

**Readfield Select Board  
Meeting Agenda  
November 19, 2018, Readfield Town Office**

Meeting starts: 6:00 PM  
Meeting ends (unless extended) at 8:00 PM

**Pledge of Allegiance**

**Executive Session - 30 min.**

To have the Select Board hold an executive session to discuss the Town Manager's annual evaluation and contract renewal pursuant to 1 MRSA, Section 405, subsections 6(A).

**Regular Meeting Items - 10 min.**

19-044 - Minutes: Select Board meeting minutes of October 29, 2018.

19-045 - Warrants: #20-21(FY19).

**Communications - 25 min.**

Select Board communications. - 5 min.

Town Staff reports - 5 min.

Boards, Committees, Commissions & Departments - 5 min.

- Assessor's minutes of October 15, 2018
- Conservation Commission minutes of Sept. 11, 2018
- Library Board minutes of October 3, 2018
- Cemetery Committee minutes of October 18, 2018
- Trails Committee Minutes of September 25, 2018

Public Communication - Members of the public may address the Select Board. - 10 min.

**Appointments, Reappointments, and Resignations - 5 minutes**

19-046- Consider the appointment of Rebecca Lambert to the Budget Committee

**New Business - 40 min.**

19-047 - Hear an update from the Library Board of Trustees and Town Manager on Library activities and building maintenance issues - 10 min.

19-048 - Discussion of a Local Food Ordinance and related issues - 10 min.

19-049 - Consider a facilitation process with the Cove Road Subdivision. - 5 min.

19-050 - Develop Select Board Goals for the 2019-2020 (FY20) budget and consider options for Town Meeting Warrant Articles and Ordinances - 15 min.

**Future Agenda Items - 5 min.**

**Adjournment**

# EXECUTIVE SESSION

**RESERVED**

# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – October 29, 2018 – Unapproved**

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**Select Board Members Present:** Bruce Bourgoine, John Parent, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Grace Keene, Karen Peterson, Aaron Neily, James Tukey, Holly Dominie, Jerry Bley, Milton Wright, Pamela Osborn, David Trunnell, Andy Tolman, Leah Hayes, Robert Bittar, John Jones

**Regular Meeting of Readfield Select Board**

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-040 – Minutes: Select Board meeting minutes of October 15, 2018**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of October 15, 2018 as presented, **second** by Mrs. Sammons. **Vote 3-0-2** abstained by Mr. Bourgoine and Mr. Price due to an excused absence.
  
- **19-041 – Warrants #18-19 (FY19)**
  - Mr. Parent reviewed Warrants #18-19 (FY19)
  - **Motion** made by Mrs. Woodsum to approve warrants #18-19 (FY19) as presented in the amount of \$420,317.32, **second** by Mrs. Sammons. **Vote 5-0** in favor.

**Communications**

- **Select Board Communications**
  - Mr. Parent: FYI for any businesses in town, there is a potential fraudulent letter from the state tax entity going around. Senator Bellows has been contracted and her office is going to check it out as it doesn't sound right.
  - Mr. Price: Attended the Landowner Appreciation Event put on by the Trails Buster Snowmobile Club to thank the land owners for use of their land. It was a great time and all the hard work that is put into the trails is much appreciated. Sunday mornings the Trail Busters meet to help maintain the trails and anyone is welcome to come out and help.
  - Mrs. Woodsum: Mentioned that the dedication for the new dam was done Saturday morning and it was very nice. A lot of hard work was put into it with a great outcome.
  - Mrs. Sammons: Wednesday, October 31<sup>st</sup> from 5:00-7:00 pm is Readfield's first annual trunk or treat being held at the Union Meeting House. After the truck or treat you can walk down to the library on the pumpkin trail. This will be a combined event with the Union Meeting House as they rescheduled due to the weather. If you want to put a car in contract Mrs. Sammons.
  - Mr. Bourgoine: Reminder that Tuesday, November 6 is Election Day. Polls are open 8:00 am-8:00 pm. Encourages everyone to come out and vote.
  
- **Town Staff Reports**
  - Second meeting of the month so no reports at this time.
  
- **Boards, Committees, Commissions & Departments**
  - Library Board minutes of September 5, 2018  
*Thank you for submitting your minutes*

**Readfield Select Board**  
**Regular Meeting Minutes – October 29, 2018 – Unapproved**

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
  - Jerry Bley spoke that he is pleased that the Solar Project is underway with a new location at the Transfer Station. He also feels that the rezoning petition situation could have been done in a more productive way.
  - Bob Bittar: He says he understands that the Planning Board has already sent their decision to the Select Board and spoke on the petition process and whether it was in violation of law. He also expressed his feelings and concerns on petition processes and petition laws.
  - Leah Hayes: Has started a Nonprofit Organization called Restore Readfield. The organization has 3 goals: 1) Bipartisan candidates to restore Readfield's political 2) Dispose of secret meetings and 3) Term Limitations for all people to participate in their democracy.

**Old Business**

- **19-020 – Consider recommendations and take any appropriate action on the petition for rezoning in the Mill Stream Area**
  - **Motion** made by Mrs. Sammons that we deny the petition to go on the ballot for the rezoning of the Mill Stream area due to the fact that we've been counseled by legal counsel that it would be illegal, **Second** by Mr. Parent. **Discussion:** An appeal has been filed by Mr. Bittar; process to see if the Planning Board has followed all the rules. Advice from lawyer was that this would not be a wise move to make. Mr. Bourgoine is very disappointed that it is in front of the Select Board, denying a citizen petition is one of the most difficult decisions but there is a conflict with law. Mr. Woodsum spoke that she has been on the other side where the petition was turned down and understand it all. Mr. Parent agrees with what Mrs. Woodsum has said that it is very upsetting to have a petition turned down but has to follow legal advice or what is the point in asking for it. **Vote 5-0 in favor.**
  - Bob Bittar spoke and says he has researched the laws and petition process himself and would like to know the several laws that have been violated.
- **19-037 – Consider a second reading of new and revised cemetery Policies and Regulations**
  - Andy Tolman mentioned that nothing major has changed from the first reading except the correction of two typos, substance is identical. Gave a brief update on the cemetery rules.
  - **Motion** made by Mrs. Woodsum to approve the cemetery policies as presented effected today, October 29, 2018, **Second** by Mr. Parent. **Discussion:** Pricing hasn't changed but a recommendation to update the fees was mentioned. A big thank you to the cemetery committee for the work put in. **Vote 5-0 in favor.**

**New Business:**

- **19-042 – Consider a first-draft Budget and Warrant Schedule**
  - Brief review from Mr. Dyer; he went over the school, federal and state holiday etc. calendars to try and keep everything in order and avoid conflicts. He will discuss with Robin Lint, town clerk, to make sure there are no issues on her end.
  - Discussion to make things clearer for the public between meeting/hearing.
  - General consensus amongst the Select Board that this schedule is good to go with.

**Readfield Select Board**  
**Regular Meeting Minutes – October 29, 2018 – *Unapproved***

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- **19-043 – Consider a schedule of upcoming meetings, holidays, and town office closures**
  - **Motion** made by Mrs. Woodsum to approve the upcoming holiday closures for the Town of Readfield effect 11-1-2018 through 12-31-2019, **Second** Mrs. Sammons. **Vote** 5-0 in favor.

**Motion** made by Mr. Parent to adjourn the meeting at 7:25 pm, **Second** by Mrs. Woodsum. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*



**RESERVED**



# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

# 2018 Readfield Beach Report

## **MEMBERSHIP:**

Membership increased to 180 yearly passes this year/up from 128 the previous year. 150+ daily passes were also sold.

I believe this increase was partly due to including yearly pass forms in the Readfield Messenger prior to beach opening and to giving each visitor a form (and beach rules sheet) when they arrived at the beach. Each visiting party was approached with a courteous welcome and invitations to purchase a yearly pass. We have expanded our membership numbers to surrounding towns by the approach and by the condition of our facility. By advertising earlier and in other publications, I believe we can increase our membership by another 10-20 %, if yearly passes are to continue to be sold.

An alternative is for the town to fund that beach. Out of town memberships would still be available and advertising would be directed to increase those numbers.

## **PHYSICAL CONDITION OF THE BEACH:**

The beach was kept in extremely good condition this year by the attendants. This was voiced by many visitors this year. They made comparisons to other facilities (Winthrop Beach, Augusta Country Club, Monmouth Beach, etc.) and stated ours was the best by far.

The grounds were maintained to a very high standard. Lawn area was always mowed, sand areas raked multiple times daily, beach area cleaned every morning, toilet cleaned daily, branches and litter attended to, etc. The changing rooms, concrete benches and picnic benches were repaired and painted this year as was the storage shed. The lawn tractor held up for another year with minor repairs at the end of the season. A new (used) lawn machine may be donated next spring. If this is the case, the one we have now could be utilized by the rec. department for the ballfield. The handicapped access porta-potty was relocated to the end of the parking area for safety. The size of the unit was appreciated by patrons.

More planting was added for erosion control. The expense can be cut back next year due to all plants surviving and spreading. Flower beds can be thinned next year and perennials relocated. Goose netting is in good condition and can be reused next year, New steaks were purchased this year so we have a good supply.

The float is in good shape for another year of service. Thank you to the Readfield Fire Department for their help in putt out the float by swim lines this year. Some new buoys will need to be purchased (for next season) for the swim lines. If we wish to promote more success for water craft (kayaks, paddleboards) we will need to address area of the beach front where they enter. Steps or a ramp need to be considered.

The roofing above the picnic benches need repair/replacing. Another layer of shingles can be added or, if money is available, metal roofing could be installed. The swings are in good shape. Could we consider adding a tetherball or another piece of equipment for children?

## 2018 Readfield Beach Report

I believe that maintaining and upgrading our facility will benefit our patrons. Budget issues obviously are a concern, but if we are able to offer a good product, people will tend to buy into it more. (I still would like to see a Ferris wheel!)

### **LABOR:**

Through a program at Maine Staffing, we were able to have two attendants this year for our beach season. This allowed the beach to support a Beach Director position. This position was responsible for overall maintenance of the beach facility, labor, increase in membership and event scheduling.

This past season was the first time a paid position was established for a director. As with any new endeavor, there is a learning curve. Parameters of the job were developed as the season went on. They continue to be developed as the focal point of what we want to do at the beach become clearer. What is our charter? Is it to be a public facility, available to all residents, where we offer a variety of services for free – A clean, safe beach with picnic tables and grills, sitting areas, sport and gaming areas, children's play areas, reading programs, free movie nights, and other venues in the future.

### **EVENTS:**

Timing is essential in scheduling programs or events. If a swim program is to be offered, it must be initiated by early spring. The cost is a consideration (\$2,100.00 – quoted for last year) as well as timing and cost to individual. The reading program can be started once school recesses and continued for the whole summer in association with the library. Friday night movies can be scheduled for the whole summer.

In our advertising, we can point out that the beach facilities can be rented out – for family gatherings, reunions, weddings, parties, etc. These are private events where we can charge a fee.

Because we are an open air facility it would be difficult to charge for other events, such as – Historical lectures, our reading program and Friday night movies, music venues, health expos, touch a truck, festival days, etc. We could have some classes where a fee would be charged – child exercise programs, senior yoga classes, cooking/grilling demos, 5k race, and art & craft fairs.

A lot of these things can be arranged, but not by starting in June. Timing can help determine what can be initiated

### **OTHER THOUGHTS:**

A new beach sign (like the Readfield sign when you enter town) would be nice; a marquee board to announce events. I spoke with a Camden Bank official. We can ask for "grant" money to sponsor some events. I am sure there is more co-op money out there for sponsorship, from corporates or local businesses.

- R. Concannon

# October 2018

## Treasurer's Report

**Reporting Date:** 11/19/2018

**Report Period:** October-18

**Fiscal Year:** 2019

**Ongoing Activities:**

**Check Reconciliation:** Check reconciliation was completed through 10/31/2018. Our accounts are in balance with our bank statements. No unusual activity was observed.

**Audit:** Our auditors conducted their initial field work in late October. One of their most significant observations was the "excess balance" in our Camden National Bank account. This balance exceeded the FDIC insured limit of \$250,000 by roughly \$50,000. We have reduced our balance at Camden in order to stay under the amount covered by the FDIC, and transferred it to our sweep account at Androscoggin Bank.

**Comments:**

Revenues and expenditures should be around 33% for the Year to Date. Expenses and revenues appear to be on track, with a few notable items. Motor Vehicle revenues are once again exceeding budget expectations. Roads and Drainage are up significantly over last year as a result of major gravel road work. Capital improvement spending is similarly up. Expenditures for Regional Organizations appear to be down for the month and YTD, but this is a result of County Tax being broken out into its own department this year.

**Summary Data:**

	Month			Fiscal Year-to-Date		
	Oct-18	Oct-17	% Change	2019	2018	% Change
<b>KEY INDICATORS:</b>						
Checking Accounts	\$ 2,681,046	\$ 2,469,300	8.6%	N/A	N/A	N/A
Posted Journals	45	37	21.6%	211	184	14.7%
Real Estate Payments	\$ 239,443	\$ 239,537	0.0%	\$ 2,365,836	\$ 2,326,289	1.7%
Total Receipts	\$ 381,296	\$ 349,609	9.1%	\$ 3,065,433	\$ 3,023,243	1.4%
<b>MAJOR NET REVENUES:</b>						
State Revenue Sharing	\$ 15,773	\$ 13,822	14.1%	\$ 52,291	\$ 47,994	9.0%
Interest on Taxes	\$ 519	\$ 1,472	-64.7%	\$ 11,242	\$ 12,261	-8.3%
Homestead Exemption	\$ -	\$ -	-	\$ 175,968	\$ 138,363	27.2%
Motor Vehicle Payments	\$ 54,387	\$ 39,017	39.4%	\$ 198,934	\$ 178,961	11.2%
Transfer Station Fees	\$ 4,911	\$ 4,022	22.1%	15,616	\$ 16,325	-4.3%
All Other Revenues	\$ 57,866	\$ 32,929	75.7%	\$ 4,775,814	\$ 4,723,914	1.1%
<b>TOTAL NET REVENUES</b>	<b>\$ 133,456</b>	<b>\$ 91,262</b>	<b>46.2%</b>	<b>\$ 5,229,865</b>	<b>\$ 5,117,818</b>	<b>2.2%</b>
<b>MAJOR NET EXPENSES:</b>						
General Government	\$ 33,934	\$ 37,588	-9.7%	\$ 134,592	\$ 144,449	-6.8%
Protection	\$ 19,211	\$ 18,627	3.1%	\$ 45,212	\$ 37,941	19.2%
Roads and Drainage	\$ 56,541	\$ 7,532	650.7%	\$ 111,761	\$ 16,205	589.7%
Capital Improvements	\$ 7,689	\$ 6,076	26.5%	\$ 48,444	\$ 7,536	542.8%
Solid Waste	\$ 21,096	\$ 22,439	-6.0%	\$ 85,799	\$ 85,143	0.8%
Education	\$ 296,413	\$ 293,966	0.8%	\$ 1,185,653	\$ 1,175,865	0.8%
Regional Organizations	\$ -	\$ 259,977	-	\$ 7,360	\$ 267,122	-97.2%
Debt Service	\$ -	\$ -	-	\$ 320,227	\$ 326,197	-1.8%
All Other Expenses	\$ 492,206	\$ 28,319	1638.1%	\$ 381,256	\$ 92,961	310.1%
<b>TOTAL NET EXPENSES</b>	<b>\$ 927,090</b>	<b>\$ 674,524</b>	<b>37.4%</b>	<b>\$ 2,320,304</b>	<b>\$ 2,153,419</b>	<b>7.7%</b>

Eric Dyer, Treasurer

Signature: \_\_\_\_\_





Check Reconciliation

11/05/2018

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Balancing Report

Bank: 4 Androscoggin Bank

Statement Date: 10/31/18

Check	Type	Date	Amount	--Status--		Payee
				Code	Date	
166537	OD	11/01/18	76.18	VOID	10/29/18	[REDACTED]
166538	OD	11/01/18	1,043.35	VOID	10/29/18	[REDACTED]
		Count	18	Total		16,037.99

BEGINNING BALANCE.....	2,741,001.47	
+ DEPOSITS ON STMT....	367,338.70	61
+ INTEREST.....	886.96	1
+ OTHER CREDITS.....	25,011.00	2
- CASHED CHECKS.....	741,559.38	116
STATEMENT BALANCE.....	2,392,678.75	
+ OUTSTANDING DEPOSITS	2,038.16	3
- OUTSTANDING CHECKS..	4,526.42	12
CHECKBOOK AT STMT DATE.	2,390,190.49	
+ OTHER DEPOSITS.....	19,219.61	4
- ISSUED CHECKS.....	416,862.37	52
CURRENT CHECKBOOK.....	1,992,547.73	

# Check Reconciliation Balancing Report

# COPY

Bank: 2 Camden National

Statement Date: 10/31/18

Check	Type	Date	Amount	--Status--		Payee
				Code	Date	
0	DP	10/22/18	810.75	CSHD	11/05/18	Deposit J# 185
0	DP	10/23/18	281.00	CSHD	11/05/18	Deposit J# 186
0	DP	10/24/18	263.00	CSHD	11/05/18	Deposit J# 187
0	DP	10/26/18	570.30	CSHD	11/05/18	Deposit J# 188
0	DP	10/29/18	466.66	CSHD	11/05/18	Deposit J# 190
			Count 35	Total	52,180.30	

0	DP	09/21/18	0.00	VOID	09/21/18	Deposit J# 135
			Count 1	Total	0.00	

### Interest

0	IN	10/02/18	54.80	CSHD	10/02/18	Interest
0	IN	11/05/18	62.87	CSHD	11/05/18	Interest
			Count 2	Total	117.67	

### Other Debits

0	OD	09/20/18	25,000.00	CSHD	09/19/18	Transfer to Androscoggin
0	OD	11/05/18	25,000.00	CSHD	11/05/18	Transfer To Androscoggin
			Count 2	Total	50,000.00	

BEGINNING BALANCE.....	290,982.26	
+ DEPOSITS ON STMT....	52,180.30	35
+ INTEREST.....	117.67	2
- OTHER DEBITS.....	50,000.00	2
STATEMENT BALANCE.....	293,280.23	
+ OUTSTANDING DEPOSITS	550.76	1
CHECKBOOK AT STMT DATE.	293,830.99	
+ OTHER DEPOSITS.....	1,006.19	1
CURRENT CHECKBOOK.....	294,837.18	

# Journal Summary List

All Journal Types

October

Jrnl	Date	Type	Per	Expense	Revenue	G / L	Cash	Enc	Description
0134	10/03/18	AP	10	385,669.69	30.00	5,397.73	-391,097.42	0.00	10/04/18 A/P
0149	10/03/18	PY	10	14,050.96	0.00	-535.16	-13,515.80	0.00	10/04/2018 Payroll
0150	10/01/18	CR	10	0.00	-4,981.54	-77,500.22	82,481.76	0.00	10/01/2018 C/R
0151	10/02/18	CR	10	0.00	-680.79	0.00	680.79	0.00	10/01/2018 R/R Deposit
0152	10/02/18	CR	10	0.00	-283.89	0.00	283.89	0.00	10/01/2018 R/R Deposit
0154	10/03/18	CR	10	0.00	-4,760.47	-22,414.42	27,174.89	0.00	10/02/2018 C/R
0155	10/05/18	CR	10	0.00	-4,280.25	-23,968.68	28,248.93	0.00	10/03/2018 C/R
0156	10/16/18	AP	10	306,620.27	30.00	8,514.13	-315,164.40	0.00	10/18/18 A/P
0157	10/09/18	CR	10	0.00	-1,722.17	-18,686.78	20,408.95	0.00	10/05/2018 C/R
0158	10/09/18	CR	10	0.00	-1,379.71	0.00	1,379.71	0.00	10/09/2018 R/R Deposit
0159	10/09/18	CR	10	0.00	-224.89	0.00	224.89	0.00	10/09/2018 R/R Deposit
0160	10/09/18	CR	10	0.00	-150.20	0.00	150.20	0.00	10/09/2018 R/R Deposit
0161	10/09/18	CR	10	0.00	-260.00	0.00	260.00	0.00	10/09/2018 R/R Deposit
0162	10/09/18	CR	10	0.00	-14,921.14	-28,741.05	43,662.19	0.00	10/09/2018 C/R
0163	10/12/18	CR	10	0.00	-2,741.55	-8,934.89	11,676.44	0.00	10/10/2018 C/R
0164	10/12/18	CR	10	0.00	-482.52	0.00	482.52	0.00	10/12/2018 R/R Deposit
0165	10/12/18	CR	10	0.00	-1,025.78	0.00	1,025.78	0.00	10/12/2018 R/R Deposit
0166	10/12/18	CR	10	0.00	-140.36	0.00	140.36	0.00	10/12/2018 R/R Deposit
0167	10/12/18	GJ	10	0.00	22.00	-22.00	0.00	0.00	Abate Interest Garret Lucas
0168	10/12/18	GJ	10	0.00	-11.00	0.00	11.00	0.00	Online Boat
0169	10/12/18	CR	10	0.00	-4,026.11	-1,857.77	5,883.88	0.00	10/12/2018 C/R
0171	10/16/18	PY	10	14,286.73	0.00	191.44	-14,478.17	0.00	10/18/2018 Payroll
0172	10/15/18	CR	10	0.00	-27,479.97	-12,246.56	39,726.53	0.00	10/15/2018 C/R
0173	10/15/18	CR	10	0.00	-320.80	0.00	320.80	0.00	10/15/2018 R/R Deposit
0174	10/16/18	GJ	10	0.00	-8,398.08	8,398.08	0.00	0.00	2018 Supplemental
0175	10/16/18	CR	10	0.00	-135.91	0.00	135.91	0.00	10/16/2018 R/R Deposit
0177	10/16/18	AP	10	0.00	0.00	0.00	0.00	0.00	Attorney Fee Correction
0178	10/16/18	CR	10	6,269.35	-2,311.77	-8,324.18	4,366.60	0.00	10/16/2018 C/R
0179	10/17/18	GJ	10	0.00	0.00	0.00	0.00	0.00	TS Unemploy, WC, Dep Care
0180	10/18/18	CR	10	0.00	-14,343.14	-1,643.08	15,986.22	0.00	10/17/2018 C/R
0182	10/22/18	CR	10	0.00	-2,453.36	-21,547.17	24,000.53	0.00	10/19/2018 C/R
0183	10/23/18	CR	10	0.00	-124.83	0.00	124.83	0.00	10/22/2018 R/R Deposit
0184	10/23/18	CR	10	0.00	-158.67	0.00	158.67	0.00	10/22/2018 R/R Deposit
0185	10/23/18	CR	10	0.00	-2,405.75	-8,868.90	11,274.65	0.00	10/22/2018 C/R
0186	10/23/18	CR	10	0.00	-1,333.14	-9,440.55	10,773.69	0.00	10/23/2018 C/R
0187	10/25/18	CR	10	0.00	-11,525.37	-410.94	11,936.31	0.00	10/24/2018 C/R
0188	10/29/18	CR	10	0.00	-2,818.41	-4,860.17	7,678.58	0.00	10/26/2018 C/R
0190	10/30/18	CR	10	0.00	-3,268.96	-3,680.98	6,949.94	0.00	10/29/2018 C/R
0191	10/30/18	CR	10	0.00	-565.91	0.00	565.91	0.00	10/30/2018 R/R Deposit
0192	10/30/18	CR	10	0.00	-93.50	0.00	93.50	0.00	10/30/2018 R/R Deposit
0193	10/31/18	CR	10	192.90	-1,084.94	-5,743.11	6,635.15	0.00	10/30/2018 C/R
0194	10/31/18	CR	10	0.00	-175.77	0.00	175.77	0.00	10/31/2018 R/R Deposit
0195	10/31/18	CR	10	0.00	-12,467.64	-3,478.45	15,946.09	0.00	10/31/2018 C/R
0206	11/08/18	GJ	10	0.00	-953.54	3.67	949.87	0.00	October Interest
0207	11/08/18	GJ	10	0.00	0.00	0.00	0.00	0.00	Trust Funds October
<b>Totals</b>				<b>727,089.90</b>	<b>-134,409.83</b>	<b>-240,400.01</b>	<b>-352,280.06</b>	<b>0.00</b>	

\* - Incorrect control entry

45 Journals Listed  
0 Out of Balance  
0 Expense Control Errors  
0 Revenue Control Errors  
0 Encumbrance Control Errors



Actual Date Between 10/01/2018 and 10/31/2018, Receipt Types:  
1,2,3,4,5,6,7,8,9,10,11,22,23,24,25,26,29,31,32,33,35,43,44,45,46,47,48,49,50,51,52,53,54,55,57,58,59,60,64,6  
7,68,70,73,81,90,91,92,93,94,95,96,97,98,99,190,800,801,802,803,804,890,891,893,894,895,896,901,999

**Receipt Summary**

<b>Type</b>	<b>Count</b>	<b>Amount</b>
1 AUTO REGISTRATION	4	288.23
2 BOATS	1	32.00
3 ATV AND SNOWMOBILES	5	263.00
5 SPORTING LICENSE	12	327.00
7 Heating Assistance	1	77.35
23 DOG LICENSE-Correct	6	105.00
29 VITAL RECORDS	9	265.00
33 CEMETERY	2	800.00
35 COPIES	3	42.50
43 MISCELLANEOUS	6	19,702.27
44 CEO/LPI PERMITS	15	943.20
45 GILE HALL	1	25.00
46 LIBRARY INCOME	5	56.75
47 PB-BOA LAND USE FEE	1	50.00
49 STATE REIMBURSEMENT	2	24,865.86
51 RECREATION	3	91.00
57 TRANS STATION FEES	3	18,167.96
58 TRANS STATION FEES	351	4,911.25
70 HERITAGE DAYS / SOU	1	23.00
90 Real Estate Payment	281	239,442.59
91 Tax Lien Payment	13	3,546.48
92 Personal Property Payment	13	3,265.12
99 Motor Vehicle	251	63,702.02
800 Dog Registration	36	303.00
	<b>1025</b>	<b>381,295.58</b>

# Expense Summary Report

ALL Departments

October

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVT	481,266.00	34,228.36	294.16	134,591.58	346,614.42	27.97
12 - Maintenance	127,415.00	5,117.67	0.00	25,064.02	102,350.98	19.67
15 - BOARDS & COM	42,112.00	49.40	0.00	29,456.20	12,655.80	69.95
25 - COMM SERVICE	55,961.00	12,120.82	0.00	27,633.31	28,327.69	49.38
30 - REC/PARKS/AT	38,708.00	852.53	0.00	16,135.76	22,572.24	41.69
40 - PROTECTION	132,725.00	19,210.61	0.00	45,212.36	87,512.64	34.06
50 - CEMETERIES	16,500.00	0.00	0.00	260.00	16,240.00	1.58
60 - Rds & Drain	407,930.00	56,540.60	0.00	111,760.85	296,169.15	27.40
65 - CAPITAL IMPR	451,614.00	7,688.54	0.00	48,443.87	403,170.13	10.73
70 - SOLID WASTE	303,686.00	21,095.81	0.00	85,798.65	217,887.35	28.25
75 - EDUCATION	3,564,799.00	296,413.34	0.00	1,185,653.28	2,379,145.72	33.26
80 - REGIONAL ORG	48,000.00	0.00	0.00	7,359.67	40,640.33	15.33
81 - COUNTY TAX	270,000.00	266,694.13	0.00	266,694.13	3,305.87	98.78
85 - DEBT SERVICE	327,956.00	0.00	0.00	320,727.12	7,228.88	97.64
90 - UNCLASSIFIED	130,413.00	7,372.25	0.00	16,013.52	114,399.48	12.28
95 - GENERAL ASST	4,500.00	0.00	0.00	0.00	4,500.00	0.00
Final Totals	6,403,525.00	727,384.06	294.16	2,320,304.32	4,083,220.68	36.23

# Revenue Summary Report

Department(s): ALL

October

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	5,842,432.00	147.33	131,172.20	5,113,357.10	729,074.90	87.52
12 - Maintenance	0.00	0.00	0.00	118.41	118.41	
15 - BOARDS & COMMISSIONS	30,517.00	0.00	0.00	0.00	30,517.00	0.00
25 - COMMUNITY SERVICES	34,925.00	67.17	258.92	25,276.34	9,648.66	72.87
30 - RECREATION, PARKS & ACTIVITIES	27,370.00	0.00	114.00	5,340.62	22,029.38	19.51
40 - PROTECTION	2,600.00	0.00	0.00	223.38	2,376.62	8.59
50 - CEMETERIES	0.00	0.00	0.00	300.00	300.00	
60 - Roads & Drainage	35,000.00	0.00	0.00	0.00	35,000.00	0.00
65 - CAPITAL IMPROVEMENTS	186,022.00	0.00	751.84	3,170.10	182,851.90	1.70
70 - SOLID WASTE	193,829.00	0.00	22,327.37	67,920.62	125,908.38	35.04
80 - REGIONAL ORGANIZATIONS	0.00	0.00	0.00	15,112.00	15,112.00	
90 - UNCLASSIFIED	11,377.00	0.00	0.00	0.00	11,377.00	0.00
95 - GENERAL ASSISTANCE	2,250.00	0.00	0.00	0.00	2,250.00	0.00
Final Totals	6,366,322.00	214.50	134,624.33	5,230,818.57	1,135,503.43	82.16

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>10 GENERAL GOVT</b>					
<b>REVENUES</b>					
1011 R-PROP TAX	4,541,876.00	8,059.82	4,590,864.00	-48,988.00	101.08
1012 P-PROP TAX	42,392.00	338.26	33,798.31	8,593.69	79.73
1013 STATE REV SH	135,000.00	15,773.05	52,291.26	82,708.74	38.73
1014 INT ON TAXES	25,000.00	518.99	11,241.98	13,758.02	44.97
1021 INVEST INC	5,000.00	953.54	2,808.62	2,191.38	56.17
1031 VETERAN EXMP	4,000.00	0.00	3,890.00	110.00	97.25
1032 HOMESTD EXMP	182,343.00	0.00	175,968.00	6,375.00	96.50
1033 TREE GROWTH	9,000.00	9,092.81	9,092.81	-92.81	101.03
1034 BETE Reimb	8,468.00	0.00	0.00	8,468.00	0.00
1051 BOAT EXCISE	8,000.00	17.00	1,249.00	6,751.00	15.61
1052 MOTOR VEH	500,000.00	54,386.58	198,934.80	301,065.20	39.79
1053 AGENT FEE	10,000.00	845.00	3,436.25	6,563.75	34.36
1054 NEWSLETTER	100.00	0.00	100.00	0.00	100.00
1060 Business Lic	50.00	0.00	10.00	40.00	20.00
1065 CERT COPY F	1,400.00	237.00	508.60	891.40	36.33
1090 OTHER INCOME	2,000.00	19,744.77	22,387.94	-20,387.94	1119.40
1095 Heating Asst	1,500.00	77.35	910.83	589.17	60.72
3010 PLUMBING FEE	5,000.00	492.50	2,852.50	2,147.50	57.05
3020 LAND USE FEE	6,000.00	488.20	3,012.20	2,987.80	50.20
5000 Use Undesign	128,000.00	0.00	0.00	128,000.00	0.00
5001 Use Carryfor	227,303.00	0.00	0.00	227,303.00	0.00
Revenue Total	5,842,432.00	111,024.87	5,113,357.10	729,074.90	87.52
<b>EXPENSES</b>					
<b>10 Admin</b>	<b>262,035.00</b>	<b>16,786.98</b>	<b>86,468.05</b>	<b>175,566.95</b>	<b>33.00</b>
10 ADMIN	33,100.00	2,228.69	10,763.51	22,336.49	32.52
20 PERSONNEL	187,610.00	13,981.62	55,834.70	131,775.30	29.76
25 STIPEND	4,550.00	0.00	1,062.50	3,487.50	23.35
40 UTILITIES	6,200.00	476.67	1,424.75	4,775.25	22.98
50 CONTRACT SVC	28,975.00	100.00	16,361.34	12,613.66	56.47
60 EQUIP O,R &M	1,600.00	0.00	1,021.25	578.75	63.83
<b>12 Insurance</b>	<b>134,500.00</b>	<b>8,604.46</b>	<b>20,383.98</b>	<b>114,116.02</b>	<b>15.16</b>
15 INSURANCE	134,500.00	8,604.46	20,383.98	114,116.02	15.16
<b>15 Office Equip</b>	<b>6,400.00</b>	<b>237.66</b>	<b>798.14</b>	<b>5,601.86</b>	<b>12.47</b>
10 ADMIN	350.00	76.25	152.50	197.50	43.57
60 EQUIP O,R &M	2,050.00	161.41	645.64	1,404.36	31.49
65 EQUIP REPLAC	4,000.00	0.00	0.00	4,000.00	0.00
<b>20 Assessing</b>	<b>22,556.00</b>	<b>1,200.00</b>	<b>4,433.86</b>	<b>18,122.14</b>	<b>19.66</b>
10 ADMIN	175.00	0.00	0.00	175.00	0.00
20 PERSONNEL	7,181.00	0.00	67.67	7,113.33	0.94
50 CONTRACT SVC	15,200.00	1,200.00	4,366.19	10,833.81	28.72
<b>30 Code Enforce</b>	<b>37,215.00</b>	<b>3,354.27</b>	<b>13,851.72</b>	<b>23,363.28</b>	<b>37.22</b>
10 ADMIN	110.00	0.00	35.00	75.00	31.82
20 PERSONNEL	37,105.00	3,354.27	13,816.72	23,288.28	37.24
<b>60 Grant/Plan</b>	<b>2,000.00</b>	<b>0.00</b>	<b>3,450.00</b>	<b>-1,450.00</b>	<b>172.50</b>
10 ADMIN	2,000.00	0.00	3,450.00	-1,450.00	172.50
<b>70 Heating Ast</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
40 UTILITIES	1,500.00	0.00	0.00	1,500.00	0.00
<b>75 Attorney Fee</b>	<b>15,000.00</b>	<b>3,750.83</b>	<b>5,205.83</b>	<b>9,794.17</b>	<b>34.71</b>
10 ADMIN	15,000.00	3,750.83	5,205.83	9,794.17	34.71

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
Expense Total	481,206.00	33,934.20	134,591.58	346,614.42	27.97
<b>Net Profit / (Loss)</b>	<b>5,361,226.00</b>	<b>77,090.67</b>	<b>4,978,765.52</b>	<b>(382,460.48)</b>	
<b>12 Maintenance</b>					
<b>REVENUES</b>					
4010 Fuel Reimb	0.00	0.00	118.41	-118.41	0.00
Revenue Total	0.00	0.00	118.41	-118.41	0.00
<b>EXPENSES</b>					
<b>10 Gen Maint</b>	<b>87,895.00</b>	<b>2,830.17</b>	<b>16,303.16</b>	<b>71,591.84</b>	<b>18.55</b>
10 ADMIN	125.00	80.00	190.00	-65.00	152.00
20 PERSONNEL	85,570.00	2,642.02	15,144.21	70,425.79	17.70
40 UTILITIES	600.00	25.00	75.00	525.00	12.50
60 EQUIP O,R &M	600.00	83.15	871.97	-271.97	145.33
65 EQUIP REPLAC	1,000.00	0.00	21.98	978.02	2.20
<b>20 Bldg Maint</b>	<b>29,520.00</b>	<b>2,044.64</b>	<b>7,288.04</b>	<b>22,231.96</b>	<b>24.69</b>
40 UTILITIES	19,360.00	633.29	2,820.36	16,539.64	14.57
70 BUILDING O&M	10,160.00	1,411.35	4,467.68	5,692.32	43.97
<b>30 Veh/Eq Maint</b>	<b>10,000.00</b>	<b>242.86</b>	<b>1,472.82</b>	<b>8,527.18</b>	<b>14.73</b>
60 EQUIP O,R &M	10,000.00	242.86	1,472.82	8,527.18	14.73
<b>40 Interlocal W</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
55 COMMUNITY SV	0.00	0.00	0.00	0.00	0.00
Expense Total	127,415.00	5,117.67	25,064.02	102,350.98	19.67
<b>Net Profit / (Loss)</b>	<b>(127,415.00)</b>	<b>(5,117.67)</b>	<b>(24,945.61)</b>	<b>102,469.39</b>	
<b>15 BOARDS &amp; COM</b>					
<b>REVENUES</b>					
3015 Conservation	30,517.00	0.00	0.00	30,517.00	0.00
Revenue Total	30,517.00	0.00	0.00	30,517.00	0.00
<b>EXPENSES</b>					
<b>10 Appeals Brd</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
10 ADMIN	100.00	0.00	0.00	100.00	0.00
<b>30 Consvr Comm</b>	<b>40,208.00</b>	<b>21.46</b>	<b>29,400.32</b>	<b>10,807.68</b>	<b>73.12</b>
10 ADMIN	700.00	0.00	0.00	700.00	0.00
55 COMMUNITY SV	222.00	0.00	236.99	-14.99	106.75
75 Town Proprer	1,300.00	21.46	21.46	1,278.54	1.65
80 PUBLIC WAYS	37,986.00	0.00	29,141.87	8,844.13	76.72
<b>40 Planning Brd</b>	<b>1,804.00</b>	<b>27.94</b>	<b>55.88</b>	<b>1,748.12</b>	<b>3.10</b>
10 ADMIN	110.00	0.00	0.00	110.00	0.00
20 PERSONNEL	1,694.00	27.94	55.88	1,638.12	3.30
Expense Total	42,112.00	49.40	29,456.20	12,655.80	69.95
<b>Net Profit / (Loss)</b>	<b>(11,595.00)</b>	<b>(49.40)</b>	<b>(29,456.20)</b>	<b>(17,861.20)</b>	
<b>25 COMM SERVICE</b>					
<b>REVENUES</b>					
1010 ACO DOG FEES	3,000.00	90.00	116.00	2,884.00	3.87
1011 Rabies Clini	0.00	15.00	150.00	-150.00	0.00
1012 Dog Vac Fund	0.00	30.00	50.00	-50.00	0.00
3000 Age Friendly	1,000.00	0.00	8,000.00	-7,000.00	800.00

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>25 COMM SERVICE CONT'D</b>					
4005 LIB DONATION	2,000.00	42.17	685.00	1,315.00	34.25
4010 LIB SALE PRD	1,500.00	0.00	1,165.62	334.38	77.71
4015 LIB Contrib	375.00	14.58	202.98	172.02	54.13
4020 Lib nonres P	50.00	0.00	50.00	0.00	100.00
5010 CATV FRANCHS	27,000.00	0.00	14,856.74	12,143.26	55.02
Revenue Total	34,925.00	191.75	25,276.34	9,648.66	72.37
<b>EXPENSES</b>					
<b>10 Animal Cntrl</b>	<b>11,595.00</b>	<b>1,517.09</b>	<b>4,202.30</b>	<b>7,392.70</b>	<b>36.24</b>
10 ADMIN	300.00	0.00	0.00	300.00	0.00
20 PERSONNEL	4,095.00	484.38	1,424.38	2,670.62	34.78
25 STIPEND	2,750.00	0.00	687.50	2,062.50	25.00
40 UTILITIES	0.00	0.00	25.00	-25.00	0.00
50 CONTRACT SVC	4,350.00	1,032.71	2,065.42	2,284.58	47.48
65 EQUIP REPLAC	100.00	0.00	0.00	100.00	0.00
<b>20 K Land Trust</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>
55 COMMUNITY SV	250.00	0.00	0.00	250.00	0.00
<b>25 KVCOG</b>	<b>4,325.00</b>	<b>0.00</b>	<b>4,325.00</b>	<b>0.00</b>	<b>100.00</b>
45 ASSESSMENTS	4,325.00	0.00	4,325.00	0.00	100.00
<b>30 Age Friendly</b>	<b>1,750.00</b>	<b>8,162.76</b>	<b>8,312.68</b>	<b>-6,562.68</b>	<b>475.01</b>
10 ADMIN	0.00	0.00	75.00	-75.00	0.00
55 COMMUNITY SV	1,750.00	8,162.76	8,237.68	-6,487.68	470.72
<b>40 Library</b>	<b>26,455.00</b>	<b>1,951.72</b>	<b>8,006.93</b>	<b>18,448.07</b>	<b>30.27</b>
10 ADMIN	675.00	58.17	260.55	414.45	38.60
20 PERSONNEL	18,365.00	1,412.36	5,642.56	12,722.44	30.72
40 UTILITIES	1,315.00	20.88	499.12	815.88	37.96
55 COMMUNITY SV	6,100.00	460.31	1,604.70	4,495.30	26.31
<b>50 Readfield TV</b>	<b>5,386.00</b>	<b>0.00</b>	<b>872.03</b>	<b>4,513.97</b>	<b>16.19</b>
10 ADMIN	0.00	0.00	64.65	-64.65	0.00
20 PERSONNEL	230.00	0.00	57.38	172.62	24.95
25 STIPEND	3,000.00	0.00	750.00	2,250.00	25.00
40 UTILITIES	156.00	0.00	0.00	156.00	0.00
60 EQUIP O,R &M	1,000.00	0.00	0.00	1,000.00	0.00
65 EQUIP REPLAC	1,000.00	0.00	0.00	1,000.00	0.00
<b>60 Street Light</b>	<b>6,200.00</b>	<b>489.25</b>	<b>1,914.37</b>	<b>4,285.63</b>	<b>30.88</b>
55 COMMUNITY SV	6,200.00	489.25	1,914.37	4,285.63	30.88
Expense Total	55,961.00	12,120.82	27,633.31	28,327.69	49.38
<b>Net Profit / (Loss)</b>	<b>(21,036.00)</b>	<b>(11,929.07)</b>	<b>(2,356.97)</b>	<b>18,679.03</b>	

**30 REC,PARKS/AT**

**REVENUES**

1010 BEACH INCOME	9,660.00	0.00	2,957.62	6,702.38	30.62
2021 RB BB	2,920.00	56.00	56.00	2,864.00	1.92
2022 RB SOCCER	2,100.00	0.00	2,135.00	-35.00	101.67
2024 RB Basketbal	3,150.00	35.00	35.00	3,115.00	1.11
2025 RB OTHER REC	0.00	0.00	0.00	0.00	0.00
2026 RB Softball	1,540.00	0.00	0.00	1,540.00	0.00
2073 HD SALES	0.00	23.00	57.00	-57.00	0.00
7010 Trails	0.00	0.00	100.00	-100.00	0.00
8010 Millstream	8,000.00	0.00	0.00	8,000.00	0.00

### Exp / Rev Summary Report

ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
Revenue Total	27,370.00	114.00	5,340.62	22,029.38	19.51
<b>EXPENSES</b>					
<b>10 BEACH</b>	<b>9,660.00</b>	<b>365.77</b>	<b>7,797.55</b>	<b>1,862.45</b>	<b>80.72</b>
10 ADMIN	475.00	0.00	114.00	361.00	24.00
15 INSURANCE	518.00	0.00	0.00	518.00	0.00
20 PERSONNEL	7,465.00	274.51	6,967.13	497.87	93.33
40 UTILITIES	435.00	78.26	395.13	39.87	90.83
60 EQUIP O,R &M	367.00	13.00	153.62	213.38	41.86
70 BUILDING O&M	400.00	0.00	167.67	232.33	41.92
<b>20 REC BOARD</b>	<b>11,560.00</b>	<b>225.00</b>	<b>2,182.76</b>	<b>9,377.24</b>	<b>18.88</b>
10 ADMIN	0.00	0.00	356.47	-356.47	0.00
30 RECREATION	11,560.00	225.00	1,826.29	9,733.71	15.80
<b>25 HERITAGE DAY</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
30 RECREATION	5,000.00	0.00	0.00	5,000.00	0.00
<b>60 Town Propert</b>	<b>2,680.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,680.00</b>	<b>0.00</b>
40 UTILITIES	680.00	0.00	0.00	680.00	0.00
75 Town Proprer	2,000.00	0.00	0.00	2,000.00	0.00
<b>70 Trails</b>	<b>1,808.00</b>	<b>72.00</b>	<b>429.14</b>	<b>1,378.86</b>	<b>23.74</b>
10 ADMIN	0.00	0.00	280.81	-280.81	0.00
80 PUBLIC WAYS	1,808.00	72.00	148.33	1,659.67	8.20
<b>80 Millstream</b>	<b>8,000.00</b>	<b>189.76</b>	<b>5,726.31</b>	<b>2,273.69</b>	<b>71.58</b>
30 RECREATION	8,000.00	189.76	1,415.31	6,584.69	17.69
80 PUBLIC WAYS	0.00	0.00	4,311.00	-4,311.00	0.00
Expense Total	38,708.00	852.53	16,135.76	22,572.24	41.69
<b>Net Profit / (Loss)</b>	<b>(11,338.00)</b>	<b>(738.53)</b>	<b>(10,795.14)</b>	<b>542.86</b>	

#### 40 PROTECTION

##### REVENUES

1010 FD DONATION	0.00	0.00	223.38	-223.38	0.00
3500 Tower Sites	2,600.00	0.00	0.00	2,600.00	0.00
Revenue Total	2,600.00	0.00	223.38	2,376.62	8.59

##### EXPENSES

<b>10 FIRE DEPART</b>	<b>65,600.00</b>	<b>2,330.94</b>	<b>11,420.10</b>	<b>54,179.90</b>	<b>17.41</b>
10 ADMIN	2,700.00	0.00	475.00	2,225.00	17.59
15 INSURANCE	900.00	0.00	850.00	50.00	94.44
20 PERSONNEL	29,550.00	0.00	105.19	29,444.81	0.36
25 STIPEND	7,200.00	0.00	1,375.00	5,825.00	19.10
40 UTILITIES	550.00	44.76	133.46	416.54	24.27
50 CONTRACT SVC	4,200.00	0.00	0.00	4,200.00	0.00
60 EQUIP O,R &M	17,000.00	1,811.18	6,772.15	10,227.85	39.84
65 EQUIP REPLAC	3,500.00	475.00	1,709.30	1,790.70	48.84
<b>15 FIRE EQUIP</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
65 EQUIP REPLAC	8,000.00	0.00	0.00	8,000.00	0.00
<b>20 AMBULANCE</b>	<b>25,400.00</b>	<b>12,730.20</b>	<b>12,730.20</b>	<b>12,669.80</b>	<b>50.12</b>
55 COMMUNITY SV	25,400.00	12,730.20	12,730.20	12,669.80	50.12
<b>30 WATER HOLES</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
55 COMMUNITY SV	500.00	0.00	0.00	500.00	0.00
<b>35 Tower Sites</b>	<b>2,400.00</b>	<b>4,149.47</b>	<b>6,226.94</b>	<b>-3,826.94</b>	<b>259.46</b>

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>40 PROTECTION CONT'D</b>					
40 UTILITIES	900.00	71.73	268.21	631.79	29.80
50 CONTRACT SVC	1,000.00	4,077.74	5,958.73	-4,958.73	595.87
60 EQUIP O,R &M	500.00	0.00	0.00	500.00	0.00
<b>40 Dispatching</b>	<b>28,625.00</b>	<b>0.00</b>	<b>14,835.12</b>	<b>13,789.88</b>	<b>51.83</b>
50 CONTRACT SVC	28,625.00	0.00	14,835.12	13,789.88	51.83
<b>60 PPG Replace</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
60 EQUIP O,R &M	2,000.00	0.00	0.00	2,000.00	0.00
<b>70 Emerg Ops</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
65 EQUIP REPLAC	200.00	0.00	0.00	200.00	0.00
Expense Total	132,725.00	19,210.61	45,212.36	87,512.64	34.06
<b>Net Profit / (Loss)</b>	<b>(130,125.00)</b>	<b>(19,210.61)</b>	<b>(44,988.98)</b>	<b>85,136.02</b>	

**50 CEMETERIES**

**REVENUES**

5020 Donations	0.00	0.00	300.00	-300.00	0.00
Revenue Total	0.00	0.00	300.00	-300.00	0.00

**EXPENSES**

<b>10 CEMETERIES</b>	<b>16,500.00</b>	<b>0.00</b>	<b>260.00</b>	<b>16,240.00</b>	<b>1.58</b>
50 CONTRACT SVC	9,000.00	0.00	260.00	8,740.00	2.89
55 COMMUNITY SV	400.00	0.00	0.00	400.00	0.00
70 BUILDING O&M	2,800.00	0.00	0.00	2,800.00	0.00
80 PUBLIC WAYS	4,300.00	0.00	0.00	4,300.00	0.00
Expense Total	16,500.00	0.00	260.00	16,240.00	1.58
<b>Net Profit / (Loss)</b>	<b>(16,500.00)</b>	<b>0.00</b>	<b>40.00</b>	<b>16,540.00</b>	

**60 Rds & Drain**

**REVENUES**

2010 LOCAL ROAD	35,000.00	0.00	0.00	35,000.00	0.00
Revenue Total	35,000.00	0.00	0.00	35,000.00	0.00

**EXPENSES**

<b>10 Road Maint</b>	<b>147,330.00</b>	<b>56,525.34</b>	<b>111,699.69</b>	<b>35,630.31</b>	<b>75.82</b>
50 CONTRACT SVC	5,830.00	0.00	0.00	5,830.00	0.00
80 PUBLIC WAYS	141,500.00	56,525.34	111,699.69	29,800.31	78.94
<b>40 Winter Maint</b>	<b>260,600.00</b>	<b>15.26</b>	<b>61.16</b>	<b>260,538.84</b>	<b>0.02</b>
40 UTILITIES	600.00	15.26	61.16	538.84	10.19
80 PUBLIC WAYS	260,000.00	0.00	0.00	260,000.00	0.00
Expense Total	407,930.00	56,540.60	111,760.85	296,169.15	27.40
<b>Net Profit / (Loss)</b>	<b>(372,930.00)</b>	<b>(56,540.60)</b>	<b>(111,760.85)</b>	<b>261,169.15</b>	

**65 CAPITAL IMPR**

**REVENUES**

6570 Transfer Sta	9,022.00	751.84	3,170.10	5,851.90	35.14
9000 Mar Dam	177,000.00	0.00	0.00	177,000.00	0.00
Revenue Total	186,022.00	751.84	3,170.10	182,851.90	1.70

**EXPENSES**



**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>65 CAPITAL IMPR CONT'D</b>					
<b>01 Adm Tech</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>
65 EQUIP REPLAC	6,000.00	0.00	0.00	6,000.00	0.00
<b>25 Parks/Rec</b>	<b>0.00</b>	<b>1,055.00</b>	<b>1,055.00</b>	<b>-1,055.00</b>	<b>0.00</b>
80 PUBLIC WAYS	0.00	1,055.00	1,055.00	-1,055.00	0.00
<b>30 Library Bldg</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	5,000.00	0.00	0.00	5,000.00	0.00
<b>40 Cemetery</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	5,000.00	0.00	0.00	5,000.00	0.00
<b>55 Roads</b>	<b>50,000.00</b>	<b>2,000.01</b>	<b>2,000.01</b>	<b>47,999.99</b>	<b>4.00</b>
70 BUILDING O&M	35,000.00	0.00	0.00	35,000.00	0.00
80 PUBLIC WAYS	15,000.00	2,000.01	2,000.01	12,999.99	13.33
<b>65 Equipment</b>	<b>15,000.00</b>	<b>0.00</b>	<b>8,525.00</b>	<b>6,475.00</b>	<b>56.83</b>
65 EQUIP REPLAC	15,000.00	0.00	8,525.00	6,475.00	56.83
<b>66 Leases</b>	<b>19,000.00</b>	<b>0.00</b>	<b>16,138.17</b>	<b>2,861.83</b>	<b>84.94</b>
60 EQUIP O,R &M	19,000.00	0.00	16,138.17	2,861.83	84.94
<b>70 Transfer Sta</b>	<b>51,614.00</b>	<b>4,633.53</b>	<b>20,725.69</b>	<b>30,888.31</b>	<b>40.16</b>
10 ADMIN	15,614.00	0.00	0.00	15,614.00	0.00
65 EQUIP REPLAC	6,000.00	0.00	0.00	6,000.00	0.00
70 BUILDING O&M	5,000.00	0.00	0.00	5,000.00	0.00
80 PUBLIC WAYS	25,000.00	4,633.53	20,725.69	4,274.31	82.90
<b>90 Maran Dam</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>0.00</b>
80 PUBLIC WAYS	300,000.00	0.00	0.00	300,000.00	0.00
Expense Total	451,614.00	7,688.54	48,443.87	403,170.13	10.73
<b>Net Profit / (Loss)</b>	<b>(265,592.00)</b>	<b>(6,936.70)</b>	<b>(45,273.77)</b>	<b>220,318.23</b>	

**70 SOLID WASTE**

**REVENUES**

7010 TS FEES	33,000.00	4,911.25	15,615.50	17,384.50	47.32
7021 Recycle/Comp	0.00	0.00	8.00	-8.00	0.00
7023 TS RECYC MTL	10,000.00	2,488.00	4,659.30	5,340.70	46.59
7025 TS RECYC OTH	0.00	0.00	623.00	-623.00	0.00
7040 Com Haulers	450.00	0.00	0.00	450.00	0.00
7089 TS Fayette	68,806.00	6,829.89	21,592.40	47,213.60	31.38
7090 TS REV-WAYNE	81,573.00	8,098.23	25,422.42	56,150.58	31.17
Revenue Total	193,829.00	22,327.37	67,920.62	125,908.38	35.04

**EXPENSES**

<b>10 TRANSFER STA</b>	<b>296,186.00</b>	<b>21,095.81</b>	<b>85,749.20</b>	<b>210,436.80</b>	<b>28.95</b>
10 ADMIN	3,225.00	0.00	880.00	2,345.00	27.29
15 INSURANCE	33,961.00	2,481.11	7,845.07	26,115.93	23.10
20 PERSONNEL	79,200.00	6,219.79	26,635.29	52,564.71	33.63
40 UTILITIES	4,450.00	423.58	816.40	3,633.60	18.35
50 CONTRACT SVC	169,750.00	11,931.33	42,407.91	127,342.09	24.98
60 EQUIP O,R &M	2,200.00	0.00	7,015.79	-4,815.79	318.90
70 BUILDING O&M	900.00	40.00	148.74	751.26	16.53
80 PUBLIC WAYS	2,500.00	0.00	0.00	2,500.00	0.00
<b>50 BACKHOE</b>	<b>7,500.00</b>	<b>0.00</b>	<b>49.45</b>	<b>7,450.55</b>	<b>0.66</b>
60 EQUIP O,R &M	7,500.00	0.00	49.45	7,450.55	0.66

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
Expense Total	303,686.00	21,095.81	85,798.65	217,887.35	28.25
<b>Net Profit / (Loss)</b>	<b>(109,857.00)</b>	<b>1,231.56</b>	<b>(17,878.03)</b>	<b>91,978.97</b>	
<b>75 EDUCATION</b>					
<b>EXPENSES</b>					
<b>10 RSU#38</b>	<b>3,564,799.00</b>	<b>296,413.34</b>	<b>1,185,653.28</b>	<b>2,379,145.72</b>	<b>33.26</b>
45 ASSESSMENTS	3,564,799.00	296,413.34	1,185,653.28	2,379,145.72	33.26
Expense Total	3,564,799.00	296,413.34	1,185,653.28	2,379,145.72	33.26
<b>Net Profit / (Loss)</b>	<b>(3,564,799.00)</b>	<b>(296,413.34)</b>	<b>(1,185,653.28)</b>	<b>2,379,145.72</b>	
<b>80 REGIONAL ORG</b>					
<b>REVENUES</b>					
1250 First Park	0.00	0.00	15,112.00	-15,112.00	0.00
Revenue Total	0.00	0.00	15,112.00	-15,112.00	0.00
<b>EXPENSES</b>					
<b>10 COBBOSSEE WD</b>	<b>23,500.00</b>	<b>0.00</b>	<b>7,359.67</b>	<b>16,140.33</b>	<b>31.32</b>
45 ASSESSMENTS	23,500.00	0.00	7,359.67	16,140.33	31.32
<b>40 First Park</b>	<b>24,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,500.00</b>	<b>0.00</b>
12 FINANCIAL	24,500.00	0.00	0.00	24,500.00	0.00
Expense Total	48,000.00	0.00	7,359.67	40,640.33	15.33
<b>Net Profit / (Loss)</b>	<b>(48,000.00)</b>	<b>0.00</b>	<b>7,752.33</b>	<b>55,752.33</b>	
<b>81 COUNTY TAX</b>					
<b>EXPENSES</b>					
<b>20 COUNTY TAX</b>	<b>270,000.00</b>	<b>266,694.13</b>	<b>266,694.13</b>	<b>3,305.87</b>	<b>98.78</b>
45 ASSESSMENTS	270,000.00	266,694.13	266,694.13	3,305.87	98.78
Expense Total	270,000.00	266,694.13	266,694.13	3,305.87	98.78
<b>Net Profit / (Loss)</b>	<b>(270,000.00)</b>	<b>(266,694.13)</b>	<b>(266,694.13)</b>	<b>3,305.87</b>	
<b>85 DEBT SERVICE</b>					
<b>EXPENSES</b>					
<b>10 Fire Truck</b>	<b>56,238.00</b>	<b>0.00</b>	<b>54,277.60</b>	<b>1,960.40</b>	<b>96.51</b>
12 FINANCIAL	56,238.00	0.00	54,277.60	1,960.40	96.51
<b>25 '13 Road Bnd</b>	<b>109,118.00</b>	<b>0.00</b>	<b>109,116.65</b>	<b>1.35</b>	<b>100.00</b>
12 FINANCIAL	109,118.00	0.00	109,116.65	1.35	100.00
<b>40 Mar Lake Dam</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>
12 FINANCIAL	6,000.00	0.00	0.00	6,000.00	0.00
<b>70 '08 Road Bnd</b>	<b>156,600.00</b>	<b>0.00</b>	<b>156,832.87</b>	<b>-232.87</b>	<b>100.15</b>
12 FINANCIAL	156,600.00	0.00	156,832.87	-232.87	100.15
Expense Total	327,956.00	0.00	320,227.12	7,728.88	97.64
<b>Net Profit / (Loss)</b>	<b>(327,956.00)</b>	<b>0.00</b>	<b>(320,227.12)</b>	<b>7,728.88</b>	
<b>90 UNCLASSIFIED</b>					
<b>REVENUES</b>					
1250 First Park	10,000.00	0.00	0.00	10,000.00	0.00
3010 Snowmobile F	1,377.00	0.00	0.00	1,377.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
October

Account	Budget	Current Month	Year To Date	Balance	Percent
Revenue Total	11,377.00	0.00	0.00	11,377.00	0.00
<b>EXPENSES</b>					
<b>10 Abate/Overly</b>	<b>20,000.00</b>	<b>6,462.25</b>	<b>7,976.52</b>	<b>12,023.48</b>	<b>39.88</b>
90 ABATEMENTS	20,000.00	6,462.25	7,976.52	12,023.48	39.88
<b>15 Tax Relief</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
90 ABATEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
<b>20 NON-PROFIT</b>	<b>14,036.00</b>	<b>910.00</b>	<b>6,660.00</b>	<b>7,376.00</b>	<b>47.45</b>
10 ADMIN	14,036.00	910.00	6,660.00	7,376.00	47.45
<b>40 Contingency</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
10 ADMIN	25,000.00	0.00	0.00	25,000.00	0.00
<b>50 Snowmobiling</b>	<b>1,377.00</b>	<b>0.00</b>	<b>1,377.00</b>	<b>0.00</b>	<b>100.00</b>
30 RECREATION	1,377.00	0.00	1,377.00	0.00	100.00
<b>60 R Ent Fund</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
10 ADMIN	10,000.00	0.00	0.00	10,000.00	0.00
<b>90 Revaluation</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
50 CONTRACT SVC	10,000.00	0.00	0.00	10,000.00	0.00
Expense Total	130,413.00	7,372.25	16,013.52	114,399.48	12.28
<b>Net Profit / (Loss)</b>	<b>(119,036.00)</b>	<b>(7,372.25)</b>	<b>(16,013.52)</b>	<b>103,022.48</b>	

95 GENERAL ASST

REVENUES

1010 GA ST REIMB	2,250.00	0.00	0.00	2,250.00	0.00
Revenue Total	2,250.00	0.00	0.00	2,250.00	0.00

EXPENSES

<b>10 GENERAL ASST</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>0.00</b>
10 ADMIN	1,000.00	0.00	0.00	1,000.00	0.00
40 UTILITIES	3,500.00	0.00	0.00	3,500.00	0.00
Expense Total	4,500.00	0.00	0.00	4,500.00	0.00
<b>Net Profit / (Loss)</b>	<b>(2,250.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>2,250.00</b>	

Readfield Board of Assessors  
Minutes for October 15, 2018

Present: John Parent, Christine Sammons, Eric Dyer & David Ledew. Dennis Price had an excused absence.

- Meeting was called to order at 6:10 PM by Chris.
- David gave us the State Valuation which was 90% Residential and 86% Shore. We might have to make an adjustment in the winter since the Shore has dropped below 90%.
- Approved Abatements for Knight Farm \$2,978.21, Ronald Simons \$71.93, Hewitt \$86.90, Paul True \$116.64, Mark Dunphey \$296.50, and Highland Farms \$2,719.17. Passed 2-0
- Approved Supplementals for Harger \$2,511.65, Knight Farm \$223.56, Zwetsloot \$3,864.67, Lucas \$1,459.94 and Bruen \$338.26. Passed 2-0.
- Meeting adjourned 6:35. Passed 2-0

Readfield Conservation Commission Meeting Notes  
Tuesday, Sept 11, 2018, 6:30 pm, Town Office  
Approved Oct. 9, 2018

Present: Jerry Bley, Greg Durgin, Martin Hanish, Bruce Hunter, Greg Leimbach, Bob Mohlar, Tim Sniffen  
Excused: Andy Walsh

Minutes from the August 14, 2018 meeting were approved.

**Old Business:**

Fall student community service day, MC School –

The Oct 4<sup>th</sup> service day was discussed. Greg D has requested one group of students to work with the RCC at the Fairgrounds. Possible projects include building a new trail through the pulling stone area with wood chips, removing invasive plants/shrubs, and repainting the kiosks. Bruce, Greg D, Jerry, and Tim may be available to supervise. Greg will check on getting wood chips and contractor bags, Tim will get painting supplies and bring shrub pullers.

We will meet at 8:30 am, Oct 4, in the Fairgrounds parking lot.

Town Forest property tax- -

Town of Wayne needs an update of the TF Management Plan every 10 years for the Wayne portion of our Town Forest to qualify for Tree Growth tax rate. Our current plan needs to be recertified by 12/26/18. Jerry will ask forester, Harold Burnett, what needs to be done and the cost, and report back at the Oct RCC mtg.

RCC budget update –

Town has paid bills to Appalachian Mountain Club covering the summer construction at the Nature Preserve, Fogg property, and Mill Stream Dam. Jerry will check with Finance Officer Teresa Shaw about reimbursement to the Town from the State grant which Readfield has been awarded.

Fairgrounds parking lot project, also included in the grant, is still pending. Date for parking lot work is not clear. Trails Committee is prepared to build trails around the expanded lot.

**Old Business:**

Readfield Solar Energy Project –

Bruce reported on recent site visit by Town representatives reviewing possible locations for the solar project. The Town Transfer Station parcel (specifically the field near the current compost pile) seems clearly a priority spot.

It was moved, seconded, and unanimously voted that, “The Readfield Conservation Commission supports the Transfer Station as a proposed location for the Town’s solar energy project.”

Vernal Pool Project wrap-up –

Bruce and Tim will continue reviewing Amy Bley's work on the database.

Open Space Plan review –

Brent reported that many of our higher priority goals are being met, but that we need to keep others in mind, including:

Landowner outreach and land protection, especially in cooperation with neighboring conservation commissions, and with Kennebec Land Trust. There was considerable discussion of possible ways to proceed – to be continued. As well as lands, viewsheds such as the vista across from the old Jessie Lee Church were cited as valuable in the Open Space Plan.

Draper Assoc. property update –

Jerry had no new report, but will check with New England Forestry Foundation about the current status and the possibility of an easement allowing public access.

Town Properties –

Torsey Pond Nature Preserve and Fogg Farm Cons Area: AMC work is complete. Some touch-up/clean-up might be considered.

Town Farm and Forest: The new footbridge was completed by KLT staff and trail mowing was done by Howard Lake. The farmstead clearing does not seem to need mowing this year. Invasive honeysuckle is recurring around the farmstead. There was brief discussion of timing for the next tree harvest – to be continued.

Mill Stream Dam project: Progress is being made to create an accessible scenic natural and historic site. Major work by contractor and AMC is complete. A workday to install fencing is scheduled Sept 22, 9:00 am. Jerry, Greg D, Bob and Jeanne Harris would welcome others to join them.

Jerry will work up an article for the Readfield Messenger covering the improvements made on Town properties this summer.

Meeting adjourned approx. 8:30 pm

Submitted by Tim Sniffen

**Cemetery Committee Meeting Minutes**  
**October 18, 2018**

Present: Karen Peterson, Marianne Perry, Pam Osborn, Grace Keene, Deb Doten, Andy Tolman, Brenda Lake, Anna Carl

The September 19, 2018 Cemetery Committee Meeting Minutes were approved unanimously with two abstentions due to absence.

Bowie Well Drilling gave an estimate of \$780.93 for parts and will donate his time and equipment to repair the well at the East Readfield Cemetery. There is funding in the budget for this project. All approved the recommendation that the Sexton complete this project with this estimate according to the Town's guidelines.

Crypt at Readfield Corner. Gary Mann in Winthrop is qualified and interested in completing the project which include filling in the crypt.

Dudley Plains Fencing: The Sexton gave an estimate for black chain link fence. All agreed that the goal is to prevent snowbanks from damaging grave stones. Chain link fence is not amenable to most on the committee. The Sexton will move forward to find temporary snow fencing if possible for this winter and the Committee will move forward with more decorative fencing, such as granite posts with iron chains, for the spring season. There is money in the budget to complete this project in 2018-19,

Raking and winter clean up will be over before Veteran's day.

The Town Manager has interviewed some applicants for the position of Sexton. There is one person who is interested. Congratulations to Anna Carl in her new position for the Town of Readfield!

There will be volunteers from Maranacook and Kents Hill schools to help with some of the raking.

Several committee members volunteered to weed the berms at East Readfield

The Select Board had the first reading of the rules on 10/16 and didn't have many changes. Their second reading will be 10/29.

**Next Meeting:** 11/14/2018 at 1:00

Readfield Community Library Board Meeting  
October 3, 2018

Called to Order: 6:32

Those Present: Jen Henderson, Sonya Clark, Jan Tarbuck, Deb Peale, Pam Mitchell,  
Donna Witherill, Pat Clark, Maureen Kinder, librarian

Excused: Betty Peterson, Brenda Lake

Secretary's Report: Approved

Treasurer's Report: Approved

Revised July/August financials and September and 1st quarter

Librarian's Report:

- MSLN bandwidth upgrade is still an open item.
- Maureen will be on vacation from October 19th to October 28th.
- Day of Caring- Maranacook Middle School- Kathy Farrin's middle school advisee group has offered to help with yard work, etc. We will contact Anna at the town office, as she may be able to help. A volunteer will be at the library that day.
- Programing/Event Updates:
- Cribbage Club: will continue in October, but then not until January.
- Completed Event: Author Talk, Paul Doiron: Much appreciation to Pat Clark for arranging this, Paul Doiron for his time and to all who contributed to the pot luck, room set-up and clean-up. We had 54 participants.
- Completed EvenBook Club: Bury You Dead, by Louise Penny. There were 11 participants.
  
- October Events:
- Library is closed on Monday, October 8th for Columbus Day.
- Through the month of October, "Guess the weight of the pumpkin" contest. Winner will be notified on Saturday, October 27th, so the pumpkin can be picked up.
- Volunteer appreciation night, October 17th.
  - Pam- apple cider
  - Deb- crackers & cheese
  - Donna- dessert
  - Sonja- fruit
  - Jan-cookies
  - Brenda-lemon bars
- October Book Club, Monday, October 24th: The Halloween Tree, by Ray Bradbury  
Additional copies have been requested through ILL
- Halloween, Wednesday, October 31st. We will be open and handing out candy and goodies for the trick or treaters.

November Events:

- Story time at RES with Pat Clark



- Maureen out on Saturday, November 10th
- Library closed on Monday, November 12th in observance of Veteran's Day
- Modified library hours on Wednesday, November 21st: 2-5pm
- Library closed on Thursday, November 22nd for Thanksgiving
- Rock Talk (reprise) either Monday, November 5th or Monday, November 26th
- Book Club, Wednesday, November 28th. We will be reading, The One in a Million Boy, by Monica Wood.
- Tree Lighting will be Friday, November 30th.
  - \*Pam will ask Steve D. about a tree. We will set it up on Saturday, November 17th.
  - \*Deb will look into buying new lights for the Christmas tree.

Old Business:

- Book Donation guidelines: Maureen & Jen will work on a final copy of guidelines for book donations to put on the website.
- Friends of the Library: Deb reported that The Friends of the Library made about \$800.00 the day of the summer book sale. They are interested in helping with library programming, such as Chewonki.
- Other program ideas are:
  - Patrick McGowan-author in Fayette
  - Justine Fontes and her husband
  - George Smith
  - Lynn Plourde
  - Author in Dixfield
  - Planetarium
  - January- Cookbook program?
- They are also looking into a grant from Lowes for physical improvements to the library such as shades.
  
- Pat will be working with the Readfield Elementary School playgroup for children under the age of 4. Pat will come up with a budget and Deb will run it by the Friends. The board will look into toys to donate to this program.
  
- Little Free Library: It is registered! It will be on a map, so people can find it.

\*Library interior face lift:

Upstairs "kitchen" is almost done.

Brenda and Deb have begun cleaning the downstairs- taking books off the shelves and flipping the shelves over and cleaning the books off.

New Business:

Play group at Readfield Elementary will be coordinated with the Library by Pat Clark.

- **Library Environment:** Books age and get spots called, "foxing" from the iron in the paper. What are the ideal conditions for the library to prevent mold? Dry and moderate temperature. We do have a humidifier. It was suggested that a heat pump would help to mitigate the humidity. Deb will talk to Eric Dyer.

The next meeting will be November 7th, 6:30 at the library.

The meeting was adjourned at 8:10.

Readfield Trails Committee Minutes  
September 25, 2018

Present: Nancy Buker, Ken Clark, Greg Durgin, Greg Leimbach, Rob Peale, Holly Rahmlow, Henry Whittemore

Excused: Ben McIntosh, Jeanne Harris, Bob Harris

Guest: Don Rahmlow

The meeting was called to order at 6:35 p.m.

The minutes were approved with two abstentions from those who were absent in July.

Greg reported that the carryover from the previous year is 1,992.68. Our current account balance is \$1,592.70. It was approved to accept those numbers, but Greg is going to look into why we have two separate account numbers and how the accounts are used.

So with a total of more than \$3,600 we are looking at not putting in for budget money for next year.

We turned the meeting over to Don Rahmlow for a review of the mapping project. We spent more than an hour making decisions regarding the maps. Don said he would incorporate those changes and have them ready for us next month. We are looking at having Robin print the maps, as it might be less expensive.

Nancy reported that we received a \$100 donation as a result of the kiosk envelopes that were put up over the summer. Greg said he will send the donor a thank-you note.

Greg D. said there will be a dedication for the Mill Stream Dam on October 27.

Two of the missing eggs from the Easter in August event were turned in.

The Maranacook School kids will have a work day on October 4. The Conservation Commission will also be working that day, dealing with invasives.

The Kents Hill School work day is October 23.

Greg D. needs a load of blue stone and we authorized it.

The next meeting will be October 23.

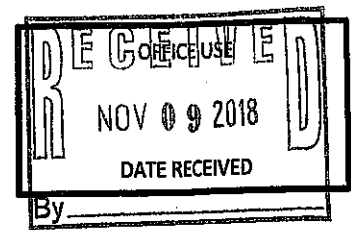
Meeting adjourned at 7:56 p.m.

Minutes prepared and submitted by Holly Rahmlow

**APPOINTMENTS,**  
**REAPPOINTMENTS, &**  
**RESIGNATIONS**

# TOWN OF READFIELD

## APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

### Which Board, Committee or Commission

are you applying for?

Budget Committee

Term: 3 year

Do you have previous experience on this board or committee?  Yes  No

Name: Rebecca Lambert Phone (H): 441-4562

Street address: 50 Broadview Heights Drive Phone (C): \_\_\_\_\_

Mailing address: same

E-Mail: rlambert117@gmail.com

**Below please tell us of any experience and/or training that might be useful in this position.**

- Below please tell us of any experience and/or training that might be useful in this position.: I have extensive experience dealing with boards and committees, at both the local and state level, through my previous and current employers. I've spent much of my working career in an office setting and have significant experience working with budgets.

**Below please tell us the reason you are interested in applying for this position.**

Below please tell us the reason you are interested in applying for this position.: I have an interest in local government and would like to get involved. I have been working toward my Bachelor's degree in Public Administration and will be graduating in May 2019. I also have three children, two of which attend Maranacook High School and our third child is not quite a year old but will be attending Readfield schools. Through my education and work experience, I've learned that finding ways to get citizens to engage in local boards and committees is becoming increasingly difficult.

**If you are currently employed, what is your position?**

— If you are currently employed, what is your position? I work full time for the Maine Municipal Association. I am the executive assistant to the Executive Director.

I am able and willing to invest my time to work with other board members to make decisions based on what's best for our community and our children. Thank you for your consideration.

APPLICATION FOR APPOINTMENT FOR:

Name: Rebecca Lambert Position: Local School Board Term: 2021

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: electronic signature Date: 11-8-18

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 11-16-18, 20

SELECT BOARD APPROVAL

To Rebecca Lambert of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

11-19-18 thru 6-30-21. Given under our hand this 19 day of Nov 2018.

Bruce Bourgoine

John Parent

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

# NEW BUSINESS

# Building Inspection Report

1151 Main St  
Readfield, M.E. 04355



This report is solely for the benefit of the Client. Any person or party designated by the Client to receive information in this report shall be subject to the **TERMS AND CONDITIONS** contained herein.

**Norwood Home Inspections LLC**

57 Brook St Sabattus, ME 04280 Phone: 207-713-3855

Email: [norwoodhomeinspections@gmail.com](mailto:norwoodhomeinspections@gmail.com)

Web: [www.norwoodhomeinspections.com](http://www.norwoodhomeinspections.com)



## Report Contents

PART 1.	General Information
PART 2.	Report Summary
PART 3.	Suggested Priorities - Repairs & Improvements
PART 4.	Site, Grounds & Grading
PART 5.	Exterior & Structure
PART 6.	Roof Components
PART 7.	Plumbing Systems
PART 8.	Electrical Systems
PART 9.	Attic Inspection
PART 10.	Interior Components
PART 11.	Bathroom(s)
PART 12.	Basement / Crawlspace
PART 13.	Heating System

## General Information

### Inspection Information

**Address:** 1151 Main St Readfield Maine

**Date:** October 12, 2018

**Time:** 8am

**Weather:** Overcast, Prior day and evening rain

**Water Test Requested:** N/A, City Water Source

**This inspection has been performed in compliance with the Standards of Practice of the American Society of Home Inspectors (ASHI).**

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### Building Information

**Building Owner:** Town of Readfield

**Type:** 2 Story - Library

**Year Constructed:** 1800

**Size:** 2560

**Building Occupied:** No, Part-Time use

### Special Notes:

### Comments:

- This building is used as the town library
- Rooms are used as library book shelving, entrance desk/office, bathroom, and storage
- There are future plans to remodel the upstairs to hold community meetings and improved storage.

## Report Summary

Items below are marked as **Significantly Deficient**, **Needs Maintenance** and **Not Determined**. Items that are marked as Significantly Deficient should be addressed first as these are safety concerns or items that are not functioning properly. Items that are marked as Needs Maintenance should be repaired to help maintain the home. You should refer to specific pages in this report for additional information that may have been commented on concerning a specific component or system. This summary is **not** an all-inclusive list of all findings within the dwelling. It is your responsibility to read the entire report and contact the inspector if you have any questions.

---

### Items marked as Significantly Deficient:

#### Safety

- The main entry steps on the side of the building have safety concerns:
  - The landing is barely large enough to support a wheel chair and open the door.
  - The handicap access ramp width is less than 36" wide.
  - There is no railing on the right side of the steps.
  - The landing is slopped downward towards the steps creating a 3-1/4" drop.
  - The railings are beginning to tip outward.
  - The ramp is separating from the landing.
- There is no sprinkler system in this building.
- The stair well to the main roof attic space has several safety concerns.
- The 2<sup>nd</sup> floor back left room has several dark stains on the wall and possible mold.
- The 2<sup>nd</sup> floor back left room has a plaster & Lath ceiling with loose sections.
- The stairs to the 2<sup>nd</sup> floor have a railing that is not securely fastened.
- There are sections of the 1<sup>st</sup> floor sub-floor that have been cut away.
- The basement sump pump does not operate.
- The furnace exhaust vent has a flat to negative slope and the damper is not operating properly.

#### Structural

- The back left corner of the roof is sagging.

#### Electrical

- There is a wire in the attic space, above the back addition, that has an opened taped end.
- There are 2 GFCI receptacles on the outside of the building that are not operating properly.
- There are 2 receptacles on the 2<sup>nd</sup> floor, in the front room, which are old 2 wire receptacles.
- There are 2 lights in the attic that did not power up when the switch was tested.
- There is an extension cord wired into the basement that should be for temporary use only

#### General

- The asphalt surface roof covering is showing major signs of wear. End of Life.
- Trees and shrubs on the left side of the building are over growing the structure.
- There is a hole under the building, rear wall.

## **Items marked as Needs Maintenance:**

### Exterior

- There are several windows with cracked seams and flaking paint.
- The back addition has flashing installed to divert water from the rear roof. This diverter has standing water.

### Interior

- The 2<sup>nd</sup> floor, back center room ceiling is under construction.
- The 2<sup>nd</sup> floor back right room floor is sagging in the middle.
- There are two dehumidifiers with a setting of 50%. Should be set to a maximum 40%.
- Water or other clear wet substance was found on the basement floor. Its source is unknown.
- If the fireplaces are not going to be used, the flues should be sealed.

## **Items marked as Not Determined:**

- I am unable to determine the current condition of the foundation walls as there is not sufficient wall structure visible.
- Inspection of the onsite septic system is outside the scope of this inspection.

## **Additional Recommendations:**

- Rewire the electrical timer in the basement to control the exterior GFCI receptacle on the left wall. Use for Christmas decorations.
- Recommend installing a smoke detector inside each room on both floors and in the front hallway. Replace all existing smoke detectors as it has been found that they have a working shelf life.
- Lead paint may be found within this home. Lead paint poses no health risk if painted over and sealed with a non-lead based paint. Recommend to apply a fresh coat of paint to all painted surfaces.
- Recommend pumping the septic tank and check the inlet and outlet sections to ensure sludge is not plugging them. Have the septic tank pumped every 2-3 years after.
- Recommend to install a carbon monoxide detector close to the basement stair well as there is an oil fired furnace in the basement.
- If there is no electrical power in the home, water in the sump hole will remain. Recommend installing a battery backup system on the sump pump.
- Seek a qualified service person to clean and inspect the home heating furnace annually.
- It is a good idea to test smoke alarms every 3 months and replace batteries now and then each year after.

## **Notes:**

- Wood used in the construction of the front porch may have been treated with Arsenic. Arsenic is hazardous to your health.
- Based on the age of the home ~218 years, it is common that a material containing Asbestos may have been used.
- Based on the age of the home ~218 years, it is common that a material containing Lead may have been used.

## Suggested Priorities for Repairs/Improvements

This is not an all-inclusive list. This list covers safety and costly repairs.

See the remainder of the report for a complete list of repairs.

### Immediate Concerns

1. Water intrusion, 2<sup>nd</sup> floor wall. Stop water intrusion and remove damaged materials. Ensure there is no mold.
2. Roof structural support. Replace the defective support structure.
3. Roof covering material. The roof shingles are at end of life.
4. Trees hanging over roof. Trim tree branches back as water and moss are held against the roof.
5. Entrance steps, landing and ramp.
6. Install emergency lighting and a fire extinguisher in the 1<sup>st</sup> floor entrance to illuminate the front door.
7. Replace the defective Sump Pump.
8. Sprinkler System.

### Secondary Concerns

1. Repair 2<sup>nd</sup> floor left room ceiling
2. Safety concerns with 2<sup>nd</sup> floor
  - o Stairs to attic space
  - o Access to area above back addition
  - o Floor bounce back left room
  - o Floor sagging back right room
  - o Fireplace/Chimneys not closed
3. If the 2<sup>nd</sup> floor front room is used for public gatherings I recommend taking the following actions:
  - o Install a fire escape. At a minimum, a platform and escape ladder installed to provide a 2<sup>nd</sup> means to exit the 2<sup>nd</sup> floor.
  - o Install a fire extinguisher near the entrance to the room door.
  - o Install an emergency light that illuminates the entrance/exit door(s).
  - o Install a smoke detector inside the room.
  - o Ensure access to the remaining 2<sup>nd</sup> floor space is not possible as there are hazards in those other areas.

All construction work done within the 4 walls of the building should be done with proper personal protection devices. Safety glasses and a respirator should be used at all times as it is possible that asbestos may be present in building materials.

Goal Details

1 Review, revise, or draft selected governance documents in 2018/2019 as needed, including but not restricted to those below. This generally involves various Board members and staff as needed throughout the forthcoming year. We will continually define and refine the priority documents as the year proceeds.

- Traffic, parking, snow removal (Chris & Eric)
- Select Board policies and bylaws to be unified into a single set of bylaws (Bruce - 2019)

2 Finalize a solar energy proposal to be considered in the next town budget with the assistance of consensus built by the Solar Ad Hoc Committee. (John and Bruce – 2019/2020)

3 Refine determining the status of town buildings to focus on the Library and the Fire Station to recommend appropriate long-term facilities planning to serve the community's needs and expectations. Work with the Library Board of Trustees and the Readfield Fire Department to gather background information and understand future needs. (Kathryn and John – 2018)

4 Engage in steps related to cannabis considerations to address municipal factors as allowed by state law so that our town is appropriately ready in this area. A public forum and other public input will be part of the process. (Dennis, Chris, and the Planning Board as needed - 2019)

5 Consider annualizing Heritage Days with consideration to costs, public input, and the existing established support by organizations, the public, and volunteers for a yearly event. (All – 2020)

6 Seek input on setting long-term direction regarding Parks and Recreation, including the beach, in our community with input from the public and the Parks and Recreation Commission. (Dennis and Bruce – 2019)



7 Investigate the needs and benefits as well as the best fit approach for our town of a local food/farms ordinance with public and farmer input. (Chris – 2019)

## FOOD SOVEREIGNTY ORDINANCE

**WHEREAS**, the City of Augusta wishes to encourage the local production and sale of food and food products;

**WHEREAS**, regulation of the local production and sale of food and food products can be unduly burdensome to producers; and

**WHEREAS**, the Maine Legislature has provided municipalities with home rule authority to exempt direct producer-to-consumer transactions of food and food products from regulation;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Augusta, that the Following Food Sovereignty Ordinance is hereby enacted:

1. **Authority and Purpose:** This Ordinance is intended to provide Augusta residents unimpeded access to local food and to reduce governmental regulation of local foods to the extent permitted by home rule authority under 30-A M.R.S.A. § 3001, the Constitution of Maine, Article VIII, Part Second, and pursuant to 7 M.R.S. § 281 et seq.
2. **Definitions:** As used in this ordinance, unless the context otherwise indicates, the following terms have the meanings stated below:
  - A. **Direct Producer-to-Consumer Transaction:** A face-to-face transaction involving food or food products at the site of production of those food or food products.
  - B. **Food or Food Products:** Any food or food product intended for human consumption, including, but not limited to, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, cider or juice, acidified foods or canned fruits or vegetables.
  - C. **State and City Food Law:** Any provision of Title 7 or Title 22 of the Maine Revised Statutes, or rules adopted under Title 7 or Title 22 of the Maine Revised Statutes, or provision of the City of Augusta Code that regulates direct producer-to-consumer transactions.
3. **Exemption from Licensure and Inspection:** Producers and processors of local food intended for direct producer-to-consumer transactions in the City of Augusta shall be exempt from state and City licensure and inspection under State and City Food Laws. In

accordance with Section 284 of the Maine Food Sovereignty Act, the State of Maine and the City of Augusta shall not enforce State and City Food Laws with respect to direct producer-to-consumer transactions.

4. Exception for Meat and Poultry Inspections: In accordance with Section 285 of the Maine Food Sovereignty Act, the exemption provided in Section 3 of this Ordinance does not apply to any meat or poultry product inspection and licensing requirements that are specified under applicable federal acts.

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## Goal and Policies

<b>Goal:</b>	<b>Promote the conservation and sound management of forest, agricultural and mineral resources, and the continued viability of businesses that rely upon them.</b>
--------------	--

### Policies:

- 8.1 Identify prime agricultural and forest lands of present or potential value, and evaluate how best to protect those areas from incompatible land uses through techniques such as required clustered development, the public purchase of development rights, conservation easements and minimum setbacks from working farmlands.
- 8.2 Include agriculture, forestry and other resource-related activities in town economic development planning.
  - Encourage owners of farmland, significant open space and forestlands to participate in the Farm, Open Space and Tree Growth Tax Programs.
  - Inform forest landholders of opportunities for professional management planning.
  - Look for opportunities to promote local forestry and farming.





# DRAFT

## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355  
Tel. (207) 685-4939 • Fax (207) 685-3420  
Email: [Readfield.tmgr@roadrunner.com](mailto:Readfield.tmgr@roadrunner.com)

**To:** Cove Rd. Subdivision Property Owners, Readfield Select Board, Readfield CEO  
**From:** Eric Dyer, Town Manager  
**Date:** November 16, 2018  
**Subject:** Cove Rd. Subdivision Facilitation

It is evident that broad challenges facing the Cove Rd. Subdivision include property right questions, right-of-way issues, permitting issues, and real-estate concerns. Every parcel in the subdivision is affected by one or more of these elements, quite likely in a negative way. While the Town of Readfield does not own property in the subdivision we are broadly charged with enforcing land use regulation and approving and enforcing subdivision rules, and are also called out specifically in Cove Rd. Subdivision deeds as having a seat at the table. If not for these responsibilities the Town would not be involved in what has developed into a confusing set of documents and sometimes contentious disagreement. We do have these responsibilities however, and I also believe that the Town should serve the purpose of making life better for our residents if at all possible.

This very often involves balancing competing interests and we have struggled with some of our responsibilities just as the subdivision has struggled with some of its own affairs for one reason or another, at one time or another. I would like to apologize for any of our mistakes, including our recent communication with some property owners, and move past these struggles. In doing so I believe that a facilitated process is our first best option. For our part, the Town will offer to pay the cost of a professionally facilitated process to include individual meetings with each property owner and facilitated group meetings if necessary and appropriate. The goal of the process is to develop a common set of facts and sift through the various positions held by individual property owners in order to find a path forward that works for most if not all of the affected parties. I expect the process to take two to three months and will be managed by an experienced facilitator with a background in law or land use (and preferably both). During this process the Town will not take any enforcement action within the subdivision. I would appreciate a good faith effort by the subdivision property owners to engage and participate.

The alternatives to "sorting things out" are not ideal for anyone and will likely consume a far greater amount of resources (time, money, and energy) than a facilitated resolution. It is my hope that we can resolve these issues, but of course understand that our effort might not yield results. Please provide me with your best contact information so that we may begin this process immediately. My email address is [readfield.tmgr@roadrunner.com](mailto:readfield.tmgr@roadrunner.com) and my cell phone number is 207-242-5437. Thank you, and please feel free to contact me directly with any questions.



1-877-265-9712

[Email the Administrator.](#)

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to login



## PRACTITIONER DIRECTORY

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You may also simply [browse the entire list of members.](#)

Click the practitioner's name to see a full profile.

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**Practice Areas:** all of selected "Community/Neighborhood, Land Use/Environment, Real Estate/Construction"

[Edit search](#)   [Clear search](#)

Search:  Found: 8

Name	Location	Contact
Clayton, Esq., Gregory S. Primmer, Piper, Eggleston & Cramer PC	5 Elm Street Camden	(207) 618-6070 gclayton@primmer.com www.claytonmediation.com
<u>Clough, Erin</u>	PO Box 255 South Freeport	508-318-8384 <a href="mailto:ecn074@gmail.com">ecn074@gmail.com</a>
<u>Driscoll, Susan B.</u> Bergen & Parkinson, LLC	144 Main Street Saco	(207) 283-1000 <a href="mailto:sdriscoll@bergenparkinson.com">sdriscoll@bergenparkinson.com</a> <a href="http://www.bergenparkinson.com/attorneys/susan-b-driscoll/">http://www.bergenparkinson.com/attorneys/susan-b-driscoll/</a>
<u>Luther, MACR, Doris S.</u> Mediation and Conflict Resolution Services	P.O. Box 297 Hollis Center	(207) 727-7082 <a href="mailto:dsluther1049@gmail.com">dsluther1049@gmail.com</a>
<u>Maine Agricultural Mediation Program, Community Mediation Services and Volunteers of America Northern New England</u>	14 Maine Street, Suite 301 Brunswick	(207) 373-1140 <a href="mailto:info@voanne.org">info@voanne.org</a> <a href="https://www.voanne.org/mediation-services">https://www.voanne.org/mediation-services</a>
<u>Silk, David P.</u> Curtis Thaxter, LLC	One Canal Street, Suite 1000 Portland	(207) 774-9000 <a href="mailto:dsilk@curtisthaxter.com">dsilk@curtisthaxter.com</a> <a href="http://curtisthaxter.com/#attorney-14">http://curtisthaxter.com/#attorney-14</a>
<u>Stevenson, Christopher</u> Christopher Stevenson	PO Box 54 Mount Desert	207-219-0442 <a href="mailto:cs33email@yahoo.com">cs33email@yahoo.com</a>
<u>Van Twisk, William J.</u> Wm. J. Van Twisk, Professional Mediator	24 Magean Street Brunswick	(207) 721-2629 <a href="mailto:Will@Maine-Mediator.com">Will@Maine-Mediator.com</a>

**Fiscal Year 2019-2020 (FY20) Budget Goals**

Board, Committee, or Commission Name: \_\_\_\_\_

**Identify three budget goals you have for the Town as a whole, and how they might be accomplished:**

1. Goal:

How to accomplish the goal:

2. Goal:

How to accomplish the goal:

3. Goal:

How to accomplish the goal:

**Identify three budget goals you have for specific areas or departments, and how they might be accomplished:**

1. Goal:

How to accomplish the goal:

2. Goal:

How to accomplish the goal:

3. Goal:

How to accomplish the goal: