

# 2020/2021 Select Board Retreat Workshop Agenda

Readfield Town Hall

September 8, 2019 - 4:00 PM to 8:00 PM

*Board may elect to adjourn early*

Please Note: *Normally we have shared a meal in the past, due to coronavirus we ask that participants and attendees bring a bag lunch and drink.*

- 4:00 Opening thoughts on outcomes, agenda adjustments and ground rules
- 4:15 Opportunity for attending public input (up to 15 minutes total)
- 4:30 Town Manager's thoughts
- 4:45 **Reflections**
- A look back on 2019/2020 goals (See appendix A)
  - Thoughts on what we could have done better
  - Selecting goals to be continued
  - Major events that may affect goal considerations including coronavirus
- 5:15 **Considerations**
- Carryover goals
    - Those not completed, evaluate and justify continuance
    - Multi-year in progress, reassess resources
  - New and revised goals (See appendix B)
  - Ordinance priorities (See appendix C)
  - Policy priorities
  - Other initiatives
- 6:15 Dinner break
- 6:45 **Aspirations**
- Where do we want to end up? 2020/2021? 2022? 2025 and beyond?
  - How do we get there?
  - New goal list
  - Expectations of each other
- 7:15 Opportunity for attending public observations (up to 15 minutes total)
- 7:30 **Commitments**
- Goal refinement
  - Goal detailing
- 8:00 *Thank you, the work now begins!*

## **Appendix A: Readfield, Maine Select Board Goals 2019/2020 Report**

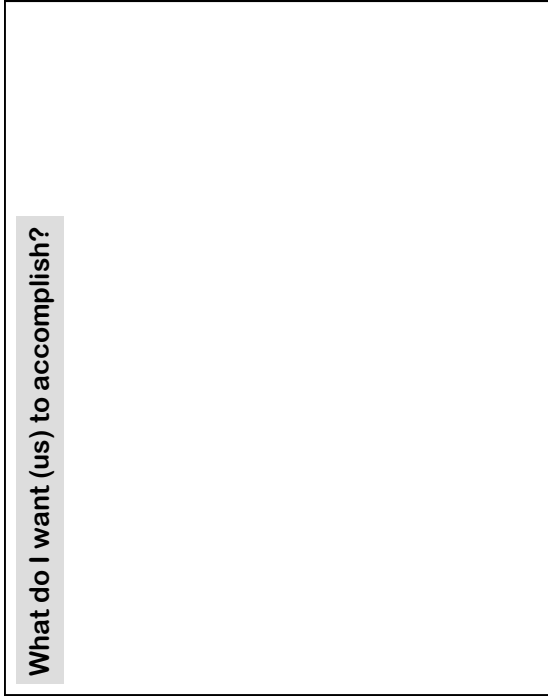
### Goal Details

- 1 Review, revise, or draft selected governance documents in 2019/2020 as needed, including but not restricted to those below. This generally involves various Board members and staff as needed throughout the forthcoming year. We will continually define and refine the priority documents as the year proceeds.
  - Traffic, parking, snow removal (January 2020)
  - Select Board policies/bylaws to be unified into a single set of bylaws (Bruce - 2019)
  - Other ordinances and/or policies to be reviewed in 2020 include Mass Gatherings, Conflicts of Interest, Fire Department, Firearms (Eric will be a resource)
- 2 Explore broadband possibilities to better serve town residents as a part of the multi-town group established to study available options. Initiate possible renegotiation of our cable agreement. (Bruce – ongoing)
- 3 Finalize a solar energy plans for town facilities through a Request for Proposal process leading to a Power Purchase Agreement and installation per the 2019 Town Meeting authorization by voters with Solar Ad Hoc Committee assistance. (Ralph, Bruce – 2020)
- 4 Oversee construction phase completion of the Library and Fire Station buildings improvements projects per the 2019 Town Meeting authorization by voters. (Eric, Ralph – 2020)
- 5 Determine municipal approach to cannabis rules conforming to and as permitted by state law so that town rules are put in place. Public input will be part of the process. (Dennis, Planning Board if required – 2019/20)
- 6 Investigate alternative Church Road sidewalk approaches and funding possibilities while keeping our Department of Transportation application active. (Kathryn, Chris – ongoing)
- 7 Seek input on setting long-term direction regarding Parks and Recreation, including the beach, in our community with input from the public and the full town committees with representatives on the Parks and Recreation Commission beginning with a board workshop. (Dennis, Kathryn – 2019/20)
- 8 Consider a local food/farms ordinance with public and farmer input to be presented to voters in 2020. (Chris – 2020)
- 9 Investigate concepts that involve an elder tax freeze program that would work in hand with existing town programs and needs. (Ralph – 2020)

**Appendix B: Goal Setting Notes, A Personal Perspective**

*This is intended to be a possible tool for self-advance consideration of refining goals and is not necessary to share.*

**What do I want (us) to accomplish?**



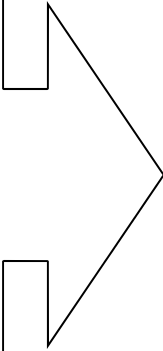
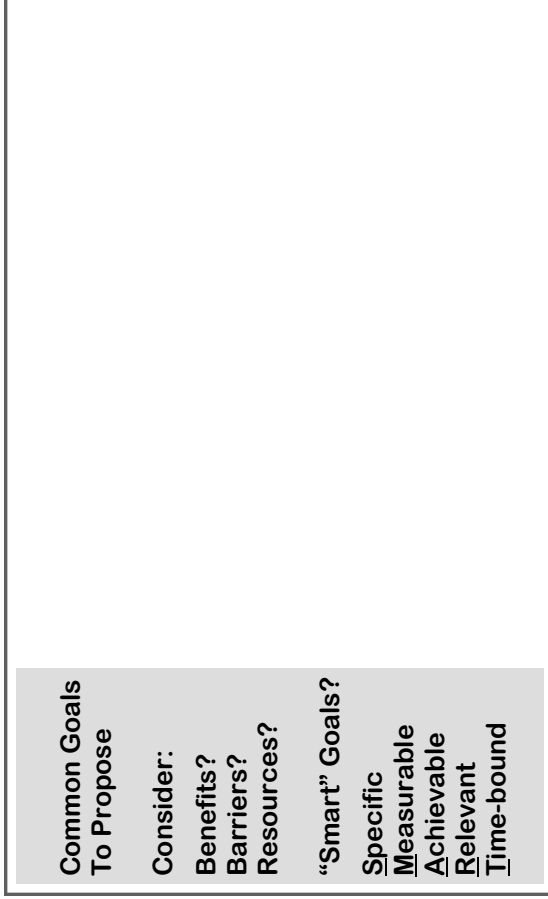
**Common Goals To Propose**

**Consider:**

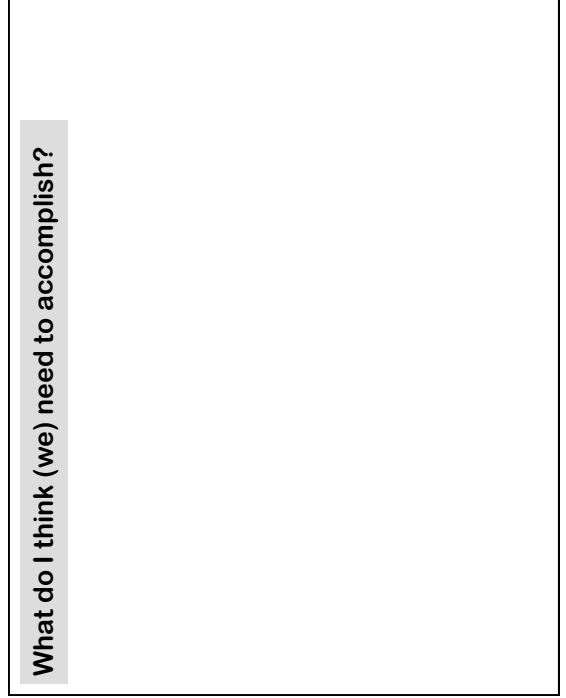
- B**enefits?
- B**arriers?
- R**esources?

**“Smart” Goals?**

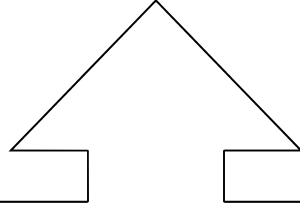
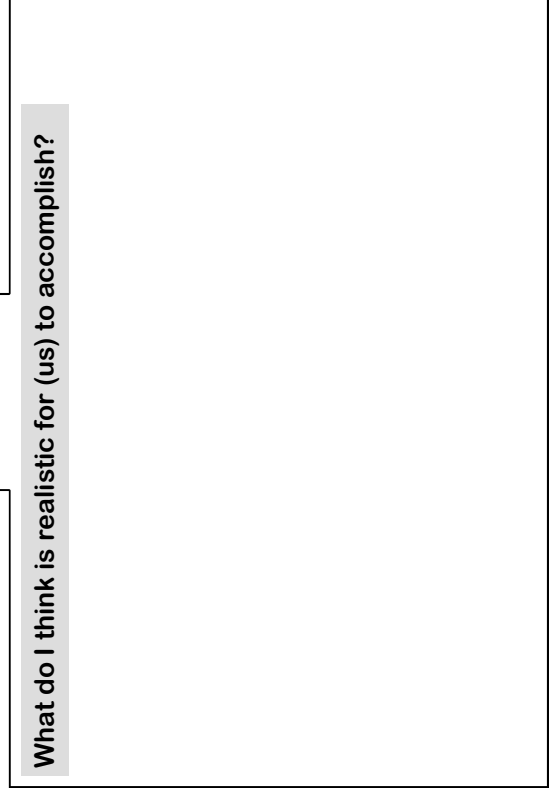
- S**pecific
- M**easurable
- A**chievable
- R**elevant
- T**ime-bound



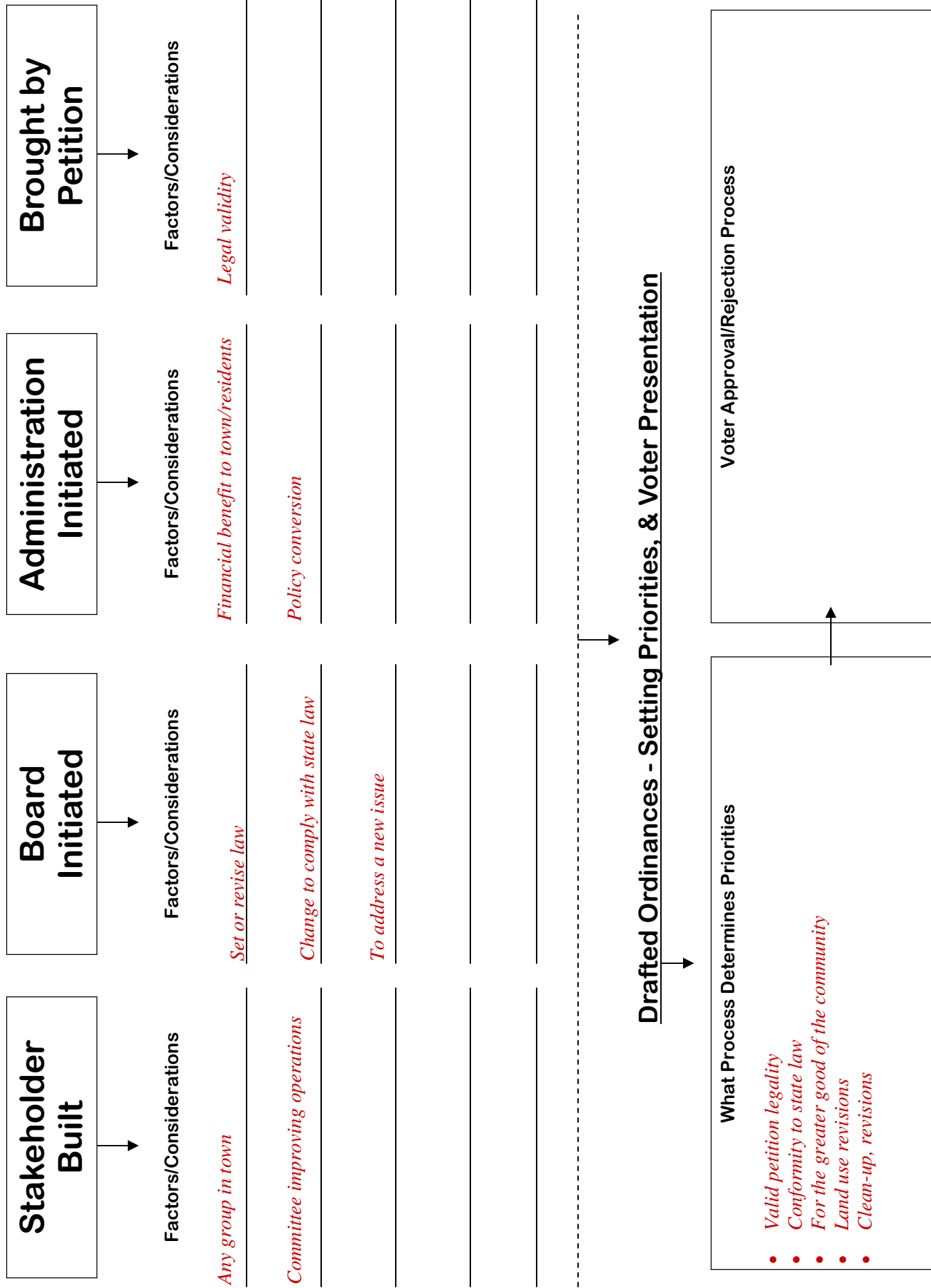
**What do I think (we) need to accomplish?**



**What do I think is realistic for (us) to accomplish?**



## Appendix C - Ordinance Pathways



## Appendix C—Ordinance Pathways

