

**Readfield Board of Assessors
Meeting Agenda
October 15, 2018, Readfield Town Office**

Meeting starts: 6:00 PM
Meeting ends (unless extended) at 6:30 PM

Pledge of Allegiance

Regular Meeting Items - 30 min.

- Approve prior meeting minutes
 - State Valuation review
 - Consider any abatements and/or supplemental tax assessments
 - Other business
-

**Readfield Select Board
Meeting Agenda
October 15, 2018, Readfield Town Office**

Meeting starts: 6:30 PM
Meeting ends (unless extended) at 7:45 PM

Pledge of Allegiance

Regular Meeting Items - 10 min.

- 19-033 - Minutes: Select Board meeting minutes of September 10, 2018.
- 19-034 - Warrants: #12-17(FY19).

Communications - 30 min.

Select Board communications. - 5 min.

Town Staff reports - 10 min.

Boards, Committees, Commissions & Departments - 5 min.

- Age Friendly Committee meeting of July 11, 2018
- Cemetery Committee minutes of June 20 and July 11, 2018
- Library Board minutes of July 11, 2018
- Trails Committee minutes of July 24, 2018
- Cobbossee Watershed District minutes of September 11, 2018

Public Communication - Members of the public may address the Select Board. - 10 min.

Appointments, Reappointments, and Resignations - 5 min.

- 19-025- Consider the appointment of Charles "Ed" Bergman to the Planning Board
- 19-035- Consider the appointment of Clifford Buuck to the Readfield Enterprise Committee
- 19-036- Consider the appointment of Jeffrey Carlson to the Rec Committee

Old Business - 5 min.

19-031 - Consider a Loan Agreement and other documents relating to borrowing for the Maranacook Lake Outlet Dam project. - 5 min.

New Business - 20 min.

- 19-037 - Conduct a first reading of new and revised cemetery Policies and Regulations- 10 min.
- 19-038 - Consider bids for the Holder tractor / sidewalk machine - 5 min.
- 19-039 - Initiate the process for the Town Manager annual review- 5 min.

Future Agenda Items - 5 min.

Adjournment

October 15, 2018 Select Board Meeting

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board

Executive Sessions & Regular Meeting Minutes – September 10, 2018 – *Unapproved*

Executive Session

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Stephen Langsdorf (Town Council)

Motion made by Bruce Bourgoine to enter into executive session to discuss legal matters relating to land use issues on property at map 120 lot 013, and the associated petition for rezoning pursuant, to 1 MSR, Section 405, subsection 6(E) and invited town council and the Town Manager to join us at 6 PM. **Seconded** by John Parent and **passed 5-0**. We came out of executive session at 6:35.

Regular Meeting of Readfield Select Board

Select Board Members Present: Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Mark Edgecomb, Ken Edgecomb, Edward Dodge, Holly Dominic, Linda Tukey, Grace Keene, James Tukey, Phil Tedrick, Aaron Neily, Sandra Rourke, Barbara Bourgoine, Will Harris, Bonnie Harris, Deborah Doten, Gary Quintal, Bonnie Wilder, Bob Bittar, Leah Hayes, Alex Twarog

Mr. Bourgoine called the Select Board meeting to order at 6:40 pm.

- **19-022 – Minutes: Select Board meeting minutes of August 13, 2018**
 - **Motion** made by Mr. Price to approve the Select Board meeting minutes of August 13, 2018 as presented, **Second** by Mr. Parent. **Vote 4-0-1**, abstained by Mrs. Woodsum due to being absent at last meeting.
- **19-023 – Warrants # 55-56 (FY18) & #8-11 (FY19)**
 - Mrs. Woodsum reviewed Warrants #56 (FY18) & #8-11 (FY19)
 - **Motion** made by Mrs. Sammons to approve Warrants #8-11 (FY19) in the amount of \$470,723.61, **Second** by Mrs. Woodsum. **Vote 5-0** in favor
 - Mr. Dyer reviewed Warrant #55 (FY18)
 - **Motion** made by Mrs. Woodsum to approve Warrants #55 & 56 as presented, **Second** by Mr. Parent. **Vote 5-0** in favor.

Communications

- **Constitution Week Proclamation**
 - Mr. Bourgoine read the Constitution Proclamation out loud to the public.
 - **Motion** made by Mr. Bourgoine that the proclamation be declared, **Second** by Mrs. Woodsum. **Vote 5-0** in favor.

Readfield Select Board

Executive Sessions & Regular Meeting Minutes – September 10, 2018 – *Unapproved*

- **Select Board Communications**

- Mrs. Sammons mentioned that Trunk & Treat for Halloween is unable to be at the Town Office due to Town Office being open until 6:00 pm, asking if they should have it at the Union Meeting House and they can walk down the trail.
- Mr. Bourgoine spoke that he knows the town has been in the news lately and wants to say town officers and employees are simply doing their jobs and that they do not act out of any personal motivations but only in accordance with the roles of their jobs and the rules of the town. He further asked that all of us be respectful of town staff

- **Town Staff Reports**

- Mr. Dyer went over the Town Manager Report dated for September 10, 2018.
- Mr. Dyer went over the Treasurers Report for August 2018.

- **Boards, Committees, Commissions & Departments**

- Cobbossee Watershed District meeting minutes of July 10, 2018
Thank you for submitting your minutes

- **Public Communications - Members of the public may address the Select Board on any topic**

- **Matt Nazar, Old Kents Hill Road** – In respect to the process and how it moves forward with the petition: it's at the Select Board right now and then will go back to the Planning Board but is the Select Board planning on any enforcement action at this time or is the situation going to continue to go the way it is? Mr. Bourgoine said that if there is any enforcement action to be done then it will be taken if needed pursuant to the LUO. He will do everything in his power to not have it be a dragged out process but unable to give a definite timeline.
- **Phil Tedrick, Readfield Resident** – He is a 20 plus year resident. The main thing he would like to mention is that having a house concert doesn't require any enforcement and it's legal in any country. Feels enforcement isn't necessary.
- **Will Harris, Old Kents Hill Road** – The idea of the process is something he wants to see carried out according to protocol. Seems that "What's being asked is already being done".
- **Mr. Bourgoine, Select Board** - Feels that while the request is on the table that no activity should be going on at the venue.
- **Aaron Neily, Thundercastle Road** – Spoke that as the process moves forward a reminder that 100s of town residents signed a petition and would just like to see that they get to vote at town meeting.
- **Bob Bittar, owner of Barn and Readfield Emporium** – The claim that something has to be done to stop him from exercising the right of a "resident" shouldn't be the part of the Select Board to do. Wants to know what illegal act he has done as a resident. He states it specifies in the noise ordinance that it doesn't apply to a residence. Wants to know what time is required for the process of the petition and the ballot process.
- **Mrs. Woodsum, Readfield Select Board** - Spoke that it's not up to the Select Board to deem any violations in any situation. Select Board can't really give a timeline as they don't have one as it's a lengthy process.

Readfield Select Board

Executive Sessions & Regular Meeting Minutes – September 10, 2018 – *Unapproved*

Appointments, Reappointments and Resignations:

- **19-024 – Consider the resignation of Matthew Guba from the Readfield Enterprise Committee**
 - **Motion** made by Mrs. Woodsum to accept the resignation of Matthew Guba from the Readfield Enterprise Committee with regret, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **19-025 – Consider the appointment of Charles “Ed” Bergman to the Planning Board**
 - Tabled until next meeting as not present.
- **19-026– Consider the appointment of Ed Dodge to the Age-Friendly Committee**
 - Ed Dodge was present for his appointment and gave a brief introduction.
 - **Motion** made by Mrs. Woodsum to appointment Ed Dodge to the Age-Friendly Committee for a term ending June 30, 2020, **Second** by Mr. Price. **Vote** 5-0 in favor.

Public Hearing:

- **To have the Select Board hold a public hearing for the purpose of considering amendments to Appendices A-D of the General Assistance Ordinance**
 - Public Hearing opened at 7:28 PM
 - No public comments
 - Public Hearing closed at 7:29 PM

New Business:

- **19-027 – Consider amending Appendices A-D of the General Assistance Ordinance**
 - **Motion** made by Mrs. Woodsum to adopt the General Assistance appendices as presented, **Second** by Mr. Parent. **Vote** 5-0 in favor.
- **19-028 – Consider a liquor license application for the Kents Hill School Fall Family Weekend**
 - **Motion** made by Mr. Parent to approve the liquor license application for Kents Hill School Fall Family Weekend, **Second** by Mrs. Woodsum. **Discussion:** Mrs. Woodsum make note that once again this is taken place on a school campus and no liquor to be served by or to anyone under age. **Vote** 5-0 in favor.
- **19-029 – Consider the award of a contract for paving the Transfer Station Access Road**
 - Mr. Dyer went over the bid proposal and bids that were received. Four contractors showed up to the mandatory pre-bid meeting and all 4 submitted bids. The lowest bid was All States Asphalt and on the 4 areas they were looking at for a price of \$46,849.95 and is the recommendation of the town manager to go with them. Mr. Dyer went over the overall funding for the project. Capital reserve at the Transfer Station fed from all 3 towns. The balance of that account right now is \$80,000 so once paving is complete will leave around 30,000 in the account. Wayne and Fayette see it as an improvement that should be complete.
 - **Motion** made by Mr. Bourgoine to proceed with the bid directed by the town manager of the services to be complete by All State Asphalt, **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

Readfield Select Board

Executive Sessions & Regular Meeting Minutes – September 10, 2018 – *Unapproved*

- **19-030 – Consider annual Junkyard Applications**
 - Gary Quintal, CEO recommends that the Select Board sign the renewals. They have all passed the inspections and have come up with cleaner, better yards since they first started. They all have been following protocols as required.
 - **Motion** made by Mrs. Woodsum to approve re-permitting of Ken's Drag-in Auto owned by Ken & Mark Edgecomb, Antique Auto owned by Cyrus, Barbara & Seth Whitcomb and Lucas Auto Parts & Salvage owned by Scott Lucas., **Second** by Mrs. Sammons. **Vote** 5-0 in favor.

- **19-031 – Consider a Loan Agreement and other documents relating to borrowing for the Maranacook Lake Outlet Dam project**
 - Mr. Dyer went over the Loan Agreement and the Bond Information.
 - **Motion** made by Mrs. Woodsum to approve the Authorization of Resolution document in the amount of \$160,000 and to be signed by all the Select Board Members, **Second** by Mr. Parent. **Vote** 5-0 in favor.
 - **Motion** made by Mrs. Woodsum to authorize the loan agreement for the Maranacook Lake Dam Outlet Project and for the Town Manager and Select Board Chair to sign the document, **Second** by Mr. Price. **Vote** 5-0 in favor.
 - Mrs. Woodsum mentioned that this bond was approved at Town Meeting.

- **19-032 – Consider any legal or administrative action pursuant to the earlier executive session**
 - Mr. Bourgoine mentioned at the start of the meeting that the particular process regarding the land use issue is where it should be and the Select Board will not make any decisions at this time.

Future Agenda Items:

- Meeting(s) for October will be set by Mr. Bourgoine and Mrs. Sammons later this month and they will let everyone know.

Motion made by Price to adjourn the meeting at 7:54 pm, **second** by Parent **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

RESERVED

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

APPROVED MINUTES
AGE FRIENDLY MEETING
WEDNESDAY JULY 11, 2018

Present: Ann Mitchell, Romaine Turyn, Maggie Edmondson, Donna McGibney Ed Dodge, Robin Lint, Marianne Perry

The meeting was called to order at 9:03.

The minutes were approved as amended, replacing Maggie's name in place of Donna's.

Lee Mank was scheduled to attend the meeting to discuss the smoke alarm initiative and other areas that we might cooperate. However, he called Romaine before the meeting indicating he could not make it as he was called to an accident.

There have been no calls for the smoke alarm as a result of the Messenger article. Robin offered to bring it to the Guys and Gals meeting. Committee member agreed to distribute the flyer to the PO, Kent Hill area and Ed offered to distribute it at his church.

Feedback

All agreed having the information table on election day was somewhat successful. People leaving did not tend to stop. Ann suggested in the future having an actual smoke alarm to attract attention.

AARP Grant

Readfield was awarded the grant. Romaine agreed to write a press release announcing this award and to contact the Chairs of the Trails, Conservation and Recreation Committees to schedule a site visit.

The Property Tax Assistance program was voted in at the Town Meeting. A brochure will be developed outlining the details of this assistance.

Letter to MDOT

A letter was sent to MDOT about the area in front of the Post Office. It becomes a hazardous area when there is a lot of snow and people are forced to park even further out into the road. MDOT responded immediately to the letter. Eric suggested Romaine call and set up a meeting time with MDOT officials.

Summer Resident Meeting

On August 3rd there is a meeting at the Town Office with summer residents. It provides an opportunity to share with summer residents what is happening in town. Donna agreed to attend this meeting and share resources developed by the Committee.

Cemetery Committee
Meeting Minutes
June 20 ,2018

Present: Andy Tolman, Grace Keene, Deb Doten, Lydia Adelson, Anna Carle, Brenda Lake, Pam Osborn, Marianne Perry

Meeting minutes from the May, 2018 meeting were approved.

Sexton's Report:

- Mulch will be delivered to East Readfield.
- Tree work is being completed at Dudley Plains and Readfield Corner.
- Mowing has been a concern with the grass being quite long. The Sexton explained that there have been some staffing issues and that mowing has been delayed. There is a plan in place to assure mowing throughout the rest of the summer season.

Cemetery Watering: The new berm at the East Readfield Cemetery and garden at the Readfield Corner cemetery will need to be watered throughout the summer. A schedule and it will emailed to all members.

Rules: The Committee continued its work on the revision of the Cemetery Rules.

Lydia Adelson completed her term on the Cemetery Committee. Her commitment to the Cemetery Committee's work is appreciated and all will look forward to working with her as a hard working volunteer.

Next meeting: July 18, 2018 at 1:00 in the Town Office.

**Cemetery Committee Meeting Minutes
July 11,2018**

Present: Andy Tolman, Pam Osborn, Brenda Lake, Deb Doten, Grace Keene, Anna Carll

Sexton's Report:

- Stump grinding at Dudley Plains Cemetery has been completed.
- A fence will be installed at the Whittier Cemetery. This project is made possible by a generous donation from Faith Rourke's family.
- The crypt at the Readfield Corner Cemetery is being damaged by water run off. The question of whether to restore the crypt or to fill it in remains. Is there anyone on the Road Committee that can assist with this decision.
- Tree work in the cemeteries is currently being completed.
- Volunteer Lydia Adelson assisted with clearing brush at the Case Cemetery! Thank you!!
- More brush clearing is in progress at the Kents Hill Cemetery.

2017-18 Budget:

The Cemetery closed out with less than \$1500 being carried forward to the 2018-19 fiscal year.

Rules: There was one more extensive and, hopefully, final review of the rules. The final version of the rules will be reviewed and approved by the Committee in September, 2018.

Next Meeting: September 19, 2018 at 1:00.

READFIELD COMMUNITY LIBRARY BOARD MEETING

July 11, 2018

The meeting was called to order at 6:30 by Chair, Deb Peale.

Present were: Deb Peale, Brenda Lake, Beverly Monsulick, Jan Tarbuck, Donna Witherill, Sonya Clark, Jen Henderson, Pat Clark, Betty Peterson, and Maureen Kinder, Librarian.

Excused: Pam Mitchell

Deb introduced Pat Clark to the Board. Pat has just been appointed by the Select Board to be a Library Trustee. Welcome Pat.

Secretary's Report: The minutes of the June meeting were approved.

Treasurer's Report: Beverly Monsulick, outgoing Treasurer, gave an end of year report. The Treasurer's Report was approved with many thanks to Beverly for all her time served as Treasurer on the Board.

Librarian's Report:

- Maureen attended the New Public Library Directors Orientation presented by the Maine State Library. She is reviewing the checklist to identify any areas for improvement.
- MSLN bandwidth upgrade & wireless router: Our bandwidth was upgraded from 100Mbps to 200Mbps. Our equipment is not capable of greater speeds. Upgrade costs would range from \$60.00 to \$500.00.
- Library supply orders: Transitioning from SCOOP to MHEC this month. This should provide greater discounts on library supplies.
- Printer: Still an open item. Hope to purchase one by August.

Programs:

- Cribbage Club: ongoing program on 1st and 3rd Wednesdays.
- Summer Reading Presentation at Readfield Elementary School: Maureen spoke to each class at RES regarding the Summer Reading Program and extended an invitation for the kick-off/ice cream party.
- Wedding Reception for Post Office Mice: Went well. Attendance was 7 adults, 4 teens and 3 children.
- Summer Reading Program Kickoff: Party was held inside due to inclement weather; however, it went well. We had 41 children sign up during the program.
- Completed Book Club – "The Poacher's Son": Pat Clark led this discussion. Had 5 attendees.
- Gnome Huts & Fairy Houses: This was a joint event with the Union Meeting House. This was a successful event with approximately 30/40 children participating. Will likely hold this event again next year.

July Events:

- Thursday mornings 10:30 to 11:30 – Children's Hour – story time and craft or activity.
- Wednesday, July 25th – Book Club: George Bernard Shaw's "Pygmalion and Saint Joan"

- Monday, July 30 – Rock Talk: Cheryl Marvinney, MCS earth science teacher and Bob Marvinney, Main’s State Geologist will give a “Rock Talk” in theme with the summer reading program, “Libraries Rock!”.

Summer Reading – Update:

- We had another 12 children sign up for the program bringing the total to date to 53.
- 21 logs have been turned in for a total of 63 hours read to date.

Librarian’s Report was approved.

Old Business:

- Summer Reading Program Review: Discussed in Librarian’s report
- Book Sale: Details and assignments were discussed and finalized.

New Business:

- Friends update: The day of Readfield Days they will have a splash tank, food (hot dogs and cookies) on the Library lawn and an improv program at the Town Hall on Saturday night.
- Nominate slate of Officers: The slate of officers for 2018-2019 are as follows: Chairperson, Deb Peale; Vice-Chairperson, Jen Henderson, Secretary, Betty Peterson; Treasurer, Sonya Clark.
- Election of officers: The above slate of officers was approved by all.
- We also added two other positions: Corresponding Secretary, Brenda Lake and Advertising Chairperson, Pat Clark.

Next meeting will be held on Wednesday, September 5 at 6:30 pm at the Library.

The meeting was adjourned at 8:05.

Respectfully submitted,

Betty Peterson

Readfield Trails Committee Minutes

July 24, 2018

Present: Nancy Buker, Ken Clark, Greg Durgin, Jeanne Harris, Bob Harris, Greg Leimbach, Holly Rahmlow

Excused: Ben McIntosh, Rob Peale, Henry Whittemore

The meeting was called to order at 6:36 p.m.

The minutes were approved unanimously after corrections were made.

Jeanne reported that the current balance in our account is \$1,637.36.

All the current officers agreed to serve for the next year. Holly moved to nominate the same slate, Greg L. seconded, and all approved.

Ken is going to meet with Don Thursday to work on the mapping project.

Bob reported that Dan Pottle has begun work on the Mill Stream Dam project. He is smoothing out the surface and will be putting down blue stone. A railing sourced from Pine Tree Fencing in Litchfield will be installed by volunteers, and the Appalachian Mountain Club will be building a walkway. After that it will be time to put up signs.

Holly updated the group on the Easter in August event, which will be at noon on August 11, the Readfield Fun Day. We are having a costume competition and egg hunt. There will be prizes for the best adult and child costumes and rewards (small toys) for the kids who find eggs. We will also serve cookies and water.

Greg L. reported on the solar project. He suggested to the committee that they move the woodpile at the Transfer Station and install the solar panels there, but no decision has been made yet.

Greg D. reported that Ben has moved to New Hampshire. His future participation is unclear. Greg L. said he would continue to interact with the solar committee.

Nancy reported on her progress in pulling together the needed supplies for the donation kiosk boxes. Robin in the Town Office was able to provide much of the written materials needed (labels, cards, laminating) for \$71.90. She had no luck with getting the mailboxes free from Home Depot, so she got them at Lowe's for \$71.05. She got the plastic bags from Hannaford (\$5.28), and the envelopes from the town office supplier. She also got some tick-warning posters that can be put up near the kiosks.

All that needs to be done now is to put up the mailboxes and insert the bags with the envelopes and cards. Bob and Greg D. indicated they could do it.

A motion was made and seconded to reimburse Nancy \$76.33 and the town \$71.90 for the materials. All approved.

Greg D. said the connector trail is nearly done, but some works need to be finished. Discussion was held about when we might work on that. Everyone is very busy now. Jeanne suggested that we have the stone dropped and people can work on it as they have time. We will schedule that and the upcoming September school work day by email and forgo the August meeting.

Greg D. read a list of accomplishments for the past year, which included planning and building of new trails, new members and cleanup after the October storm, as well as regular maintenance.

Nancy said that there is a sign up at the Fogg Farm saying that the area is closed while a bridge is built. Bob said that they are done, and the sign should come down. He will check it out.

Nancy brought in a little card from the KLT that was posted at the Torsey Pond Nature Preserve with a loon on the front and a request for funds inside.

She also suggested that we might hold a street dance.

Jeanne reported that a local woman has been harassed by a man while walking her dog. He cusses her and the dog.

Jeanne also passed out a copy of a History of Readfield Trails.

Greg moved that we authorize a sum of money for prizes for the Easter in August event not to exceed \$300. All approved.

There will be no August meeting. The next meeting will be September 25.

Meeting adjourned at 7:56 p.m.

Minutes prepared and submitted by Holly Rahmlow

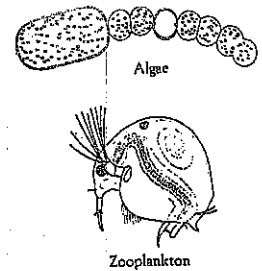
COBBOSSEE WATERSHED DISTRICT

P.O. Box 418, Winthrop, Maine 04364

Telephone (207) 377-2234

WILLIAM J. MONAGLE
Executive Director

Maine's first regional lake management district



MINUTES

The Cobbossee Watershed District Board of Trustees held its four hundred and forty-first meeting on September 11, 2018 at 7:00 PM, at the Winthrop Police Department's Conference Room, Winthrop, Maine. Present were:

Jane Andrews – Wayne Trustee
Mark Fish – Richmond Trustee
Sandra Small-Hughes – Winthrop Trustee – Vice-Chair
Douglas Ludewig – Monmouth Trustee – Clerk
Joseph Saunders – Monmouth Trustee
William Monagle – Executive Director
Wendy Dennis – Limnologist
Ryan Burton – Water Resources Technician

Vice-Chair Small-Hughes called the meeting to order at 7:05 PM.

Mr. Monagle presented the Minutes from the July meeting. Trustee Saunders **moved** to accept the July Minutes; Trustee Andrews **seconded**; the motion **passed** unanimously.

Mr. Monagle presented the July Financial Report. Trustee Saunders **moved** to accept the July Financial Report; Trustee Ludewig **seconded**; the motion **passed** unanimously. Mr. Monagle presented the August Financial Report. Trustee Saunders **moved** to accept the August Financial Report; Trustee Ludewig **seconded**; the motion **passed** unanimously.

Mr. Monagle reported minimal progress made to date on the Updating the Watershed-Based Plan for Annabessacook Lake Project (Clean Water Act §604b). He said that he will soon be assembling a steering committee to provide input and guidance on the project moving forward. As he previously reported, progress to date has been related to the preparation of a Survey Implementation Plan (SIP) to outline watershed survey procedures and a Sampling & Analysis Plan (SAP) detailing the methodology for conducting the in-lake monitoring program which had been expanded on Annabessacook Lake this year. Regarding the Cobbossee Lake Watershed Protection Project (Clean Water Act §319), he said that he and Tamara Whitmore, Executive Director of the Friends of Cobbossee Watershed, scheduled a workshop on Low Impact Development techniques for September 21st at the Augusta Country Club that unfortunately only one member of the public attended. He said that he anticipates as many as four road projects being completed in the next couple of months. The subject private camp roads, he said, are Ware Road and Oak Drive in Manchester, Wentworth Cove Road in West Gardiner, and Larson Lane in Winthrop. He said that this current project ends this year, but that he was pleased to announce that the proposal he submitted to the DEP in June to conduct a second phase has been conditionally approved.

Ms. Dennis reported on progress on the Cochnewagon Lake NPS Watershed Restoration Project, Phase II (CWA §319). She said that the project steering committee has been active and that CWD trustees Joe Saunders, Doug Ludewig, and Ginger Jordan-Hillier are committee members. She said that she had submitted a Permit-by-Rule application to the DEP to perform work on Cochrane Drive and that project is ready to go pending DEP approval and that a project on Packard road is awaiting final plans from Monmouth Public Works. She reported that the project she had hoped would materialize on Paradise Point has been shelved by the majority of property owners reluctant to negotiate with the railroad company (Pan Am). She said that response to an informational flyer mailed to shorefront residents has been very positive. Largely as a result of the flyer, she said that the Friends of Cobbossee Watershed's (FOCW) Youth Conservation Corps has completed 6 shoreline stabilization projects this summer with more property owners signed up for next year. She said that on July 21st she and Mr. Burton conducted a public outreach workshop on the lake using the FOCW's pontoon boat, the OTTER II, and that two days later, held a public meeting at Cumston Hall in Monmouth to explain the overall Cochnewagon Lake improvement program. She said that so far, Cochnewagon Lake has looked unusually clear this year. With regard to the Cochnewagon Lake Restoration Project, Phase III: In-Lake Alum Treatment project (CWA §319) she said that she has recently collected sediment core samples from 10 locations in the lake to be analyzed for various chemical parameters that will help determine the dosage of the aluminum compounds during the alum application. She said she will be working on the alum treatment permit application this fall.

Ms. Dennis reported that in July invasive plant surveyors from the FOCW discovered Eurasian Water-Milfoil (EWM), an extremely aggressive invasive plant, at the Lakeside Motel along the northern shore of Cobbossee Lake. She said that the DEP sent a Rapid Response team to begin a hand-removal operation and that this fall a plan will be developed to manage or eradicate the EWM. During this effort, she said, the DEP discovered another invasive aquatic plant, European Frogbit, and that surveyors from FOCW found more in Weston Brook along the northeast shore of the lake, as well as some around Horseshoe Island. The DEP, she said, will also be developing a plan to control this species. She said that during July and early August the survey of Variable-leaved Water-milfoil in Annabessacook Lake was completed and she explained the survey results. She provided photos of a terrestrial morph of the plant that had been discovered along the southern shore of the lake. She said that boaters have not followed the buoy-marked boat lane in the lake from the Waugan Road boat launch site, and as a result, the Annabessacook Lake Surface Use Task Force has requested that the Town of Monmouth Board of Selectmen close the launch site. At the August 1st Board of Selectmen's meeting, she said that she and representatives from the Annabessacook Lake Improvement Association addressed the board on the matter and that the board voted to temporarily close the site until an August 22nd public hearing on the matter. At the public hearing, which she said was well-attended, only one person spoke in opposition to closing the site. She said that the following week the Board of Selectmen voted to close the launch site to all watercraft. She noted that public access for watercraft is being temporarily provided by a private campground on the eastern shore in Winthrop and added that the Town of Monmouth is considering improvements to the Martin Hovey Memorial Dam site on Sanborn Road to enhance access for small carry-in watercraft.

Mr. Burton reported that there have been no significant changes in lake water levels since July and that most of the dams in the district are closed up. Referring to a Lake Water Levels


Report he prepared, he said that all lakes are at or below their respective full pond elevations. He said that lake drawdowns will likely be delayed until October. Ms. Dennis reported that Commercial Divers recently performed some repair work on the Cobbossee Lake dam and that they have scheduled repairs to the New Mills Dam for September 21st. With regard to the Maranacook Lake Outlet Dam repair project, Ms. Dennis reported that the Towns of Readfield and Winthrop have signed a contract with a contractor to do the repairs and modifications to the dam which is to be conducted in 2019. She added that the Town of Winthrop is looking to conduct the streambank stabilization portion of the project this year. Because the work, expected to be performed in November or December, is out of sequence with the project as a whole, an issue that needs to be addressed is how much this will add to the cost. She noted that the Town of Readfield is not on board with conducting this portion of the project this year, so the Town of Winthrop would absorb the added cost of doing the streambank work this year. She said that the Winthrop Town Council has not yet voted on the matter and that the town manager is in the process of negotiating costs with the contractor.

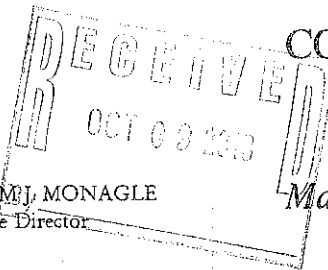
Mr. Burton reported that in August, forty different lake basins throughout the district were monitored including a few small ponds that are monitored only once per year. He provided a graph showing the most recent water clarity readings - expressed as Secchi disc transparency (SDT) - as compared to readings taken in July. He said that a few lakes, including Annabessacook Lake, Wilson Pond, and Cobbossee Lake are in the midst of algae blooms of varying degree and as a result have all experienced declined water clarity. He said that normally at this time of year Cochnewagon Lake would similarly begin to bloom, but so far it has had unusually good clarity and is just beginning to show signs of decline. He noted that Upper Pleasant Pond has been remarkably clear lately with clarity too good to accurately measure as the Secchi disc remained visible resting on the lake bottom.

Mr. Monagle said that he has recently begun working with an ordinance review committee for the Town of Winthrop tasked to revise the current zoning ordinance. He said that the committee had been working on the task for quite some time. He expressed concern that at this time, the committee is proposing to revise the zoning map such that there could be reduced protection of lake water quality, most notably Upper Narrows Pond and Carlton Pond, both of which serve as primary or secondary drinking water supplies. He said that he has communicated this concern to Trustee Dan Wells, Superintendent of the Winthrop Utilities District, and suggested that the CWD adopt a formal position with regard to zoning and water quality protection. Trustee Andrews **moved** that the CWD opposes changes to the Winthrop Zoning Ordinance that could reduce protection of lake water quality, particularly Upper Narrows and Carlton Ponds; Trustee Saunders **seconded**; the motion **passed** unanimously.

The meeting was adjourned at 9:25 P.M.

Respectfully submitted,


William J. Monagle, CLM
Executive Director
Secretary to the Board



COBBOSSEE WATERSHED DISTRICT

P.O. Box 418, Winthrop, Maine 04364

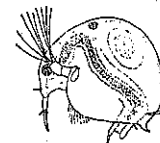
Telephone (207) 377-2234

WILLIAM J. MONAGLE
Executive Director

Maine's first regional lake management district



Algae



Zooplankton

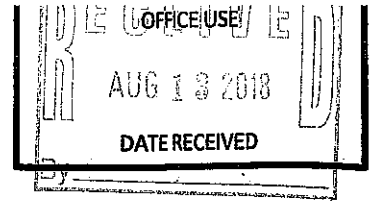
AGENDA

The Cobbossee Watershed District Board of Trustees will meet on **Tuesday, October 9, 2018**, at 7:00 PM, at the Winthrop Police Station, 2nd Floor Conference Room, 15 Town Hall Lane, Winthrop, Maine.

1. Call to Order.
2. Approval of the September Minutes.
3. Approval of the September Financial Report.
4. Project Updates
 - Cobbossee Lake NPS Watershed Protection Project (CWA §319).
 - Cochnewagon Lake NPS Watershed Restoration Project, Phase II (CWA §319).
 - Cochnewagon Lake Restoration Project, Phase III: In-Lake Alum Treatment (CWA §319).
 - Invasive Aquatic Plant (e.g., milfoil) Update.
5. Lake Water Levels and Water Quality Report.
 - Current Water Levels Status.
 - Maranacook Lake Outlet Dam Project.
 - New Mills Dam Maintenance.
6. Executive Director's Report / Staff Activities / Other Business.
7. Adjourn.

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

TOWN OF READFIELD



APPOINTMENT APPLICATION

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

PLANNING BOARD

Term:

2023

Do you have previous experience on this board or committee?

Yes

No

Name: CHARLES "ED" BERGMAN

Phone (H):

Street address: 41 HARMONY WILLS RD

Phone (C):

207 446 3608

Mailing address: SAME

E-Mail: edbergman@live.com

Below please tell us of any experience and/or training that might be useful in this position.

FORMERLY SERVED ON PLANNING BOARD IN FARMINGTON, ME. OWNED AND WAS LICENSED REAL ESTATE BROKER FOR TWENTY YEARS

Below please tell us the reason you are interested in applying for this position.

I WOULD LIKE TO PUT MY EXPERIENCE TO USE IN ASSISTING THE TOWN OF READFIELD IN SUSTAINABLE PLANNED GROWTH MANAGEMENT.

If you are currently employed, what is your position?

I AM RETIRED.

APPLICATION FOR APPOINTMENT FOR:

Name: CHARLES "ED" BERGMAN Position: PLANNING BOARD Term: 2023

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Charles E. Bergman Date: 8/2/18

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 9-10, 2018

SELECT BOARD APPROVAL

To Charles "Ed" Bergman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru 6-30-2023. Given under our hand this day of 20

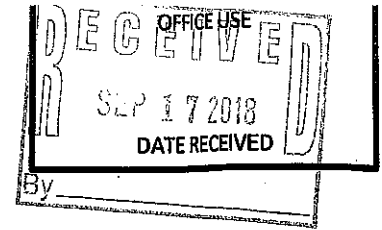
Bruce Bourgoine John Parent Dennis Price
Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Readfield Enterprise Com

Term:

2021

Do you have previous experience on this board or committee?

Yes

No

Name: Clifford Buck

Phone (H): 685-9988

Street address: 36 Beans Mills Rd

Phone (C): _____

Mailing address: Readfield

E-Mail: clif_buck@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

Readfield's Code Officer for many years.

Below please tell us the reason you are interested in applying for this position.

Continued from my appointment on the Readfield Ent. Com. previously

If you are currently employed, what is your position?

retired

APPLICATION FOR APPOINTMENT FOR:

Name: Clifford Bueck Position: Readfield Ent. Com Term: 2021

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
- I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Clifford Bueck Date: 09/17/18

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No *but previously served on org. com.*

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No

Confirmed meeting date: _____, 20__ *Not needed.*

SELECT BOARD APPROVAL

To Clifford Bueck of Readfield, in the County of Kennebec and State of Maine: There being a position on the Readfield Ent. Com. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

 thru 6/30/2021. Given under our hand this day of 20__.

Bruce Bourgoine

John Parent

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD

OFFICE USE

DATE RECEIVED

APPOINTMENT APPLICATION

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Rec Committee

Term:

Do you have previous experience on this board or committee?

Yes

No

Name:

Jeffrey Carlson

Phone (H):

207-

Street address:

Phone (C):

Mailing address:

 Readfield ME 02343

E-Mail:

 @gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Volunteer Coach for T-Ball

Below please tell us the reason you are interested in applying for this position.

To be more involved with the town.

If you are currently employed, what is your position?

~~IT~~ Solution Engineer

APPLICATION FOR APPOINTMENT FOR:

Name: Jeffrey Carlson Position: Rec Community Term:

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 9/6/2018

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 20

SELECT BOARD APPROVAL

To [] of Readfield, in the County of Kennebec and State of Maine: There being a position on the [] we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

[] thru [] . Given under our hand this [] day of [] 20__.

Bruce Bourgoine John Parent Dennis Price
Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

OLD BUSINESS

October 10, 2018

VIA FEDEX

Eric Dyer, Town Manager
Town of Readfield
8 Old Kents Hill Road
Readfield, ME 04355

RE: Town of Readfield General Obligation Bond

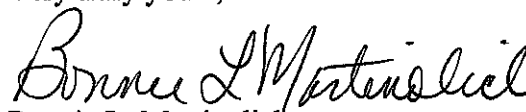
Dear Eric:

Enclosed are three originals of the following documents (except there are one original of the bond and four originals of Form 8038-G) which need to be signed and sealed as indicated. Before signing any of these documents, please let me know if you, the Treasurer, the Clerk or the Select Board have any questions.

1. The General Obligation Bond needs to be signed in two places by the Treasurer, signed and sealed by the Clerk, and countersigned by at least a majority of the Select Board.
2. The Non-Arbitrage and Use of Proceeds Certificate needs to be signed by the Treasurer on page 7.
3. The Treasurer's Certificate needs to be signed by the Treasurer. Please provide Appendix A which is referred to in paragraph 7 and which may be a copy of a note from the Town's most recent audited financial statements.
4. The Clerk's Certificate needs to be signed by the Clerk, who must also seal this document.
5. IRS Form 8038-G needs to be signed by the Treasurer on page 2.

Please return all the signed documents to Bonnie Martinolich, Preti Flaherty, One City Center, Portland, Maine 04101 on Wednesday, October 17, 2018, by overnight courier. Thank you for your attention to this matter.

Very truly yours,


Bonnie L. Martinolich

BLM:dsm
Enclosures

STATE OF MAINE

\$160,000

TOWN OF READFIELD, MAINE
GENERAL OBLIGATION BOND

The Town of Readfield (hereinafter called the "Governmental Unit"), in the State of Maine, promises to pay to the Maine Municipal Bond Bank (the "Bond Bank"), or registered assigns, the principal sum of

ONE HUNDRED SIXTY THOUSAND AND 00/100 DOLLARS
(\$160,000.00)

in principal installments, payable on November 1, of each year as set forth below, with interest on each installment at the rate per annum set forth below opposite the year in which the installments become due:

<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>
2019	\$16,000.00	2.20%	2024	\$16,000.00	2.63%
2020	16,000.00	2.29	2025	16,000.00	2.73
2021	16,000.00	2.36	2026	16,000.00	2.83
2022	16,000.00	2.45	2027	16,000.00	2.92
2023	16,000.00	2.53	2028	16,000.00	2.99

Aggregate Principal Amount: \$160,000.00

Interest on each installment shall run from the date of the original delivery of this Bond to the Bond Bank and payment therefor and until payment of such installment, and such interest shall be payable semi-annually on May 1 and November 1 of each year, commencing May 1, 2019. Both principal of and interest on this Bond are payable at U.S. Bank National Association, in the City of Boston, the Commonwealth of Massachusetts, or at its successor as Trustee under the General Bond Resolution of the Bond Bank adopted July 11, 1973, as amended and supplemented. Final payment of the interest on and principal of this Bond shall be made upon surrender of this Bond for cancellation at the bank or trust company at which this Bond is then payable.

This Bond may not be prepaid prior to maturity without the consent of the Bond Bank.

This Bond is issued by the Governmental Unit under and by virtue of 30-A MRSA §5772, the votes of the voters of the Governmental Unit and the duly adopted resolution of the Select Board of the Governmental Unit. This Bond is issued for the purpose of paying all or a portion of the costs of performing capital repairs to the Maranacook Outlet Dam located in the Governmental Unit.

This Bond is transferable only upon presentation to the Treasurer of the Governmental Unit of a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Governmental Unit kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Bond have been done, have happened, and have been performed in regular and due form, as required by such laws, votes and resolution; that this General Obligation Bond is within every debt and other limit prescribed by the Constitution and laws of the State of Maine; that this General Obligation Bond is a valid and binding general obligation of the Governmental Unit; and, that unless paid from other sources, this General Obligation Bond is payable as to both principal and interest from ad valorem taxes, which are limited as to rate and amount unless certain requirements set forth in 30-A MRSA §5721-A are satisfied, upon all the property within the territorial limits of the Governmental Unit taxable by the Governmental Unit, except to any extent that the Governmental Unit may enter into an agreement under 30-A MRSA §5751 and following to share any portion of its assessed valuation with another municipality and except also to any extent that the Governmental Unit may retain all or part of the tax increment of a tax increment financing district for the purpose of financing a development program in accordance with 30-A MRSA §5221 and following.

IN TESTIMONY WHEREOF, the Governmental Unit has caused this Bond to be signed by its Treasurer and attested to by its Clerk and the seal of the Governmental Unit to be affixed hereto, as of November 1, 2018.

ATTEST:

TOWN OF READFIELD, MAINE

Robin Lint
Town Clerk

By: _____
Eric Dyer
Town Treasurer

(SEAL)

COUNTERSIGNED BY:

Bruce Bourgoine, Select Board Member

Dennis Price, Select Board Member

Christine Sammons, Select Board Member

John Parent, Select Board Member

Kathryn Mills Woodsum, Select Board Member

This Bond is registered in the name of the transferee noted hereon on the books of the Governmental Unit kept by the Treasurer as transfer agent.

<u>Name of Registered Transferee</u>	<u>Date of Registration of Transfer</u>	<u>Date on Which Interest Paid</u>	<u>Aggregate Principal Paid</u>	<u>Balance of Principal Due</u>
U.S. Bank National Association, as Trustee	November 1, 2018	None Paid	None Paid	All

Eric Dyer, Town Treasurer

TOWN OF READFIELD, MAINE
\$160,000 GENERAL OBLIGATION BONDS
NON-ARBITRAGE AND USE OF PROCEEDS CERTIFICATE

I, Eric Dyer, Treasurer of the Town of Readfield (the "Unit"), HEREBY CERTIFY and reasonably expect with respect to the issuance of and the use of proceeds of the \$160,000 General Obligation Bonds of the Unit, dated November 1, 2018 (the "Municipal Bond"), as follows:

1. Authority to Issue Bonds. I am one of the officers of the Unit duly charged and responsible for issuing the Municipal Bond. This certificate is made for the purpose of representing facts and establishing the reasonable expectations of the Unit as to the amount and use of the proceeds of the Municipal Bond. It is intended and may be relied upon as a certification described in Section 1.148-2(b)(2) of the Treasury Regulations under Section 103(a) and related provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and is being executed and delivered as part of the record of proceedings in connection with the issuance of the Municipal Bond.

2. Purpose of this Certificate. This certificate sets forth the facts, estimates and circumstances now in existence which are the basis for the Unit's expectation that the proceeds of the Municipal Bond will not be used in a manner that would cause the Municipal Bond to be arbitrage bonds under the Code. To the best of my knowledge and belief, such expectation is reasonable and there are no other facts, estimates or circumstances that would materially change that expectation.

3. Description of Municipal Bond. The dates, maturities, denominations and rates of interest of the Municipal Bond are as shown and more fully described in Schedule A attached hereto. These are the terms of the Municipal Bond based upon the loan made by the Maine Municipal Bond Bank (the "Bank") from the proceeds of its 2018 Series B Bonds dated and delivered on November 1, 2018 (the "Bank's Bonds") to the Unit.

4. Use of Proceeds. The proceeds of the Municipal Bond will be used to provide funds for the purpose of to pay the costs of performing capital repairs to the Maranacook Outlet Dam located in the Governmental Unit (the "Project").

In addition, proceeds from the sale of the Municipal Bond will be applied to pay the costs directly related to and necessary for the issuance of the Municipal Bond.

As provided in Section 1.148-6(d)(1) of the Treasury Regulations, the Unit will make a final accounting of the expenditures of (a) the proceeds of the Municipal Bond and (b) the Reserve Account Funds on or before the date which is not more than 18 months after the later of 1) the date the last expenditure to be associated with the proceeds of the Municipal Bond was paid and 2) the date the facility financed with the proceeds of the Municipal Bond was placed in service. If more than one facility is to be financed with the proceeds of the Municipal Bond, the

reference in the immediately preceding sentence to the "placed-in-service date" shall apply to each facility independently.

5. Initial Temporary Period for Capital Projects.

(a) The Unit has entered into (or will enter into within six (6) months from the date hereof) a binding commitment for the acquisition, construction or accomplishment of the Project, and the amount of such commitment(s) with respect to the Project exceeds \$8,000, which is an amount equal to five percent (5%) of \$160,000, the aggregate amount of obligations issued for the Project. It is reasonably expected that more than eighty-five percent of (85%) the proceeds of the sale of the Municipal Bond will be expended by October 31, 2021. Work on the acquisition, construction or accomplishment of the Project will proceed with due diligence to completion.

(b) In the unexpected event that proceeds of the Municipal Bond remain unexpended after the earlier of the date the Project is complete and October 31, 2021, the Unit will invest such unexpended amounts in obligations of a state or of any political subdivision thereof, the interest on which is excluded from gross income for purposes of federal income taxation pursuant to Section 103 of the Code and which is not a preference item for purposes of the alternative minimum tax imposed by Section 55 of the Code or invest such amounts in obligations having a yield that is not more than the yield on the Bank's Bonds, as shown on Schedule D hereto. The Unit may comply with the yield restriction requirement described in the immediately preceding paragraph by making yield reduction payments in accordance with the provisions of Section 1.148-5(c) of the Treasury Regulations.

6. No Reimbursement. To the extent any amount of the proceeds of the Municipal Bond is applied to reimburse the Unit for Project costs paid prior to the date hereof, such costs were:

(a) not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Municipal Bond;

(b) paid with respect to certain "preliminary expenses", *i.e.*, architectural, engineering, surveying, soil testing, bond issuance and similar costs, other than land acquisition, site preparation and similar costs incident to the commencement of construction, provided, however, such amounts do not exceed twenty percent (20%) of the proceeds of the Municipal Bond; or

(c) paid not more than 60 days prior to the adoption by the Unit of an official declaration of its intent to finance the Project including a general description of the Project and the maximum principal amount of obligations expected to be issued for the Project, or, if no such resolution exists, paid not more than 60 days prior to the date hereof.

To the extent that the Project includes refinancing a taxable indebtedness, the foregoing requirements will apply to Project costs paid first from the Unit's own funds and then reimbursed

from the proceeds of the taxable indebtedness, to the same extent as such requirements apply to the Municipal Bond.

7. No Private Activity; Limitation on Private Use.

(a) The Project has been and will be owned by the Unit and will not be leased to any person who is not a state or local government unit. Except for contracts that satisfy the safe-harbor guidelines set forth in Revenue Procedure 97-13, 1997-1 C.B. 632, as amplified, or Revenue Procedure 2016-44, whichever Revenue Procedure is applicable at the time any such is made or materially modified or extended, the Unit has not and will not enter into any contracts or other arrangements including without limitation, management contracts, capacity guarantee contracts, take or pay contracts or put or pay contracts, with persons who are not state or local governments pursuant to which such persons have a right to use or make use of the Project on a basis not available to members of the general public.

(b) It is not expected that the Project will be sold or otherwise disposed of in whole or in part prior to the final maturity date of the Municipal Bond.

8. No Private Loans. None of the proceeds of the Municipal Bond will be used, directly or indirectly, to make loans to persons other than a state or local governmental unit. The Unit will not make any private loans from the proceeds of the Municipal Bond after the issue date unless the Unit has received the written opinion of bond counsel that such private loan will not adversely affect the exclusion of the interest on the Municipal Bond from gross income for purposes of federal income taxation.

9. Payment of Debt Service. The Municipal Bond will be paid from taxes or rates, charges or assessments and other revenues of the Unit. The funds used to pay principal of and interest on the Municipal Bond, whether or not deposited into a debt service fund, will be expended within 13 months of the date of deposit in such fund, or the date of their accumulation, on the payment of debt service on the Municipal Bond. Any amounts received from the investment of such deposit or accumulation will be expended within one year of receipt. The debt service fund, if any, will be used to achieve a proper matching of revenues and debt service and will be depleted at least annually except for a reasonable carryover amount not to exceed the greater of the earnings on the fund for the immediately preceding bond year or 1/12 of the debt service on the Municipal Bond for the immediately preceding bond year.

10. No Other Funds Established. Except for the debt service fund described herein, if any, the Unit has not created or established, and does not expect to create or establish, any sinking fund or other similar fund which the Unit reasonably expects to use to pay principal of or interest on the Municipal Bond.

11. No Other Replacement Proceeds. The Unit hereby represents that the weighted average maturity of the Municipal Bond (5.500 years) will not exceed the average economic life of the Project by more than twenty percent (20%). Thus, no "replacement proceeds" (as defined in Section 1.148-1(c) of the Treasury Regulations) are expected to be created as a result of issuing the Municipal Bond.

12. Additional Yield Restrictions. With respect to any amounts received from the condemnation, insurance, or disposition of any part of the Project or any other amounts set aside by the Unit, which are pledged to or expected to be used for the payment of debt service on the Municipal Bond, the Unit will invest such amounts in obligations of a state or of any political subdivision thereof, the interest on which is excluded from gross income for purposes of federal income taxation pursuant to Section 103 of the Code and which is not a preference item for purposes of the alternative minimum tax imposed by Section 55 of the Code or invest such amounts in market rate obligations having a yield that is not more than the yield on the Bank's Bonds, as shown on Schedule D hereto. The Unit may comply with the yield requirement described above, by making yield reduction payments in accordance with the provisions of Section 1.148-5(c) of the Treasury Regulations.

13. Yield Defined. For purposes of this certificate, yield means that percentage rate which when used in computing the present value of all payments of principal of, and interest on, the issue produces an amount equal to the issue price thereof, as defined in Sections 1273 and 1274 of the Code.

14. No Prohibited Payments. The Unit has not entered into and will not enter into any transaction to reduce the yield on the investment of the proceeds of the Municipal Bond in such a manner that the amount to be rebated to the Federal government is less than it would have been had the transaction been at arm's length and the yield on the issue not been relevant to either party.

15. Exception to Rebate. The Unit will not be liable for any rebate payments to the Federal Government because:

(a) the Unit is an entity with general taxing powers or a subordinate entity of a governmental unit or units with general taxing powers which has (or have) allocated a portion of its (or their respective) \$5,000,000 limitation(s) to the Unit (an allocation shall be taken into account for purposes of the preceding sentence only if it is irrevocable and made prior to the date hereof, and only to the extent the amount so allocated bears a reasonable relationship to the benefits received by such allocating governmental unit from the issuance of the Municipal Bond);

(b) at least ninety-five percent (95%) of the proceeds of the Municipal Bond are to be used for local governmental activities of the Unit;

(c) the Unit, including any agency, instrumentality or political subdivision of the Unit, or in the case of a Unit that is a subordinate entity of a governmental unit or units with general taxing power that has (or have) allocated all or a portion of its (or their) \$5,000,000 limitation to the Unit, (i) has (or have) not issued and does (or do) not expect to issue (including issuances by any and all other subordinate entities) more than \$5,000,000 in tax-exempt obligations (including the Municipal Bond) during the current calendar year, and, (ii) if such Unit has been allocated all or a portion of the \$5,000,000 limitation of a governmental unit or units with general taxing power to which it is subordinate, it has not issued and does not expect to issue more than the amount(s) so

allocated. A copy of any such allocation, including a list of previously issued obligations and obligations reasonably expected to be issued during the current calendar year, is attached hereto as Schedule B; and

(d) the Municipal Bond, or any portion thereof, is not a "private activity bond" as defined in Section 141 of the Code.

16. No Overissuance. The total proceeds of the sale of all obligations issued to date for the Project do not exceed the total cost of the Project.

17. No Hedge Bonds. The Unit reasonably expects as of the date hereof that (a) at least eighty-five percent (85%) of the proceeds of the Municipal Bond will be used to carry out the governmental purposes of the issue within three years of the date hereof and (b) not more than fifty percent (50%) of the proceeds of the Municipal Bond will be invested in investment property which (i) will be acquired with the amounts received as a result of investing original proceeds of the issue and (ii) will have a substantially guaranteed yield of four years or more.

18. Additional Covenant. The Unit will, subject to appropriation, comply with the provisions and procedures set forth herein, except to the extent otherwise advised by the Bank, and will do and perform all acts and things necessary or desirable in order to assure that interest paid on the Municipal Bond shall, for purposes of federal income taxation, be excluded from the gross income.

19. Information Reporting. The Unit has reviewed and signed the Internal Revenue Service *Information Return for Tax-Exempt Governmental Obligations* Form 8038-G in the form attached as Schedule C to be filed in connection with the issuance of the Municipal Bond and all of the information contained therein is, to the best of the Unit's knowledge, true and correct. The Unit has delivered the signed original of the Form 8038-G for the Municipal Bond to the Bank with the understanding that the Bank will cause such executed form 8038-G to be filed with the Internal Revenue Service not later than the 15th day of the second month after the close of the calendar quarter in which the Municipal Bond was issued.

20. No Federal Guarantee. No portion of the proceeds of the Municipal Bond will be invested, directly or indirectly, in federally insured deposits or accounts other than (a) investments of unexpended Municipal Bond proceeds for an initial temporary period until the proceeds are needed for the Project, (b) investment of a debt service fund, and (c) investments in obligations issued by the United States Treasury, or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank Act, as amended by Section 511(a) of the Financial Institutions Reform, Recovery and Enforcement Act of 1989, or any successor provision to Section 21B(d)(3) of the Federal Home Loan Bank Act as so amended. An obligation shall not be treated as federally guaranteed by reason of any guarantee by the Federal Housing Administration, the Veterans' Administration, the Federal National Mortgage Administration, the Federal Home Loan Mortgage Corporation, or the Government National Mortgage Association, or grants of the Environmental Protection Agency.

21. No Composite Issues. No other governmental obligations have been sold less than 15 days prior to, or will be sold less than 15 days after, the sale date of the Municipal Bond, pursuant to a common plan of financing which will be paid out of (or have substantially the same claim to be paid out of) substantially the same source of funds as the Municipal Bond. (Taxable bonds are not considered to be part of the same issue even if sold at the same time pursuant to a common plan of finance and secured by the same source of funds.

22. Retention of Records. The Unit covenants to maintain all records relating to the requirements of the Code and the representations, certifications and covenants set forth in this Non-Arbitrage and Use of Proceeds Certificate until the date six years after the date on which the Municipal Bond was retired. If any portion of the Municipal Bond is refunded by tax-exempt obligations (the "Refunding Obligations"), the Unit covenants to maintain all records required to be retained by this section until the later of the date six years after the date on which the Municipal Bond was retired or the date three years after the date on which the last of the Refunding Obligations was retired. The records that must be retained include, but are not limited to:

(a) Basic records and documents relating to the Municipal Bond (including the Loan Agreement, this Non-Arbitrage and Use of Proceeds Certificate and the opinion of Bond Counsel);

(b) Documentation evidencing the expenditure of the Municipal Bond proceeds;

(c) Documentation evidencing the use of the Project by public and private sources (i.e., copies of management contracts, research agreements, leases, etc.);

(d) Documentation evidencing all sources of payment or security for the Municipal Bond; and

(e) Documentation pertaining to any investment of the Municipal Bond proceeds (including the purchase and sale of securities, SLGS subscriptions, yield calculations for each class of investments, actual investment income received from the investment of proceeds, guaranteed investment contracts, and rebate calculations).

23. Procedures. On August 8, 2016, the Select Board of the Unit approved written procedures to assure that (a) all nonqualified bonds of an issue of tax exempt bonds are remediated in accordance with the Code and the Treasury Regulations and (b) compliance with the requirements of section 148 of Code is monitored.

24. Conclusion. On the basis of the foregoing, it is not expected that the proceeds of the sale of the Municipal Bond will be used in a manner that would cause the Municipal Bond to be "arbitrage bonds" or "private activity bonds" under Section 148 or 141, respectively, of the Code and the Treasury Regulations prescribed thereunder. To the best of my knowledge and belief, there are no other facts, estimates or circumstances that would materially change the foregoing conclusion.

SCHEDULE A

DATES, MATURITIES, DENOMINATIONS AND RATES
OF INTEREST OF THE MUNICIPAL BOND

One Municipal Bond is being issued November 1, 2018 the principal of which will be paid on November 1 of each of the following years in the following amounts. Interest on the Municipal Bond will run from the date of the original delivery of the Municipal Bond to the Bank and payment therefor and until payment of such Municipal Bond's principal, and such interest shall be payable semi-annually on May 1 and November 1 of each year, commencing May 1, 2019.

<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>
2019	\$16,000	2.20%
2020	16,000	2.29
2021	16,000	2.36
2022	16,000	2.45
2023	16,000	2.53
2024	16,000	2.63
2025	16,000	2.73
2026	16,000	2.83
2027	16,000	2.92
2028	16,000	2.99

Aggregate Principal Amount: \$160,000.00

SCHEDULE B

OTHER GOVERNMENTAL BOND ISSUES
AND/OR ALLOCATION CERTIFICATION

None.

SCHEDULE C

FORM 8038-G

SCHEDULE D

YIELD
ON
THE BANK'S BONDS

2.7204%

TOWN OF READFIELD, MAINE
\$160,000 GENERAL OBLIGATION BOND
TREASURER'S CERTIFICATE AS TO LITIGATION AND OTHER MATTERS

I, ERIC DYER, HEREBY CERTIFY that:

1. I am the Treasurer of the Town of Readfield, Maine (the "Governmental Unit").
2. I am one of the duly chosen, qualified and acting officers of the Governmental Unit authorized to cause the issuance of the \$160,000 General Obligation Bond (the "Securities").
3. No litigation of any nature is now pending or threatened restraining, enjoining or challenging the issuance or delivery of the Securities or the power to assess, levy or collect any tax or other charge to pay the interest on or principal of the Securities, or in any manner questioning the authority or proceedings for the issuance of the Securities or affecting the validity thereof or the collection of said charges.
4. Neither the lawful existence nor the boundaries of the Governmental Unit nor the title of any of the present officers thereof to their respective offices is being contested.
5. No petition or other action to repeal, revoke or rescind any authority or proceedings for the issuance of the Securities has been filed or taken.
6. No bond, note or other obligation has been heretofore issued under or pursuant to such proceedings.
7. The Governmental Unit has not authorized, issued or assumed any debt which is outstanding or to be issued, other than the Securities and the long-term debt described in Appendix A hereto.
8. No action has been taken which would cause any debt limit of the Governmental Unit to be exceeded.
9. No proceedings, other than those of which an executed original or a certified copy has been delivered to Preti, Flaherty, Beliveau & Pachios, LLP, have been taken with respect to the Securities.

IN TESTIMONY WHEREOF, this Certificate has been signed as of November 1, 2018.

Eric Dyer
Treasurer
Town of Readfield, Maine

TOWN OF READFIELD, MAINE
\$160,000 GENERAL OBLIGATION BOND
CLERK'S CERTIFICATE

I, ROBIN LINT, HEREBY CERTIFY that:

1. I am the duly appointed Clerk of the Town of Readfield, Maine (the "Governmental Unit").

2. Attached hereto and identified as the following appendices are true and correct copies of the following records of the Governmental Unit:

Appendix A: Town of Readfield Warrant for June 12, 2018 Secret Ballot Annual Town meeting, dated April 30, 2018, including the Treasurer's Statement which accompanied such Warrant, the Specimen Ballot, and the Resident's Return of such Warrant and Specimen Ballot dated May 3, 2018, with the date of the posting of such Warrant and Specimen Ballot occurring at least 7 days before June 12, 2018; and

Appendix B: Town of Readfield Ref. Results for June 12, 2018, including the results of the vote on Article #15 of such Warrant.

3. At the annual town meeting of the Governmental Unit duly convened on June 12, 2018 at the Town of Readfield, Maine (the "Town Meeting"), a majority of the voters voting at the Town Meeting duly and properly voted to authorize the issuance of up to \$177,000 of general obligation securities of the Governmental Unit for the purpose of paying all or a portion of the costs of performing capital repairs to the Maranacook Outlet Dam. The minutes of the Town Meeting are attached as Appendix C hereto and have not been modified and remain in full force and effect.

4. The Select Board of the Governmental Unit held a public hearing on the Warrant on May 14, 2018 at 6:00 pm, which was at least 10 days before June 12, 2018. Notice in the form attached as Appendix D of the Select Board public hearing was posted on May 7, 2018, which is at least 7 days before the date of the Select Board public hearing.

7. At a meeting of the Select Board of the Governmental Unit duly convened at 6:00 pm on September 10, 2018 at the Town Office, 8 Old Kents Hill Road, Readfield, Maine, a motion to approve a Resolution of the Select Board of the Town of Readfield, Maine Authorizing the Sale of a \$160,000 General Obligation Bond of the Governmental Unit (the "Resolution") was made by Select Board member Mrs. Kathryn Woodsum, seconded by Select Board member Mr. John Parent and adopted by a vote of 5 in favor, 0 opposed, and 0 abstaining. A true copy of the Resolution is attached as Appendix E and the Resolution remains in full force and effect.

8. At all times during the consideration of and the voting upon the Resolution, a quorum of the Select Board was present and acting.

9. The votes taken at the Town Meeting remain in full force and effect.

10. Neither the Governmental Unit nor the Select Board of the Governmental Unit have adopted or enacted any codes, ordinances, regulations, or bylaws pertaining to the issuance of bonds, notes or other obligations, or to the borrowing of money, by the Governmental Unit.

11. All proceedings essential to the issuance of the \$160,000 General Obligation Bond (the "Securities") have been taken at meetings open to the public and for which proper notice to the public has been given and no action in connection with the Securities was taken in executive session.

12. The seal of the Governmental Unit, which is impressed upon this Certificate, is the legally adopted, proper and only official corporate seal of the Governmental Unit.

13. The names of all of the duly elected, qualified and serving Selectmen, Town Manager and Treasurer of the Governmental Unit, and the dates of commencement of the Selectmen's initial terms of office and the dates of expiration of their current terms of office are as follows:

<u>Selectmen</u>	<u>Date of Commencement of Initial Term</u>	<u>Date of Expiration of Current Term</u>
Bruce Bourgoine	June 11, 2015	June 8, 2021
Christine Sammons	June 12, 2015	June 8, 2021
John Parent	June 14, 2016	June 30, 2019
Kathryn Mills Woodsum	June 14, 2016	June 30, 2019
Dennis Price	June 13, 2017	June 9, 2020
<u>Town Manager</u>		
Eric W. Dyer	October 5, 2015	June 30, 2019
<u>Treasurer</u>		
Eric W. Dyer	October 5, 2015	June 30, 2019

14. No proceedings, other than those of which an executed original or a certified copy has been delivered to Preti, Flaherty, Beliveau & Pachios, LLP, have been taken with respect to the Securities.

IN TESTIMONY WHEREOF, I have signed this Certificate and impressed hereon the seal of the Governmental Unit as of November 1, 2018.

(SEAL)

Robin Lint
Clerk
Town of Readfield, Maine

Appendix A

Annual Town Meeting Warrant Secret Ballot Tuesday, June 12, 2018

To: Anna Carll, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 12th day of June, A.D. 2018, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 41 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator to preside at said meeting and to vote by written ballot.

Article 2:

Elect two Select Board members for three year terms:

- Bourgoine, Bruce
- Sammons, Christine
- Write in: _____
- Write in: _____

Elect two RSU #38 School Board member for a three year term:

- Gordon, Patricia L
- Roderick, Shawn
- Write in: _____
- Write in: _____

Elect one Local School Committee member for a one year term:

- Write in: _____

Elect one Local School Committee member for a two year term:

- Write in: _____

Elect one Local School Committee member for a three year term:

- Write in: _____

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?

Article 4: Shall the Town vote to fix **September 28, 2018** or thirty days after the taxes are committed, whichever is later, and **February 27, 2019** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to Pay Interest at a rate of 3% , which is lower than the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?

Article 7: Shall the Town vote to raise and appropriate \$481,206 for the **General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance and Attorney Fees** budget category for the following budget lines with Grant Writing, Heating Assistance and Attorney Fees unexpended balances to be carried forward?

Municipal Administration

\$262,035

Ambulance Service	\$ 25,400
Waterholes	\$ 500
Tower Sites	\$ 2,400
Dispatching	\$ 28,625
Personal Protective Gear Replacement	\$ 2,000
Emergency Operations	\$ 200

Select Board recommends: Yes
 Budget Committee recommends: Yes

Article 13: Shall the Town vote to raise and appropriate \$16,500 for the Cemetery Materials & Services budget category, with any unexpended balances to carry forward?

Select Board recommends: Yes
 Budget Committee recommends: Yes

Article 14: Shall the Town vote to raise and appropriate \$407,930 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$ 147,330
Winter Road Maintenance	\$ 260,600

Select Board recommends: Yes
 Budget Committee recommends: Yes

Article 15: Shall the Town authorize the Select Board to borrow up to \$177,000 on such terms as it deems appropriate, with the proceeds to be appropriated to perform capital repairs to the Maranacook Outlet Dam?

Select Board recommends: Yes
 Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT
 (30-A M.R.S.A. § 5404(1-A) & 5772(2-A))
 Town of Readfield

1. Town Indebtedness

A. Bonds – Principal outstanding and unpaid :	\$720,895.00
B. Bonds – Interest outstanding and unpaid:	\$ 34,399.38
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$177,000.00

2. Costs- Warrant Article 15 (Maranacook Dam Outlet Dam)

At an estimated interest rate of three percent (3%) for a term of ten (10) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$177,000.00
B. Interest	\$ 29,189.90
C. Total New Debt	\$206,189.90

3. Validity- The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

4. Debt Limit- In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2018 State Valuation	\$259,450,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 19,458,750

Prepared By: Eric W. Dyer, Treasurer, March 15, 2018

Article 16: Shall the Town vote to raise and appropriate \$274,614 for the Capital Improvements budget category for the following budget lines with all accounts to be carried forward?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 24: Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the Family Violence Agency?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 25: Shall the Town vote to raise and appropriate the requested amount of \$2,250 for the Courtesy Boat Inspection Program to the Maranacook Lake Association for \$1,500 and the Torsey Pond Association for \$750 on Maranacook Lake and Torsey Pond?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 26: Shall the Town vote to raise and appropriate the requested amount of \$910 for the Sexual Assault Agency?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 27: Shall the Town vote to raise and appropriate the requested amount of \$2,500 for the 30 Mile River Association?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 28: Shall the Town vote to raise and appropriate the requested amount of \$5,000 for continued restoration of the Readfield Union Meeting House?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 29: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the Readfield Blizzard Busters Snowmobile Club to be used for trail creation, maintenance and grooming?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 30: Shall the Town vote to raise and appropriate \$40,000 for the Unclassified budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate \$4,500 for the General Assistance budget category?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 32: Shall the Town vote to authorize Expenditure of Revenues from Federal, State, and private grant

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 35: Shall the Town vote to authorize the Select Board to expend up to Twenty Five Thousand Dollars (\$25,000) from the Unassigned Fund Balance (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 36: Shall the Town vote to appropriate \$128,000 from the Unassigned Fund Balance to reduce the total tax commitment?

Select Board recommends: Yes
Budget Committee recommends: Yes

Article 37: Shall an ordinance entitled the Property Tax Assistance Program Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 38: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Land Use Ordinance, be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 39: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Animal Control Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 40: Shall an ordinance entitled the Cemetery Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 41: Should the Town continue to use the Secret Ballot process for the 2019 Annual Town Meeting?

Voted & Approved on April 30, 2018 by:


Bruce Bourgoine, Chair


Christine Sammons, Vice Chair


John Parent


Dennis Price


Kathryn Mills Woodsum

A true copy of the warrant,

Attest:


Robin L. Lint

Clerk of the Town of Readfield

***Return of the Warrant
For 2018 Town Meeting Secret Ballot
Warrant
June 12th voting 8am-8pm at Town Office***

Anna Carll of Readfield
Kennebec, ss.

RETURN OF THE WARRANT

Date: May 3, 2018

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at:

Readfield Town Office/Asa Gile Hall

8 Old Kents Hill Road

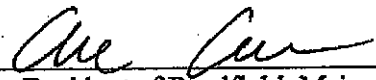
Kents Hill Post Office

Main Street, Kents Hill


Readfield Post Office

Main Street, Readfield

In said town, being public and conspicuous places in said town, on the 3rd day of May A.D., 2018, being at least seven days before the meeting.


Resident of Readfield, Maine
Anna Carll

Attested by:


Robin L. Lint, Town Clerk



SAMPLE Ballot Town of Readfield, Maine Annual Town Meeting Warrant June 12, 2018

Instructions to Voters

- ◆ To vote for the candidate of your choice, fill in the oval to the left like this: ●
- ◆ To vote for a write-in candidate, fill in the oval to the left of the write-in space and write in the person's name.
- ◆ To have your vote count, do not erase or cross out your choice.
- ◆ If you make a mistake, ask for a new ballot.

<p style="text-align: center;">Article 2</p> <p>Select Board Members Elect two for a three year term</p> <p><input type="radio"/> Bourgoine, Bruce</p> <p><input type="radio"/> Sammons, Christine</p> <p>.....Write-in</p> <p><input type="radio"/></p> <p style="text-align: center;">.....Write-in</p> <p>RSU #38 School Board Member Elect two for a three year term</p> <p><input type="radio"/> Gordon, Patricia L</p> <p><input type="radio"/> Roderick, Shawn</p> <p>.....Write-in</p> <p><input type="radio"/></p> <p style="text-align: center;">.....Write-in</p> <p>Local School Committee Member 1yr Elect one for a one year term</p> <p><input type="radio"/></p> <p style="text-align: center;">.....Write-in</p> <p>Local School Committee Member 2yr Elect one for a two year term</p> <p><input type="radio"/></p> <p style="text-align: center;">.....Write-in</p> <p>Local School Committee Member 3yr Elect one for a three year term</p> <p><input type="radio"/></p> <p style="text-align: center;">.....Write-in</p>	<p>Article 6: To see if the Town will vote to authorize the municipal officers, if an Article Falls, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 7: Shall the Town vote to raise and appropriate \$481,208 for the General Government for Administration, Insurance, Office Equipment, Assessing, CE@LP/BI, Grant Writing, Heating Assistance and Attorney Fees budget category for the following budget lines with Grant Writing, Heating Assistance and Attorney Fees unexpended balances to be carried forward?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Municipal Administration</td><td style="text-align: right;">\$262,035</td></tr> <tr><td>Insurance</td><td style="text-align: right;">\$134,600</td></tr> <tr><td>Office Equipment</td><td style="text-align: right;">\$ 8,400</td></tr> <tr><td>Assessing</td><td style="text-align: right;">\$22,556</td></tr> <tr><td>CE@LP/BI</td><td style="text-align: right;">\$37,215</td></tr> <tr><td>Grant Writing/Planning, Ser.</td><td style="text-align: right;">\$ 2,000</td></tr> <tr><td>Heating Assistance</td><td style="text-align: right;">\$ 1,500</td></tr> <tr><td>Attorney Fees</td><td style="text-align: right;">\$15,000</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 8: Shall the Town vote to raise and appropriate \$127,416 for the Municipal Maintenance budget category?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>General Maintenance</td><td style="text-align: right;">\$ 87,895</td></tr> <tr><td>Building Maintenance</td><td style="text-align: right;">\$ 29,520</td></tr> <tr><td>Vehicles Maintenance</td><td style="text-align: right;">\$ 10,000</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 9: Shall the Town vote to raise and appropriate \$42,112 for the Boards and Commissions budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Appeals Board</td><td style="text-align: right;">\$ 100</td></tr> <tr><td>Conservation Commission</td><td style="text-align: right;">\$40,208</td></tr> <tr><td>Planning Board</td><td style="text-align: right;">\$ 1,804</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 10: Shall the Town vote to raise and appropriate \$65,961 for the Community Services budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Animal Control</td><td style="text-align: right;">\$ 11,595</td></tr> <tr><td>Kennebec Land Trust</td><td style="text-align: right;">\$ 250</td></tr> <tr><td>KVCOG</td><td style="text-align: right;">\$ 4,325</td></tr> <tr><td>Age Friendly Initiatives</td><td style="text-align: right;">\$ 1,750</td></tr> <tr><td>Library Services</td><td style="text-align: right;">\$26,455</td></tr> <tr><td>Readfield TV</td><td style="text-align: right;">\$ 5,366</td></tr> </table>	Municipal Administration	\$262,035	Insurance	\$134,600	Office Equipment	\$ 8,400	Assessing	\$22,556	CE@LP/BI	\$37,215	Grant Writing/Planning, Ser.	\$ 2,000	Heating Assistance	\$ 1,500	Attorney Fees	\$15,000	General Maintenance	\$ 87,895	Building Maintenance	\$ 29,520	Vehicles Maintenance	\$ 10,000	Appeals Board	\$ 100	Conservation Commission	\$40,208	Planning Board	\$ 1,804	Animal Control	\$ 11,595	Kennebec Land Trust	\$ 250	KVCOG	\$ 4,325	Age Friendly Initiatives	\$ 1,750	Library Services	\$26,455	Readfield TV	\$ 5,366	<p>Article 11: Shall the Town vote to raise and appropriate \$38,708 for the Recreation, Parks and Activities budget category for the following budget lines with any unexpended balances to be carried forward?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Beach</td><td style="text-align: right;">\$ 9,660</td></tr> <tr><td>Recreation</td><td style="text-align: right;">\$11,660</td></tr> <tr><td>Heritage Days</td><td style="text-align: right;">\$ 5,000</td></tr> <tr><td>Town Properties</td><td style="text-align: right;">\$ 2,660</td></tr> <tr><td>Trails</td><td style="text-align: right;">\$ 1,808</td></tr> <tr><td>Millstream Dam Project</td><td style="text-align: right;">\$ 8,000</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 12: Shall the Town vote to raise and appropriate \$132,725 for the Protection Department budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, Dispatching and Emergency Operations Plan lines?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Operations Fire Department</td><td style="text-align: right;">\$ 65,600</td></tr> <tr><td>Fire Dept. Equipment</td><td style="text-align: right;">\$ 8,000</td></tr> <tr><td>Ambulance Service</td><td style="text-align: right;">\$26,400</td></tr> <tr><td>Waterholes</td><td style="text-align: right;">\$ 500</td></tr> <tr><td>Tower Sites</td><td style="text-align: right;">\$ 2,400</td></tr> <tr><td>Dispatching</td><td style="text-align: right;">\$28,625</td></tr> <tr><td>Personal Protective Gear</td><td style="text-align: right;">\$ 2,000</td></tr> <tr><td>Replacement</td><td style="text-align: right;">\$ 200</td></tr> <tr><td>Emergency Operations</td><td style="text-align: right;">\$ 200</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 13: Shall the Town vote to raise and appropriate \$16,600 for the Cemetery Materials & Services budget category, with any unexpended balances to carry forward?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 14: Shall the Town vote to raise and appropriate \$407,930 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Summer Road Maintenance</td><td style="text-align: right;">\$ 147,330</td></tr> <tr><td>Winter Road Maintenance</td><td style="text-align: right;">\$ 280,600</td></tr> </table> <p>Select Board recommends: Yes Budget Committee recommends: Yes</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>Article 4: Shall the Town vote to fix September 28, 2018 or thirty days after the taxes are committed, whichever is later, and February 27, 2019 as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 38 MRSA, 505.4?</p>	Beach	\$ 9,660	Recreation	\$11,660	Heritage Days	\$ 5,000	Town Properties	\$ 2,660	Trails	\$ 1,808	Millstream Dam Project	\$ 8,000	Operations Fire Department	\$ 65,600	Fire Dept. Equipment	\$ 8,000	Ambulance Service	\$26,400	Waterholes	\$ 500	Tower Sites	\$ 2,400	Dispatching	\$28,625	Personal Protective Gear	\$ 2,000	Replacement	\$ 200	Emergency Operations	\$ 200	Summer Road Maintenance	\$ 147,330	Winter Road Maintenance	\$ 280,600
Municipal Administration	\$262,035																																																																											
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Winter Road Maintenance	\$ 280,600																																																																											



SAMPLE Ballot Town of Readfield, Maine Annual Town Meeting Warrant June 12, 2018

Article 32: Shall the Town vote to authorize Expenditure of Revenues from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends: Yes
Budget Committee recommends: Yes

- Yes
 No

Article 38: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Land Use Ordinance, be enacted?

- Yes
 No

Article 39: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Animal Control Ordinance be enacted?

- Yes
 No

Article 33: Shall the Town vote to accept the following Estimated Revenues to reduce the 2018 Tax Commitment?

State Revenue Sharing	\$ 135,000
Interest on Property Taxes	25,000
Interest on Investments	5,000
Veterans Exemption	4,000
Homestead Exempt. Reimbursement	182,343
Tree Growth Reimbursement	9,000
BETE Reimbursement	8,468
Boat Excise Taxes	8,000
Motor Vehicle Excise Taxes	500,000
Agent Fees	10,000
Newsletter	100
Business License Fees	50
Certified Copy Fees	1,400
Other Income	2,000
Heating	1,500
Plumbing fees	5,000
Land Use Permit Fees	6,000
Conservation Grant	30,517
Dog License Fees	3,000
Age Friendly	1,000
Library Revenue	3,925
Cable Television Fees	27,000
Beach Income	9,660
Recreation Income	9,710
Millstream Dam/Factory Sq	8,000
Protection	2,600
Local Roads	35,000
Transfer Station Capital	9,022
Maranacook Lake Dam	177,000
Transfer Station	193,829
First Park	10,000
Snowmobile (State reimb.)	1,377
General Assistance (State reimb.)	2,250
Total	\$1,426,751

Select Board recommends: Yes
Budget Committee recommends: Yes

- Yes
 No

Article 40: Shall an ordinance entitled the Cemetery Ordinance be enacted?

- Yes
 No

Article 41: Should the Town continue to use the Secret Ballot process for the 2019 Annual Town Meeting?

- Yes
 No

Article 34: Shall the Town vote to appropriate the following Designated Funds to reduce the 2018 Tax Commitment?

Admin Technology	\$ 3,729
Age Friendly	750
Conservation	9,644
Heating Fund	1,500
Maranacook Dam Capital	123,000
Recreation	1,850
Readfield Enterprise Fund	10,000
Road Bond	6,830
Roads	35,000
Transfer Station Capital	38,000
Total	\$227,303

Select Board recommends: Yes
Budget Committee recommends: Yes

- Yes
 No

Article 35: Shall the Town vote to authorize the Select Board to expend up to Twenty Five Thousand Dollars (\$25,000) from the Unassigned Fund Balance (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes
Budget Committee recommends: Yes

- Yes
 No

Article 36: Shall the Town vote to appropriate \$128,000 from the Unassigned Fund Balance to reduce the total tax commitment?

Select Board recommends: Yes

Appendix B

June 12, 2018

Town Meeting Voting Results 716 votes cast

Article 2:

Select Board 2 three year terms

Bourgoine, Bruce 521

Sammons, Christine 502

Blanks 375

Write-ins 34

RSU #38 3 2 three- year term

Gordon, Patti 509

Roderick, Shawn 459

Blanks 454

Write-ins 10

Local School Board 1 one year term

Blanks 694

Write-ins 22

Local School Board 1 two year term

Blanks 705

Write-ins 11

Local School Board 1 three year term

Blanks 696

Write-ins 20

Article #3	Yes	533	No	138	Blank	45
Article #4	Yes	559	No	104	Blank	53
Article #5	Yes	520	No	146	Blank	50
Article #6	Yes	496	No	144	Blank	76
Article #7	Yes	548	No	137	Blank	31
Article #8	Yes	558	No	125	Blank	33
Article #9	Yes	500	No	192	Blank	34
Article #10	Yes	554	No	129	Blank	33
Article #11	Yes	522	No	162	Blank	32
Article #12	Yes	608	No	74	Blank	34
Article #13	Yes	529	No	136	Blank	51
Article #14	Yes	596	No	90	Blank	30
Article #15	Yes	454	No	144	Blank	119
Article #16	Yes	531	No	140	Blank	45
Article #17	Yes	523	No	139	Blank	54
Article #18	Yes	496	No	175	Blank	45
Article #19	Yes	574	No	92	Blank	50

Article #20	Yes	578	No	94	Blank	44
Article #21	Yes	536	No	129	Blank	51
Article #22	Yes	542	No	134	Blank	40
Article #23	Yes	550	No	126	Blank	40
Article #24	Yes	556	No	117	Blank	43
Article #25	Yes	516	No	159	Blank	41
Article #26	Yes	545	No	131	Blank	40
Article #27	Yes	434	No	234	Blank	48
Article #28	Yes	480	No	193	Blank	42
Article #29	Yes	509	No	167	Blank	40
Article #30	Yes	463	No	205	Blank	48
Article #31	Yes	543	No	131	Blank	42
Article #32	Yes	582	No	72	Blank	62
Article #33	Yes	630	No	54	Blank	32
Article #34	Yes	604	No	72	Blank	40
Article #35	Yes	525	No	148	Blank	43
Article #36	Yes	598	No	73	Blank	45
Article #37	Yes	509	No	147	Blank	60
Article #38	Yes	411	No	211	Blank	94
Article #39	Yes	476	No	154	Blank	86

Appendix C

Annual Town Meeting Warrant Results For Secret Ballot held on Tuesday, June 12, 2018

To: Anna Carll, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 12th day of June, A.D. 2018, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 41 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator to preside at said meeting and to vote by written ballot. Marilyn Palmer was elected

Article 2:

Elect two Select Board members for three year terms:

521 Bourgoine, Bruce
502 Sammons, Christine
34 Write ins
375 Blanks

Elect two RSU #38 School Board member for a three year term:

509 Gordon, Patricia L
459 Roderick, Shawn
10 Write ins
454 Blanks

Elect one Local School Committee member for a one year term:

22 Write ins
694 Blanks

Elect one Local School Committee member for a two year term:

11 Write ins
705 Blanks

Elect one Local School Committee member for a three year term:

20 Write ins
696 Blanks

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?

Yes 533, No 138, Blank 45

Article 4: Shall the Town vote to fix **September 28, 2018** or thirty days after the taxes are committed, whichever is later, and **February 27, 2019** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Yes 559, No 104, Blank 53

Article 5: Shall the Town vote to authorize the Tax Collector to Pay Interest at a rate of 3% , which is lower than the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Yes 520, No 146, Blank 50

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?

Yes 496, No 144, Blank 76

Article 7: Shall the Town vote to raise and appropriate \$481,206 for the General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance

Service, Dispatching and Emergency Operations Plan lines?	
Operations Fire Department	\$ 65,600
Fire Dept. Equipment	\$ 8,000
Ambulance Service	\$ 25,400
Waterholes	\$ 500
Tower Sites	\$ 2,400
Dispatching	\$ 28,625
Personal Protective Gear Replacement	\$ 2,000
Emergency Operations	\$ 200

Select Board recommends: Yes
 Budget Committee recommends: Yes
 Yes 608, No 74, Blank 34

Article 13: Shall the Town vote to raise and appropriate \$16,500 for the Cemetery Materials & Services budget category, with any unexpended balances to carry forward?

Select Board recommends: Yes
 Budget Committee recommends: Yes
 Yes 529, No 136, Blank 51

Article 14: Shall the Town vote to raise and appropriate \$407,930 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$ 147,330
Winter Road Maintenance	\$ 260,600

Select Board recommends: Yes
 Budget Committee recommends: Yes
 Yes 596, No 90, Blank 30

Article 15: Shall the Town authorize the Select Board to borrow up to \$177,000 on such terms as it deems appropriate, with the proceeds to be appropriated to perform capital repairs to the Maranacook Outlet Dam?

Select Board recommends: Yes
 Budget Committee recommends: Yes
 Yes 454, No 144, Blank 119

MUNICIPAL TREASURER'S FINANCIAL STATEMENT
 (30-A MRSA § 5404(1-A & 5772(2-A))
 Town of Readfield

1. **Town Indebtedness**

A. Bonds – Principal outstanding and unpaid :	\$720,895.00
B. Bonds – Interest outstanding and unpaid:	\$ 34,399.38
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$177,000.00

2. **Costs- Warrant Article 15 (Maranacook Dam Outlet Dam)**
 At an estimated interest rate of three percent (3%) for a term of ten (10) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$177,000.00
B. Interest	\$ 29,189.90
C. Total New Debt	\$206,189.90

3. **Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

4. **Debt Limit-** In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2018 State Valuation	\$259,450,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 19,458,750

Prepared By: Eric W. Dyer, Treasurer, March 15, 2018

Article 23: Shall the Town vote to raise and appropriate the requested amount of \$1,376 for the Central Maine Agency on Aging/Cohen Center/Senior Spectrum?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 550, No 126, Blank 40

Article 24: Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the Family Violence Agency?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 556, No 117, Blank 43

Article 25: Shall the Town vote to raise and appropriate the requested amount of \$2,250 for the Courtesy Boat Inspection Program to the Maranacook Lake Association for \$1,500 and the Torsey Pond Association for \$750 on Maranacook Lake and Torsey Pond?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 516, No 159, Blank 41

Article 26: Shall the Town vote to raise and appropriate the requested amount of \$910 for the Sexual Assault Agency?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 545, No 131, Blank 40

Article 27: Shall the Town vote to raise and appropriate the requested amount of \$2,500 for the 30 Mile River Association?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 434, No 234, Blank 48

Article 28: Shall the Town vote to raise and appropriate the requested amount of \$5,000 for continued restoration of the Readfield Union Meeting House?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 480, No 193, Blank 42

Article 29: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the Readfield Blizzard Busters Snowmobile Club to be used for trail creation, maintenance and grooming?

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 509, No 167, Blank 40

Article 30: Shall the Town vote to raise and appropriate \$40,000 for the Unclassified budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

Select Board recommends: Yes
Budget Committee recommends: Yes
Yes 463, No 205, Blank 48

Article 31: Shall the Town vote to raise and appropriate \$4,500 for the General Assistance budget category?

Select Board recommends: Yes

Transfer Station Capital

Total

\$ 36,000

\$227,303

Select Board recommends: Yes

Budget Committee recommends: Yes

Yes 604, No 72, Blank 40

Article 35: Shall the Town vote to authorize the Select Board to expend up to Twenty Five Thousand Dollars (\$25,000) from the Unassigned Fund Balance (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes

Budget Committee recommends: Yes

Yes 525, No 148, Blank 43

Article 36: Shall the Town vote to appropriate \$128,000 from the Unassigned Fund Balance to reduce the total tax commitment?

Select Board recommends: Yes

Budget Committee recommends: Yes

Yes 598, No 73, Blank 45

Article 37: Shall an ordinance entitled the Property Tax Assistance Program Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Yes 509, No 147, Blank 60

Article 38: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Land Use Ordinance, be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Yes 411, No 211, Blank 94

Article 39: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Animal Control Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Yes 476, No 154, Blank 86

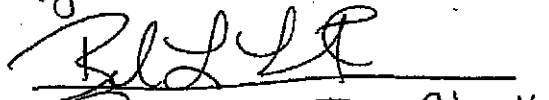
Article 40: Shall an ordinance entitled the Cemetery Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Yes 466, No 154, Blank 96

Article 41: Should the Town continue to use the Secret Ballot process for the 2019 Annual Town Meeting?

Yes 490, No 161, Blank 65

True copy of town mtg voting results/minutes.


Robin L. Lint, Town Clerk

Appendix D

Town of Readfield

MUNICIPAL OFFICERS' NOTICE OF PUBLIC HEARING ON

SECRET BALLOT REFERENDUM TO BE HELD JUNE 12, 2018

Notice is hereby given that the Municipal Officers of the Town of Readfield will hold a public hearing on May 14th, 2018 at 6:00 pm at the Readfield Town office building in Readfield to hear public comment on the following:

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2018 through June 30, 2019?

Article 4: Shall the Town vote to fix September 28, 2018 or thirty days after the taxes are committed, whichever is later, and February 27, 2019 as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to Pay Interest at a rate of 3% , which is lower than the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, If an Article Fails, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2018 to October 1, 2018?

Article 7: Shall the Town vote to raise and appropriate \$481,206 for the General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance and Attorney Fees budget category for the following budget lines with Grant Writing, Heating Assistance and Attorney Fees unexpended balances to be carried forward?

Municipal Administration	\$262,035
Insurance	\$134,500
Office Equipment	\$ 6,400
Assessing	\$ 22,556
CEO/LPI/BI	\$ 37,215
Grant Writing/Planning Ser.	\$ 2,000
Heating Assistance	\$ 1,500
Attorney Fees	\$ 15,000

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 8: Shall the Town vote to raise and appropriate \$127,415 for the Municipal Maintenance budget category?

General Maintenance	\$ 87,895
Building Maintenance	\$ 29,520
Vehicles Maintenance	\$ 10,000

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 9: Shall the Town vote to raise and appropriate \$42,112 for the Boards and Commissions budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?

Appeals Board	\$ 100
---------------	--------

Budget Committee recommends: Yes

Article 15: Shall the Town authorize the Select Board to borrow up to \$177,000 on such terms as it deems appropriate, with the proceeds to be appropriated to perform capital repairs to the Maranacook Outlet Dam?

Select Board recommends: Yes

Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT
(30-A MRSA § 5404(1-A & 5772(2-A))
Town of Readfield

1. Town Indebtedness

A. Bonds – Principal outstanding and unpaid :	\$720,895.00
B. Bonds – Interest outstanding and unpaid:	\$ 34,399.38
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$177,000.00

2. Costs- Warrant Article 15 (Maranacook Dam Outlet Dam)

At an estimated interest rate of three percent (3%) for a term of ten (10) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$177,000.00
B. Interest	\$ 29,189.90
C. Total New Debt	\$206,189.90

3. Validity- The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

4. Debt Limit- In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2018 State Valuation	\$259,450,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 19,458,750

Prepared By: Eric W. Dyer, Treasurer, March 15, 2018

Article 16: Shall the Town vote to raise and appropriate \$274,614 for the Capital Improvements budget category for the following budget lines with all accounts to be carried forward?

Admin Technology	\$ 6,000
Library Building	\$ 5,000
Cemetery	\$ 5,000
Roads	\$ 50,000
Equipment	\$ 15,000
Equipment Leases	\$ 19,000
Transfer Station	\$ 51,614
Maranacook Lake Dam	\$ 123,000

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 17: Shall the Town vote to raise and appropriate \$303,686 for the Solid Waste Department budget category with all accounts to be carried forward?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 18: Shall the Town vote to raise and appropriate \$48,000 for the Regional Assessments budget category for the following budget lines which the town is legally bound to pay?

Cobbossee Watershed	\$ 23,500
First Park	\$ 24,500

Article 27: Shall the Town vote to raise and appropriate the requested amount of \$2,500 for the 30 Mile River Association?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 28: Shall the Town vote to raise and appropriate the requested amount of \$5,000 for continued restoration of the Readfield Union Meeting House?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 29: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the Readfield Blizzard Busters Snowmobile Club to be used for trail creation, maintenance and grooming?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 30: Shall the Town vote to raise and appropriate \$40,000 for the Unclassified budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate \$4,500 for the General Assistance budget category?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 32: Shall the Town vote to authorize Expenditure of Revenues from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends: Yes

Budget Committee recommends: Yes

Article 33: Shall the Town vote to accept the following Estimated Revenues to reduce the 2018 Tax Commitment?

State Revenue Sharing	\$ 135,000
Interest on Property Taxes	\$ 25,000
Interest on Investments	\$ 5,000
Veterans Exemption	\$ 4,000
Homestead Exempt. Reimbursement	\$ 182,343
Tree Growth Reimbursement	\$ 9,000
BETE Reimbursement	\$ 8,468
Boat Excise Taxes	\$ 8,000
Motor Vehicle Excise Taxes	\$ 500,000
Agent Fees	\$ 10,000
Newsletter	\$ 100
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,400
Other Income	\$ 2,000
Heating	\$ 1,500
Plumbing fees	\$ 5,000

Article 39: Shall an ordinance entitled 2018 Amendments to the Town of Readfield Animal Control Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 40: Shall an ordinance entitled the Cemetery Ordinance be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

Article 41: Should the Town continue to use the Secret Ballot process for the 2019 Annual Town Meeting?

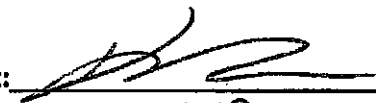
RETURN




Readfield, Maine

Pursuant to 30-A M.R.S.A. § 2528(5), we have this day, being at least seven days before the hearing, notified the inhabitants of said Readfield of a public hearing, to be held at the time and place, and for the purposes stated above, by posting a copy of said notice at the following public and conspicuous places in said Readfield. Readfield Post Office, Kents Hill Post Office and Readfield Town Office.

Dated: May 7, 2018

Posted by:  Printed Name: Robin L. Lint

Asst:  Date: 5-7-18
Kristin Parks Town Clerk, Dep.

Bruce Bourgoine, Chair:  Date: 5/14/18
John Parent:  Date: 5/14/18
Dennis Price:  Date: _____
Christine Sammons, Vice Chair: Christine Sammons Date: 5/14/18
Kathryn Mills Woodsum: Kathryn Mills Woodsum Date: _____

Appendix E

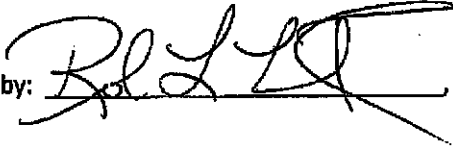
**Town of Readfield
Select Board Meeting Minutes
September 10, 2018**

Taken from the Minutes of September 10, 2018 Select Board Meeting Minutes

- **19-031 – Consider a Loan Agreement and other documents relating to borrowing for the Maranacook Lake Outlet Dam project**
 - Mr. Dyer went over the Loan Agreement and the Bond Information.
 - **Motion** made by Mrs. Woodsum to approve the Authorization of Resolution document in the amount of \$160,000 and to be signed by all the Select Board Members, **Second** by Mr. Parent. **Vote 5-0** in favor.
 - **Motion** made by Mrs. Woodsum to authorize the loan agreement for the Maranacook Lake Dam Outlet Project and for the Town Manager and Select Board Chair to sign the document, **Second** by Mr. Price. **Vote 5-0** in favor.
 - Mrs. Woodsum mentioned that this bond was approved at Town Meeting.

Recorded by: Kristin M. Parks, Collections Clerk & Deputy Clerk

Attested by:



Robin L. Lint, Town Clerk

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name Town of Readfield		2 Issuer's employer identification number (EIN) 01-6000343	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) Bonnie L. Martinolich		3b Telephone number of other person shown on 3a 207-791-3000	
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only)	
One City Center, P.O. Box 9546		3	
6 City, town, or post office, state, and ZIP code Portland, ME 04112-9546		7 Date of issue November 1, 2018	
8 Name of issue General Obligation Bond		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) Eric Dyer, Treasurer		10b Telephone number of officer or other employee shown on 10a 207-685-1818	

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.	
11 Education	11
12 Health and hospital	12
13 Transportation	13
14 Public safety	14
15 Environment (including sewage bonds)	15
16 Housing	16
17 Utilities	17
18 Other. Describe ► Dam repairs	18 160,000 00
19a If bonds are TANs or RANs, check only box 19a	<input type="checkbox"/>
b If bonds are BANs, check only box 19b	<input type="checkbox"/>
20 If bonds are in the form of a lease or installment sale, check box	<input type="checkbox"/>

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.				
(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21 November 1, 2028	\$ 160,000	\$ 160,000	5.500 years	2.7204 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)	
22 Proceeds used for accrued interest	22
23 Issue price of entire issue (enter amount from line 21, column (b))	23 160,000 00
24 Proceeds used for bond issuance costs (including underwriters' discount)	24
25 Proceeds used for credit enhancement	25
26 Proceeds allocated to reasonably required reserve or replacement fund	26
27 Proceeds used to refund prior tax-exempt bonds. Complete Part V	27
28 Proceeds used to refund prior taxable bonds. Complete Part V	28
29 Total (add lines 24 through 28)	29
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30 160,000 00

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.	
31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	N/A years
32 Enter the remaining weighted average maturity of the taxable bonds to be refunded	N/A years
33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	N/A
34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)	

Part VI Miscellaneous

- 35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) 35
- 36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions 36a
 - b Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____
 - c Enter the name of the GIC provider ▶ _____
- 37 Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units 37
- 38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ and enter the following information:
 - b Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____
 - c Enter the EIN of the issuer of the master pool bond ▶ _____
 - d Enter the name of the issuer of the master pool bond ▶ _____
- 39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ▶
- 40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ▶
- 41a If the issuer has identified a hedge, check here ▶ and enter the following information:
 - b Name of hedge provider ▶ _____
 - c Type of hedge ▶ _____
 - d Term of hedge ▶ _____
- 42 If the issuer has superintegrated the hedge, check box ▶
- 43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ▶
- 44 If the issuer has established written procedures to monitor the requirements of section 148, check box ▶
- 45a If some portion of the proceeds was used to reimburse expenditures, check here ▶ and enter the amount of reimbursement ▶ _____
 - b Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	Signature of issuer's authorized representative _____ Date _____	Eric Dyer, Treasurer Type or print name and title		
Paid Preparer Use Only	Print/Type preparer's name Bonnie L. Martinolich, Esq.	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed PTIN P02037939
	Firm's name ▶ Preti, Flaherty, Beliveau & Pachios, LLP			Firm's EIN ▶ 01-0502585
	Firm's address ▶ One City Center, P.O. Box 9546, Portland, ME 04112-9546			Phone no. 207-791-3000

NEW BUSINESS

Town Of Readfield Cemetery Policies

Approved by the Cemetery Committee 9/19/2018

1. Overview of the Readfield Cemeteries

- a. The Town of Readfield is responsible for the administration and maintenance of seven cemeteries. Cemeteries with space available for burials are Kents Hill, Readfield Corner and East Readfield cemeteries. The Huntoon, Case, Whittier, and Dudley Plains cemeteries are closed to new burials.
- b. The intent of the Cemetery Policies is twofold. The first intent is to manage, protect and improve all cemetery properties in the Town of Readfield. The second intent is to assure the respectful preservation of the natural beauty and the historical significance of the cemetery grounds.
- c. All burials shall be in accordance with Maine State law.

2. Organization

- a. The Readfield Select Board and Town Manager, and/or their designees, are responsible for the overall administration of the cemeteries.
- b. The Town Manager hires and supervises the Cemetery Sexton who oversees cemetery maintenance and record management. The Sexton is responsible for maintaining accurate records including cemetery maps, interment records, lot deeds and burial rights. The Sexton works together with the Finance Officer concerning perpetual care funds, individual endowments, and fiscal records.
- c. The Cemetery Committee is appointed by the Select Board and is advisory on all matters concerning the cemeteries.

3. Perpetual Care

The definition of perpetual care along with the Town of Readfield's responsibilities to assure perpetual care are defined in the Readfield Cemetery Ordinance passed at the Annual Town Meeting on June 12, 2018. (Include a link for the Ordinance here)

Individual Endowment Funds

a. Lot Owners are welcome to create Individual Endowment Funds for the purpose of preservation and care of lots. To accomplish this, the lot owner must create a legal document which specifies the following:

- 1) Name and address of the individual for whom benefit services will be delivered.
- 2) The Town of Readfield as the trustee.
- 3) The name and address of the payor.
- 4) The services that will be provided by the payee.

- 5) A statement that a full refund of the principal of the funds placed in a trust must be made by the payee upon written request of the payer or payer's personal representative.
- 6) A statement that the interest will not be refunded in the event of a request to refund the principal.
- 7) Lot number and cemetery.

b. The Individual Endowment Fund document and its funding will be given to the Town of Readfield's Financial Officer. The sum will be entered into the Trust Fund Accounts for the Town of Readfield and will be deposited into a banking institution.

c. When the deposit is accepted, the Town of Readfield is responsible to keep and perform the agreement as it is written for that specific personal/family trust.

d. There are nine Individual Endowment Trusts that the Town of Readfield has responsibility to provide maintenance and repair, annual flowers at Memorial Day, and general preservation and maintenance. Individual Family Endowment Trusts will be reviewed annually by the Sexton and Cemetery Committee in April and November. In April, tasks that are required by the Individual Endowment Funds will be scheduled. In November, Individual Endowment Trusts will be reviewed, tasks determined will be scheduled for the following fiscal year, and if necessary an appropriate amount of money will be allocated from the Individual Endowment Trusts to the annual Town budget.

4. Grounds Maintenance

- a. Each cemetery is mowed and trimmed during the spring, summer and fall seasons as required.
- b. Improvements such as gates, fencing, shrubs, fall cleanup and posting of signs will be included in grounds maintenance.
- c. Maintaining Veterans' graves will be the responsibility of the Town of Readfield. This includes keeping the flat grave marker free of grass and debris as well as keeping the burial place free of fallen trees, branches, vines and weeds. Annually, on the observed Memorial Day, the graves of Veterans will be decorated with an American flag and flag holder. These flags will be removed following Veterans' Day. Any flag that is damaged during this period of time will be replaced by the Town of Readfield.

5. Volunteerism

- a. Volunteers are welcome in the Readfield cemeteries under the supervision of the Sexton. There are many projects including historical stone preservation, landscaping and cemetery clean up. Anyone who is interested in volunteering, or who may have ideas for a future project is encouraged to contact the Sexton at the Readfield Town Office.
- b. Readfield cemeteries are rich with history and historical preservation is a priority. Many old stones in the cemeteries do require restoration and cleaning. In order to restore and preserve these stones, volunteers who are trained in appropriate cleaning and restoration techniques may work under the supervision of the Sexton.

Cemetery Regulations

1. Sale of Lots

- a. Anyone may purchase a lot in the Readfield cemeteries.
- b. To purchase a cemetery lot, interested parties must contact the Sexton, or designee, to make arrangements concerning (a) the details of the purchase including cemetery availability and (b) a visit to the cemetery to view the available lots.
- c. A lot will assure space for one full body burial or the cremains of two people.
- d. Purchase of more than four Lots must be approved by the Sexton.
- e. Upon the purchase of a lot(s) a Certificate of Burial Rights and a deed will be issued.
- f. The lot will be paid in full at the time of purchase. In cases of hardship, special arrangements may be made with the Town Manager.
- g. The sale or transfer of a lot by the lot owner is allowed upon written notification to the Town Clerk or Sexton. This notification must include the new owner's name, address, written evidence of the transfer, and other pertinent contact information.
- h. The purchase price for cemetery lots is determined by the Select Board with consideration of recommendations given by the Cemetery Committee.
- i. The purchase price per lot is currently \$400 and includes perpetual care. This amount may be amended by the Select Board from time to time.

2. Interments

- a. The Town of Readfield will make every effort to accommodate interment plans. It is important that lot owners and those making arrangements for interments make plans according to the Town of Readfield's seasonal restrictions. In general, Readfield cemeteries are closed to interments during winter and early spring.
- b. Disposition permits will be filed as required by state law, 22 MRSA §2843.
- c. All interments for full burials shall be handled by a licensed funeral director.
- d. No burial, full or cremains, shall be made without the knowledge of the Sexton.
- e. Lots in all cemeteries available for sale are graded to be at level surface. Lot owners are not permitted to change this grade.

- f. In order to assure that the level surface of each lot is maintained, it is expected that a vault or a minimum grave liner be used for all full burials.
- g. The Town of Readfield has no liability for any damage to a casket or urn during an interment.

3. Disinterments

- a. All disinterment must follow Maine State Law.
<http://legislature.maine.gov/legis/statutes/22/title22sec2843.html>
- b. The Town Of Readfield has no liability for any damage to a casket or urn during a disinterment.

4. Grave Markers & Monuments

- a. The placement of all monuments and grave markers will be set under the direction of the Sexton.
- b. The length of the family monuments shall not exceed 60% of the lot.
- c. All monument foundations shall be set flush with the ground.
- d. All grave sites will be identified with a marker.

5. Rules for all Town of Readfield Cemeteries: (Effective ??, 2018)

The Town of Readfield clearly understands that the care and decoration of grave lots is a complex and sensitive subject. Care has been taken with the following rules to assure public and employee safety, equipment maintenance, and care of the environment. Keeping the cemeteries beautiful and well maintained for future generations has been carefully considered.

- a. The cemeteries are open for visitation from sunrise to sundown.
- b. Cemeteries are gated from December through April or at the discretion of the Sexton. Foot traffic is allowed all year.
- c. Visitors are asked to maintain a peaceful, respectful atmosphere.
- d. Any person who willingly causes damage or vandalism in a Readfield cemetery is subject to criminal prosecution under state law and shall be required to pay for damages.
- e. Lots or grave sites will not be partially or fully enclosed by a fence, rail, hedge, tree or shrub.
- f. Grave decorations which will obstruct general maintenance procedures are not permitted. This includes, but is not limited to toys, metal design, ornaments, chairs, glass items, crushed stones, and/or similar articles. If these items are placed, the Town of Readfield reserves the right to remove them
- g. The Sexton will remove all floral arrangements (real and artificial), receptacles, decorations, weeds, trees, shrubs and plants of any kind from the cemetery when they become unsightly, dangerous, and/or diseased.

- h. Firearms will not be allowed in the cemeteries except for military funerals and at official celebrations.
- i. Off road vehicles, snowmobiles, and ATV's are prohibited in cemeteries.
- j. Vehicles should not exceed a speed limit of 10 mph.
- k. Parking must not obstruct egress to cemetery roads or entrances.
- l. Recreational dog walking is not allowed in the cemeteries.
- m. The picking of any flowers, wild or cultivated, or injury to shrub, tree or plant is prohibited.
- n. The marring of any monument, stone or structure in any cemetery is prohibited.



TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: Readfield@roadrunner.com

Municipal Holder Tractor for Sale

The Town of Readfield is accepting bids for a 2007 Holder C4.74 Tractor with attachments. The tractor has approximately 2,400 hours and has been used almost exclusively for winter sidewalk maintenance. The body and frame are in good condition and many electrical and mechanical parts have been replaced over the last few years. The tractor and all attachments are in working condition, however, some maintenance and repair may be needed. Attachments include a v-plow, straight plow, and sweeper. The tractor and attachments can be viewed at the Readfield Transfer Station during regular business hours or by appointment. The tractor and attachments will be sold as a package in "as is where is" condition, with a minimum bid of \$5,000. The Town of Readfield provides no guarantees or warranties, either expressed or implied.

Bids can be mailed to the Town of Readfield at 8 Old Kents Hill Rd., Readfield, ME 04355 with the envelope clearly marked "Holder Tractor Bid" or emailed with the subject line of "Holder Tractor Bid" to readfield.tmgr@roadrunner.com. **The deadline for bids is Wednesday, October 10, 2018 at 2:00pm.** Bids will be reviewed at the Town Office immediately following the deadline. The Town of Readfield reserves the right to accept any bid and/or reject any or all bids for any reason. The winning bidder may be chosen at the Select Board meeting on October 15, 2018.

For more information please call Anna Carll at 207-685-4939 or email questions to acarll@readfieldmaine.org.

Eric Dyer

From: drink.moxie@gmail.com
Sent: Wednesday, October 10, 2018 1:34 PM
To: Eric Dyer; acarll@readfieldmaine.org
Subject: Sealed Email Bid: Holder Tractor

I bid \$10,557.55 on the Holder Tractor with attachments. I agree to all terms of the sale.

Matt Scruton
195 Ten Rod Road
Rochester, NH 03867
603-312-2142

Sent from my iPhone

> On Oct 9, 2018, at 2:44 PM, Eric Dyer <readfield.tmgr@roadrunner.com> wrote:

>

> Hi Matt,

>

> Here you go. Please let me know if you have any additional questions.

>

> Thank you,

>

> Eric

>

> -----Original Message-----

> From: drink.moxie@gmail.com [<mailto:drink.moxie@gmail.com>]

> Sent: Tuesday, October 09, 2018 1:51 PM

> To: readfield.tmgr@roadrunner.com

> Subject: Holder Tractor

>

> I just called and left a message about the tractor, can you please email me some pictures of the Holder and attachments or text them to my cell, 603-312-2142. Please call me too when you have the chance as I'd like to bid on it but at too far away to preview it so would just like some basic info over the phone please. Thanks

>

> Matt Scruton

> 603-312-2142

>

>

> Sent from my iPhone=

> <Holder For Sale Notice-merged.pdf>

Eric Dyer

From: oldneatstuff@aol.com
Sent: Tuesday, October 09, 2018 4:19 PM
To: readfield.tmgr@roadrunner.com
Subject: holder tractor bid

BARRY MOSES 59 NEWTON JCT RD KINGSTON NH 03848, 603-401-0391, HOLDER TRACTOR BID \$5678.90

RESERVED

FYI



**Office of the Sheriff
Kennebec County, Maine**

Ken Mason, Sheriff
Alfred G. Morin, Chief Deputy

Lieutenant J. Chris Read
Law Enforcement
125 State Street
Augusta, Maine 04330
Telephone (207) 623-3614
Fax (207) 623-6387

Captain Richard E. Wurpel
Corrections Administrator
115 State Street
Augusta, Maine 04330
Telephone (207) 623-2270
Fax (207) 623-8787

October 11, 2018

To: Select Board Town of Readfield

From: Sheriff Ken Mason

Reference: Law Enforcement Dispatch

Greetings,

Back a few months ago, I began doing research on which towns within Kennebec County that relied on the "RCC", Radio Communications Center in North Augusta to provide law enforcement dispatch services. The reason for my research was outlined in an e-mail I sent to the 21 towns effected on July 31, 2018.

I did have an opportunity to meet with some towns, who had questions regarding the issues that I expressed. It was however a very small number of the actual 21 towns that would be effected.

About a month ago, my command staff and I had a meeting with Cliff Wells who is the State of Maine Director of the RCC. It was at that meeting that Mr. Wells advised us that effective July 1, 2019, the RCC would no longer provide law enforcement dispatch services to the Kennebec County Sheriff's Office or the Gardiner Police Department. According to Mr. Wells, It was going to cost the State of Maine about \$350,000.00 to implement software that allows the states Spillman Records Management to share information with our IMC Records Management System. That was one of the big reasons why I began doing my research, as well as the poor radio communications between the RCC and my staff on the road providing law enforcement services. I believe that Mr. Wells forwarded a letter to all effected towns regarding this matter.

After getting the information from Mr. Wells, I began talking with Chief Jared Mills of the Augusta Police Department about providing law enforcement dispatch services to my agency. My reason for going to Augusta is because Augusta operates and dispatches from the same records management system as we do, IMC.

The City of Augusta has been working on a proposal as to the cost of them providing law enforcement dispatch services.

125 State Street, Augusta, ME 04330

Chief Mills and I believe that we should have a meeting involving all effected towns no later than October 31, 2018. We have the resources available that can accommodate a large group setting, to pass on information and answer any questions that individuals may have.

I encourage your town's leadership reach out to me as soon as possible, so a date can be set and we can move forward. This is a matter that must be acted on promptly as some towns are on a calendar year and some are on a fiscal budget year.

You can reach me at kmason@kennebecso.com or 207-623-3614 ext. 1240.

A handwritten signature in black ink that reads "Ken Mason". The signature is written in a cursive style with a large initial "K" and "M".

Respectfully,

Ken Mason, Sheriff
Kennebec County

Chase's Camps on Torsey
c/o Whittemore
28 Giles Road
Readfield, ME 04355

26 September 2018

Lee Mank, Chief
Readfield Fire Department
1154 Maine Street
Readfield, ME 04355

Dear Lee,

On behalf of the Chase's Camps on Torsey road association, I am very happy to provide this check for \$200 to the Town of Readfield Fire Department.

It is a small way for our group to say "thank you" for a job of fire suppression that was incredibly well done. Within minutes of spotting the fire near our camp on Torsey Pond, the Readfield and Mount Vernon fire departments responded with 6 other towns and quenched a fire that would certainly have engulfed our camps and surrounding woods. Your prompt response saved our properties and we are very appreciative.

Please accept this check and put it to good use for the Readfield Fire Department. Congratulations on a job well done and thank you for your leadership!

Best regards,

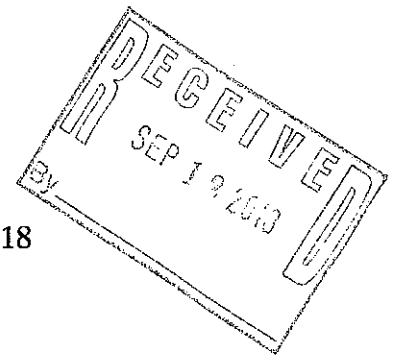


Henry Whittemore
President Chase's Camps on Torsey

SEP 28 2018
TOWN OF READFIELD
FIRE DEPARTMENT
1154 MAINE STREET
READFIELD, ME 04355
2018-09-28 10:00 AM
2018-09-28 10:00 AM
2018-09-28 10:00 AM

FirstPark
BUSINESS AND TECHNOLOGY CENTER

June 29, 2018



Eric Dyer, Manager
Town of Readfield
8 Old Kents Hill Road
Readfield, Maine 04355

Dear Eric:

Thank you for Readfield's support of FirstPark. FirstPark is the second largest center for employment in the region employing more than 900 people. We are focused on growing the park with an aggressive marketing campaign to attract new businesses to buy or lease property in

FirstPark. We look forward to hosting an event post-Labor Day for the member communities to visit in a casual setting to tour, see firsthand what is developing in FirstPark and to discuss the future.

Among our accomplishments this year, we:

- Refreshed our website to be more business friendly to site selectors, corporate real estate executives, brokers, developers and others with interest.
- Are installing new marketing signage at the entrance to the park and along Interstate 95.
- Had comprehensive appraisals performed of the remaining available sites.
- Continue to have dialog with prospects, site selectors and existing businesses within the park.
- Hired a new Executive Director who has brought new energy into our organization.

Enclosed is a check for your municipality's portion of the real estate property taxes collected by the Town of Oakland this year and available for distribution by KRDA/FirstPark members. This year's amount of \$15,112.00 represents an increase of \$4028.04 over 2017. This is a result of increased valuation of the properties within FirstPark.

Jim Dinkle is our new Executive Director and he has visited many of the governing bodies in the member communities. He will be completing his community visits soon. Feel welcome to contact Jim at either 859-9716 (office), 877-4198 (mobile) or exdirector@firstpark.com.

Again, thank you for your support of KRDA/FirstPark.

Respectfully,

A handwritten signature in cursive script that reads "Mike Roy".

Mike Roy, President

A handwritten signature in cursive script that reads "James Jurdak".

James Jurdak, Treasurer



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

October 12, 2018

Dear Parents and Guardians:

Regarding: Practice Drill of Maranacook Community High School and Middle School

The safety and welfare of our students and staff are our highest priorities.

To provide schools an opportunity to practice emergency response procedures, the high school and middle school students and staff will participate in a campus-wide practice drill on November 2nd, 2018 at approximately 8:30 a.m. For this practice drill students will be evacuated to Kent's Hill School. We will arrive at this site and continue the practice drill using our reunification process. At the close of the practice drill students will be returned to the Maranacook campus to resume classes. Please be advised that middle school and high school students will be dismissed from school in the afternoon at the regular time on this day. Elementary school students will not be participating in this practice drill.

The goals of the practice drill are to improve our ability to protect students, save lives, and reduce injuries. As part of the practice drill, the students and staff will participate in the activation of our district's Comprehensive Emergency Management Plan (CEMP). The practice drill will focus on the premise that a bomb has been discovered at the high school in a locker. In this exercise we will partner with Maine Emergency Management Agency (MEMA) and Kennebec County Emergency Management Agency (KCEMA). This practice drill will work in partnership with our local and state emergency response agencies such as the Readfield Fire Department and the State Police as well as other local emergency response teams.

During this practice drill, a section of Route 17 will be closed to traffic for a short period of time. All emergency responder agents partnering in this practice drill will be on our High School and Middle School Campus.

In the following days you will be receiving more information regarding our practice drill. Additionally, you should expect to receive a series of school messenger instant alert messages related to this practice drill. If you have any questions or need further information, please do not hesitate to contact our school or district offices at the numbers below.

Sincerely,

James Charette
Superintendent of Schools
685-3336 x2

Dwayne Conway, Ed.D
Maranacook High School Principal
685-4923 x1022

Kristen Levesque, Ed.D.
Maranacook Middle School Principal
685-4923 x1128

Future Agenda Items - Proposed DRAFT

Potential Future Meeting / Workshop Items:

Update of fees and fee schedule - mid-term
County Officials and State Delegation Meetings - long-term
Appeals process and appeals matrix review - long-term
Contingency Policy discussion - long-term
Personal Property Taxes - long-term
Student engineering work at the Giles Rd. Bridge - long-term

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Finalize a solar energy plan for town facilities
- Town buildings planning focused on the Library and Fire Station
- Cannabis considerations
- Consider annualizing Heritage Days
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance