

Readfield Board of Assessors
Meeting Agenda
January 21, 2020, Readfield Town Office
Assessors Meeting starts: 5:30 PM
Assessors Meeting ends (unless extended) at 6:30 PM

Supplemental Assessments - 20 min.
Abatements - 20 min.
Other Business - 20 min.
Adjournment

Readfield Select Board
Meeting Agenda
January 21, 2020, Readfield Town Office
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:00 PM

Pledge of Allegiance (6:30pm)

Regular Meeting Items - 5 min.

20-062 - Minutes: Select Board meeting minutes of January 6, 2020.

20-063 - Warrants: #31-34 (FY20).

Communications - 25 min.

Select Board communications. - 5 min.

Staff Reports - 10 min.

Boards, Committees, Commissions & Departments - 5 min.

- Age Friendly minutes of October 16 and December 11, 2019
- Conservation Commission minutes of July 9, September 10, October 15, and November 12, 2019
- Library Board minutes of November 6, 2019

Public Communication - Members of the public may address the Select Board. - 10 min.

New Business - 55 min.

20-064 - Hear an update on Bicentennial Grants and consider a joint small grant proposal - 5 min.

20-065 - Consider proposals for the Fire Station Expansion and Library Roof Projects - 15 min.

20-066 - Conduct a review of the first draft FY21 Municipal Budget - 30 min.

20-067 - Consider Commercial Hauler License Renewals - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

REGULAR MEETING

- MINUTES
- WARRANTS

Readfield Select Board
Regular Meeting Minutes – Monday, January 6, 2020 – Unapproved

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), David Trunnell

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **20-055 – Minutes: Select Board meeting minutes of December 9 & 19, 2019**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of December 9, 2019 as presented, **second** by Mrs. Sammons. **Vote 5-0** in favor.
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of December 19, 2019 as presented, **second** by Mrs. Sammons. **Vote 5-0** in favor.
- **20-056 – Warrants #27-30 (FY20)**
 - Mr. Eno reviewed Warrants #27-28 (FY20)
 - Note: Warrants 27 & 28 are switched around.
 - **Motion** made by Mrs. Woodsum to approve Warrant #27/Payroll (FY20) in the amount of \$13,878.06, **second** by Mrs. Sammons. **Vote 5-0** in favor.
 - **Motion** made by Mr. Eno to approve Warrant #28/Vendors Warrant (FY20) in the amount of \$26,568.33, **second** by Mrs. Woodsum. **Vote 5-0** in favor.
 - Mr. Price reviewed Warrants #29-30 (FY20)
 - **Motion** made by Mrs. Woodsum to approve Warrants #29-30 (FY20) in the amount of \$387,323.97, **second** by Mr. Eno. **Discussion:** Auditor is almost paid off. **Vote 5-0** in favor.

Communications

- **Select Board Communications**
 - Mrs. Sammons: – Her mother was “tickled to death” for the plaque sent over for the Boson Post Cane award.
 - Mr. Price: With the New Year he is hoping to be back on the Select Board for this coming year. Starting in February it will be 6 months away from 2020 Heritage Days; stay involved, taking all the feedback received and starting the planning process for this coming year.
 - Mrs. Woodsum: Looking at the calendar and noticed the workshop in October to discuss Parks & Recreation and it has not been held yet and was checking to see where we are at with that.
 - Mrs. Woodsum: Snow removal well done and staff is doing a great job.
 - Mr. Eno: Heritage days very successful with Dennis running the show. He has concerns of upcoming legislative items; revaluation and public schools surpluses.
- **Staff Reports**
 - Mr. Dyer went over his Town Manager Report dated January 6, 2020
 - Treasures Report passed out but not reviewed at meeting.
- **Boards, Committees, Commissions & Departments**
 - Board of Appeals meeting minutes of January 10, 2019 & Decision of December 4, 2019
 - Cemetery Committee minutes of November 20, 2019

Thank you for submitting your minutes

Readfield Select Board
Regular Meeting Minutes – Monday, January 6, 2020 – Unapproved

- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - David Trunnell – Item 1: Development of contingency procedure if historical assets come up for need of rescue; Item 2: Urge the Select Board to come back to elderly and low income housing in town; Item 3: February schedule of committee leaders meeting; edit memo before it goes out.

Appointments, Reappointments and Resignations:

- **20-057 – Consider the appointment of Maureen Kinder to the Library Board of Trustees**
 - **Motion** made by Mrs. Woodsum to appoint Maureen Kinder to the Library Board of Trustees for a term starting tonight and ending 6-30-2022, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

Old Business:

- **20-054 – Consider the Town Manager annual review & contract renewal**
 - Mr. Bourgoine: Great review and great feedback from all those who participated.
 - **Motion** made by Mr. Bourgoine to approve the Employment Agreement and Contract for town manager with Eric Dyer, beginning this year and going forward for 3 years, with renewal each year. **Second** by Mrs. Woodsum. **Discussion:** Thank you to Eric Dyer and to all those who were involved in the review by the Select Board. **Vote** 5-0 in favor.

New Business:

- **20-058 – Conduct the review of upcoming workshop and public hearing topics**
 - Mr. Bourgoine reviewed goals for this year; looking at workshops for local food farms ordinance, cannabis and parks & recreation. Promote the workshops to help for better attendance. Suggested to have a “workshop night” and all during one meeting. Work on the ordinance ones first due to time restraints. Monday, February 10 for workshop on cannabis and local food farms ordinance. Mr. Bourgoine to work on parks and recreation to get the process started.
- **20-059 – Consider an increase in Commercial Hauler License Fees from \$75 to \$100**
 - Review by Mr. Dyer on updated 2020 Commercial Haulers Annual Permit application with fee increasing from \$75.00 to \$100.00.
 - **Motion** made by Mrs. Woodsum to increase the commercial hauler fee from \$75.00 to \$100.00 per year effective immediately, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **20-060 – Consider the purchase of a replacement backhoe for the Transfer Station**
 - Review by Mr. Dyer and informational memo in packet. Looking at 3 different types of backhoes through 3 different providers. Mr. Dyer asking Select Board to take into fact the following 4 items: 1) To sell or trade the current backhoe; 2) To work with one of the three providers offering quotes to purchase a new backhoe; 3) To utilize our Backhoe Reserve (currently \$30,260.40) as an initial payment; and 4) To secure financing for the balance through a (likely 60-month) lease purchase agreement.

Motion made by Mrs. Sammons to extend meeting to 8:15pm, **second** by Mr. Price. **Vote** 5-0 in favor

Readfield Select Board
Regular Meeting Minutes – Monday, January 6, 2020 – *Unapproved*

- Discussion and questions amongst the Select Board on lease purchase proposal/schedule and different backhoes and products.
- **Motion** made by Mr. Price to suspend the purchasing policy in this case as instructed by the Town Manager and give Mr. Dyer the authority to: 1) To sell or trade the current backhoe; 2) To work with one of the three providers offering quotes to purchase a new backhoe; 3) To utilize our Backhoe Reserve (currently \$30,260.40) as an initial payment; and 4) To secure financing for the balance through a (likely 60-month) lease purchase agreement, **second** by Mr. Eno.
Discussion: Staff to do complete through investigation before making any purchase. **Vote** 5-0 in favor.

- **20-061 – Consider the format and timing of the Annual Chairs Meeting**

- Mrs. Woodsum would like to see a different format/agenda/guidance.
- Mr. Price suggested the chairs of committees share the mission statements of their committees.
- Mr. Dyer to send out committees mission statements along with the agenda.
- Discussion on Comprehensive Plan and how committees factor into the plan.
- Meeting will be set for a date in April

Motion made by Mr. Price to adjourn the meeting at 8:13 pm, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

RESERVED

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Minutes
Age Friendly Committee
October 16, 2019

Present: Ed Dodge, Marianne Perry, Ann Mitchell, Maggie Edmondson Romaine Turyn
Also present for part of the meeting: David Trunnell, Eric Dyer, Deb Nichols

Absent: Donna McGibney

The meeting convened at 9:00 at the Readfield Corner. David Trunnell asked to meet with the Committee as part of the Heart and Soul Initiative. The purpose was to vision what the corner could become. Committee members shared a few ideas and David shared his vision. There was agreement that there is overlap between the goals of a livability community embraced by the Age Friendly Committee and what the Heart and Soul initiative hopes to achieve.

The committee reconvened at the Town Office at 9:36.
The minutes from the September meeting were approved.

Handy Helper Brochure

Committee members reviewed the Handy Helper brochure and made necessary edits. Deb Nichols will incorporate the changes and Romaine agreed to meet with her to go over her notes if she is unable to read them.

Smoke Alarm Installation

The second smoke alarm installation will occur on Saturday November 2nd. Eric Dyer said he would contact the fire station to put the info on their sign. Marianne will arrange to have the info put on the Union Meeting House sign after Halloween. Ed will contact Handy Helpers for assistance. Committee members volunteered to help with the educational piece.

Readfield U

The Age Friendly Committee has approximately \$1,750 in its budget. This can be used to help with printing and outreach. It was also suggested that Steve Vose at Community Ed be contacted for assistance. All were encouraged by the number of people who attended the first public meeting. The next meeting is November 13th.

Update from Eric

Eric dropped by the committee to check in. There was discussion about the equipment purchased for the Fairgrounds. It will be put in storage for the winter. We discussed that we never had a "formal" dedication of the equipment but the feedback has been positive and the equipment is used. Marianne offered to take pictures of it for the next issue of the Messenger.

The meeting adjourned at 11:05

Minutes
Age Friendly Committee
December 11, 2019

Present: Ed Dodge, Marianne Perry, Donna McGibney, Maggie Edmondson, Romaine Turyn
Excused: Ann Mitchell
Others Present: Eric Dyer

The meeting was called to order at 9:04.
The minutes from the November meeting were not available for approval.

Eric Dyer joined the meeting.

Updates

A number of requests for sand buckets have been received. We have also received requests for assistance with snow shoveling. There was a great deal of discussion about this. It was decided if we do anything it should be only for those individuals who truly need assistance, which is challenging to define. It was suggested that one criterion be that the person be on the Town's Emergency Contact list. The discussion turned to who could do the shoveling and if there should be a fee. We agreed to contact the Readfield Volunteer Fire Department to see if any volunteers might be willing to perform this service IF they were paid by the resident. Lee Mank will be contacted.

Eric and Romaine spoke about a grant opportunity through the Maine 200 Bicentennial Committee and a variety of connections being made between Readfield "U" and Maine 200. We discussed where the March 14th baked bean potluck should be held, and Eric suggested the new dining hall at Kents Hill School. The school is historically significant, is large enough to hold a crowd and the students may be on vacation at that time. Eric offered to contact the Headmaster to explore if this is a possibility.

Eric also suggested David Cook as a possible speaker at Readfield "U." He is a historian from Winthrop and has detailed knowledge of the various water transportation routes used in Readfield. Eric offered to contact him. Romaine still needed to follow up with a few potential presenters who indicated interest but had not provided information. Maggie said we had 14 confirmed presenters and we are still waiting on information from 2 more.

We discussed possibilities of help developing a website for Readfield "U". Maggie knows someone who could do it but could not do so on a volunteer basis. She will explore the cost.

We also discussed adding the Maine-Wabanaki REACH program. It is interactive and also is consistent with the historical theme. Maggie will explore if they are available in March and what the cost might be.

There was discussion about advertising and the possibility of mailing a flyer to each Readfield Household. All possibilities will be considered.

The next meeting of the Readfield "U" Committee is January 7, 2020. The next meeting of the Age Friendly Committee is Wednesday January 8th.

The meeting adjourned at 10:48.
Respectfully submitted, Romaine Turyn

Readfield Conservation Commission Meeting Minutes
Tuesday, July 9, 2019, Town Office

Present: Greg Durgin, Marty Hanish, Bruce Hunter, Brent West, Greg Leimbach, Tim Sniffen, Jerry Bley, Andy Walsh

Excused: Bob Mohlar (emeritus)

A motion was made and seconded by Readfield Conservation Commission (RCC) members to approve the June 6, 2019 RCC meeting minutes as amended.

Old Business

Fairgrounds Property – Brent W. and Bruce H. met with Eric Dyer (TM) and Anna Carl (Town Maintenance) regarding the proposed relocation of trails around the expanded parking lot. Eric D. and Anna C. agreed with RCC's proposal to route the new trail along the northeastern edge of the parking and to move the existing boulders to provide a safety barrier between the trail and the parking lot. The project could be completed this year and will need to meet the Recreation Trail Program grant requirements; Doug Beck (RTP) will need to meet on-site to approve the proposed plan.

Dale Potter-Clark is handling the historic sign order for the Fairgrounds. One sign will be placed at the parking lot kiosk and one at the start of the pulling stones trail (not yet cleared). The porta-potty will be moved from its current location near the kiosk to an undetermined site that is accessible for pumping.

Town Forest – RCC members discussed whether to manage shrub growth around the town farm cellar hole and, if so, how to proceed (herbicide or mechanical removal). The group also discussed eradication of invasive shrubs (mostly honeysuckle) in 2013-14 harvest area preferably ahead of the next harvest. There was some interest among RCC members in removing woody growth by hand from foundation area. Greg L. volunteered to scrape woody vegetation from around the foundation with his tractor. The group also discussed how invasive plant growth may respond to future logging at the Town Forest and whether any plots should be left uncut or managed more lightly to preserve more natural forest conditions. Brent W. will coordinate with Andy W. and other interested members in mapping the extent of invasive shrubs around the 2013-14 harvest areas. RCC will coordinate with Harold Burnett (Town forester) if herbicide spraying is used to control invasives.

Funds are available in the budget for continued mowing of the field at the town farm site and the access road from the Belz Road gate.

Recreational Trails Grant – The town has received reimbursement for the trail, bridge, and duck blind replacement work at Torsey Pond Nature Preserve. Reimbursement for the Fairgrounds work has not been received.

Former Belle Vue Farm land sale – no update

Town Conservation Properties – No report

Summer Barbecue – RCC will host a barbecue with neighboring conservation commissions at Readfield Town Beach (Maranacook Lake) to provide an opportunity to informally meet other member groups, share interests, etc. Conservation commissions from the neighboring towns of Manchester, Wayne, Mt. Vernon, Fayette, and Winthrop will be invited, as well as staff from Kennebec Land Trust and 30-mile River Association. Each group will be given a brief opportunity to highlight project activities and conservation challenges in their respective towns. RCC members agreed to schedule the event in early

September (7th or 14th; rain date 15th) from about 5:00-7:00 p.m. RVSP will be by August 10th. Food will be provided and funded either through the RCC budget and/or individual contributions. Greg L. will check with the town regarding reserving the beach site.

Meeting adjourned approx. 8:30 pm.
Submitted by Andy Walsh

Readfield Conservation Commission Meeting Minutes
Tuesday, September 10, 2019, Town Office

Present: Greg Durgin, Marty Hanish, Bruce Hunter, Brent West, Greg Leimbach, Tim Sniffen, Jerry Bley, Andy Walsh

Excused: Bob Mohlar (emeritus)

New Business

Potential Trail Development at Carleton Pond – Brian Tarbuck, General Manager of the Greater Augusta Utility District (GAUD), attended the RCC meeting to discuss potential trail development at the Carleton Pond property with RCC and several stakeholder groups including: Chris Reilly, Central Maine NEMBA; Bill Brann and Nancy Buker, Blizzard Busters; Greg Durgin, Rob Peale, and Bob Harris, Readfield Trails, and Howard Lake, Kennebec Land Trust. Most of the 700-800 acre property is located in Readfield (568 acres) with the remaining acreage in Winthrop; the pond is approximately 220 acres. Brian T. indicated at the start that GAUD's Board of Trustees may be amenable to recreational trails on the property. He stated that the pond is no longer used as a source of drinking water for Augusta (as of 2004) and that operational costs are funded by tree harvesting. The existing building on the property is no longer being used and will likely not be in the future. One of GAUD's biggest concerns is dog waste on the property. GAUD does not want to allow fishing or swimming in the pond. The Blizzard Busters snowmobile club was permitted access to the property last winter on the fire road on the southeasterly side of the pond which is higher and drier (access by snowmobiles will be allowed this coming winter). GAUD wants to maintain the fire road to provide emergency access as needed (e.g., fire).

The group discussed some preliminary use options, such as a parking area (Rt. 17?), trailhead location, multiple and single use trail alternatives, etc. Brian T. was not sure whether a license for use (e.g., 5 yr. term) would be required and renewed subject to use compliance. He indicated that trails could be sited adjacent to the pond. Brian T. suggested that RCC and the stakeholders submit a proposal inclusive of all interested recreational groups (snowmobile, mountain biking, hiking, skiing, etc.) for Board review.

RCC Meeting Minutes - A motion was made and seconded by Readfield Conservation Commission (RCC) members to approve the July 9, 2019 RCC meeting minutes as amended.

Summer Barbecue – Final details and logistics for the summer barbecue were discussed by RCC including anticipated number of attendees, timeframe (4:30-6:30, Saturday, September 14th), and who would be bringing what food items.

Old Business

Town Forest, tree harvest and invasive plant management – The next timber harvest at the town forest is scheduled for this winter (2019-20). Harold Burnett (Town Forester) hired a contractor (Hanley) in spring 2019 to spray honeysuckle in the 2013-14 harvest area. Brent W. and Andy W. walked the 2013-14 harvest area on September 7, 2019 to assess the current presence/absence of invasive shrubs and to identify options for managing shrub growth in and around the town farm cellarhole. RCC has scheduled a workday on October 27, 2019 to cut and remove shrub growth at the town farm site to maintain this important local historic site. Based on the minimal shrub growth in/near the old barn foundation (which is beneath a tree canopy), it was suggested that some tree growth be encouraged (or planted) for shading out shrubs.

Fairgrounds Property – An on-site meeting is scheduled for September 22, 2019 to lay out a trail to the pulling stones.

Brent W. discussed email correspondence regarding the trail relocation at the Fairgrounds near the parking lot. Doug Beck, representative of RTP which provided grant funds for the project, suggested use of a guardrail/fence to separate the trail and parking lot. Brent W. will contact Mr. Beck to clarify the proposal, which is to use existing boulders to provide separation (both Eric Dyer and Anna Carll, Town of Readfield, will be kept in the loop). Work is scheduled for October to include moving the boulders and softening the slope transition between the parking lot and existing trail on the northeasterly corner of the parking lot.

Belle Vue Farm – Jerry B. spoke with Chris Franklin of Maine Farmland Trust (project manager) who indicated that potential buyers for the farm have not pursued the purchase opportunity.

Miscellaneous – RCC had a brief follow-up to the earlier discussion of Carleton Pond, suggesting next steps including a site visit by the end of October.

Greg D. reported vandalism of two signs on Fairgrounds Property on the section of trail near the school. Bob Harris (Readfield Trails) fixed the damage to the signs.

Meeting adjourned approx. 8:45 p.m.
Submitted by Andy Walsh

Readfield Conservation Commission Meeting Minutes
Tuesday, October 15, 2019, Town Office

Present: Greg Durgin, Marty Hanish, Bruce Hunter, Greg Leimbach, Tim Sniffen, Jerry Bley, Andy Walsh
Excused: Brent West, Bob Mohlar (emeritus)

Pulling Stones Trail, Abutter Concerns – Chris and Per Olson, Dave Erb, and Maureen Kinder, residents of Old Fairgrounds Road, attended the meeting to express concerns about the proximity of the proposed Pulling Stones Trail to their residences. Chris Olson, whose home is located nearest the proposed trail, voiced concern about visitors coming too close to her home. Ms. Olson stated that the area has been a “hang out” for kids in the past and that kids have come onto her property. She also stated that the pulling stones may not be in their original location. Greg Leimbach noted that the proposed trail is sited in the original area where the pulling stone events took place. Ms. Olson suggested that some of the pulling stones be placed along the existing trail (MacDougal Trail) or in the cemetery with an interpretive sign.

Maureen Kinder and Dave Erb were concerned about the lack of abutter notification regarding the trail proposal. Mr. Erb was also concerned about unleashed dogs and dog waste on the Fairgrounds property, suggesting that signs be posted to remind visitors that dogs be leashed (unless under voice command) and pet waste be disposed of properly. In summary, the abutters supported interpretive signage regarding the history of the pulling stones but opposed the proposed trail location as they believe it may bring visitors too close to private residences on Old Fairgrounds Road. Jerry Bley indicated that the Readfield Conservation Commission (RCC) will discuss the proposal with the Selectboard (SB) and will only proceed with SB approval. RCC recognized abutter concerns and will discuss any proposal with abutters before proceeding.

Following the meeting with the abutters, RCC considered the following options: 1) take no action on the proposed trail, 2) present the trail proposal to the SB and let them decide how to proceed, 3) move the pulling stones to a new location and erect interpretive signage; and 4) build the trail as proposed (no gravel) and place “no trespassing” signage to discourage users from approaching private property. A motion was made by Jerry Bley to *“not continue with further construction of the pulling stones trail at this time and to consult with the town Historical Society about options (e.g., moving pulling stones to a new location). If moving forward with the project, RCC will bring options to the SB for their consideration. Abutters will be contacted after RCC consults with the Historical Society regarding options and will be notified before the SB is contacted if RCC chooses to proceed with the project.”* The motion was seconded by Greg Leimbach and approved unanimously by RCC members. Jerry Bley will convey the intent of the motion to the abutters via email.

RCC Meeting Minutes - A motion was made and seconded by RCC members to approve the July 9, 2019 RCC meeting minutes as amended by Greg Durgin.

New Business

Carleton Pond site visit is scheduled for Friday, October 25, 2019 at 8:00 a.m.; meet at Route 17 gate parking.

Torsey Pond Memorial – Milt Wright, KLT steward for Torsey Pond Nature Preserve, has requested that a memorial located at the corner of TPNP (adjacent to Rt. 41 and the horse farm) should be removed. The memorial, erected in the early 2000s, is not visible from the preserve trails or the parking lot, and appears to be degrading with time. Given the sensitivity of the issue and the lack of visibility of the

memorial, RCC chose to take no action. Jerry Bley suggested that if Milt chooses to pursue the issue, he and an RCC representative should meet with the Town Manager first, share our respective positions, and seek the TM's guidance on how best to proceed. Milt may also seek to have KLT make a formal request to based upon its interpretation of the conservation easement.

RCC has \$400 budgeted for new signage for the TPNP trails; signs will be wood with painted lettering.

Town Forest - An RCC workday to remove brush from the town farm foundation is scheduled for Sunday, October 27, 2019 from 9:00-noon. A field visit to the winter 2019-2020 harvest area is scheduled for October 18, 2019 at 3:30. Tim Sniffen will attend and suggests that RCC inform the contractor about needed road work, including the access road near the town farm (muddy section) and the center lane (Loop A), which will need geotextile fabric placed beneath the gravel fill to elevate the road grade. Also, will need to know if the road work should be done outside of the winter.

Tim Sniffen mentioned that RCC has \$200 budgeted for field maintenance. Jason Shaw, resident of Belz Road gate farm, has offered to mow the area. RCC agreed to hold on this. Also, RCC will request that the logging contractor move the large rock in the field to facilitate mowing.

Old Fairgrounds Parking Lot - The steep slope between the parking lot (northerly side) and trail has been filled to smooth the transition for walkers. The boulders have not yet been moved to separation between the new trail and the parking area. The former MacDougal Trail entrance off the southern side of the parking lot will be blocked with boulders but the trail itself will not be removed. Bruce Hunter will contact Brent West regarding any updates.

A Kents Hill student workday is scheduled for October 21, 2019 to add gravel to low spots along the Fairgrounds trails. Jerry Bley will flag the areas where gravel is needed. Greg Durgin will coordinate and attend the workday.

Meeting adjourned approx. 8:45 p.m.
Submitted by Andy Walsh

Readfield Conservation Commission Meeting Minutes
Tuesday, November 12, 2019, Town Office

Present: Marty Hanish, Bruce Hunter, Jerry Bley, Brent West, Stephanie Donaldson (new RCC member), Andy Walsh

Excused: Greg Durgin, Greg Leimbach, Tim Sniffen, Bob Mohlar (emeritus)

Guests: Maureen Kinder, Chris Olson and Dave Erb (for pulling stones discussion); Rob Peale (Carleton Pond trails)

Pulling Stones Trail Proposal (Fairgrounds property) – Jerry B. updated the group regarding the pulling stone trail project and abutter concerns. Options identified for accessing the remaining pulling stones include: 1) creating a trail to the pulling stones; 2) moving the stones to a new location, or 3) leave the stones in their current location with the location of the stones shown on an interpretive panel.

RCC members met on-site with the Readfield Historical Society (RHS)(Oct. 24, 2019) to discuss moving some of the pulling stones and how to inform the public of their significance in relation to the Fairgrounds' history. RHS agreed that 6 of the 12 pulling stones could be moved to a new location (~50 ft. northerly of the intersection of the existing trail and the partially constructed pulling stones trail) and that an interpretive panel will be created to describe the significance of the pulling stones and the property's history. Dale Potter-Clark will work on the text for the interpretive panel which will be located trailside near the six relocated stones. The stones will be moved on a sled pulled by oxen to the new location next summer (2020). The route used to move the six pulling stones may follow the partially constructed trail. Chris Olson, Maureen Kinder, and Dave Erb, residents of Old Fairgrounds Road, expressed concerns about the project, including increased visitor use, the relocated stones posing a danger along the trail (e.g., to skiers), and the potential for damage to the environment during moving of the stones (e.g., to trees).

Following discussion, Jerry B. made a motion to *"move a portion of the pulling stones to an exhibit area along the existing trail using non-disruptive methods and to abandon the partially constructed trail to the original pulling stone site."* Motion seconded by Marty H. and unanimously approved by RCC members. Jerry B. will notify the Select Board of RCC's proposal.

New RCC Member – Stephanie Donaldson, RCC's prospective member, introduced herself to the group and expressed her interests in joining the committee. Welcome Stephanie!

RCC Meeting Minutes - A motion was made and seconded by RCC members to approve the October 15, 2019 RCC meeting minutes as amended by Greg Durgin.

New Business

Carleton Pond Watershed, Proposed Trails – Rob Peale (Readfield Trails Committee - RTC) will draft an initial letter to the Greater Augusta Utility District (GAUD) to express RCC/RTC's interest in developing trails at GAUD's Carleton Pond property. Rob Peale suggested meeting with GAUD's Board before developing a proposal to determine what options/limitations there may be to the trail building effort. The town of Readfield can't expend funds on trail building unless they have an easement for trail access; in the absence of an easement, trail work will be a voluntary effort. Jerry B. suggests that RTC take the lead on trail design and to involve Chris Riley (New England Mountain Bike Association) and other stakeholders in conceptualizing the trail design. Rob Peale will circulate the draft letter to RCC prior to

submitting to GAUD and Bruce H. will check with Brian Tarbuck (GAUD) to see if an initial meeting with the Board is possible to discuss the trails on the Carleton Pond property.

Town Forest – Only two bids came back for the 20-acre winter tree harvest and both are unacceptable (i.e., price for buying the wood too low). Harold Burnett indicated that a late summer/fall harvest could work and would allow road work to be wrapped into the contract (winter harvest is preferable but couldn't do the road work then). Town will advertise earlier (February 2020) for a tree harvest next year. Jerry B. moved to reject the bids as written and plan to schedule the harvest in 2020. Brent W. seconded; approved by RCC.

RCC discussed the recent observation of an unoccupied, temporary deer blind in the town forest; specifically whether it is allowable to leave temporary hunting structures on the property and how they may affect other recreational uses on the property. Hunting is allowed on the town forest, per the management plan. RCC members suggested that use of a pop-up blind on the property may be okay but that it should not be left on the property and may dissuade other recreational uses. Also, ownership of the blind should be clearly marked. Use of a temporary deer blind on town conservation properties (where hunting allowed) is a policy question that will require more discussion with the full committee at the next RCC meeting.

Fairground Parking Lot – Brent W. reported on recent trail work at the parking lot including leveling of the trail near the boulders (separating the trail from the parking area) with geotextile, crushed stone, and topsoil; the smooth transition of the trail to the existing footpath, and relocation of the porta-potty. Additional work to be completed this year includes extending the trail from the parking lot to the MacDougal Trail (trail will wrap around the corner of the parking lot and link up with the existing trail). Once all work is completed, a report will be submitted to Doug Beck, RTP grants manager.

Meeting adjourned at 8:30 p.m.
Submitted by Andy Walsh

Readfield Community Library Board Meeting
November 6, 2019

The meeting was called to order at 6:31.

Those present: Donna Witherill, Pam Mitchell, Brenda Lake, Pat Clark, Betty Peterson, Jan Tarbuck, Sonya Clark, Deb Peale, Jen Bonnefond
Maureen Kinder, Librarian

Secretary's report: The minutes were approved.

Treasurer's Report: The treasurer's report was approved.

Librarian's Report:

- *2020 Summer Reading Program: The theme is "Imagine Your Story"
- *Crocheting and Knitting group has been resumed.
- *Book Group: Good turnout in October
- *Halloween: 290 participants!

Old Business:

- * New Hours: A motion was made to delay the new hours and was passed.
- * Quilt Raffle: November 30th and December 1st at Longfellows
- *Friends Update: *Friends will give money for a gift card for Nancy Meservier
 - * Will help pay for piper for Burns Night
 - *Renovations Update: 2 cabinets were installed in the circulation room. Reinforcement of rafters in back room (voter approved funds)

New Business:

- *Tree lighting: Friday, December 6th and Sunday, December 8th (bad weather day).
 - * Discussion about assignments for this event.
 - *Burns Night: Saturday, January 25th at the Town Office
 - Discussion about assignments for this event.
 - * Maureen will be leaving her job as librarian. Her last day will be November 27th. The library will close at 5:00 that day.

The meeting was adjourned at 7:40.

The next meeting will be January 8, 2020 at 6:30 at the library.

Respectfully submitted by,

Pam Mitchell

NEW BUSINESS

RESERVED

Readfield Library & Fire Station RFP Opening - 2pm, Gile Hall, January 16, 2020

	Blane-Casey	Crapott's	H.E. Callahan	S.J. Wood ¹	Sheridan ²	
A Readfield Library Roof Replacement						
1	General	\$ 7,167.00	\$ 82,500.00	\$ 16,900.00	\$ 25,550.00	\$ 4,023.00
2	Bonding (or LOC) & Insurance	\$ 1,134.00	\$ 4,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,141.00
3	Demolition	\$ 22,235.00	\$ 16,000.00	\$ 18,400.00	\$ 7,718.00	\$ 12,919.00
4	Truss system	\$ 22,644.00	\$ 4,500.00	\$ -	\$ 43,190.00	\$ 17,296.00
5	Sheathing, underlayment, and membranes	\$ 4,140.00	\$ 1,800.00	\$ 26,100.00	\$ -	\$ 5,383.00
6	Standing seam metal roof cladding	\$ 20,390.00	\$ 30,000.00	\$ 19,800.00	\$ 20,202.00	\$ 18,544.00
7	Trim and finish work	\$ 6,297.00	\$ 1,700.00	\$ 9,100.00	\$ 4,109.00	\$ 8,053.00
8	Insulation	\$ 2,106.00	\$ 3,500.00	\$ 3,400.00	\$ 3,413.00	\$ 3,811.00
9	Sub-Total	\$ 86,113.00	\$ 144,000.00	\$ 94,700.00	\$ 105,682.00	\$ 71,170.00

B Readfield Fire Station Expansion						
1	General	\$ 73,353.00	\$ 168,400.00	\$ 92,000.00	\$ 133,833.00	\$ 89,916.00
2	Bonding (or LOC) & Insurance	\$ 8,600.00	\$ 20,000.00	\$ 8,000.00	\$ 8,333.00	\$ 4,902.00
3	Demolition	\$ 18,548.00	\$ 3,000.00	\$ 8,500.00	\$ 6,667.00	\$ 3,365.00
4	Concrete - (forms, concrete, reinforcing metal, etc.)	\$ 59,608.00	\$ 50,000.00	\$ 83,000.00	\$ 71,014.00	\$ 68,875.00
5	Framing and Sheathing - (framing, trusses, exterior sheathing, fasteners, etc.)	\$ 92,306.00	\$ 30,000.00	\$ 88,000.00	\$ 77,878.00	\$ 84,204.00
6	Thermal - (rigid & blanket insulation, etc.)	\$ 78,321.00	\$ 6,500.00	\$ -	\$ 9,854.00	\$ 17,688.00
7	Moisture - (vapor barriers, membranes, sealants, siding, metal roofing, etc.)	\$ -	\$ 62,000.00	\$ 74,000.00	\$ -	\$ 73,007.00
8	Openings - (frames, doors, windows, etc.)	\$ 41,319.00	\$ 23,000.00	\$ 43,000.00	\$ 37,306.00	\$ 35,640.00
9	Finishes - (gypsum wallboard, paint, trim, flooring, acoustic ceiling, etc.)	\$ 45,666.00	\$ 47,000.00	\$ 61,000.00	\$ 42,846.00	\$ 44,738.00
10	Specialties - (cabinets & countertops, wall mount dispensers, signs, etc.)	\$ 2,777.00	\$ 22,000.00	\$ 3,800.00	\$ 25,190.00	\$ 39,270.00
11	Internal Plumbing - (water heater, supply lines, fixtures, drains, trim, etc.)	\$ 109,600.00	\$ 42,000.00	\$ 52,800.00	\$ 78,987.00	\$ 56,435.00
12	HVAC - (duct, fans, vents, heat pump/condenser, hydronic system, etc.)	\$ -	\$ 60,000.00	\$ 58,800.00	\$ -	\$ 52,723.00
13	Electrical - (panels, wiring, lighting, AV, etc.)	\$ 38,800.00	\$ 40,000.00	\$ 34,800.00	\$ 41,683.00	\$ 31,204.00
14	Safety & Security - (smoke and CO detectors, alarms, controls, etc.)	\$ -	\$ 8,000.00	\$ 7,400.00	\$ 7,390.00	\$ 7,532.00
15	Earthwork - (grubbing, excavation, grading, fill, paving, etc.)	\$ 118,205.53	\$ 80,000.00	\$ 110,150.00	\$ 100,570.00	\$ 123,490.00
16	Subsurface Wastewater System - (lines, tanks, field, fill, loam/seed, etc.)	\$ -	\$ 42,000.00	\$ 45,650.00	\$ -	\$ -
17	Sub-Total	\$ 687,103.53	\$ 703,900.00	\$ 770,900.00	\$ 638,551.00	\$ 732,989.00
18	TOTAL	\$ 773,216.53	\$ 847,900.00	\$ 865,600.00	\$ 744,233.00	\$ 804,159.00

C Add Alternates						
#	Description					
1	Add a layer of 5/8" impact resistant drywall on the W4 wall type - Fire Station	\$ 2,117.00	\$ 2,000.00	\$ 2,156.00	\$ 2,140.00	\$ 2,093.00
2	Add a Coiling Counter Door (Marker 15) in the kitchen - Fire Station	\$ 4,854.00	\$ 3,500.00	\$ 5,000.00	\$ 3,834.00	\$ 3,651.00
3	Furnish and install .044" Vinyl siding in place of the existing siding thickness. Work to be done on the proposed construction only - Fire Station	\$ (400.00)	\$ -	\$ -	\$ 958.00	\$ 500.00

Readfield Library & Fire Station RFP Opening - 2pm, Cille Hall, January 16, 2020

		Blane-Casey	Crapoff's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
4	Remove existing lower roofing, Furnish and Install metal roof to match upper proposed roofing – Library	\$ 6,679.00	\$ 15,285.00	\$ 21,100.00	\$ 5,820.00	\$ 4,425.00
5	Replace the existing FACP and integrate the existing zoning and devices with new devices - Fire Station	\$ 3,656.00	\$ 3,385.00	\$ 3,800.00	\$ 7,390.00	\$ 2,690.00

D Addenda Acknowledgement

Addendum	Addendum Summary	Blane-Casey	Crapoff's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
1	HHH-200 Subsurface Wastewater Application	X	X	X	X	X
2	Clarifications, Markups, and revised Proposal Form	X	X	X	X	X
3	Clarifications, Details, and revised Proposal Form	X	X	X	X	X

E Checklist (some items may be submitted after contract award, as noted)

Item	Blane-Casey	Crapoff's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
1	Completed Proposal Form	X	X	X	X
2	List of Subcontractors (at time of proposal, subject to change)	X	X	X	X
3	List of Equipment	X	X	X	X
4	List of References (municipal or institutional preferred)	X	X	X	X
5*	List of Variances, Deviations, or Proposed Substitutions (if any)	n/a	X	X	X
6*	Irrevocable Letter of Credit or Performance & Payment Bond (may be submitted after award)	n/a	X	X	X
7*	Certificates of Insurance (may be submitted after award)	X	X	X	X

* Indicates item not required at opening

CONTRACTOR NOTES - (added 1/17/20 by Eric Dyer)

- 1 Sum Error - The Library Sub-Total column for S.J. Wood is \$3,000 less than the actual sum of items, contractor was contacted and the lower stated value of \$641,551 is being used. Completeness Error - List of Equipment not attached. List requested.
- 2 Completeness Error - Checklist not completed by Sheridan, review of attachments shows that required items were submitted.

PROPOSAL SUMMARY

Sub-Total	Readfield Library Roof Replacement	\$ 86,113.00	\$ 144,000.00	\$ 94,700.00	\$ 105,682.00	\$ 71,170.00
Sub-Total	Readfield Fire Station Expansion	\$ 687,103.53	\$ 703,900.00	\$ 770,900.00	\$ 638,551.00	\$ 732,989.00
Sub-Total	Add Alternates	\$ 16,906.00	\$ 24,170.00	\$ 32,056.00	\$ 20,142.00	\$ 13,359.00
Sub-Total	Acceptable Variances, Deviations, & Substitutions	\$ -	\$ -	\$ (1,970.00)	\$ (3,153.00)	\$ -
	Grand Total	\$ 790,122.53	\$ 872,070.00	\$ 895,686.00	\$ 761,222.00	\$ 817,518.00

Readfield Library & Fire Station RFP Opening - 2pm, Gile Hall, January 16, 2020

	Blane-Casey	Crapott's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
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FINANCIAL ANALYSIS

EXPENSE:					
Construction Costs (as proposed)	\$ 790,123	\$ 872,070	\$ 895,686	\$ 761,222	\$ 817,518
Engineering Costs	\$ 112,400	\$ 112,400	\$ 112,400	\$ 112,400	\$ 112,400
Construction Contingency	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Appliances / Furniture	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenues	\$ 962,523	\$ 1,044,470	\$ 1,068,086	\$ 933,622	\$ 989,918

REVENUES					
Bond Proceeds	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
Use of Undesignated Fund	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000
Use of Library Reserves (Designated Funds)	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Fire Department Reserves (Designated Funds)	\$ 44,700	\$ 44,700	\$ 44,700	\$ 44,700	\$ 44,700
Fire Department Donations (Current Estimate)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Expenses	\$ 879,700	\$ 879,700	\$ 879,700	\$ 879,700	\$ 879,700

DEFICIT / SURPLUS	\$ (82,823)	\$ (164,770)	\$ (188,386)	\$ (53,922)	\$ (110,218)
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FY 2021 BUDGET - DRAFT 1

Last Updated January 15, 2020

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10 - Administration									
	10 Administration	\$ 273,061	\$ 237,081	\$ 259,962	\$ 264,825	\$ 137,665	\$ 266,625	\$ 1,800	0.68%
	12 Insurance	\$ 23,401	\$ 116,742	\$ 112,793	\$ 131,340	\$ 73,011	\$ 138,133	\$ 6,793	5.17%
	15 Office Equip	\$ 3,224	\$ 5,717	\$ 5,914	\$ 5,400	\$ 3,691	\$ 6,720	\$ 1,320	24.44%
	20 Assessing	\$ 20,503	\$ 18,107	\$ 18,171	\$ 19,875	\$ 10,166	\$ 20,075	\$ 200	1.01%
	30 Code Enforcement	\$ 31,123	\$ 40,031	\$ 62,100	\$ 37,810	\$ 14,779	\$ 33,910	\$ (3,900)	-10.31%
	60 Grant Writing & Planning	\$ 7,385	\$ -	\$ 5,850	\$ 2,000	\$ -	\$ 2,000	\$ -	.00%
	70 Heating Assistance	\$ -	\$ 370	\$ -	\$ 1,500	\$ 687	\$ 1,500	\$ -	.00%
	75 Legal Services	\$ 13,243	\$ -	\$ 25,190	\$ 23,000	\$ 17,161	\$ 35,000	\$ 12,000	52.17%
	10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 257,159	\$ 503,963	\$ 18,213	3.75%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12 - Maintenance									
	10 General Maintenance	\$ -	\$ 73,633	\$ 64,482	\$ 91,425	\$ 35,060.39	\$ 95,220.00	\$ 3,795	4.15%
	20 Building Maintenance	\$ -	\$ 24,588	\$ 39,352	\$ 37,000	\$ 17,310.54	\$ 42,400.00	\$ 5,400	14.59%
	30 Vehicle / Equip. Maintenance	\$ -	\$ 18,452	\$ 5,404	\$ 6,750	\$ 3,967.65	\$ 7,750.00	\$ 1,000	14.81%
	12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195	7.54%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15 - Boards & Commissions									
	10 Board of Appeals	\$ 422	\$ 55	\$ -	\$ 100	\$ 0.00	\$ 100.00	\$ -	0.00%
	30 Conservation Committee	\$ 930	\$ 372	\$ 46,378	\$ 6,050	\$ 1,952.83	\$ 3,850.00	\$ (2,200)	-36.36%
	40 Planning Board	\$ 1,662	\$ 419	\$ 125	\$ 1,700	\$ 133.63	\$ 1,100.00	\$ (600)	-35.29%
	15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800)	-35.67%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 - Community Services									
	10 Animal Control	\$ 12,937	\$ 10,618	\$ 11,543	\$ 12,170	\$ 7,255	\$ 12,680	\$ 510	4.19%
	20 Kennebec Land Trust	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -	0.00%
	25 Kennebec Valley COG	\$ 4,325	\$ 4,295	\$ 4,325	\$ 4,305	\$ 4,301	\$ 4,500	\$ 195	4.53%
	30 Age Friendly	\$ 5,159	\$ 219	\$ 8,365	\$ 1,750	\$ -	\$ 1,600	\$ (150)	-8.57%
	40 Library	\$ 29,389	\$ 29,468	\$ 41,528	\$ 35,652	\$ 21,517	\$ 36,405	\$ 753	2.11%
	50 Readfield Public Access TV	\$ 6,309	\$ 5,638	\$ 4,410	\$ 4,410	\$ 1,681	\$ 4,475	\$ 65	1.47%
	60 Street Lights	\$ 5,786	\$ 5,820	\$ 6,020	\$ 6,500	\$ 3,579	\$ 6,500	\$ -	0.00%
	90 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ 420	-
	25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 38,333	\$ 66,830	\$ 1,793	0.03

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30 - Recreation, Parks, & Activities									
	10 Beach	\$ 7,451	\$ 9,790	\$ 9,039	\$ 9,912	\$ 6,546	\$ 9,924	\$ 12	0.12%
	20 Recreation Board	\$ 6,124	\$ 8,736	\$ 9,447	\$ 12,310	\$ 4,240	\$ 10,586	\$ (1,724)	-14.00%
	25 Heritage Days	\$ 102	\$ 4,680	\$ -	\$ 10,000	\$ 7,546	\$ 5,000	\$ (5,000)	-50.00%
	60 Community Park / Properties	\$ 1	\$ -	\$ 3,199	\$ 2,680	\$ 480	\$ 2,680	\$ -	0.00%
	70 Trails	\$ 2,709	\$ 591	\$ 688	\$ 2,510	\$ 635	\$ 2,500	\$ (10)	-0.40%
	80 Mill Stream Dam	\$ -	\$ 403	\$ 5,843	\$ -	\$ -	\$ -	\$ -	-
	30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,412	\$ 19,447	\$ 30,690	\$ (6,722)	-17.97%

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40 - Protection									
	10 Fire Department	\$ 62,294	\$ 70,316	\$ 94,491	\$ 67,900	\$ 23,437	\$ 67,900	\$ -	0.00%
	20 Ambulance	\$ 23,382	\$ 24,032	\$ 25,460	\$ 26,750	\$ 13,120	\$ 27,000	\$ 250	0.93%
	35 Tower Sites	\$ 2,957	\$ 38,179	\$ 7,324	\$ 2,550	\$ 419	\$ 2,550	\$ -	0.00%
	40 Dispatching	\$ 25,479	\$ 26,018	\$ 22,619	\$ 35,000	\$ 22,658	\$ 35,000	\$ -	0.00%
	70 Emergency Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 - Protection	\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 59,634	\$ 132,450	\$ 250	0.19%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32%
	50 - Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32.35%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 264,486	\$ 31,749	\$ 132,940	\$ 104,928	\$ 49,182	\$ 121,500	\$ 16,572	15.79%
	40 Winter Maintenance	\$ 250,124	\$ 253,466	\$ 261,632	\$ 265,650	\$ 144,965	\$ 270,650	\$ 5,000	1.88%
	60 - Roads & Drainage	\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572	5.82%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65 - Capital Improvements									
	1 Admin. Technology	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	-
	5 Fire Department	\$ -	\$ -	\$ -	\$ 10,500	\$ -	\$ 10,000	\$ (500)	-
	12 Fire Station \ Library	\$ -	\$ -	\$ 27,375	\$ 710,000	\$ 53,017	\$ -	\$ (710,000)	-
	20 Gile Hall	\$ -	\$ -	\$ 6,759	\$ -	\$ 570	\$ 10,000	\$ 10,000	-
	25 Parks & Recreation	\$ -	\$ -	\$ 1,055	\$ -	\$ -	\$ 9,000	\$ 9,000	-
	30 Library Building	\$ -	\$ -	\$ 1,989	\$ 100,000	\$ 6,012	\$ -	\$ (100,000)	-100%
	40 Cemetery	\$ -	\$ -	\$ 8,290	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
	50 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	55 Roads	\$ -	\$ -	\$ 6,908	\$ 230,000	\$ 97,143	\$ 220,000	\$ (10,000)	-4%
	65 Equipment	\$ 2,956	\$ -	\$ 18,405	\$ 15,000	\$ -	\$ 15,000	\$ -	0%
	66 Capital Leases	\$ -	\$ -	\$ 16,138	\$ 19,150	\$ 16,138	\$ 16,150	\$ (3,000)	-16%
	70 Transfer Station	\$ 6,934	\$ -	\$ 67,111	\$ 26,420	\$ 5,991	\$ 73,780	\$ 47,360	179%
	90 Maranacook Lake Dam	\$ 19,315	\$ 1,507	\$ 36,542	\$ -	\$ 141,051	\$ -	\$ -	-
	65 - Capital Improvements	\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 319,923	\$ 363,930	\$ (752,140)	-67.39%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70 - Solid Waste									
	10 Transfer Station	\$ 256,753	\$ 283,562	\$ 283,736	\$ 297,500	\$ 145,713	\$ 309,650	\$ 12,150	4.08%
	50 Backhoe	\$ 6,183	\$ 12,012	\$ 8,510	\$ 3,200	\$ 678	\$ 2,200	\$ (1,000)	-31.25%
	70 - Solid Waste	\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 146,391	\$ 311,850	\$ 11,150	3.71%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
75 - Education									
	10 RSU #38	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	0.00%
	75 - Education	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	0.00%

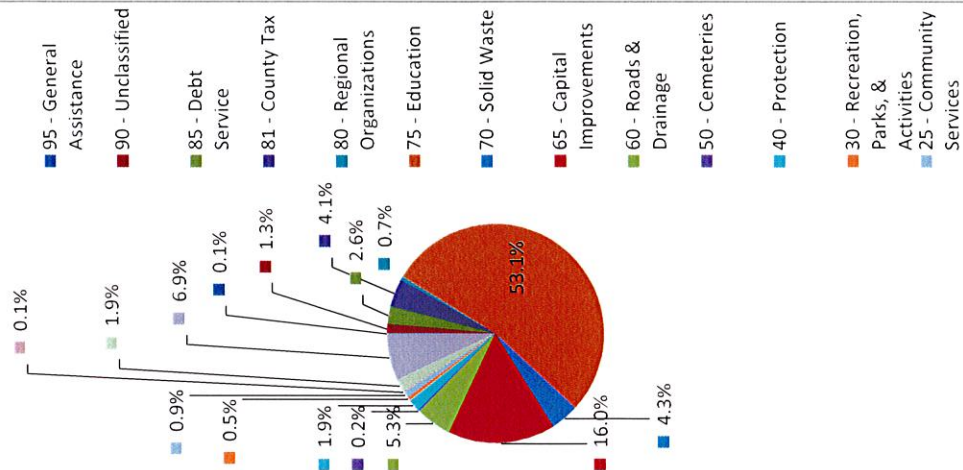
FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
80 - Regional Organizations									
	10 Cobossee Watershed District	\$ 20,812	\$ 21,436	\$ 22,079	\$ 22,852	\$ 15,198	\$ 23,550	\$ 698	3.05%
	40 First Park	\$ 24,880	\$ 12,224	\$ 24,097	\$ 25,000	\$ 12,398	\$ 25,000	\$ -	0.00%
	80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698	1.46%
DEPARTMENT DIVISION 2017 ACTUAL 2018 ACTUAL 2019 ACTUAL 2020 BUDGET 2020 YTD => Dec. 2021 BUDGET 2020-2021 \$ 2020-2021 %									
81 - County Tax									
	20 Kennebec County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%
	81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%
DEPARTMENT DIVISION 2017 ACTUAL 2018 ACTUAL 2019 ACTUAL 2020 BUDGET 2020 YTD => Dec. 2021 BUDGET 2020-2021 \$ 2020-2021 %									
85 - Debt Service									
	10 Fire Truck (2023 payoff)	\$ 68,073	\$ 56,857	\$ 56,238	\$ 55,583	\$ 53,960	\$ 54,884	\$ (699)	- 1.26%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 106,737	\$ (2,380)	- 2.18%
	40 Maranacook Lake Outlet Dam (2021 payoff)	\$ -	\$ -	\$ 2,074	\$ 19,973	\$ 18,074	\$ 19,242	\$ (731)	- 3.66%
	70 2008 Road Bond (2019 payoff)	\$ 169,060	\$ 162,501	\$ 156,833	\$ -	\$ -	\$ -	\$ -	-
	80 2034 Municipal Building Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,500	\$ 47,500	-
	85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 181,151	\$ 228,363	\$ 43,690	23.66%
DEPARTMENT DIVISION 2017 ACTUAL 2018 ACTUAL 2019 ACTUAL 2020 BUDGET 2020 YTD => Dec. 2021 BUDGET 2020-2021 \$ 2020-2021 %									
90 - Unclassified									
	10 Overlay (Abatement / Overdraft)	\$ 41,804	\$ 14,440	\$ 13,895	\$ 20,000	\$ 2,102	\$ 20,000	\$ -	0.00%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ 10,000	\$ 383	\$ 10,000	\$ -	0.00%
	20 Non-profit Agencies	\$ 5,832	\$ 9,857	\$ 14,036	\$ 14,148	\$ 11,772	\$ 15,000	\$ 852	6.02%
	40 Contingency	\$ -	\$ -	\$ 3,049	\$ 25,000	\$ 1,875	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,489	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ 1,000	\$ (344)	-25.60%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 17,476	\$ 91,000	\$ 508	.56%
DEPARTMENT DIVISION 2017 ACTUAL 2018 ACTUAL 2019 ACTUAL 2020 BUDGET 2020 YTD => Dec. 2021 BUDGET 2020-2021 \$ 2020-2021 %									
95 - General Assistance									
	10 General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 4,500	\$ -	0.00%
	95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 4,500	\$ -	.00%
TOTAL \$		5,443,641	\$ 5,538,227	\$ 6,021,211	\$ 6,991,083	\$ 3,769,961	\$ 6,351,552	\$ (639,531)	-36.2%

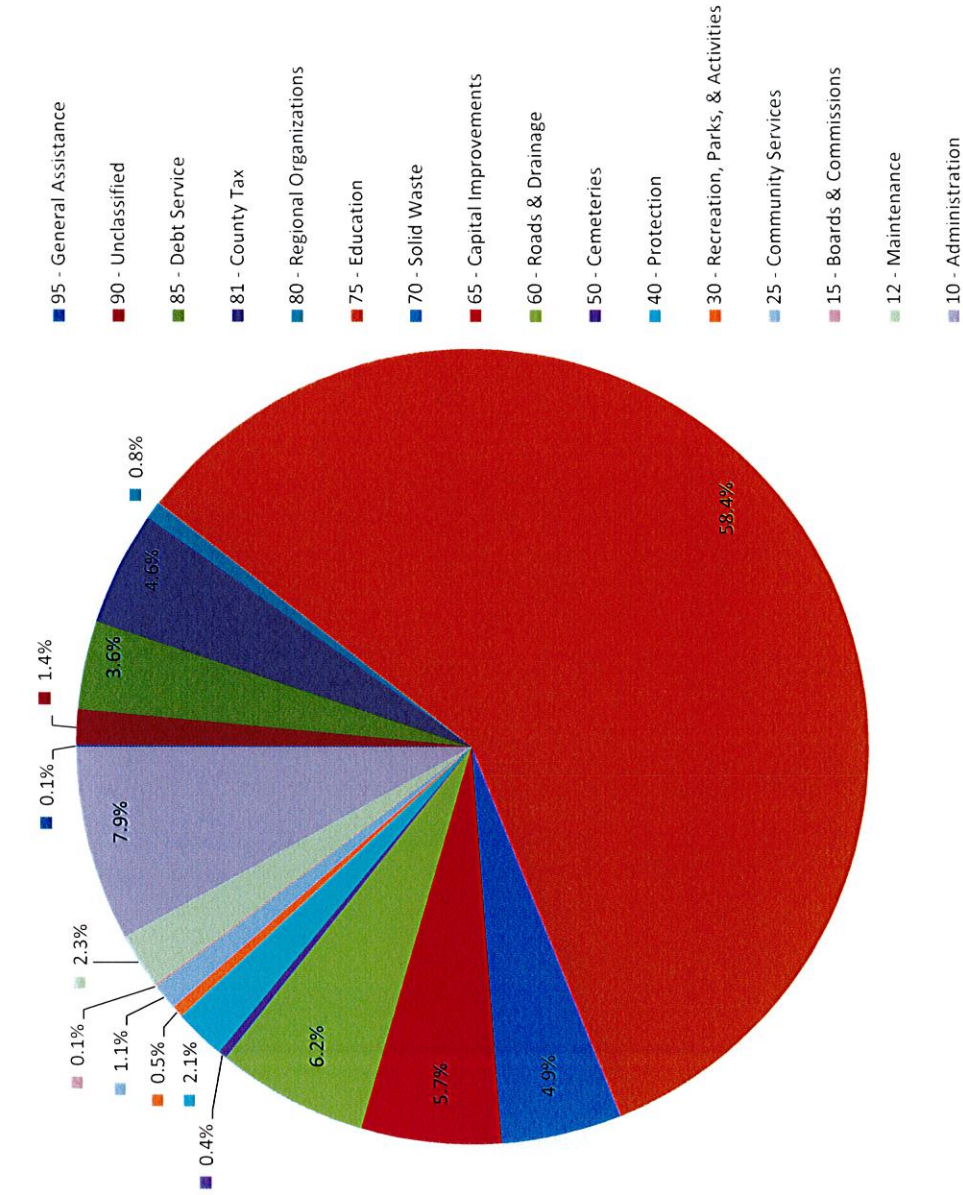
FY 2021 Expenses

DEPARTMENT	DEPARTMENT SUMMARY - EXPENSE							2020-2021 %	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$		
95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 4,500	\$ 188	\$ 4,500	\$ -	0.0%
90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 90,492	\$ 17,476	\$ 91,000	\$ 508	0.6%
85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 184,673	\$ 181,151	\$ 228,363	\$ 43,690	23.7%
81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.0%
80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698	1.5%
75 - Education	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	0.0%
70 - Solid Waste	\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 300,700	\$ 146,391	\$ 311,850	\$ 11,150	3.7%
65 - Capital Improvements	\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 1,116,070	\$ 319,923	\$ 363,930	\$ (752,140)	-67.4%
60 - Roads & Drainage	\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572	5.8%
50 - Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32.4%
40 - Protection	\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 132,200	\$ 59,634	\$ 132,450	\$ 250	0.2%
30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,412	\$ 37,412	\$ 19,447	\$ 30,690	\$ (6,722)	-18.0%
25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 65,037	\$ 38,333	\$ 66,830	\$ 1,793	2.8%
15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800)	-35.7%
12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195	7.5%
10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 485,750	\$ 257,159	\$ 503,963	\$ 18,213	3.7%
TOTAL	\$ 5,704,922	\$ 5,538,227	\$ 6,021,211	\$ 6,991,083	\$ 3,769,961	\$ 6,351,552	\$ (639,531)	\$ -	-9.1%

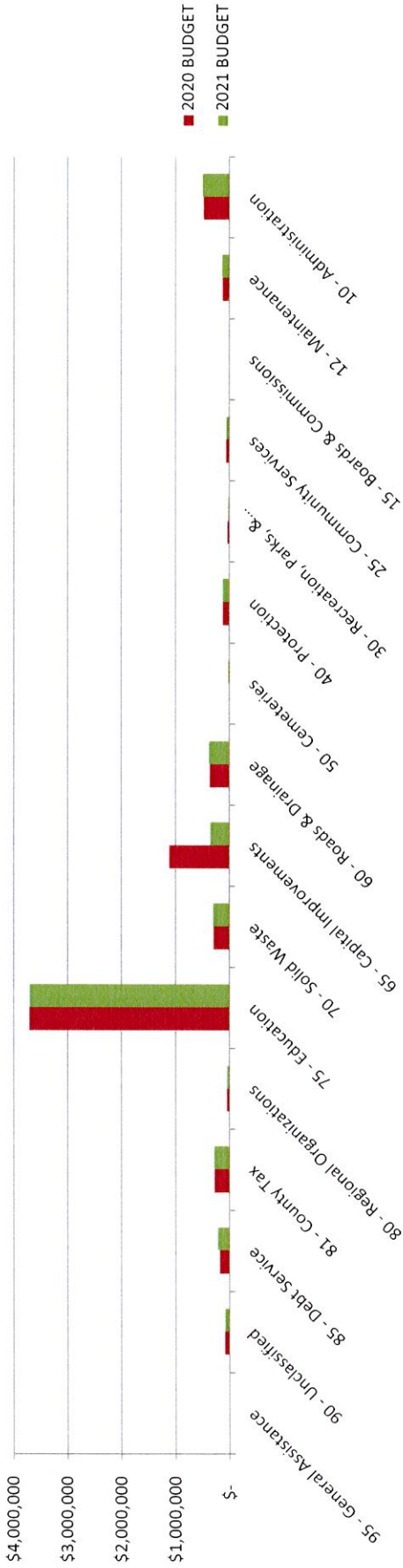
2020 Budget Expenses by Department



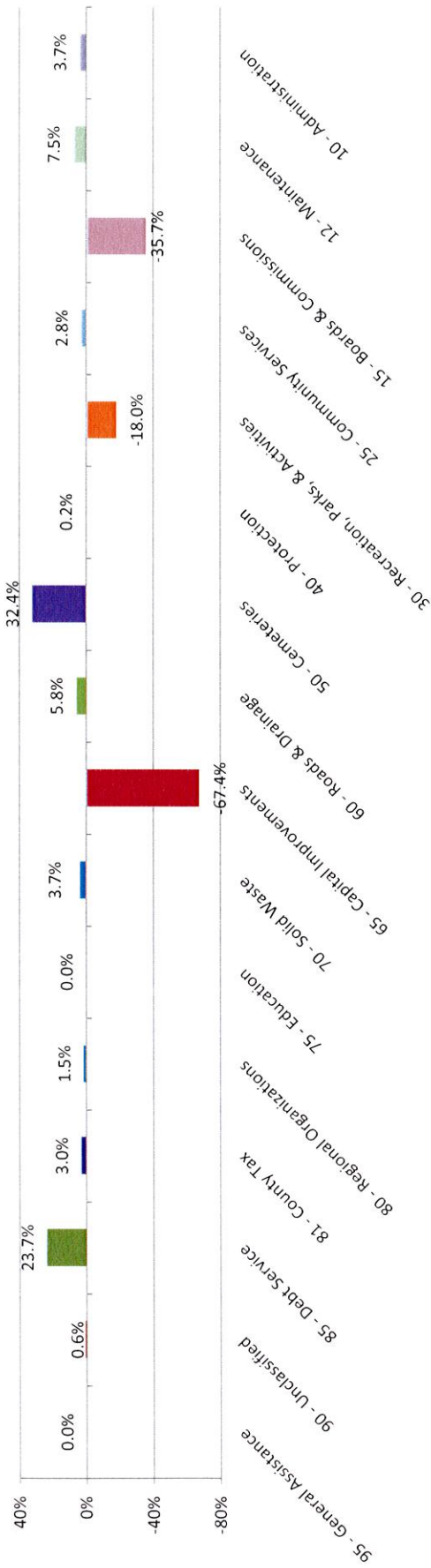
2021 Budget Expenses by Department



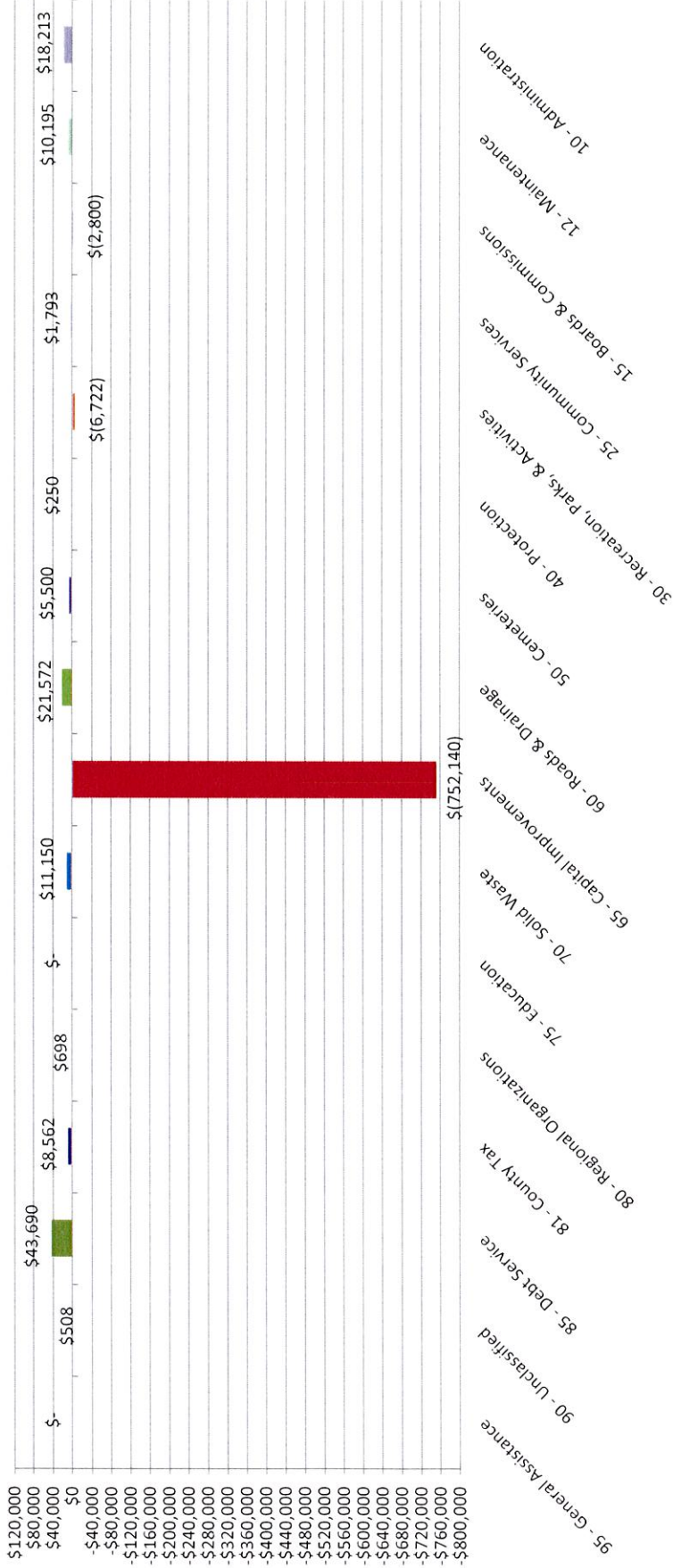
2020-2021 Totals by Department



2020-2021 % Change by Department



2020-2021 \$ Change by Department



FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10- ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,462,978	\$ 4,504,407	\$ 4,604,787	\$ 4,675,014	\$ 4,676,344	\$ 4,624,022	\$ (50,992)	-1.1%
	1012 PERSONAL PROPERTY TAX	\$ 37,855	\$ 42,234	\$ 33,798	\$ 32,524	\$ 32,524	\$ 32,524	\$ -	0.0%
	1013 STATE REVENUE SHARING	\$ 135,204	\$ 137,773	\$ 154,347	\$ 200,000	\$ 116,387	\$ 215,000	\$ 15,000	7.5%
	1014 INTEREST ON TAXES	\$ 26,486	\$ 34,139	\$ 30,376	\$ 30,000	\$ 18,933	\$ 30,000	\$ -	0.0%
	1021 INVESTMENT INCOME	\$ 4,929	\$ 7,484	\$ 11,398	\$ 6,000	\$ 7,762	\$ 8,000	\$ 2,000	33.3%
	1031 VETERANS EXEMPTION	\$ 3,607	\$ 3,909	\$ 3,890	\$ 4,000	\$ 2,802	\$ 4,000	\$ -	0.0%
	1032 HOMESTEAD EXEMPTION	\$ 94,647	\$ 138,363	\$ 175,968	\$ 185,822	\$ 180,460	\$ 258,989	\$ 73,167	39.4%
	1033 TREE GROWTH REIMBURSEMENT	\$ 9,873	\$ 9,358	\$ 9,093	\$ 9,000	\$ 8,553	\$ 9,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 7,619	\$ 8,474	\$ 15,612	\$ 12,625	\$ 12,625	\$ 12,625	\$ -	0.0%
	1040 GRANTS/PLANNING	\$ 2,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 8,298	\$ 7,792	\$ 7,505	\$ 8,000	\$ 1,692	\$ 7,500	\$ (500)	-6.3%
	1052 MOTOR VEHICLE TAXES	\$ 509,631	\$ 541,599	\$ 573,684	\$ 525,000	\$ 355,940	\$ 550,000	\$ 25,000	4.8%
	1053 AGENT FEE	\$ 10,601	\$ 10,792	\$ 10,571	\$ 10,000	\$ 6,701	\$ 11,000	\$ 1,000	10.0%
	1054 NEWSLETTER ADS	\$ 664	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	1060 BUSINESS LICENSE FEES	\$ 60	\$ 80	\$ 30	\$ 50	\$ -	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,450	\$ 1,505	\$ 1,538	\$ 1,500	\$ 1,041	\$ 1,500	\$ -	0.0%
	1090 OTHER INCOME	\$ 4,890	\$ 56,774	\$ 25,071	\$ 2,000	\$ 3,567	\$ 5,000	\$ 3,000	150.0%
	1095 Heating Assistance	\$ 1,300	\$ 1,216	\$ 2,177	\$ 1,500	\$ 2,241	\$ 1,500	\$ -	0.0%
	3010 PLUMBING FEES	\$ 7,661	\$ 4,688	\$ 5,420	\$ 6,000	\$ 2,493	\$ 5,000	\$ (1,000)	-16.7%
	3020 LAND USE FEES	\$ 8,373	\$ 6,254	\$ 5,966	\$ 7,000	\$ 3,033	\$ 5,000	\$ (2,000)	-28.6%
	5000 Use of Undesignated Funds	\$ 230,000	\$ 217,731	\$ -	\$ 282,488	\$ -	\$ 100,000	\$ (182,488)	-64.6%
	5001 Use of Carry Forward	\$ 227,020	\$ 184,818	\$ -	\$ 107,660	\$ -	\$ 144,900	\$ 37,240	34.6%
10- ADMINISTRATION		\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,025,710	\$ (80,573)	-1.3%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12 - MAINTENANCE									
	4010 FUEL TAX	\$ -	\$ -	\$ 212	\$ 118	\$ -	\$ -	\$ -	-
12 - MAINTENANCE		\$ -	\$ -	\$ 212	\$ 118	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15 - BOARDS & COMMISSIONS									
	3015 Conservation Donations / Grants	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
15 - BOARDS & COMMISSIONS		\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 COMMUNITY SERVICES									
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 2,936	\$ 2,837	\$ 2,137	\$ 2,500	\$ 681	\$ 2,500	\$ -	0.0%
	1011 Rabies Clinic	\$ -	\$ 840	\$ 570	\$ -	\$ 510	\$ 500	\$ -	-
	1012 DOG VACCINATION FUND	\$ -	\$ 390	\$ 115	\$ -	\$ 30	\$ -	\$ -	-
	3000 AGE FRIENDLY	\$ 6,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 3,818	\$ 2,903	\$ 27,071	\$ 765	\$ 2,250	\$ 1,500	\$ 735	96.1%
	4010 LIBRARY SALE PROCEEDS	\$ 1,549	\$ 1,476	\$ 1,217	\$ -	\$ 1,071	\$ 1,000	\$ 1,000	-
	4015 Library Front Desk Contributions	\$ 550	\$ 495	\$ 438	\$ 406	\$ 255	\$ 400	\$ (6)	-1.5%
	4020 Library Non Res Patrons	\$ 100	\$ 70	\$ 125	\$ 100	\$ 100	\$ 75	\$ (25)	-25.0%
	5010 CABLE TV FRANCHISE FEES	\$ 27,480	\$ 28,391	\$ 30,828	\$ 28,000	\$ 14,955	\$ 29,000	\$ 1,000	3.6%
25 COMMUNITY SERVICES		\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 34,975	\$ 3,204	10.1%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$	6,145 \$	7,814 \$	7,008 \$	9,912 \$	3,014 \$	9,912 \$	0.0%
	2021 REC BOARD - BASEBALL	\$	2,230 \$	2,420 \$	2,519 \$	2,920 \$	- \$	2,920 \$	0.0%
	2022 REC BOARD - SOCCER	\$	1,800 \$	2,050 \$	2,135 \$	2,100 \$	1,955 \$	2,100 \$	0.0%
	2023 REC BOARD - SWIMMING	\$	- \$	- \$	- \$	1,500 \$	- \$	1,500 \$	0.0%
	2024 REC BOARD - Basketball	\$	3,640 \$	3,620 \$	3,090 \$	3,150 \$	4,065 \$	3,150 \$	0.0%
	2025 REC BOARD - OTHER RECREATION	\$	- \$	73 \$	40 \$	- \$	- \$	- \$	0.0%
	2026 Rec Board - Softball	\$	1,010 \$	1,215 \$	1,382 \$	1,540 \$	53 \$	1,540 \$	0.0%
	2027 Rec Board - Interlocal	\$	2,248 \$	- \$	- \$	- \$	- \$	- \$	-
	2073 HD - MERCHANDISE SALES	\$	600 \$	2,926 \$	66 \$	- \$	368 \$	- \$	-
	7010 Trails	\$	50 \$	250 \$	100 \$	- \$	- \$	- \$	-
	30 RECREATION, PARKS, & ACTIVITIES	\$	17,723 \$	20,368 \$	16,339 \$	21,122 \$	9,455 \$	21,122 \$	0.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$	8,289 \$	41 \$	223 \$	- \$	- \$	- \$	-
	1035 FD Burn Permits online	\$	258 \$	270 \$	266 \$	150 \$	- \$	250 \$	66.7%
	3500 Tower Sites	\$	7,600 \$	17,200 \$	2,600 \$	3,200 \$	- \$	3,200 \$	0.0%
	4050 FD Safety Grant	\$	- \$	- \$	886 \$	- \$	- \$	- \$	-
	40 PROTECTION	\$	16,147 \$	17,511 \$	3,975 \$	3,350 \$	- \$	3,450 \$	3.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50	CEMETERIES								
	5020 Donations	\$	231 \$	21 \$	300 \$	- \$	100 \$	- \$	-
	50 CEMETERIES	\$	231 \$	21 \$	300 \$	- \$	100 \$	- \$	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$	35,360 \$	35,924 \$	35,612 \$	36,500 \$	36,560 \$	36,500 \$	4.3%
	2020 HIGHWAY INCOME	\$	92 \$	- \$	1,794 \$	- \$	- \$	- \$	-
	4010 Fuel Tax Reimbursement	\$	- \$	- \$	- \$	178.15 \$	- \$	- \$	-
	6040 Sale of Equipment	\$	6,556 \$	- \$	- \$	- \$	- \$	- \$	-
	7010 Interlocal	\$	2,248 \$	- \$	- \$	- \$	- \$	- \$	-
	60 Roads & Drainage	\$	44,256 \$	35,924 \$	37,406 \$	36,738 \$	36,500 \$	36,500 \$	4.3%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65	CAPITAL IMPROVEMENTS								
	6512 Building (FD + Lib.) Bond + donation	\$	- \$	- \$	8,841 \$	575,000 \$	- \$	(575,000)	-
	6570 Transfer Station (Fayette & Wayne)	\$	- \$	18,578 \$	11,646 \$	11,336 \$	12,095 \$	449	3.9%
	6590 Maranacook Lake Dam	\$	- \$	- \$	160,000 \$	- \$	- \$	- \$	#DIV/0!
	65 CAPITAL IMPROVEMENTS	\$	- \$	18,578 \$	168,841 \$	586,646 \$	12,095 \$	(574,551)	-97.9%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 34,381	\$ 35,161	\$ 31,582	\$ 34,000	\$ 30,130	\$ 40,000	\$ 6,000	17.6%
	7021 TS RECYCLE/COMPOST	\$ -	\$ 16	\$ 56	\$ 1,000	\$ 16	\$ 500	\$ (500)	-
	7023 TS RECYCLABLES - METAL	\$ 7,946	\$ 16,272	\$ 10,617	\$ 10,000	\$ 7,247	\$ 11,000	\$ 1,000	10.0%
	7025 TS RECYCLABLES - OTHER	\$ 80	\$ 40	\$ 631	\$ -	\$ 467	\$ -	\$ -	-
	7026 TS Single Sort Recycling	\$ 1,591	\$ 1,538	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7030 TS BACKHOE	\$ 5,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7040 Commercial Haulers Permits	\$ 1,031	\$ 450	\$ 450	\$ 450	\$ -	\$ 600	\$ 150	33.3%
	7050 TS GRANTS	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ 34,634	\$ 59,431	\$ 59,232	\$ 66,276	\$ 39,805	\$ 71,173	\$ 4,897	7.4%
	7090 TS REVENUES - WAYNES SHARE	\$ 99,294	\$ 82,054	\$ 75,174	\$ 79,299	\$ 43,868	\$ 80,012	\$ 713	0.9%
	70 SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 203,285	\$ 12,260	6.4%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ 11,084	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	0.0%
	3010 Snowmobile Fees	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ -	\$ 1,000	\$ (344)	-25.6%
	4010 Readfield Enterprise Fund	\$ 27,556	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ -	-
	90 UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,000	\$ (344)	-2.1%

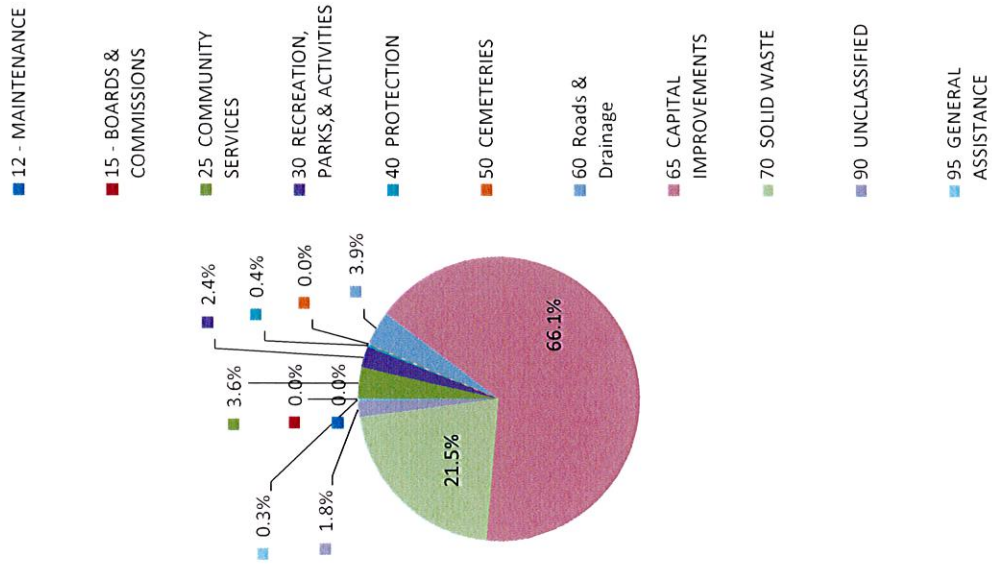
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%
	95 GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,355,387 \$ 11,572 -9.1%

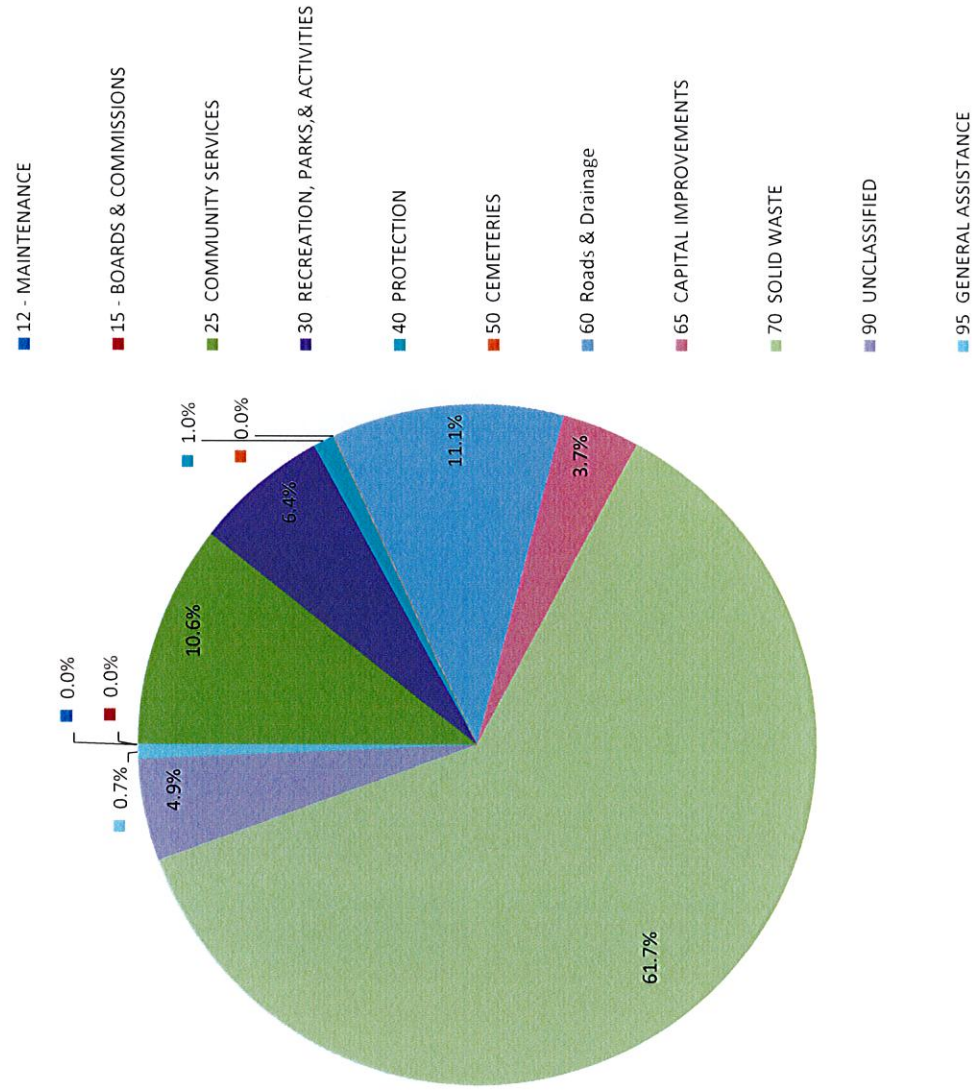
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10-	ADMINISTRATION	\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,025,710	\$ (80,573)	-1.3%
12-	MAINTENANCE	\$ -	\$ 212	\$ 118	\$ -	\$ -	\$ -	\$ -	-
15-	BOARDS & COMMISSIONS	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
25	COMMUNITY SERVICES	\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 34,975	\$ 3,204	10.1%
30	RECREATION, PARKS,& ACTIVITIES	\$ 17,723	\$ 20,368	\$ 16,339	\$ 21,122	\$ 9,455	\$ 21,122	\$ -	0.0%
40	PROTECTION	\$ 16,147	\$ 17,511	\$ 3,975	\$ 3,350	\$ -	\$ 3,450	\$ 100	3.0%
50	CEMETERIES	\$ 231	\$ 21	\$ 300	\$ -	\$ 100	\$ -	\$ -	-
60	Roads & Drainage	\$ 44,256	\$ 35,924	\$ 37,406	\$ 35,000	\$ 36,738	\$ 36,500	\$ 1,500	4.3%
65	CAPITAL IMPROVEMENTS	\$ -	\$ 18,578	\$ 168,841	\$ 586,646	\$ 11,336	\$ 12,095	\$ (574,551)	-97.9%
70	SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 203,285	\$ 12,260	6.4%
90	UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,000	\$ (344)	-2.1%
95	GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,355,387 \$ (638,404) -9.1%

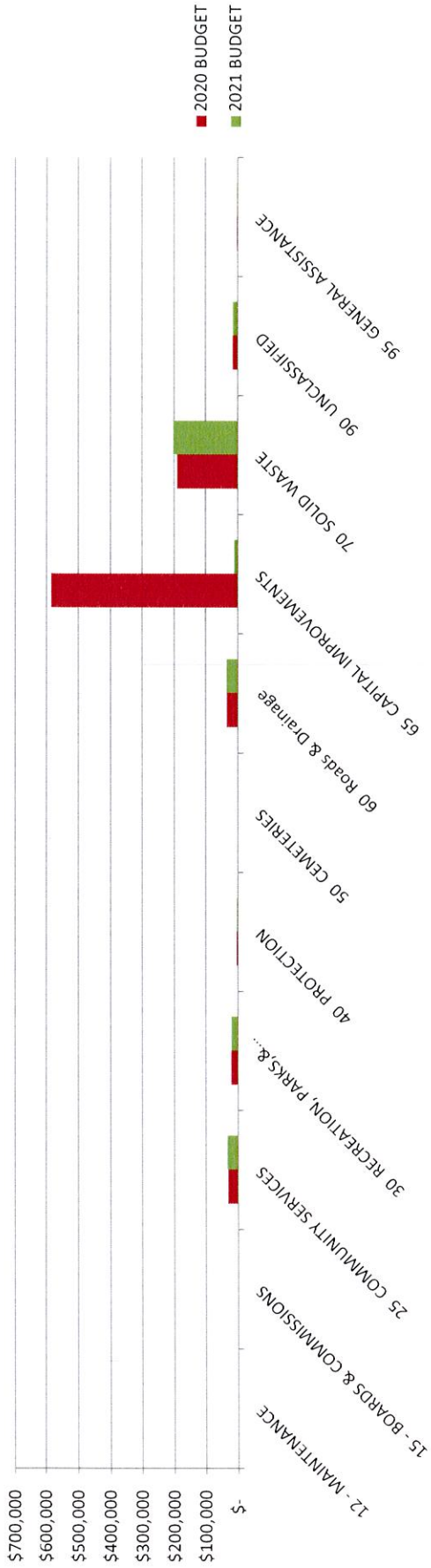
2020 Budget Revenue by Department (excluding administration)



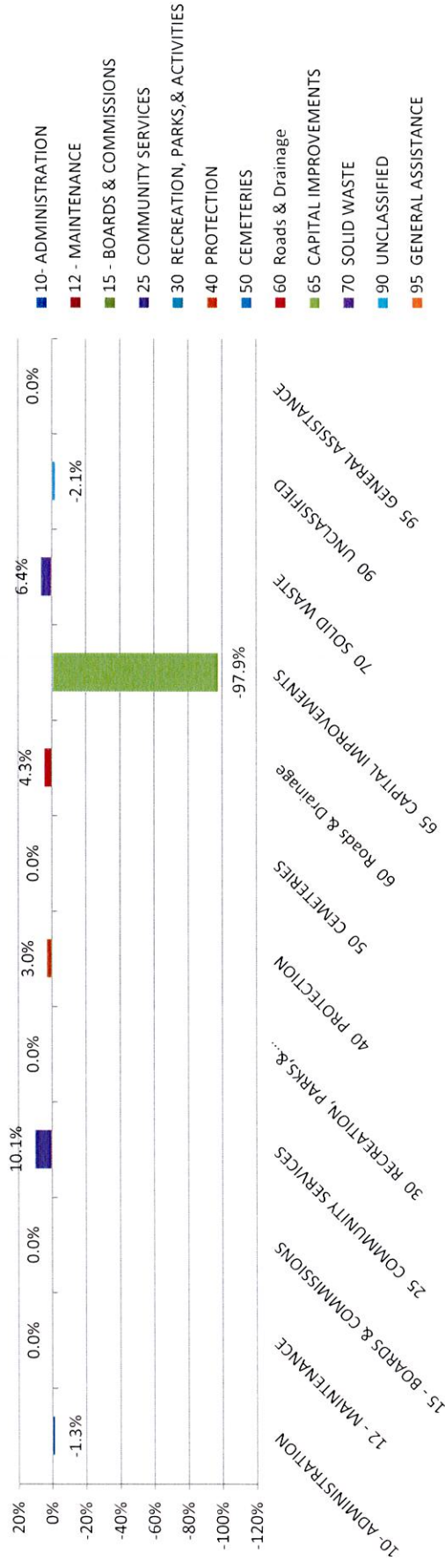
2021 Budget Revenue by Department (excluding administration)



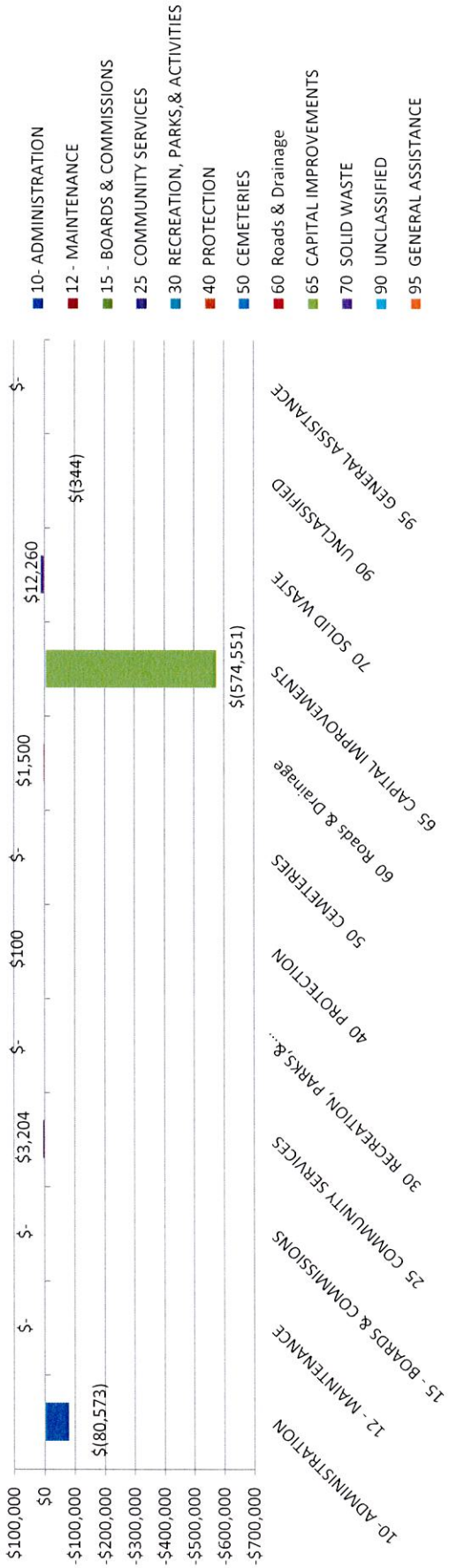
2020-2021 Revenue Totals by Department (excluding administration)



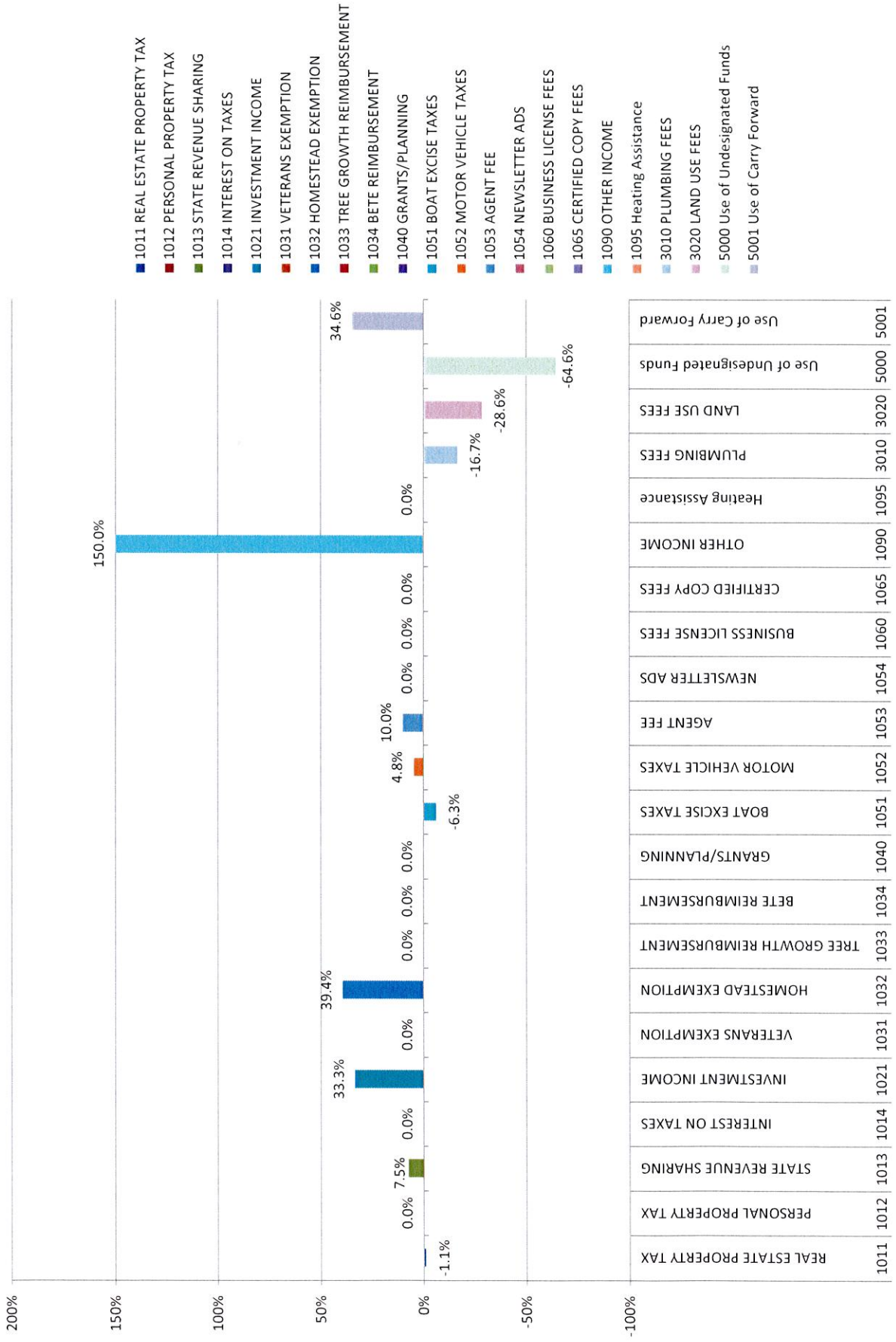
2020-2021 Revenue % Change by Department



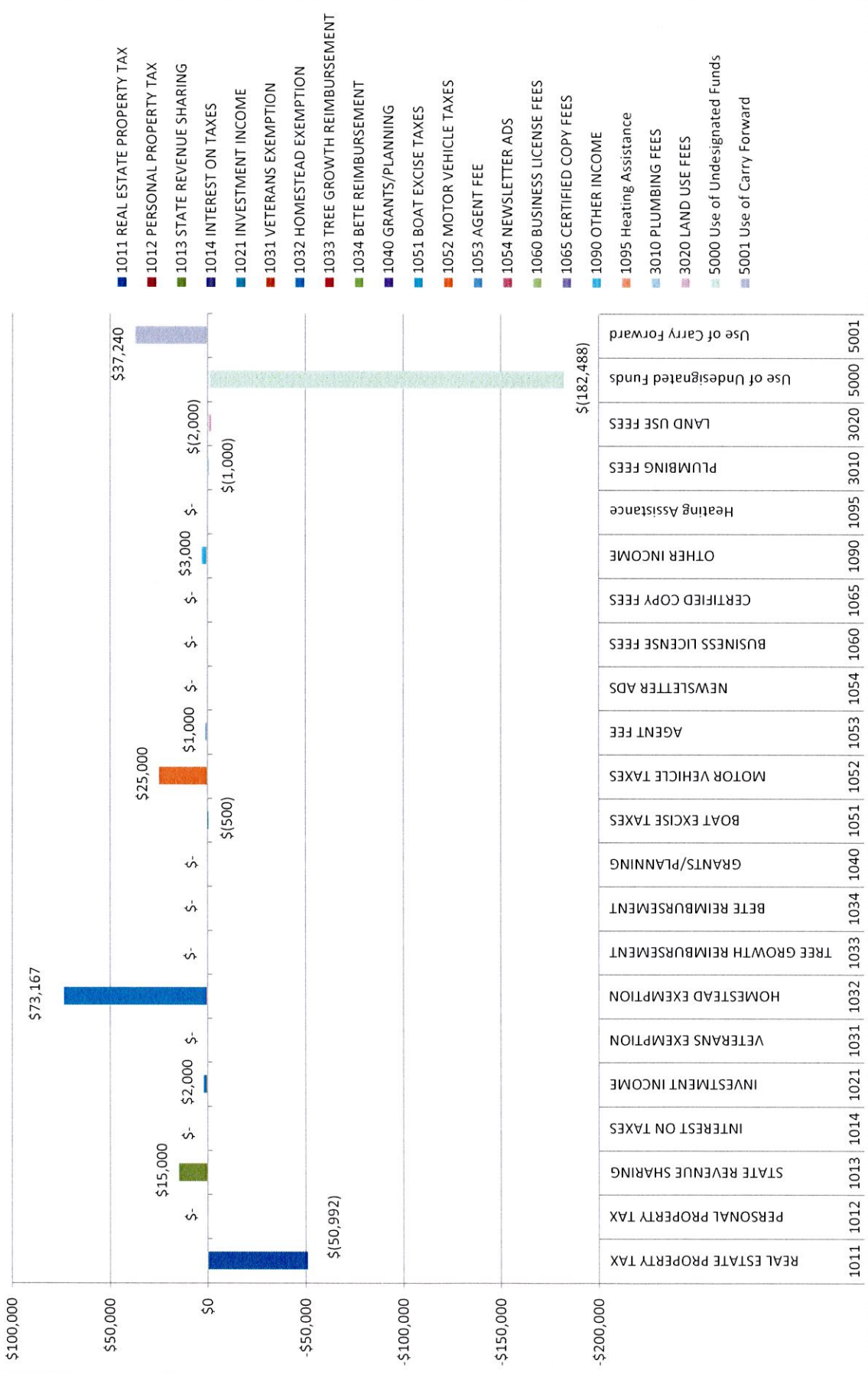
2020-2021 Revenue \$ Change by Department



2020-2021 Revenue % Change - Administration by Division



2020-2021 Revenue \$ Change - Administration by Division



Pre Commitment - ESTIMATE
Town of Readfield
FY 2021 MUNICIPAL TAX RATE CALCULATION FORM

1. Local Taxable Real Estate Valuation.....	\$236,522,885	
2. Local Taxable Personal Property Valuation.....	\$1,663,631	
3. Total Taxable Valuation (Line 1 plus line 2).....		\$238,186,516
4. a) Total of Homestead Exemption Valuation.....	\$18,925,000	
4. b) Homestead exemption reimbursement value.....	\$13,247,500	
5. a) Total of BETE Exempt Property.....	\$1,291,526	
5. b) BETE exemption reimbursement value.....	\$645,763	
6. Valuation Base (Line 3 plus lines 4b and 5b).....		\$252,079,779

APPROPRIATIONS

DRAFT

7. County Tax.....	\$293,962	
8. Municipal Appropriation.....	\$2,327,196	
9. TIF Financing Plan Amounts.....	\$0	
10. School/Educational Appropriations.....	\$3,710,394	
(Adjusted to Municipal Fiscal Year)		
11. Total Appropriations (Add lines 7 through 10).....		\$6,331,552

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	\$215,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)	\$1,212,227	
14. Total Deductions (Line 12 plus line 13).....		\$1,427,227
15. Net to be raised by local property tax rate (Line 11 minus line 14)		\$4,904,325

16.	$\frac{\$4,904,325.00}{\text{(Amount from line 15)}}$	×	1.05	=	$\$5,149,541.25$	Maximum Allowable Tax
17.	$\frac{\$4,904,325.00}{\text{(Amount from line 15)}}$	÷	$\frac{\$252,079,779}{\text{(Amount from line 5)}}$	=	0.01946	Minimum Tax Rate
18.	$\frac{\$5,149,541.25}{\text{(Amount from line 16)}}$	÷	$\frac{\$252,079,779}{\text{(Amount from line 6)}}$	=	0.02043	Maximum Tax Rate
19.	$\frac{\$238,186,516}{\text{(Amount from line 3)}}$	×	19.55 (MILL RATE)	=	\$4,656,546.39	<u>MIL RATE</u> <u>TO BE DETERMINED</u>
20.	$\frac{\$4,904,325.00}{\text{(Amount from line 15)}}$	×	0.05	=	\$245,216.25	Maximum Overlay
21.	$\frac{\$13,247,500}{\text{(Amount from line 4b)}}$	×	$\frac{0.01955}{\text{(Selected Rate)}}$	=	\$258,988.63	Homestead Reimbursement (Enter on line 8, Assessment Warrant)
22.	$\frac{\$645,763}{\text{(Amount from line 5b)}}$	×	$\frac{0.01955}{\text{(Selected Rate)}}$	=	\$12,624.67	BETE Reimbursement (Enter on line 9, Assessment Warrant)
23.	$\frac{\$4,928,159.68}{\text{(Line 19 plus line 21 & 22)}}$	-	$\frac{\$4,904,325.00}{\text{(Amount from line 15)}}$	=	\$23,834.68	Overlay (Enter on line 9, Assessment Warrant)

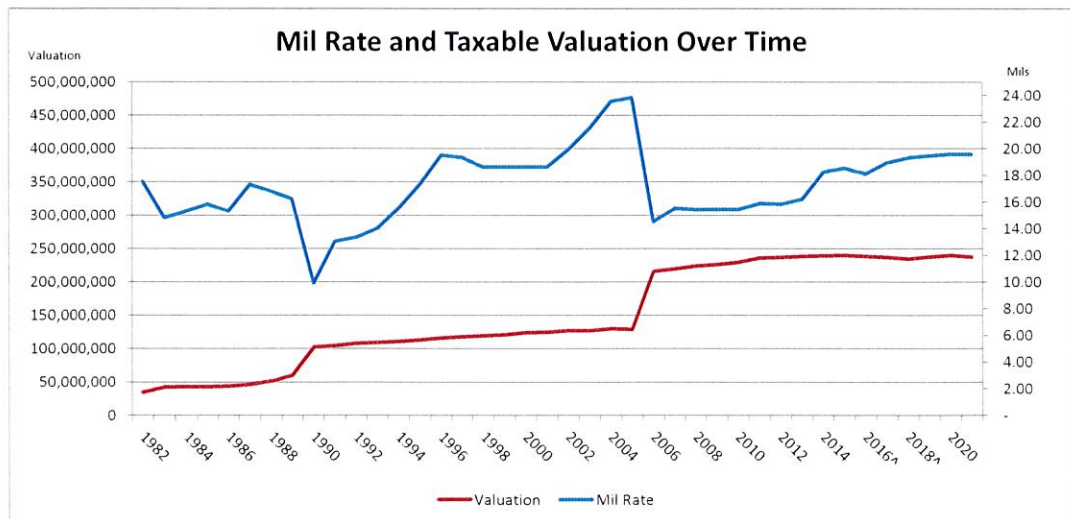
(If Line 22 exceeds Line 20 select a lower tax rate.)

Taxable Valuation and Mil Rate Over Time									
Fiscal Year	Mil Rate		Taxable Valuation		CPI	General Tax Information			
	FY	Mil Rate	% Change *	Valuation	% Change *	CPI % Change	Interest	Commit. Date	Notes
1981	1982	17.50		33,525,000		8.9%			
1982	1983	14.80	-18.2%	41,411,207	19.0%	3.8%			Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%	3.8%			
1984	1985	15.80	3.2%	42,237,514	0.9%	3.9%			
1985	1986	15.30	-3.3%	42,801,844	1.3%	3.8%			
1986	1987	17.30	11.6%	45,425,772	5.8%	1.1%	13.50%		
1987	1988	16.80	-3.0%	50,623,696	10.3%	4.4%	11%		
1988	1989	16.20	-3.7%	59,762,345	15.3%	4.4%	11%		
1989	1990	9.90	-63.6%	101,779,380	41.3%	4.6%	12%		Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	6.1%	12%		
1991	1992	13.30	2.3%	107,159,315	3.7%	3.1%	12%		
1992	1993	14.00	5.0%	108,440,600	1.2%	2.9%	12%		
1993	1994	15.50	9.7%	109,711,840	1.2%	2.7%	10%	9/20/1993	
1994	1995	17.30	10.4%	111,963,640	2.0%	2.7%	10%	9/6/1994	
1995	1996	19.50	11.3%	114,804,040	2.5%	2.5%	10.75%	9/7/1995	
1996	1997	19.30	-1.0%	116,831,218	1.7%	3.3%	10.75%	9/3/1996	
1997	1998	18.60	-3.8%	118,260,542	1.2%	1.7%	10.50%	9/8/1997	
1998	1999	18.60	0.0%	119,793,570	1.3%	1.6%	10.75%	9/8/1998	
1999	2000	18.60	0.0%	123,049,000	2.6%	2.7%	10%	9/7/1999	
2000	2001	18.60	0.0%	123,652,330	0.5%	3.4%	10.75%	9/18/2000	
2001	2002	19.90	6.5%	126,062,740	1.9%	1.6%	11.50%	8/20/2001	
2002	2003	21.50	7.4%	126,102,370	0.0%	2.4%	8.75%	8/21/2002	
2003	2004	23.50	8.5%	128,931,635	2.2%	1.9%	7%	8/19/2003	
2004	2005	23.80	1.3%	127,886,052	-0.8%	3.3%	6.50%	9/15/2004	
2005	2006	14.50	-64.1%	215,140,662	40.6%	3.4%	7%	9/8/2005	Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	2.5%	7%	8/24/2006	
2007	2008	15.40	-0.6%	222,832,062	2.0%	4.1%	10%	7/23/2007	
2008	2009	15.40	0.0%	225,088,075	1.0%	0.1%	8%	7/17/2008	
2009	2010	15.40	0.0%	228,590,495	1.5%	2.7%	6%	8/11/2009	
2010	2011	15.85	2.8%	234,687,157	2.6%	1.5%	4%	8/19/2010	
2011	2012	15.80	-0.3%	235,984,354	0.5%	3.0%	4%	9/30/2011	
2012	2013	16.20	2.5%	237,595,654	0.7%	1.7%	4%	7/17/2012	
2013	2014	18.20	11.0%	238,389,551	0.3%	1.5%	4%	7/30/2013	
2014	2015	18.50	1.6%	238,928,998	0.2%	0.8%	4%	7/28/2014	
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	0.7%	4%	9/2/2015	
2016	2017^	18.93	4.5%	235,540,554	-0.8%	2.1%	7%	8/2/2016	
2017	2018^	19.29	1.9%	233,406,854	-0.9%	2.1%	7%	8/25/2017	
2018	2019	19.44	0.8%	236,460,554	1.3%	1.9%	8%	8/16/2018	
2019	2020	19.55	0.6%	239,131,154	1.1%	2.0%	9%	7/31/2019	
2020	2021	19.55	0.0%	236,522,885	-1.1%				

AVERAGE 17.24 3.3% 1.8% 2.8% 8.6%

* Excludes Revaluation Years

^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula



Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year

Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	Initial Balance	Use of Funds	New Funds	
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 1,134,437	\$ -	\$ 142,238	\$ 1,276,675
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 1,276,675	\$ 285,322	\$ 120,103	\$ 1,111,456
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 1,111,456	\$ 260,000	\$ (62,763)	\$ 788,693
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 788,693	\$ 250,000	\$ 262,477	\$ 801,170
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 801,170	\$ -	\$ 593,078	\$ 1,394,248
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 1,394,248	\$ 113,421	\$ 121,785	\$ 1,402,612
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 1,402,612	\$ 300,183	\$ 233,373	\$ 1,335,802
2016	\$ 699,959	\$ 227,020	\$ 233,843	\$ 1,335,802	\$ 230,000	\$ 65,702	\$ 1,171,504
2017	\$ 706,782	\$ 184,818	\$ 372,840	\$ 1,171,504	\$ 217,731	\$ 360,899	\$ 1,314,672
2018	\$ 894,804	\$ 227,303	\$ 100,000	\$ 1,314,672	\$ 128,000	\$ 100,000	\$ 1,286,672
2019	\$ 767,501	\$ 107,660	\$ 75,000	\$ 1,286,672	\$ 282,488	\$ 100,000	\$ 1,104,184
2020	\$ 734,841	\$ 144,900	\$ 50,000	\$ 1,104,184	\$ 100,000	\$ 75,000	\$ 1,079,184
2021	\$ 734,841	\$ 144,900	\$ 50,000	\$ 1,104,184	\$ 100,000	\$ 75,000	\$ 1,719,125
AVERAGE	\$ 706,654	\$ 356,593	\$ 295,356	\$ 1,129,899	\$ 172,704	\$ 204,099	\$ 1,177,426

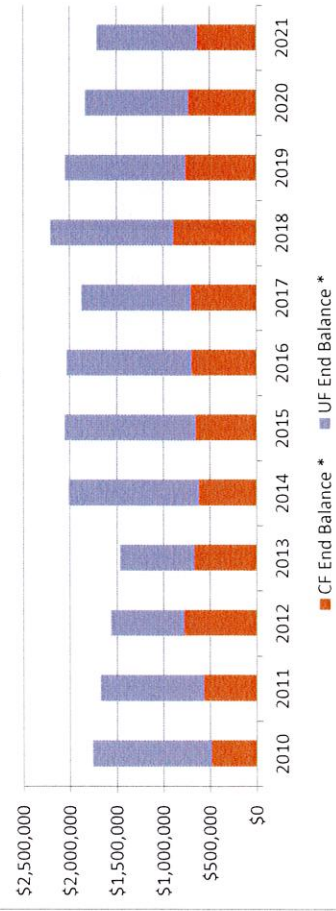
UF Minimum Policy Balance \$ 1,060,709 * Audited End Balances were used through FY19

Budgeted UF Ending Balance \$ 1,079,184

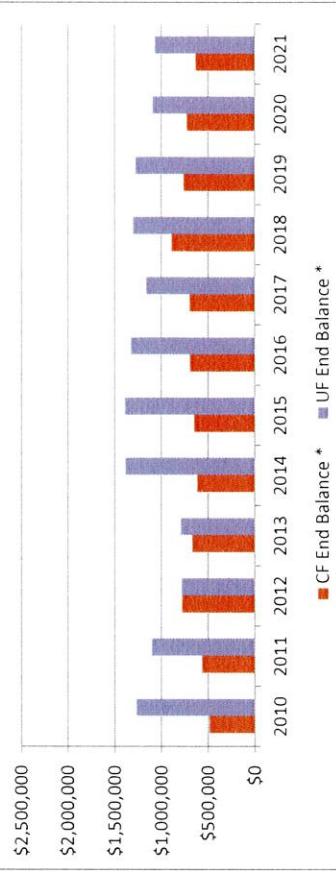
Deficit / Surplus \$ 18,474.82

Estimated Values

Fund End Balances By Fiscal Year



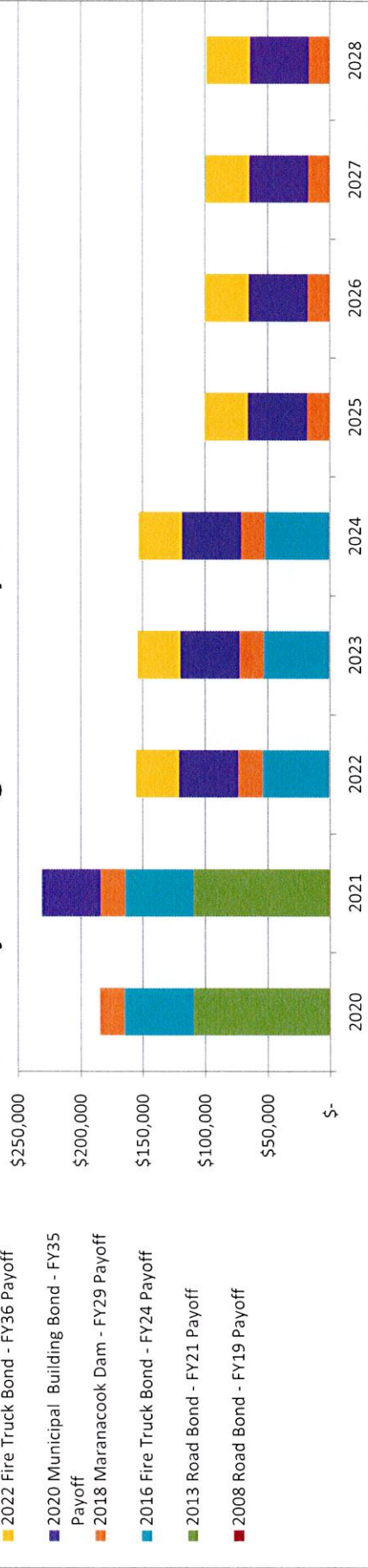
Fund End Balances by Fiscal Year



Long-Term Debt by Fiscal Year

	2020	2021	2022	2023	2024	2025	2026	2027	2028
BONDS:									
2008 Road Bond - FY19 Payoff									
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117	\$ 54,132	\$ 53,324	\$ 52,453	\$ 18,046	\$ 17,617	\$ 17,172	\$ 16,712
2016 Fire Truck Bond - FY24 Payoff	\$ 55,583	\$ 54,884	\$ 19,242	\$ 18,857	\$ 18,459	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443
2018 Maranacook Dam - FY29 Payoff	\$ 19,973	\$ 19,614	\$ 47,443	\$ 47,443	\$ 47,443	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500
2020 Municipal Building Bond - FY35 Payoff	\$ -	\$ 47,443	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500
2022 Fire Truck Bond - FY36 Payoff									
TOTAL	\$ 184,673	\$ 231,058	\$ 155,317	\$ 154,124	\$ 152,855	\$ 99,989	\$ 99,560	\$ 99,115	\$ 98,655

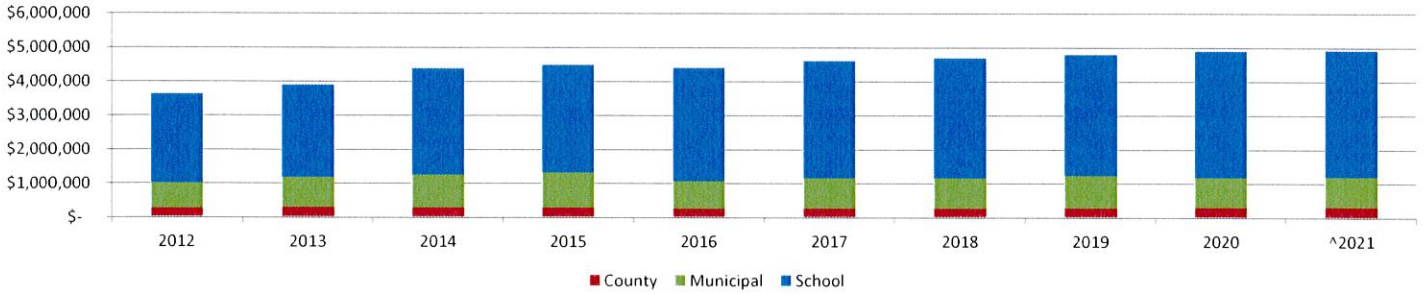
Current & Projected Long-Term Debt by Fiscal Year



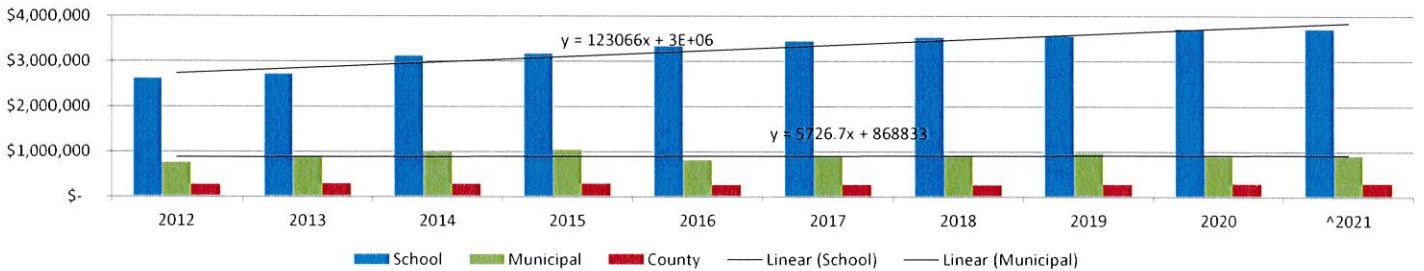
Municipal, School, and County Components of Net Property Taxes Over Time												
Fiscal Year FY	Base Numbers		School Taxes			County Taxes			Municipal Taxes			
	Mil Rate	Net Property Tax Raised	School	%	Mils	County	%	Mils	Municipal	%	Mils	
2011	2012	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	11.38	\$ 262,678	7.2%	1.15	\$ 751,295	20.7%	3.28
2012	2013	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	11.32	\$ 286,596	7.4%	1.19	\$ 884,390	22.8%	3.69
2013	2014	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	12.96	\$ 276,805	6.3%	1.15	\$ 981,014	22.4%	4.09
2014	2015	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	13.06	\$ 282,293	6.3%	1.17	\$ 1,034,861	23.1%	4.27
2015	2016	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	13.69	\$ 256,103	5.8%	1.05	\$ 810,064	18.4%	3.34
2016	2017	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	14.17	\$ 261,281	5.7%	1.08	\$ 894,207	19.4%	3.68
2017	2018	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	14.53	\$ 259,977	5.6%	1.07	\$ 894,696	19.1%	3.69
2018	2019	19.44	\$ 4,792,282	\$ 3,556,960	74.2%	14.43	\$ 270,000	5.6%	1.10	\$ 965,322	20.1%	3.92
2019	2020	19.55	\$ 4,883,277	\$ 3,710,394	76.0%	14.85	\$ 285,400	5.8%	1.14	\$ 887,483	18.2%	3.55
2020	^2021	19.55	\$ 4,904,325	\$ 3,710,394	75.7%	14.79	\$ 293,962	6.0%	1.17	\$ 899,969	18.4%	3.59
AVERAGE			\$ 4,461,148	\$ 3,287,308	73.5%	13.52	\$ 273,510	6.2%	1.13	\$ 900,330	20.3%	3.71

^ numbers are estimates

Municipal, School, and County Components of Net Taxes



Municipal, School, and County Components of Net Taxes



Budget Sheet Summary Revision History

- 1 Changed all header information, rows, columns, etc. on all sheets to reflect FY21 14-Jan
- 2 Input draft FY21 budget numbers 14-Jan
- 3 Ran through all budget sheets looking for any errors with formulas, links, and general information 14-Jan
- 4 Reviewed and updated property values, exemptions, and revenue sharing w/ focus on State of Maine changes 15-Jan
- 5 Left mil-rate flat at 19.55 WITHOUT changes in RSU expense, small surplus of \$3,800 in Overlay... 15-Jan

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What's it gonna cost me if I'm a resident ?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.55	\$ 25,000	\$ 3,421	-97.75
2020	19.55	\$ 20,000	\$ 3,519	\$ 19.80
2019	19.44	\$ 20,000	\$ 3,499	\$ 27
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ 57.00
2014	18.2	\$ 10,000	\$ 3,458	

What's it cost me if I'm not?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.55	\$ -	\$ 3,910	\$ -
2020	19.55	\$ -	\$ 3,910	\$ 22.00
2019	19.44	\$ -	\$ 3,888	\$ 30.00
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ 60.00
2014	18.20	\$ -	\$ 3,640	

What's the value of the Homestead Exemption

YEAR	TAX RATE	HOMESTEAD	VALUE
2021	19.55	\$ 25,000	\$ 488.75
2020	19.55	\$ 20,000	\$ 391.00
2019	19.44	\$ 20,000	\$ 388.80
2018	19.29	\$ 20,000	\$ 385.80
2017	18.93	\$ 15,000	\$ 283.95
2016	18.08	\$ 10,000	\$ 180.80
2015	18.50	\$ 10,000	\$ 185.00
2014	18.20	\$ 10,000	\$ 182.00

What's the Value of a Mil?

YEAR	AMT TO RAISE	VALUE OF 1 MIL	TAX IMPACT OF \$100,000
2021	\$ 4,656,546	\$ 238,186.52	0.42 Mils

**Readfield Transfer Station
 Commercial Haulers Annual Permit - 2020**

PERMIT APPLICATION

Company Name: Archie's Inc.
 Owner/Representative: Alan Archibald Tel. # 207-364-2425
 Mailing Address: PO Box 367 Mexico, Me. 04257
 Street Address, if different: 360 River Rd Mexico

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Volvo</u>	<u>WG</u>	<u>2001</u>	<u>8A-6926</u>
<u>Ford</u>	<u>550</u>	<u>2011</u>	<u>3A-4597</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, seasonal status, number of dumpsters / cans, their size, their service frequency, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>212</u>	<u>7</u>	<u>31</u>
Residential Summer Customers	<u>20</u>	<u>2</u>	<u>3</u>
Commercial Customers	<u>7</u>	<u>1</u>	<u>9</u>

Identify the number of customers you expect to service from each Town as of July 1, 2019

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>212</u>	<u>7</u>	<u>31</u>
Residential Summer Customers	<u>20</u>	<u>2</u>	<u>3</u>
Commercial Customers	<u>7</u>	<u>1</u>	<u>9</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

- 1 Rumford 2 Temple Mexico
 3 Farmington 4 Chesterville New Sharon
Livermore Falls

Hauler's Signature: Alan Archibald Date: 1-16-20

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2020**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial A.A.

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I will provide written notification to the Readfield Town Manager.

Initial A.A.

3.) I pick up MSW on Wednesday (day) and Recyclables on Wednesday (day).

Initial A.A.

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial _____

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial A.A.

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial A.A.

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial A.A.

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.

Hauler's Signature:  Date: 1-16-20

Fayette / Wayne / Readfield Commercial Customers

FAYETTE	Weekly Volume	Seasonal
CAMP WINNEBAGO RT#17 FAYETTE	8yd	No
ECHO LAKE LODGE & COTTAGES 230 ECHO LODGE RD	6yd	No
FAYETTE COUNTRY STORE 1916 MAIN ST	4yd	No
FAYETTE SCHOOL DEPT 2023 MAIN ST	6yd	No
J.S. CREATIVE METAL 218 LOVEJOY RD	1 Bag	No
LAKE VIEW ESTATES 261 SHORE DRIVE	4yd	No
MAINE MARKET REFRIDGERATION 98 MORRIS SPRINGER RD	6yd	No
WAYNE		
C.H. STEVENSON 190 WALTON RD.	4yd	No
COBB'S CORNER STORE 672 MAIN ST	2yd	No
FRED DUPLISEA LORD RD WAYNE	2-6yds	Yes (4 months)
JOHNNY'S AUTO 58 FAIRBANKS RD	2yd	No
MERLE GILES TRUCKING 199 TUCKER RD	2yd	No
WAYNE COMMUNITY CHURCH OLD WINTHROP RD	1 Bag	No
WTS TREE EXPERTS 134 FAIRBANKS RD	2yd	No
NAS PROPERTIES 238 TALL TIMBERS RD.	4yd	No
READFIELD		
MINUTE MAN DRAFTING 68 BEANS MILLS RD.	2yd	No



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 RIG Insurance Services, LLC
 336 Water Tower Circle
 Colchester VT 05446

CONTACT NAME: Heidi Blondin
PHONE (A/C, No, Ext): 802-861-4477 **FAX (A/C, No):** 802-861-4440
E-MAIL ADDRESS: Heidi@RigProtect.com

INSURED ARCHINC-01
 Archie's Inc.
 P.O. Box 367
 Mexico ME 04257

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Acuity	14184
INSURER B: MEMIC	14164
INSURER C: Penn-America Insurance Co.	32859
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 15291855** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="checked" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="checked" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="checked" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		PAV0138342	2/21/2019	2/21/2020	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$
							\$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input checked="checked" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="checked" type="checkbox"/> HIRED AUTOS <input checked="checked" type="checkbox"/>		ZC2455	2/21/2019	2/21/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below		1810041083	2/19/2019	2/19/2020	PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Town of Readfield 8 Old Kents Hill Rd Readfield ME 04355	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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61777



Franklin Savings Bank
HEADQUARTERED IN FARMINGTON, MAINE

52-7449/2112

1/16/2020

ARCHIE'S, INC.
P.O. BOX 367
MEXICO, MAINE 04257

PAY TO THE ORDER OF TOWN OF READFIELD

\$ **100.00

One Hundred and 00/100*****

DOLLARS

TOWN OF READFIELD
8 OLD KENTS HILL RD
READFIELD, ME 04355

Jean M. Holmquist
AUTHORIZED SIGNATURE

MEMO

⑈061777⑈ ⑆211274492⑆ 910826⑈210⑈

ARCHIE'S, INC.

TOWN OF READFIELD

1/16/2020

61777

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
1/16/2020	Bill	WASTE HAULER FEE	100.00	100.00		100.00
					Check Amount	100.00

FRANKLIN SAVING

100.00

Security features. Details on back.

Readfield Transfer Station Commercial Haulers Annual Permit - 2020

PERMIT APPLICATION

Company Name: Graibouch's waste

Owner/Representative: Ryan Graibouch Tel. # 207-215-5653

Mailing Address: 976 Wings Mill Rd Belgrade, ME 04917

Street Address, if different: _____

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>GMC</u>	<u>3500</u>	<u>2006</u>	<u>3C5148</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, seasonal status, number of dumpsters / cans, their size, their service frequency, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>52</u>	<u>3</u>	
Residential Summer Customers	<u>10</u>		
Commercial Customers			

Identify the number of customers you expect to service from each Town as of July 1, 2019

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>52</u>	<u>3</u>	
Residential Summer Customers	<u>10</u>		
Commercial Customers			

3.) List all other municipalities where you are permitted to haul main stream waste:

- 1 Belgrade 2 _____
3 _____ 4 _____

Hauler's Signature: Ryan Graibouch

Date: 1-10-2020

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2020**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial RCY

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial RCY

3.) I pick up MSW on Thursdays (day) and Recyclables on Thursdays (day).

Initial RCY

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial RCY

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial RCY

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial RCY

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial RCY

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.**

Hauler's Signature: Ryan _____ Date: 1-10-2020

My recycling plan is to haul
recyclables the last week of the
month. I have notified all new
customers of recycling requirements.

OTHER BUSINESS

Future Agenda Items - Proposed DRAFT

Short-term:

- Fee and fee schedule update

Long-term:

- County Officials and State Delegation Meetings
- Appeals process and appeals matrix review
- Contingency Policy
- Personal Property Taxes
- Giles Rd. Bridge

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Explore broadband possibilities and renegotiate our cable agreement
- Finalize a solar energy agreement and installation for town facilities
- Oversee completion of the Library and Fire Station buildings improvements
- Determine our municipal approach to cannabis rules
- Investigate additional Church Road sidewalk possibilities
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance
- Investigate tax relief programs

FYI