

Readfield Select Board
Meeting Agenda
February 3, 2020, Readfield Town Office
Select Board Meeting starts: 6:00 PM
Select Board Meeting ends (unless extended) at 8:30 PM

Executive Session - 30 min.

The Select Board will hold an executive session to discuss confidential records, specifically poverty abatement applications, pursuant to 1 MRSA, Section 405, subsection 6(F).

Pledge of Allegiance (6:30pm)

Regular Meeting Items - 5 min.

20-068 - Minutes: Select Board meeting minutes of January 21, 2020.

20-069 - Warrants: #33-34 (FY20).

Communications - 25 min.

Select Board communications. - 5 min.

Staff Reports - 5 min.

Boards, Committees, Commissions & Departments - 5 min.

- Solid Waste and Recycling Committee minutes of July 10 and October 16, 2019
- Trails Committee minutes of November 26, 2019
- Cemetery Committee minutes of December 18, 2020

Public Communication - Members of the public may address the Select Board. - 10 min.

Appointments, Reappointments, and Resignations - 5 minutes

20-070 - Consider the resignation of Jim Schmidt from the Planning Board - 5 min.

Old Business - 30 min.

20-065 - Consider proposals for the Fire Station Expansion and Library Roof Projects - 25 min.

20-067 - Consider Commercial Hauler License Renewals - 5 min.

New Business - 50 min.

20-071 - Review the Ad-hoc Parks Commission organizational document - 10 min.

20-072 - Discuss funding and management for the Readfield Beach - 15 min

20-073 - Consider the poverty abatement application reviewed in executive session. - 5 min.

20-074 - Consider pending real estate foreclosures and review the waiver process - 5 min.

20-075 - Conduct a review of the second draft FY21 Municipal Budget - 10 min.

20-076 - Consider entering into union contract negotiations - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

EXECUTIVE SESSION

REGULAR MEETING

- MINUTES
- WARRANTS

**Readfield Select Board
Regular Meeting Minutes – Monday, January 21, 2020 – Unapproved**

Select Board Members Present: Bruce Bourgoine, Dennis Price, Christine Sammons, Kathryn Woodsum, Ralph Eno (in late at 7:00 PM)

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Jerry Bley, Robert “Bob” Harris

Mr. Bourgoine called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance.

- **20-062 – Minutes: Select Board meeting minutes of January 6, 2020**
 - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of January 6, 2020 as amended, **second** by Mr. Price. **Vote** 4-0 in favor.
- **20-063 – Warrants #31-32 (FY20)**
 - Mr. Price reviewed Warrants #31-32 (FY20)
 - **Motion** made by Mr. Price to approve Warrants #31-32 (FY20) in the amount of \$70,218.30, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

Communications

- **Select Board Communications**
 - Mrs. Woodsum: Need a little update/maintenance on the bathroom upstairs.
 - Mrs. Woodsum: Has mentioned to town manager about speaking with the Assistant Fire Chief on Belgrade and the suggestion of a proposal for an ordinance for commuters through Readfield and covered by insurance in Readfield territory. Town Manager to look more in on this.
 - Mr. Price: First Heritage Days organizational meeting tentatively on Sunday, February 23 at Giles Hall. Heritage Days is scheduled for August 7, 8 & 9, 2020. Look for more information.
 - Mrs. Sammons: Union Meeting House Turkey Pie Fundraiser on February 8 from 5:00-6:30 pm.
- **Staff Reports**
 - Mr. Dyer gave a verbal update of Town Managers Report
 - Had a meeting today with Maine DOT and KVCOG regarding the Readfield Corner/Post Office safety issues; more work to be done.
 - Currently working with property owners to avoid 2017 foreclosures within the next month. Deadline for final payment is Wednesday, February 12 at 6:00 PM.
 - Issues with outstanding personal property taxes. Recently attended a class regarding small claims and personal property collections. Currently working on a policy for personal property tax collection.
 - Moving forward with the Transfer Station Backhoe; landed on final decision of a JCB 3CX-14 EcoMax; final price around \$82,900.00, includes trade in; loan cost around \$55,000.00 for a 5 year loan.
 - Mr. Dyer reviewed Treasurers Report dated for December 2019.
- **Boards, Committees, Commissions & Departments**
 - Age Friendly minutes of October 16 and December 11, 2019
 - Conservation Commission minutes of July 9, September 10, October 15 & November 12, 2019
 - Library Board minutes of November 6, 2019

Thank you for submitting your minutes

Readfield Select Board
Regular Meeting Minutes – Monday, January 21, 2020 – *Unapproved*

- **Public Communications** - *Members of the public may address the Select Board on any topic*
 - None

New Business:

- **20-064 – Hear an update on Bicentennial Grants and consider a joint small grant proposal**
 - Jerry Bley spoke about the Pulling Stones Initiative at the Fairgrounds and a small grant that the Readfield Historical Society/Conservation Commission is applying for.
 - Robert Harris gave a brief history of the Fairgrounds.
 - **Motion** by Mr. Bourgoine to support the Readfield Historical Society in the grant process for the pulling stones initiative, **second** by Mr. Price. **Vote 4-0** in favor.

- **20-065 – Consider proposals for the Fire Station Expansion and Library Roof Projects**
 - Five bids were received: Blane-Casey, Crapott's, H.E. Callahan, S.J. Wood and Sheridan.
 - Review by Mr. Dyer; thank you to all those who have helped in the process so far.
 - Project still is at a deficit. A few issues with the proposals; apparent low bidder had a tabulation error and another company required checklist was not completed. (Under Contractors Notes on bid tabulation sheet: 1 & 2).
 - February 3rd Select Board meeting will come forward with recommendation on bid acceptance after all factors are reviewed and considered.
 - Fundraising/Donations still underway for the projects. Other items like new stove still would have to be purchased. Review of expenses and revenues by Select Board.
 - Mrs. Woodsum had the following concerns: All bids came in over the budget. Using funds from FY20 budget; possibly use of FY21 budget funds (is this possible?). Concerns on price difference in some areas like demolition. Doesn't included the second entrance at the Library, would like to see project completely finished.

- **20-066 – Conduct a review of the first draft FY21 Municipal Budget**
 - Brief update by Mr. Dyer of FY21 Budget – Draft 1, all departments are complete. A few committees still waiting to hear from. Some major changes; capital and debt services, increase in revenues in motor vehicles and expenditures by tax revenues, no bond revenue coming in for FY21. Most departments have stayed the same. MIL rate would stay about the same. Homestead Exemption is going up from \$20,000 to \$25,000. Discussion amongst Select Board regarding Library/Fire Department Project and what may be added to FY21 budget; not included in the budget at this time.

- **20-067 – Consider Commercial Hauler License Renewals**
 - 2020 Permit Applications received by Archie's Inc. and Galouch's Waste; both submitted complete applications and paid; waiting on the 3 other haulers.
 - **Motion** made by Mrs. Woodsum to approve the submitted and completed applications for Galouch's Waste and Archie's Inc. 2020 permits as submitted in the packet, **second** by Mrs. Sammons. **Vote 5-0** in favor.

Motion made by Mr. Price to adjourn the meeting at 7:45 pm, **second** by Mrs. Sammons. **Vote 5-0** in favor.

Minutes submitted by Kristin Parks, Board Secretary

RESERVED

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Solid Waste and Recycling Committee (SWRC) Minutes.

Wednesday, July 10, 2019

5:30 to 7 pm at Fayette Elementary School Library

Present: Bob Weimont, Amy Black, Eric Dyer, Mark Robinson, Kathryn Mills Woodsum, Jon Beekman

1. Roll call and determination of quorum
2. Review of minutes from May 29, 2019. Discussion and Approval. Motion by Amy Black, Second by Jon Beekman, 4-Approved
3. Oral and written communications.
 - a. Readfield Transfer Station Manager report
 - i. Operations Manual is nearly complete.
 - ii. MMA conducted an onsite safety and asset inspection. Maintenance Staff thoroughly cleaned the site and buildings.
 - iii. No reportable building or fixed equipment issues this quarter.
 - iv. MSW Compactor update: FY 2021 needs to be replaced and we should have enough capital reserve to purchase or lease. Looking to lease cans in the future rather than own.
 - v. The backhoe is in good shape currently.
 - vi. Curb stops are installed but folks still misuse the bin area when dumping materials.
 - vii. No reported injuries for the quarter, both employees and public.
 - viii. Attendant Booth update. Getting an estimate from Hill View Mini Barns in Sabattus, 6' x 8'. Or 6' x 10'. Not a break room, but a heated/cooled space to operate from when interacting with the public.
 - ix. MDEP grant listing included. Much for composting and some for swap shops. Aaron will reach out to Maranacook Schools and Kents Hill School to see if we can do a joint composting effort and possibly begin before winter.
 - b. Quarterly financial review: April – June 2019
 - i. We are doing well all around and look to be on budget overall. Report attached.
 - ii. Vacation time has accrued and will be budgeted for appropriately in the future.
 - c. Other. Fayette's intern went to the ecomaine annual meeting. There is a lot of concern for the future of the recycling market. Some discussion of the various ways recyclables are used.
 - d. Swap Shop. No volunteers and staff has little time to keep the shop organized. Folks are putting in inappropriate items and putting them in the walkways. Could we close it? Can we assign the duty to the staff? Motion made by Jon Beekman, seconded Bob Weimont: 'The SWRC authorizes the TS Manager to close the SS if it becomes a nuisance.' 4-Approved
4. No members of the public present for comments/questions.
5. Unfinished business.
 - a. Reviewed revised Operations Manual. Get notes back from SWRC by 8-1-19 from the electronic copy Eric sent out today. Eric will use as a working draft in August. The SWRC will approve in October.
 - b. Vacancies: There is a position open on this committee for Readfield, Fayette and Wayne.
6. New business.
 - a. Elected Officers for the fiscal year: Chair: Kathryn Woodsum - Readfield. Vice-Chair: Amy Black - Wayne. Secretary: Bob Weimont - Fayette
 - b. Accepted the resignation of Bill Drake from Readfield.

- c. Reviewed Appendix A: Political Activity.
 - i. Discussion took place concerning the need for revision of the policy. It was decided that an updated policy was needed and that in the meantime all activity should cease. Recommended for safety concerns that activity only take place in the 'Y' area and that signs be limited to 2' by 2'. Eric will work on an updated policy right away but agreed that halting activity for a short time would be acceptable. He will create and send to the committee members and we will approve via email response to him.
 - ii. Motion made by Jon Beekman, seconded by Kathryn and approved by all 4.
'Until such time as a policy has been drafted by the SWRC and the SB approves such policy, all political campaigning or gathering of signatures for current or prospective petitions, and all fundraising activities, not be allowed on TS property for safety reasons.'
- d. Did not review the SWRC Committee Charter or the Interlocal Agreement as everyone present was all set with the information provided ahead of time.

Future scheduled meetings:

- i. Wednesday October 16, 2019 at Wayne Elementary School Library
 - 1. Review Waste Ordinance
 - 2. Operations Manual: final review and vote for adoption
- ii. Wednesday January 15, 2020 at Readfield Town Office
 - 1.
 - 2.

7. Adjourned at 7:14.

Notes taken by: Kathryn Mills Woodsum

Minutes prepared and submitted by: Kathryn Mills Woodsum

Approved on October 16, 2019

Solid Waste and Recycling Committee (SWRC) Minutes

Wednesday, October 16, 2019

5:40 to 7 pm at Wayne Town Office at the Wayne Elementary School

Present: Amy Black, Aaron Chrostowsky, Tom Dunham, Eric Dyer, Kellie Hess, Kathryn Mills Woodsum

1. Roll call and determination of quorum. No one present from Fayette.
2. Review of minutes from July 10, 2019. Discussion and Approval.
3. Oral and written communications.
 - a. Readfield Transfer Station Manager report
 - i. General operations – All is going well, and many things are improved.
 - ii. Recent changes
 1. One employee was terminated for cause. We have hired a temporary employee, Karen Peterson (a former town employee), and current employee Mike Morang has improved the site condition and operations by being proactive in his role as Interim Assistant Transfer Station Manager. Operations have continued along uninterrupted with these changes.
 2. The Swap Shop move to the new space has been put on hold due to these staffing changes.
 3. The backhoe is getting spruced up and is in good shape.
 - iii. Quarterly financial review: July– September 2019. Everything is on track for the year. Revenues continue to be good and on track; metals are paying well.
4. Members of the public may address the SWRC on issues pertinent to the agenda. None present.
5. Unfinished business.
 - a. Review revised Operations Manual and approve. Motion to accept as written by Tom Dunham, second by Amy Black. Approved by all.
 - b. Vacancies: There is a position open on this committee for Readfield and Fayette. Wayne welcomes Kim King to the SWRC.
 - c. Update on the Attendant Gatehouse. The Attendant Booth has arrived. It will be outfitted soon with power, heat, and insulation; hopefully by the end of October. A request is made to have additional lighting at the Transfer Station as it is very dark in several areas during the fall and winter months. Eric has clipboards and walkie-talkies for the employees to utilize when we implement the new traffic flow. We need a sign on the new building stating that all residents must receive a receipt whenever they are charged for anything.
 - d. Update on Political Activity policy was given.
6. New business.
 - a. Review Solid Waste Ordinance. Consider this for revision in time for approval at town meeting in June 2020. That means we need to work on it and have it done at our January meeting. Include the partner towns, reference the charter, the operations manual, fee schedule.
 - b. 11-4-19 Fall Workshop for MRRRA in Brewer. Any committee member may attend and the cost will be covered from the budget.
 - c. Sharps disposal information will be available at the Transfer Station. Send pdf to Aaron.
7. Set next agenda. (5 min.)
 - a. Future scheduled meetings:
 - i. Wednesday January 15, 2020 at Readfield Town Office

1. Discuss possibility of school field trips to the Transfer Station.
 2. Revise the Ordinance.
 3. Discuss the budget.
- ii. Wednesday April 15, 2020 at Fayette School Library
 - 1.
 - 2.
8. Adjournment at 6:52.

Minutes taken, written and submitted by: Kathryn Mills Woodsum

Readfield Trails Committee Minutes
November 26, 2019

Present: Paul Bessette, Nancy Buker, Ken Clark, Greg Durgin, Jeanne Harris, Bob Harris, Greg Leimbach, Rob Peale, Holly Rahmlow, Henry Whittemore

The meeting was called to order at 6:36 p.m.

Greg L. agreed to be the timekeeper.

Holly passed out copies of the October minutes, but before we addressed them Greg D. read from Robert's Rules of Order the guidelines regarding minutes and the secretary's role in dealing with changes. We then reviewed the minutes, discussed potential changes and made several. The minutes were approved with eight approving, one opposing and one abstaining.

Jeanne reported that the current balance in our account is \$1,977.41.

Earlier this month Rob sent a letter (attached) from Trails and the Conservation Commission to Brian Tarbuck of the Greater Augusta Utility District (GAUD) expressing interest in developing trails in the Carleton Pond area. The property currently has a trail for snowmobiles. GAUD is willing to entertain the project and has invited attendance at its January 27 meeting at the Augusta Civic Center. Rob said the next step is to determine who on Trails might attend the meeting. Bob and Greg D. said they would go, and Ken said he was a possible attendee. Greg L. said he could go as a representative from either Trails or the Conservation Commission.

Greg D. said we will know nothing more about a possible Church Road sidewalk until January.

Greg D. updated us on the trail by the Fairgrounds parking lot, which the town had been working on rerouting around the parking lot. Because of the weather work has stopped for the winter.

Rob said there is no immediate progress on the Morrill Road trail. He is waiting for Eric to contact the Maine Department of Transportation regarding safety issues on crossing Route 17.

Rob is also following up on the possibility of contacting the Saunders Co. about two potential trails on its property. The first would be a connector trail to the Rosmarin Preserve from the Morrill Road through the woods. Another option would be to use the existing snowmobile trail, or a parallel route, to get from Route 17 to Nickerson Hill. Rob is going to approach the manager at Saunders and see what he says about it.

There is no meeting in December. The next meeting will be January 28, 2020.

Meeting adjourned at 7:43 p.m.

Minutes prepared and submitted by Holly Rahmlow

November 14, 2019

Mr Brian Tarbuck
Greater Augusta Utility District
12 Williams Street
Augusta, ME 04330

Dear Brian,

On behalf of the Readfield Conservation Commission and Readfield Trails Committee I would like to thank you for meeting with us recently and for hosting a brief tour of the Carleton Pond property. Both our committees are very interested in development of non-motorized recreational trails on the property consistent your organization's long term goals and needs. It appears there is potential for a winding, unimproved trail at least on the eastern side of the property. Although we do not have a specific trail proposal at this time, a small group of us would like to meet with your board (or subcommittee thereof) to discuss the potential trail work and trail oversight that we could provide.

We look forward to working with you and your board on this matter.

Sincerely,

Rob Peale, Readfield Trails Committee
207-458-4259
rnpreadfieldgov@gmail.com

Cemetery Committee Meeting Minutes

December 18th, 2019

Present: Andy Tolman, Grace Keene, Brenda Lake, Deb Doten, Pam Osborn, Marianne Perry, Warren Norris, Ben Rodriguez

Meeting Minutes for November 20th, 2019: Motion made to accept minutes with proposed changes and seconded, discussion pursuant and minutes were approved unanimously.

Sexton's Report by Ben Rodriguez

New Business

Flags were ordered for the coming year. Cost approximately \$600.

Water accumulation along Readfield Corner west entrance is still causing settlement issues with the rock wall. This may require further ditching. Committee suggested that Ben investigate if the Road Committee has some suggestions as to what may be done. Deb will photo this water issue at nearest opportunity.

Old Business

Our first Software subcommittee meeting took place on December 11th where goals were discussed and an action plan based on the Town's needs was formulated. Most of the actions were related to investigation of the various offerings in the public domain. The meeting established criteria for this investigation with the following as paramount:

- Responsiveness
- Modularization
- Scalability
- Cost effective
- Incorporation of Town's resources
- Vendor longevity (financial wherewithal)

Ben brought up additional progress made on contacting software suppliers.

Inputs from different sources (Town, Historical Society):

- Assorted PC data bases (Excel spreadsheets)
- Paper files
- Photos
- Burial cards

Outputs (to be prioritized):

- Administration and cemetery maintenance
- Historical

- Public facing

Ben was further directed to determine what other cemeteries are doing, i.e., those using software. Ben will set up "interviews" with the respondent vendors to ascertain features, benefits and compatibility with Town needs with a reminder that the committee's charter has not changed and our primary role is cemetery maintenance and preservation not performing genealogy. Ben will contact subcommittee members for future meetings in January.

Whittier's ground hadn't frozen but quotes have been obtained to remove the fallen trees. Eric hasn't had an opportunity to speak to the parties about the tree removal. Discussion pursuant about using perpetual care funds for this purpose. No vote made but generally agreed that this might be an acceptable use.

New Business:

Committee address and contact list was updated and provided to the town clerk.

Andy discussed the budget process and showed that he had consolidated some of the budget accounting categories. We discussed the intended use of perpetual care funds and properly weighing their use versus taxpayer funds. Reviewing the spreadsheet entitled "Distribution of Income in Trust Fund Accounts" we decided to use some of the allowed funds to offset appropriate costs in care of the physical upkeep. This will be reflected in Andy's submission to the Budget Committee.

Marianne brought up that as a Town we should replace downed and removed trees with new trees that are indigenous, hardy that are low maintenance and long lived. Ben agreed and indicated that vision is necessary and should be in keeping with traditional planting. And asked for direction.

- Deb pointed out the need to consider climate change.
- Pam mentioned that an arborist should be consulted.
- Brenda suggested starting with Dudley.

Discussion of wreaths and how good they looked generated suggestions for next year. Mentioned was Wreaths Across America. Warren volunteered to ask fellow church members, Deb and Greg Couture of West Gardiner about their experience. They are active in the American Legion, Lions Club and WAA.

Motion made to close meeting (M/S/V). Adjourned 2:25 pm.

Next scheduled full committee meeting is scheduled for January 15th, 2020.

Warren Norris
Cemetery Committee

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

Eric Dyer

From: CEO/LPI <ceo@readfieldmaine.org>
Sent: Wednesday, January 22, 2020 9:15 AM
To: 'Eric Dyer'
Subject: FW: Agenda for January 22, 2020

Eric can you email this to Deb? I don't have her email.

From: Thumper5 [mailto:thumper5@aol.com]
Sent: Tuesday, January 21, 2020 7:23 PM
To: ceo@readfieldmaine.org; edbergman@live.com; donwith17@gmail.com; hyland4505@roadrunner.com; jbcomart@gmail.com; info@readfieldmaine.org; therosa173@gmail.com; billbarbbuck@yahoo.com
Subject: Re: Agenda for January 22, 2020

It is with regrets that I must resign from the Planning Board. It has been an honor to serve. Jim Schmidt

-----Original Message-----

From: CEO/LPI <ceo@readfieldmaine.org>
To: Charles Ed Bergman <edbergman@live.com>; Don Witherill <donwith17@gmail.com>; James Schmidt <thumper5@aol.com>; Jay Hyland <hyland4505@roadrunner.com>; Jbcomart <jbcomart@gmail.com>; Kristin Parks/Town of Readfield <info@readfieldmaine.org>; Paula Clark <therosa173@gmail.com>; William Buck <billbarbbuck@yahoo.com>
Sent: Wed, Jan 15, 2020 4:04 pm
Subject: RE: Agenda for January 22, 2020

Hello all,

Les Priest dropped off his application to remove his older camp and build a new house. Please review when you have time, I will have extra copies here if you would like to have a paper copy before the meeting.

From: CEO/LPI [mailto:ceo@readfieldmaine.org]
Sent: Wednesday, January 15, 2020 2:47 PM
To: Charles Ed Bergman (edbergman@live.com); Don Witherill (donwith17@gmail.com); James Schmidt (thumper5@aol.com); Jay Hyland (hyland4505@roadrunner.com); Jbcomart (jbcomart@gmail.com); Kristin Parks/Town of Readfield (info@readfieldmaine.org); Paula Clark (therosa173@gmail.com); William Buck (billbarbbuck@yahoo.com)
Subject: Agenda for January 22, 2020

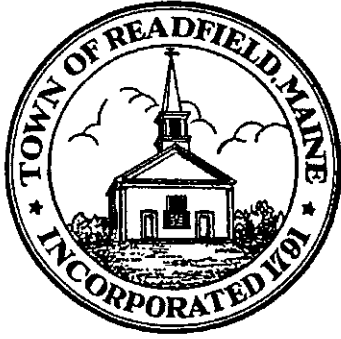
Hello everyone,

We have a meeting next Wednesday night at 6:30 pm. Les Priest is proposing to demo his older Camp and rebuild a new house further away from Torsey Pond. I will email the proposed plan when I get it later today. Kristen will email you the previous meeting minutes when she is back in the office. Have a great day.

Travis Gould: CEO/LPI

DISCLAIMER: Please be advised that pursuant to Title 1 M.R.S.A. Section 402(3), a public record includes any written, printed or graphic matter or any mechanical or electronic data in record includes any written, printed or graphic matter or any mechanical or electronic data in the possession or custody of any agency or public official that has been received or prepared for the use in connection with the transaction of public or governmental business and contains information relating to the transaction method or e-mail Town offices or Town officials, with certain limited exceptions, is public record and is available for review by any interested party.

OLD BUSINESS



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355
Office (207) 685-4939 • Cell (207) 242-5437
Email: manager@readfieldmaine.org

Date: 1/31/2020
To: Readfield Select Board
From: Eric Dyer, Town Manager
Subject: Fire Station Expansion and Library Roof Replacement Proposal Selection

Proposal Process

The Town put the combined Fire Station Expansion and Library Roof Replacement project out for proposals in November of 2019. The effort was intentionally structured as a “Request for Proposals” rather than a simple “Bid” in order to offer the Town more flexibility in the selection process and focus on factors other than the cost (although cost is always a primary consideration). The proposal package consisted of several components that can be summarized as the Notice, Instructions to Proposers, Specifications, Proposal Form, and sample Service Agreement.

We received five proposals at the opening, which was held on Thursday, January 16th after a one week extension. Proposals are summarized in the attached spreadsheet. Review following the opening identified two errors in the S.J. Wood proposal, as noted in the spreadsheet, and errors or omissions in other proposals. It was determined that in all cases insufficient information was provided by contractors with respect to equipment lists. An RFI addendum was issued requesting additional information. Three proposers responded in the required timeframe and their submittals, along with the RFI, are attached for reference.

Qualifications Errors

In the Instructions to Proposers the “qualifications” item reads as follows:

7. Proposers are required to attach to their proposal an outline of their qualifications, including a list of equipment that will be used to fulfill the terms of this contract and a listing of municipal or governmental entities that they may have contracted with in recent years.

Item 7 identifies two elements of the qualification attachment, an equipment list and list of municipal references. All Proposers submitted municipal references. Of the five Proposers, two neglected to include an equipment list and two identified three pieces of equipment by name, and one identified four pieces of equipment by name. For those three contractors that did submit a list of equipment by name, no other information was included. For example the equipment was identified as a “dump truck”, with no make, model, year, or capacity. The limited depth and breadth of equipment information provided, if at all, by the Proposers was of little value to the review and selection process and the RFI was issued accordingly. Three of the original five Proposers responded to the RFI. I recommend that the original equipment list requirement be dismissed for all Proposers and that the combined Qualification requirement be treated as complete for each of the three Proposers responding to the RFI (Blane Casey, S.J. Wood, and Sheridan).

Mathematical Errors

The S.J. Wood proposal included a mathematical error. Their representative provided an explanation for the error in an email (attached) but the summary statement is this:

“The bottom line of \$638,551.00 is correct but the column total comes up to \$641,551.00. The library total is correct and the grand total of \$744,233.00 is correct.”

Given that this line-item error does not affect the actual proposed cost of the project I recommend that it be treated as an inconsistency and that the Sub-total and Total numbers be referenced.

Review Criteria

- Project Cost
 - Base Proposals - Consist of the basic Library and Fire Station work. Of the five initial Proposals just two came in under the available revenue identified for the current fiscal year. These are Blane Casey and S.J. Wood.
 - Alternates - These are project elements added after the initial project proposal was released and include items that may be either desirable or necessary for the successful completion of the project. Accepting all of the Alternates would exceed (in the case of Blane Casey) or nearly exceed (in the case of S.J. Wood) available revenue identified for the current fiscal year. It is recommended that not all Alternates be accepted at this time but that they are reserved for future action.

- Qualifications
 - References - Reference checks were performed for all five Proposers, contacting a minimum of two references per proposer. The same questions were asked of each reference relating to general performance, budget-mindedness, and the change-order process. Most references were positive and are reflected in the recommendation of a preferred Proposer.
 - Equipment - As noted earlier this was an area of concern, and following the RFI just three contractors met the requirement.
 - Subcontractors - Some of the proposers are performing work themselves while others are subcontracting more, or the entire project. There is often greater value and accountability in less subcontract work. No concerns exist with the subcontractors identified by the Proposers.

Right to Accept or Reject

In the Instructions to Proposers provided as a part of the original proposal package there is a “right to accept or reject” item that reads as follows:

5. Firms are requested to submit signed, written proposals giving fixed firm bids on the attached proposal form. It is the intent of the Town of Readfield to award a binding contract to the lowest responsive responsible bidder. The Town nonetheless reserves the right to accept any or reject any and all proposals, wholly or in part; to waive technical defects or procedures; and to make awards deemed to be in the best interest of the Town. Contract award may be considered by the Readfield Select Board at a regular meeting on January 21, 2020.

The above statement gave Proposers notice that the Town may be flexible in the selection of a preferred Proposer in order to act in the best interests of the Town. This notice was repeated at the opening, prior to reviewing proposals. Further discussion of the proposals should be considered in this context.

Recommendation of a Preferred Proposer

In making a recommendation is important to present a full financial picture for the project, and discuss when revenues will be available and when costs will accrue. Summarized below are the current estimated revenues and expenditures for the project for the two Proposers able to complete the project with the current available level of funding:

Readfield Library & Fire Station RFP

Blane-Casey	S.J. Wood
--------------------	------------------

PROPOSAL SUMMARY

Readfield Library Roof Replacement	\$ 86,113.00	\$ 105,682.00
Readfield Fire Station Expansion	\$ 687,103.53	\$ 638,551.00
Recommended Alternates (1 & 3)	\$ 1,717.00	\$ 3,098.00
Recommended Variances, Deviations, & Substitutions	\$ -	\$ (3,153.00)
Grand Total	\$ 774,933.53	\$ 744,178.00

FINANCIAL ANALYSIS

EXPENSE		
Construction Costs (as proposed / recommended) - FY20-21	\$ 774,934	\$ 744,178
Engineering Costs - FY19-21	\$ 112,400	\$ 112,400
Total Expenses	\$ 887,334	\$ 856,578

REVENUES		
Bond Proceeds - FY20	\$ 550,000	\$ 550,000
Use of Undesignated Fund - FY20	\$ 235,000	\$ 235,000
Use of Library Reserves (Designated Funds) - N/A	\$ -	\$ -
Use of Fire Department Reserves (Designated Funds) - FY19-20	\$ 44,700	\$ 44,700
Fire Department Donations (\$25,000 already) - FY20-21	\$ 50,000	\$ 50,000
Select Board Contingency - FY20	\$ 10,000	\$ 10,000
Total Revenues	\$ 889,700	\$ 889,700

DEFICIT / SURPLUS		
Deficit / Surplus	\$ 2,366	\$ 33,122

Completion of Alternates 2,4, and 5, plus \$10,000 for appliances - FY21	\$ 25,819	\$ 27,044
--	-----------	-----------

Deficit / Surplus	\$ (23,453)	\$ 6,078
-------------------	-------------	----------

Desired Construction Contingency (Requested for FY21)	\$ 50,000	\$ 50,000
---	-----------	-----------

Deficit / Surplus	\$ 26,547	\$ 56,078
-------------------	-----------	-----------

Given this financial picture, the discussion previously presented, and careful consideration of the qualifications of the Proposers it is recommended that S.J. Wood be selected as the preferred Proposer. It is further recommended that their base proposal, alternates 1 and 3, and their recommended variances be accepted for the sum of \$744,178 and that a final contract document be developed and executed. Alternates 2,4, and 5 could be accepted pending available funding in FY21.

Readfield Library & Fire Station RFP Opening - 2pm, Gile Hall, January 16, 2020

	Blane-Casey	Crapott's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
--	-------------	-----------	---------------	------------------------	-----------------------

A Readfield Library Roof Replacement

1	General	\$ 7,167.00	\$ 82,500.00	\$ 16,900.00	\$ 25,550.00	\$ 4,023.00
2	Bonding (or L.O.C) & Insurance	\$ 1,134.00	\$ 4,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,141.00
3	Demolition	\$ 22,235.00	\$ 16,000.00	\$ 18,400.00	\$ 7,718.00	\$ 12,919.00
4	Truss system	\$ 22,644.00	\$ 4,500.00	\$ -	\$ 43,190.00	\$ 17,296.00
5	Sheathing, underlayment, and membranes	\$ 4,140.00	\$ 1,800.00	\$ 26,100.00	\$ -	\$ 5,383.00
6	Standing seam metal roof cladding	\$ 20,390.00	\$ 30,000.00	\$ 19,800.00	\$ 20,202.00	\$ 18,544.00
7	Trim and finish work	\$ 6,297.00	\$ 1,700.00	\$ 9,100.00	\$ 4,109.00	\$ 8,053.00
8	Insulation	\$ 2,106.00	\$ 3,500.00	\$ 3,400.00	\$ 3,413.00	\$ 3,811.00
9	Sub-Total	\$ 86,113.00	\$ 144,000.00	\$ 94,700.00	\$ 105,682.00	\$ 71,170.00

B Readfield Fire Station Expansion

1	General	\$ 73,353.00	\$ 168,400.00	\$ 92,000.00	\$ 133,833.00	\$ 89,916.00
2	Bonding (or L.O.C) & Insurance	\$ 8,600.00	\$ 20,000.00	\$ 8,000.00	\$ 8,333.00	\$ 4,902.00
3	Demolition	\$ 18,548.00	\$ 3,000.00	\$ 8,500.00	\$ 6,667.00	\$ 3,365.00
4	Concrete - (forms, concrete, reinforcing metal, etc.)	\$ 59,608.00	\$ 50,000.00	\$ 83,000.00	\$ 71,014.00	\$ 68,875.00
5	Framing and Sheathing - (framing, trusses, exterior sheathing, fasteners, etc.)	\$ 92,306.00	\$ 30,000.00	\$ 88,000.00	\$ 77,878.00	\$ 84,204.00
6	Thermal - (rigid & blanket insulation, etc.)	\$ 78,321.00	\$ 6,500.00	\$ -	\$ 9,854.00	\$ 17,688.00
7	Moisture - (vapor barriers, membranes, sealants, siding, metal roofing, etc.)	\$ -	\$ 62,000.00	\$ 74,000.00	\$ -	\$ 73,007.00
8	Openings - (frames, doors, windows, etc.)	\$ 41,319.00	\$ 23,000.00	\$ 43,000.00	\$ 37,306.00	\$ 35,640.00
9	Finishes - (gypsum wallboard, paint, trim, flooring, acoustic ceiling, etc.)	\$ 45,666.00	\$ 47,000.00	\$ 61,000.00	\$ 42,846.00	\$ 44,738.00
10	Specialties - (cabinets & countertops, wall mount dispensers, signs, etc.)	\$ 2,777.00	\$ 22,000.00	\$ 3,800.00	\$ 25,190.00	\$ 39,270.00
11	Internal Plumbing - (water heater, supply lines, fixtures, drains, trim, etc.)	\$ 109,600.00	\$ 42,000.00	\$ 52,800.00	\$ 78,987.00	\$ 56,435.00
12	HVAC - (duct, fans, vents, heat pump/condenser, hydronic system, etc.)	\$ -	\$ 60,000.00	\$ 58,800.00	\$ -	\$ 52,723.00
13	Electrical - (panels, wiring, lighting, AV, etc.)	\$ 38,800.00	\$ 40,000.00	\$ 34,800.00	\$ 41,683.00	\$ 31,204.00
14	Safety & Security - (smoke and CO detectors, alarms, controls, etc.)	\$ -	\$ 8,000.00	\$ 7,400.00	\$ 7,390.00	\$ 7,532.00
15	Earthwork - (grubbing, excavation, grading, fill, paving, etc.)	\$ 118,205.53	\$ 80,000.00	\$ 110,150.00	\$ 100,570.00	\$ 123,490.00
16	Subsurface Wastewater System - (lines, tanks, field, fill, loam/seed, etc.)	\$ -	\$ 42,000.00	\$ 45,650.00	\$ -	\$ -
17	Sub-Total	\$ 687,103.53	\$ 703,900.00	\$ 770,900.00	\$ 638,551.00	\$ 732,989.00
18	Actual column sub-total - see NOTES - E.D. 1/17/20	\$ 773,216.53	\$ 847,900.00	\$ 865,600.00	\$ 744,233.00	\$ 804,159.00

C Add Alternates

#	Description					
1	Add a layer of 5/8" impact resistant drywall on the W4 wall type - Fire Station	\$ 2,117.00	\$ 2,000.00	\$ 2,156.00	\$ 2,140.00	\$ 2,093.00
2	Add a Coiling Counter Door (Marker 15) in the kitchen - Fire Station	\$ 4,854.00	\$ 3,500.00	\$ 5,000.00	\$ 3,834.00	\$ 3,651.00
3	Furnish and install .044" Vinyl siding in place of the existing siding thickness. Work to be done on the proposed construction only - Fire Station	\$ (400.00)	\$ -	\$ -	\$ 958.00	\$ 500.00

Readfield Library & Fire Station RFP Opening - 2pm, Gile Hall, January 16, 2020

		Blane-Casey	Crapott's	H.E. Callahan	S.J. Wood ¹	Sheridan ²
4	Remove existing lower roofing, Furnish and Install metal roof to match upper proposed roofing – Library	\$ 6,679.00	\$ 15,285.00	\$ 21,100.00	\$ 5,820.00	\$ 4,425.00
5	Replace the existing FACIP and integrate the existing zoning and devices with new devices - Fire Station	\$ 3,656.00	\$ 3,385.00	\$ 3,800.00	\$ 7,390.00	\$ 2,690.00
6						
7						
8						
9						
10						

D Addenda Acknowledgement

Addendum	Addendum Summary					
1	HLE-200 Subsurface Wastewater Application	X	X	X	X	X
2	Clarifications, Markups, and revised Proposal Form	X	X	X	X	X
3	Clarifications, Details, and revised Proposal Form	X	X	X	X	X

E Checklist (some items may be submitted after contract award, as noted)

Item						
1	Completed Proposal Form	X	X	X	X	X
2	List of Subcontractors (at time of proposal, subject to change)	X	X	X	X	X
3	List of Equipment	X	X	X	X	X
4	List of References (municipal or institutional preferred)	X	X	X	X	X
5*	List of Variances, Deviations, or Proposed Substitutions (if any)	n/a	X	X	X	X
6*	Irrevocable Letter of Credit or Performance & Payment Bond (may be submitted after award)	n/a	X		X	
7*	Certificates of Insurance (may be submitted after award)	X	X		X	X

* Indicates item not required at opening

CONTRACTOR NOTES - (added 1/17/20 by Eric Dyer)

- Sum Error - The Library Sub-Total column for S.J. Wood is \$3,000 less than the actual sum of items, contractor was contacted and the lower stated value of \$641,551 is being used. Completeness Error - List of Equipment not attached. List requested.
- Completeness Error - Checklist not completed by Sheridan, review of attachments shows that required items were submitted.



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 242-5437

Email: manager@readfieldmaine.org

Date: January 24, 2020
To: Current Proposers, Readfield Fire Station and Library Project
From: Eric Dyer, Readfield Town Manager
Subject: Addendum 4 - Request for Information

Request for Information

The Town of Readfield is actively performing qualitative review of Proposals for the Fire Station and Library project. We are nearly finished with reference checks and are also reviewing subcontractor lists and equipment lists. We originally identified S.J. Wood as not having submitted equipment list, but have since identified H.E. Callahan as also missing this item. Further, the other three Proposers (Crapott's, Blane Casey, and Sheridan) each provided a list of four or less pieces of equipment with no additional information. The intent of this requirement was to assist in our qualitative review of proposals and at this time we are not able to do so with the information provided. I apologize if the original request was ambiguous.

Rather than strike this requirement from all Proposals we are requesting that interested Proposers submit mobile equipment lists that include at a minimum the year, make, model, and basic capacity information of equipment they or their subcontractors will be using for construction purposes on site. These lists do not have to be exhaustive or include pickup trucks, delivery vans, etc., but I do want to see information that helps inform us about each Proposer's capacity to complete the specified work safely and efficiently. Examples would be the year, make, model, and reach of the crane / boom being used to set the trusses, or the number and capacity of the cement trucks running material for the foundation (in addition to the year, make, model...). **I recognize this may take some time but request that these lists be submitted by noon on Thursday, January 30th, and encourage the use of insurance listings as a means of quickly developing an inventory. Proposers not responding to this request will not be considered in the final selection process.**

As stated in the Instructions to Proposers, the Town reserves the right to accept any or reject any and all proposals, wholly or in part; to waive technical defects or procedures; and to make awards deemed to be in the best interest of the Town. Award may be considered by the Readfield Select Board at a regular meeting on February 3, 2020.

Thank you for your assistance,

Eric Dyer
Readfield Town Manager



Blane Casey Building Contractor, Inc.



757 Riverside Drive

Augusta, Maine 04330

(207) 622-5600

(207) 620-9134 Fax

January 29, 2020

Mr. Eric Dyer
Town of Readfield
8 Old Kents Hill Road
Readfield, Maine 04355

Dear Mr. Dyer:

I am in receipt of the after-bid Addenda Four concerning the Readfield Fire Station and Library Project.

I have attached our updated list of equipment as requested for the final process.

I would also like to offer the following concerning the bid process. Each contractor that bid on this work for the Town of Readfield dedicated their financial, administrative and estimating resources for your project in hopes of being the lowest responsive bid. Each hour it takes us to prepare your bid from estimating to the bid documentation comes at the cost to us. Some bid documents have great deal of required documentation and some do not but it is all part of the bid process. You included not only a checklist of required documentation; you noted the list again in Paragraph 8 of the Standard Instructions given out with each bid package. Someone thought this was a necessity for the bid package and therefore prioritized its' inclusion into the documents. The fair and appropriate manner for the bid opening process would be to open the bid and confirm that the required documentation was included and complete. If it is not included in the bid package, the bid amount should not be read aloud at bid time. The bids without the required documentation should be considered non-responsive and removed from the bid completely. Though the low bid certainly looks good and it would be great to save money for the town, which is admirable though unfair to those of us who completed your bid package as required/requested.



Blane Casey Building Contractor, Inc.



757 Riverside Drive

Augusta, Maine 04330

(207) 622-5600

(207) 620-9134 Fax

Mr. Eric Dyer
Town of Readfield

January 29, 2020
Page 2

I have heard a few times that you reserve the right to accept or reject any and all proposals/bids. You may have the right but it is truly the appropriate action to take? This is not just about this bid but any bid any Town requests. If you have a specific agenda, go get your specific contractor and have them do the work, if you are going to bid it out then make it a fair bid for all. You set the requirements, we did not. We to have rights concerning fair bidding practices as well.

We understand the bid process and the potential for loss of a bid each and every time we decide to bid on a project. It comes at a cost to us and we make the decision considering many factors. Had we known you were going to use the "accept or reject any bid" language, we probably would have saved our energy and sought another project to bid.

My comments do not bring any negativity to S J Wood or the potential of SJ Wood performing the work. They are a good contractor and the comments above have no relevancy to their ability to perform the work, we know they would do a great job for the Town. My comments are hopes that the Town of Readfield understands the importance of following the required bid documents and a fair and honest bid process for all involved and the costs incurred by all when we bid on your projects.

Godspeed on your decisions.

Very truly yours,

Kary P. Casey, Treasurer

Kary P. Casey
Treasurer



**Town of Readfield
Public Library Roof Replacement & Fire Station Expansion**

Revised List of Equipment
(At Time of Proposal – Subject to Change)

The following equipment will be rented or purchased as required for this project:

Scissor Lift – This equipment will be rented as needed for the project. All of our personnel have been certified for lift use.

60' Boom Lift - This equipment will be rented as needed for the project. All of our personnel have been certified for lift use.

25 Ton Crane - We anticipate using Cote Crane as a subcontractor for this work. This is their specialty and they will perform the work as required in a safe and efficient manner.

2000 Terrain Forklift Model 844C-42 – BCBC, Inc. owns this equipment and all personnel have been certified to operate this equipment.

BCBC, Inc. has a fleet of trucks and trailers at our disposal. This is a small project and all equipment can be obtained in a very short manner when needed.



*Meeting Your Residential & Commercial Building and
Construction Management Needs Since 1980*

*P.O. Box 272 - 70 Route 133
Winthrop, ME 04364
Tel: (207) 377-8543
Fax: (207) 377-6209
Email: sjwood@sjwood.net
Website: www.sjwood.net*

Town of Readfield
Readfield Fire Station and Library Project
Re: Addendum 4 – Request for Information
Page 1

Cushing Construction LLC, P.O. Box 171, Readfield, ME 04355 Phone: 207-685-7328

- ~2006 Volvo Excavator EC140B
- ~2006 Caterpillar 312CL Excavator
- ~1986 PeterBilt Dump (tri-axle 18yds-23 Ton)
- ~1995 PeterBilt Dump (wheeler-14yds-13 Ton)
- ~1991 Ford Dump (wheeler- 14yds-13 Ton)
- ~Challenger Tractor MT285B (1.5yd bucket)
- ~2016 GMC One-Ton Dump (3yd)
- ~2013 Chevy One-Ton Dump (3yd)
- ~1988 Read Screen
- ~2014 Volvo Loader 170G
- ~Hayblower with Trailer

Central Maine Crane, 523 Belgrade Rd., Oakland, ME 04963

- 2007 National 1300, 30 Ton capacity, 110' Boom, 22' Flatbed
- 2002 National 9103, 26 Ton capacity, 101' Boom, 22' Flatbed

Sargent Materials, 1004 US Route 202, North Monmouth, ME 04259
Concrete delivery trucks:

- 2016 Mack, #21525, Model GU713, 10.5 Cubic Yard capacity

Town of Readfield
Readfield Fire Station and Library Project
Re: Addendum 4 – Request for Information
Page 2

Sargent Materials, continued

2016 Mack, #21523, Model GU713, 10.5 Cubic Yard capacity

2006 Mack, #21521, Model CV713, 10.5 Cubic Yard capacity

2006 Mack, #21520, Model CV713, 10.5 Cubic Yard capacity

2006 Mack, #21519, Model CV713, 10.5 Cubic Yard capacity

2005 Mack, #21518, Model CV713, 10.5 Cubic Yard capacity

2004 Mack, #21517, Model CV713, 10.5 Cubic Yard capacity

2004 Mack, #21516, Model CV713, 10.5 Cubic Yard capacity

2005 Mack, #21513, Model CV713, 10.5 Cubic Yard capacity

2005 Mack, #21512, Model CV713, 10.5 Cubic Yard capacity

2005 Mack, #21511, Model CV713, 10.5 Cubic Yard capacity

2003 Mack, #21507, Model DM690S, 10.5 Cubic Yard capacity

Custom Metal Roofs of Maine, Inc. – Fire Department Roof

New Tech Machinery SSQ MultPro Roof Panel Machine
Finished panel widths of 12” to 24”

C.O. Beck & Sons – Library Roof

ESE Machines Inc. ESI Panformer Model 150
Finished panel widths of 12” to 24”

Eric Dyer

From: Wes Jordan <WJordan@sheridancorp.com>
Sent: Friday, January 24, 2020 3:52 PM
To: Eric Dyer
Cc: Don Avery
Subject: RE: Addendum 4 - Request for Information

Good Afternoon Eric,

In regard to your request for additional equipment information: we have multiple pieces of owned equipment (trucks, crane trucks, off road cranes, over the road cranes, forklifts, aerial lifts, etc.) and can't identify exactly what we would intend to mobilize to site. Also, if we rent equipment for this project, we will not necessarily know the specifics of the equipment that will be delivered.

We execute \$40M of commercial construction annually and self-perform our own demolition, concrete, structural steel erection and rough carpentry with 65 +/- field employees. Sheridan has also been in business for over 70 years. We hope that this substantiates our ability to execute your project and look forward to working with the Town of Readfield if selected as the successful GC.



Wesley Jordan
Building Consultant
P | 207.453.9311
www.sheridancorp.com

This E-mail and any attachments are confidential. If you are not the named or intended recipient, please notify the sender immediately and do not disclose the contents to any other person, use it for any purpose or store or copy the information in any medium. Any unauthorized disclosure, use or storage is prohibited and may be unlawful.

From: Eric Dyer <manager@readfieldmaine.org>
Sent: Friday, January 24, 2020 12:20 PM
To: manager@readfieldmaine.org
Subject: Addendum 4 - Request for Information

Good afternoon,

Please review and respond to the attached "2020 Capital Projects RFP -Addendum 4" for the Readfield Library Roof Replacement and Fire Station Expansion project. Responding to this RFI is required in order to receive further consideration for the project award.

Thank you,

Eric

Eric Dyer, Town Manager

Eric Dyer

From: Phil St. Pierre <phil@sjwood.net>
Sent: Thursday, January 16, 2020 3:44 PM
To: Eric Dyer, Town Manager
Subject: Fire Station bid

Hi Eric,

I did find a math error in the Fire Station column. The bottom line of \$638,551.00 is correct but the column total comes up to \$641,551.00. The library total is correct and the grand total of \$744,233.00 is correct. Sorry for the error, it was a mad scramble to get the prices all together.

Thanks, Phil

--

Phil St. Pierre
Estimator & Project Manager
S. J. Wood Construction Co., Inc.
70 Route 133
P. O. Box 272
Winthrop, ME 04364
207-377-8543 office
207-377-6209 fax
phil@sjwood.net
<http://sjwood.net>

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2020**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JMD

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial JMD

3.) I pick up MSW on Th / Fr (day) and Recyclables on Th / Fr (day).

Initial JMD

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JMD

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial JMD

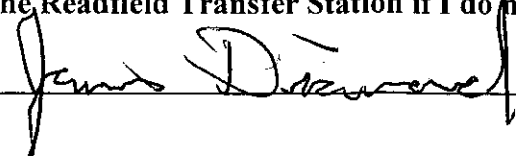
6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial JMD

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial JMD

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.**

Hauler's Signature:  Date: 1-28-20

Readfield Transfer Station Commercial Haulers Annual Permit - 2020

2020 COMMERCIAL CUSTOMERS IN FAYETTE, READFIELD, AND WAYNE

Customer Name:			
Customer Address:			
Weekly Volume Estimates:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

Customer Name:			
Customer Address:			
Weekly Volume Estimate:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

Readfield Transfer Station Commercial Haulers Annual Permit - 2020

2020 COMMERCIAL CUSTOMERS IN FAYETTE, READFIELD, AND WAYNE

Customer Name:			
Customer Address:			
Weekly Volume Estimates:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

Customer Name:			
Customer Address:			
Weekly Volume Estimate:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2020**

2019 PERMIT HOLDERS

Archie's Inc.
Alan Archibald
360 River Road
Mexico, ME 04257

Galouch Waste
Ryan Galouch

J + A Disposal
Jeremy Richards
659 East Jay Rd.
Jay, ME 04239

Jim Diamond
James M. Diamond Sr.
PO Box 172
Readfield, ME 04355

Simmons Trucking
P.O. Box 462
Readfield, ME. 04355

Troiano Waste Services
PO Box 3541
Portland, ME 04104



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY(IES) BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michael Alden State Farm Insurance 2540 Route #202 Winthrop, Maine 04364	CONTACT NAME: Sherrie Doyon PHONE (A/C, No, Ext): 2073952118 FAX (A/C, No): 2073952122 E-MAIL ADDRESS: sherrie.doyon.lceo@statefarm.com
	INSURER(S) AFFORDING COVERAGE
INSURED James Diamond PO Box 172 Readfield, Maine 04355	INSURER A: State Farm Mutual Automobile Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			0838374D29-19	10/29/2019	04/29/2020	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 500,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000 \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
2006 Ford F250 P/U Hauling trash 2 days per week Readfield and Wayne

CERTIFICATE HOLDER Town of Readfield Readfield, Maine 04355	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2020**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial JS

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I will provide written notification to the Readfield Town Manager.

Initial JS

3.) I pick up MSW on Thursday (day) and Recyclables on Same (day).

Initial JS

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial JS

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): JS, and for JS MSW (regular household waste).

Initial JS

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial JS

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial JS

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.**

Hauler's Signature: Jan R S Date: 1/20/2020

Readfield Transfer Station Commercial Haulers Annual Permit - 2020

2020 COMMERCIAL CUSTOMERS IN FAYETTE, READFIELD, AND WAYNE

Customer Name:			
Customer Address:			
Weekly Volume Estimates:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

Customer Name:			
Customer Address:			
Weekly Volume Estimate:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes: ↴			

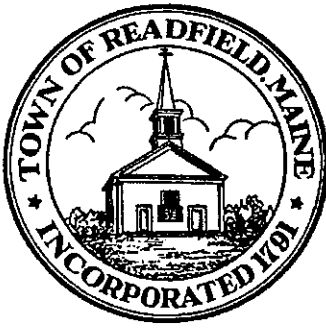
Readfield Transfer Station Commercial Haulers Annual Permit - 2020

2020 COMMERCIAL CUSTOMERS IN FAYETTE, READFIELD, AND WAYNE

Customer Name:			
Customer Address:			
Weekly Volume Estimates:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

Customer Name:			
Customer Address:			
Weekly Volume Estimate:			
Seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No		Approximate Season:	
Dumpster / Can Detail Information			
#	Location	Size	Frequency of Service
1			
2			
3			
Notes:			

NEW BUSINESS



TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355
Tel. (207) 685-4939 • Fax (207) 685-3420
Email: Readfield@roadrunner.com

To: Readfield Select Board
From: Eric Dyer, Town Manager
Date: March 3, 2017
Subject: Ad-hoc Parks Commission

Purpose and Authority

The Conservation Commission, Trails Committee, Recreation Board, Select Board, town staff, and many others have varying degrees of interest in and stewardship of municipal properties (including real property, easements, and rights-of-ways) within the Town of Readfield. Their diverse roles and responsibilities rarely conflict but often times overlap.

The purpose of the proposed Parks Commission is to review and consider the relationships of the above referenced groups and facilitate the efficient management, stewardship, and use of public properties. The Parks Commission is formed pursuant to a vote of the Select Board. The Parks Commission is advisory to the Select Board.

Organization and Administration

1. Term - The Commission shall be in effect for a term of one year.
2. Membership - The Commission shall consist of seven voting members who shall serve without compensation and shall be appointed by the municipal officers. The Select Board will consider the following recommended representation in making appointments, whenever possible, with the understanding that this representation is not a requirement:
 - a. Up to two members of the Conservation Commission
 - b. Up to two members of the Recreation Board
 - c. Up to two members of the Trails Committee
 - d. At least one at large Readfield Resident
 - e. One non-voting ex officio members in the Town Manager
3. Appointment - The Commission shall be appointed by the Board of Selectmen in consideration of the Procedures for Application and Appointment. Appointments may be terminated without cause by a majority vote of the Board of Selectmen.
4. Member Term - Members shall serve for an initial term of one year.
5. Chairperson - The Commission shall elect a Chairperson from among its members. The Chairperson shall call meetings as necessary or when so requested by a majority vote of the Select Board. The Chairman shall preside at all meetings.
6. Vice Chairperson - The Commission shall elect a Vice Chairperson from among its members to serve in the absence of the Chairperson.
7. Secretary - The Commission shall elect a Secretary from among its members. The Secretary shall maintain a record of all proceedings including all

correspondence of the Committee and regularly submit the records to the Town Clerk.

8. Notice - All meetings shall be held in a public place and scheduled through the Town Manager or Clerk who shall provide reasonable notice to the public.
9. Quorum - A quorum necessary to conduct business shall consist of at least a majority of voting members.
10. Support - The municipal officers and town staff shall cooperate with and provide the Commission with such information as may be reasonably necessary and available to enable it to carry out its duties. The town staff shall also provide assistance updating electronic records as necessary.
11. Public Meetings and Records - All meetings and records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410 and the Town of Readfield FOAA Policy.

Tasks

The Parks Commission shall, in no particular order:

1. Review the programs and stewardship responsibilities of all groups involved with the use or management of public property in the Town of Readfield.
2. Collect and review information on public properties currently used for recreational purposes in the Town of Readfield.
3. Identify additional properties that may hold potential for future recreational use.
4. Hold public meetings and pursue other outreach to solicit input from the community on matters of parks, recreation, and the use and stewardship of public property.
5. Involve relevant committees, organizations, institutions, and interested parties. This may include regional organizations like the Kennebec Land Trust, and others.
6. Make recommendations to the Select Board regarding the management and stewardship of public properties.
7. Report to the Select Board a minimum of quarterly.

TIMELINE: THE HISTORY OF READFIELD BEACH

1967

Members of the Readfield Recreation Association Inc obtained a 40 year loan for \$28,000 to purchase and develop the beach. The parcel of land consists of eight acres including approximately 1500 feet of lake shore. This process was initiated in order to preserve the land for local citizens. This land was going to be divided and sold as lots. The members of the Readfield Recreation Association wished to prevent this from happening. Readfield Recreation Association Inc. was formed by Kenneth E. Bryant for the purpose of obtaining the Readfield Beach in order to "preserve this beach for the town of Readfield forever". Membership fees were \$40-50. This group purchased the beach after the selectmen refused to sign a note to obtain the beach following a 1966 Town meeting. The townspeople at that time voted in favor of obtaining the beach. By-laws for the Readfield Recreation Association Inc. were approved on September 14, 1967. Members included; Jack Smart Chairperson, Mary Tyler Vice Chair, Ed Hinckley Secretary, Lloyd Allen Treasurer, Don Laubenstein, Ken Bryant, Louise Wood, Tom Adell, Ed Dodge, Rick Dumaine, and Sam Fogg, Jr.

1978 Fees \$35.00 per family

1983 224 members

1984 282 members

1985 322 members President Ginger Ishkanian requests membership not exceed 325 in order to preserve the health and safety of individuals at the Beach.

1986 377 members

1987 371 members Income \$14,460.75 Expenses \$12,190.22 *\$40 for a Family Pass*

1988

April 1988, at a special town meeting, the townspeople voted to acquire the beach from the association. June 9, 1988, in a letter to Mary Tippet President of the Readfield Recreation Association, Stephen Musica Town Manager, writes "the Board of Selectmen fully support the Readfield Recreation association maintaining the Beach area....." Income from membership fees \$11,090.00 Expenditures & 6,475.5 Note payroll was \$4,431.25

1989

The first season the Town of Readfield owned the Readfield Beach. Admittance is by fee and permit only. Readfield Board of Trustees includes: Mary Tippet, Chairperson, Philip Hastings, Richard Johnston, David Keene, Grace Keene Thomas Lukas, Nancy

\$40 in 1989 = \$82 in 2019

2019

Revenues \$7,008

Expenses \$9,119 (C\$7,200 labor related)

Family Pass \$40

158 Family Passes Sold

} = \$2,100 loss

Schedule of Changes in Reserve Funds

Schedule 6

General Fund Committed Fund Balances

For the Year Ended June 30, 2019

	Beginning Balance	Net Transfers In (Out)	Program Revenues	Program Expenditures	Ending Balance
Admin technology	\$ 3,730	\$ 2,271	\$ -	\$ (6,001)	\$ -
Age friendly	2,622	-	8,000	(8,365)	2,257
Backhoe	30,260	-	-	-	30,260
Ballfield	3,004	-	-	(1,055)	1,949
Beach	8,125	-	7,008	(9,119)	6,014
Capital Equip. Leases	-	19,000	-	(16,138)	2,862
Capital equipment	25,000	15,000	-	(18,405)	21,595
Cemeteries	5,307	16,500	300	(15,346)	6,761
Cemeteries - living fence	14	-	-	-	14
Cemetery capital	12,900	5,000	-	(3,610)	14,290
Conservation land	28,414	47	23,161	(46,378)	5,244
Dispatching	5,525	-	-	-	5,525
Dog vaccination fund	390	-	115	-	505
Enterprise fund	54,288	-	-	-	54,288
FD annual physicals	4,792	-	-	-	4,792
FD equipment	49,572	73,600	3,895	(98,623)	28,444
Fire PPG replacement	5,984	2,000	-	-	7,984
Fire tower sites	(12,335)	(200)	2,600	(7,324)	-
Fire station addition	35,522	-	-	(27,375)	8,147
Fire station improvement	9,205	-	-	-	9,205
Forestry	697	-	-	-	697
Gile hall	24,836	-	-	(6,759)	18,077
Grant writing	10,792	2,000	-	(5,850)	6,942
Heating assistance	3,087	-	2,177	-	5,264
Heritage days	6,552	5,000	66	-	11,618
Library operations	6,739	22,530	28,851	(41,850)	16,270
Library improvements	1,122	5,000	-	(2,938)	3,184
Local tax relief	-	50,000	-	-	50,000
Maranacook dam	120,363	-	160,000	(85,620)	194,743
Mill stream bridge	369	-	-	-	369
Mill stream dam	5,818	-	-	(5,818)	-
Open space	6,815	-	-	-	6,815
Recreation	19,577	-	9,165	(9,557)	19,185
Revaluation	85,000	10,000	-	-	95,000
Road and bridge bond	5,830	-	-	(5,830)	-
Road bond 13-14	454	-	-	-	454
Roads	175,075	337,930	37,406	(395,893)	154,518
Roads capital	15,000	50,000	-	(6,908)	58,092
Sidewalk capital	45,000	-	-	-	45,000
Snowmobiling	1,379	-	1,344	(1,377)	1,346
Trails	1,993	1,808	100	(688)	3,213
Transfer station ops	2,195	109,846	18,292	(128,073)	2,260
Transfer station cap	79,510	6,592	8,841	(67,111)	27,832
Water holes	4,282	500	-	-	4,782
Total	\$ 894,804	\$ 734,424	\$ 311,321	\$ (1,022,011)	\$ 935,797

RESERVED

Title 36: TAXATION
Part 2: PROPERTY TAXES
Chapter 105: CITIES AND TOWNS
Subchapter 9: DELINQUENT TAXES
Article 2: ENFORCEMENT OF LIEN ON REAL ESTATE

§944. Foreclosure for equitable relief, procedure

A tax lien mortgage filed in accordance with sections 942 and 943 may be foreclosed by an action for equitable relief in the following manner.

1. Waiver of foreclosure. The municipal treasurer, when so authorized by the inhabitants of the municipality, or in the case of a city by the legislative body thereof, may waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure in the registry of deeds in which the tax lien certificate is recorded before the right of redemption therefrom shall have expired.

The tax lien mortgage, after the recording of such waiver, shall then continue to be in full force and effect.

2. Form. The waiver of foreclosure must be substantially in the following form:

The foreclosure of the tax lien mortgage on real estate for a tax assessed against to dated (name) (name of municipality) and recorded in registry of deeds in Book, Page is hereby waived.

Dated this date of 20..

..... A.B.

Treasurer of

State of Maine

..... SS.

..... 20....

Then personally appeared the above named A.B. Treasurer and acknowledged the foregoing instrument to be a free act and deed in the Treasurer's said capacity.

Before me,

.....

Notary Public

The form required by this subsection must be dated, signed by the treasurer or bear the treasurer's facsimile signature and notarized.

A charge to the municipality of 50¢ for the waiver of foreclosure and the charges of the registry of deeds for the recording of the waiver in accordance with the fees set forth in Title 33, section 751, subsection 1 must be included in the amount secured by the tax lien mortgage.

[PL 2011, c. 104, §2 (AMD).]

3. Foreclosure of tax lien mortgage. If said tax lien mortgage together with interest and costs shall not be paid within 6 months after the date of recording the waiver of foreclosure thereof, the tax lien mortgage may be foreclosed in an action for equitable relief.

4. Right of redemption. In such action the court shall provide a period for the exercise of the right of redemption from the tax lien mortgage which shall expire in not less than 90 days from the decree of the court and in no event before the expiration of 18 months from the date of filing of the tax lien certificate in the registry of deeds as provided in section 942.

SECTION HISTORY

PL 1981, c. 557, §4 (AMD). PL 1987, c. 736, §57 (AMD). PL 2011, c. 104, §2 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

[Office of the Revisor of Statutes \(mailto:webmaster_ros@legislature.maine.gov\)](mailto:webmaster_ros@legislature.maine.gov) 7 State House Station · State House Room 108 Augusta, Maine 04333-0007

Data for this page extracted on 12/05/2019 18:05:26.



Waiving Foreclosure on Tax Liens (with sample form for recording a tax lien foreclosure waiver)

Maine Town & City - December, 1992

Introduction. A lien upon real estate arises for payment of real estate taxes at the time they are assessed. (36 MRSA Section 552). This lien can be preserved and enforced as an automatically-foreclosing lien by sending the 30-day notice required by 36 MRSA Section 942, by timely recording the municipal tax lien certificate provided for by that statute, and by sending the 45-30 day notice of impending foreclosure provided for by 36 MRSA Section 943. The automatically-foreclosing lien has historically proven to be an effective device for ensuring that real property taxes are paid in a reasonably prompt manner.

Occasions may arise, however, when a municipality does not wish to have a lien that has been recorded foreclose automatically. Typically, this is owing to the nature of the property. For example, it may contain a dangerous building which should be pulled down, a dam required under state law to be maintained by its owner, or an uncontrolled hazardous substance site, for which (until recently—see discussion below) an owner municipality was fully liable for clean-up costs. Even with liability reduced under current law, a municipality may prefer not to be involved in the administrative process entailed by state clean-up activities.

There is one certain way, and one fairly uncertain way, in which a municipality may avoid acquisition of a tax-liened property. These are (1) the municipality "waives" the automatic foreclosure of the tax lien mortgage, and (2) the municipal treasurer omits to send the 45-30 day notice of impending foreclosure, under the theory that if the notice is never sent, the automatic foreclosure can never occur. The advantage of the first of these is its certainty; its disadvantage is its relative complexity: it requires a local legislative body vote of authorization to the municipal treasurer, who must then record a notice of waiver of foreclosure in the county registry of deeds. The great advantage of the second of these is its simplicity and lack of expense, but its legality is open to question. Because of that, this Legal Note discusses the second of these first.

Criticism of omitting to send 45-30 day notice. The problem with the treasurer's omitting to send the 45-30 day notice of impending foreclosure is that, arguably, it is the treasurer's duty to send the notice. Section 943 of Title 36, MRSA says that "The municipal treasurer shall notify the party named on the tax lien mortgage and each record holder of a mortgage on the real estate not more than 45 days nor less than 30 days before the foreclosing date of the tax lien mortgage..." However, 36 MRSA Section 943 goes on to say that "If notice is not given in the time period specified in this section to the party named on the tax lien mortgage or to any record holder of a mortgage, the person not receiving timely notice shall have the right to redeem the tax lien mortgage until 30 days after the treasurer does provide notice" So, the question is whether the "However" clause was intended to cover only the situation where there has been an inadvertent omission to send the notice on time, or whether it was intended to include as well a conscious omission or delay in sending the notice. The argument that it was intended to cover only inadvertence would be that the Legislature has provided, in Section 944's waiver of foreclosure provisions, an express means of

accomplishing an intentional omission to send the notice, and requires a registry filing in order to make clear that the omission is not inadvertent, and, moreover that it would constitute an unconstitutional delegation of legislative power to the executive branch of government for the Legislature to authorize avoidance of foreclosure without providing some guidance right in the statute for the exercise of the discretionary judgment whether to omit sending the lien or to send it.

What practical effects could flow from a treasurer's omission to send the notice as a way of avoiding foreclosure? There are at least two possibilities.

Assume, first, that a treasurer intentionally omits sending the 45-30 day notice when it should be sent, because there is a dangerous building on the premises which the town does not want to be responsible for dealing with directly. The town then proceeds to force the landowner to pull down the building, and the treasurer then sends the notice and the taxes are not paid within 30 days thereafter and the town asserts title through foreclosure. The second scenario is that the treasurer intentionally omits to send the notice and the taxpayer then files in bankruptcy.

In the first scenario, the taxpayer would challenge the foreclosure by arguing that the "However" clause covers only inadvertent failures to send notice, and that, therefore, the lien was not perfected or preserved as an automatically foreclosing lien, and the town, therefore, has not taken title, but can now only obtain the taxes due (and/or a judicial lien on the land) through a court action.

In the second scenario, we should bear in mind that creditors of persons in bankruptcy increase their chances of being paid what they are owed to the extent that they can obtain or preserve for themselves a higher priority for payment than other creditors. The treasurer, reasoning that the trustee in bankruptcy will order a sale of the property in order to pay off creditors (in which case the town will be the first party paid), has the town file a motion for court permission to send the 45-30 day notice in order to preserve and enforce the lien, but a perfected secured creditor (e.g., a bank with a second-position mortgage) argues successfully that the town, by not sending the notice of eminent foreclosure on a timely basis, elected its remedies and thereby chose to collect the debt through some process other than automatic foreclosure, and thus lost forever its shot at preserving its lien for enforcement in bankruptcy proceedings. The result is that the town risks being reduced to the position of a general creditor. In that position, its chances of being paid anything at all are significantly reduced. Moreover, there might then be an issue of personal liability of the treasurer to the town for the taxes. Moreover, depending on the wording of the treasurer's bond, the bond might come into play, and the treasurer might risk becoming unbendable, or bondable only at a significantly higher premium.

Such are the arguments against using the simple device of omitting to send the 45-30 day notice. The remainder of this note discusses the statutory waiver of foreclosure procedure, which MMA Legal Services attorneys recommend as the preferred route.

Waiver of foreclosure—authorizing statute; two steps. Title 36, Maine Revised Statutes Annotated, Section 944 provides that municipalities may waive the automatic foreclosure of municipal tax liens that have been filed in accordance with Section 942 and 943. As noted above, two steps are required. There must be an authorizing vote, and the treasurer must then record a notice of waiver of foreclosure in the county Registry of Deeds.

Who must vote. The statute requires that the authorizing vote be made by the inhabitants of a municipality, except that in a city the vote may be made by the legislative body. Thus the statute does not cover a charter town. Safest would still be to obtain a town meeting vote, unless the town charter makes pretty clear that the town council has been given legislative

authority in this area.

"Blanket" or specific authorization? May the authorization be "blanket" or general, or must it be specific to each case? The statute is silent on this point. MMA Legal Services attorneys, believing that the Legislature intended authorizing votes to address specifically proposed waivers, recommend against a "blanket" or general authorization to a treasurer to waive foreclosure of tax liens.

Form of authorizing vote. The statute does not provide a form for an authorizing vote. Here is a sample form for a town meeting authorizing vote: "Art. _____. To see if the Town will vote to authorize the Town Treasurer to waive the foreclosure of a certain tax lien mortgage on real estate for a tax assessed against [insert name(s) of assessed taxpayers] to the Town dated [date of tax lien mortgage] and recorded in the [name of county] County Registry of Deeds in Book ____, Page ____." Because it is ordinarily the treasurer who would identify properties for which waiver of foreclosure might be appropriate, the treasurer would also supply the Registry Book and Page number references for the article.

When vote may be taken. Unlike the statute governing a vote to set a delinquency interest rate and date (36 MRSA Section 505, which specifies that such a vote may be taken only at a meeting at which a municipality votes to raise a tax), the statute governing waivers of foreclosure does not specify or describe the kind of meeting at which a municipality may vote to authorize a waiver of foreclosure. However, because a notice of waiver form must be recorded in the county registry of deeds before expiration of the 18-month period of redemption for the underlying tax lien (see below), it follows that the vote must occur before the expiration of the 18-month period after the lien certificate was originally recorded, and sufficiently before that expiration to permit the treasurer to prepare and record the waiver form.

Multiple properties. It would probably be permissible for a single article to list a number of properties, as long as the town meeting held a separate vote on each of the listed tax lien mortgage foreclosure waivers. In such a case, the sample article above would be amended to read "To see if the Town will vote to authorize the Town Treasurer to waive any or all of the following tax lien mortgages for real estate taxes assessed, as follows: [and then set out distinctly the pertinent information for each proposed waiver]."

Form of notice; when recorded. The statute provides a form with which the notice must substantially comply. It is set out in the side-bar accompanying this Note. As appears from the form, acknowledgment before a notary public is required. The form must be recorded in the registry of deeds before the expiration of the eighteen-month right of redemption of the tax lien shall have expired. Although the statute is silent on the point, it is recommended that a separate notice of waiver form be prepared for each lien foreclosure that is waived. This facilitates registry record searches, and ensures that all appropriate cross-referencing and cross-indexing will be done.

Fees for waiver. 36 MRSA Section 944(2) provides that there shall be included in the amount secured by the tax lien a charge to the municipality of 50 cents for the waiver of foreclosure and the charges of the registry of deeds for recording the waiver "shall be in accordance with the fees set forth in 33 MRSA Section 751(10). However, Section 751(10) has been repealed (by PL 1991, c. 497, sec. 5). Municipalities should expect to pay the current \$8.00 (single page) recording fee required generally by Section 751(1). Thus the treasurer should be sure to collect these additional fees when the taxes are finally paid.

Foreclosure after waiver; right of redemption. If the tax lien together with interest and costs is not paid within six months after the recording of the waiver, then the mortgage can be foreclosed "in an action for equitable relief." 36 MRSA Section 944(3). This procedure entails

service and filing of a complaint by an attorney for a municipality. The result of equitable foreclosure is that the municipality does acquire the property. In an action for equitable foreclosure, the court is obliged by Section 944(4) to provide a period for the exercise of the right of redemption from the tax lien. The period must be not less than 90 days from the date of the court's decree. The period must also expire not earlier than 18 months from the date of the filing of the tax lien certificate in the registry of deeds pursuant to Section 942 (this, surely, is to give the taxpayer at least the same amount of time the taxpayer would have had for payment under the usual procedure, in the absence of a waiver and subsequent action for equitable foreclosure).

The following is a sample form for recording a tax lien foreclosure waiver in the registry of deeds, following a proper authorizing vote, pursuant to 36 M.R.S.A. Section 944.

The foreclosure of the tax lien mortgage on real estate for a tax assessed against Random P. Chance to the town of Tax Haven dated March 12, 1991 and recorded in the Kennebec County Registry of Deeds in Book 393, Page 110 is hereby waived.

Dated: December 23, 1992.

Roger P. Dodger
Treasurer of Town of Tax Haven

State of Maine
Kennebec, ss.

Then personally appeared the above named Roger P. Dodger, Treasurer, and acknowledged the foregoing instrument to be his free act and deed in his said capacity.

Dated: December 23, 1992.

Before me,

Markett N. Notabene
Notary Public

My Commission expires:

Related statutes on equitable foreclosure. 36 MRSA Sections 945 and 946 should be consulted by any attorney engaged to initiate an action for equitable foreclosure following a waiver of foreclosure.

When action for equitable foreclosure is not desirable. As has been discussed, the outcome of a successful suit for equitable foreclosure is that the municipality acquires the property (if the taxpayer does not redeem the tax lien within the period established by the court). Because of this, where waiver of foreclosure is used to avoid acquiring a property, a municipality would do better to sue for the taxes due, much like a private creditor suing to collect a debt. A defense that might be raised is that the municipality, having elected to waive foreclosure, has elected its remedy, and can pursue only the equitable foreclosure authorized by the statute. There appear to have been no case decisions on this issue.

Recent related statute. Effective April 6, 1992, and applying to every action or proceeding pending on or commenced after that date, the Legislature has enacted a limited exemption for municipalities from liability for the costs of clean-up of uncontrolled hazardous substance

sites.

· Exemption. The exemption appears in 38 MRSA Section 1367-B. Section 1362 defines pertinent terms (such as "hazardous substance," "uncontrolled hazardous substance site," and "responsible party"). Section 1367 establishes a broad (joint and several) liability for site clean-up and associated costs. Section 1367-B(1) provides that Section 1367 liability does not attach to a municipality that acquires ownership or control of an uncontrolled hazardous substance site through Title 36 tax delinquency proceedings (or in certain other circumstances—see the statute).

· When exemption not available. The exemption from liability does not apply to a municipality that has caused, contributed to, or exacerbated a release or threatened release of a hazardous substance to or from the uncontrolled site. Section 1367-B(1).

· Exemption is limited. A municipality that tax-acquires and subsequently disposes of property that encompasses an uncontrolled hazardous substance site is liable for cleanup costs incurred by the Maine Department of Environmental Protection during the period in which the municipality had ownership of a property, up to the amount of the proceeds from the sale or disposition of other property, minus the out-of-pocket costs of the sale or disposition. Thus, a municipality can be required to disgorge to the State its net revenues from a sale or other disposition of such a property. For that reason, where a property is a known or suspected uncontrolled hazardous substance site, a municipality will probably want to continue, as MMA has advised in the past, to use the waiver of foreclosure procedure to avoid coming into ownership of the property, and to plan to rely on Section 1367-B to limit liability when an oversight occurs.

Advice. In addition to suggestions made above in this Note, it is recommended that a municipal treasurer attach to the file copy of a tax lien a copy of the minutes of the town meeting (or city legislative body vote) showing the waiver article and the vote on it, as well as a copy of the waiver form. There should be noted on the file copy of the waiver form the Registry Book and Page at which it was recorded. Also, where property is subject to a lender's mortgage and a lender sends a clear signal that it probably will not, in behalf of a taxpayer, pay taxes due before foreclosure, a municipality may want to be concerned for the possibility that the bank knows something about the property that the town does not know, and should ask questions or investigate, if possible, with an eye to waiving foreclosure should it appear that the property encompasses an uncontrolled hazardous substance site. (By E.P.C.)

Return

This information is intended for general information purposes only and is not meant as legal advice. This information should not take the place of a thorough review of pertinent statutes, consultation with legal counsel, or other specific guidance on the subject.

Town of Readfield Administration Ordinance

The Select Board shall have the authority to manage the following items:

Sections

- 1.1** ACCEPT PAYMENT OF TAXES
- 1.2** CONTRACTS AND LEASES
- 1.3** SALE OF SURPLUS PROPERTY
- 1.4** ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN
- 1.5** TAX ACQUIRED PROPERTY
- 1.6** WAIVER OF FORECLOSURE
- 1.7** INCREASE BUDGET ITEM BY 5%
- 1.8** MISCELLANEOUS FEES
- 1.9** DISBURSEMENT WARRANTS

1.1 ACCEPT PAYMENT OF TAXES

Authorize the Treasurer of Readfield to accept prepayment of taxes not yet committed pursuant to 36 M.R.S.A., Section 506.

1.2 CONTRACTS AND LEASES

On behalf of the Town of Readfield, enter into single or multi-year contracts, leases and lease/purchase agreements, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town.

1.3 SALE OF SURPLUS PROPERTY

On behalf of the Town sell any town owned surplus property, equipment and tools no longer needed by the Town. The Select Board shall determine whether to use the proceeds to offset current year expenses or whether they shall be applied to the General Fund.

1.4 ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN

To accept and expend, on behalf of the Town, any gifts or donations, including grants from federal, state and local agencies, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, if the Select Persons determine that the gifts, donations, or pass through funds and their purposes are in the best interest of the Town. Enter into and execute such agreements and contracts and to take all actions as may be necessary, appropriate and convenient to accomplish this acceptance. Any donation or gift that requires additional funds, such funds must be appropriated by a Town ballot vote. The value and intended purpose of all donations accepted on behalf of the Town in excess of \$100, exclusive of volunteered time, whether cash or in-kind, publicly or anonymously given, shall be recorded by the Collection Clerk or designee and a receipt provided to the donor.

1.5 TAX ACQUIRED PROPERTY

To retain; sell to the prior owner for taxes, interest and costs; or sell the tax acquired property on such terms as they deem advisable, and in accordance with the Town's Tax Acquired Property Policy.

1.6 WAIVER OF FORECLOSURE

To issue Waivers of Automatic Foreclosures when the municipal officers wish to avoid acquiring

Town of Readfield Administration Ordinance

property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired.

1.7 INCREASE BUDGET ITEM BY 5%

To increase by up to 5% any budget item previously approved by Town Meeting vote by transferring funds from another line balance or miscellaneous income.

1.8 MISCELLANEOUS FEES

To set Miscellaneous Fees charged for Town services not covered or set by State Statute.

1.9 DISBURSEMENT WARRANTS

Pursuant to 30-A M.R.S. §§ 3001 (municipal home rule) and 5603(2) (A), the treasurer may disburse money only on the authority of a warrant drawn for the purpose, either (a) affirmatively voted for and signed by a majority of the municipal officers at a duly called public meeting, (b) seen and signed by a majority of them acting individually and separately, or (c) signed by any one of them acting alone as provided by law for the disbursement of employees' wages and benefits and payment of municipal education costs and state fees.

Enacted June 9, 2015

Amendment History:

TM: Enacted: June 14, 2016

TM: Amended: June 13, 2017

Certified by:


Robin L. Lint, Town Clerk

TOWN OF READFIELD
POLICY FOR
DISPOSITION OF TAX ACQUIRED PROPERTY

Adopted: Jan. 8, 2007
Amended: Jan. 4, 2010

Article 1. General

- 1.1 The purpose of this Policy is to establish procedures for the efficient and fair management, administration and disposition of real property acquired under the tax lien procedures set forth in Title 36 M.R.S.A. §§942 and 943, as amended. Nothing in this Policy shall be interpreted to (1) give additional substantive or procedural rights to owners or former owners of property forfeited for non-payment of taxes or (2) to limit the right of the Select Board to waive these guidelines if the Select Board deems it to be in the Town's best interest to do so.

Article 2. Actions Concerning Tax-Acquired Property Pending Final Disposition

- 2.1 Following the foreclosure of any tax lien mortgage, the Town Treasurer shall by first class mail, return receipt requested, notify the last known owner of record that his or her right to redeem the property has expired. The notification shall also state that the property will be disposed of in accordance with this Policy, a copy of which shall be included with the notification. The same shall be sent via US Mail, 1st Class with Certificate of Mailing.
- 2.2 Each year the Treasurer shall prepare a list of properties acquired due to non-payment of property taxes and foreclosure of tax liens and provide this list (the "Tax-Acquired Properties List") to the Town Manager.
- 2.3 The Town Manager and the Code Enforcement Officer, and as necessary in consultation with the Town Attorneys, shall review and inspect (if possible) each property prior to the last Select Board meeting before foreclosure, so that they may be identified on the Tax-Acquired Properties List and a determination may be made as to whether the foreclosure is in the best interest of the Town, based on the following criteria:
- A. The potential liabilities (environmental, structural safety, health or other hazards associated with the property) that the Town might assume by taking possession or by operating the property and whether the Town's interests in light of such potential liabilities would be best served by immediately disposing of the property or retaining it;
 - B. The level of insurance required to protect the Town's interest in the property and to protect the Town from liability in the event that the property is retained; and
 - C. Whether the property is currently occupied and the likelihood of requiring legal assistance (and estimated costs of the same) to require the occupants to quit the premises.
- 2.4 In the event that a tax-acquired property remains or becomes vacant for sixty (60) consecutive days following the date of foreclosure of the tax liens under which the Town

becomes the owner of a property, the Town Manager shall obtain liability coverage for the property.

Article 3. Review and Disposition of Tax-Acquired Properties

3.1 The Town Manager will offer arrangements to the previous owner to secure just and prompt payment of outstanding and current taxes, related interests and costs to be paid within 30 days of foreclosure.

1. The Town Manager shall present the taxpayer with a written notice for payment of all past due and currently due taxes, interest, and costs under the tax lien process and all outstanding sewer charges, assessments and other lawful charges as are due and owing to the Town.
2. The Town's costs shall include all costs incurred or to be incurred by the Town in addition to those incurred in the tax lien process and shall include, but not be limited to, insurance costs, registry filing and mailing costs, advertisement costs, and attorney's fees.
3. Failure of an owner to respond within thirty (30) days of a written notice will result in a forfeiture of the property being either retained by the Town or sold under the other provisions of this Policy.

3.2 In the event any previous owner fails to respond and forfeits a property, the Town Manager will summarize the results of his or her Section 2.3 review of each property and make one of the following recommendations:

1. Retain the property for a particular public purpose. The Town Manager, in consultation with the Town Attorney shall review and pursue, if appropriate or required, judicial confirmation of the Town's right, title or interests in the subject property under 14 M.R.S.A. §6651 et seq.
2. Sell the property with or without conditions.
3. Take no action other than to set a date for further consideration by the Board, which shall occur at least annually.

The Town Manager shall forward his or her reviews, recommendations and determinations regarding each property to the Select Board. The Select Board may override a particular recommendation of the Town Manager to retain a property but shall otherwise direct that the property be processed in conformance with the terms of this Policy.

Article 4. Property to be retained

4.1 If the Select Board deems it to be in the Town's best interest, it may retain the acquired property for a specified purpose. By way of example, but not limitation, the Select Board may deem it to be in the Town's best interest to retain the property where:

- a. the property has or will have recreational value or economic value to the Town.

- b. the property has or will have potential for a public facility or additions to public facilities.
- 4.2 If the property is retained, the Select Board may pursue an action for equitable relief in accordance with the provisions of Title 36 M.R.S.A. §946, if desirable.
- 4.3 The Select Board shall cause the tax-acquired property retained to be managed and insured as it would any other municipal property.
- 4.4 If retained, the Town shall pay the outstanding unpaid sewer rates, assessments or other lawful charges.

Article 5. Property to be Sold

- 5.1 The Select Board shall determine the method of sale for properties acquired for non-payment of taxes. Methods may include but not be limited to brokerage sale, negotiated sale, or public bid process.
- 5.2 If the public bid process is utilized, the Town Manager shall cause to be published a notice of the sale of the tax-acquired property in a local newspaper. The notice shall be posted in a conspicuous place within the Municipal Building. The notice shall be sent to the person from whom the property was acquired and the property owners whose property immediately abuts the property to be sold. The notice shall specify the time and date bids are due and the general terms of the bid. It shall also contain information useful to prospective bidders and the terms of the sale as determined by the Town Manager.
- 5.3 All bids shall be submitted on forms prescribed by the Town Manager in an envelope clearly marked "Tax-Acquired Property Bid" and accompanied by a cashier's or certified check equal to the bid deposit. Bids shall be publicly opened and read on the date and at the time specified.
- 5.4 The Town Manager shall review all bids and make recommendations to the Select Board. The Select Board shall determine the successful bidder.
- 5.5 The Town of Readfield reserves the right to accept or reject any or all bids, and waive any of the requirements of this Policy should the Select Board, in its sole determination, judge such actions to be in the best interest of the Town of Readfield. Instances where this right may be invoked include, but are not limited to:
 - a. The Select Board may wish to sell the property to an abutting property owner rather than the highest bidder.
 - b. The Select Board may determine a use other than the use proposed by the highest bidder is in the best interests of the Town.
- 5.6 Should the Select Board reject all bids, the property may again be offered for sale.
- 5.7 Should the bidder fail to close, the Town shall retain the bid deposit. The Select Board may offer the property to the next highest or any other bidder, if it determines that it is in the best interest of the Town.

- 5.8 Title to tax-acquired property shall be transferred only by means of a Municipal Release Deed.
- 5.9 Unless the property is vacant at the time of sale, the successful bidder shall be responsible for the removal of occupants and contents in a manner according to law.
- 5.10 The proceeds of the sale shall be distributed in the following manner: (1) all taxes, interest and costs under the tax lien process shall be paid, (2) all outstanding sewer rates, assessments or other lawful charges shall be paid, and (3) any balance shall be placed in a General Fund account.

Article 6. Waiver of Foreclosure

- 6.1 In those situations where it has been determined that it would not be in the best interest of the Town to acquire the property, the Select Board may authorize the Treasurer to record a waiver of foreclosure in the Registry pursuant to 36 M.R.S.A. § 944, provided that this determination is made before the right of redemption expires.
- 6.2 In those situations where it has been determined that it would not be in the best interest of the Town to acquire the property, and this determination has been made prior to the issuance of the Impending Foreclosure Notice under 36 MRSA § 943, the Select Board may instruct the Treasurer not to send the Impending Foreclosure Notice, thereby preventing the foreclosure from occurring.

Article 7. Taking Possession of Property

- 7.1 At such time as it considers the proper disposition of a parcel of tax acquired property, or at such earlier time as may be recommended by the Town Manager, the Select Board shall consider whether it would be desirable for the Town to take immediate possession of the property in order to preserve the value of the property or otherwise protect the interests of the Town.
- 7.2 In making the determination under Section 7.1, the Select Board shall consider the condition of the property, the occupancy status, any potential risks to the value of the property, the status of insurance, any obstacles to exercising possession, the possible need for court assistance and any other factors that the Select Board deems appropriate.

FY 2021 BUDGET - DRAFT 2

Last Updated January 30, 2020

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10 - Administration									
	10 Administration	\$ 273,061	\$ 237,081	\$ 259,962	\$ 264,825	\$ 137,665	\$ 266,625	\$ 1,800	0.68%
	12 Insurance	\$ 23,401	\$ 116,742	\$ 112,793	\$ 131,340	\$ 73,011	\$ 140,150	\$ 8,810	6.71%
	15 Office Equipmt	\$ 3,224	\$ 5,717	\$ 5,914	\$ 5,400	\$ 3,691	\$ 6,720	\$ 1,320	24.44%
	20 Assessing	\$ 20,503	\$ 18,107	\$ 18,171	\$ 19,875	\$ 10,166	\$ 20,075	\$ 200	1.01%
	30 Code Enforcement	\$ 31,123	\$ 40,031	\$ 62,100	\$ 37,810	\$ 14,779	\$ 33,910	\$ (3,900)	-10.31%
	60 Grant Writing & Planning	\$ 7,385	\$ -	\$ 5,850	\$ 2,000	\$ -	\$ 2,000	\$ -	.00%
	70 Heating Assistance	\$ -	\$ 370	\$ -	\$ 1,500	\$ 687	\$ 1,500	\$ -	.00%
	75 Legal Services	\$ 13,243	\$ -	\$ 25,190	\$ 23,000	\$ 17,161	\$ 35,000	\$ 12,000	52.17%
	10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 257,159	\$ 505,980	\$ 20,230	4.16%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12 - Maintenance									
	10 General Maintenance	\$ -	\$ 73,633	\$ 64,482	\$ 91,425	\$ 35,060.39	\$ 95,220.00	\$ 3,795	4.15%
	20 Building Maintenance	\$ -	\$ 24,588	\$ 39,352	\$ 37,000	\$ 17,310.54	\$ 42,400.00	\$ 5,400	14.59%
	30 Vehicle / Equip. Maintenance	\$ -	\$ 18,452	\$ 5,404	\$ 6,750	\$ 3,967.65	\$ 7,750.00	\$ 1,000	14.81%
	12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195	7.54%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15 - Boards & Commissions									
	10 Board of Appeals	\$ 422	\$ 55	\$ -	\$ 100	\$ 0.00	\$ 100.00	\$ -	0.00%
	30 Conservation Committee	\$ 930	\$ 372	\$ 46,378	\$ 6,050	\$ 1,952.83	\$ 3,850.00	\$ (2,200)	-36.36%
	40 Planning Board	\$ 1,662	\$ 419	\$ 125	\$ 1,700	\$ 133.63	\$ 1,100.00	\$ (600)	-35.29%
	15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800)	-35.67%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 - Community Services									
	10 Animal Control	\$ 12,937	\$ 10,618	\$ 11,543	\$ 12,170	\$ 7,255	\$ 13,180	\$ 1,010	8.30%
	20 Kennebec Land Trust	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -	0.00%
	25 Kennebec Valley COG	\$ 4,325	\$ 4,295	\$ 4,325	\$ 4,305	\$ 4,301	\$ 4,500	\$ 195	4.53%
	30 Age Friendly	\$ 5,159	\$ 219	\$ 8,365	\$ 1,750	\$ -	\$ 2,100	\$ 350	20.00%
	40 Library	\$ 29,389	\$ 29,468	\$ 41,528	\$ 35,652	\$ 21,517	\$ 36,405	\$ 753	2.11%
	50 Readfield Public Access TV	\$ 6,309	\$ 5,638	\$ 4,410	\$ 4,410	\$ 1,681	\$ 14,915	\$ 10,505	238.21%
	60 Street Lights	\$ 5,786	\$ 5,820	\$ 6,020	\$ 6,500	\$ 3,579	\$ 6,500	\$ -	0.00%
	90 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ 420	0.20
	25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 38,333	\$ 78,270	\$ 13,233	0.20

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30 - Recreation, Parks, & Activities									
	10 Beach	\$ 7,451	\$ 9,790	\$ 9,039	\$ 9,912	\$ 6,546	\$ 9,924	\$ 12	0.12%
	20 Recreation Board	\$ 6,124	\$ 8,736	\$ 9,447	\$ 12,310	\$ 4,240	\$ 10,586	\$ (1,724)	-14.00%
	25 Heritage Days	\$ 102	\$ 4,680	\$ -	\$ 10,000	\$ 7,546	\$ 5,000	\$ (5,000)	-50.00%
	60 Community Park / Properties	\$ 1	\$ -	\$ 3,199	\$ 2,680	\$ 480	\$ 2,680	\$ -	0.00%
	70 Trails	\$ 2,709	\$ 591	\$ 688	\$ 2,510	\$ 635	\$ 2,500	\$ (10)	-0.40%
	80 Mill Stream Dam	\$ -	\$ 403	\$ 5,843	\$ -	\$ -	\$ -	\$ -	-17.97%
	30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,412	\$ 19,447	\$ 30,690	\$ (6,722)	-17.97%

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40 - Protection									
	10 Fire Department	\$ 62,294	\$ 70,316	\$ 94,491	\$ 67,900	\$ 23,437	\$ 67,900	\$ -	0.00%
	20 Ambulance	\$ 23,382	\$ 24,032	\$ 25,460	\$ 26,750	\$ 13,120	\$ 27,000	\$ 250	0.93%
	35 Tower Sites	\$ 2,957	\$ 38,179	\$ 7,324	\$ 2,550	\$ 419	\$ 2,550	\$ -	0.00%
	40 Dispatching	\$ 25,479	\$ 26,018	\$ 22,619	\$ 35,000	\$ 22,658	\$ 35,000	\$ -	0.00%
	70 Emergency Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
40 - Protection		\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 59,634	\$ 132,200	\$ 250	.19%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32%
50 - Cemeteries		\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32.35%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 264,486	\$ 31,749	\$ 132,940	\$ 104,928	\$ 49,182	\$ 121,500	\$ 16,572	15.79%
	40 Winter Maintenance	\$ 250,124	\$ 253,466	\$ 261,632	\$ 265,650	\$ 144,965	\$ 270,650	\$ 5,000	1.88%
60 - Roads & Drainage		\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572	5.82%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65 - Capital Improvements									
	1 Admin. Technology	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	-
	5 Fire Department	\$ -	\$ -	\$ -	\$ 10,500	\$ -	\$ 10,000	\$ (500)	-
	12 Fire Station \ Library	\$ -	\$ -	\$ 27,375	\$ 710,000	\$ 53,017	\$ 50,000	\$ (660,000)	-
	20 Gile Hall	\$ -	\$ -	\$ 6,759	\$ -	\$ 570	\$ 10,000	\$ 10,000	-
	25 Parks & Recreation	\$ -	\$ -	\$ 1,055	\$ -	\$ -	\$ 9,000	\$ 9,000	-
	30 Library Building	\$ -	\$ -	\$ 1,989	\$ 100,000	\$ 6,012	\$ -	\$ (100,000)	-100%
	40 Cemetery	\$ -	\$ -	\$ 8,290	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
	50 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	55 Roads	\$ -	\$ -	\$ 6,908	\$ 230,000	\$ 97,143	\$ 220,000	\$ (10,000)	-4%
	65 Equipment	\$ 2,956	\$ -	\$ 18,405	\$ 15,000	\$ -	\$ 15,000	\$ -	0%
	66 Capital Leases	\$ -	\$ -	\$ 16,138	\$ 19,150	\$ 16,138	\$ 16,150	\$ (3,000)	-16%
	70 Transfer Station	\$ 6,934	\$ -	\$ 67,111	\$ 26,420	\$ 5,991	\$ 73,780	\$ 47,360	179%
	90 Maranacook Lake Dam	\$ 19,315	\$ 1,507	\$ 36,542	\$ -	\$ 141,051	\$ -	\$ -	-
65 - Capital Improvements		\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 319,923	\$ 413,930	\$ (702,140)	-62.91%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70 - Solid Waste									
	10 Transfer Station	\$ 256,753	\$ 283,562	\$ 283,736	\$ 297,500	\$ 145,713	\$ 310,450	\$ 12,950	4.35%
	50 Backhoe	\$ 6,183	\$ 12,012	\$ 8,510	\$ 3,200	\$ 678	\$ 2,200	\$ (1,000)	-31.25%
70 - Solid Waste		\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 146,391	\$ 312,650	\$ 11,950	3.97%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
75 - Education									
	10 RSU #38	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	.00%
75 - Education		\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	.00%

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
80 - Regional Organizations									
	10 Cobbossee Watershed District	\$ 20,812	\$ 21,436	\$ 22,079	\$ 22,852	\$ 15,198	\$ 23,550	\$ 698	3.05%
	40 First Park	\$ 24,880	\$ 12,224	\$ 24,097	\$ 25,000	\$ 12,398	\$ 25,000	\$ -	0.00%
	80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698	1.46%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
81 - County Tax									
	20 Kennebec County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%
	81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
85 - Debt Service									
	10 Fire Truck (2023 payoff)	\$ 68,073	\$ 56,857	\$ 56,238	\$ 55,583	\$ 53,960	\$ 54,884	\$ (699)	- 1.26%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 106,737	\$ (2,380)	- 2.18%
	40 Maranacook Lake Outlet Dam (2021 payoff)	\$ -	\$ -	\$ 2,074	\$ 19,973	\$ 18,074	\$ 19,242	\$ (731)	- 3.66%
	70 2008 Road Bond (2019 payoff)	\$ 169,060	\$ 162,501	\$ 156,833	\$ -	\$ -	\$ -	\$ -	-
	80 2034 Municipal Building Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,500	\$ 47,500	-
	85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 181,151	\$ 228,363	\$ 43,690	23.66%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
90 - Unclassified									
	10 Overlay (Abatement / Overdraft)	\$ 41,804	\$ 14,440	\$ 13,895	\$ 20,000	\$ 2,102	\$ 20,000	\$ -	0.00%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ 10,000	\$ 383	\$ 10,000	\$ -	0.00%
	20 Non-profit Agencies	\$ 5,832	\$ 9,857	\$ 14,036	\$ 14,148	\$ 11,772	\$ 15,000	\$ 852	6.02%
	40 Contingency	\$ -	\$ -	\$ 3,049	\$ 25,000	\$ 1,875	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,489	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ 1,476	\$ 132	9.82%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 17,476	\$ 91,476	\$ 984	1.09%

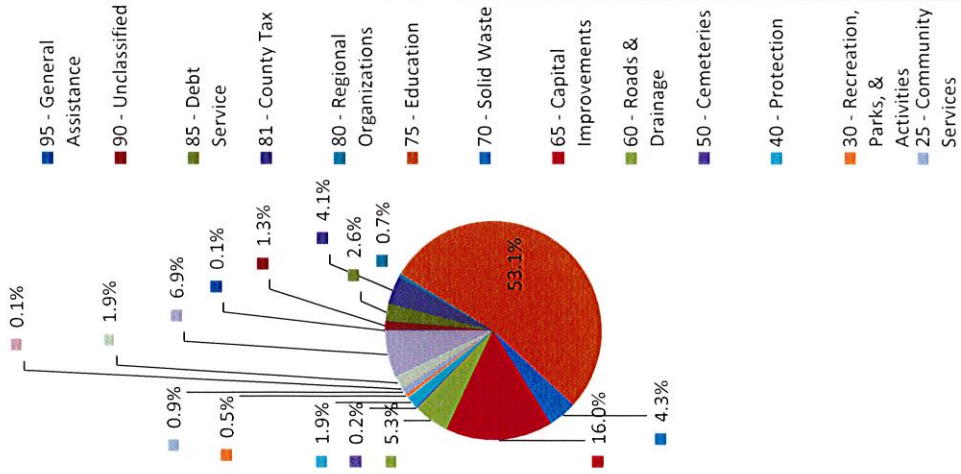
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
95 - General Assistance									
	10 General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 4,500	\$ -	0.00%
	95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 4,500	\$ -	.00%

TOTAL \$ 5,443,641 \$ 5,538,227 \$ 6,021,211 \$ 6,991,083 \$ 3,769,962 \$ 6,416,285 \$ (574,798) -13.0%

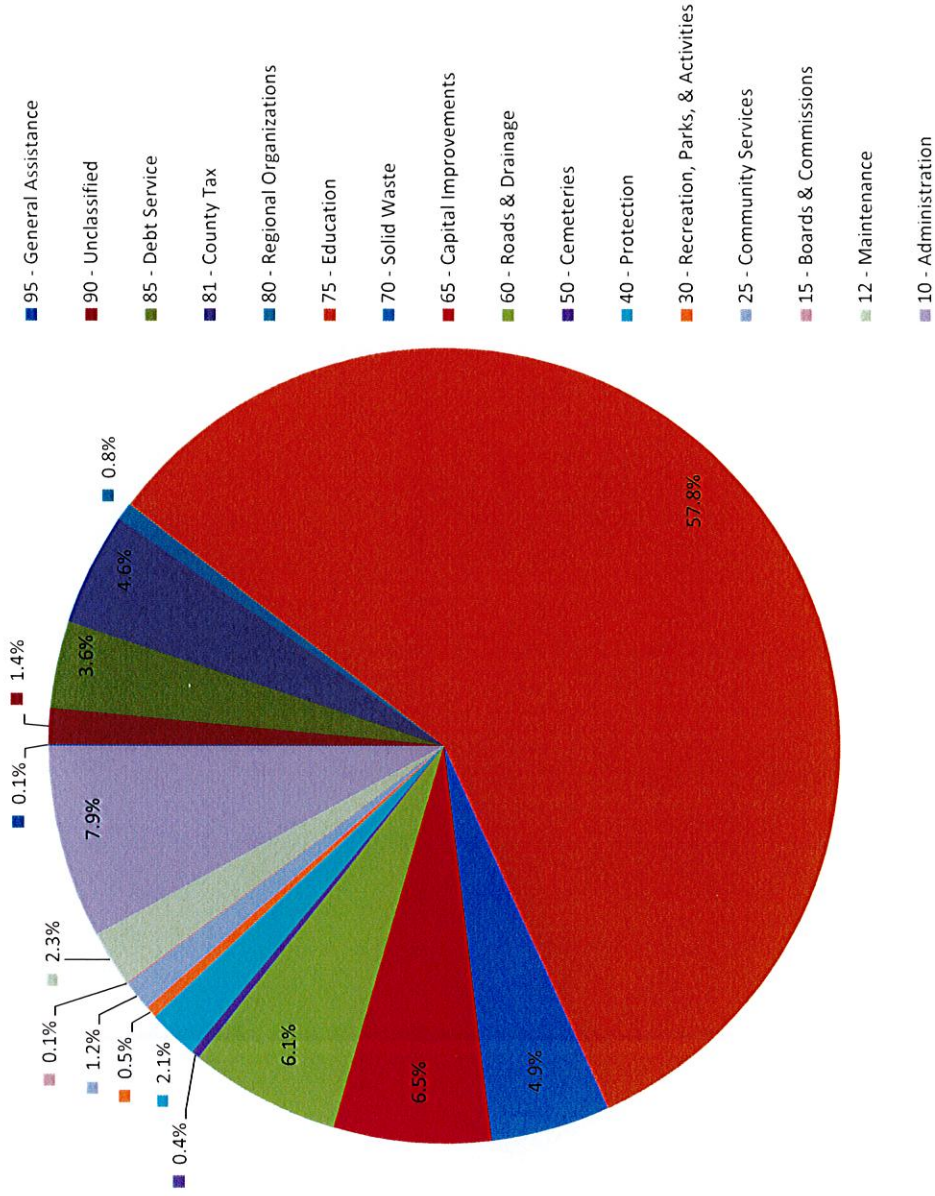
FY 2021 Expenses

DEPARTMENT	DEPARTMENT SUMMARY - EXPENSE							2020-2021 %
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	
95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 4,500	\$ -	0.0%
90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 17,476	\$ 91,476	\$ 984	1.1%
85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 181,151	\$ 228,363	\$ 43,690	23.7%
81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.0%
80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698	1.5%
75 - Education	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,710,394	\$ -	0.0%
70 - Solid Waste	\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 146,391	\$ 312,650	\$ 11,950	4.0%
65 - Capital Improvements	\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 319,923	\$ 413,930	\$ (702,140)	-62.9%
60 - Roads & Drainage	\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572	5.8%
50 - Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32.4%
40 - Protection	\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 59,634	\$ 132,450	\$ 250	0.2%
30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,412	\$ 19,447	\$ 30,690	\$ (6,722)	-18.0%
25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 38,333	\$ 78,270	\$ 13,233	20.3%
15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800)	-35.7%
12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195	7.5%
10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 257,159	\$ 505,980	\$ 20,230	4.2%
TOTAL	\$ 5,704,922	\$ 5,538,227	\$ 6,021,211	\$ 6,991,083	\$ 3,769,962	\$ 6,416,285	\$ (574,798)	-8.2%

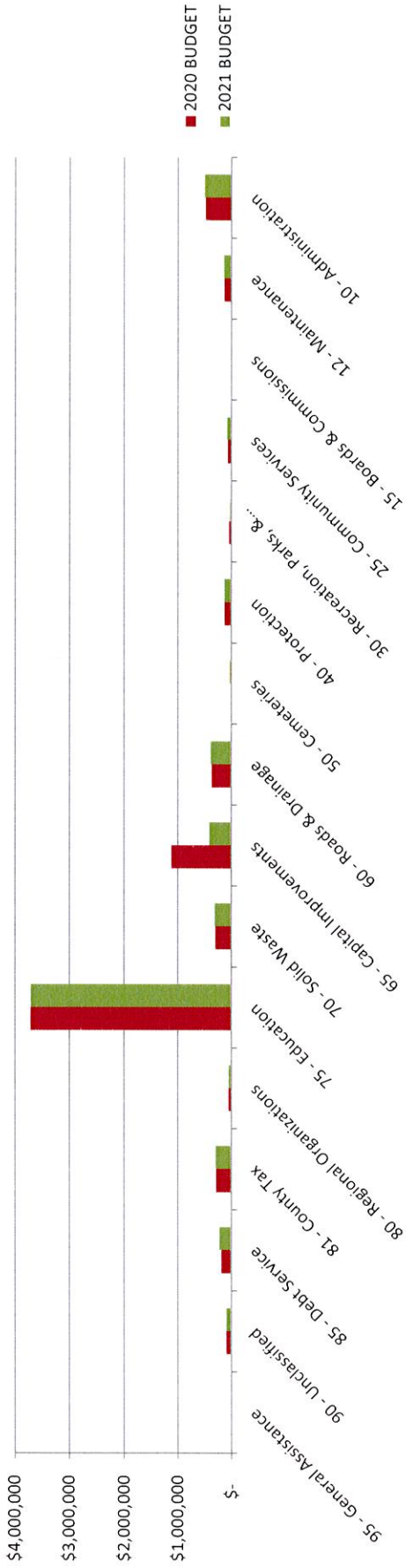
2020 Budget Expenses by Department



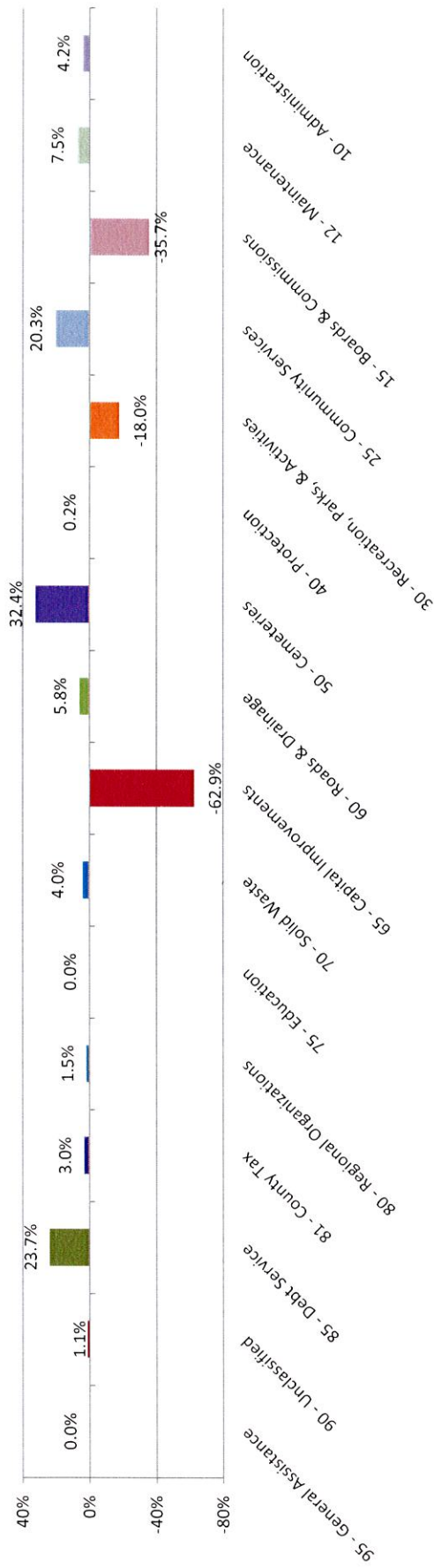
2021 Budget Expenses by Department



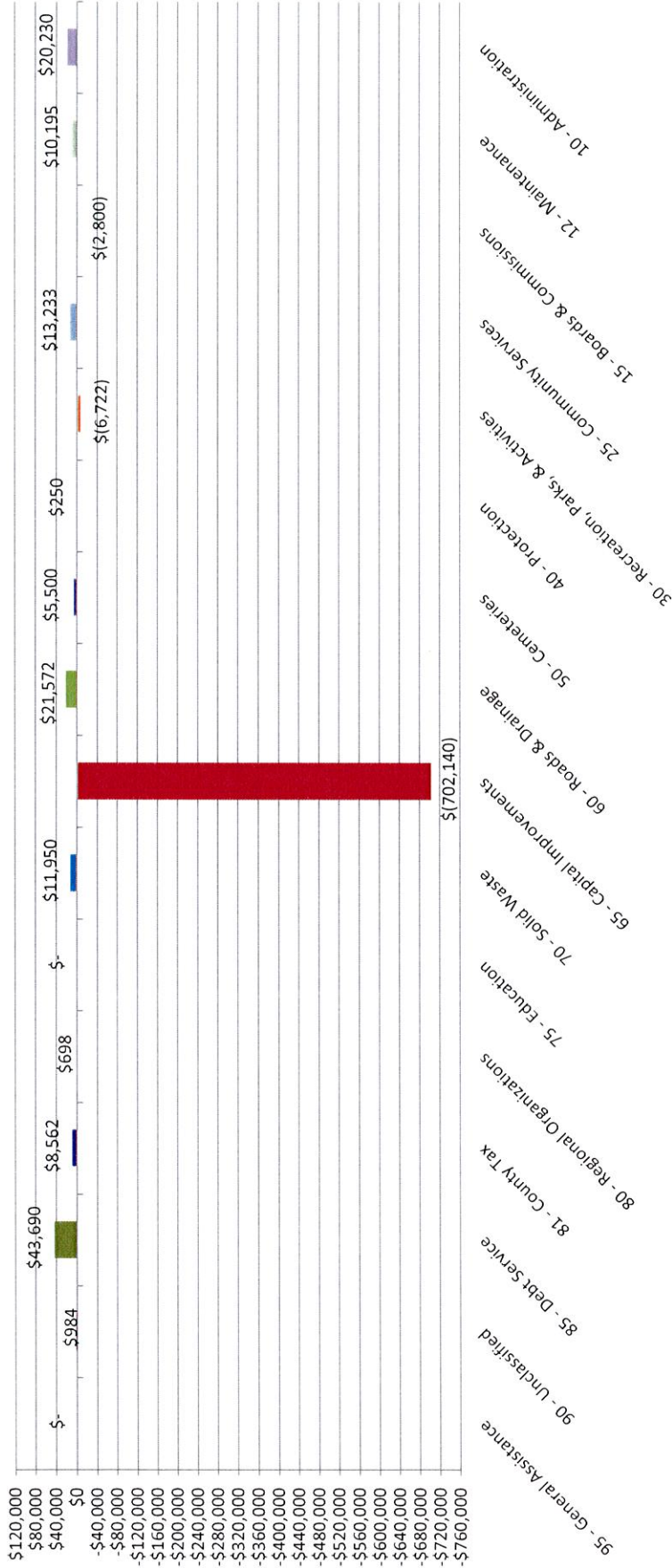
2020-2021 Totals by Department



2020-2021 % Change by Department



2020-2021 \$ Change by Department



FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10- ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,462,978	\$ 4,504,407	\$ 4,604,787	\$ 4,675,014	\$ 4,676,344	\$ 4,624,022	\$ (50,992)	-1.1%
	1012 PERSONAL PROPERTY TAX	\$ 37,855	\$ 42,234	\$ 33,798	\$ 32,524	\$ 32,524	\$ 32,524	\$ -	0.0%
	1013 STATE REVENUE SHARING	\$ 135,204	\$ 137,773	\$ 154,347	\$ 200,000	\$ 116,387	\$ 215,000	\$ 15,000	7.5%
	1014 INTEREST ON TAXES	\$ 26,486	\$ 34,139	\$ 30,376	\$ 30,000	\$ 18,933	\$ 30,000	\$ -	0.0%
	1021 INVESTMENT INCOME	\$ 4,929	\$ 7,484	\$ 11,398	\$ 6,000	\$ 7,762	\$ 8,000	\$ 2,000	33.3%
	1031 VETERANS EXEMPTION	\$ 3,607	\$ 3,909	\$ 3,890	\$ 4,000	\$ 2,802	\$ 4,000	\$ -	0.0%
	1032 HOMESTEAD EXEMPTION	\$ 94,647	\$ 138,363	\$ 175,968	\$ 185,822	\$ 180,460	\$ 258,989	\$ 73,167	39.4%
	1033 TREE GROWTH REIMBURSEMENT	\$ 9,873	\$ 9,358	\$ 9,093	\$ 9,000	\$ 8,553	\$ 9,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 7,619	\$ 8,474	\$ 15,612	\$ 12,625	\$ 12,625	\$ 12,625	\$ -	0.0%
	1040 GRANTS/PLANNING	\$ 2,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 8,298	\$ 7,792	\$ 7,505	\$ 8,000	\$ 1,692	\$ 7,500	\$ (500)	-6.3%
	1052 MOTOR VEHICLE TAXES	\$ 509,631	\$ 541,599	\$ 573,684	\$ 525,000	\$ 355,940	\$ 550,000	\$ 25,000	4.8%
	1053 AGENT FEE	\$ 10,601	\$ 10,792	\$ 10,571	\$ 10,000	\$ 6,701	\$ 11,000	\$ 1,000	10.0%
	1054 NEWSLETTER ADS	\$ 664	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	1060 BUSINESS LICENSE FEES	\$ 60	\$ 80	\$ 30	\$ 50	\$ -	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,450	\$ 1,505	\$ 1,538	\$ 1,500	\$ 1,041	\$ 1,500	\$ -	0.0%
	1090 OTHER INCOME	\$ 4,890	\$ 56,774	\$ 25,071	\$ 2,000	\$ 3,567	\$ 5,000	\$ 3,000	150.0%
	1095 Heating Assistance	\$ 1,300	\$ 1,216	\$ 2,177	\$ 1,500	\$ 2,241	\$ 1,500	\$ -	0.0%
	3010 PLUMBING FEES	\$ 7,661	\$ 4,688	\$ 5,420	\$ 6,000	\$ 2,493	\$ 5,000	\$ (1,000)	-16.7%
	3020 LAND USE FEES	\$ 8,373	\$ 6,254	\$ 5,966	\$ 7,000	\$ 3,033	\$ 5,000	\$ (2,000)	-28.6%
	5000 Use of Undesignated Funds	\$ 230,000	\$ 217,731	\$ -	\$ 282,488	\$ -	\$ 150,000	\$ (132,488)	-46.9%
	5001 Use of Carry Forward	\$ 227,020	\$ 184,818	\$ -	\$ 107,660	\$ -	\$ 147,900	\$ 40,240	37.4%
10- ADMINISTRATION		\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,078,710	\$ (27,573)	-0.5%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12- MAINTENANCE									
	4010 FUEL TAX	\$ -	\$ -	\$ 212	\$ -	\$ -	\$ -	\$ -	-
12- MAINTENANCE		\$ -	\$ -	\$ 212	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15- BOARDS & COMMISSIONS									
	3015 Conservation Donations / Grants	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
15- BOARDS & COMMISSIONS		\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 COMMUNITY SERVICES									
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 2,936	\$ 2,837	\$ 2,137	\$ 2,500	\$ 681	\$ 2,500	\$ -	0.0%
	1011 Rabies Clinic	\$ -	\$ 840	\$ 570	\$ -	\$ 510	\$ 500	\$ -	-
	1012 DOG VACCINATION FUND	\$ -	\$ 390	\$ 115	\$ -	\$ 30	\$ -	\$ -	-
	3000 AGE FRIENDLY	\$ 6,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 3,818	\$ 2,003	\$ 27,071	\$ 765	\$ 2,250	\$ 1,300	\$ 535	69.9%
	4010 LIBRARY SALE PROCEEDS	\$ 1,549	\$ 1,476	\$ 1,217	\$ -	\$ 1,071	\$ 1,290	\$ 1,290	-
	4015 Library Front Desk Contributions	\$ 550	\$ 495	\$ 438	\$ 406	\$ 255	\$ 452	\$ 46	11.3%
	4020 Library Non Res Patrons	\$ 100	\$ 70	\$ 125	\$ 100	\$ 100	\$ 125	\$ 25	25.0%
	5010 CABLE TV FRANCHISE FEES	\$ 27,480	\$ 28,391	\$ 30,828	\$ 28,000	\$ 14,955	\$ 29,000	\$ 1,000	3.6%
25 COMMUNITY SERVICES		\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 35,167	\$ 3,396	10.7%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$	6,145 \$	7,814 \$	7,008 \$	9,912 \$	3,014 \$	9,912 \$	0.0%
	2021 REC BOARD - BASEBALL	\$	2,230 \$	2,420 \$	2,519 \$	2,920 \$	- \$	2,920 \$	0.0%
	2022 REC BOARD - SOCCER	\$	1,800 \$	2,050 \$	2,135 \$	2,100 \$	1,955 \$	2,100 \$	0.0%
	2023 REC BOARD - SWIMMING	\$	- \$	- \$	- \$	1,500 \$	- \$	1,500 \$	0.0%
	2024 REC BOARD - Basketball	\$	3,640 \$	3,620 \$	3,090 \$	3,150 \$	4,065 \$	3,150 \$	0.0%
	2025 REC BOARD - OTHER RECREATION	\$	- \$	73 \$	40 \$	- \$	- \$	- \$	-
	2026 Rec Board - Softball	\$	1,010 \$	1,215 \$	1,382 \$	1,540 \$	53 \$	1,540 \$	0.0%
	2027 Rec Board - Interlocal	\$	2,248 \$	- \$	- \$	- \$	- \$	- \$	-
	2073 HD - MERCHANDISE SALES	\$	600 \$	2,926 \$	66 \$	- \$	368 \$	- \$	-
	7010 Trails	\$	50 \$	250 \$	100 \$	- \$	- \$	- \$	-
	30 RECREATION, PARKS, & ACTIVITIES	\$	17,723 \$	20,368 \$	16,339 \$	21,122 \$	9,455 \$	21,122 \$	0.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$	8,289 \$	41 \$	223 \$	- \$	- \$	- \$	-
	1035 FD Burn Permits online	\$	258 \$	270 \$	266 \$	150 \$	- \$	250 \$	66.7%
	3500 Tower Sites	\$	7,600 \$	17,200 \$	2,600 \$	3,200 \$	- \$	3,200 \$	0.0%
	4050 FD Safety Grant	\$	- \$	- \$	886 \$	- \$	- \$	- \$	-
	40 PROTECTION	\$	16,147 \$	17,511 \$	3,975 \$	3,350 \$	- \$	3,450 \$	3.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50	CEMETERIES								
	5020 Donations	\$	231 \$	21 \$	300 \$	- \$	100 \$	- \$	-
	50 CEMETERIES	\$	231 \$	21 \$	300 \$	- \$	100 \$	- \$	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$	35,360 \$	35,924 \$	35,612 \$	35,000 \$	36,560 \$	36,500 \$	4.3%
	2020 HIGHWAY INCOME	\$	92 \$	- \$	1,794 \$	- \$	- \$	- \$	-
	4010 Fuel Tax Reimbursement	\$	- \$	- \$	- \$	178.15 \$	- \$	- \$	-
	6040 Sale of Equipment	\$	6,556 \$	- \$	- \$	- \$	- \$	- \$	-
	7010 Interlocal	\$	2,248 \$	- \$	- \$	- \$	- \$	- \$	-
	60 Roads & Drainage	\$	44,256 \$	35,924 \$	37,406 \$	35,000 \$	36,738 \$	36,500 \$	4.3%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65	CAPITAL IMPROVEMENTS								
	6512 Building (FD + Lib.) Bond + donation	\$	- \$	- \$	- \$	575,000 \$	- \$	(575,000)	-
	6570 Transfer Station (Fayette & Wayne)	\$	- \$	18,578 \$	8,841 \$	11,646 \$	11,336 \$	12,095 \$	3.9%
	6590 Maranacook Lake Dam	\$	- \$	- \$	160,000 \$	- \$	- \$	- \$	#DIV/0!
	65 CAPITAL IMPROVEMENTS	\$	- \$	18,578 \$	168,841 \$	586,646 \$	11,336 \$	(574,551)	-97.9%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 34,381	\$ 35,161	\$ 31,582	\$ 34,000	\$ 30,130	\$ 40,800	\$ 6,800	20.0%
	7021 TS RECYCLE/COMPOST	\$ -	\$ 16	\$ 56	\$ 1,000	\$ 16	\$ 500	\$ (500)	-
	7023 TS RECYCLABLES - METAL	\$ 7,946	\$ 16,272	\$ 10,617	\$ 10,000	\$ 7,247	\$ 11,000	\$ 1,000	10.0%
	7025 TS RECYCLABLES - OTHER	\$ 80	\$ 40	\$ 631	\$ -	\$ 467	\$ -	\$ -	-
	7026 TS Single Sort Recycling	\$ 1,591	\$ 1,538	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7030 TS BACKHOE	\$ 5,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7040 Commercial Haulers Permits	\$ 1,031	\$ 450	\$ 450	\$ 450	\$ -	\$ 600	\$ 150	33.3%
	7050 TS GRANTS	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ 34,634	\$ 59,431	\$ 59,232	\$ 66,276	\$ 39,805	\$ 71,173	\$ 4,897	7.4%
	7090 TS REVENUES - WAYNES SHARE	\$ 99,294	\$ 82,054	\$ 75,174	\$ 79,299	\$ 43,868	\$ 80,012	\$ 713	0.9%
	70 SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 204,085	\$ 13,060	6.8%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ 11,084	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	0.0%
	3010 Snowmobile Fees	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ -	\$ 1,476	\$ 132	9.8%
	4010 Readfield Enterprise Fund	\$ 27,556	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ -	-
	90 UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,476	\$ 132	0.8%

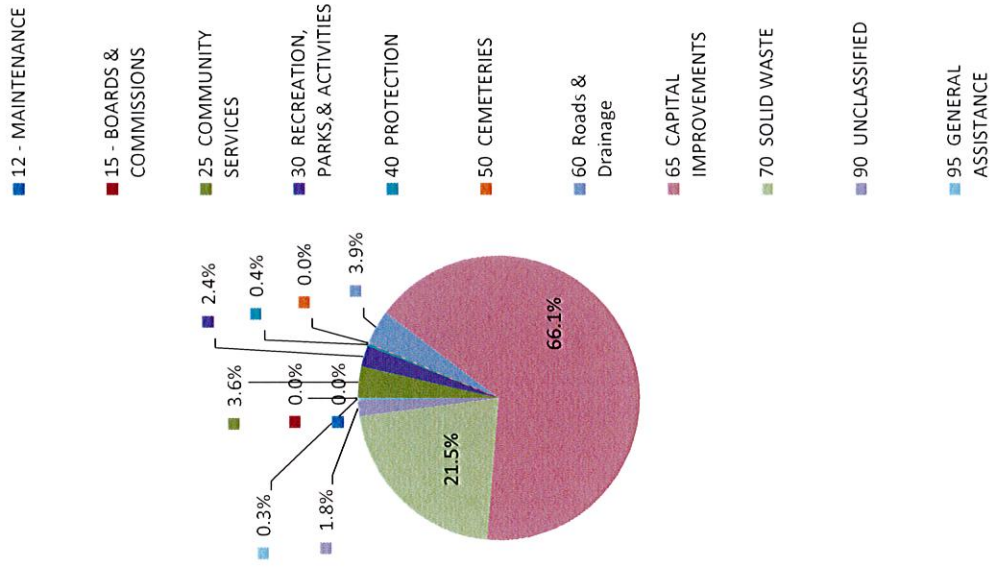
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%
	95 GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,409,855 \$ 13,324 -8.3%

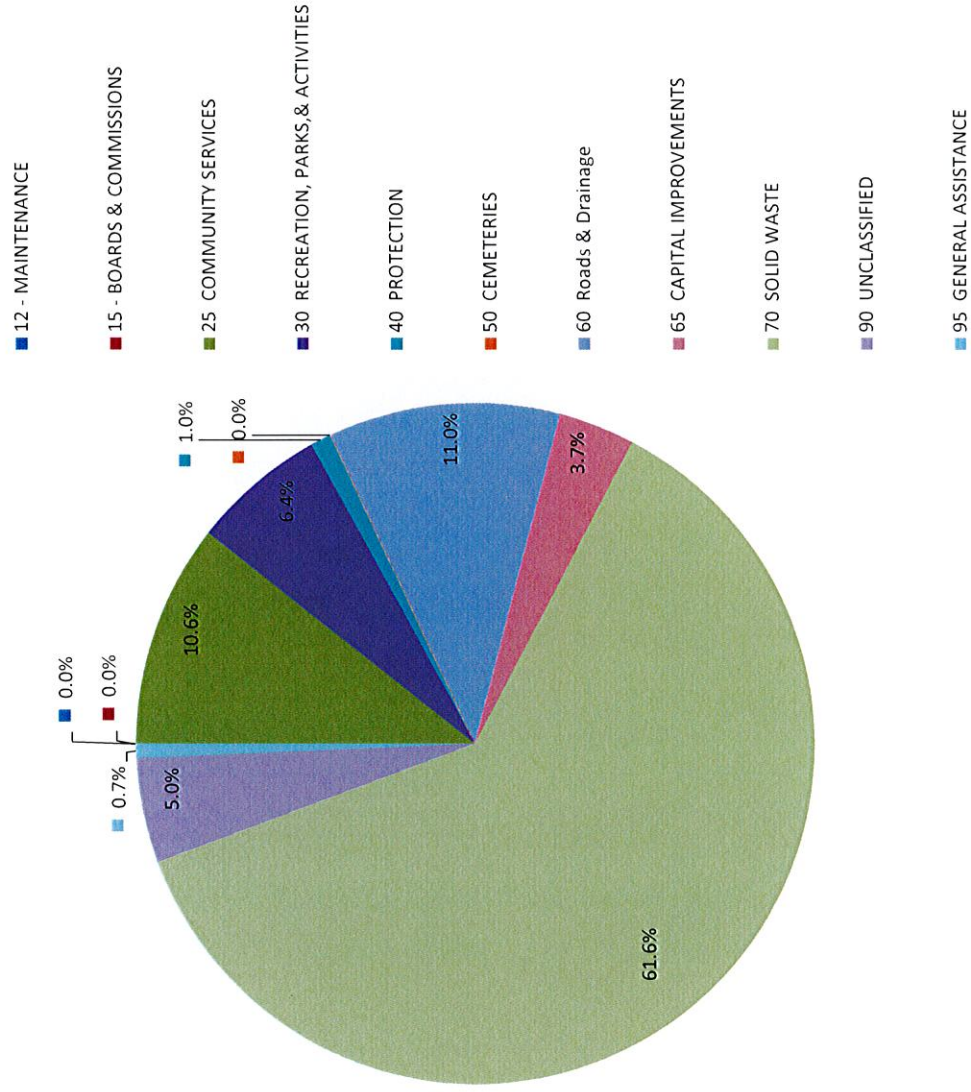
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10	ADMINISTRATION	\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,078,710	\$ (27,573)	-0.5%
	12 - MAINTENANCE	\$ -	\$ 212	\$ 118	\$ -	\$ -	\$ -	\$ -	-
	15 - BOARDS & COMMISSIONS	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
	25 COMMUNITY SERVICES	\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 35,167	\$ 3,396	10.7%
	30 RECREATION, PARKS, & ACTIVITIES	\$ 17,723	\$ 20,368	\$ 16,339	\$ 21,122	\$ 9,455	\$ 21,122	\$ -	0.0%
	40 PROTECTION	\$ 16,147	\$ 17,511	\$ 3,975	\$ 3,350	\$ -	\$ 3,450	\$ 100	3.0%
	50 CEMETERIES	\$ 231	\$ 21	\$ 300	\$ -	\$ 100	\$ -	\$ -	-
	60 Roads & Drainage	\$ 44,256	\$ 35,924	\$ 37,406	\$ 35,000	\$ 36,738	\$ 36,500	\$ 1,500	4.3%
	65 CAPITAL IMPROVEMENTS	\$ -	\$ 18,578	\$ 168,841	\$ 586,646	\$ 11,336	\$ 12,095	\$ (574,551)	-97.9%
	70 SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 204,085	\$ 13,060	6.8%
	90 UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,476	\$ 132	0.8%
	95 GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 2,250	\$ -	0.0%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,409,855 \$ (583,936) -8.3%

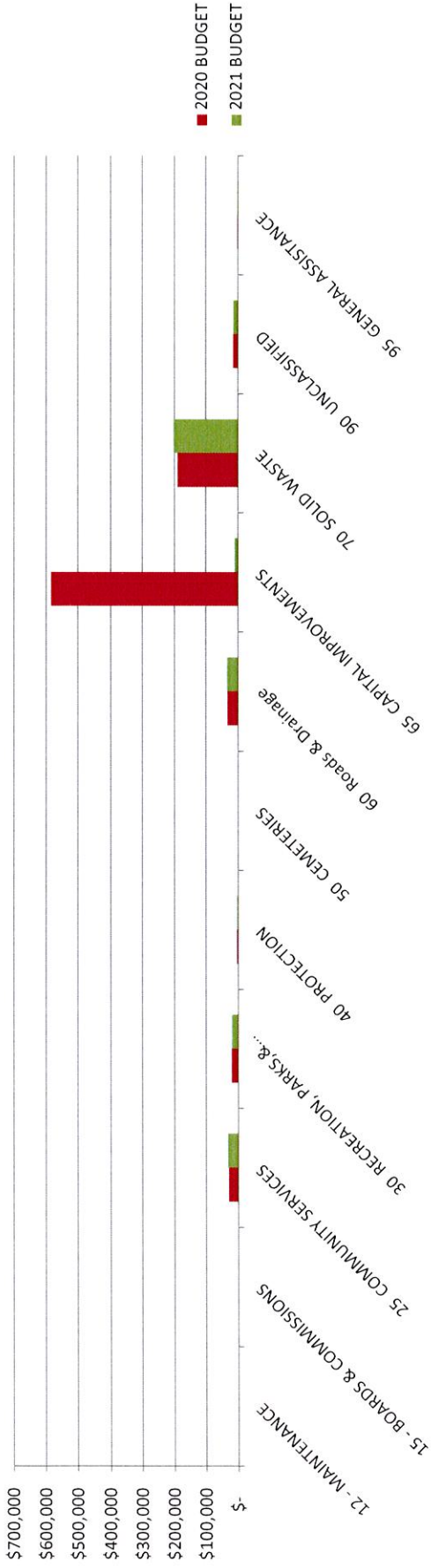
2020 Budget Revenue by Department (excluding administration)



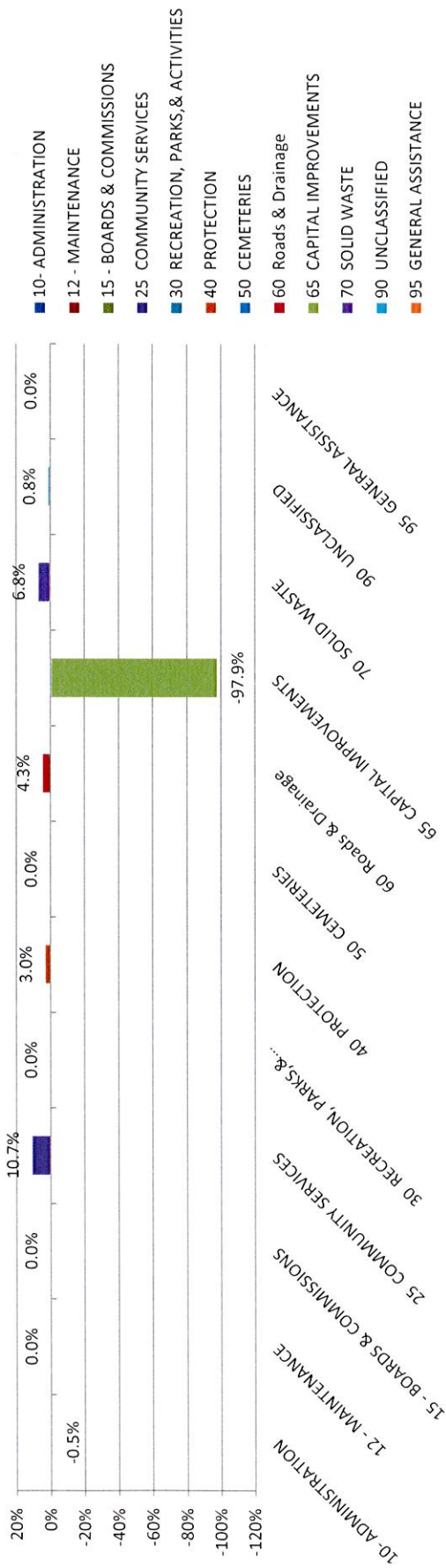
2021 Budget Revenue by Department (excluding administration)



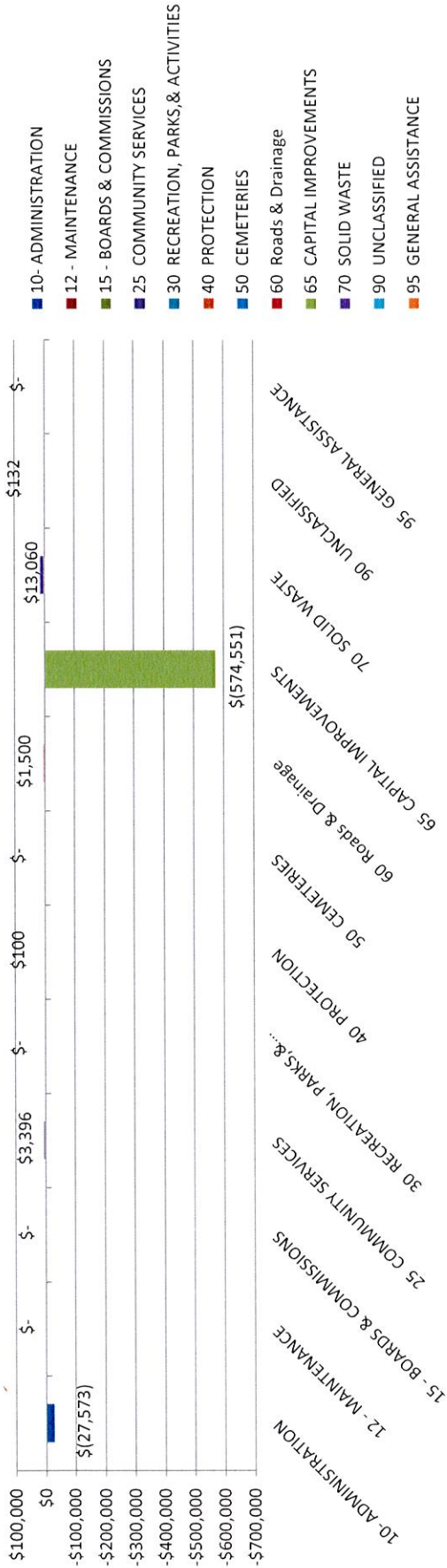
2020-2021 Revenue Totals by Department (excluding administration)



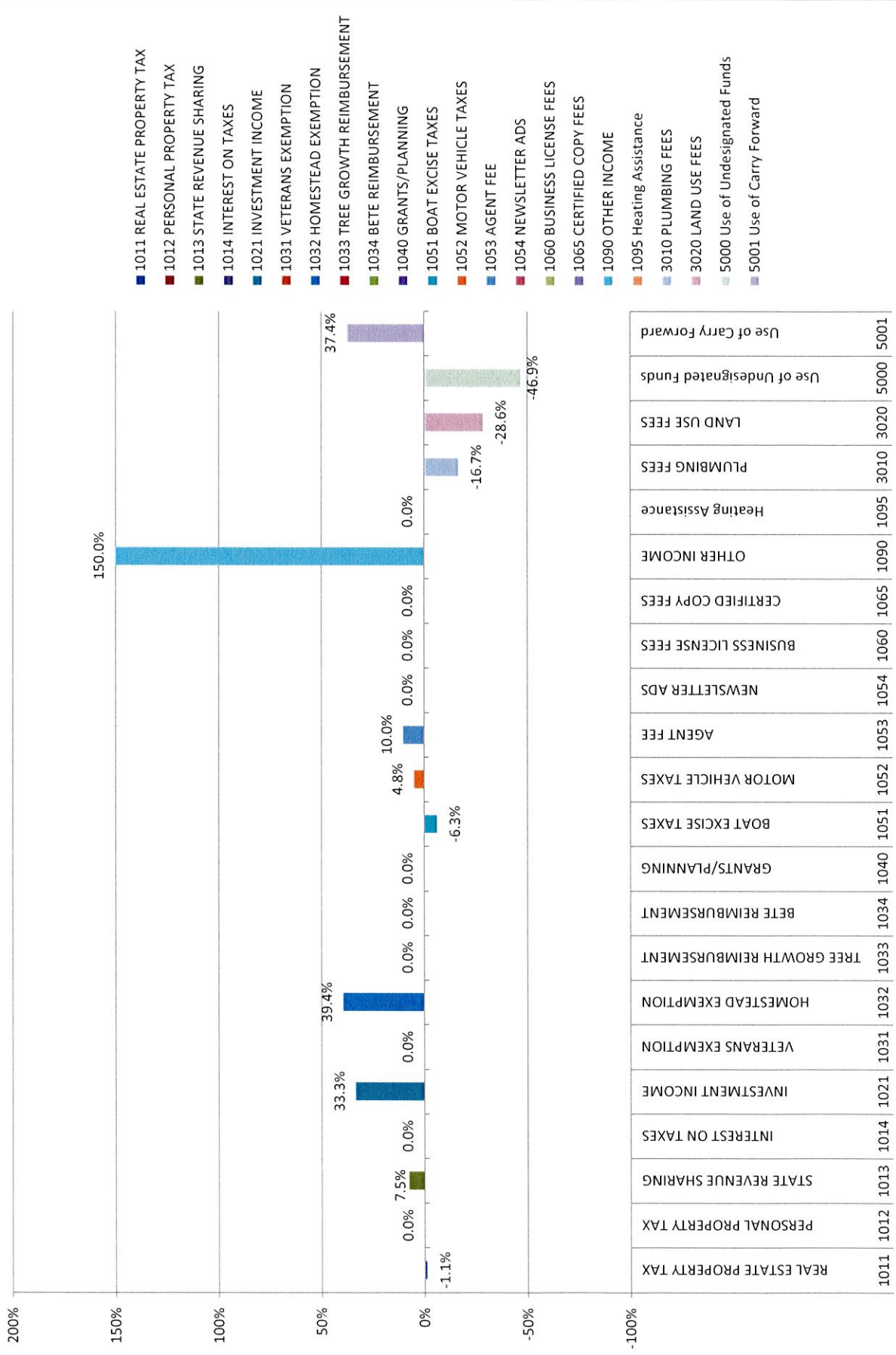
2020-2021 Revenue % Change by Department



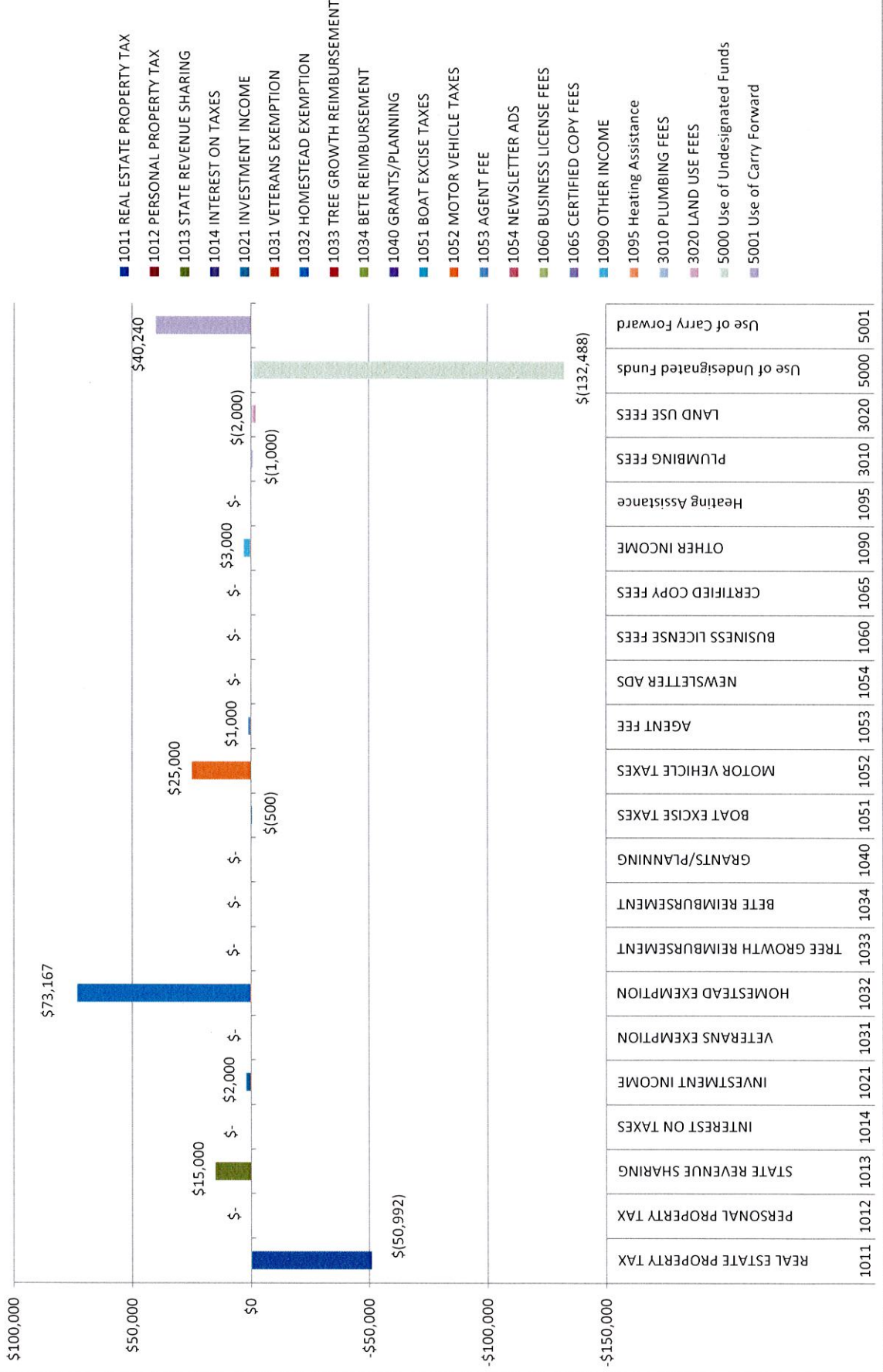
2020-2021 Revenue \$ Change by Department



2020-2021 Revenue % Change - Administration by Division



2020-2021 Revenue \$ Change - Administration by Division



Pre Commitment - ESTIMATE
Town of Readfield
FY 2021 MUNICIPAL TAX RATE CALCULATION FORM

1. Local Taxable Real Estate Valuation.....	\$236,522,885	
2. Local Taxable Personal Property Valuation.....	\$1,663,631	
3. Total Taxable Valuation (Line 1 plus line 2).....		\$238,186,516
4. a) Total of Homestead Exemption Valuation.....	\$18,925,000	
4. b) Homestead exemption reimbursement value.....	\$13,247,500	
5. a) Total of BETE Exempt Property.....	\$1,291,526	
5. b) BETE exemption reimbursement value.....	\$645,763	
6. Valuation Base (Line 3 plus lines 4b and 5b).....		\$252,079,779

APPROPRIATIONS

DRAFT

7. County Tax.....	\$293,962	
8. Municipal Appropriation.....	\$2,391,929	
9. TIF Financing Plan Amounts.....	\$0	
10. School/Educational Appropriations.....	\$3,710,394	
(Adjusted to Municipal Fiscal Year)		
11. Total Appropriations (Add lines 7 through 10).....		\$6,396,285

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	\$215,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)	\$1,266,695	
14. Total Deductions (Line 12 plus line 13).....		\$1,481,695
15. Net to be raised by local property tax rate (Line 11 minus line 14)		\$4,914,590

16.	$\frac{\$4,914,590.00}{\text{(Amount from line 15)}}$	×	1.05	=	\$5,160,319.50	Maximum Allowable Tax
17.	$\frac{\$4,914,590.00}{\text{(Amount from line 15)}}$	÷	$\frac{\$252,079,779}{\text{(Amount from line 5)}}$	=	0.01950	Minimum Tax Rate
18.	$\frac{\$5,160,319.50}{\text{(Amount from line 16)}}$	÷	$\frac{\$252,079,779}{\text{(Amount from line 6)}}$	=	0.02047	Maximum Tax Rate
19.	$\frac{\$238,186,516}{\text{(Amount from line 3)}}$	×	19.55 <small>(MILL RATE)</small>	=	\$4,656,546.39	<u>MIL RATE</u> <u>TO BE DETERMINED</u>
20.	$\frac{\$4,914,590.00}{\text{(Amount from line 15)}}$	×	0.05	=	\$245,729.50	Maximum Overlay
21.	$\frac{\$13,247,500}{\text{(Amount from line 4b)}}$	×	$\frac{0.01955}{\text{(Selected Rate)}}$	=	\$258,988.63	Homestead Reimbursement <small>(Enter on line 8, Assessment Warrant)</small>
22.	$\frac{\$645,763}{\text{(Amount from line 5b)}}$	×	$\frac{0.01955}{\text{(Selected Rate)}}$	=	\$12,624.67	BETE Reimbursement <small>(Enter on line 9, Assessment Warrant)</small>
23.	$\frac{\$4,928,159.68}{\text{(Line 19 plus line 21 & 22)}}$	-	$\frac{\$4,914,590.00}{\text{(Amount from line 15)}}$	=	\$13,569.68	Overlay <small>(Enter on line 5, Assessment Warrant)</small>

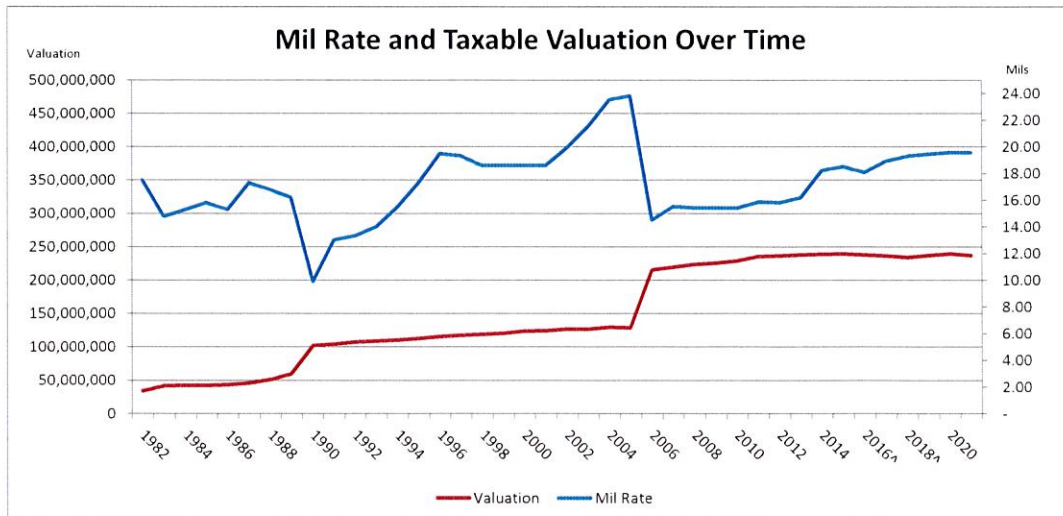
(If Line 22 exceeds Line 20 select a lower tax rate.)

Taxable Valuation and Mil Rate Over Time								
Fiscal Year FY	Mil Rate		Taxable Valuation		CPI	General Tax Information		
	Mil Rate	% Change *	Valuation	% Change *	CPI % Change	Interest	Commit. Date	Notes
1981	1982	17.50		33,525,000		8.9%		
1982	1983	14.80	-18.2%	41,411,207	19.0%	3.8%		Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%	3.8%		
1984	1985	15.80	3.2%	42,237,514	0.9%	3.9%		
1985	1986	15.30	-3.3%	42,801,844	1.3%	3.8%		
1986	1987	17.30	11.6%	45,425,772	5.8%	1.1%	13.50%	
1987	1988	16.80	-3.0%	50,623,696	10.3%	4.4%	11%	
1988	1989	16.20	-3.7%	59,762,345	15.3%	4.4%	11%	
1989	1990	9.90	-63.6%	101,779,380	41.3%	4.6%	12%	Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	6.1%	12%	
1991	1992	13.30	2.3%	107,159,315	3.7%	3.1%	12%	
1992	1993	14.00	5.0%	108,440,600	1.2%	2.9%	12%	
1993	1994	15.50	9.7%	109,711,840	1.2%	2.7%	10%	9/20/1993
1994	1995	17.30	10.4%	111,963,640	2.0%	2.7%	10%	9/6/1994
1995	1996	19.50	11.3%	114,804,040	2.5%	2.5%	10.75%	9/7/1995
1996	1997	19.30	-1.0%	116,831,218	1.7%	3.3%	10.75%	9/3/1996
1997	1998	18.60	-3.8%	118,260,542	1.2%	1.7%	10.50%	9/8/1997
1998	1999	18.60	0.0%	119,793,570	1.3%	1.6%	10.75%	9/8/1998
1999	2000	18.60	0.0%	123,049,000	2.6%	2.7%	10%	9/7/1999
2000	2001	18.60	0.0%	123,652,330	0.5%	3.4%	10.75%	9/18/2000
2001	2002	19.90	6.5%	126,062,740	1.9%	1.6%	11.50%	8/20/2001
2002	2003	21.50	7.4%	126,102,370	0.0%	2.4%	8.75%	8/21/2002
2003	2004	23.50	8.5%	128,931,635	2.2%	1.9%	7%	8/19/2003
2004	2005	23.80	1.3%	127,886,052	-0.8%	3.3%	6.50%	9/15/2004
2005	2006	14.50	-64.1%	215,140,662	40.6%	3.4%	7%	9/8/2005 Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	2.5%	7%	8/24/2006
2007	2008	15.40	-0.6%	222,832,062	2.0%	4.1%	10%	7/23/2007
2008	2009	15.40	0.0%	225,088,075	1.0%	0.1%	8%	7/17/2008
2009	2010	15.40	0.0%	228,590,495	1.5%	2.7%	6%	8/11/2009
2010	2011	15.85	2.8%	234,687,157	2.6%	1.5%	4%	8/19/2010
2011	2012	15.80	-0.3%	235,984,354	0.5%	3.0%	4%	9/30/2011
2012	2013	16.20	2.5%	237,595,654	0.7%	1.7%	4%	7/17/2012
2013	2014	18.20	11.0%	238,389,551	0.3%	1.5%	4%	7/30/2013
2014	2015	18.50	1.6%	238,928,998	0.2%	0.8%	4%	7/28/2014
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	0.7%	4%	9/2/2015
2016	2017^	18.93	4.5%	235,540,554	-0.8%	2.1%	7%	8/2/2016
2017	2018^	19.29	1.9%	233,406,854	-0.9%	2.1%	7%	8/25/2017
2018	2019	19.44	0.8%	236,460,554	1.3%	1.9%	8%	8/16/2018
2019	2020	19.55	0.6%	239,131,154	1.1%	2.0%	9%	7/31/2019
2020	2021	19.55	0.0%	236,522,885	-1.1%			

AVERAGE 17.24 3.3% 1.8% 2.8% 8.6%

* Excludes Revaluation Years

^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula

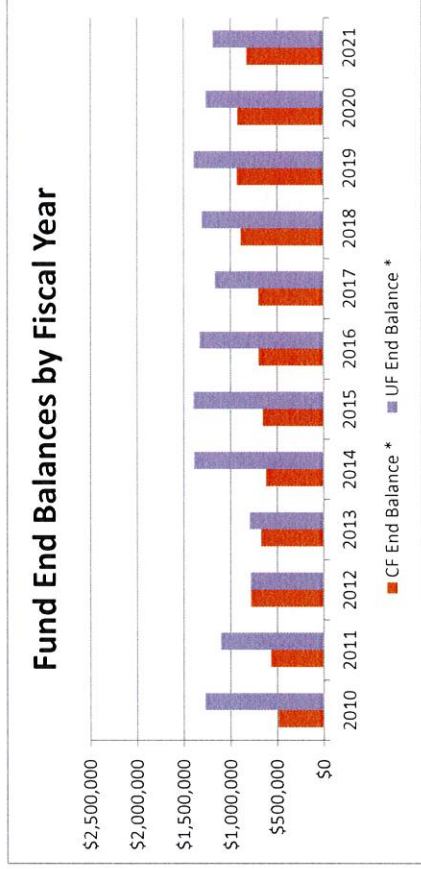
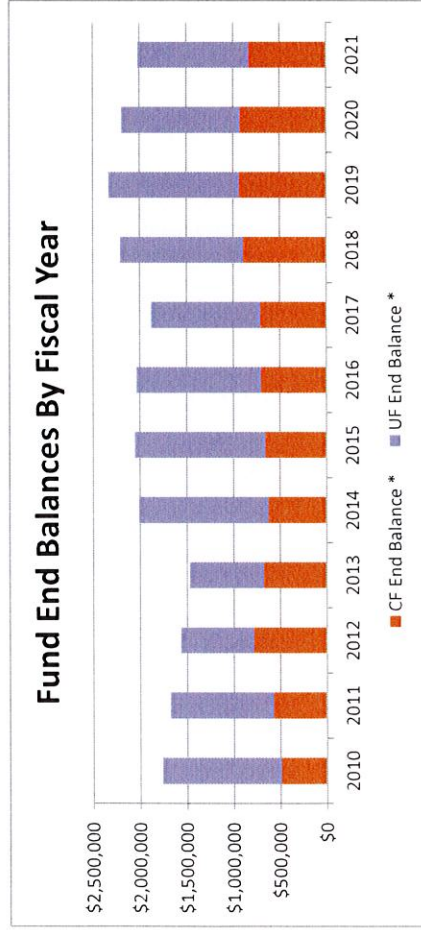


Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year

Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	Initial Balance *	Use of Funds	New Funds	
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 1,134,437	\$ -	\$ 142,238	\$ 1,276,675
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 1,276,675	\$ 285,322	\$ 120,103	\$ 1,111,456
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 1,111,456	\$ 260,000	\$ (62,763)	\$ 788,693
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 788,693	\$ 250,000	\$ 262,477	\$ 801,170
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 801,170	\$ -	\$ 593,078	\$ 1,394,248
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 1,394,248	\$ 113,421	\$ 121,785	\$ 1,402,612
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 1,402,612	\$ 300,183	\$ 233,373	\$ 1,335,802
2016	\$ 699,959	\$ 227,020	\$ 233,843	\$ 1,335,802	\$ 230,000	\$ 65,702	\$ 1,171,504
2017	\$ 706,782	\$ 184,818	\$ 372,840	\$ 1,171,504	\$ 217,731	\$ 360,899	\$ 1,314,672
2018	\$ 894,804	\$ 227,303	\$ 268,296	\$ 1,314,672	\$ 128,000	\$ 211,719	\$ 1,398,391
2019	\$ 935,797	\$ 107,660	\$ 100,000	\$ 1,398,391	\$ 282,488	\$ 150,000	\$ 1,265,903
2020	\$ 928,137	\$ 147,900	\$ 50,000	\$ 1,265,903	\$ 150,000	\$ 75,000	\$ 1,190,903
2021	\$ 928,137	\$ 147,900	\$ 50,000	\$ 1,265,903	\$ 150,000	\$ 75,000	\$ 2,021,140
AVERAGE	\$ 706,654	\$ 356,593	\$ 295,356	\$ 1,129,899	\$ 172,704	\$ 204,099	\$ 1,177,426

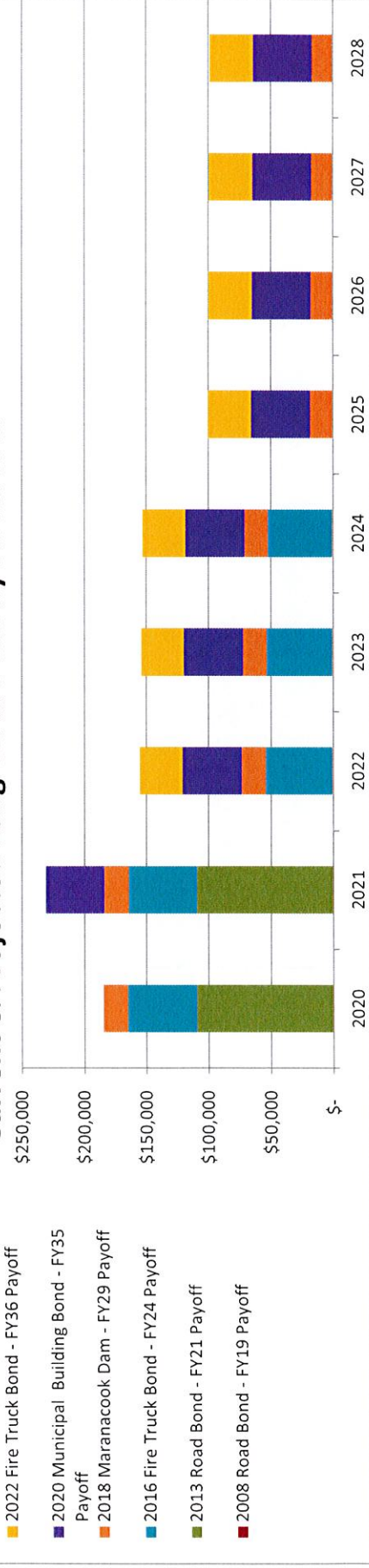
UF Minimum Policy Balance \$ 1,071,520
 Budgeted UF Ending Balance \$ 1,190,903
 Deficit / Surplus \$ 119,383.41

* Audited End Balances were used through FY19
 Estimated Values



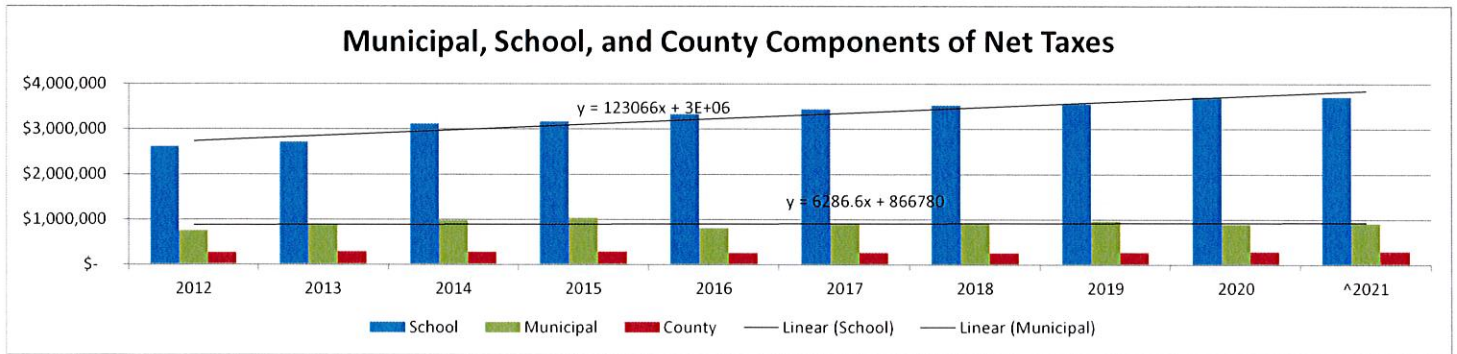
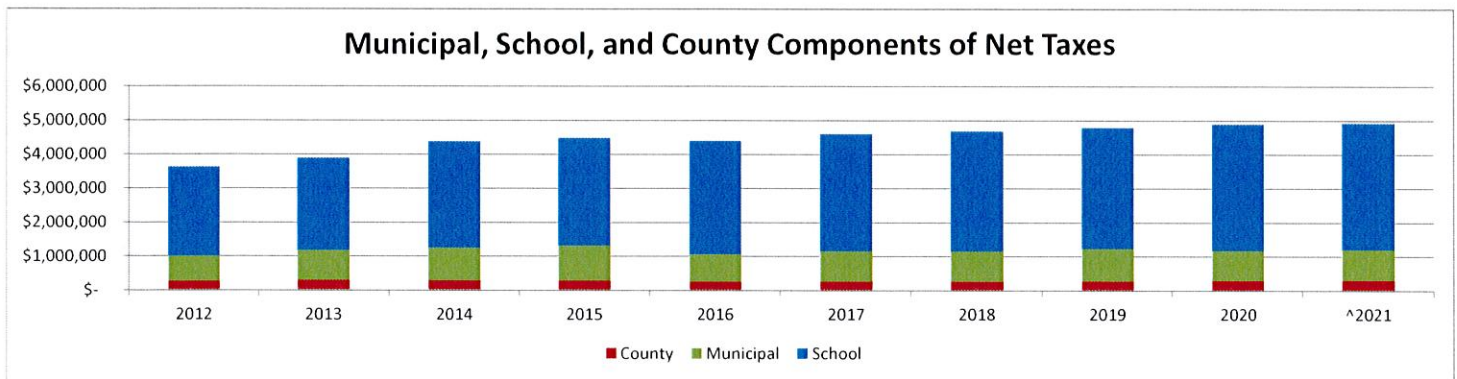
BONDS:	Long-Term Debt by Fiscal Year									
	2020	2021	2022	2023	2024	2025	2026	2027	2028	
2008 Road Bond - FY19 Payoff										
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117								
2016 Fire Truck Bond - FY24 Payoff	\$ 55,583	\$ 54,884	\$ 54,132	\$ 53,324	\$ 52,453					
2018 Maranacook Dam - FY29 Payoff	\$ 19,973	\$ 19,614	\$ 19,242	\$ 18,857	\$ 18,459	\$ 18,046	\$ 17,617	\$ 17,172	\$ 16,712	
2020 Municipal Building Bond - FY35 Payoff	\$ -	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443	\$ 47,443
2022 Fire Truck Bond - FY36 Payoff			\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500	\$ 34,500
TOTAL	\$ 184,673	\$ 231,058	\$ 155,317	\$ 154,124	\$ 152,855	\$ 99,989	\$ 99,560	\$ 99,115	\$ 98,655	

Current & Projected Long-Term Debt by Fiscal Year



Municipal, School, and County Components of Net Property Taxes Over Time												
Fiscal Year FY	Mil Rate	Base Numbers		School Taxes			County Taxes			Municipal Taxes		
		Net Property Tax Raised	School	%	Mils	County	%	Mils	Municipal	%	Mils	
2011	2012	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	11.38	\$ 262,678	7.2%	1.15	\$ 751,295	20.7%	3.28
2012	2013	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	11.32	\$ 286,596	7.4%	1.19	\$ 884,390	22.8%	3.69
2013	2014	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	12.96	\$ 276,805	6.3%	1.15	\$ 981,014	22.4%	4.09
2014	2015	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	13.06	\$ 282,293	6.3%	1.17	\$ 1,034,861	23.1%	4.27
2015	2016	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	13.69	\$ 256,103	5.8%	1.05	\$ 810,064	18.4%	3.34
2016	2017	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	14.17	\$ 261,281	5.7%	1.08	\$ 894,207	19.4%	3.68
2017	2018	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	14.53	\$ 259,977	5.6%	1.07	\$ 894,696	19.1%	3.69
2018	2019	19.44	\$ 4,792,282	\$ 3,556,960	74.2%	14.43	\$ 270,000	5.6%	1.10	\$ 965,322	20.1%	3.92
2019	2020	19.55	\$ 4,883,277	\$ 3,710,394	76.0%	14.85	\$ 285,400	5.8%	1.14	\$ 887,483	18.2%	3.55
2020	^2021	19.55	\$ 4,914,590	\$ 3,710,394	75.5%	14.76	\$ 293,962	6.0%	1.17	\$ 910,234	18.5%	3.62
AVERAGE			\$ 4,462,174	\$ 3,287,308	73.5%	13.52	\$ 273,510	6.2%	1.13	\$ 901,357	20.3%	3.71

^ numbers are estimates



Budget Sheet Summary Revision History

1	Changed all header information, rows, columns, etc. on all sheets to reflect FY21	14-Jan
2	Input draft FY21 budget numbers	14-Jan
3	Ran through all budget sheets looking for any errors with formulas, links, and general information	14-Jan
4	Reviewed and updated property values, exemptions, and revenue sharing w/ focus on State of Maine changes	15-Jan
5	Left mil-rate flat at 19.55 WITHOUT changes in RSU expense, small surplus of \$3,800 in Overlay...	15-Jan
6	Adjusted Library revenues and expenses to reflect Library Board budget (3,167 and \$36,026 respectively)	29-Jan
7	Increased Snowmobile revenue and expense from \$1,344 to \$1,476, to reflect actual State number	29-Jan
8	Reduced Recreation Capital Expense and Use of Designated funds by \$7,000 to reflect change in capital needs	29-Jan
9	Increased Humane Society expense by 10% to reflect stated increase	29-Jan
10	Increased PEG equipment cost by \$10,000 to reflect upcoming equipment needs, also added \$500 to stipend	29-Jan
11	Added \$50,000 for Fire Station and Library project contingency	29-Jan
12	Updated FY19 Fund Balances to reflect audit actuals, and adjusted FY20 and FY21 projections & use accordingly	29-Jan
13	Increased Insurance lines to account for increase in out of pocket reimbursement for employees by \$2,800	30-Jan
14	Increased Transfer Station fee revenue estimate by \$800 to \$40,800	30-Jan
15	Increased Age Friendly budget from \$1,750 to \$2,000	30-Jan
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		

What's it gonna cost me if I'm a resident ?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.55	\$ 25,000	\$ 3,421	-97.75
2020	19.55	\$ 20,000	\$ 3,519	\$ 19.80
2019	19.44	\$ 20,000	\$ 3,499	\$ 27
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ 57.00
2014	18.2	\$ 10,000	\$ 3,458	

What's it cost me if I'm not?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.55	\$ -	\$ 3,910	\$ -
2020	19.55	\$ -	\$ 3,910	\$ 22.00
2019	19.44	\$ -	\$ 3,888	\$ 30.00
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ 60.00
2014	18.20	\$ -	\$ 3,640	

What's the value of the Homestead Exemption

YEAR	TAX RATE	HOMESTEAD	VALUE
2021	19.55	\$ 25,000	\$ 488.75
2020	19.55	\$ 20,000	\$ 391.00
2019	19.44	\$ 20,000	\$ 388.80
2018	19.29	\$ 20,000	\$ 385.80
2017	18.93	\$ 15,000	\$ 283.95
2016	18.08	\$ 10,000	\$ 180.80
2015	18.50	\$ 10,000	\$ 185.00
2014	18.20	\$ 10,000	\$ 182.00

What's the Value of a Mil?

YEAR	AMT TO RAISE	VALUE OF 1 MIL	TAX IMPACT OF \$100,000
2021	\$ 4,656,546	\$ 238,186.52	0.42 Mils

Custom Budget Report

Expense

Dept/Div:	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration								
ADMINISTRATION								
10-10 ADVERTISING	3,427.59	2,000.00	2,546.74	2,000.00	277.20	2,000.00	0.00	.00%
10-15 ANNUAL REPORT	0.00	600.00	0.00	500.00	0.00	0.00	-500.00	-100.00%
10-25 EDUCATION	0.00	500.00	50.00	0.00	0.00	0.00	0.00	.00%
10-30 ELECTIONS	3,441.34	4,000.00	3,209.00	4,000.00	604.49	4,000.00	0.00	.00%
10-45 MEMBERSHIPS	3,946.44	4,200.00	3,899.43	4,000.00	462.81	4,200.00	200.00	5.00%
MMA \$3,623, plus individual memberships								
10-50 MISC.	363.75	100.00	95.95	100.00	33.49	0.00	-100.00	-100.00%
10-55 OFFICE SUPPLIES	9,137.01	6,350.00	8,480.08	7,000.00	2,114.11	3,000.00	-4,000.00	-57.14%
reduce printing fees Toshiba lease increased								
10-60 POSTAGE	4,792.18	5,600.00	4,059.09	5,000.00	4,119.46	6,000.00	1,000.00	20.00%
10-75 RECORDING - REGISTRY OF DEEDS	3,335.00	4,000.00	3,059.00	3,500.00	2,394.00	3,500.00	0.00	.00%
10-77 Selectboard	203.00	3,000.00	2,952.86	1,000.00	11.40	1,000.00	0.00	.00%
10-78 SB Employee Recognition	516.00	500.00	224.85	100.00	108.00	750.00	650.00	650.00%
2@100, 1@500,								
10-80 TRAINING & CONFERENCES	817.01	1,500.00	1,347.00	1,000.00	565.00	1,000.00	0.00	.00%
10-85 VOLUNTEERS	959.19	750.00	0.00	1,000.00	22.99	500.00	-500.00	-50.00%
ADMINISTRATION								
	30,938.51	33,100.00	29,924.00	29,200.00	10,712.95	25,950.00	-3,250.00	-11.13%
PERSONNEL								
20-20 FICA	13,207.49	13,600.00	13,718.72	14,100.00	7,857.75	14,350.00	250.00	1.77%
20-30 MILEAGE	199.99	200.00	463.84	250.00	213.44	500.00	250.00	100.00%
20-40 RETIREMENT	10,819.32	11,310.00	9,476.53	10,700.00	4,609.68	11,000.00	300.00	2.80%
20-50 TM Mileage & Phone	890.72	1,000.00	300.00	750.00	175.00	500.00	-250.00	-33.33%
20-60 WAGES	154,806.55	161,500.00	163,107.54	168,000.00	94,369.51	172,000.00	4,000.00	2.38%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 10-10 GENERAL GOVERNMENT / Administration CONT'D								
20-90 CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	77.50	100.00	100.00	100.00%
T-Shirts-4@25.								
PERSONNEL	179,924.07	187,610.00	187,066.63	193,800.00	107,302.88	198,450.00	4,650.00	2.40%
STIPEND								
25-20 CONSTABLE	0.00	150.00	0.00	150.00	0.00	150.00	0.00	.00%
25-30 HEALTH OFFICER	0.00	150.00	0.00	150.00	0.00	150.00	0.00	.00%
25-50 Select Board	4,250.00	4,250.00	4,250.00	4,250.00	2,125.00	4,250.00	0.00	.00%
STIPEND	4,250.00	4,550.00	4,250.00	4,550.00	2,125.00	4,550.00	0.00	.00%
UTILITIES								
40-20 ELECTRONIC COMMUNICATIONS	0.00	500.00	0.00	0.00	0.00	0.00	0.00	.00%
40-80 TELEPHONE	5,659.07	5,700.00	6,278.72	5,000.00	3,029.54	5,100.00	100.00	2.00%
UTILITIES	5,659.07	6,200.00	6,278.72	5,000.00	3,029.54	5,100.00	100.00	2.00%
CONTRACT SERVICES								
50-20 AUDIT SERVICES	4,900.00	7,000.00	6,100.00	6,500.00	4,000.00	7,000.00	500.00	7.69%
50-25 COMPUTER SUPPORT	6,315.14	17,700.00	14,911.34	19,050.00	15,358.68	20,000.00	950.00	4.99%
50-86 TIRE DISPOSAL	70.00	25.00	8.00	25.00	0.00	25.00	0.00	.00%
50-91 HOUSE HOLD HAZARDOUS WASTE	1,025.00	1,250.00	634.09	1,100.00	0.00	1,100.00	0.00	.00%
50-95 WEB HOSTING	3,390.00	3,000.00	2,850.00	2,500.00	2,700.00	1,350.00	-1,150.00	-46.00%
CONTRACT SERVICES	15,700.14	28,975.00	24,503.43	29,175.00	22,058.68	29,475.00	300.00	1.03%
EQUIP OPERATION, REPAIR, MAINT								
60-10 COMPUTER REPAIR & MAINT	449.40	1,500.00	7,939.71	3,000.00	1,832.65	3,000.00	0.00	.00%
60-20 OFFICE EQUIP REPAIR & MAINT	160.00	100.00	0.00	100.00	0.00	100.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	609.40	1,600.00	7,939.71	3,100.00	1,832.65	3,100.00	0.00	.00%
Administration	237,081.19	262,035.00	259,962.49	264,825.00	147,061.70	266,625.00	1,800.00	.68%

Dept/Div: 10-12 GENERAL GOVERNMENT / Insurance

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 10-20 GENERAL GOVERNMENT / Assessing CONT'D								
10-75 RECORDING - REGISTRY OF DEEDS	149.80	175.00	144.71	175.00	0.00	175.00	0.00	.00%
ADMINISTRATION								
PERSONNEL								
20-20 FICA	286.11	511.00	17.07	0.00	0.00	0.00	0.00	.00%
20-60 WAGES	3,740.17	6,670.00	223.16	0.00	0.00	0.00	0.00	.00%
PERSONNEL	4,026.28	7,181.00	240.23	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES								
50-10 ASSESSING AGENT	13,200.00	14,400.00	13,200.00	14,400.00	8,400.00	14,400.00	0.00	.00%
50-11 Contracted Services	730.45	800.00	4,586.19	800.00	565.60	1,000.00	200.00	25.00%
Tax bill & insert								
50-25 COMPUTER SUPPORT	6,110.98	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES	20,041.43	15,200.00	17,786.19	15,200.00	8,965.60	15,400.00	200.00	1.32%
Assessing	24,217.51	22,556.00	18,171.13	19,875.00	11,365.60	20,075.00	200.00	1.01%
Dept/Div: 10-30 GENERAL GOVERNMENT / Code Enforcement								
ADMINISTRATION								
10-45 MEMBERSHIPS	35.00	35.00	35.00	35.00	0.00	35.00	0.00	.00%
10-80 TRAINING & CONFERENCES	15.00	75.00	0.00	75.00	0.00	75.00	0.00	.00%
ADMINISTRATION	50.00	110.00	35.00	110.00	0.00	110.00	0.00	.00%
PERSONNEL								
20-20 FICA	2,771.21	2,555.00	4,362.49	2,600.00	1,106.63	2,400.00	-200.00	-7.69%
20-30 MILEAGE	984.62	1,200.00	675.65	1,000.00	277.90	750.00	-250.00	-25.00%
20-60 WAGES	36,224.81	33,350.00	57,026.52	34,100.00	14,465.58	30,600.00	-3,500.00	-10.26%
PERSONNEL	39,980.64	37,105.00	62,064.66	37,700.00	15,850.11	33,750.00	-3,950.00	-10.48%
EQUIP OPERATION, REPAIR, MAINT								
60-74 Personal Protective Gear	0.00	0.00	0.00	0.00	30.95	50.00	50.00	100.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 12-10 Maintenance / General Maintenance CONT'D								
10-35 MANUALS	0.00	25.00	0.00	25.00	0.00	25.00	0.00	.00%
10-50 MISC.	28.95	0.00	52.66	0.00	0.00	0.00	0.00	.00%
10-80 TRAINING & CONFERENCES	390.00	100.00	479.00	200.00	150.00	400.00	200.00	100.00%
ADMINISTRATION	418.95	125.00	531.66	225.00	150.00	425.00	200.00	88.89%
PERSONNEL								
20-20 FICA	5,069.05	6,010.00	4,379.26	6,300.00	2,570.26	6,470.00	170.00	2.70%
20-30 MILEAGE	120.14	200.00	14.50	100.00	0.00	100.00	0.00	.00%
20-40 RETIREMENT	2,668.00	3,210.00	1,802.53	3,300.00	1,145.10	3,425.00	125.00	3.79%
20-60 WAGES	61,624.68	75,350.00	54,561.45	78,300.00	31,976.37	81,500.00	3,200.00	4.09%
20-90 CLOTHING ALLOWANCE	441.48	800.00	526.98	800.00	547.08	800.00	0.00	.00%
PERSONNEL	69,923.35	85,570.00	61,284.72	88,800.00	36,238.81	92,295.00	3,495.00	3.94%
UTILITIES								
40-10 CELL PHONE	475.00	600.00	450.00	600.00	350.00	600.00	0.00	.00%
UTILITIES	475.00	600.00	450.00	600.00	350.00	600.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	913.41	0.00	0.00	0.00	0.00	0.00	0.00	.00%
60-40 Tools Repair & Maint	10.99	250.00	433.98	300.00	273.19	500.00	200.00	66.67%
60-60 Equipment Lease/Rent	165.00	150.00	165.00	0.00	0.00	0.00	0.00	.00%
60-74 Personal Protective Gear	513.93	200.00	416.78	500.00	87.40	400.00	-100.00	-20.00%
EQUIP OPERATION, REPAIR, MAINT	1,603.33	600.00	1,015.76	800.00	360.59	900.00	100.00	12.50%
EQUIPMENT REPLACEMENT								
65-50 TOOLS	1,212.00	1,000.00	1,199.81	1,000.00	193.76	1,000.00	0.00	.00%
EQUIPMENT REPLACEMENT	1,212.00	1,000.00	1,199.81	1,000.00	193.76	1,000.00	0.00	.00%
General Maintenance	73,632.63	87,895.00	64,481.95	91,425.00	37,293.16	95,220.00	3,795.00	4.15%

Custom Budget Report

Expense

Dept/Div:	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 12-20 Maintenance / Building Maintenance								
UTILITIES								
40-30 ELECTRIC	7,749.17	7,500.00	8,944.13	8,500.00	5,661.23	9,500.00	1,000.00	11.76%
40-60 HEATING	8,941.84	11,500.00	10,564.72	10,000.00	3,936.60	11,000.00	1,000.00	10.00%
40-90 WATER	372.00	360.00	338.00	450.00	144.00	800.00	350.00	77.78%
	17,063.01	19,360.00	19,846.85	18,950.00	9,741.83	21,300.00	2,350.00	12.40%
BUILDING O&M								
70-10 ALARM	663.60	860.00	5,261.70	800.00	270.00	800.00	0.00	.00%
70-15 Generator	255.00	500.00	240.00	500.00	260.00	500.00	0.00	.00%
70-20 ELEVATOR	1,609.77	1,000.00	1,905.00	2,000.00	1,649.48	2,000.00	0.00	.00%
70-30 FURNACE MAINTENANCE	528.25	500.00	2,039.35	1,000.00	800.00	1,000.00	0.00	.00%
70-40 GROUNDS	20.97	1,000.00	2,333.48	1,000.00	276.87	1,000.00	0.00	.00%
70-60 MAINTENANCE	3,860.52	5,500.00	7,254.38	12,000.00	6,132.17	15,000.00	3,000.00	25.00%
70-70 SUPPLIES	587.23	800.00	471.18	750.00	739.18	800.00	50.00	6.67%
	7,525.34	10,160.00	19,505.09	18,050.00	10,127.70	21,100.00	3,050.00	16.90%
	24,588.35	29,520.00	39,351.94	37,000.00	19,869.53	42,400.00	5,400.00	14.59%
Dept/Div: 12-30 Maintenance / Vehicle/Equipment Maintenance								
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	2,339.02	3,500.00	2,540.49	2,500.00	966.69	3,000.00	500.00	20.00%
60-35 EQUIPMENT MAINTENANCE	1,032.20	500.00	393.26	500.00	137.95	500.00	0.00	.00%
60-50 GMC Sierra	628.63	1,000.00	125.33	1,000.00	85.49	500.00	-500.00	-50.00%
60-51 Ford F550	628.07	1,500.00	1,036.81	1,500.00	1,307.63	2,000.00	500.00	33.33%
60-52 TRACTOR	598.37	500.00	534.77	500.00	113.38	1,000.00	500.00	100.00%
60-56 Walker Mower	291.10	500.00	49.01	250.00	0.00	250.00	0.00	.00%
60-57 JD Mower	416.56	500.00	16.42	250.00	1,288.23	250.00	0.00	.00%
60-65 Sidewalk Vehicle	12,517.81	2,000.00	707.88	250.00	257.28	250.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs		
							Curr Bud Change \$	Init Req vs Curr Bud Change %	
Dept/Div: 15-30 BOARDS & COMMISSIONS / Conservation Committee									
CONTD									
75-40 Materials	0.00	1,300.00	21.46	0.00	0.00	0.00	0.00	0.00	.00%
Town Property									
PUBLIC WAYS OPERATION & MAINT	0.00	1,300.00	21.46	0.00	0.00	0.00	0.00	0.00	.00%
80-10 CONTRACT SERVICES	150.00	37,986.00	45,180.00	400.00	0.00	0.00	-400.00	-100.00%	
80-80 SIGNS/SUPPLIES	0.00	0.00	139.87	900.00	70.99	750.00	-150.00	-16.67%	
PUBLIC WAYS OPERATION & MAINT	150.00	37,986.00	45,319.87	1,300.00	70.99	750.00	-550.00	-42.31%	
Conservation Committee	584.47	40,208.00	46,378.32	6,050.00	3,047.36	3,850.00	-2,200.00	-36.36%	
Dept/Div: 15-40 BOARDS & COMMISSIONS / Planning Board									
ADMINISTRATION									
10-35 MANUALS	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
10-80 TRAINING & CONFERENCES	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00%	
ADMINISTRATION	0.00	110.00	0.00	0.00	0.00	100.00	100.00	100.00%	
PERSONNEL									
20-20 FICA	29.77	114.00	8.89	125.00	9.49	100.00	-25.00	-20.00%	
20-30 MILEAGE	0.00	100.00	0.00	50.00	0.00	50.00	0.00	.00%	
20-40 RETIREMENT	0.00	70.00	0.00	75.00	0.00	50.00	-25.00	-33.33%	
20-60 WAGES	389.35	1,410.00	116.02	1,450.00	124.14	800.00	-650.00	-44.83%	
PERSONNEL	419.12	1,694.00	124.91	1,700.00	133.63	1,000.00	-700.00	-41.18%	
Planning Board	419.12	1,804.00	124.91	1,700.00	133.63	1,100.00	-600.00	-35.29%	
BOARDS & COMMISSIONS	1,058.59	42,112.00	46,503.23	7,850.00	3,180.99	5,050.00	-2,800.00	-35.67%	
Dept/Div: 25-10 COMMUNITY SERVICES / Animal Control									
ADMINISTRATION									

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 25-10 COMMUNITY SERVICES / Animal Control CONTD								
10-50 MISC.	420.49	100.00	570.00	100.00	370.00	0.00	-100.00	-100.00%
10-80 TRAINING & CONFERENCES	0.00	200.00	0.00	200.00	0.00	200.00	0.00	.00%
ADMINISTRATION	420.49	300.00	570.00	300.00	370.00	200.00	-100.00	-33.33%
PERSONNEL								
20-20 FICA	423.41	285.00	469.41	510.00	284.17	530.00	20.00	3.92%
20-30 MILEAGE	108.61	100.00	53.35	150.00	0.00	150.00	0.00	.00%
20-40 RETIREMENT	0.00	180.00	183.08	185.00	0.00	200.00	15.00	8.11%
20-60 WAGES	3,396.97	3,530.00	3,361.07	3,675.00	2,339.65	3,850.00	175.00	4.76%
PERSONNEL	3,928.99	4,095.00	4,066.91	4,520.00	2,623.82	4,730.00	210.00	4.65%
STIPEND								
25-10 ANIMAL CONTROL OFFICER	2,062.50	2,750.00	2,750.00	2,750.00	1,375.00	2,750.00	0.00	.00%
STIPEND	2,062.50	2,750.00	2,750.00	2,750.00	1,375.00	2,750.00	0.00	.00%
UTILITIES								
40-10 CELL PHONE	75.00	0.00	25.00	0.00	0.00	0.00	0.00	.00%
UTILITIES	75.00	0.00	25.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES								
50-60 KENNEBEC VALLEY HUMANE SOCIETY	4,130.84	4,350.00	4,130.84	4,500.00	3,098.13	5,000.00	500.00	11.11%
50-61 Rabies Clinic	840.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES	4,970.84	4,350.00	4,130.84	4,500.00	3,098.13	5,000.00	500.00	11.11%
EQUIPMENT REPLACEMENT								
65-50 TOOLS	0.00	100.00	0.00	100.00	0.00	500.00	400.00	400.00%
EQUIPMENT REPLACEMENT	0.00	100.00	0.00	100.00	0.00	500.00	400.00	400.00%
Animal Control	11,457.82	11,595.00	11,542.75	12,170.00	7,466.95	13,180.00	1,010.00	8.30%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs		
							Curr Bud	Change %	
Dept/Div: 25-40 COMMUNITY SERVICES / Library CONT'D									
20-60 WAGES	18,091.72	17,060.00	15,913.90	24,360.00	9,454.59	24,850.00	490.00	2.01%	
PERSONNEL	19,475.81	18,365.00	17,131.28	26,225.00	10,177.87	26,755.00	530.00	2.02%	
UTILITIES									
40-20 ELECTRONIC COMMUNICATIONS	889.00	1,075.00	789.00	440.00	450.00	450.00	10.00	2.27%	
40-80 TELEPHONE	239.89	240.00	234.85	252.00	138.84	300.00	48.00	19.05%	
UTILITIES	1,128.89	1,315.00	1,023.85	692.00	588.84	750.00	58.00	8.38%	
COMMUNITY SERVICES									
55-30 LIBRARY COLLECTION	7,450.39	6,100.00	7,035.91	7,900.00	3,695.82	8,000.00	100.00	1.27%	
COMMUNITY SERVICES	7,450.39	6,100.00	7,035.91	7,900.00	3,695.82	8,000.00	100.00	1.27%	
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	40.08	0.00	0.00	0.00	0.00	.00%	
60-20 OFFICE EQUIP REPAIR & MAINT	0.00	0.00	40.08	0.00	0.00	0.00	0.00	.00%	
EQUIP OPERATION, REPAIR, MAINT									
EQUIPMENT REPLACEMENT	0.00	0.00	271.76	0.00	169.99	0.00	0.00	.00%	
65-30 CAPITAL EQUIPMENT	0.00	0.00	271.76	0.00	169.99	0.00	0.00	.00%	
EQUIPMENT REPLACEMENT									
BUILDING O&M									
70-60 MAINTENANCE	0.00	0.00	14,825.48	0.00	8,289.56	0.00	0.00	.00%	
BUILDING O&M	0.00	0.00	14,825.48	0.00	8,289.56	0.00	0.00	.00%	
Library	29,468.42	26,455.00	41,528.26	35,652.00	23,578.64	36,405.00	753.00	2.11%	
Dept/Div: 25-50 COMMUNITY SERVICES / Readfield Public Access TV									
ADMINISTRATION									
10-55 OFFICE SUPPLIES	219.14	0.00	168.71	0.00	0.00	0.00	0.00	.00%	
ADMINISTRATION	219.14	0.00	168.71	0.00	0.00	0.00	0.00	.00%	
PERSONNEL									
20-20 FICA	229.52	230.00	229.52	230.00	114.76	235.00	5.00	2.17%	

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 25-50 COMMUNITY SERVICES / Readfield Public Access TV								
CONTD								
PERSONNEL	229.52	230.00	229.52	230.00	114.76	235.00	5.00	2.17%
STIPEND								
25-35 READFIELD TV ADMINISTRATOR	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,500.00	500.00	16.67%
STIPEND	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	3,500.00	500.00	16.67%
UTILITIES								
40-20 ELECTRONIC COMMUNICATIONS	0.00	156.00	0.00	180.00	66.20	180.00	0.00	.00%
UTILITIES	0.00	156.00	0.00	180.00	66.20	180.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
60-10 COMPUTER REPAIR & MAINT	0.00	1,000.00	57.63	500.00	0.00	500.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	1,000.00	57.63	500.00	0.00	500.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	2,189.75	1,000.00	954.41	500.00	0.00	10,500.00	10,000.00	2000.00%
Approximately \$10,000 in equipment replacement is required for continued station operation								
EQUIPMENT REPLACEMENT	2,189.75	1,000.00	954.41	500.00	0.00	10,500.00	10,000.00	2000.00%
Readfield Public Access TV	5,638.41	5,386.00	4,410.27	4,410.00	1,680.96	14,915.00	10,505.00	238.21%
Dept/Div: 25-60 COMMUNITY SERVICES / Street Lights								
COMMUNITY SERVICES								
55-50 STREET LIGHTS	5,820.11	6,200.00	6,020.21	6,500.00	3,579.28	6,500.00	0.00	.00%
COMMUNITY SERVICES	5,820.11	6,200.00	6,020.21	6,500.00	3,579.28	6,500.00	0.00	.00%
Street Lights	5,820.11	6,200.00	6,020.21	6,500.00	3,579.28	6,500.00	0.00	.00%

Dept/Div: 25-90 COMMUNITY SERVICES / Maranacook Lake Dam

Custom Budget Report

Expense

	2018	2019	2019	2020	2020	2021	Init Req vs	Init Req vs
	Actual	Budget	Actual	Budget	YTD	Initial	Curr Bud	Change %
Dept/Div: 25-90 COMMUNITY SERVICES / Maranacook Lake Dam								
UTILITIES								
40-30 ELECTRIC	0.00	0.00	0.00	0.00	0.00	120.00	120.00	100.00%
Electricity share for the new dam control building (lights, equipment, & electric heat)								
UTILITIES	0.00	0.00	0.00	0.00	0.00	120.00	120.00	100.00%
BUILDING O&M								
70-60 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100.00%
Dam control building maintenance share								
BUILDING O&M	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	250.00	250.00	100.00%
Dam operator share								
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	250.00	250.00	100.00%
Maranacook Lake Dam								
COMMUNITY SERVICES	56,898.83	55,961.00	76,191.47	65,037.00	40,606.83	78,270.00	13,233.00	20.35%
Dept/Div: 30-10 RECREATION, PARKS,& ACTIVITIES / BEACH ADMINISTRATION								
ADMINISTRATION								
10-10 ADVERTISING	0.00	325.00	0.00	350.00	0.00	350.00	0.00	.00%
10-50 MISC.	26.00	100.00	514.00	500.00	277.20	500.00	0.00	.00%
10-55 OFFICE SUPPLIES	22.99	50.00	0.00	50.00	65.00	50.00	0.00	.00%
ADMINISTRATION	48.99	475.00	514.00	900.00	342.20	900.00	0.00	.00%
INSURANCE								
15-60 UNEMPLOYMENT	0.00	287.00	0.00	287.00	0.00	287.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 30-20 RECREATION, PARKS,& ACTIVITIES / RECREATION								
BOARD CONT'D								
30-10 BASEBALL	5,260.70	2,920.00	2,043.96	2,920.00	1,299.36	2,976.00	56.00	1.92%
30-12 SOFTBALL	531.00	1,540.00	1,920.18	1,540.00	-285.00	1,565.00	25.00	1.62%
30-20 BASKETBALL	1,562.56	3,150.00	3,380.89	3,150.00	2,373.67	3,330.00	180.00	5.71%
30-30 HALLOWEEN	0.00	200.00	51.38	200.00	0.00	200.00	0.00	.00%
30-35 Easter Egg Hunt	0.00	200.00	0.00	200.00	0.00	200.00	0.00	.00%
30-40 SOCCER	1,366.52	2,100.00	1,541.29	2,100.00	1,118.37	2,115.00	15.00	.71%
30-55 SWIM INSTRUCTION	0.00	1,250.00	0.00	1,500.00	0.00	0.00	-1,500.00	-100.00%
30-60 Other Events	14.80	200.00	73.18	200.00	0.00	200.00	0.00	.00%
Winter Fun Day								
RECREATION	8,735.58	11,560.00	9,010.88	11,810.00	4,506.40	10,586.00	-1,224.00	-10.36%
EQUIP OPERATION, REPAIR, MAINT								
60-35 EQUIPMENT MAINTENANCE	0.00	0.00	79.90	0.00	0.00	0.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
RECREATION	8,735.58	11,560.00	9,447.25	12,310.00	4,506.40	10,586.00	-1,724.00	-14.00%
BOARD								
Dept/Div: 30-25 RECREATION, PARKS,& ACTIVITIES / HERITAGE DAYS								
ADMINISTRATION								
10-10 ADVERTISING	0.00	0.00	0.00	0.00	120.00	0.00	0.00	.00%
10-40 Publications	500.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
10-50 MISC.	0.00	0.00	0.00	0.00	906.00	0.00	0.00	.00%
ADMINISTRATION								
RECREATION	500.00	0.00	0.00	0.00	1,026.00	0.00	0.00	.00%
RECREATION								
30-91 HERITAGE DAYS ENTERTAINMENT	4,680.00	5,000.00	0.00	10,000.00	4,900.00	5,000.00	-5,000.00	-50.00%
30-92 HERITAGE DAYS EQUIPMENT								
30-94 HERITAGE DAYS SUPPLIES	696.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
	0.00	0.00	0.00	0.00	220.50	0.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 30-70 RECREATION, PARKS,& ACTIVITIES / Trails CONT'D								
80-10 CONTRACT SERVICES	0.00	0.00	192.00	0.00	102.00	0.00	0.00	.00%
80-30 Gravel/ Sand	0.00	0.00	0.00	0.00	417.95	0.00	0.00	.00%
80-40 MATERIALS	0.00	1,808.00	76.33	2,510.00	0.00	1,500.00	-1,010.00	-40.24%
80-80 SIGNS/SUPPLIES	590.64	0.00	72.00	0.00	0.00	1,000.00	1,000.00	100.00%
PUBLIC WAYS OPERATION & MAINT	590.64	1,808.00	340.33	2,510.00	519.95	2,500.00	-10.00	-40%
Trails	590.64	1,808.00	687.59	2,510.00	634.59	2,500.00	-10.00	-40%
Dept/Div: 30-80 RECREATION, PARKS,& ACTIVITIES / Millstream Dam Project								
RECREATION								
30-85 Millstream Dam	403.00	8,000.00	1,532.12	0.00	0.00	0.00	0.00	.00%
RECREATION	403.00	8,000.00	1,532.12	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	4,311.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	4,311.00	0.00	0.00	0.00	0.00	.00%
Millstream Dam Project	403.00	8,000.00	5,843.12	0.00	0.00	0.00	0.00	.00%
RECREATION, PARKS,& ACTIVITIES	27,558.85	38,708.00	28,216.37	37,412.00	19,728.74	30,690.00	-6,722.00	-17.97%
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT ADMINISTRATION								
10-45 MEMBERSHIPS	0.00	600.00	925.00	600.00	0.00	600.00	0.00	.00%
10-50 MISC.	10.00	0.00	10.00	0.00	0.00	0.00	0.00	.00%
10-55 OFFICE SUPPLIES	63.48	100.00	0.00	50.00	0.00	50.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 40-10 PROTECTION / FIRE DEPARTMENT CONT'D								
60-73 FIRE EQUIPMENT	3,300.40	4,500.00	3,136.60	4,500.00	520.96	4,500.00	0.00	.00%
60-74 Personal Protective Gear	13,576.34	4,000.00	17,406.00	4,000.00	1,109.00	4,000.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT	20,696.82	16,500.00	42,076.27	16,500.00	4,821.35	16,500.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-40 RADIOS/PAGERS	2,445.50	3,500.00	3,448.60	3,500.00	0.00	3,500.00	0.00	.00%
EQUIPMENT REPLACEMENT	2,445.50	3,500.00	3,448.60	3,500.00	0.00	3,500.00	0.00	.00%
FIRE DEPARTMENT	70,326.43	65,100.00	94,490.50	67,900.00	23,522.25	67,900.00	0.00	.00%
Dept/Div: 40-20 PROTECTION / AMBULANCE								
COMMUNITY SERVICES								
55-10 AMBULANCE	24,031.50	25,400.00	25,460.40	26,750.00	13,119.90	27,000.00	250.00	.93%
COMMUNITY SERVICES	24,031.50	25,400.00	25,460.40	26,750.00	13,119.90	27,000.00	250.00	.93%
AMBULANCE	24,031.50	25,400.00	25,460.40	26,750.00	13,119.90	27,000.00	250.00	.93%
Dept/Div: 40-35 PROTECTION / Tower Sites								
UTILITIES								
40-30 ELECTRIC	803.23	850.00	863.94	1,000.00	471.12	1,000.00	0.00	.00%
UTILITIES	803.23	850.00	863.94	1,000.00	471.12	1,000.00	0.00	.00%
CONTRACT SERVICES								
50-90 TOWER SITE	36,875.57	1,000.00	5,960.05	1,000.00	4,209.62	1,000.00	0.00	.00%
CONTRACT SERVICES	36,875.57	1,000.00	5,960.05	1,000.00	4,209.62	1,000.00	0.00	.00%
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100.00%
60-60 Equipment Lease/Rent	500.00	500.00	500.00	500.00	0.00	500.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 40-35 PROTECTION / Tower Sites CONT'D								
EQUIP OPERATION, REPAIR, MAINT Tower Sites	500.00 38,178.80	500.00 2,350.00	500.00 7,323.99	500.00 2,500.00	0.00 4,680.74	550.00 2,550.00	50.00 50.00	10.00% 2.00%
Dept/Div: 40-40 PROTECTION / Dispatching								
CONTRACT SERVICES 50-40 DISPATCH	26,017.92 26,017.92	28,625.00 28,625.00	22,619.12 22,619.12	35,000.00 35,000.00	22,658.07 22,658.07	35,000.00 35,000.00	0.00 0.00	.00% .00%
Dispatching	26,017.92	28,625.00	22,619.12	35,000.00	22,658.07	35,000.00	0.00	.00%
Dept/Div: 40-70 PROTECTION / Emergency Operations								
EQUIPMENT REPLACEMENT	0.00	200.00	0.00	0.00	0.00	0.00	0.00	.00%
65-35 Capital Communications EQUIPMENT REPLACEMENT Emergency Operations PROTECTION	0.00 0.00 0.00	200.00 200.00 200.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	.00% .00% .00%
	158,554.65	121,675.00	149,894.01	132,150.00	63,980.96	132,450.00	300.00	.23%
Dept/Div: 50-10 CEMETERIES / TOWN CEMETERIES								
ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES 50-35 CEMETERY STONE REPAIR 50-89 WOOD & BRUSH REMOVAL CONTRACT SERVICES	3,658.50 243.75 3,902.25	4,000.00 5,000.00 9,000.00	4,000.00 260.00 4,260.00	4,000.00 5,000.00 9,000.00	0.00 0.00 0.00	5,000.00 5,000.00 10,000.00	1,000.00 0.00 1,000.00	25.00% .00% 11.11%
COMMUNITY SERVICES 55-70 Veterans Memorial	374.40	400.00	425.55	600.00	0.00	800.00	200.00	33.33%

Custom Budget Report

Expense

	2018	2019	2019	2020	2020	2020	2021	Init Req vs	Init Req vs
	Actual	Budget	Actual	Budget	YTD	Initial	Change \$	Curr Bud	Change %
Dept/Div: 60-10 Roads & Drainage / Road Maintenance	CONITD								
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	19,649.00	100,000.00	82,386.35	98,928.00	48,740.10	115,500.00	16,572.00	16,572.00	16.75%
80-10 CONTRACT SERVICES	0.00	0.00	149.95	0.00	0.00	0.00	0.00	0.00	.00%
80-20 EROSION CONTROL	10,230.00	40,000.00	47,123.39	5,000.00	105.47	5,000.00	0.00	0.00	.00%
80-30 Gravel/ Sand	0.00	0.00	356.80	0.00	0.00	0.00	0.00	0.00	.00%
80-40 MATERIALS	67.99	0.00	726.00	0.00	0.00	0.00	0.00	0.00	.00%
80-70 PATCHING	1,801.98	1,500.00	2,197.27	1,000.00	442.18	1,000.00	0.00	0.00	.00%
80-80 SIGNS/SUPPLIES	31,748.97	141,500.00	132,939.76	104,928.00	49,287.75	121,500.00	16,572.00	16,572.00	15.79%
PUBLIC WAYS OPERATION & MAINT	31,748.97	147,330.00	132,939.76	104,928.00	49,287.75	121,500.00	16,572.00	16,572.00	15.79%
Dept/Div: 60-40 Roads & Drainage / Winter Maintenance	UTILITIES								
40-30 ELECTRIC	619.96	600.00	544.37	650.00	160.54	650.00	0.00	0.00	.00%
BUILDING O&M	619.96	600.00	544.37	650.00	160.54	650.00	0.00	0.00	.00%
70-60 MAINTENANCE	0.00	0.00	28.51	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M	0.00	0.00	28.51	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	230,016.26	235,000.00	239,321.00	240,000.00	131,024.24	245,000.00	5,000.00	5,000.00	2.08%
80-10 CONTRACT SERVICES	22,830.08	25,000.00	21,615.76	25,000.00	13,834.60	25,000.00	0.00	0.00	.00%
80-20 EROSION CONTROL	0.00	0.00	121.92	0.00	0.00	0.00	0.00	0.00	.00%
80-80 SIGNS/SUPPLIES	252,846.34	260,000.00	261,058.68	265,000.00	144,858.84	270,000.00	5,000.00	5,000.00	1.89%
PUBLIC WAYS OPERATION & MAINT	252,846.34	260,000.00	261,058.68	265,000.00	144,858.84	270,000.00	5,000.00	5,000.00	1.89%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs	
							Curr Bud Change \$	Change %
Dept/Div: 60-40 Roads & Drainage / Winter Maintenance CONTD								
Winter Maintenance	253,466.30	260,600.00	261,631.56	265,650.00	145,019.38	270,650.00	5,000.00	1.88%
Roads & Drainage	285,215.27	407,930.00	394,571.32	370,578.00	194,307.13	392,150.00	21,572.00	5.82%
Dept/Div: 65-01 CAPITAL IMPROVEMENTS / Adm Technology								
EQUIPMENT REPLACEMENT	0.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	.00%
65-10 COMPUTER HARDWARE	0.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT	0.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	.00%
Adm Technology	0.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	.00%
Dept/Div: 65-05 CAPITAL IMPROVEMENTS / Fire Department								
ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	100.00%
10-50 MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
Combined Fire Department Reserve (Water Holes, Tower Sites, PPG, Equipment).	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	100.00%
COMMUNITY SERVICES								
55-80 WATER HOLES	0.00	0.00	0.00	500.00	0.00	0.00	-500.00	-100.00%
COMMUNITY SERVICES	0.00	0.00	0.00	500.00	0.00	0.00	-500.00	-100.00%
EQUIP OPERATION, REPAIR, MAINT								
60-73 FIRE EQUIPMENT	0.00	0.00	0.00	8,000.00	0.00	0.00	-8,000.00	-100.00%
60-74 Personal Protective Gear	0.00	0.00	0.00	2,000.00	0.00	0.00	-2,000.00	-100.00%
EQUIP OPERATION, REPAIR, MAINT	0.00	0.00	0.00	10,000.00	0.00	0.00	-10,000.00	-100.00%
Fire Department	0.00	0.00	0.00	10,500.00	0.00	10,000.00	-500.00	-4.76%
Dept/Div: 65-10 CAPITAL IMPROVEMENTS / Fire Station Improvements								
CONTRACT SERVICES								

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 65-10 CAPITAL IMPROVEMENTS / Fire Station Improvements								
CONTD								
50-50 ENGINEERING	0.00	0.00	27,375.36	0.00	56,954.64	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	27,375.36	0.00	56,954.64	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Fire Station Improvements	0.00	0.00	27,375.36	0.00	56,954.64	0.00	0.00	.00%
Dept/Div: 65-12 CAPITAL IMPROVEMENTS / Fire Station Addition								
CONTRACT SERVICES								
50-26 Construction	0.00	0.00	0.00	710,000.00	77.50	50,000.00	-660,000.00	-92.96%
CONTRACT SERVICES	0.00	0.00	0.00	710,000.00	77.50	50,000.00	-660,000.00	-92.96%
Fire Station Addition	0.00	0.00	0.00	710,000.00	77.50	50,000.00	-660,000.00	-92.96%
Dept/Div: 65-20 CAPITAL IMPROVEMENTS / Gile Hall								
ADMINISTRATION								
ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES								
50-50 ENGINEERING	0.00	0.00	6,758.75	0.00	570.00	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	6,758.75	0.00	570.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT								
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M								

Custom Budget Report

Expense

	2018	2019	2019	2020	2020	2021	Init Req vs	Init Req vs
	Actual	Budget	Actual	Budget	YTD	Initial	Curr Bud	Change %
Dept/Div: 65-20 CAPITAL IMPROVEMENTS / Gile Hall CONT'D								
70-60 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	100.00%
Multi-year Reserve for various projects								
- (ADA Accessibility, Window Replacement, Lot Paving, etc.)								
BUILDING O&M	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	100.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
Gile Hall	0.00	0.00	6,758.75	0.00	570.00	10,000.00	10,000.00	100.00%
Dept/Div: 65-25 CAPITAL IMPROVEMENTS / Parks/Recreation								
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M								
70-60 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00	100.00%
Beach Shelter Roof Repairs \$2,000								
BUILDING O&M	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00	100.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	1,055.00	0.00	0.00	0.00	0.00	.00%
80-10 CONTRACT SERVICES	3,306.31	0.00	0.00	0.00	0.00	0.00	0.00	.00%
80-40 MATERIALS	1,460.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
80-80 SIGNS/SUPPLIES	4,766.31	0.00	1,055.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
Parks/Recreation	4,766.31	0.00	1,055.00	0.00	0.00	9,000.00	9,000.00	100.00%

Dept/Div: 65-30 CAPITAL IMPROVEMENTS / Library Building
CONTRACT SERVICES

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 65-30 CAPITAL IMPROVEMENTS / Library Building CONT'D								
50-26 Construction	0.00	0.00	0.00	100,000.00	0.00	0.00	-100,000.00	-100.00%
50-50 ENGINEERING	0.00	0.00	1,989.30	0.00	6,646.87	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	1,989.30	100,000.00	6,646.87	0.00	-100,000.00	-100.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	.00%
Library Building	0.00	5,000.00	1,989.30	100,000.00	6,646.87	0.00	-100,000.00	-100.00%
Dept/Div: 65-40 CAPITAL IMPROVEMENTS / Cemetery								
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	5,000.00	8,290.00	5,000.00	0.00	5,000.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	0.00	5,000.00	8,290.00	5,000.00	0.00	5,000.00	0.00	.00%
Cemetery	0.00	5,000.00	8,290.00	5,000.00	0.00	5,000.00	0.00	.00%
Dept/Div: 65-50 CAPITAL IMPROVEMENTS / Sidewalks								
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100.00%
80-10 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100.00%
Design and Planning Services	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100.00%
PUBLIC WAYS OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100.00%
Sidewalks	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 65-55 CAPITAL IMPROVEMENTS / Roads								
CONTRACT SERVICES								
50-50 ENGINEERING	0.00	0.00	2,791.82	0.00	913.80	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	2,791.82	0.00	913.80	0.00	0.00	.00%
BUILDING O&M								
70-60 MAINTENANCE	0.00	35,000.00	2,116.40	50,000.00	0.00	50,000.00	0.00	.00%
Salt Sand Building Replacement Reserve								
BUILDING O&M	0.00	35,000.00	2,116.40	50,000.00	0.00	50,000.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	2,000.01	0.00	0.00	20,000.00	20,000.00	100.00%
LED Streetlight Concersion								
80-60 ROAD REPAIR	0.00	0.00	0.00	5,000.00	0.00	150,000.00	145,000.00	2900.00%
Plains Rd. \$125,000, Reserve \$25,000								
80-90 PAVING	0.00	15,000.00	0.00	175,000.00	96,229.69	0.00	-175,000.00	-100.00%
PUBLIC WAYS OPERATION & MAINT								
Roads	0.00	50,000.00	6,908.23	230,000.00	97,143.49	220,000.00	-10,000.00	-4.35%
Dept/Div: 65-65 CAPITAL IMPROVEMENTS / Equipment								
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	15,000.00	18,404.82	15,000.00	0.00	15,000.00	0.00	.00%
EQUIPMENT REPLACEMENT								
Equipment	0.00	15,000.00	18,404.82	15,000.00	0.00	15,000.00	0.00	.00%
Dept/Div: 65-66 CAPITAL IMPROVEMENTS / Leases								
EQUIP OPERATION, REPAIR, MAINT								
60-57 JD Mower	0.00	3,000.00	0.00	3,000.00	0.00	0.00	-3,000.00	-100.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 65-66 CAPITAL IMPROVEMENTS / Leases CONT'D								
60-65 Sidewalk Vehicle	0.00	16,000.00	16,138.17	16,150.00	16,138.17	16,150.00	0.00	.00%
last year of the lease								
EQUIP OPERATION, REPAIR, MAINT	0.00	19,000.00	16,138.17	19,150.00	16,138.17	16,150.00	-3,000.00	-15.67%
Leases	0.00	19,000.00	16,138.17	19,150.00	16,138.17	16,150.00	-3,000.00	-15.67%
Dept/Div: 65-70 CAPITAL IMPROVEMENTS / Transfer Station								
ADMINISTRATION	0.00	15,614.00	0.00	20,420.00	0.00	20,780.00	360.00	1.76%
10-50 MISC.								
Full Capital Reserve Commitment for Readfield, Fayette, & Wayne								
ADMINISTRATION	0.00	15,614.00	0.00	20,420.00	0.00	20,780.00	360.00	1.76%
CONTRACT SERVICES								
50-50 ENGINEERING	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACT SERVICES	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT REPLACEMENT								
65-30 CAPITAL EQUIPMENT	0.00	6,000.00	0.00	6,000.00	0.00	53,000.00	47,000.00	783.33%
Compactor Unit \$40,000, Backhoe Lease \$13,000								
EQUIPMENT REPLACEMENT	0.00	6,000.00	0.00	6,000.00	0.00	53,000.00	47,000.00	783.33%
BUILDING O&M								
70-60 MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	.00%
BUILDING O&M	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	0.00	0.00	16,822.29	0.00	5,990.62	0.00	0.00	.00%
80-30 Gravel/ Sand	0.00	0.00	5,289.40	0.00	0.00	0.00	0.00	.00%
80-90 PAVING	0.00	25,000.00	44,999.25	0.00	0.00	0.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 65-70 CAPITAL IMPROVEMENTS / Transfer Station CONT'D								
PUBLIC WAYS OPERATION & MAINT	0.00	25,000.00	67,110.94	0.00	5,990.62	0.00	0.00	.00%
Transfer Station	3,500.00	51,614.00	67,110.94	26,420.00	5,990.62	73,780.00	47,360.00	179.26%
Dept/Div: 65-90 CAPITAL IMPROVEMENTS / Maranacook Lake Dam								
ADMINISTRATION	200.32	0.00	0.00	0.00	0.00	0.00	0.00	.00%
10-10 ADVERTISING	0.00	0.00	80.00	0.00	0.00	0.00	0.00	.00%
10-50 MISC.	23.50	0.00	0.00	0.00	0.00	0.00	0.00	.00%
10-60 POSTAGE	223.82	0.00	80.00	0.00	0.00	0.00	0.00	.00%
ADMINISTRATION	0.00	0.00	0.00	0.00	2,945.63	0.00	0.00	.00%
CONTRACT SERVICES	0.00	0.00	0.00	0.00	2,945.63	0.00	0.00	.00%
50-50 ENGINEERING								
CONTRACT SERVICES								
BUILDING O&M								
BUILDING O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	1,506.92	300,000.00	36,462.47	0.00	151,803.63	0.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	1,506.92	300,000.00	36,462.47	0.00	151,803.63	0.00	0.00	.00%
Maranacook Lake Dam	1,730.74	300,000.00	36,542.47	0.00	154,749.26	0.00	0.00	.00%
CAPITAL IMPROVEMENTS	9,997.05	451,614.00	196,573.04	1,116,070.00	338,270.55	413,930.00	-702,140.00	-62.91%
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION								
ADMINISTRATION								
10-10 ADVERTISING	0.00	250.00	310.00	250.00	0.00	250.00	0.00	.00%

Custom Budget Report

Expense

Dept/Div:	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONTD								
10-25 EDUCATION	0.00	250.00	0.00	250.00	0.00	0.00	-250.00	-100.00%
10-45 MEMBERSHIPS	441.00	475.00	705.00	500.00	0.00	750.00	250.00	50.00%
10-50 MISC.	11.88	0.00	5.50	0.00	0.00	0.00	0.00	.00%
10-55 OFFICE SUPPLIES	1,452.39	1,000.00	1,017.96	1,000.00	923.37	1,500.00	500.00	50.00%
10-78 SB Employee Recognition	110.00	0.00	0.00	0.00	0.00	25.00	25.00	100.00%
10-80 TRAINING & CONFERENCES	566.84	250.00	173.00	1,000.00	250.00	1,000.00	0.00	.00%
10-95 Recycling Bins	75.00	1,000.00	154.00	1,000.00	0.00	500.00	-500.00	-50.00%
ADMINISTRATION	2,657.11	3,225.00	2,365.46	4,000.00	1,173.37	4,025.00	25.00	.63%
INSURANCE								
15-20 HEALTH INSURANCE	26,157.71	28,200.00	27,372.25	29,000.00	8,763.39	31,000.00	2,000.00	6.90%
15-25 HEALTH REIMBURSEMENT	1,025.30	1,700.00	1,721.00	1,500.00	1,550.00	2,500.00	1,000.00	66.67%
15-60 UNEMPLOYMENT	741.39	561.00	551.25	500.00	179.99	500.00	0.00	.00%
15-80 WORKERS COMP	3,656.34	3,500.00	3,230.24	2,750.00	1,863.11	3,000.00	250.00	9.09%
INSURANCE	31,580.74	33,961.00	32,874.74	33,750.00	12,356.49	37,000.00	3,250.00	9.63%
PERSONNEL								
20-20 FICA	5,845.45	5,550.00	5,852.34	5,950.00	3,406.90	6,100.00	150.00	2.52%
20-30 MILEAGE	859.88	500.00	754.51	1,000.00	164.40	250.00	-750.00	-75.00%
20-40 RETIREMENT	4,893.51	5,550.00	4,801.54	5,850.00	1,873.92	4,800.00	-1,050.00	-17.95%
20-60 WAGES	71,745.11	66,800.00	71,892.92	71,800.00	43,513.69	74,500.00	2,700.00	3.76%
20-90 CLOTHING ALLOWANCE	225.46	800.00	464.87	800.00	395.00	800.00	0.00	.00%
PERSONNEL	83,569.41	79,200.00	83,766.18	85,400.00	49,353.91	86,450.00	1,050.00	1.23%
UTILITIES								
40-30 ELECTRIC	2,342.73	2,600.00	2,270.87	2,750.00	1,088.77	2,750.00	0.00	.00%
40-60 HEATING	896.49	800.00	793.64	1,000.00	326.91	1,000.00	0.00	.00%
40-70 LAVATORY	500.00	500.00	525.00	550.00	275.00	825.00	275.00	50.00%
3 pumpings of Holding tank								
40-80 TELEPHONE	502.84	550.00	517.30	550.00	313.25	550.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONT'D								
UTILITIES	4,242.06	4,450.00	4,106.81	4,850.00	2,003.93	5,125.00	275.00	5.67%
CONTRACT SERVICES								
50-80 TS CONTAINER RENTAL	232.54	300.00	211.40	300.00	126.84	1,200.00	900.00	300.00%
900 SSR Can rental								
50-81 TRANSFER STATION HAULING	34,037.76	39,750.00	34,729.54	35,000.00	21,378.09	36,000.00	1,000.00	2.86%
50-82 SINGLE SORT TIPPING	9,077.01	15,000.00	11,581.40	13,000.00	8,963.05	16,000.00	3,000.00	23.08%
50-83 DEMO TIPPING	18,801.57	23,000.00	20,068.89	23,000.00	12,338.97	22,000.00	-1,000.00	-4.35%
50-84 FREON DISPOSAL	1,057.50	1,200.00	532.50	1,200.00	945.00	1,200.00	0.00	.00%
50-86 TIRE DISPOSAL	1,450.00	1,800.00	1,040.00	1,600.00	1,018.00	1,600.00	0.00	.00%
50-87 TRASH TIPPING	75,578.61	82,000.00	76,984.66	78,000.00	42,936.40	78,000.00	0.00	.00%
50-88 UNIVERSAL WASTE DISPOSAL	358.57	400.00	552.26	400.00	139.35	800.00	400.00	100.00%
50-89 WOOD & BRUSH REMOVAL	5,636.50	6,000.00	4,561.70	6,000.00	3,677.30	6,000.00	0.00	.00%
50-95 WEB HOSTING	210.00	300.00	150.00	300.00	300.00	150.00	-150.00	-50.00%
CONTRACT SERVICES	146,440.06	169,750.00	150,412.35	158,800.00	91,823.00	162,950.00	4,150.00	2.61%
EQUIP OPERATION, REPAIR, MAINT								
60-35 EQUIPMENT MAINTENANCE	10,951.36	1,000.00	8,489.55	8,000.00	1,233.48	6,000.00	-2,000.00	-25.00%
new compactor reduce maint								
60-60 Equipment Lease/Rent	841.20	1,000.00	244.00	1,000.00	0.00	0.00	-1,000.00	-100.00%
60-74 Personal Protective Gear	409.47	200.00	68.99	200.00	86.35	400.00	200.00	100.00%
EQUIP OPERATION, REPAIR, MAINT	12,202.03	2,200.00	8,802.54	9,200.00	1,319.83	6,400.00	-2,800.00	-30.43%
BUILDING O&M								
70-30 FURNACE MAINTENANCE	0.00	100.00	0.00	100.00	0.00	100.00	0.00	.00%
70-40 GROUNDS	0.00	100.00	0.00	100.00	1,209.26	2,500.00	2,400.00	2400.00%
70-60 MAINTENANCE	622.17	500.00	592.00	1,000.00	1,428.82	5,000.00	4,000.00	400.00%
70-70 SUPPLIES	358.48	200.00	816.02	200.00	395.46	800.00	600.00	300.00%
BUILDING O&M	980.65	900.00	1,408.02	1,400.00	3,033.54	8,400.00	7,000.00	500.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 70-10 SOLID WASTE / TRANSFER STATION CONT'D								
PUBLIC WAYS OPERATION & MAINT								
80-10 CONTRACT SERVICES	1,318.50	1,500.00	0.00	0.00	0.00	0.00	0.00	.00%
80-60 ROAD REPAIR	0.00	500.00	0.00	0.00	105.48	0.00	0.00	.00%
80-80 SIGNS/SUPPLIES	681.27	500.00	0.00	100.00	4.48	100.00	0.00	.00%
PUBLIC WAYS OPERATION & MAINT	1,999.77	2,500.00	0.00	100.00	109.96	100.00	0.00	.00%
TRANSFER STATION	283,671.83	296,186.00	283,736.10	297,500.00	161,174.03	310,450.00	12,950.00	4.35%
Dept/Div: 70-50 SOLID WASTE / BACKHOE								
EQUIP OPERATION, REPAIR, MAINT								
60-30 FUEL/OIL	881.29	1,500.00	941.19	1,200.00	0.00	1,200.00	0.00	.00%
60-55 Backhoe	11,131.01	6,000.00	7,569.20	2,000.00	682.73	1,000.00	-1,000.00	-50.00%
EQUIP OPERATION, REPAIR, MAINT	12,012.30	7,500.00	8,510.39	3,200.00	682.73	2,200.00	-1,000.00	-31.25%
BACKHOE	12,012.30	7,500.00	8,510.39	3,200.00	682.73	2,200.00	-1,000.00	-31.25%
SOLID WASTE	295,684.13	303,686.00	292,246.49	300,700.00	161,856.76	312,650.00	11,950.00	3.97%
Dept/Div: 75-10 EDUCATION / RSU#38								
ASSESSMENTS								
45-75 RSU#38 PAYMENT	3,527,596.00	3,564,799.00	3,556,960.00	3,710,394.00	2,164,396.45	3,710,394.00	0.00	.00%
ASSESSMENTS	3,527,596.00	3,564,799.00	3,556,960.00	3,710,394.00	2,164,396.45	3,710,394.00	0.00	.00%
RSU#38	3,527,596.00	3,564,799.00	3,556,960.00	3,710,394.00	2,164,396.45	3,710,394.00	0.00	.00%
EDUCATION	3,527,596.00	3,564,799.00	3,556,960.00	3,710,394.00	2,164,396.45	3,710,394.00	0.00	.00%
Dept/Div: 80-10 REGIONAL ORGANIZATIONS / COBBOSSEE WATER								
DISTRICT								
ASSESSMENTS								

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 80-10 REGIONAL ORGANIZATIONS / COBBOSSEE WATER DISTRICT								
45-10 COBBOSSEE WATERSHED DISTRICT	21,436.00	23,500.00	22,079.00	22,852.00	15,198.00	23,550.00	698.00	3.05%
ASSESSMENTS	21,436.00	23,500.00	22,079.00	22,852.00	15,198.00	23,550.00	698.00	3.05%
COBBOSSEE WATER DISTRICT	21,436.00	23,500.00	22,079.00	22,852.00	15,198.00	23,550.00	698.00	3.05%
Dept/Div: 80-40 REGIONAL ORGANIZATIONS / First Park FINANCIAL								
12-50 FIRSTPARK INVESTMENT	12,224.27	24,500.00	24,097.46	25,000.00	12,398.08	25,000.00	0.00	.00%
FINANCIAL	12,224.27	24,500.00	24,097.46	25,000.00	12,398.08	25,000.00	0.00	.00%
First Park	12,224.27	24,500.00	24,097.46	25,000.00	12,398.08	25,000.00	0.00	.00%
REGIONAL ORGANIZATIONS	33,660.27	48,000.00	46,176.46	47,852.00	27,596.08	48,550.00	698.00	1.46%
Dept/Div: 81-20 KENNEBEC CNTY TAX / KENNEBEC CNTY TAX ASSESSMENTS								
45-20 KENNEBEC COUNTY TAX	0.00	266,694.00	266,694.13	285,400.00	285,399.45	293,962.00	8,562.00	3.00%
ASSESSMENTS	0.00	266,694.00	266,694.13	285,400.00	285,399.45	293,962.00	8,562.00	3.00%
KENNEBEC CNTY TAX	0.00	266,694.00	266,694.13	285,400.00	285,399.45	293,962.00	8,562.00	3.00%
KENNEBEC CNTY TAX	0.00	266,694.00	266,694.13	285,400.00	285,399.45	293,962.00	8,562.00	3.00%
Dept/Div: 85-10 DEBT SERVICE / Fire Truck 11/2023 FINANCIAL								
12-20 BOND PRINCIPAL	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	0.00	.00%
12-25 BOND INTEREST	4,856.80	4,238.00	4,238.00	3,583.00	1,960.40	2,884.00	-699.00	-19.51%
FINANCIAL	56,856.80	56,238.00	56,238.00	55,583.00	53,960.40	54,884.00	-699.00	-1.26%
Fire Truck 11/2023	56,856.80	56,238.00	56,238.00	55,583.00	53,960.40	54,884.00	-699.00	-1.26%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 85-25 DEBT SERVICE / 2013 Road Bond 7/2020								
FINANCIAL								
12-20 BOND PRINCIPAL	97,748.82	102,131.00	102,204.50	104,408.00	104,488.95	104,357.00	-51.00	-0.05%
12-25 BOND INTEREST	11,367.83	6,987.00	6,912.15	4,709.00	4,627.70	2,380.00	-2,329.00	-49.46%
FINANCIAL	109,116.65	109,118.00	109,116.65	109,117.00	109,116.65	106,737.00	-2,380.00	-2.18%
2013 Road Bond 7/2020	109,116.65	109,118.00	109,116.65	109,117.00	109,116.65	106,737.00	-2,380.00	-2.18%
Dept/Div: 85-40 DEBT SERVICE / Maranacook Lake Dam								
FINANCIAL								
12-20 BOND PRINCIPAL	0.00	6,000.00	0.00	16,000.00	16,000.00	16,000.00	0.00	.00%
12-25 BOND INTEREST	0.00	0.00	2,074.40	3,973.00	2,074.40	3,242.00	-731.00	-18.40%
FINANCIAL	0.00	6,000.00	2,074.40	19,973.00	18,074.40	19,242.00	-731.00	-3.66%
Maranacook Lake Dam	0.00	6,000.00	2,074.40	19,973.00	18,074.40	19,242.00	-731.00	-3.66%
Dept/Div: 85-70 DEBT SERVICE / 2008 Road Bond 8/2018								
FINANCIAL								
12-20 BOND PRINCIPAL	150,000.00	150,000.00	150,000.00	0.00	0.00	0.00	0.00	.00%
12-25 BOND INTEREST	12,501.25	6,600.00	6,832.87	0.00	0.00	0.00	0.00	.00%
FINANCIAL	162,501.25	156,600.00	156,832.87	0.00	0.00	0.00	0.00	.00%
2008 Road Bond 8/2018	162,501.25	156,600.00	156,832.87	0.00	0.00	0.00	0.00	.00%
Dept/Div: 85-80 DEBT SERVICE / Municipal Building Bond								
FINANCIAL								
12-20 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	36,700.00	36,700.00	100.00%
12-25 BOND INTEREST	0.00	0.00	0.00	0.00	0.00	10,800.00	10,800.00	100.00%
FINANCIAL	0.00	0.00	0.00	0.00	0.00	47,500.00	47,500.00	100.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 90-50 UNCLASSIFIED / Snowmobiling								
RECREATION								
30-70 SNOWMOBILING	940.00	1,377.00	1,377.00	1,344.00	1,343.86	1,476.00	132.00	9.82%
RECREATION	940.00	1,377.00	1,377.00	1,344.00	1,343.86	1,476.00	132.00	9.82%
Snowmobiling	940.00	1,377.00	1,377.00	1,344.00	1,343.86	1,476.00	132.00	9.82%
Dept/Div: 90-60 UNCLASSIFIED / Readfield Enterprise Fund								
ADMINISTRATION								
10-50 MISC.	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
ADMINISTRATION	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
Readfield Enterprise Fund	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
Dept/Div: 90-90 UNCLASSIFIED / Revaluation								
CONTRACT SERVICES								
50-10 ASSESSING AGENT	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
CONTRACT SERVICES	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
Revaluation	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	.00%
UNCLASSIFIED	25,237.31	135,621.00	32,356.25	93,205.00	18,845.95	91,476.00	-1,729.00	-1.86%
Dept/Div: 95-10 GENERAL ASSISTANCE / GENERAL ASSISTANCE								
ADMINISTRATION								
10-50 MISC.	1,570.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	.00%
ADMINISTRATION	1,570.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	.00%
UTILITIES								
40-30 ELECTRIC	0.00	500.00	102.00	500.00	0.00	500.00	0.00	.00%
40-60 HEATING	309.90	3,000.00	580.34	3,000.00	188.00	3,000.00	0.00	.00%
UTILITIES	309.90	3,500.00	682.34	3,500.00	188.00	3,500.00	0.00	.00%

Custom Budget Report

Expense

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept/Div: 95-10 GENERAL ASSISTANCE / GENERAL ASSISTANCE CONT'D								
GENERAL ASSISTANCE	1,879.90	4,500.00	682.34	4,500.00	188.00	4,500.00	0.00	.00%
GENERAL ASSISTANCE	1,879.90	4,500.00	682.34	4,500.00	188.00	4,500.00	0.00	.00%
Expense Totals:	5,297,382.79	6,393,577.00	6,021,211.84	6,993,746.00	3,829,911.68	6,416,285.00	-577,461.00	-8.26%

Custom Budget Report

Revenue

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 10 GENERAL GOVERNMENT								
1011 REAL ESTATE PROPERTY TAX	4,504,406.81	4,582,804.00	4,604,787.12	4,675,019.00	4,676,344.31	4,624,022.00	-50,997.00	-1.09%
1012 PERSONAL PROPERTY TAX	42,233.89	33,460.00	33,798.31	32,524.00	32,524.09	32,524.00	0.00	.00%
1013 STATE REVENUE SHARING	137,772.60	135,000.00	154,346.52	200,000.00	135,284.02	215,000.00	15,000.00	7.50%
1014 INTEREST ON TAXES	34,138.67	25,000.00	30,376.42	30,000.00	20,987.11	30,000.00	0.00	.00%
1021 INVESTMENT INCOME	7,484.10	5,000.00	11,398.20	6,000.00	7,761.66	8,000.00	2,000.00	33.33%
1031 VETERANS EXEMPTION	3,909.00	4,000.00	3,890.00	4,000.00	2,802.00	4,000.00	0.00	.00%
1032 HOMESTEAD EXEMPTION	138,363.00	182,346.00	175,968.00	185,822.00	180,460.00	258,989.00	73,167.00	39.37%
1033 TREE GROWTH REIMBURSEMENT	9,358.25	9,000.00	9,092.81	9,000.00	8,553.17	9,000.00	0.00	.00%
1034 BETE REIMBURSEMENT	8,474.00	15,574.00	15,612.00	12,625.00	12,625.00	12,625.00	0.00	.00%
1051 BOAT EXCISE TAXES	7,791.80	8,000.00	7,504.60	8,000.00	1,740.90	7,500.00	-500.00	-6.25%
1052 MOTOR VEHICLE TAXES	541,598.94	500,000.00	573,683.54	525,000.00	376,645.50	550,000.00	25,000.00	4.76%
1053 AGENT FEE	10,792.25	10,000.00	10,570.75	10,000.00	7,418.25	11,000.00	1,000.00	10.00%
1054 NEWSLETTER ADS	0.00	100.00	100.00	100.00	100.00	100.00	0.00	.00%
1060 Business License Fees	80.00	50.00	30.00	50.00	10.00	50.00	0.00	.00%
1065 CERTIFIED COPY FEES	1,505.00	1,400.00	1,538.20	1,500.00	1,182.60	1,500.00	0.00	.00%
1090 OTHER INCOME	56,774.26	2,000.00	25,071.29	2,000.00	3,569.86	5,000.00	3,000.00	150.00%
1095 Heating Assistance	1,215.78	1,500.00	2,177.08	1,500.00	2,241.10	1,500.00	0.00	.00%
3010 PLUMBING FEES	4,687.50	5,000.00	5,420.00	6,000.00	2,492.50	5,000.00	-1,000.00	-16.67%
3020 LAND USE FEES	6,254.02	6,000.00	5,966.12	7,000.00	3,253.19	5,000.00	-2,000.00	-28.57%
5000 Use of Undesignated Funds	0.00	128,000.00	0.00	282,488.00	0.00	150,000.00	-132,488.00	-46.90%
Contingency \$25,000, General Tax Relief \$125,000								
5001 Use of Carry Forward	0.00	227,303.00	0.00	107,660.00	0.00	147,900.00	40,240.00	37.38%
Conserv -2900, TF Perpet Care 5000, Roads \$85,000, Recreation \$2,000, Transfer Station \$53,000								
GENERAL GOVERNMENT	5,516,839.87	5,881,537.00	5,671,330.96	6,106,288.00	5,475,995.26	6,078,710.00	-27,578.00	-45%

Custom Budget Report

Revenue

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 12 Maintenance								
4010 Fuel Tax	212.35	0.00	118.41	0.00	0.00	0.00	0.00	.00%
Maintenance	212.35	0.00	118.41	0.00	0.00	0.00	0.00	.00%
Dept: 15 BOARDS & COMMISSIONS								
3015 Conservation Donations	38.00	30,517.00	23,161.60	0.00	0.00	0.00	0.00	.00%
BOARDS & COMMISSIONS	38.00	30,517.00	23,161.60	0.00	0.00	0.00	0.00	.00%
Dept: 20 TOWN BUILDINGS O&M								
TOWN BUILDINGS O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Dept: 25 COMMUNITY SERVICES								
1010 ANIMAL CONTROL DOG LICENSE FEE	2,837.00	3,000.00	2,137.00	2,500.00	959.00	2,500.00	0.00	.00%
1011 Rabies Clinic	840.00	0.00	570.00	0.00	780.00	500.00	500.00	100.00%
1012 Dog Vac Fund	390.00	0.00	115.00	0.00	30.00	0.00	0.00	.00%
3000 Age Friendly	0.00	1,000.00	8,000.00	0.00	0.00	0.00	0.00	.00%
4005 LIBRARY DONATIONS	2,003.00	2,000.00	27,071.00	765.00	2,250.00	1,300.00	535.00	69.93%
4010 LIBRARY SALE PROCEEDS	1,475.70	1,500.00	1,217.37	0.00	1,071.06	1,290.00	1,290.00	100.00%
4015 Library Front Desk Contributio	495.34	375.00	438.12	406.00	255.14	452.00	46.00	11.33%
4020 Library Non Res Patrons	70.00	50.00	125.00	100.00	100.00	125.00	25.00	25.00%
5010 CABLE TV FRANCHISE FEES	28,390.78	27,000.00	30,827.95	28,000.00	14,955.04	29,000.00	1,000.00	3.57%
COMMUNITY SERVICES	36,501.82	34,925.00	70,501.44	31,771.00	20,400.24	35,167.00	3,396.00	10.69%
Dept: 30 RECREATION, PARKS,& ACTIVITIES								
1010 BEACH INCOME	7,813.64	9,660.00	7,007.62	9,912.00	3,014.00	9,912.00	0.00	.00%
2021 REC BOARD - BASEBALL	2,420.00	2,920.00	2,518.50	2,920.00	0.00	2,920.00	0.00	.00%

Custom Budget Report

Revenue

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 30 RECREATION, PARKS,& ACTIVITIES CONTD								
2022 REC BOARD - SOCCER	2,050.00	2,100.00	2,135.00	2,100.00	1,955.00	2,100.00	0.00	.00%
2023 REC BOARD - SWIMMING	0.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00	.00%
2024 REC BOARD - Basketball	3,620.00	3,150.00	3,090.00	3,150.00	4,065.00	3,150.00	0.00	.00%
2025 REC BOARD - OTHER RECREATION	72.50	0.00	40.00	0.00	0.00	0.00	0.00	.00%
Winter Fun Day, Halloween Party, Easter Egg Hunt \$200 each								
2026 Rec Board - Softball	1,215.00	1,540.00	1,381.50	1,540.00	53.00	1,540.00	0.00	.00%
2073 HD - MERCHANDISE SALES	2,926.00	0.00	66.00	0.00	368.00	0.00	0.00	.00%
7010 Trails	250.00	0.00	100.00	0.00	0.00	0.00	0.00	.00%
8010 Millstream Dam Project	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	.00%
RECREATION, PARKS,& ACTIVITIES	20,367.14	27,370.00	16,338.62	21,122.00	9,455.00	21,122.00	0.00	.00%
Dept: 40 PROTECTION								
1010 FIRE DEPARTMENT DONATIONS	41.43	0.00	223.38	0.00	0.00	0.00	0.00	.00%
1025 Adm Asst Regional Employee	0.00	0.00	2,520.00	0.00	0.00	0.00	0.00	.00%
1035 FD Burn Permits online	270.00	0.00	266.00	150.00	338.00	250.00	100.00	66.67%
3500 Tower Sites	17,200.00	2,600.00	2,600.00	3,200.00	0.00	3,200.00	0.00	.00%
4050 FD Safety Grant	0.00	0.00	885.84	0.00	0.00	0.00	0.00	.00%
PROTECTION	17,511.43	2,600.00	6,495.22	3,350.00	338.00	3,450.00	100.00	2.99%
Dept: 50 CEMETERIES								
5020 Donations	21.12	0.00	300.00	0.00	100.00	0.00	0.00	.00%
CEMETERIES	21.12	0.00	300.00	0.00	100.00	0.00	0.00	.00%
Dept: 60 Roads & Drainage								
2010 LOCAL ROAD ASSISTANCE	35,924.00	35,000.00	35,612.00	35,000.00	36,560.00	36,500.00	1,500.00	4.29%
2020 HIGHWAY INCOME	0.00	0.00	1,793.95	0.00	0.00	0.00	0.00	.00%

Custom Budget Report

Revenue

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Initial	Init Req vs Curr Bud Change \$	Init Req vs Curr Bud Change %
Dept: 90 UNCLASSIFIED CONT'D								
UNCLASSIFIED	1,765.81	11,377.00	1,343.86	16,344.00	1,476.26	16,476.00	132.00	.81%
Dept: 95 GENERAL ASSISTANCE								
1010 GENERAL ASSIST-STATE REIMBURSE	1,315.93	2,250.00	477.64	2,250.00	0.00	2,250.00	0.00	.00%
GENERAL ASSISTANCE	1,315.93	2,250.00	477.64	2,250.00	0.00	2,250.00	0.00	.00%
Revenue Totals:	5,845,090.54	6,405,427.00	6,174,056.54	6,993,796.00	5,685,266.36	6,409,855.00	-583,941.00	-8.35%

certification required as a condition of employment and the cost of an employee's taking courses, seminars or workshops to renew the license or certification and that is used solely for work for the Town of Readfield shall be reimbursed to the employee by the Town. Any such loss of license must be reported to the Town Manager within 24 hours of the next work day.

ARTICLE 37 – TIME KEEPING

Accurately recording time worked is the responsibility of each hourly employee. Federal and State laws require the Town of Readfield to keep an accurate record of time worked in order to calculate employee wages. Time worked is the time actually spent on the job performing assigned duties.

Each employee shall accurately record the time they begin and end their work. They should also record the beginning and ending time of any split shift or departure from work for personal reasons. Overtime work shall be performed only with prior approval from the Town Manager or his/her designee.

Altering, falsifying, tampering with time records or recording time on another employee's time record shall result in disciplinary action, up to and including termination of employment.

It is the employee's responsibility to sign his/her time record to certify the accuracy of all time recorded. Time records shall be countersigned by the employee's supervisor.

ARTICLE 38 - SEPARABILITY AND SAVINGS CLAUSE

If any article or section of this Agreement, or any supplement thereto, should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section should be restrained by such tribunal, the remainder of this Agreement and its supplements shall not be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for said article or section.

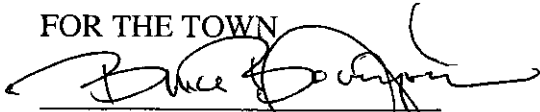
ARTICLE 39 – TERMINATION

This Agreement shall be effective as of the first day of July 2017 and shall remain in full force and effect until June 30, 2020. The Contract shall be automatically renewed for succeeding one-

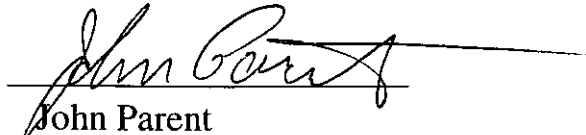
year periods unless either party shall notify the other to renegotiate at least one hundred twenty (120) days before June 30th. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date; this Agreement shall remain in full force and be effective during the period of negotiations.

IN WITNESS WHEREOF, the parties hereto have set their hands this day of _____. TOWN OF READFIELD

FOR THE TOWN

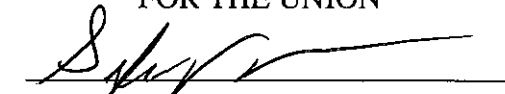


Bruce Bourgoine - Chief Negotiator



John Parent
Board of Selectmen

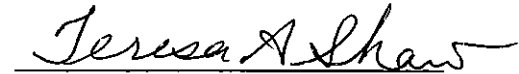
FOR THE UNION



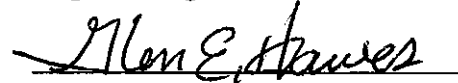
Sylvia Hebert- Chief Negotiator
AFSCME Staff Representative



Bruce Chandler -Unit Chair
AFSCME negotiating team



Teresa Shaw, AFSCME
negotiating team



Glenn Hawes, AFSCME
negotiating team

OTHER BUSINESS

Future Agenda Items - Proposed DRAFT

Short-term:

- Budget Draft review
- Consider a standard abatement for Map xx, Lot xx.
- Audit report
- Fee and fee schedule update

Long-term:

- County Officials and State Delegation Meetings
- Appeals process and appeals matrix review
- Contingency Policy
- Personal Property Taxes
- Giles Rd. Bridge

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Explore broadband possibilities and renegotiate our cable agreement
- Finalize a solar energy agreement and installation for town facilities
- Oversee completion of the Library and Fire Station buildings improvements
- Determine our municipal approach to cannabis rules
- Investigate additional Church Road sidewalk possibilities
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance
- Investigate tax relief programs