

**Readfield Board of Assessors
Meeting Agenda
May 13, 2019, Readfield Town Office**

Meeting starts at 5:30pm
Meeting ends (unless extended) at 6:30pm

Pledge of Allegiance

Regular Meeting Items - 60 min.

- Approval of prior meeting minutes
- Consideration of any tax abatements or supplements
- Disunion of upcoming tax year valuation and mil rate

Other Business

Adjournment

**Readfield Select Board
Meeting Agenda
May 13, 2019, Readfield Town Office**

Meeting starts at 6:30pm
Meeting ends (unless extended) at 8:00pm

Pledge of Allegiance

Regular Meeting Items - 5 min.

- 19-105 - Minutes: Select Board meeting minutes of April 23, 2019.
- 19-106 - Warrants: #44-47(FY19).

Communications - 25 min.

- Select Board communications. - 5 min.
- Staff Reports - 5 min.
- Boards, Committees, Commissions & Departments - 5 min.
 - Trails Committee minutes of February 26, 2019
 - Readfield Corner Water Association Annual Meeting minutes of May 8, 2018
- Public Communication - Members of the public may address the Select Board. - 10 min.

Appointments, Reappointments, & Resignations - 5 min.

- 19-095 - Consider the appointment of Maura Moody to the Heritage Days Committee
- 19-107 - Consider the appointment of Ed Sims to the Road Committee
- 19-108 - Consider the appointment of Warren Norris to the Cemetery Committee
- 19-109 - Consider the resignation of Val Pomerleau from Heritage Days

Old Business - 10 min.

- 19-099 - Regional broadband project update and Letter of Support - 10 min.

New Business - 35 min.

- 19-110 - Consider proposals for road striping services - 5 min.
- 19-111 - Consider proposals for road crack sealing services - 5 min.
- 19-112 - Consider proposals for road paving services - 10 min.
- 19-113 - Consider Spirit of America award nominations - 5 min.
- 19-114 - Sign the Return for the Secret Ballot Warrant Public Hearing on Thursday, May 16, 2019 - 5 min
- 19-115 - Discuss the format and content of the Public Hearing on Thursday, May 16, 2019 - 5 min

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

May 13, 2019 Select Board Meeting

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – April 23, 2019 – Unapproved

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons and Kathryn Woodsum
Excused Absences: John Parent

Others Attending: Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Ben Rodriguez (Cemetery Sexton), Ralph Eno, Joe Young (Fayette Selectboard Member)

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **19-100 – Minutes: Select Board meeting minutes of April 1, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of April 1, 2019 as amended, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-101 – Warrants #42-43 (FY19)**
 - Mr. Bourgoine reviewed Warrants #42, 42A&B-43 (FY19)
 - **Motion** made by Mr. Bourgoine to approve Warrants #42, 42A&B-43 (FY19) in the amount of \$38,736.82, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mr. Price: Next Heritage Days meeting is Sunday, May 5 at 2:00 pm – still looking for volunteers.
 - Mrs. Woodsum: Annual Roadside Cleanup Day is Saturday, May 11 starting at 8:30 am at the Fairgrounds – more information to be posted.
 - Mr. Bourgoine mentioned you will see less paper and more items being electronic.
 - Mrs. Sammons: Union Meeting House International Dinner this Saturday, April 27.
- **Staff Reports**
 - March 2019 Treasures Report reviewed by Town Manager, Mr. Dyer.
 - Monday, May 6: Finish the paving on the road at the Transfer Station
- **Boards, Committees, Commissions & Departments**
 - Conservation Commission minutes of January 8 & February 5, 2019
 - Age Friendly minutes of January 22 & February 20, 2019
 - Budget Committee minutes of March 12, 2019
 - Library Board of Trustees minutes of March 6, 2019
 - Cemetery Committee minutes of February 20, 2019
 - RSU #38 Warrant/Budget Meeting May 15, 2019

Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - Ralph Eno asked Mr. Dyer on expenses verses revenue and at the end of the year what the plans are for the positive balance of accounts. He also asked about the Fire Department and Library and was looking for an update: Mr. Dyer responded that the preliminary survey work and architectural design are in works.

Readfield Select Board
Regular Meeting Minutes – April 23, 2019 – *Unapproved*

Appointments, Reappointments & Resignations:

- **19-095 – Consider the appointments of Maura Moody to the Heritage Days Committee**
 - Tabled to next meeting

- **19-102 – Consider the appointment of Kathryn Mills Woodsum to the Heritage Days Committee**
 - **Motion** made by Mr. Price to appoint Kathryn Mills-Woodsum to the Heritage Days Committee for a term ending August 31, 2019, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

- **19-103 – Consider the resignation of Jen Henderson from the Library Board of Trustees**
 - **Motion** made by Mr. Bourgoine to accept the resignation of Jen Henderson with regrets from the Library Board of Trustees, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Motion made by Mr. Price to extend the meeting by 10 minutes, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Old Business:

- **19-099 - Regional broadband project update and discussion**
 - Mr. Bourgoine attended the last meeting on behalf of Readfield with the towns of Fayette, Mount Vernon and Wayne.
 - Joe Young, Fayette Select Board member gave a brief review of the project and went over the memo of agreement from Casco Bay Advisors that was in the packet. Joe explained why it's needed and how it will benefit the communities. There is a grant application to complete called Connect Me Grant. May add other towns like Leeds & Vienna and maybe other surrounding town that will help lower the cost.
 - Motion was already done at prior meeting for \$500.00. Suggested that the planning process be done by January for next phase due to budget purposes.
 - **Motion** made by Mrs. Woodsum to authorize the Town Manager to sign the Memorandum of Agreement between the towns of Fayette, Mount Vernon, Readfield and Wayne also known as Western Kennebec Lakes Community Broadband Association to complete a joint broadband planning process, **second** by Mr. Price. **Vote** 4-0 in favor.

New Business:

- **19-104 – Consider proposals for expansion of the Readfield Fairgrounds gravel parking lot**
 - Review of bids received from L.P. Poirier & Sons Inc., Wellman Paving Inc., Ford Enterprises and Cushing Construction LLC with an addendum item/spreadsheets of summary of bids. Lowest bidder is Cushing Construction and the recommendation by the Town Manager.
 - **Motion** made by Mrs. Woodsum to approved Cushing Construction up to \$18, 302.84 for the 2019 Fairgrounds Parking Lot Expansion as presented, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

Motion made by Mrs. Woodsum to extend the meeting by 17 minutes, **second** by Mr. Bourgoine. **Vote** 4-0 in favor.

Readfield Select Board
Regular Meeting Minutes – April 23, 2019 – *Unapproved*

Addendum Items:

- **FY 2019 Cemetery Tree Work RFP Tabulation for Kents Hill Cemetery**
 - Tabulation sheet reviewed by Ben Rodriguez, Cemetery Sexton. Bids received from G.S. Goucher Tree Service, Stevenson Solutions and Brownies. Recommendation by Cemetery Committee to go with Stevenson Solutions as written in Cemetery Minutes from 4/17/19. Ben agrees with the Cemetery committee's recommendation as well as discussion with Mr. Dyer.
 - **Motion** made by Mrs. Woodsum to approve the bid from Stevenson Solutions for the Kents Hill Tree Work as presented, **second** by Mr. Price. **Vote** 4-0 in favor.
- **Cemetery Committee minutes from April 17, 2019**
- **Annual Town Meeting Warrant/Secret Ballot**
 - Included in the addendum items is the final version that will be printed for Town Meeting on June 11, 2019.
 - **Motion** made by Mrs. Woodsum to approve the posting of the Annual Town Meeting Warrant by signing the warrant as presented in the addendum items, **second** by Mr. Price. **Vote** 4-0 in favor.

Motion made by Mr. Price to adjourn the meeting at 7:50 pm, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

Treasurer's Warrant

Warrant # 44, 44A&B and 45 \$415,326.07 Dates: 5/2/19

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee EMPLOYEES	Account Payroll	Amount \$14,777.03	Check #'s 67254-67268 167254-167263
VARIOUS VENDORS	Accounts Payable	\$400,549.04	66914-66915 67210-67253
	Total	\$415,326.07	

Date Signed: 4/ /2019

Bruce Bourgoine, Chair

Christine Sammons, Vice Chair

John Parent

Dennis Price

Kathryn Woodsum

A / P Check Register

Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	25.98	05/02/19	44	00031 Central Maine Power Co
P	999	487.89	05/02/19	44	00031 Central Maine Power Co
P	999	259.69	05/02/19	44	00031 Central Maine Power Co
P	999	15.26	05/02/19	44	00031 Central Maine Power Co
P	999	78.37	05/02/19	44	00031 Central Maine Power Co
P	66914	2,981.50	04/19/19	44	00086 SECRETARY OF STATE (MOTOR VEH)
P	66915	2,263.25	04/26/19	44	00086 SECRETARY OF STATE (MOTOR VEH)
R	67210	57.63	05/02/19	44	00500 B&H Photo-Video
R	67211	499.92	05/02/19	44	00024 Baker & Taylor, Inc
R	67212	6,000.00	05/02/19	44	00377 Berry Talbot Royer
R	67213	223.00	05/02/19	44	00378 Capital Area Umpires Association
R	67214	1,074.92	05/02/19	44	00904 Central Maine Technology
R	67215	238.50	05/02/19	44	00576 Chewonki Foundation
R	67216	252.89	05/02/19	44	00072 Consolidated Communications
R	67217	23,482.12	05/02/19	44	00453 Cushing Construction, LLC
R	67218	816.57	05/02/19	44	00543 Dead River Company
R	67219	75.10	05/02/19	44	00153 Deborah Nichols
R	67220	53.16	05/02/19	44	00786 Deborah Peale
R	67221	322.41	05/02/19	44	00380 Douglas Barker
R	67222	1,493.00	05/02/19	44	00860 DR Designs
R	67223	344.00	05/02/19	44	00860 DR Designs
R	67224	173.20	05/02/19	44	00704 Fabian Oil
R	67225	375.00	05/02/19	44	00375 Fayette, Town of
R	67226	11,350.00	05/02/19	44	00043 Fire Tech and Safety
R	67227	23.20	05/02/19	44	00489 Glen Hawes
R	67228	587.03	05/02/19	44	00439 Global Equipment Co., Inc
R	67229	20.00	05/02/19	44	00791 Group Dynamic Inc
R	67230	80.26	05/02/19	44	00629 Irving Oil Marketing, Inc
R	67231	219.54	05/02/19	44	00796 Kathryn Mills Woodsum
R	67232	3,820.00	05/02/19	44	00932 Kennebec County Soil and Water Cons
R	67233	840.00	05/02/19	44	00553 Lakes Region Mutual Aid
R	67234	25.00	05/02/19	44	00612 Lisa Johnson
R	67235	11.50	05/02/19	44	00868 Maine Laundry Centers
R	67236	8,865.76	05/02/19	44	00065 MAINE MUNICIPAL EMP. HEALTH
R	67237	170.00	05/02/19	44	00218 MAINE RESOURCE RECOVERY ASSOC
R	67238	205.68	05/02/19	44	00111 MaineToday Media
R	67239	8,800.00	05/02/19	44	00424 Main-Land Dev. Consultants, Inc
R	67240	390.00	05/02/19	44	00437 Mechanical Services, Inc
R	67241	345.72	05/02/19	44	00823 OTELCO
R	67242	92.86	05/02/19	44	00858 PETTY CASH
R	67243	925.00	05/02/19	44	00930 Pinnacle Tree, LLC
R	67244	297,505.84	05/02/19	44	00069 Regional School Unit#38
R	67245	1,037.36	05/02/19	44	00156 RELIANCE EQUIPMENT
R	67246	156.13	05/02/19	44	00647 Soule's Auto Supply
R	67247	434.29	05/02/19	44	00313 Toshiba Financial Services
R	67248	3,892.00	05/02/19	44	00681 Treas,State Maine (Pub Safety)
R	67249	1,000.00	05/02/19	44	00078 US Postal Service
R	67250	4,569.34	05/02/19	44	00471 WASTE MANAGEMENT OF ME-PORTLND

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
R	67251	712.95	05/02/19	44	00709 WASTE MANAGEMENT OF PORTLAND
R	67252	146.02	05/02/19	44	00273 WINTHROP AUTO SUPPLY
R	67253	12,730.20	05/02/19	44	00097 Winthrop, Town of
Total		400,549.04			

Count	
Checks	51
Voids	0

Warrant 44

Vendor-----	Amount	Account-----
00500 B&H Photo-Video	34.01	COMM SERVICE / Readfield TV - EQUIP O,R &M / COMPUTER R&M
00500 B&H Photo-Video	23.62	COMM SERVICE / Readfield TV - EQUIP O,R &M / COMPUTER R&M
00024 Baker & Taylor, Inc	177.74	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	110.80	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	27.93	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	92.06	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	20.39	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	15.63	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	55.37	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00377 Berry Talbot Royer	6,000.00	GENERAL GOVT / Admin - CONTRACT SVC / AUDIT SERV
00378 Capital Area Umpires Association	223.00	REC,PARKS/AT / REC BOARD - RECREATION / SOFTBALL
00031 Central Maine Power Co	259.69	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	487.89	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	78.37	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	15.26	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	25.98	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00904 Central Maine Technology	1,074.92	GENERAL GOVT / Admin - EQUIP O,R &M / COMPUTER R&M
00576 Chewonki Foundation	238.50	COMM SERVICE / Library - ADMIN / MISC.
00072 Consolidated Communications	43.23	SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE
00072 Consolidated Communications	44.97	PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE
00072 Consolidated Communications	164.69	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00453 Cushing Construction, LLC	23,482.12	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC
00543 Dead River Company	816.57	Maintenance / Bldg Maint - UTILITIES / HEATING
00153 Deborah Nichols	75.10	GENERAL GOVT / Admin - PERSONNEL / MILEAGE
00786 Deborah Peale	53.16	COMM SERVICE / Library - ADMIN / MISC.
00380 Douglas Barker	322.41	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00860 DR Designs	1,493.00	REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL
00860 DR Designs	344.00	REC,PARKS/AT / REC BOARD - RECREATION / SOFTBALL
00704 Fabian Oil	173.20	SOLID WASTE / TRANSFER STA - UTILITIES / HEATING
00375 Fayette, Town of	375.00	GENERAL GOVT / Admin - ADMIN / Selectboard
00043 Fire Tech and Safety	11,350.00	PROTECTION / FIRE DEPART - EQUIP O,R &M / PPG
00489 Glen Hawes	23.20	SOLID WASTE / TRANSFER STA - PERSONNEL / MILEAGE
00439 Global Equipment Co., Inc	587.03	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00791 Group Dynamic Inc	12.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00629 Irving Oil Marketing, Inc	80.26	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00796 Kathryn Mills Woodsum	219.54	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY
00932 Kennebec County Soil and Water Cons	3,820.00	GENERAL GOVT / Assessing - CONTRACT SVC / Contract Ser
00553 Lakes Region Mutual Aid	150.00	PROTECTION / FIRE DEPART - ADMIN / MEMBERSHIPS
00553 Lakes Region Mutual Aid	300.00	PROTECTION / FIRE DEPART - ADMIN / MEMBERSHIPS
00553 Lakes Region Mutual Aid	390.00	PROTECTION / FIRE DEPART - ADMIN / TRAIN & CONF
00612 Lisa Johnson	25.00	GENERAL FUND / Gile Hall
00868 Maine Laundry Centers	11.50	PROTECTION / FIRE DEPART - EQUIP O,R &M / PPG
00065 MAINE MUNICIPAL EMP. HEALTH	2,316.50	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS

Warrant 44

Vendor-----	Amount	Account-----
00065 MAINE MUNICIPAL EMP. HEALTH	6,241.36	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	130.99	GENERAL FUND / HEALTH INSUR
00065 MAINE MUNICIPAL EMP. HEALTH	157.83	GENERAL FUND / IPP
00065 MAINE MUNICIPAL EMP. HEALTH	19.08	GENERAL FUND / VSP Vision
00218 MAINE RESOURCE RECOVERY ASSOC	170.00	SOLID WASTE / TRANSFER STA - ADMIN / TRAIN & CONF
00111 MaineToday Media	103.84	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00111 MaineToday Media	101.84	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00424 Main-Land Dev. Consultants, Inc	8,800.00	CAPITAL IMPR / Fire Station - CONTRACT SVC / ENGINEERING
00437 Mechanical Services, Inc	390.00	Maintenance / Bldg Maint - BUILDING O&M / FURNACE MAIN
00823 OTELCO	19.68	COMM SERVICE / Library - UTILITIES / TELEPHONE
00823 OTELCO	326.04	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00858 PETTY CASH	63.35	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Ford F550
00858 PETTY CASH	2.61	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	26.90	COMM SERVICE / Library - ADMIN / OFFICE SUP
00930 Pinnacle Tree, LLC	925.00	Maintenance / Bldg Maint - BUILDING O&M / GROUNDS
00069 Regional School Unit#38	296,413.34	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00069 Regional School Unit#38	1,092.50	PROTECTION / FIRE DEPART - EQUIP O,R &M / FUEL/OIL
00156 RELIANCE EQUIPMENT	1,037.36	PROTECTION / FIRE DEPART - EQUIP O,R &M / FIRE EQUIP
00086 SECRETARY OF STATE (MOTOR VEH)	2,981.50	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	2,263.25	GENERAL FUND / Motor Veh Fe
00647 Soule's Auto Supply	101.13	PROTECTION / FIRE DEPART - EQUIP O,R &M / FIRE TRUCKS
00647 Soule's Auto Supply	55.00	Maintenance / Gen Maint - EQUIP O,R &M / Equip Lse/Rt
00313 Toshiba Financial Services	434.29	GENERAL GOVT / Office Equip - EQUIP O,R &M / OFFICE LEASE
00681 Treas,State Maine (Pub Safety)	3,892.00	PROTECTION / Dispatching - CONTRACT SVC / DISPATCH
00078 US Postal Service	1,000.00	GENERAL GOVT / Admin - ADMIN / POSTAGE
00471 WASTE MANAGEMENT OF ME-PORTLND	3,642.34	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00471 WASTE MANAGEMENT OF ME-PORTLND	927.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00709 WASTE MANAGEMENT OF PORTLAND	532.95	SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING
00709 WASTE MANAGEMENT OF PORTLAND	180.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00273 WINTHROP AUTO SUPPLY	146.02	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Sidewalk Veh
00097 Winthrop, Town of	12,730.20	PROTECTION / AMBULANCE - COMMUNITY SV / AMBULANCE

Prepaid Total--	6,111.94
Current Total--	394,437.10
Warrant Total--	400,549.04

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Readfield Trails Committee Minutes
February 26, 2019

Present: Nancy Buker, Ken Clark, Greg Durgin, Jeanne Harris, Bob Harris, Greg Leimbach, Holly Rahmlow, Henry Whittemore

Excused: Rob Peale

The meeting was called to order at 6:35 p.m.

Nancy moved that the minutes be approved with no changes, and Bob seconded. Unanimously approved.

Jeanne said that our current account balance is \$1,276.86, the same as last month. Holly moved the minutes be approved, and Henry seconded. All approved.

In response to Nancy's question last month about the bookkeeping for the donation we received, Jeanne noted that those moneys are recorded under a separate account from the main Trails budget.

Greg D. mentioned that he needed to follow up on sending a thank-you note to the people who made the donation.

Holly presented some samples of the new Trails map she had printed, and we discussed the quality and prices of the samples. We didn't think any of the samples are quite what we wanted, so she's going to do some more research, checking out Staples. We want glossy paper that won't show through.

Greg D. submitted a budget at the Budget Committee meeting, but it doesn't raise any new money.

There is no news on the New England Forestry Foundation's purchase of the Draper property.

We discussed the possibility of some new trails and how we might make best use of our resources. We will continue to discuss options as the snow melts.

We will need to plan something for Heritage Days and will talk about that in future meetings. Nancy asked if we are planning anything for the fun day. Greg D. said not that he knew of.

We discussed repairs needed for the kiosk at MCS. It turns out the school owns that one, not Trails.

Greg D. said he got a report of winter damage on the trails, including a branch down. Henry said he would go out with his pole saw and see to it.

The next meeting will be March 26.

Meeting adjourned at 7:30 p.m.

Minutes prepared and submitted by Holly Rahmlow

Readfield Corner Water Association Annual Meeting
Minutes of May 8, 2018
6:00PM
Lafayette Lodge Building

1. Call to Order
 - Ed Dodge called the meeting to order at 6:00PM.
 - Attendance: Ed Dodge, Rick Wilson, Corda Kinzie, Dan Wells, Donn Harriman, Bill Bourrett
2. Review Proof of Notice of Meeting
 - Attendees had the Agenda sent out April 2, 2018
3. Approval of minutes of 2017 Annual Meeting
 - Rick made the motion to approve the minutes, seconded by Corda. All in favor.
4. Reports from Officers
 - Ed reported on the Association's Investment balance to date; \$798,791. That is up from \$749,741 from last year. We are doing **VERY** well with this fund. This is a nice healthy surplus to be used for emergencies. This fund is also used to offset operating expenses which keep the member's quarterly bills to a minimum.
 - Dan reports that all at the pumping station is working well and that there are no operating issues at present that need to be addressed. The Directors expressed appreciation for all that Winthrop Utilities does to keep our operation running so smoothly.
5. Election of Directors
 - Ed Dodge was nominated, seconded, and voted in for another 3-year term.
6. Unfinished Business
 - No unfinished business to address
7. New Business
 - Past Director Bill Bourrett provided some valuable insight into the formation of the Association. It was interesting to those assemble to hear this historical perspective.
 - We were saddened to hear of the death of Jim Dunklee who has been managing our investment funds. His business partner, Ken Nott will be taking over the account and will be meeting with the Directors soon to review the portfolio.
8. Adjournment
 - Motion was made by Rick to adjourn at 6:50PM. Corda seconded – all in favor

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

Readfield Select Board
May 13, 2019
Item # 19-095

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE 3/25/2019 DATE RECEIVED
--

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Old Heritage Days

Term:

1 yr

Do you have previous experience on this board or committee?

Yes

No

Name: maura moody

Phone (H):

Street address: 690 Wings Mills Road

Phone (C):

485 3922

Mailing address:

Mount Vernon

ME

04352

E-Mail: maurdmood@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have served on many community committees throughout my tenure as the Director of the Boys and Girls Club.

Below please tell us the reason you are interested in applying for this position.

I have recently moved to the community and would like to give back as best as possible.

If you are currently employed, what is your position?

Director Boys and Girls Club Southern Maine Auburn Lewiston Clubhouse

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE
4.22-19
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

ROAD Committee

Term: ^{EXP} 6/30/2019

Do you have previous experience on this board or committee?

Yes

No

Name: Ed Sims

Phone (H):

Street address: 55 Old Kents Hill Rd

Phone (C): 207-557-5613

Mailing address:

E-Mail: edusims@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

NONE

Below please tell us the reason you are interested in applying for this position.

To be involved with the workings of our town

If you are currently employed, what is your position?

N/A

APPLICATION FOR APPOINTMENT FOR:

Name: Ed Sims Position: Road Committee Term: 6/30/2019

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Edward Sims Date: 4/22/2019

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 5/13, 2019

SELECT BOARD APPROVAL

To Ed Sims of Readfield, in the County of Kennebec and State of Maine: There being a position on the Road Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

5/13/19 thru 6/30/19. Given under our hand this 13 day of May 2019.

Bruce Bourgoine John Parent Dennis Price
Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE 4-24-2019 DATE RECEIVED
--

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for? CEMETARY Term: 6/2021

Do you have previous experience on this board or committee? Yes No

Name: WARREN NURRIS Phone (H): _____

Street address: _____ Phone (C): _____

Mailing address: _____ READFIELD, ME 04355

E-Mail: _____

Below please tell us of any experience and/or training that might be useful in this position.

NO SPECIFIC EXPERIENCE

Below please tell us the reason you are interested in applying for this position.

INTERESTED IN READFIELD HISTORY. PASSIONATE TO HELP

If you are currently employed, what is your position?

INDEPENDENT CATASTROPHE INSURANCE ADJUSTER

APPLICATION FOR APPOINTMENT FOR:

Name: WARREN NORRIS Position: CEMETERY CMTE. Term: 6/2021

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Warren Norris Date: 4/23/2019

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: May 13, 2019

SELECT BOARD APPROVAL

To Warren Norris of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

5/13/2019 thru 6/30/2021. Given under our hand this day of 20.

Bruce Bourgoine John Parent Dennis Price
Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

RESERVED

OLD BUSINESS



TOWN OF READFIELD – Select Board

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 624-1977

Email: bbourgoine@readfieldmaine.org

Mr. Joseph Young
Western Kennebec Lakes Community Broadband Association
159 Moose Hill Road
Fayette, ME 04349
joe@moosehillfarm.com

DRAFT

Dear Mr. Young,

On behalf of the Readfield Select Board I wish to offer our full support of the planning grant application your organization is pursuing through the ConnectME Authority, and further express our appreciation and excitement for your efforts to bring reliable and affordable high-speed internet to our communities.

The collaborative approach to this set of issues is both welcome and necessary. It is also timely as digital needs are rapidly outpacing available service options in our community. Our current internet service does not extend to remote areas of the Town and does not provide affordable speeds sufficient to attract and retain residents, let alone businesses in need of this service.

The delivery of reliable and affordable high-speed internet to Readfield and the other towns participating in this effort will serve to strengthen the social and economic fabric of our communities. It will support important initiatives like aging in place and continuing education. It will make our many home based businesses more successful and encourage new growth. It will help to ensure that our rural and lower income residents have the same opportunities as other residents. It will make a difference in how our government develops and delivers services and communicates with residents.

Thank you for your consideration of my comments. I hope they are helpful and wish you the best of luck in the grant application process.

Sincerely,

Bruce Bourgoine
Chair, Readfield Select Board

NEW BUSINESS

MAY 3, 2019 BID TABS - TOWN OF READFIELD

Contractor Name	Responsive	Bid Amount(s)	Bid Notes
Lucas Striping	Y	\$.04 DY & FL, \$.75 Bead & Curb	Current service provider
On-The-Line, Inc.	Y	\$.08 DY & FL, \$1.50 Bead & Curb	

Contractor Name	Responsive	Bid Amount(s)	Bid Notes
BPS	Y	\$20.70 per gallon	
JRA Sealmasters	Y	\$28.00 per gallon	
Proseal LLC.	Y	\$19.70 per gallon	
Sealcoating Inc.	Y	\$13.47 per gallon	Current service provider
Shamos Sealcoating	Y	\$25.00 per gallon	

Contractor Name	Responsive	9.5 HMA/ton	Tons	HMA TOTAL	\$/Gal Tack	Tack TOTAL	PROJECT TOTAL	Bid Notes
All States Asphalt, Inc.	Y	\$ 84.00	1,369	\$ 114,996	\$ 5.50	\$ 3,300.00	\$ 118,296.00	Plus \$14/sy for joints & \$145/ton incidental IIMA
Hopkins Paving LLC	Y	\$ 76.00	1,369	\$ 104,044	\$ 2.00	\$ 2,260.00	\$ 106,304.00	
Maine-ly Paving	Y	\$ 72.99	1,369	\$ 99,923	\$ 4.00	\$ 2,640.00	\$ 102,563.31	
Northeast Paving	Y	\$ 92.00	1,369	\$ 125,948	\$ 7.00	\$ 3,920.00	\$ 129,868.00	
Pike Industries	Y	\$ 75.00	1,350	\$ 101,250	\$ 5.00	\$ 2,800.00	\$ 104,050.00	
P & B Paving	Y	\$ 78.10	1,232	\$ 96,219	\$ 5.00	\$ 2,675.00	\$ 98,894.20	Cost based on less than estimated tonnage
Roundy's Paving	Y	\$ 79.95	1,369	\$ 109,452	\$ 6.00	\$ 4,032.00	\$ 113,483.55	
T. W. Paving, Inc.	Y	\$ 92.00	1,369	\$ 125,948	\$ 7.50	\$ 5,062.50	\$ 131,010.50	
Wellman Paving	Y	\$ 76.11	1,369	\$ 104,195	\$ 4.00	\$ 1,792.00	\$ 105,986.59	

NOTES:

Apparent Low Bidder (unit price)

Readfield Select Board
May 13, 2019
Item # 19-110

Readfield Select Board
May 13, 2019
Item # 19-111

Readfield Select Board
May 13, 2019
Item # 19-112

PROPOSAL FORM

STRIPING SERVICES

PROPOSAL

Proposer's name: On-The-Line, Inc.

Address of business: 2230 Broadway Bangor, ME. 04401

Names of principals: Al Griffin - President 207-947-9912 Email: onthelinecorp@gmail.com

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the STRIPING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$.08 per linear foot of beaded single yellow line.

\$.08 per linear foot of beaded single white line.

\$ \$1.50 per square foot of beaded white stop bars, crosswalks, and directional arrows.

\$ \$1.50 per square foot of beaded yellow or white curb marking.

Addenda receipt acknowledgement: N/A

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated:  4/17/19

PROPOSAL FORM

STRIPING SERVICES

PROPOSAL

Proposer's name: Lucas Striping LLC
Address of business: 237 Plains Rd Readfield Me 04355
Names of principals: Stephen Lucas

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the STRIPING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

- \$.04 per linear foot of beaded single yellow line.
- \$.04 per linear foot of beaded single white line.
- \$.75 per square foot of beaded white stop bars, crosswalks, and directional arrows.
- \$.75 per square foot of beaded yellow or white curb marking.

Addenda receipt acknowledgement: N/A

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: Stephen R. Lucas 4-10-19

PROPOSAL FORM

ROAD CRACK SEALING SERVICES

PROPOSAL

Proposer's name: J.R.A. Sealmasters

Address of business: 399 Hardscrabble Rd, Wayne, Me 04784

Names of principals: Jeffrey R. Albert

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the ROAD CRACK SEALING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ 28⁰⁰ (#28⁰⁰) per gallon installed.

Addenda receipt acknowledgement: yes, I think

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: Jeff R. Albert 4/16/2019

9.6 lbs = 1 gallon of Hot Rubber (#5833 ³¹ / pallet applied)
#28.00 / gallon applied)
1 pallet (2000 lbs) = 208.33 gallons

We will lay 6 pallets (12,000 lbs) of rubber, no more, no less, for the \$35,000⁰⁰ you have allotted for your roads.

We will do a neater, cleaner, more thorough job than anyone else. I can even have rubber delivered to town garage if we work it from there. Up to you.

Thank you for your consideration!

Town must clean winter sand from roads before crack sealing. We will clean cracks from there.

Sincerely,

J.R.A.

Jeff R. Albert

4/24/2019

Jeffrey R. Albert

P.S. We would love to bid on any sealcoating you might have too!

Thank You!



PROPOSAL FORM

ROAD CRACK SEALING SERVICES

PROPOSAL


Proposer's name: B.P.S. GROUP (BROWNIES LANDSCAPING)

Address of business: 34 CLARK LANE WHITEFIELD, ME, 04353

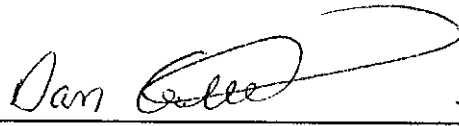
Names of principals: DAN GALLANT, TIM BROWN

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the ROAD CRACK SEALING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ 20.⁷⁰/ per gallon installed.

Addenda receipt acknowledgement: 

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated:  5-2-2019

PROPOSAL FORM

ROAD CRACK SEALING SERVICES

PROPOSAL

Proposer's name: ProSeal, LLC

Address of business: 198 College Avenue, Waterville, ME 04901

Names of principals: Tom Boyce - Member (owner)

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the ROAD CRACK SEALING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ 19.70 per gallon installed.

Addenda receipt acknowledgement: _____

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: 

PROPOSAL FORM

ROAD CRACK SEALING SERVICES

PROPOSAL

Proposer's name: Shamos Sealcoating

Address of business: 8 Brookside Drive, Standish, ME 04084

Names of principals: Andrew Shamos

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the ROAD CRACK SEALING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ 25.00 per gallon installed.

Addenda receipt acknowledgement: N/A

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: [Signature] 4/17/19
Sales & Estimating Manager

PROPOSAL FORM

ROAD CRACK SEALING SERVICES

PROPOSAL

Proposer's name: Sealcoating, Inc. d/b/a indus

Address of business: 825 Granite Street, Braintree, MA 02184

Names of principals: Elizabeth Wuori, President; Richard L. Goodick, Vice President; April Durant, Secretary/Clerk

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the ROAD CRACK SEALING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ 13.47 per gallon installed.

Addenda receipt acknowledgement: none

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: Elizabeth Wuori May 1, 2019
Elizabeth Wuori, President



All States Asphalt, Inc.
 All States Materials Group[®]
 Maine Division

6 Sabbath Point Road
 P.O. Box 756, Windham, ME 04062
 O: 207-894-5040 F: 207-894-5182
 salesME@asmg.com

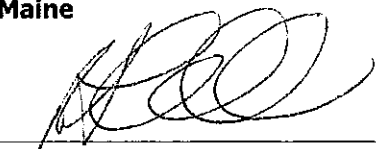
To: Town Of Readfield, ME	Contact:
Address: 8 Old Kents Hill Road Readfield, ME 04355 USA	Phone: (207) 685-4939
	Fax: (207) 685-3420
Project Name: 2019 Town Of Readfield Paving Bid	Bid Number:
Project Location: Readfield, MAINE	Bid Date: 5/3/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
202.203	PAVEMENT BUTT JOINTS	1.00	SY	\$14.00	\$14.00
403.209	HOT MIX ASPHALT 9.5 MM HMA (INCID.)	1.00	TON	\$145.00	\$145.00
403.210	HOT MIX ASPHALT 9.5 MM HMA	1,369.00	TON	\$84.00	\$114,996.00
409.15	BITUMINOUS TACK COAT APPLIED	600.00	GAL	\$5.50	\$3,300.00

Total Bid Price: \$118,455.00

Notes:

- Please find the attached Standard Conditions document. By signing below, buyer acknowledges and agrees that it has also read and approved Contractor's Standard Conditions, as required included parts of this contract. This contract constitutes the entire agreement between the Contractor and Buyer and may only be modified by a written amendment executed by both parties. This proposal is accepted upon receipt of Buyer's signature, and the Contract is effective as of the date of Contractor's signature tendered to Buyer. Executed by both parties as a sealed instrument.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: All States Asphalt-Maine</p> <p>Authorized Signature: </p> <p>Estimator: Peter Callahan pcallahan@asmg.com</p>
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PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

South Road (from Rt. 17 to Beaver Dam Rd.)

ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with **tack** coat. on approximately 8.765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

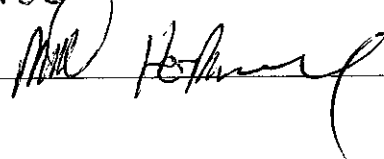
Name of Company: Hopkins Paving LLC

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 76.⁰⁰ Cost per Ton = Total \$ 104,044.⁰⁰
1369

Tack Coat

(Estimated gallons) X 2.⁰⁰ Cost Per Gallon Applied = Total \$ 2,260.⁰⁰
1130

Signature:  Date: 05/02/2019

PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

South Road (from Rt. 17 to Beaver Dam Rd.)

ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with tack coat, on approximately 8,765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

Name of Company: Maine-ly Paving Services, LLC

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 1,369 72.99 Cost per Ton = Total \$ 99,923.31

Tack Coat

(Estimated gallons) X 660 \$4.00 Cost Per Gallon Applied = Total \$ 2,640.00

Signature: Jamie Ward Date: 5/3/2019

* Current Asphalt Liquid Price of \$550.00

Maine-ly Paving Services, LLC

641 Hinckley Rd.

Canaan, ME 04924

207-431-9159

Email: jamie@mainerlypaving.com

5/06/2019

Eric Dyer
Town of Readfield
8 Old Kents Hill Road
Readfield, ME 04355

RE: Business and work references for Maine-ly Paving Services, LLC.

Mr. Dyer,

As you know, the 2019 paving season has just begun, so the list of current projects I have completed this season is limited. The Projects to date are as follows:

Hartford Fire Station, Augusta ME
Closson Street, Randolph ME
Vassalboro Pipe Project, Route 32

The following are the Business contacts that I have either done work for in past seasons working for other companies, or have been awarded work to complete in the 2019 Paving Season as Maine-ly Paving Services, LLC:

Eddie Manter – Manter Construction, 207-547-3500
Jim Steward – McGee Construction, 207-776-8074
Randy Hutchins – O'Connor GMC, 207-622-3191
Mike Morrison – City of Augusta, 207-458-4903
Ron Simbari – All States Asphalt, 207-249-8378
Bill Sanborn – Ranger Contracting, 207-509-0118
Jake Barbour – Jake Barbour Inc., 207-975-1515
Thatcher Silar – Farley and Sons Inc., 207-236-4787
Glenn Adams – Sargent Corp., 207-215-2055

Myself, as well as my crew, have over 50 years of combined experience and have completed several town projects throughout our careers. Our commitment to completing the projects we acquire to the customers satisfaction is our top priority and, with a full line of Maine DOT approved equipment, we stand behind all the work we do. Please consider this information in your decision.

Regards,
Jamie Ward
Maine-ly Paving Services, LLC.

JAMIE WARD

691 Hinckley Road, Canaan, ME 04924 | C: 207-431-9159 | Jamie@maine-lypaving.com

SUMMARY

I have been in the Paving Industry since 1988. I began my paving career as a laborer, moving up to an operator, then eventually into an estimating and management position. I have attended several training sessions over my 30 years in the business and have gathered a wealth of knowledge in the paving industry.

SKILLS

- Customer service experience
- Direct labor crew training
- Solid communication skills
- Strong organizational skills
- Strong work ethic
- Expertise in Bid 2 Win Software
- MS Office proficient
- superb management skills
- Project budgeting
- Cost control

EXPERIENCE

01/2013 to 12/2018

Manager/ Estimator

All States Asphalt Inc. — Windham, ME

My Management duties include: Assisting in project scheduling, directing paving crews on project execution, reviewing and approving time card hours, directly working with our operation manager on project equipment needs, discussing Quality Control needs with our QC Manager as the project requires, adding input on employee reviews and disciplinary actions, and filling in on the paving crew or project management side as needed.

My Estimating duties include: Meeting and discussion work detail with potential customers, estimating and pricing all Maine hot mix projects and plant sales, monitoring cost comparison to the project budget, reviewing and inputting information on the monthly WIP reports, reviewing and approving all invoices that pertain to projects estimated, and billing all completed projects.

06/2012 to 12/2012

Assistant General Foreman

Lane Construction Corporation — Bangor, ME

My duties for this position were as follows:

Directly manage an 8 man paving crew, work directly with project owners to accurately execute each project, calculate and order hot mix from the nearest HMA Facility as needed, set and comply with project schedules, keep an accurate account of employee's working and equipment hours, comply with all of the company's health and safety regulations, and complete equipment repair needs in the off season.

04/2010 to 07/2012

Paving Foreman

RC and Sons Paving — Lewiston, ME

My duties for this position were as follows:

Directly manage an 8 man paving crew, work directly with project owners to accurately execute each project, calculate and order hot mix from the nearest HMA Facility as needed, set and comply with project schedules, keep an accurate account of employee's working and equipment hours, comply with all of the company's health and safety regulations, complete equipment repair needs in the off season, as well as completing plowing and snow removal.

04/2005 to 03/2010

Milling and Reclaiming Supervisor

Vaughn Thibodeau and Sons — Bangor, ME

My duties for this position were as follows:

Directly manage an 3 man milling crew, work directly with project owners to accurately execute each project, calculate and order sufficient trucking to maintain a constant speed as needed, set and comply with project schedules, keep an accurate account of employee's working and equipment hours, comply with all of the company's health and safety regulations, complete equipment repair needs in the off season, as well as completing plowing and snow removal.

04/1988 to 12/2004

Laborer/ Operator/ Paving Foreman

Pike Industries Inc. — Fairfield, ME

Starting in 1988 as a laborer, my duties were to back trucks in and out of the

paver as needed, as well as shovel, rake and wheelbarrow hot mix asphalt. Starting in 1989 as a backend operator, my duties were to accurately calculate and lay hot mix asphalt as required per project, as well as shovel, rake, and wheelbarrow hot mix asphalt.

Starting in 1995 as a paver operator, my duties in were to accurately operate a hot mix asphalt paver, track paver hours, grease and maintain equipment as needed, as well as shovel, rake, and wheelbarrow hot mix asphalt.

Starting in 2000 as a paving foreman, my duties were to directly manage an 8 man paving crew, work directly with project owners to accurately execute each project, calculate and order hot mix from the nearest HMA Facility as needed, set and comply with project schedules, keep an accurate account of employee's working and equipment hours, supply input on employees yearly reviews, comply with all of the company's health and safety regulations, complete and submit daily work reports, as well as complete equipment repair needs in the off season.

EDUCATION AND TRAINING

2013

Certificate: Estimating

Bid 2 Win — Portsmouth, NH

I attended Bid 3 Win Training in 2013-2014 & 2017.

2001

Certificate: Computers

Kennebec Valley Vocational Technical Institute — Fairfield, ME, Somerset

I attended an A+ Certification course, which taught me how to build and repair computers.

1998

Certificate: Paving

Blaw Knox Training School — Mattoon, IL

I attended the Blaw Know Training School in 1997-1998. This allowed me to learn how an asphalt paver operates, as well as allowing me the knowledge to affectively repair them as needed.

1988

High School Diploma: General Studies

Waterville Senior High School — Waterville, ME, Kennebec

While attending high school, I also attended the Waterville Vocational School my junior and senior year and received a certificate in Building Maintenance.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Erickson Bonding & Insurance Associates, Inc. 114 State Street Augusta ME 04330		CONTACT NAME: Tracey Thibault PHONE (A/C, No. Ext): (207) 620-7108 E-MAIL ADDRESS: TThibault@gosline-murchie.com INSURER(S) AFFORDING COVERAGE INSURER A: Acadia Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		FAX (A/C, No): (207) 620-7109 NAIC # 31325
INSURED Maine-ly Paving Services LLC 691 Hinckley Road Caanan ME 04924				

COVERAGES CERTIFICATE NUMBER: 19-20 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CNA5387675	3/6/2019	3/6/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X		CAA5391458	4/1/2019	3/6/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$			CUA5392432	4/8/2019	3/6/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WCA5392600	4/8/2019	4/8/2020	PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Readfield South Road Paving
Certificate Holder is hereby named as an additional insured as their interest may appear per policy forms and conditions.

CERTIFICATE HOLDER Town of Readfield 8 Old Kents Road Reafield, ME 04355	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tracey Thibault/TLT
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PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

South Road (from Rt. 17 to Beaver Dam Rd.)

ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with tack coat, on approximately 8,765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

Name of Company: Northeast Paving

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 92.00 Cost per Ton = Total \$ 125,948.00

Tack Coat

(Estimated gallons) X 7.00 Cost Per Gallon Applied = Total \$ 3,920.00 (560 gal.)

Signature: [Signature] Date: 4/30/19

MDOT special provisions section 108, asphalt Escalator is applicable to this quote.

PAVING PROPOSAL FORM

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PAVING PROPOSAL

Name of Company: Pike Industries

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 1350 Cost per Ton = 75.00 Total \$ 101,250.00

Tack Coat

(Estimated gallons) X 560 Cost Per Gallon Applied = 5.00 Total \$ 2800.00

Signature: Gene Z Alley Date: 5/3/2019

Subs- atwork flagging - 207-474-5900

PAVING PROPOSAL FORM

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ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with tack coat, on approximately 8,765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

Name of Company: P + B Paving inc

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 1232 Cost per Ton = 78.10 Total \$ 96,219.20

Tack Coat

(Estimated gallons) X 535 Cost Per Gallon Applied = 5 Total \$ 2,675.00

Signature: [Handwritten Signature] Date: 5/3/19

PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

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Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

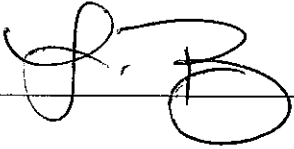
Name of Company: Boundy's Paving
565 Elm St Newport ME. 04953
Lisa Boundy-368-2050

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X 1,369 Cost per Ton = 79.95 Total \$ 109,451.55

Tack Coat

(Estimated gallons) X 672 Cost Per Gallon Applied = 6.00 Total \$ 4,032.00

Signature:  Date: 5/3/19

PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

South Road (from Rt. 17 to Beaver Dam Rd.)

ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with tack coat, on approximately 8,765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

Name of Company: T. W. Paving, Inc

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X \$92.00 Cost per Ton = Total \$ 125,948.00

Tack Coat

(Estimated gallons) X \$7.50 Cost Per Gallon Applied = Total \$ 5,062.50

Signature:  Date: 05/02/2019

PAVING PROPOSAL FORM

PROPOSED PAVING PROJECTS FOR THE TOWN OF READFIELD

South Road (from Rt. 17 to Beaver Dam Rd.)

ESTIMATED TONNAGE= 1,369 tons of 1"± Compacted 9.5 mm WEAR SURFACE with tack coat, on approximately 8,765' x 23'.

Please quote all projects with Hot Mix Asphalt (HMA).

PAVING PROPOSAL

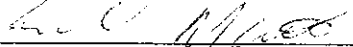
Name of Company: WELLMAN PAVING, INC.

9.5 mm Wearing Surface 1" Compacted

HMA: (Estimated tons) X $\frac{\$ 76.41}{1,369}$ Cost per Ton = Total \$ 104,194.59

Tack Coat

(Estimated gallons) X $\frac{\$ 4.00}{448}$ Cost Per Gallon Applied = Total \$ 1,792.00

Signature:  Date: 5/31/19

RESERVED

Protective Gear, Tower Sites, and Water Holes) into a single reserve account?

Article 40: Shall the Town vote to authorize the municipal officers to negotiate a **Power Purchase Agreement (PPA)** with one or more service providers, and authorize **the installation of a solar project at the Readfield Transfer Station** upon such terms and conditions as are determined to be in the best interests of the Town, only if the terms and conditions represent a net reduction in electrical utility costs to the Town over the life of the project?

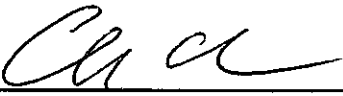
Article 41: Should the Town continue to use the **Secret Ballot** process for the 2020 Annual Town Meeting?

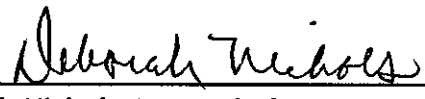
RETURN

Readfield, Maine

Pursuant to 30-A M.R.S.A. § 2528(5), we have this day, being at least seven days before the hearing, notified the inhabitants of said Readfield of a public hearing, to be held at the time and place, and for the purposes stated above, by posting a copy of said notice at the following public and conspicuous places in said Readfield -- Readfield Post Office, Kents Hill Post Office and Readfield Town Office.

Dated: 5/2/19

Posted by:  Printed Name: Anna Carll

Attest:  Date: 5/2/19
Deborah Nichols, Town Clerk

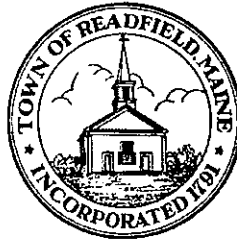
Bruce Bourgoine, Chair: _____ Date: _____

John Parent: _____ Date: _____

Dennis Price: _____ Date: _____

Christine Sammons, Vice Chair: _____ Date: _____

Kathryn Mills Woodsum: _____ Date: _____



Fiscal Year 2020 Budget & Town Meeting Warrant Hearing

May 16th, 2019
2nd floor of Gile Hall
6:30pm

Public Hearing Agenda

- Pledge of Allegiance
- Welcome & introductions
- Presentation and discussion of municipal building projects – Library & Fire Station
- Presentation and discussion of Secret Ballot Town Meeting Warrant
- Presentation and discussion of summary budget information
- Adjournment

Future Agenda Items - Proposed DRAFT

Potential Future Meeting / Workshop Items:

19-056 - Hold a second reading for the Traffic and Parking Ordinance - 10 min.
Update of fees and fee schedule - short-term
County Officials and State Delegation Meetings - long-term
Appeals process and appeals matrix review - long-term
Contingency Policy discussion - long-term
Personal Property Taxes - long-term
Giles Rd. Bridge - long-term

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Finalize a solar energy plan for town facilities
- Town buildings planning focused on the Library and Fire Station
- Cannabis considerations
- Consider annualizing Heritage Days
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance