

**Readfield Board of Assessors  
Meeting Agenda  
March 19, 2018, Readfield Town Office  
Board of Assessors Meeting starts: 6:00 PM  
Meeting ends (unless extended): 6:30 PM**

**Regular Meeting - 30 minutes**

- Approval of prior meeting minutes.
- Discussion of homestead exemption reimbursement pre-determination.
- Discussion of lot splits and joins.

**Adjournment**

**Readfield Select Board  
Meeting Agenda  
March 19, 2018, Readfield Town Office**

Select Board Meeting starts: 6:30 PM  
Meeting ends (estimated): 9:00 PM

**Pledge of Allegiance**

**Regular Meeting - 10 minutes**

- 18-112 - Minutes: Select Board meeting minutes of March 5, 2018.
- 18-113 - Warrants: #37 & 38.

**Communications - 20 minutes**

- Select Board communications. - 10 minutes
- Town Staff reports - 10 minutes

**Public Hearing - Begins at 7:00pm**

The Select Board will hold a Public Hearing on the application for a Malt, Vinous and Spirituous Liquor License for Jeffrey Mrazik d/b/a the Weathervane Restaurant, Readfield, ME, on Monday, March 19, 2018 at 7:00 p.m. at Asa Gile Hall (Readfield Town Office). This Hearing is in compliance with Title 28A, Section 653 M.R.S.A.

**Communications (continued)- 15 minutes**

- Boards, Committees, Commissions & Departments - 5 minutes
  - Library Board minutes of February 15, 2018
  - Budget Committee minutes of February 15 and February 22, 2018
- Public Communication - Members of the public may address the Select Board. - 10 minutes

**Appointments, Reappointments, and Resignations - 5 minutes**

- 18-114 - Appointment of Ballot Clerks

**New Business - 70 minutes**

- 18-115 - Consider a Malt, Vinous and Spirituous Liquor License for the Weathervane Restaurant - 5 minutes
- 18-116 - Consider a Malt and Vinous Liquor License for the Emporium Restaurant - 5 minutes
- 18-117 - Consider a Temporary Liquor License for the Kents Hill School - 5 minutes
- 18-118 - Consider the award of a Single Sort Recycling Tipping Contract - 15 minutes
- 18-119 - Consider investment strategies for municipal funds - 10 minutes
- 18-120 - Draft budget and Warrant review - 30 minutes

**Future Agenda Items - 5 minutes**

**Adjournment**

March 19, 2018 Select Board Meeting

# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – March 5, 2018 – Unapproved**

**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons, and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Matthew Guba, Lydia Adelson, Pam Osborn

**Regular Meeting**

Mr. Bourgoine called the meeting to order at 6:30 pm followed by The Pledge of Allegiance.

- **18-101 – Minutes: Select Board meeting minutes of February 5 and 22, 2018**
  - **Motion** made by Mrs. Sammons to approve the Select Board meeting minutes of February 5, 2018 as presented, **second** by Mr. Parent. **Vote 5-0** in favor.
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of February 22, 2018 as presented, **second** by Mrs. Sammons. **Vote 5-0** in favor.
- **18-102 – Warrants # 35 & 36**
  - Mrs. Sammons reviewed Warrants 35 & 36
  - **Motion** made by Mrs. Sammons to approve Warrants #35 & 36 in the amount of \$375,235.15, **second** by Mrs. Woodsum. **Vote 5-0** in favor.

**Communications**

- **Select Board Communications**
  - Mrs. Sammons mentioned that there will be no Heritage Days this year but the Fire Department is still holding their annual Bean Hole Supper and the Library Book Sale is still going on. She will be putting together a Family Fun Day. There will be no cost to the town but some of the same volunteers from Heritage Days will be helping out. More information to come.
  - Mrs. Sammons also mentioned that this Halloween there will be a Kids Trick or Treat event. Having a spooky walk on the trail behind the library and have a Trunk or Treat event at the Town Office. More information to come.
  - Mrs. Woodsum was at the Transfer Station the end of last week and the road was very messy and muddy. She asked the possibility of opening the old entrance. Mr. Dyer spoke that due to safety concerns he has been unwilling to open the old access way. The road has been firming up and we have been doing maintenance to try and keep the current road opened. Mr. Price suggested having a police officer or caution items set up at the opening of the old roadway. Mr. Bourgoine suggested having the entrance one way and exiting the other way. Mr. Parent asked since we are in the budget process if bringing back the idea of paving the road was in question. Mr. Dyer to look into options for the mud season and still looking into the paving project.
  - Mr. Parent mentioned that it is very important to find a solution for the Solar Energy Project and make sure all stake holders are involved.
- **Town Staff Reports**
  - Mr. Dyer went over the Town Manager report dated March 5, 2018.
  - Two upcoming High Importance Budget Meetings: Wednesday, March 7 at 6:30 PM at MCHS is a Joint Select Board & School Board Workshop and Thursday, March 29 at 6:30 PM at Town Office is a Public Budget Meeting.

**Readfield Select Board**  
**Regular Meeting Minutes – March 5, 2018 – *Unapproved***

---

- **Boards, Committees, Commissions & Departments**
  - **Cemetery Committee minutes of January 17, 2018**
  - **Library Board minutes of January 3, 2018**
  - **Budget Committee minutes of January 25, 2018**
  - **Recreation Board minutes of October 16 and November 29, 2017**
  - **RSU #38 Budget Updates**  
*Thank you for submitting your minutes*
  
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - None

**Appointments, Reappointments and Resignations:**

- **18-103 – Accept the resignation of Cricket Blouin from the Library Board of Trustees**
  - **Motion** made by Mr. Bourgoine to accept the resignation of Cricket Blouin with regrets, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
  
- **18-104 – Announce a vacancy for the Road Committee**
  - Mr. Bourgoine announced that there is a Road Committee vacancy. There is no resignation; this is due to nonattendance by default. Information to apply is on the Town website or you can stop by the Town Office for an appointment application.
  
- **18-105 – Consider the appointment of Lydia Adelson to the Cemetery Committee**
  - Lydia Adelson was present for her appointment and gave a brief introduction. She has been on the Cemetery Committee before and says she enjoyed it.
  - **Motion** made by Mrs. Woodsum to appoint Lydia Adelson to the Cemetery Committee with a term starting tonight and ending June 30, 2018. **Second** by Mrs. Sammons. **Discussion:** This is finishing out John Moran's term. **Vote** 5-0 in favor.
  
- **18-106 – Consider the appointment of Stephen Monsulick to the Enterprise Committee**
  - Stephen Monsulick was not present for his appointment as he is already on other committees/boards.
  - **Motion** made by Mr. Bourgoine to appoint Stephen Monsulick to the Enterprise Committee with a term ending June 30, 2019. **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.
  
- **18-107 – Consider the appointment of Matthew Guba to the Enterprise Committee**
  - Matthew Guba was present for his appointment and gave a brief introduction.
  - **Motion** made by Mrs. Woodsum to appoint Matthew Guba to the Enterprise Committee starting tonight and ending June 30, 2021. **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

**Old Business:**

- **18-096 – Consider a second draft Local Property Tax Assistance Ordinance**
  - Brief overview of the changes made to the Local Property Tax Assistance Ordinance.
  - **Motion** made by Mrs. Woodsum to approve the second draft of the Local Property Tax Assistance Ordinance and send for legal review. **Second** by Mr. Price. **Discussion:** Mr. Parent



**Readfield Select Board**  
**Regular Meeting Minutes – March 5, 2018 – Unapproved**

---

noted that this wasn't what he had expected. Mr. Dyer is making sure to get legal review so that it is all in compliance. Personal information like Social Security Numbers and Bank Account information will be kept private and not available for the public. **Vote 5-0 in favor.**

- **18-097 – Consider a second draft Publications Policy**
  - **Motion** made by Mrs. Woodsum to accept the second draft of the Publication Policy. **Second** by Mr. Parent. **Discussion:** Replacing the Messenger Policy. **Vote 5-0 in favor.**

**New Business:**

- **18-108 – Draft budget overview and discussion**
  - Mr. Dyer reviewed the FY 2019 Draft Budget information as presented in the packet.
- **18-109 – Consider a first draft revised Animal Control Ordinance**
  - Mr. Dyer went over the first draft revised Animal Control Ordinance.
  - **Motion** made by Mr. Parent to move to a second reading of the Animal Control Ordinance and send for legal review. **Second** by Mr. Bourgoine. **Vote 5-0 in favor.**
- **18-110 – Consider a proclamation for National Childhood Cancer Awareness Month**
  - **Motion** made by Mrs. Woodsum to authorize the Town Manager, for this year only, to sign a National Childhood Cancer Awareness Month proclamation and to do this at the next Select Board meeting. **Second** by Mr. Price. **Vote 5-0 in favor.**
- **18-111 – Discuss details of the Spirit of America awards & Volunteer Appreciation event**
  - Spirit of America information to get posted on the Town Website and on the front page of the messenger. All entries to be received by the close of business day on April 30, 2018.
  - Mr. Dyer to set the date for the Volunteer Appreciation event 2018.

**Future Agenda Items:**

- April Select Board meetings are April 2 and April 30, 2018.

**Motion** made by Mr. Parent to adjourn the meeting at 8:25 pm, **second** by Mrs. Woodsum. **Vote 5-0 in favor.**

***Minutes submitted by Kristin Parks, Board Secretary***

# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**

## February 2018

### Treasurer's Report

**Reporting Date:** 3/19/2018

**Report Period:** February-18

**Fiscal Year:** 2018

**Ongoing Activities:**

Check Reconciliation: Check reconciliation was completed through 2/28/2018. Our accounts are in balance with our bank statements. No unusual activity was observed.

Audit: We are awaiting the completed final draft of the Fiscal Year 2017 audit. I am preparing a Request For Proposals (RFP) for audit services for the Fiscal Year 2018 audit. The initial contract period will be for three years with an option to extend up to two more years.

**Comments:**

February 2018 saw nearly identical percentage drops in revenues and expenditures relative to 2017. The change was small and is not reflected in YTD totals, which show a small increase in revenues and a small decrease in expenditures. Interest on Taxes was unusually high in February. Investigation found that the difference is likely due to the higher value of property subject to liens for prior-year taxes.

**Summary Data:**

	Month			Fiscal Year-to-Date		
	Feb-18	Feb-17	% Change	2018	2017	% Change
<b>KEY INDICATORS:</b>						
Checking Accounts	\$ 2,837,012	\$ 2,422,626	17.1%	N/A	N/A	N/A
Posted Journals	40	44	-9.1%	360	369	-2.4%
Real Estate Payments	\$ 1,241,109	\$ 1,302,291	-4.7%	\$ 4,004,095	\$ 3,929,084	1.9%
Total Receipts	\$ 1,399,117	\$ 1,405,581	-0.5%	\$ 5,204,830	\$ 4,953,022	5.1%
<b>MAJOR NET REVENUES:</b>						
State Revenue Sharing	\$ 13,813	\$ 13,094	5.5%	\$ 93,736	\$ 91,364	2.6%
Interest on Taxes	\$ 6,820	\$ 1,620	321.0%	\$ 24,657	\$ 19,077	29.2%
Homestead Exemption	\$ -	\$ -	-	\$ 138,363	\$ 94,647	46.2%
Motor Vehicle Payments	\$ 31,243	\$ 37,110	-15.8%	\$ 328,167	\$ 320,476	2.4%
Transfer Station Fees	\$ 1,250	\$ 1,025	22.0%	23,180	\$ 23,625	-1.9%
All Other Revenues	\$ 36,595	\$ 38,164	-4.1%	\$ 4,865,687	\$ 4,770,910	2.0%
TOTAL NET REVENUES	\$ 89,721	\$ 91,013	-1.4%	\$ 5,473,790	\$ 5,320,099	2.9%
<b>MAJOR NET EXPENSES:</b>						
General Government	\$ 21,637	\$ 29,880	-27.6%	\$ 291,194	\$ 303,776	-4.1%
Protection	\$ 2,068	\$ 7,055	-70.7%	\$ 73,968	\$ 78,774	-6.1%
Roads and Drainage	\$ 34,220	\$ 31,128	9.9%	\$ 193,632	\$ 443,621	-56.4%
Capital Improvements	\$ -	\$ 7,995	-100.0%	\$ 9,556	\$ 18,544	-48.5%
Solid Waste	\$ 13,983	\$ 17,434	-19.8%	\$ 181,149	\$ 164,649	10.0%
Education	\$ 293,966	\$ 286,863	2.5%	\$ 2,351,731	\$ 2,294,901	2.5%
Regional Organizations	\$ -	\$ -	-	\$ 286,491	\$ 287,596	-0.4%
Debt Service	\$ -	\$ -	-	\$ 326,197	\$ 343,699	-5.1%
All Other Expenses	\$ 19,254	\$ 11,215	71.7%	\$ 171,818	\$ 155,170	10.7%
TOTAL NET EXPENSES	\$ 385,128	\$ 391,570	-1.6%	\$ 3,885,736	\$ 4,090,730	-5.0%

Eric Dyer, Treasurer

Signature: \_\_\_\_\_

Checking Recon

Feb-18

	Money Market	Andro45053704	Andro45156092	And452054	Totals
	\$ 297,120.09	\$ 50,000.00	\$ 2,501,211.78	\$ 161.93	\$ 2,848,493.80
O/S Checks	\$ (386.09)	\$ (11,096.06)			\$ (11,482.15)
	\$ 296,734.00	\$ 38,903.94	\$ 2,501,211.78	\$ 161.93	\$ 2,837,011.65
Computer/Manual Bal	\$ 300,036.67	\$ 2,586,635.06			\$ 2,886,671.73
Interest	\$ 44.71		\$ -	\$ -	\$ 44.71
O/S Deposit J#345	\$ (1,430.37)		\$ (969.25)		\$ (2,399.62)
Deposit Tickets	\$ (89.96)		\$ 89.96		\$ -
Bad CK deposit	\$ 56.00		\$ (56.00)		\$ -
O/S Deposit J#346	\$ (1,883.05)		\$ (34,230.76)		\$ (36,113.81)
O/S Deposit J# 346CC			\$ (1,154.92)		\$ (1,154.92)
O/S Deposit J# 346Andro			(1,065.77)		\$ (1,065.77)
O/S Deposit J# 339CC			(281.50)		\$ (281.50)
O/S Deposit J# 340CC			(917.04)		\$ -
O/S Deposit J# 341Andro			(1,319.63)		\$ (1,319.63)
O/S Deposit J# 341Andro			(1,789.14)		\$ (1,789.14)
O/S Deposit J# 341CC			\$ (2,973.86)		\$ (2,973.86)
Secretary of State BMV			\$ (1,689.50)		\$ (1,689.50)
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
	\$ 296,734.00	\$ 2,586,635.06	\$ (46,357.41)	\$ -	\$ 2,837,011.65
Camden Bank Total	\$ 296,734.00				
Camden Bank Total	\$ 296,734.00				
	\$ -				
Andro Bank Total	\$ 2,540,277.65				
Andro Manual Total	\$ 2,540,277.65				
	\$ -				

Completed 3/5/18 Andro Teresa  
 Completed 3/5/18 Camden Teresa

Reviewed By:



# Check Reconciliation

03/05/2018

Page 8

## Balancing Report

Bank: 4 Androscoggin Bank

Statement Date: 02/28/18

Check	Type	Date	Amount	--Status--		
				Code	Date	Payee
			BEGINNING BALANCE.....		1,593,529.86	
			+ DEPOSITS ON STMT....		1,335,824.39	53
			+ OTHER CREDITS.....		25,518.69	2
			- CASHED CHECKS.....		403,499.23	104
			STATEMENT BALANCE.....		2,551,373.71	
			+ OUTSTANDING DEPOSITS		44,701.87	9
			- OUTSTANDING CHECKS..		11,096.06	19
			CHECKBOOK AT STMT DATE.		2,584,979.52	
			+ OTHER DEPOSITS.....		50,365.40	4
			- ISSUED CHECKS.....		373,545.65	46
			CURRENT CHECKBOOK.....		2,261,799.27	

# Check Reconciliation

## Balancing Report

03/05/2018

Page 2

Bank: 2 Camden National

Statement Date: 02/28/18

Check	Type	Date	Amount	Code	Date	Payee	--Status--
BEGINNING BALANCE.....					291,083.15		
+ DEPOSITS ON STMT....					30,992.23		18
+ INTEREST.....					44.71		1
- OTHER DEBITS.....					25,000.00		1
STATEMENT BALANCE.....					297,120.09		
+ OUTSTANDING DEPOSITS					1,883.05		1
CHECKBOOK AT STMT DATE.					299,003.14		
+ OTHER DEPOSITS.....					310.49		1
CURRENT CHECKBOOK.....					299,313.63		

**Journal Summary List**  
All Journal Types  
February

Jrnl	Date	Type	Per	Expense	Revenue	G / L	Cash	Enc	Description
0297	02/06/18	AP	02	330,295.93	35.00	8,974.00	-339,304.93	0.00	02/8/18 A/P
0307	02/01/18	CR	02	0.00	-662.69	0.00	662.69	0.00	02/01/2018 R/R Deposit
0308	02/05/18	CR	02	0.00	-16,887.95	-36,205.18	53,093.13	0.00	02/02/2018 C/R
0309	02/05/18	CR	02	0.00	-373.38	0.00	373.38	0.00	02/05/2018 R/R Deposit
0310	02/06/18	PY	02	13,489.48	0.00	-532.50	-12,956.98	0.00	02/08/2018 Payroll
0311	02/06/18	CR	02	0.00	-4,159.63	-29,388.44	33,548.07	0.00	02/05/2018 C/R
0312	02/06/18	CR	02	0.00	-1,765.48	-6,553.00	8,318.48	0.00	02/06/2018 C/R
0313	02/08/18	CR	02	0.00	-1,300.36	-11,450.53	12,750.89	0.00	02/07/2018 C/R
0314	02/08/18	CR	02	0.00	-230.53	0.00	230.53	0.00	02/08/2018 R/R Deposit
0315	02/08/18	CR	02	0.00	-461.60	0.00	461.60	0.00	02/08/2018 R/R Deposit
0316	02/08/18	CR	02	0.00	-143.63	0.00	143.63	0.00	02/08/2018 R/R Deposit
0317	02/23/18	AP	02	26,071.89	0.00	4,800.75	-30,872.64	0.00	02/22/18 A/P
0319	02/13/18	CR	02	0.00	-2,518.75	-30,535.47	33,054.22	0.00	02/09/2018 C/R
0320	02/13/18	CR	02	0.00	-11,601.76	-30,357.21	41,958.97	0.00	02/12/2018 C/R
0321	02/13/18	CR	02	0.00	-319.81	0.00	319.81	0.00	02/13/2018 R/R Deposit
0322	02/13/18	CR	02	0.00	-171.73	0.00	171.73	0.00	02/13/2018 R/R Deposit
0323	02/13/18	CR	02	0.00	-84.95	0.00	84.95	0.00	02/13/2018 R/R Deposit
0324	02/14/18	CR	02	0.00	-2,006.86	-19,644.98	21,651.84	0.00	02/13/2018 C/R
0325	02/14/18	CR	02	0.00	-991.37	-355,942.90	356,934.27	0.00	02/14/2018 C/R
0326	02/14/18	CR	02	0.00	-1,157.94	0.00	1,157.94	0.00	02/14/2018 R/R Deposit
0327	02/15/18	CR	02	0.00	236.74	-9,272.96	9,036.22	0.00	02/14/2018 C/R
0328	02/16/18	CR	02	0.00	-1,272.77	-69,329.64	70,602.41	0.00	02/16/2018 C/R
0329	02/21/18	PY	02	15,270.78	0.00	194.10	-15,464.88	0.00	02/22/2018 Payroll
0330	02/20/18	CR	02	0.00	-228.42	0.00	228.42	0.00	02/20/2018 R/R Deposit
0331	02/21/18	CR	02	0.00	-10,689.86	-105,056.53	115,746.39	0.00	02/20/2018 C/R
0332	02/23/18	CR	02	0.00	-16,756.32	-23,898.51	40,654.83	0.00	02/21/2018 C/R
0334	02/23/18	CR	02	0.00	-359.34	0.00	359.34	0.00	02/23/2018 R/R Deposit
0335	02/23/18	CR	02	0.00	-118.12	0.00	118.12	0.00	02/23/2018 R/R Deposit
0336	02/26/18	CR	02	0.00	-4,212.03	-227,910.41	232,122.44	0.00	02/23/2018 C/R
0337	02/26/18	CR	02	0.00	-132.69	0.00	132.69	0.00	02/26/2018 R/R Deposit
0338	02/26/18	CR	02	0.00	-1,680.97	-132,917.52	134,598.49	0.00	02/26/2018 C/R
0339	02/28/18	CR	02	0.00	-767.44	-17,552.91	18,320.35	0.00	02/26/2018 C/R
0340	02/28/18	CR	02	0.00	-1,291.27	-49,720.27	51,011.54	0.00	02/27/2018 C/R
0341	02/28/18	CR	02	0.00	-2,633.63	-50,597.44	53,231.07	0.00	02/27/2018 C/R
0342	02/28/18	CR	02	0.00	-110.84	0.00	110.84	0.00	02/28/2018 R/R Deposit
0343	02/28/18	CR	02	0.00	-177.32	0.00	177.32	0.00	02/28/2018 R/R Deposit
0344	02/28/18	GJ	02	0.00	-518.69	0.00	518.69	0.00	TS Dep Care,Unemploy, WC,
0345	02/28/18	CR	02	0.00	-1,854.20	-72,294.72	74,148.92	0.00	02/28/2018 C/R
0346	03/01/18	CR	02	0.00	-2,304.43	-36,030.07	38,334.50	0.00	02/28/2018 C/R
0360	03/09/18	GJ	02	0.00	-45.50	0.73	44.77	0.00	Interest
<b>Totals</b>				<b>385,128.08</b>	<b>-89,720.52</b>	<b>-1,301,221.61</b>	<b>1,005,814.05</b>	<b>0.00</b>	

\* - Incorrect control entry

- 40 Journals Listed
- 0 Out of Balance
- 0 Expense Control Errors
- 0 Revenue Control Errors
- 0 Encumbrance Control Errors

Actual Date Between 02/01/2018 and 02/28/2018, Receipt Types:

1,2,3,4,5,6,7,8,9,10,11,22,23,24,25,26,29,31,32,33,35,43,44,45,46,47,48,49,50,51,52,53,54,55,57,58,59,60,64,67,68,70,73,81,90,91,92,93,94,95,96,97,98,99,190,800,801,802,803,804,890,891,893,894,895,896,901,999

**Receipt Summary**

<b>Type</b>	<b>Count</b>	<b>Amount</b>
2 BOATS	6	296.00
3 ATV AND SNOWMOBILES	34	2,527.50
5 SPORTING LICENSE	17	636.00
10 Business Listing	2	20.00
23 DOG LICENSE-Correct	3	15.00
29 VITAL RECORDS	3	45.00
31 FIRE DEPARTMENT	4	1,800.00
35 COPIES	1	0.75
43 MISCELLANEOUS	14	1,179.94
44 CEO/LPI PERMITS	5	242.00
45 GILE HALL	3	125.00
46 LIBRARY INCOME	2	54.92
49 STATE REIMBURSEMENT	1	13,812.95
51 RECREATION	1	30.00
55 CABLE FEES	1	14,861.12
57 TRANS STATION FEES	5	16,239.05
58 TRANS STATION FEES	106	1,249.75
70 HERITAGE DAYS / SOU	1	11.00
90 Real Estate Payment	955	1,241,109.15
91 Tax Lien Payment	47	55,281.72
92 Personal Property Payment	8	10,394.24
99 Motor Vehicle	156	38,022.94
800 Dog Registration	31	1,163.00
	1406	1,399,117.03



# Revenue Summary Report

Department(s): ALL  
February

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	5,763,517.44	864.21	55,409.89	5,230,869.06	532,648.38	90.76
12 - Maintenance	0.00	0.00	0.00	212.35	-212.35	---
25 - COMMUNITY SERVICES	29,580.00	0.00	15,845.04	34,921.40	-5,341.40	118.06
30 - RECREATION, PARKS, & ACTIVITIES	21,782.00	0.00	41.00	11,530.14	10,251.86	52.93
40 - PROTECTION	25,000.00	0.00	1,800.00	17,511.43	7,488.57	70.05
50 - CEMETERIES	0.00	0.00	0.00	21.12	-21.12	---
60 - Roads & Drainage	45,000.00	0.00	0.00	36,024.00	8,976.00	80.05
65 - CAPITAL IMPROVEMENTS	10,975.00	0.00	9,432.22	14,920.92	-3,945.92	135.95
70 - SOLID WASTE	181,636.00	914.58	8,971.16	126,013.46	55,622.54	69.38
90 - UNCLASSIFIED	20,940.00	0.00	0.00	1,765.81	19,174.19	8.43
95 - GENERAL ASSISTANCE	2,325.00	0.00	0.00	0.00	2,325.00	0.00
Final Totals	6,100,755.44	1,778.79	91,499.31	5,473,789.69	626,965.75	89.72

# Expense Summary Report

ALL Departments

February

Account	Budget Net	- C U R R M O N T H -		YTD Net	Unexpended Balance	Percent Spent
		Debits	Credits			
10 - GENERAL GOVT	458,085.00	22,048.01	410.87	291,193.98	166,891.02	63.57
12 - Maintenance	169,895.00	12,719.12	0.00	84,251.81	85,643.19	49.59
15 - BOARDS & COM	9,300.00	0.00	0.00	886.47	8,413.53	9.53
25 - COMM SERVICE	57,135.00	4,629.15	0.00	37,625.99	19,509.01	65.85
30 - REC,PARKS/AT	40,486.00	327.05	0.00	19,310.51	21,175.49	47.70
40 - PROTECTION	180,875.00	2,068.01	0.00	73,967.55	106,907.45	40.89
50 - CEMETERIES	16,050.00	1,578.54	0.00	2,625.52	13,424.48	16.36
60 - Rds & Drain	373,950.00	34,219.94	0.00	193,631.85	180,318.15	51.78
65 - CAPITAL IMPR	260,812.00	0.00	0.00	9,556.13	251,255.87	3.66
70 - SOLID WASTE	282,576.00	13,982.80	0.00	181,149.40	101,426.60	64.11
75 - EDUCATION	3,527,596.00	293,966.33	0.00	2,351,730.68	1,175,865.32	66.67
80 - REGIONAL ORG	317,600.00	0.00	0.00	286,491.49	31,108.51	90.21
85 - DEBT SERVICE	328,824.00	0.00	0.00	326,197.10	2,626.90	99.20
90 - UNCLASSIFIED	72,921.44	0.00	0.00	25,237.31	47,684.13	34.61
95 - GENERAL ASST	4,650.00	0.00	0.00	1,879.90	2,770.10	40.43
Final Totals	6,100,755.44	385,538.95	410.87	3,885,735.69	2,215,019.75	63.69

# Exp / Rev Summary Report

ALL Departments

February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>10 GENERAL GOVT</b>					
<b>REVENUES</b>					
1011 R-PROP TAX	4,502,418.21	0.00	4,504,406.81	-1,988.60	100.04
1012 P-PROP TAX	42,233.89	0.00	42,233.89	0.00	100.00
1013 STATE REV SH	135,000.00	13,812.95	93,736.45	41,263.55	69.43
1014 INT ON TAXES	20,000.00	6,820.17	24,657.25	-4,657.25	123.29
1021 INVEST INC	3,000.00	564.19	4,350.47	-1,350.47	145.02
1031 VETERAN EXMP	3,200.00	0.00	3,909.00	-709.00	122.16
1032 HOMESTD EXMP	145,329.90	0.00	138,363.00	6,966.90	95.21
1033 TREE GROWTH	9,800.00	0.00	9,358.25	441.75	95.49
1034 BETE Reimb	8,436.44	0.00	8,436.00	0.44	99.99
1051 BOAT EXCISE	7,500.00	78.00	1,191.40	6,308.60	15.89
1052 MOTOR VEH	460,000.00	31,243.18	328,167.34	131,832.66	71.34
1053 AGENT FEE	9,500.00	590.50	6,379.25	3,120.75	67.15
1054 NEWSLETTER	250.00	0.00	0.00	250.00	0.00
1060 Business Lic	0.00	20.00	80.00	-80.00	0.00
1065 CERT COPY F	1,300.00	39.00	1,327.80	-27.80	102.14
1090 OTHER INCOME	500.00	1,145.69	57,502.11	-57,002.11	11500.42
1095 Heating Asst	1,500.00	0.00	675.00	825.00	45.00
3010 PLUMBING FEE	5,000.00	30.00	2,677.50	2,322.50	53.55
3020 LAND USE FEE	6,000.00	202.00	3,417.54	2,582.46	56.96
5000 Use Undesign	217,731.00	0.00	0.00	217,731.00	0.00
5001 Use Carryfor	184,818.00	0.00	0.00	184,818.00	0.00
Revenue Total	5,763,517.44	54,545.68	5,230,869.06	532,648.38	90.76
<b>EXPENSES</b>					
<b>10 Admin</b>	<b>259,945.00</b>	<b>16,907.74</b>	<b>169,310.97</b>	<b>90,634.03</b>	<b>65.13</b>
10 ADMIN	49,520.00	3,024.48	31,873.67	17,646.33	64.37
10 ADVERTISING	2,650.00	122.48	924.52	1,725.48	34.89
15 ANNUAL REPRT	600.00	0.00	0.00	600.00	0.00
20 ATTORNEY FEE	15,000.00	1,035.58	12,375.58	2,624.42	82.50
25 EDUCATION	500.00	0.00	0.00	500.00	0.00
30 ELECTIONS	6,000.00	0.00	428.74	5,571.26	7.15
45 MEMBERSHIPS	4,200.00	0.00	3,866.44	333.56	92.06
50 MISC.	100.00	60.00	363.75	-263.75	363.75
55 OFFICE SUP	5,350.00	1,341.43	6,626.65	-1,276.65	123.86
60 POSTAGE	5,670.00	103.99	3,121.94	2,548.06	55.06
65 Newsletter	1,000.00	0.00	0.00	1,000.00	0.00
75 RECORDING	3,800.00	361.00	2,869.00	931.00	75.50
77 Selectboard	2,000.00	0.00	103.00	1,897.00	5.15
78 SB EE Recog	650.00	0.00	0.00	650.00	0.00
80 TRAIN & CONF	1,500.00	0.00	667.01	832.99	44.47
85 VOLUNTEERS	500.00	0.00	527.04	-27.04	105.41
15 INSURANCE	0.00	0.00	8.00	-8.00	0.00
20 HEALTH INS	0.00	0.00	0.00	0.00	0.00
25 HRA	0.00	0.00	8.00	-8.00	0.00
20 PERSONNEL	181,800.00	13,883.26	117,187.98	64,612.02	64.46
20 FICA	13,150.00	984.46	8,570.63	4,579.37	65.18
30 MILEAGE	350.00	0.00	79.18	270.82	22.62
40 RETIREMENT	11,300.00	832.89	7,044.52	4,255.48	62.34
50 TM Mile/Phon	1,000.00	74.81	641.45	358.55	64.15
60 WAGES	156,000.00	11,991.10	100,852.20	55,147.80	64.65
25 STIPEND	4,550.00	0.00	2,125.00	2,425.00	46.70
20 CONSTABLE	150.00	0.00	0.00	150.00	0.00
30 HEALTH OFF	150.00	0.00	0.00	150.00	0.00
50 SELECTMEN	4,250.00	0.00	2,125.00	2,125.00	50.00
40 UTILITIES	4,700.00	0.00	3,301.78	1,398.22	70.25
80 TELEPHONE	4,700.00	0.00	3,301.78	1,398.22	70.25

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>10 GENERAL GOVT CONT'D</b>					
50 CONTRACT SVC	17,875.00	0.00	14,205.14	3,669.86	79.47
15 RESTORATION	2,000.00	0.00	0.00	2,000.00	0.00
20 AUDIT SERV	5,000.00	0.00	4,500.00	500.00	90.00
25 COMPUTER SUP	6,200.00	0.00	6,315.14	-115.14	101.86
86 TIRE DISP	25.00	0.00	0.00	25.00	0.00
91 HAZ WASTE	1,500.00	0.00	0.00	1,500.00	0.00
95 WEB HOSTING	3,150.00	0.00	3,390.00	-240.00	107.62
60 EQUIP O,R &M	1,500.00	0.00	609.40	890.60	40.63
10 COMPUTER R&M	1,500.00	0.00	449.40	1,050.60	29.96
20 OFFICE EQUIP	0.00	0.00	160.00	-160.00	0.00
<b>12 Insurance</b>	<b>128,130.00</b>	<b>-57.65</b>	<b>74,895.19</b>	<b>53,234.81</b>	<b>58.45</b>
15 INSURANCE	128,130.00	-57.65	74,792.74	53,337.26	58.37
20 HEALTH INS	84,230.00	0.00	42,843.21	41,386.79	50.86
25 HRA	2,800.00	16.00	1,818.00	982.00	64.93
40 PROP & LIAB	18,000.00	0.00	18,979.00	-979.00	105.44
60 UNEMPLOYMENT	5,000.00	177.69	675.75	4,324.25	13.52
80 WORKERS COMP	18,100.00	-251.34	10,476.78	7,623.22	57.88
20 PERSONNEL	0.00	0.00	102.45	-102.45	0.00
20 FICA	0.00	0.00	102.45	-102.45	0.00
<b>15 Office Equip</b>	<b>3,350.00</b>	<b>161.41</b>	<b>1,839.03</b>	<b>1,510.97</b>	<b>54.90</b>
10 ADMIN	350.00	0.00	228.75	121.25	65.36
60 POSTAGE	350.00	0.00	228.75	121.25	65.36
60 EQUIP O,R &M	2,050.00	161.41	1,291.28	758.72	62.99
25 OFFICE LEASE	2,050.00	161.41	1,291.28	758.72	62.99
65 EQUIP REPLAC	950.00	0.00	319.00	631.00	33.58
10 COMPUTER HRD	750.00	0.00	0.00	750.00	0.00
30 CAPITAL EQP	200.00	0.00	319.00	-119.00	159.50
<b>20 Assessing</b>	<b>24,655.00</b>	<b>1,200.00</b>	<b>16,701.76</b>	<b>7,953.24</b>	<b>67.74</b>
10 ADMIN	150.00	0.00	125.00	25.00	83.33
50 MISC.	0.00	0.00	125.00	-125.00	0.00
75 RECORDING	150.00	0.00	0.00	150.00	0.00
20 PERSONNEL	7,105.00	0.00	135.33	6,969.67	1.90
20 FICA	505.00	0.00	9.61	495.39	1.90
60 WAGES	6,600.00	0.00	125.72	6,474.28	1.90
50 CONTRACT SVC	17,400.00	1,200.00	16,441.43	958.57	94.49
10 ASSESSING	12,000.00	1,200.00	9,600.00	2,400.00	80.00
11 Contract Ser	800.00	0.00	730.45	69.55	91.31
25 COMPUTER SUP	4,600.00	0.00	6,110.98	-1,510.98	132.85
<b>30 Code Enforce</b>	<b>36,505.00</b>	<b>3,425.64</b>	<b>28,447.03</b>	<b>8,057.97</b>	<b>77.93</b>
10 ADMIN	100.00	0.00	175.00	-75.00	175.00
45 MEMBERSHIPS	25.00	0.00	35.00	-10.00	140.00
50 MISC.	0.00	0.00	125.00	-125.00	0.00
80 TRAIN & CONF	75.00	0.00	15.00	60.00	20.00
20 PERSONNEL	36,405.00	3,425.64	28,272.03	8,132.97	77.66
20 FICA	2,505.00	238.63	1,969.36	535.64	78.62
30 MILEAGE	1,200.00	67.58	559.78	640.22	46.65
60 WAGES	32,700.00	3,119.43	25,742.89	6,957.11	78.72
<b>50 MUNI MAINT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
15 INSURANCE	0.00	0.00	0.00	0.00	0.00
20 HEALTH INS	0.00	0.00	0.00	0.00	0.00
20 PERSONNEL	0.00	0.00	0.00	0.00	0.00
20 FICA	0.00	0.00	0.00	0.00	0.00
60 WAGES	0.00	0.00	0.00	0.00	0.00
40 UTILITIES	0.00	0.00	0.00	0.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>10 GENERAL GOVT CONT'D</b>					
10 CELL PHONE	0.00	0.00	0.00	0.00	0.00
60 EQUIP O,R &M	0.00	0.00	0.00	0.00	0.00
40 TOOLS R&M	0.00	0.00	0.00	0.00	0.00
74 PPG	0.00	0.00	0.00	0.00	0.00
<b>60 Grant/Plan</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
10 ADMIN	4,000.00	0.00	0.00	4,000.00	0.00
50 MISC.	4,000.00	0.00	0.00	4,000.00	0.00
<b>70 Heating Ast</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
40 UTILITIES	1,500.00	0.00	0.00	1,500.00	0.00
60 HEATING	1,500.00	0.00	0.00	1,500.00	0.00
Expense Total	458,085.00	21,637.14	291,193.98	166,891.02	63.57
<b>Net Profit / (Loss)</b>	<b>5,305,432.44</b>	<b>32,908.54</b>	<b>4,939,675.08</b>	<b>(365,757.36)</b>	

12 Maintenance

REVENUES

4010 Fuel Reimb	0.00	0.00	212.35	-212.35	0.00
Revenue Total	0.00	0.00	212.35	-212.35	0.00

EXPENSES

<b>10 Gen Maint</b>	<b>83,825.00</b>	<b>3,845.29</b>	<b>50,351.41</b>	<b>33,473.59</b>	<b>60.07</b>
10 ADMIN	125.00	0.00	70.00	55.00	56.00
35 MANUALS	25.00	0.00	0.00	25.00	0.00
50 MISC.	0.00	0.00	0.00	0.00	0.00
80 TRAIN & CONF	100.00	0.00	70.00	30.00	70.00
15 INSURANCE	0.00	0.00	0.00	0.00	0.00
20 HEALTH INS	0.00	0.00	0.00	0.00	0.00
20 PERSONNEL	81,600.00	3,684.48	47,619.90	33,980.10	58.36
20 FICA	5,750.00	263.63	3,477.58	2,272.42	60.48
30 MILEAGE	50.00	0.00	120.14	-70.14	240.28
40 RETIREMENT	2,500.00	152.67	2,001.15	498.85	80.05
60 WAGES	72,500.00	3,268.18	41,687.55	30,812.45	57.50
90 CLOTHING	800.00	0.00	333.48	466.52	41.69
40 UTILITIES	600.00	25.00	275.00	325.00	45.83
10 CELL PHONE	600.00	25.00	275.00	325.00	45.83
60 EQUIP O,R &M	550.00	135.81	1,170.58	-620.58	212.83
20 OFFICE EQUIP	0.00	0.00	79.98	-79.98	0.00
30 FUEL/OIL	0.00	135.81	499.43	-499.43	0.00
35 EQUIP MAINT	0.00	0.00	73.84	-73.84	0.00
40 TOOLS R&M	250.00	0.00	10.99	239.01	4.40
60 Equip Lse/Rt	150.00	0.00	0.00	150.00	0.00
74 PPG	150.00	0.00	506.34	-356.34	337.56
65 EQUIP REPLAC	900.00	0.00	1,175.93	-275.93	130.66
50 TOOLS	900.00	0.00	1,175.93	-275.93	130.66
70 BUILDING O&M	50.00	0.00	40.00	10.00	80.00
60 MAINTENANCE	0.00	0.00	40.00	-40.00	0.00
70 SUPPLIES	50.00	0.00	0.00	50.00	0.00
<b>20 Bldg Maint</b>	<b>29,470.00</b>	<b>4,278.19</b>	<b>14,826.74</b>	<b>14,643.26</b>	<b>50.31</b>
40 UTILITIES	19,360.00	3,589.73	11,108.11	8,251.89	57.38
30 ELECTRIC	7,500.00	831.00	4,935.60	2,564.40	65.81
60 HEATING	11,500.00	2,758.73	5,908.51	5,591.49	51.38
90 WATER	360.00	0.00	264.00	96.00	73.33
65 EQUIP REPLAC	0.00	0.00	-38.40	38.40	0.00
50 TOOLS	0.00	0.00	-38.40	38.40	0.00

# Exp / Rev Summary Report

ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>12 Maintenance CONT'D</b>					
70 BUILDING O&M	10,110.00	688.46	3,757.03	6,352.97	37.16
10 ALARM	860.00	0.00	573.60	286.40	66.70
15 Generator	500.00	0.00	255.00	245.00	51.00
20 ELEVATOR	1,000.00	0.00	820.00	180.00	82.00
30 FURNACE MAIN	500.00	0.00	0.00	500.00	0.00
40 GROUNDS	1,150.00	0.00	20.97	1,129.03	1.82
60 MAINTENANCE	5,500.00	638.00	1,550.83	3,949.17	28.20
70 SUPPLIES	600.00	50.46	536.63	63.37	89.44
<b>30 Veh/Eq Maint</b>	<b>46,600.00</b>	<b>4,595.64</b>	<b>19,073.66</b>	<b>27,526.34</b>	<b>40.93</b>
40 UTILITIES	0.00	0.00	36.78	-36.78	0.00
60 HEATING	0.00	0.00	36.78	-36.78	0.00
60 EQUIP O,R &M	11,500.00	4,595.64	16,081.04	-4,581.04	139.84
30 FUEL/OIL	3,500.00	448.90	1,461.97	2,038.03	41.77
35 EQUIP MAINT	100.00	24.14	981.08	-881.08	981.08
50 GMC Sierra	2,000.00	0.00	479.96	1,520.04	24.00
51 Ford F550	1,900.00	19.98	368.65	1,531.35	19.40
52 TRACTOR	4,000.00	0.00	598.37	3,401.63	14.96
56 Walker Mower	0.00	0.00	260.46	-260.46	0.00
65 Sidewalk Veh	0.00	4,102.62	11,930.55	-11,930.55	0.00
65 EQUIP REPLAC	35,100.00	0.00	2,955.84	32,144.16	8.42
30 CAPITAL EQP	35,100.00	0.00	2,955.84	32,144.16	8.42
<b>40 Interlocal W</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
20 PERSONNEL	2,000.00	0.00	0.00	2,000.00	0.00
60 WAGES	2,000.00	0.00	0.00	2,000.00	0.00
60 EQUIP O,R &M	4,000.00	0.00	0.00	4,000.00	0.00
52 TRACTOR	4,000.00	0.00	0.00	4,000.00	0.00
80 PUBLIC WAYS	4,000.00	0.00	0.00	4,000.00	0.00
20 EROSION CONT	4,000.00	0.00	0.00	4,000.00	0.00
Expense Total	169,895.00	12,719.12	84,251.81	85,643.19	49.59
<b>Net Profit / (Loss)</b>	<b>(169,895.00)</b>	<b>(12,719.12)</b>	<b>(84,039.46)</b>	<b>85,855.54</b>	

## 15 BOARDS & COM

### REVENUES

3015 Conservation	0.00	0.00	0.00	0.00	0.00
Revenue Total	0.00	0.00	0.00	0.00	0.00

### EXPENSES

<b>10 Appeals Brd</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
10 ADMIN	100.00	0.00	0.00	100.00	0.00
80 TRAIN & CONF	100.00	0.00	0.00	100.00	0.00
<b>30 Consvr Comm</b>	<b>7,750.00</b>	<b>0.00</b>	<b>513.47</b>	<b>7,236.53</b>	<b>6.63</b>
10 ADMIN	700.00	0.00	56.67	643.33	8.10
40 Publications	700.00	0.00	0.00	700.00	0.00
50 MISC.	0.00	0.00	56.67	-56.67	0.00
40 UTILITIES	0.00	0.00	85.00	-85.00	0.00
70 LAVATORY	0.00	0.00	85.00	-85.00	0.00
55 COMMUNITY SV	650.00	0.00	221.80	428.20	34.12
60 TOWN FARM/FO	650.00	0.00	221.80	428.20	34.12
80 PUBLIC WAYS	6,400.00	0.00	150.00	6,250.00	2.34
10 CONTRACT SVC	6,000.00	0.00	150.00	5,850.00	2.50
80 SIGNS/SUPPLY	400.00	0.00	0.00	400.00	0.00
<b>40 Planning Brd</b>	<b>1,450.00</b>	<b>0.00</b>	<b>373.00</b>	<b>1,077.00</b>	<b>25.72</b>
10 ADMIN	0.00	0.00	105.00	-105.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>15 BOARDS &amp; COM CONT'D</b>					
40 Publications	0.00	0.00	105.00	-105.00	0.00
<b>20 PERSONNEL</b>	<b>1,450.00</b>	<b>0.00</b>	<b>268.00</b>	<b>1,182.00</b>	<b>18.48</b>
20 FICA	100.00	0.00	19.03	80.97	19.03
30 MILEAGE	50.00	0.00	0.00	50.00	0.00
40 RETIREMENT	50.00	0.00	0.00	50.00	0.00
60 WAGES	1,250.00	0.00	248.97	1,001.03	19.92
Expense Total	9,300.00	0.00	886.47	8,413.53	9.53
<b>Net Profit / (Loss)</b>	<b>(9,300.00)</b>	<b>0.00</b>	<b>(886.47)</b>	<b>8,413.53</b>	

**20 TOWN BLDG**

**EXPENSES**

<b>10 Fire Station</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
40 UTILITIES	0.00	0.00	0.00	0.00	0.00
30 ELECTRIC	0.00	0.00	0.00	0.00	0.00
90 WATER	0.00	0.00	0.00	0.00	0.00
70 BUILDING O&M	0.00	0.00	0.00	0.00	0.00
10 ALARM	0.00	0.00	0.00	0.00	0.00
<b>20 Gile Hall</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
40 UTILITIES	0.00	0.00	0.00	0.00	0.00
30 ELECTRIC	0.00	0.00	0.00	0.00	0.00
70 BUILDING O&M	0.00	0.00	0.00	0.00	0.00
20 ELEVATOR	0.00	0.00	0.00	0.00	0.00
70 SUPPLIES	0.00	0.00	0.00	0.00	0.00
<b>30 Library</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
40 UTILITIES	0.00	0.00	0.00	0.00	0.00
30 ELECTRIC	0.00	0.00	0.00	0.00	0.00
90 WATER	0.00	0.00	0.00	0.00	0.00
Expense Total	0.00	0.00	0.00	0.00	0.00
<b>Net Profit / (Loss)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(0.00)</b>	

**25 COMM SERVICE**

**REVENUES**

1010 ACO DOG FEES	1,500.00	914.00	2,202.00	-702.00	146.80
1011 Rabies Clini	0.00	0.00	840.00	-840.00	0.00
1012 Dog Vac Fund	0.00	15.00	335.00	-335.00	0.00
4005 LIB DONATION	655.00	0.00	1,438.00	-783.00	219.54
4010 LIB SALE PRD	1,000.00	0.00	1,372.20	-372.20	137.22
4015 LIB Contrib	375.00	29.92	318.42	56.58	84.91
4020 Lib nonres P	50.00	25.00	25.00	25.00	50.00
5010 CATV FRANCHS	26,000.00	14,861.12	28,390.78	-2,390.78	109.20
Revenue Total	29,580.00	15,845.04	34,921.40	-5,341.40	118.06

**EXPENSES**

<b>10 Animal Cntrl</b>	<b>11,420.00</b>	<b>405.28</b>	<b>8,186.56</b>	<b>3,233.44</b>	<b>71.69</b>
10 ADMIN	50.00	135.00	406.00	-356.00	812.00
50 MISC.	0.00	135.00	406.00	-406.00	0.00
80 TRAIN & CONF	50.00	0.00	0.00	50.00	0.00
<b>20 PERSONNEL</b>	<b>4,020.00</b>	<b>270.28</b>	<b>2,392.43</b>	<b>1,627.57</b>	<b>59.51</b>
20 FICA	470.00	19.21	265.35	204.65	56.46
30 MILEAGE	50.00	0.00	108.61	-58.61	217.22
40 RETIREMENT	130.00	0.00	0.00	130.00	0.00
60 WAGES	3,220.00	251.07	2,018.47	1,201.53	62.69

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>25 COMM SERVICE CONT'D</b>					
90 CLOTHING	150.00	0.00	0.00	150.00	0.00
25 STIPEND	0.00	0.00	1,375.00	-1,375.00	0.00
10 ACO	0.00	0.00	1,375.00	-1,375.00	0.00
40 UTILITIES	150.00	0.00	75.00	75.00	50.00
10 CELL PHONE	150.00	0.00	75.00	75.00	50.00
50 CONTRACT SVC	4,350.00	0.00	3,938.13	411.87	90.53
60 KVHS	4,350.00	0.00	3,098.13	1,251.87	71.22
61 Rabies Clini	0.00	0.00	840.00	-840.00	0.00
65 EQUIP REPLAC	100.00	0.00	0.00	100.00	0.00
50 TOOLS	100.00	0.00	0.00	100.00	0.00
95 Contingency	2,750.00	0.00	0.00	2,750.00	0.00
10 Contingency	2,750.00	0.00	0.00	2,750.00	0.00
<b>20 K Land Trust</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>
55 COMMUNITY SV	250.00	0.00	0.00	250.00	0.00
20 K LAND TRUST	250.00	0.00	0.00	250.00	0.00
<b>25 KVCOG</b>	<b>4,295.00</b>	<b>0.00</b>	<b>4,295.00</b>	<b>0.00</b>	<b>100.00</b>
45 ASSESSMENTS	4,295.00	0.00	4,295.00	0.00	100.00
30 KVCOG	4,295.00	0.00	4,295.00	0.00	100.00
<b>30 Age Friendly</b>	<b>2,000.00</b>	<b>71.99</b>	<b>147.11</b>	<b>1,852.89</b>	<b>7.36</b>
10 ADMIN	0.00	54.00	54.00	-54.00	0.00
10 ADVERTISING	0.00	54.00	54.00	-54.00	0.00
55 COMMUNITY SV	2,000.00	17.99	93.11	1,906.89	4.66
40 Age Friendly	2,000.00	17.99	93.11	1,906.89	4.66
<b>40 Library</b>	<b>26,090.00</b>	<b>1,757.19</b>	<b>17,555.58</b>	<b>8,534.42</b>	<b>67.29</b>
10 ADMIN	675.00	38.89	517.60	157.40	76.68
50 MISC.	225.00	38.89	165.10	59.90	73.38
55 OFFICE SUP	450.00	0.00	352.50	97.50	78.33
60 POSTAGE	0.00	0.00	0.00	0.00	0.00
20 PERSONNEL	18,000.00	1,384.82	13,244.12	4,755.88	73.58
20 FICA	1,280.00	98.42	941.20	338.80	73.53
60 WAGES	16,720.00	1,286.40	12,302.92	4,417.08	73.58
40 UTILITIES	1,315.00	0.00	679.51	635.49	51.67
20 ELEC COMM	1,075.00	0.00	539.00	536.00	50.14
80 TELEPHONE	240.00	0.00	140.51	99.49	58.55
55 COMMUNITY SV	6,100.00	333.48	3,114.35	2,985.65	51.05
30 LIBRARY COLL	6,100.00	333.48	3,114.35	2,985.65	51.05
<b>50 Readfield TV</b>	<b>6,830.00</b>	<b>1,880.29</b>	<b>3,598.49</b>	<b>3,231.51</b>	<b>52.69</b>
10 ADMIN	0.00	63.98	167.42	-167.42	0.00
55 OFFICE SUP	0.00	63.98	167.42	-167.42	0.00
20 PERSONNEL	230.00	0.00	114.76	115.24	49.90
20 FICA	230.00	0.00	114.76	115.24	49.90
25 STIPEND	3,000.00	0.00	1,500.00	1,500.00	50.00
35 RTV ADMIN	3,000.00	0.00	1,500.00	1,500.00	50.00
65 EQUIP REPLAC	3,600.00	1,816.31	1,816.31	1,783.69	50.45
30 CAPITAL EQP	3,600.00	1,816.31	1,816.31	1,783.69	50.45
<b>60 Street Light</b>	<b>6,000.00</b>	<b>514.40</b>	<b>3,843.25</b>	<b>2,156.75</b>	<b>64.05</b>
55 COMMUNITY SV	6,000.00	514.40	3,843.25	2,156.75	64.05
50 STREET LIGHT	6,000.00	514.40	3,843.25	2,156.75	64.05
<b>90 Maran Dam</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>
10 ADMIN	250.00	0.00	0.00	250.00	0.00
50 MISC.	250.00	0.00	0.00	250.00	0.00
<b>Expense Total</b>	<b>57,135.00</b>	<b>4,629.15</b>	<b>37,625.99</b>	<b>19,509.01</b>	<b>65.85</b>



**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>Net Profit / (Loss)</b>	<b>(27,555.00)</b>	<b>11,215.89</b>	<b>(2,704.59)</b>	<b>24,850.41</b>	
<b>30 REC,PARKS/AT</b>					
<b>REVENUES</b>					
1010 BEACH INCOME	9,142.00	0.00	2,633.64	6,508.36	28.81
2021 RB BB	2,966.00	30.00	30.00	2,936.00	1.01
2022 RB SOCCER	2,125.00	0.00	2,025.00	100.00	95.29
2024 RB Basketball	3,330.00	0.00	3,620.00	-290.00	108.71
2025 RB OTHER REC	600.00	0.00	72.50	527.50	12.08
2026 RB Softball	1,540.00	0.00	0.00	1,540.00	0.00
2073 HD SALES	0.00	11.00	2,899.00	-2,899.00	0.00
7010 Trails	0.00	0.00	250.00	-250.00	0.00
8010 Millstream	2,079.00	0.00	0.00	2,079.00	0.00
Revenue Total	21,782.00	41.00	11,530.14	10,251.86	52.93
<b>EXPENSES</b>					
<b>10 BEACH</b>	<b>9,142.00</b>	<b>15.38</b>	<b>6,159.21</b>	<b>2,982.79</b>	<b>67.37</b>
10 ADMIN	225.00	0.00	0.00	225.00	0.00
10 ADVERTISING	75.00	0.00	0.00	75.00	0.00
50 MISC.	100.00	0.00	0.00	100.00	0.00
55 OFFICE SUP	50.00	0.00	0.00	50.00	0.00
20 PERSONNEL	7,732.00	0.00	5,682.35	2,049.65	73.49
20 FICA	550.00	0.00	403.85	146.15	73.43
60 WAGES	7,182.00	0.00	5,278.50	1,903.50	73.50
40 UTILITIES	435.00	15.38	338.92	96.08	77.91
30 ELECTRIC	180.00	15.38	123.59	56.41	68.66
70 LAVATORY	255.00	0.00	215.33	39.67	84.44
60 EQUIP O,R &M	350.00	0.00	77.37	272.63	22.11
30 FUEL/OIL	150.00	0.00	77.37	72.63	51.58
35 EQUIP MAINT	200.00	0.00	0.00	200.00	0.00
70 BUILDING O&M	400.00	0.00	60.57	339.43	15.14
60 MAINTENANCE	400.00	0.00	48.43	351.57	12.11
70 SUPPLIES	0.00	0.00	12.14	-12.14	0.00
<b>20 REC BOARD</b>	<b>10,561.00</b>	<b>311.67</b>	<b>3,862.17</b>	<b>6,698.83</b>	<b>36.57</b>
30 RECREATION	10,561.00	311.67	3,862.17	6,698.83	36.57
10 BASEBALL	2,966.00	0.00	932.79	2,033.21	31.45
12 SOFTBALL	1,540.00	0.00	68.00	1,472.00	4.42
20 BASKETBALL	3,330.00	311.67	1,480.06	1,849.94	44.45
30 HALLOWEEN	200.00	0.00	0.00	200.00	0.00
35 E. Egg Hunt	200.00	0.00	0.00	200.00	0.00
40 SOCCER	2,125.00	0.00	1,366.52	758.48	64.31
60 Other Events	200.00	0.00	14.80	185.20	7.40
<b>25 HERITAGE DAY</b>	<b>10,000.00</b>	<b>0.00</b>	<b>8,091.13</b>	<b>1,908.87</b>	<b>80.91</b>
10 ADMIN	0.00	0.00	551.38	-551.38	0.00
40 Publications	0.00	0.00	500.00	-500.00	0.00
55 OFFICE SUP	0.00	0.00	51.38	-51.38	0.00
30 RECREATION	10,000.00	0.00	7,454.75	2,545.25	74.55
91 HD ENTER	10,000.00	0.00	4,680.00	5,320.00	46.80
92 HD EQUIP	0.00	0.00	696.00	-696.00	0.00
95 HD OTHER	0.00	0.00	2,078.75	-2,078.75	0.00
40 UTILITIES	0.00	0.00	85.00	-85.00	0.00
70 LAVATORY	0.00	0.00	85.00	-85.00	0.00
<b>70 Trails</b>	<b>2,483.00</b>	<b>0.00</b>	<b>795.00</b>	<b>1,688.00</b>	<b>32.02</b>
40 UTILITIES	0.00	0.00	255.00	-255.00	0.00
70 LAVATORY	0.00	0.00	255.00	-255.00	0.00
80 PUBLIC WAYS	2,483.00	0.00	540.00	1,943.00	21.75

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>30 REC,PARKS/AT CONT'D</b>					
40 MATERIALS	2,483.00	0.00	0.00	2,483.00	0.00
80 SIGNS/SUPPLY	0.00	0.00	540.00	-540.00	0.00
<b>80 Millstream</b>	<b>8,300.00</b>	<b>0.00</b>	<b>403.00</b>	<b>7,897.00</b>	<b>4.86</b>
30 RECREATION	8,300.00	0.00	403.00	7,897.00	4.86
85 Millstream	8,300.00	0.00	403.00	7,897.00	4.86
Expense Total	40,486.00	327.05	19,310.51	21,175.49	47.70
<b>Net Profit / (Loss)</b>	<b>(18,704.00)</b>	<b>(286.05)</b>	<b>(7,780.37)</b>	<b>10,923.63</b>	

**40 PROTECTION**

**REVENUES**

1010 FD DONATION	0.00	0.00	41.43	-41.43	0.00
1035 FD Burn Perm	0.00	0.00	270.00	-270.00	0.00
3500 Tower Sites	25,000.00	1,800.00	17,200.00	7,800.00	68.80
Revenue Total	25,000.00	1,800.00	17,511.43	7,488.57	70.05

**EXPENSES**

<b>10 FIRE DEPART</b>	<b>87,650.00</b>	<b>1,996.75</b>	<b>32,483.57</b>	<b>55,166.43</b>	<b>37.06</b>
10 ADMIN	4,600.00	0.00	950.24	3,649.76	20.66
45 MEMBERSHIPS	600.00	0.00	0.00	600.00	0.00
55 OFFICE SUP	0.00	0.00	63.48	-63.48	0.00
80 TRAIN & CONF	4,000.00	0.00	886.76	3,113.24	22.17
15 INSURANCE	900.00	0.00	850.00	50.00	94.44
90 FF Gap	900.00	0.00	850.00	50.00	94.44
20 PERSONNEL	30,050.00	0.00	16,843.27	13,206.73	56.05
20 FICA	2,550.00	0.00	1,461.32	1,088.68	57.31
60 WAGES	26,000.00	0.00	15,352.00	10,648.00	59.05
95 Supplies	1,500.00	0.00	29.95	1,470.05	2.00
25 STIPEND	7,200.00	0.00	3,750.00	3,450.00	52.08
71 FIRE CHIEF	3,000.00	0.00	1,500.00	1,500.00	50.00
72 DEP FIRE CHF	1,300.00	0.00	650.00	650.00	50.00
73 ASST FIRE CF	1,200.00	0.00	600.00	600.00	50.00
74 FIRE TRAIN O	500.00	0.00	500.00	0.00	100.00
76 Fire Captain	1,200.00	0.00	500.00	700.00	41.67
40 UTILITIES	500.00	0.00	305.16	194.84	61.03
80 TELEPHONE	500.00	0.00	305.16	194.84	61.03
50 CONTRACT SVC	3,900.00	0.00	36.43	3,863.57	0.93
41 SCBA FLOW TE	900.00	0.00	0.00	900.00	0.00
42 PUMP TEST	3,000.00	0.00	0.00	3,000.00	0.00
90 TOWER SITE	0.00	0.00	36.43	-36.43	0.00
60 EQUIP O,R &M	37,000.00	1,996.75	7,302.97	29,697.03	19.74
30 FUEL/OIL	3,000.00	723.78	1,893.12	1,106.88	63.10
71 FIRE TRUCKS	25,000.00	433.63	1,042.36	23,957.64	4.17
73 FIRE EQUIP	4,500.00	750.00	1,300.65	3,199.35	28.90
74 PPG	4,000.00	89.34	3,066.84	933.16	76.67
75 EMS EQUIP	500.00	0.00	0.00	500.00	0.00
65 EQUIP REPLAC	3,500.00	0.00	2,445.50	1,054.50	69.87
40 RADIOS/PAGER	3,500.00	0.00	2,445.50	1,054.50	69.87
<b>15 FIRE EQUIP</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
65 EQUIP REPLAC	8,000.00	0.00	0.00	8,000.00	0.00
30 CAPITAL EQP	8,000.00	0.00	0.00	8,000.00	0.00
<b>20 AMBULANCE</b>	<b>25,400.00</b>	<b>0.00</b>	<b>12,015.75</b>	<b>13,384.25</b>	<b>47.31</b>
55 COMMUNITY SV	25,400.00	0.00	12,015.75	13,384.25	47.31
10 AMBULANCE	25,400.00	0.00	12,015.75	13,384.25	47.31

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>40 PROTECTION CONT'D</b>					
<b>30 WATER HOLES</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
55 COMMUNITY SV	500.00	0.00	0.00	500.00	0.00
80 WATER HOLES	500.00	0.00	0.00	500.00	0.00
<b>35 Tower Sites</b>	<b>27,000.00</b>	<b>71.26</b>	<b>7,199.81</b>	<b>19,800.19</b>	<b>26.67</b>
40 UTILITIES	750.00	71.26	507.49	242.51	67.67
30 ELECTRIC	750.00	71.26	507.49	242.51	67.67
50 CONTRACT SVC	25,750.00	0.00	6,692.32	19,057.68	25.99
90 TOWER SITE	25,750.00	0.00	6,692.32	19,057.68	25.99
60 EQUIP O,R &M	500.00	0.00	0.00	500.00	0.00
60 Equip Lse/Rt	500.00	0.00	0.00	500.00	0.00
<b>40 Dispatching</b>	<b>30,200.00</b>	<b>0.00</b>	<b>22,268.42</b>	<b>7,931.58</b>	<b>73.74</b>
50 CONTRACT SVC	30,200.00	0.00	22,268.42	7,931.58	73.74
40 DISPATCH	30,200.00	0.00	22,268.42	7,931.58	73.74
<b>50 Physicals</b>	<b>125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>125.00</b>	<b>0.00</b>
10 ADMIN	125.00	0.00	0.00	125.00	0.00
70 PHYSICALS	125.00	0.00	0.00	125.00	0.00
<b>60 PPG Replace</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
60 EQUIP O,R &M	2,000.00	0.00	0.00	2,000.00	0.00
74 PPG	2,000.00	0.00	0.00	2,000.00	0.00
Expense Total	180,875.00	2,068.01	73,967.55	106,907.45	40.89
<b>Net Profit / (Loss)</b>	<b>(155,875.00)</b>	<b>(268.01)</b>	<b>(56,456.12)</b>	<b>99,418.88</b>	

**50 CEMETERIES**

**REVENUES**

5020 Donations	0.00	0.00	21.12	-21.12	0.00
Revenue Total	0.00	0.00	21.12	-21.12	0.00

**EXPENSES**

<b>10 CEMETERIES</b>	<b>16,050.00</b>	<b>1,578.54</b>	<b>2,625.52</b>	<b>13,424.48</b>	<b>16.36</b>
10 ADMIN	75.00	0.00	0.00	75.00	0.00
50 MISC.	75.00	0.00	0.00	75.00	0.00
20 PERSONNEL	0.00	0.00	0.00	0.00	0.00
20 FICA	0.00	0.00	0.00	0.00	0.00
30 MILEAGE	0.00	0.00	0.00	0.00	0.00
60 WAGES	0.00	0.00	0.00	0.00	0.00
40 UTILITIES	0.00	0.00	0.00	0.00	0.00
10 CELL PHONE	0.00	0.00	0.00	0.00	0.00
50 CONTRACT SVC	8,500.00	1,578.54	1,658.50	6,841.50	19.51
35 CEM STONE RP	4,000.00	1,578.54	1,658.50	2,341.50	41.46
89 WOOD/BRUSH	4,500.00	0.00	0.00	4,500.00	0.00
55 COMMUNITY SV	350.00	0.00	0.00	350.00	0.00
70 Vet Memorial	350.00	0.00	0.00	350.00	0.00
60 EQUIP O,R &M	0.00	0.00	122.72	-122.72	0.00
30 FUEL/OIL	0.00	0.00	122.72	-122.72	0.00
35 EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
70 BUILDING O&M	775.00	0.00	152.72	622.28	19.71
40 GROUNDS	600.00	0.00	0.00	600.00	0.00
70 SUPPLIES	175.00	0.00	152.72	22.28	87.27
80 PUBLIC WAYS	4,100.00	0.00	691.58	3,408.42	16.87
40 MATERIALS	4,000.00	0.00	667.65	3,332.35	16.69
80 SIGNS/SUPPLY	100.00	0.00	23.93	76.07	23.93
95 Contingency	2,250.00	0.00	0.00	2,250.00	0.00

# Exp / Rev Summary Report

ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>50 CEMETERIES CONT'D</b>					
10 Contingency	2,250.00	0.00	0.00	2,250.00	0.00
Expense Total	16,050.00	1,578.54	2,625.52	13,424.48	16.36
<b>Net Profit / (Loss)</b>	<b>(16,050.00)</b>	<b>(1,578.54)</b>	<b>(2,604.40)</b>	<b>13,445.60</b>	

**60 Rds & Drain**

**REVENUES**

2010 LOCAL ROAD	35,000.00	0.00	35,924.00	-924.00	102.64
2030 SIGNS	0.00	0.00	100.00	-100.00	0.00
7010 Interlocal	10,000.00	0.00	0.00	10,000.00	0.00
Revenue Total	45,000.00	0.00	36,024.00	8,976.00	80.05

**EXPENSES**

<b>10 Road Maint</b>	<b>117,500.00</b>	<b>1,378.00</b>	<b>18,839.58</b>	<b>98,660.42</b>	<b>16.03</b>
80 PUBLIC WAYS	117,500.00	1,378.00	18,839.58	98,660.42	16.03
10 CONTRACT SVC	67,000.00	1,378.00	18,021.00	48,979.00	26.90
20 EROSION CONT	2,000.00	0.00	0.00	2,000.00	0.00
30 Gravel/Sand	45,000.00	0.00	0.00	45,000.00	0.00
70 PATCHING	2,000.00	0.00	67.99	1,932.01	3.40
80 SIGNS/SUPPLY	1,500.00	0.00	750.59	749.41	50.04
<b>40 Winter Maint</b>	<b>256,450.00</b>	<b>32,841.94</b>	<b>174,792.27</b>	<b>81,657.73</b>	<b>68.16</b>
40 UTILITIES	450.00	136.62	338.70	111.30	75.27
30 ELECTRIC	450.00	136.62	338.70	111.30	75.27
70 BUILDING O&M	500.00	0.00	0.00	500.00	0.00
60 MAINTENANCE	500.00	0.00	0.00	500.00	0.00
80 PUBLIC WAYS	255,500.00	32,705.32	174,453.57	81,046.43	68.28
10 CONTRACT SVC	230,500.00	27,135.56	153,457.49	77,042.51	66.58
20 EROSION CONT	25,000.00	5,569.76	20,996.08	4,003.92	83.98
<b>60 Vehicle Mnt</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
60 EQUIP O,R &M	0.00	0.00	0.00	0.00	0.00
50 GMC Sierra	0.00	0.00	0.00	0.00	0.00
Expense Total	373,950.00	34,219.94	193,631.85	180,318.15	51.78
<b>Net Profit / (Loss)</b>	<b>(328,950.00)</b>	<b>(34,219.94)</b>	<b>(157,607.85)</b>	<b>171,342.15</b>	

**65 CAPITAL IMPR**

**REVENUES**

6525 Ballfields	0.00	0.00	1.22	-1.22	0.00
6570 Transfer Sta	10,975.00	9,432.22	14,919.70	-3,944.70	135.94
Revenue Total	10,975.00	9,432.22	14,920.92	-3,945.92	135.95

**EXPENSES**

<b>20 Gile Hall</b>	<b>24,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	24,000.00	0.00	0.00	24,000.00	0.00
10 CONTRACT SVC	24,000.00	0.00	0.00	24,000.00	0.00
<b>25 Parks/Rec</b>	<b>7,762.00</b>	<b>0.00</b>	<b>4,766.31</b>	<b>2,995.69</b>	<b>61.41</b>
80 PUBLIC WAYS	7,762.00	0.00	4,766.31	2,995.69	61.41
10 CONTRACT SVC	2,762.00	0.00	0.00	2,762.00	0.00
40 MATERIALS	5,000.00	0.00	3,306.31	1,693.69	66.13
80 SIGNS/SUPPLY	0.00	0.00	1,460.00	-1,460.00	0.00
<b>50 Sidewalks</b>	<b>45,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	45,000.00	0.00	0.00	45,000.00	0.00
10 CONTRACT SVC	45,000.00	0.00	0.00	45,000.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>65 CAPITAL IMPR CONT'D</b>					
<b>55 Roads</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	15,000.00	0.00	0.00	15,000.00	0.00
90 PAVING	15,000.00	0.00	0.00	15,000.00	0.00
<b>65 Equipment</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
65 EQUIP REPLAC	5,000.00	0.00	0.00	5,000.00	0.00
30 CAPITAL EQP	5,000.00	0.00	0.00	5,000.00	0.00
<b>70 Transfer Sta</b>	<b>39,050.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>35,550.00</b>	<b>8.96</b>
10 ADMIN	19,050.00	0.00	0.00	19,050.00	0.00
50 MISC.	19,050.00	0.00	0.00	19,050.00	0.00
50 CONTRACT SVC	0.00	0.00	3,500.00	-3,500.00	0.00
50 ENGINEERING	0.00	0.00	3,500.00	-3,500.00	0.00
80 PUBLIC WAYS	20,000.00	0.00	0.00	20,000.00	0.00
10 CONTRACT SVC	20,000.00	0.00	0.00	20,000.00	0.00
<b>90 Maran Dam</b>	<b>125,000.00</b>	<b>0.00</b>	<b>1,289.82</b>	<b>123,710.18</b>	<b>1.03</b>
10 ADMIN	0.00	0.00	223.82	-223.82	0.00
10 ADVERTISING	0.00	0.00	200.32	-200.32	0.00
60 POSTAGE	0.00	0.00	23.50	-23.50	0.00
80 PUBLIC WAYS	125,000.00	0.00	1,066.00	123,934.00	0.85
10 CONTRACT SVC	125,000.00	0.00	1,066.00	123,934.00	0.85
Expense Total	260,812.00	0.00	9,556.13	251,255.87	3.66
<b>Net Profit / (Loss)</b>	<b>(249,837.00)</b>	<b>9,432.22</b>	<b>5,364.79</b>	<b>255,201.79</b>	

**70 SOLID WASTE**

**REVENUES**

7010 TS FEES	35,000.00	1,249.75	23,179.75	11,820.25	66.23
7021 Recycle/Comp	0.00	0.00	0.00	0.00	0.00
7023 TS RECYC MTL	8,000.00	0.00	9,718.10	-1,718.10	121.48
7025 TS RECYC OTH	500.00	0.00	24.00	476.00	4.80
7026 TS Single So	500.00	0.00	1,538.31	-1,038.31	307.66
7040 Com Haulers	450.00	0.00	450.00	0.00	100.00
7050 TS GRANTS	0.00	0.00	968.64	-968.64	0.00
7089 TS Fayette	63,412.00	7,298.66	35,694.75	27,717.25	56.29
7090 TS REV-WAYNE	73,774.00	-491.83	54,439.91	19,334.09	73.79
Revenue Total	181,636.00	8,056.58	126,013.46	55,622.54	69.38

**EXPENSES**

<b>10 TRANSFER STA</b>	<b>277,376.00</b>	<b>13,982.80</b>	<b>169,326.68</b>	<b>108,049.32</b>	<b>61.05</b>
10 ADMIN	3,825.00	130.39	1,675.39	2,149.61	43.80
10 ADVERTISING	250.00	0.00	0.00	250.00	0.00
25 EDUCATION	250.00	0.00	0.00	250.00	0.00
45 MEMBERSHIPS	475.00	0.00	0.00	475.00	0.00
55 OFFICE SUP	2,000.00	130.39	1,450.39	549.61	72.52
60 POSTAGE	100.00	0.00	0.00	100.00	0.00
80 TRAIN & CONF	250.00	0.00	150.00	100.00	60.00
95 Recycle Bins	500.00	0.00	75.00	425.00	15.00
15 INSURANCE	32,696.00	374.47	18,675.62	14,020.38	57.12
20 HEALTH INS	28,000.00	0.00	15,000.96	12,999.04	53.57
25 HRA	371.00	8.00	984.00	-613.00	265.23
60 UNEMPLOYMENT	725.00	115.13	297.84	427.16	41.08
80 WORKERS COMP	3,600.00	251.34	2,392.82	1,207.18	66.47
20 PERSONNEL	75,055.00	6,323.06	52,763.52	22,291.48	70.30
20 FICA	5,255.00	439.49	3,697.28	1,557.72	70.36
30 MILEAGE	500.00	93.89	328.59	171.41	65.72

# Exp / Rev Summary Report

ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>70 SOLID WASTE CONT'D</b>					
40 RETIREMENT	4,400.00	384.58	3,159.06	1,240.94	71.80
60 WAGES	64,300.00	5,405.10	45,457.09	18,842.91	70.70
90 CLOTHING	600.00	0.00	121.50	478.50	20.25
40 UTILITIES	4,400.00	571.24	2,706.71	1,693.29	61.52
30 ELECTRIC	2,500.00	301.10	1,508.83	991.17	60.35
60 HEATING	900.00	270.14	654.90	245.10	72.77
70 LAVATORY	500.00	0.00	250.00	250.00	50.00
80 TELEPHONE	500.00	0.00	292.98	207.02	58.60
50 CONTRACT SVC	156,450.00	6,502.66	91,133.10	65,316.90	58.25
80 TS CONTAINER	300.00	21.14	147.98	152.02	49.33
81 TS HAULING	39,000.00	1,955.00	20,645.76	18,354.24	52.94
82 SINGLE SORT	5,000.00	584.40	3,688.86	1,311.14	73.78
83 DEMO TIPPING	25,750.00	475.38	11,667.09	14,082.91	45.31
84 FREON DISP	1,200.00	0.00	1,057.50	142.50	88.13
86 TIRE DISP	1,950.00	0.00	788.00	1,162.00	40.41
87 TRASH TIPPNG	78,000.00	3,466.74	47,058.24	30,941.76	60.33
88 UNIV WST DSP	400.00	0.00	233.17	166.83	58.29
89 WOOD/BRUSH	4,500.00	0.00	5,636.50	-1,136.50	125.26
95 WEB HOSTING	350.00	0.00	210.00	140.00	60.00
60 EQUIP O,R &M	1,750.00	0.00	1,107.00	643.00	63.26
20 OFFICE EQUIP	0.00	0.00	80.00	-80.00	0.00
35 EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
60 Equip Lse/Rt	0.00	0.00	841.20	-841.20	0.00
67 EQUIP SUP	100.00	0.00	0.00	100.00	0.00
74 PPG	150.00	0.00	185.80	-35.80	123.87
70 BUILDING O&M	1,100.00	80.98	515.34	584.66	46.85
30 FURNACE MAIN	300.00	0.00	0.00	300.00	0.00
40 GROUNDS	200.00	0.00	0.00	200.00	0.00
60 MAINTENANCE	500.00	80.98	156.86	343.14	31.37
70 SUPPLIES	100.00	0.00	358.48	-258.48	358.48
80 PUBLIC WAYS	2,100.00	0.00	750.00	1,350.00	35.71
10 CONTRACT SVC	1,500.00	0.00	750.00	750.00	50.00
60 ROAD REPAIR	500.00	0.00	0.00	500.00	0.00
80 SIGNS/SUPPLY	100.00	0.00	0.00	100.00	0.00
<b>50 BACKHOE</b>	<b>5,200.00</b>	<b>0.00</b>	<b>11,822.72</b>	<b>-6,622.72</b>	<b>227.36</b>
60 EQUIP O,R &M	5,200.00	0.00	11,822.72	-6,622.72	227.36
30 FUEL/OIL	1,200.00	0.00	881.29	318.71	73.44
55 Backhoe	4,000.00	0.00	10,941.43	-6,941.43	273.54
Expense Total	282,576.00	13,982.80	181,149.40	101,426.60	64.11
<b>Net Profit / (Loss)</b>	<b>(100,940.00)</b>	<b>(5,926.22)</b>	<b>(55,135.94)</b>	<b>45,804.06</b>	

## 75 EDUCATION

### EXPENSES

<b>10 RSU#38</b>	<b>3,527,596.00</b>	<b>293,966.33</b>	<b>2,351,730.68</b>	<b>1,175,865.32</b>	<b>66.67</b>
45 ASSESSMENTS	3,527,596.00	293,966.33	2,351,730.68	1,175,865.32	66.67
75 RSU#38 PYMT	3,527,596.00	293,966.33	2,351,730.68	1,175,865.32	66.67
Expense Total	3,527,596.00	293,966.33	2,351,730.68	1,175,865.32	66.67
<b>Net Profit / (Loss)</b>	<b>(3,527,596.00)</b>	<b>(293,966.33)</b>	<b>(2,351,730.68)</b>	<b>1,175,865.32</b>	

## 80 REGIONAL ORG

### EXPENSES

<b>10 COBBOSSEE WD</b>	<b>22,000.00</b>	<b>0.00</b>	<b>14,290.66</b>	<b>7,709.34</b>	<b>64.96</b>
45 ASSESSMENTS	22,000.00	0.00	14,290.66	7,709.34	64.96

# Exp / Rev Summary Report

ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>80 REGIONAL ORG CONT'D</b>					
10 COBBOSSEE WD	22,000.00	0.00	14,290.66	7,709.34	64.96
<b>20 KENNEBEC CTY</b>	<b>270,000.00</b>	<b>0.00</b>	<b>259,976.56</b>	<b>10,023.44</b>	<b>96.29</b>
45 ASSESSMENTS	270,000.00	0.00	259,976.56	10,023.44	96.29
20 COUNTY TAX	270,000.00	0.00	259,976.56	10,023.44	96.29
<b>40 First Park</b>	<b>25,600.00</b>	<b>0.00</b>	<b>12,224.27</b>	<b>13,375.73</b>	<b>47.75</b>
12 FINANCIAL	25,600.00	0.00	12,224.27	13,375.73	47.75
50 FIRSTPARK IN	25,600.00	0.00	12,224.27	13,375.73	47.75
Expense Total	317,600.00	0.00	286,491.49	31,108.51	90.21
<b>Net Profit / (Loss)</b>	<b>(317,600.00)</b>	<b>0.00</b>	<b>(286,491.49)</b>	<b>31,108.51</b>	

**85 DEBT SERVICE**

**EXPENSES**

<b>10 Fire Truck</b>	<b>56,857.00</b>	<b>0.00</b>	<b>54,579.20</b>	<b>2,277.80</b>	<b>95.99</b>
12 FINANCIAL	56,857.00	0.00	54,579.20	2,277.80	95.99
20 BOND PRIN	52,000.00	0.00	52,000.00	0.00	100.00
25 BOND INT	4,857.00	0.00	2,579.20	2,277.80	53.10
<b>25 '13 Road Bnd</b>	<b>109,117.00</b>	<b>0.00</b>	<b>109,116.65</b>	<b>0.35</b>	<b>100.00</b>
12 FINANCIAL	109,117.00	0.00	109,116.65	0.35	100.00
20 BOND PRIN	99,903.00	0.00	97,748.82	2,154.18	97.84
25 BOND INT	9,214.00	0.00	11,367.83	-2,153.83	123.38
<b>70 '08 Road Bnd</b>	<b>162,850.00</b>	<b>0.00</b>	<b>162,501.25</b>	<b>348.75</b>	<b>99.79</b>
12 FINANCIAL	162,850.00	0.00	162,501.25	348.75	99.79
20 BOND PRIN	150,000.00	0.00	150,000.00	0.00	100.00
25 BOND INT	12,850.00	0.00	12,501.25	348.75	97.29
Expense Total	328,824.00	0.00	326,197.10	2,626.90	99.20
<b>Net Profit / (Loss)</b>	<b>(328,824.00)</b>	<b>0.00</b>	<b>(326,197.10)</b>	<b>2,626.90</b>	

**90 UNCLASSIFIED**

**REVENUES**

1250 First Park	10,000.00	0.00	0.00	10,000.00	0.00
3010 Snowmobile F	940.00	0.00	1,376.96	-436.96	146.49
4010 REF	10,000.00	0.00	388.85	9,611.15	3.89
Revenue Total	20,940.00	0.00	1,765.81	19,174.19	8.43

**EXPENSES**

<b>10 Abate/Overly</b>	<b>16,149.44</b>	<b>0.00</b>	<b>14,440.31</b>	<b>1,709.13</b>	<b>89.42</b>
90 ABATEMENTS	16,149.44	0.00	14,440.31	1,709.13	89.42
10 ABATEMENTS	16,149.44	0.00	14,440.31	1,709.13	89.42
<b>20 NON-PROFIT</b>	<b>10,832.00</b>	<b>0.00</b>	<b>9,857.00</b>	<b>975.00</b>	<b>91.00</b>
10 ADMIN	10,832.00	0.00	9,857.00	975.00	91.00
50 MISC.	10,832.00	0.00	9,857.00	975.00	91.00
<b>40 Contingency</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
10 ADMIN	25,000.00	0.00	0.00	25,000.00	0.00
50 MISC.	25,000.00	0.00	0.00	25,000.00	0.00
<b>50 Snowmobiling</b>	<b>940.00</b>	<b>0.00</b>	<b>940.00</b>	<b>0.00</b>	<b>100.00</b>
30 RECREATION	940.00	0.00	940.00	0.00	100.00
70 SNOWMOBILING	940.00	0.00	940.00	0.00	100.00
<b>60 R Ent Fund</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
10 ADMIN	10,000.00	0.00	0.00	10,000.00	0.00

# Exp / Rev Summary Report

ALL Departments  
February

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>90 UNCLASSIFIED CONT'D</b>					
50 MISC.	10,000.00	0.00	0.00	10,000.00	0.00
<b>90 Revaluation</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
50 CONTRACT SVC	10,000.00	0.00	0.00	10,000.00	0.00
10 ASSESSING	10,000.00	0.00	0.00	10,000.00	0.00
Expense Total	72,921.44	0.00	25,237.31	47,684.13	34.61
<b>Net Profit / (Loss)</b>	<b>(51,981.44)</b>	<b>0.00</b>	<b>(23,471.50)</b>	<b>28,509.94</b>	
<b>95 GENERAL ASST</b>					
	<b>REVENUES</b>				
1010 GA ST REIMB	2,325.00	0.00	0.00	2,325.00	0.00
Revenue Total	2,325.00	0.00	0.00	2,325.00	0.00
	<b>EXPENSES</b>				
<b>10 GENERAL ASST</b>	<b>4,650.00</b>	<b>0.00</b>	<b>1,879.90</b>	<b>2,770.10</b>	<b>40.43</b>
10 ADMIN	1,150.00	0.00	1,570.00	-420.00	136.52
50 MISC.	1,000.00	0.00	1,570.00	-570.00	157.00
70 PHYSICALS	150.00	0.00	0.00	150.00	0.00
40 UTILITIES	3,500.00	0.00	309.90	3,190.10	8.85
30 ELECTRIC	500.00	0.00	0.00	500.00	0.00
60 HEATING	3,000.00	0.00	309.90	2,690.10	10.33
Expense Total	4,650.00	0.00	1,879.90	2,770.10	40.43
<b>Net Profit / (Loss)</b>	<b>(2,325.00)</b>	<b>0.00</b>	<b>(1,879.90)</b>	<b>445.10</b>	



# PUBLIC HEARING

February 28, 2018

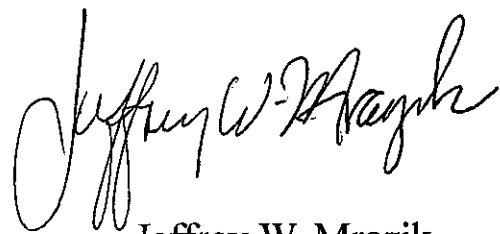
Town of Readfield  
8 Old Kents Hill Rd  
Readfield ME. 04355

Re: Weathervane Restaurant  
Liquor license renewal

Dear Folks,

This April 18<sup>th</sup> marks the beginning of our 18<sup>th</sup> year of business in Readfield

Attached is our application for liquor license renewal. Could you please put it on your next select board meeting. I do not plan to be at the meeting, but if for any reason you would have any concerns, call me ahead of the meeting & I will show up. Thank you in advance.



Jeffrey W. Mrazik

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES \_\_\_\_\_

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input checked="" type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X)        |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)      | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A)        | <input type="checkbox"/> BED & BREAKFAST (Class V)       |
| <input type="checkbox"/> CLUB w/o Catering (Class V)    | <input type="checkbox"/> CLUB with CATERING (Class I)            | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)              | <input type="checkbox"/> QUALIFIED CATERING                      | <input type="checkbox"/> OTHER: _____                    |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: <i>North Shore Restaurant Corp</i>			Business Name (D/B/A) <i>Weatherwane Restaurant &amp; Lounge</i>		
APPLICANT(S) - (Sole Proprietor) <i>Jeffrey W. Mrazuk</i>			Physical Location: <i>1030 Main St</i>		
DOB: <del>REDACTED</del>			City/Town State Zip Code <i>Kenefield ME 04355</i>		
Address <i>1030 Main St</i>			Mailing Address <i>1030 Main St</i>		
City/Town State Zip Code <i>Kenefield ME 04355</i>			City/Town State Zip Code <i>Kenefield ME 04355</i>		
Telephone Number Fax Number <del>REDACTED</del> <i>207-685-9410</i>			Business Telephone Number Fax Number <i>207-685-9410</i> <i>Same</i>		
Federal I.D. # <i>01-0541893</i>			Seller Certificate #: or Sales Tax #: <i>1056677</i>		
Email Address: Please Print <del>REDACTED</del>			Website: <i>N/A</i>		

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_
- State amount of gross income from period of last license: ROOMS \$ ~~X~~ FOOD \$ *284794* LIQUOR \$ *143700*
- Is applicant a corporation, limited liability company or limited partnership? YES  NO   
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any other Maine Liquor License?  Yes  No  
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES  NO

6. If manager is to be employed, give name: \_\_\_\_\_

7. Business records are located at: 1030 Main St Randolph ME 04355

8. Is/are applicant(s) citizens of the United States? YES  NO

9. Is/are applicant(s) residents of the State of Maine? YES  NO

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Jeffrey W. Mrazik	[REDACTED]	[REDACTED]
Gloria B. Mrazik	[REDACTED]	[REDACTED]
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Mount Vernon, ME		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Full Service Restaurant  
on 2 floors @ 1030 Main St - Randolph

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1000 FT

Which of the above is nearest? School

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Breadfield, ME on February 28, 20 18  
Town/City, State Date

Jeffrey W. Mrazek  
 Signature of Applicant or Corporate Officer(s)

**Please sign in blue ink**

Gloria B. Mrazek  
 Signature of Applicant or Corporate Officer(s)

Jeffrey W. Mrazek  
 Print Name

Gloria B. Mrazek  
 Print Name

**FEE SCHEDULE**

<b>FILING FEE: (must be included on all applications).....</b>	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt .....	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only .....	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only .....	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only .....	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge .....	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge .....	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]



Division of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

**Corporate Information Required for  
Business Entities Who Are Licensees**

<b>For Office Use Only:</b>	
License #:	_____
SOS Checked:	_____
100%	Yes <input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: North Shore Restaurant Corp.
- Doing Business As, if any: Weatherlane Restaurant & Lounge
- Date of filing with Secretary of State: 3/15/2001 State in which you are formed: MAINE
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Jeffrey W. Mazak	1030 Main ST Readfield 2113 North Rd Mt Vernon	<del>REDACTED</del>	President	50%
Gloria B. Mazak	SAME	<del>REDACTED</del>	Manager	50%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: \_\_\_\_\_ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes  No  If Yes, Name: \_\_\_\_\_ Agency: \_\_\_\_\_

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

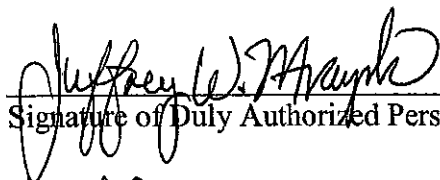
Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

**Signature:**

 2/28/19  
\_\_\_\_\_  
Signature of Duly Authorized Person      Date

Jeffrey W. Mrazik  
\_\_\_\_\_  
Print Name of Duly Authorized Person

---

Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)



*Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)*

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

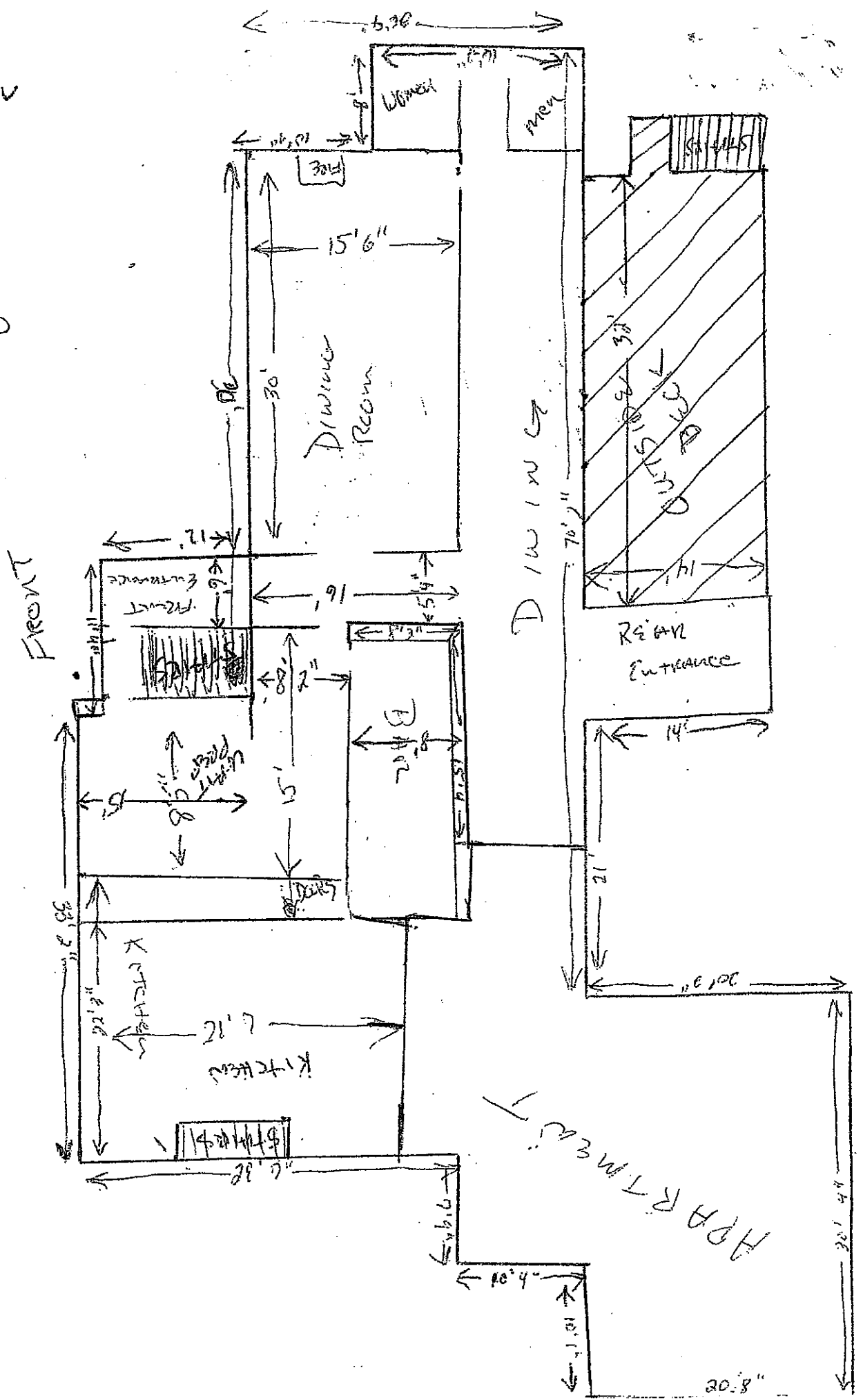
### ON PREMISE DIAGRAM

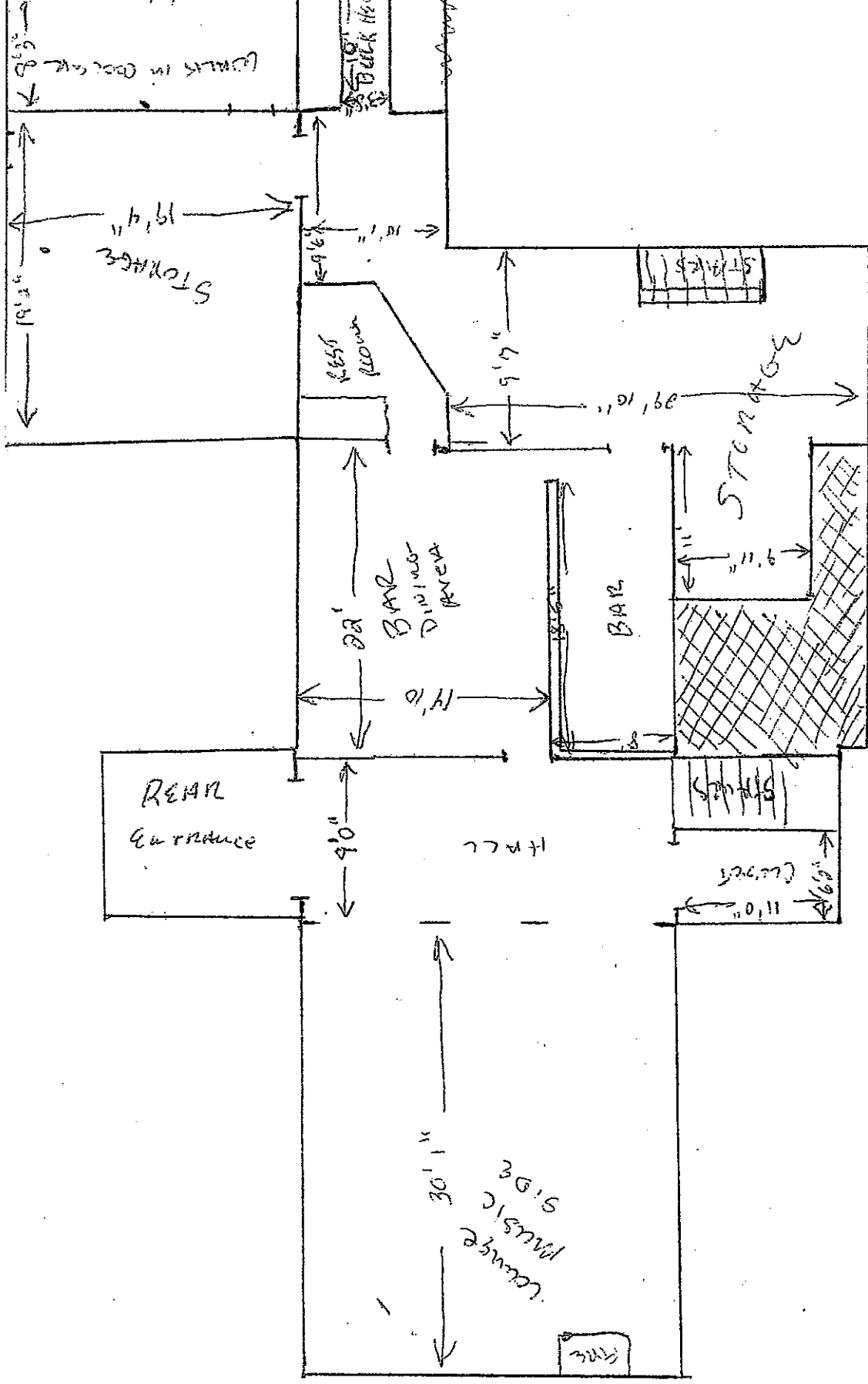
In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

<p>SEE ATTACHED</p>
---------------------

UPSTAIRS





FRONT

DOWN STAIRS

# **COMMUNICATIONS**

## **(CONTINUED)**

- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

READFIELD COMMUNITY LIBRARY BOARD MEETING  
FEBRUARY 15, 2018

The meeting was called to order at 6:35 by Chair, Deb Peale.

Present were: Deb Peale, Beverly Monsulick, Brenda Lake, Pam Mitchell, Jan Tarbuck, Donna Witherill, Sonya Clark, Betty Peterson and Maureen Kinder, Librarian.

Board Member Cricket Blouin has resigned as her work schedule has changed.

**Secretary's Report:** The minutes of the January 2018 meeting were approved.

**Treasurer's Report:** The Treasurer's Report was approved.

**Librarian's Report:**

- Snowshoes: We received three additional pairs of snowshoes. There has been a good circulation of them. We do need more poles and ski bags.
- Cribbage Club: This program is slow right now but we will continue to offer it.
- Meet the new Librarian: This was a very successful event. The turnout was excellent approximately 52 patrons stopped by to meet Maureen.
- Follow Your Heart-Create a Book program: Ellen Bowman offered a book design session.
- Book Talk and Signing: Dale Potter Clark will be giving her book talk and signing on Monday, March 12. The book is "The Founders and Evolution of SUMMER RESORTS AND KIDS' CAMPS on four lakes in Central Maine.
- Sandwich Board: Maureen showed the board several options of Sandwich boards and will be ordering one from DEMCO.
- Kents Hill Student Talks: Maureen met the contact person, Michael Brackett and will be getting more information soon.
- General Update: Maureen is in the process of updating our current email addresses.

Librarian's report was approved.

**Old Business:**

- Adaptive Tools: Betty gave a list of tools that Cricket, Maureen and she compiled as ones we might want to purchase for the Library. Now all board members are going to look at the list and add suggestions.
- Name tags for Librarian and volunteers: Sonya did some research on this and came up with some options. Board approved and Sonya will be ordering them.
- Book Club: Maureen will be leading a book discussion on the 4<sup>th</sup> Wednesday of the month beginning in March. She will pick a book and advertise it.
- Program: Chicken talk: This program will be held on Monday, March 19. It will involve anyone who has chickens to share their information and/or people who want chickens to ask questions.
- Little Library: This will be set up at the Readfield Elementary School shortly.
- Friends update: Deb attended a meeting of the Friends of the Library. They are planning another fundraiser and have asked the Board for a revised list of our wishes for the library.

- **Book Sale:** Book sale is scheduled for Saturday, March 3 from 10 to 1. It will be held at the Library.

**New Business:**

- **Librarian Laptop replacement:** Maureen has requested a new Laptop. The Board made a motion and approved for her to purchase one with a cap of spending of \$1,000.00
- **Ian Rankin (completing the set):** Jan is checking into this.
- **Current and future goals of the Library:** A sub committee consisting of Deb, Pam, Jan, and Maureen has been formed to look into this.
- **Books to homebound:** In conjunction with the Age Friendly Committee, the Library is offering to bring books to the older homebound or temporarily disabled residents of Readfield.

Next meeting will be held on Wednesday, March 7 at 6:30 at the High School  
The meeting was adjourned at 8:15

Respectfully submitted,  
Betty Peterson, Secretary

**TOWN OF READFIELD**

**BUDGET COMMITTEE**

**Minutes, Meeting of February 15, 2018**

A regularly scheduled meeting of the Readfield Budget Committee was held on February 15, 2018. The meeting was convened at approximately 6:35pm. Members in attendance included: Val Pomerleau; Peter Davis; Marty Hanish; and Ellen Schreiner. Andrews Tolman was absent; Dr. Davis served as Chairperson for the course of the meeting. Eric Dyer and Theresa Shaw, Town staff, were also present.

The first item of business was a review and approval of the minutes of the prior meeting. A motion to accept the minutes with the correction of two typos was offered by Hanish; Davis seconded the motion, which passed unanimously.

The Committee then heard a budget presentation from the Trails Committee, presented by Greg Leimbach. He pointed out that the members of the Trails Committee, along with community volunteers, have generously provided more than 200 volunteer hours. If that time is valued at \$10/hour, this group has saved the Town more than \$2,000 over the past year.

The Trails Budget is included in Department 30-70. The 2018 budget totaled \$2,483; the proposed budget for FY19 is \$1,808. This budget proposal covers the expected costs related to the general maintenance of current trails, which includes the placement of three new sitting benches, the construction and installation of two new signs, as well as the updating and production of trail maps. The budget proposal also includes about \$750 for work on possible new trails in the coming months. The Trails Committee plans to solicit public input for ideas for the development of new trails.

Department 30-80 is the budget for the Millstream Dam. Leimbach noted that 216.5 volunteer hours had been devoted to the Millstream project over the past year, valuing that contribution at \$2,165.

The next item of business was a review of the budget proposal offered by the Readfield Road Committee, as presented by Will Scott. The Committee recommends a total budget for Department 60 of approximately \$408k for the coming fiscal year.

It was noted that the Town's gravel maintenance program continues. Dyer reported that originally, this work was planned as a two-year project, but it has become, instead, a three-year endeavor, with the maintenance of more lightly used roads pushed out by a year.

Contract Services (80-10) includes \$33k in estimated costs to pay for road striping, ditching, tree work, sweeping, repair of cracks, and gravel work.

Winter Maintenance contract work (Department 60-40, 80-10) is budgeted for only a small – 1.95% - year over year increase, reflecting a general increase in cost trend, but still is projected to be \$235k.

Dyer noted that this Department's budget does not include any funding for repair or maintenance of the road at the Transfer Station, as such costs are shared amongst the towns using the facility.

Marius Peladeau then presented an overview of the coming year plans for continued improvements to the Meeting House. The approved 2018 budget for this line item was \$5k, which was used as match to draw down grant funding of more than \$40k. The Meeting House Committee is similarly requesting budget appropriations of \$5k for FY19, to provide additional seed monies that may be used to attract new grant funds.

Wendy Dennis of the Maranacook Lake Dam Committee then presented a progress report on the dam modification project, sharing copies of a slide deck dated November 2017. She noted that there is now a good engineering plan in place, which are under review by the Army Corps of Engineers. Permit applications are pending with the DEP and the project is ready to bid out again. Dennis remarked that the project had originally been put out to bid last April, but bids came in much higher than anticipated. It is now projected that work on the dam – should the project move forward – would begin in spring 2019. If the project was put out to bid again in the next few months, the time line is long enough to encourage more contractors to submit bids and, given the long lead time, the costs of the project may be lower.

There is currently about \$185k that has been set aside toward the Town's share of this undertaking; Readfield will need to obtain an additional \$175k for the balance of the Town's share.

The status of Winthrop's budget planning for this work was again briefly discussed, as that town's ability to take on its share of the project is key to the project moving forward to completion. The Committee also briefly discussed with Dyer the status of his efforts to narrow down financing options for Readfield's share of project costs. He reported that the cost of borrowing the money from a commercial bank was more expensive than financing the work using a municipal bond, financed by the Bond Bank, even when taking into consideration the necessary related costs of acquiring bond counsel.

Having consulted with the Maine Municipal Bond Bank, it appears the Readfield bond could be applied during the coming summer and would be included in the Bank's large fall borrowing initiative. Dyer also noted that the budget proposal now reflects the debt service costs associated with a ten-year bond offering. Each of the two towns involved in the project will be responsible for its own borrowing vehicles; borrowing will not be undertaken jointly.

It was further noted that Readfield currently has one bond issue that is ready to retire; the 2008 road bond will be paid off in 2019. Dyer cautioned, though, that as that issuance is retired, the capital plan calls for beginning the practice of saving money (\$150k) right away, to ensure that a prudent paving schedule can be maintained. In 2022, the other bond – which is the 2013 road bond – will be retired. Because the Town plans to set aside money for paving beginning with the retirement of the 2008 bond, it seems it will be unnecessary to take out an additional bond for roads when the second issuance is retired. That said, there are potentially other large expenses (e.g. a fire truck) that may be required at that period of time that would likely require bond financing.

The Committee then turned its attention to Department 65, the capital budget.

65-01 includes \$5k for the replacement of a computer server and two new computers. Dyer, however, reported that this amount likely will not be sufficient. The Committee discussed the rationale for including staff computers in the capital budget, as they do not have long useful lives. It was suggested that the Town's auditor be consulted for an opinion regarding classifying the staff computers, instead, as operational expenses. There was also a discussion regarding implementing a regular refresh schedule for staff computers, so they would not all need to be replaced at once, and that the risk of widespread failure of the equipment might be avoided.

Department 65-30 is the capital budget for the library, which is shown at \$5k. Dyer explained that this figure is only a placeholder, as he does not yet know what repairs the building might need. He noted that he suggests that the Town begin to set aside funding to underwrite the cost of those repairs.

65-40 is the capital budget for the cemeteries, which is shown at \$10k. The budget for the prior two fiscal years shows as zero on the budget sheets shared with the Committee. This figure is intended to include the cost of wall repairs, required tree work and the repair of certain stones. Much of this expense may be offset by the



department's reserve fund. Still, Committee members noted that this level of funding stands out, when compared to that of the library and IT. It was suggested that this figure be reduced to \$5k.

The Town's salt and sand shed is in need of substantial repair (Department 65-55, 70-60). The storage of salt in the structure has led to the corrosion of the metal that, in turn, causes the concrete of the structure to "explode." The shed needs to be repaired and relined using sprayed concrete ("shotcrete"). The budget figure proposed of \$35k is based on Mt. Vernon's costs to repair its own salt and sand shed, which required the same type of remediation.

The Torsey Bridge requires repaving and some repair. A total of \$15k is proposed for this activity (\$10k from the paving reserve) in Department 65-55, 80-90.

Department 65-65, 65-30, Capital Equipment, includes \$15k for the purchase of a new sickle bar for the Town's tractor, as the old one is no longer useable. Dyer assured the Committee that this equipment is intended for the exclusive use of Readfield, as we no longer provide or share this service with neighboring towns.

Under leased capital improvements – Department 65-66 – there are two budget items proposed. The first is \$3k for the lease of a zero-turn John Deere mower; Dyer noted that this expense shows as zero in prior years because the expense was previously classified (incorrectly) as an operating expense. He also reported that the coming fiscal year is the last year of the lease on this piece of equipment, which is under terms of "lease to own."

The second item in this budget category is the lease of a sidewalk vehicle at an expected cost of \$16k. This will also be a lease to own arrangement, allocated over a three-year period.

Department 65-70 includes the capital improvements budget for the Transfer Station. This portion of the budget presents the total cost related to the planned improvements, not simply the share of the expense allocated to Readfield. Dyer reminded Committee members that Readfield is responsible for a bit more than half of all such expenses, the allocation being predicated on relative property valuations. The revenue budget includes revenues from the other towns jointly responsible for Transfer Station expenses, thus offsetting the expense budget to its appropriate level.

The Transfer Station improvements budget includes an appropriation for a reserve fund equal to 8% of the facility's operating budget, intended to help offset unexpected expenses. \$6k is requested for the purchase of new roll off containers, as the current equipment is rusted out and cannot be repaired. \$5k has been included for the construction of a new gatehouse that will be sited at the front of the flow of entering traffic, to facilitate the movement of vehicles and to help ensure that all fees due are collected. Dyer reminded the Committee that these expenses would be shared by the participating towns.

Department 70-10 is the operating budget for the Transfer Station. The proposed budget for FY19 represents an increase over FY18. Dyer explained that there has been an increase in recycling costs and that tipping fees have gone up considerably due to China shutting out imports of recycling material. The budget for the backhoe (Department 70-50, 60-55) shows a considerable increase, although not as much as the actual costs for the current year.

The revenue budget was considered next. This budget includes revenue expected from URIP, payments by Fayette and Wayne for those towns' share of Transfer Station expenses, the bond borrowing for the Maranacook dam project, as well as solid waste revenues.

Eric Dyer then provided the Committee with a brief update on the status of the school budget. He noted that that budget, thus far, does not reflect the cost of a new roof, which is needed for the high school. He added that

even if the Town budget remains flat year over year, it is likely that the school budget will increase by as much as \$200k - \$300k, driving up the mil rate for taxpayers.

Returning to the Town budget, the Committee considered Department 90-10, Unclassified. Dyer noted that the proposal was designed to budget these expenses at a "bare minimum." This includes abatements at a budget of \$15k, although the contingency fund may be accessed by the Select Board for this purpose.

Department 90-15 is the budget for the Local Tax Relief Program, which is an initiative the Select Board is considering implementing. The proposed budget for this line item is \$50k, with the funds being derived from a recent foreclosure and sale of a property on Main Street. Dyer explained that the program as currently conceived, would piggyback on the State's homestead exemption, and would be available only to residents who have lived in Readfield for ten years or more.

Department 90-40 is the budget for the Contingency Fund, which is proposed at \$25k. Dyer reported that the Contingency Fund has not been accessed for the past several years.

Department 90-50, snowmobiling, has a budget request based on the level of revenue that came in during the past year.

The budget for revaluation represents savings towards the next required revaluation. Given his research into the current valuations in Readfield, Dyer believes that it will be quite some time before such a revaluation will be required. However, setting aside funding a bit at a time serves to smooth the burden on taxpayers.

General Assistance, 95-10, is budgeted at \$1k. Dyer pointed out that the Town also has a heating assistance fund that is in good funding condition. It was noted that other assistance programs, including LIHEAP, are experiencing cutbacks so it is possible that there will be more residents in need of support in the coming year. For this reason, it was recommended that this budget line be increased to \$2k, where it is in the current fiscal year.

Unclassified revenue includes First Park revenue – while the Town pays "dues" to First Park, First Park also returns some revenue to participating towns. In FY19, this amount is budgeted to be \$10k.

Dyer noted that the budget as currently drafted would likely result in an increase in our mil rate of about 1%, before considering the school budget. He reminded the group that the schools represent 75% of Readfield residents' tax burden.

He reminded the Committee members that on February 22<sup>nd</sup>, the Budget Committee was to join the Select Board for a discussion of the Capital Investment Plan.

There being no further business, Davis adjourned the meeting at 8:45 pm.

Respectfully submitted,

Ellen Schneiter

**APPOINTMENTS,**  
**REAPPOINTMENTS, &**  
**RESIGNATIONS**

## Appointment of the 2018 Ballot & Election Clerks

Ballot clerks are appointed for each municipal election and Election clerks are appointed every two years on the even number year for federal, state, and county elections.

<u>DEMOCRATS</u>	<u>Date</u>	<u>REPUBLICANS</u>	<u>Date</u>
Durgin, Greg _____		Palmer, Marilyn _____	
Peterson, Karen _____		Keene, Grace _____	
Nadeau, Bonnie _____		Rourke, Sandra _____	
Hutchinson, Kristi _____		Buss, Anita _____	
Denison, Mary _____		Clark, Sonya _____	
Tolman, Andrews _____		Bagley, David _____	
Lake, Brenda _____		Woodsum, Kathryn _____	
Tolman, Susan _____		Woodsum, Steve _____	
Wright, Milton _____		Molokie, Thomas _____	
Harris, Bonnie _____			

### *Select Board of Readfield-appointed March 19, 2018*

\_\_\_\_\_  
Bourgoine, Bruce

\_\_\_\_\_  
Parent, John

\_\_\_\_\_  
Price, Dennis

\_\_\_\_\_  
Sammons, Christine

\_\_\_\_\_  
Woodsum, Kathryn Mills

### **TOWN OATH**

I, Robin L. Lint, hereby certify that the above clerks, by signing this page personally appeared before me and took the following oath:

I, \_\_\_\_\_, do swear, that I will support the Constitution of the United States and of the State, so long as I shall continue a citizen thereof.

I, \_\_\_\_\_, do swear, that I will faithfully discharge to the best of my abilities, the duties incumbent on me as Ballot and Election Clerk according to the Constitution and laws of the State. So help me God.

\_\_\_\_\_  
Before me, **Robin L. Lint**, Town Clerk

# **NEW BUSINESS**

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	Readfield Select Board
Amt. Deposited:	March 19, 2018
Cash Ck Mo:	Item # 18-116

NEW application:  Yes  No

PRESENT LICENSE EXPIRES June 10 2018

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- RESTAURANT (Class I,II,III,IV)     RESTAURANT/LOUNGE (Class XI)     CLASS A LOUNGE (Class X)  
 HOTEL (Class I,II,III,IV)     HOTEL, FOOD OPTIONAL (Class I-A)     BED & BREAKFAST (Class V)  
 CLUB w/o Catering (Class V)     CLUB with CATERING (Class I)     GOLF COURSE (Class I,II,III,IV)  
 TAVERN (Class IV)     QUALIFIED CATERING     OTHER: \_\_\_\_\_

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: Readfield Emporium Corp	Business Name (D/B/A)
APPLICANT(S) –(Sole Proprietor) robert bittar helen bittar	Physical Location: 11465 main street
DOB:	Readfield State Maine Zip Code 04265
Address 309 waugan road	Mailing Address 309 waugan road north monmouth, maine 04265
City/north monmouth, maine 04265 State Zip Code	City/Town State Zip Code
Telephone Number 207 933 4965 Fax Number	Business Telephone Number Fax Number
Federal I.D. # 01 0474573	Seller Certificate #: or Sales Tax #: s232603
Email Address: _____ Please Print	Website: readfieldemporium.com

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_

2. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 29249 LIQUOR \$ 14969

applicant a corporation, limited liability company or limited partnership? YES  NO

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business
Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES NO no dancing only singing
6. If manager is to be employed, give name: robert bittar
7. Business records are located at: 309 waugan road north monmouth maine
8. Is/are applicants(s) citizens of the United States? YES  NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Robert bittar	[REDACTED]	[REDACTED]
Helen alcock bittar	[REDACTED]	[REDACTED]
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
309 waugan road north monmouth, maine 04265		
914 south riverside drive indialantic fl 32903		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES  NO
- Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_
- Offense: \_\_\_\_\_ Location: \_\_\_\_\_
- Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_
13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO since 2010
14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_
15. Describe in detail the premises to be licensed: **(On Premise Diagram Required)** \_\_\_\_\_
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: every year since 1986
17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1.2 miles maranacook school - 1/4 mi to union meeting house and pine tree school
- Which of the above is nearest? pine tree school
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO
- If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: \_\_\_\_\_ north monmouth maine on March 4 20 \_\_2018\_\_  
Town/City, State

Date

**Please sign in blue ink**

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

\_\_\_\_\_ robert bittar \_\_\_\_\_  
Print Name

\_\_\_\_\_ helen bittar \_\_\_\_\_  
Print Name

**FEE SCHEDULE**

**FILING FEE: (must be included on all applications).....\$ 10.00**

**Class I Spirituous, Vinous and Malt .....\$ 900.00**  
**CLASS I:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

**Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....\$1,100.00**  
**CLASS I-A:** Hotels only that do not serve three meals a day.

**Class II Spirituous Only .....\$ 550.00**  
**CLASS II:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

**Class III Vinous Only .....\$ 220.00**  
**CLASS III:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

**Class IV Malt Liquor Only .....\$ 220.00**  
**CLASS IV:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

**Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....\$ 495.00**  
**CLASS V:** Clubs without catering privileges.

**Class X Spirituous, Vinous and Malt – Class A Lounge .....\$2,200.00**  
**CLASS X:** Class A Lounge

**Class XI Spirituous, Vinous and Malt – Restaurant Lounge .....\$1,500.00**  
**CLASS XI:** Restaurant/Lounge; and OTB.

**UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**



All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]

[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

**Please be sure to include the following with your application:**

**Completed the application and sign the form.**

**Signed check with correct license fee and filing fee.**

**Your local City or Towns signature(s) are on the forms.**

**Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).**

**Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.**

**Complete the Corporate Information sheet for all ownerships except sole proprietorships.**

**If you have any questions regarding your application, please contact us at (207) 624-7220.**

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing & Enforcement

8 State House Station, Augusta, ME 04333-0008

10 Water Street, Hallowell, ME 04347

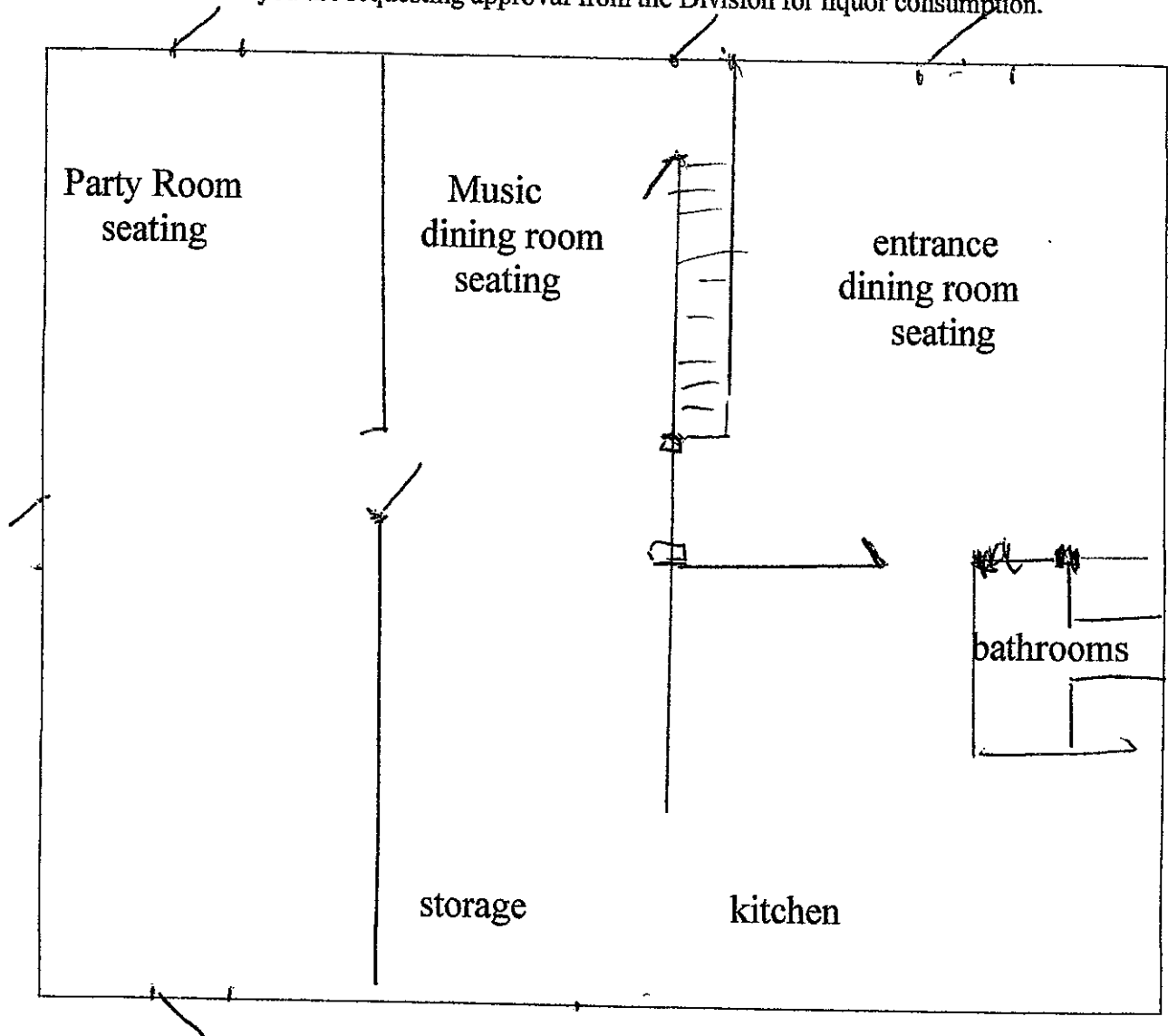
Tel: (207) 624-3434

Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.



Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restroom decks and all areas that you are requesting approval from the Division for liquor consumption.



Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: readfield emporium corp
2. Doing Business As, if any: no
3. Date of filing with Secretary of State: maine in which you are formed: feb. 1986
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: \_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership
Robert Bittar	309 waUGAN ROAD NO.- MONMOUTH ME - 914 SO RIVERSIDE INDIALANTIC FL		vp	50%
HELEN BITTAR	SAME AS ABOVE		PRES	50%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: \_\_\_\_\_ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes  No  If Yes, Name: \_\_\_\_\_ Agency: \_\_\_\_\_

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

**Signature:**

3/4/18

\_\_\_\_\_  
Signature of Duly Authorized Person      Date

ROBERT BITTAR

\_\_\_\_\_  
Print Name of Duly Authorized Person

---

Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

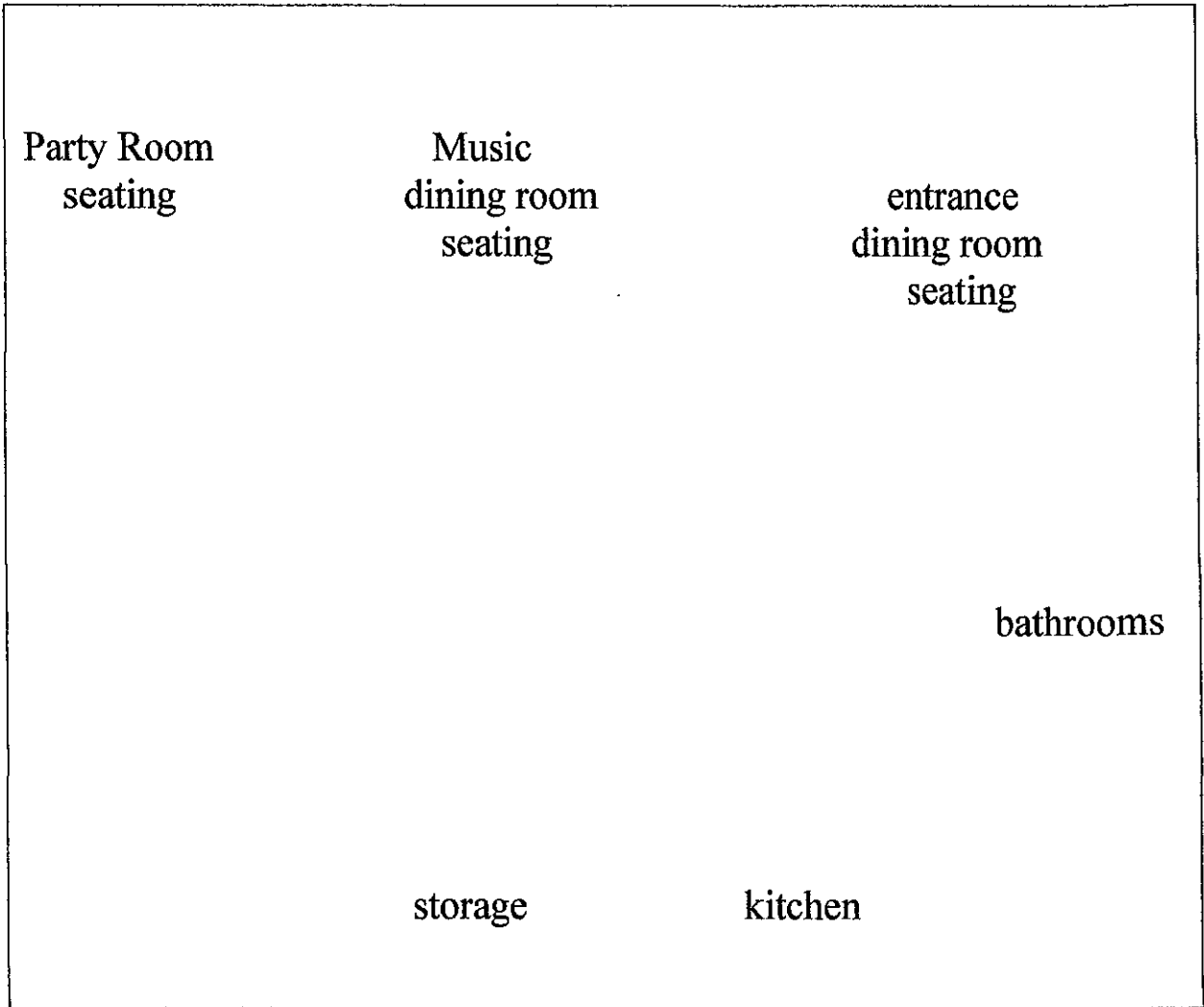


*Alcoholic Beverages and Lottery Operations  
 Division of Liquor Licensing & Enforcement  
 House Station, Augusta, ME 04333-0008  
 Water Street, Hallowell, ME 04347  
 Tel: (207) 624-7222  
 Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)*

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY: _____	

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



Division of Alcoholic Beverages and Lottery Operations  
 Division of Liquor Licensing and Enforcement

**Corporate Information Required for**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100%	Yes <input type="checkbox"/> No <input type="checkbox"/>



Bureau of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

DIVISION USE ONLY	
License No:	
Class:	By <u>  </u>
Deposit Date:	<u>2-13-18</u>
Amt. Deposited:	<u>60<sup>00</sup></u>
Cash/ <input checked="" type="checkbox"/> Mo:	<u>(62528)</u>

Application for License for  
Incorporated Civic Organization

\$50.00 Fee / \$10.00 Filing Fee - Check Payable: Treasurer, State of Maine  
72 Hours in Advance of Said Event or Gathering is REQUESTED

1. Full Name of Applicant: Kents Hill School  
(Corporate Name)

Corporate Address: 1614 Main St. Kents Hill ME 04349  
Street Address City/Town State Zip Code

Authorized Corporate Office: Chief Financial Officer Andy May

Address: P.O. Box 257 Kents Hill ME 04349  
Street Address Town/City State Zip Code

Telephone Number: 207-685-1692 Fax: 207-685-9529

Email Address (Please print): [REDACTED]

INFORMATION PERTAINING TO SPECIAL EVENTS OR GATHERINGS

2. Title and Purpose of Event: Kents Hill School Reunion 2018

Date of Event: Saturday, June 16 Time: From: 12:00 AM/PM To: 11:59 AM/PM  
2018

Multi Day Event: Start Date \_\_\_\_\_ End Date \_\_\_\_\_ (one per year)

Time: From: \_\_\_\_\_ AM/PM To: \_\_\_\_\_ AM/PM

Inside  Outside Event (attach diagram of area)

Location of Event: Dining Commons and Hansen Quad

Number of Persons Attending: 100-150

Name and Address of Sponsor: Kents Hill School

Address: 1614 Main St. Town/City: Kents Hill State: Maine

Name and Address of Caterer: N/A

Address: \_\_\_\_\_ Town/City: \_\_\_\_\_ State: \_\_\_\_\_

RECEIVED

FEB 13 2018

(If other than licensee): \_\_\_\_\_

(If food is to be served): \_\_\_\_\_

Type of building to be occupied: \_\_\_\_\_

Area to be licensed: \_\_\_\_\_

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Dated at: Kents Hill, ME on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Month/Day

This application must be signed by a duly authorized officer of the corporation executing the application and approved by the Municipal Officer or County Commissioners and filed with the Division.

Kents Hill School  
NAME OF CORPORATION

BY: [Signature]  
CORPORATE OFFICER'S SIGNATURE - TITLE

Andy May-CFO  
PRINTED NAME & TITLE

If said event or gathering is located in an unincorporated place, the application must be approved by the County Commissioners of the County wherein the event or gathering is to take place and the above approval form may be changed in accordance with the fact. **Please enclose a copy of the receipt from the County Commissioners.**

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, ME 04333  
Telephone Inquiries: (207) 624-7220  
Fax Number: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

RECEIVED

FEB 13 2013

Liquor Licensing





Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)

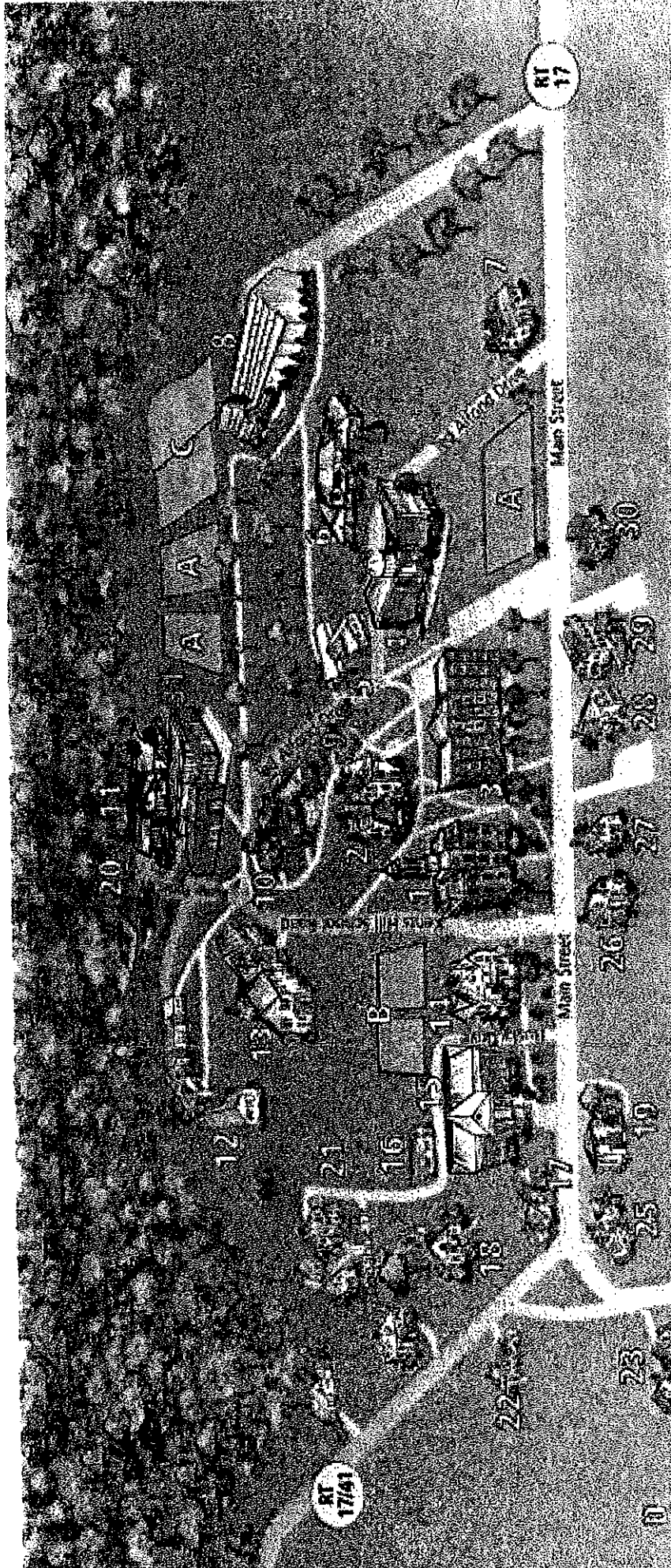
DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

### ON or OFF PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

See attached map.



- 1. Bearce Hall, Admissions & Admin.
- 2. Ricker Hall
- 3. Sampson Hall, Cochrane Library and Bass Arts Center
- 4. Dunn Science Center
- 5. Akin Learning Center
- 6. Davis Hall
- 7. 1821 House
- 8. Alford Athletics Center
- 9. Hansen Quadrangle
- 10. Wesleyan Hall
- 11. Masterman Union
- 12. Jacobs Hall
- 13. Reed Hall
- 14. Blethen House
- 15. Bodman Performing Arts Center at Newton Hall
- 16. Williams Woodworking Studio
- 17. Crane House
- 18. R.U.M.C. Torsey Church
- 19. Torsey House
- 20. Potter Maintenance Facility
- 21. Donahue Houses
- 22. Torsey Church House
- 23. Kent House
- 24. O'Connor Alpine Training Center & Liz Cross Meilan Lodge
- 25. Robinson House
- 26. Weld House
- 27. Kents Hill Post Office
- 28. Jollity Manse, Business Office
- 29. Chase House, Advancement & Alumni Relations
- 30. Maxim House
- 31. Bibby & Harold Alford Dining Commons
- A. Athletic Fields
- B. Tennis Courts
- C. Harold Alford Turf Fields
- D. Outing Club Cabin

**KENTS HILL**  
**SCHOOL**  
[www.kentshill.org](http://www.kentshill.org) 207-685-4914

RECEIVED  
FEB 13 2010



## Owner Communities

Bridgton  
Cape Elizabeth  
Casco  
Cumberland  
Falmouth  
Freeport  
Gorham  
Gray  
Harrison  
Hollis  
Limington  
Lyman  
North Yarmouth  
Portland  
Pownal  
Scarborough  
South Portland  
Waterboro  
Windham  
Yarmouth

Board of Selectmen  
Town of Readfield  
8 Old Kents Hill Rd.  
Readfield, ME 04355

March 5, 2018

RE: Recycling RFP

Dear Members of the Board:

**ecomaine** is pleased to submit herein a proposal for managing the Single Sort Recycling (SS RCY) as well as a suggested Food Waste Recycling Program to the town of Readfield. **ecomaine** is wholly owned and operated by the twenty southern Maine communities listed on this letterhead, managed by a 27 member board and is a 501c3 Non-Profit company. **ecomaine** currently serves the disposal and recycling needs of a total of 73 towns in Maine and New Hampshire and would be delighted to keep Readfield as part of the team.

**ecomaine** is offering our Revenue/Cost Sharing Single Sort Recycling plan to the Town for One (1), Three (3) or Five (5) year durations. With this plan the community would maintain its current recycling plan with us where it is paid for its recyclables each month providing **ecomaine** covers our operating costs for processing recyclables during said month. However if the revenue generated from the sale of the recyclables in any given month slips below an average of \$80 per ton, the municipality is charged on a per ton basis for the processing of its recyclables so the operating costs of the plant are covered.

The specifics of this program as well as items that are considered acceptable and unacceptable are detailed in the proposal

## Associate Members

Baldwin  
Hiram  
Naples  
Parsonsfield  
Porter  
Saco  
Standish

**ecomaine** is also offering a robust food scrap recycling program in partnership with Stonyvale Farm & Exeter Agri-Energy. **ecomaine** has become a permitted transfer facility for food scrap collection which is consolidated at our site, then transported by Agri-Cycle to be Anaerobically Digested and used to make energy. **ecomaine** is currently accepting food scraps for a tipping fee of \$55.00 per ton. More details are provided in the proposal.

**ecomaine** is a unique facility compared to others in Southern Maine. More than just our municipally owned structure, more than our commitment to the environment, more than our desire to provide you with the most comprehensive customer service available, we are proud to be the only waste/recycling facility in Maine with the distinction to be both ISO 14001 and OHSAS 18001 certified. Our 14001 certification is for environmental excellence, while 18001 is for safety. Meeting the rigorous standards necessary to achieve these voluntary certifications demonstrates proof of our environmental and safety performance and commitment.

**ecomaine** does not own trucks or haul material, but will work with any hauler Readfield deems in its best interest to hire. For the purposes of this proposal we have procured 4 hauling quotes, found on the bid sheets and in the proposal.

**ecomaine** is a unique facility compared to others in Southern Maine. More than just our municipally owned structure, more than our commitment to the environment, more than our desire to provide you with the most comprehensive customer service available, we are proud to be the only waste/recycling facility in Maine with the distinction to be both ISO 14001 and OHSAS 18001 certified. Our 14001 certification is for environmental excellence, while 18001 is for safety. Meeting the rigorous standards necessary to achieve these voluntary certifications demonstrates proof of our environmental and safety performance and commitment. We believe this is something our member towns can really feel good about.

Thank you for taking the time to consider rejoining **ecomaine**. If you need additional information or have any questions, please feel free to contact me at your convenience.

Respectfully,

  
Lissa Bittermann  
Business Development Manager

## Contract Members

Andover  
Appleton  
Augusta  
Brownfield  
Camden  
Carmel  
Chebeague Island  
Cornish  
Eliot  
Etna  
Fayette  
Fryeburg  
Glenburn  
Greenland, NH  
Hope  
Jay  
Kittery  
Limerick  
Liberty  
Lincolnville  
Livermore Falls  
Manchester  
Monmouth  
Newburgh  
Newington, NH  
North Haven  
Old Orchard Beach  
Owl's Head  
Poland  
Readfield  
Rockland  
Rockport  
Sanford  
Shapleigh  
Somerville  
South Thomaston  
Stetson  
Stockton Springs  
Swan's Island  
Thomaston  
Union  
Washington  
Waterville  
Wayne  
Woolwich

# Town of Readfield, ME



## Detailed Proposal for Single Sort Recycling

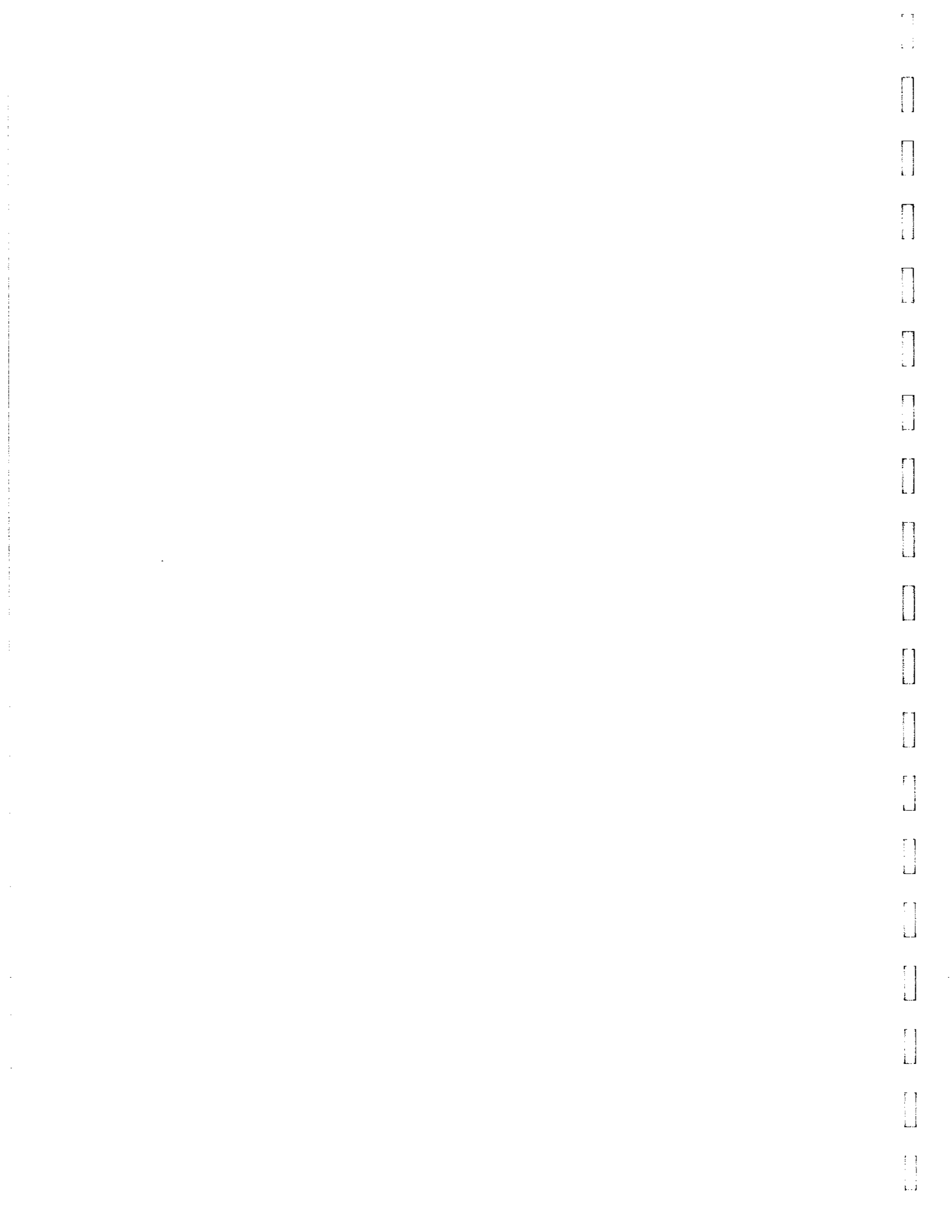
**Provided By:**

**ecomaine**

**Written By:**

**Lissa Bittermann, Business Development Manager**

**March 8, 2018**



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

# **Table of Contents:**

## **Bid Sheets & accompanying information**

**Section A - Processing Facilities** (pg. 3)

**Section B - Operational Details** (pg. 4)

**Section C - Acceptance of Materials** (pg. 7)

**Section D - Qualifications of Responder** (pg. 8)

**Section E - Record Keeping & Reporting** (pg. 12)

**Section F - Recycling Proposal** (pg. 14)

**Section G - Food Scrap Recycling** (pg. 15)

**Section H - Transportation** (pg. 16)

**Section I - Educational Outreach** (pg. 17)

**Section J - Acceptable/Not Acceptable Waste Lists** (pg. 21)

**Section K - Environmental Profile** (pg. 22)

**Section L - Exceptions** (pg. 25)

**Section M- Indemnifications** (pg. 25)



## Proposal to Town of Readfield, Maine Acceptance and Disposal of Single Sort Recycling

Proposal of ecomaine (hereinafter called "Vendor"),  
organized and existing under the laws of the State of Maine doing business as ecomaine  
ecomaine in the Municipality of Portland.

To: Town of Readfield

Vendor hereby proposes to perform all services as stated in the RFP package for all services related to the acceptance and disposal of Single Sort Recycling (SSR), in accordance with the RFP and any exceptions or additions as noted in this proposal. By submission of this proposal, the vendor certifies that the proposal has been developed independently, without consultation, communication or agreement as to any matter relating to this proposal with any other proposer, except that vendors not offering transportation services may consult with such transportation vendors as they deem appropriate. Vendor agrees to commence service as agreed to with the Town of Readfield.

The term of this agreement shall begin on July 1, 2018, and commence through June 30 of 2019, 2021 or 2023, or as otherwise negotiated.

### SSR Disposal Pricing

**If the Vendor intends to pay / charge a variable market rate for SSR disposal then a monthly summary of prices paid / charged to customers over the past 36 months (January 2015 - December 2018) must be attached to this Proposal.**

Termination Date	Cost (per ton)	Pricing Index (if any)
June 30, 2019	Rev./Cost Sharing	See pg. 14
June 30, 2021	Rev./Cost Sharing	See pg. 14
June 30, 2023	Rev./Cost Sharing	See pg. 14

Please indicate on a separate sheet any alternative pricing and any proposals for pricing changes during the term of the agreement.

Please indicate the name and location of the primary disposal facility: ecomaine  
Portland, ME

Attach a list of all federal, state and local licenses and permits held in the State of Maine, or as the result of Maine operations.

Attach a list of any notice of violations, fines or settlements that relate to any and all federal, state and local licenses and permits in New England states.



Provide the name and location of subcontractors or similar entities which will be used for other services related to the requested service (e.g. transportation). Indicate what service they will provide. Use additional sheets, if necessary.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please attach a separate sheet containing any indemnifications that the vendor expects from the Town of Readfield.

Proposal Submitted by: Lissa Bittermann  
Title: Business Development Manager  
Date: 3/8/18

Primary contact for questions concerning this proposal:

Name: Lissa Bittermann  
Phone: 207-523-3119  
FAX: 207-773-8296  
Email: bittermann@ecomaine.org  
Operations Phone: 207-773-1738  
Operations Email: bittermann@ecomaine.org  
Billing Office Phone: 207-773-1738  
Billing Office FAX: 207-773-8296  
Billing Office Email: labbe@ecomaine.org  
Emergency Phone: 207-773-1738

ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section A - Processing Facilities

### Present Operations:

**ecomaine**, is a non-profit waste management company owned and operated by 20 municipalities in Southern Maine. With the additional 53 associate and contract member communities, **ecomaine** provides services to a combined population of more than a third of the State of Maine. We are dedicated supporters of recycling and environmental protection, as evidenced by our ISO 14001 certification for excellence in environmental management. **ecomaine** started operation in 1976. **ecomaine** began operation of its state of the art single-sort recycling facility on May 1, 2007. The recycling system processes 12-18 tons of single-sort material per hour. Currently, **ecomaine** processes approximately 42,000 tons of material annually. Given the daily maintenance to the recycling facility, the expected life span is infinite.

The waste to energy facility was completed in 1987. This facility is a mass-burn waste to energy processing plant that processes 550 tons of MSW per day.

**ecomaine** owns all three waste management facilities that are referenced in this proposal— a recycling materials recovery facility, a waste-to-energy plant, a 274 acre landfill/ashfill site (current capacity puts landfill closure at 2044 but this is likely to extend into the 2050's because of an upcoming 10 year metals mining project) and—are located 66 miles from the Transfer Station in Readfield, just west of the Maine Turnpike at Exit 46.





ecomaine supports the EPA and The State of Maine’s hierarchy of waste management:

## Section B – Operational Details

Delivery Location & Description:

ecomaine proposes to begin accepting Single Sort Recycling upon expiration of Readfield’s current recycling contract with us at our Portland facilities. All material, to include Single Sort Recycling and Food Scraps could be delivered to ecomaine located at 64 Blueberry Road, Portland Maine.



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### Hours of Operation & Holiday Schedule

The **ecomaine** facilities are open for deliveries of waste and recycling as follows:

Waste to Energy: Monday through Friday from 6:00 am to 5:00 pm; Saturday 6:00AM to 1:00PM

Recycling Facility: Monday through Friday from 6:00 am to 4:30 pm,

**ecomaine** observes the following holidays.

Closed All Day:

- New Years Day - January 1st
- Thanksgiving- The fourth Thursday of November
- Christmas- December 25th

Early Closings:

- Labor Day- 8:00a.m.- 12:00p.m.
- Memorial Day- 8:00a.m.- 12:00p.m.
- Independence Day- July 4<sup>th</sup> - 8:00a.m.- 12:00p.m.
- Veterans Day- 8:00a.m.- 12:00p.m.

The **ecomaine's** Recycling facility will occasionally open on select Saturdays to accommodate curbside collection, in light of how some holidays fall during the week. This determination is made each year and on a case by case basis.

### Contact US

**ecomaine** can be contacted by:

Mail: **ecomaine**

64 Blueberry Road  
Portland Maine 04102

Telephone: 207-773-1738

Fax: 207-773-8296

Email: [info@ecomaine.org](mailto:info@ecomaine.org) or [bittermann@ecomaine.org](mailto:bittermann@ecomaine.org)

Our Website: [www.ecomaine.org](http://www.ecomaine.org)

For a list of employees and email addresses please visit our website at:

<http://www.ecomaine.org/aboutus/index.shtm>



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

Scale Availability:

ecomaine operates two scales to provide for gross and tare weights and to provide a simple and consistent traffic flow through the facility. The scales are located on either side of the scale house at the entrance to the waste to energy facility. They are two 70 foot Gabriel hydraulic scales.



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section C – Acceptance of Materials

### Delivery Vehicle Restrictions & Limitations:

ecomaine is equipped to accept materials in all industry standard collection vehicles. ecomaine's scales are equipped to weigh vehicles up to 70 feet in length.

### Delivery Process Narrative:

#### Recycling

Vehicles entering ecomaine's facility will proceed to the scale house located in the center of the driveway entrance to the waste to energy facility. Drivers will be asked to state the municipality where the recycling was collected, the attendant will enter the tare weight upon weigh in and produce 3 copies of a weight ticket for the received load. The driver will be presented with all three tickets to allow him/her to review the information and sign the ticket. If the ticket is found to be incorrect, the driver should return the ticket unsigned so that correction can be made prior to signing.

Once all three tickets are deemed accurate and signed by the driver, one copy will be maintained at the scale house, and the two remaining copies will be given to the driver. The driver will be asked to present both copies to the operator on duty at the recycling facility prior to unloading. The operator will initial the tickets verifying receipt and inspection of the materials. The driver will return to the scale house, deliver the tickets, weigh out, be given a final copy of a scale ticket and be on their way

<b>ecomaine</b> <i>the future of regional waste systems</i>	
(207) 773-1738 • 64 BLUEBERRY ROAD / PORTLAND, MAINE 04102	
Material: Single Sort	Transaction: xxxxxxxx
Vehicle ID: 3613	Received By: _____
Origin: Cumberland - Curbside	Time In: 3:56:12 PM
GROSS: 21.55 Ton ( 43100lbs)	
TARE: 20.25 Ton ( 40500lbs)	
NET: 1.30 Ton ( 2600lbs)	
<b>EXAMPLE ONLY</b>	
Account No.: xxxxxx	
Name: Cumberland	
Scale Attendant In: RR	
Scale Attendant Out: RR	
<small>This is to certify that the above named materials are properly classified, described and packaged, and are in proper condition for disposal according to the applicable regulations of the Maine Department of Environmental Protection and ecomaine and further that none of the following are included: waste presently classified by EPA or DEP as sewage or its derivative, toxic or hazardous waste, special, nuclear or by-products waste within the meaning of the Atomic Energy Act of 1954, as amended; special waste, biomedical waste or other waste deemed by ecomaine to be dangerous or harmful to its resource recovery facility. This also is to certify that the above named materials originated in the municipalities listed and in the percentage provided for each listed municipality.</small>	
<small>By signing this weight slip or by depositing waste at ecomaine, the party depositing acceptable waste at ecomaine agrees that it is responsible for payment of the tipping fees charged for the acceptable waste disposed at ecomaine by that party.</small>	

OFFICE/FILE COPY

A copy of a sample weight ticket is shown below to illustrate the information gathered.

DRIVER'S NAME

DRIVERS SIGNATURE



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### Guaranteed Service

**ecomaine** owns and operates three facilities, all located within a two mile area off exit 46 off Interstate 95.

- Single-sort Recycling Facility- 64 Blueberry Road, Portland Maine
- Waste To Energy Facility- 64 Blueberry Road, Portland Maine
- Ashfill/Landfill Facility- 85 Scott Drive, South Portland Maine

In the event of an equipment or facility shutdown, **ecomaine** has availability of an outdoor site for additional storage capacity to ensure continued acceptance of material without interruption. If necessary, materials can be staged at the 85 Scott Drive location. The close proximity of this location will ensure no significant travel time or delays in delivery of materials. In our history, we have had past incidences; however, **ecomaine** never redirected a truck to another facility due to shutdown or equipment failure. It is our goal to provide top quality and dependable customer service to all our customers.

## **Section D – Qualifications of Responder**

### Incorporation:

**ecomaine** is a State of Maine corporation. As a quasi-municipal non-profit corporation, **ecomaine** is owned and operated by 20 Maine municipalities and is governed by a 27 member board of directors. In addition to the full Board, **ecomaine** has an Executive Committee, Recycling Committee, Finance Committee, and Audit Committee. For a list of Board members go to:

<http://www.ecomaine.org/aboutus/directors.shtm>

The full Board and Executive Committee meetings are held the third Thursday of each month and are open to the public. For agendas and minutes for these meetings, go to:

<http://www.ecomaine.org/agendas/index.shtm>

### Financial Resources:

**ecomaine** is owned and operated by its 20 owner municipalities. If deemed necessary, **ecomaine** would be willing to provide copies of its most recent audit and financial information upon request.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

Personnel and Project Management:

Lissa Bittermann will be contact person for the Town of Readfield for the purposes of this proposal. Detailed below are the names and qualifications of our staff. These individuals will work to provide exceptional waste services.

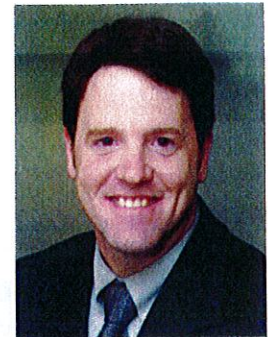
**Lissa Bittermann, Manager of Business Development:**

Lissa is a graduate of the University of New Hampshire and joined **ecomaine** in September of 2012. She brings 16 years of sales and recruiting experience from both the International Travel and Bio-Pharmaceutical industries; as well as 3 years of experience in fund raising and Operations for Boston GreenFest (the largest environmental festival in New England). She is responsible for signing on new towns in Maine and New Hampshire to process their recyclable and Municipal Solid Waste at **ecomaine** as well as working with the Environmental Educator to increase awareness within our member communities about the benefits of Recycling and Waste to Energy.



**Kevin Roche, General Manager:**

As the result of a nationwide search, Kevin joined **ecomaine** in 2004. He has 16 years of experience in solid waste management including Director of Solid Waste for Broome County (New York), Materials Recovery Administrator for the Town of Glendale (Arizona), Manager for Metro Waste (Rochester, NY), Owner of MRF, Inc., a recycling facility in Rochester, New York, and Solid Waste Coordinator for both Monroe County and the Town of Rochester (New York). Kevin is a 1989 graduate of the University of Buffalo, where he received a Bachelor of Science degree in geography and urban planning. He also holds an associate degree in business administration.



**Katrina Venhuizen, Environmental Educator:**

Katrina joined **ecomaine** in August of 2016 as a full-time Environmental Educator, bringing with her seven years of experience in various Environmental Educator roles in Washington state, Connecticut and Maine. She is responsible for designing curricula, on-site tour programs, and other education and outreach programming for schools and community groups in **ecomaine** communities. Katrina holds a Bachelor of Arts degree in Biological Aspects of Conservation from University of Wisconsin and various





**ecomaine** supports the EPA and The State of Maine’s hierarchy of waste management:

certifications for K-12 conservation education programs from the Council for Environmental Education in Falmouth. Her past roles have included Green Educator at Reiche School, Nature Teacher at Kennebunk Beach Improvement Association, Youth and Outreach Educator at Maine Audubon, and Ecology Educator at The Ecology School in Saco.

**Lisa Wolff, Communications Manager:**

Lisa joined **ecomaine** in January 2016 and is responsible for all communications, marketing and PR for the company. Lisa holds a bachelor’s degree in English / Journalism from the University of New Hampshire. Her 20 years of journalism and corporate communications experience included a 10-year career with Hannaford Supermarkets / Delhaize Group, and more than 10 years as a journalist for publications including the *Portland Press Herald*, *The Journal Tribune*, *Zest* magazine, *Green & Healthy Maine*, and *Gourmet News*. She also works hand in hand with **ecomaine’s** full-time **Environmental Educator** who devotes her time to schools, community organizations, and other groups who want to learn more about sustainability as it relates to recycling and waste management. Lisa also serves on the Board of Directors for Girls on the Run – Maine.



**Municipal Contact/Reference List: references may be contacted at any time**

Municipality	Pop.	Contract Type	Services		Contact	Title	Phone #
			MSW	RCY			
Andover	821	Contract		x	Jane Rich	Chairman Select Board	392-3302
Augusta	19,136	Contract		x	Lesley Jones	Public Works Director	626-2435
Baldwin	1525	Associate	x	x	Danielle Taylor	Admin. Assistant	625-4663
Bridgton	5210	Owner	x	x	Robert Peabody Jr.	Town Manager	647-8786
Brownfield	1,597	Contract		x	Bill Flynn	Selectman	935-2007
Camden	4,850	Contract	x		John French	Selectman	236-3353
Cape Elizabeth	9015	Owner	x	x	Matthew Sturgis	Town Manager	799-0881
Carmel	2794	Contract		x	Kevin Howell	Town Manager	848-3361
Casco	3742	Owner	x	x	David Morton	Town Manager	627-4515

ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

Chebeague Island	341	Contract	x	x	Marjorie Stratton	Town Administrator	846-3148
Chelsea	2,721	Contract		x	Scott Tilton	Town Manager	582-4802
Cornish	1403	Contract		x	Katherine Blake	Clerk	625-4324
Cumberland	7211	Owner	x	x	William Shane	Town Manager	829-5559
Eliot	6204	Contract	x		Joel Molton	Public Works Director	439-9451
Etna	1246	Contract		x	Theresa White	Town Clerk	269-3551
Falmouth	11185	Owner	x	x	Nathan Poore	Town Manager	699-5335
Freeport	7879	Owner	x	x	Peter Joseph	Town Manager	865-4743
Fryeburg	3,449	Contract		x	Sharon Jackson	Town Manager	935-2805
Glenburn	4594	Contract		x	Daniel McClung	Town Manager	942-2905
Gorham	16381	Owner	x	x	Ephram Paraschak	Town Manager	839-5037
Gray	7761	Owner	x		Deborah Cabana	Town Manager	657-3339
Greenland, NH	3208	Contract		x	Karen Anderson	Town Administrator	(603) 431-7111
Harrison	2730	Owner	x	x	George Finch	Town Manager	583-2241
Hiram	1620	Associate	x	x	Terry Day	Admin. Assistant	625-4663
Hollis	4281	Owner	x	x	Martha Huff	Town Clerk	929-8552
Hope	1536	Contract	x		Samantha Mank	Town Administrator	763-4199
Jay	4851	Contract		x	Shiloh LaFreniere	Town Manager	897-6785
Kittery	9490	Contract	x		David Rich	Public Works Director	439-0333
Limerick	2892	Contract	x	x	Joanne Andrews	Selectman	793-2166
Limington	3713	Owner	x	x	Patricia Ramsdell	Town Clerk	637-2171
Lincolnton	2164	Contract	x		David Kinney	Town Manager	763-3555
Livermore Falls	3187	Contract	x	x	Amanda Allen	Town Clerk	897-3321
Lyman	4344	Owner	x	x	Pauline Weiss	Town Clerk	247-0643
Manchester	2580	Contract		x	E. Patrick Gilbert	Town Manager	622-1894
Monmouth	4104	Contract		x	Bruce Balfour	Public Works Director	933-2206
Naples	3872	Associate	x	x	John Hawley	Town Manager	693-6364
Newburgh	1551	Contract		x	Cindy Grant	Town Manager	234-2490
Newington, NH	775	Contract		x	Craig Daigle	Transfer Station Manager	(603) 436-7640
North Haven	355	Contract	x	x	Joe Stone	Town Administrator	867-4433
North Yarmouth	3565	Owner	x	x	Rosemary Roy	Town Manager	829-3705
Old Orchard Beach	8624	Contract		x	V. Louise Reid	Asst. Town Manager	934-5714
Otisfield	1,770	Contract		x	Hal Furguson	Chairman Select Board	627-7032
Owls Head	1,580	Contract	x		David Matthews	Selectman	594-7434
Parsonsfield	1898	Associate	x	x	David Bower	Town Clerk	625-4558
Poland	5376	Contract		x	Matt Garside	Town Manager	998-4601

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

Porter	1498	Associate	x	x	Robert Herd	Chairman Select Board	625-3349
Portland	66194	Owner	x	x	Troy Moon	Sustainability Coordinator	874-8801
Pownal	1474	Owner	x	x	Melissa Henes	Town Clerk	688-4431
Readfield	2598	Contract		x	Eric Dyer	Town Manager	685-4939
Rockport	3,330	Contract	x		Richard Bates	Town Manager	236-9648
Saco	18482	Associate	x	x	Patrick Fox	Public Works Director	284-6710
Sanford	20798	Contract		x	Stephen Buck	City Manager	608-4172
Scarborough	18919	Owner	x	x	Michael Shaw	Public Works Director	883-4301
Shapleigh	2,668	Contract		x	Karla Bergeron	Exec. Asst to Selectboard	636-2843
South Portland	25002	Owner	x	x	Doug Howard	Public Works Director	767-7606
South Thomaston	1,558	Contract	x		Terri-Lynn Baines	Town Manager	596-6584
Standish	9874	Associate	x	x	Kris Tucker	Town Manager	642-4659
Stetson	1202	Contract		x	Diane LaCadie	Town Clerk	296-3232
Swans's Island	332	Contract		x	Tom Duchésneau	Recycling Comm. Chair	526-4240
Thomaston	2,781	Contract	x		Peter Lammert	Selectman	691-2900
Waterboro	7693	Owner	x	x	Clint Andrews	Transfer Station Manager	247-6166
Waterville	15722	Contract		x	Mike Roy	City Manager	680-4204
Wayne	1189	Contract		x	Aaron Chrostowsky	Town Manager	685-4985
Windham	17001	Owner	x	x	Anthony Plante	Town Manager	892-2511
Woolwich	3,072	Contract	x	x	Katharine Johnson	Town Administrator	442-7094
Yarmouth	8349	Owner	x	x	Nathaniel Tupper	Town Manager	846-9036

## Section E - Record Keeping & Reporting

As a municipally owned facility, **ecomaine** is charged with providing information to its member communities for use in completing many State and Town reports. **ecomaine** provides monthly and annual reports to its member communities, but additionally offers to provide trend reports or develop reports with specific information upon request. Requests should be made to Lissa Bittermann, Business Development Manager.

Shown in section C is an illustration of an **ecomaine** weight slip. Data collected is as follows:

- Date
- Time In

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- Time Out
- Material Received
- Vehicle ID
- Origin of Materials (recycling): Example: Recycling Center, Curbside
- Transaction #
- Account #
- Gross Vehicle Weight
- Tare Weight
- Net Vehicle Weight
- Price Per Ton (MSW)
- Total Due
- Driver's name and signature
- Scale Attendant
- Facility name, address, and phone number

Slips are provided to drivers for record keeping; however, **ecomaine** maintains a copy of each weight slip and a database of information that can be provided to the Town of Readfield upon request. An invoice/statement for recycling is sent at the close of each month. The recycling statement includes: date, material, transaction number, and net weight for each individual load.



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section F – Recycling Proposal

Draft agreements are available upon request.

### Recycling Program: Revenue/Cost Sharing Program

Under the Revenue/Cost Share program (this is the recycling program the town is currently on), **ecomaine** would accept single-sort recyclable material from the Town of Readfield and establish an account for the purpose of revenue/cost sharing

For single sort materials, **ecomaine** would determine the Town's revenue or cost share on a monthly basis by calculating average revenue per ton. The resulting figure can be located within the Revenue/Cost Share Matrix. This will determine the revenue per ton to be paid or charged for the Town of Readfield's single-sort material that month.

Average revenue per ton is calculated by taking the revenue received from the sale of all contracted recyclables that month and dividing it by the total number of contracted tons of recyclable materials received in the same month. This provides the average revenue per ton. Using the matrix to the right, the revenue or cost share can be determined.

Example:

If, in any given month, **ecomaine** received \$270,500 in revenue by processing 2250 tons of recyclables, the average revenue is \$120.22 per ton (270,500 divided by 2250). Looking at the matrix, find the average revenue between \$120 and \$129.99. The revenue share paid to the Town would be \$25.00 per ton. A negative number shown on the right side of the matrix is the processing fee charged to the Town in a depressed commodity market when the average revenue falls below \$80.00 per ton.

Revenue Share Matrix	
ecomaine Average Revenue Per Ton	Revenue Share
140+	35.00
130-139.99	30.00
120-129.99	25.00
115-119.99	20.00
110-114.99	17.50
105-109.99	15.00
100-104.99	12.50
95-99.99	10.00
85-94.99	5.00
80-84.99	0.00
75-79.99	-5.00
70-74.99	-10.00
65-69.99	-15.00
60-64.99	-17.50
55-59.99	-22.50
50-54.99	-25.00
45-49.99	-30.00



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### Added Value

#### Recycling Container Program

**ecomaine** owns a fleet of silver recycling collection containers for use at drop off locations within its member communities. **ecomaine** would make a recycling container available for use by Readfield **at no cost** for the benefit of collecting single-sort recycling material through drop off collections at a pre-determined location within the Town. No rental fee or maintenance fees are associated with the use of these containers. The Town would be responsible for including the container in its transportation contract with the selected hauler and would dictate that the collected materials are brought to the **ecomaine** facility for processing. No revenue is paid or costs charged on materials collected in the recycling containers.



**ecomaine** estimates the weight of single sort recyclables that a standard 40-yard compactor box can carry, to be approximately 7.02 tons on average. The average weight our single-sort recycling containers can carry is estimated at 1.0-1.5 tons because there is no mechanism for compaction. In order for the Town to realize the full benefit of single-sort recycling, it is recommended that the Town utilize compaction of some form for the transport of single-sort materials, however this container program can be a nice adjunct for communities when the transfer station is closed.

## **Section G – Food Scrap Recycling**

**ecomaine** is currently engaged in an official partnership with Stonyvale Farm and Exeter Agri-Energy for the recovery and anaerobic digestion of food scraps. **ecomaine** is a permitted transfer facility for the collection and consolidation of food scraps. At this stage of the program Agri-Cycle Energy (the Operations side of Exeter Agri-Energy) is collecting food scraps from Maine, New Hampshire and Massachusetts in regular compacting trucks and consolidating the material at **ecomaine**. When there is enough material, it is transported via tractor trailer to Exeter Agri-Energy's 2,000 head dairy farm (Stonyvale Farm in Exeter, ME) where it is mixed with cow manure and liquid bi-product from food manufacturing and deposited in one of two 400,000 gallon anaerobic digesters. This slurry is heated to pasteurization temperatures around 130 degrees and deprived of oxygen. It then creates methane gas as the food is breaking down which is syphoned off and used to run 2 generators which produce 2 megawatts of power.

**ecomaine** supports the EPA and The State of Maine’s hierarchy of waste management:

The remaining slurry is run through an extruder and the dry, fluffy cellulosic material that is left over is used for the cows to bed on. Additionally, the liquid from the slurry is then re-introduced back into one of the digesters. Another aspect of the program, is a state of the art and consumer friendly de-packaging device that is used on the front end of the process to separate spoiled food from its packaging. In a residential program it can also eliminate the “ick” factor of dealing with food diversion by allowing residents to put their food scraps in a plastic bag. The separated packaging is then brought back to **ecomaine** for combustion at our Waste to Energy plant. This occurs as part of the round trip journey when food is picked up at **ecomaine** for delivery in Exeter.

**ecomaine** is able to accept food scraps from municipalities for a tipping fee of \$55.00 per ton. This food recycling program is an excellent way to increase a communities recycling/diversion rate, while pulling the methane creating organics out of a landfill. This diversion of food scraps is an excellent vehicle for scaling back the methane production of a landfill as well as conserving valuable space in the landfill, thus extending its usable life for waste that is more difficult to put a better and higher use.

For more information please visit the following link: <http://www.ecomaine.org/recycling-and-waste-disposal/food-waste-recycling/>

## **Section H – Transportation**

**ecomaine** does not provide in-house transportation for materials; however, we will work with any and all haulers the Town deems in its best interest to engage. For the purposes of this proposal we have procured 4 hauling quotes from reputable hauling companies.

1. Riverside Disposal:

a. Hauling Services:

i. **Year 1**

Weekday: \$250.00 (with swap can) / Saturday & Sunday: + \$50.00

\$295.00 (without swap can) / Saturday & Sunday: + \$50.00

ii. **Year 3**

Weekday: \$257.50 (with swap can)/Saturday & Sunday: + \$50.00

\$303.85 (without swap can) / Saturday & Sunday: + \$50.00

iii. **Year 5**

Weekday: \$265.20 (with swap can) / Saturday & Sunday: + \$50.00



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

\$312.97 (without swap can) / Saturday & Sunday: + \$50.00

2. Troiano Waste Services:

a. Hauling Services:

- i. **Year 1** Weekday: \$320.00/ Saturday: \$480
- ii. **Year 3** Weekday: \$339.40/ Saturday \$509.20
- iii. **Year 5** Weekday: \$360.09/ Saturday \$540.21

3. Gregorys Disposal:

a. Hauling Services:

- i. **Year 1** Weekday: \$325.00/ Saturday: \$325.00
- ii. **Year 3** Weekday: \$325.00/ Saturday: \$325.00
- iii. **Year 5** Weekday: \$325.00/ Saturday: \$325.00

4. Central Maine Disposal:

a. Hauling Services:

- i. **Year 1** Weekday: \$400.00 / Saturday & Sunday: \$550.00
- ii. **Year 3** Weekday: \$424.36 / Saturday & Sunday: \$583.50
- iii. **Year 5** Weekday: \$450.20 / Saturday and Sunday: \$619.04

## **Section I - Educational Outreach**

Educational outreach is a major part of **ecomaine's** recycling and waste reduction programs and is **offered at no charge** to all of our member communities. Through the efforts of a full time, in house, Environmental Educator, **ecomaine** can assist municipalities and their residents in gaining the insights that can lead to shifting material out of the Solid Waste stream, which require tipping fees for disposal, into the Single Sort Recycling stream which the Town is either paid for or pays or a minimal tipping fee to dispose of. In addition, numerous promotional



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

materials to educate the public are made available to the Town **free of charge**. Some examples of these materials are listed below and included in the folder with the proposal.

- Pre-printed Brochures, Flyers & Education materials about Single Sort Recycling.
- Video Educational Development (Virtual video tours of the Single Sort Recycling and Waste to Energy Power Plant if students are too young, or cannot physically come to **ecomaine**)
- Live tours for student & community groups, individuals, Government officials etc. of the Single Sort Recycling Facility & Waste to Energy Power Plant and Ashfill/Landfill.
- Signage
- Do/Don't Single Sort Recycling lists on refrigerator magnets for residents
- Press Releases- news worthy items are submitted to your local paper to provide continued awareness of recycling and its benefits.
- Website Graphics- Customized for your Town.
- Scripts for local access TV spots to promote recycling.
- Ability to connect with our Facebook & Twitter accounts & YouTube channel
- Public Service Announcements and videos provided to your local-access stations
- **ecomaine** has produced a free App called "Recyclopedia" which can be downloaded at the Apple Store or Google Play. This App allows the user to type in anything that they have a question about, as to whether or not it is recyclable, and the App will give them the information. If the particular item is not part of our data base, the user can suggest it be added, we will research the proper way to dispose of the item, send that information to the user and add the item to the database. This App can also be embedded on a towns web site for residents who do not use a smart phone to access. <http://www.ecomaine.org/recyclopedia/>

**ecomaine** also promotes recycling and waste reduction through educational outreach and special outreach programs. \*\* It is important to note that our Environmental Educator works with the teachers to specifically design programs to meet the Common Core Standards which teachers are obligated to fulfill each school year. Some of these programs are:

- When a new community signs up with **ecomaine** for the processing of recyclables or solid waste, the first thing that **ecomaine** does is provide a free Program "Kick-Off". This includes 2-3 **ecomaine** staff members spending an entire day at the Transfer Station (usually a Saturday or Sunday, whichever the Transfer Station staff report to be the busiest day of the weekend) with a large educational table near the recycling area. The staff brings 100 free 22 gallon recycling bins, tubs full of examples of recycling "Do's & Don'ts", information packets about how the recyclables are processed, what they are made into and how to determine whether an item is recyclable or not. Additionally, the staff



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

brings free giveaways for residents including pencils made from recycled newspaper, to t-shirts made from recycled plastic. We also do hourly raffles of kitchen countertop food scrap collection bins. The staff spend the day answering questions about what can and can't be recycled, why and what to do with items if they can't be recycled. Lastly, this entire effort is supported ahead of time by our Communications Manager who works with community PR/Communications staff to advertise the event to gain the widest possible participation.

**\*\*The last event such as this to have taken place in Readfield was on August 5<sup>th</sup>, 2017 when Fayette joined the Readfield Transfer Station. Lissa and Katrina spent the day at the facility and interfaced with hundreds of Readfield, Wayne and Fayette resident.\*\***

- School general assemblies to promote recycling- K-12.
- School waste audits (tarps, gloves, tongs, plastic bags and scales are used to separate material that has been thrown away in classrooms, cafeterias, offices into recyclables, compostables and actual trash. Then programs are developed to help the students steward recycling and composting initiatives
- School walk throughs to assist in setting up recycling, composting and cafeteria share table programs
- In-class experiments- creating recycled paper; making biodegradable plant pots with newspaper, both are hands on lessons.
- Service learning projects- Example: *How to Worm-bin Compost*, a book written and illustrated by the students at Lincoln Middle School.
- For a Physics Camp group the focus of the Recycling facility tour was on the small machines in our plant and how they work to separate recyclable material.
- For the Gorham Middle School 7<sup>th</sup> grade science class; they were learning about alternative energy, we focused on resource recovery and our Waste to Energy plant.
- School Recycling or Environmental Club Support.
- Tours- open to students and the general public at no charge.
- Upon request, a recycling booth at Town and business events such as Voting, town meetings, "Old Home Days" or town festivals, craft fairs and environmental events to help promote recycling and answer questions.
- Presentations and/or outreach programs about the importance of recycling, composting and the Waste Hierarchy geared to adults, clubs and groups

All Contract members can also participate in **ecomaine** programs such as:

- **ecomaine** Grant Program: each year **ecomaine** makes funds available to schools that are either in one of our member communities or serve students from a member community; to improve an existing or start from scratch a recycling or

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

composting program in their school. In 2017 **ecomaine** allotted \$20,000 towards the grant and eligible applicants could win up to \$5,000 for their program.

- eco-Excellence award (similar to a person of the year award, for being "green") - Each member community can nominate and has a winner selected both for an individual and a business award. The award winners are presented with an award at a luncheon with our CEO and several board members. A press release is sent to the local newspapers and the winners have the opportunity to meet each other and share information about their initiatives and best practices
- Annual **ecomaine** open house- This annual event is held at one of the three **ecomaine** facilities and is a great opportunity to educate the public about what happens to their waste.
- "Recycling is a Work of Art" program- every Spring **ecomaine** runs a contest where school/community groups from our member communities are eligible to submit designs for decorating one of our 30 yard Silver Recycling Containers. The proposed art needs to be related to the environment, sustainability and/or recycling. The submissions are judged by **ecomaine's** recycling committee and the top 6 designs are reimbursed up to \$500 each from **ecomaine** to purchase paint, brushes and the supplies needed to execute their design on a container and given another \$500 to be used at the groups discretion as a "Thank you!". **ecomaine** has the containers delivered to the group for a day of fun, creative and mindful decoration of the containers which then go back out into circulation spreading the message and showing off the groups design to the communities at large.

Our Environmental Educator, Katrina Venhuizen and Communications Manager, Lisa Wolff, are here to assist your Town to maximize the potential savings from a robust recycling program and help your residents protect the environment. These services are provided as value-added to the program and **ecomaine** requires no additional costs to utilize these resources



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section J – Acceptable Waste List

### *Acceptable: Paper, Paperboard, Cardboard, Glass, Cans, Aluminum, and #1 Thru #7 Plastic Containers*

- Old Mail
- Catalogs
- Books (soft & hard Cover)
- Magazines
- Office Paper & Envelopes
- Pizza Boxes (Clean)
- Cereal Boxes/Paperboard
- Newspapers & Inserts
- Phone Books
- Paper Bags & Plates (Clean)
- Corrugated Cardboard
- Egg Cartons (not styrofoam)
- Milk & Juice Cartons
- Wrapping Paper
- Shredded Paper (put in clear plastic bags & tie it off at the top)
- All #1 - #7 Rigid Plastic Containers
  - ✓ Milk Jugs
  - ✓ Water Jugs & Bottles
  - ✓ Detergent Bottles
  - ✓ Bleach Bottles
  - ✓ Empty Oil Containers
  - ✓ Yogurt Cups
  - ✓ Shampoo Bottles
- Metal Cans
- Aluminum Foil, Trays, & Pans
- Aluminum Beverage Cans
- Clear or Colored Glass
- Drink Boxes (juice, alternative milk, broth)
- Aerosol Cans (empty)
- Pots & Pans

**Not Acceptable:** Garbage; Plastic Bags of any type ( including but not limited to: frozen vegetable, bread, newspaper, chips or snacks, sandwich/Ziplock, potato chip, grocery, trash; the exception being shredded paper in clear plastic bags tied off at the top), hypodermic needles or sharp objects; vinyl siding; bubble wrap; food; toys; plastic film/wrap; tarps & boat wrap; diapers; Styrofoam or expanded polystyrene containers, packaging, peanuts or meat trays (even if marked #6); garden hoses; baby pools; CDs/DVDs; porcelain or window glass; paper napkins/towels; waxed paper/boxes; wood/lumber; Propane/Helium/Gas cylinders; large metal parts (car, boat, truck etc.); clothing/shoes; kitty litter; knives; light bulbs (any type, return CFLs to store); Plastic/Tyvek envelopes; Pipes (plastic/metal)

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

## **Section K - Environmental Profile**

**ecomaine** consists of a waste-to-energy (WTE) facility, a single-sort Recycling facility, and Landfill/Ashfill facility. The WTE processes up to 550 tons/day of municipal solid waste (msw) which is converted into 100,000-110,000 megawatts of electricity per year. **ecomaine's** renewable energy is sold to Constellation Energy under the provisions of a power purchase agreement (PPA) signed in February of 2018.

The **WTE** of **ecomaine** maintains significant air pollution control equipment with continuous emissions monitoring systems (CEMS), and continuous opacity monitoring systems (COMS). The CEMS monitor emissions from the WTE for sulfur dioxide (SO<sub>2</sub>), nitrogen oxides (NO<sub>x</sub>) and carbon monoxide (CO). While the COMS monitor for particulate matter (PM) for levels of opacity. The removal and neutralization of acid gases (SO<sub>2</sub>, HCl) is achieved by lime slurry sprayed by the scrubbers and (NO<sub>x</sub>) from urea injected in the furnace with the selective non-catalytic reduction (SNCR) system. Mercury (Hg) and dioxin/furan are mitigated by injecting powder activated carbon. Pollutants are removed as the flue gas travels through the five-field electrostatic precipitator (ESP). **ecomaine's** air pollution control technology (APCT) has 95% removal efficiency resulting in cleansed flue gas – free of pollutants - that are released through the stack. Annually **ecomaine** conducts and reports to the EPA and MDEP the results of numerous air emission tests including opacity and cylinder gas audits (CGA), compliance Stack Tests and relative accuracy test audits (RATA).

The **Recycling** Facility receives, conveys, sorts and processes recyclables at a state-of-the-art "Single-sort" recycling system, which began operation in May 2007. The system sorts a variety of recyclable materials such as paper, cardboard, plastic, glass and metals. Since its installation, the facility has processed from 25,000 tons in 2007, to over 40,000 tons in 2016.

The **Landfill** was established in the 1970's to receive municipal trash from the owner communities of **ecomaine** (formerly RWS). The landfill comprises 250 acres located partly in South Portland and in Scarborough. When the waste-to-energy plant was brought on-line in 1988, the Ashfill began accepting the ash by-product residue from the WTE plant. Each year, approximately 45,000 tons of processed ash are deposited at the ashfill. From 2012-2015 **ecomaine** maintained an ash metals mining project to recover ferrous and non-ferrous metal from the stored ash. Not only is **ecomaine** earning revenue by selling the recovered metal but it also benefits by freeing up additional "air space" for future disposal of ash. Beyond the production of renewable energy, the other benefit of waste-to-energy is the reduction in volume of the MSW by 90%, which translates into the ash occupying just one-tenth the amount of space required to landfill traditional MSW. The **ecomaine** service area can anticipate longevity of their disposal needs of residual waste well into the future while other communities prematurely fill their limited landfills with unprocessed raw MSW 90% faster.

A **Food Waste Recovery Service** was initiated by **ecomaine** in September 2016 in partnership with Exeter Agri-Cycle which operates two anaerobic digestors that produce 2 MWh of electricity.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

**Permits:**

The WTE, Recycling Facility and the Landfill/Ashfill maintain all operational permits, and each permit contains numerous conditions and requirements, including monitoring, environmental testing and reporting for each facility.

Maine Department of Environmental Protection (MDEP) Significant Permits:

- MDEP Air Emissions License: #A-283-70-F-R/A (WTE title V)
- MDEP Air Emissions License: #A-697-71-E-R (Landfill flare)
- MDEP Site License – Original Order: #S-010993-05-B-N
- MDEP Solid Waste Order: #S-010993-WG-O-R
- MDEP MultiSector General Permit, Stormwater Discharge NPDES for Industrial Activity: #MER05B856 (WTE & Recycling Center); #MER05B301 (Landfill/Ashfill)

City of Portland: Industrial Discharge Permits (WTE and Landfill)

**Environmental, Health & Safety Excellence:**

ISO 14001:2004 Certification – Environmental Management System (EMS)

**ecomaine** ISO 14001 certificate # 00123

Waste-to-Energy Facility	ISO Certified	3/06/02
Recycling Facility	ISO Certified	10/18/02
Landfill/Ashfill	ISO Certified	3/23/07

**ecomaine** continues to maintain its ISO 14001 certification at all three of its facilities with rigorous audits conducted every six months by a third-party internal auditor and a registrar auditor qualified by the Registrar Accreditation Board.

OHSAS 18001:2007 Certification – Occupational Health & Safety Management System

**ecomaine** OHSAS 18001 certificate # 00061

Waste-to-Energy Facility	OHSAS Certified	11/16/12
Recycling Facility	OHSAS Certified	11/16/12
Landfill/Ashfill	OHSAS Certified	11/16/12

In the Fall of 2012, all three of **ecomaine's** integrated solid waste facilities were certified to the international Occupational Health and Safety Assessment Series (OHSAS 18001) management system standard for health and safety. This system, which is audited twice a year by an independent Registrar Auditor, places **ecomaine** among the most progressive organizations in Maine and throughout the world with regard to the attention paid to workplace safety and health. This management system was selected because it has many built in tools that allow employees a voice in shaping a robust accounting of health and safety at **ecomaine's** WTE, recycling center and landfill/ashfill.

**ecomaine Awards:**

2009 – ASME Award for Small Facility Category **ecomaine's** recycling program and integrated solid waste management approach for the communities it serves.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- 2009 – Environmental Merit Award presented to the 32 members of the Long Creek Restoration Project by EPA Region 1.
- 2008 – Shape Award, Safety & Health Award for Public Employees  
Awarded to **ecomaine** from the Maine Department of Labor.
- 2008 – *Team Up!* competition for environmental sustainability sponsored by Institute for Civic Leadership (ICL) and won by the **ecomaine** team.
- 2006 - Solid Waste Association of North America (SWANA) named **ecomaine** the winner of its 2006 Waste-to-Energy Silver Excellence Award.
- 2006 – Shape Award, Safety & Health Award for Public Employees  
Awarded to **ecomaine** from the Maine Department of Labor.
- 1992 – SWANA Recycling Excellence Awards Program.
- 1992 - Broderson Awards *Bronze* Awarded to RWS.
- 1992 - Golden Arrow Awards – Recognition of Achievement.
- 1991 – SWANA Waste-to-Energy Excellence Awards Program.
- 1991 – Broderson Awards *Silver* Awarded to RWS.
- 1991 - Golden Arrow Awards – Recognition of Achievement.
- 1989 – Maine Association of Planners Award – Recognition of Contribution.
- 1986 – FAME, Field of Economic Development – Recognition of Contribution.

#### Trainings:

**ecomaine** has an environmental trainer, the EH&S Specialist, who conducts the following trainings for employees:

- Environmental Awareness [All Personnel at least every 6 years]
- Waste Handling (Waste receiving, Oily Waste, Unusual Waste, Hazardous Waste, International Waste) [Annually for Scale House, Tipping Hall, Crane Cab, SS, Equipment Operators, Env. Staff]
- Ash Handling & Other Environmental Topics (Dust, Ozone Depleting Subst, Stormwater & Wastewater Mngmt) [Annually for Maintenance, Utility Operator, Tipping Hall, Shift Supervisors, Landfill Mgr, Landfill Operator & Truck Drivers]
- Truck Driver Training (To Review Env. & Safety Elements contained in Truck Driver Training Manual) [Annually for Truck Drivers]
- Contractor/Vendor (C/V) Compliance Training [Annually C/V review **ecomaine's** Environmental, Health & Safety Policy Awareness, receive Sticker]

In addition, **ecomaine's** Safety Coordinator conducts weekly safety quizzes and annual Safety Training in conformance with OSHA: General Industry standards of 1910, Bloodborne pathogens, Pb/Cd exposure prevention, lockout/tagout, emergency evacuation/injury response, hazard communication, PPE, respiratory protection, confined space entry.

ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## **Section L – Exception:**

1. **ecomaine** is bidding with exception and offering a food recycling program. Details can be found in Section G.

## **Section M – Indemnifications**

To the extent permitted by law, **ecomaine** and the City shall each indemnify, save, and hold harmless the other from and against any and all liabilities, expenses (including reasonable attorney's fees), claims, costs, losses, suits, judgments, or damages relating to injuries or deaths of persons or damage to property in any way attributable, directly or indirectly, to the acts of authorized agents, contractors or employees of the other party; provided, however, that the indemnifying party shall not be liable for indemnification under this Section 9 to the extent any such liabilities, expenses, claims, costs, losses, suits, judgments, or damages result from the negligence, contributory negligence, fault or willful misconduct of the indemnifying party or its authorized agents, contractors or employees.



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:



**Cities and Towns Working Together For a Better Environment.**

# eco<sup>↻</sup>maine

## THE WASTE HIERARCHY

Reduce

Reuse

Recycle

Compost

Waste-to-Energy

Landfill



Readfield Select Board

March 19, 2018

Item # 18-119

Local: (207) 660-4100

Fax: (207) 861-5569

Toll-free: 866-477-5242

[www.kennebecwealth.com](http://www.kennebecwealth.com)

226 Main Street, Waterville, Maine 04901 • 150 State Street, P.O. Box 50, Augusta, Maine 04332

March 15, 2018

Eric Dyer  
Town Manager  
Town of Readfield, Maine  
8 Old Kents Hill Road  
Readfield, ME 04355

Dear Eric:

Thank you for the opportunity to review the Town's investment portfolio and suggest an alternative way to provide more active, ongoing management of the investments. Enclosed you will find a two page summary of the current investment account versus the proposed advisory platform for the investment portfolio.

This information, along with the attached brochure, should give the Board of Selectpersons a good idea of the benefits to this new strategy for investment management of the portfolio. I think the most important thing to stress is the ongoing, active management of the portfolio, with the freedom to move within and amongst different funds, fund families and other investment types when it is appropriate to make the most of the growth potential of the market. You will be free from transaction costs for buying or selling positions, and there will be no conflicts to owning many different diversified funds or other types of investments from different companies that will make up your ideal portfolio.

As we discussed last week, the ongoing advisory fee for an account the size of the Town of Readfield's will be 1.2% annualized. This is based on the market value of the account when the fee is assessed. Contrast this to a transaction-based portfolio, where for example if we were to invest the current cash in the account (\$81,867) in a mutual fund, and stayed within the current family that is in the account, the cost would be around 3.5% or more than \$2,800.

I will look forward to having a discussion with the select board next week when we meet on the 19<sup>th</sup>. Please let me know if you need additional information prior to that time.

Sincerely,

Sam Tippet  
Senior Account Executive

Enc

Securities and advisory services offered through LPL Financial, a Registered Investment Advisor, Member FINRA/SIPC. Insurance products offered through LPL Financial or its licensed affiliates. The investment products sold through LPL Financial are not insured Kennebec Savings Bank deposits and are not FDIC insured. These products are not obligations of Kennebec Savings Bank and are not endorsed, recommended or guaranteed by Kennebec Savings Bank or any government agency. The value of the investment may fluctuate, the return on the investment is not guaranteed and loss of principal is possible.

# Town of Readfield Investment Portfolio

## Evaluation of Account Structure Alternatives

### Comparison of Current Investment Structure versus Advisory Platform Structure

#### Current Portfolio Structure

---

1. Primarily “static” management. Investments designed to be held for the long-term without a lot of changes, except in the case of a maturing security or fixed-income issue, or in the case of a change in market conditions that would cause an investment to go “out-of-favor” with the prevailing market.
2. In the case of mutual fund investments, portfolio is normally focused on one family of funds to keep costs down by reaching breakpoints in the investment percentage. The more money invested in a fund family the lower the upfront charge percentage-wise.
  - a. This can be an issue as the fund family may be limited in some areas, not able to take advantage of different aspects of the market that may be outperforming other areas.
3. Account is transaction-based, so every time an investment is bought or added to the portfolio there is a charge for the transaction. It is either percentage-based, in the case of mutual funds, or commission-based in the case of individual equities. With equity securities there is a commission charge to buy and to sell.
4. There are no ongoing costs to holding the assets in the account.

## **Proposed Advisory Platform Structure**

---

- 1. Ongoing, active management of multi-fund, multi-investment type platform. Spreading investments across several asset classes and investment types such as stocks, bonds, mutual funds, ETFs and cash equivalents to reflect the organization's particular goals. This allows a portfolio to participate in a variety of market sectors while potentially minimizing overall volatility.**
  
- 2. Ongoing management of Portfolio**
  - a. Active portfolio reviews**
  - b. Rebalancing discussions**
  - c. Performance reports**
  - d. Periodic examination of investment strategy**
  
- 3. Fee-based model – annual fee based on the market value of the account.**
  - a. Fee-based management ties compensation directly to the performance of the account.**
  - b. Based on the current value of the Town of Readfield's investment portfolio, the annual fee would be 1.2%**
  
- 4. Portfolio design would be in keeping with the investment strategy of the organization, based on the Town of Readfield's Investment Policy Statement. The portfolio can be modified or adjusted if there is a change in policy or in market conditions that may warrant adjustments.**





# Kennebec Wealth Management

## Advisory Fee Schedule

Our fee is based upon the portfolio assets under our management held at LPL Financial. It is important for you to know that while your fee is billed for Portfolio Advisory Services, this fee represents payment for all of the valued services we perform on your behalf. We encourage you to access as many of these services as possible. It is “one stop” shopping at its very best!

### Fee Schedule

<b>Portfolio Size</b>	<b>Annual Advisory Fee</b>
\$25,000 - \$150,000	1.50%
\$150,001 - \$250,000	1.30%
\$250,001 - \$500,000	1.20%
\$500,001 - \$1,000,000	1.10%
\$1,000,001 - \$1,500,000	1.05%
\$1,500,001 - \$2,500,000	1.00%
\$2,500,001 +	0.70%

### Value Added Services

<b>Comprehensive Financial Planning</b>	<b>Portfolio Management</b>
<b>Performance Reporting</b>	<b>Insurance Analysis</b>
<b>Retirement Income Planning</b>	<b>Long Term Care Planning</b>
<b>Education And Tuition Planning</b>	<b>IRA Rollovers</b>
<b>Estate/Legacy Planning</b>	<b>Company Stock Analysis</b>
<b>Tax Planning Strategies</b>	<b>Qualified Plan Beneficiary Analysis</b>

Securities and advisory services offered through LPL Financial, a Registered Investment Advisor, Member FINRA/SIPC. Insurance products offered through LPL Financial or its licensed affiliates. The investment products sold through LPL Financial are not insured Kennebec Savings Bank deposits and are not FDIC insured. These products are not obligations of Kennebec Savings Bank and are not endorsed, recommended or guaranteed by Kennebec Savings Bank or any government agency. The value of the investment may fluctuate, the return on the investment is not guaranteed and loss of principal is possible.

# Annual Town Meeting Warrant Secret Ballot Tuesday, June 12, 2018

To: Anna Carll, resident of the Town of Readfield, in the County of Kennebec, State of Maine

## GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 12<sup>th</sup> day of June, A.D. 2018, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 41 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator to preside at said meeting and to vote by written ballot.

## Article 2:

Elect two Select Board members for three year terms:

- Sammons, Christine  
 Write in: \_\_\_\_\_  
 Write in: \_\_\_\_\_

Elect two RSU #38 School Board member for a three year term:

- Write in: \_\_\_\_\_  
 Write in: \_\_\_\_\_

Elect one Local School Committee member for a one year term:

- Write in: \_\_\_\_\_

Elect one Local School Committee member for a two year term:

- Write in: \_\_\_\_\_

Elect one Local School Committee member for a three year term:

- Write in: \_\_\_\_\_

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?

Article 4: Shall the Town vote to fix **September 28, 2018** or thirty days after the taxes are committed, whichever is later, and **February 27, 2019** as the dates of each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to Pay Interest at a rate of 3% , which is lower than the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?

Article 7: Shall the Town vote to raise and appropriate **\$481,206** for the **General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance and Attorney Fees** budget category for the following budget lines with **Grant Writing, Heating Assistance and Attorney Fees** unexpended balances to be carried forward?

Municipal Administration

\$262,035

Insurance	\$134,500
Office Equipment	\$ 6,400
Assessing	\$ 22,556
CEO/LPI/BI	\$ 37,215
Grant Writing/Planning Ser.	\$ 2,000
Heating Assistance	\$ 1,500
Attorney Fees	\$ 15,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 8:** Shall the Town vote to raise and appropriate **\$127,415** for the **Municipal Maintenance** budget category?

General Maintenance	\$ 87,895
Building Maintenance	\$ 29,520
Vehicles Maintenance	\$ 10,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 9:** Shall the Town vote to raise and appropriate **\$42,112** for the **Boards and Commissions** budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?

Appeals Board	\$ 100
Conservation Commission	\$ 40,208
Planning Board	\$ 1,804

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 10:** Shall the Town vote to raise and appropriate **\$55,961** for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?

Animal Control	\$ 11,595
Kennebec Land Trust	\$ 250
KVCOG	\$ 4,325
Age Friendly Initiatives	\$ 1,750
Library Services	\$ 26,455
Readfield TV	\$ 5,386
Street Lights	\$ 6,200

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 11:** Shall the Town vote to raise and appropriate **\$38,708** for the **Recreation, Parks and Activities** budget category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 9,660
Recreation	\$ 11,560
Heritage Days	\$ 5,000
Town Properties	\$ 2,680
Trails	\$ 1,808
Millstream Dam Project	\$ 8,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 12:** Shall the Town vote to raise and appropriate **\$132,725** for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?

Operations Fire Department	\$ 65,600
Fire Dept. Equipment	\$ 8,000



Ambulance Service	\$ 25,400
Waterholes	\$ 500
Tower Sites	\$ 2,400
Dispatching	\$ 28,625
Personal Protective Gear Replacement	\$ 2,000
Emergency Operations	\$ 200

Select Board recommends:

Budget Committee recommends: Yes

**Article 13:** Shall the Town vote to raise and appropriate \$16,500 for the Cemetery Materials & Services budget category, with any unexpended balances to carry forward?

Select Board recommends:

Budget Committee recommends: Yes

**Article 14:** Shall the Town vote to raise and appropriate \$407,930 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$147,330
Winter Road Maintenance	\$260,600

Select Board recommends:

Budget Committee recommends: Yes

**Article 15:** To see if the Town will vote to appropriate \$177,000 to perform Capital Repairs to the Maranacook Outlet Dam, and to authorize the Town Treasurer and Chair of the Select Board to borrow up to \$177,000 on such terms as they deem appropriate.

**MUNICIPAL TREASURER'S FINANCIAL STATEMENT**  
 (30-A MRSA § 5404(1-A) & § 5772(2-A))  
 Town of Readfield

**1. Town Indebtedness**

A. Bonds – Principal outstanding and unpaid :	\$720,895.00
B. Bonds – Interest outstanding and unpaid:	\$ 34,399.38
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$177,000.00

**2. Costs- Warrant Article 15 (Maranacook Dam Outlet Dam)**

At an estimated interest rate of three percent (3%) for a term of ten (10) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$177,000.00
B. Interest	\$ 29,189.90
C. Total New Debt	\$206,189.90

**3. Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

**4. Debt Limit-** In accordance with M.R.S.A. 30-A § 5701 & § 5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2018 State Valuation	\$259,450,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 19,458,750

Prepared By: Eric W. Dyer, Treasurer, March 15, 2018

**Article 16:** Shall the Town vote to raise and appropriate \$274,614 for the Capital Improvements budget category for the following budget lines with all accounts to be carried forward?

Admin Technology	\$ 6,000
Library Building	\$ 5,000

Cemetery	\$ 5,000
Roads	\$ 50,000
Equipment	\$ 15,000
Equipment Leases	\$ 19,000
Transfer Station	\$ 51,614
Maranacook Lake Dam	\$ 123,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 17:** Shall the Town vote to raise and appropriate \$303,686 for the **Solid Waste Department** budget category with all accounts to be carried forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 18:** Shall the Town vote to raise and appropriate \$48,000 for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

Cobbossee Watershed	\$ 23,500
First Park	\$ 24,500

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 19:** Shall the Town vote to raise and appropriate \$270,000 for the **Kennebec County Tax** budget category which the town is legally bound to pay?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 20:** Shall the Town vote to raise and appropriate \$327,956 for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2016 Fire Truck Bond	\$ 56,238
2018 Maranacook Lake Dam Bond	\$ 6,000
2013 Road & Bridge Bond	\$109,118
2008 Road & Bridge Bond	\$156,600

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 21:** Shall the Town vote to appropriate \$50,000 for **Local Tax Relief** budget category, with any unexpended balances to be carry forward?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 22:** Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the **Kennebec Behavioral Health**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 23:** Shall the Town vote to raise and appropriate the requested amount of \$1,376 for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 24:** Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Family Violence Agency**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 25:** Shall the Town vote to raise and appropriate the requested amount of **\$2,250** for the Courtesy Boat Inspection Program to the **Maranacook Lake Association** for **\$1,500** and the **Torsey Pond Association** for **\$750** on Maranacook Lake and Torsey Pond?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 26:** Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 27:** Shall the Town vote to raise and appropriate the requested amount of **\$2,500** for the **30 Mile River Association**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 28:** Shall the Town vote to raise and appropriate the requested amount of **\$5,000** for continued restoration of the **Readfield Union Meeting House**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 29:** Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 30:** Shall the Town vote to raise and appropriate **\$40,000** for the **Unclassified** budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 31:** Shall the Town vote to raise and appropriate **\$4,500** for the **General Assistance** budget category?

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 32:** Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State, Local and private sources (including user fees), in those categories for which the revenue was intended (if no use is identified, the funds shall be deposited with the General Fund), in addition to the amounts appropriated previously in these articles?

**Article 33:** Shall the Town vote to appropriate the following **Estimated Revenues** to reduce the 2018 Tax Commitment?

State Revenue Sharing	\$135,000
Interest on Property Taxes	\$ 25,000
Interest on Investments	\$ 5,000
Veterans Exemption	\$ 4,000
Homestead Exempt. Reimbursement	\$182,343
Tree Growth Reimbursement	\$ 9,000
BETE Reimbursement	\$ 8,468
Boat Excise Taxes	\$ 8,000
Motor Vehicle Excise Taxes	\$ 500,000
Agent Fees	\$ 10,000
Newsletter	\$ 100
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,400
Other Income	\$ 2,000
Heating	\$ 1,500
Plumbing fees	\$ 5,000
Land Use Permit Fees	\$ 6,000
Conservation Grant	\$ 30,517
Dog License Fees	\$ 3,000
Age Friendly	\$ 1,000
Library Revenue	\$ 3,925
Cable Television Fees	\$ 27,000
Beach Income	\$ 9,660
Recreation Income	\$ 9,710
Millstream Dam/Factory Sq	\$ 8,000
Protection	\$ 2,600
Local Roads	\$ 35,000
Transfer Station Capital	\$ 9,022
Maranacook Lake Dam	\$ 177,000
Transfer Station	\$ 193,829
First Park	\$ 10,000
Snowmobile (State reimb.)	\$ 1,377
General Assistance (State reimb.)	\$ 2,250
<b>Total</b>	<b>\$1,426,751</b>

*Select Board recommends:*

*Budget Committee recommends: Yes*

**Article 34:** Shall the Town vote to appropriate the following **Designated Funds** to reduce the 2018 Tax Commitment?

Admin Technology	\$ 3,729
Age Friendly	\$ 750
Conservation	\$ 9,644
Heating Fund	\$ 1,500
Maranacook Dam Capital	\$123,000
Recreation	\$ 1,850
Readfield Enterprise Fund	\$ 10,000
Road Bond	\$ 5,830
Roads	\$ 35,000
Transfer Station Capital	\$ 36,000
<b>Total</b>	<b>\$227,303</b>

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 35: Shall the Town vote to authorize the Select Board to expend up to **Twenty Five Thousand Dollars (\$25,000)** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes, to meet contingencies that may occur during the ensuing fiscal year?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 36: Shall the Town vote to appropriate **\$128,000** from the **Unassigned Fund Balance** to **reduce the total tax commitment**?

*Select Board recommends:*

*Budget Committee recommends: Yes*

Article 37: Shall the Town vote to adopt a new **Property Tax Ordinance**, and be enacted?

Article 38: Shall the Town vote to amend the **Land Use Ordinance**, and be enacted?

Article 39: Shall the Town vote to amend the **Animal Control Ordinance**, and be enacted?

Article 40: Shall the Town vote to amend the **Cemetery Ordinance**, and be enacted?

Article 41: Should the Town continue to use the **Secret Ballot** process for the 2018 Annual Town Meeting?

**DRAFT**



# **FY 2019 DRAFT BUDGET**

Last Updated 03/13/2018

FY 2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>10 - Administration</b>									
	10 Administration	\$ 292,477	\$ 272,028	\$ 273,061	\$ 244,945	\$ 156,927	\$ 262,035	\$ 17,090	6.98%
	12 Insurance	\$ 24,102	\$ 30,957	\$ 23,401	\$ 128,130	\$ 74,793	\$ 134,500	\$ 6,370	4.97%
	15 Office Equipment	\$ 2,509	\$ 3,749	\$ 3,224	\$ 3,350	\$ 1,520	\$ 6,400	\$ 3,050	91.04%
	20 Assessing	\$ 26,199	\$ 17,539	\$ 20,503	\$ 24,655	\$ 16,577	\$ 22,556	\$ (2,099)	- 8.51%
	30 Code Enforcement	\$ 28,281	\$ 31,156	\$ 31,123	\$ 36,505	\$ 28,322	\$ 37,215	\$ 710	1.94%
	50 Municipal Maintenance	\$ 61,008	\$ 53,681	\$ 70,278	\$ -	\$ -	\$ -	\$ -	-
	60 Grant Writing & Planning	\$ -	\$ 1,425	\$ 7,385	\$ 4,000	\$ -	\$ 2,000	\$ (2,000)	-50.00%
	70 Heating Assistance	\$ 1,452	\$ 710	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	.00%
	75 Legal Services	\$ 6,572	\$ 5,984	\$ 13,243	\$ 15,000	\$ 12,376	\$ 15,000	\$ -	.00%
		\$ 442,600	\$ 417,229	\$ 442,218	\$ 458,085	\$ 290,515	\$ 481,206	\$ 23,121	5.05%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>12 - Maintenance</b>									
	10 General Maintenance	\$ -	\$ -	\$ -	\$ 83,775	\$ 49,658	\$ 87,895	\$ 4,120	4.92%
	20 Building Maintenance	\$ -	\$ -	\$ -	\$ 29,470	\$ 14,865	\$ 29,520	\$ 50	0.17%
	30 Vehicle / Equip. Maintenance	\$ -	\$ -	\$ -	\$ 46,600	\$ 16,081	\$ 10,000	\$ (36,600)	-78.54%
	40 Interlocal	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
		\$ -	\$ -	\$ -	\$ 169,845	\$ 80,604	\$ 127,415	\$ (42,430)	-24.98%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>15 - Boards &amp; Commissions</b>									
	10 Board of Appeals	\$ 3	\$ 3	\$ 422	\$ 100	\$ -	\$ 100	\$ -	0.00%
	30 Conservation Committee	\$ 3,426	\$ 1,150	\$ 930	\$ 7,750	\$ 372	\$ 40,208	\$ 32,458	418.81%
	40 Planning Board	\$ 819	\$ 2,135	\$ 1,662	\$ 1,450	\$ 268	\$ 1,804	\$ 354	24.41%
	50 Trails Committee	\$ 4,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
		\$ 8,735	\$ 3,285	\$ 3,014	\$ 9,300	\$ 640	\$ 42,112	\$ 32,812	352.82%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>20 - Town Buildings</b>									
	10 Fire Station	\$ 7,863	\$ 8,603	\$ 10,639	\$ -	\$ -	\$ -	\$ -	-
	20 Gile Hall	\$ 17,860	\$ 21,694	\$ 11,928	\$ -	\$ -	\$ -	\$ -	-
	30 Library	\$ 9,509	\$ 3,294	\$ 3,627	\$ -	\$ -	\$ -	\$ -	-
	40 Maintenance	\$ 578	\$ 7	\$ 1,465	\$ -	\$ -	\$ -	\$ -	-
		\$ 35,810	\$ 33,598	\$ 27,659	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>25 - Community Services</b>									
	10 Animal Control	\$ 13,622	\$ 10,131	\$ 12,937	\$ 11,420	\$ 7,272	\$ 11,595	\$ 175	1.53%
	20 Kennebec Land Trust	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
	25 Kennebec Valley COG	\$ -	\$ 4,325	\$ 4,325	\$ 4,295	\$ 4,295	\$ 4,325	\$ 30	0.70%
	30 Age Friendly	\$ -	\$ -	\$ 5,159	\$ 2,000	\$ 93	\$ 1,750	\$ (250)	-12.50%
	40 Library	\$ 27,822	\$ 29,429	\$ 29,389	\$ 26,090	\$ 17,556	\$ 26,455	\$ 365	1.40%
	50 Readfield Public Access TV	\$ 5,176	\$ 8,745	\$ 6,309	\$ 6,830	\$ 3,431	\$ 5,386	\$ (1,444)	-21.14%
	60 Street Lights	\$ 5,761	\$ 5,724	\$ 5,786	\$ 6,000	\$ 3,843	\$ 6,200	\$ 200	3.33%
	90 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ (250)	-100.00%
		\$ 52,381	\$ 58,354	\$ 64,155	\$ 57,135	\$ 36,490	\$ 55,961	\$ (1,174)	(0.02)



FY 2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>30 - Recreation, Parks, &amp; Activities</b>									
	10 Beach	\$ 7,023	\$ 7,476	\$ 7,451	\$ 9,142	\$ 6,159	\$ 9,660	\$ 518	5.67%
	20 Recreation Board	\$ 6,505	\$ 5,922	\$ 6,124	\$ 10,561	\$ 3,862	\$ 11,560	\$ 999	9.46%
	25 Heritage Days	\$ -	\$ 10,107	\$ 102	\$ 10,000	\$ 4,680	\$ 5,000	\$ (5,000)	-50.00%
	50 Open Space Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	60 Community Park / Properties	\$ 126	\$ 486	\$ 1	\$ -	\$ -	\$ 2,680	\$ 2,680	-
	70 Trails	\$ -	\$ 2,553	\$ 2,709	\$ 2,483	\$ 795	\$ 1,808	\$ (675)	-27.18%
	80 Mill Stream Dam	\$ -	\$ -	\$ -	\$ 8,300	\$ 403	\$ 8,000	\$ (300)	-3.61%
	<b>30 - Recreation, Parks, &amp; Activities</b>	<b>\$ 13,654</b>	<b>\$ 26,544</b>	<b>\$ 16,387</b>	<b>\$ 40,486</b>	<b>\$ 15,899</b>	<b>\$ 38,708</b>	<b>\$ (1,778)</b>	<b>-4.39%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>40 - Protection</b>									
	10 Fire Department	\$ 55,552	\$ 79,210	\$ 62,294	\$ 87,650	\$ 32,447	\$ 65,600	\$ (22,050)	-25.16%
	15 Fire Equipment	\$ 30,506	\$ 19,945	\$ 14,424	\$ 8,000	\$ -	\$ 8,000	\$ -	0.00%
	20 Ambulance	\$ 10,392	\$ 31,826	\$ 23,382	\$ 25,400	\$ 12,016	\$ 25,400	\$ -	0.00%
	30 Water Holes	\$ 30	\$ -	\$ 1,455	\$ 500	\$ -	\$ 500	\$ -	0.00%
	35 Tower Sites	\$ 1,279	\$ 1,465	\$ 2,957	\$ 27,000	\$ 7,200	\$ 2,400	\$ (24,600)	-91.11%
	40 Dispatching	\$ 25,066	\$ 27,944	\$ 25,479	\$ 30,200	\$ 22,268	\$ 28,625	\$ (1,575)	-5.22%
	50 Physicals	\$ -	\$ -	\$ -	\$ 125	\$ -	\$ -	\$ (125)	-100.00%
	60 Personal Protective Gear	\$ -	\$ 6,175	\$ 1,841	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
	70 Emergency Operations	\$ 161	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	-
	<b>40 - Protection</b>	<b>\$ 122,986</b>	<b>\$ 166,564</b>	<b>\$ 131,832</b>	<b>\$ 180,875</b>	<b>\$ 73,931</b>	<b>\$ 132,725</b>	<b>\$ (48,150)</b>	<b>-26.62%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>50 - Cemeteries</b>									
	10 Town Cemeteries	\$ 28,086	\$ 28,812	\$ 30,916	\$ 16,050	\$ 1,835	\$ 16,500	\$ 450	3%
	20 Living Fence	\$ 232	\$ 2,720	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>50 - Cemeteries</b>	<b>\$ 28,318</b>	<b>\$ 31,532</b>	<b>\$ 30,916</b>	<b>\$ 16,050</b>	<b>\$ 1,835</b>	<b>\$ 16,500</b>	<b>\$ 450</b>	<b>2.80%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>60 - Roads &amp; Drainage</b>									
	10 Road Maintenance	\$ 267,380	\$ 226,630	\$ 264,486	\$ 117,500	\$ 18,772	\$ 147,330	\$ 29,830	25.39%
	20 Road Reconstruction	\$ 7,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 Winter Maintenance	\$ 255,819	\$ 260,422	\$ 250,124	\$ 256,450	\$ 174,792	\$ 260,600	\$ 4,150	1.62%
	60 Vehicle Maintenance	\$ 14,212	\$ 29,285	\$ 35,431	\$ -	\$ -	\$ -	\$ -	-
	70 Interlocal Work	\$ 2,389	\$ 7,539	\$ 1,572	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
	<b>60 - Roads &amp; Drainage</b>	<b>\$ 547,113</b>	<b>\$ 523,875</b>	<b>\$ 551,613</b>	<b>\$ 383,950</b>	<b>\$ 193,564</b>	<b>\$ 407,930</b>	<b>\$ 23,980</b>	<b>6.25%</b>

FY 2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>65 - Capital Improvements</b>									
	1 Admin. Technology	\$ 1,778	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	-
	10 Fire Station Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	20 Gile Hall	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ (24,000)	-100%
	25 Parks & Recreation	\$ 12,918	\$ 4,474	\$ -	\$ 7,762	\$ 4,766	\$ -	\$ (7,762)	-100%
	30 Library Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	40 Cemetery	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	50 Sidewalks	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ (45,000)	-
	55 Roads	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 50,000	\$ 35,000	-
	65 Equipment	\$ -	\$ 4,000	\$ 2,956	\$ 5,000	\$ -	\$ 15,000	\$ 10,000	200%
	66 Capital Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ 19,000	-
	70 Transfer Station	\$ 1,665	\$ 14,730	\$ 6,934	\$ 39,050	\$ 3,500	\$ 51,614	\$ 12,564	32%
	90 Maranacook Lake Dam	\$ 5,330	\$ 7,995	\$ 19,315	\$ 125,000	\$ 1,066	\$ 300,000	\$ 175,000	140%
	<b>65 - Capital Improvements</b>	<b>\$ 22,791</b>	<b>\$ 31,199</b>	<b>\$ 29,205</b>	<b>\$ 260,812</b>	<b>\$ 9,332</b>	<b>\$ 451,614</b>	<b>\$ 190,802</b>	<b>73.16%</b>
<b>70 - Solid Waste</b>									
	10 Transfer Station	\$ 226,267	\$ 243,832	\$ 256,753	\$ 277,376	\$ 169,247	\$ 296,186	\$ 18,810	6.78%
	50 Backhoe	\$ 1,274	\$ 2,449	\$ 6,183	\$ 5,200	\$ 11,823	\$ 7,500	\$ 2,300	44.23%
	<b>70 - Solid Waste</b>	<b>\$ 227,541</b>	<b>\$ 246,281</b>	<b>\$ 262,936</b>	<b>\$ 282,576</b>	<b>\$ 181,070</b>	<b>\$ 303,686</b>	<b>\$ 21,110</b>	<b>7.47%</b>
<b>75 - Education</b>									
	10 RSU #38	\$ 3,163,541	\$ 3,324,451	\$ 3,442,351	\$ 3,527,596	\$ 2,351,731	\$ 3,527,596	\$ -	.00%
	50 Elementary School	\$ -	\$ 1,095	\$ -	\$ -	\$ -	\$ -	\$ -	.00%
	<b>75 - Education</b>	<b>\$ 3,163,541</b>	<b>\$ 3,325,546</b>	<b>\$ 3,442,351</b>	<b>\$ 3,527,596</b>	<b>\$ 2,351,731</b>	<b>\$ 3,527,596</b>	<b>\$ -</b>	<b>.00%</b>
<b>80 - Regional Organizations</b>									
	10 Cobbossee Watershed District	\$ 18,877	\$ 19,821	\$ 20,812	\$ 22,000	\$ 14,291	\$ 23,500	\$ 1,500	6.82%
	30 Kennebec Valley COG	\$ 4,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 First Park	\$ 25,844	\$ 25,130	\$ 24,880	\$ 25,600	\$ 12,224	\$ 24,500	\$ (1,100)	-4.30%
	<b>80 - Regional Organizations</b>	<b>\$ 49,066</b>	<b>\$ 44,951</b>	<b>\$ 45,692</b>	<b>\$ 47,600</b>	<b>\$ 26,515</b>	<b>\$ 48,000</b>	<b>\$ 400</b>	<b>.84%</b>
<b>81 - County Tax</b>									
	20 Kennebec County Tax	\$ 277,640	\$ 256,103	\$ 261,281	\$ 270,000	\$ 259,977	\$ 270,000	\$ -	0.00%
	<b>81 - County Tax</b>	<b>\$ 277,640</b>	<b>\$ 256,103</b>	<b>\$ 261,281</b>	<b>\$ 270,000</b>	<b>\$ 259,977</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>.00%</b>
<b>85 - Debt Service</b>									
	10 Fire Truck (2023 payoff)	\$ 34,720	\$ -	\$ 68,073	\$ 56,857	\$ 54,579	\$ 56,238	\$ (619)	- 1.09%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,118	\$ 1	0.00%
	40 Maranacook Lake Outlet Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	-
	60 2004 Road Bond	\$ 30,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	70 2008 Road Bond (2019 payoff)	\$ 181,065	\$ 174,934	\$ 169,060	\$ 162,850	\$ 162,501	\$ 156,600	\$ (6,250)	-3.84%
	<b>85 - Debt Service</b>	<b>\$ 355,448</b>	<b>\$ 284,051</b>	<b>\$ 346,250</b>	<b>\$ 328,824</b>	<b>\$ 326,197</b>	<b>\$ 327,956</b>	<b>\$ (868)</b>	<b>- .26%</b>



FY 2019 Expenses

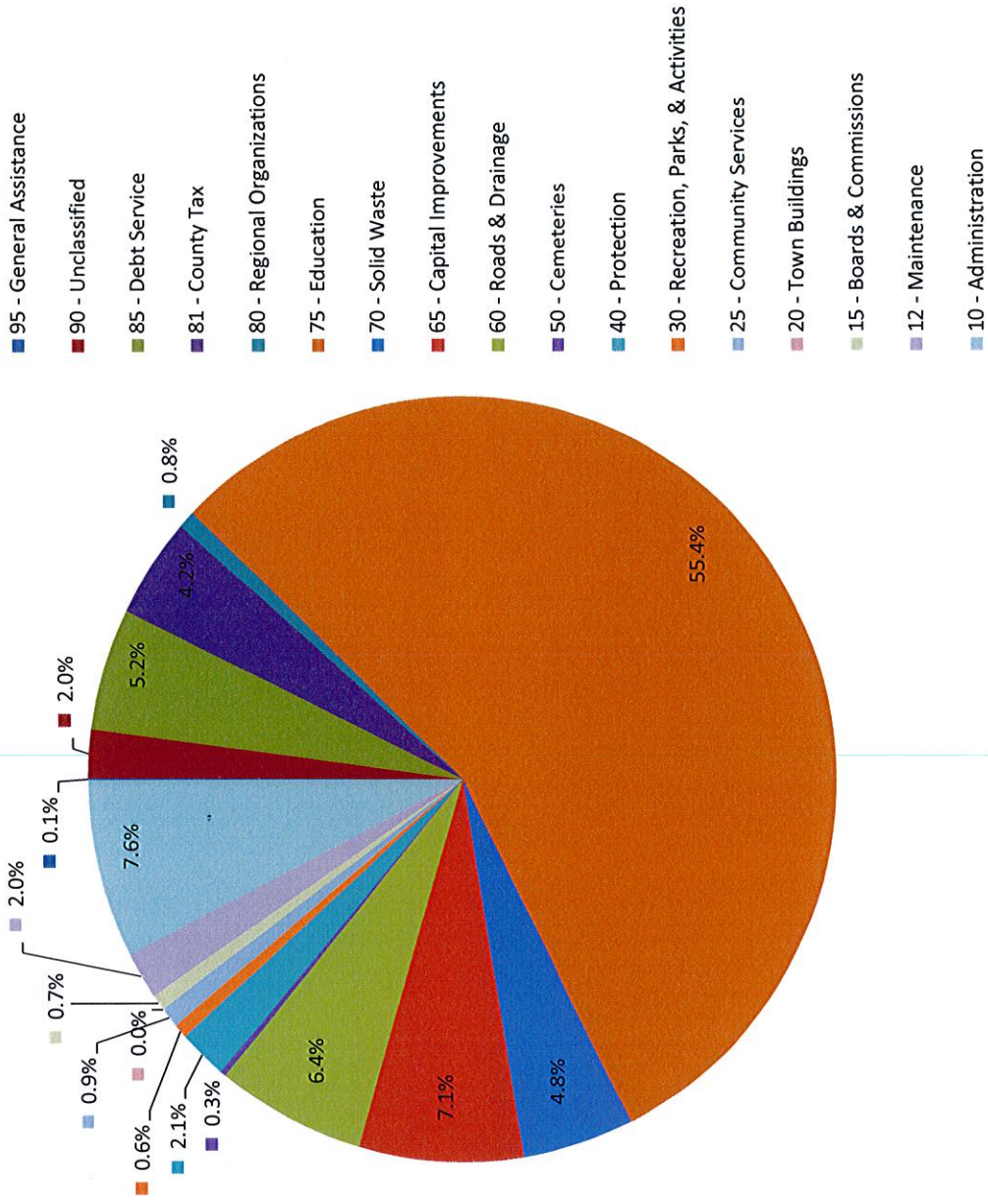
DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
90 - Unclassified									
	10 Overlay (Abatement / Overdraft)	\$ 14,656	\$ 14,056	\$ 41,804	\$ 15,000	\$ 14,440	\$ 20,000	\$ 5,000	33.33%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	-
	20 Non-profit Agencies	\$ 7,143	\$ 6,144	\$ 5,832	\$ 10,832	\$ 9,857	\$ 14,036	\$ 3,204	29.58%
	40 Contingency	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,231	\$ 1,436	\$ 1,489	\$ 940	\$ 940	\$ 1,377	\$ 437	46.49%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	<b>90 - Unclassified</b>	<b>\$ 23,030</b>	<b>\$ 21,636</b>	<b>\$ 49,125</b>	<b>\$ 71,772</b>	<b>\$ 25,237</b>	<b>\$ 130,413</b>	<b>\$ 58,641</b>	<b>81.70%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
95 - General Assistance									
	10 General Assistance	\$ 1,441	\$ 859	\$ 288	\$ 4,650	\$ 1,880	\$ 4,500	\$ (150)	-3.23%
	<b>95 - General Assistance</b>	<b>\$ 1,441</b>	<b>\$ 859</b>	<b>\$ 288</b>	<b>\$ 4,650</b>	<b>\$ 1,880</b>	<b>\$ 4,500</b>	<b>\$ (150)</b>	<b>-3.23%</b>

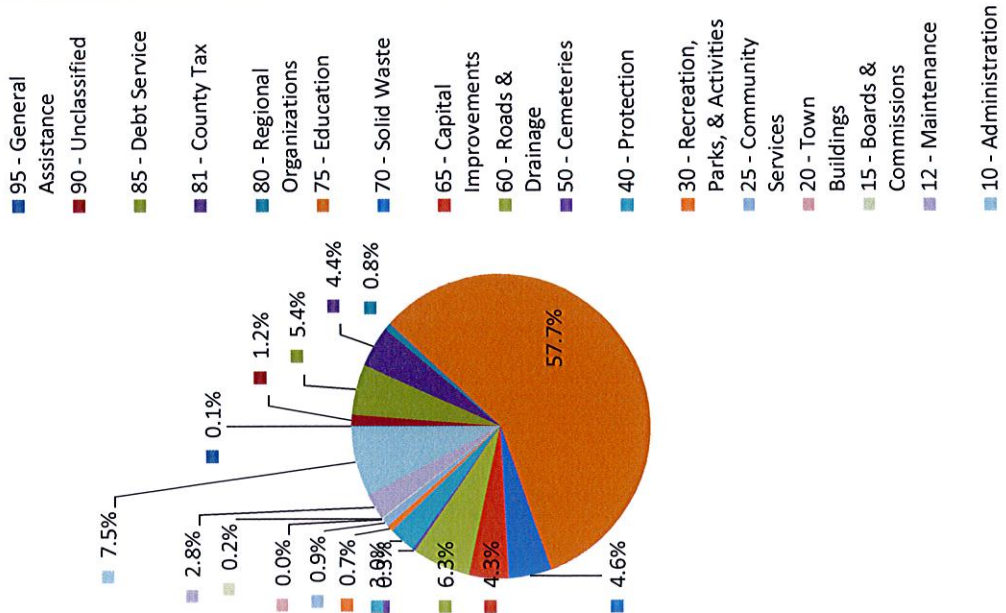
**TOTAL \$ 5,094,456 \$ 5,215,503 \$ 5,443,641 \$ 5,839,556 \$ 3,615,440 \$ 6,366,322 \$ 256,766 9.0%**

DEPARTMENT SUMMARY									
DEPARTMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %	
95 - General Assistance	\$ 1,441	\$ 859	\$ 288	\$ 4,650	\$ 1,880	\$ 4,500	\$ (150)	-3.2%	
90 - Unclassified	\$ 23,030	\$ 21,636	\$ 49,125	\$ 71,772	\$ 25,237	\$ 130,413	\$ 58,641	81.7%	
85 - Debt Service	\$ 355,448	\$ 284,051	\$ 346,250	\$ 328,824	\$ 326,197	\$ 327,956	\$ (868)	-0.3%	
81 - County Tax	\$ 277,640	\$ 256,103	\$ 261,281	\$ 270,000	\$ 259,977	\$ 270,000	\$ -	0.0%	
80 - Regional Organizations	\$ 49,066	\$ 44,951	\$ 45,692	\$ 47,600	\$ 26,515	\$ 48,000	\$ 400	0.8%	
75 - Education	\$ 3,163,541	\$ 3,325,546	\$ 3,442,351	\$ 3,527,596	\$ 2,351,731	\$ 3,527,596	\$ -	0.0%	
70 - Solid Waste	\$ 227,541	\$ 246,281	\$ 262,936	\$ 282,576	\$ 181,070	\$ 303,686	\$ 21,110	7.5%	
65 - Capital Improvements	\$ 22,791	\$ 31,199	\$ 29,205	\$ 260,812	\$ 9,332	\$ 451,614	\$ 190,802	73.2%	
60 - Roads & Drainage	\$ 547,113	\$ 523,875	\$ 551,613	\$ 383,950	\$ 193,564	\$ 407,930	\$ 23,980	6.2%	
50 - Cemeteries	\$ 28,318	\$ 31,532	\$ 30,916	\$ 16,050	\$ 1,835	\$ 16,500	\$ 450	2.8%	
40 - Protection	\$ 122,986	\$ 166,564	\$ 131,832	\$ 180,875	\$ 73,931	\$ 132,725	\$ (48,150)	-26.6%	
30 - Recreation, Parks, & Activities	\$ 13,654	\$ 26,544	\$ 16,387	\$ 40,486	\$ 15,899	\$ 38,708	\$ (1,778)	-4.4%	
25 - Community Services	\$ 52,381	\$ 58,354	\$ 64,155	\$ 57,135	\$ 36,490	\$ 55,961	\$ (1,174)	-2.1%	
20 - Town Buildings	\$ 35,810	\$ 33,598	\$ 27,659	\$ -	\$ -	\$ -	\$ -	-	
15 - Boards & Commissions	\$ 8,735	\$ 3,285	\$ 3,014	\$ 9,300	\$ 640	\$ 42,112	\$ 32,812	352.8%	
12 - Maintenance	\$ -	\$ -	\$ -	\$ 169,845	\$ 80,604	\$ 127,415	\$ (42,430)	-25.0%	
10 - Administration	\$ 442,600	\$ 417,229	\$ 442,218	\$ 458,085	\$ 290,515	\$ 481,206	\$ 23,121	5.0%	
<b>TOTAL</b>	<b>\$ 5,372,096</b>	<b>\$ 5,471,606</b>	<b>\$ 5,704,922</b>	<b>\$ 6,109,556</b>	<b>\$ 3,875,417</b>	<b>\$ 6,366,322</b>	<b>\$ 256,766</b>	<b>4.2%</b>	

## 2019 Budget Expenses by Department

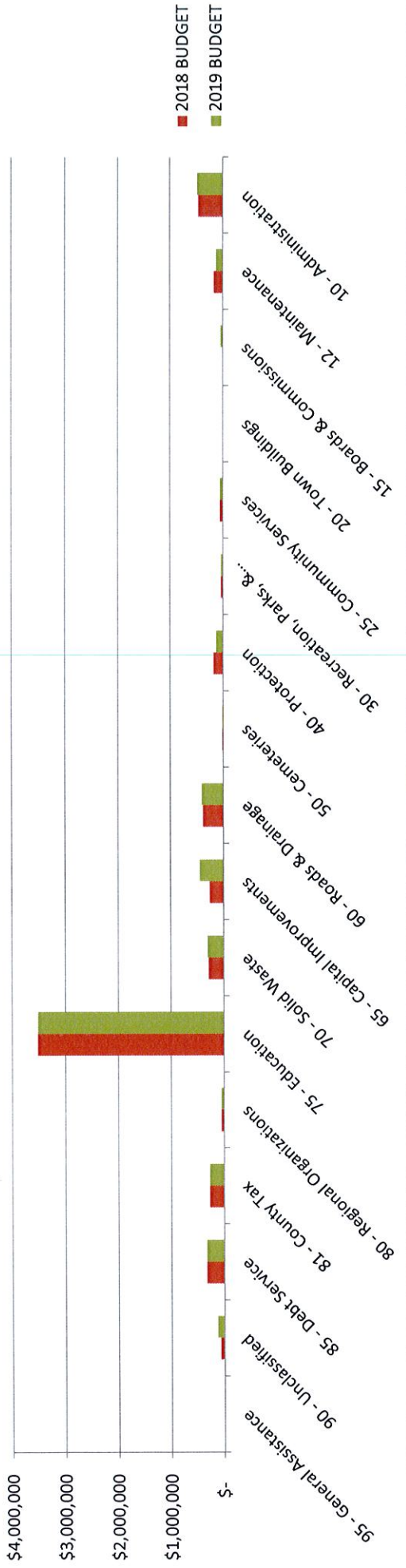


## 2018 Budget Expenses by Department

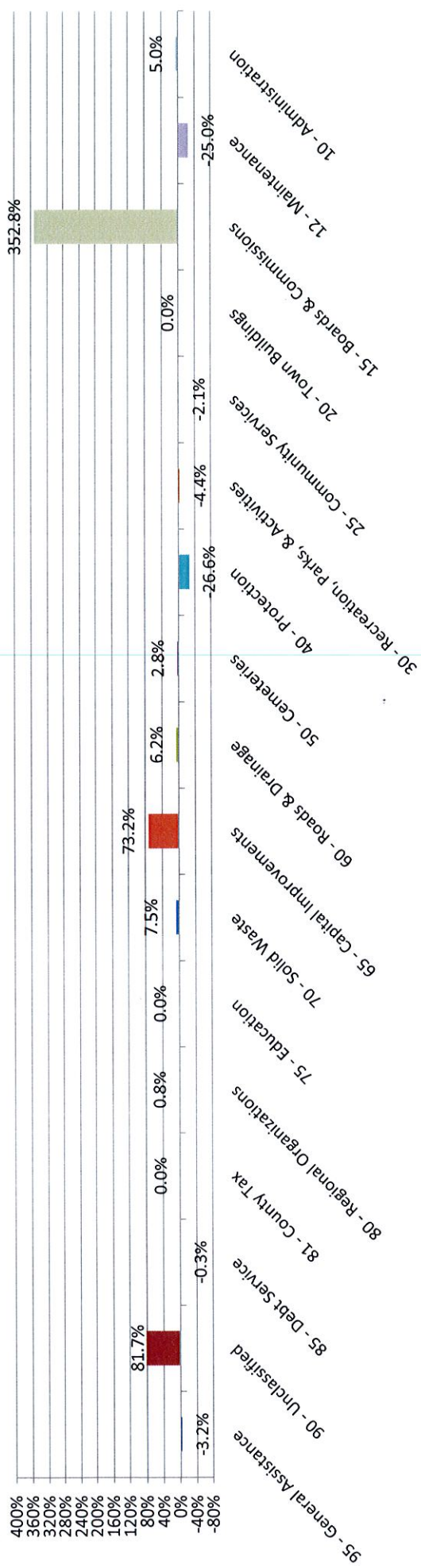




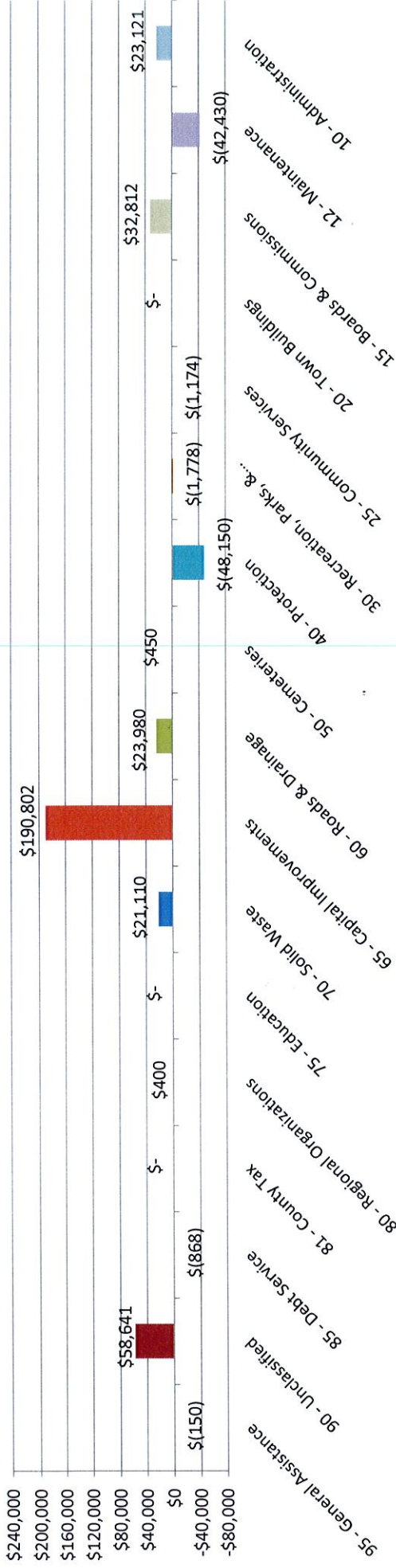
### 2018-2019 Totals by Department



### 2018-2019 % Change by Department



### 2018-2019 \$ Change by Department



DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>10- ADMINISTRATION</b>									
1011	REAL ESTATE PROPERTY TAX	\$ 4,401,599	\$ 4,364,739	\$ 4,462,978	\$ 4,502,418	\$ 4,504,407	\$ 4,541,876	\$ 39,458	0.9%
1012	PERSONAL PROPERTY TAX	\$ 43,648	\$ 36,855	\$ 37,855	\$ 42,234	\$ 42,234	\$ 42,392	\$ -	0.4%
1013	STATE REVENUE SHARING	\$ 114,861	\$ 138,066	\$ 135,204	\$ 135,000	\$ 93,736	\$ 135,000	\$ -	0.0%
1014	INTEREST ON TAXES	\$ 20,971	\$ 23,045	\$ 26,486	\$ 20,000	\$ 24,657	\$ 25,000	\$ 5,000	25.0%
1021	INVESTMENT INCOME	\$ 3,605	\$ 3,349	\$ 4,929	\$ 3,000	\$ 4,305	\$ 5,000	\$ 2,000	66.7%
1031	VETERANS EXEMPTION	\$ 3,830	\$ 3,284	\$ 3,607	\$ 3,200	\$ 3,909	\$ 4,000	\$ 800	25.0%
1032	HOMESTEAD EXEMPTION	\$ 77,252	\$ 73,154	\$ 94,647	\$ 145,330	\$ 138,363	\$ 182,343	\$ 37,013	25.5%
1033	TREE GROWTH REIMBURSEMENT	\$ 9,948	\$ 10,892	\$ 9,873	\$ 9,800	\$ 9,358	\$ 9,000	\$ (800)	-8.2%
1034	BETE REIMBURSEMENT	\$ 4,158	\$ 7,780	\$ 7,619	\$ 8,436	\$ 8,436	\$ 8,468	\$ -	0.4%
1040	GRANTS/PLANNING	\$ -	\$ -	\$ 2,736	\$ -	\$ -	\$ -	\$ -	-
1051	BOAT EXCISE TAXES	\$ 7,945	\$ 8,101	\$ 8,298	\$ 7,500	\$ 1,191	\$ 8,000	\$ 500	6.7%
1052	MOTOR VEHICLE TAXES	\$ 466,037	\$ 492,728	\$ 509,631	\$ 460,000	\$ 328,167	\$ 500,000	\$ 40,000	8.7%
1053	AGENT FEE	\$ 10,441	\$ 10,763	\$ 10,601	\$ 9,500	\$ 6,379	\$ 10,000	\$ 500	5.3%
1054	NEWSLETTER ADS	\$ 204	\$ 200	\$ 664	\$ 250	\$ -	\$ 100	\$ (150)	-60.0%
1060	BUSINESS LICENSE FEES	\$ 10	\$ 20	\$ 60	\$ -	\$ 80	\$ 50	\$ 50	7.7%
1065	CERTIFIED COPY FEES	\$ 1,224	\$ 1,505	\$ 1,450	\$ 1,300	\$ 1,327	\$ 1,400	\$ 100	7.7%
1080	REFLECTIONS	\$ 4	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	-
1090	OTHER INCOME	\$ 14,262	\$ 7,808	\$ 4,890	\$ 500	\$ 57,502	\$ 2,000	\$ 1,500	300.0%
1095	Heating Assistance	\$ 847	\$ 650	\$ 1,300	\$ 1,500	\$ 675	\$ 1,500	\$ -	0.0%
3010	PLUMBING FEES	\$ 4,078	\$ 5,838	\$ 7,661	\$ 5,000	\$ 2,678	\$ 5,000	\$ -	0.0%
3020	LAND USE FEES	\$ 5,415	\$ 8,330	\$ 8,373	\$ 6,000	\$ 3,418	\$ 6,000	\$ -	0.0%
5000	Use of Undesignated Funds	\$ 133,210	\$ 300,183	\$ 230,000	\$ 217,731	\$ 217,731	\$ 128,000	\$ (89,731)	-41.2%
5001	Use of Carry Forward	\$ 125,080	\$ 74,865	\$ 227,020	\$ 184,818	\$ 184,818	\$ 227,303	\$ 42,485	23.0%
		\$ 5,448,629	\$ 5,572,162	\$ 5,795,882	\$ 5,763,517	\$ 5,633,371	\$ 5,842,432	\$ 78,725	1.4%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>12 - MAINTENANCE</b>									
4010	FUEL TAX	\$ -	\$ -	\$ -	\$ -	\$ 212	\$ -	\$ -	-
		\$ -	\$ -	\$ -	\$ -	\$ 212	\$ -	\$ -	-

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>15 - BOARDS &amp; COMMISSIONS</b>									
3015	Conservation Donations / Grants	\$ 4	\$ -	\$ 3,503	\$ -	\$ -	\$ 30,517	\$ 30,517	-
3020	STATE PARK FEES	\$ 597	\$ 425	\$ 556	\$ -	\$ -	\$ -	\$ -	-
3050	Trails Donations	\$ 125	\$ 2,850	\$ -	\$ -	\$ -	\$ -	\$ -	-
		\$ 726	\$ 3,275	\$ 4,059	\$ -	\$ -	\$ 30,517	\$ 30,517	-

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>20 - TOWN BUILDINGS O&amp;M</b>									
2010	GILE HALL DONATIONS	\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	-
		\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	-



FY 2019 Revenues

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
25	COMMUNITY SERVICES								
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 1,804	\$	\$ 1,842	\$ 1,500	\$ 2,202	\$ 3,000	\$ 1,500	100.0%
	1012 DOG VACCINATION FUND	\$	\$	\$	\$	\$ 20	\$	\$	-
	3000 AGE FRIENDLY	\$	\$	\$ 6,000	\$	\$	\$ 1,000	\$ 1,000	-
	4001 LIBRARY STATE AID	\$ 27	\$	\$	\$	\$	\$	\$	-
	4005 LIBRARY DONATIONS	\$ 1,008	\$ 3,430	\$ 3,818	\$ 655	\$ 1,438	\$ 2,000	\$ 1,345	205.3%
	4010 LIBRARY SALE PROCEEDS	\$ 1,655	\$ 1,463	\$ 1,549	\$ 1,000	\$ 1,372	\$ 1,500	\$ 500	50.0%
	4015 Library Front Desk Contributions	\$ 281	\$ 501	\$ 550	\$ 375	\$ 318	\$ 375	\$	0.0%
	4020 Library Non Res Patrons	\$ 75	\$ 125	\$ 100	\$ 50	\$ 25	\$ 50	\$	0.0%
	5010 CABLE TV FRANCHISE FEES	\$ 25,981	\$ 26,066	\$ 27,480	\$ 26,000	\$ 28,391	\$ 27,000	\$ 1,000	3.8%
25	COMMUNITY SERVICES	\$ 30,831	\$ 33,427	\$ 42,433	\$ 29,580	\$ 33,766	\$ 34,925	\$ 5,345	18.1%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$ 7,085	\$ 7,418	\$ 6,145	\$ 9,142	\$ 2,634	\$ 9,660	\$ 518	5.7%
	1020 Beach Playground	\$	\$ 8	\$	\$	\$	\$	\$	-
	2021 REC BOARD - BASEBALL	\$ 2,723	\$ 1,866	\$ 2,230	\$ 2,966	\$ 30	\$ 2,920	\$ (46)	-1.6%
	2022 REC BOARD - SOCCER	\$ 2,200	\$ 2,083	\$ 1,800	\$ 2,125	\$ 2,025	\$ 2,100	\$ (25)	-1.2%
	2023 REC BOARD - SWIMMING	\$ 35	\$	\$	\$	\$	\$	\$	-
	2024 REC BOARD - Basketball	\$ 1,764	\$ 3,020	\$ 3,640	\$ 3,330	\$ 3,620	\$ 3,150	\$ (180)	-5.4%
	2025 REC BOARD - OTHER RECREATION	\$ 299	\$ 202	\$	\$ 600	\$ 73	\$	\$ (600)	-100.0%
	2026 Rec Board - Softball	\$ 900	\$ 1,366	\$ 1,010	\$ 1,540	\$	\$ 1,540	\$	0.0%
	2027 Rec Board - Interlocal	\$	\$	\$ 2,248	\$	\$	\$	\$	-
	2073 HD - MERCHANDISE SALES	\$ 12	\$ 1,265	\$ 600	\$	\$ 2,888	\$	\$	-
	2077 HD OTHER FEES	\$	\$	\$ 50	\$	\$	\$	\$	-
	7010 Trails	\$	\$	\$ 50	\$	\$ 250	\$	\$	-
	8010 Mill Stream Dam	\$	\$ 2,721	\$	\$	\$	\$ 8,000	\$ 8,000	-
30	RECREATION, PARKS, & ACTIVITIES	\$ 15,018	\$ 19,949	\$ 17,773	\$ 19,703	\$ 11,520	\$ 27,370	\$ 7,667	38.9%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$ 4,260	\$ 36	\$ 8,289	\$	\$ 41	\$	\$	-
	1025 Adm Asst Regional Employee	\$ 3,244	\$ 6,767	\$	\$	\$	\$	\$	-
	1035 FD Burn Permits online	\$	\$ 238	\$ 258	\$	\$ 270	\$	\$	-
	3500 Tower Sites	\$ 2,000	\$ 12,338	\$ 7,600	\$ 15,000	\$ 17,200	\$ 2,600	\$ (12,400)	-82.7%
	4050 FD Safety Grant	\$ 8,675	\$	\$	\$	\$	\$	\$	-
	4070 Emergency Operations	\$	\$	\$	\$	\$	\$	\$	-
40	PROTECTION	\$ 18,179	\$ 19,379	\$ 16,147	\$ 15,000	\$ 17,511	\$ 2,600	\$ (12,400)	-82.7%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
50	CEMETERIES								
	5010 Fuel Tax Reimbursement	\$	\$	\$ 79	\$	\$	\$	\$	-
	5020 Donations	\$ 200	\$	\$ 231	\$	\$ 21	\$	\$	-
50	CEMETERIES	\$ 200	\$ 79	\$ 231	\$	\$ 21	\$	\$	-



FY 2019 Revenues

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$ 35,160	\$ 35,524	\$ 35,360	\$ 35,000	\$ 35,924	\$ 35,000	\$ -	0.0%
	2020 HIGHWAY INCOME	\$ -	\$ -	\$ 92	\$ -	\$ -	\$ -	\$ -	-
	2030 STREET SIGNS	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	-
	4010 Fuel Tax Reimbursement	\$ -	\$ 166	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6040 Sale of Equipment	\$ 600	\$ -	\$ 6,556	\$ -	\$ -	\$ -	\$ -	-
	7010 Interlocal	\$ 4,066	\$ 8,970	\$ 2,248	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.0%
	<b>60 Roads &amp; Drainage</b>	<b>\$ 39,826</b>	<b>\$ 44,660</b>	<b>\$ 44,256</b>	<b>\$ 45,000</b>	<b>\$ 36,024</b>	<b>\$ 35,000</b>	<b>\$ (10,000)</b>	<b>-22.2%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
65	CAPITAL IMPROVEMENTS								
	6520 Gile Hall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6525 Ballfields	\$ -	\$ -	\$ 7	\$ -	\$ 1	\$ -	\$ -	-
	6550 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6570 Transfer Station (Fayette & Wayne)	\$ -	\$ 19,000	\$ -	\$ 10,975	\$ 14,921	\$ 9,022	\$ (1,953)	-17.8%
	6590 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,000	\$ 177,000	-
	<b>65 CAPITAL IMPROVEMENTS</b>	<b>\$ -</b>	<b>\$ 19,000</b>	<b>\$ 7</b>	<b>\$ 10,975</b>	<b>\$ 14,922</b>	<b>\$ 186,022</b>	<b>\$ 175,047</b>	<b>1595.0%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 20,972	\$ 30,155	\$ 34,381	\$ 35,000	\$ 23,180	\$ 33,000	\$ (2,000)	-5.7%
	7020 TS REDEMPTIONS	\$ 1,445	\$ 1,408	\$ 185	\$ -	\$ -	\$ -	\$ -	-
	7023 TS RECYCLABLES - METAL	\$ 19,049	\$ 6,845	\$ 7,946	\$ 8,000	\$ 9,718	\$ 10,000	\$ 2,000	25.0%
	7025 TS RECYCLABLES - OTHER	\$ 904	\$ 380	\$ 80	\$ 500	\$ 24	\$ -	\$ (500)	-100.0%
	7026 TS Single Sort Recycling	\$ -	\$ -	\$ 1,591	\$ 500	\$ 1,538	\$ -	\$ (500)	-100.0%
	7030 TS BACKHOE	\$ 3,812	\$ 2,048	\$ 5,677	\$ -	\$ -	\$ -	\$ -	0.0%
	7040 Commercial Haulers Permits	\$ 300	\$ 375	\$ 1,031	\$ 450	\$ 450	\$ 450	\$ -	-
	7050 TS GRANTS	\$ -	\$ 20	\$ 7	\$ -	\$ 969	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ -	\$ -	\$ 34,634	\$ 63,412	\$ 35,695	\$ 68,806	\$ 5,394	-
	7090 TS REVENUES - WAYNES SHARE	\$ 101,716	\$ 101,242	\$ 99,294	\$ 73,774	\$ 54,440	\$ 81,573	\$ 7,799	10.6%
	<b>70 SOLID WASTE</b>	<b>\$ 148,198</b>	<b>\$ 142,473</b>	<b>\$ 184,826</b>	<b>\$ 181,636</b>	<b>\$ 126,014</b>	<b>\$ 193,829</b>	<b>\$ 12,193</b>	<b>6.7%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ 10,298	\$ 10,503	\$ 11,084	\$ 10,000	\$ -	\$ 10,000	\$ -	0.0%
	3010 Snowmobile Fees	\$ 1,437	\$ 1,490	\$ 940	\$ 940	\$ 1,377	\$ 1,377	\$ 437	46.5%
	4010 Readfield Enterprise Fund	\$ 8,466	\$ 7,127	\$ 27,556	\$ 10,000	\$ 389	\$ -	\$ (10,000)	-100.0%
	<b>90 UNCLASSIFIED</b>	<b>\$ 20,201</b>	<b>\$ 19,120</b>	<b>\$ 39,580</b>	<b>\$ 20,940</b>	<b>\$ 1,766</b>	<b>\$ 11,377</b>	<b>\$ (9,563)</b>	<b>-45.7%</b>

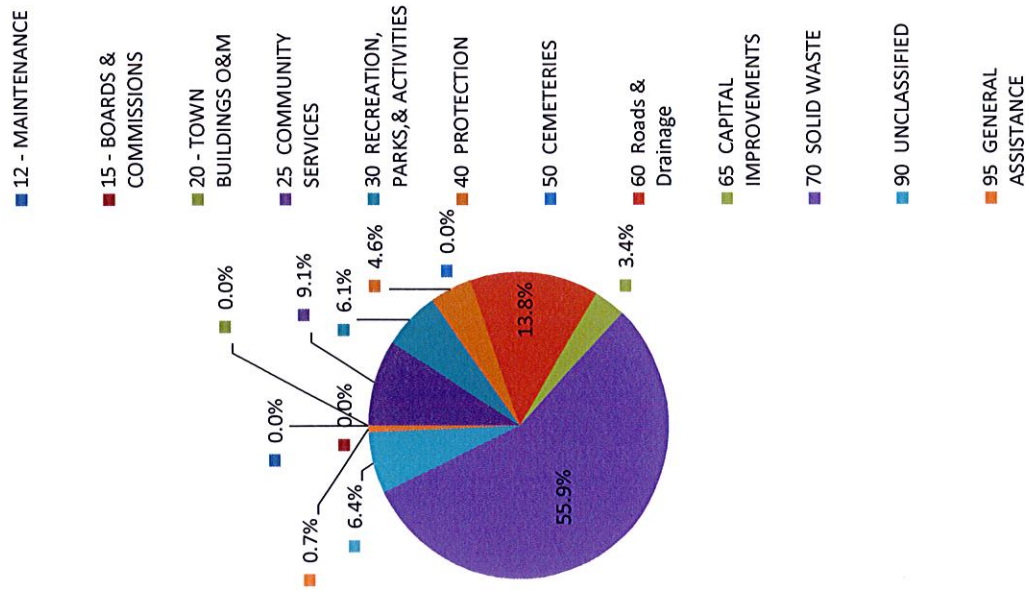
DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ 269	\$ 269	\$ 269	\$ 2,325	\$ -	\$ 2,250	\$ (75)	-3.2%
	<b>95 GENERAL ASSISTANCE</b>	<b>\$ 269</b>	<b>\$ 269</b>	<b>\$ 269</b>	<b>\$ 2,325</b>	<b>\$ -</b>	<b>\$ 2,250</b>	<b>\$ (75)</b>	<b>-3.2%</b>

FY 2019 Revenues

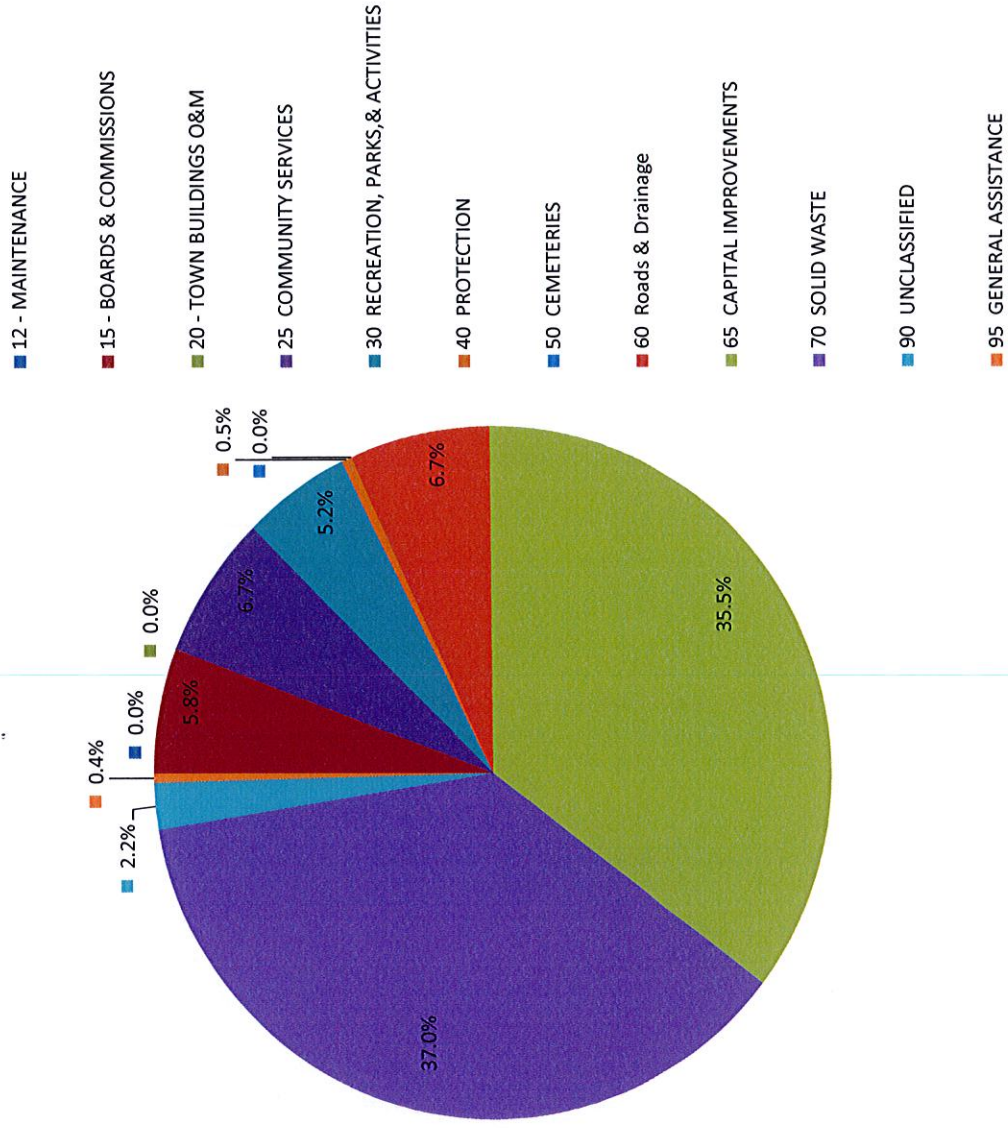
DEPARTMENT	DEPARTMENT SUMMARY							2018-2019 %
	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	
10- ADMINISTRATION	\$ 5,448,629	\$ 5,572,162	\$ 5,795,882	\$ 5,763,517	\$ 5,633,371	\$ 5,842,432	\$ 78,725	1.4%
12 - MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ 212	\$ -	\$ -	-
15 - BOARDS & COMMISSIONS	\$ 726	\$ 3,275	\$ 4,059	\$ -	\$ -	\$ 30,517	\$ 30,517	-
20 - TOWN BUILDINGS O&M	\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	-
25 COMMUNITY SERVICES	\$ 30,831	\$ 33,427	\$ 42,433	\$ 29,580	\$ 33,766	\$ 34,925	\$ 5,345	18.1%
30 RECREATION, PARKS,& ACTIVITIES	\$ 15,018	\$ 19,949	\$ 17,773	\$ 19,703	\$ 11,520	\$ 27,370	\$ 7,667	38.9%
40 PROTECTION	\$ 18,179	\$ 19,379	\$ 16,147	\$ 15,000	\$ 17,511	\$ 2,600	\$ (12,400)	-82.7%
50 CEMETERIES	\$ 200	\$ 79	\$ 231	\$ -	\$ 21	\$ -	\$ -	-
60 Roads & Drainage	\$ 39,826	\$ 44,660	\$ 44,256	\$ 45,000	\$ 36,024	\$ 35,000	\$ (10,000)	-22.2%
65 CAPITAL IMPROVEMENTS	\$ -	\$ 19,000	\$ 7	\$ 10,975	\$ 14,922	\$ 186,022	\$ 175,047	1595.0%
70 SOLID WASTE	\$ 148,198	\$ 142,473	\$ 184,826	\$ 181,636	\$ 126,014	\$ 193,829	\$ 12,193	6.7%
90 UNCLASSIFIED	\$ 20,201	\$ 19,120	\$ 39,580	\$ 20,940	\$ 1,766	\$ 11,377	\$ (9,563)	-45.7%
95 GENERAL ASSISTANCE	\$ 269	\$ 269	\$ -	\$ 2,325	\$ -	\$ 2,250	\$ (75)	-3.2%
<b>TOTAL</b>	<b>\$ 5,722,996</b>	<b>\$ 5,873,818</b>	<b>\$ 6,145,194</b>	<b>\$ 6,088,676</b>	<b>\$ 5,875,127</b>	<b>\$ 6,366,322</b>	<b>\$ 277,456</b>	<b>4.6%</b>



### 2018 Budget Revenue by Department (excluding administration)



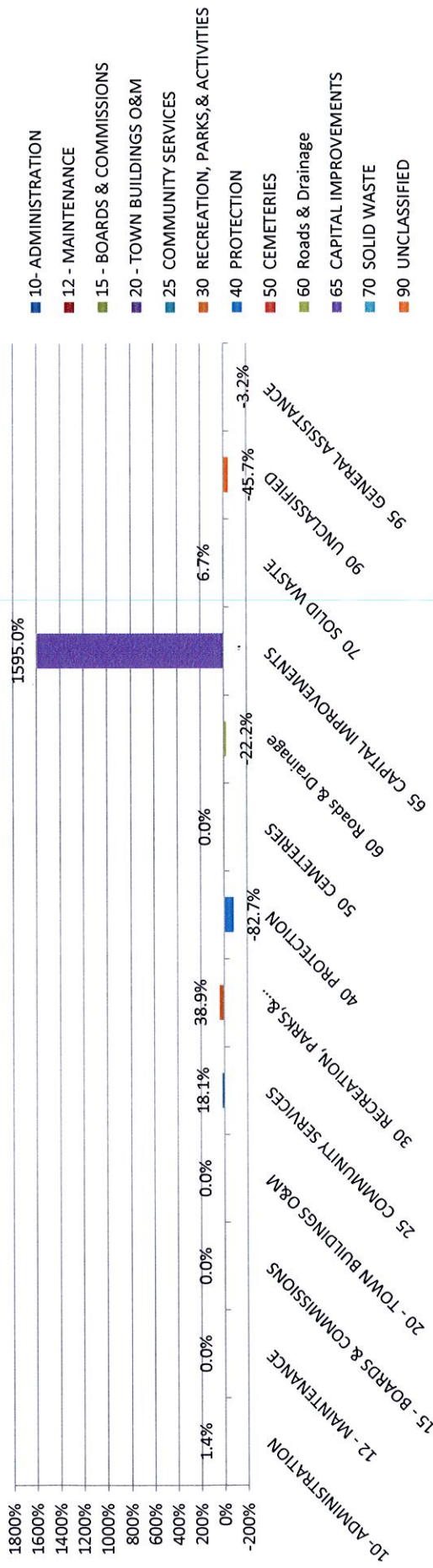
### 2019 Budget Revenue by Department (excluding administration)



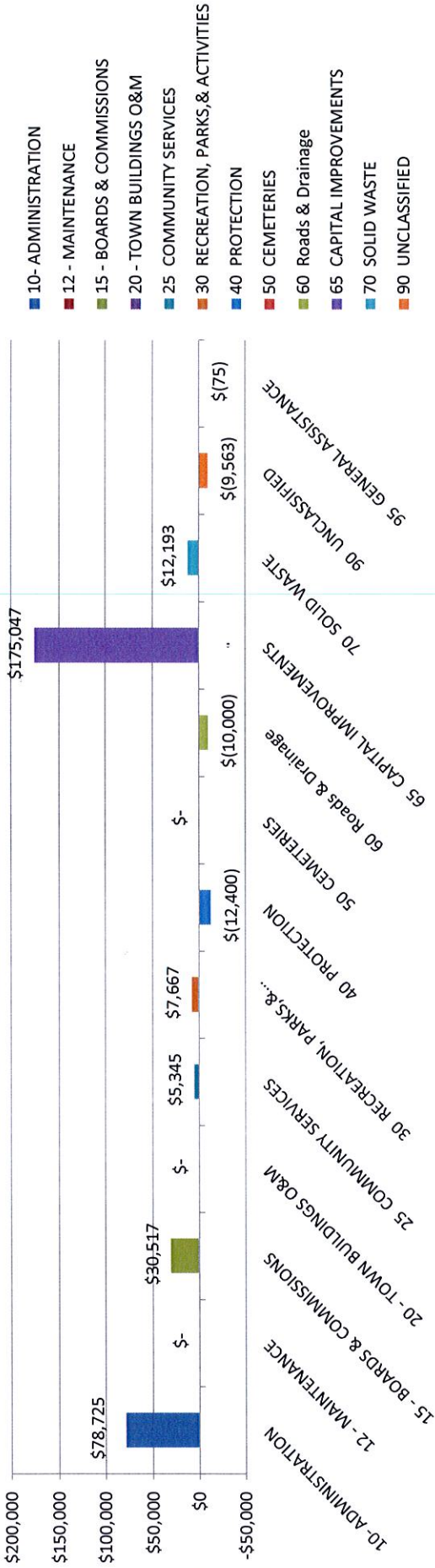
### 2018-2019 Revenue Totals by Department (excluding administration)



### 2018-2019 Revenue % Change by Department

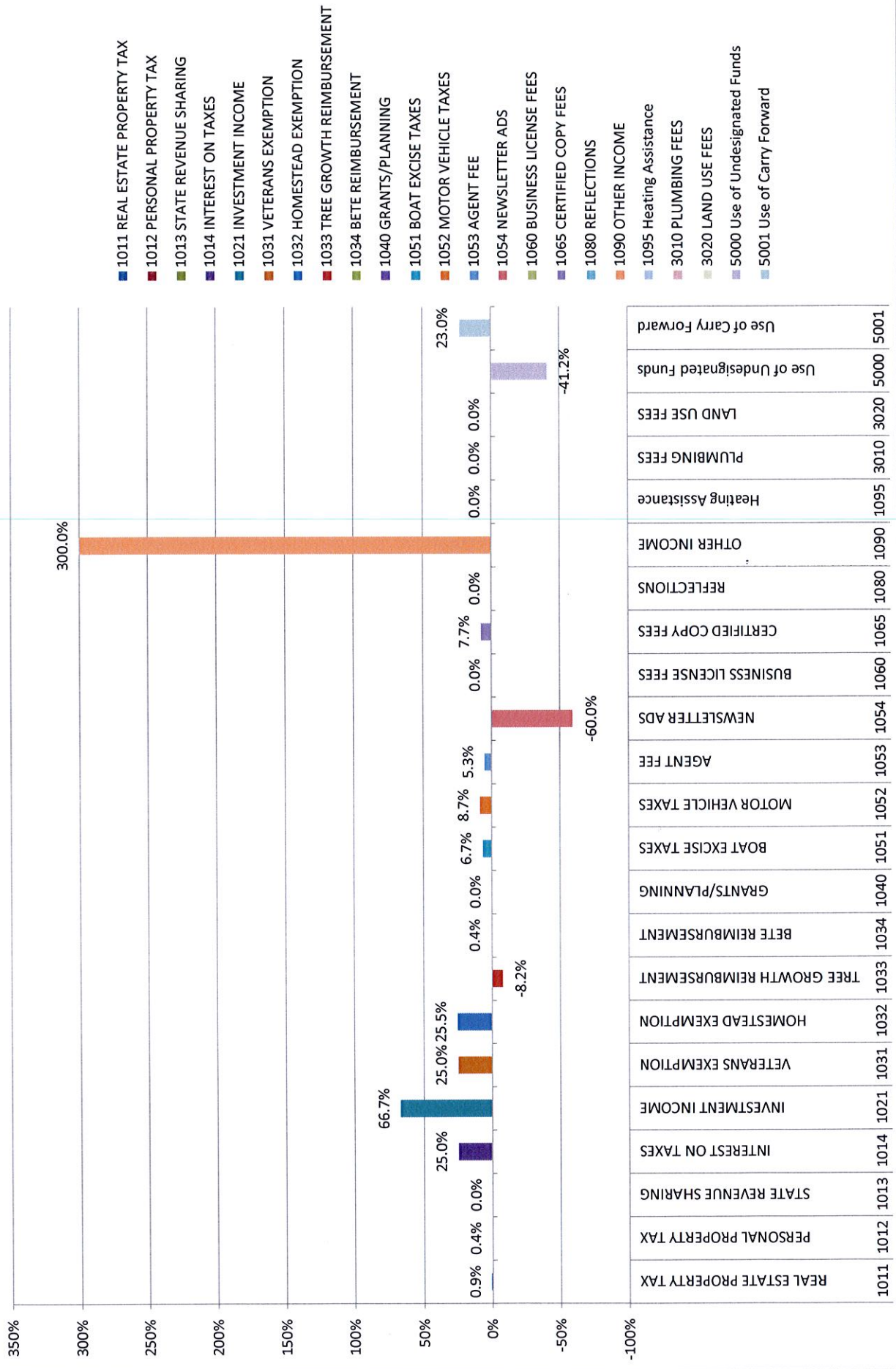


### 2018-2019 Revenue \$ Change by Department



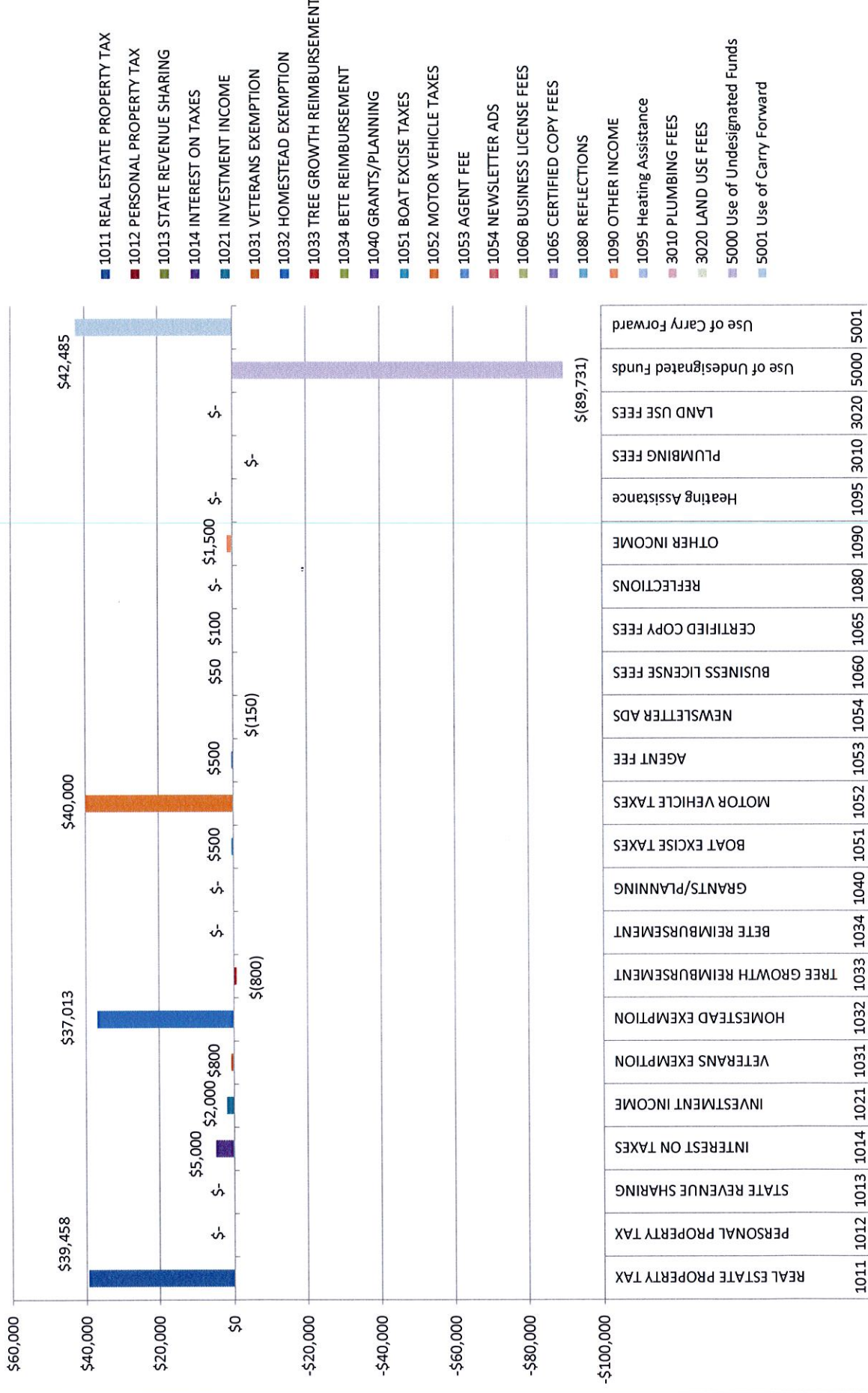


### 2018-2019 Revenue % Change - Administration by Division





## 2018-2019 Revenue \$ Change - Administration by Division



**Pre Commitment - ESTIMATE**  
**Town of Readfield**  
**FY 2019 MUNICIPAL TAX RATE CALCULATION FORM**

1. Local Taxable Real Estate Valuation.....	\$234,573,888	
2. Local Taxable Personal Property Valuation.....	\$2,189,419	
3. Total Taxable Valuation (Line 1 plus line 2).....		\$236,763,307
4. a) Total of Homestead Exemption Valuation.....	\$15,067,900	
4. b) Homestead exemption reimbursement value.....	\$9,417,438	
5. a) Total of BETE Exempt Property.....	\$874,695	
5. b) BETE exemption reimbursement value.....	\$437,348	
6. Valuation Base (Line 3 plus lines 4b and 5b).....		\$246,618,092

**APPROPRIATIONS**

DRAFT

7. County Tax.....	\$270,000	
8. Municipal Appropriation.....	\$2,548,726	
9. TIF Financing Plan Amounts.....	\$0	
10. School/Educational Appropriations.....	\$3,527,596	
(Adjusted to Municipal Fiscal Year)		
11. Total Appropriations (Add lines 7 through 10).....		\$6,346,322

**ALLOWABLE DEDUCTIONS**

12. State Municipal Revenue Sharing.....	\$135,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)	\$1,456,243	
14. Total Deductions (Line 12 plus line 13).....		\$1,591,243

15. Net to be raised by local property tax rate (Line 11 minus line 14) \$4,755,079

16.  $\frac{\$4,755,079.00}{\text{(Amount from line 15)}} \times 1.05 = \$4,992,832.95$  Maximum Allowable Tax

17.  $\frac{\$4,755,079.00}{\text{(Amount from line 15)}} \div \frac{\$246,618,092}{\text{(Amount from line 5)}} = 0.01928$  Minimum Tax Rate

18.  $\frac{\$4,992,832.95}{\text{(Amount from line 16)}} \div \frac{\$246,618,092}{\text{(Amount from line 5)}} = 0.02025$  Maximum Tax Rate

19.  $\frac{\$236,763,307}{\text{(Amount from line 3)}} \times \mathbf{19.36} = \mathbf{\$4,584,268.27}$  ***MIL RATE TO BE DETERMINED***  
(MILL RATE)

20.  $\frac{\$4,755,079.00}{\text{(Amount from line 15)}} \times 0.05 = \$237,753.95$  Maximum Overlay

21.  $\frac{\$9,417,438}{\text{(Amount from line 4b)}} \times \frac{0.01936}{\text{(Selected Rate)}} = \mathbf{\$182,342.70}$  Homestead Reimbursement  
(Enter on line 8, Assessment Warrant)

22.  $\frac{\$437,348}{\text{(Amount from line 5b)}} \times \frac{0.01936}{\text{(Selected Rate)}} = \mathbf{\$8,468.03}$  BETE Reimbursement  
(Enter on line 9, Assessment Warrant)

23.  $\frac{\$4,775,079.00}{\text{(Line 19 plus line 21)}} - \frac{\$4,755,079.00}{\text{(Amount from line 15)}} = \mathbf{\$20,000.00}$  Overlay  
(Enter on line 5, Assessment Warrant)

(If Line 22 exceeds Line 20 select a lower tax rate.)

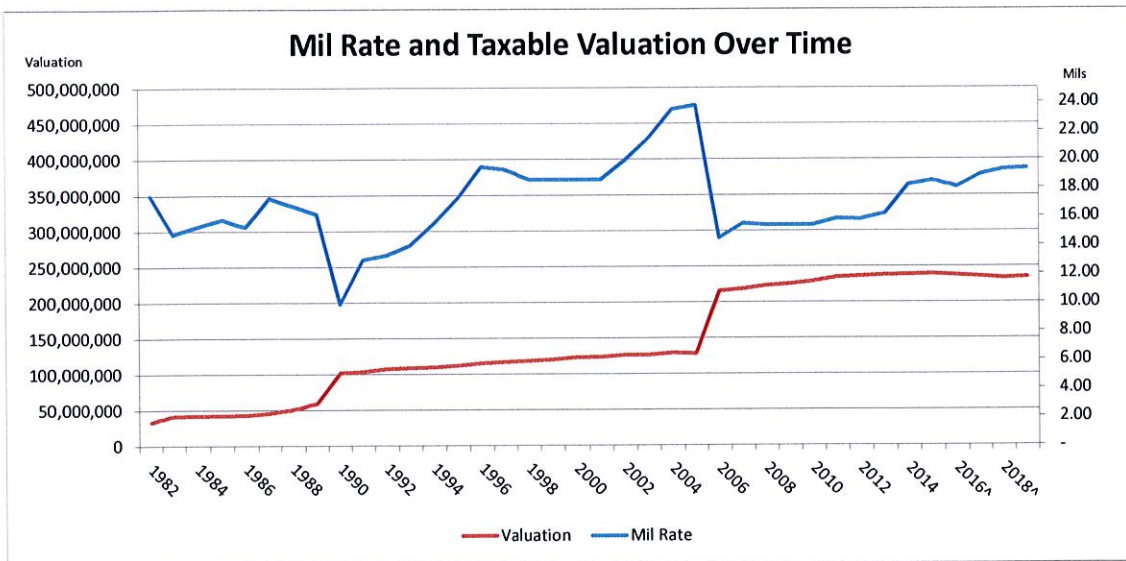


Taxable Valuation and Mil Rate Over Time							
Fiscal Year FY	Mil Rate		Taxable Valuation		CPI	General Tax Information	
	Mil Rate	% Change *	Valuation	% Change *	CPI % Change	Interest	Commit. Date Notes
1981	1982	17.50		33,525,000		8.9%	
1982	1983	14.80	-18.2%	41,411,207	19.0%	3.8%	Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%	3.8%	
1984	1985	15.80	3.2%	42,237,514	0.9%	3.9%	
1985	1986	15.30	-3.3%	42,801,844	1.3%	3.8%	
1986	1987	17.30	11.6%	45,425,772	5.8%	1.1%	13.50%
1987	1988	16.80	-3.0%	50,623,696	10.3%	4.4%	11%
1988	1989	16.20	-3.7%	59,762,345	15.3%	4.4%	11%
1989	1990	9.90	-63.6%	101,779,380	41.3%	4.6%	12% Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	6.1%	12%
1991	1992	13.30	2.3%	107,159,315	3.7%	3.1%	12%
1992	1993	14.00	5.0%	108,440,600	1.2%	2.9%	12%
1993	1994	15.50	9.7%	109,711,840	1.2%	2.7%	10% 9/20/1993
1994	1995	17.30	10.4%	111,963,640	2.0%	2.7%	10% 9/6/1994
1995	1996	19.50	11.3%	114,804,040	2.5%	2.5%	10.75% 9/7/1995
1996	1997	19.30	-1.0%	116,831,218	1.7%	3.3%	10.75% 9/3/1996
1997	1998	18.60	-3.8%	118,260,542	1.2%	1.7%	10.50% 9/8/1997
1998	1999	18.60	0.0%	119,793,570	1.3%	1.6%	10.75% 9/8/1998
1999	2000	18.60	0.0%	123,049,000	2.6%	2.7%	10% 9/7/1999
2000	2001	18.60	0.0%	123,652,330	0.5%	3.4%	10.75% 9/18/2000
2001	2002	19.90	6.5%	126,062,740	1.9%	1.6%	11.50% 8/20/2001
2002	2003	21.50	7.4%	126,102,370	0.0%	2.4%	8.75% 8/21/2002
2003	2004	23.50	8.5%	128,931,635	2.2%	1.9%	7% 8/19/2003
2004	2005	23.80	1.3%	127,886,052	-0.8%	3.3%	6.50% 9/15/2004
2005	2006	14.50	-64.1%	215,140,662	40.6%	3.4%	7% 9/8/2005 Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	2.5%	7% 8/24/2006
2007	2008	15.40	-0.6%	222,832,062	2.0%	4.1%	10% 7/23/2007
2008	2009	15.40	0.0%	225,088,075	1.0%	0.1%	8% 7/17/2008
2009	2010	15.40	0.0%	228,590,495	1.5%	2.7%	6% 8/11/2009
2010	2011	15.85	2.8%	234,687,157	2.6%	1.5%	4% 8/19/2010
2011	2012	15.80	-0.3%	235,984,354	0.5%	3.0%	4% 9/30/2011
2012	2013	16.20	2.5%	237,595,654	0.7%	1.7%	4% 7/17/2012
2013	2014	18.20	11.0%	238,389,551	0.3%	1.5%	4% 7/30/2013
2014	2015	18.50	1.6%	238,928,998	0.2%	0.8%	4% 7/28/2014
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	0.7%	4% 9/2/2015
2016	2017^	18.93	4.5%	235,540,554	-0.8%	1.0%	7% 8/2/2016
2017	2018^	19.29	1.9%	233,406,854	-0.9%	1.5%	7% 8/25/2017
2018	2019	19.36	0.4%	234,573,888	0.5%		8%

AVERAGE 17.11 3.4% 1.9% 2.8% 8.6%

\* Excludes Revaluation Years

^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula

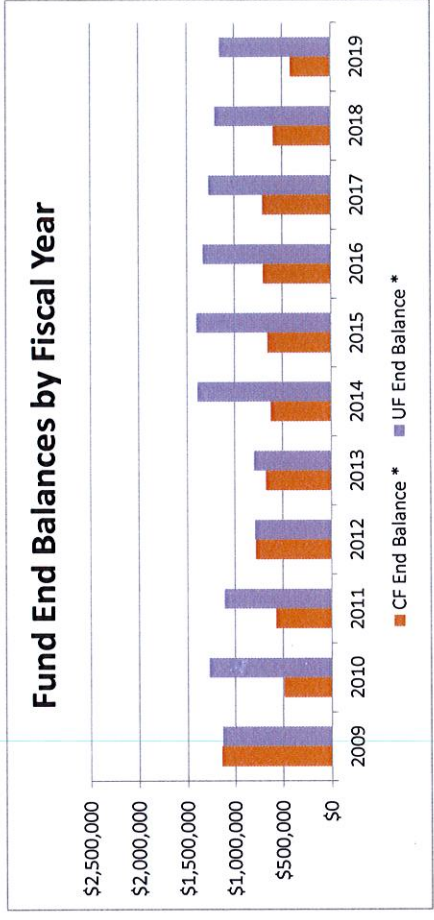
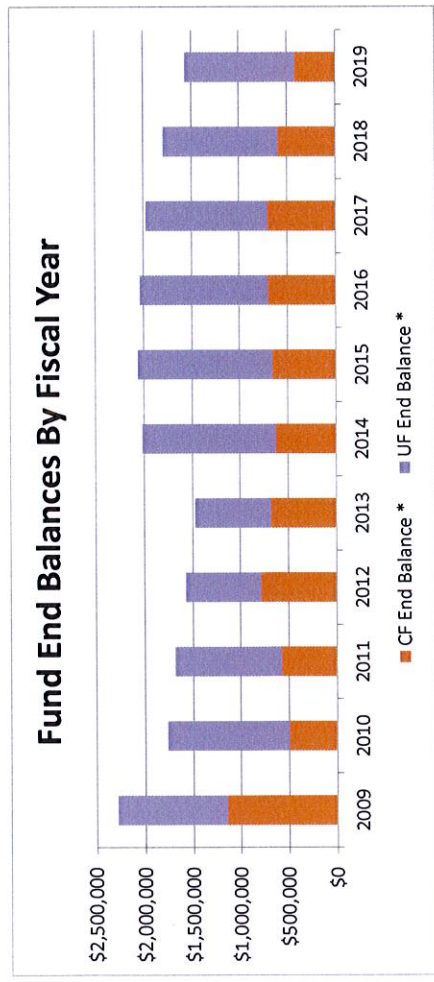


**Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year**

Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	CF End Balance *	Initial Balance	Use of Funds	
2008	\$ 1,144,584	\$ -	\$ -	\$ 1,144,584	\$ 1,134,437	\$ -	\$ 1,134,437
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 491,371	\$ 1,276,675	\$ 142,238	\$ 1,276,675
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 572,447	\$ 1,111,456	\$ 120,103	\$ 1,111,456
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 783,574	\$ 1,111,456	\$ (62,763)	\$ 788,693
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 675,023	\$ 788,693	\$ 262,477	\$ 801,170
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 622,619	\$ 801,170	\$ -	\$ 1,394,248
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 656,957	\$ 1,394,248	\$ 113,421	\$ 1,402,612
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 699,959	\$ 1,402,612	\$ 300,183	\$ 1,335,802
2016	\$ 699,959	\$ 227,020	\$ 231,061	\$ 704,000	\$ 1,335,802	\$ 166,315	\$ 1,272,117
2017	\$ 704,000	\$ 184,818	\$ 75,000	\$ 594,182	\$ 1,272,117	\$ 150,000	\$ 1,204,386
2018	\$ 594,182	\$ 227,303	\$ 50,000	\$ 416,879	\$ 1,204,386	\$ 128,000	\$ 1,151,386
2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>AVERAGE</b>	\$ 706,654	\$ 356,593	\$ 293,075	\$ 643,136	\$ 1,129,899	\$ 172,704	\$ 1,158,665

\* Audited End Balances were used through FY15  
 Draft Audit  
 Estimated Values

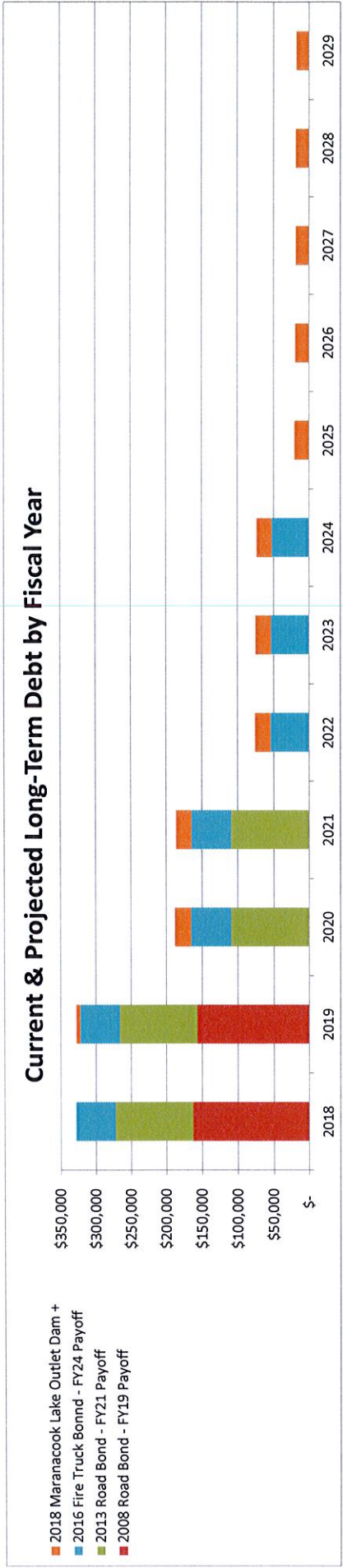
UF Minimum Allowable Balance	\$ 1,063,176
Budgeted UF Ending Balance	\$ 1,151,386
Deficit / Surplus	\$ 88,210.23



Please note the difference in scale between the two graphs above



	Long-Term Debt by Fiscal Year											
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>BONDS:</b>												
2008 Road Bond - FY19 Payoff	\$ 162,330	\$ 156,165										
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117								
2016 Fire Truck Bond - FY24 Payoff	\$ 56,857	\$ 56,238	\$ 55,583	\$ 54,884	\$ 54,132	\$ 53,324	\$ 52,453					
2018 Maranacook Lake Outlet Dam +	\$ 6,000	\$ 6,000	\$ 23,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 21,000	\$ 21,000	\$ 20,000	\$ 19,000	\$ 19,000	\$ 18,000
<b>TOTAL</b>	<b>\$ 328,304</b>	<b>\$ 327,520</b>	<b>\$ 187,700</b>	<b>\$ 186,001</b>	<b>\$ 76,132</b>	<b>\$ 75,324</b>	<b>\$ 73,453</b>					



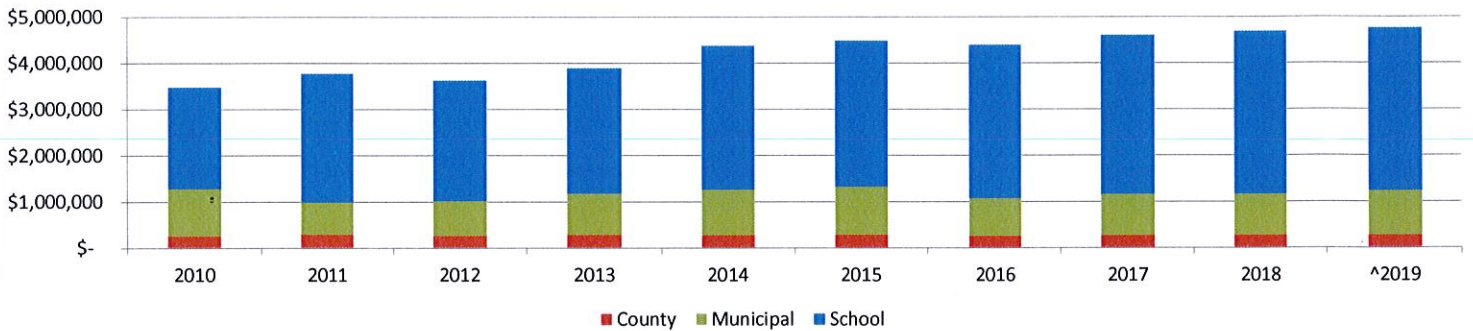


**Municipal, School, and County Components of Net Taxes Over Time**

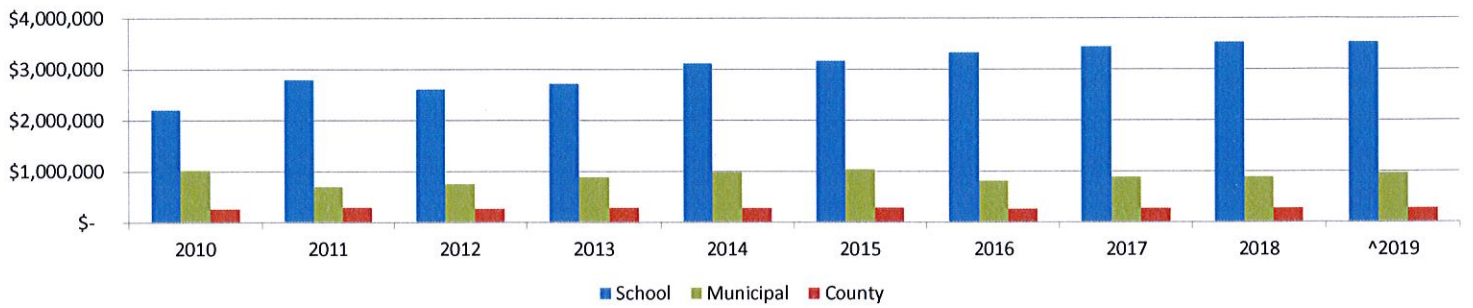
Fiscal Year FY	Base Numbers		School Taxes			County Taxes			Municipal Taxes			
	Mil Rate	Net Taxes Raised	School	%	Mils	County	%	Mils	Municipal	%	Mils	
2009 <b>2010</b>	15.40	\$ 3,475,047	\$ 2,200,058	63.3%	<b>9.75</b>	\$ 258,197	7.4%	<b>1.14</b>	\$ 1,016,792	29.3%	<b>4.51</b>	
2010 <b>2011</b>	15.85	\$ 3,769,981	\$ 2,788,184	74.0%	<b>11.72</b>	\$ 289,515	7.7%	<b>1.22</b>	\$ 692,282	18.4%	<b>2.91</b>	
2011 <b>2012</b>	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	<b>11.38</b>	\$ 262,678	7.2%	<b>1.15</b>	\$ 751,295	20.7%	<b>3.28</b>	
2012 <b>2013</b>	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	<b>11.32</b>	\$ 286,596	7.4%	<b>1.19</b>	\$ 884,390	22.8%	<b>3.69</b>	
2013 <b>2014</b>	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	<b>12.96</b>	\$ 276,805	6.3%	<b>1.15</b>	\$ 981,014	22.4%	<b>4.09</b>	
2014 <b>2015</b>	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	<b>13.06</b>	\$ 282,293	6.3%	<b>1.17</b>	\$ 1,034,861	23.1%	<b>4.27</b>	
2015 <b>2016</b>	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	<b>13.69</b>	\$ 256,103	5.8%	<b>1.05</b>	\$ 810,064	18.4%	<b>3.34</b>	
2016 <b>2017</b>	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	<b>14.17</b>	\$ 270,400	5.9%	<b>1.11</b>	\$ 885,088	19.3%	<b>3.64</b>	
2017 <b>2018</b>	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	<b>14.53</b>	\$ 270,000	5.8%	<b>1.11</b>	\$ 884,673	18.9%	<b>3.64</b>	
2018 <b>^2019</b>	19.36	\$ 4,755,079	\$ 3,527,596	74.2%	<b>14.36</b>	\$ 270,000	5.7%	<b>1.10</b>	\$ 957,483	20.1%	<b>3.90</b>	
<b>AVERAGE</b>			\$ 4,203,170	\$ 3,041,117	72.1%	<b>12.70</b>	\$ 272,259	6.6%	<b>1.14</b>	\$ 889,794	21.3%	<b>3.73</b>

^ 2018 numbers are estimates

**Municipal, School, and County Components of Net Taxes**



**Municipal, School, and County Components of Net Taxes**



**What's it gonna cost me if I'm a resident ?**

HOME VALUE  
\$ 200,000

YEAR	TAX RATE	HOMESTEADD	TAX	ANNUAL DIFFERENCE?
2019	19.36	20,000	\$ 3,485	\$ 13
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ 57.00
2014	18.2	\$ 10,000	\$ 3,458	

**What's it cost me if I'm not?**

HOME VALUE  
\$ 200,000

YEAR	TAX RATE	HOMESTEADD	TAX	ANNUAL DIFFERENCE?
2019	19.36	\$ -	\$ 3,872	\$ 14.45
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ 60.00
2014	18.20	\$ -	\$ 3,640	

**What's the value of the Homestead Exemption**

YEAR	TAX RATE	HOMESTEADD	VALUE
2019	\$ 19.36	\$ 20,000	\$ 387.24
2018	\$ 19.29	\$ 20,000	\$ 385.80
2017	\$ 18.93	\$ 15,000	\$ 283.95
2016	\$ 18.08	\$ 10,000	\$ 180.80
2015	\$ 18.50	\$ 10,000	\$ 185.00
2014	\$ 18.20	\$ 10,000	\$ 182.00

**Budget Sheet Summary Revision History**

1	Changed all header information on all sheets to reflect FY18	2-Aug
2	Cleared incorrect data and corrected formulas on Expense Summary and Revenue Summary sheets	2-Aug
3	Updated Mil-Rate sheet to include FY18 line	2-Aug
4	Changed heading on Cover sheet	2-Aug
5	Updated the Current Mil Rate sheet to reflect estimated changes in valuation and state homestead formula	4-Jan
6	Added \$35,000 Maranacook Lake Dam bond to Debt Service	16-Jan
7	Revised past year revenue and expenditure actuals to reflect after-audit amounts	18-Jan
8	Adjusted MLOD debt service to reflect 10-year borrowing	25-Jan
9	Updated UF and DF spreadsheet, added FY19 Budget #s in Rev and Exp	26-Jan
10	Reviewed and updated all revenues and expenditures	29-Jan
11	Revised ACO revenue up by \$1,500, set Fayette and Wayne rev amts (\$67,550 and \$80,084 respectively)	29-Jan
12	Adjusted school expense to be the same as last year to calculate baseline mil rate of 19.41 (up from 19.29)	29-Jan
13	Updated UF and DF spreadsheet past balances to reflect actual audited values back to 2010	29-Jan
14	Added the Local Property Tax Relief Program - rev. from undesignated and exp. through 90-15-90-15	30-Jan
15	Adjusted CF and UFB balances based on draft audit	12-Feb
16	Reduced Road expenditures to show deferred work, adjusted use of undesignated fund down to balance	13-Feb
17	Made several small adjustments to align TRIO and Excel, corrected REF numbers, adjusted mil rate to 19.43	13-Feb
18	Updated the YTD totals	15-Feb
19	Updated numbers based on feedback on Capital, also adjusted TS revenues, updated YTD totals	2-Mar
20	Re-calculated mil rate to 19.42 - DOES NOT INCLUDE ANTICIPATED SCHOOL INCREASE	2-Mar
21	Made County Tax its own department	5-Mar
22	Separated Legal Fees out from General Admin. as a division, returned to past year funding level of \$15,000	5-Mar
23	Increased use of UF by \$3,000	5-Mar
24	Adjusted TS Hauling up by \$3,750 to account for cost increases, adjusted other lines accordingly	13-Mar
25	Reduced Trails to \$1,808 and reduced their use of reserves to \$0	13-Mar
26	Added \$25,000 paving to CapEx for TS, offset w/ use of reserve account	13-Mar
27	Added \$5,000 to Overlay to cover overdrafts warrant article, total \$20,000	13-Mar
28	Reconciled with Trio and made several minor adjustments - Mil Rate at 19.42	13-Mar
29	Adjusted numbers for borrowing to reflect \$177,000 for 10 years at 3%	15-Mar
30	Adjusted mil rate up to 19.43	15-Mar
31	Reduced Dam Debt Service to \$6,000 to reflect actual payments and costs in FY19	16-Mar
32	Adjusted revenue lines to balance above change. Mil rate set at 19.36	16-Mar
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		

## **Future Agenda Items - Proposed DRAFT**

### Potential Future Meeting / Workshop Items:

Discussion of FirstPark - short-term  
Consider RFP for audit services - short-term  
County Officials and State Delegation Meetings - long-term  
Appeals process and appeals matrix review - long-term  
Contingency Policy discussion - long-term  
Personal Property Taxes - long-term  
Student engineering work at the Giles Rd. Bridge - long-term

### Ongoing Goals:

- Review, revise, draft governance documents as needed
- Business support and welcoming
- Renewable energy and energy conservation
- Town buildings planning
- Activities for kids and adults
- Church Street sidewalk
- Targeted property tax assistance
- Cannabis considerations
- Transfer Station operational refinement

**FYI**