

**Readfield Select Board
Meeting Agenda
March 18, 2019, Readfield Town Office**

Municipal Solar Workshop starts at 4:30pm

Regular Meeting starts at 6:30pm

Meeting ends (unless extended) at 7:50pm

Pledge of Allegiance

Municipal Solar Workshop - 120 min.

- Presentations by Sundog Solar and Revision Energy of municipal solar proposals for Readfield
- Questions and comment from the public, Solar Committee, Select Board, and Budget Committee

Regular Meeting Items - 5 min.

19-089 - Minutes: Select Board meeting minutes of March 4, 2019.

19-090 - Warrants: #38-39(FY19).

Communications - 25 min.

Select Board communications. - 5 min.

Staff Reports - 5 min.

Boards, Committees, Commissions & Departments - 5 min.

- Trails Committee minutes of January 22, 2019
- Library Board meeting minutes of February 13, 2019

Public Communication - Members of the public may address the Select Board. - 10 min.

Old Business - 30 min.

19-068 - Fiscal Year 2019-2020 (FY20) budget & Warrant review - 30 min.

New Business - 15 min.

19-091 - Discussion of LED streetlight conversion - 5 min.

19-092 - Discussion of state statutes relating to cannabis and "opt-in" requirements - 10 min.

Other Business and Future Agenda Items - 5 min.

Adjournment

MUNICIPAL SOLAR

WORKSHOP



Town of Readfield

8 Old Kents Rd., Readfield, ME

Power Purchase Agreement Proposal

61.8 kW Ground Mounted Solar Photovoltaic System

Date: November 21, 2018



November 21, 2018

To Eric Dyer, Town Manager and the Readfield Town Select Board,

Dear Mr. Dyer & Select Board,

Sundog Solar greatly appreciates the opportunity to present you with a proposal for a town municipal solar electric system. We applaud your interest in securing lower cost power for the future and for standing out as a proactive town.

Through each stage of development, construction and operation we strive to deliver a high quality experience for our customers. All of our dedicated employees are eager to demonstrate our professionalism, expertise and the personal touch that sets us apart from our competitors.

The town is entertaining a powerful trend that is increasingly taking foothold here in Maine. Individuals, Businesses, Municipalities and Government agencies of all sizes are investing in solar energy. Through a Power Purchase Agreement (PPA), the town will begin seeing their return on investment the first year of operation. Our goal at Sundog Solar is to generate a win win agreement where the town experiences immediate cash flow savings and over the lifespan of the system hundreds of thousands in electrical savings. This path provides a way for the town to own it's power and to fix the towns electrical costs into the future. The solar electric installation will also position Readfield as a forward thinking and proactive community to live in and visit.

Thank you again for your time and consideration and we look forward to the possibility of helping the town go solar!

Sincerely,

Chuck Piper,
Owner
Sundog Solar LLC
207.505-5521
chuck@sundog.solar



We are recommending several manufacturers of solar equipment, but are open to alternatives as the town desires.

Recommended Equipment

	<i>Equipment</i>
<i>Inverter(s)</i>	(2) Solaredge, 43.3kW Commercial Inverters, 12 - year manufacturer warranty
<i>PV Modules</i>	(182) 340 watt Tier-1 modules, 25-year power output warranty and a 12 year manufacturer workmanship warranty
<i>Mounting System</i>	(18) Patriot Solar Group, Delta 2 High Ballasted Ground mounting system, 20-year manufacturer warranty
<i>Production Meter</i>	(1)SMA Data Manager with, Wattnode 3 phase Revenue Grade Meter and Cellular Data Connection
<i>Data Acquisition System</i>	SMA online monitoring system, Wifi TV located at town hall to stream PV production data to public

Adani 72 Cell, 340 Watt Photovoltaic Modules

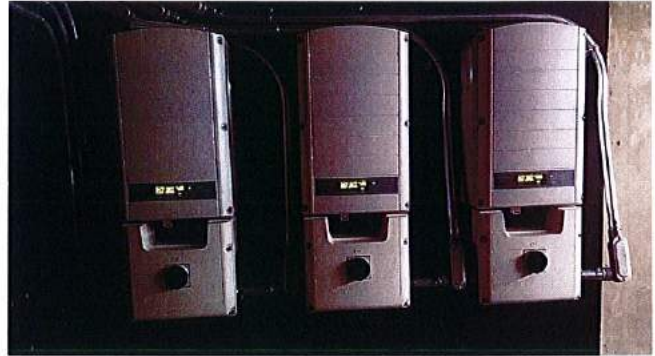
Tier 1 Photovoltaic Modules

The module we are recommending for your installation is the Adani ASM-7-AAA 340W. These tier one 340 watt monocrystalline modules are manufactured by Adani in India. Adani delivers high specific energy and efficiency at superior temperature coefficients. Adani's Anti LID Technology eliminates light induced degradation (LID) almost completely, preserving system performance over time.



SolarEdge Inverters

We have been recommending and installing SolarEdge inverters and Power Optimizers for over seven years because of their advanced features and reliable performance. If any module is shaded the optimizer units located beneath each solar panel will allow them to operate independently thus minimizing any power loss. The performance of the array and individual modules is easily tracked with the free SolarEdge on line monitoring tool. This becomes important down the road if there is a need to replace an improperly performing module which would be under warranty. Revenue Grade meters will be installed on the system output to track production within .5% of actual production.



The inverter design we have selected for the project will integrate well with the 208V three phase service located at the site.

Additional Inverter Features:

- Integrated arc fault protection for NEC 2011 690.11
- Rapid Shutdown for NEC 2017 690.12

Patriot Solar Group Delta 2 High Ballasted Ground Mount System

We will be using a ballasted solar ground mounting system designed and manufactured by Patriot Solar Group. This system delivers to the project location partially assembled, expediting construction installation efforts on site. The Delta is a non-penetrating ballasted ground mount system for any size solar installation. Benefits include several adjustment features for varying terrain as well as UL 467 integrated grounding mid clamps. The Delta is an ideal solution for landfills, brownfields, rocky soils, and impenetrable ground conditions.





Proposed Photovoltaic System Design

Based on our review of the towns electric bills we have designed a 61.8 kW, DC capacity, photovoltaic system to offset a majority of the electrical consumption of the largest power using facilities. The system is designed to generate on average 74,256 kWh's per year. We have taken into account the highest usage bills that offer the most return on Net Energy Billing (NEB) kWh credits. We have included the town fire/police station into this equation as well as the town's wastewater treatment facility.

Proposed Power Purchase Agreement Price Summary

DC System Size	Estimated Performance Year 1	Total Project Installed Cost	purchase price per kWh	Estimated electricity savings during first 6 years	Buyout purchase price year 7	30 Year Total estimated savings
61.8 kW	74,256 kWh	\$126,858	\$.108	\$ 13,690	\$ 60,890	\$ 226,573

Sundog Solar LLC will form Readfield Solar LLC once the town has agreed to enter into contract for the project.

The Town of Readfield will have the option to purchase the system at fair market value starting anytime after the end of year 6. The agreement is for a full 25 years and the town is not obligated to purchase the system at anytime throughout the agreement.

Beginning in year 7 the PPA agreement kilowatt hour price will track the current utility rate, up or down, with a 12.5% discount off of the current utility rate for each year forward. Our contract will specify that the town will purchase all of the electricity that the system produces.

Automatic billing will be established at a set rate per quarter based on annual generation spread over 12 months. At the end of a fiscal year, Sundog will reconcile the difference in kWh production from actual annual production and either bill for the remaining balance, or send a check to the Town of Readfield for the difference in kWh produced vs. charged monthly. We will use these production amounts to calculate quarterly billing for the town. The town will only be required in the contract to purchase "actual kWh produced from the system".



Readfield Town PPA Exhibit 1 Basic Terms and Conditions

1. Initial Term: Twenty five (25) years, beginning on the Anticipated Commercial Operation Date.

2. Additional Terms: One (1) Additional Term of five (5) years.

3. Environmental Incentives and Environment Attributes: Accrue to Seller. Seller may sell Environmental Incentives and Environment Attributes, including Renewable Energy Credits (RECs), to third parties.

4. Contract Energy Price per kilowatt hour (\$/kWh): Purchaser hereby agrees, for the duration of this Agreement, to purchase energy generated by the System at the fixed energy price per kWh (\$/kWh) set forth in the schedule below:

Contract Year	Estimated Energy Production (kWh)	Fixed Energy Price per \$/kWh
1	74,256	.108
2	73,885	.108
3	73,513	.108
4	73,142	.108
5	72,771	.108
6	72,400	.108
7	72,028	
8	71,657	
9	71,286	
10	70,914	
11	70,543	
12	70,172	
13	69,801	
14	69,429	
15	69,058	



16	68,687	
17	68,316	
18	67,944	
19	67,573	
20	67,202	
21	66,830	
22	66,459	
23	66,088	
24	65,717	
25	65,345	

* Beginning in year 7 and for each year thereafter (on a calendar year basis), the Fixed Energy Price per \$/kWh will be established annually, equal to 12.5% less than the "Utility Rate" for the year.

The "Utility Rate" means the Central Maine Power Standard Offer electricity Rate for small non-residential service (including both the energy charge and delivery service) – as applicable to net energy billing eligible small general service (or if terminology changes, the equivalent as in effect at the time).

Engineering

Engineering services for this project will include a ME PE stamped one line electrical diagram and a Master site map pointing out and describing all equipment locations. Sundog will also provide a ME PE stamped wind load assessment. These submissions shall be delivered based on a project schedule that is submitted and approved by Readfield.

INSTALLATION

The Solar panels will be mounted on a ballast block system. This is a product offered by Patriot Solar Group out of Michigan that weighs the array to the ground through concrete blocks. We will use a 1" minus screened material as the foundation below each of the concrete ballast blocks. Each block is 3' x 8' x 10" and weighs



approximately 2,100 lbs. The system includes a total of 18 ballast blocks. Each block has a galvanized steel post holding up a truss to connect rail and panels to. We have included pictures of other ballast mounted systems we've installed with the same Patriot Solar mounting system.

The entire system will be built to the 2019 NEC code. We will include mesh fencing on the backside of the array to protect the public from the wiring on the panels. The inverters, Inverter AC disconnects and Inverter AC combiner panels will all be located on the backside of the front row of panels. The inverters will be hung on brackets to lift them off of the ground. All of the equipment being selected is industry proven high quality components.

Workmanship warranty and Preventative Maintenance Plan

Since Sundog Solar will own the system for a minimum of six years. We will be 100% responsible for maintaining and operating the system during the entire lifetime of the PPA contract. If the Town purchases the system at the beginning of year 7, Sundog offers ongoing annual maintenance agreements. During the annual maintenance, all aspects of the solar PV system are checked to ensure proper efficient, and safe electrical generation. The solar panel array area will be monitored during this time for any changes to the system or signs of degradation. We will continue to facilitate the full manufacturer warranty on all products for the entire manufacture warranted time frame.

Product Warranty Summary

Adani Solar Panels	25 year linear performance warranty 12 year manufacturer's warranty
Solaredge 43.2 kW inverters	12 year manufacturer's warranty
Patriot Solar ballasted ground mount	20 year manufacturer's warranty



Anticipated Customer Experience:

Sundog Solar strives to provide an exceptional customer experience on every project. We accomplish this by communicating with clients about next steps, creating realistic expectations around the installation, and fulfilling on our agreements. Sundog Solar has learned from experience the importance of anticipating future project steps for large projects and holds status update meetings with the client to foster communication and aid in planning. The Sundog Solar team prides itself on completing projects on schedule and exceeding customer expectations.

Sundog Solar Team and Certifications and Qualifications





Name: Danny Piper	With company since 2009	Total years in solar industry: 9
<p>Applicable licenses/certificates held:</p> <p>NABCEP PV Installation Professional since 2014 Certificate PV #100414-008102</p> <p>NABCEP Solar Heating Installer since 2010 Certificate SH #110112-19</p> <p>Universal Refrigeration Technician Certification #799696687020 Maine State Electrical Helpers License since 2010 License #HP20036903</p> <p>Maine State Propane & Natural Gas Technician License License #PNT9939</p> <p>Maine State Oil Up to 15 GPH & Solid Fuel License #AP30016070</p>		
<p>Additional notes: Owner, engineering, business operations</p>		



Name: Chuck Piper	With company since 2009	Total years in solar industry: 9
<p>Applicable licenses/certificates held: NABCEP PV Entry Level Certification since 2009</p>		
<p>Additional notes: Owner, sales and business operations</p>		



Name: Bruce Farrell	With company since 2014	Total years in solar industry: 4
Applicable licenses/certificates held: Maine State Master Electrician since 1980 License #MS60019070		
Additional notes: Company Master Electrician has completed a 40-hour NABCEP PV installer certification course		

Name: Christopher Noyes	With company since 2017	Total years in solar industry: 2
Based out of (town): Searsport, Maine	Applicable licenses/certificates held: Journeyman Electrician's License #JY40092068	
Additional notes: Journeyman Electrician since 2016, has completed a 40-hour NABCEP PV installer certification course, served in the U.S. Marine Corps		

Name: Jacob Adams	With company since 2016	Total years in solar industry: 2
Based out of (town): Searsport, Maine	Applicable licenses/certificates (including NABCEP) held: Electrical Helpers License #HP20040194	
Additional notes: Lead installer and electrician helper. Has lived off grid with solar power for most of his life.		

Name: Will Quinn	With company since 2014	Total years in solar industry: 5
Based out of (town): Prospect, Maine		
Additional notes: Lead Solar installer. Experience installing for multiple installation companies throughout the country from residential to industrial scale solar PV systems.		



Name: Jake McGinley	With company since 2013	Total years in solar industry: 5
Based out of (town): Searsport, Maine	Applicable licenses/certificates held: Refrigeration Type I Certification #84DE9AD44D447E1C0 Electrical Helpers License #HP20040578	
Additional notes: Holds a Bachelor's in Sustainable Energy Management from Unity College. Solar and Lead Mini-Split HP installer.		

Name: Lucas Bolduc	With company since 2016	Total years in solar industry: 2 year
Based out of (town): Searsport, Maine	Applicable licenses/certificates held: Refrigeration Type I Certification #84DE9AD44D447E1C0	
Additional notes: Solar installer and Mini-split HP installer		

Name: Steve Byers	With company since 2016	Total years in solar industry: 8
Based out of (town): Belfast, Maine		
Additional notes: Solar installer currently living off grid with solar power, installed panels on grid scale arrays in Vermont and Pennsylvania prior to moving to Maine		

Name: Jonathan Freedner	With company since 2016	Total years in solar industry: 2
Additional notes: Solar Design and Sales specialist. Holds an associate's degree from Central Maine Community College in electromechanical technology.		



Name: Brian Hughes	With company since 2017	Total years in solar industry: 2
Additional notes: Solar Design and Sales specialist. Lives in a solar-powered house in Belfast Cohousing, holds a bachelor's degree in landscape architecture from the University of Maryland (CumLaude) where he also, taught sustainable agriculture at the Institute for Applied Agriculture		

Name: Violet Zerbe	With company since 2017	Total years in solar industry: 1
Additional notes: Solar Design and Sales specialist, office administrative support. Has a Bachelors of Science degree in Social Policy and Environmental Science from Northwestern University.		

Name: Sarah Lozanova	With company since 2017	Total years in solar industry: 5
Additional notes: Marketing support, lives in a solar-powered house in Belfast Cohousing, also an instructor for Unity College, holds an MBA in sustainable business.		

Name: Judy Hatch	With company since 2016	Total years in solar industry: 2
Additional notes: Sundog Solar Bookkeeper. Prior to working with Sundog Solar Judy has had a 30 year career with 4 different small business across the country.		



Sundog References

Town of Stockton Springs

Sundog Solar installed a solar system on the town garage to offset power for the town offices, public works garage, harbor, fire station, and ballpark.



Customer Name: Town of Stockton Springs	Town: Stockton Springs, ME	Contact: Courtney O'Donnell, Town Manager
Phone Number: (207) 567-3404	Email: manager@stocktonsprings.org	
Date of Install: January, 2018	System Size: 32 kW	Additional Notes: Grid-tied system, utilizing a Power Purchase Agreement (PPA)



Town of Waldoboro

Sundog Solar installed a 111.7 kW solar array at the Waldoboro Landfill in 2017. The system contains 344 solar panels in 3 subarrays.



Customer Name: Town of Waldoboro		Town: Waldoboro, ME	Contact: Julie Keizer, Town Manager
Phone Number: (207) 832-5369		Email: Jtownmgr@waldoboromaine.org	
Date of Install: December 2017	System Size: 111.7 kW	Additional Notes: Grid-tied system, utilizing a Power Purchase Agreement (PPA)	



Pratt Chevrolet Buick GMC

Sundog Solar has installed a 100kW system on the roof of Pratt Chevrolet Buick GMC in Calais. While on the project our electrical crew upgraded their electric service from 120/208V service to 277/480V service in order efficiently export all the power from the new array to the electric grid.



Customer Name: Pratt Chevrolet Buick GMC		Town: Calais, ME	Contact: Ian Pratt
Phone Number: (207) 454-0600		Email Address: IanPratt@PrattChevrolet.com	
Date of Install: December, 2016	System Size: 100.24 kW	Additional Notes: Grid-tied system utilizing SolarEdge inverters and optimizers.	

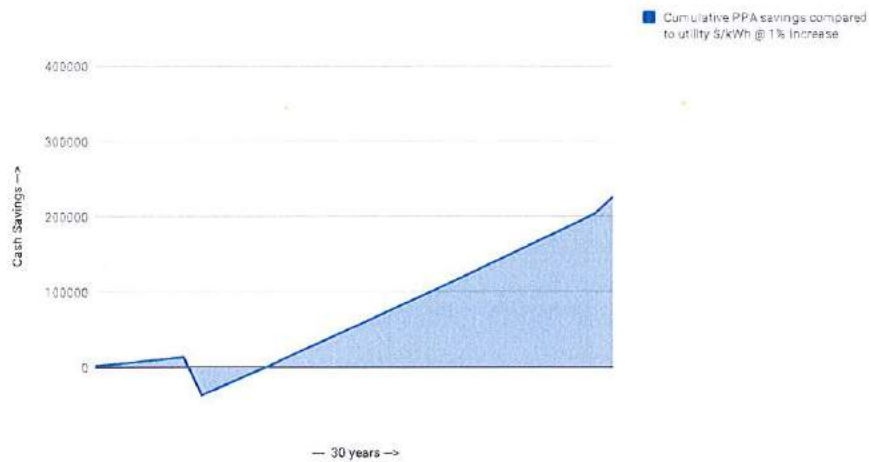
Additional references are available upon request

Summary for Town of Readfield PPA



- First 6 years PPA rate = \$0.108 / kWh
- Based on a projected 1% per year average utility cost increase, expected 30 year savings are \$226,573
- 1% rate increase results in 5 year payback after purchase

Town of Trenton savings projections
based on utility rate increase: 1% per year



Projected 1% Utility Rate increase per year

Town of Readfield Projected PPA Cost & Savings Schedule Buy out YR. 7



First 6 Years Electricity Savings Estimated 30 Year Savings

Year	Annual Generation assumes linear .5% decrease per year	Utility \$/kWh assumes 1% increase per year	Utility price based on current \$.1357 / kWh	Cumulative Utility Cost (Without Solar)	PPA \$/kWh includes 12.5% discount off of the utility retail rate	Sundog Solar PPA Energy Price	Annual PPA savings compared to utility \$/kWh	Purchase at estimated Fair Market Value	Cumulative PPA savings compared to utility \$/kWh @ 1% increase
1	74,256	0.1357	\$10,076.54	\$10,076.54	0.1080	\$8,019.65	\$2,056.89	0	\$2,056.89
2	73,885	0.1371	\$10,126.42	\$20,202.96	0.1080	\$7,979.55	\$2,146.87	0	\$4,203.76
3	73,513	0.1384	\$10,176.29	\$30,379.24	0.1080	\$7,939.45	\$2,236.84	0	\$6,440.59
4	73,142	0.1398	\$10,226.14	\$40,605.38	0.1080	\$7,899.35	\$2,326.79	0	\$8,767.38
5	72,771	0.1412	\$10,275.97	\$50,881.36	0.1080	\$7,859.26	\$2,416.72	0	\$11,184.10
6	72,400	0.1426	\$10,325.78	\$61,207.14	0.1080	\$7,819.16	\$2,506.62	0	\$13,690.72
7	72,028	0.1440	\$10,375.56	\$71,582.69	0.1260	\$9,078.61	\$10,375.56	60889	-\$36,822.72
8	71,657	0.1455	\$10,425.29	\$82,007.99	0.1273	\$9,122.13	\$10,425.29	0	-\$26,397.43
9	71,286	0.1469	\$10,474.99	\$92,482.98	0.1286	\$9,165.62	\$10,474.99	0	-\$15,922.44
10	70,914	0.1484	\$10,524.64	\$103,007.62	0.1299	\$9,209.06	\$10,524.64	0	-\$5,397.80
11	70,543	0.1499	\$10,574.23	\$113,581.85	0.1312	\$9,252.45	\$10,574.23	0	\$5,176.43
12	70,172	0.1514	\$10,623.76	\$124,205.61	0.1325	\$9,295.79	\$10,623.76	0	\$15,800.19
13	69,801	0.1529	\$10,673.23	\$134,878.83	0.1338	\$9,339.07	\$10,673.23	0	\$26,473.42
14	69,429	0.1544	\$10,722.62	\$145,601.45	0.1351	\$9,382.29	\$10,722.62	0	\$37,196.04
15	69,058	0.1560	\$10,771.93	\$156,373.38	0.1365	\$9,425.44	\$10,771.93	0	\$47,967.97
16	68,687	0.1575	\$10,821.16	\$167,194.54	0.1379	\$9,468.51	\$10,821.16	0	\$58,789.13
17	68,316	0.1591	\$10,870.29	\$178,064.83	0.1392	\$9,511.51	\$10,870.29	0	\$69,659.42
18	67,944	0.1607	\$10,919.33	\$188,984.16	0.1406	\$9,554.41	\$10,919.33	0	\$80,578.75
19	67,573	0.1623	\$10,968.25	\$199,952.42	0.1420	\$9,597.22	\$10,968.25	0	\$91,547.00
20	67,202	0.1639	\$11,017.07	\$210,969.48	0.1434	\$9,639.94	\$11,017.07	0	\$102,564.07
21	66,830	0.1656	\$11,065.76	\$222,035.25	0.1449	\$9,682.54	\$11,065.76	0	\$113,629.83
22	66,459	0.1672	\$11,114.33	\$233,149.58	0.1463	\$9,725.04	\$11,114.33	0	\$124,744.16
23	66,088	0.1689	\$11,162.76	\$244,312.34	0.1478	\$9,767.42	\$11,162.76	0	\$135,906.92
24	65,717	0.1706	\$11,211.05	\$255,523.39	0.1493	\$9,809.67	\$11,211.05	0	\$147,117.97
25	65,345	0.1723	\$11,259.19	\$266,782.58	0.1508	\$9,851.79	\$11,259.19	0	\$158,377.16
26	64,974	0.1740	\$11,307.17	\$278,089.74	0.1523	\$9,893.77	\$11,307.17	0	\$169,684.33
27	64,603	0.1758	\$11,354.98	\$289,444.72	0.1538	\$9,935.61	\$11,354.98	0	\$181,039.31
28	64,231	0.1775	\$11,402.62	\$300,847.34	0.1553	\$9,977.29	\$11,402.62	0	\$192,441.93
29	63,860	0.1793	\$11,450.07	\$312,297.42	0.1569	\$10,018.82	\$11,450.07	0	\$203,892.00
30	63,489	0.1811	\$11,497.34	\$323,794.75	0.1585	\$10,060.17	\$11,497.34	0	\$226,573.44



5BB Mono Crystalline Silicon Solar PV Modules - 1500V series

ASM-7-PERC-AAA (AAA=330-340) | 72 Cells | 330-340 Wp

Highlights



Superior temperature co-efficient and performance at NOCT, PTC ratings



Excellent performance at low light irradiation (200W/m²)



LIR treated cells with least LID effect



5 Bus Bar cells offering better reliability against microcracks



Triple EL checking to ensure defect free modules



PID, salt mist and Ammonia resistant

Reduces installation costs by 1%

Reduces transport costs by 1%

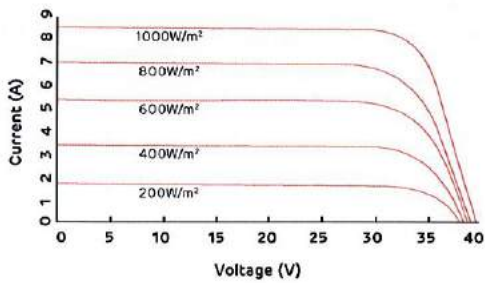
Reduces land costs by 1%

Reduces BOS costs by 3%

Note: The cost reduction data is based on the comparison with standard 72 cells (325 Wp) Polycrystalline modules for a scale of 1MW installation and may vary from site to site.

Technical Data

Current-Voltage Curve

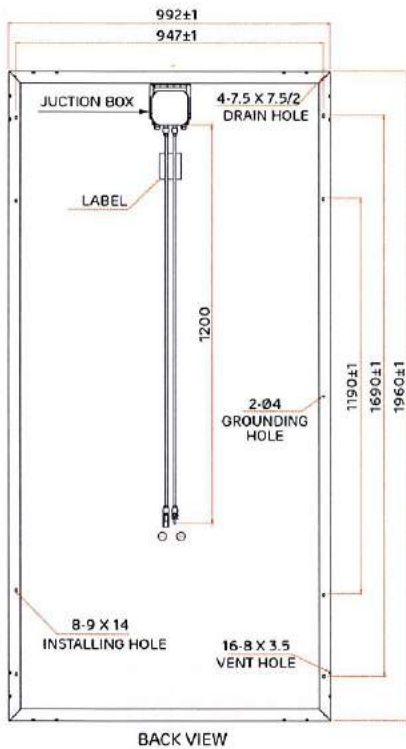


Electrical data – All data measured to STC*

Peak power, (0 – + 4.99 Wp) Pmax- (Wp)	330	335	340
Maximum voltage, Vmpp (V)	37.83	37.96	38.19
Maximum current, Impp (A)	8.73	8.83	8.91
Open circuit voltage, Voc (V)	46.64	46.70	46.88
Short circuit current, Isc (A)	9.21	9.28	9.48
Module efficiency (%)	16.97	17.23	17.49

*STC: Irradiance 1000 W/m², cell temperature 25°C, air mass AM1.5 according to EN 60904-3. Average efficiency reduction of 4.5 % at 200 W/m² according to EN 60904-1. Except Pmpp, all other parameters have a tolerance of +/-3 %, measurement uncertainty <3 %

Dimensions in mm



Electrical parameters at NOCT

Power(Wp) at NOCT	240	245	249
V@Pmax(V) at NOCT	34.10	34.79	35.08
I@Pmax (A) at NOCT	7.02	7.04	7.09
Voc (V) at NOCT	42.60	42.98	43.19
Isc (A) at NOCT	7.50	7.64	7.71

*NOCT irradiance 800 W/m², ambient temperature 20°C, wind speed 1 m/sec

Temperature co-efficients (TC) and permissible operating conditions

TC of open circuit voltage (β)	-0.29% /°C
TC of short circuit current (α)	0.048% /°C
TC of power (γ)	-0.39% /°C
Maximum system voltage	1500 V (IEC & UL)
NOCT	45°C ± 2°C
Temperature range	-40°C to + 85°C

Mechanical data

Length	1960 mm
Width	992 mm
Height	35 mm / 40 mm
Weight	22 Kg (35 mm) / 27 Kg (40mm)
Junction box	IP67
Cable and connectors	1200 mm length cable, MC4 & Amphenol compatible connectors
Application class	Class A (Safety class II)
Substrate	High transmittance arc glass
Cells	72 mono-crystalline solar cells ; 5 bus bars, 156.75 mm x 156.75 mm
Encapsulation	Low shrinkage PID resistant EVA
Substrate	Back sheet
Frame	Anodized aluminium frame with twin wall profile
Mechanical load test as per IEC & UL	5400 Pa-front ; 2400 Pa-back
Maximum series fuse rating	15 A

Warranty and certifications

Product warranty**

25 years linear power warranty

Performance guarantee**

Power degradation < - 3 % in first year < - 0.68 % / year in 2-25 years

Approvals and certificates: IEC 61215 Ed2, IEC 61730, IEC 61701, UL 1703, MCS, JET, CEC, CEC-Aus, IEC 62716, IEC 62759, IEC 62804, IEC 62782, IEC 60068-2-68, IEC 61853



*Caution:

Please read safety and installation instructions before using the product.

Note:

- The specifications included in this datasheet are subject to change without notice.
- The electrical data given here is for reference purpose only
- Please confirm your exact requirements with the sales representative while placing your order.

** Warranty:

Please read Adani solar warranty documents thoroughly.

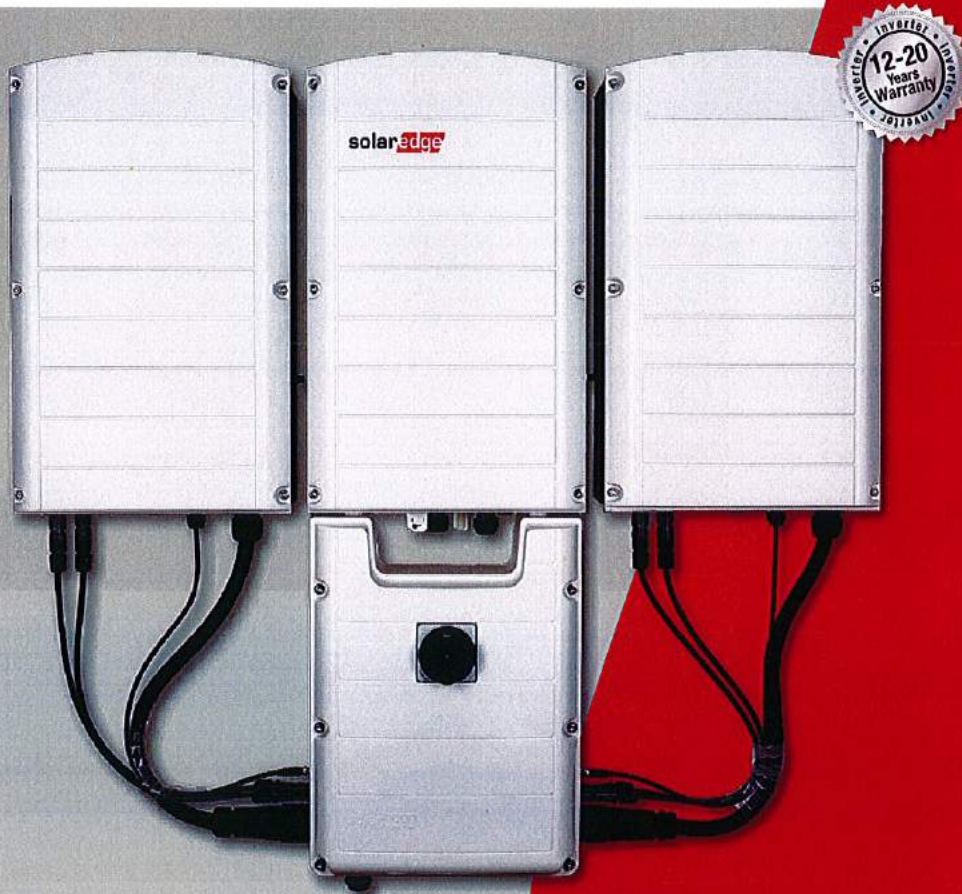


SolarEdge Commercial Three Phase Inverters for the 208V Grid

for North America

SE43.2K

INVERTERS



Specifically designed to work with power optimizers

- Easy two-person installation – each unit mounted separately, equipped with cables for simple connection between units
- Balance of System and labor reduction compared to using multiple smaller string inverters
- Independent operation of each unit enables higher uptime and easy serviceability
- No wasted ground area: wall/rail mounted, or horizontally mounted under the modules (10° inclination)
- Integrated arc fault protection and rapid shutdown for NEC 2014 and 2017, per article 690.11 and 690.12
- Built-in module-level monitoring with Ethernet or cellular GSM
- Fixed voltage inverter for superior efficiency (97%) and longer strings
- Integrated DC Safety Switch and optional surge protection & DC fuses (plus & minus)
- Built-in RS485 Surge Protection Device, to better withstand lightning events



SolarEdge Commercial Three Phase Inverters for the 208V Grid for North America SE43.2K

	SE43.2K	
OUTPUT		
Rated AC Power Output	43200	VA
Maximum AC Power Output	43200	VA
AC Output Line Connections	4-wire WYE (L1-L2-L3-N) plus PE or 3 wire Delta	
AC Output Voltage Minimum-Nominal-Maximum ⁽¹⁾ (L-N)	105-120-132.5	Vac
AC Output Voltage Minimum-Nominal-Maximum ⁽¹⁾ (L-L)	183-208-229	Vac
AC Frequency Min-Nom-Max ⁽¹⁾	59.3 - 60 - 60.5	Hz
Maximum Continuous Output Current (per Phase) @208V	120	A
GFDI Threshold	1	A
Utility Monitoring, Islanding Protection, Configurable Power Factor, Country Configurable Thresholds	Yes	
INPUT		
Maximum DC Power (Module STC), Inverter / Unit	58200 / 19400	W
Transformer-less, Ungrounded	Yes	
Maximum Input Voltage DC to Gnd	300	Vdc
Maximum Input Voltage DC+ to DC-	600	Vdc
Nominal Input Voltage DC to Gnd	200	Vdc
Nominal Input Voltage DC+ to DC-	400	Vdc
Maximum Input Current	114	Adc
Maximum Input Short Circuit Current	135	Adc
Reverse-Polarity Protection	Yes	
Ground-Fault Isolation Detection	350kΩ Sensitivity per Unit	
CEC Weighted Efficiency	97	%
Nighttime Power Consumption	< 12	W
ADDITIONAL FEATURES		
Supported Communication Interfaces	RS485, Ethernet, Cellular GSM (optional)	
Rapid Shutdown	NEC2014 and NEC2017 compliant/certified, upon AC Grid Disconnect	
RS485 Surge Protection	Built-in	
DC SAFETY SWITCH		
DC Disconnect	1000V / 3 x 40A	
DC Surge Protection	Optional, Type II, field replaceable	
DC Fuses on Plus & Minus	Optional, 30A	
STANDARD COMPLIANCE⁽²⁾		
Safety	UL1741, UL1741 SA, UL1699B, UL1998, CSA 2.22	
Grid Connection Standards	IEEE 1547, Rule 21, Rule 14 (H)	
Emissions	FCC part15 class A	
INSTALLATION SPECIFICATIONS		
Number of units	3	
AC Output Conduit Size / Max AWG / Max PE AWG	2" / 4/0 / 4	
DC Output Conduit Size / Terminal Block AWG Range / Number of Strings ⁽³⁾	2 x 1.25" / 6-14 / 9 strings	
Dimensions (H x W x D)	Primary Unit: 37 x 12.5 x 10.5 / 940 x 315 x 260; Secondary Unit: 21 x 12.5 x 10.5 / 540 x 315 x 260	in / mm
Weight	Primary Unit: 105.8 / 48; Secondary Unit 99.2 / 45	lb / kg
Operating Temperature Range	-40 to +140 / -40 to +60 ⁽⁴⁾	°F / °C
Cooling	Fan (user replaceable)	
Noise	< 60	dBA
Protection Rating	NEMA 3R	
Bracket Mounted (Brackets Provided)		

⁽¹⁾ For other regional settings please contact SolarEdge support

⁽²⁾ Pending

⁽³⁾ Single input option per unit (up to 3AWG) available

⁽⁴⁾ For power de-rating information refer to: <https://www.solaredge.com/sites/default/files/se-temperature-derating-note-na.pdf>



March 15, 2019

Eric Dyer, Town Manager
Town of Readfield
8 Old Kents Hill Rd.
Readfield, ME 04355

Dear Mr. Dyer,

We at ReVision Energy genuinely appreciate the opportunity to provide this Solar Power Purchase Agreement (PPA) proposal to the Town of Readfield for a 53.28 kilowatt (kW) grid-tied solar electric array located on the grounds of the transfer station. The project will generate an estimated 64,723 kilowatt hours (kWh) of clean solar electricity per year, helping to reduce the Town of Readfield's energy costs and eliminating roughly 68,153 lbs. of CO2 emissions annually.

Under the financial structure that we are offering, there is no upfront cost to the Town of Readfield. Instead, once you are comfortable with the offer we are making and you decide to accept, we will collaborate with one of our qualified New England Impact Investor partners to finance, build, own and operate the solar array on your property. You will license the grounds needed for the solar array to operate and you will agree to purchase all the electricity generated by the solar array. ReVision Energy and the Impact Investor partner will take care of all the rest.

After 5 years, you will have an opportunity to decide whether you would like to purchase and own the solar array and close out the PPA agreement with the Investor. If you decide to exercise this early buyout option, there is no further payment to the Investor for the solar electricity delivered by the array. You will have several buyout opportunities over the life of the contract, but you may decide to keep purchasing solar electricity from the Investor for the full 25 years, after which you will have two options for 5-year extensions. If you decide to keep buying solar electricity from the Investor until the very end, you can then choose to either have the system removed for free, or purchase it at an agreed upon price. Each system is designed to reliably produce energy for another 15-25 years, at more than two-thirds of its productivity when new. The durability of solar equipment, when properly installed, is truly remarkable.

The attached proposal compares the value of a solar PPA to an outright purchase, and explains the PPA electricity price schedule offered so that you can best understand why this solar PPA is a great way to lock in energy cost reductions for decades while providing clean renewable energy to meet your needs.

ReVision Energy deeply admires the Town of Readfield's leadership in the effort to lower northern New England's carbon footprint and to aid our transition to clean energy. It is our hope that this project will both reward and aid you in those efforts! Please let us know if we can provide any additional information.

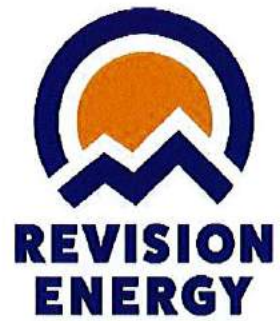
Sincerely,



Andrew J. Kahrl
Sales Person's Job Title, ReVision Energy

Solar PPA Proposal for the Town of Readfield

By



March 15, 2019



Figure 1: Engineer's rendering of proposed 53.28 kW Solar Array on the Readfield Transfer Station.

SOLAR PPA PROPOSAL FOR THE TOWN OF READFIELD

Project Summary

We base our project sizing on rigorous analysis of your facilities and of your current electricity usage. Our design professionals have visited your site and our analysts have collected and reviewed your utility electricity purchase history. We can recommend with confidence that a 53.28 kilowatt grid-tied solar electric array located on the grounds of the Readfield Transfer Station, as depicted in the engineer's rendering shown in Figure 1, is an optimal system design and size for your stated objectives.

The array will include approximately 144 Tier 1ⁱ solar panels, 3 inverters, a smart meter and real-time monitoring via the internet. The project will generate an estimated 64,720 kilowatt hours of clean solar electricity per year, helping to reduce the town's energy costs and eliminating roughly 68,153 lbs. of CO2 emissions annually.

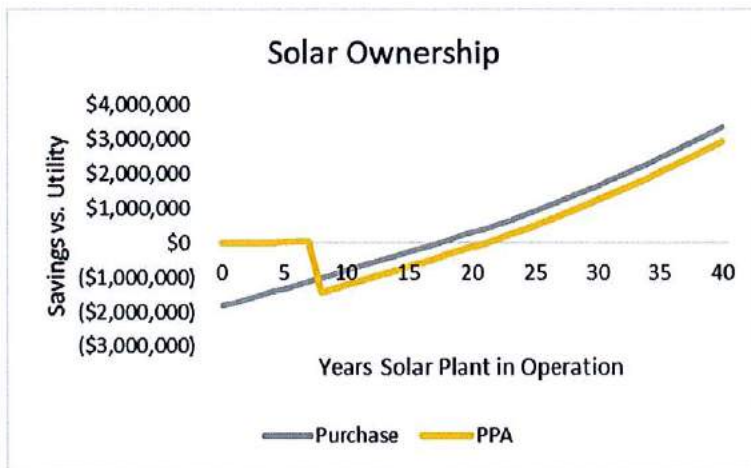
Solar electricity production from every panel is warranted by the manufacturer for 25 years, and the expected useful lifespan of these panels, all wiring, and the structural components exceeds 40 years. Inverter equipment, which typically accounts for less than 5% of upfront system cost and is becoming less expensive each year, has an expected useful life exceeding 20 years. With minimal maintenance, solar systems provide a long-term supply of trouble-free renewable energy.

Zero Up Front Cost

Under the proposed Solar Power Purchase Agreement (PPA) financial structure, there will be no upfront cost to you for this \$149,184 project. Rather, the project's Impact Investor partner will finance, own and operate the solar array on your property for a contract term of 25 years, with options for an early purchase beginning after year 5, and with options for two 5-year extensions. You will simply purchase the solar electricity generated by the system under the rate schedule described on page 2.

A PPA is the Most Cost Effective Way to Buy Solar Electricity

PPA financing enables the project to benefit from federal solar tax credits, which can substantially reduce overall costs for you. There is never any obligation to purchase the project, but generally, the earlier you exercise your buyout option, the larger the lifetime project savings, and so we encourage you to consider that option. As shown in the accompanying graph, the PPA coupled with an early buyout results in a significantly more favorable cash flow position than a cash purchase on day one.

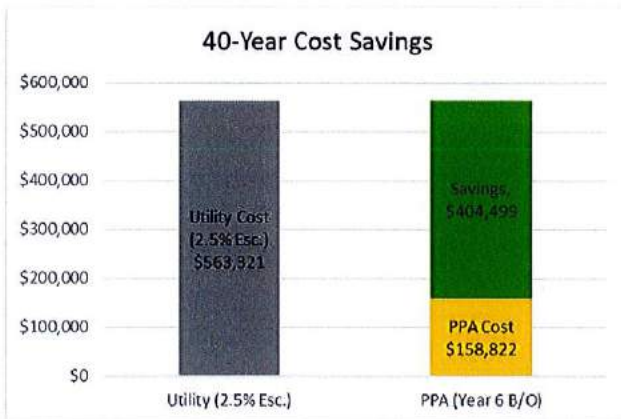


Solar Electricity Price

The project's Impact Investor partner will confirm financing for this solar project, including the sale of electricity generated by this project to you at the rates specified below, once you have accepted this proposal. Our goal is to design a rate schedule that best suits the goals of the Town--to fulfill its commitment to sustainability and to reduce its long term energy costs--while simultaneously designing an investment that is acceptable to an Impact Investor partner. Our mission in offering solar PPAs is to make solar electricity as accessible, convenient and easy to understand as grid electricity – but without any of the associated pollution and without the uncertainty about future prices that is inherent in electricity from the grid. The solar electricity price is as follows:

	For the first 2 Years (\$/kWh)	Fixed rate increase, regardless of inflation After Y2	Y7 PPA Price Increase if any (\$/kWh)	Estimated Buyout Year 6 ⁱⁱ
SOLAR	\$0.1330	2.0%	\$0.000	\$89,510

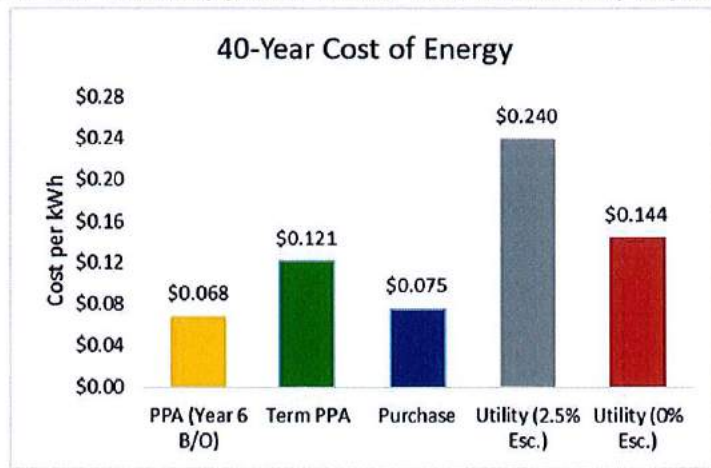
Note: this price is valid for 30 days from the date of this proposal and is contingent upon securing project financing.



The solar price schedule is designed to start close to current utility rates. This solar price will also rise slower than historical utility rates (3.2% per yearⁱⁱⁱ) and slower than projected future utility rates (2.5% per year^{iv}). In addition, locking in a consistent 25-year energy price schedule offers a predictable electricity budget over the lifetime of the PPA. Finally, an early buyout offers a pathway to ownership that often costs pennies on the dollar versus an upfront purchase of the same solar energy project, allowing you to

maximize your long-term energy savings while minimizing your capital investments.

A Solar PPA Has the ideal Cash Flow Structure for schools and non-profits, with zero upfront investment, and is a great way to lock in low electricity prices. A solar PPA with an early buyout provides substantial electricity savings when compared to buying electricity from the utility even where conservatively incorporating the cost of full inverter replacement after the twentieth year. If an early buyout is not feasible, taking the PPA contract to its 25-year term will lock in an electricity price that is still significantly lower than expected utility prices over the system lifetime.



A Solar PPA is a contract between you and the Impact Investor Partner, with both parties having responsibilities under that agreement. In capsule summary,

Town of Readfield:

- You authorize the use of your grounds to host the solar array;
- You purchase the solar electricity generated by the array according to the price schedule;
- You enter into a utility interconnection agreement arranged by ReVision Energy; and
- You add a liability insurance rider to your regular insurance coverage.

The Impact Investor:

- Owns and operates the installed solar system for the duration of the PPA contract, either 25, 30 or 35 years, or until you choose to exercise a buyout option;
- Registers the system with NEPOOL-GIS in order to sell the Renewable Energy Credits;
- Maintains the system while under their ownership (no maintenance costs to you);
- Fully insures the system for both property and liability risks.

When you notify ReVision Energy that you are ready to proceed, we will collaborate with the Impact Investor partner, who will complete its project due diligence and provide a draft PPA contract for your review. Once the PPA contract is finalized and signed, ReVision Energy will complete permitting with local and state authorities, and will prepare the interconnection application for filing with the utility. Then ReVision Energy will purchase the equipment and schedule the installation of the solar array. Our usual timing from PPA signature to project completion is 180 days.

About ReVision Energy & Our Mission

Since 2003, ReVision Energy has installed more than 7,000 solar photovoltaic systems in Maine, New Hampshire and Massachusetts. To ensure maximum performance and longevity in our harsh climate, each system is designed by ReVision Energy engineers from Brown, Dartmouth, MIT, UMaine and UNH and installed by our in-house team of licensed, professional solar technicians. The company mission is to lead the region's transition from a fossil fuel based economy to a sustainable, renewable energy based clean economy. Our solar energy solutions provide our partners with viable, long-term plans for responsible energy consumption and for recurring savings with zero up front capital costs. Today northern New England has the highest per capita carbon pollution on the east coast—every solution we provide at ReVision Energy helps to reduce greenhouse gas emissions and ensure a sustainable future for generations to come. ReVision Energy is a certified B-corp and is 100% ESOP-owned.

ⁱ http://about.bnef.com/content/uploads/sites/4/2012/12/bnef_2012-12-03_PVModuleTiering.pdf

ⁱⁱ Pursuant to IRS rules, future buyout estimates may be expressed as an amount equal to the greater of Fair Market Value or a schedule of values. See IRS Publication 561: <https://www.irs.gov/publications/p561/ar02.html#d0e139>; and 22 U.S. Code § 7701(e)(4)(A)(iv) <https://www.law.cornell.edu/uscode/text/26/7701> (which prohibits solar PPAs financed with ITC proceeds from including any option or requirement providing for the host's purchase of the solar equipment at any price less than its fair market value).

ⁱⁱⁱ US Energy Information Administration, November 9, 2017. https://www.eia.gov/electricity/data/state/avgprice_annual.xlsx; 3.2% represents the simple average annual rise of the Total price for the Total Electric Industry in all six New England states 2003-2016.

^{iv} US Energy Information Administration, Annual Energy Outlook 2018, "Table 8. Electricity Supply, Disposition, Prices & Emissions", February 6, 2018. https://www.eia.gov/outlooks/aeo/excel/aeotab_8.xlsx; 2.5% represents the simple average annual rise in the nominal End-Use Prices for the All Sectors Average 2017-2040.

PPA Rate Schedule & Savings

Project Design		Project Incentives		PPA Assumptions	
Annual Generation	64723	State	ME	EPP	\$0
System Size in kW (DC)	53.28	Grant/Rebate	\$0	Year 1 PPA Rate	\$0.133
System Size in kW (AC)	42.00	RECs Flow to	Investor	PPA Escalator %	2.0%
Annual Output Derate	0.5%			Year Escalator Takes Effect	3
Purchase Option	\$149,184			Year 7 Premium	\$0.00
				Buyout Estimate	\$89,510

Project Income		Operating Expenses		Buyout Terms	
Y1 Utility Rate	\$0.1445	Inverter Replacement (Y21)	\$3,197	Buyout Method	Cash
Utility Escalator	2.5%	Insurance	\$0	Buyout Estimate	\$89,510
Y1 REC Volume	65	Insurance De-Escalator	0.0%	Interest Rate	
REC Price (\$/MWh)	\$8	O&M (\$/kW)	\$663.12	Loan Term	
REC Term (years)	10	O&M Escalator	0.0%		
REC De-Escalator	5%				

Term PPA

PPA w/ Early Buyout

Year	Generation (kWh)	Utility \$/kWh	PPA Rate per kWh	Annual Revenue	Cumulative Revenue	Buyout Payment	Annual Revenue	Cumulative Revenue
1	64,723	\$0.1445	\$0.1330	\$740	\$740	\$0	\$740	\$740
2	64,399	\$0.1481	\$0.1330	\$969	\$1,710	\$0	\$969	\$1,710
3	64,077	\$0.1518	\$0.1357	\$1,031	\$2,741	\$0	\$1,031	\$2,741
4	63,757	\$0.1556	\$0.1384	\$1,095	\$3,836	\$0	\$1,095	\$3,836
5	63,438	\$0.1595	\$0.1412	\$1,161	\$4,997	\$0	\$1,161	\$4,997
6	63,121	\$0.1635	\$0.1440	\$1,228	\$6,225	(\$89,510)	(\$79,664)	(\$74,668)
7	62,805	\$0.1676	\$0.1469	\$1,298	\$7,523	\$0	\$10,030	(\$64,638)
8	62,491	\$0.1717	\$0.1498	\$1,370	\$8,893	\$0	\$10,219	(\$54,419)
9	62,179	\$0.1760	\$0.1528	\$1,443	\$10,336	\$0	\$10,413	(\$44,006)
10	61,868	\$0.1804	\$0.1559	\$1,519	\$11,855	\$0	\$10,612	(\$33,394)
11	61,559	\$0.1850	\$0.1590	\$1,598	\$13,453	\$0	\$10,722	(\$22,671)
12	61,251	\$0.1896	\$0.1622	\$1,678	\$15,131	\$0	\$10,949	(\$11,723)
13	60,945	\$0.1943	\$0.1654	\$1,761	\$16,892	\$0	\$11,179	(\$543)
14	60,640	\$0.1992	\$0.1687	\$1,846	\$18,738	\$0	\$11,415	\$10,871
15	60,337	\$0.2042	\$0.1721	\$1,934	\$20,671	\$0	\$11,655	\$22,526
16	60,035	\$0.2093	\$0.1755	\$2,024	\$22,695	\$0	\$11,900	\$34,426
17	59,735	\$0.2145	\$0.1791	\$2,116	\$24,811	\$0	\$12,149	\$46,575
18	59,436	\$0.2199	\$0.1826	\$2,212	\$27,023	\$0	\$12,404	\$58,979
19	59,139	\$0.2253	\$0.1863	\$2,310	\$29,332	\$0	\$12,664	\$71,643
20	58,843	\$0.2310	\$0.1900	\$2,410	\$31,742	\$0	\$12,929	\$84,572
21	58,549	\$0.2368	\$0.1938	\$2,514	\$34,256	\$0	\$10,002	\$94,573
22	58,256	\$0.2427	\$0.1977	\$2,620	\$36,876	\$0	\$13,474	\$108,048
23	57,965	\$0.2487	\$0.2017	\$2,730	\$39,606	\$0	\$13,755	\$121,803
24	57,675	\$0.2550	\$0.2057	\$2,842	\$42,448	\$0	\$14,042	\$135,845
25	57,387	\$0.2613	\$0.2098	\$2,957	\$45,405	\$0	\$14,334	\$150,179
26	57,100	\$0.2679	\$0.2140	\$3,076	\$48,481	\$0	\$14,632	\$164,811
27	56,814	\$0.2746	\$0.2183	\$3,198	\$51,679	\$0	\$14,936	\$179,747
28	56,530	\$0.2814	\$0.2226	\$3,323	\$55,003	\$0	\$15,246	\$194,993
29	56,248	\$0.2885	\$0.2271	\$3,452	\$58,455	\$0	\$15,562	\$210,555
30	55,966	\$0.2957	\$0.2316	\$3,584	\$62,039	\$0	\$15,885	\$226,440
31	55,687	\$0.3031	\$0.2363	\$3,720	\$65,759	\$0	\$16,214	\$242,654
32	55,408	\$0.3106	\$0.2410	\$3,859	\$69,618	\$0	\$16,549	\$259,203
33	55,131	\$0.3184	\$0.2458	\$4,002	\$73,620	\$0	\$16,891	\$276,094
34	54,856	\$0.3264	\$0.2507	\$4,149	\$77,770	\$0	\$17,240	\$293,334
35	54,581	\$0.3345	\$0.2557	\$4,300	\$82,070	\$0	\$17,596	\$310,930
36	54,308	\$0.3429	\$0.2609	\$4,455	\$86,525	\$0	\$17,959	\$328,889
37	54,037	\$0.3515	\$0.2661	\$4,614	\$91,139	\$0	\$18,329	\$347,218
38	53,767	\$0.3603	\$0.2714	\$4,777	\$95,917	\$0	\$18,706	\$365,924
39	53,498	\$0.3693	\$0.2768	\$4,945	\$100,862	\$0	\$19,091	\$385,015
40	53,230	\$0.3785	\$0.2824	\$5,117	\$105,979	\$0	\$19,484	\$404,499

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – March 4, 2019 – Unapproved

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum
Excused Absences: John Parent, Kristin Parks
Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Deb Nichols (Town Clerk)

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm.

- **19-081 – Minutes: Select Board meeting minutes of February 19, 2019**
 - **Motion** made by Mr. Price to approve the Select Board meeting minutes of February 19, 2019 as presented, **second** by Mrs. Woodsum. **Vote** 3-0-1 in favor, abstained by Mr. Bourgoine due to being absent at last meeting.
- **19-082 – Warrants #36-37 (FY19)**
 - Mr. Price reviewed Warrants #36-37 (FY19)
 - **Motion** made by Mr. Price to approve Warrants #36-37 (FY19) in the amount of \$398,628.10, **second** by Mrs. Woodsum. **Discussion:** Central Maine Tech – IT Service for new computer; mostly labor, Kennebec Federal Savings Bank – Double Tax Payment, M. Newcomb Welding – Speed Trailer Modifications and US Corp Trust – Interest Payment. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Woodsum spoke that she attended Robin Lint's retirement party and it was a great success.
 - Mr. Price reminded anyone interested in volunteering for Heritage Days to please contact him or stop in at the Town Office. Heritage Days is Second weekend in August (Friday/Saturday).
 - Mrs. Woodsum wanted to thank Lee Mank, Maureen Kinder and Deb Peele for the tours of the Fire Station and Library and the Budget Committee for all their progress and hard work.
 - Mr. Bourgoine reminded everyone of the upcoming School Board/Select Board meeting Wednesday, March 13.
- **Staff Reports**
 - Mr. Dyer went over the Town Managers Report dated March 4, 2019
- **Boards, Committees, Commissions & Departments**
 - Library Board minutes of January 2, 2019
Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Appointments, Reappointments and Resignations

- **19-083 – Consider the appointment of Deb Nichols as Registrar**
 - Brief introduction done by Town Manager and Deborah Nichols. Reminder that nomination papers are available at the front desk for any and all who are interested in the opening positions.
 - **Motion** made by Mrs. Woodsum to appoint Deborah Nichols to the Office of Registrar for 2 years expiring 3/1/2021, **second** by Mr. Price. **Vote** 4-0 in favor.

Readfield Select Board
Regular Meeting Minutes – March 4, 2019 – *Unapproved*

- **19-084 – Consider the reappointment of Jeanne Harris to the Heritage Days Committee**
 - **Motion** made by Mrs. Woodsum to reappoint Jeanne Harris and Bob Harris to the Heritage Days Committee each for 1 year term ending 8/2019., **second** by Mr. Price. **Discussion:** Suggested to look into staggering the term for 1, 2 and 3 year on committee. **Vote** 4-0 in favor.

- **19-085- Consider the reappointment of Robert Harris to the Heritage Days Committee**
 - See item 19-084

Old Business:

- **19-068 – Consider a third draft of the Fiscal Year 2019-2020 (FY20) budget**
 - Mr. Dyer went over the 3rd Draft FY 2019/2020 Budget.
 - Input from Select Board on the changes and discussion on the Emergency Dispatching Services.
 - Select Board input on the Library and Fire Department Projects and if they would like to see them combined or two separate project bonds and how to move forward. Both share same septic tying the two buildings together. Set an “up to amount” and only borrowing what is needed. Consensus of the Select Board to go with bonding of the projects together.

Motion made by Mrs. Woodsum to extend the meeting by 10 minutes, **second** by Mr. Price. **Vote** 4-0 in favor.

New Business:

- **19-086 – Consider award of a multi-year street and lot sweeping contract**
 - Brief review by Town Manager; 3 years proposal instead of normal 1 year. 2 bids received; EC Berry in the amount of \$140.00 for first year and then going up with \$40.00 per hour handwork and Ellis Construction with \$125.00 for all 3 years (Holding rates) and handwork at no additional const. Recommendations by Town Manager to go with Ellis Construction.
 - **Motion** made by Mr. Price to award the multiyear street sweeping contract to Ellis Construction per their proposal in the packet, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

- **19-087 – Consider comment on pending State legislation**
 - Mr. Bourgoine mentioned to pending state legislation items: LD444 – Full Restore Revenue Sharing at a more rapid rate and JD47 - 25 million dollar bond to help fund renovations of existing fire stations. Review and talk at upcoming meeting.
 - **Motion** made by Mrs. Woodsum for Mr. Bourgoine to write a letter to Craig Hickman & Sheena Bellows on behalf of the Select Board & Citizens of Readfield regarding LD 444, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

- **19-088 - Review and discussion of the Purchasing Policy**
 - Brief review by Mr. Dyer and a couple of concerns; 1) separate bidding process for roads and non-related road projects, possibly combine. 2) Language around pass due taxes. Instruct the Town Manager to reconstruct the Purchasing Policy and bring forward for review in May/June.

Motion made by Mr. Price to adjourn the meeting at 8:32 pm, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary via video recording

RESERVED

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Readfield Trails Committee Minutes
January 22, 2019

Present: Nancy Buker, Greg Durgin, Jeanne Harris, Bob Harris, Greg Leimbach, Rob Peale, Holly Rahmlow

Excused: Ken Clark

Unexcused: Henry Whittemore

The meeting was called to order at 6:34 p.m.

The minutes were approved with no changes.

Jeanne said that our current account balance is \$1,276.86, after a charge for delivering bluestones.

We reviewed the final draft of the trail map. Greg L. made a motion to approve the map and print a quantity not to exceed 250 on the heavy stock that Robin suggested we use. Greg D. seconded. Rob wanted someone to interact with the town office on the printing, and Holly volunteered to do that. Greg L. mentioned that we would want paper that would hold up to weather. We will also want some copies laminated to post at kiosks.

Greg D. submitted a budget to the Budget Committee for \$2,510, but we are not going to get new money; instead we will use our carryover. He went over the itemized budget, which will be presented to the Budget Committee on February 12.

Nancy asked if our budget has a separate line item for the donations we've received through the kiosks or from other sources. Jeanne is going to check with Teresa on that.

A picnic table that was at the Fairgrounds Trail and was moved to the Mill Steam Dam is going to stay there.

Wood chips are available to the Trails Committee to use to provide a better hiking experience at the Esker Trail located at the Readfield Transfer Station property. This work will be done once warmer weather arrives.

Rob updated us on plans to build a new connecting trail in town that would provide access to Rosmarin land and other recreation areas.

We had some discussion about the best way to approach the abutting landowners. Greg L. suggested using a casual approach to the landowners.

Greg D. said Eric will be submitting an RFP for enlarging the Fairgrounds parking lot. The larger parking lot would interfere with the way the trails on either side currently meet. The RFP will include a new connecting trail, which will be part of the work done by the winning contractor.

Greg D. said the New England Forestry Foundation is close to making a purchase of the Draper property. The NEFF allows trails on their other properties, so they will probably be allowed on the new property as well.

Greg D. reviewed an August email in which Rob suggested some signs for the Esker Trail, including one pointing out a view of the bog east of the trail. Greg D. suggested a sign like the ones from the CDC warning about ticks. Nancy suggested a metal one like her snowmobile club has on a trail. She thinks it might have come from Clark Signs. Rob is going to follow up by comparing the two types of signs and let Greg D. know which he prefers so he can have them made.

We will need to plan something for Heritage Days and will talk about that in future meetings.

Ben McIntosh has moved out of state and has officially resigned from the Trails Committee.

By mid-April Greg D. has to have the Trails report in for the annual town report in case anyone has input to offer.

Rob asked Nancy if there is a current snowmobile trail map. She says it is about eight years old, but still fairly accurate.

The next meeting will be February 26.

Meeting adjourned at 7:50 p.m.

Minutes prepared and submitted by Holly Rahmlow

Readfield Community Library Board Meeting
February 13, 2019

The meeting was called to order at 6:36, by Chair, Deb Peale,

Those present: Deb Peale, Jan Tarbuck, Pat Clark, Sonya Clark, Jen Henderson,
Donna Witherill, Pam Mitchell, and Maureen Kinder, Librarian

Those excused: Betty Peterson, Brenda Lake

Secretary's report: The minutes were approved.

Treasurer's Report: The treasurer's report was approved.

Librarian's Report:

*Wireless router failed and was replaced with new wifi access point and network switch.

*e-Rate 2019: Our renewal application was accepted.

*Flagpole: open item

*Annual Report: Due April 1- in progress

*Ongoing Programs:

*Cribbage Club 1st and 3rd Wednesdays. No participants in January.

*Children's Hour Story Time:

January 3rd at the library was cancelled due to weather.

January participants: 19 adults and 17 children

*Completed Events:

* Burns Night:

Held January 26th at Gile Hall

Attendees- 71 adults and 1 teen

Feedback supports making this an annual event.

*Book Club:

Wednesday, January 30th- "Educated: A Memoir" by Tara Westover

We had 10 participants

* February Events:

*Continue Cribbage Club and Children's Story Hour

*Book Club selection, "The Alice Network" by Kate Quinn will be held
on Wednesday, February 27th.

*Drop-in knitting/crocheting group: Saturdays from 1-3.

• **March Events:**

- *Ongoing programs
 - *Cribbage Club
 - * Continue Children's Story Hour with Pat Clark at RES on Thursdays (first Thursday of month at the library)
 - *Drop-in knitting/crocheting group: Saturdays from 1-3.
 - *Book Club selection, TBD
- *St. Patrick's Day Potluck:
 - * Sunday, March 17th, 4:30-7, Location TBD-Kents Hill Ski Lodge? Town Hall? 4:30 arrive and 5:00 dinner
- * (April) Chocolate making: TBD- Jen will talk to Hannah Flannery

Old Business:

- *Flooring: We have samples and quotes. A motion was made and accepted to spend \$2,165.00 on the flooring.
- * Desks: We have one estimate, others have turned down or not replied.
- * Rearranging book shelves will occur on Monday, 2/18/19 at noon.
- * Burns Night a great success!

New Business:

- *Hours: We would like to be open a total of 24 hours a week, instead of the present 16. We are working on a schedule.
- * April: Chocolate Making Program
- * St. Patrick's Day- discussed in the librarian's report.
- * Spring Book Sale? Maybe early April? Discussion tabled until March.
- * Maureen will be out of town February 28th- March 4th. Volunteers will cover the library.
- * Author talks: Pat Clark
 - Some suggestions were: Monica Woods, Barbara Walsh and Lynn Plourde. Pat will bring some information to the March meeting.
- *Maine Humanities Council: Let's Talk About It
 - Jan will fill out the application.

The meeting was adjourned at 8:18.

The next meeting will be March 6, 2019 at the library.

Respectfully submitted by,

Pam Mitchell

OLD BUSINESS

Annual Town Meeting Warrant For Secret Ballot held on Tuesday, June 11, 2019

To: Lee Mank, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the Town Hall in said Town on Tuesday, the 11th day of June, A.D. 2019, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 41 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator to preside at said meeting and to vote by written ballot.

Article 2:

Elect two Select Board members for three year terms:

Elect one RSU #38 School Board member for a three year term:

Elect one Local School Committee member for a one year term:

Elect one Local School Committee member for a two year term:

Elect one Local School Committee member for a three year term:

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish Salaries and or Wages of town officers and employees, not elsewhere established, for the period July 1, 2019 through June 30, 2020?

Article 4: Shall the Town vote to fix **September 27, 2019** or thirty days after the taxes are committed, whichever is later, and **February 28, 2020** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 9% per year, which is the State rate pursuant to Title 36 MRSA, 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to Pay Interest at a rate of 5% , which is lower than the State Rate of 9% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2019 to October 1, 2019?

Article 7: Shall the Town vote to raise and appropriate \$ 485,750 for the General Government for Administration, Insurance, Office Equipment, Assessing, CEO/LPI/BI, Grant Writing, Heating Assistance and Attorney Fees budget category for the following budget lines with Grant Writing, Heating Assistance and Attorney Fees unexpended balances to be carried forward?

Municipal Administration	\$264,825
Insurance	\$131,340
Office Equipment	\$ 5,400
Assessing	\$ 19,875
CEO/LPI/BI	\$ 37,810
Grant Writing/Planning Ser.	\$ 2,000
Heating Assistance	\$ 1,500
Attorney Fees	\$ 23,000

Select Board recommends:

Budget Committee recommends: Yes

M:officer/Budget/2019-20 budget/2019-03-13 Town Meeting Warrant

Article 8: Shall the Town vote to raise and appropriate \$135,175 for the **Municipal Maintenance** budget category?

General Maintenance	\$ 91,425
Building Maintenance	\$ 37,000
Vehicles Maintenance	\$ 6,750

Select Board recommends:

Budget Committee recommends: Yes

Article 9: Shall the Town vote to raise and appropriate \$7,850 for the **Boards and Commissions** budget category for the following budget lines, with unexpended balance of the Conservation budget line carried forward?

Appeals Board	\$ 100
Conservation Commission	\$ 6,050
Planning Board	\$ 1,700

Select Board recommends:

Budget Committee recommends: Yes

Article 10: Shall the Town vote to raise and appropriate \$65,037 for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Library budget line carried forward?

Animal Control	\$ 12,170
Kennebec Land Trust	\$ 250
KVCOG	\$ 4,305
Age Friendly Initiatives	\$ 1,750
Library Services	\$ 35,652
Readfield TV	\$ 4,410
Street Lights	\$ 6,500

Select Board recommends:

Budget Committee recommends: Yes

Article 11: Shall the Town vote to raise and appropriate \$37,413 for the **Recreation, Parks and Activities** budget category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 9,913
Recreation	\$ 12,310
Heritage Days	\$ 10,000
Town Properties	\$ 2,680
Trails	\$ 2,510

Select Board recommends:

Budget Committee recommends: Yes

Article 12: Shall the Town vote to raise and appropriate \$132,200 for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward with the exception of the Ambulance Service, and Dispatching?

Operations Fire Department	\$ 67,900
Ambulance Service	\$ 26,750
Tower Sites	\$ 2,550
Dispatching	\$ 35,000

Select Board recommends:

Budget Committee recommends: Yes

Article 13: Shall the Town vote to raise and appropriate \$17,000 for the **Cemetery Materials & Services** budget category, with any unexpended balances to carry forward?

Select Board recommends:

Budget Committee recommends: Yes

Article 14: Shall the Town vote to raise and appropriate \$370,578 for the Roads & Drainage budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$ 104,928
Winter Road Maintenance	\$ 265,650

Select Board recommends:

Budget Committee recommends: Yes

Article 15: Shall the Town authorize the Select Board to borrow up to \$550,000 on such terms as it deems appropriate, with the proceeds to be appropriated to perform capital improvement to the Fire Station and Library?

Select Board recommends:

Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT
(30-A MRSA § 5404(1-A) & § 5772(2-A))
Town of Readfield

1. Town Indebtedness

A. Bonds – Principal outstanding and unpaid :	\$576,764.30
B. Bonds – Interest outstanding and unpaid:	\$ 38,939.14
C. Bonds – Authorized and unissued:	\$ 0.00
D. Bonds – To be issued if Article 15 is approved:	\$550,000.00

2. Costs- Warrant Article 15 Town Building Improvements

At an estimated interest rate of three and one half percent (3.5%) for a term of fifteen (15) years, the estimated cost of this bond/note/loan will be:

A. Principal	\$550,000.00
B. Interest	\$161,640.96
C. Total New Debt	\$711,640.96

3. Validity- The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

4. Debt Limit- In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2019 State Valuation	\$274,950,000
B. Limit Factor	x 7.5%
C. Debt Limit	\$ 20,621,250

Prepared By: Eric W. Dyer, Treasurer

Article 16: Shall the Town vote to raise and appropriate \$556,150 for the Capital Improvements budget category for the following budget lines with all accounts to be carried forward?

Town Buildings Improvements	\$ 250,000
Cemetery	\$ 5,000
Roads	\$ 230,000
Equipment	\$ 15,000
Equipment Leases	\$ 19,150
Transfer Station	\$ 26,500
Fire Dept. Equipment	\$ 8,000
Fire Dept. Waterholes	\$ 500
Fire Dept. Personal Protective Gear Replacement	\$ 2,000

Select Board recommends:

Budget Committee recommends: Yes

Article 17: Shall the Town vote to raise and appropriate \$300,700 for the Solid Waste Department budget category with all accounts to be carried forward?

Select Board recommends:
Budget Committee recommends: Yes

Article 18: Shall the Town vote to raise and appropriate \$47,852 for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

Cobbossee Watershed	\$ 22,852
First Park	\$ 25,000

Select Board recommends:
Budget Committee recommends: Yes

Article 19: Shall the Town vote to raise and appropriate \$275,000 for the **Kennebec County Tax** budget category which the town is legally bound to pay?

Select Board recommends:
Budget Committee recommends: Yes

Article 20: Shall the Town vote to raise and appropriate \$184,673 for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2016 Fire Truck Bond	\$ 55,583
2018 Maranacook Lake Dam Bond	\$ 19,973
2013 Road & Bridge Bond	\$109,117

Select Board recommends:
Budget Committee recommends: Yes

Article 21: Shall the Town vote to appropriate \$10,000 for **Local Tax Relief** budget category, with any unexpended balances to be carried forward?

Select Board recommends:
Budget Committee recommends: Yes

Article 22: Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the **Kennebec Behavioral Health**?

Select Board recommends:
Budget Committee recommends: Yes

Article 23: Shall the Town vote to raise and appropriate the requested amount of \$1,376 for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends:
Budget Committee recommends: Yes

Article 24: Shall the Town vote to raise and appropriate the requested amount of \$1,000 for the **Family Violence Agency**?

Select Board recommends:
Budget Committee recommends: Yes

Article 25: Shall the Town vote to raise and appropriate the requested amount of \$2,362 for the **Courtesy Boat Inspection Program to the Maranacook Lake Association for \$1,575 and the Torsey Pond Association for \$787 on Maranacook Lake and Torsey Pond**?

Select Board recommends:
Budget Committee recommends: Yes

M:officer/Budget/2019-20 budget/2019-03-13 Town Meeting Warrant

Article 26: Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

Select Board recommends:

Budget Committee recommends: Yes

Article 27: Shall the Town vote to raise and appropriate the requested amount of **\$2,500** for the **30 Mile River Association**?

Select Board recommends:

Budget Committee recommends: Yes

Article 28: Shall the Town vote to raise and appropriate the requested amount of **\$5,000** for continued restoration of the **Readfield Union Meeting House**?

Select Board recommends:

Budget Committee recommends: Yes

Article 29: Shall the Town vote to appropriate the amount equal to that paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation, maintenance and grooming?

Select Board recommends:

Budget Committee recommends: Yes

Article 30: Shall the Town vote to raise and appropriate **\$40,000** for the **Unclassified** budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$10,000
Overdraft	\$ 5,000
Abatements	\$15,000

Select Board recommends:

Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate **\$4,500** for the **General Assistance** budget category?

Select Board recommends:

Budget Committee recommends: Yes

Article 32: Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends:

Budget Committee recommends: Yes

Article 33: Shall the Town vote to accept the following **Estimated Revenues** to reduce the 2019 Tax Commitment?

State Revenue Sharing	\$ 158,500
Interest on Property Taxes	\$ 30,000
Interest on Investments	\$ 6,000
Veterans Exemption	\$ 4,000
Homestead Exempt. Reimbursement	\$ 181,447
Tree Growth Reimbursement	\$ 9,000
BETE Reimbursement	\$ 13,828
Boat Excise Taxes	\$ 8,000
Motor Vehicle Excise Taxes	\$ 525,000

Agent Fees	\$ 10,000
Newsletter	\$ 100
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,500
Other Income	\$ 2,000
Heating	\$ 1,500
Plumbing fees	\$ 6,000
Land Use Permit Fees	\$ 7,000
Dog License Fees	\$ 2,500
Library Revenue	\$ 1,271
Cable Television Fees	\$ 28,000
Beach Income	\$ 9,912
Recreation Income	\$ 11,210
Protection	\$ 3,350
Local Roads	\$ 35,000
Bond Proceeds	\$ 550,000
Building Additions Donations	\$ 25,000
Transfer Station Capital	\$ 11,846
Transfer Station	\$ 193,525
First Park	\$ 15,000
Snowmobile (State reimb.)	\$ 1,344
General Assistance (State reimb.)	\$ 2,250
Total	\$1,854,133

Select Board recommends:

Budget Committee recommends: Yes

Article 34: Shall the Town vote to appropriate the following Designated Funds to reduce the 2019 Tax Commitment?

Conservation	\$ 6,050
Heritage Days	\$ 10,000
Library	\$ 2,000
Local Tax Relief	\$ 10,000
Readfield Enterprise Fund	\$ 10,000
Roads	\$ 60,000
Trails	\$ 2,510
Transfer Station Capital	\$ 6,000
Fire Station Addition	\$ 25,000
Total	\$131,560

Select Board recommends:

Budget Committee recommends: Yes

Article 35: Shall the Town vote to authorize the Select Board to expend up to **Twenty Five Thousand Dollars (\$25,000)** from the **Unassigned Fund Balance (General Fund)**, in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends:

Budget Committee recommends: Yes

Article 36: Shall the Town vote to appropriate **\$170,969** from the **Unassigned Fund Balance** to reduce the total tax commitment?

Select Board recommends:

Budget Committee recommends: Yes

Article 37: Shall an ordinance entitled 2018 Amendments to the Town of Readfield **Land Use Ordinance**, be enacted? A copy of said Ordinance is attached to the posted Warrant and incorporated by reference.

M:officer/Budget/2019-20 budget/2019-03-13 Town Meeting Warrant

Article 38: Should the Town continue to use the **Secret Ballot** process for the 2020 Annual Town Meeting?

Additional articles needing development:

Shall the Town of Readfield vote to hold our Heritage Days celebration annually?

Shall the Town vote to authorize the municipal officers to negotiate a Power Purchase Agreement (PPA) with one or more service providers, and authorize the installation of a solar project at the Readfield Transfer Station upon such terms and conditions as are determined to be in the best interests of the Town, only if the terms and conditions represent a net reduction in electrical utility costs to the Town over the life of the project?

Shall the Town vote to consolidate Fire Department reserve accounts and utilize a portion of the Fire Department Equipment reserve balance to cover cost overruns in the purchase and installation of emergency radio equipment?

Others.....

DRAFT

FY 2020 BUDGET - DRAFT 5

Last Updated March 12, 2019

FY 2020 Expenses

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
10 - Administration									
	10 Administration	\$ 272,028	\$ 273,061	\$ 237,081	\$ 262,035	\$ 142,104	\$ 264,825	\$ 2,790	1.06%
	12 Insurance	\$ 30,957	\$ 23,401	\$ 116,742	\$ 134,500	\$ 52,966	\$ 131,340	\$ (3,160)	- 2.35%
	15 Office Equip	\$ 3,749	\$ 3,224	\$ 5,717	\$ 6,400	\$ 3,975	\$ 5,400	\$ (1,000)	-15.63%
	20 Assessing	\$ 17,539	\$ 20,503	\$ 18,107	\$ 22,556	\$ 6,834	\$ 19,875	\$ (2,681)	-11.89%
	30 Code Enforcement	\$ 31,156	\$ 31,123	\$ 40,031	\$ 37,215	\$ 22,135	\$ 37,810	\$ 595	1.80%
	50 Municipal Maintenance	\$ 53,681	\$ 70,278	\$ -	\$ -	\$ -	\$ -	\$ -	-
	60 Grant Writing & Planning	\$ 1,425	\$ 7,385	\$ -	\$ 2,000	\$ 3,450	\$ 2,000	\$ -	.00%
	70 Heating Assistance	\$ 710	\$ -	\$ 370	\$ 1,500	\$ -	\$ 1,500	\$ -	.00%
	75 Legal Services	\$ 5,984	\$ 13,243	\$ -	\$ 15,000	\$ 20,175	\$ 23,000	\$ 8,000	53.33%
	10 - Administration	\$ 417,229	\$ 442,218	\$ 418,048	\$ 481,206	\$ 251,638	\$ 485,750	\$ 4,544	.94%
12 - Maintenance									
	10 General Maintenance	\$ -	\$ -	\$ 73,633	\$ 87,895	\$ 29,565	\$ 91,425	\$ 3,530	4.02%
	20 Building Maintenance	\$ -	\$ -	\$ 24,588	\$ 29,520	\$ 15,234	\$ 37,000	\$ 7,480	25.34%
	30 Vehicle / Equip. Maintenance	\$ -	\$ -	\$ 18,452	\$ 10,000	\$ 2,227	\$ 6,750	\$ (3,250)	-32.50%
	40 Interlocal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	12 - Maintenance	\$ -	\$ -	\$ 116,673	\$ 127,415	\$ 47,026	\$ 135,175	\$ 7,760	6.09%
15 - Boards & Commissions									
	10 Board of Appeals	\$ -	\$ 422	\$ 55	\$ 100	\$ -	\$ 100	\$ -	0.00%
	30 Conservation Committee	\$ 1,150	\$ 930	\$ 372	\$ 40,208	\$ 30,200	\$ 6,050	\$ (34,158)	-84.95%
	40 Planning Board	\$ 2,135	\$ 1,662	\$ 419	\$ 1,804	\$ 56	\$ 1,700	\$ (104)	- 5.76%
	50 Trails Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	15 - Boards & Commissions	\$ 3,285	\$ 3,014	\$ 846	\$ 42,112	\$ 30,256	\$ 7,850	\$ (34,262)	-81.36%
20 - Town Buildings									
	10 Fire Station	\$ 8,603	\$ 10,639	\$ -	\$ -	\$ -	\$ -	\$ -	-
	20 Gile Hall	\$ 21,694	\$ 11,928	\$ -	\$ -	\$ -	\$ -	\$ -	-
	30 Library	\$ 3,294	\$ 3,627	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 Maintenance	\$ 7	\$ 1,465	\$ -	\$ -	\$ -	\$ -	\$ -	-
	20 - Town Buildings	\$ 33,598	\$ 27,659	\$ -	\$ -	\$ -	\$ -	\$ -	-
25 - Community Services									
	10 Animal Control	\$ 10,131	\$ 12,937	\$ 10,618	\$ 11,595	\$ 5,792	\$ 12,170	\$ 575	4.96%
	20 Kennebec Land Trust	\$ -	\$ 250	\$ -	\$ 250	\$ -	\$ 250	\$ -	0.00%
	25 Kennebec Valley COG	\$ 4,325	\$ 4,325	\$ 4,295	\$ 4,325	\$ 4,325	\$ 4,305	\$ (20)	-0.46%
	30 Age Friendly	\$ -	\$ 5,159	\$ 219	\$ 1,750	\$ 8,365	\$ 1,750	\$ -	0.00%
	40 Library	\$ 29,429	\$ 29,389	\$ 29,468	\$ 26,455	\$ 13,239	\$ 35,652	\$ 9,197	34.76%
	50 Readfield Public Access TV	\$ 8,745	\$ 6,309	\$ 5,638	\$ 5,386	\$ 1,692	\$ 4,410	\$ (976)	-18.12%
	60 Street Lights	\$ 5,724	\$ 5,786	\$ 5,820	\$ 6,200	\$ 2,985	\$ 6,500	\$ 300	4.84%
	90 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	25 - Community Services	\$ 58,354	\$ 64,155	\$ 56,058	\$ 55,961	\$ 36,398	\$ 65,037	\$ 9,076	0.16%

FY 2020 Expenses

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
30 - Recreation, Parks, & Activities									
	10 Beach	\$ 7,476	\$ 7,451	\$ 9,790	\$ 9,660	\$ 8,228	\$ 9,913	\$ 253	2.62%
	20 Recreation Board	\$ 5,922	\$ 6,124	\$ 8,736	\$ 11,560	\$ 3,763	\$ 12,310	\$ 750	6.49%
	25 Heritage Days	\$ 10,107	\$ 102	\$ 4,680	\$ 5,000	\$ -	\$ 10,000	\$ 5,000	100.00%
	50 Open Space Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	60 Community Park / Properties	\$ 486	\$ 1	\$ -	\$ 2,680	\$ 95	\$ 2,680	\$ -	0.00%
	70 Trails	\$ 2,553	\$ 2,709	\$ 591	\$ 1,808	\$ 531	\$ 2,510	\$ 702	38.83%
	80 Mill Stream Dam	\$ -	\$ -	\$ 403	\$ 8,000	\$ 5,843	\$ -	\$ (8,000)	-100.00%
30 - Recreation, Parks, & Activities		\$ 26,544	\$ 16,387	\$ 24,200	\$ 38,708	\$ 18,460	\$ 37,413	\$ (1,295)	-3.35%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
40 - Protection									
	10 Fire Department	\$ 79,210	\$ 62,294	\$ 70,316	\$ 65,600	\$ 30,483	\$ 67,900	\$ 2,300	3.51%
	15 Fire Equipment	\$ 19,945	\$ 14,424	\$ -	\$ 8,000	\$ 2,316	\$ -	\$ (8,000)	-100.00%
	20 Ambulance	\$ 31,826	\$ 23,382	\$ 24,032	\$ 25,400	\$ 12,730	\$ 26,750	\$ 1,350	5.31%
	30 Water Holes	\$ -	\$ 1,455	\$ -	\$ 500	\$ -	\$ -	\$ (500)	-100.00%
	35 Tower Sites	\$ 1,465	\$ 2,957	\$ 38,179	\$ 2,400	\$ 6,393	\$ 2,550	\$ 150	6.25%
	40 Dispatching	\$ 27,944	\$ 25,479	\$ 26,018	\$ 28,625	\$ 14,835	\$ 35,000	\$ 6,375	22.27%
	50 Physicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	60 Personal Protective Gear	\$ 6,175	\$ 1,841	\$ -	\$ 2,000	\$ -	\$ -	\$ (2,000)	-100.00%
	70 Emergency Operations	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ (200)	-100.00%
40 - Protection		\$ 166,564	\$ 131,832	\$ 158,545	\$ 132,725	\$ 66,757	\$ 132,200	\$ (525)	-0.40%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 28,812	\$ 30,916	\$ 4,735	\$ 15,700	\$ 1,141	\$ 17,000	\$ 1,300	8%
	20 Living Fence	\$ 2,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
50 - Cemeteries		\$ 31,532	\$ 30,916	\$ 4,735	\$ 15,700	\$ 1,141	\$ 17,000	\$ 1,300	8.28%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 276,630	\$ 264,486	\$ 31,749	\$ 147,330	\$ 118,156	\$ 104,928	\$ (42,402)	-28.78%
	20 Road Reconstruction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 Winter Maintenance	\$ 260,422	\$ 250,124	\$ 253,466	\$ 260,600	\$ 115,028	\$ 265,650	\$ 5,050	1.94%
	60 Vehicle Maintenance	\$ 29,285	\$ 35,431	\$ -	\$ -	\$ -	\$ -	\$ -	-
	70 Interlocal Work	\$ 7,539	\$ 1,572	\$ -	\$ -	\$ -	\$ -	\$ -	-
60 - Roads & Drainage		\$ 523,875	\$ 551,613	\$ 285,215	\$ 407,930	\$ 233,184	\$ 370,578	\$ (97,352)	-9.16%

FY 2020 Expenses

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
65 - Capital Improvements									
	1 Admin. Technology	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -	\$ (6,000)	-100%
	5 Fire Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,500	\$ 10,500	-
	12 Fire Station Addition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 650,000	-
	20 Gile Hall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	25 Parks & Recreation	\$ 4,474	\$ -	\$ -	\$ -	\$ 1,055	\$ -	\$ -	1900%
	30 Library Building	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,989	\$ 100,000	\$ 95,000	0%
	40 Cemetery	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	360%
	50 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
	55 Roads	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,000	\$ 230,000	\$ 180,000	0%
	65 Equipment	\$ 4,000	\$ -	\$ 2,956	\$ -	\$ 12,272	\$ 15,000	\$ -	1%
	66 Capital Leases	\$ -	\$ -	\$ -	\$ 19,000	\$ 16,138	\$ 19,150	\$ 150	-49%
	70 Transfer Station	\$ 14,730	\$ 6,934	\$ -	\$ 51,614	\$ 50,232	\$ 26,500	\$ (25,114)	-100%
	90 Maranacook Lake Dam	\$ 7,995	\$ 19,315	\$ 1,507	\$ 300,000	\$ 21,829	\$ -	\$ (300,000)	133.86%
		\$ 31,199	\$ 29,205	\$ 451,614	\$ 1,056,150	\$ 604,536			
70 - Solid Waste									
	10 Transfer Station	\$ 243,832	\$ 256,753	\$ 283,562	\$ 296,186	\$ 143,760	\$ 297,500	\$ 1,314	0.44%
	50 Backhoe	\$ 2,449	\$ 6,183	\$ 12,012	\$ 7,500	\$ 323	\$ 3,200	\$ (4,300)	-57.33%
		\$ 246,281	\$ 262,936	\$ 295,574	\$ 303,686	\$ 144,083	\$ 300,700	\$ (2,986)	-98%
75 - Education									
	10 RSU #38	\$ 3,324,451	\$ 3,442,351	\$ 3,527,596	\$ 3,564,799	\$ 1,778,480	\$ 3,564,799	\$ -	.00%
	50 Elementary School	\$ 1,095	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
		\$ 3,325,546	\$ 3,442,351	\$ 3,527,596	\$ 3,564,799	\$ 1,778,480	\$ 3,564,799	\$ -	.00%
80 - Regional Organizations									
	10 Cobbossee Watershed District	\$ 19,821	\$ 20,812	\$ 21,436	\$ 23,500	\$ 14,719	\$ 22,852	\$ (648)	- 2.76%
	30 Kennebec Valley COG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 First Park	\$ 25,130	\$ 24,880	\$ 12,224	\$ 24,500	\$ 12,049	\$ 25,000	\$ 500	2.04%
		\$ 44,951	\$ 45,692	\$ 33,660	\$ 48,000	\$ 26,768	\$ 47,852	\$ (148)	-31%
81 - County Tax									
	20 Kennebec County Tax	\$ 256,103	\$ 261,281	\$ 259,977	\$ 270,000	\$ 266,694	\$ 275,000	\$ 5,000	1.85%
		\$ 256,103	\$ 261,281	\$ 259,977	\$ 270,000	\$ 266,694	\$ 275,000	\$ 5,000	1.85%
85 - Debt Service									
	10 Fire Truck (2023 payoff)	\$ -	\$ 68,073	\$ 56,857	\$ 56,238	\$ 54,278	\$ 55,583	\$ (655)	- 1.16%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,118	\$ 109,117	\$ 109,117	\$ (1)	0.00%
	40 Maranacook Lake Outlet Dam (20	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 19,973	\$ 13,973	232.88%
	70 2008 Road Bond (2019 payoff)	\$ 174,934	\$ 169,060	\$ 162,501	\$ 156,600	\$ 156,833	\$ -	\$ (156,600)	-100.00%
	80 2034 Municipal Building Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
		\$ 284,051	\$ 346,250	\$ 328,475	\$ 327,956	\$ 320,228	\$ 184,673	\$ (143,283)	-43.69%

FY 2020 Expenses

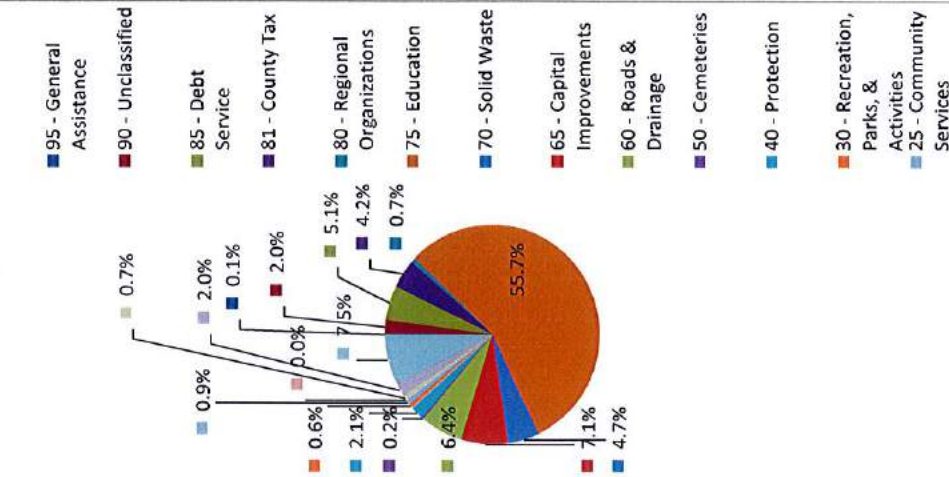
DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
90 - Unclassified									
	10 Overlay (Abatement / Overdraft)	\$ 14,056	\$ 41,804	\$ 14,440	\$ 20,000	\$ 7,977	\$ 20,000	\$ -	0.00%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 10,000	\$ (40,000)	-80.00%
	20 Non-profit Agencies	\$ 5,144	\$ 5,832	\$ 9,857	\$ 14,036	\$ 14,036	\$ 14,148	\$ 112	0.80%
	40 Contingency	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,436	\$ 1,489	\$ 940	\$ 1,377	\$ 1,377	\$ 1,344	\$ (33)	-2.40%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 - Unclassified	\$ 21,636	\$ 49,125	\$ 25,237	\$ 130,413	\$ 23,390	\$ 90,492	\$ (39,921)	-30.61%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
95 - General Assistance									
	10 General Assistance	\$ 859	\$ 288	\$ 1,880	\$ 4,500	\$ 682	\$ 4,500	\$ -	0.00%
	95 - General Assistance	\$ 859	\$ 288	\$ 1,880	\$ 4,500	\$ 682	\$ 4,500	\$ -	.00%

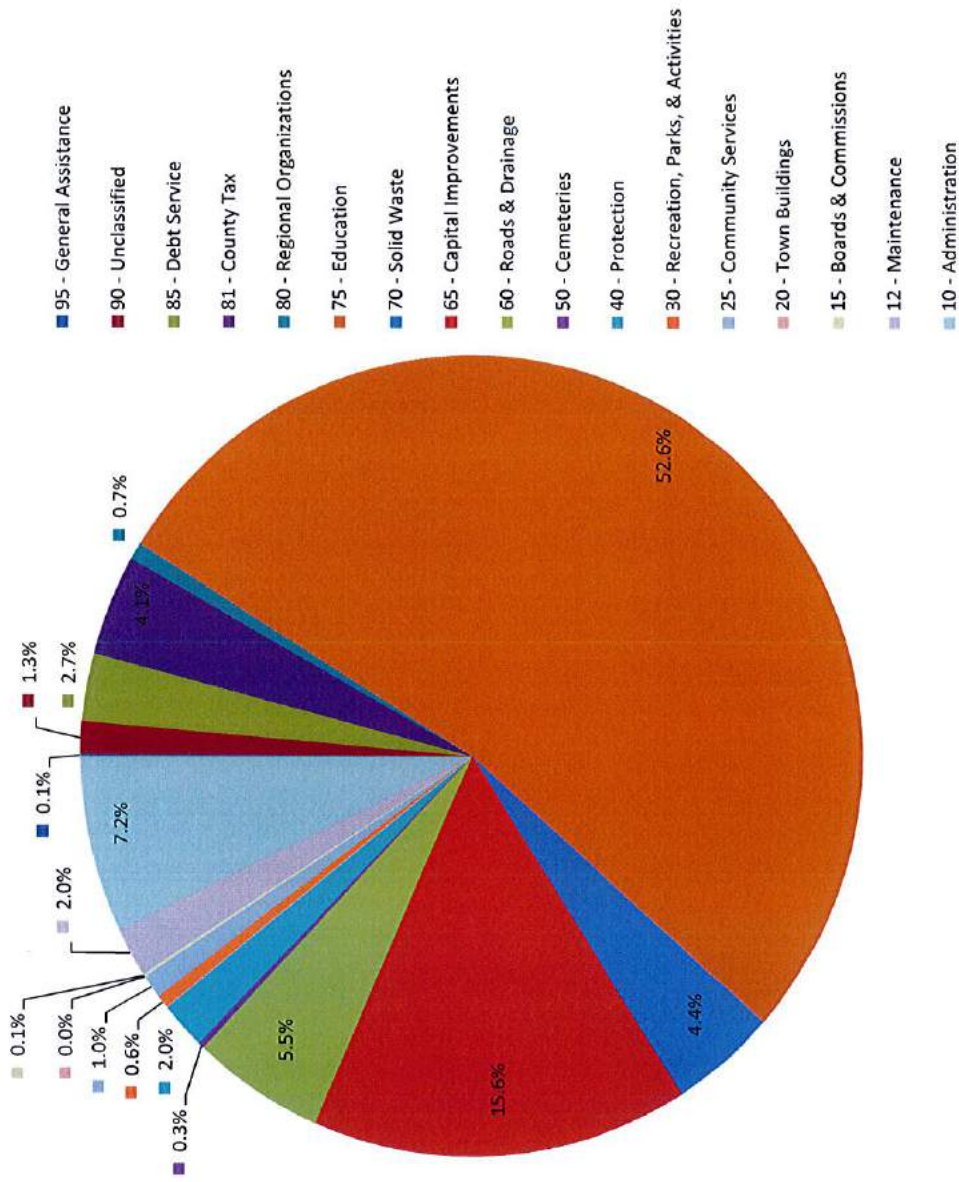
TOTAL \$ 5,215,503 \$ 5,443,641 \$ 5,538,227 \$ 6,402,725 \$ 3,356,700 \$ 6,775,169 \$ 372,444 5.8%

DEPARTMENT SUMMARY - EXPENSE									
DEPARTMENT	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %	
95 - General Assistance	\$ 859	\$ 288	\$ 1,880	\$ 4,500	\$ 682	\$ 4,500	\$ -	0.0%	
90 - Unclassified	\$ 21,636	\$ 49,125	\$ 25,237	\$ 130,413	\$ 23,390	\$ 90,492	\$ (39,921)	-30.6%	
85 - Debt Service	\$ 284,051	\$ 346,250	\$ 328,475	\$ 327,956	\$ 320,228	\$ 184,673	\$ (143,283)	-43.7%	
81 - County Tax	\$ 256,103	\$ 261,281	\$ 259,977	\$ 270,000	\$ 266,694	\$ 275,000	\$ 5,000	1.9%	
80 - Regional Organizations	\$ 44,951	\$ 45,692	\$ 33,660	\$ 48,000	\$ 26,768	\$ 47,852	\$ (148)	-0.3%	
75 - Education	\$ 3,325,546	\$ 3,442,351	\$ 3,527,596	\$ 3,564,799	\$ 1,778,480	\$ 3,564,799	\$ -	0.0%	
70 - Solid Waste	\$ 246,281	\$ 262,936	\$ 295,574	\$ 303,686	\$ 144,083	\$ 300,700	\$ (2,986)	-1.0%	
65 - Capital Improvements	\$ 31,199	\$ 29,205	\$ 1,507	\$ 451,614	\$ 111,515	\$ 1,056,150	\$ 604,536	133.9%	
60 - Roads & Drainage	\$ 523,875	\$ 551,613	\$ 285,215	\$ 407,930	\$ 233,184	\$ 370,578	\$ (37,352)	-9.2%	
50 - Cemeteries	\$ 31,532	\$ 30,916	\$ 4,735	\$ 15,700	\$ 1,141	\$ 17,000	\$ 1,300	8.3%	
40 - Protection	\$ 166,564	\$ 131,832	\$ 158,545	\$ 132,725	\$ 66,757	\$ 132,200	\$ (525)	-0.4%	
30 - Recreation, Parks, & Activities	\$ 26,544	\$ 16,387	\$ 24,200	\$ 38,708	\$ 18,460	\$ 37,413	\$ (1,295)	-3.3%	
25 - Community Services	\$ 58,354	\$ 64,155	\$ 56,058	\$ 55,961	\$ 36,398	\$ 65,037	\$ 9,076	16.2%	
20 - Town Buildings	\$ 33,598	\$ 27,659	\$ -	\$ -	\$ -	\$ -	\$ -	-	
15 - Boards & Commissions	\$ 3,285	\$ 3,014	\$ 846	\$ 42,112	\$ 30,256	\$ 7,850	\$ (34,262)	-81.4%	
12 - Maintenance	\$ -	\$ -	\$ 116,673	\$ 127,415	\$ 47,026	\$ 135,175	\$ 7,760	6.1%	
10 - Administration	\$ 417,229	\$ 442,218	\$ 418,048	\$ 481,206	\$ 251,638	\$ 485,750	\$ 4,544	0.9%	
TOTAL	\$ 5,471,606	\$ 5,704,922	\$ 5,538,227	\$ 6,402,725	\$ 3,356,700	\$ 6,775,169	\$ 372,444	5.8%	

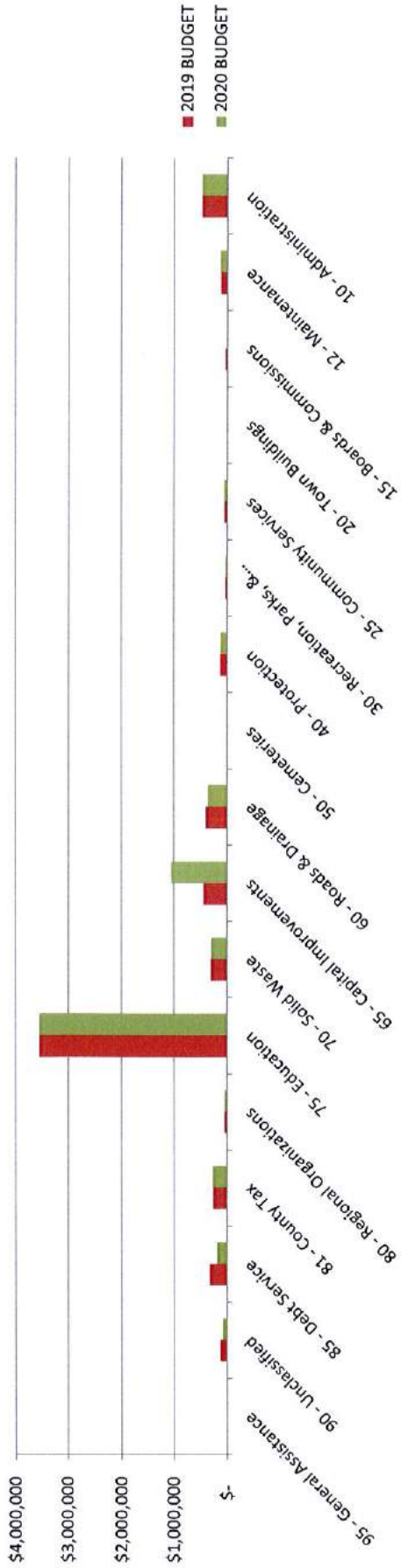
2019 Budget Expenses by Department



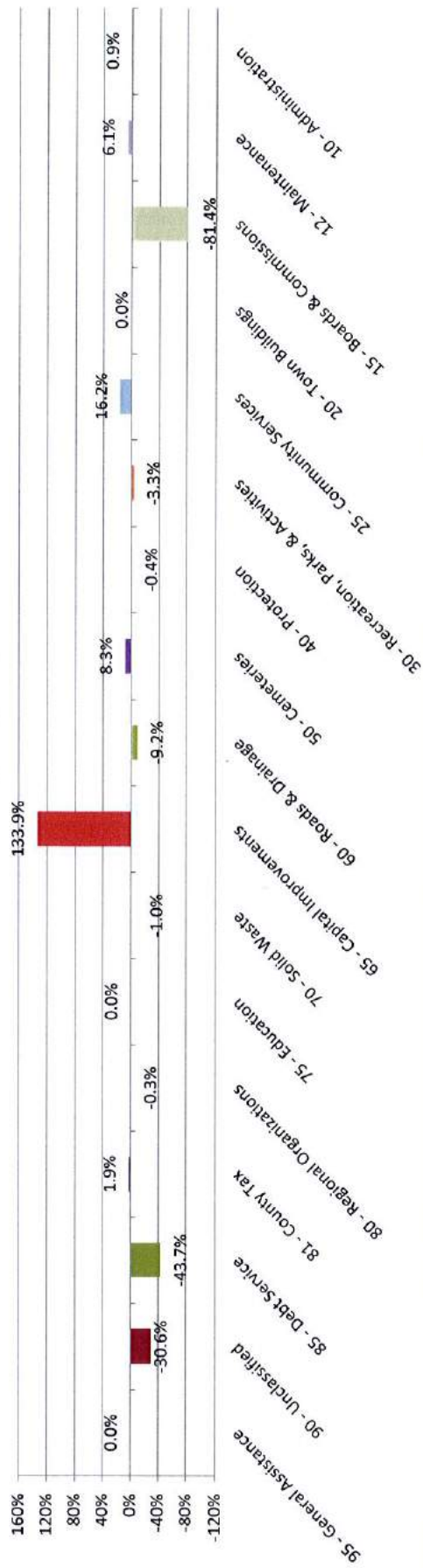
2020 Budget Expenses by Department



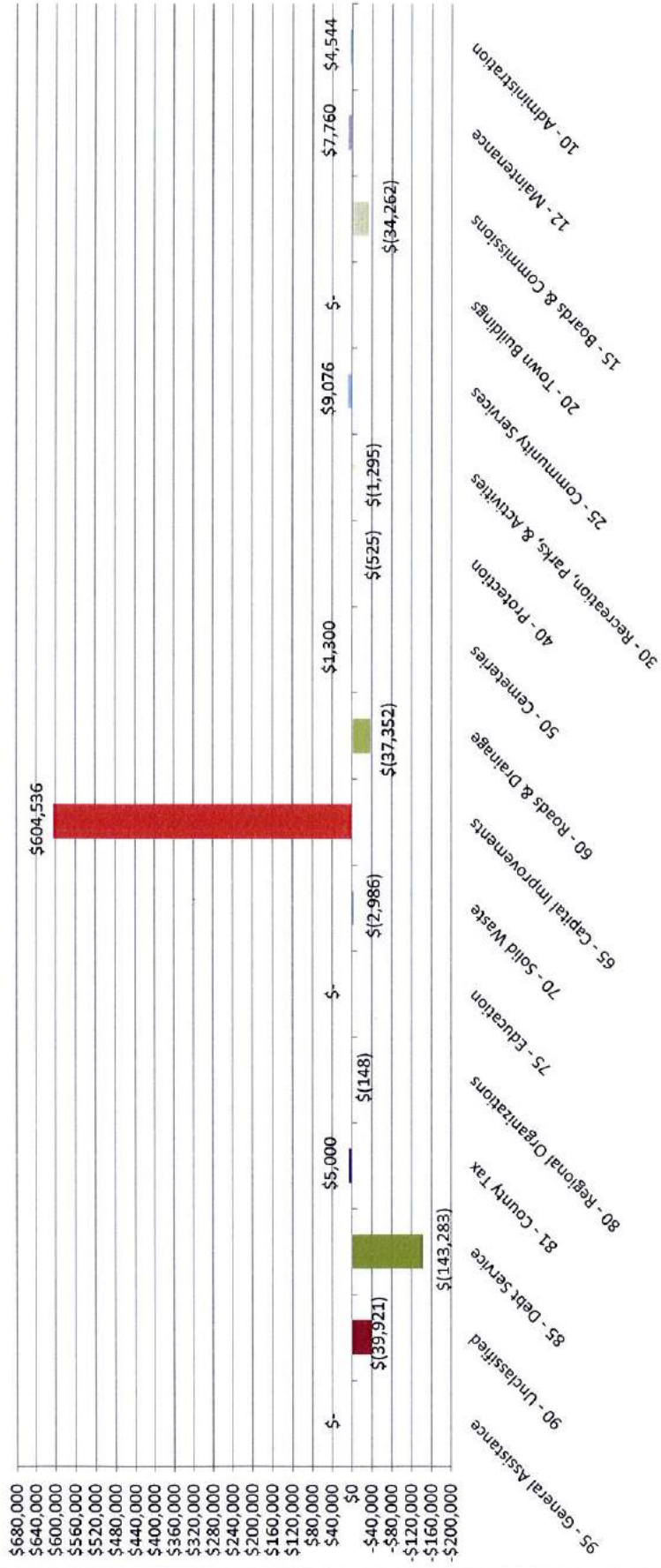
2019-2020 Totals by Department



2019-2020 % Change by Department



2019-2020 \$ Change by Department



FY 2020 Revenues

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
10 - ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,364,739	\$ 4,462,978	\$ 4,504,407	\$ 4,582,590	\$ 4,590,864	\$ 4,560,212	\$ (22,378)	-0.5%
	1012 PERSONAL PROPERTY TAX	\$ 36,855	\$ 37,855	\$ 42,234	\$ 33,458	\$ 33,798	\$ 33,295	\$ (163)	-0.5%
	1013 STATE REVENUE SHARING	\$ 138,066	\$ 135,204	\$ 137,773	\$ 135,000	\$ 75,593	\$ 158,500	\$ 23,500	17.4%
	1014 INTEREST ON TAXES	\$ 23,045	\$ 26,486	\$ 34,139	\$ 25,000	\$ 16,421	\$ 30,000	\$ 5,000	20.0%
	1021 INVESTMENT INCOME	\$ 3,349	\$ 4,929	\$ 7,484	\$ 5,000	\$ 5,184	\$ 6,000	\$ 1,000	20.0%
	1031 VETERANS EXEMPTION	\$ 3,284	\$ 3,607	\$ 3,909	\$ 4,000	\$ 3,890	\$ 4,000	\$ -	0.0%
	1032 HOMESTEAD EXEMPTION	\$ 73,154	\$ 94,647	\$ 138,363	\$ 182,337	\$ 175,968	\$ 181,447	\$ (890)	-0.5%
	1033 TREE GROWTH REIMBURSEMENT	\$ 10,892	\$ 9,873	\$ 9,358	\$ 9,000	\$ 9,093	\$ 9,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 7,780	\$ 7,619	\$ 8,474	\$ 13,896	\$ 15,574	\$ 13,828	\$ (68)	-0.5%
	1040 GRANTS/PLANNING	\$ -	\$ 2,736	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 8,101	\$ 8,298	\$ 7,792	\$ 8,000	\$ 1,323	\$ 8,000	\$ -	0.0%
	1052 MOTOR VEHICLE TAXES	\$ 492,728	\$ 509,631	\$ 541,599	\$ 500,000	\$ 304,984	\$ 525,000	\$ 25,000	5.0%
	1053 AGENT FEE	\$ 10,763	\$ 10,601	\$ 10,792	\$ 10,000	\$ 5,379	\$ 10,000	\$ -	0.0%
	1054 NEWSLETTER ADS	\$ 200	\$ 664	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	1060 BUSINESS LICENSE FEES	\$ 20	\$ 60	\$ 80	\$ 50	\$ 10	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,505	\$ 1,450	\$ 1,505	\$ 1,400	\$ 1,000	\$ 1,500	\$ 100	7.1%
	1080 REFLECTIONS	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1090 OTHER INCOME	\$ 7,808	\$ 4,890	\$ 56,774	\$ 2,000	\$ 22,425	\$ 2,000	\$ -	0.0%
	1095 Heating Assistance	\$ 650	\$ 1,300	\$ 1,216	\$ 1,500	\$ 1,750	\$ 1,500	\$ -	0.0%
	3020 PLUMBING FEES	\$ 5,838	\$ 7,661	\$ 4,688	\$ 5,000	\$ 3,723	\$ 6,000	\$ 1,000	20.0%
	3020 LAND USE FEES	\$ 8,330	\$ 8,373	\$ 6,254	\$ 6,000	\$ 3,853	\$ 7,000	\$ 1,000	16.7%
	5000 Use of Undesignated Funds	\$ 300,183	\$ 230,000	\$ 217,731	\$ 128,000	\$ -	\$ 195,969	\$ 67,969	53.1%
	5001 Use of Carry Forward	\$ 74,865	\$ 227,020	\$ 184,818	\$ 227,303	\$ -	\$ 131,560	\$ (95,743)	-42.1%
10 - ADMINISTRATION		\$ 5,572,162	\$ 5,795,882	\$ 5,919,390	\$ 5,879,635	\$ 5,270,932	\$ 5,884,961	\$ 5,326	0.1%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
12 - MAINTENANCE									
	4010 FUEL TAX	\$ -	\$ -	\$ 212	\$ -	\$ 118	\$ -	\$ -	-
12 - MAINTENANCE		\$ -	\$ -	\$ 212	\$ -	\$ 118	\$ -	\$ -	-

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
15 - BOARDS & COMMISSIONS									
	3015 Conservation Donations / Grants	\$ -	\$ 3,503	\$ 38	\$ 30,517	\$ -	\$ -	\$ (30,517)	-100.0%
	3020 STATE PARK FEES	\$ 425	\$ 556	\$ -	\$ -	\$ -	\$ -	\$ -	-
	3050 Trails Donations	\$ 2,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
15 - BOARDS & COMMISSIONS		\$ 3,275	\$ 4,059	\$ 38	\$ 30,517	\$ -	\$ (30,517)	\$ -	-100.0%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
20 - TOWN BUILDINGS O&M									
	2010 GILE HALL DONATIONS	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
20 - TOWN BUILDINGS O&M		\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

FY 2020 Revenues

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec. 2020 BUDGET	2019-2020 \$	2019-2020 %	
25	COMMUNITY SERVICES								
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 1,842	\$ 2,936	\$ 2,837	\$ 3,000	\$ 728	\$ 2,500	\$ (500)	-16.7%
	1011 Rabies Clinic	-	-	840	-	555	-	-	-
	1012 DOG VACCINATION FUND	-	-	390	-	70	-	-	-
	3000 AGE FRIENDLY	-	6,000	-	1,000	8,000	-	(1,000)	-100.0%
	4001 LIBRARY STATE AID	-	-	-	-	-	-	-	-
	4005 LIBRARY DONATIONS	\$ 3,430	\$ 3,818	\$ 2,003	\$ 2,000	\$ 25,995	\$ 765	\$ (1,235)	-61.8%
	4010 LIBRARY SALE PROCEEDS	\$ 1,463	\$ 1,549	\$ 1,476	\$ 1,500	\$ 1,171	-	\$ (1,500)	-100.0%
	4015 Library Front Desk Contributions	\$ 501	\$ 550	\$ 495	\$ 375	\$ 283	\$ 406	\$ 31	8.3%
	4020 Library Non Res Patrons	\$ 125	\$ 100	\$ 70	\$ 50	\$ 75	\$ 100	\$ 50	100.0%
	5010 CABLE TV FRANCHISE FEES	\$ 26,066	\$ 27,480	\$ 28,391	\$ 27,000	\$ 14,857	\$ 28,000	\$ 1,000	3.7%
		\$ 33,427	\$ 42,433	\$ 36,502	\$ 34,925	\$ 51,734	\$ 31,771	\$ (3,154)	-9.0%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec. 2020 BUDGET	2019-2020 \$	2019-2020 %	
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$ 7,418	\$ 6,145	\$ 7,814	\$ 9,660	\$ 2,958	\$ 9,912	\$ 252	2.6%
	1020 Beach Playground	8	-	-	-	-	-	-	-
	2021 REC BOARD - BASEBALL	\$ 1,866	\$ 2,230	\$ 2,420	\$ 2,920	\$ 76	\$ 2,920	-	0.0%
	2022 REC BOARD - SOCCER	\$ 2,083	\$ 1,800	\$ 2,050	\$ 2,100	\$ 2,135	\$ 2,100	-	0.0%
	2023 REC BOARD - SWIMMING	-	-	-	-	-	\$ 1,500	\$ 1,500	-
	2024 REC BOARD - Basketball	\$ 3,020	\$ 3,640	\$ 3,620	\$ 3,150	\$ 3,055	\$ 3,150	-	0.0%
	2025 REC BOARD - OTHER RECREATION	\$ 202	\$ -	\$ 73	\$ -	\$ -	\$ -	\$ -	-
	2026 Rec Board - Softball	\$ 1,366	\$ 1,010	\$ 1,215	\$ 1,540	\$ -	\$ -	\$ -	0.0%
	2027 Rec Board - Interlocal	\$ -	\$ 2,248	\$ -	\$ -	\$ -	\$ -	\$ -	-
	2073 HD - MERCHANDISE SALES	\$ 1,265	\$ 600	\$ 2,926	\$ -	\$ 57	\$ -	\$ -	-
	2077 HD OTHER FEES	-	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7010 Trails	-	\$ 50	\$ 250	\$ -	\$ 100	\$ -	\$ -	-
	8010 Mill Stream Dam	\$ 2,721	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ (8,000)	-100.0%
		\$ 19,949	\$ 17,773	\$ 20,368	\$ 27,370	\$ 8,381	\$ 21,122	\$ (6,248)	-22.8%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec. 2020 BUDGET	2019-2020 \$	2019-2020 %	
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$ 36	\$ 8,289	\$ 41	\$ -	\$ 223	\$ -	\$ -	-
	1025 Adm Asst Regional Employee	\$ 6,767	\$ -	\$ -	\$ -	\$ 2,520	\$ -	\$ -	-
	1035 FD Burn Permits online	\$ 238	\$ 258	\$ 270	\$ -	\$ -	\$ 150	\$ 150	23.1%
	3500 Tower Sites	\$ 12,338	\$ 7,600	\$ 17,200	\$ 2,600	\$ -	\$ 3,200	\$ 600	23.1%
	4050 FD Safety Grant	-	-	-	-	-	-	-	-
	4070 Emergency Operations	-	-	-	-	-	-	-	-
		\$ 19,379	\$ 16,147	\$ 17,511	\$ 2,600	\$ 2,743	\$ 3,350	\$ 750	28.8%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec. 2020 BUDGET	2019-2020 \$	2019-2020 %	
50	CEMETERIES								
	5010 Fuel Tax Reimbursement	\$ 79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	5020 Donations	-	\$ 231	\$ 21	\$ -	\$ 300	\$ -	\$ -	-
		\$ 79	\$ 231	\$ 21	\$ -	\$ 300	\$ -	\$ -	-

FY 2020 Revenues

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$ 35,524	\$ 35,360	\$ 35,924	\$ 35,000	\$ 35,612	\$ 35,000	\$ -	0.0%
	2020 HIGHWAY INCOME	\$ -	\$ 92	\$ -	\$ -	\$ -	\$ -	\$ -	-
	2030 STREET SIGNS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	4010 Fuel Tax Reimbursement	\$ 166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6040 Sale of Equipment	\$ -	\$ 6,556	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7010 Interlocal	\$ 8,970	\$ 2,248	\$ -	\$ -	\$ -	\$ -	\$ -	-
60	Roads & Drainage	\$ 44,660	\$ 44,256	\$ 35,924	\$ 35,000	\$ 35,612	\$ 35,000	\$ -	0.0%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
65	CAPITAL IMPROVEMENTS								
	6520 Gile Hall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6512 Municipal Building (FD + Ub.) Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,000	\$ 575,000	-
	6525 Ballfields	\$ -	\$ 7	\$ 1	\$ -	\$ -	\$ -	\$ -	-
	6550 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	6570 Transfer Station (Fayette & Wayne)	\$ 19,000	\$ -	\$ 18,578	\$ 9,022	\$ 4,674	\$ 11,846	\$ 2,824	31.3%
	6590 Meranacook Lake Dam	\$ -	\$ -	\$ -	\$ 177,000	\$ 160,000	\$ -	\$ (177,000)	-100.0%
65	CAPITAL IMPROVEMENTS	\$ 19,000	\$ 7	\$ 18,579	\$ 186,022	\$ 164,674	\$ 585,846	\$ 400,824	215.5%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 30,155	\$ 34,381	\$ 35,161	\$ 33,000	\$ 20,250	\$ 34,000	\$ 1,000	3.0%
	7021 TS RECYCLE/COMPOST	\$ -	\$ -	\$ 16	\$ -	\$ 48	\$ 1,000	\$ 1,000	-
	7023 TS RECYCLABLES - METAL	\$ 6,845	\$ 7,946	\$ 16,272	\$ 10,000	\$ 6,267	\$ 10,000	\$ -	0.0%
	7025 TS RECYCLABLES - OTHER	\$ 380	\$ 80	\$ 40	\$ -	\$ 663	\$ -	\$ -	-
	7026 TS Single-Sort Recycling	\$ -	\$ 1,591	\$ 1,538	\$ -	\$ -	\$ -	\$ -	-
	7030 TS BACKHOE	\$ 2,048	\$ 5,677	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7040 Commercial Haulers Permits	\$ 375	\$ 1,031	\$ 450	\$ 450	\$ 150	\$ 450	\$ -	0.0%
	7050 TS GRANTS	\$ 20	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ -	\$ 34,634	\$ 59,431	\$ 68,806	\$ 34,926	\$ 67,752	\$ (1,054)	-1.5%
	7090 TS REVENUES - WAYNES SHARE	\$ 101,242	\$ 99,294	\$ 82,054	\$ 81,573	\$ 46,612	\$ 89,323	\$ (1,250)	-1.5%
70	SOLID WASTE	\$ 141,065	\$ 184,841	\$ 194,962	\$ 193,829	\$ 108,916	\$ 193,525	\$ (304)	-0.2%

DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ 10,503	\$ 11,084	\$ -	\$ 10,000	\$ 15,112	\$ 15,000	\$ 5,000	50.0%
	3010 Snowmobile Fees	\$ 1,490	\$ 940	\$ 1,377	\$ 1,377	\$ -	\$ 1,344	\$ (33)	-2.4%
	4010 Readfield Enterprise Fund	\$ 7,127	\$ 27,556	\$ 389	\$ -	\$ -	\$ -	\$ -	-
90	UNCLASSIFIED	\$ 19,120	\$ 39,580	\$ 1,766	\$ 11,377	\$ 15,112	\$ 16,344	\$ 4,967	43.7%

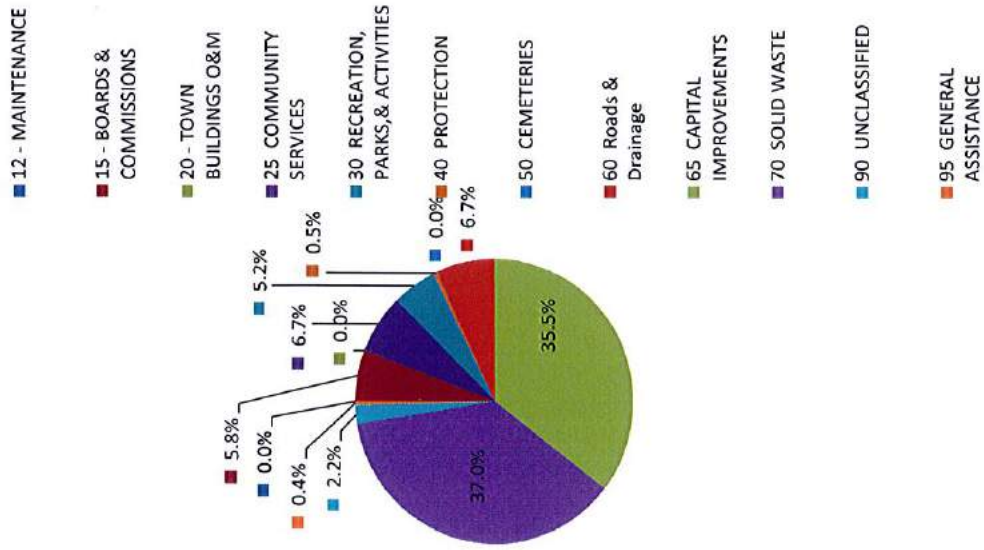
DEPARTMENT	DIVISION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ 269	\$ -	\$ 1,316	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%
95	GENERAL ASSISTANCE	\$ 269	\$ -	\$ 1,316	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%

TOTAL \$	5,872,410	\$ 6,145,009	\$ 6,246,589	\$ 6,403,525	\$ 5,658,522	\$ 6,775,169	\$ 9,630	5.8%
-----------------	------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-----------------	-------------

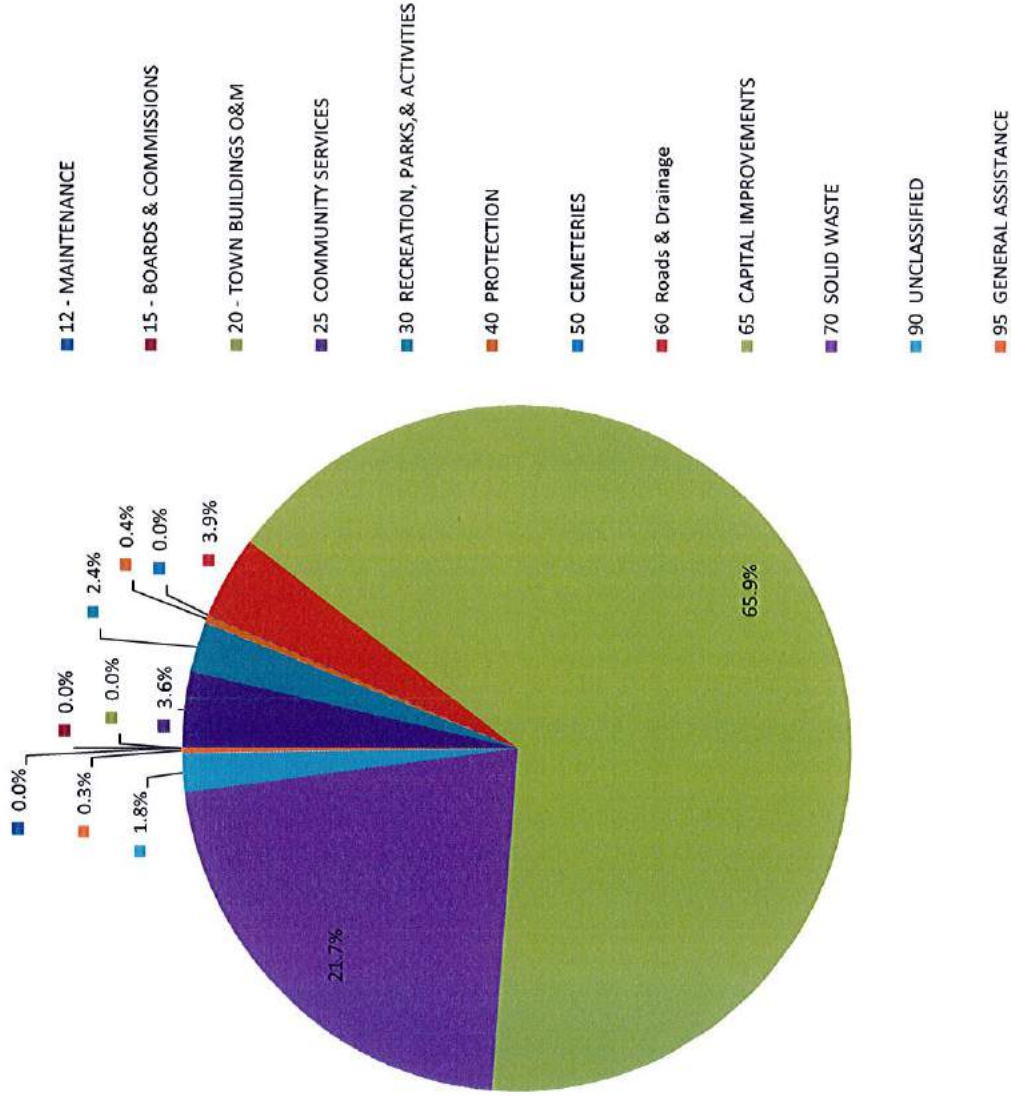
FY 2020 Revenues

DEPARTMENT	DEPARTMENT SUMMARY - REVENUE									
	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 YTD => Dec.	2020 BUDGET	2019-2020 \$	2019-2020 %		
10- ADMINISTRATION	\$ 5,572,162	\$ 5,795,882	\$ 5,919,390	\$ 5,879,635	\$ 5,270,932	\$ 5,884,961	\$ 5,326	0.1%		
12- MAINTENANCE	\$ -	\$ -	\$ 212	\$ -	\$ 118	\$ -	\$ -			
15- BOARDS & COMMISSIONS	\$ 3,275	\$ 4,059	\$ 38	\$ 30,517	\$ -	\$ -	\$ (30,517)	-100.0%		
20- TOWN BUILDINGS O&M	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
25 COMMUNITY SERVICES	\$ 33,427	\$ 42,433	\$ 36,502	\$ 34,925	\$ 51,734	\$ 31,771	\$ (3,154)	-9.0%		
30 RECREATION, PARKS, & ACTIVITIES	\$ 19,949	\$ 17,773	\$ 20,368	\$ 27,370	\$ 8,381	\$ 21,122	\$ (6,248)	-22.8%		
40 PROTECTION	\$ 19,379	\$ 16,147	\$ 17,511	\$ 2,600	\$ 2,743	\$ 3,350	\$ 750	28.8%		
50 CEMETERIES	\$ 79	\$ 231	\$ 21	\$ -	\$ 300	\$ -	\$ -			
60 Roads & Drainage	\$ 44,660	\$ 44,256	\$ 35,924	\$ 35,000	\$ 35,612	\$ 35,000	\$ -	0.0%		
65 CAPITAL IMPROVEMENTS	\$ 19,000	\$ 7	\$ 18,579	\$ 186,022	\$ 164,674	\$ 586,846	\$ 400,824	215.5%		
70 SOLID WASTE	\$ 141,065	\$ 184,641	\$ 194,962	\$ 193,839	\$ 108,916	\$ 193,525	\$ (304)	-0.2%		
90 UNCLASSIFIED	\$ 19,120	\$ 39,580	\$ 1,766	\$ 11,377	\$ 15,112	\$ 16,344	\$ 4,967	43.7%		
95 GENERAL ASSISTANCE	\$ 269	\$ -	\$ 1,315	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%		
TOTAL	\$ 5,872,410	\$ 6,145,009	\$ 6,246,589	\$ 6,403,525	\$ 5,658,522	\$ 6,775,169	\$ 371,644	5.8%		

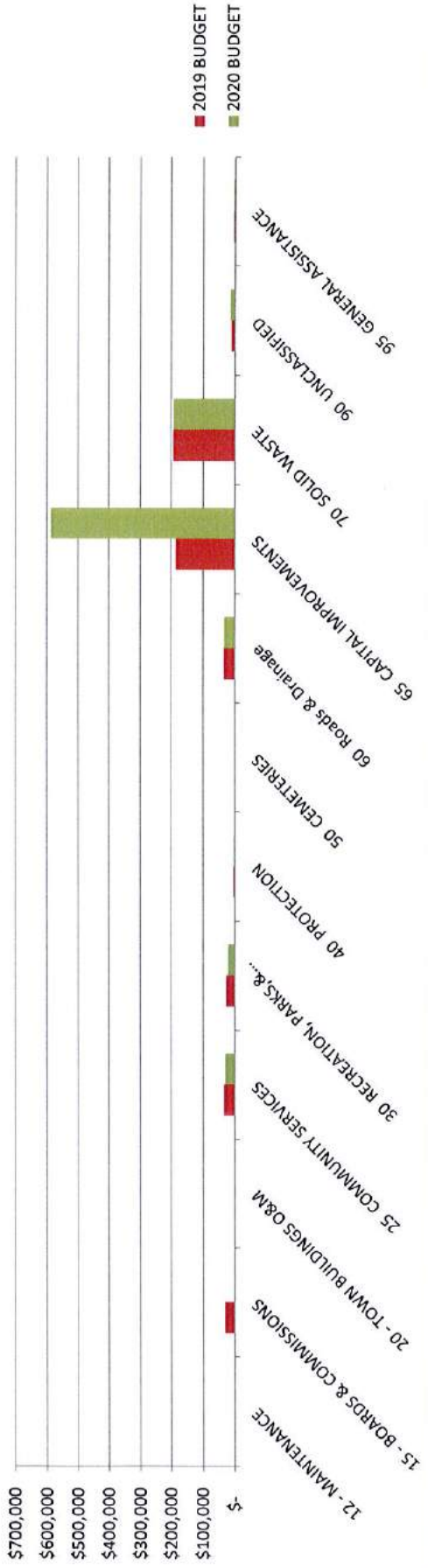
2019 Budget Revenue by Department (excluding administration)



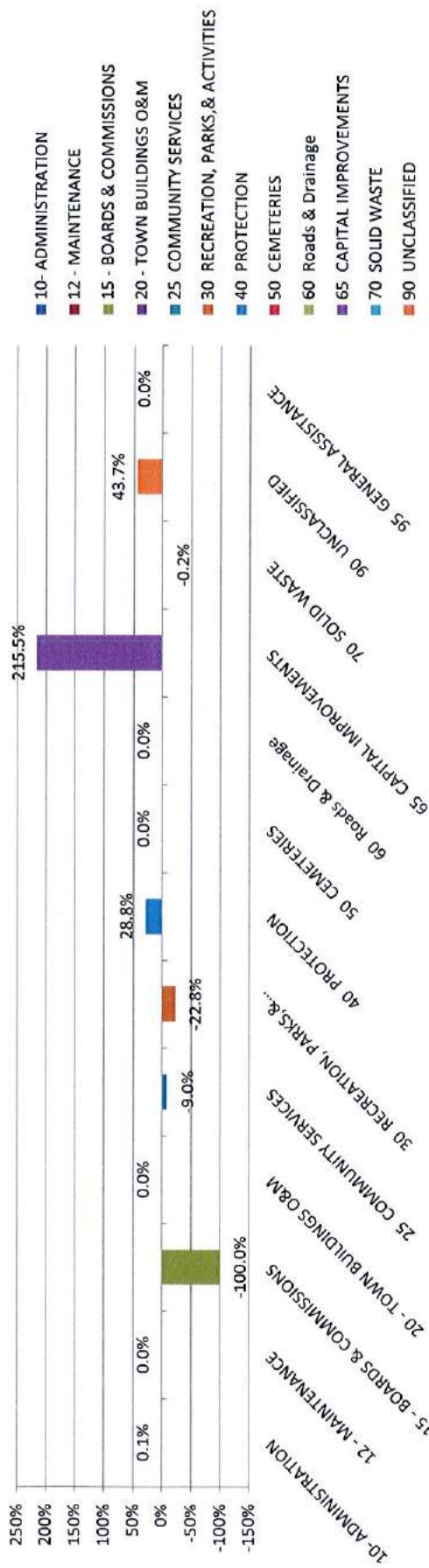
2020 Budget Revenue by Department (excluding administration)



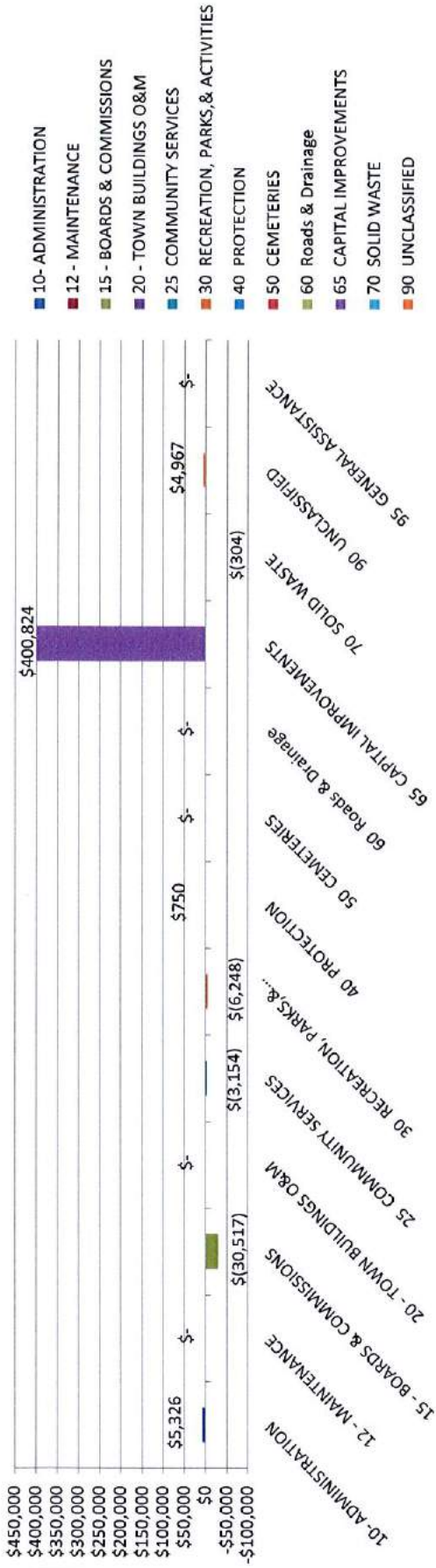
2019-2020 Revenue Totals by Department (excluding administration)



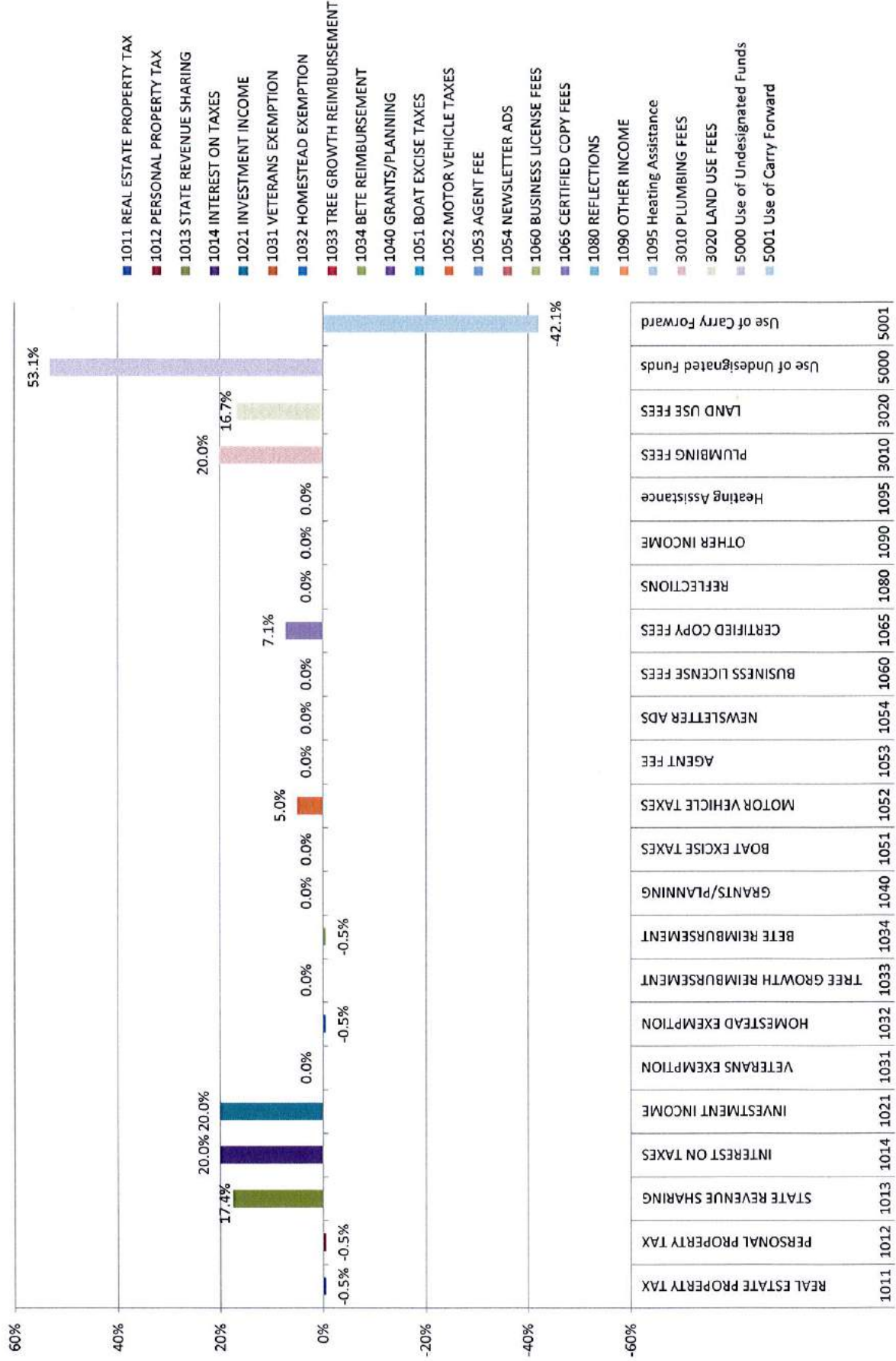
2019-2020 Revenue % Change by Department



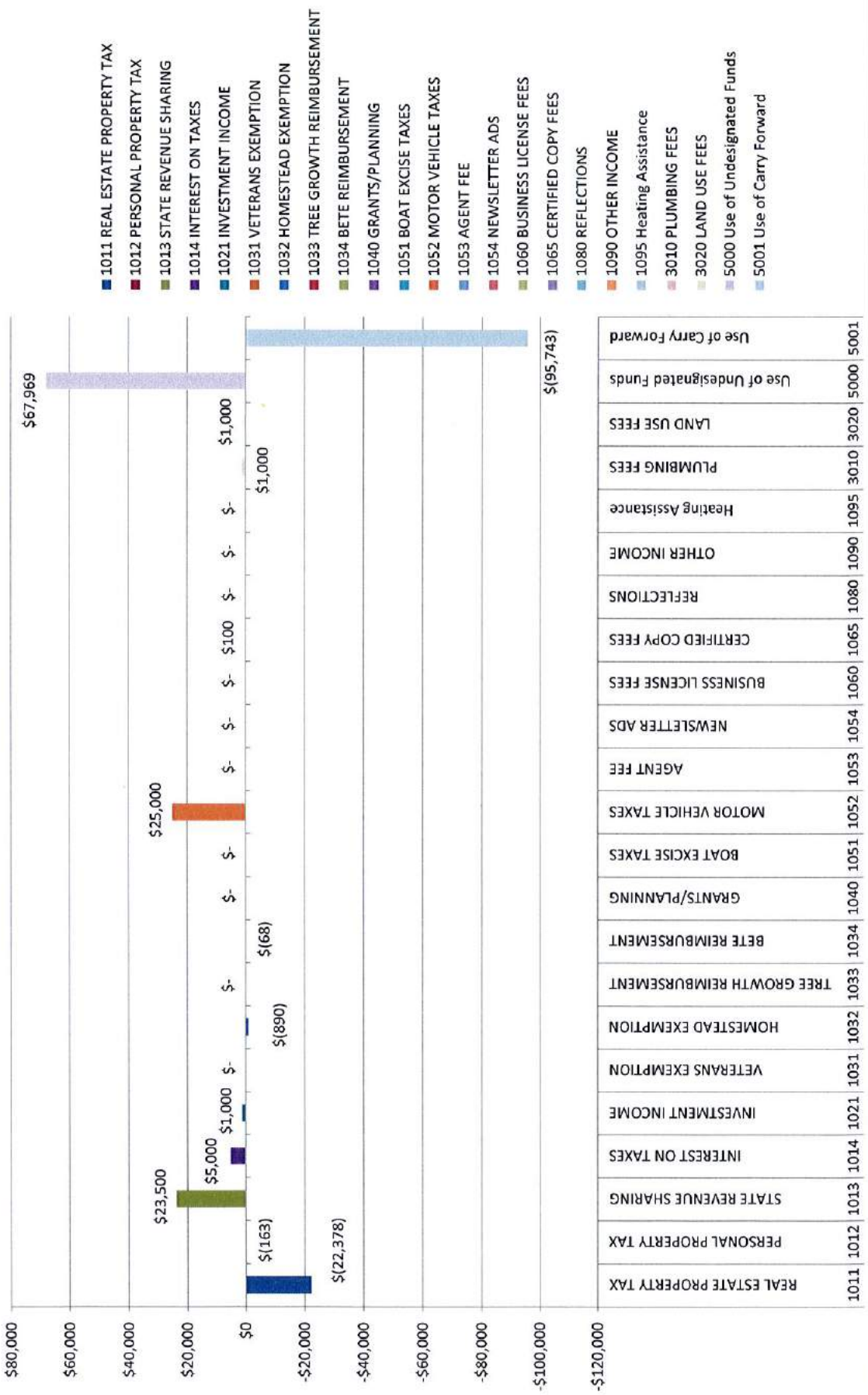
2019-2020 Revenue \$ Change by Department



2019-2020 Revenue % Change - Administration by Division



2019-2020 Revenue \$ Change - Administration by Division



Pre Commitment - ESTIMATE
Town of Readfield
FY 2020 MUNICIPAL TAX RATE CALCULATION FORM

1. Local Taxable Real Estate Valuation.....	\$235,740,954	
2. Local Taxable Personal Property Valuation.....	\$1,721,195	
3. Total Taxable Valuation (Line 1 plus line 2).....		\$237,462,149
4. a) Total of Homestead Exemption Valuation.....	\$15,007,900	
4. b) Homestead exemption reimbursement value.....	\$9,379,938	
5. a) Total of BETE Exempt Property.....	\$1,429,651	
5. b) BETE exemption reimbursement value.....	\$714,826	
6. Valuation Base (Line 3 plus lines 4b and 5b).....		\$247,556,912

APPROPRIATIONS

DRAFT

7. County Tax.....	\$275,000	
8. Municipal Appropriation.....	\$2,915,370	
9. TIF Financing Plan Amounts.....	\$0	
10. School/Educational Appropriations.....	\$3,564,799	

(Adjusted to Municipal Fiscal Year)

11. Total Appropriations (Add lines 7 through 10).....		\$6,755,169
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ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	\$158,500	
13. Other Revenues: (Revenues not accounted for in	\$1,827,887	

Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)

14. Total Deductions (Line 12 plus line 13).....		\$1,986,387
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15. Net to be raised by local property tax rate (Line 11 minus line 14)		\$4,768,782
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16.	$\frac{\$4,768,782.00}{\text{(Amount from line 15)}}$	×	1.05	=	$\$5,007,221.10$	Maximum Allowable Tax
-----	---	---	------	---	------------------	-----------------------

17.	$\frac{\$4,768,782.00}{\text{(Amount from line 15)}}$	÷	$\frac{\$247,556,912}{\text{(Amount from line 3)}}$	=	0.01926	Minimum Tax Rate
-----	---	---	---	---	---------	------------------

18.	$\frac{\$5,007,221.10}{\text{(Amount from line 16)}}$	÷	$\frac{\$247,556,912}{\text{(Amount from line 6)}}$	=	0.02023	Maximum Tax Rate
-----	---	---	---	---	---------	------------------

19.	$\frac{\$237,462,149}{\text{(Amount from line 3)}}$	×	19.34416600 <small>(MILL RATE)</small>	=	\$4,593,507.23	<i>MIL RATE</i> <i>TO BE DETERMINED</i>
-----	---	---	--	---	-----------------------	--

20.	$\frac{\$4,768,782.00}{\text{(Amount from line 15)}}$	×	0.05	=	\$238,439.10	Maximum Overlay
-----	---	---	------	---	--------------	-----------------

21.	$\frac{\$9,379,938}{\text{(Amount from line 4b)}}$	×	$\frac{0.01934}{\text{(Selected Rate)}}$	=	\$181,447.07	Homestead Reimbursement <small>(Enter on line 8, Assessment Warrant)</small>
-----	--	---	--	---	--------------	---

22.	$\frac{\$714,826}{\text{(Amount from line 5b)}}$	×	$\frac{0.01934}{\text{(Selected Rate)}}$	=	\$13,827.70	BETE Reimbursement <small>(Enter on line 9, Assessment Warrant)</small>
-----	--	---	--	---	-------------	--

23.	$\frac{\$4,788,782.00}{\text{(Line 19 plus line 21 \& 22)}}$	-	$\frac{\$4,768,782.00}{\text{(Amount from line 15)}}$	=	\$20,000.00	Overlay <small>(Enter on line 5, Assessment Warrant)</small>
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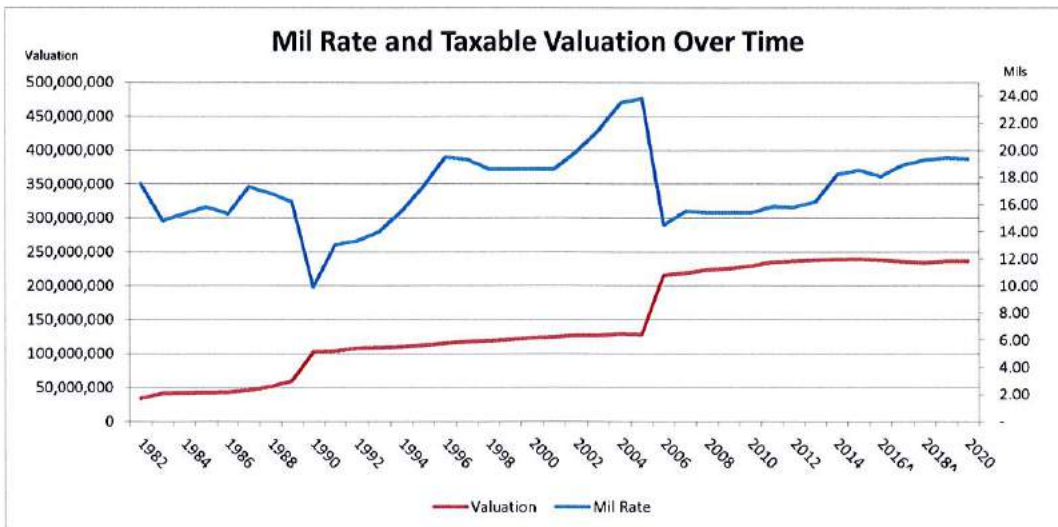
(If Line 22 exceeds Line 20 select a lower tax rate.)

Taxable Valuation and Mil Rate Over Time								
Fiscal Year	Mil Rate		Taxable Valuation		CPI	General Tax Information		
FY	Mil Rate	% Change *	Valuation	% Change *	CPI % Change	Interest	Commit. Date	Notes
1981	1982	17.50		33,525,000				8.9%
1982	1983	14.80	-18.2%	41,411,207	19.0%	3.8%		Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%	3.8%		
1984	1985	15.80	3.2%	42,237,514	0.9%	3.9%		
1985	1986	15.30	-3.3%	42,801,844	1.3%	3.8%		
1986	1987	17.30	11.6%	45,425,772	5.8%	1.1%	13.50%	
1987	1988	16.80	-3.0%	50,623,696	10.3%	4.4%	11%	
1988	1989	16.20	-3.7%	59,762,345	15.3%	4.4%	11%	
1989	1990	9.90	-63.6%	101,779,380	41.3%	4.6%	12%	Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	6.1%	12%	
1991	1992	13.30	2.3%	107,159,315	3.7%	3.1%	12%	
1992	1993	14.00	5.0%	108,440,600	1.2%	2.9%	12%	
1993	1994	15.50	9.7%	109,711,840	1.2%	2.7%	10%	9/20/1993
1994	1995	17.30	10.4%	111,963,640	2.0%	2.7%	10%	9/6/1994
1995	1996	19.50	11.3%	114,804,040	2.5%	2.5%	10.75%	9/7/1995
1996	1997	19.30	-1.0%	116,831,218	1.7%	3.3%	10.75%	9/3/1996
1997	1998	18.60	-3.8%	118,260,542	1.2%	1.7%	10.50%	9/8/1997
1998	1999	18.60	0.0%	119,793,570	1.3%	1.6%	10.75%	9/8/1998
1999	2000	18.60	0.0%	123,049,000	2.6%	2.7%	10%	9/7/1999
2000	2001	18.60	0.0%	123,652,330	0.5%	3.4%	10.75%	9/18/2000
2001	2002	19.90	6.5%	126,062,740	1.9%	1.6%	11.50%	8/20/2001
2002	2003	21.50	7.4%	126,102,370	0.0%	2.4%	8.75%	8/21/2002
2003	2004	23.50	8.5%	128,931,635	2.2%	1.9%	7%	8/19/2003
2004	2005	23.80	1.3%	127,886,052	-0.8%	3.3%	6.50%	9/15/2004
2005	2006	14.50	-64.1%	215,140,662	40.6%	3.4%	7%	9/8/2005 Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	2.5%	7%	8/24/2006
2007	2008	15.40	-0.6%	222,832,062	2.0%	4.1%	10%	7/23/2007
2008	2009	15.40	0.0%	225,088,075	1.0%	0.1%	8%	7/17/2008
2009	2010	15.40	0.0%	228,590,495	1.5%	2.7%	6%	8/11/2009
2010	2011	15.85	2.8%	234,687,157	2.6%	1.5%	4%	8/19/2010
2011	2012	15.80	-0.3%	235,984,354	0.5%	3.0%	4%	9/30/2011
2012	2013	16.20	2.5%	237,595,654	0.7%	1.7%	4%	7/17/2012
2013	2014	18.20	11.0%	238,389,551	0.3%	1.5%	4%	7/30/2013
2014	2015	18.50	1.6%	238,928,998	0.2%	0.8%	4%	7/28/2014
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	0.7%	4%	9/2/2015
2016	2017^	18.93	4.5%	235,540,554	-0.8%	2.1%	7%	8/2/2016
2017	2018^	19.29	1.9%	233,406,854	-0.9%	2.1%	7%	8/25/2017
2018	2019	19.44	0.8%	235,740,954	1.0%	1.9%	8%	
2019	2020	19.34	-0.5%	235,740,954	1.0%	2.0%		

AVERAGE 17.17 3.3% 1.9% 2.8% 8.6%

* Excludes Revaluation Years

^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula

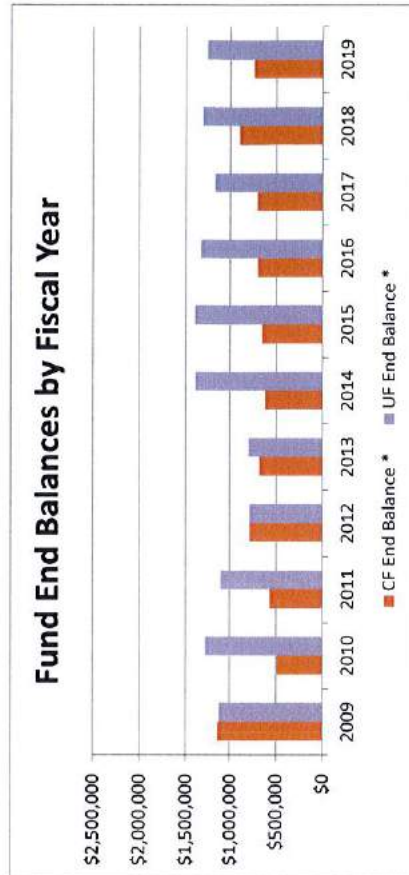
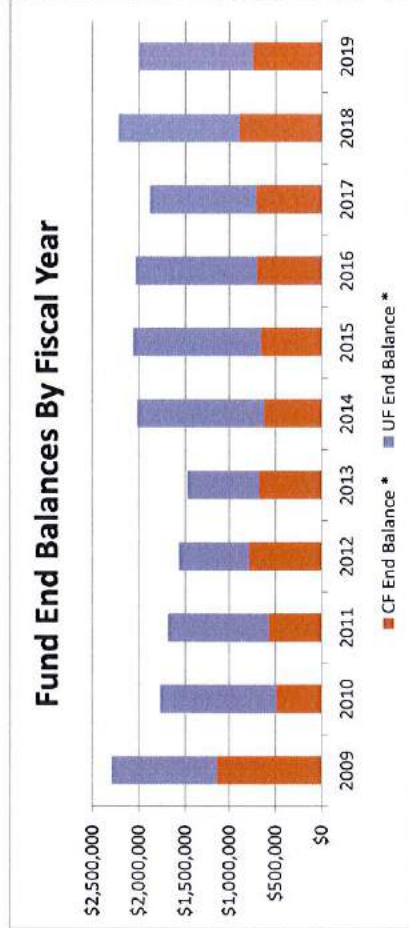


Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year

Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			UF End Balance *	Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	Initial Balance	Use of Funds	New Funds		
2008	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 1,134,437	\$ -	\$ 142,238	\$ 1,134,437	\$ 2,279,021
2009	\$ 491,371	\$ 491,371	\$ 572,447	\$ 1,276,675	\$ 285,322	\$ 120,103	\$ 1,276,675	\$ 1,768,046
2010	\$ 76,694	\$ 76,694	\$ 287,821	\$ 1,111,456	\$ 260,000	\$ (62,763)	\$ 1,111,456	\$ 1,683,903
2011	\$ 395,057	\$ 395,057	\$ 286,506	\$ 788,693	\$ 250,000	\$ 262,477	\$ 788,693	\$ 1,572,267
2012	\$ 675,023	\$ 134,437	\$ 82,033	\$ 801,170	\$ -	\$ 593,078	\$ 801,170	\$ 1,476,193
2013	\$ 622,619	\$ 160,844	\$ 195,182	\$ 1,394,248	\$ 113,421	\$ 121,785	\$ 1,394,248	\$ 2,016,867
2014	\$ 656,957	\$ 74,865	\$ 117,867	\$ 1,402,612	\$ 300,183	\$ 233,373	\$ 1,402,612	\$ 2,059,569
2015	\$ 699,959	\$ 227,020	\$ 233,843	\$ 1,335,802	\$ 230,000	\$ 65,702	\$ 1,335,802	\$ 2,035,761
2016	\$ 706,782	\$ 184,818	\$ 372,840	\$ 1,171,504	\$ 217,731	\$ 360,899	\$ 1,171,504	\$ 1,878,286
2017	\$ 894,804	\$ 227,303	\$ 75,000	\$ 1,314,672	\$ 128,000	\$ 75,000	\$ 1,314,672	\$ 2,209,476
2018	\$ 742,501	\$ 131,560	\$ 75,000	\$ 1,261,672	\$ 195,969	\$ 75,000	\$ 1,261,672	\$ 2,004,173
2019	\$ 706,654	\$ 356,593	\$ 293,075	\$ 1,129,899	\$ 172,704	\$ 201,470	\$ 1,129,899	\$ 1,801,801
2020	\$ 706,654	\$ 356,593	\$ 293,075	\$ 1,129,899	\$ 172,704	\$ 201,470	\$ 1,129,899	\$ 1,801,801
AVERAGE	\$ 706,654	\$ 356,593	\$ 293,075	\$ 1,129,899	\$ 172,704	\$ 201,470	\$ 1,129,899	\$ 1,801,801

UF Minimum Allowable Balance \$ 1,131,453
 Budgeted UF Ending Balance \$ 1,140,703
 Deficit / Surplus \$ 9,249.78

* Audited End Balances were used through FY16
 Draft Audit
 Estimated Values

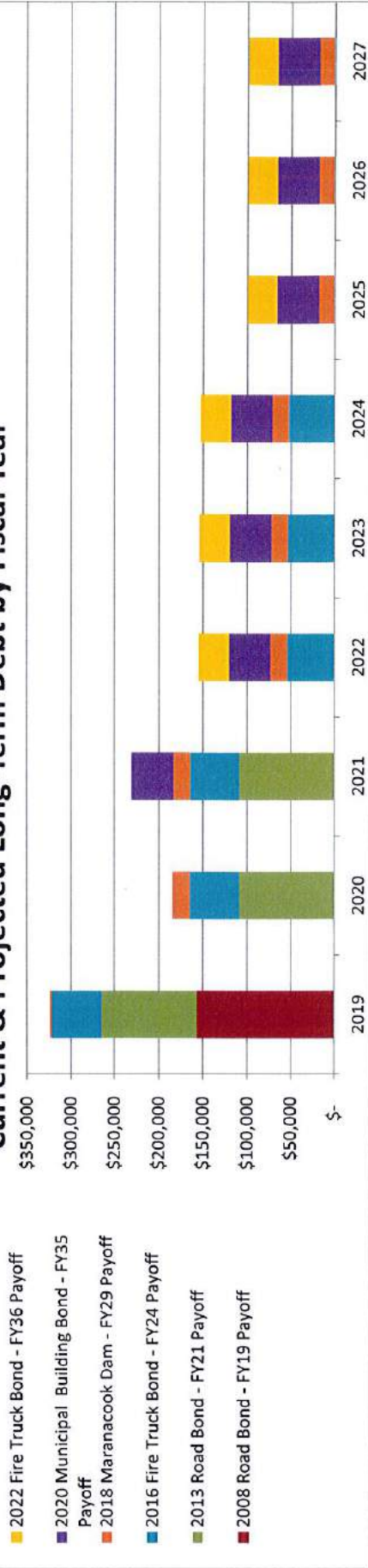


Please note the difference in scale between the two graphs above

Long-Term Debt by Fiscal Year

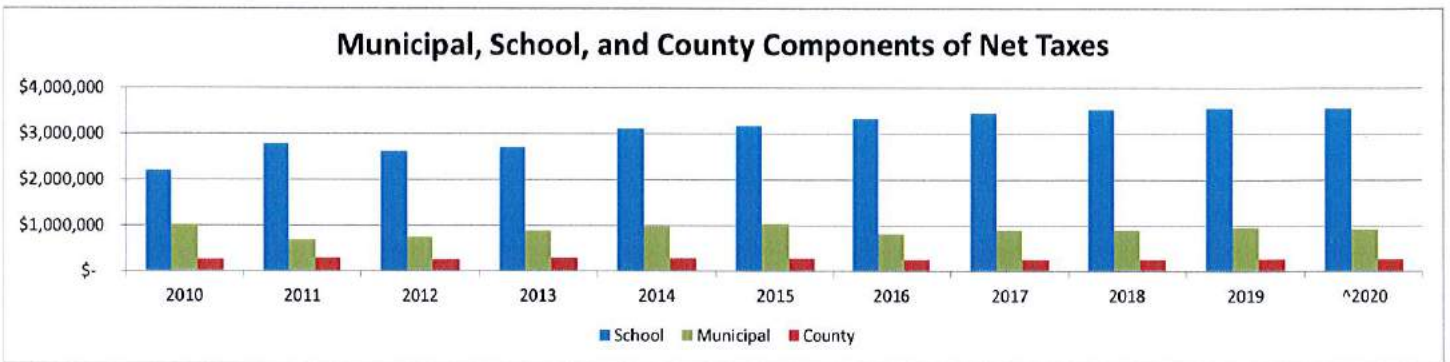
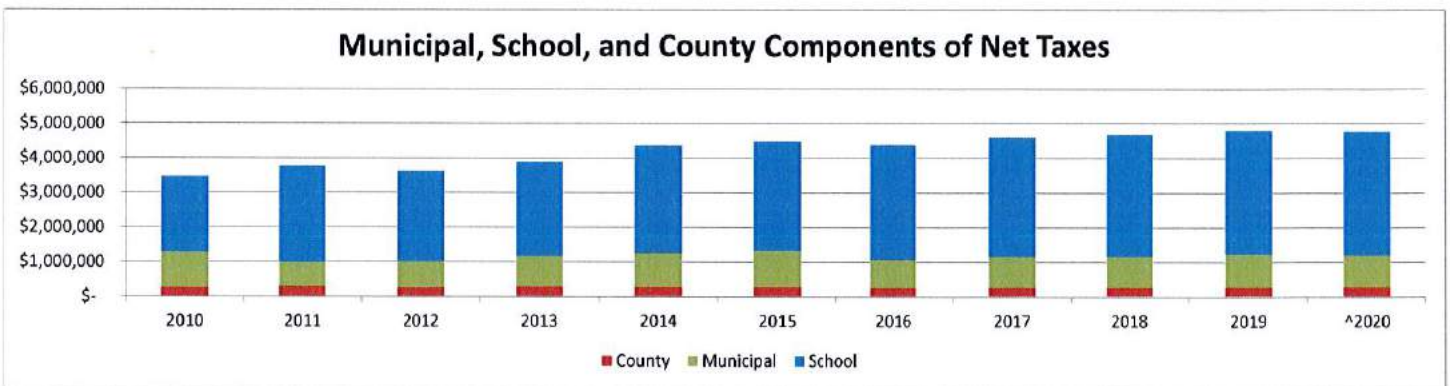
	2019	2020	2021	2022	2023	2024	2025	2026	2027
BONDS:									
2008 Road Bond - FY19 Payoff	\$ 156,165	\$ 109,117	\$ 109,117	\$ 54,132	\$ 53,324	\$ 52,453	\$ 18,046	\$ 17,617	\$ 17,172
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117	\$ 54,884	\$ 19,242	\$ 18,857	\$ 18,459	\$ 47,443	\$ 47,443	\$ 47,443
2016 Fire Truck Bond - FY24 Payoff	\$ 56,238	\$ 55,583	\$ 19,614	\$ 47,443	\$ 47,443	\$ 47,443	\$ 34,500	\$ 34,500	\$ 34,500
2018 Maranacook Dam - FY29 Payoff	\$ 2,075	\$ 19,973	\$ 47,443	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500
2020 Municipal Building Bond - FY35 Payoff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2022 Fire Truck Bond - FY36 Payoff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 323,595	\$ 184,673	\$ 231,058	\$ 155,317	\$ 154,124	\$ 152,855	\$ 99,989	\$ 99,560	\$ 99,115

Current & Projected Long-Term Debt by Fiscal Year



Municipal, School, and County Components of Net Property Taxes Over Time												
Fiscal Year FY	Base Numbers		School Taxes			County Taxes			Municipal Taxes			
	Mil Rate	Net Property Tax Raised	School	%	Mils	County	%	Mils	Municipal	%	Mils	
2009 2010	15.40	\$ 3,475,047	\$ 2,200,058	63.3%	9.75	\$ 258,197	7.4%	1.14	\$ 1,016,792	29.3%	4.51	
2010 2011	15.85	\$ 3,769,981	\$ 2,788,184	74.0%	11.72	\$ 289,515	7.7%	1.22	\$ 692,282	18.4%	2.91	
2011 2012	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	11.38	\$ 262,678	7.2%	1.15	\$ 751,295	20.7%	3.28	
2012 2013	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	11.32	\$ 286,596	7.4%	1.19	\$ 884,390	22.8%	3.69	
2013 2014	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	12.96	\$ 276,805	6.3%	1.15	\$ 981,014	22.4%	4.09	
2014 2015	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	13.06	\$ 282,293	6.3%	1.17	\$ 1,034,861	23.1%	4.27	
2015 2016	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	13.69	\$ 256,103	5.8%	1.05	\$ 810,064	18.4%	3.34	
2016 2017	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	14.17	\$ 261,281	5.7%	1.08	\$ 894,207	19.4%	3.68	
2017 2018	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	14.53	\$ 259,977	5.6%	1.07	\$ 894,696	19.1%	3.69	
2018 2019	19.44	\$ 4,792,282	\$ 3,564,799	74.4%	14.46	\$ 270,000	5.6%	1.10	\$ 957,483	20.0%	3.88	
2019 ^2020	19.34	\$ 4,768,782	\$ 3,564,799	74.8%	14.46	\$ 275,000	5.77%	1.12	\$ 928,983	19.48%	3.77	
AVERAGE		\$ 4,257,971	\$ 3,092,106	72.4%	12.86	\$ 270,768	6.4%	1.13	\$ 895,097	21.2%	3.74	

^ numbers are estimates



Budget Sheet Summary Revision History

1	Changed all header information, rows, columns, etc. on all sheets to reflect FY20	2-Jan
2	Ran through all budget sheets looking for any errors with formulas, links, and general information	3-Jan
3	Added Building and Fire Truck Bonds to Debt Service (\$300,000 each)	3-Jan
4	Revised past year revenues and expenditures to reflect actual amounts	17-Jan
5	Adjusted Building Bond to \$500,000	17-Jan
6	Entered all current budget estimates	17-Jan
7	Set mil rate flat at 19.44	17-Jan
8	Updated fund balances based on draft audit	4-Feb
9	Set all YTD values to end on 12/31 (6 months of activity from 7/1)	11-Feb
10	Adjusted Revenues and expenditures to match trio	12-Feb
11	Adjusted State Revenue Sharing (15% increase)	12-Feb
12	Updated UF and DF spreadsheet to reflect revised use of funds amounts	12-Feb
13	Removed all supplemental Assessing wages, added \$2,500 for GIS software maintenance	12-Feb
14	Added swim program to recreation budget (exp. and rev.)	12-Feb
15	increased road maintenance expenditures by about \$46,000 for tree work, ditch work, and crack sealing	12-Feb
16	Dropped \$6,000 from capital for computers & increased admin operating for computers to \$3,000	13-Feb
17	Added \$5,000 in offsetting CF revenue for Heritage Days	13-Feb
18	Added \$25,000 to Cap. Road expenses and offsetting use of designated funds - Readfield Corner parking	13-Feb
19	Reduced use of Undesignated Fund to offset net impact of changes 16 and 17 above	13-Feb
20	Updated the School, County, Municipal ratios spreadsheet	13-Feb
21	Updated mil rate sheet w/ current CPI values	13-Feb
22	Increased Rev and Exp for Sand and Salt shed by \$35,000 (to a total of \$50,000)	26-Feb
23	Reduced revenue for enterprise fund to \$0 - was double counted with use of fund balance	26-Feb
24	Updated use of designated funds to \$106,560 (added another \$5,000 for HD, total of \$10,000)	27-Feb
25	Increased use of undesignated funds by \$5,000	27-Feb
26	Increased KRDA expense by \$500 to \$25,000	4-Mar
27	Increased FD project cost to \$650,000 and adjusted bonding to \$550,000 and reserve savings to \$50,000	11-Mar
28	Increased use of designated funds by \$25,000 for FD project (from FD project reserve)	11-Mar
29	Added \$25,000 in donations to revenue for FD project	11-Mar
30	Increased use of undesignated fund to \$191,857	11-Mar
31	Adjusted mil rate to 19.34 to match mil-rate reduction to estimated increase in state revenue sharing	11-Mar
32	Moved FD donations into capital revenue line for building projects	12-Mar
33	Increased donations line by \$112 to account for Maranacook Lake Assn. increase	12-Mar
34	Added \$4,000 to dispatch to account for increased cost	12-Mar
35	Increased use of Undesignated Fund balance by \$4,112 to offset changes 33 and 34	12-Mar
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What's it gonna cost me if I'm a resident ?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2020	19.34	\$ 20,000	\$ 3,482	\$ (17.25)
2019	19.44	\$ 20,000	\$ 3,499	\$ 27
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ 57.00
2014	18.2	\$ 10,000	\$ 3,458	

What's it cost me if I'm not?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2020	19.34	\$ -	\$ 3,869	\$ (19.17)
2019	19.44	\$ -	\$ 3,888	\$ 30.00
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ 60.00
2014	18.20	\$ -	\$ 3,640	

What's the value of the Homestead Exemption

YEAR	TAX RATE	HOMESTEAD	VALUE
2020	\$ 19.34	\$ 20,000	\$ 386.88
2019	\$ 19.44	\$ 20,000	\$ 388.80
2018	\$ 19.29	\$ 20,000	\$ 385.80
2017	\$ 18.93	\$ 15,000	\$ 283.95
2016	\$ 18.08	\$ 10,000	\$ 180.80
2015	\$ 18.50	\$ 10,000	\$ 185.00
2014	\$ 18.20	\$ 10,000	\$ 182.00

What's the Value of a Mil?

YEAR	AMT TO RAISE	VALUE OF 1 MIL	TAX IMPACT OF \$100,000
2020	\$ 4,593,507	\$ 237,462.15	0.42 Mills

NEW BUSINESS

Eric Dyer

From: PETER COUGHLAN <petertown99@gmail.com>
Sent: Monday, February 4, 2019 8:17 PM
To: Jim Grant
Cc: Rose; jtsutton@roadrunner.com; hholinger@portland.twcbc.com; Lauchlin Titus; Scott Tilton; townmanager@townofbelgrade.com; nrudy@hallowellmaine.org; townmanager@manchestermaine.org; Christine Landes; Tony Laplante; Matthew Drost; Mark Roberts; Kathi Wall; manager@readfieldmaine.org; Town of Randolph; thaskell@windsor.maine.gov; Pittston Select Board; maintenance1@readfieldmaine.org; PETER COUGHLAN
Subject: Re: Affinity LED streetlights

Summary of meeting in Randolph today 2/4/19 at 3 PM:

Attending: Matt and Pete from Randolph, Jim from F'dale, Jack and Howard from Belgrade, and Anna from Readfield and Affinity rep John Branagan (JB)

- JB summarized CMP proposal to simply replace old heads with new LEDs, keep the leases going and the ultimate higher cost for those.
- Affinity has replaced lights in 37 towns so far in ME and NH and just got contract for NHDOT.
- Affinity will do an initial inventory and map all lights and assume 1 for 1 replacement. If you want an specific analysis on whether you need to add some lighting or reduce current lights, they can do that for an extra fee. Otherwise they may comment to the town after its inventory work on specific issues around town. Pete has already studied Randolph's inventory and might suggest removing a couple dozen unnecessary lights knowing this will create some negative feedback while others will be very happy to see it go away.
- Augusta replacement starting in a week or so. Gardiner starting in March or April. Coutts Bros from Randolph will do all work.
- each town must decide on 1 of 2 options: "smart ready" eyes for each head or a fully programmable eye for full control. The latter requires licenses, software, and connectivity to each light, and a person to operate it. Small towns will likely not need the latter option whereas Augusta and Gardiner have chosen to go with the higher level eyes.
- Affinity warranties all products and labor for 1 year and then for 10 years for equipment only.
- Good idea for all of us to keep a few spares on hand..... maybe we can store centrally
- Pete will contact Coutts Bros to inquire about service contracts relative to individual towns or collectively as a group of mid Maine towns. Reps are Rick Burton or Brad Stout or Scott Coutts. This will give all of us an idea of how much maintenance will cost over time (which will be very low for many years). Will inquire too about emergencies and accidents and storms which take down poles and lights.
- JB explained the numbers on his free proposal spreadsheet and the savings in KWH's and dollars per year and over time. For Randolph and F'dale, payback is just under 3 years. For Randolph's 111 lights, we will see a 70% reduction in KWH usage and a CMP delivery reduction cost of 90%.
- JB showed us the light and its components and explained brightness and maintained parts (not many).
- if your town hasn't done it yet, if you send to JB a recent CMP streetlight bill + the "net book value" from Tammy at CMP, he will send you a free proposal with all the savings for your town.

Pete Coughlan.....Randolph

On Mon, Jan 28, 2019 at 9:28 PM PETER COUGHLAN <petertown99@gmail.com> wrote:

So I have JB from Affinity coming to Randolph Town Office NEXT MONDAY Feb 4 at 3:00PM to meet with any of you who may want to attend and listen to his info and technical details and see streetlight samples. This is the company that has contracts for Augusta and Gardiner so far. I would ask that you please let me know if you will attend so I can pass it along to him.

Peter

On Mon, Jan 28, 2019 at 9:34 AM Jim Grant <grantselectman@gmail.com> wrote:

Pete,

That would work fine for me.

Jim

Sent from Mail for Windows 10

From: PETER COUGHLAN

Sent: Wednesday, January 23, 2019 9:39 PM

To: Jim Grant; Rose; jtsutton@roadrunner.com; hholinger@portland.twcbc.com; Lauchlin Titus; Scott Tilton; townmanager@townofbelgrade.com; nrudy@hallowellmaine.org; townmanager@manchesterme.org

Cc: Christine Landes; Tony Laplante; Matthew Drost; Mark Roberts

Subject: Re: Affinity LED streetlights

Hi all,

I know some of you have made progress on this issue and have made some decisions already. If so, ignore this. For those still in the "mulling it over" stage, I had asked who might be interested in meeting with Affinity's JB for their information and costs compared to RealTerm. I'd like to set up a late afternoon meeting again as we did with RealTerm in October in Randolph.

Who is up for that? A Monday at 4 or 430?

Pete in Randolph

Peter

On Mon, Nov 26, 2018 at 9:11 PM PETER COUGHLAN <petertown99@gmail.com> wrote:

Hi all,

FYI..... after our 10/10/18 meeting in Randolph with RealTerm Energy, you likely saw the KJ article about City of Augusta choosing to go with Affinity rather than #2 Real Term. City of Gardiner invited Affinity reps to City Hall on 11/19 and I was there too. My notes are below. I'm awaiting their proposal for Randolph so I can compare to RealTerm and I believe it will be better. Payback period is only 3 years. In both cases, these options appear to certainly outweigh the CMP offer to replace-and-begin leases again. Future maintenance of LED lights will be quite minimal. If anything, take advantage of their offer for a free proposal.

Pete Coughlan

Met with JB and President Steve Lieber of Affinity lighting at Gardiner City Hall at 3:00 PM on 11/19/18 with City Mgr and PWD.

They were on their way to signing contract with City of Augusta for complete LED retrofit of 2200 +/- streetlights including their downtown decorative ones.

- Small company out of Dover NH.
- Augusta sent 4 people to tour their NH plant last week and were VERY impressed
- Have partnered with Coutts Bros of Randolph to exclusively do all installs of fuses and LED replacement heads. Other companies apparently have one firm do fuse work and another licensed company to head replacements.
- Will honor prices for Augusta to any surrounding town regardless of number of lights. Prices are affected by new tariffs but those are already built into their pricing..... most likely into Spring.
- Already have done 34 towns in NH..... in process of doing Eliot and Kittery and now Augusta.
- After replacement, only CMP cost will be for "delivery"
- There are no industry standards for retrofitting
- They would start by doing complete inventory of all units. They would not do a full analysis of what's needed, or not, across town but would point out any "anomalies" that look odd and ask town for its opinion. Town can also review all lights and determine if any can come down and others should be added.
- Preferred unit is 3000° K, 25 W.....best to keep uniform across town. 10 yr warranty. 2700 K is OK but would require a bit more wattage for same lumens. They

had a unit that they demo'ed for us of internal components and explained the cat eye LED's on outside.

- Can choose between a normal "eye" on top of head or a "smart" one that can talk to all the others and be controlled from an app.
 - Job would entail disconnection of old light, install inline fuse unit and then new head
 - Coutts can do an average 60/day
 - If any town sends them their recent CMP detailed streetlight bill and the CMP book value, they will prepare a similar free proposal to you.
-
- Gardiner scenario----- 494 lights now using 246.3 KWH/year costing \$86,000/yr. Using current Constellation supply cost of \$0.068/kwh + CMP delivery cost of \$0.055/kwh, new LED's would use only 81.5 KWH/year costing \$10,078/year (to CMP). That equates to a KWH savings of 67% and a delivery savings of 88%. Over 5 years, that equates to a KWH savings of 824,000 and a costs savings of \$380,000.

Cost to city: fuse kit + installation cost = \$77,300 PLUS equipment cost = \$84,700, that equates to a City cost of \$161,997.

CMP buyout cost = \$59,617 (net book value)

TOTAL COST = \$221,614

Immediate CMP delivery savings of \$76,000

Payoff = 2.9 years

If "smart" eyes are installed on all 494 units, the total costs increase to \$294,000 for a payoff period of 3.9 years

Maine Marijuana Statutes Cheat Sheet

Prepared by MMA Legal Services. For more information on marijuana and municipalities, please contact our office at 623-8428, or visit our Member Center website at www.memun.org.

Marijuana Legalization Act (or Adult Use Marijuana Law) – 28-B M.R.S. §§ 101-1504

- Legalizes the use and commercial sale of marijuana for recreational (adult use) purposes
- Personal use and cultivation allowed state-wide – can grow up to 3 mature plants, 12 immature plants and unlimited seedlings
- Establishes state licensing process for 4 types of adult use marijuana establishments: cultivation facilities (including nurseries), retail stores, products manufacturing facilities, and testing facilities – **NO** social clubs
- **Default is prohibition** – municipality must vote to “opt in” to operation of adult use marijuana establishments within the municipality (if it wants to allow them)
- State licensing through DAFS, conditioned on municipal approval - will not begin until at least fall 2019
- Municipalities may regulate adult use marijuana establishments locally
- Municipalities may regulate home cultivation, but may not generally prohibit, zone, or license the activity
- State collects sales tax on retail sales and excise tax on wholesale marijuana and marijuana products (20% effective tax rate)– no state-municipal revenue sharing or local option taxation

Maine Medical Use of Marijuana Act – 22 M.R.S. §§ 2421-2430-H

- Legalizes the use and distribution of marijuana for medical purposes by qualifying patients, caregivers, dispensaries, manufacturing facilities, and testing facilities
- Establishes registration requirements through DAFS for medical marijuana caregivers, dispensaries, manufacturing facilities, and testing facilities
- Authorizes registered caregivers to operate medical marijuana retail stores (retail store is undefined)
- Allows six additional registered dispensaries, and unlimited dispensaries after 2021
- Local code enforcement officers can obtain caregiver registration information from State
- Municipalities may regulate registered caregivers, registered caregiver retail stores, registered dispensaries, testing facilities, and manufacturing facilities, except municipalities cannot prohibit or limit number of caregivers
- **Default is prohibition** – municipality must vote to “opt in” to operation of registered caregiver retail stores, registered dispensaries, testing facilities, and manufacturing facilities (if it wants to allow them)
- Medical marijuana establishments already in operation with “municipal approval” as of December 13, 2018 are grandfathered
- Most medical marijuana products sold by registered caregivers and dispensaries subject to 5.5% sales tax. Edible marijuana products subject to 8% sales tax – no state-municipal revenue sharing or local option taxation

Industrial Hemp – 7 M.R.S. § 2231

- Allows cultivation, harvest, possession and processing of industrial hemp by individuals who obtain a state license
- Defines “industrial hemp” as any variety of *Cannabis sativa L.* with a THC concentration below 0.3% on a dry weight basis, that is grown by a licensed grower in compliance with state law
- Statute does not address municipal regulation of hemp – Maine Agriculture Protection Act (7 M.R.S. Ch.6) may apply
- State license **DOES NOT** include manufacturing of CBD oils or other hemp-derived concentrates – manufacture and sale of CBD products, regardless of source, is illegal unless done in compliance with Maine medical or adult use marijuana statutes

Future Agenda Items - Proposed DRAFT

Potential Future Meeting / Workshop Items:

19-056 - Hold a second reading for the Traffic and Parking Ordinance - 10 min.

Update of fees and fee schedule - short-term

County Officials and State Delegation Meetings - long-term

Appeals process and appeals matrix review - long-term

Contingency Policy discussion - long-term

Personal Property Taxes - long-term

Student engineering work at the Giles Rd. Bridge - long-term

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Finalize a solar energy plan for town facilities
- Town buildings planning focused on the Library and Fire Station
- Cannabis considerations
- Consider annualizing Heritage Days
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance

FYI

Eric Dyer

From: Deborah Nichols <clerk@readfieldmaine.org>
Sent: Wednesday, March 13, 2019 2:38 PM
To: manager@readfieldmaine.org
Subject: FW: For Selectmen: 2019 Readfield Spirit of America Tribute

Deborah Nichols, Clerk
Town of Readfield
8 Old Kents Hill Rd.
Readfield, ME 04355
clerk@readfieldmaine.org
(207)685-4939 Fax (207)685-3420

DISCLAIMER: Please be advised that pursuant to Title 1 M.R.S.A. Section 402(3), a public record includes any written, printed or graphic matter or any mechanical or electronic data in the possession or custody of any agency or public official that has been received or prepared for the use in connection with the transaction of public or governmental business and contains information relating to the transaction of said business; therefore, the public is advised that any correspondence, whether by traditional method or e-mail Town office s or Town officials, with certain limited exceptions, is public record and is available for review by any interested party.

From: Bruce Flaherty [mailto:bwflah@gmail.com]
Sent: Sunday, January 20, 2019 4:48 PM
To: 'Robin Lint'
Subject: For Selectmen: 2019 Readfield Spirit of America Tribute

Dear Robin & Other Readfield Officials,

Hope you're enjoying a great 2019 & thank you for your town choosing such deserving recipients of the 2018 Spirit of America Foundation award and earning Gold Distinction – Readfield is listed with pride on Foundation website <https://www.spiroaft.com/gems>

Invitation:

Your Board of Selectmen is asked to pick the local person, project or group to receive the 2019 Readfield Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient (presumably with a resolution or proclamation) at your annual town meeting or at Volunteer Appreciation Luncheon. We'll need to know (see end of this e-mail) about the recipient to facilitate an anticipated Fall event honoring all 2019 Spirit of America award winners throughout Kennebec County.

Best/simplest strategy for most communities: choose the one to whom your annual town report is dedicated as Spirit of America winner and honor them (perhaps posthumously) at the annual town meeting – it's a well-attended event (great publicity for those honored) & is a nice tradition to which folks will look forward!

Your Selectboard may choose and honor the town's Spirit of America recipient each year without waiting to hear from us.

County event:

The 2019 privilege granted to Maine municipalities to choose Spirit of America Foundation Tribute winners expires on June 30. For any municipality not informing us of its Spirit of America recipient by 6/30, its county officials have permission to pick the 2019 winner. That sensible arrangement gives towns plenty of time to make a selection, helps counties with planning/preparing certificates for their annual Spirit of America event, and could ensure the county ceremony publicizes community service for each town.

Fourteen Maine counties already have hosted ceremonies honoring their towns' recipients of the 2018 Spirit of America Foundation Tribute – visit <https://www.cumberlandcounty.org/civicmedia?vid=83> to watch Cumberland's exciting 11/13/18 event!

Background:

Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2018 Spirit of America winner in 150+ towns!

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King and Maine Municipal Association Director Chris Lockwood are among many who have played key roles at one of the 500+ Spirit of America ceremonies over the years. You can find more info about the Foundation on website <https://www.spiroaft.com/gems> (where the 'Municipal Resolution' page has sample resolutions, and the 'Honored Ever' page lists towns' previous winners).

A municipality may achieve Spirit of America's Gold Distinction by presenting the Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April). Qualifying towns are listed on the 'Gold Distinction' page at website <https://www.spiroaft.com/gems> (and you may find a link to this site in Maine Municipal's <https://www.memun.org> website under 'Recent Announcements').

2018 Gold Distinction towns included: Appleton, Arrowsic, Athens, Bath, Belgrade, Benton, Bethel, Bowdoinham, Brooks, Burnham, Cambridge, Canaan, Castle Hill, Chapman, Chelsea, China, Damariscotta, Dayton, Dedham, Dixfield, Dresden, Eliot, Embden, Fairfield, Farmingdale, Franklin, Freedom, Georgetown, Greene, Greenwood, Guilford, Hanover, Harmony, Hartland, Hiram, Hollis, Jackman, Jefferson, Knox, Kingfield, Lagrange, Lamoine, Leeds, Lewiston, Lincolnville, Lisbon, Livermore, Lyman, Machiasport, Madison, Mapleton, Mechanic Falls, Mercer, Merrill, Minot, Monmouth, Moose River, Moscow, Mount Desert, Mount Vernon, New Portland, Newcastle, Newfield, Nobleboro, Norridgewock, North Berwick, North Yarmouth, Oakland, Owls Head, Palermo, Palmyra, Paris, Peru, Phippsburg, Pittsfield, Pittston, Poland, Rangeley, Readfield, Richmond, Rome, Rumford, Sabattus, Saco, Sangerville, Searsport, Sedgwick, Shapleigh, Sidney, Skowhegan, Smithfield, Smyrna, Solon, South Bristol, St. Albans, Starks, Stockton Springs, Surry, Swanville, Temple, Troy, Vassalboro, Wales, Washington, Waterboro, Wayne, West Bath, West Gardiner, Whitefield, Willimantic, Windham, Winterport, Woodstock, Woolwich.

If by Feb. 28 you tell us Readfield has picked its 2019 Spirit of America winner, we'll publicize your town as a 'Pacesetter'!

In any case, by June 30 please let us know the name, mailing address and an accomplishment of Readfield's 2019 Spirit of America recipient and the occasion of your local award ceremony (see end of this e-mail).

Thanks for your immense help to volunteerism!

Bruce Flaherty, President
Maine Spirit of America
(a chapter of Spirit of America Foundation)
622-7311, bwflah@gmail.com

These past Spirit of America winners might trigger ideas for your selection:

- Connor Barry, a youth, raised \$275 from Hot Chocolate sales and bought needy kids Xmas gifts.
- FHC, Inc. (a business) runs several community projects, including fundraisers for fire dept. & school.
- The Herring Family has volunteered and held many municipal positions over a 200-year period.
- Vernon Stevens is police officer saving lives of two youths as their home was engulfed in flames.

We anticipate the most common 2019 scenario will be that towns present a resolution (and the 'Municipal Resolution' page at [spiroaft.com/gems](https://www.spiroaft.com/gems) has samples) to their Spirit of America winner at the annual town meeting.

After your town selects its 2019 winner, please visit website <https://www.spiroaft.com/soatd> & follow these steps to enter the info we need from 'you':