

Readfield Select Board
Meeting Agenda
June 24, 2019, Readfield Town Office
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:00 PM

Pledge of Allegiance

Regular Meeting Items - 5 min.

- 19-121 - Minutes: Select Board meeting minutes of June 10, 2019.
- 19-122 - Warrants: #52-53(FY19).

Communications - 25 min.

- Select Board communications. - 5 min.
- Staff Reports - 5 min.
- Boards, Committees, Commissions & Departments - 5 min.
 - Library Board minutes of May 8, 2019
- Public Communication - Members of the public may address the Select Board. - 10 min.

Appointments, Reappointments, and Resignations - 10 minutes

- 19-123 - Consider the appointment of Jessica Gorton to the Enterprise Committee
- 19-124 - Consider the re-appointment of the following individuals to the following committees:

30 Mile River Watershed Board	Andrews Tolman	June 30, 2022
Age Friendly Committee	Margaret Edmundson	June 30, 2022
	Ann Mitchell	June 30, 2022
Board of Appeals	Peter Bickerman	June 30, 2022
	Fran Zambella	June 30, 2022
Budget Committee	Andrews Tolman	June 30, 2022
Cemetery Committee	Brenda lake	June 30, 2022
	Pam Riley Osborn	June 30, 2022
	Sandra Rourke	June 30, 2022
Conservation Commission	Greg Durgin	June 30, 2022
	Martin Hanish	June 30, 2022
	Bruce Hunter	June 30, 2022
Enterprise Committee	Stephen Monsulick	June 30, 2022
Library Board of Trustees	Jennifer Bonfond	June 30, 2022
	Elisabeth Peterson	June 30, 2022
Maranacook lake Outlet Dam Committee	William A. Buck	June 30, 2022
Road Committee	Ed Sims	June 30, 2022
Trails Committee	Nancy Buker	June 30, 2022
	Bob Harris	June 30, 2022
	Holly Rahmlow	June 30, 2022

- 19-125 - Consider appoints for the following municipal positions:

Town Manager, Treasurer, Tax Collector, Welfare Administrator, Road Commissioner, Transfer Station Manager	Eric Dyer	June 30, 2020
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New Business - 45 minutes

- 19-126 - Consider catering permit applications for Crostinis Catering for two events at the Readfield Union Meeting House
- 19-127 - Consider an annual order for the collection of taxes
- 19-128 - Election of Select Board Officers (two, 1-year terms ending June 30, 2019)
- 19-129 - Election of the Board of Assessors (three, 1-year terms ending June 30, 2019)
- 19-130 - Make any other necessary appointments
- 19-131 - Consider details of a Select Board Retreat
- 19-132 - Review of upcoming Select Board meetings
- 19-133 - Summer Residents Meeting planning
- 19-134 - Consider a subsurface waste disposal system / holding tank application for 136 Maranacook Shores Rd.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – June 10, 2019 – Unapprovea

Select Board Members Present: Bruce Bourgoine, John Parent, Christine Sammons and Kathryn Woodsum

Excused Absences: Kristin Parks (Board Secretary), Dennis Price

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Lydia Adelson, Grace Keene, Karen Peterson, Bonnie Harris, Sonya Clark, Pamela Osborn, Gary Keilty, Ann Keilty, Lena Covington, Milton Wright, James Tukey, Linda Tukey, Deb Doten, Pete Davis, Matt Davis, Nancy Durgin, Greg Durgin

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **19-116 – Minutes: Select Board meeting minutes of May 13, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of May 13, 2019 as presented, **second** by Mrs. Sammons. **Vote** 3-0-1 in favor, abstained my Mr. Parent due to absence at last meeting.
- **19-117 – Warrants #48-51 (FY19)**
 - Mrs. Sammons reviewed Warrants #48-51 (FY19)
 - **Motion** made by Mrs. Sammons to approve Warrants #48, 48A, B and 49 (FY19) in the amount of \$89,111.43, **second** by Mr. Parent. **Vote** 4-0 in favor.
 - **Motion** made by Mrs. Sammons to approve Warrants #50, 50A, B and 51 (FY19) in the amount of \$400,422.34, **second** by Mr. Parent. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Woodsum presented Mr. Parent a 2019 Spirit of America Award.
 - Mrs. Woodsum mentioned that the town changed the procedure that after elections Select Board members would take their seat immediately, so she thanked everyone if she is not re-elected.
 - Mr. Bourgoine gave a reminder about the Volunteer Appreciation Brunch that will be on Saturday, June 29, 2019 at 10:00 am. The rest of the Spirit of America awards will be presented that day as well.
- **Staff Reports**
 - Mr. Dyer reviewed the Town Managers Report dated June 10, 2019
 - Review of Treasurers Reports for May 2019
- **Boards, Committees, Commissions & Departments**
 - Library Board minutes of April 3, 2019
 - Conservation Commission minutes of April 9, 2019
 - Trails Committee minutes of April 23, 2019

Thank you for submitting your minutes
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Readfield Select Board
Regular Meeting Minutes – June 10, 2019 – *Unapproved*

Public Hearing (to be taken out of order at 6:45 pm)

The Select Board will hold a Public Hearing on the application for a Catering Permit for Robert Laster d/b/a Crostinis Catering, Winthrop, ME, on Monday, June 10, 2019 at 6:45 pm at the Readfield Town Office, for an event at the Readfield Union Meeting House. This hearing is in compliance with Title 28-A, Section 653 M.R.S

- Public Hearing open at 6:45 pm for Robert Laster d/b/a Crostinis Catering for an event at the Readfield Union Meeting House.
- Application reviewed and complete by Mr. Bourgoine.
- Jim Tukey, President of Readfield Union Meeting House gave an introduction about the events at the meeting house and the three events that they would like to have beer and wine at the Tuesday events.
- Enclosed fence will be in place as mentioned in application. Parking will be on site with additional parking at the Maple Hill School, Library and fairgrounds. There will be 2 parking attendants and event parking signs.
- Public Hearing closed at 6:57 pm.

Appointments, Reappointments & Resignations:

- **1918 – Consider the appointments of Jennifer Bonnefond to the Library Board of Trustees**
 - Jennifer Bonnefond was present for her appointment and gave a brief introduction.
 - **Motion** made by Mr. Bourgoine to appoint Jennifer Bonnefond to the Library Board of Trustees for a term ending 06/30/2019 with the intention of an additional term following, **second** by Mrs. Woodsum. **Vote** 4-0 in favor.

New Business:

- **19-119 – Consider a catering permit application for Crostinis Catering for an event at the Readfield Union Meeting House**
 - **Motion** made by Mr. Bourgoine to approve the catering permit for June 18, 2019, **second** by Mrs. Sammons. **Vote** 4-0 in favor.
- **19-120 – Consider a special event liquor license application for the Kents Hill School**
 - Public Hearing waived, annual event, application compete.
 - **Motion** made by Mrs. Sammons to accept the application for a liquor license for Kents Hill School for the weekend of June 21-23, 2019, **second** by Mr. Parent. **Vote** 4-0 in favor.

Other Business, Upcoming Meetings & Future Agenda Items:

- Reminder to vote tomorrow, June 11, 2019, 8:00-8:00 on 2nd floor of Gile Hall.

Motion made by Mrs. Sammons to adjourn the meeting at 7:10 pm, **second** by Mr. Parent. **Vote** 4-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary via YouTube Video

RESERVED

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

READFIELD COMMUNITY LIBRARY MEETING
MAY 8, 2019

The meeting was called to order at 6:32 by Chair, Deb Peale.

Present were: Deb Peale, Sonya Clark, Brenda Lake, Jan Tarbuck, Donna Witherill, Betty Peterson, and Maureen Kinder, Librarian.

Those excused: Pam Mitchell, Pat Clark

Secretary's Report: The minutes of the April report were amended and approved.

Treasurer's Report: The Treasurer's report was amended and approved.

Librarian's Report:

- Ongoing Programs
Cribbage Club – no participants in April
Children's playgroup story time hour – 4 adults, 2 children
Drop-in knitting/crocheting – 5 adults, 1 child
- Completed events:
Chocolate Making Workshop – 8 adults, 4 children. Sale of chocolate bars made with remaining ingredients was a success. All bars sold by April 20.
Book Club: "Little Fires Everywhere" had 14 participants.
- May Events:
Continue Cribbage Club
Continue Playgroup/story time
Book Club selection "Before We Were Yours". To be held on Wednesday, May 22.
Drop-in Knitting/crocheting group – Saturdays from 1-3
Documentary screening "I Know a Man – Ashley Bryan." To be held on Wednesday, May 29 at 6:30 p.m. at Town Hall.
- June Events:
Middle school field trip to library on Wednesday, June 5th 1-2 pm
Summer Reading Program kick-off party on June 17 at 6:30 pm
- Summer Reading Program weekly themes are being worked on.
- Chewonki program (Owls of Maine) is scheduled for Monday, August 19 at 6:00 pm.

Old Business:

- Update from the Friends:
Cookies are needed for Heritage Days.
Dennis Price will do a performance on Friday, August 9th for Friends fundraiser.
Friends need help to run food concession stand. If anyone can help, contact Chris Sammons.
Friends are supporting the Ashley Bryan program being presented on May 29.
- Flagpole: has been replaced.
- Watercolor Painting: A watercolor painting has been donated to the library. Deb and Brenda said it will be a great addition to our library.
- Candy making: a successful event.
- Maine Humanities Update: Tabled
- Coffee Table books: It was suggested that we raffle them off, one at a time. Will discuss this more in June.
- Renovation progress: going well. Floor will be installed on May 27 and 28. Jan and Betty will be backup for Anna.

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE
5/19/19 E.D.
DATE RECEIVED

- via email

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Readfield Enterprise Fund Committee

Term:

6/30/21
1

Do you have previous experience on this board or committee?

Yes

No

Name: Jessica Gorton

Phone (H): (207) 522-5536

Street address: 528 Plains Rd

Phone (C): same

Mailing address: 528 Plains Rd, Readfield, ME 04355

E-Mail: mama_jess@hotmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Recipient of previous enterprise funds, small business owner with experience writing multiple business & marketing plans

Below please tell us the reason you are interested in applying for this position.

I want to see a thriving small business community in Readfield that adds interest & diversity to our town!

If you are currently employed, what is your position?

Program Associate, Maine Developmental Disabilities Council
Owner, Mother Jess Herbs

APPLICATION FOR APPOINTMENT FOR:

Name: Jessica Gorton Position: REF Committee Term: 6/30/21

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 6/18/2019

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 6/24/2019

SELECT BOARD APPROVAL

To Jessica Gorton of Readfield, in the County of Kennebec and State of Maine: There being a position on the Enterprise Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/24/19 thru 6/30/21. Given under our hand this 24 day of June 2019.

Bruce Bourgoine, Ralph F. Fno, Jr., Dennis Price, Christine Sammons, Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

**Town of Readfield
Re-Appointment Applications
Select Board Meeting – June 24, 2019**

Re-Appointments:

30 Mile River Watershed Board	Andrews Tolman	June 30, 2020
Age Friendly Committee	Margaret Edmondson	June 30, 2022
	Ann Mitchell	June 30, 2022
Board of Appeals	Peter Bickerman	June 30, 2022
	Fran Zambella	June 30, 2022
Budget Committee	Andrews Tolman	June 30, 2022
Cemetery Committee	Brenda Lake	June 30, 2022
	Pam Riley Osborn	June 30, 2022
	Sandra Rourke	June 30, 2022
Conservation Commission	Greg Durgin	June 30, 2022
	Martin Hanish	June 30, 2022
	Bruce Hunter	June 30, 2022
Enterprise Committee	Stephen Monsulick	June 30, 2022
Library Board of Trustees	Jennifer Bonnefond	June 30, 2022
	Elisabeth Peterson	June 30, 2022
Maranacook Lake Outlet Dam Comm.	William A. Buck	June 30, 2022
Road Committee	Ed Sims	June 30, 2022
Trails Committee	Nancy Buker	June 30, 2022
	Bob Harris	June 30, 2022
	Holly Rahmlow	June 30, 2022

Select Board Approval

Bruce Bourgoine

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

Approved June 24, 2019



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Road Commissioner
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Road Commissioner** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020. Given under our hand this 24th day of June, 2019.

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

**Oath of Office
Municipality of Readfield, Maine**

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Road Commissioner** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Road Commissioner** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

Office of Tax Collector Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Tax Collector** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020.
Given under our hand this 24th day of June, 2019

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

Oath of Office Municipality of Readfield, Maine

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Tax Collector** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Tax Collector** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Town Manager
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Town Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020.
Given under our hand this 24th day of June, 2019

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

**Oath of Office
Municipality of Readfield, Maine**

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Town Manager** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Town Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Transfer Station Manager
Certificate of Appointment**

To **Eric Dyer**:

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Transfer Station Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020.
Given under our hand this 24th day of June, 2019.

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

**Oath of Office
Municipality of Readfield, Maine**

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Transfer Station Manager** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Transfer Station Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Treasurer
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Treasurer** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020.
Given under our hand this 24th day of June, 2019.

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

**Oath of Office
Municipality of Readfield, Maine**

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Treasurer** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Treasurer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

Office of **Welfare Administrator** Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Welfare Administrator** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2020.
Given under our hand this 24th day of June, 2019.

Bruce Bourgoine

Christine Sammons

Dennis Price

Kathryn Mills Woodsum

Ralph F. Eno, Jr.

Oath of Office Municipality of Readfield, Maine

_____, 2019

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Welfare Administrator** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec, ss

_____, 2019

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Welfare Administrator** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Town Clerk/Deputy Clerk

NEW BUSINESS

State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
 8 State House Station
 Augusta, ME 04333-0008
 Telephone: (207) 624-7220 Fax: (207) 287-3434
 Email: MaineLiquor@Maine.gov

DIVISION USE ONLY	
Permit No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

Readfield Select Board
 June 24, 2019
 Item # 19-126

Application for a Catering Permit
\$10.00 (per day)

Check Payable: Treasurer State of Maine

The law requires the application to be submitted at least **24 Hours** prior to the function, however a longer notice is appreciated to allow additional time for processing.

- License No.: 16-1138 DBA Name: CROSTINIS CATERING
- Name of Licensee: ROBERT LASTER
- Mailing Address: PO Box 178
- Town/ City: Winthrop State: ME Zip Code: 04364
- Telephone: 207 557 3791 Fax: _____
- Email Address: CROSTINIS catering @ Notmail - Com
- Title of Function: Meet me at the meeting house
- Purpose of Function: gather / music promotion
- Is this a public or a private event? public
- Location of Function: Readfield Meeting House
- Physical Address of Function: 22 Church Rd
- Town/City: Readfield State: ME Zip Code: 04355

Indoor Event Outside Event (IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)

13. Describe specific indoor and/or outdoor area to be licensed:

Patio / Tent adjacent to building

14. Date of Function: 7/2 Time- From: 7 pm To: 10 pm

15. Number of Persons Attending: 100

16. Name of Person/ Entity requesting your contracted services:

Readfield Senior Meeting House

Address: 22 Church rd Town/City: Readfield

State: ME Zip Code: 04355 Telephone Number: _____

Email address: _____

Outdoor Catering Restrictions:

1. There must be a stanchion or fence completely enclosing the area.
2. Signs must be posted stating "No alcohol beyond this point".
3. There must be sufficient employees at the event to control and monitor the area.

(Note: By law, liquor can only be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday. Function times can not deviate from this statutory requirement.)

5/31/19
Date

[Signature]
Signature of Licensee or Corporate Officer

ROBERT WASTON
Print Name of Licensee or Corporate Officer

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: Municipal Offices County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Signature of Officials	Printed Name and Title

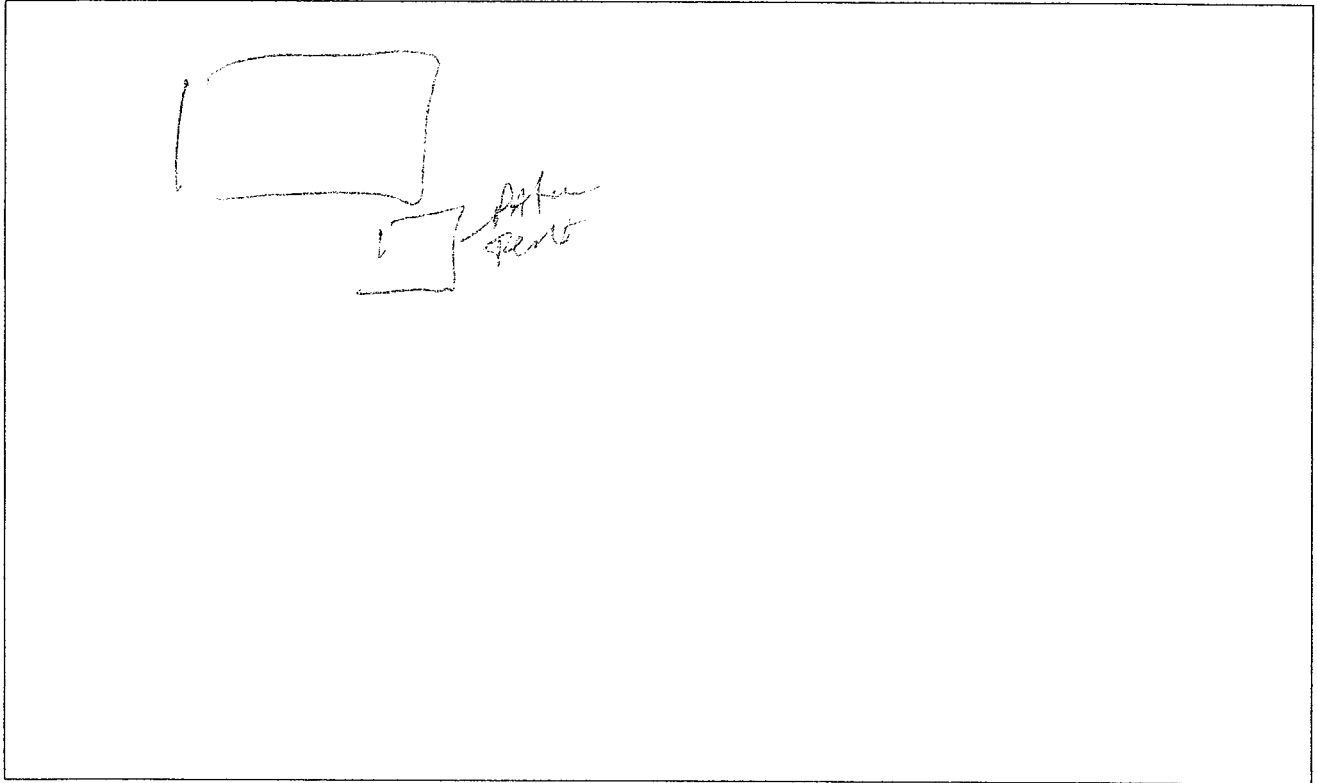
Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws, Title 28-A and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

CATERING PERMIT DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.



Submit completed forms to:

Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular mail)
10 Water Street, Hallowell, ME 04347 (Overnight mail)
Telephone inquiries: 207-624-7220
Fax line: 207-287-3434
Email inquiries: MaineLiquor@Maine.gov

FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT

RESTRICTIONS:

PERMIT NUMBER : _____

APPROVED

DATED: _____

NOT APPROVED

ISSUED BY: _____

State of Maine
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
 8 State House Station
 Augusta, ME 04333-0008
 Telephone: (207) 624-7220 Fax: (207) 287-3434
 Email: MaineLiquor@Maine.gov

DIVISION USE ONLY	
Permit No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

Application for a Catering Permit

\$10.00 (per day)

Check Payable: Treasurer State of Maine

The law requires the application to be submitted at least 24 Hours prior to the function, however a longer notice is appreciated to allow additional time for processing.

1. License No.: 16-1138 DBA Name: CROSTINIS CATERING
2. Name of Licensee: ROBERT LASTER
3. Mailing Address: PO Box 178
4. Town/ City: Winthrop State: Me Zip Code: 04364
5. Telephone: 207 557 3791 Fax: _____
6. Email Address: CROSTINIS catering @ Notmail - Com
7. Title of Function: meet me at the meeting house
8. Purpose of Function: gathering (from music) of meeting house
9. Is this a public or a private event? public
10. Location of Function: Readfield Union Meeting House
11. Physical Address of Function: 22 Church Rd
12. Town/City: Readfield State: Me Zip Code: 04355

Indoor Event Outside Event (IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)

13. Describe specific indoor and/or outdoor area to be licensed:

patio / tent adjacent to buildings

14. Date of Function: 7/16 Time- From: 7 pm To: 10 pm

15. Number of Persons Attending: 100

16. Name of Person/ Entity requesting your contracted services:

Readfield Union Meeting House

Address: 22 Church Rd Town/City: Readfield Me

State: Me Zip Code: 04355 Telephone Number: _____

Email address: _____

Outdoor Catering Restrictions:

1. There must be a stanchion or fence completely enclosing the area.
2. Signs must be posted stating "No alcohol beyond this point".
3. There must be sufficient employees at the event to control and monitor the area.

(Note: By law, liquor can only be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday. Function times can not deviate from this statutory requirement.)

5/31/19
Date

[Signature]
Signature of Licensee or Corporate Officer

ROBERT LARSON
Print Name of Licensee or Corporate Officer

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: Municipal Offices County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Signature of Officials	Printed Name and Title

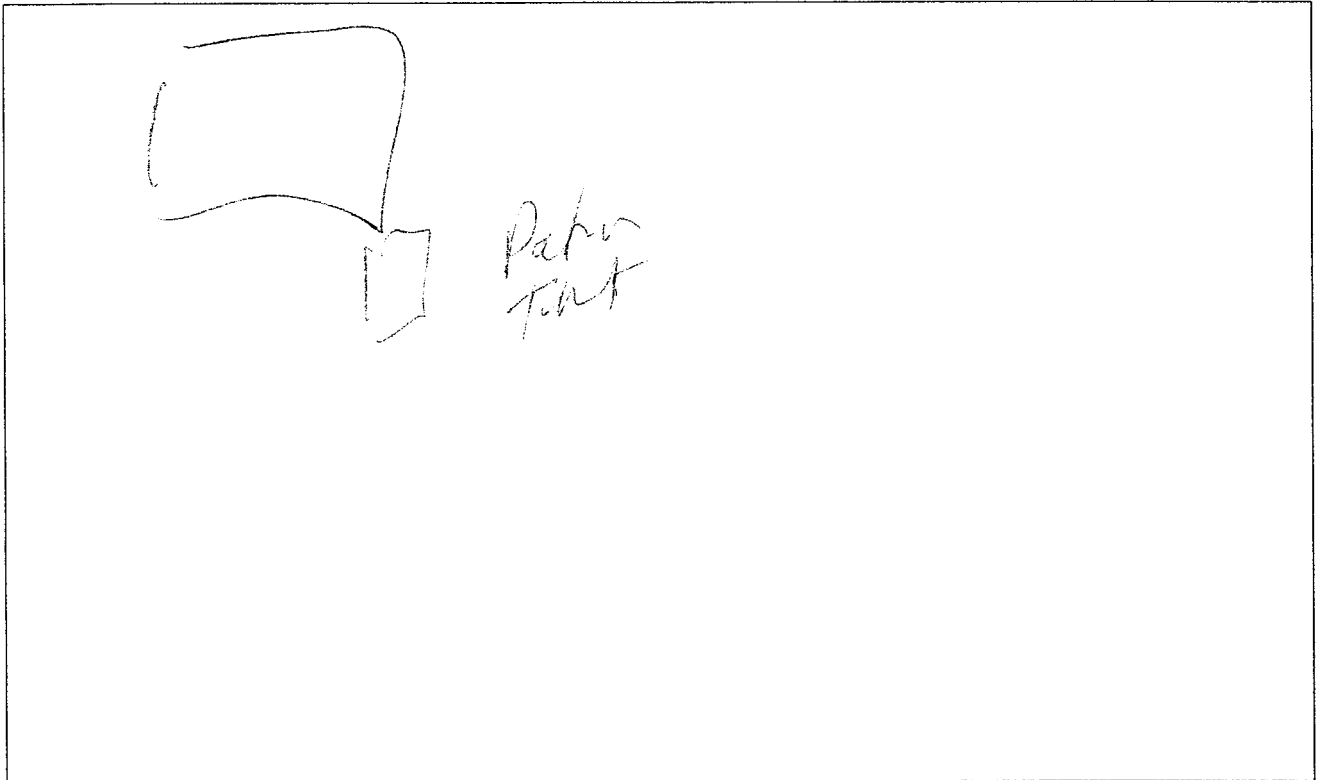
Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws, Title 28-A and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

CATERING PERMIT DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.



Submit completed forms to:

Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular mail)
10 Water Street, Hallowell, ME 04347 (Overnight mail)
Telephone inquiries: 207-624-7220
Fax line: 207-287-3434
Email inquiries: MaineLiquor@Maine.gov

FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT

RESTRICTIONS:

PERMIT NUMBER : _____

APPROVED

DATED: _____

NOT APPROVED

ISSUED BY: _____

**Town of Readfield
Order of Municipal Officers
Pursuant to 36 M.R.S.A. §906**

The Municipal Officers of the Town of Readfield, upon request that the Tax Collector/Treasurer of said Town, hereby authorize and direct said Tax Collector/Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Municipal Officers

Dated: *June 24, 2019*

Bruce Bougoine

Christine Sammons

Ralph Eno

Dennis Price

Kathryn Woodsum

Acknowledgement

I, the Tax Collector/Treasurer of said Town of Readfield, hereby acknowledge making the aforesaid request and receipt of a copy of the above order.

Eric Dyer, Tax Collector/Treasurer

Date: _____

:

RESERVED

Readfield Select Board
June 24, 2019
Item # 19-128

Readfield Select Board
June 24, 2019
Item # 19-129

Readfield Select Board
June 24, 2019
Item # 19-130

Readfield Select Board
June 24, 2019
Item # 19-131

Readfield Select Board
June 24, 2019
Item # 19-132

Readfield Select Board
June 24, 2019
Item # 19-133

TO: Select Board members

FROM: Clif Buuck

DATE: 06/20/19

RE: Holding Tank—Trask

Ronald & Glynn Trask own a camp on an old, non-conforming lot on Maranacook Shores Road. The camp has been served by a holding tank for wastewater disposal because there is nowhere on the lot to install a subsurface system in compliance with the State site evaluation rules.

The existing tank is leaking and the Trask's would like to replace it with another holding tank ASAP. This requires the Trasks to obtain permission from the Town and enter into an agreement for installation and maintenance. This requires three signatures from the Board. After that, the agreement is recorded in the Registry of Deeds followed by the issuance of the permit to install.

The application/agreement for holding tank installation is found in the last two pages of this packet prepared by Steve Robbins (Licensed Site Evaluator) with your needed signatures on the last page. I have not yet signed it, pending receipt of my temporary authorization certificate to from the State to issue permits. I have received the permit fee of \$115.

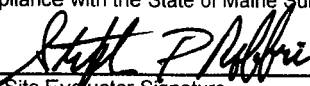
SUBSURFACE WASTEWATER DISPOSAL SYSTEM APPLICATION

Maine Dept. Health & Human Services Division
 of Health Engineering, 10 SHS (207) 287-5672
 Fax: (207) 287-3165

PROPERTY LOCATION		>>CAUTION: PERMIT REQUIRED - ATTACH IN SPACE BELOW<<	
City, Town, or Plantation	Readfield	Town/City	Permit # _____
Street or Road	136 Maranacook Shore Road	Date Permit Issued _____	Fee \$ _____ Double Fee Charged []
Subdivision, Lot #			
OWNER/APPLICANT INFORMATION		L. P. I. # _____	
Name (last, first, MI)	Trask, Ronald D. Jr. Trask, Glynn	Local Plumbing Inspector Signature _____	
	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Applicant	<input type="checkbox"/> Owner <input type="checkbox"/> Town <input type="checkbox"/> State	
Mailing Address of Applicant	P.O. Box 237 South Gardiner, ME 04359	The Subsurface Wastewater Disposal System shall not be installed until a Permit is issued by the Local Plumbing Inspector. The Permit shall authorize the owner or installer to install the disposal system in accordance with this application and the Maine Subsurface Wastewater Disposal Rules.	
Daytime Tel.#	441-3118	Municipal Tax Map # _____ Lot # _____	
<u>Owner or Applicant Statement</u>		<u>CAUTION: INSPECTION REQUIRED</u>	
I state and acknowledge that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Department and/or Local Plumbing Inspector to deny a Permit		I have inspected the installation authorized above and found it to be in compliance with the Subsurface Wastewater Disposal rules Application. _____ (1st) date approved	
 Signature of Owner or Applicant		 Local Plumbing Inspector Signature _____ (2nd) date approved	
Date 6/18/19			

PERMIT INFORMATION			
TYPE OF APPLICATION <input type="checkbox"/> 1. First Time System <input checked="" type="checkbox"/> 2. Replacement System Type replaced: Holding Tank Year installed: unk <input type="checkbox"/> 3. Expanded System <input type="checkbox"/> a. <25% expansion <input type="checkbox"/> b. >25% expansion <input type="checkbox"/> 4. Experimental System <input type="checkbox"/> 5. Seasonal Conversion	THIS APPLICATION REQUIRES <input type="checkbox"/> 1. No Rule Variance <input type="checkbox"/> 2. First Time System Variance <input type="checkbox"/> a. Local Plumbing Inspector Approval <input type="checkbox"/> b. State & Local Plumbing Inspector Approval <input checked="" type="checkbox"/> 3. Replacement System Variance <input checked="" type="checkbox"/> a. Local Plumbing Inspector Approval <input type="checkbox"/> b. State & Local Plumbing Inspector Approval <input type="checkbox"/> 4. Minimum Lot Size Variance <input type="checkbox"/> 5. Seasonal Conversion Permit	DISPOSAL SYSTEM COMPONENTS <input type="checkbox"/> 1. Complete Non-engineered System <input type="checkbox"/> 2. Primitive System (graywater & alt. toilet) <input type="checkbox"/> 3. Alternative Toilet, specify: <input checked="" type="checkbox"/> 4. Non-engineered Treatment Tank (only) <input type="checkbox"/> 5. Holding Tank, 1260 min. gallons <input type="checkbox"/> 6. Non-engineered Disposal Field (only) <input type="checkbox"/> 7. Separated laundry System <input type="checkbox"/> 8. Complete Engineered System (2000 gpd or more) <input type="checkbox"/> 9. Engineered Treatment Tank (only) <input type="checkbox"/> 10. Engineered disposal field (only) <input type="checkbox"/> 11. Pre-treatment, specify: <input type="checkbox"/> 12. Miscellaneous components	
SIZE OF PROPERTY 0.18 <input type="checkbox"/> SQ.FT. <input checked="" type="checkbox"/> ACRES	DISPOSAL SYSTEM TO SERVE <input checked="" type="checkbox"/> 1. Single Family Dwelling Unit, No. of Bedroom: 2 <input type="checkbox"/> 2. Multiple Family Dwelling, No. of Units: _____ <input type="checkbox"/> 3. Other: _____ Specify _____ Current Use <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> Year Round <input type="checkbox"/> Undeveloped	TYPE OF WATER SUPPLY <input checked="" type="checkbox"/> 1. Drilled Well <input type="checkbox"/> 2. Dug Well <input type="checkbox"/> 3. Private <input type="checkbox"/> 4. Public <input type="checkbox"/> 5. Other	
SHORELAND ZONING <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

DESIGN DETAILS (SYSTEM LAYOUT SHOWN ON PAGE 3)			
TREATMENT TANK <input checked="" type="checkbox"/> 1. Concrete (N/A) <input type="checkbox"/> a. Regular <input type="checkbox"/> b. Low Profile <input type="checkbox"/> 2. Plastic <input type="checkbox"/> 3. Other: _____ CAPACITY: _____	DISPOSAL FIELD TYPE & SIZE <input type="checkbox"/> 1. Stone Bed <input type="checkbox"/> 2. Stone Trench <input type="checkbox"/> 3. Proprietary Device <input type="checkbox"/> a. cluster array <input type="checkbox"/> c. Linear <input type="checkbox"/> b. regular load <input type="checkbox"/> d. H-20 load <input type="checkbox"/> 4. Other: _____ Size: (N/A) <input type="checkbox"/> sq. ft. <input type="checkbox"/> lin. ft.	GARBAGE DISPOSAL UNIT <input checked="" type="checkbox"/> 1. No <input type="checkbox"/> 2. Yes <input type="checkbox"/> 3. Maybe If Yes or Maybe, specify one below: <input type="checkbox"/> a. Multi-compartment tank <input type="checkbox"/> b. _____ tanks in series <input type="checkbox"/> c. Increase in tank capacity <input type="checkbox"/> d. Filter on Tank Outlet	DESIGN FLOW _____ 180 gallons per day BASED ON: <input checked="" type="checkbox"/> 1. Table 501.1 (dwelling unit(s)) <input type="checkbox"/> 2. Table 501.2 (other facilities) SHOW CALCULATIONS for other facilities
SOIL DATA & DESIGN CLASS PROFILE CONDITION DESIGN (N/A) at Observation Hole # _____ Depth _____" of Most Limiting Soil Factor	DISPOSAL FIELD SIZING (N/A) <input type="checkbox"/> 1. Medium—2.6 sq. ft. / gpd <input type="checkbox"/> 2. Medium—Large 3.3 sq. ft./gpd <input type="checkbox"/> 3. Large—4.1 sq. ft. / gpd <input type="checkbox"/> 4. Extra Large—5.0 sq. ft. / gpd	EFFLUENT/EJECTOR PUMP <input type="checkbox"/> 1. Not Required <input checked="" type="checkbox"/> 2. May Be Required <input type="checkbox"/> 3. Required Specify only for engineered systems: DOSE: _____ gallons	<input type="checkbox"/> 3. Section 503.0 (meter readings) ATTACH WATER METER DATA LATITUDE AND LONGITUDE at center of disposal area Lat. 44 d 22 m 431 s Lon. 69 d 57 m 466 s if g.p.s., state margin or error: _____

SITE EVALUATOR STATEMENT	
I certify that on 8-Jun-19 (date) I completed a site evaluation on this property and state that the data reported are accurate and that the proposed system is in compliance with the State of Maine Subsurface Wastewater Disposal rules (10-144A CMR 241).	
 Site Evaluator Signature Stephen P. Robbins	S.E. # 301 6/11/2019 377-6707 narrowspd@aol.com
Page 1 of 4	
Note: Changes to or deviations from the design should be confirmed with the Site Evaluator	
HHE-200 Rev. 8/11	

SUBSURFACE WASTEWATER DISPOSAL SYSTEM APPLICATION

Maine Dept. Health & Human Services
 Division of Health Engineering, 10 SHS
 (207) 287-5672 Fax: (207) 287-3165

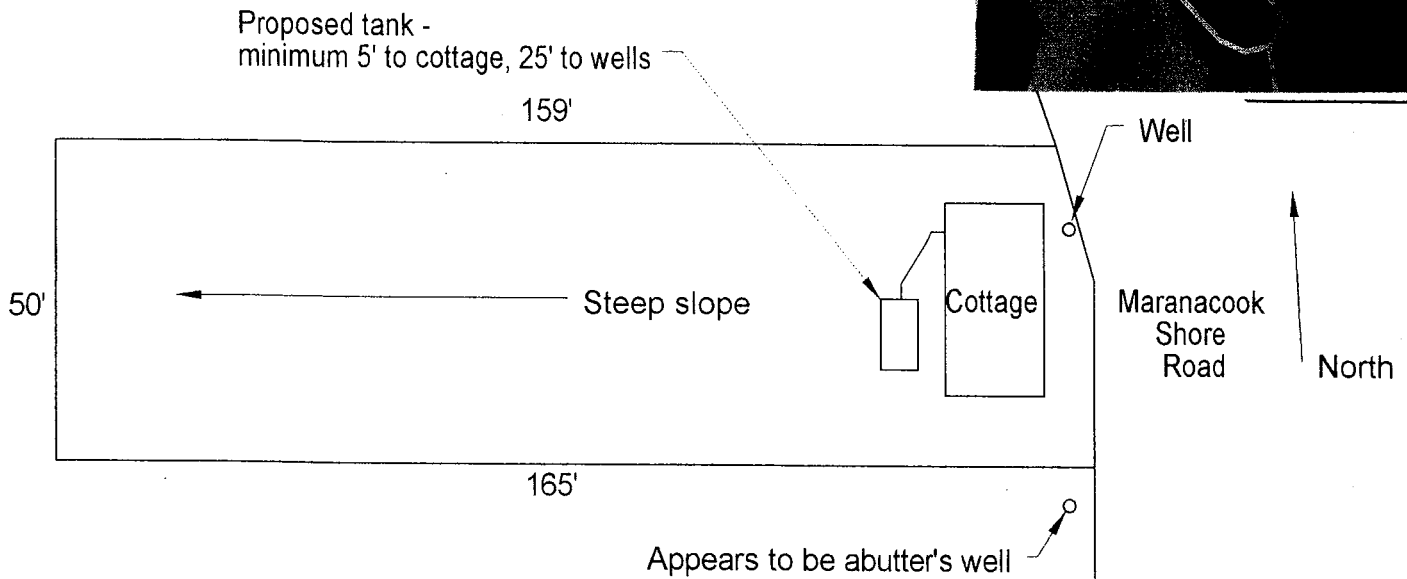
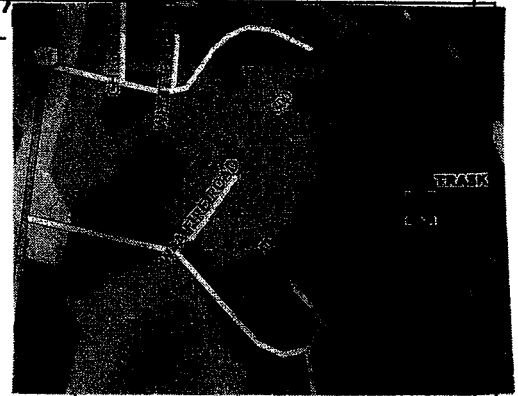
Town, City, Plantation
Readfield

Street, Road Subdivision
136 Maranacook Shore Road,

Owner's Name
Trask, Glynn

SITE PLAN

Scale 1" = **30'**
 or as shown



SOIL DESCRIPTION AND CLASSIFICATION (LOCATION OF OBSERVATION HOLES SHOWN ABOVE)

Observation Hole Test Pit Boring
 " Depth of Organic Horizon Above Mineral Soil

Observation Hole Test Pit Boring
 " Depth of Organic Horizon Above Mineral Soil

DEPTH BELOW MINERAL SOIL SURFACE (inches)	Texture	Consistency	Color	Mottling
0		Not (steep slopes)	evaluated	
10				
20				
30				
40				
50				

DEPTH BELOW MINERAL SOIL SURFACE (inches)	Texture	Consistency	Color	Mottling
0				
10				
20				
30				
40				
50				

Soil Classification _____ Slope _____ Limiting Factor _____
 Profile Condition _____
 Ground Water
 Restrictive Layer
 Bedrock
 Pit Depth

Soil Classification _____ Slope _____ Limiting _____
 Profile Condition _____
 Ground Water
 Restrictive Layer
 Bedrock
 Pit Depth

Stephen P. Robbins

Site Evaluator Signature

S.P.R.

301

SE #

6/11/2019

Date

Page 2 of 4

HHE-200 Rev 7/97

SUBSURFACE WASTEWATER DISPOSAL SYSTEM APPLICATION

Maine Dept. Health & Human Services
Division of Health Engineering, 10 SHS
(207) 287-5672 Fax: (207) 287-3165

Town, City, Plantation

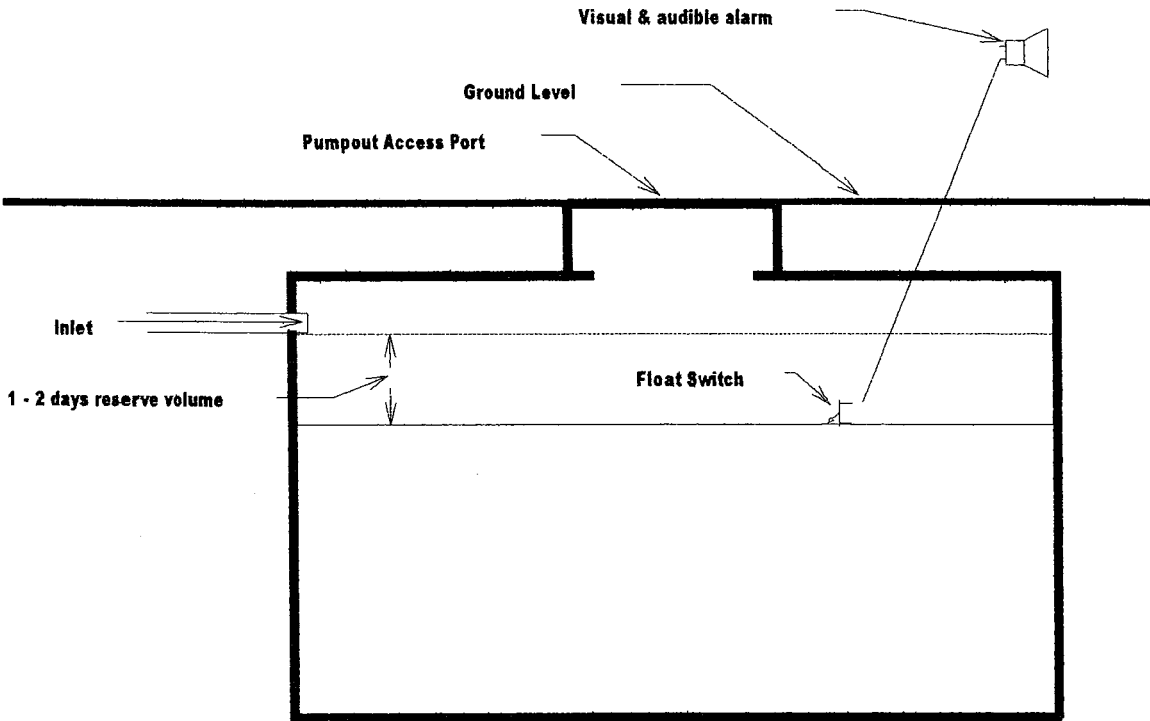
Readfield

Street, Road, Subdivision

136 Maranacook Shore Road

Owner or Applicant Name

Trask, Glynn

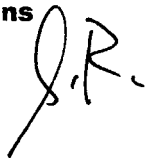


HOLDING TANK ATTACHMENT TO HHE-200

Notes:

1. Construction to conform with "State of Maine Subsurface Wastewater Disposal Rules".
2. Property lines shown are as provided by owner, agent, or municipality. No guarantee of accuracy is implied. Actual property lines must be confirmed by survey.
3. Holding tanks and pump stations shall be equipped with high-water alarms and installed water-tight to prevent infiltration of ground and surface water-water. Alarms to be wired separate from pumps.
4. Force mains, pump stations, and or gravity piping subject to freezing shall be adequately insulated.
5. Unless otherwise specified, **holding tank** to be located by contractor; at minimum; 8' to proposed or existing home and or buildings, 10' to property line and water supply line, 50' to all wells, and 100' to shore-line. Shoreline setback can be reduced to 50' if a 1 piece water-tight tank is used.
6. If replacement system with new tank, existing tank or cesspool to be filled with soil or removed. If existing tank is to be utilized; thoroughly inspect it for condition.
7. Ground-water, and flow from gutters, driveways, walks, and other surface water to be diverted away from tank(s).
8. Loam, seed and mulch all disturbed areas to prevent erosion and facilitate runoff.
9. Unless otherwise specified, keep traffic heavier than lawn tractor away from tank(s).
10. Many times it is impossible to locate water supplies. Property owner assumes responsibility of proper setback to any unknown water supplies.
11. Discharge from water treatment equipment and residential foundation/floor drains is not considered waste-water and must not be plumbed into holding tank. This flow should be diverted into a separate drywell (disposal area that does not require design or permit). A floor drain used for anything other than fresh-water disposal does require design and permit.
12. Plumbing fixtures must be strictly maintained to insure excess water does not enter holding tank.
13. Have tank service provider fill out designated section of HHH-233 forms.
14. Take 3 copies of the plan to your local plumbing inspector for required permit.

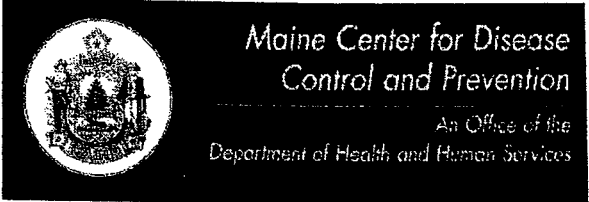
Stephen P. Robbins



SE # 301

Date: **6/11/19**

Page 4 of 4



Department of Health and Human Services
Maine Center for Disease Control and Prevention
286 Water Street
11 State House Station
Augusta, Maine 04333-0011
Tel: (207) 287-5672
Fax: (207) 287-4172; TTY: 1-800-606-0215

SUBSURFACE WASTEWATER DISPOSAL SYSTEM VARIANCE REQUEST

This form must accompany an application (HHE-200 Form) for any subsurface wastewater disposal system which requires a variance to provisions of the Subsurface Wastewater Disposal Rules. The Local Plumbing Inspector must not issue a permit for the installation of a subsurface wastewater disposal system requiring a variance from the Department of Health and Human Services until approval has been received from the Department.

GENERAL INFORMATION Town of READFIELD

Property Owner's Name: TRASK, GLYNN Tel. No.: 441-3118

System's Location: 136 MARANACOOK SHORE ROAD

Property Owner's Address: P.O. BOX 237, SOUTH GARDINER, ME Zip Code 04359

e-mail address: _____

The subsurface wastewater disposal system design for the subject property requires a replacement system variance first time system variance to the Subsurface Wastewater Disposal Rules. This variance requires local approval local and state approval.

SPECIFIC VARIANCE REQUESTED (To be filled in by Site Evaluator. Use additional sheets if needed.)	SECTION OF RULE
1. <u>HOLDING TANK 5' TO COTTAGE, 25' TO WELLS</u>	<u>TABLE 8-A</u>
2. _____	_____
3. _____	_____

SITE EVALUATOR

When a property is found to be unsuitable for subsurface wastewater disposal by a licensed Site Evaluator, the Evaluator shall so inform the property owner. If the property owner, after exploring all other alternatives, wishes to request a variance to the Rules, and the Evaluator in his professional opinion feels the variance request is justified and the site limitations can be overcome, he shall document the soil and site conditions on the Application. The Evaluator shall list the specific variances necessary plus describe below the proposed system design and function. The Evaluator shall further describe how the specific site limitations are to be overcome, and provide any other support documentation as required prior to consideration by the Department. Attach a separate sheet if necessary.

I, STEPHEN P. ROBBINS, S.E., certify that a variance to the Rules is necessary since a system cannot be installed which will completely satisfy all the Rule requirements. In my judgment, the proposed system design on the attached Application is the best alternative available, enhances the potential of the site for subsurface wastewater disposal; and that the system should function properly.

Stephen P. Robbins
 SIGNATURE OF SITE EVALUATOR

11 JUNE 2019
 DATE

PROPERTY OWNER

I, _____, am the owner agent for the owner of the subject property. I understand that the installation on the Application is not in total compliance with the Rules. Should the proposed system malfunction, I release all concerned provided they have performed their duties in a reasonable and proper manner, and I will promptly notify the Local Plumbing Inspector and make any corrections required by the Rules. By signing the variance request form, I acknowledge permission for representatives of the Department to enter onto the property to perform such duties as may be necessary to evaluate the variance request.

SIGNATURE OF OWNER
 AGENT FOR THE OWNER

_____ DATE

LOCAL PLUMBING INSPECTOR - Approval at local level

The local plumbing inspector shall review all variance requests prior to rendering a decision.

I, _____, the undersigned, have visited the above property and find that the variance request submitted by the applicant does not conform with certain provisions of the wastewater disposal rules. The variance request submitted by the applicant is the best alternative for a subsurface wastewater disposal system on this property. The proposed system (does does not) conflict with any provisions controlling subsurface wastewater disposal in the shoreland zone. Therefore, I (do do not) approve the requested variance. I (will will not) issue a permit for the system's installation as proposed by the application.

LPI Signature

Date

LOCAL PLUMBING INSPECTOR - Referral to the Department

The local plumbing inspector shall review all variance requests prior to forwarding to the Division of Environmental Health.

I, _____, the undersigned, have visited the above property and find that the variance request submitted by the applicant does not conform with certain provisions of the wastewater disposal rules. The variance request submitted by the applicant is the best alternative for a subsurface wastewater disposal system on this property. The proposed system (does does not) conflict with any provisions controlling subsurface wastewater disposal in the shoreland zone. Therefore, I (do do not) recommend the issuance of a permit for the system's installation as proposed by the application.

LPI Signature

Date

FOR USE BY THE DEPARTMENT ONLY

The Department has reviewed the variance(s) and (does does not) give its approval. Any additional requirements, recommendations, or reasons for the Variance denial, are given in the attached letter.

SIGNATURE OF THE DEPARTMENT

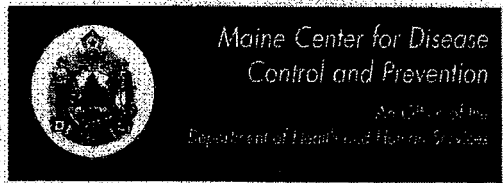
DATE

- Notes: 1. Variances for soil conditions may be approved at the local level as long as the total point assessment is at least the minimum allowed. (See Section 7.B.4 of the Subsurface Wastewater Disposal Rules for Municipal Review.)
2. Variances for other than soil conditions or soil conditions beyond the limit of the LPI's authority are to be submitted to the Department for review. (See Section 7.B.3 for Department Review.) The LPI's signature is required on these variance requests prior to sending them to the Department.

SOIL, SITE AND ENGINEERING FACTORS FOR FIRST TIME SYSTEM VARIANCE ASSESSMENT WITH LIMITING SOIL DRAINAGE CONDITIONS (SEE TABLES 7C THROUGH 7M).

	CHARACTERISTIC	POINT ASSESSMENT
Soil Profile		
Depth to Groundwater/Restrictive Layer		
Terrain		
Size of Property		
Waterbody Setback		
Water Supply		
Type of Development		
Disposal Area Adjustment		
Vertical Separation Distance		
Additional Treatment		
TOTAL POINT ASSESSMENT:		

Minimum Points (Check One): Outside Shoreland Zone-50 Inside Shoreland Zone-65 Subdivision-65



Maine Center for Disease Control and Prevention

An Office of the Department of Health and Human Services

Paul R. LaPage, Governor

Mary C. Mayhew, Commissioner

Tel. (207) 287-2070

Subsurface Wastewater Team

Department of Health and Human Services
Maine Center for Disease Control and Prevention
286 Water Street
11 State House Station
Augusta, Maine 04333-0011
Tel. (207) 287-8016
Fax (207) 287-9058; TTY (800) 606-0215
Fax (207) 287-4172

APPLICATION/AGREEMENT for HOLDING TANK INSTALLATION

PROPERTY OWNER INFORMATION

Name Trask, Glynn + Ronald D Trask Jr

Mailing Address P.O. Box 237

City/Town South Gardiner State ME Zip 04359

Daytime telephone number 441-3118

PROPERTY LOCATION

Street, Road, Route 136 Maranacook Shore Road

City/Town Readfield Zip 04355

APPLICATION FOR (check one)

- First Time Installation (If this is checked, give Town's Ordinance adoption date)
First Time Installation, non-residential only, less than 100 gpd or 500 gal/week
Replacing an existing overboard discharge, surface wastewater discharge or malfunctioning subsurface wastewater system
Replacing an existing holding tank

CONDITIONS FOR APPROVAL

- The installation of a conventional disposal system is not possible due to unacceptable site and/or soil conditions, lot configuration, or other constraints
Public sewer is not available.
All existing or proposed plumbing fixtures shall be installed or modified for water conservation and all water closets shall meet the Federal standard of 1.6 gallons per flush.

REQUIREMENTS FOR APPROVAL

- A Completed Application shall consist of:
This form (HHE-233) completed with all signatures.
A completed Subsurface Wastewater Disposal System Application (HHE-200) prepared by a Licensed Site Evaluator.
Holding Tank Deeds Covenant Form, HHE-300 3/97
Replacement System Variance Request Form, as necessary.

PROPERTY OWNER INFORMATION AND REQUIREMENTS

I (we), Glynn Trask + Ronald D Trask Jr own the property described in this Application/Agreement.

- 1. Holding tanks require regular pumping by a licensed pumper. The owner must pay this service.
2. The holding tank will be pumped at least once a year by the pumper listed on this application. Another pumper may be used if the listed pumper is notified and the LPI approves the change. The new pumper will then be listed on an attachment to this agreement.
3. A water meter shall be installed at the owner's expense if required by the LPI.
4. All records of pumping and water use (if required) must be kept for at least three years and shall be made available to the LPI or other official if requested.
5. A holding tank for new construction can only be replaced by a system meeting first time system requirements.
6. Once approved this form must be recorded at the Registry of Deeds, cross referenced to the owner's deed.
7. I/We agree to comply with any additional requirements of the Town.

I/We state that all the information presented with this application is true and accurate, I/we acknowledge the foregoing items and agree to comply with all the requirements.

Property Owner(s) Signature [Signature] Date 6-18-19

Property Owner(s) Signature [Signature] Date 6-18-19

SITE EVALUATION STATEMENT

I, Stephen P. Robbins, state that I have evaluated the subject property and found that a subsurface wastewater disposal system is not practical. Secondly, I have completed a *Subsurface Wastewater Disposal System Application* (HHE-200) proposing a holding tank installation for the property's wastewater disposal.

Site Evaluator's Signature [Signature] Date 11 June 2019

HOLDING TANK PUMPER INFORMATION

Business owner's name Pauline Dube License # 54001
Business name Pat Jackson Inc.
Mailing address PO Box 691
City Augusta, ME State _____ Zip _____
Business telephone 207-625-3233
Max. truck hauling capacity 8000 gallons
Can pump: _____ seasonally year round
DEP licensed disposal site location Belgrade, ME Site # 56061

HOLDING TANK PUMPER STATEMENT

I, Pauline Dube, own and operate a seepage pumping business named in this **Application/Agreement**, and have contracted with the property owner(s) to pump and properly dispose of the tank's waste. I further state that the tank, and that the wastewater will be disposed of at a Department of Environmental Protection licensed disposal location.

Holding Tank Pumper's Signature Pauline Dube, President Date 6-18-19

Municipal Officers Statement

- I (we) have reviewed the information submitted in support of this application.
- I (we) find that the installation of the holding tank will not violate any local ordinances.
- I (we) will authorize the LPI to enforce the requirements of this agreement, the Subsurface Wastewater Disposal Rules and any local ordinances, including record-keeping and required pumping.
- I (we) recommend that the LPI issue the necessary permits for the installation of the holding tank.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

Local Plumbing Inspector's Statement

I have reviewed this application and find that the issuance of a permit for the holding tank complies with the Subsurface Wastewater Disposal Rules and all pertinent local ordinances.

Additional Requirements: _____

Signature _____ Date _____

Future Agenda Items - Proposed DRAFT

Potential Future Meeting / Workshop Items:

- 19-056 - Hold a second reading for the Traffic and Parking Ordinance - 10 min.
- Update of fees and fee schedule - short-term
- County Officials and State Delegation Meetings - long-term
- Appeals process and appeals matrix review - long-term
- Contingency Policy discussion - long-term
- Personal Property Taxes - long-term
- Giles Rd. Bridge - long-term

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Town buildings planning focused on the Library and Fire Station
- Cannabis considerations
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance