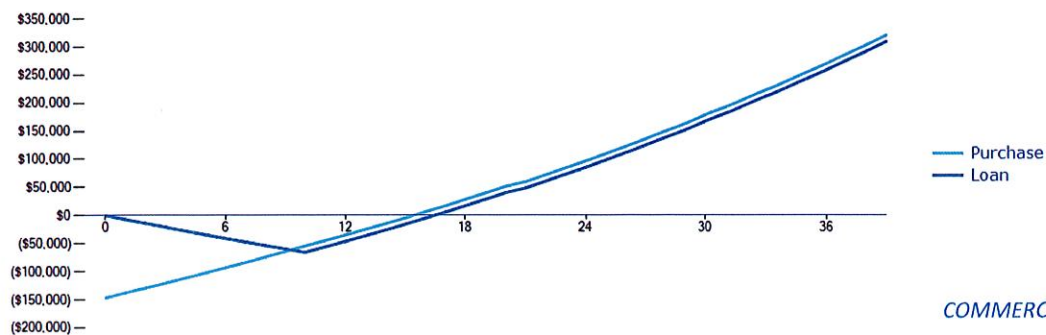
	Purchase	Loan
Project Cost	\$146,609	\$146,609
Financed Amount	\$0	\$146,609
Out of Pocket Cost	\$146,609	\$0
Tax Credit	\$0	\$0
Depreciation Benefit	\$0	\$0
Rebate/Grant	\$0	\$0
Net Investment	\$146,609	\$0
Y1 Monthly Payment	\$0	\$1,316
Y2+ Monthly Payment	\$0	\$1,316
Payment Term (yrs)	0	10
Y1 Monthly Utility Bill Savings	\$703	\$703
Monthly REC Revenue	\$71	\$71
End of Term Buyout	\$0	\$0
Simple Payback (yrs)	15	16
25-Year Savings	\$109,688	\$98,326
40-Year Savings	\$338,058	\$326,696

Pricing expires 30 days from December 18, 2017

40 YEAR COST OF ENERGY



SOLAR OWNERSHIP



WARRANTIES

We install our systems by exacting standards honed over 15+ years of experience in the Northeast, and only install the highest-quality equipment. With over 6,000 systems built, very few have ever had issues, but rest assured that your solar energy equipment has long-lived warranties from the manufacturer, backed by ReVision Energy as your single point of contact:

- ReVision Energy provides a 5 year warranty on all labor.

ReVision Energy is your single point of contact for service and support for the life of the system. We are a mature company with deep roots in New England and will be here to ensure you get the maximum value from your renewable energy investment. You will never be forced to deal directly with a vendor for a warranty claim.

SCOPE OF WORK

Standard Inclusions

- All state and local construction codes and requirements
- National Electric Code
- All PV components UL listed
- All electric equipment UL or ETL listed
- All major electrical components CEC-approved
- Utility Interconnection
- Racking based on racking manufactures specifications
- Professional site review and final system design including shade analysis
- PE stamp for structural engineering review as required by local or state officials
- Assistance in filing for state funded solar rebate program
- All materials necessary to mount and wire the solar electric system
- Completion of ReVision Energy's Solar PV System Commissioning Report to assure proper system functionality and performance
- Provide copies of all applicable manufacturers warranties and product manuals
- Training to enable Owner to operate and monitor the system
- Assistance with linking online monitoring system to Owner's website for production review and marketing purposes

Standard Exclusions

- Tree Removal
- Roof manufacturer warranty inspection fees
- PE stamped site plans and/or boundary survey if required by planning board or other entity
- Costs associated with component requirements and/or installation specifications not specifically outlined in this contract
- Utility impact study or utility infrastructure improvement costs in excess of initial interconnection application costs

SPECIAL NOTES

- System production predictions are based on weather data specific to your location and adjusted based on conditions at your site. Snow accumulation and shading of the array will effect system production. We have done our best to factor these into performance estimates, however production will vary from year to year. Data estimates based on output from Helioscope, Folsom Lab's Advanced Solar Design Software. However, such estimates are for informational purposes only. Due to the large number of variables affecting efficiency and performance that are beyond ReVision Energy's control, ReVision Energy makes no warranty or guaranty that the equipment or system installed in accordance with this proposal shall perform in accordance with such estimates.
- Estimates of federal tax credits and state rebates are provided to the best of our knowledge. We will assist with processing of state and local rebates, however, note that some rebate programs are first-come first-serve with limited funding and we cannot guarantee you will receive them. Also, the state rebate may be taxed as income depending on your tax filing. ReVision Energy does not provide tax advice; we recommend you consult with a professional tax advisor to review eligibility for federal solar incentives prior to making a purchasing decision.

Commercial PV Project Cash Flow - Town of Readfield

System Design		Tax Assumptions		Project Income	
Annual Generation	69960	ME	Y1 Utility Rate		\$0.1328
System Size in kW (DC)	51.85	Non-Profit?	Utility Escalator		2.5%
System Size in kW (AC)	38.50	ITC	Tariff Rate (\$/kWh)		\$0.0000
Turnkey Price	\$146,609	Install Quarter	Tariff Term (years)		0
Annual Output Derate	0.5%	Bonus Depreciation	Y1 REC Volume		70
		Federal Tax Rate (1, 2)	REC Price (\$/MWh)		\$15.00
		State Tax Rate	REC Term (Years)		10
		Effective Tax Rate (1, 2)	REC Depreciation		5%
		Total Depreciation Benefit	Y1 REC Management Fee		\$200
			Est. Total REC Value		\$6,252

Project Expenses		Loan Assumptions	
O&M Escalator	\$657	Down Payment	\$0
Insurance	\$0	Loan Amount	\$146,609
Insurance De-Escalator	\$0	Interest Rate	1.50%
Inverter Replacement (Y21)	\$3,111	Term	10
Property Tax (Y1)	\$0	Reamortized in Y2?	Yes
Property Tax De-Escalator	\$0		
Land Lease (\$/Year)	\$0		
Land Lease Escalator	\$0		

Year	Gen.	Utility \$/kWh	Utility Avoided Cost	REC Value	Project Expense	Grant or Rebate	ITC	Tax Benefits	Purchase Annual Cash Flow	Purchase Cum. Cash Flow	Annual Loan Payment	Loan Tax Benefits	Loan Annual Cash Flow	Loan Cum. Cash Flow
0														
1	69,960	\$0.1328	\$9,291	\$849	(\$657)	\$0	\$0	\$0	\$9,483	(\$146,609)	(\$15,797)	\$0	(\$6,314)	\$0
2	69,610	\$0.1361	\$9,475	\$792	(\$657)	\$0	\$0	\$0	\$9,610	(\$127,516)	(\$15,797)	\$0	(\$6,187)	(\$6,187)
3	69,262	\$0.1395	\$9,664	\$738	(\$657)	\$0	\$0	\$0	\$9,744	(\$107,773)	(\$15,797)	\$0	(\$6,053)	(\$12,240)
4	68,916	\$0.1430	\$9,856	\$686	(\$657)	\$0	\$0	\$0	\$9,885	(\$87,888)	(\$15,797)	\$0	(\$5,912)	(\$18,153)
5	68,571	\$0.1466	\$10,052	\$638	(\$657)	\$0	\$0	\$0	\$10,032	(\$67,856)	(\$15,797)	\$0	(\$5,765)	(\$23,918)
6	68,228	\$0.1503	\$10,251	\$592	(\$657)	\$0	\$0	\$0	\$10,186	(\$47,670)	(\$15,797)	\$0	(\$5,611)	(\$29,529)
7	67,887	\$0.1540	\$10,455	\$548	(\$657)	\$0	\$0	\$0	\$10,346	(\$27,324)	(\$15,797)	\$0	(\$5,451)	(\$34,980)
8	67,548	\$0.1579	\$10,663	\$509	(\$657)	\$0	\$0	\$0	\$10,513	(\$6,811)	(\$15,797)	\$0	(\$5,284)	(\$40,264)
9	67,210	\$0.1618	\$10,875	\$469	(\$657)	\$0	\$0	\$0	\$10,686	(\$5,124)	(\$15,797)	\$0	(\$5,111)	(\$45,375)
10	66,874	\$0.1658	\$11,091	\$432	(\$657)	\$0	\$0	\$0	\$10,866	(\$4,259)	(\$15,797)	\$0	(\$4,931)	(\$50,306)
11	66,540	\$0.1700	\$11,311	\$0	(\$657)	\$0	\$0	\$0	\$10,654	(\$3,605)	(\$15,797)	\$0	(\$4,747)	(\$55,053)
12	66,207	\$0.1742	\$11,536	\$0	(\$657)	\$0	\$0	\$0	\$10,879	(\$2,726)	\$0	\$0	(\$4,562)	(\$59,622)
13	65,876	\$0.1786	\$11,766	\$0	(\$657)	\$0	\$0	\$0	\$11,108	(\$1,618)	\$0	\$0	(\$4,377)	(\$63,999)
14	65,547	\$0.1831	\$11,999	\$0	(\$657)	\$0	\$0	\$0	\$11,342	(\$1,276)	\$0	\$0	(\$4,192)	(\$68,191)
15	65,219	\$0.1876	\$12,238	\$0	(\$657)	\$0	\$0	\$0	\$11,580	\$10,305	\$0	\$0	(\$4,007)	(\$72,198)
16	64,893	\$0.1923	\$12,481	\$0	(\$657)	\$0	\$0	\$0	\$11,824	\$22,129	\$0	\$0	(\$3,822)	(\$76,020)
17	64,568	\$0.1971	\$12,729	\$0	(\$657)	\$0	\$0	\$0	\$12,072	\$34,200	\$0	\$0	(\$3,637)	(\$79,683)
18	64,245	\$0.2021	\$12,982	\$0	(\$657)	\$0	\$0	\$0	\$12,325	\$46,525	\$0	\$0	(\$3,452)	(\$83,135)
19	63,924	\$0.2071	\$13,240	\$0	(\$657)	\$0	\$0	\$0	\$12,583	\$59,108	\$0	\$0	(\$3,267)	(\$86,468)
20	63,605	\$0.2123	\$13,503	\$0	(\$657)	\$0	\$0	\$0	\$12,846	\$71,954	\$0	\$0	(\$3,082)	(\$89,586)
21	63,287	\$0.2176	\$13,772	\$0	(\$657)	\$0	\$0	\$0	\$13,114	\$85,068	\$0	\$0	(\$2,897)	(\$92,489)
22	62,970	\$0.2230	\$14,045	\$0	(\$657)	\$0	\$0	\$0	\$13,388	\$98,452	\$0	\$0	(\$2,712)	(\$95,177)
23	62,655	\$0.2286	\$14,325	\$0	(\$657)	\$0	\$0	\$0	\$13,667	\$112,119	\$0	\$0	(\$2,527)	(\$97,750)
24	62,342	\$0.2343	\$14,609	\$0	(\$657)	\$0	\$0	\$0	\$13,952	\$126,071	\$0	\$0	(\$2,342)	(\$100,108)
25	62,030	\$0.2402	\$14,900	\$0	(\$657)	\$0	\$0	\$0	\$14,242	\$140,319	\$0	\$0	(\$2,157)	(\$102,251)
26	61,720	\$0.2462	\$15,196	\$0	(\$657)	\$0	\$0	\$0	\$14,538	\$154,857	\$0	\$0	(\$1,972)	(\$104,179)
27	61,412	\$0.2524	\$15,498	\$0	(\$657)	\$0	\$0	\$0	\$14,840	\$169,697	\$0	\$0	(\$1,787)	(\$105,992)
28	61,104	\$0.2587	\$15,806	\$0	(\$657)	\$0	\$0	\$0	\$15,148	\$184,845	\$0	\$0	(\$1,602)	(\$107,590)
29	60,799	\$0.2651	\$16,120	\$0	(\$657)	\$0	\$0	\$0	\$15,463	\$199,308	\$0	\$0	(\$1,417)	(\$108,973)
30	60,495	\$0.2718	\$16,440	\$0	(\$657)	\$0	\$0	\$0	\$15,783	\$214,091	\$0	\$0	(\$1,232)	(\$110,141)
31	60,192	\$0.2786	\$16,767	\$0	(\$657)	\$0	\$0	\$0	\$16,110	\$229,201	\$0	\$0	(\$1,047)	(\$111,194)
32	59,892	\$0.2855	\$17,100	\$0	(\$657)	\$0	\$0	\$0	\$16,443	\$244,644	\$0	\$0	(\$862)	(\$112,132)
33	59,592	\$0.2927	\$17,440	\$0	(\$657)	\$0	\$0	\$0	\$16,783	\$260,427	\$0	\$0	(\$677)	(\$112,955)
34	59,294	\$0.3000	\$17,787	\$0	(\$657)	\$0	\$0	\$0	\$17,129	\$276,556	\$0	\$0	(\$492)	(\$113,663)
35	58,998	\$0.3075	\$18,140	\$0	(\$657)	\$0	\$0	\$0	\$17,483	\$293,039	\$0	\$0	(\$307)	(\$114,256)
36	58,703	\$0.3152	\$18,501	\$0	(\$657)	\$0	\$0	\$0	\$17,843	\$309,882	\$0	\$0	(\$122)	(\$114,734)
37	58,409	\$0.3230	\$18,869	\$0	(\$657)	\$0	\$0	\$0	\$18,211	\$327,093	\$0	\$0	(\$67)	(\$115,197)
38	58,117	\$0.3311	\$19,244	\$0	(\$657)	\$0	\$0	\$0	\$18,586	\$344,679	\$0	\$0	(\$122)	(\$115,645)
39	57,826	\$0.3394	\$19,626	\$0	(\$657)	\$0	\$0	\$0	\$18,969	\$362,648	\$0	\$0	(\$177)	(\$116,078)
40	57,537	\$0.3479	\$20,016	\$0	(\$657)	\$0	\$0	\$0	\$19,359	\$380,984	\$0	\$0	(\$232)	(\$116,506)



Leading Northern New England's Clean Energy Transition

2017 ReVision Energy Operations and Maintenance Services

While solar is typically a low-maintenance technology, an operations and maintenance service package for your solar energy system can offer added security to protect the quality and longevity of your clean energy investment. ReVision Energy now offers four different tiers of O&M Service packages to suit the specific O&M needs of our clients.

Service Package Options

Service Item	Bronze	Silver	Gold	Platinum ¹
Annual Mechanical Site Inspection	x	x	x	x
Annual Production Report	x	x	x	x
Alarm Monitoring	x	x	x	x
Monthly Monitoring	x	x	x	x
Remote Troubleshooting	X	x	x	x
Thermal Imaging Inspection		x	x	x
Weekly Production Monitoring			x	x
Annual Electrical Site Inspection			x	x
Guaranteed Response Time			x	x
Daily Production Monitoring				x
Unscheduled Site Visit				x

Service Package Pricing

The fee structure is designed as a combination of flat annual fee, plus a per-kW fee to best capture the fixed and variable costs associated with each service package option.

Fee Type	Bronze	Silver	Gold	Platinum
Flat Annual Fee	\$450	\$750	\$1,000	\$1,800
Per kW Fee	\$4.00	\$4.50	\$6.00	\$7.50

Example Scenarios

- The owner of a 50 kW solar project who selects the Bronze package would pay an annual O&M fee of : $\$450 + (50 \text{ kW} \times \$4.00/\text{kW}) = \$650$.
- The owner of a 100 kW solar project who selects the Silver package would pay an annual O&M fee of: $\$750 + (100 \text{ kW} \times \$4.50/\text{kW}) = \$1,200$.
- The owner of a 250 kW solar project who selects the Gold package would pay an annual O&M fee of: $\$1,000 + (250 \text{ kW} \times \$6.00/\text{kW}) = \$2,500$.
- The owner of a 1 MW solar project who selects the Platinum package would pay an annual O&M fee of: $\$1,800 + (1,000 \text{ kW} \times \$7.50/\text{kW}) = \$9,300$.

¹ Performance guarantees also available upon request. Pricing will be determined on a case by case basis.



Leading Northern New England's Clean Energy Transition

Minimum System Requirements

For ReVision to effectively perform the level of service required of the various O&M service package levels, certain minimum system technical requirements apply.

Requirement	Bronze	Silver	Gold	Platinum
Retro Commissioning	x	x	x	x
Helioscope	x	x	x	x
Web-Based Monitoring		x	x	x
Inverter-Level Monitoring		x	x	x
Error-Reporting Setup		x	x	x

If you are interested in signing up for one of ReVision Energy's O&M Service packages, please contact your local System Design Specialist today to learn more.

Definitions

Below are descriptions of the service items and minimum system requirements listed in the table above.

Service Items

- **Annual Mechanical Inspection:** Perform annual inspection including items specified in pages 1-7 of the attached Annual Inspection Form.
- **Annual Production Report:** Provide an annual report per that attached sample detailing inspection results and system performance versus projections.
- **Alarm Monitoring:** Set alarms at commissioning or retro-commissioning that measures inverter vs. inverter performance and/or performance of system versus helioscope projections. Monitors alerts and clears alerts as not requiring further investigation, or escalates to client to deploy a technician to the site or to determine next steps.
- **Monthly Production Monitoring:** Analyzes generation data against helioscope projections, calculates discrepancies between actual and projected generation, clears discrepancies as not requiring further investigation, or escalates to client to deploy a technician to the site or to determine next steps.
- **Remote Troubleshooting:** Troubleshoots generation issues arising from alarm, monthly, weekly or daily monitoring. Clears alerts as not requiring further investigation, resolves issue remotely, or escalates to client to deploy a technician to the site or determine next steps.
- **Thermal Imaging Inspection:** Perform annual inspection including items specified in pages 1-7, 16-19 of the attached Annual Inspection Form.
- **Weekly Production Monitoring:** Analyzes generation data against helioscope projections, calculates discrepancies between actual and projected generation, clears discrepancies as not requiring further investigation, or escalates to client to deploy a technician to the site or to determine next steps.



Leading Northern New England's Clean Energy Transition

- **Annual Electrical Site Inspection:** Perform annual inspection including items specified in pages 1-19 of the attached Annual Inspection Form.
- **Guaranteed Response Time:** Guarantees response time to either troubleshoot and resolve generation issue remotely, or deploy a technician to the site to identify and determine recommended corrective action to generation issue. Guaranteed response time varies with issue severity per the attached list.
- **Daily Production Monitoring:** Analyzes generation data against helioscope projections, calculates discrepancies between actual and projected generation, clears discrepancies as not requiring further investigation, or escalates to client to deploy a technician to the site or to determine next steps.
- **Unscheduled Site Visit:** Performs site visit outside of the annual site inspection, identifies issue and proposes solution.

Minimum System Requirements

- **Retro-Commissioning:** System must be installed and commissioned by ReVision, otherwise ReVision must perform a site walkthrough and complete the attached Commissioning Report. This may result in the need for corrective action to existing issues before we are able to offer our O&M services package.
- **Helioscope:** System must include an existing energy production modeling analysis to be reviewed and approved by ReVision Energy, otherwise ReVision will complete it own.
- **Web-Based Monitoring:** System must include web-enabled data acquisition system for ReVision to access and review.
- **Inverter-Level Monitoring:** System must include data acquisition system capable of monitoring system performance at the inverter level.
- **Error-Reporting Setup:** System must include data acquisition system capable of error-reporting setup including inverter to inverter production comparison, programming of energy production modeling data points, etc.



Leading Northern New England's Clean Energy Transition

December 19, 2017

John Parent, Selectman
Town of Readfield
8 Old Kents Hill Rd.
Readfield, ME 04355

Dear Mr. Parent,

We are grateful for the opportunity to provide the attached solar Power Purchase Agreement (PPA) proposal to the Town of Readfield for a 51.24 kilowatt (kW) grid-tied solar electric array located at the Readfield Fairground. The project will generate an estimated 70,420 kilowatt hours (kWh) of clean solar electricity per year, helping to reduce the Town of Readfield's energy costs and eliminate roughly 74,152 lbs. of greenhouse gas (CO₂) emissions annually.

Under the proposed PPA financial structure, there will be no upfront cost to the Town of Readfield. Rather, ReVision will identify an Impact Investor who will finance, build, own and operate the solar array on your property for a contract term of 6 to 20 years, with an option for two 5-year extensions. The town will license the site to the Impact Investor and will agree to purchase all electricity generated by the system. Or put another way, the Town of Readfield will buy the electricity from the array, not the array itself.

After 6 years, the Town of Readfield will have an opportunity to compare the solar electricity price to the utility price, to look at its capital and borrowing opportunities, and to determine whether it is a better choice to keep buying solar electricity from the Impact Investor, or to purchase and own the solar array itself. Once under the town ownership, there is no further payment to either the utility or to the Impact Investor for the solar electricity delivered by the array.

The attached proposal compares the value of a solar PPA to an outright purchase, and explains the PPA electricity price schedule offered by the Impact Investor so that the Town of Readfield can best understand why a solar PPA is a great way to lock in energy cost reductions for decades.

ReVision Energy deeply admires the Town of Readfield's leadership in the effort to lower northern New England's carbon footprint and to reduce our reliance on fossil fuels. It is our hope that this project will both reward and aid you in those efforts. Please let us know if we can provide any additional information.

Sincerely,

Andrew J. Kahrl
PPA Design Specialist, Co-Owner, ReVision Energy

Solar PPA Proposal for the Town of Readfield

By



ReVision Energy Inc.

December 19, 2017



Figure 1: Engineer's rendering of proposed 51.24 kW Solar Array at the Readfield Fairground, north of the road from the parking area to the ball field.

SOLAR PPA PROPOSAL FOR THE TOWN OF READFIELD

Project Summary

Based on an analysis of your facilities and your current electricity usage, ReVision recommends a 51.24 kilowatt grid-tied solar electric array located on the rooftop/grounds of the Town of Readfield, as depicted in the engineer's rendering shown in Figure 1.

The array will include approximately 168 Tier 1ⁱ solar panels, 6 inverters, a smart meter and real-time monitoring via the internet. The project will generate an estimated 70,420 kilowatt hours of clean solar electricity per year, helping to reduce the Town of Readfield's energy costs and eliminating roughly 74,152 Offset lbs. of CO2 emissions annually.

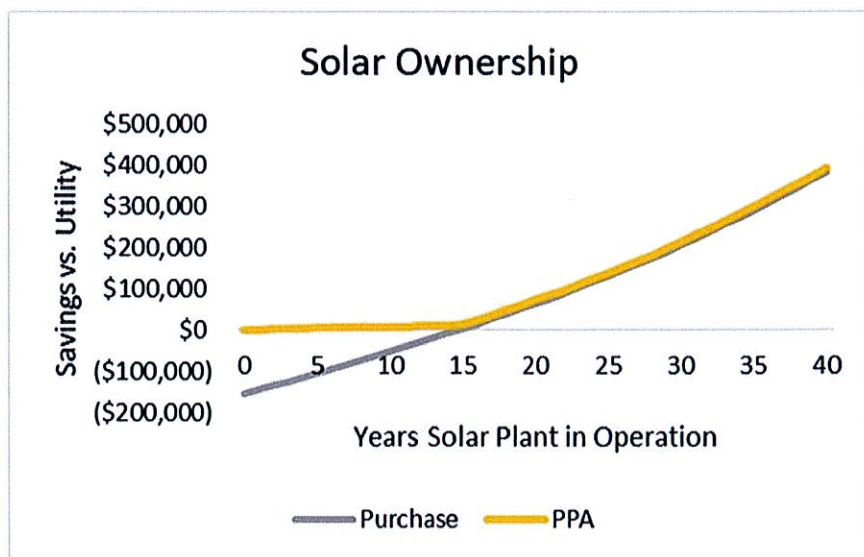
Solar electricity production by every panel is warranted by the manufacturer for 25 years, and the warranty life is considered to be the halfway point in the actual lifetime of the equipment. With no maintenance other than a possible low-cost inverter replacement after 20 years, solar systems can have a productive and trouble-free commercial life of 40 years or longer.

Zero Up Front Cost

Under the proposed Solar Power Purchase Agreement (PPA) financial structure, there will be no upfront cost to the Town of Readfield for this \$154,696 project. Rather, the Impact Investor will finance, own and operate the solar array on your property for a contract term of 6 to 20 years, with an option for either an early purchase after 6 years, or for a longer term PPA with two 5-year extensions. The Town of Readfield will purchase all solar electricity generated by the system under the PPA rate schedule listed on page 2.

A PPA is the Most Cost Effective Way to Buy Solar Electricity

Using PPA financing enables the project to benefit from federal solar tax credits, which can substantially reduce capital costs for the Town of Readfield. After 6 years (the tax credit recapture period), the town will have the option to buy out the PPA at a fraction of the project's original cost. There is no obligation to buy, but generally, the earlier the Town of Readfield exercises its option, the larger the lifetime project savings. As shown in the accompanying graph, the PPA coupled with a year 7 buyout results in a significantly more favorable cash flow position to the Town of Readfield when compared to a turnkey purchase on day one.

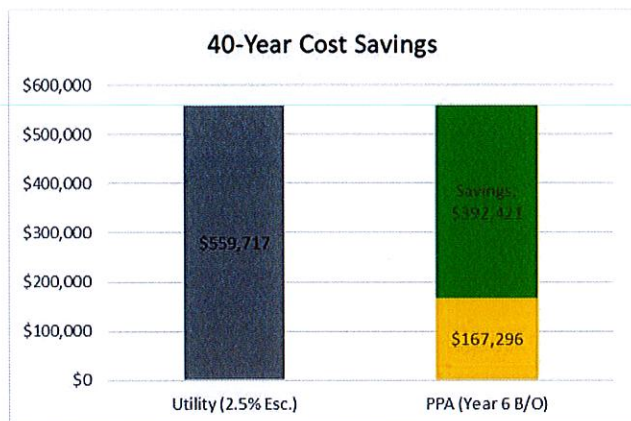


Electricity Price under a Solar PPA

ReVision will identify an Impact Investor who will offer to finance the solar PPA and sell electricity generated by the solar project to the Town of Readfield at rates specified in the electricity price schedule below. Our goal is to design a rate schedule that best suits the goals of the Town of Readfield--to fulfill its commitment to sustainability and reduce its long term energy costs--while simultaneously designing an investment that is financeable by a selected Impact Investor. Our mission in offering solar PPAs is to make solar electricity as convenient and easy to understand as grid electricity – only with less pollution and uncertainty about future prices, for guaranteed savings over the lifetime of the equipment.

	Y1-2 PPA Price (\$/kWh)	Annual PPA Price Increase, After Y2	Y7 PPA Price Increase (\$/kWh)	Estimated Buyout Year 7 ⁱⁱ
PPA	\$0.120	2.0%	\$0.00	\$91,619

Note: this price offer is valid for 30 days from the date of this proposal.

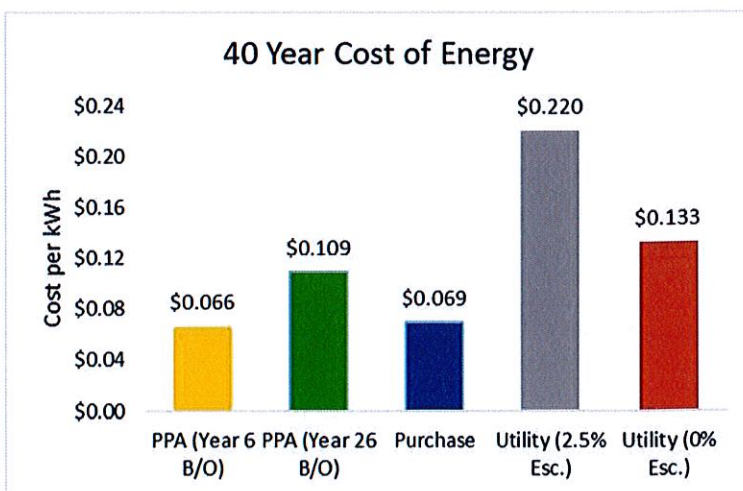


The PPA price schedule is designed to start at rates that closely resemble current utility rates. This price schedule will also rise slower than historical utility rates (3.7% per yearⁱⁱⁱ) as well as projected future utility rates (2.5% per year^{iv}). In addition, locking in a consistent 20-year energy price escalator offers a predictable and consistent budget over the lifetime of the PPA. Finally, a year 7 buyout offers a pathway to ownership that costs pennies on the dollar versus an upfront purchase of the same solar energy project and allows the Town of Readfield

to maximize its long term energy savings.

Solar Has the Lowest Lifecycle Energy Cost

The Solar PPA offers the lowest-cost pathway to solar electricity for schools and non-profits with zero upfront cost and is the best way to lock in low electricity prices. The solar PPA for 6 years, followed by a buyout, provides greatest electricity savings versus the utility. If a buyout in year 7 is not feasible, taking the PPA contract to its 20-year term will lock in an electricity price that is still significantly lower than expected utility prices over the system lifetime, including conservatively assuming that a full inverter replacement will be required in the twentieth year.



A Solar PPA is a contract between The Town of Readfield and the selected Impact Investor, with both parties having responsibilities under that agreement. Here is a brief summary –

The Town of Readfield:

- Lease or license the space required for the solar installation to the Impact Investor for \$1/year;
- Purchase all the solar electricity generated according to the price schedule chosen;
- Obtain a net metering agreement with the utility (ReVision will arrange);
- Add an insurance liability rider to its regular coverage to cover the solar facility.

Impact Investor:

- Own and operate the installed solar system for the duration of the PPA contract, either 20, 25 or 30 years, or until The Town of Readfield exercises its buyout option;
- Register the system with ISO-New England in order to sell the Renewable Energy Credits and help pay for the investment;
- Maintain the system while under Impact Investor ownership (no maintenance costs to The Town of Readfield);
- Fully insure the system (both property and liability).

To initiate the process, The Town of Readfield will notify ReVision if they wish to move forward with the solar PPA. ReVision will then provide a draft PPA contract to be reviewed by The Town of Readfield officials and legal counsel. Once the PPA contract is finalized and signed, ReVision will complete permitting with the local and state authorities, and will file the interconnection application with the utility. Then ReVision will purchase the equipment and schedule the installation. Our usual timing from PPA signature to project completion is 90-120 days.

About ReVision Energy & Our Mission

Since 2003, ReVision Energy has installed more than 6,000 solar energy systems in Maine, New Hampshire and Massachusetts. To ensure maximum performance and longevity in our harsh climate, each system is designed by ReVision engineers from Brown, Dartmouth, MIT, UMaine and UNH and installed by our in-house team of licensed, professional solar technicians. The company mission is to lead the region's transition from a fossil fuel based economy to a sustainable, renewable energy based economy. Our solar energy solutions provide our partners with a viable, long-term plan for responsible energy consumption and recurring savings with zero up front capital costs. Today northern New England has the highest per capita carbon pollution on the east coast—every solution we provide at ReVision Energy is laser-focused on reducing greenhouse gas emissions and ensuring a sustainable future for years to come.

ⁱ http://about.bnef.com/content/uploads/sites/4/2012/12/bnef_2012-12-03_PVModuleTiering.pdf

ⁱⁱ Pursuant to IRS rules, future buyout estimates may be expressed as an amount equal to the greater of Fair Market Value or a schedule of values. See IRS Publication 561: <https://www.irs.gov/publications/p561/ar02.html#d0e139>

ⁱⁱⁱ US Energy Information Administration, July 13, 2016. http://www.eia.gov/electricity/data/state/avgprice_annual.xls

^{iv} US Energy Information Administration, Annual Energy Outlook 2015, "Table 8. Electricity Supply, Disposition, Prices & Emissions", April 14, 2015. http://www.eia.gov/forecasts/aeo/tables_ref.cfm



PPA Rate Schedule & Savings

Project Design		Project Incentives		PPA Assumptions	
Annual Generation	69960	State	ME	EPP	\$0
System Size in kW (DC)	51.85	Grant/Rebate	\$0	Year 1 PPA Rate	\$0.120
System Size in kW (AC)	38.50	RECs Flow to	Investor	PPA Escalator %	2.0%
Annual Output Derate	0.5%			Year Escalator Takes Effect	3
Purchase Option	\$152,699			Year 7 Premium	\$0.00
				Buyout Estimate	\$91,619

Project Income		Operating Expenses		Buyout Terms	
Y1 Utility Rate	\$0.1328	Inverter Replacement (Y21)	\$3,111	Buyout Method	Financed
Utility Escalator	2.5%	Insurance	\$0	Loan Amount	\$91,619
Y1 REC Volume	70	Insurance De-Escalator	0.0%	Interest Rate	2.0%
REC Price (\$/MWh)	\$15	O&M (\$/kW)	\$657.40	Loan Term	10
REC Term (years)	10	O&M Escalator	0.0%		
REC De-Escalator	5%				

Term PPA

PPA w/ Early Buyout

Year	Generation (kWh)	Utility \$/kWh	PPA Rate per kWh	Annual Revenue	Cumulative Revenue	Buyout Payment	Annual Revenue	Cumulative Revenue
1	69,960	\$0.1328	\$0.1200	\$896	\$896	\$0	\$896	\$896
2	69,610	\$0.1361	\$0.1200	\$1,123	\$2,020	\$0	\$1,123	\$2,020
3	69,262	\$0.1395	\$0.1224	\$1,187	\$3,207	\$0	\$1,187	\$3,207
4	68,916	\$0.1430	\$0.1248	\$1,253	\$4,459	\$0	\$1,253	\$4,459
5	68,571	\$0.1466	\$0.1273	\$1,320	\$5,780	\$0	\$1,320	\$5,780
6	68,228	\$0.1503	\$0.1299	\$1,390	\$7,170	(\$10,116)	\$71	\$5,851
7	67,887	\$0.1540	\$0.1325	\$1,462	\$8,632	(\$10,116)	\$231	\$6,082
8	67,548	\$0.1579	\$0.1351	\$1,536	\$10,168	(\$10,116)	\$398	\$6,480
9	67,210	\$0.1618	\$0.1378	\$1,612	\$11,779	(\$10,116)	\$571	\$7,051
10	66,874	\$0.1659	\$0.1406	\$1,690	\$13,469	(\$10,116)	\$751	\$7,801
11	66,540	\$0.1700	\$0.1434	\$1,770	\$15,239	(\$10,116)	\$539	\$8,340
12	66,207	\$0.1743	\$0.1463	\$1,853	\$17,092	(\$10,116)	\$764	\$9,104
13	65,876	\$0.1786	\$0.1492	\$1,938	\$19,029	(\$10,116)	\$993	\$10,097
14	65,547	\$0.1831	\$0.1522	\$2,025	\$21,055	(\$10,116)	\$1,227	\$11,324
15	65,219	\$0.1877	\$0.1552	\$2,115	\$23,170	(\$10,116)	\$1,465	\$12,790
16	64,893	\$0.1924	\$0.1583	\$2,207	\$25,377	\$0	\$11,825	\$24,615
17	64,568	\$0.1972	\$0.1615	\$2,302	\$27,680	\$0	\$12,073	\$36,688
18	64,245	\$0.2021	\$0.1647	\$2,400	\$30,080	\$0	\$12,326	\$49,014
19	63,924	\$0.2071	\$0.1680	\$2,500	\$32,580	\$0	\$12,584	\$61,598
20	63,605	\$0.2123	\$0.1714	\$2,604	\$35,184	\$0	\$12,847	\$74,445
21	63,287	\$0.2176	\$0.1748	\$2,710	\$37,893	\$0	\$10,005	\$84,450
22	62,970	\$0.2231	\$0.1783	\$2,818	\$40,712	\$0	\$13,389	\$97,840
23	62,655	\$0.2286	\$0.1819	\$2,930	\$43,642	\$0	\$13,669	\$111,508
24	62,342	\$0.2344	\$0.1855	\$3,045	\$46,687	\$0	\$13,953	\$125,462
25	62,030	\$0.2402	\$0.1892	\$3,163	\$49,850	\$0	\$14,244	\$139,705
26	61,720	\$0.2462	\$0.1930	\$3,285	\$53,135	\$0	\$14,540	\$154,245
27	61,412	\$0.2524	\$0.1969	\$3,409	\$56,544	\$0	\$14,842	\$169,087
28	61,104	\$0.2587	\$0.2008	\$3,537	\$60,081	\$0	\$15,150	\$184,237
29	60,799	\$0.2652	\$0.2048	\$3,668	\$63,750	\$0	\$15,464	\$199,702
30	60,495	\$0.2718	\$0.2089	\$3,803	\$67,553	\$0	\$15,785	\$215,486
31	60,192	\$0.2786	\$0.2131	\$3,942	\$71,494	\$0	\$16,111	\$231,598
32	59,892	\$0.2856	\$0.2174	\$4,084	\$75,578	\$0	\$16,445	\$248,042
33	59,592	\$0.2927	\$0.2217	\$4,230	\$79,808	\$0	\$16,785	\$264,827
34	59,294	\$0.3000	\$0.2261	\$4,380	\$84,188	\$0	\$17,131	\$281,958
35	58,998	\$0.3075	\$0.2307	\$4,533	\$88,721	\$0	\$17,485	\$299,443
36	58,703	\$0.3152	\$0.2353	\$4,691	\$93,412	\$0	\$17,845	\$317,288
37	58,409	\$0.3231	\$0.2400	\$4,853	\$98,265	\$0	\$18,213	\$335,501
38	58,117	\$0.3312	\$0.2448	\$5,019	\$103,285	\$0	\$18,588	\$354,090
39	57,826	\$0.3394	\$0.2497	\$5,190	\$108,474	\$0	\$18,971	\$373,060
40	57,537	\$0.3479	\$0.2547	\$5,365	\$113,839	\$0	\$19,361	\$392,421

Custom Budget Report

Expense

Dept/Div:	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
GENERAL GOVERNMENT / Administration								
ADMINISTRATION								
10-10 ADVERTISING	500.00	969.96	500.00	568.08	2,650.00	655.40	-650.00	-24.53%
10-15 ANNUAL REPORT	1,000.00	563.46	500.00	578.60	600.00	0.00	0.00	.00%
10-20 ATTORNEY FEES	9,000.00	5,984.25	8,000.00	13,242.68	15,000.00	10,160.00	-3,000.00	-20.00%
10-25 EDUCATION	500.00	0.00	500.00	0.00	500.00	0.00	0.00	.00%
10-30 ELECTIONS	6,000.00	2,768.99	6,000.00	2,937.53	6,000.00	428.74	-2,000.00	-33.33%
10-45 MEMBERSHIPS	3,750.00	4,135.00	3,750.00	3,784.86	4,200.00	282.44	0.00	.00%
10-50 MISC.	100.00	256.45	100.00	77.80	100.00	303.75	0.00	.00%
10-55 OFFICE SUPPLIES	4,000.00	3,434.15	3,750.00	3,748.57	5,350.00	5,196.66	1,000.00	18.69%
10-60 POSTAGE	3,000.00	1,939.15	3,500.00	3,224.04	5,670.00	1,982.99	-70.00	-1.23%
10-75 RECORDING - REGISTRY OF DEEDS	3,200.00	3,753.00	3,200.00	3,847.00	3,800.00	2,337.00	200.00	5.26%
10-77 Selectboard	2,000.00	1,943.00	2,000.00	328.38	2,000.00	103.00	1,000.00	50.00%
10-78 SB Employee Recognition	300.00	0.00	0.00	261.00	650.00	0.00	-150.00	-23.08%
10-80 TRAINING & CONFERENCES	500.00	1,332.00	500.00	1,713.50	1,500.00	528.10	0.00	.00%
10-85 VOLUNTEERS	300.00	411.29	300.00	0.00	500.00	527.04	250.00	50.00%
ADMINISTRATION	34,150.00	27,490.70	32,600.00	34,312.04	48,520.00	22,505.12	-3,420.00	-7.05%
PERSONNEL								
20-20 FICA	13,765.00	13,000.05	13,155.00	13,194.50	13,150.00	6,592.14	450.00	3.42%
20-30 MILEAGE	350.00	473.89	500.00	283.56	350.00	79.18	-150.00	-42.86%
20-40 RETIREMENT	14,125.00	10,915.24	11,722.00	10,164.52	11,300.00	5,386.67	10.00	.09%
20-50 TM Mileage & Phone	1,500.00	986.24	1,000.00	975.70	1,000.00	491.83	0.00	.00%
20-60 WAGES	160,920.00	153,415.74	155,500.00	151,394.08	156,000.00	77,061.87	5,500.00	3.53%
PERSONNEL	190,660.00	178,791.16	181,877.00	176,012.36	181,800.00	89,611.69	5,810.00	3.20%
STIPEND								
25-20 CONSTABLE	150.00	0.00	150.00	0.00	150.00	0.00	0.00	.00%
25-30 HEALTH OFFICER	300.00	0.00	300.00	0.00	150.00	0.00	0.00	.00%

Custom Budget Report

Expense

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration CONT'D								
25-50 SELECTMEN	4,250.00	4,250.00	4,250.00	4,250.00	4,250.00	1,800.00	0.00	.00%
STIPEND	4,700.00	4,250.00	4,700.00	4,250.00	4,550.00	1,800.00	0.00	.00%
UTILITIES								
40-80 TELEPHONE	4,700.00	5,335.07	4,700.00	5,633.84	4,700.00	2,829.46	1,000.00	21.28%
UTILITIES	4,700.00	5,335.07	4,700.00	5,633.84	4,700.00	2,829.46	1,000.00	21.28%
CONTRACT SERVICES								
50-15 RESTORATION OF RECORDS	1,050.00	1,058.00	2,230.00	2,194.00	2,000.00	0.00	-2,000.00	-100.00%
50-20 AUDIT SERVICES	4,995.00	4,995.00	4,995.00	4,995.00	5,000.00	4,500.00	500.00	10.00%
50-25 COMPUTER SUPPORT	5,750.00	5,783.10	6,000.00	6,126.26	6,200.00	6,315.14	800.00	12.90%
50-86 TIRE DISPOSAL	50.00	0.00	50.00	104.00	25.00	0.00	0.00	.00%
50-91 HOUSE HOLD HAZARDOUS WASTE	1,250.00	1,559.15	1,250.00	1,013.85	1,500.00	0.00	-250.00	-16.67%
50-95 WEB HOSTING	500.00	495.00	1,200.00	500.00	3,150.00	1,890.00	-150.00	-4.76%
CONTRACT SERVICES	13,595.00	13,890.25	15,725.00	14,933.11	17,875.00	12,705.14	-1,100.00	-6.15%
EQUIP OPERATION, REPAIR, MAINT								
60-10 COMPUTER REPAIR & MAINT	1,200.00	647.35	1,200.00	2,136.45	1,500.00	449.40	0.00	.00%
60-20 OFFICE EQUIP REPAIR & MAINT	250.00	173.99	0.00	0.00	0.00	160.00	100.00	100.00%
EQUIP OPERATION, REPAIR, MAINT	1,450.00	821.34	1,200.00	2,136.45	1,500.00	609.40	100.00	6.67%
Administration	249,255.00	230,578.52	240,802.00	237,277.80	258,945.00	130,060.81	2,390.00	.92%
Dept/Div: 10-12 GENERAL GOVERNMENT / Insurance								
INSURANCE								
15-20 HEALTH INSURANCE	0.00	0.00	0.00	0.00	84,230.00	30,844.07	4,270.00	5.07%
15-25 HEALTH REIMBURSEMENT	0.00	0.00	0.00	0.00	2,800.00	1,786.00	1,490.00	53.21%
15-40 PROPERTY & LIABILITY	18,000.00	17,740.00	18,000.00	17,568.00	18,000.00	9,489.50	1,000.00	5.56%
15-60 UNEMPLOYMENT	2,650.00	-887.81	2,300.00	936.25	5,000.00	620.06	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs		Change %
							Curr Bud	Change \$	
Dept/Div: 10-12 GENERAL GOVERNMENT / Insurance CONT'D									
15-80 WORKERS COMP	4,000.00	14,105.20	18,306.00	4,896.41	18,100.00	3,382.05	1,500.00	8.29%	
INSURANCE	24,650.00	30,957.39	38,606.00	23,400.66	128,130.00	46,121.68	8,260.00	6.45%	
Insurance	24,650.00	30,957.39	38,606.00	23,400.66	128,130.00	46,121.68	8,260.00	6.45%	
Dept/Div: 10-15 GENERAL GOVERNMENT / Office Equipmt Lease/Purchase									
ADMINISTRATION	305.00	228.75	350.00	233.75	350.00	157.50	0.00	.00%	
10-60 POSTAGE	305.00	228.75	350.00	233.75	350.00	157.50	0.00	.00%	
EQUIP OPERATION, REPAIR, MAINT	1,950.00	2,045.45	2,050.00	2,024.31	2,050.00	968.46	0.00	.00%	
60-25 OFFICE EQUIPMENT LEASES	1,950.00	2,045.45	2,050.00	2,024.31	2,050.00	968.46	0.00	.00%	
EQUIP OPERATION, REPAIR, MAINT	750.00	1,475.00	750.00	815.62	750.00	0.00	250.00	33.33%	
EQUIPMENT REPLACEMENT	750.00	1,475.00	750.00	815.62	750.00	0.00	250.00	33.33%	
65-10 COMPUTER HARDWARE	3,005.00	3,749.20	3,150.00	3,073.68	3,150.00	1,125.96	250.00	7.94%	
EQUIPMENT REPLACEMENT	3,005.00	3,749.20	3,150.00	3,073.68	3,150.00	1,125.96	250.00	7.94%	
Office Equipmt Lease/Purchase									
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing									
ADMINISTRATION	150.00	148.39	150.00	156.91	150.00	0.00	25.00	16.67%	
10-75 RECORDING - REGISTRY OF DEEDS	150.00	148.39	150.00	156.91	150.00	0.00	25.00	16.67%	
PERSONNEL	0.00	0.00	0.00	101.34	505.00	9.61	6.00	1.19%	
20-20 FICA	0.00	0.00	0.00	1,324.84	6,600.00	125.72	70.00	1.06%	
20-60 WAGES	0.00	0.00	0.00	1,426.18	7,105.00	135.33	76.00	1.07%	
CONTRACT SERVICES									

Custom Budget Report

Expense

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing CONT'D								
50-10 ASSESSING AGENT	12,000.00	10,000.00	12,000.00	7,683.32	12,000.00	7,200.00	2,400.00	20.00%
50-11 Contracted Services	0.00	0.00	0.00	748.00	800.00	730.45	0.00	.00%
50-25 COMPUTER SUPPORT	5,500.00	5,596.14	6,000.00	5,875.93	4,600.00	6,110.98	2,200.00	47.83%
CONTRACT SERVICES	17,500.00	15,596.14	18,000.00	14,307.25	17,400.00	14,041.43	4,600.00	26.44%
Assessing	17,650.00	15,744.53	18,150.00	15,890.34	24,655.00	14,176.76	4,701.00	19.07%
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement								
ADMINISTRATION	0.00	0.00	25.00	0.00	25.00	35.00	10.00	40.00%
10-45 MEMBERSHIPS	50.00	55.00	75.00	0.00	75.00	15.00	0.00	.00%
10-80 TRAINING & CONFERENCES	50.00	55.00	100.00	0.00	100.00	50.00	10.00	10.00%
PERSONNEL	1,923.00	1,927.11	1,962.00	2,033.26	2,505.00	1,499.89	50.00	2.00%
20-20 FICA	500.00	1,045.60	600.00	989.80	1,200.00	492.20	0.00	.00%
20-30 MILEAGE	25,135.00	26,847.46	25,640.00	26,578.32	32,700.00	19,606.18	650.00	1.99%
20-60 WAGES	27,558.00	29,820.17	28,202.00	29,601.38	36,405.00	21,598.27	700.00	1.92%
Code Enforcement	27,608.00	29,875.17	28,302.00	29,601.38	36,505.00	21,648.27	710.00	1.94%
Dept/Div: 10-60 GENERAL GOVERNMENT / Grant Writing & Planning								
ADMINISTRATION	2,500.00	1,425.00	6,500.00	7,385.28	4,000.00	0.00	-2,000.00	-50.00%
10-50 MISC.	2,500.00	1,425.00	6,500.00	7,385.28	4,000.00	0.00	-2,000.00	-50.00%
ADMINISTRATION	2,500.00	1,425.00	6,500.00	7,385.28	4,000.00	0.00	-2,000.00	-50.00%
Grant Writing & Planning	2,500.00	1,425.00	6,500.00	7,385.28	4,000.00	0.00	-2,000.00	-50.00%
Dept/Div: 10-70 GENERAL GOVERNMENT / Heating Assistance								
UTILITIES	1,500.00	710.18	1,500.00	0.00	1,500.00	0.00	0.00	.00%
40-60 HEATING	1,500.00	710.18	1,500.00	0.00	1,500.00	0.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div	2016		2017		2018		Init Req vs	
	Budget	Actual	Budget	Actual	Budget	YTD	Curr Bud	Change %
10-70 GENERAL GOVERNMENT / Heating Assistance								
UTILITIES	1,500.00	710.18	1,500.00	0.00	1,500.00	0.00	0.00	.00%
Heating Assistance	1,500.00	710.18	1,500.00	0.00	1,500.00	0.00	0.00	.00%
GENERAL GOVERNMENT	326,168.00	313,039.99	337,010.00	316,629.14	456,885.00	213,133.48	14,311.00	3.13%

Custom Budget Report

Expense

Dept/Div:	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs		Change %
							Curr Bud	Change \$	
Dept/Div: 12-10 Maintenance / General Maintenance									
ADMINISTRATION	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	.00%
10-35 MANUALS	0.00	0.00	0.00	0.00	100.00	70.00	0.00	0.00	.00%
10-80 TRAINING & CONFERENCES	0.00	0.00	0.00	0.00	125.00	70.00	0.00	0.00	.00%
ADMINISTRATION	0.00	0.00	0.00	0.00	5,750.00	2,987.65	260.00	0.00	4.52%
PERSONNEL	0.00	0.00	0.00	0.00	50.00	118.14	150.00	0.00	300.00%
20-20 FICA	0.00	0.00	0.00	0.00	2,500.00	1,680.39	710.00	0.00	28.40%
20-30 MILEAGE	0.00	0.00	0.00	0.00	72,500.00	35,778.97	2,850.00	0.00	3.93%
20-40 RETIREMENT	0.00	0.00	0.00	0.00	800.00	233.49	0.00	0.00	.00%
20-60 WAGES	0.00	0.00	0.00	0.00	81,600.00	40,798.64	3,970.00	0.00	4.87%
20-90 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	600.00	200.00	0.00	0.00	.00%
PERSONNEL	0.00	0.00	0.00	0.00	600.00	200.00	0.00	0.00	.00%
UTILITIES	0.00	0.00	0.00	0.00	250.00	10.99	0.00	0.00	.00%
40-10 CELL PHONE	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	.00%
UTILITIES	0.00	0.00	0.00	0.00	150.00	506.34	50.00	0.00	33.33%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	550.00	517.33	50.00	50.00	9.09%
60-40 Tools Repair & Maint	0.00	0.00	0.00	0.00	900.00	1,175.93	100.00	0.00	11.11%
60-60 Equipment Lease/Rent	0.00	0.00	0.00	0.00	900.00	1,175.93	100.00	0.00	11.11%
60-74 Personal Protective Gear	0.00	0.00	0.00	0.00	83,775.00	42,761.90	4,120.00	0.00	4.92%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
65-50 TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
General Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%

Dept/Div: 12-20 Maintenance / Building Maintenance
UTILITIES

Custom Budget Report

Expense

Dept/Div:	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs		Init Req vs Curr Bud Change %
							Curr Bud	Change \$	
Dept/Div: 12-20 Maintenance / Building Maintenance CONT'D									
40-30 ELECTRIC	0.00	0.00	0.00	0.00	7,500.00	3,309.22	0.00	0.00	.00%
40-60 HEATING	0.00	0.00	0.00	0.00	11,500.00	2,005.25	0.00	0.00	.00%
40-90 WATER	0.00	0.00	0.00	0.00	360.00	142.00	0.00	0.00	.00%
UTILITIES	0.00	0.00	0.00	0.00	19,360.00	5,456.47	0.00	0.00	.00%
BUILDING O&M									
70-10 ALARM	0.00	0.00	0.00	0.00	860.00	483.60	0.00	0.00	.00%
70-15 Generator	0.00	0.00	0.00	0.00	500.00	255.00	0.00	0.00	.00%
70-20 ELEVATOR	0.00	0.00	0.00	0.00	1,000.00	820.00	0.00	0.00	.00%
70-30 FURNACE MAINTENANCE	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	.00%
70-40 GROUNDS	0.00	0.00	0.00	0.00	1,150.00	20.97	-150.00	0.00	-13.04%
70-60 MAINTENANCE	0.00	0.00	0.00	0.00	5,500.00	394.11	0.00	0.00	.00%
70-70 SUPPLIES	0.00	0.00	0.00	0.00	600.00	486.17	200.00	0.00	33.33%
BUILDING O&M	0.00	0.00	0.00	0.00	10,110.00	2,459.85	50.00	50.00	.49%
Building Maintenance	0.00	0.00	0.00	0.00	29,470.00	7,916.32	50.00	50.00	.17%
Dept/Div: 12-30 Maintenance / Vehicle/Equipment Maintenance									
EQUIP OPERATION, REPAIR, MAINT									
60-30 FUEL/OIL	0.00	0.00	0.00	0.00	3,500.00	938.83	0.00	0.00	.00%
60-35 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	100.00	717.96	400.00	0.00	400.00%
60-50 GMC Sierra	0.00	0.00	0.00	0.00	2,000.00	479.96	-1,000.00	0.00	-50.00%
60-51 Ford F550	0.00	0.00	0.00	0.00	1,900.00	327.93	-400.00	0.00	-21.05%
60-52 TRACTOR	0.00	0.00	0.00	0.00	4,000.00	598.37	-3,500.00	0.00	-87.50%
60-56 Walker Mower	0.00	0.00	0.00	0.00	0.00	260.46	500.00	0.00	100.00%
60-57 JD Mower	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	100.00%
60-65 Sidewalk Vehicle	0.00	0.00	0.00	0.00	0.00	386.95	2,000.00	0.00	100.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	11,500.00	3,710.46	-1,500.00	0.00	-13.04%

Custom Budget Report

Expense

Dept/Div:	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs	
							Curr Bud Change \$	Change %
12-30 Maintenance / Vehicle/Equipment Maintenance CONT'D								
Vehicle/Equipment Maintenance	0.00	0.00	0.00	0.00	11,500.00	3,710.46	-1,500.00	-13.04%
Dept/Div: 12-50 Maintenance / Town Property								
UTILITIES								
40-70 LAVATORY	0.00	0.00	0.00	0.00	0.00	0.00	680.00	100.00%
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	680.00	100.00%
Town Property								
75-40 Materials	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
Town Property	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
Town Property	0.00	0.00	0.00	0.00	0.00	0.00	2,680.00	100.00%
Maintenance	0.00	0.00	0.00	0.00	124,745.00	54,388.68	5,350.00	4.29%

Custom Budget Report

Expense

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board CONT'D								
20-20 FICA	101.00	68.69	97.00	54.90	100.00	16.53	14.00	14.00%
20-30 MILEAGE	50.00	0.00	50.00	0.00	50.00	0.00	50.00	100.00%
20-40 RETIREMENT	0.00	0.00	50.00	0.00	50.00	0.00	20.00	40.00%
20-60 WAGES	1,310.00	897.58	1,212.00	717.96	1,250.00	216.25	160.00	12.80%
PERSONNEL	1,461.00	966.27	1,409.00	772.86	1,450.00	232.78	244.00	16.83%
Planning Board	1,461.00	966.27	1,409.00	772.86	1,450.00	232.78	354.00	24.41%
BOARDS & COMMISSIONS	3,261.00	1,093.87	2,714.00	1,645.23	8,900.00	604.58	33,165.00	372.64%

Future Agenda Items - Proposed DRAFT

Potential Future Meeting / Workshop Items:

Executive Session - legal matters - short-term

Commercial Hauler Permits - short-term

Request and presentation around amateur motor boat racing on Maranacook Lake - short-term

Investment strategies - intermediate term

County Officials and State Delegation Meetings - intermediate term

Presentation by Bob Bittar - Proposed zoning change - intermediate-term

Appeals process and appeals matrix review - long-term

Contingency Policy discussion - long-term

Personal Property Taxes - long-term

Student engineering work at the Giles Rd. Bridge - long-term

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Business support and welcoming
- Renewable energy and energy conservation
- Town buildings planning
- Activities for kids and adults
- Church Street sidewalk
- Targeted property tax assistance
- Cannabis considerations
- Transfer Station operational refinement

FYI