

**Readfield Select Board
Meeting Agenda
January 22, 2018, Readfield Town Office**

Select Board Meeting starts: 6:00 PM
Meeting ends (unless extended): 8:30 PM

Executive Session - 30 minutes

To have the Select Board hold an executive session to discuss legal matters relating to ongoing code violations on property at map 114 lot 015, and on Terrace Road, pursuant to 1 MRSA, Section 405, subsection 6(E).

Pledge of Allegiance - (Begins at 6:30)

Regular Meeting - 10 minutes

18-085 - Minutes: Select Board meeting minutes of January 8, 2018.

18-086 - Warrants: #25, 26, 29, & 30.

Appointments, Reappointments, and Resignations - 5 minutes

18-080 - Consider the appointment of Les Priest to the Readfield Enterprise Committee

Communications - 35 minutes

Select Board communications. - 10 minutes

Town Staff reports - 10 minutes

Boards, Committees, Commissions & Departments - 5 minutes

- Age Friendly minutes of November 8, 2017
- Cemetery Committee minutes of December 13, 2017
- Cobbossee Watershed District minutes of November 14, 2017
- Conservation Commission minutes of September 12, October 10, and December 19, 2017
- Library Board minutes of December 13, 2017

Public Communication - Members of the public may address the Select Board. - 10 minutes

New Business - 65 minutes

18-087 - Consider legal action to address ongoing code violations on property at map 114 lot 015, and on Terrace Road - 10 minutes.

18-088 - Commercial Hauler Permits - review and approval - 5 minutes

18-089 - Consider a draft of the second set of departments for the Fiscal Year 2018 - 2019 (FY19) Budget - 10 minutes.

18-090 - Discuss and select ordinance revisions to be prepared for consideration at the town meeting referendums on June 12, 2018 - 15 minutes.

18-091 - Consider a request to hold a stock outboard regatta on Maranacook Lake - 20 minutes

18-092 - Discuss directions for a policy for the Town Website - 5 minutes

Future Agenda Items - 5 minutes

Adjournment

EXECUTIVE SESSION

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – January 8, 2018 – Unapproved

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

Others Attending: Kristin Parks (Board Secretary), William Starrett (Channel 7), Sean Keegan, Bob Bittar, Sandra Rourke

Excused Absence: Eric Dyer (Town Manager)

Regular Meeting

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-077 – Minutes: Select Board meeting minutes of December 11, 2017**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of December 11, 2017 as presented, **second** by Mr. Parent. **Vote** 5-0 in favor.
- **18-078 – Warrants # 25 – 28**
 - Mrs. Sammons reviewed Warrants 25 – 28.
 - **Motion** made by Mrs. Sammons to approve warrants #25 - 28 in the amount of \$404,505. 34, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Appointments, Reappointments and Resignations

- **18-079 – Consider the resignation of John Moran from the Age Friendly and Cemetery Committees**
 - **Motion** made by Mr. Parent to accept the resignation of John Moran from the Age Friendly and Cemetery Committees, **Second** by Mr. Price. **Discussion:** Has done a lot of work for the Town of Readfield for many years. Received a going away memento and will be greatly missed. **Vote** 5-0 in favor.
- **18-080 – Consider the appointment of Les Priest to the Readfield Enterprise Committee**
 - Tabled until next meeting as not in attendance.
- **18-081 – Consider the appointment of Sean Keegan to the Recreation Board**
 - Sean Keegan introduced himself and gave a brief introduction.
 - **Motion** made by Mrs. Woodsum to appoint Sean Keegan to the Recreation Board for a term starting tonight, January 8, 2018 and ending June 30, 2018, **Second** by Mr. Parent. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Bourgoine appreciated all those who have checked in on neighbors and helped in the storms we have had over the past couple of weeks.
 - The Library is having an open house on Wednesday, January 10 from 2:00-7:30 PM to meet the new librarian.

Readfield Select Board
Regular Meeting Minutes – January 8, 2018 – Unapproved

- Mrs. Woodsum spoke regarding a town who's Police Department has checked in on the elderly on a regular basis. Suggested that maybe the Age Friendly Committee would like to take on a task like this.
- Mrs. Sammons really likes the new website and feels it looks really professional and friendly.
- Mr. Price spoke that the budget process is on its way. Has compiled a Budget Process Calendar that will be available on the website and make it easier for residents to follow and attend meetings.

- **Town Staff Reports**

- None

- **Boards, Committees, Commissions & Departments**

- **Library Board minutes of October 11, 2017**
- **Cemetery Committee minutes of November 17, 2017**
Thank you all for submitting your minutes

- **Public Communications - Members of the public may address the Select Board on any topic**

- Bob Bittar gave a brief description on his rezoning project that he would like presented on the upcoming Warrant in June. He is meeting with the Planning Board on January 10, 2018.

New Business:

- **18-082 – Consider a revised contract for the Town Manager**

- Mr. Bourgoine went over the town manager review and said that feedback was very positive that was received.
- **Motion** made by Mr. Bourgoine to approve the Town Manager Contract as presented, that began October 1, 2017 and ends September 20, 2020, for 3 years. **Second** by Mrs. Woodson. **Vote 5-0** in favor.

- **18-083 – Hear a presentation from ReVision Energy and discuss a prospective municipal solar energy project**

- Andrew Kahrl from ReVision Energy gave a presentation on the Solar PPA Proposal for the Town of Readfield

- **18-084 – Consider a draft of the first set of departments for the Fiscal Year 2018 – 2019 (FY19) Budget**

- Review of the draft budget for the first set of departments.
- Custom Budget: request a column so we don't have to do the math between current and change and can you show years 2015-2016.

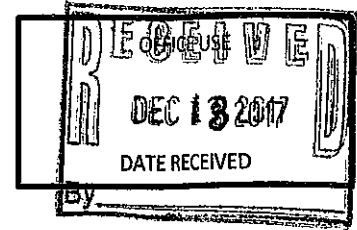
Motion made by _____ to adjourn the meeting at 8:13 pm, **second** by _____. **Vote 5-0** in favor.

Minutes submitted by Kristin Parks, Board Secretary

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Readfield Enterprise Committee

Term:

3yr 2020

Do you have previous experience on this board or committee?

Yes

No

Name: Les Priest

Phone (H): 685 9527

Street address: 90 Davies Lane

Phone (C): 215-7349

Mailing address: Readfield ME

E-Mail: les@LesPriest.com

Below please tell us of any experience and/or training that might be useful in this position.

20+ years of being a business owner - Self employed

Below please tell us the reason you are interested in applying for this position.

Help businesses in the community

If you are currently employed, what is your position?

Real Estate Broker - Better Homes + Gardens / The Masiello Group

APPLICATION FOR APPOINTMENT FOR:

Name: Les Priest Position: Readfield Enterprise Comm. Term: 2020

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: L Priest Date: 12-8-17

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: , 20

SELECT BOARD APPROVAL

To Leo Priest of Readfield, in the County of Kennebec and State of Maine: There being a position on the READfield Ent. Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru 6-30-20. Given under our hand this day of 20.

Bruce Bourgoine

John Parent

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Minutes
Age Friendly Committee
November 8, 2017

Present: Romaine Turyn, Ann Mitchell, Marjorie Ellis, Marianne Perry, John Moran, Eric Dyer part of the meeting

The meeting was called to order at 9:03 by the Chair Romaine Turyn. The minutes were approved as presented.

Update

John Moran provided an update on transportation services provided by KVCAP in the Town of Mt. Vernon. Transportation is only provided on a pre-scheduled basis for MD appointments and shopping. There is not a bus route as he initially thought.

John is also moving to Portland effective December 1st.

Adaptive Tool Kit

Jane Chandler and Al Cressy from the Age Friendly Community of the Bethel area presented the Tool Kit to about 20 participants at the Senior Café. There was a good sized crowd.

A Tool Kit was displayed at a table the following day at the Town Office, which was Election Day. Over 100 people stopped, to try the tools, chat or just look at the tools. It will be on display at the Town Office until the end of December when it must be returned to Bethel. The Library Board has some interest in the Tool Kit as well. Once a new Librarian is hired, we should have a joint meeting to decide how best or if we should proceed to acquire our own Tool Kit.

Sand Bucket Program

The Sand Bucket Program will continue this year. Efforts are being made to sign up people in advance so buckets can be delivered before a storm. It was decided to take out an ad in the Advertiser and to develop a flyer to be distributed to the Emporium, Weathervane, Post office and Library.

Handy Helper Program

A draft of the Handy Helper brochure was distributed and reviewed by the Committee. The Technical Assistance call arranged by AARP was helpful in moving the program forward and in answering questions the Town and Masons had. The forms and brochure will be redone. Romaine will mail it to Ed Dodge to get some needed information from him.

The need for additional volunteers was discussed. Romaine, Marjorie and Ann agreed to go through the surveys to gather information about who offered to volunteer to do what. They agreed to meet to do this before the next meeting.

Other

Marianne shared information about a program in Farmington offered with their United Way that makes inexpensive Plexiglas to set inside windows for those individuals who are income challenged. More information is needed. The number is 778-5048. Someone will also contact the Kennebec Valley United Way to see if they have a similar program.

The meeting adjourned at 11:00.

Respectfully Submitted,
Romaine Turyn

**Cemetery Committee Meeting Minutes
December 13, 2017**

Present: Grace Keene, Marianne Perry, Brenda Lake, Andy Tolman, Deb Doten, Pam Osborn, Karen Peterson

Staff Present: Anna Carll

There was a review of the November 15, 2017 Meeting Minutes. The minutes were approved unanimously.

Sexton's Update

The cemeteries are closed until spring of 2018.

Tree RFP: The Town's forester will be assisting with the development of an RFP for tree work and will assist with the selection of a contractor.

The work at East Readfield Cemetery has been completed. Thirty seven stones were repaired, tree work completed and landscaping along RT 17 was finished. Representatives from the Readfield Methodist Church worked closely with Sexton Anna Carll to provide oversight this process. A Thank You letter to the Readfield Memorial Methodist Church was written on behalf of the Cemetery Committee for the \$5000 donation from the Emma Fifield Hunt Memorial fund.

Ordinance Update

The Select Board has had a second reading of the Cemetery Ordinance. The next step will be to send it to the Town's attorney for review in preparation for the June 2018 Town Meeting.

Meeting Dates

The Subcommittee on Rules Changes will meet on January 4th at 1:00 at the Town Office.

The next Cemetery Committee Meeting will be held January 17th at 1:00 at the Town Office.

2017 Budget Review

All lines are on track for spending with the exception of the Operations and Maintenance Line. This line has a surplus of \$3400 due to generous donations for beautification at the Readfield Corner Cemetery.

The committee prioritizes the following projects for this balance:

Planting and soil amendments at Readfield Corner Cemetery

Improved signage at East Readfield and Kents Hill Cemeteries

Stump grinding at Dudley Plains Cemetery

CIP Recommendations

Projects recommended for the CIP are:

Stone wall repair at Case Rd.

Stone wall repair, and culvert repair or replacement at Readfield Corner

Ground cover for the crypts at Readfield Corner

Water source for Readfield Corner Cemetery

2018 Recommendations

The committee recommended that there be a basic 3% increase in each budget line item.

COBBOSSEE WATERSHED DISTRICT

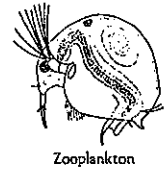
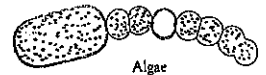
ROBERT C. CLUNIE, JR.
Chairperson

P.O. Box 418, Winthrop, Maine 04364

Telephone (207) 377-2234

WILLIAM J. MONAGLE
Executive Director

Maine's first regional lake management district



MINUTES

The Cobbossee Watershed District Board of Trustees held its four hundred and thirty-fifth meeting on November 14, 2017 at 7:00 PM, at the Winthrop Police Department's Conference Room, Winthrop, Maine. Present were:

Jane Andrews – Wayne Trustee
Shelly Gerstein – Readfield Trustee, Chairperson
Ginger Jordan-Hillier – Monmouth Trustee (alternate)
Sandra Small-Hughes – Winthrop Trustee, Vice-Chairperson
Steve Musica – Richmond Trustee
Joseph Saunders – Monmouth Trustee
William Monagle – Executive Director
Wendy Dennis – Limnologist

Chairman Gerstein called the meeting to order at 7:05 PM.

Mr. Monagle presented the Minutes from the August meeting. Trustee Small-Hughes **moved** to accept the August Minutes as presented; Trustee Saunders **seconded** noting that his last name had been misspelled (i.e., Sanders); the motion **passed** with four abstentions with the correction noted. Mr. Monagle presented the Minutes from the September meeting. Trustee Saunders **moved** to accept the September Minutes; Trustee Musica **seconded**; the motion **passed** with three abstentions.

Mr. Monagle presented the September Financial Report. Trustee Saunders **moved** to accept the September Financial Report; Trustee Small-Hughes **seconded**; the motion **passed** unanimously. Mr. Monagle presented the October Financial Report. Trustee Saunders **moved** to accept the October Financial Report; Trustee Small-Hughes **seconded**; the motion **passed** unanimously.

Mr. Monagle reported on the Cobbossee Lake Watershed Protection Project (Clean Water Act §319) and said that the public workshop on Low Impact Development, or LID, scheduled for October 7th at the Birches Campground in Litchfield, will have to be re-scheduled for next year due to low turnout. He said the project Steering Committee met on October 17th to assess progress and consider extending the project through 2018. He reported that work to stabilize Howard Drive in Monmouth was recently completed. The work he said, involved stabilizing the road shoulder and streambank which were both severely eroded and caused sediment to be deposited in Cobbossee Lake. He said that a recent request to DEP to extend the project through 2018 had been granted.

Ms. Dennis provided an update on the Cochnewagon Lake NPS Watershed Restoration Project, Phase II (CWA §319), stating that the Robinson Drive improvement project will be postponed until next spring as the design work was provided too late for implementation this year. She said that there was a joint lake science education program conducted for Monmouth

Academy High School students by the CWD and project partners, the Friends of the Cobbossee Watershed, on September 26th. The program, she said, was held at the Town of Monmouth's Cochnewagon Lake public beach and attended by about 15 students, and that it was a big success. She circulated photos of the event to the board. With regard to lake water clarity, Ms. Dennis said that Cochnewagon Lake has bloomed and that the water clarity, measured as Secchi Disk Transparency (SDT) was between 2.2 and 2.9 meters from late September to early October. She added that the SDT has rebounded above 3 meters (10 feet) in late October and early November but on calm days there is a noticeable surface scum of blue-green algae (i.e., cyanobacteria). Trustee Jordan-Hillier asked if there are health hazards associated with the cyanobacteria blooms. Ms. Dennis replied that we generally advise people to avoid visible surface scums. Trustee Jordan-Hillier asked if there will be signage at public access points to alert the public. Ms. Dennis replied that we will be working on that. Ms. Dennis said that other lakes are experiencing algae blooms as well, including Annabessacook Lake, Little Purgatory Pond, Upper Pleasant Pond and Wilson Pond, she said, have both had pretty good years water clarity-wise.

Ms. Dennis circulated a graph, prepared by CWD Water Resources Technician Ryan Burton, depicting the current water level status of several CWD lakes relative to their respective Fall Drawdown Goals. She said that lake levels are generally high due to recent high rainfall. She said that two lakes, Annabessacook Lake and Maranacook Lake, are likely to fail to meet their respective drawdown goals as both lakes have risen more than a foot between October 24th and November 14th and both lakes have dams with limited capacity to pass water. Other lakes, she said, might be late meeting their drawdown goals, but she believes that in time they will. With regard to the Maranacook Lake Outlet Dam project, Ms. Dennis said that the streambank stabilization project on the private property just downstream and adjacent to the dam that was anticipated to happen this year has been postponed. She said that bids that were received to do the work were much higher than expected. As a result, she said that the plan is to combine this aspect of the project with the full dam repair project. She said that officials from the Towns of Readfield and Winthrop will be meeting to develop a plan to move forward. Chairman Gerstein, a member (Readfield) of the Maranacook Lake Outlet Dam Committee, said that the MLODC will not be meeting again until the towns find a financial path forward for the project.

Trustee Musica stated that the Personnel Committee met prior to this meeting to review the updated staff job descriptions and find them to be acceptable. There was a discussion about whether job descriptions were required to be approved by the board as part of the CWD's Personnel Policy manual. Mr. Monagle stated that the personnel manual states that the job descriptions are to be developed by the executive director and to be appended to the personnel policies. In any case, he said he believes that it would be most efficient to agree to personnel policy revisions on a consensus basis and wait to vote on them when finalized as he is uncertain as to any required notification before amending or adopting district policies. Trustee Jordan-Hillier said she did not see a problem with dealing with individual items one at a time and **moved** that a vote to approve the job descriptions be delayed until the next board meeting; Trustee Saunders **seconded**; the motion **passed** unanimously. Mr. Monagle repeated that he was not sure if it is the board's position to approve individual job descriptions, as they do not represent policy per se, but are to be appended to the personnel manual. Trustee Andrews agreed. Chairman Gerstein stated that much of the Personnel Policies appear to be either obsolete or outdated and there should be efforts made to update them. He did state that it would seem that the Executive

Director should have flexibility to adjust the job responsibilities of the small district staff. Trustee Small-Hughes stated that she feels the staff job descriptions provide valuable information for board members. Chairman Gerstein said that the next step should be to include the process of updating the personnel policies on the next meeting agenda.

Mr. Monagle reported that he had received a signed Letter of Agreement from the DEP and can now proceed working on the Annabessacook Lake Watershed-Based Plan Update project. The project, he said, is scheduled for two years and the grant amount is \$13,000. He also reported that we again collected lake water samples for analysis of zooplankton communities and that the samples will be submitted for analysis. This year, he said, we collected the samples in June, July, and August from the same six lakes as were sampled in 2016. And, he reported that he and Ms. Dennis have been recognized by the National Oceanic and Atmospheric Administration, National Weather Service, for recording and reporting daily weather observations for 25 years and 40 years, respectively.

Ms. Dennis reported on an unannounced bass fishing tournament held on Annabessacook Lake on October 29th. She said that the tourney was not posted in the Department of Inland Fisheries and Wildlife's (DIF&W) website, nor was the Annabessacook Lake Improvement Association (ALIA) notified. Both of these actions were previously agreed upon, she said. She said that there were a total of 16 boats counted in the tournament, and that of these, there were aquatic plants attached to 14 of the trailers with more than half having milfoil which likely was picked up in the lake during launching. In general, she said that there was poor planning and bad communication. She said she will be preparing a letter to DIF&W asking that next year there are no tournaments on Annabessacook Lake as there are numerous things that need to be ironed out with respect to milfoil management and boat launching on the lake. Chairman Gerstein said that maybe stepped up publicity might change things. Trustee Jordan-Hillier said she would like a copy of Ms. Dennis's letter sent to the local state representative and state senator. Ms. Dennis said that she would like to receive DIF&W's response to the letter before publishing it. Chairman Gerstein said it would be helpful to have excerpted minutes or a narrative of these events as soon as possible to provide information for those who wish to comment privately or report these actions to their respective towns. Ms. Dennis said that there will be a meeting soon on this matter and that she also will be receiving a copy of letter from the president of ALIA to DIF&W on this matter and would like to hold off on her formal letter until then.

The meeting was adjourned at 9:30 P.M.

Respectfully submitted,



William J. Monagle, CLM
Executive Director
Secretary to the Board

Readfield Conservation Commission Minutes
September 12, 2017, 6:30 p.m., Town Office

Present: Tim Sniffen, Greg Durgin, Marty Hanish, Jerry Bley, and Andy Walsh
Excused: Brent West, Bruce Hunter, Bob Mohlar

Meeting Minutes – A motion was made and seconded by Readfield Conservation Commission (RCC) members to approve (3-0-2) the June 13, 2017 RCC meeting minutes.

Old Business

Mill Stream Dam Project Status – Jerry B. provided an overview of the status of the Mill Stream Dam project indicating that DEP permits have been approved and received. Jerry B. and Greg D. will meet with Town Administrator Eric Dyer on Monday, Sept. 18th to outline an RFP for work on the dam and trail, and to arrange a site visit for contractors who wish to bid on the project. Whether or not town maintenance staff can cut and remove trees growing on the dam will also be discussed. The goal is to complete the work in Fall 2017.

The project has three components: 1) stabilization of the dam using heavy equipment and construction of a short trail to the dam; 2) installation of iron railings on top of the dam, and 3) construction of a trail to the chestnut tree along the southerly bank of the former impoundment; Readfield Trails Committee (RTE) and possibly Kents Hill School students to assist.

The cost for the dam stabilization work is covered by funds raised to date. Additional funds may be needed for the iron railings.

Trail Infrastructure Replacement Project Status – Jerry B. indicated that the Recreational Trails Program (RTP) grant is due at the end of September (2017). Eric Dyer (TA) has requested that expansion of the Fairgrounds parking lot be added to the grant funding application. RTP has agreed to consider this additional work item. RTC members will construct the bypass trail around the parking lot, with their work used as in-kind match. Jerry B. will send a draft proposal to RCC members for review prior to final submittal to RTP. A decision on funding from RTP will likely be announced prior to the RCC budget deadline in December.

Fairgrounds Property – A new sign for the ballfield (Keene Community Recreation Area) was unveiled in June. It was noted that the lock for the access road gate is missing. Tim S. will check on the status of this issue.

Greg D. noted that the cemetery memorial garden was built without the use of any “pulling stones.” Greg D. will contact Grace Keene to determine if the Cemetery Committee has any need for the pulling stones at this point.

Torsey Pond Nature Preserve (TPNP) and Fogg Farm Preserve – Trail signs are ready for installation at TPNP and at Fogg Farm Preserve. Tim S. will ask Bruce Chandler (Town Maintenance) if he can auger holes for the sign posts.

After Brent W. called attention to the condition of the first bridge crossing at Fogg Farm Preserve, Tim S. and helpers temporarily stabilized the bridge in mid-July.

Readfield Town Forest – Howard Lake has been clearing trails and mowing some areas of the Town Forest. However, the open area at the old town farm site is currently heavily vegetated by grasses and goldenrods. Tim S. will contact Howard Lake about having a volunteer (Belz Road neighbor to the property who has assisted with other projects) mow the field. The town farm foundation is also overgrown with dense shrubbery. The shrub thicket (honeysuckle) was treated with pesticide (glyphosate) around 2008. Additional control measures may be needed in the near future to prevent the root systems from further destabilizing the foundation.

Gravel fill for the “center lane” trail (Loop A) is still needed to elevate sections of the trail above the level of flooding during the spring. RCC briefly discussed have a logging contractor complete this work during the next tree harvest. No updated information was available regarding the status of the “new trail” around the old bridge on Loop B.

Farm Support Project (Manchester Conservation Committee) – RCC members discussed whether to continue to participate in the Farm Support Project. Despite the merits of the initiative, it was agreed that RCC will not continue to participate in the project because of the many conservation efforts currently underway in Readfield.

New Business

Trail “Maintainers” suggestion – Milt Wright suggested that RCC members or others individually take over stewardship of specific trails at TPNP. RCC agreed that trail maintenance at TPNP will continue to be handled by RCC as a group effort. Tim S. will report back to Milt Wright on this issue.

Esker Trail Update – Rob Peale and Ken Clark have completed a trail easement that is acceptable to landowner, Jim Luce. The Select Board have approved the proposed trail, which is now marked in the field. Greg D. has received a green light from Bruce Burgoine (Selectman) to begin trail clearing next spring. Parking for the trail will be located on the bus garage depot next to the Readfield Transfer station.

Kents Hill Student Workday – The student workday is scheduled for October 26. Jerry B. suggested that 5-6 students could spread wood chips along the Mill Stream trail to the American chestnut tree. Jerry B. will check on wood chip availability at By the Board on Rt. 17.

Meeting Adjourned at 8:30

Submitted by Andy Walsh (Secretary)

Readfield Conservation Commission Minutes

October 10, 2017, 6:30 p.m., Town Office

Present: Tim Sniffen, Greg Durgin, Brent West, Marty Hanish, Jerry Bley, and Andy Walsh

Guests: David Bagley

Excused: Bruce Hunter, Bob Mohlar

Meeting Minutes – A motion was made and seconded by Readfield Conservation Commission (RCC) members to approve the September 12, 2017 RCC meeting minutes with suggested changes.

Old Business

Trail Infrastructure Replacement Project Status – Jerry B. provided an overview of the project status, indicating that the Recreational Trails Program (RTP) grant has been submitted. The grant, if awarded, will fund trail infrastructure upgrades at Torsey Pond Nature Preserve (TPNP) and the Fogg Farm Conservation Area and parking lot expansion and trail work at the Fairgrounds property. Match will be provided from the Readfield Lands Conservation Account (~\$7,500) and by assistance from Readfield Trails Committee (trail work) and the Town (parking lot expansion). A decision on the grant should be available by Thanksgiving.

RCC agreed that once a decision is made, a site visit will be scheduled with the Maine Conservation Corps (possible contractor) to see the TPNP and Fogg Farm.

Mill Stream Dam Project Status – Jerry B. indicated that a Request for Proposals (RFP) has been sent to contractors and that a mandatory meeting with bidders is scheduled for October 13, 2017; bid opening is scheduled for October 30, 2017. The work is to be completed by the end of November 2017. Most of the trees and shrubs on top of the dam have been cleared. The contractor will cut any remaining woody growth, break up concrete into fragments and use this material to fill voids in the top of the dam. Gravel will be placed on the top of the dam to create a walkway. Some masonry work, done by volunteers, will be needed on the side of the structure.

Kents Hill students will spread wood chips along the trail between the dam and the American chestnut tree. The Kents Hill work day will be scheduled during Spring 2018.

Properties

Fairgrounds Property - Maranacook School junior class students (15 students, 8 adults) participated in a work day at the Fairgrounds Property on October 4, 2017, removing, stacking, and hauling away downed trees and brush on the North Trail and on the Connector Trail to the MacDougal Trail. Eight loads of brush were

brought to the Transfer Station for chipping; hardwoods were set aside as fuelwood for heating.

Torsey Pond Nature Preserve (TPNP) - The roadside "trail" signs are ready for installation. Eric Dyer (Town Administrator) indicated that Bruce Chandler (Maintenance) can assist with a tractor-mounted auger to excavate holes (2) for the 4"x4" wooden posts. Tim S. will build the two sign posts.

Readfield Town Forest - Carl Caprara (Belz Road neighbor to the property who has assisted with other projects) has offered to mow the field at the old town farm site (thanks to Howard Lake for coordinating this work). RCC will reimburse Mr. Caprara for his services. A motion was made and approved to authorize up to \$200 for mowing at the town forest (funds for invasive plant control will be used).

New Business

Esker Trail Update - The Select Board have approved the proposed trail and necessary easements have been obtained from the landowner.

Meeting Adjourned at 8:15

Submitted by Andy Walsh (Secretary)

Readfield Conservation Commission Meeting Notes

December 19, 2017, 6:30 p.m., Town Office

Present: Greg Durgin, Jerry Bley, Tim Sniffen, Greg Leimbach, Andy Walsh
Absent: Brent West, Martin Hanish, Robert Mohlar, Bruce Hunter

Welcome new RCC member, Greg Leimbach!

A motion was made and seconded by Readfield Conservation Commission (RCC) members to approve the October 10, 2017 RCC meeting minutes as amended.

Old Business

Trail Infrastructure Replacement Project Status – Jerry B. gave an overview of the project status, indicating that the Recreational Trails Program (RTP) grant submitted by RCC was approved and the Maine Trails Advisory Committee has awarded \$30,517. The grant is federal money administered through the Maine Bureau of Parks and Land. The project will upgrade trail infrastructure at Torsey Pond Nature Preserve (TPNP) and Fogg Farm Conservation Area, as well as parking lot expansion and trail work at the Fairgrounds property. On the ground work will be scheduled for the summer 2018. An Individual Permit from DEP will be needed if the Torsey Pond duck blind is expanded. Although estimated grant-match funds for the project have already been approved by Town Meeting vote, approval is needed again for the final amounts of the grant and for the grant-match, and it needs to be shown in RCC's FY 2018-19 budget.

RCC Budget FY 2018-19 – RCC members discussed the FY 2018-19 budget and filled in a budget worksheet prepared by Tim S. RTP grant monies were integrated into the budget. RCC members agreed to have a contractor complete gravel fill work on "the Lane" at the Readfield Town Forest during the next harvest. Jerry B. motioned to approve the draft RCC budget and Greg D. seconded; the draft budget was approved.

A brief discussion followed concerning the future need and potential joint purchase of a utility vehicle or motorized wheelbarrow to assist with projects involving moving fill/crushed stone, etc. (this will not be included in the FY 2018-19 RCC budget).

Mill Stream Dam Project - Jerry B. and Greg D. provided an overview of the Mill Stream Dam Project workday on December 3, 2017. Fourteen people participated in spreading wood chips on the trail to the American chestnut tree. Thanks to Bob Harris for arranging to have wood chips delivered to the site. Other volunteer work on the property included masonry work on the dam (October) and tree and brush cutting on the dam (December 10). Two bids for the dam work were received and were deemed too high. Another request for bids for the project will be scheduled.

Properties

Fairgrounds Property – Jerry B. indicated that a young man needing to provide community service will help remove the bleacher remains at the Fairgrounds property. Boards will be moved to a convenient location (upper cemetery) for later pick up and removal. Some of the wood may be used to construct a bench. Work will be completed by February. The community service volunteer will clear a loop trail to the pulling stones in the spring. A plaque to commemorate the history of the Fairgrounds may be installed along the trail.

Torsey Pond Nature Preserve (TPNP) – no discussion

Fogg Farm Property – Storm damage (i.e., fallen trees) were cleared.

Readfield Town Forest – At our request, Howard Lake arranged for mowing at the Town Farm clearing this fall. Tim S. reported that the work was completed very neatly and at very reasonable expense. Also Howard and Brenda Lake cleared downed trees from trails in the Town Forest and adjacent Macdonald Woods after the October storm.

Meeting Adjourned at 8:15

Submitted by Andy Walsh (Secretary)

READFIELD COMMUNITY LIBRARY BOARD MEETING
DECEMBER 13, 2017

The meeting was called to order at 6:40 by Chair, Deb Peale.

Present were: Deb Peale, Brenda Lake, Beverly Monsulick, Pam Mitchell, Jan Tarbuck, Donna Witherill, Sonya Clark, Betty Peterson, Lori Clark, Interim Librarian and Maureen Kinder, New Librarian.

Excused was Cricket Blouin

Before our meeting began we welcomed our new Board Member, Sonya Potter Clark and also welcomed our new Librarian, Maureen Kinder.

Secretary's Report: The minutes of the October meeting were accepted as read.

Treasurer's Report: The Treasurer's report was explained by Beverly and accepted.

Librarian's Report: Lori Clark has been our interim Librarian since Nancy left and has done an excellent job. Lori stated that things are running smoothly at the Library thanks to the training from Nancy and the help from the dedicated volunteers. Also thanks to our newest board member, Sonya Clark, who trained with Nancy, a book order was placed for November.

- Halloween: We were open on Halloween with the help of Lori, her daughter Elise and Luvia Sniffen. Over 100 children and parents came to the library.
- Tree Lighting: The annual tree lighting was held on Dec. 1 and was a huge success with the Maranacook Middle School Chorus directed by Adam Scarpone leading us in song. Cookies and hot chocolate were served at the Town Hall. Approximately 150 adults and children attended.
- Holiday Hours: The library hours have been shortened during the holidays. Hours are posted on the library door, town hall, library's facebook page, website and email list.
- A work order has been made for a light over the computer and an outside light.
- Lori suggested a special thank you note be sent to the volunteers who helped during the search for a new librarian.

The Library Trustees thanked Lori for a wonderful job as interim librarian.

Old Business:

- Review Volunteer Appreciation Night: Went well. A suggestion was made to provide name tags for volunteers. The Board approved the suggestion.
- Review Christmas Tree Lighting: Was a success but Board felt we should sing a few more songs, especially Children's songs.
- Report from Betty on Adaptive Tools for Everyday Living: Betty and Cricket have been reviewing this. Cricket attended a Senior Café meeting where a representative from Bethel explained and demonstrated some of the tools. They were then on display at the town hall for the month of November. Betty and Cricket reported that it would be nice to have some of these tools available at the Library for people to see but due to liability and sanitary conditions it would not be advisable to loan them out. We will wait to get some input from our new Librarian.

- Little Free Library update: This project is getting closer to being completed. A new location is being looked into.
- Friends of the Readfield Library update: The Friends have notecards available for purchase at the Library.

New Business:

- Update on search for new Librarian: Maureen Kinder was hired today as our new Librarian. She will begin immediately. An open house will be held on January 10 for the community to come and meet Maureen. Refreshments will be served.
- Budget for 2018/2019 fiscal year: The Board approved to keep the budget the same as last year.

Next meeting will be held on Wednesday, January 3, 2018, at the High School.
The meeting was adjourned at 7:55.

Respectfully submitted,

Betty Peterson

NEW BUSINESS

Custom Budget Report

Readfield
 8:58 AM

01/19/2018
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Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 25-10 COMMUNITY SERVICES / Animal Control								
ADMINISTRATION								
10-50 MISC.	0.00	1.29	0.00	0.00	271.00	100.00	100.00	100.00%
10-80 TRAINING & CONFERENCES	50.00	0.00	50.00	50.00	0.00	200.00	150.00	300.00%
ADMINISTRATION	50.00	1.29	50.00	50.00	271.00	300.00	250.00	500.00%
PERSONNEL								
20-20 FICA	518.79	345.19	474.93	470.00	232.54	285.00	-185.00	-39.36%
20-30 MILEAGE	464.42	505.25	2,148.12	50.00	108.61	100.00	50.00	100.00%
20-40 RETIREMENT	416.77	186.09	0.00	130.00	0.00	180.00	50.00	38.46%
20-60 WAGES	2,930.69	2,117.30	4,833.53	3,220.00	1,589.72	3,530.00	310.00	9.63%
PERSONNEL	4,330.67	3,153.83	7,456.58	3,870.00	1,930.87	4,095.00	225.00	5.81%
STIPEND								
25-10 ANIMAL CONTROL OFFICER	2,200.00	1,308.33	1,250.00	0.00	1,375.00	2,750.00	2,750.00	100.00%
STIPEND	2,200.00	1,308.33	1,250.00	0.00	1,375.00	2,750.00	2,750.00	100.00%
CONTRACT SERVICES								
50-60 KENNEBEC VALLEY HUMANE SOCIETY	4,130.84	4,130.84	4,130.84	4,350.00	3,098.13	4,350.00	0.00	.00%
CONTRACT SERVICES	4,130.84	4,130.84	4,130.84	4,350.00	3,098.13	4,350.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-50 TOOLS	48.99	28.99	0.00	100.00	0.00	100.00	0.00	.00%
EQUIPMENT REPLACEMENT	48.99	28.99	0.00	100.00	0.00	100.00	0.00	.00%
Animal Control	10,760.50	8,623.28	12,887.42	8,370.00	6,675.00	11,595.00	3,225.00	38.53%
Dept/Div: 25-20 COMMUNITY SERVICES / Kennebec Land Trust								
COMMUNITY SERVICES								
55-20 KENNEBEC LAND TRUST	0.00	0.00	250.00	250.00	0.00	250.00	0.00	.00%
COMMUNITY SERVICES	0.00	0.00	250.00	250.00	0.00	250.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 25-20 COMMUNITY SERVICES / Kennebec Land Trust								
Kennebec Land Trust	0.00	0.00	250.00	250.00	0.00	250.00	0.00	.00%
Dept/Div: 25-25 COMMUNITY SERVICES / Kenn Valley Council of Govmnt								
ASSESSMENTS								
45-30 Kennebec Valley Council of Gov	0.00	4,325.00	4,325.00	4,295.00	4,295.00	4,300.00	5.00	.12%
ASSESSMENTS	0.00	4,325.00	4,325.00	4,295.00	4,295.00	4,300.00	5.00	.12%
Kenn Valley Council of Govmnt	0.00	4,325.00	4,325.00	4,295.00	4,295.00	4,300.00	5.00	.12%
Dept/Div: 25-30 COMMUNITY SERVICES / Age Friendly								
COMMUNITY SERVICES								
55-40 Age Friendly	0.00	0.00	5,159.00	2,000.00	75.12	1,750.00	-250.00	-12.50%
COMMUNITY SERVICES	0.00	0.00	5,159.00	2,000.00	75.12	1,750.00	-250.00	-12.50%
Age Friendly	0.00	0.00	5,159.00	2,000.00	75.12	1,750.00	-250.00	-12.50%
Dept/Div: 25-40 COMMUNITY SERVICES / Library								
ADMINISTRATION								
10-50 MISC.	474.72	424.25	630.27	225.00	126.21	225.00	0.00	.00%
10-55 OFFICE SUPPLIES	432.43	704.99	1,249.00	450.00	275.52	450.00	0.00	.00%
ADMINISTRATION	907.15	1,129.24	1,879.27	675.00	401.73	675.00	0.00	.00%
PERSONNEL								
20-20 FICA	1,193.40	1,229.24	1,253.34	1,280.00	793.57	1,305.00	25.00	1.95%
20-60 WAGES	16,011.96	16,771.45	16,385.29	16,720.00	10,373.32	17,060.00	340.00	2.03%
PERSONNEL	17,205.36	18,000.69	17,638.63	18,000.00	11,166.89	18,365.00	365.00	2.03%
UTILITIES								
40-20 ELECTRONIC COMMUNICATIONS	1,075.00	1,089.00	889.00	1,075.00	539.00	1,075.00	0.00	.00%
40-80 TELEPHONE	207.63	229.49	237.81	240.00	120.93	240.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs		
							Curr Bud	Change \$	Curr Bud
Dept/Div: 25-40 COMMUNITY SERVICES / Library CONT'D									
UTILITIES	1,282.63	1,318.49	1,126.81	1,315.00	659.93	1,315.00	0.00		.00%
COMMUNITY SERVICES									
55-30 LIBRARY COLLECTION	7,118.52	8,099.13	7,956.31	6,100.00	2,780.87	6,100.00	0.00		.00%
COMMUNITY SERVICES	7,118.52	8,099.13	7,956.31	6,100.00	2,780.87	6,100.00	0.00		.00%
Library	26,513.66	28,547.55	28,601.02	26,090.00	15,009.42	26,455.00	365.00		1.40%
Dept/Div: 25-50 COMMUNITY SERVICES / Readfield Public Access TV									
PERSONNEL									
20-20 FICA	311.95	229.52	229.52	230.00	114.76	230.00	0.00		.00%
PERSONNEL	311.95	229.52	229.52	230.00	114.76	230.00	0.00		.00%
STIPEND									
25-35 READFIELD TV ADMINISTRATOR	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	0.00		.00%
STIPEND	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	0.00		.00%
UTILITIES									
40-20 ELECTRONIC COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	156.00	156.00		100.00%
UTILITIES	0.00	0.00	0.00	0.00	0.00	156.00	156.00		100.00%
EQUIP OPERATION, REPAIR, MAINT									
60-10 COMPUTER REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		100.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		100.00%
EQUIPMENT REPLACEMENT									
65-30 CAPITAL EQUIPMENT	0.00	5,423.13	2,978.90	3,600.00	0.00	1,000.00	-2,600.00		-72.22%
EQUIPMENT REPLACEMENT	0.00	5,423.13	2,978.90	3,600.00	0.00	1,000.00	-2,600.00		-72.22%
Readfield Public Access TV	3,311.95	8,652.65	6,208.42	6,830.00	1,614.76	5,386.00	-1,444.00		-21.14%
Dept/Div: 25-60 COMMUNITY SERVICES / Street Lights									
COMMUNITY SERVICES									

Custom Budget Report

Expense

Dept/Div: 25-60 COMMUNITY SERVICES / Street Lights	2015	2016	2017	2018	2018	2019	Init Req vs	Init Req vs
	Actual	Actual	Actual	Budget	YTD	Initial	Curr Bud	Change %
55-50 STREET LIGHTS	5,760.69	5,724.03	5,785.71	6,000.00	3,328.85	6,200.00	200.00	3.33%
COMMUNITY SERVICES	5,760.69	5,724.03	5,785.71	6,000.00	3,328.85	6,200.00	200.00	3.33%
Street Lights	5,760.69	5,724.03	5,785.71	6,000.00	3,328.85	6,200.00	200.00	3.33%
COMMUNITY SERVICES	46,346.80	55,872.51	63,216.57	53,835.00	30,998.15	55,936.00	2,101.00	3.90%

Custom Budget Report

Readfield
8:58 AM

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 30-10 RECREATION, PARKS, & ACTIVITIES / BEACH								
ADMINISTRATION								
10-10 ADVERTISING	42.66	0.00	0.00	75.00	0.00	150.00	75.00	100.00%
10-50 MISC.	138.18	152.00	260.00	100.00	0.00	100.00	0.00	.00%
10-55 OFFICE SUPPLIES	18.99	18.99	24.29	50.00	0.00	50.00	0.00	.00%
10-60 POSTAGE	11.52	10.59	10.25	0.00	0.00	25.00	25.00	100.00%
ADMINISTRATION	211.35	181.58	294.54	225.00	0.00	325.00	100.00	44.44%
INSURANCE								
15-60 UNEMPLOYMENT	196.77	205.42	157.18	0.00	0.00	170.00	170.00	100.00%
15-80 WORKERS COMP	-24.98	200.63	219.68	0.00	0.00	355.00	355.00	100.00%
INSURANCE	171.79	406.05	376.86	0.00	0.00	525.00	525.00	100.00%
PERSONNEL								
20-20 FICA	376.33	379.29	382.38	550.00	403.85	612.00	62.00	11.27%
20-60 WAGES	4,912.69	5,149.93	4,998.43	7,182.00	5,278.50	8,000.00	818.00	11.39%
PERSONNEL	5,289.02	5,529.22	5,380.81	7,732.00	5,682.35	8,612.00	880.00	11.38%
UTILITIES								
40-30 ELECTRIC	169.68	181.20	180.11	180.00	108.21	200.00	20.00	11.11%
40-70 LAVATORY	255.00	255.00	382.50	255.00	215.33	350.00	95.00	37.25%
40-90 WATER	0.00	0.00	0.00	0.00	0.00	200.00	200.00	100.00%
UTILITIES	424.68	436.20	562.61	435.00	323.54	750.00	315.00	72.41%
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	120.84	104.95	77.17	150.00	77.37	150.00	0.00	.00%
60-35 EQUIPMENT MAINTENANCE	144.36	230.07	173.53	200.00	0.00	250.00	50.00	25.00%
EQUIP OPERATION, REPAIR, MAINT	265.20	335.02	250.70	350.00	77.37	400.00	50.00	14.29%
BUILDING O&M								
70-40 GROUNDS	67.90	90.49	187.64	0.00	0.00	50.00	50.00	100.00%
70-60 MAINTENANCE	505.76	494.75	233.63	400.00	48.43	400.00	0.00	.00%
70-70 SUPPLIES	0.00	0.00	0.00	0.00	12.14	50.00	50.00	100.00%

Custom Budget Report

Expense

	2015		2016		2017		2018		2019		Init Req vs	
	Actual		Actual		Actual	Budget	YTD	Initial	Change \$	Change %	Init Req vs	
Dept/Div: 30-10 RECREATION, PARKS,& ACTIVITIES / BEACH CONT'D												
BUILDING O&M	573.66		585.24		421.27	400.00	60.57	500.00	100.00		25.00%	
BEACH	6,935.70		7,473.31		7,286.79	9,142.00	6,143.83	11,112.00	1,970.00		21.55%	
Dept/Div: 30-20 RECREATION, PARKS,& ACTIVITIES / RECREATION BOARD												
RECREATION												
30-10 BASEBALL	1,675.47		2,479.00		1,075.45	2,966.00	932.79	2,920.00	-46.00		-1.55%	
30-12 SOFTBALL	767.45		643.00		895.63	1,540.00	68.00	1,540.00	0.00		.00%	
30-20 BASKETBALL	1,388.86		1,419.32		2,202.33	3,330.00	918.39	3,150.00	-180.00		-5.41%	
30-30 HALLOWEEN	125.03		0.00		84.33	200.00	0.00	200.00	0.00		.00%	
30-35 Easter Egg Hunt	192.30		0.00		0.00	200.00	0.00	200.00	0.00		.00%	
30-40 SOCCER	1,356.00		1,367.28		1,664.91	2,125.00	1,341.52	2,100.00	-25.00		-1.18%	
30-55 SWIM INSTRUCTION	900.00		0.00		0.00	0.00	0.00	1,250.00	1,250.00		100.00%	
30-60 Other Events	85.00		0.00		0.00	200.00	14.80	200.00	0.00		.00%	
RECREATION	6,490.11		5,908.60		5,922.65	10,561.00	3,275.50	11,560.00	999.00		9.46%	
RECREATION BOARD	6,490.11		5,908.60		5,922.65	10,561.00	3,275.50	11,560.00	999.00		9.46%	
Dept/Div: 30-25 RECREATION, PARKS,& ACTIVITIES / HERITAGE DAYS RECREATION												
30-91 HERITAGE DAYS ENTERTAINMENT	0.00		6,390.00		0.00	10,000.00	4,680.00	5,000.00	-5,000.00		-50.00%	
RECREATION	0.00		6,390.00		0.00	10,000.00	4,680.00	5,000.00	-5,000.00		-50.00%	
HERITAGE DAYS	0.00		6,390.00		0.00	10,000.00	4,680.00	5,000.00	-5,000.00		-50.00%	
Dept/Div: 30-60 RECREATION, PARKS,& ACTIVITIES / Town Properties UTILITIES												
40-70 LAVATORY	0.00		0.00		0.00	0.00	0.00	680.00	680.00		100.00%	
UTILITIES	0.00		0.00		0.00	0.00	0.00	680.00	680.00		100.00%	

Custom Budget Report

Expense

Dept/Div:	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
DEPT: 40-10 PROTECTION / FIRE DEPARTMENT								
ADMINISTRATION								
10-45 MEMBERSHIPS	565.00	720.00	955.00	600.00	0.00	600.00	0.00	.00%
10-55 OFFICE SUPPLIES	1.69	38.00	4.96	0.00	63.48	100.00	100.00	100.00%
10-80 TRAINING & CONFERENCES	731.69	765.29	1,052.82	4,000.00	886.76	2,000.00	-2,000.00	-50.00%
ADMINISTRATION	1,298.38	1,523.29	2,012.78	4,600.00	950.24	2,700.00	-1,900.00	-41.30%
INSURANCE								
15-90 Fire Fighter GAP	850.00	850.00	850.00	900.00	850.00	900.00	0.00	.00%
INSURANCE	850.00	850.00	850.00	900.00	850.00	900.00	0.00	.00%
PERSONNEL								
20-20 FICA	2,108.88	2,378.72	2,232.69	2,550.00	1,461.32	2,550.00	0.00	.00%
20-60 WAGES	15,182.00	20,759.73	22,135.00	26,000.00	15,352.00	26,000.00	0.00	.00%
20-95 Supplies	0.00	0.00	438.82	1,500.00	29.95	1,000.00	-500.00	-33.33%
PERSONNEL	17,290.88	23,138.45	24,806.51	30,050.00	16,843.27	29,550.00	-500.00	-1.66%
STIPEND								
25-71 Fire Chief	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	0.00	.00%
25-72 Deputy Fire Chief	1,300.00	1,300.00	1,300.00	1,300.00	650.00	1,300.00	0.00	.00%
25-73 Assistant Fire Chief	1,200.00	1,200.00	1,200.00	1,200.00	600.00	1,200.00	0.00	.00%
25-74 Fire Training Officer	500.00	500.00	250.00	500.00	500.00	500.00	0.00	.00%
25-76 Fire Captains	1,200.00	1,300.00	1,300.00	1,200.00	500.00	1,200.00	0.00	.00%
STIPEND	7,200.00	7,300.00	7,050.00	7,200.00	3,750.00	7,200.00	0.00	.00%
UTILITIES								
40-80 TELEPHONE	421.24	485.27	519.43	500.00	261.45	550.00	50.00	10.00%
UTILITIES	421.24	485.27	519.43	500.00	261.45	550.00	50.00	10.00%
CONTRACT SERVICES								
50-41 SCBA FLOW TESTING	792.80	799.00	1,221.00	900.00	0.00	1,200.00	300.00	33.33%
50-42 PUMP TEST/Maint.	1,696.73	3,228.22	2,792.84	3,000.00	0.00	3,000.00	0.00	.00%
CONTRACT SERVICES	2,489.53	4,027.22	4,013.84	3,900.00	0.00	4,200.00	300.00	7.69%

Custom Budget Report

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT CONT'D								
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	2,568.54	1,293.69	1,704.06	3,000.00	1,169.34	3,000.00	0.00	.00%
60-71 FIRE TRUCKS	2,209.47	1,700.06	7,968.03	25,000.00	608.73	5,000.00	-20,000.00	-80.00%
60-73 FIRE EQUIPMENT	5,196.97	14,906.00	4,475.07	4,500.00	550.65	4,500.00	0.00	.00%
60-74 Personal Protective Gear	1,308.34	3,627.85	3,041.50	4,000.00	2,977.50	4,000.00	0.00	.00%
60-75 EMS EQUIP	0.00	199.11	0.00	500.00	0.00	500.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	11,283.32	21,726.71	17,188.66	37,000.00	5,306.22	17,000.00	-20,000.00	-54.05%
EQUIPMENT REPLACEMENT								
65-40 RADIOS/PAGERS	1,358.00	2,312.80	1,706.00	3,500.00	2,043.50	3,500.00	0.00	.00%
EQUIPMENT REPLACEMENT	1,358.00	2,312.80	1,706.00	3,500.00	2,043.50	3,500.00	0.00	.00%
FIRE DEPARTMENT	42,191.35	61,363.74	58,147.22	87,650.00	30,004.68	65,600.00	-22,050.00	-25.16%
Dept/Div: 40-15 PROTECTION / FIRE EQUIPMENT								
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	30,506.00	19,944.63	14,424.21	8,000.00	0.00	8,000.00	0.00	.00%
EQUIPMENT REPLACEMENT	30,506.00	19,944.63	14,424.21	8,000.00	0.00	8,000.00	0.00	.00%
FIRE EQUIPMENT	30,506.00	19,944.63	14,424.21	8,000.00	0.00	8,000.00	0.00	.00%
Dept/Div: 40-20 PROTECTION / AMBULANCE								
COMMUNITY SERVICES								
55-10 AMBULANCE	10,392.00	31,825.50	23,382.00	25,400.00	12,015.75	25,400.00	0.00	.00%
COMMUNITY SERVICES	10,392.00	31,825.50	23,382.00	25,400.00	12,015.75	25,400.00	0.00	.00%
AMBULANCE	10,392.00	31,825.50	23,382.00	25,400.00	12,015.75	25,400.00	0.00	.00%
Dept/Div: 40-30 PROTECTION / WATER HOLES								
COMMUNITY SERVICES								

Custom Budget Report

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs		Change %
							Curr Bud	Change \$	
Dept/Div: 40-30 PROTECTION / WATER HOLES									
55-80 WATER HOLES	0.00	0.00	1,455.17	500.00	0.00	500.00	0.00	0.00	.00%
COMMUNITY SERVICES	0.00	0.00	1,455.17	500.00	0.00	500.00	0.00	0.00	.00%
WATER HOLES	0.00	0.00	1,455.17	500.00	0.00	500.00	0.00	0.00	.00%
Dept/Div: 40-35 PROTECTION / Tower Sites									
UTILITIES									
40-30 ELECTRIC	678.40	705.58	730.76	750.00	412.25	850.00	100.00	100.00	13.33%
40-60 HEATING	99.76	0.00	14.81	0.00	0.00	50.00	50.00	50.00	100.00%
UTILITIES	778.16	705.58	745.57	750.00	412.25	900.00	150.00	150.00	20.00%
CONTRACT SERVICES									
50-90 TOWER SITE	501.08	756.20	1,711.20	25,750.00	1,295.00	1,000.00	-24,750.00	-24,750.00	-96.12%
CONTRACT SERVICES	501.08	756.20	1,711.20	25,750.00	1,295.00	1,000.00	-24,750.00	-24,750.00	-96.12%
EQUIP OPERATION, REPAIR, MAINT									
60-60 Equipment Lease/Rent	0.00	0.00	500.00	500.00	0.00	500.00	0.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	500.00	500.00	0.00	500.00	0.00	0.00	.00%
Tower Sites	1,279.24	1,461.78	2,956.77	27,000.00	1,707.25	2,400.00	-24,600.00	-24,600.00	-91.11%
Dept/Div: 40-40 PROTECTION / Dispatching									
CONTRACT SERVICES									
50-40 DISPATCH	25,066.00	27,943.72	25,479.12	30,200.00	18,518.92	28,625.00	-1,575.00	-1,575.00	-5.22%
CONTRACT SERVICES	25,066.00	27,943.72	25,479.12	30,200.00	18,518.92	28,625.00	-1,575.00	-1,575.00	-5.22%
Dispatching	25,066.00	27,943.72	25,479.12	30,200.00	18,518.92	28,625.00	-1,575.00	-1,575.00	-5.22%
Dept/Div: 40-60 PROTECTION / Personal Protect Gear Replacem									
EQUIP OPERATION, REPAIR, MAINT									
60-74 Personal Protective Gear	0.00	6,175.00	1,841.00	2,000.00	0.00	2,000.00	0.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs		
							Curr Bud	Change %	
40-60 PROTECTION / Personal Protect Gear Replacem									
EQUIP OPERATION,	0.00	6,175.00	1,841.00	2,000.00	0.00	2,000.00	0.00	0.00	.00%
REPAIR, MAINT									
Personal Protect	0.00	6,175.00	1,841.00	2,000.00	0.00	2,000.00	0.00	0.00	.00%
Gear Replacem									
40-70 PROTECTION / Emergency Operations									
EQUIPMENT REPLACEMENT									
65-35 Capital Communications									
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	200.00	200.00	200.00	100.00%
REPLACEMENT	0.00	0.00	0.00	0.00	0.00	200.00	200.00	200.00	100.00%
Emergency	0.00	0.00	0.00	0.00	0.00	200.00	200.00	200.00	100.00%
Operations									
PROTECTION	109,434.59	148,714.37	127,685.49	180,750.00	62,246.60	132,725.00	-48,025.00		-26.57%

Custom Budget Report

Expense

Dept/Div:	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs	
							Curr Bud Change \$	Change %
50-10 CEMETERIES / TOWN CEMETERIES								
CONTRACT SERVICES								
50-35 CEMETERY STONE REPAIR	4,000.00	193.70	363.96	4,000.00	79.96	4,000.00	0.00	.00%
50-89 WOOD & BRUSH REMOVAL	800.00	450.00	4,550.00	4,500.00	0.00	5,000.00	500.00	11.11%
CONTRACT SERVICES	4,800.00	643.70	4,913.96	8,500.00	79.96	9,000.00	500.00	5.88%
COMMUNITY SERVICES								
55-70 Veterans Memorial	365.76	365.76	182.88	350.00	0.00	400.00	50.00	14.29%
COMMUNITY SERVICES	365.76	365.76	182.88	350.00	0.00	400.00	50.00	14.29%
BUILDING O&M								
70-40 GROUNDS	194.24	0.00	0.00	600.00	0.00	2,000.00	1,400.00	233.33%
70-70 SUPPLIES	12.48	13.99	0.00	175.00	152.72	800.00	625.00	357.14%
BUILDING O&M	206.72	13.99	0.00	775.00	152.72	2,800.00	2,025.00	261.29%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	100.00%
80-80 SIGNS/SUPPLIES	0.00	0.00	5.67	100.00	23.93	300.00	200.00	200.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	5.67	100.00	23.93	4,300.00	4,200.00	4200.00%
TOWN CEMETERIES								
TOWN CEMETERIES	5,372.48	1,023.45	5,102.51	9,725.00	256.61	16,500.00	6,775.00	69.67%
CEMETERIES	5,372.48	1,023.45	5,102.51	9,725.00	256.61	16,500.00	6,775.00	69.67%
Expense Totals:	174,579.68	225,382.24	209,214.01	284,796.00	108,003.69	246,013.00	-38,783.00	-13.62%

Custom Budget Report

Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 25 COMMUNITY SERVICES								
1010 ANIMAL CONTROL DOG LICENSE FEE	1,804.00	1,842.00	2,936.00	1,500.00	843.00	1,500.00	0.00	.00%
3000 Age Friendly	0.00	0.00	6,000.00	0.00	0.00	1,000.00	1,000.00	100.00%
4005 LIBRARY DONATIONS	1,007.95	3,429.93	3,817.93	655.00	1,438.00	2,000.00	1,345.00	205.34%
4010 LIBRARY SALE PROCEEDS	1,654.59	1,462.61	1,549.44	1,000.00	1,372.20	1,500.00	500.00	50.00%
4015 Library Front Desk Contributio	281.05	501.16	549.53	375.00	288.50	375.00	0.00	.00%
4020 Library Non Res Patrons	75.00	125.00	100.00	50.00	0.00	50.00	0.00	.00%
5010 CABLE TV FRANCHISE FEES	25,980.75	26,066.16	27,479.95	26,000.00	13,529.66	27,000.00	1,000.00	3.85%
COMMUNITY SERVICES	30,803.34	33,426.86	42,432.85	29,580.00	17,471.36	33,425.00	3,845.00	13.00%

Custom Budget Report

Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 30 RECREATION, PARKS,& ACTIVITIES								
1010 BEACH INCOME	7,085.00	7,418.20	6,144.83	9,142.00	2,633.64	11,012.00	1,870.00	20.46%
2021 REC BOARD - BASEBALL	2,723.00	1,866.00	2,230.00	2,966.00	0.00	2,920.00	-46.00	-1.55%
2022 REC BOARD - SOCCER	2,200.00	2,082.50	1,800.00	2,125.00	2,025.00	2,100.00	-25.00	-1.18%
2023 REC BOARD - SWIMMING	35.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
2024 REC BOARD - Basketball	1,763.58	3,020.00	3,640.00	3,330.00	3,620.00	3,150.00	-180.00	-5.41%
2025 REC BOARD - OTHER RECREATION	299.00	202.00	0.00	600.00	72.50	0.00	-600.00	-100.00%
2026 Rec Board - Softball	900.00	1,366.00	1,010.00	1,540.00	0.00	1,540.00	0.00	.00%
7010 Trails	0.00	0.00	50.00	0.00	250.00	0.00	0.00	.00%
8010 Millstream Dam Project	0.00	2,721.00	0.00	2,079.00	0.00	8,000.00	5,921.00	284.80%
RECREATION, PARKS,& ACTIVITIES	15,005.58	18,675.70	14,874.83	21,782.00	8,601.14	28,722.00	6,940.00	31.86%

Custom Budget Report

Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 40 PROTECTION								
1035 FD Burn Permits online	0.00	238.00	258.00	0.00	0.00	0.00	0.00	.00%
3500 Tower Sites	2,000.00	12,338.00	7,600.00	25,000.00	15,000.00	2,600.00	-22,400.00	-89.60%
PROTECTION	2,000.00	12,576.00	7,858.00	25,000.00	15,000.00	2,600.00	-22,400.00	-89.60%

Custom Budget Report

Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 50 CEMETERIES								
5020 Donations	200.00	0.00	230.63	0.00	21.12	0.00	0.00	.00%
CEMETERIES	200.00	0.00	230.63	0.00	21.12	0.00	0.00	.00%
Revenue Totals:	48,008.92	64,678.56	65,396.31	76,362.00	41,093.62	64,747.00	-11,615.00	-15.21%

Custom Budget Report

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 80-10 REGIONAL ORGANIZATIONS / COBBOSSEE WATER DISTRICT								
ASSESSMENTS								
45-10 COBBOSSEE WATERSHED DISTRICT	18,877.00	19,821.00	20,812.00	22,000.00	14,290.66	23,500.00	1,500.00	6.82%
ASSESSMENTS	18,877.00	19,821.00	20,812.00	22,000.00	14,290.66	23,500.00	1,500.00	6.82%
COBBOSSEE WATER DISTRICT	18,877.00	19,821.00	20,812.00	22,000.00	14,290.66	23,500.00	1,500.00	6.82%
Dept/Div: 80-20 REGIONAL ORGANIZATIONS / KENNEBEC COUNTY ASSESSMENTS								
45-20 KENNEBEC COUNTY TAX ASSESSMENTS	277,640.27	256,103.35	261,281.06	270,000.00	259,976.56	270,000.00	0.00	.00%
KENNEBEC COUNTY	277,640.27	256,103.35	261,281.06	270,000.00	259,976.56	270,000.00	0.00	.00%
Dept/Div: 80-40 REGIONAL ORGANIZATIONS / First Park FINANCIAL								
12-50 FIRSTPARK INVESTMENT FINANCIAL	25,843.50	25,130.04	24,880.11	25,600.00	12,224.27	24,500.00	-1,100.00	-4.30%
First Park	25,843.50	25,130.04	24,880.11	25,600.00	12,224.27	24,500.00	-1,100.00	-4.30%
REGIONAL ORGANIZATIONS	322,360.77	301,054.39	306,973.17	317,600.00	286,491.49	318,000.00	400.00	.13%

Custom Budget Report

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs	
							Curr Bud Change \$	Change %
Dept/Div: 85-10 DEBT SERVICE / Fire Truck 11/2023								
FINANCIAL								
12-20 BOND PRINCIPAL	33,465.00	0.00	62,252.00	52,000.00	52,000.00	52,000.00	0.00	.00%
12-25 BOND INTEREST	1,255.00	0.00	2,550.54	4,857.00	2,579.20	4,238.00	-619.00	-12.74%
FINANCIAL								
Fire Truck 11/2023	34,720.00	0.00	64,802.54	56,857.00	54,579.20	56,238.00	-619.00	-1.09%
	34,720.00	0.00	64,802.54	56,857.00	54,579.20	56,238.00	-619.00	-1.09%
Dept/Div: 85-25 DEBT SERVICE / 2013 Road Bond 7/2020								
FINANCIAL								
12-20 BOND PRINCIPAL	98,638.70	95,597.82	97,748.82	99,903.00	97,748.82	102,131.00	2,228.00	2.23%
12-25 BOND INTEREST	10,477.95	13,518.83	11,367.83	9,214.00	11,367.83	6,987.00	-2,227.00	-24.17%
FINANCIAL								
2013 Road Bond	109,116.65	109,116.65	109,116.65	109,117.00	109,116.65	109,118.00	1.00	.00%
7/2020	109,116.65	109,116.65	109,116.65	109,117.00	109,116.65	109,118.00	1.00	.00%
Dept/Div: 85-40 DEBT SERVICE / Maranacook Lake Dam								
FINANCIAL								
12-20 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00	100.00%
FINANCIAL								
Maranacook Lake	0.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00	100.00%
Dam	0.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00	100.00%
Dept/Div: 85-70 DEBT SERVICE / 2008 Road Bond 8/2018								
FINANCIAL								
12-20 BOND PRINCIPAL	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00	.00%
12-25 BOND INTEREST	31,064.75	24,934.00	19,060.12	12,850.00	12,501.25	6,600.00	-6,250.00	-48.64%
FINANCIAL								
	181,064.75	174,934.00	169,060.12	162,850.00	162,501.25	156,600.00	-6,250.00	-3.84%

Custom Budget Report

Expense

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Initial	Init Req vs		
							Curr Bud	Change %	
Dept/Div: 85-70 DEBT SERVICE / 2008 Road Bond 8/2018 CONT'D									
2008 Road Bond 8/2018	181,064.75	174,934.00	169,060.12	162,850.00	162,501.25	156,600.00	-6,250.00	-3.84%	
DEBT SERVICE	324,901.40	284,050.65	342,979.31	328,824.00	326,197.10	339,956.00	11,132.00	3.39%	
Expense Totals:	647,262.17	585,105.04	649,952.48	646,424.00	612,688.59	657,956.00	11,532.00	1.78%	

Current Ordinances			
Name	Purpose	Enacted	Last Amended
Addressing Ordinance	To enhance the easy and rapid location of structures by law enforcement, fire, rescue, and emergency medical services personnel in the Town of Readfield.	3/1/2010	6/9/2011
Administrative Ordinance	Streamline the secret ballot process & give certain authority to the Select Board	6/9/2015	6/13/2017
Animal Control Ordinance	To provide regulations in addition to those contained in State Law.	6/11/1985	6/9/2011
Board of Appeals Ordinance	Defines the scope, limitations, and process of appeal	6/13/2017	-
Conflict of Interest & Recall Process Ordinance	Rules for any elected or appointed municipal officer or official of the Town concerning conflicts, recall process.	6/13/2013	6/14/2016
Fire Department Ordinance	Appointment of Fire Chief and Duties	3/13/1976	6/9/2015
Firearms Ordinance	Provides for both the safety of the resident and for the peaceful enjoyment and use of property.	6/9/2011	6/9/2015
Floodplain Management Ordinance	Establishes a Flood Hazard Dev. Permit system and review procedure for development activities in the designated flood hazard areas in Town.	6/11/2009	6/9/2011
General Assistance Ordinance	Provides for the administration of a program of general assistance to all eligible persons.	9/25/2013	10/1/2016
Land Use Ordinance	To ensure that land use changes or developments, which may have major or significant impacts on the Town, or parts thereof, will protect the health, safety and welfare of the townspeople, consistent with the goals expressed in the Readfield Comprehensive Plan.	3/20/2000	6/13/2017
Mass Gathering Ordinance	To promote the health, safety and general welfare of the residents of the Town of Readfield and attendees of the mass gathering.	6/20/1978	6/10/1999
Noise Standard	Is to protect the public from unreasonable increases in noise from certain commercial, industrial, manufacturing and assembly operations.		
Parking Ordinance	Readfield Corner Parking	10/24/1988	12/19/2011
Property Assessed Clean Energy (PACE) Ordinance	Grants residents access to more and better financing for home efficiency and energy saving projects through a partnership with Efficiency Maine.	6/13/2017	-
Sludge Management Ordinance	Regulating storage and land application of sludge and other residuals	9/22/1998	6/9/2011
Snow Plowing Ordinance	Control of snow and ice across any public way within Readfield	3/12/1977	
Telecommunication Tower Ordinance	To balance the interests of the residents of Readfield, telecommunication providers and their customer in the siting of telecommunications facilities with Town.	6/11/1998	5/15/2008
Traffic Ordinance	For the purposes of approving Temporary Road Closures in Town.	6/9/2011	
Waste Disposal & Recycling Ordinance	To control waste material in the Town of Readfield, by providing for the establishment and enforcement rules and regulations.	6/11/1998	6/9/2011

Prospective Ordinances / Ordinance Revisions

Name	Purpose of Ordinance / Revision	Type of Action
Animal Control Ordinance	Establishes regulation specific to dogs in addition to state statute.	Revision
Fire Department Ordinance	Adds reference to FD bylaws and clarifies financial relationships.	Revision
Local Food Ordinance	Permits and support local food production and consumption.	New
Property Tax Relief Ordinance	Provides tax relief to low income residents through a local program built around the Maine Property Tax Fairness Credit program.	New
Streets, Sidewalks, and Public Places Ordinance	Regulates activity on public streets, sidewalks, and public places	New
Traffic, Vehicles, and Parking Ordinance	Combines two distinct ordinances and add further detail.	Combination / Revision



South Shore Outboard

ASSOCIATION

Racing in circles for over 65 years!

www.southshoreoutboard.com

Readfield Select Board
January 22, 2018
Item # 18-091

South Shore Outboard Association

PO Box 331

Kingston, NH 03848

Steve Noury, Secretary

snoury@comcast.net - 603-382-7944

South Shore Outboard Association

PO Box 331, Kingston, NH 03811

www.southshoreoutboard.com

.... racing in circles for over 65 years ...

January 3, 2018

RE: Outboard Event

Dear Board Members:

My name is Steve Noury and I am the Secretary of the South Shore Outboard Association. I believe one of our members, Joe O'Connor recently communicated with the Town Manager regarding the possibility of bringing our racing organization to your Community.

As Joe previously indicated to him, we are a New England based small hydroplane racing club and our events are sanctioned by the American Power Boat Association. The American Power Boat is the nation's largest sanctioning body and I am presently a Council Member of the organization.

Our events are usually run on both Saturday and Sunday and in addition to the racing families and crews supporting the race, if properly marketed, the event can bring many spectators to the Community businesses over the course of the weekend event.

Enclosed are several of our Marketing Brochures. This brochure explains the type of racing that we would propose bringing to your Community. Also included is our administrative packet for our Kingston, New Hampshire event which is now in its eleventh year. Within this packet are copies of the Water Event Permit from the State of New Hampshire; the Sanction Certificate from the American Power Boat Association; and copies of the Certificate's of Insurance naming the Town of Kingston (land owner) and the Kingston Children's Center (sponsor) as additional insured's relating to the event. The policy carries liability coverage in the amount of \$5,000,000.

I have also included a copy of the Race Program Booklet that the Kingston Children's Center utilizes. Between the this program book and a concession stand, the Center generates over \$2K in revenue and it is their largest fundraiser of the season. A copy of our Monthly Newsletter is also enclosed as it relates to our contributions to the Community following the event.

I am pretty much available anytime that would be convenient to meet with you or your staff to see if such an event could be beneficial to the Community.

I look forward to hearing from you.

Sincerely,



Steve Noury

snoury@comcast.net

603-382-7944



Official Sanction Certificate

Event Name:
Club/Promoter:
Sanction Number:
Sanction Date(s) are:
Sanction Approved:

10th Annual Kingston Fall Classic
South Shore Outboard Association
12814
September 23-24, 2017
July 21, 2017

This Sanction Certification is subject to the terms and conditions of the Sanction Application previously submitted by the Club/Promoter listed above and accepted by the American Power Boat Association.

Cindy Minoletti
Sanctions

APBA Race Circular

Regatta: 10th Annual Kingston Fall Classic
Conducting Club: SOUTH SHORE OUTBOARD ASSOCIATION # 5
Place: Kingston, NH Greenwood Pond

Event Date: 9/23/2017 -- 9/24/2017
Test Date:
Region: 1 Sanction ID: 12814 **Approved**
Received Date: 7/11/2017
Approved Date: 7/21/2017

Directions: GPS Address - 12 Church Street, Kingston, NH 03848
 FROM ROUTE 95 - Take NH Exit #1. Follow Route 107 North 9.5 miles to traffic light. Cross over Route 125 and take an immediate right. Follow 1/2 mile to stop sign. Go straight after stop sign 1,000 feet. Pits are across the street next to church.
 FROM ROUTE 495 - Take exit 51B. Follow Route 125 North for 10.5 miles to traffic light. Go left onto Depot Road and take an immediate right. Follow 1/2 mile to stop sign. Go straight after stop sign 1000 feet. Pits are across the street next to church.

Accommodations: Seabrook Inn - 603-474-3078
 Hampshire Inn - 603-474-5700
 Holiday Inn Express - 603-474-1150
 All are located off of Route 95, Seabrook, NH, 10 miles from the pits.

Course: 3 Laps of an approx 3/4 Mile Course - - - NOT approved for records.

Start Type: Clock Start

Classes: N.A. Championships: Three days of Racing. Classes determined at Drivers Mtg.

Saturday, September 23, 2017

04200 125CCH	04280 175CCH	04320 OSY-400
06020 ASR	06040 CSR	06070 25SSR
06220 ASH	06240 CSH	06270 300SSH
06300 20SSH	11010 J CLASS R	11011 J CLASS H
11013 AXH		

Sunday, September 24, 2017

04200 125CCH	04280 175CCH	04320 OSY-400
06020 ASR	06040 CSR	06070 25SSR
06220 ASH	06240 CSH	06270 300SSH
06300 20SSH	11010 J CLASS R	11011 J CLASS H
11013 AXH		

Prizes: Trophies, Merchandise or Cash - 1st, 2nd, 3rd

Registration: 9/23/17, Sat. - 8:30 - 10 AM in pits ***** 9/24/17, Sun. - 9:30 - 10 AM in pits

Driver Meeting: 9/23/17, Sat. - 10:30 AM in Pits ***** 9/24/15, Sun. - 10:30 AM in Pits

Entry Fees: Sat / Sun - \$30 - per class, Maximum \$75 per driver per day
 \$100 max per family per race day
 3rd Day of Racing - \$15 per class

Send Entries To: Harriet Thompson, 17 Carpenter Ave., Mansfield, MA 02048
 Please send by September 19, 2017
 Early entries will be put into raffle for free entry.

Officials: **Race Director** (294) STEVE NOURY, PO BOX 1258, EAST HAMPSTEAD, NH
Referee (15030) JACK THOMPSON, 321 MAMMOTH ROAD, LONDONDERRY, NH
Assistant Referee (11790) ALAN AKERSTROM, 39 BEAVERBROOK RD, WESTFORD, MA
Inspector (990) BILLY R ALLEN, 143 PARKE AVE, QUINCY, MA
Scorer (51741) HARRIET THOMPSON, 17 CARPENTER AVE, MANSFIELD, MA
Risk Manager (10365) TIMOTHY NOURY, 192 WOODHILL - HOOKSETT RD, BOW, NH



NEW HAMPSHIRE DEPARTMENT OF SAFETY
 DIVISION OF STATE POLICE, MARINE PATROL
 31 Dock Road, Gilford, NH 03249
 603 293-2037

WATER EVENT PERMIT

KINGSTON CHILDRENS CTR

Applicant ID: 300

C/O STEVE NOURY
 P O BOX 331
 KINGSTON NH 03848-

Phone: (603) 642-3100 (603) 382-7944

Issued to: KINGSTON CHILDRENS CTR

2017

Name of Event: 10TH ANNUAL KINGSTON FALL CLASSIC

Date(s) of Event: 9/23/2017 09/24/2017

Starting Time: 11:0 AM Ending Time: 5:00 PM

Body of Water: GREENWOOD POND

Municipality: KINGSTON

Detailed Description:

Number of Participants: 35 Number of Boats: 60

CONDITIONS AND/OR RESTRICTIONS:**

COURSE MARKERS SHALL BE PLACED IMMEDIATELY BEFORE AND REMOVED IMMEDIATELY AFTER EVENT.

MARKERS TO BE PLACED AT LEAST 150 FEET FROM SHORE AS NOTED ON DIAGRAM SUBMITTED (RED) COUNTER-CLOCKWISE DIRECTION AROUND POND. NO BOATS IN REGATTA LARGER THAN 35 HORSEPOWER. NO MORE THAN 6 CRAFTS ON THE COURSE AT A TIME.

POND SHALL NOT BE CLOSED TO GENERAL PUBLIC DURING THE RACES. ALL WATERCRAFT SAFETY LAWS AND RULES SHALL BE OBSERVED. SAFETY TETHER LANYARDS (KILL SWITCH) MUST BE USED BY ALL OPERATORS WHILE ON THE COURSE.

Participants must obey all New Hampshire boating laws, rules and regulations. This permit is limited to the terms of the submitted application, corresponding chart, and any restrictions or conditions imposed by the NH Department of Safety.

THIS PERMIT IS SUBJECT TO CANCELLATION AT ANY TIME IF COMPLAINTS ARE FILED REGARDING THIS EVENT.

** ANY person failing to comply with any of the above conditions applicable to the designated water event shall be guilty of a violation pursuant to RSA 270-D:9.

BOATING EDUCATION CERTIFICATION IS NOW REQUIRED FOR ALL OPERATORS OF VESSELS WITH MOTORS OF MORE THAN 25 HP. PLEASE CALL 603-267-7256 FOR FURTHER INFORMATION.

APPROVED BY:

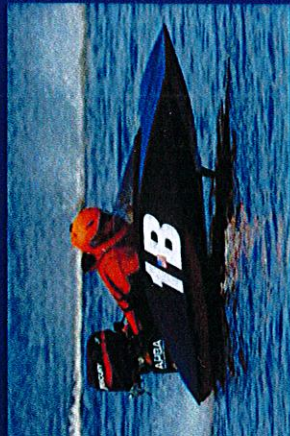
Colonel Chris Wagner

3/6/2017

Colonel Christopher J. Wagner for
 John J. Barthelmes, Commissioner

Date

2017 South Shore Outboard Champions



Top: David Woodle 43B J Hydro & AXH; Erin Woodle 44B ASH; Bobby Cronin 26A OSY400; Billy Allen 16B CSH
 Middle : Billy Simmons 1J ASR; Bruce Nichols 2B 25SSR

Bottom: Jack Cavanaugh 24A 300SSH; Mike Akerstrom 229A CSR; Bobby Cronin 26A 20SSH, David Woodle 1B J Runabout

2017 J Class Drivers - The future of South Shore Outboard





Readfield MAINE

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[Home](#) > Website Disclaimer and Privacy Policy

Website Disclaimer and Privacy Policy

Privacy Policy for the Official Website of the Town of Readfield, Maine

The Town of Readfield encourages its residents and visitors to access the Town's official website for important information and resources related to our community and local government. While we respect the privacy of personal information about the users of this site, the Town collects a limited amount of information as necessary to efficiently and effectively operate, maintain and publish this site. Furthermore, as a public agency, all information collected on the Town of Readfield website must be treated the same as any written communication of or to the Town and is subject to the confidentiality and public disclosure provisions of the Maine Freedom of Access Act (1 M.R.S.A. §§ 401 – 521).

PRIVACY STATEMENT

Visitors to the Town of Readfield Website

The Town may collect information about visitors who view or download information from its websites through website logs, which are reviewed and analyzed by the Town and its third party website developer for the purpose of improving the content of the Town's website and to understand the ways in which the site is being most utilized. The information collected through these website logs is not personally identifiable and neither the Town, nor its website developer will use such information to link it with particular individuals that use the Town's website. Examples of the information collected by the Town and its developer for this purpose include, but may not be limited to:

Date

Date the visit occurred

Time

Time the visit occurred

Client IP

Unique Internet Protocol (IP) address of the website visitor. The IP address recorded is normally that of the visitor's Internet service provider, e.g., aol.com if the visitor connects from and America Online Account

Server IP

Unique Internet Protocol (IP) address of the municipal web server accessed.

HTTP Status

Hyper Text Transfer Protocol (HTTP) error code E.g. "404 Requested Page Not Found".

HTTP Request

Identifies the web page or file requested by the website visitor.

Bytes Sent

Amount of data sent from the web server to the website visitor during that connection.

Bytes Received

Amount of data sent from website visitor to the web server

User Agent

Type of web browser or other client software that made request to the web server.

Referrer

Uniform Resource Locator (URL) that referred to the requested file.

Protocol Version

Version of HTTP used by the visitor's web browser software.

Personally Identifiable Information

"Personally identifiable information" is information about a person that is readily identifiable to that specific individual. It includes, for example, an individual's name, street address, e-mail address, or phone number.

Personally identifiable information will not be collected unless you voluntarily send an e-mail message, fill out and send an online form, or fill out personal information and send in a survey. Your choice not to participate in these activities will not impair your ability to access certain information or obtain a service online.

Unless specifically protected under state law, any information provided may be inspected by the public or disclosed in a legal proceeding.

E-mail Senders

E-mail messages, sent to the Town of Readfield Website, will be treated the same as any other written communication to the Town. They may be subject to public inspection or legal disclosure and may be saved for a period of time before they are destroyed. E-mail or other information requests sent to the municipal website may be maintained in order to respond to the request, forward that request to the appropriate agency, or to provide the web designer with valuable customer feedback to assist in improving the site. E-mail addresses obtained as a result of a request to the municipal site will not be sold or given to private companies for marketing purposes.

Electronic Form Filers

Any other information provided by a visitor at the request of the Town of Readfield, such as the completion and electronic filing of a form, will be considered to be voluntarily provided by the visitor and will be treated in the same manner as information provided in written form or in person during a visit to the agency. Information provided may be subject to public inspection and legal disclosure and may be saved for a period of time before it is destroyed.

Surveys

Surveys will be used for the purpose stated. If personally identifiable information is collected it may be subject to public inspection and legal disclosure and may be saved for a period of time before it is destroyed.

Email Subscribers

The Town of Readfield collects, retains and utilizes the email address of Website visitors only when they volunteer to subscribe to agendas, minutes, and/or bulletins on the municipality's Website. The information is used to administer subscriber accounts and to provide documents requested by Email Subscribers.

Cookies

Definition: Cookies are small text files that a web server may ask your web browser to store, and to send back to the web server when needed. Cookies may be used to store a transaction identifier or other information a user may provide.

We do not use cookies in order to track your visit to our website.

Changes to Policy/Statement

The Town reserves the right to make substantive changes to this privacy policy at any time and will publish a notice of such changes as soon as practicable in advance of or upon the effective date of such changes. Any information collected under this current policy will remain bound by the terms of this privacy statement. After the changes take effect, all new information collected, if any, will be subject to the revised privacy statement.

DISCLAIMER

Neither the Town of Readfield, nor any agency, officer, or employee of the Town of Readfield warrants the accuracy, reliability or timeliness of any information published on the Town of Readfield website, nor endorses any products or services linked from this system, and shall not be held liable for any losses caused by reliance on the accuracy, reliability or timeliness of such information. Portions of the information may be incorrect or not current. Any person or entity that relies on any information obtained from this system does so at his or her own risk. Various websites may be linked through the Town of Readfield website. Visitors to those sites are advised to check the privacy statements of those sites and be cautious about providing personally identifiable information without a clear understanding of how the information will be used.

Contact Information

To offer comments about the Town of Readfield website or about information presented in this Privacy Statement, contact Robin Lint, Town Clerk, (207) 685-4939 or [click here to email](#).

Source URL: <https://www.readfieldmaine.org/home/pages/website-disclaimer-and-privacy-policy>