

**Readfield Select Board**  
**Meeting Agenda**  
**March 15, 2021, Remote Meeting**  
Select Board Meeting starts: 6:30 PM  
Select Board Meeting ends (unless extended) at 8:40 PM

**Pledge of Allegiance (6:30pm)**

**Regular Meeting Items - 5 min.**

21-088 - Minutes: Select Board meeting minutes of February 16<sup>th</sup>, 2021.

21-089 - Warrants: #36-39

**Communications - 20 min.**

Select Board communications. - 5 min.

Town Staff Reports - 5 min.

Boards, Committees, Commissions & Departments - 5 min.

- Trails Committee minutes of October 27, 2020 & January 26, 2021
- Library Board minutes of February 3, 2021

Public Communication - Members of the public may address the Select Board. - 5 min.

**Appointments, Reappointments, and Resignations - 5 min.**

21-090 - Consider the resignation of Deborah Nichols at Town Clerk

**Old Business - 30 min.**

21-073 - Consider a draft of the FY22 municipal budget - 30 min.

**New Business - 20 min.**

21-091 - Consider an increase to Select Board stipends - 5 min.

21-092 - Consider a Liquor License renewal for the Weathervane Restaurant - 10 min.

21-093 - Consider the approval of a Shoreland septic holding tank for Map 134, Lot 008 - 5 min.

**Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.**

**Executive Session - 45 min.**

To have the Select Board hold an Executive Session for the purpose of discussing personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A).

**Adjournment**

Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or  
Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

**\*\* Important Public Participation Information \*\***

Meetings will be held remotely via Zoom exclusive until further notice

# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, February 16, 2021 – Unapproved**

**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Dan Wells, Grace Keene, Melanie Lanctot, Patrick McCormick

Mr. Bourgoine called the Select Board meeting to order at 6:33 pm.

- **21-080 – Minutes: Select Board meeting minutes of February 1, 2021**
  - **Motion** made by Mr. Price to approve the Select Board meeting minutes of February 1, 2021 as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **21-081 – Warrants: #32-33 (FY21)**
  - Mr. Eno reviewed Warrants #32-33
  - **Motion** made by Mr. Eno to approve warrants #32-33 in the amount of \$372,538.84, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

**Communications**

- **Select Board Communications**
  - Mr. Price: Heritage Days will happen this August around town at the beach, trails, fairgrounds and downtown. Ideas or volunteer contact Dennis.
  - Mrs. Woodsum: Moving along with a newish broadband committee with new members being approved tonight.
  - Mr. Eno: Spoke about the Comprehensive Plan and a subcommittee meeting.
- **Town Staff Reports**
  - Review of January Treasurers Report
- **Boards, Committees, Commissions & Departments**
  - Budget Committee minutes of January 14 & 28, 2021
  - Library Board minutes of January 13, 2021
  - Solid Waste & Recycling Committee minutes of July 15 & October 21, 2020
- **Public Communications - Members of the public may address the Select Board on any topic**
  - None

**Appointments, Reappointments and Resignations:**

- **21-082 – Consider the appointment of Sonya Clark as Warden for the March 9<sup>th</sup> Special Election**
  - **Motion** made by Mrs. Woodsum to appoint Sonya Clark as Warden for the March 9<sup>th</sup> Special Election as presented, **second** by Mrs. Sammons. **Vote** 5-0 in favor.
- **21-083 – Consider the appointment of a slate of Ballot Clerks for the March 9<sup>th</sup> Special Election**
  - **Motion** made by Mrs. Woodsum to appoint the 20/21 ballot election clerks for the March Election as presented in the packet, **second** by Mrs. Sammons. **Vote** 5-0 in favor.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, February 16, 2021 – *Unapproved***

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- **21-084 – Consider the appointment of a slate of members to the ad hoc Broadband Internet Committee**
  - Dan Wells & Patrick McCormick both present and both gave brief introductions.
  - **Motion** made by Mr. Bourgoine to appoint the slate of members as stated in the packet to the ad hoc Broadband Internet Committee, **second** by Mrs. Woodsum. **Discussion:** Mrs. Woodsum mentioned that the goal is to have everyone in town have broadband fiber internet available at an affordable cost. **Vote** 5-0 in favor.
  
- **21-085 – Consider the appointment of Karen Peterson to the Cemetery Committee**
  - **Motion** made by Mr. Bourgoine to appoint Karen Peterson to the Cemetery Committee for a term ending June 30, 2023, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

**Old Business:**

- **20-102 – Discuss the local COVID-19 situation and response and take any necessary action**
  - Mr. Dyer gave a brief review of the information in the packet on town operations. The Fire Department has gotten their first round of vaccinations. He is looking to hiring a temporary part time administrative support staff person.
  
- **21-069 – Consider any potential ordinance changes for the June Town Meeting**
  - LUO Changes
  - Warrant Article from Town Clerk “Declaration of Write-In Candidacy and Counting Write-In Votes”. Review by Select Board on clarity and wording. Would like MMA and Legal Review to do a draft and make more specific to Readfield. Would not go into effect until next year’s election.

**New Business:**

- **21-086 – Consider a Maine Resolution to Take Action on Climate Pollution**
  - Melanie Lanctot reviewed her power point presentation “Carbon Cashback – A Resolution for Readfield Town Meeting 2021.” There are about 50 other Maine towns already involved.
  - **Motion** made by Mr. Bourgoine to add to the warrant articles with language to be redefined to warrant questions in Readfield, **second** by Mr. Price. **Discussion:** Mrs. Woodsum would like to see this go thru the petition process and Mr. Eno agrees as they would rather the residents have a say. This will still be voted on by the residents and made clear not endorsing, just making it available to voters. **Vote** 4-1, opposed by Mrs. Woodsum.

**Old Business continued:**

- **21-073 – Consider a draft of the FY22 municipal budget**
  - Review of FY22 Budget in packet by Mr. Dyer. This is the 3<sup>rd</sup> draft and has been thru every department so pretty much the compete budget.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, February 16, 2021 – *Unapproved***

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**New Business continued:**

- **21-087 – Consider prior year abatements for homestead exemption for Map 128, Lot 105**
  - Homestead Application received in 2016 not recorded. Abatement is going back 3 years.
  - **Motion** made by Mrs. Woodsum to approve the 3 certificate of abatements for Rooney for three years as presented, **second** by Mr. Price. **Vote** 5-0 in favor.

**Motion** made by Mr. Bourgoine to enter into Executive Session for the purpose of discussion of a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A) at 8:01 pm and at the end of the session to adjourn the Select Board meeting with no further action and to invite the Town Manager into the Executive Session, **second** by Mrs. Woodsum. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*

**DRAFT**

## Mar. 1, 2021 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
36	403	\$ 377,057.62	Warrant	R. Eno	Three	3/1/2021
A	403	\$ 1,317.25	State Fees	D. Price	One	2/18/2021
B	403	\$ 5,097.91	State Fees	R. Eno	One	2/25/2021
37	420	\$ 16,617.68	Payroll	R. Eno	One	3/1/2021

**SUM \$ 393,675.30**



Indicates public review is required following prior approval

Indicates public review and approval are both required

# Treasurer's Warrant

Warrant # 36 & 37

\$393,675.30

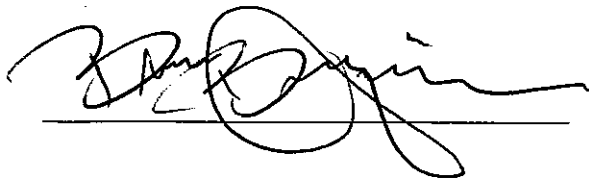
Dates: 3/4/2021

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee EMPLOYEES	Account Payroll	Amount \$16,617.68	Check #'s 69684-69691 169684-169696
VARIOUS VENDORS	Accounts Payable	\$377,057.62	69623-69645
	Total	\$393,675.30	

Date Signed: \_\_\_\_\_



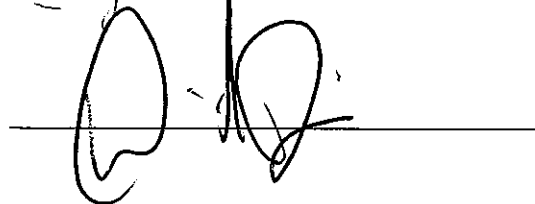
Bruce Bourgoine

\_\_\_\_\_

Christine Sammons



Ralph Eno



Dennis Price

\_\_\_\_\_

Kathryn Woodsum

**A / P Check Register**  
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	34.07	03/04/21	36	0031 Central Maine Power Co
P	69655	1,317.25	02/18/21	36	0086 SECRETARY OF STATE (MOTOR VEH)
P	69656	5,097.91	02/25/21	36	0086 SECRETARY OF STATE (MOTOR VEH)
R	69657	2,101.98	03/04/21	36	0500 B&H Photo-Video
R	69658	28,137.66	03/04/21	36	0453 Cushing Construction, LLC
R	69659	499.34	03/04/21	36	0853 David Morrow
R	69660	2,120.00	03/04/21	36	0713 Easy- Badges, LLC
R	69661	29.98	03/04/21	36	0810 Eric Dyer
R	69662	573.49	03/04/21	36	0704 Fabian Oil
R	69663	1,850.00	03/04/21	36	0043 Fire Tech and Safety
R	69664	24.00	03/04/21	36	0791 Group Dynamic Inc
R	69665	152.00	03/04/21	36	0083 Kennebec Cnty Registry Of Deeds
R	69666	15.50	03/04/21	36	0868 Maine Laundry Centers
R	69667	548.14	03/04/21	36	0066 Maine Municipal Association
R	69668	9,412.78	03/04/21	36	0065 MAINE MUNICIPAL EMP. HEALTH
R	69669	42.25	03/04/21	36	0218 MAINE RESOURCE RECOVERY ASSOC
R	69670	60.00	03/04/21	36	0303 MAINE TOWN & CITY CLERKS ASS'N
R	69671	6,645.37	03/04/21	36	0621 New England Salt Company, LLC
R	69672	344.03	03/04/21	36	0823 OTELCO
R	69673	8.00	03/04/21	36	0858 PETTY CASH
R	69674	77.37	03/04/21	36	0640 Pitney Bowes, Inc
R	69675	820.00	03/04/21	36	0841 PretiFlaherty
R	69676	302,909.02	03/04/21	36	0069 Regional School Unit#38
R	69677	32.56	03/04/21	36	0406 SAM'S CLUB
R	69678	13.17	03/04/21	36	0696 Spectrum
R	69679	433.47	03/04/21	36	0462 STAPLES CREDIT PLAN
R	69680	439.09	03/04/21	36	0313 Toshiba Financial Services
R	69681	5,285.00	03/04/21	36	0098 TREAS., STATE OF MAINE (IFW)
R	69682	7,977.17	03/04/21	36	0664 US BANK CORPORATE TRUST BOSTON
R	69683	57.02	03/04/21	36	0765 W.B. Mason Co., Inc
<b>Total</b>		<b>377,057.62</b>			

**Count**

Checks	30
Voids	0



# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

## Readfield Trails Committee Minutes

October 27, 2020

**Present:** Paul Bessette, Nancy Buker, Greg Durgin, Bob Harris, Jeanne Harris, Rob Peale, Holly Rahmlow

**Excused:** Greg Leimbach, Henry Whittemore

The meeting was called to order at 6:35 p.m. Holly agreed to be timekeeper.

Brian Tarbuck of the Greater Augusta Utility District, who has been working with Rob on plans for a trail at Carleton Pond, was in attendance. Last May some Trails members walked the property with Brian. Some of that potential trail is very rough, so Rob suggested that we start with a trail that goes along the east side of the pond. This route will require less work and offers a nice view of the pond. Brian suggested we also make use of the existing snowmobile trail.

We will still need a memorandum of understanding or a trail agreement before proceeding on any work. Rob has written such an agreement, which Brian presented to the GAUD board. Brian said their attorney suggested the addition of a paragraph prohibiting the erection of any structures, and said he would send the revised agreement back to Rob. Brian also reviewed some of the issues of concern to the GAUD board.

These issues include who would lock and unlock gates and the potential for cars being there overnight, unruly dogs or mountain bikers, parking, plowing and protecting the rights of snowmobilers. No motorized bikes or other vehicles will be allowed on the trails.

He also mentioned the need to update the current map, which is badly outdated. The Readfield Conservation Commission is working on that.

Brian also said the board is once again discussing the possibility of selling some of the land. The pond would not be included in any sale, so our trail along it would be safe. Before we begin we also need an environmental permit for construction.

Access to the pond is another issue. Road sightlines for the parking area are poor, and currently the gates are locked unless someone makes arrangements to open them. Brian said a secondary gate could be installed to limit access to the trail and thus allow the parking area gates to be left open. Rob spoke to Eric about the possibility of having the parking area plowed and that seems doable.

Rob suggested we install a kiosk with a list of the rules, and we discussed those costs. Rob said he plans to go back and walk the trail to see if it can go all the way to the dam. He will continue to take the lead in planning for this project and will inform the committee as needed.

The minutes were distributed. Rob moved they be approved; Jeanne seconded. Approved unanimously

Jeanne reported that we have \$1,221.28 in our account. Since our last meeting we have spent \$693.74. Altogether we received \$3,080 in honor of Ken Clark. On October 15 an engraved bench was purchased and placed along the Fairgrounds trail across from the tree planted in his honor. The bench, including installation, was \$2,331.54. The remaining funds, \$748.46, were added to our account.

Nancy said she understood we were to have a separate account for donations rather than merging them with town funds. She said she had arranged for a separate account for the \$100 we received from the envelope kiosks as well as another small donation and the money for Ken should be included in that account. Jeanne said that in the paperwork Teresa gave her that all our money was in that one account.

We discussed ways to keep track of donated money. Some members felt that those funds should be kept separately since we can spend donated funds on non-town property. Greg said that if the Select Board authorizes an expenditure we can spend town funds on non-town property such as the trail to the Meetinghouse. Jeanne said she would look into the issue.

The application to DOT for the culvert installation to allow the Morrill Road connector trail to cross Route 17 has been approved. Rob spoke to Eric about it, and the money is in the budget, but it's not a priority and the trail is not likely to be used in the winter. We can go ahead and work on the trail. Rob will put out an email call for workers to help with that project.

The Esker Trail also needs work. Entry by the bus garage is nearly obliterated by overgrowth of bamboo. This trail also awaits two culverts, and we might need to put down woodchips on the new loop that Greg D. and Bob cleared to avoid a low-lying area. Greg D. said he would take the lead on a work day for this trail.

Greg D. announced that a Trunk or Treat event would be held Saturday at the Fairgrounds, and that librarians are trying to get a grant for a story walk on the trail by the Meetinghouse.

Next meeting, if held, will be November 24.

Meeting adjourned at 7:54 p.m.

Minutes prepared and submitted by Holly Rahmlow

# Readfield Trails Committee Minutes

## January 26, 2021

**Present:** Paul Bessette, Nancy Buker, Greg Durgin, Bob Harris, Jeanne Harris, Greg Leimbach, Rob Peale, Holly Rahmlow, Henry Whittemore

The meeting, which was held via Zoom, was called to order at 6:32 p.m.

The October minutes were approved.

Jeanne announced that we have \$1,221.28, with \$1,098.46 of that being donations in honor of Ken Clark.

At the October meeting Nancy said she thought that we had arranged to have donated money kept separately from the funds we get from the town. Rob looked into this issue and notified us via email that we cannot keep those monies in a separate account unless we set up a whole different nonprofit organization, such as the association the Readfield Firefighters have. This involves quite a bit of paperwork. Eric said that unless we do that all moneys will be kept in one account and the town records will not reflect any donation totals. Since we are unlikely to have future big donations, the extra effort does not appear to be worthwhile.

Rob presented the final document for the agreement with the Greater Augusta Utility District on the Carleton Pond trail. GAUD approved the trail agreement so once Trails approves the document it will be presented to the Select Board for approval.

Henry made a motion to accept the document Rob presented on the trail agreement with GAUD. Paul seconded. All agreed.

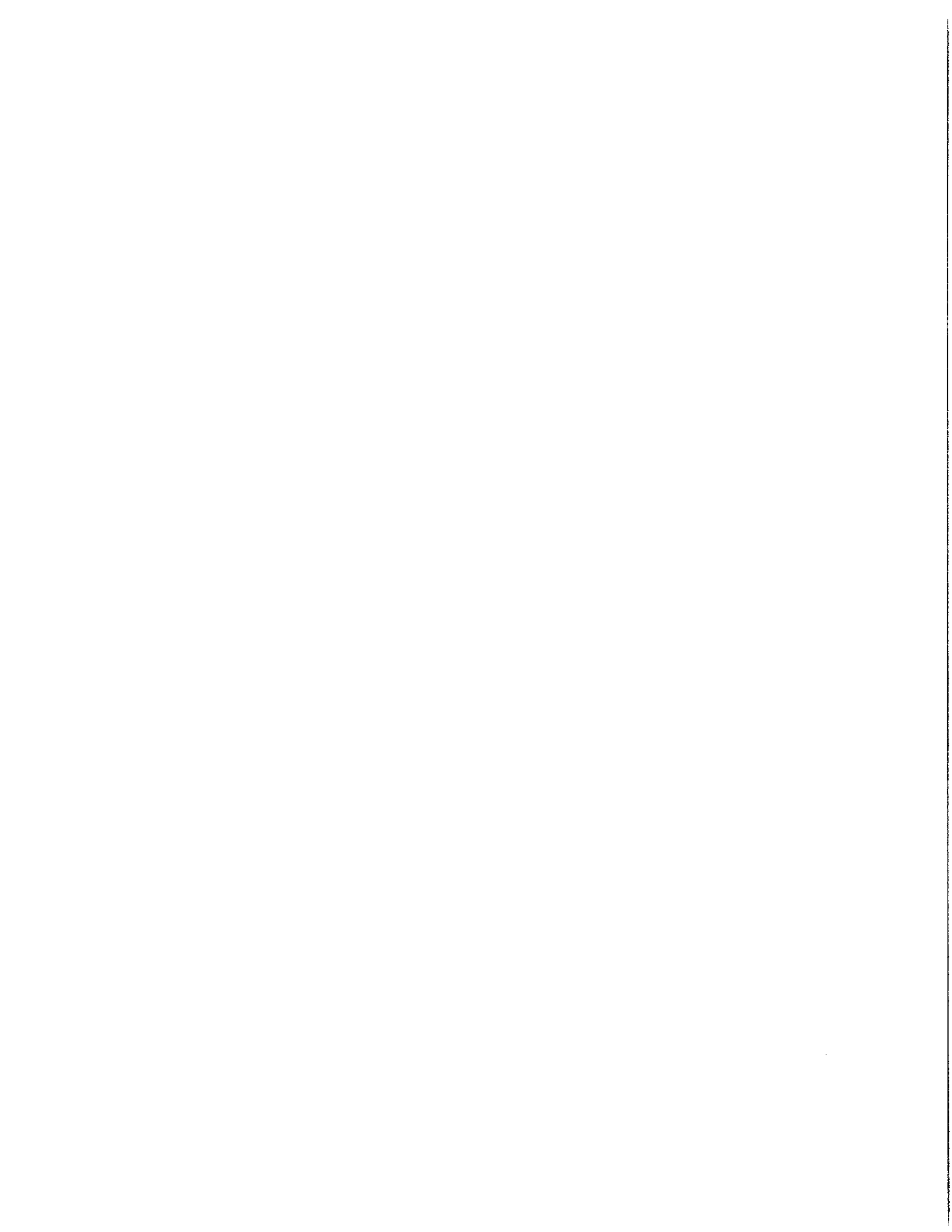
Greg L. updated us on the ad hoc Parks and Recreations Committee meeting, on which he and Rob are the representatives for Trails. Greg said he suggested planning an event for Heritage Days and possibly another event during the year. There seems to be a lack of clarity regarding the overall purpose of the committee and how it would work and there are no immediate plans for any events.

Greg D. talked about the Comprehensive Plan Review Committee, which is being expedited by KVCOG. The first informational meeting was in December; the second in January. Anyone is welcome to join the meetings, which are on the third Wednesday of the month. The first phase is information gathering, the second is community input, while the third is to make recommendations about where we want our town to be in ten years.

Greg D. said he and Eric and Jerry Bley from the Conservation Commission aided Romaine Turyn of the Age Friendly Committee in submitting a grant application for \$2,500 to place a bench above the superintendent's office and to add blue stone to trails in the area that are wearing, have exposed geo tech, etc. The grant will also provide blue stone to the eventual pulling stone historical site before the dedication ceremony possibly in the summer of 2021.

Meeting adjourned at 7:20 p.m.

Minutes prepared and submitted by Holly Rahmlow



READFIELD COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
FEBRUARY 3, 2021

The meeting was called to order at 6:30 (via Zoom) by Chair, Pam Mitchell.  
All Trustees were present and Melissa Small, Librarian.

Secretary's Report: The January minutes were approved.

Treasurer's Report: Sonya explained a couple of items and they were then approved.

Librarian's Report:

- Maine Public Library history/photograph project: A Maine librarian is working on this project for her thesis. We are looking into the project.
- Patron Card Question: If a patron has a business in Readfield but does not live in Readfield is he/she eligible for a resident library card. Consensus was if they are paying taxes in Readfield, yes they are eligible.
- 2020 Reading Challenge: Winners were announced.
- Valentine Raffles: Two raffles are being offered for February. They are on Facebook and in Readfield Messenger.
- Story Walk Grant: Pam and Melissa have met with Woodworking teachers at Maranacook and Kents Hill. Both are getting started on the design of the posts.
- Take Your Child to the Library Day (February 6, 2021): Many activities are planned including a Virtual Cook-A-Book Family Event.
- Writers' Group: This event is scheduled for Monday, March 8 via Zoom.
- Story Time: Weekly story time continues via Zoom.
- Possible March/April Events: Melissa is looking into events for the next couple of months.
- Summer "Read Me" Program with Maine Humanities Council: Melissa will see if we can participate in this event.
- MHC "World in Your Library" program: Melissa will apply for this program.
- Library Coronavirus-related Issues: At this time no changes are being made to library services. We will look at this issue again in March. This includes having volunteers in the Library at the same time as the Librarian. Meanwhile, volunteers are stepping up to help Melissa on other projects.
- Programming/Events Statistics for January: All events were held via Zoom. Four children's story times were held with an average of 5 children attending, and one Adult Book Group was held with 13 people attending.
- Statistics: One new Library card was issued. Facebook Followers: 392 (an increase of 6 since last month.)
- Virtual Book Launch with Local Author/Illustrator: On Tuesday, February 23, at 7:00 pm, the Library will host a Virtual Book Launch to celebrate the publication of a new children's book "Percy's Patience: The Story of Governor Baxter and Baxter State Park" by Readfield Author Barbara D. Bourgoine and Readfield Illustrator Jemelle D. Bessette. We are also planning an outdoor Author/Illustrator Event this summer.
- Library Book Group News: February Book Group meets by Zoom on Monday, February 22 at 6:30 pm. The book for this month is "Stamped: Racism, Antiracism, and You". March Book Group meets on Monday, March 29 at 6:30 pm. March book is "Chosen by a Horse" by Susan Richards (memoir) and this will be a question and answer meeting with the author.

Thank you Melissa.

Old Business:

- COVID updates, volunteers: Discussed in Librarian's Report.
- Grant for Story Walk: Discussed in Librarian's Report.
- Book Group and Writer's Group: Discussed in Librarian's Report.

New Business:

- The Maine Council for English Language Arts – Author talks: Discussed in Librarian's Report.
- Take your Child to the Library Day: Discussed in Librarian's Report.

The meeting was adjourned at 7:55.

The next meeting will be held on March 3 at 6:30 via Zoom

Respectfully submitted,  
Betty Peterson, Secretary

**APPOINTMENTS,**  
**REAPPOINTMENTS, &**  
**RESIGNATIONS**



**Eric Dyer**

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**From:** Deborah Nichols <dnichols500@yahoo.com>  
**Sent:** Monday, February 22, 2021 7:23 PM  
**To:** manager@readfieldmaine.org  
**Subject:** Resignation

Eric,

Please consider this my official notice of resignation from employment with the Town of Readfield. I can offer 4 weeks of notice, which will allow for me to wrap up post-election duties, with my final day on 3/19/21.

As you know, it has been an up-and-down ride for me given covid challenges and staffing difficulties; that being said, I am so appreciative of the opportunity you provided me in taking me on two years ago. It has been a positive learning opportunity in many ways.

I am leaving to be a care provider for my sister, who suffers with a chronic, progressive nerve illness. She needs more care than I can currently provide while working in Readfield. We recently learned a state agency has approved for her to receive home health care services. I can be paid to provide this care and hopefully keep her out of assisted living a while longer to improve her quality of life.

This is not an easy decision for me. I care deeply about the residents of Readfield. I will remain available for contact if at any time I can provide any help. That being said, I do feel this is the right choice.

I will at some point look for work, maybe part time, and am hoping I can count on you to provide a positive reference for me.

Thank you,

Deb

# OLD BUSINESS

**2021-2022 (FY 22) BUDGET & WARRANT PROCESS SCHEDULE\***

<b>Date</b>	<b>Task</b>	<b>Meeting Time</b>
10/19/20	Select Board Meeting - Budget process review	6:30 PM
11/12/20	Budget Committee Meeting - Organizational meeting and budget goals	6:30 PM
11/16/20	Select Board Meeting - Board goals & warrant discussion	6:30 PM
11/25/20	Budget process memo sent to Depts., Boards, & Committees - To include PY & YTD #s	N/A
12/31/20	Preliminary Dept., Board & Committee budget #s due	N/A
01/11/21	Select Board Meeting - First Budget Draft (if available)	6:30 PM
01/14/21	Budget Committee Meeting - Departments I	6:30 PM
01/28/21	Budget Committee Meeting - Departments II	6:30 PM
02/01/21	Select Board Meeting - Second Budget Draft	6:30 PM
02/04/21	Budget Committee Meeting - Departments III	6:30 PM
02/16/21	Select Board Meeting - Third Budget Draft	6:30 PM
02/25/21	Joint Select Board and Budget Committee Meeting - Capital Investment Plan Review	6:30 PM
02/26/21	100 days before vote - Nomination Papers available (actually 101 days as the 27th is a Sunday)	N/A
03/03/21	School Committee meeting with Select Boards - school budget THIS IS A GUESS	6:30 PM
03/05/21	Deadline for warrant article and ordinance submissions - Select Board Review	N/A
03/11/21	Budget Committee Meeting - Budget review	6:30 PM
03/12/21	Deadline for legal review of the proposed warrant	N/A
03/15/21	Select Board Meeting - Budget & Warrant review	6:30 PM
<b>03/18/21</b>	<b>Public Budget Meeting / Hearing - Public Comment and Recommendations on DRAFT Budget</b>	<b>6:30 PM</b>
03/29/21	Select Board Meeting - Final budget & Warrant review and approval	6:30 PM
04/01/21	Budget Committee Meeting - Final budget review and approval	6:30 PM
04/09/21	60 days before voting - Nomination Papers & Referendum Questions due - Warrant due to Clerk	3:30 PM
04/23/21	Draft annotated Warrant due & Official Ballot sent to printer (46 days prior to voting)	N/A
<b>05/13/21</b>	<b>Public Hearing - Public Comment and Information on COMPLETED Warrant</b>	<b>6:30 PM</b>
05/28/21	10 days before voting - Last day to hold referendum question hearings (actually 11, as 5/29 is a Saturday)	N/A
06/01/21	7 days before voting - Town Meeting Warrant posted (absolute deadline)	N/A
<b>06/08/21</b>	<b>Town Meeting - State Primary</b>	<b>8:00 AM</b>

This border indicates statutory deadlines

<b>Notes:</b>
<b>Involvement</b> - The Select Board, Budget Committee, Other Boards & Committees, Town Manager, Finance Officer, and interested Residents will have ongoing roles in the budget process. All meetings are public open to public comment.
<b>Select Board Attendance</b> - Joint meetings and regular Select Board meetings will have full Select Board attendance any budget meetings may have members of the Select Board in attendance.
<b>Public Budget Meetings</b> - These meetings are intended to provide opportunity for extensive public comment, feedback, and recommendations on the draft budget, budget process, and final budget in conjunction with budget presentations / information.
<b>Departments I</b> - Includes the following: <b>General Government</b> (Administration, Insurance, Office Equipment, Assessing, Code Enforcement, Grants / Planning, Heating Assistance, Legal), <b>Maintenance</b> (General, Buildings, Vehicle / Equipment, Interlocal) <b>Boards &amp; Commissions</b> (Appeals Board, Planning Board), <b>Regional Assessments</b> (Cobbosee Watershed, First Park), <b>Kennebec County Tax</b> (County Tax)
<b>Departments II</b> - Includes the following: <b>Community Services</b> (Animal Control, Kennebec Land Trust, KVCOG, Age Friendly initiatives, Library, Public Access TV, Street Lights), <b>Protection</b> (Fire Department, Fire Equipment, Ambulance, Water Holes, Tower Sites, Dispatching, Personal Protection Gear, Emergency Ops), <b>Cemeteries</b> (Cemeteries), <b>Debt Service</b> (Debt Service)
<b>Departments III</b> - Includes the following: <b>Recreation and Open Space</b> (Beach, Conservation, Recreation Board, Heritage Days, Town Properties, Trails), <b>Roads &amp; Drainage</b> (Roads & Drainage, Winter Maintenance), <b>Capital Improvements</b> (Admin Technology, Library Building, Cemetery, Roads, Equipment, Leases, Transfer Station, Maranacook Lake Dam), <b>Solid Waste</b> (Transfer Station, Backhoe), <b>Unclassified</b> (Abatements / Overlay, Tax Relief, Non-profits, Contingency, Snowmobiling, Enterprise Fund, Revaluation), <b>General Assistance</b> (General Assist.)

\* As Amended 1/12/2021

# **FY 2022 BUDGET - DRAFT 4**

Last Updated March 10, 2021

FY 2022 Expenses

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
<b>10 - Administration</b>									
10	Administration	\$ 237,081	\$ 259,962	\$ 246,159	\$ 270,625	\$ 144,180	\$ 291,795	\$ 21,170	7.82%
12	Insurance	\$ 116,742	\$ 112,793	\$ 119,921	\$ 140,150	\$ 61,866	\$ 169,003	\$ 28,853	20.59%
15	Office Equipment	\$ 5,717	\$ 5,914	\$ 7,015	\$ 6,720	\$ 3,320	\$ 6,720	\$ -	0.00%
20	Assessing	\$ 18,107	\$ 18,171	\$ 17,532	\$ 23,675	\$ 12,026	\$ 23,675	\$ -	0.00%
30	Code Enforcement	\$ 40,031	\$ 62,100	\$ 29,157	\$ 33,910	\$ 25,272	\$ 73,960	\$ 40,050	118.11%
40	Planning Board	\$ 419	\$ 125	\$ -	\$ 1,100	\$ 1,043	\$ 1,100	\$ -	0.00%
50	Appeals Board	\$ 55	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ -	0.00%
60	Grant Writing & Planning	\$ -	\$ 5,850	\$ -	\$ 2,000	\$ -	\$ 12,000	\$ 10,000	500.00%
70	Heating Assistance	\$ 370	\$ -	\$ 1,596	\$ 1,500	\$ 471	\$ 2,500	\$ 1,000	66.67%
75	Legal Services	\$ -	\$ 25,190	\$ 19,848	\$ 35,000	\$ 6,987	\$ 25,000	\$ (10,000)	-28.57%
	<b>10 - Administration</b>	<b>\$ 418,522</b>	<b>\$ 490,105</b>	<b>\$ 441,227</b>	<b>\$ 514,780</b>	<b>\$ 255,166</b>	<b>\$ 605,853</b>	<b>\$ 91,073</b>	<b>17.69%</b>
<b>12 - Maintenance</b>									
10	General Maintenance	\$ 73,633	\$ 64,482	\$ 68,885	\$ 95,220.00	\$ 36,810.30	\$ 96,975.00	\$ 1,755	1.84%
20	Building Maintenance	\$ 24,588	\$ 39,352	\$ 45,156	\$ 42,400.00	\$ 14,038.03	\$ 35,900.00	\$ (6,500)	-15.33%
30	Vehicle / Equip. Maintenance	\$ 18,452	\$ 5,404	\$ 6,229	\$ 7,750.00	\$ 7,157.32	\$ 8,250.00	\$ 500	6.45%
	<b>12 - Maintenance</b>	<b>\$ 116,673</b>	<b>\$ 109,238</b>	<b>\$ 120,269</b>	<b>\$ 145,370</b>	<b>\$ 58,006</b>	<b>\$ 141,125</b>	<b>\$ (4,245)</b>	<b>-2.92%</b>
<b>25 - Community Services</b>									
10	Animal Control	\$ 10,618	\$ 11,543	\$ 11,715	\$ 14,180	\$ 6,073	\$ 14,150	\$ (30)	-0.21%
20	Kennebec Land Trust	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
25	Kennebec Valley COG	\$ 4,295	\$ 4,325	\$ 4,301	\$ 4,500	\$ 4,325	\$ 4,500	\$ -	0.00%
30	Age Friendly	\$ 219	\$ 8,365	\$ 192	\$ 2,100	\$ 150	\$ 2,100	\$ -	0.00%
40	Library	\$ 29,468	\$ 41,528	\$ 37,424	\$ 36,405	\$ 16,496	\$ 37,666	\$ 1,261	3.46%
50	Readfield Public Access TV	\$ 5,638	\$ 4,410	\$ 3,375	\$ 5,415	\$ 4,881	\$ 7,085	\$ 1,670	30.84%
60	Street Lights	\$ 5,820	\$ 6,020	\$ 6,075	\$ 6,500	\$ 7,323	\$ 4,000	\$ (2,500)	-38.46%
90	Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ 420	\$ 1,110	\$ 420	\$ -	-
	<b>25 - Community Services</b>	<b>\$ 56,058</b>	<b>\$ 76,191</b>	<b>\$ 63,332</b>	<b>\$ 69,770</b>	<b>\$ 40,359</b>	<b>\$ 70,171</b>	<b>\$ 401</b>	<b>0.57%</b>
<b>30 - Recreation, Parks, &amp; Activities</b>									
10	Beach	\$ 9,790	\$ 9,039	\$ 8,291	\$ 13,992	\$ 9,626	\$ 17,235	\$ 3,243	23.18%
20	Recreation Board	\$ 8,736	\$ 9,447	\$ 5,682	\$ 18,086	\$ 74	\$ 18,586	\$ 500	2.76%
25	Heritage Days	\$ 4,680	\$ -	\$ 7,904	\$ 5,000	\$ 3,000	\$ 5,000	\$ -	0.00%
30	Conservation Commission	\$ 372	\$ 46,378	\$ -	\$ 3,850	\$ 453	\$ 6,250.00	\$ 2,400	62.34%
50	Open Space	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
60	Town Properties	\$ -	\$ 3,199	\$ 480	\$ 3,680	\$ 1,925	\$ 2,750	\$ (930)	-25.27%
70	Trails	\$ 591	\$ 688	\$ 1,667	\$ 1,804	\$ 3,025	\$ 500	\$ (1,304)	-72.28%
80	Town Parks	\$ 403	\$ 5,843	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>30 - Recreation, Parks, &amp; Activities</b>	<b>\$ 24,572</b>	<b>\$ 74,595</b>	<b>\$ 24,023</b>	<b>\$ 46,412</b>	<b>\$ 18,104</b>	<b>\$ 50,321</b>	<b>\$ 3,909</b>	<b>8.42%</b>

FY 2022 Expenses

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
40 - Protection									
	10 Fire Department	\$ 70,316	\$ 94,491	\$ 67,900	\$ 47,718	\$ 25,289	\$ 74,425	\$ 6,525	9.61%
	20 Ambulance	\$ 24,032	\$ 25,460	\$ 32,162	\$ 26,240	\$ 32,162	\$ 38,110	\$ 5,948	18.49%
	35 Tower Sites	\$ 38,179	\$ 7,324	\$ 4,550	\$ 7,695	\$ 300	\$ 4,550	\$ -	0.00%
	40 Dispatching	\$ 26,018	\$ 22,619	\$ 36,750	\$ 33,876	\$ 23,973	\$ 36,750	\$ -	0.00%
	70 Emergency Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	-
	<b>40 - Protection</b>	<b>\$ 158,545</b>	<b>\$ 149,894</b>	<b>\$ 141,362</b>	<b>\$ 115,529</b>	<b>\$ 81,724</b>	<b>\$ 154,335</b>	<b>\$ 12,973</b>	<b>9.18%</b>
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 4,735	\$ 10,666	\$ 22,500	\$ 8,402	\$ 5,207	\$ 22,700	\$ 200	1%
	<b>50 - Cemeteries</b>	<b>\$ 4,735</b>	<b>\$ 10,666</b>	<b>\$ 22,500</b>	<b>\$ 8,402</b>	<b>\$ 5,207</b>	<b>\$ 22,700</b>	<b>\$ 200</b>	<b>.89%</b>
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 31,749	\$ 132,940	\$ 121,500	\$ 66,256	\$ 23,712	\$ 125,200	\$ 3,700	3.05%
	40 Winter Maintenance	\$ 253,466	\$ 261,632	\$ 270,650	\$ 260,937	\$ 120,717	\$ 292,650	\$ 22,000	8.13%
	<b>60 - Roads &amp; Drainage</b>	<b>\$ 285,215</b>	<b>\$ 394,571</b>	<b>\$ 392,150</b>	<b>\$ 327,193</b>	<b>\$ 144,429</b>	<b>\$ 417,850</b>	<b>\$ 25,700</b>	<b>6.55%</b>
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
65 - Capital Improvements									
	1 Admin. Technology	\$ -	\$ 6,000	\$ 14,000	\$ -	\$ -	\$ 5,000	\$ (9,000)	-
	5 Fire Department	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	-
	10 Fire Station	\$ -	\$ -	\$ -	\$ -	\$ 2,762	\$ -	\$ -	-
	12 Fire Station Addition	\$ -	\$ 27,375	\$ 42,351	\$ 154,936	\$ 537,140	\$ 200,000	\$ 157,649	-
	20 Gile Hall	\$ -	\$ 6,759	\$ 20,000	\$ 570	\$ -	\$ 10,000	\$ (10,000)	-
	25 Parks & Recreation	\$ -	\$ 1,055	\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000	-
	30 Library Building	\$ -	\$ 1,989	\$ -	\$ 60,871	\$ -	\$ 50,000	\$ 50,000	-
	40 Cemetery	\$ -	\$ 8,290	\$ -	\$ -	\$ -	\$ 5,000	\$ -	0%
	50 Sidewalks	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 45,000	\$ 40,000	-
	55 Roads	\$ -	\$ 6,908	\$ 293,500	\$ 97,143	\$ 71,528	\$ 422,000	\$ 128,500	44%
	65 Equipment	\$ -	\$ 18,405	\$ 15,000	\$ -	\$ 6,177	\$ 15,000	\$ -	0%
	66 Capital Leases	\$ -	\$ 16,138	\$ -	\$ -	\$ 16,148	\$ 6,177	\$ (9,973)	-62%
	70 Transfer Station	\$ -	\$ 67,111	\$ 71,980	\$ 17,176	\$ -	\$ 44,681	\$ (27,299)	-38%
	85 Town Building Improvements	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ (75,000)	-
	90 Maranacook Lake Dam	\$ 1,507	\$ 36,542	\$ 191,837	\$ -	\$ -	\$ -	\$ -	-
	<b>65 - Capital Improvements</b>	<b>\$ 1,507</b>	<b>\$ 196,573</b>	<b>\$ 567,981</b>	<b>\$ 529,214</b>	<b>\$ 695,031</b>	<b>\$ 897,858</b>	<b>\$ 329,877</b>	<b>58.08%</b>
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
70 - Solid Waste									
	10 Transfer Station	\$ 283,562	\$ 283,736	\$ 310,450	\$ 280,481	\$ 158,665	\$ 317,600	\$ 7,150	2.30%
	50 Backhoe	\$ 12,012	\$ 8,510	\$ 2,200	\$ 2,391	\$ 895	\$ 2,500	\$ 300	13.64%
	<b>70 - Solid Waste</b>	<b>\$ 295,574</b>	<b>\$ 292,246</b>	<b>\$ 312,650</b>	<b>\$ 282,872</b>	<b>\$ 159,560</b>	<b>\$ 320,100</b>	<b>\$ 7,450</b>	<b>2.38%</b>
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
75 - Education									
	10 RSU #38	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 3,634,908	\$ 1,817,454	\$ 3,634,908	\$ -	.00%
	<b>75 - Education</b>	<b>\$ 3,527,596</b>	<b>\$ 3,556,960</b>	<b>\$ 3,710,394</b>	<b>\$ 3,634,908</b>	<b>\$ 1,817,454</b>	<b>\$ 3,634,908</b>	<b>\$ -</b>	<b>.00%</b>

FY 2022 Expenses

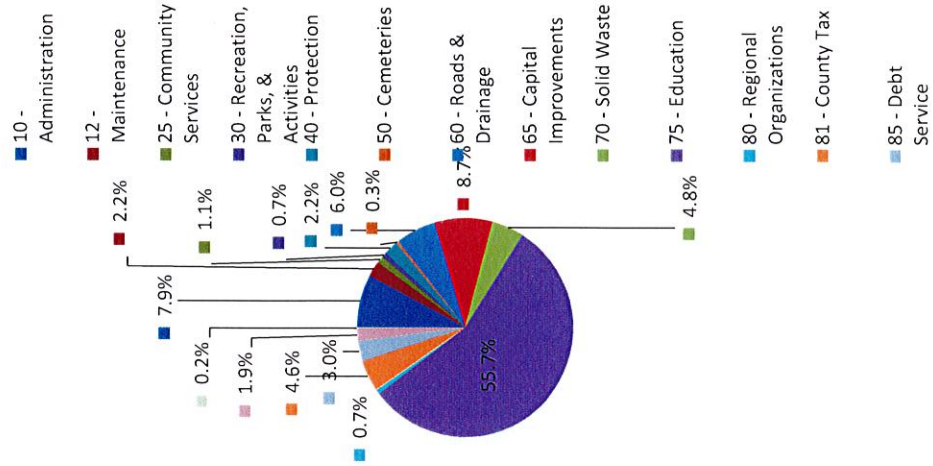
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2020 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
80 - Regional Organizations									
	10	21,436	22,079	22,079	23,550	15,198	24,000	450	1.91%
	40	12,224	24,097	24,097	25,000	12,118	25,000	-	0.00%
	<b>80 - Regional Organizations</b>	<b>33,660</b>	<b>46,176</b>	<b>46,176</b>	<b>48,550</b>	<b>27,316</b>	<b>49,000</b>	<b>450</b>	<b>.93%</b>
DEPARTMENT									
	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
81 - County Tax									
	20	259,977	266,694	266,694	300,847	180,508	310,000	9,153	3.04%
	<b>81 - County Tax</b>	<b>259,977</b>	<b>266,694</b>	<b>266,694</b>	<b>300,847</b>	<b>180,508</b>	<b>310,000</b>	<b>9,153</b>	<b>3.04%</b>
DEPARTMENT									
	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
85 - Debt Service									
	10	56,857	56,238	56,238	54,884	53,622	54,132	(752)	- 1.37%
	25	109,117	109,117	109,117	106,737	103,649	-	(106,737)	-100.00%
	40	-	2,074	2,074	19,242	17,898	19,242	-	0.00%
	70	162,501	156,833	156,833	-	-	-	-	-
	80	-	-	-	16,100	4,445	46,442	30,342	-
	85	-	-	-	-	-	5,408	5,408	-
	<b>85 - Debt Service</b>	<b>328,475</b>	<b>324,262</b>	<b>324,262</b>	<b>196,963</b>	<b>179,615</b>	<b>125,224</b>	<b>(71,739)</b>	<b>-36.42%</b>
DEPARTMENT									
	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
90 - Unclassified									
	10	14,440	13,895	13,895	3,472	1,207	50,000	-	0.00%
	15	-	-	-	383	-	10,000	-	0.00%
	20	9,857	14,036	14,036	13,148	14,285	15,000	465	3.20%
	40	-	3,049	3,049	1,875	1,187	50,000	25,000	100.00%
	50	940	1,377	1,377	1,344	1,476	1,569	93	6.30%
	60	-	-	-	-	-	10,000	-	0.00%
	90	-	-	-	-	-	10,000	-	0.00%
	<b>90 - Unclassified</b>	<b>25,237</b>	<b>18,462</b>	<b>18,462</b>	<b>20,222</b>	<b>18,154</b>	<b>146,569</b>	<b>25,558</b>	<b>21.12%</b>
DEPARTMENT									
	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
95 - General Assistance									
	10	1,880	682	682	188	211	10,000	-	0.00%
	<b>95 - General Assistance</b>	<b>1,880</b>	<b>682</b>	<b>682</b>	<b>188</b>	<b>211</b>	<b>10,000</b>	<b>-</b>	<b>.00%</b>
<b>TOTAL</b>		<b>5,538,227</b>	<b>6,007,317</b>	<b>6,051,412</b>	<b>6,525,254</b>	<b>3,680,843</b>	<b>6,956,014</b>	<b>430,760</b>	<b>6.6%</b>

FY 2022 Expenses

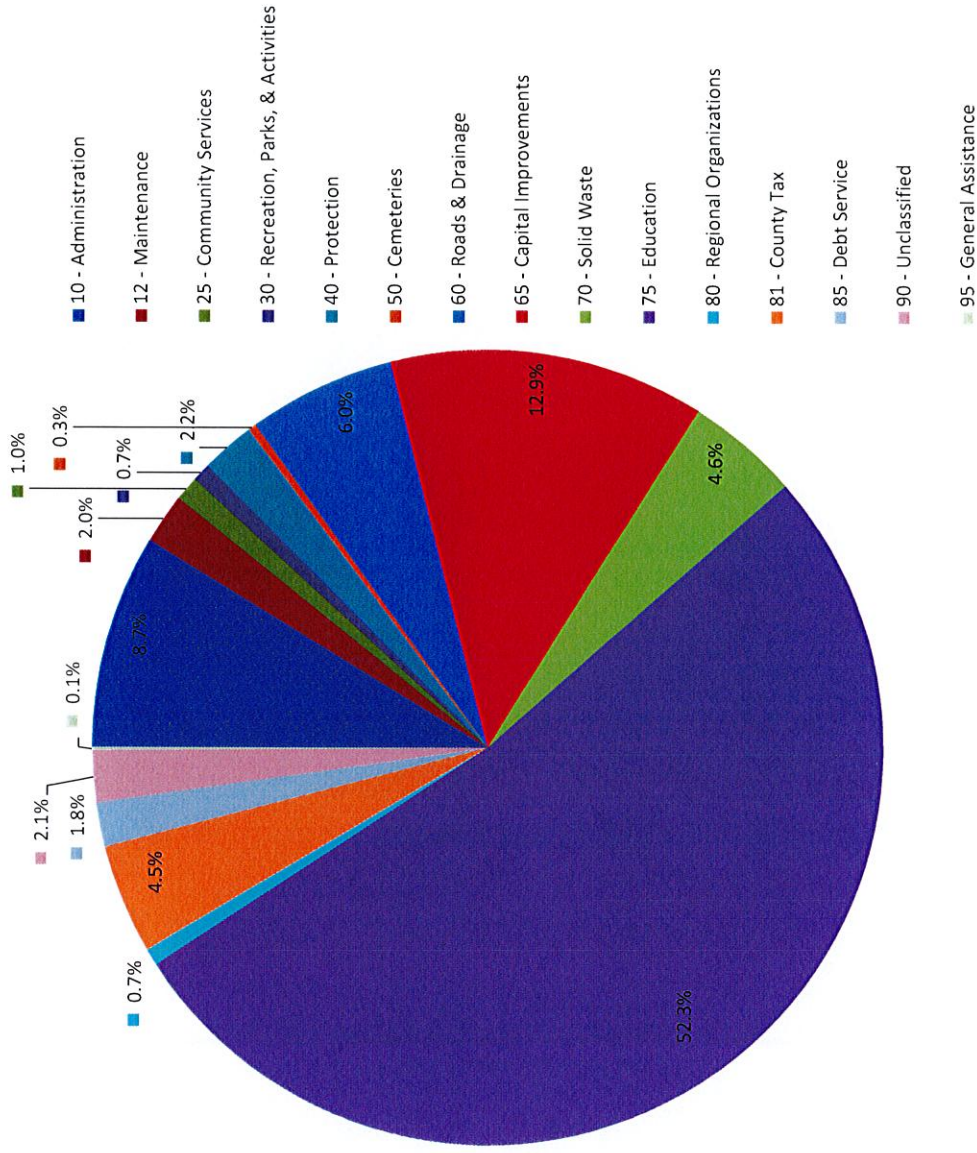
DEPARTMENT	DEPARTMENT SUMMARY - EXPENSE										
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %	2022 BUDGET	2021-2022 \$	2021-2022 %
10 - Administration	\$ 418,522	\$ 490,105	\$ 441,227	\$ 514,780	\$ 255,166	\$ 605,853	\$ 91,073	17.7%	\$ 605,853	\$ 91,073	17.7%
12 - Maintenance	\$ 116,673	\$ 109,238	\$ 120,269	\$ 145,370	\$ 58,006	\$ 141,125	\$ (4,245)	-2.9%	\$ 141,125	\$ (4,245)	-2.9%
25 - Community Services	\$ 56,058	\$ 76,191	\$ 63,332	\$ 69,770	\$ 40,359	\$ 70,171	\$ 401	0.6%	\$ 70,171	\$ 401	0.6%
30 - Recreation, Parks, & Activities	\$ 24,572	\$ 74,595	\$ 24,023	\$ 46,412	\$ 18,104	\$ 50,321	\$ 3,909	8.4%	\$ 50,321	\$ 3,909	8.4%
40 - Protection	\$ 158,545	\$ 149,894	\$ 115,529	\$ 141,362	\$ 81,724	\$ 154,335	\$ 12,973	9.2%	\$ 154,335	\$ 12,973	9.2%
50 - Cemeteries	\$ 4,735	\$ 10,666	\$ 8,402	\$ 22,500	\$ 5,207	\$ 22,700	\$ 200	0.9%	\$ 22,700	\$ 200	0.9%
60 - Roads & Drainage	\$ 285,215	\$ 394,571	\$ 327,193	\$ 392,150	\$ 144,429	\$ 417,850	\$ 25,700	6.6%	\$ 417,850	\$ 25,700	6.6%
65 - Capital Improvements	\$ 1,507	\$ 196,573	\$ 529,214	\$ 567,981	\$ 695,031	\$ 897,858	\$ 329,877	58.1%	\$ 897,858	\$ 329,877	58.1%
70 - Solid Waste	\$ 295,574	\$ 292,246	\$ 282,872	\$ 312,650	\$ 159,560	\$ 320,100	\$ 7,450	2.4%	\$ 320,100	\$ 7,450	2.4%
75 - Education	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 3,634,908	\$ 1,817,454	\$ 3,634,908	\$ -	0.0%	\$ 3,634,908	\$ -	0.0%
80 - Regional Organizations	\$ 33,660	\$ 46,176	\$ 47,593	\$ 48,550	\$ 27,316	\$ 49,000	\$ 450	0.9%	\$ 49,000	\$ 450	0.9%
81 - County Tax	\$ 259,977	\$ 266,694	\$ 285,399	\$ 300,847	\$ 180,508	\$ 310,000	\$ 9,153	3.0%	\$ 310,000	\$ 9,153	3.0%
85 - Debt Service	\$ 328,475	\$ 324,262	\$ 75,556	\$ 196,963	\$ 179,615	\$ 125,224	\$ (71,739)	-36.4%	\$ 125,224	\$ (71,739)	-36.4%
90 - Unclassified	\$ 25,237	\$ 18,462	\$ 20,222	\$ 121,011	\$ 18,154	\$ 146,569	\$ 25,558	21.1%	\$ 146,569	\$ 25,558	21.1%
95 - General Assistance	\$ 1,880	\$ 682	\$ 188	\$ 10,000	\$ 211	\$ 10,000	\$ -	0.0%	\$ 10,000	\$ -	0.0%
<b>TOTAL</b>	<b>\$ 5,538,227</b>	<b>\$ 6,007,317</b>	<b>\$ 6,051,412</b>	<b>\$ 6,525,254</b>	<b>\$ 3,680,843</b>	<b>\$ 6,956,014</b>	<b>\$ 430,760</b>	<b>6.6%</b>	<b>\$ 6,956,014</b>	<b>\$ 430,760</b>	<b>6.6%</b>



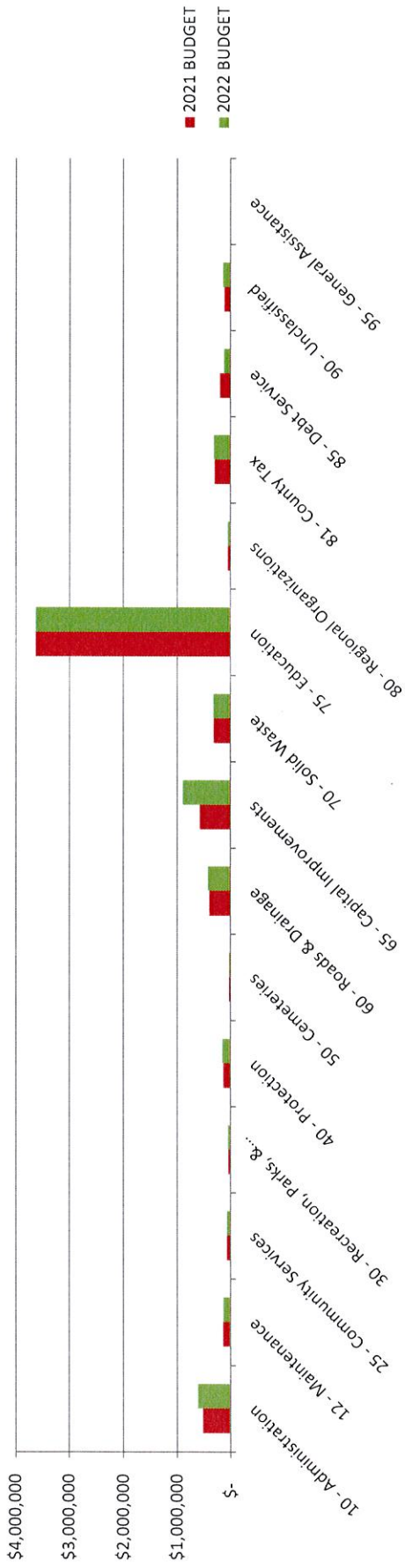
### 2021 Budget Expenses by Department



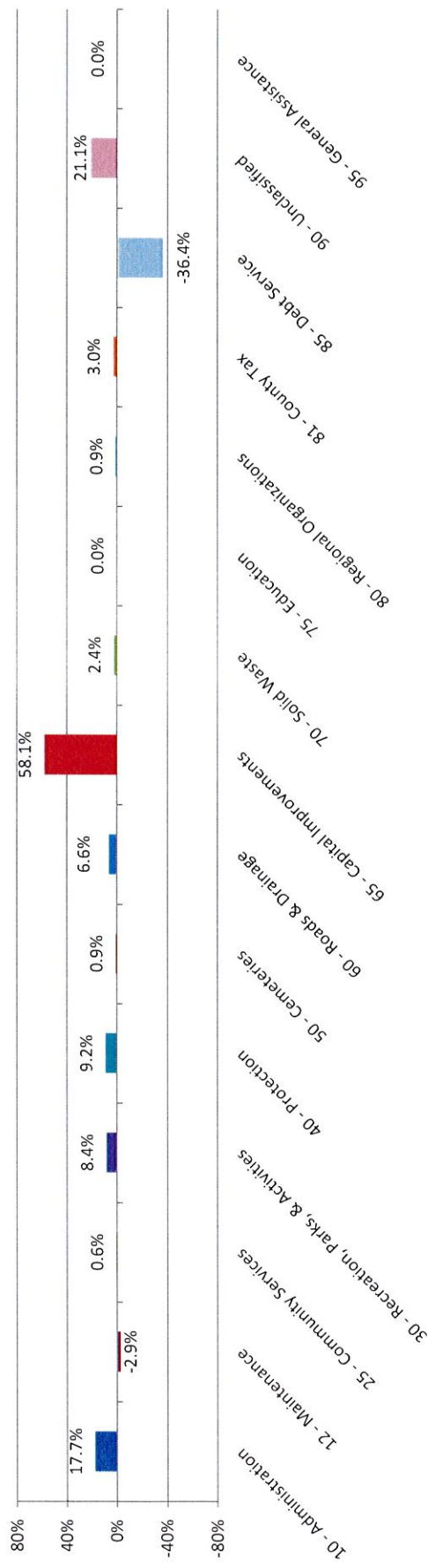
### 2022 Budget Expenses by Department



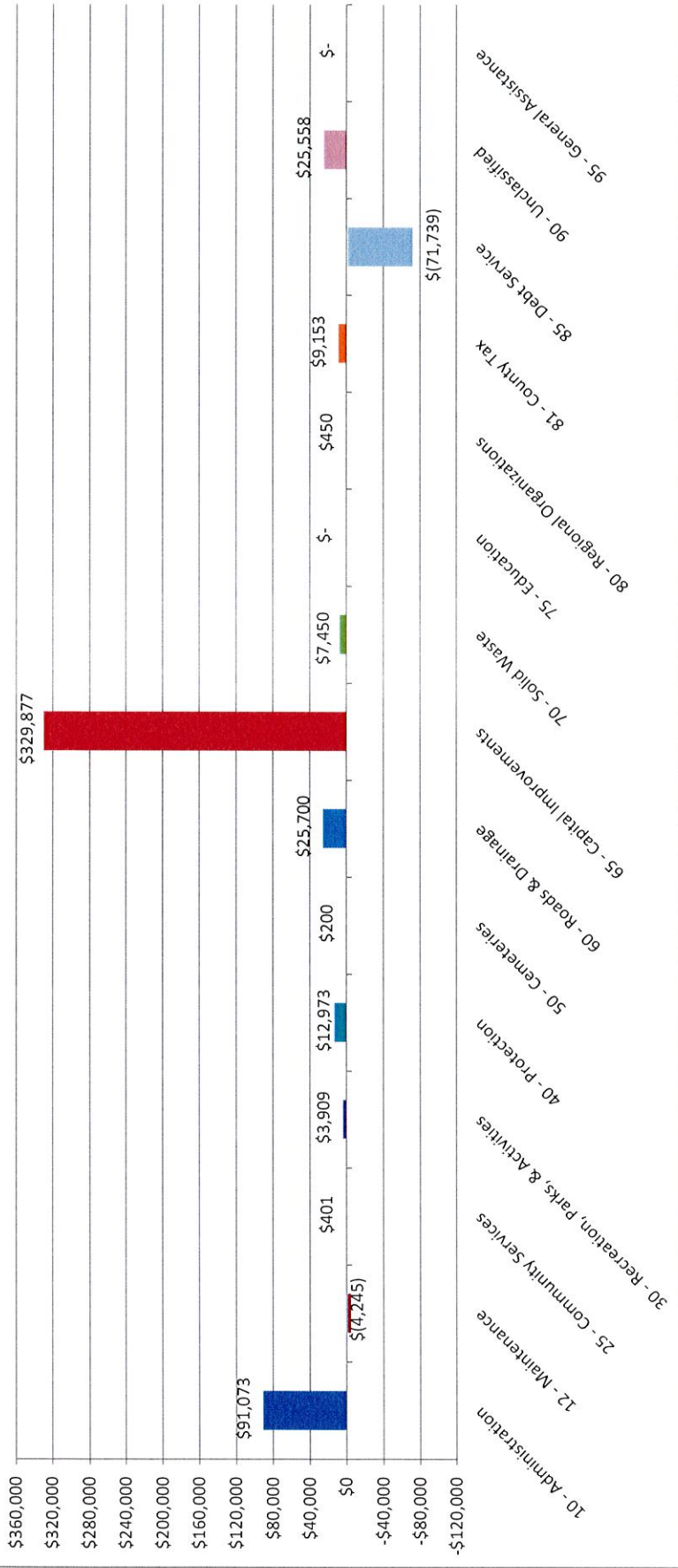
### 2021-2022 Totals by Department



### 2021-2022 % Change by Department



### 2021-2022 \$ Change by Department



FY 2022 Revenues

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
10- ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,504,407	\$ 4,604,787	\$ 4,676,344	\$ 4,594,169	\$ 4,594,169	\$ 4,577,622	\$ (16,547)	-0.4%
	1012 PERSONAL PROPERTY TAX	\$ 42,234	\$ 33,798	\$ 32,524	\$ 21,961	\$ 21,961	\$ 19,714	\$ (2,247)	-10.2%
	1013 STATE REVENUE SHARING	\$ 137,773	\$ 154,347	\$ 230,696	\$ 200,000	\$ 148,476	\$ 225,000	\$ 25,000	12.5%
	1014 INTEREST ON TAXES	\$ 34,139	\$ 30,376	\$ 32,852	\$ 30,000	\$ 14,014	\$ 30,000	\$ -	0.0%
	1021 INVESTMENT INCOME	\$ 7,484	\$ 11,398	\$ 13,885	\$ 2,000	\$ 6,269	\$ 6,000	\$ 4,000	200.0%
	1031 VETERANS EXEMPTION	\$ 3,909	\$ 3,890	\$ 2,802	\$ 4,000	\$ 2,876	\$ 4,000	\$ -	0.0%
	1032 HOMESTEAD EXEMPTION	\$ 138,363	\$ 175,968	\$ 180,460	\$ 236,072	\$ 240,493	\$ 211,911	\$ (24,161)	-10.2%
	1033 TREE GROWTH REIMBURSEMENT	\$ 9,358	\$ 9,093	\$ 8,553	\$ 9,000	\$ 8,302	\$ 9,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 8,474	\$ 15,612	\$ 12,661	\$ 7,748	\$ 7,748	\$ 6,955	\$ (793)	-10.2%
	1041 COVID-19	\$ -	\$ -	\$ -	\$ -	\$ 16,049	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 7,792	\$ 7,505	\$ 7,974	\$ 7,000	\$ 1,416	\$ 7,500	\$ 500	7.1%
	1052 MOTOR VEHICLE TAXES	\$ 541,599	\$ 573,684	\$ 600,150	\$ 517,500	\$ 347,937	\$ 575,000	\$ 57,500	11.1%
	1053 AGENT FEE	\$ 10,792	\$ 10,571	\$ 12,201	\$ 9,000	\$ 7,819	\$ 9,000	\$ -	0.0%
	1054 NEWSLETTER ADS	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	1056 NOTICE FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	-
	1060 BUSINESS LICENSE FEES	\$ 80	\$ 30	\$ 30	\$ 50	\$ 40	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,505	\$ 1,538	\$ 1,541	\$ 1,500	\$ 774	\$ 1,500	\$ -	0.0%
	1090 OTHER INCOME	\$ 56,774	\$ 25,071	\$ 6,377	\$ 5,000	\$ 2,662	\$ 5,000	\$ -	0.0%
	1095 Heating Assistance	\$ 1,216	\$ 2,177	\$ 2,794	\$ 1,500	\$ 1,549	\$ 2,500	\$ 1,000	66.7%
	3010 PLUMBING FEES	\$ 4,688	\$ 5,420	\$ 4,800	\$ 4,000	\$ 3,375	\$ 5,000	\$ 1,000	25.0%
	3020 LAND USE FEES	\$ 6,254	\$ 5,966	\$ 6,209	\$ 4,500	\$ 5,389	\$ 6,000	\$ 1,500	33.3%
	3040 INTERLOCAL CEO	\$ -	\$ -	\$ -	\$ -	\$ 17,020	\$ 36,135	\$ 36,135	#DIV/0!
	5000 Use of Undesignated Funds	\$ 217,731	\$ -	\$ -	\$ 302,117	\$ -	\$ 250,000	\$ (52,117)	-17.3%
	5001 Use of Carry Forward	\$ 184,818	\$ -	\$ -	\$ 206,951	\$ -	\$ 132,270	\$ (74,681)	-36.1%
	5033 Use of Trust Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 6,000	\$ 1,000	-
10- ADMINISTRATION		\$ 5,919,390	\$ 5,671,331	\$ 5,832,953	\$ 6,169,168	\$ 5,448,439	\$ 6,126,757	\$ (42,411)	-0.7%

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
12- MAINTENANCE									
	4010 FUEL TAX	\$ 212	\$ 118	\$ 178	\$ -	\$ -	\$ 200	\$ 200	-
12- MAINTENANCE		\$ 212	\$ 118	\$ 178	\$ -	\$ -	\$ 200	\$ 200	-

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
25 COMMUNITY SERVICES									
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 2,837	\$ 2,137	\$ 2,094	\$ 2,500	\$ 439	\$ 2,500	\$ -	0.0%
	1011 Rabies Clinic	\$ 840	\$ 570	\$ 795	\$ 1,000	\$ 360	\$ 1,000	\$ -	-
	1012 DOG VACCINATION FUND	\$ 390	\$ 115	\$ 30	\$ -	\$ 30	\$ 50	\$ 50	-
	3000 AGE FRIENDLY	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 2,003	\$ 27,071	\$ 2,537	\$ 1,300	\$ 1,320	\$ 1,300	\$ -	0.0%
	4010 LIBRARY SALE PROCEEDS	\$ 1,476	\$ 1,217	\$ 1,071	\$ 1,290	\$ 144	\$ 1,290	\$ -	-
	4015 Library Front Desk Contributions	\$ 495	\$ 438	\$ 316	\$ 452	\$ 105	\$ 452	\$ -	0.0%
	4020 Library Non Res Patrons	\$ 70	\$ 125	\$ 100	\$ 125	\$ 25	\$ 125	\$ -	0.0%
	5010 CABLE TV FRANCHISE FEES	\$ 28,391	\$ 30,828	\$ 14,955	\$ 29,000	\$ 15,055	\$ 30,000	\$ 1,000	3.4%
25 COMMUNITY SERVICES		\$ 36,502	\$ 70,501	\$ 21,898	\$ 35,667	\$ 17,478	\$ 36,717	\$ 1,050	2.9%

FY 2022 Revenues

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$ 7,814	\$ 7,008	\$ 9,644	\$ 9,992	\$ 3,604	\$ 3,500	\$ (6,492)	-65.0%
	2021 REC BOARD - BASEBALL	\$ 2,420	\$ 2,519	\$ 420	\$ 2,920	\$ -	\$ 2,920	\$ -	0.0%
	2022 REC BOARD - SOCCER	\$ 2,050	\$ 2,135	\$ 1,955	\$ 2,100	\$ -	\$ 2,100	\$ -	0.0%
	2023 REC BOARD - SWIMMING	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500	\$ -	0.0%
	2024 REC BOARD - Basketball	\$ 3,620	\$ 3,090	\$ 4,065	\$ 3,150	\$ -	\$ 3,150	\$ -	0.0%
	2025 REC BOARD - OTHER RECREATION	\$ 73	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
	2026 Rec Board - Softball	\$ 1,215	\$ 1,382	\$ 178	\$ 1,540	\$ -	\$ 1,540	\$ -	0.0%
	2027 Rec Board - Interlocal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	-
	2073 HD - MERCHANDISE SALES	\$ 2,926	\$ 66	\$ 368	\$ -	\$ -	\$ -	\$ -	-
	3015 Conservation Donations / Grants	\$ 38	\$ 23,162	\$ -	\$ -	\$ 15	\$ -	\$ -	-
	7010 Trails	\$ 250	\$ 100	\$ 2,830	\$ -	\$ 350	\$ -	\$ -	-
	<b>30 RECREATION, PARKS, &amp; ACTIVITIES</b>	<b>\$ 20,406</b>	<b>\$ 39,500</b>	<b>\$ 19,460</b>	<b>\$ 24,202</b>	<b>\$ 3,969</b>	<b>\$ 18,210</b>	<b>\$ (5,992)</b>	<b>-24.8%</b>

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$ 41	\$ 223	\$ -	\$ -	\$ 500	\$ -	\$ -	-
	1035 FD Burn Permits online	\$ 270	\$ 266	\$ 338	\$ 250	\$ -	\$ 250	\$ -	0.0%
	3500 Tower Sites	\$ 17,200	\$ 2,600	\$ 4,932	\$ 3,200	\$ -	\$ 3,200	\$ -	0.0%
	4050 FD Safety Grant	\$ -	\$ 886	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>40 PROTECTION</b>	<b>\$ 17,511</b>	<b>\$ 3,975</b>	<b>\$ 5,270</b>	<b>\$ 3,450</b>	<b>\$ 500</b>	<b>\$ 3,450</b>	<b>\$ -</b>	<b>0.0%</b>

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
50	CEMETERIES								
	5020 Donations	\$ 21	\$ 300	\$ 100	\$ -	\$ -	\$ -	\$ -	-
	<b>50 CEMETERIES</b>	<b>\$ 21</b>	<b>\$ 300</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$ 35,924	\$ 35,612	\$ 36,560	\$ 30,000	\$ 34,164	\$ 32,000	\$ 2,000	6.7%
	2020 HIGHWAY INCOME	\$ -	\$ 1,794	\$ -	\$ -	\$ 150	\$ -	\$ -	-
	4010 Fuel Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	-
	<b>60 Roads &amp; Drainage</b>	<b>\$ 35,924</b>	<b>\$ 37,406</b>	<b>\$ 36,560</b>	<b>\$ 30,000</b>	<b>\$ 34,314</b>	<b>\$ 32,000</b>	<b>\$ 2,000</b>	<b>6.7%</b>

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
65	CAPITAL IMPROVEMENTS								
	6500 Bmunicipal Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 395,000	\$ 395,000	-
	6512 Building (FD + Lib.) Bond + donation	\$ -	\$ -	\$ 578,000	\$ 25,000	\$ -	\$ -	\$ (25,000)	-
	6525 Ballfields	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	-
	6550 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ 36,000	-
	6570 Transfer Station (Fayette & Wayne)	\$ 18,578	\$ 8,841	\$ 16,189	\$ 12,132	\$ 5,444	\$ 14,328	\$ 2,196	18.1%
	6590 Maranacook Lake Dam	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>65 CAPITAL IMPROVEMENTS</b>	<b>\$ 18,578</b>	<b>\$ 168,841</b>	<b>\$ 594,189</b>	<b>\$ 37,132</b>	<b>\$ 5,444</b>	<b>\$ 490,328</b>	<b>\$ 453,196</b>	<b>1220.5%</b>

\$ 4,577,622

FY 2022 Revenues

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 35,161	\$ 31,582	\$ 59,906	\$ 40,800	\$ 39,258	\$ 60,000	\$ 19,200	47.1%
	7021 TS RECYCLE/COMPOST	\$ 16	\$ 56	\$ 24	\$ 500	\$ 8	\$ 500	\$ -	-
	7023 TS RECYCLABLES - METAL	\$ 16,272	\$ 10,617	\$ 9,957	\$ 11,000	\$ 6,360	\$ 10,000	\$ (1,000)	-9.1%
	7025 TS RECYCLABLES - OTHER	\$ 40	\$ 631	\$ 467	\$ -	\$ 552	\$ 500	\$ 500	-
	7026 TS Single Sort Recycling	\$ 1,558	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	-
	7030 TS BACKHOE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7040 Commercial Haulers Permits	\$ 450	\$ 450	\$ 500	\$ 600	\$ -	\$ 500	\$ (100)	-16.7%
	7050 TS GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ 59,431	\$ 59,232	\$ 64,133	\$ 71,392	\$ 38,365	\$ 65,011	\$ (6,381)	-8.9%
	7090 TS REVENUES - WAYNES SHARE	\$ 82,054	\$ 75,174	\$ 71,194	\$ 80,258	\$ 39,453	\$ 78,272	\$ (1,986)	-2.5%
	<b>70 SOLID WASTE</b>	<b>\$ 194,962</b>	<b>\$ 177,742</b>	<b>\$ 206,680</b>	<b>\$ 204,550</b>	<b>\$ 123,997</b>	<b>\$ 214,783</b>	<b>\$ 10,233</b>	<b>5.0%</b>

DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 25,000	\$ 10,000	66.7%
	3010 Snowmobile Fees	\$ 1,377	\$ 1,344	\$ 1,476	\$ 1,476	\$ -	\$ 1,569	\$ 93	6.3%
	4010 Readfield Enterprise Fund	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	-
	<b>90 UNCLASSIFIED</b>	<b>\$ 1,766</b>	<b>\$ 1,344</b>	<b>\$ 1,476</b>	<b>\$ 16,476</b>	<b>\$ -</b>	<b>\$ 28,569</b>	<b>\$ 12,093</b>	<b>73.4%</b>

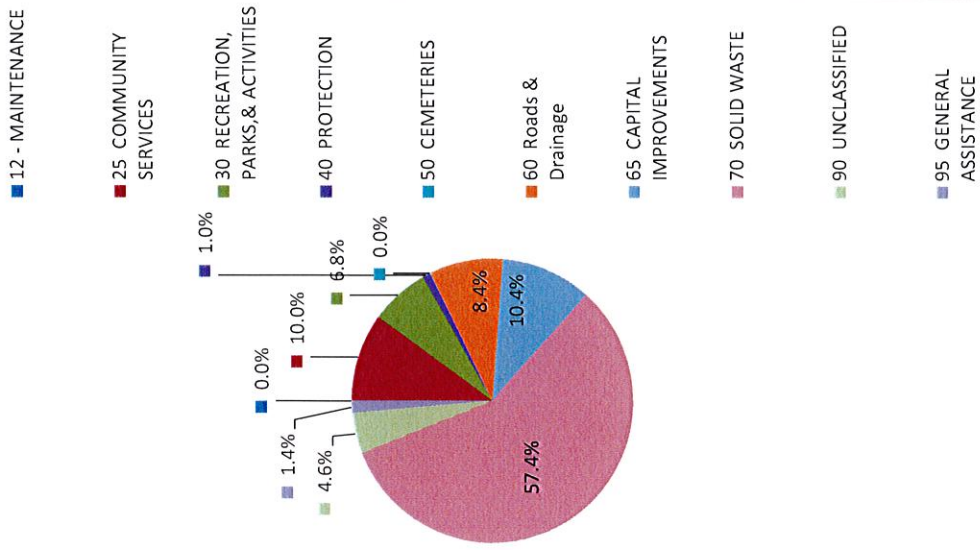
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ 1,316	\$ 478	\$ 478	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
	<b>95 GENERAL ASSISTANCE</b>	<b>\$ 1,316</b>	<b>\$ 478</b>	<b>\$ 478</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>0.0%</b>

TOTAL \$ 6,246,588 \$ 6,171,537 \$ 6,718,896 \$ 6,525,645 \$ 5,634,140 \$ 6,956,014 \$ 430,369 6.6%

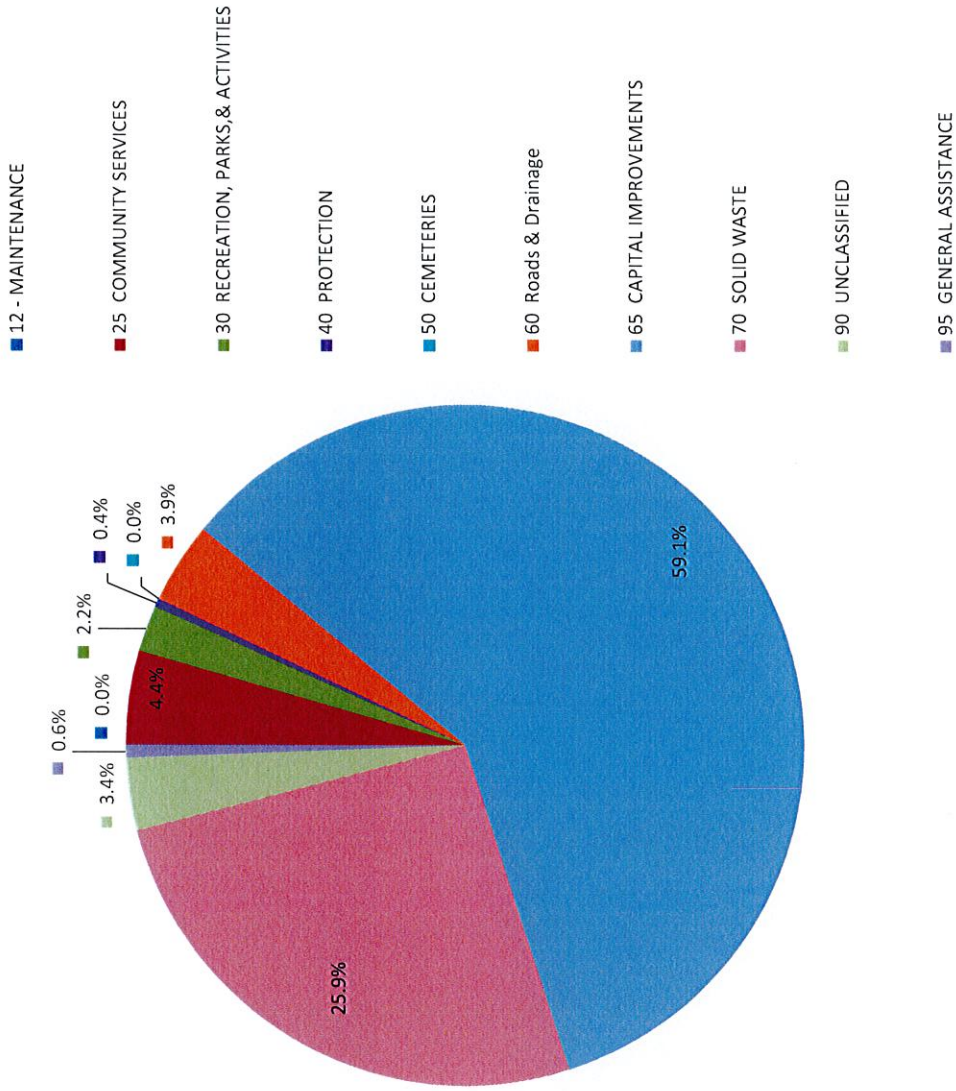
DEPARTMENT	DIVISION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 YTD => Dec.	2022 BUDGET	2021-2022 \$	2021-2022 %
10-ADMINISTRATION		\$ 5,919,390	\$ 5,671,331	\$ 5,832,953	\$ 6,169,168	\$ 5,448,439	\$ 6,126,757	\$ (42,411)	-0.7%
12-MAINTENANCE		\$ 212	\$ 118	\$ 178	\$ -	\$ -	\$ 200	\$ 200	-
25-COMMUNITY SERVICES		\$ 36,502	\$ 70,501	\$ 21,898	\$ 35,667	\$ 17,478	\$ 36,717	\$ 1,050	2.9%
30-RECREATION, PARKS, & ACTIVITIES		\$ 20,406	\$ 39,500	\$ 19,460	\$ 24,202	\$ 3,969	\$ 18,210	\$ (5,992)	-24.8%
40-PROTECTION		\$ 17,511	\$ 3,975	\$ 5,270	\$ 3,450	\$ 500	\$ 3,450	\$ -	0.0%
50-CEMETERIES		\$ 21	\$ 300	\$ 100	\$ -	\$ -	\$ -	\$ -	-
60-Roads & Drainage		\$ 35,924	\$ 37,406	\$ 36,560	\$ 30,000	\$ 34,314	\$ 32,000	\$ 2,000	6.7%
65-CAPITAL IMPROVEMENTS		\$ 18,578	\$ 168,841	\$ 594,189	\$ 37,132	\$ 5,444	\$ 490,328	\$ 453,196	1220.5%
70-SOLID WASTE		\$ 194,962	\$ 177,742	\$ 206,680	\$ 204,550	\$ 123,997	\$ 214,783	\$ 10,233	5.0%
90-UNCLASSIFIED		\$ 1,766	\$ 1,344	\$ 1,476	\$ 16,476	\$ -	\$ 28,569	\$ 12,093	73.4%
95-GENERAL ASSISTANCE		\$ 1,316	\$ 478	\$ 132	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%

TOTAL \$ 6,246,588 \$ 6,171,537 \$ 6,718,896 \$ 6,525,645 \$ 5,634,140 \$ 6,956,014 \$ 430,369 6.6%

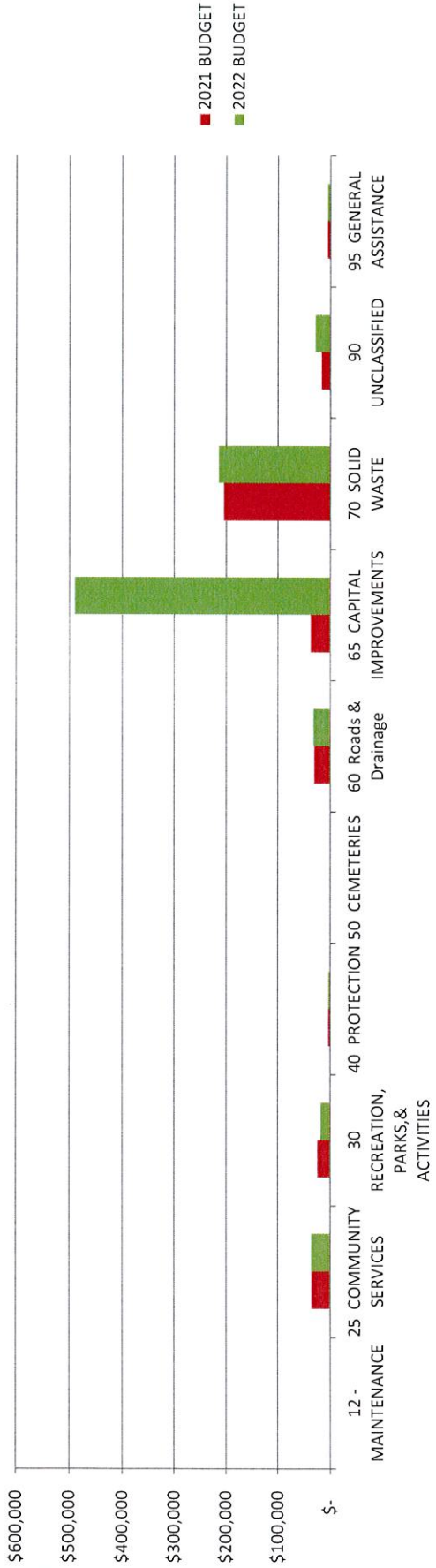
### 2021 Budget Revenue by Department (excluding administration)



### 2022 Budget Revenue by Department (excluding administration)



### 2021-2022 Revenue Totals by Department (excluding administration)

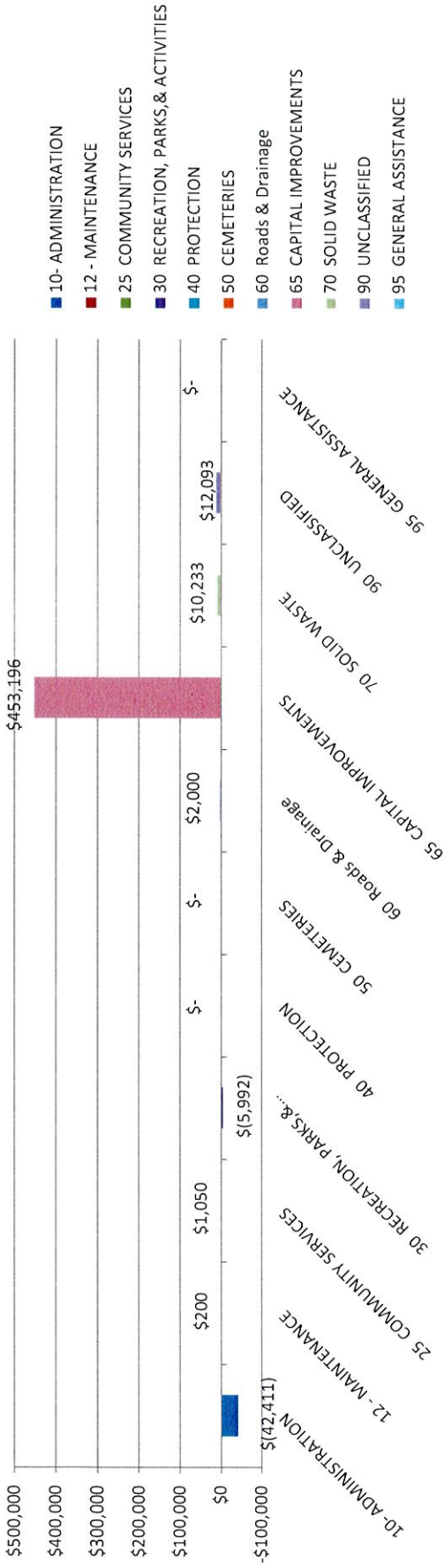


### 2021-2022 Revenue % Change by Department

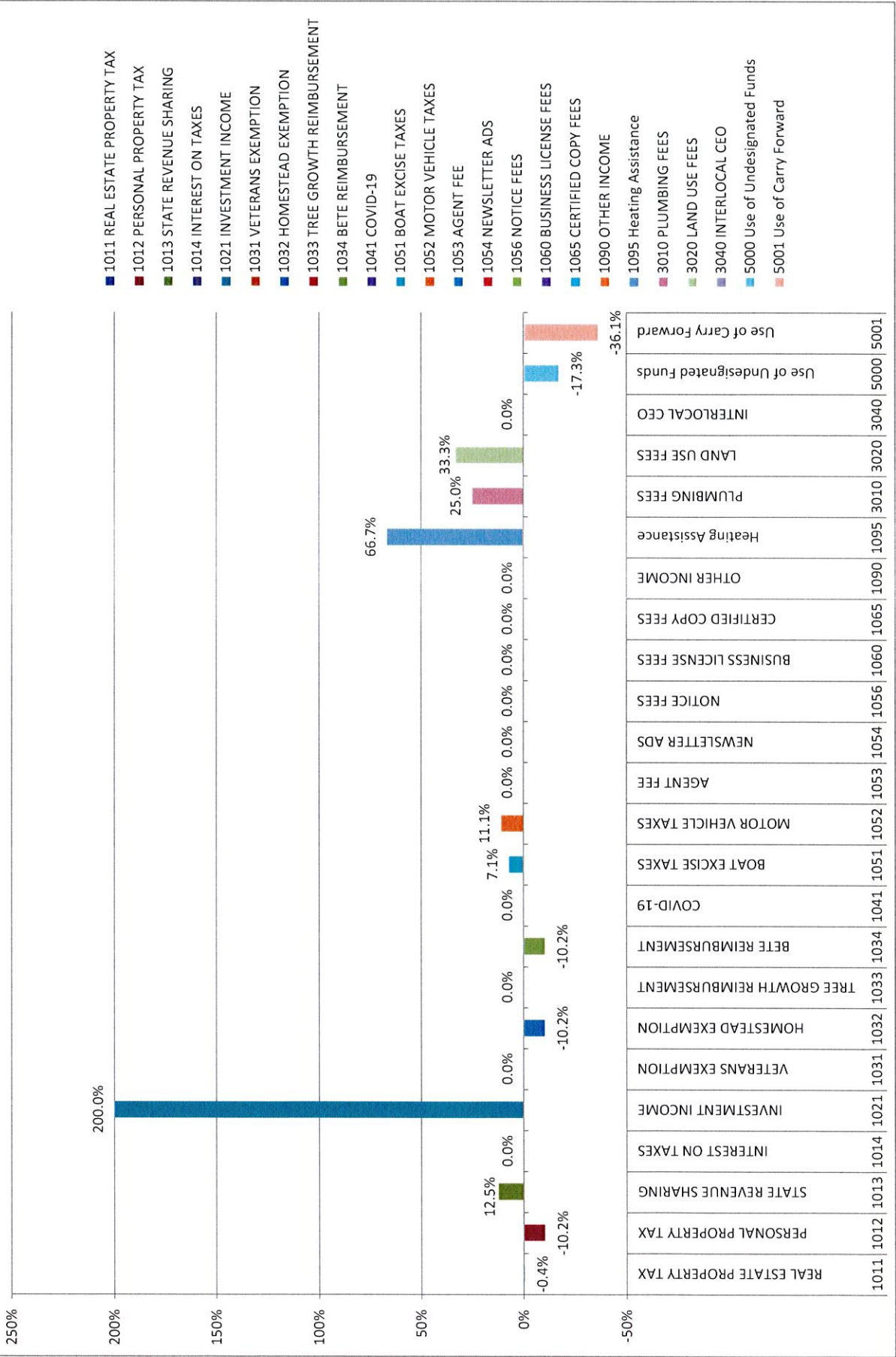




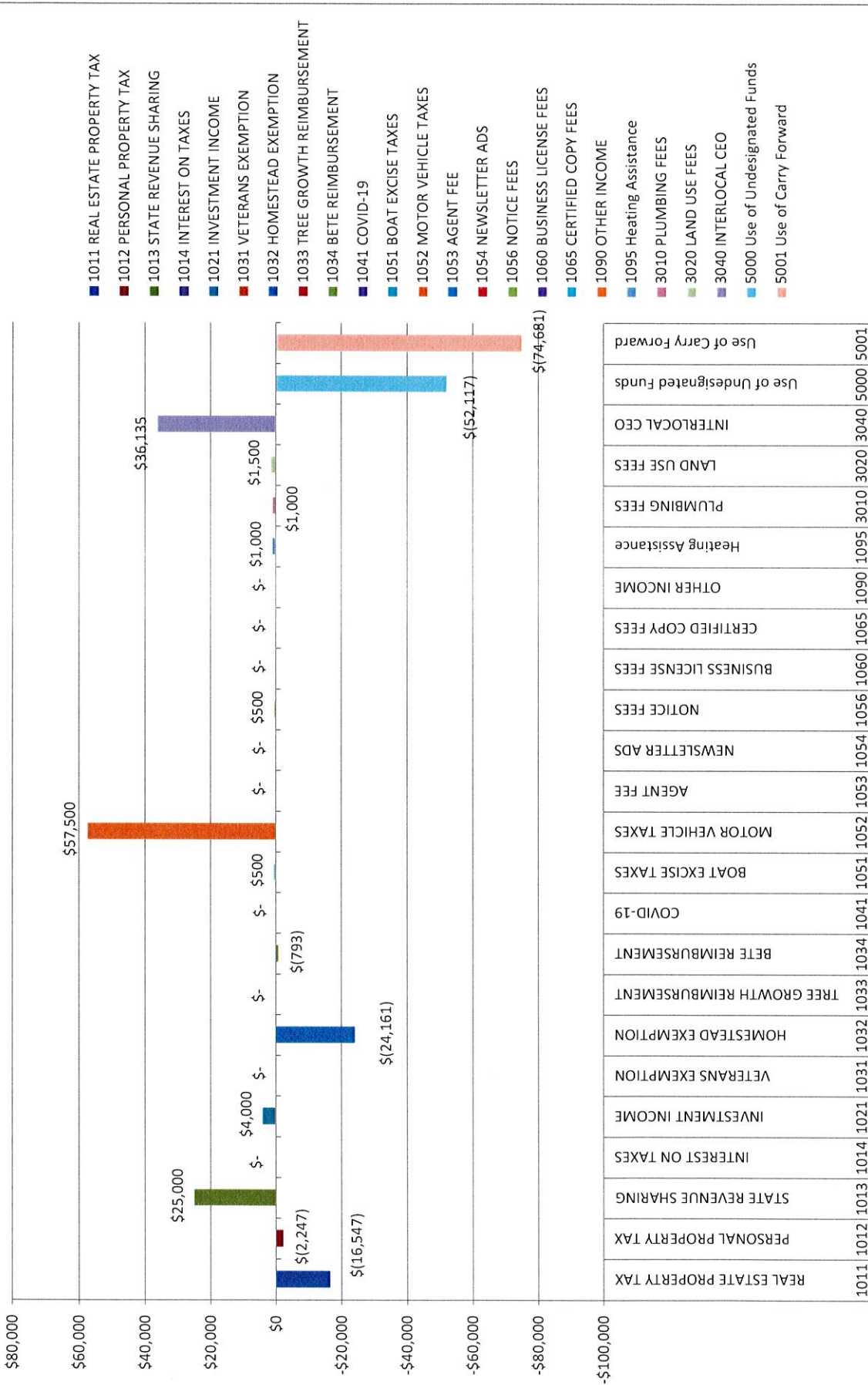
### 2021-2022 Revenue \$ Change by Department



## 2021-2022 Revenue % Change - Administration by Division



## 2021-2022 Revenue \$ Change - Administration by Division



**Pre Commitment - ESTIMATE**  
**Town of Readfield**  
**FY 2022 MUNICIPAL TAX RATE CALCULATION FORM**

1. Local Taxable Real Estate Valuation.....	\$290,240,618	
2. Local Taxable Personal Property Valuation.....	\$1,249,935	
3. Total Taxable Valuation (Line 1 plus line 2).....		\$291,490,553
4. a) Total of Homestead Exemption Valuation.....	\$19,194,400	
4. b) Homestead exemption reimbursement value.....	\$13,436,080	
5. a) Total of BETE Exempt Property.....	\$882,001	
5. b) BETE exemption reimbursement value.....	\$441,001	
6. Valuation Base (Line 3 plus lines 4b and 5b).....		\$305,367,634

**APPROPRIATIONS**

**- ESTIMATE ONLY -**

7. County Tax.....	\$310,000	
8. Municipal Appropriation.....	\$2,961,106	
9. TIF Financing Plan Amounts.....	\$0	
10. School/Educational Appropriations.....	\$3,634,908	
(Adjusted to Municipal Fiscal Year)		
11. Total Appropriations (Add lines 7 through 10).....		\$6,906,014

**ALLOWABLE DEDUCTIONS**

12. State Municipal Revenue Sharing.....	\$225,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)	\$1,914,812	
14. Total Deductions (Line 12 plus line 13).....		\$2,139,812
15. Net to be raised by local property tax rate (Line 11 minus line 14)		\$4,766,202

16.	$\frac{\$4,766,202.00}{\text{(Amount from line 15)}}$	×	1.05	=	\$5,004,512.10	Maximum Allowable Tax
17.	$\frac{\$4,766,202.00}{\text{(Amount from line 15)}}$	÷	$\frac{\$305,367,634}{\text{(Amount from line 5)}}$	=	0.01561	Minimum Tax Rate
18.	$\frac{\$5,004,512.10}{\text{(Amount from line 16)}}$	÷	$\frac{\$305,367,634}{\text{(Amount from line 6)}}$	=	0.01639	Maximum Tax Rate
19.	$\frac{\$291,490,553}{\text{(Amount from line 3)}}$	×	<b>15.77</b> <small>(MILL RATE)</small>	=	<b>\$4,597,335.25</b>	<b><u>MIL RATE</u></b> <b><u>TO BE DETERMINED</u></b>
20.	$\frac{\$4,766,202.00}{\text{(Amount from line 15)}}$	×	0.05	=	\$238,310.10	Maximum Overlay
21.	$\frac{\$13,436,080}{\text{(Amount from line 4b)}}$	×	$\frac{0.01577}{\text{(Selected Rate)}}$	=	\$211,911.38	Homestead Reimbursement <small>(Enter on line 8, Assessment Warrant)</small>
22.	$\frac{\$441,001}{\text{(Amount from line 5b)}}$	×	$\frac{0.01577}{\text{(Selected Rate)}}$	=	\$6,955.38	BETE Reimbursement <small>(Enter on line 9, Assessment Warrant)</small>
23.	$\frac{\$4,816,202.00}{\text{(Line 19 plus line 21 \& 22)}}$	-	$\frac{\$4,766,202.00}{\text{(Amount from line 15)}}$	=	<b>\$50,000.00</b>	Overlay <small>(Enter on line 5, Assessment Warrant)</small>

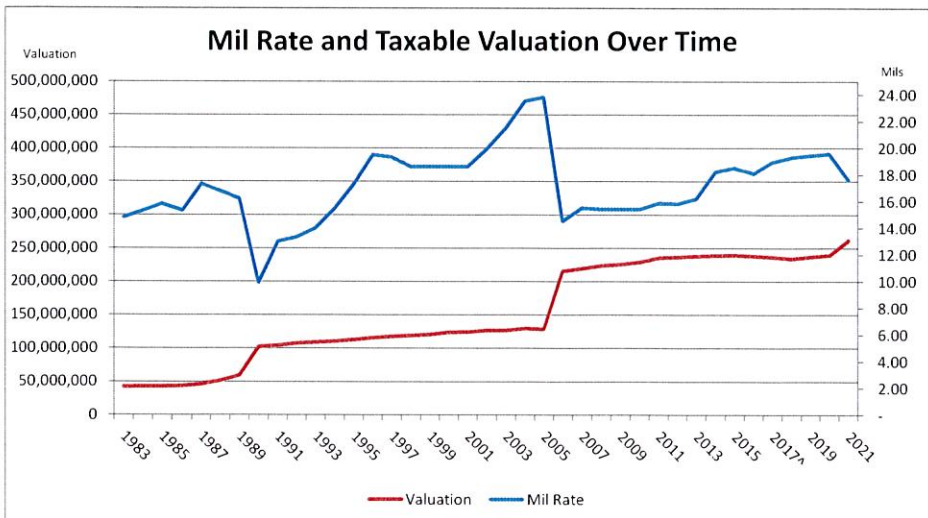
**(If Line 22 exceeds Line 20 select a lower tax rate.)**

Taxable Valuation and Mil Rate Over Time								
Fiscal Year	Mil Rate		Taxable Valuation		General Tax Information			
	FY	Mil Rate	% Change *	Valuation	% Change *	Interest	Commit. Date	Notes
1982	1983	14.80	-18.2%	41,411,207	19.0%			Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%			
1984	1985	15.80	3.2%	42,237,514	0.9%			
1985	1986	15.30	-3.3%	42,801,844	1.3%			
1986	1987	17.30	11.6%	45,425,772	5.8%	13.50%		
1987	1988	16.80	-3.0%	50,623,696	10.3%	11%		
1988	1989	16.20	-3.7%	59,762,345	15.3%	11%		
1989	1990	9.90	-63.6%	101,779,380	41.3%	12%		Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	12%		
1991	1992	13.30	2.3%	107,159,315	3.7%	12%		
1992	1993	14.00	5.0%	108,440,600	1.2%	12%		
1993	1994	15.50	9.7%	109,711,840	1.2%	10%	9/20/1993	
1994	1995	17.30	10.4%	111,963,640	2.0%	10%	9/6/1994	
1995	1996	19.50	11.3%	114,804,040	2.5%	10.75%	9/7/1995	
1996	1997	19.30	-1.0%	116,831,218	1.7%	10.75%	9/3/1996	
1997	1998	18.60	-3.8%	118,260,542	1.2%	10.50%	9/8/1997	
1998	1999	18.60	0.0%	119,793,570	1.3%	10.75%	9/8/1998	
1999	2000	18.60	0.0%	123,049,000	2.6%	10%	9/7/1999	
2000	2001	18.60	0.0%	123,652,330	0.5%	10.75%	9/18/2000	
2001	2002	19.90	6.5%	126,062,740	1.9%	11.50%	8/20/2001	
2002	2003	21.50	7.4%	126,102,370	0.0%	8.75%	8/21/2002	
2003	2004	23.50	8.5%	128,931,635	2.2%	7%	8/19/2003	
2004	2005	23.80	1.3%	127,886,052	-0.8%	6.50%	9/15/2004	
2005	2006	14.50	-64.1%	215,140,662	40.6%	7%	9/8/2005	Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	7%	8/24/2006	
2007	2008	15.40	-0.6%	222,832,062	2.0%	10%	7/23/2007	
2008	2009	15.40	0.0%	225,088,075	1.0%	8%	7/17/2008	
2009	2010	15.40	0.0%	228,590,495	1.5%	6%	8/11/2009	
2010	2011	15.85	2.8%	234,687,157	2.6%	4%	8/19/2010	
2011	2012	15.80	-0.3%	235,984,354	0.5%	4%	9/30/2011	
2012	2013	16.20	2.5%	237,595,654	0.7%	4%	7/17/2012	
2013	2014	18.20	11.0%	238,389,551	0.3%	4%	7/30/2013	
2014	2015	18.50	1.6%	238,928,998	0.2%	4%	7/28/2014	
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	4%	9/2/2015	
2016	2017^	18.93	4.5%	235,540,554	-0.8%	7%	8/2/2016	
2017	2018^	19.29	1.9%	233,406,854	-0.9%	7%	8/25/2017	
2018	2019	19.44	0.8%	236,460,554	1.3%	8%	8/16/2018	
2019	2020	19.55	0.6%	239,131,154	1.1%	9%	7/31/2019	
2020	2021	17.57	-11.3%	261,478,034	8.5%	9%	8/17/2020	10% Adjust.
2021	2022	15.77	-11.4%	290,240,618	9.9%	TBD	TBD	10% Adjust.

AVERAGE 17.19 3.4% 2.1% 8.6%

\* Average Excludes Revaluation Years

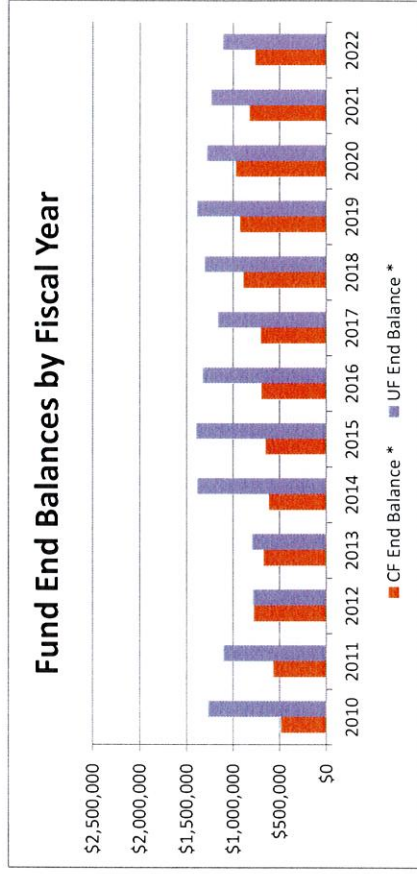
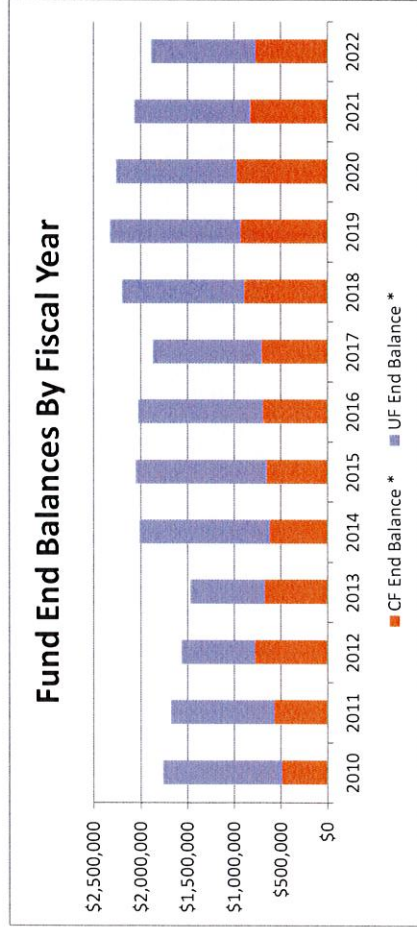
^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula



**Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year**

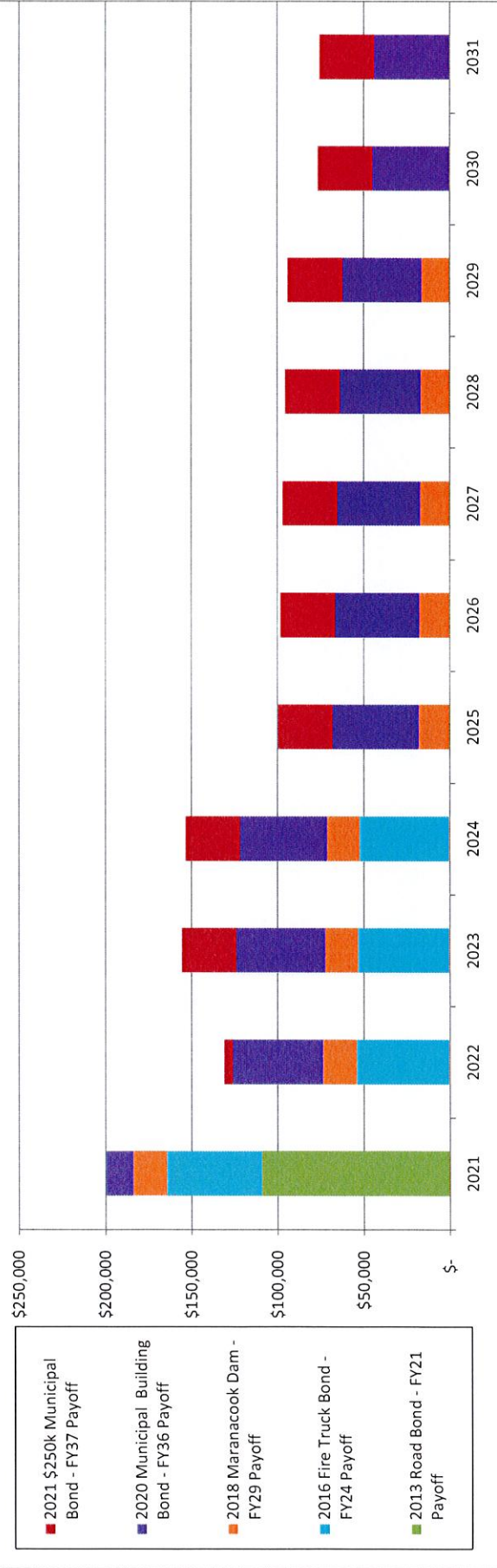
Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	Initial Balance *	Use of Funds	New Funds	
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 491,371	\$ 1,134,437	\$ 142,238	\$ 1,768,046
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 572,447	\$ 1,276,675	\$ 120,103	\$ 1,683,903
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 783,574	\$ 1,111,456	\$ (62,763)	\$ 1,572,267
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 675,023	\$ 788,693	\$ 262,477	\$ 1,476,193
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 622,619	\$ 801,170	\$ 593,078	\$ 2,016,867
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 656,957	\$ 1,394,248	\$ 121,785	\$ 2,059,569
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 699,959	\$ 1,402,612	\$ 233,373	\$ 2,035,761
2016	\$ 699,959	\$ 227,020	\$ 233,843	\$ 706,782	\$ 1,335,802	\$ 65,702	\$ 1,878,286
2017	\$ 706,782	\$ 184,818	\$ 372,840	\$ 894,804	\$ 1,171,504	\$ 360,899	\$ 2,209,476
2018	\$ 894,804	\$ 227,303	\$ 268,296	\$ 935,797	\$ 1,314,672	\$ 211,719	\$ 2,334,188
2019	\$ 935,797	\$ 107,660	\$ 150,000	\$ 978,137	\$ 1,398,391	\$ 282,488	\$ 2,269,040
2020	\$ 935,797	\$ 206,951	\$ 100,000	\$ 828,846	\$ 1,398,391	\$ 302,117	\$ 2,075,120
2021	\$ 828,846	\$ 132,270	\$ 75,000	\$ 771,576	\$ 1,246,274	\$ 250,000	\$ 1,892,850
AVERAGE	\$ 706,654	\$ 356,593	\$ 295,356	\$ 678,171	\$ 1,129,899	\$ 172,704	\$ 1,801,801

UF Minimum Policy Balance \$ 1,161,654 \*  
 Budgeted UF Ending Balance \$ 1,121,274  
 Deficit / Surplus \$ (40,380.34) 96.5%  
 Audited End Balances were used through FY19  
 Estimated Values



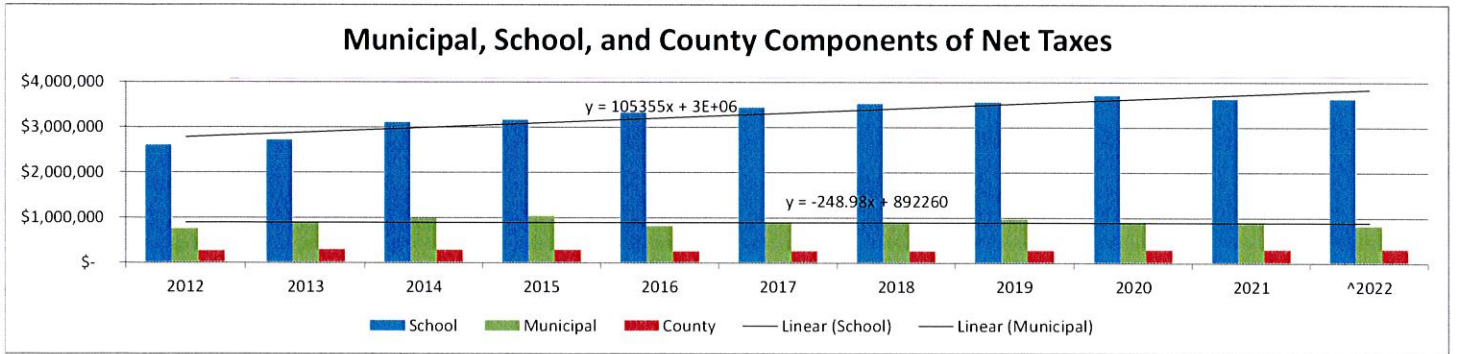
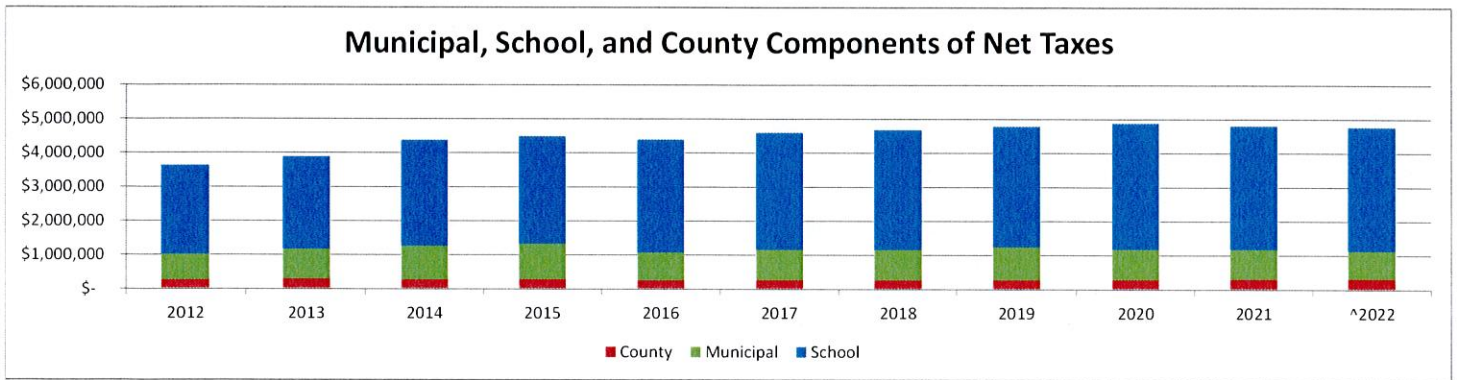
Debt	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 54,132	\$ 53,324	\$ 52,453							
2016 Fire Truck Bond - FY24 Payoff	\$ 54,884	\$ 19,242	\$ 18,857	\$ 18,459	\$ 18,046	\$ 17,617	\$ 17,172	\$ 16,712	\$ 16,240		
2018 Maranacook Dam - FY29 Payoff	\$ 19,614	\$ 52,400	\$ 51,600	\$ 50,700	\$ 49,800	\$ 48,900	\$ 48,000	\$ 47,000	\$ 46,000	\$ 44,900	\$ 43,800
2020 Municipal Building Bond - FY36 Payoff	\$ 16,100	\$ 5,408	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742	\$ 31,742
2021 \$250k Municipal Bond - FY37 Payoff											
<b>TOTAL</b>	<b>\$ 199,715</b>	<b>\$ 131,182</b>	<b>\$ 155,523</b>	<b>\$ 153,354</b>	<b>\$ 99,588</b>	<b>\$ 98,259</b>	<b>\$ 96,914</b>	<b>\$ 95,454</b>	<b>\$ 93,982</b>	<b>\$ 76,642</b>	<b>\$ 75,542</b>

### Current Long-Term Debt by Fiscal Year



Municipal, School, and County Components of Net Property Taxes Over Time												
Fiscal Year FY	Base Numbers		School Taxes			County Taxes			Municipal Taxes			
	Mil Rate	Net Property Tax Raised	School	%	Mils	County	%	Mils	Municipal	%	Mils	
2011	2012	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	11.38	\$ 262,678	7.2%	1.15	\$ 751,295	20.7%	3.28
2012	2013	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	11.32	\$ 286,596	7.4%	1.19	\$ 884,390	22.8%	3.69
2013	2014	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	12.96	\$ 276,805	6.3%	1.15	\$ 981,014	22.4%	4.09
2014	2015	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	13.06	\$ 282,293	6.3%	1.17	\$ 1,034,861	23.1%	4.27
2015	2016	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	13.69	\$ 256,103	5.8%	1.05	\$ 810,064	18.4%	3.34
2016	2017	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	14.17	\$ 261,281	5.7%	1.08	\$ 894,207	19.4%	3.68
2017	2018	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	14.53	\$ 259,977	5.6%	1.07	\$ 894,696	19.1%	3.69
2018	2019	19.44	\$ 4,792,282	\$ 3,556,960	74.2%	14.43	\$ 270,000	5.6%	1.10	\$ 965,322	20.1%	3.92
2019	2020	19.55	\$ 4,883,277	\$ 3,710,394	76.0%	14.85	\$ 285,400	5.8%	1.14	\$ 887,483	18.2%	3.55
2020	2021	17.57	\$ 4,809,559	\$ 3,634,908	75.6%	13.28	\$ 300,847	6.3%	1.10	\$ 873,804	18.2%	3.19
2021	^2022	15.77	\$ 4,766,202	\$ 3,634,908	76.3%	12.03	\$ 310,000	6.5%	1.03	\$ 821,294	17.2%	2.72
<b>AVERAGE</b>			\$ 4,480,265	\$ 3,312,046	73.8%	13.25	\$ 277,453	6.2%	1.11	\$ 890,766	20.0%	3.58

^ numbers are estimates





**Budget Sheet Summary Revision History**

1	Changed all header information, rows, columns, etc. on all sheets to reflect FY22	26-Jan
2	Input draft FY22 budget numbers	27-Jan
3	Ran through all budget sheets looking for any errors with formulas, links, and general information	28-Jan
4	Added \$3,000 to Election for purchase of a second ballot counting machine	28-Jan
5	Moved Conservation Grants rev line (3015) to proper Dept.	28-Jan
6	Increased Use of Undesignated Funds to \$250,000	28-Jan
7	Added \$100,000 to Admin Technology for Broadband design, planning, and engineering	4-Feb
8	Added \$250,000 bond to debt service (\$3,442 exp.) and Bond Proceeds (250k rev.)	4-Feb
9	Adjusted mil rate from 16.14 to 15.66 - small decrease in tax bill for residents	4-Feb
10	Increased Paving to \$300,000 (take advantage of low asphalt prices)	13-Feb
11	Reduced Admin Tech. expense line to \$0 (dropped Phase 1 broadband)	13-Feb
12	Adjusted property valuation increase to 1% (from .5%) following discussion w/ Assessor	13-Feb
13	Adjusted mil rate to 15.59	13-Feb
14	Added \$6,000 use of trust funds for Cemeteries	24-Feb
15	Added Cemetery reserve of \$5,000	24-Feb
16	Moved \$10,000 from Parks and Recreation operating budget line to Capital line	25-Feb
17	Increased Fairgrounds fields budget to \$55,000 (45 const., 10 engineer) up from \$50,000	25-Feb
18	Adjusted Roads Capital to \$277,000 to reflect full planned expenditures (\$227k paving, \$50k sand/salt bldng.)	25-Feb
19	Reduced use of fund balance by \$50,000 to reflect paving plan (no \$50,000 reserve, \$9,000 for sidewalk)	25-Feb
20	Adjusted Gile Hall reserve to \$10,000 from \$20,000	25-Feb
21	Increased Ambulance assessment from \$35,000 to \$38,110	2-Mar
22	Added \$5,000 to Admin Technology Capital line for broadband consulting	9-Mar
23	Added \$4,000 to Admin Publications line for additional printing and mailings	9-Mar
24	Adjusted Readfield Enterprise Fund revenue lines, net zero impact	10-Mar
25	Added \$15,000 to salt purchase line to cover added material and increasing costs	10-Mar
26	Added \$20,000 to Parks Capital for Beach master plan and design	10-Mar
27	Increased Bond amount to \$395,000 to include Sprinkler, Library, & Paving, adjusted debt serv, exp., & rev.	10-Mar
28	Added \$50,000 to use of Roads Operating Reserve	10-Mar
29	Increased Contingency to \$50,000	10-Mar
30	Adjusted mil rate to 15.77 - near zero FY22 tax impact and increased borrowing	10-Mar
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**What's it gonna cost me if I'm a resident?**

FY22 HOME VALUE

\$ 242,000 = \$220,000 in 2021 and \$200,000 in 2020

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2022	15.77	\$ 25,000	\$ 3,422	\$ (3.67)
2021	17.57	\$ 25,000	\$ 3,426	\$ (92.85)
2020	19.55	\$ 20,000	\$ 3,519	\$ 19.80
2019	19.44	\$ 20,000	\$ 3,499	\$ 27.00
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ (707.40)

**What's it gonna cost me if I'm not?**

FY22 HOME VALUE

\$ 242,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2022	15.77	\$ -	\$ 3,817	\$ (48.62)
2021	17.57	\$ -	\$ 3,865	\$ (44.60)
2020	19.55	\$ -	\$ 3,910	\$ 22.00
2019	19.44	\$ -	\$ 3,888	\$ 30.00
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ (704.40)

**What's the value of the Homestead Exemption**

YEAR	TAX RATE	HOMESTEAD	VALUE
2022	15.77	\$ 25,000	\$ 394.30
2021	17.57	\$ 25,000	\$ 439.25
2020	19.55	\$ 20,000	\$ 391.00
2019	19.44	\$ 20,000	\$ 388.80
2018	19.29	\$ 20,000	\$ 385.80
2017	18.93	\$ 15,000	\$ 283.95
2016	18.08	\$ 10,000	\$ 180.80
2015	18.50	\$ 10,000	\$ 185.00

**What's the Value of a Mil?**

YEAR	AMT TO RAISE	VALUE OF 1 MIL	TAX IMPACT OF \$100,000
2022	\$ 4,597,335	\$ 291,490.55	0.34 Mils

# NEW BUSINESS

File Edit Update Manager Requests

GENERAL GOVT / ADMIN - SUPPLIES / SELECT BOARD

ACCOUNT	YTD	BALANCE
E 10-10-20-30	0	500
E 10-10-20-40	0	10,605
E 10-10-20-50	0	500
E 10-10-20-60	0	173,850
E 10-10-20-90	0	500
E 10-10-25-20		
E 10-10-25-30		
E 10-10-25-50		
E 10-10-25-60		
E 10-10-40-80		
E 10-10-50-20		
E 10-10-50-25		
E 10-10-50-86		
E 10-10-50-91		
E 10-10-50-95		1,750
E 10-10-60-10	0	3,500
E 10-10-60-20	0	100
E 10-12-15-20	0	111,685
E 10-12-15-25	0	10,905

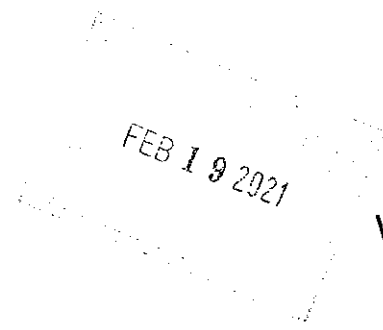
Request Description: E 10-10-25-30  
 \$1,000 per each, plus \$500 more for Char. Prev. \$4,750

Process Cancel

Readfield | 6L Year: Current | 3/12/2021 2:32 PM

Readfield Select Board  
March 15, 2021  
Item # 21-092

February 19, 2021



Jeffrey W. Mrazik  
Weathervane Restaurant & Lounge  
1030 Main St  
Readfield ME. 04355

To; Town of Readfield ME.

Dear Folks,

April 18<sup>th</sup> will mark the beginning of our 21st year doing business in Readfield. Enclosed is our State of Maine Liquor license renewal application for your inspection & approval. Please schedule for your next available select board meeting. Assuming that it will pass without issue, I will not be there for that meeting, however, if you need for me to be there or answer any questions or concerns, please contact me ahead of time, as I will be happy to assist if needed.

Thank You in advance for your cooperation,

A handwritten signature in black ink, appearing to read "Jeffrey W. Mrazik".

Jeffrey W. Mrazik

Tel# 207-685-9410

Cell#207-242-7066



**STATE OF MAINE**  
**DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES**  
**BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**

**Application for an On-Premises License**

*All Questions Must Be Answered Completely. Please print legibly.*

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Section I: Licensee/Applicant(s) Information;  
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): North Shore Restaurant Corp.	Business Name (D/B/A): Weathervane Restaurant & Lounge
Individual or Sole Proprietor Applicant Name(s): Jeffrey W. Mrazik	Physical Location: 1030 Main St.
Individual or Sole Proprietor Applicant Name(s): Gloria B. Mrazik	Mailing address, if different: same
Mailing address, if different from DBA address:	Email Address: jeffreymrazik@yahoo.com
Telephone # Fax #: 207-242-7066	Business Telephone # Fax #: 207-685-9410
Federal Tax Identification Number: 01-0541893	Maine Seller Certificate # or Sales Tax #: 1056677
Retail Beverage Alcohol Dealers Permit: CARL-2001-9283	Website address: www.themainevane.com

1. New license or renewal of existing license?  New Expected Start date: \_\_\_\_\_  
 Renewal Expiration Date: 04/17/2021

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:  
 Food: \$ 304,139.00 Beer, Wine or Spirits: \$ 121,541.00 Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)     Wine     Spirits

4. Indicate the type of license applying for: (choose only one)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Restaurant<br>(Class I, II, III, IV)  | <input checked="" type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI) | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)               | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary  | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                       |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only)    |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

1030 Main St. Readfield ME. 04355

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6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor



10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jeffrey W. Mrazik	06/05/1957	Waterbury CT.
Gloria B. Mrazik	01/01/1961	Waterbury CT.

Residence address on all the above for previous 5 years	
Name	Address:
1030 Main St. Readfield, ME. 04355	
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Full service Restaurant, serving on 2 floors, located at 1030 Main St Readfield ME.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Maranacook Community School

Distance: 1000 FEET

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 3/19/21

Jeffrey W. Mrazik  
Signature of Duly Authorized Person

Gloria B. Mrazik  
Signature of Duly Authorized Person

Jeffrey W. Mrazik  
Printed Name of Duly Authorized Person

Gloria B. Mrazik  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

**A. Repealed**

**B.** If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

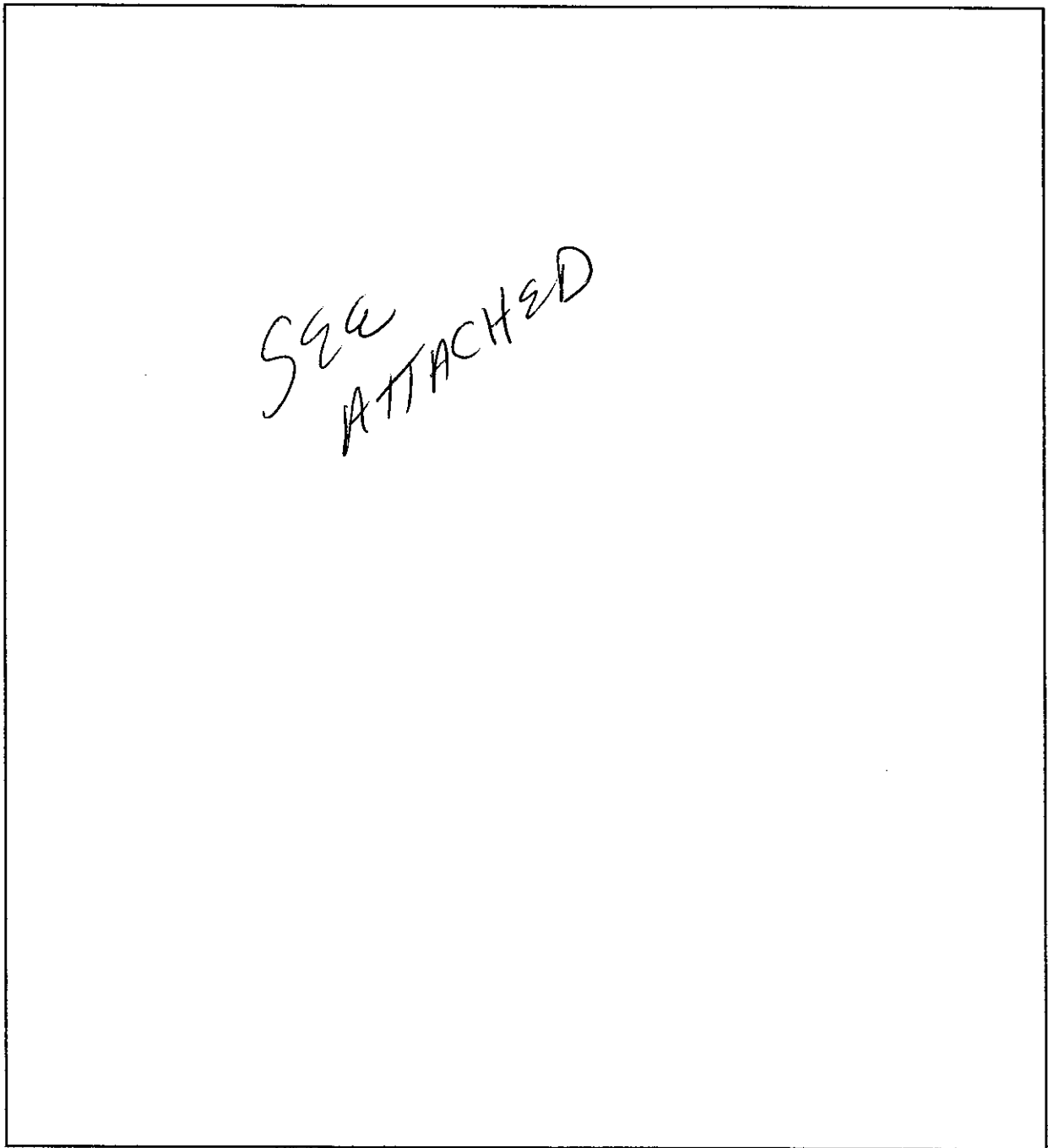
#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

**Section VI Premises Floor Plan**

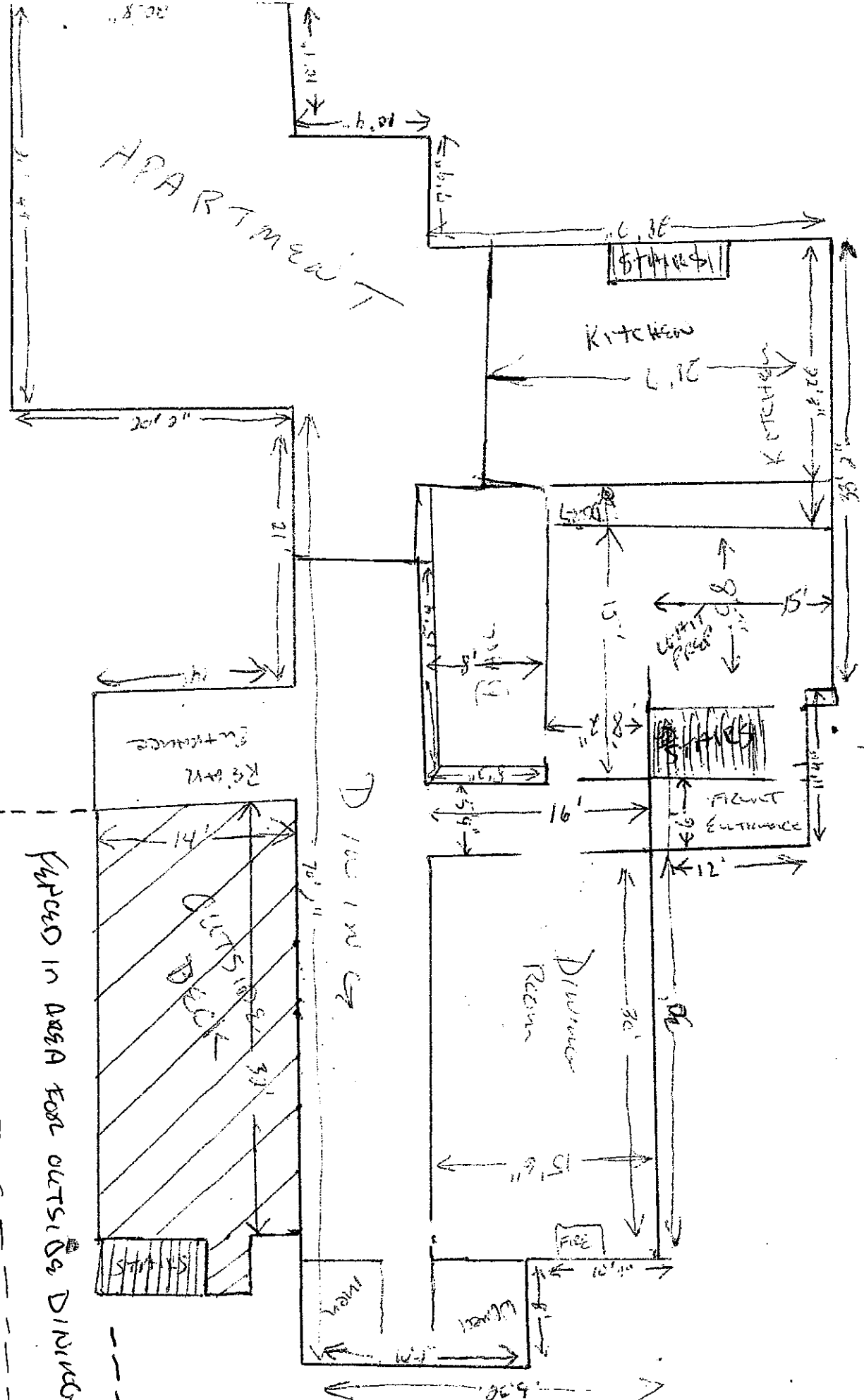
In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



1

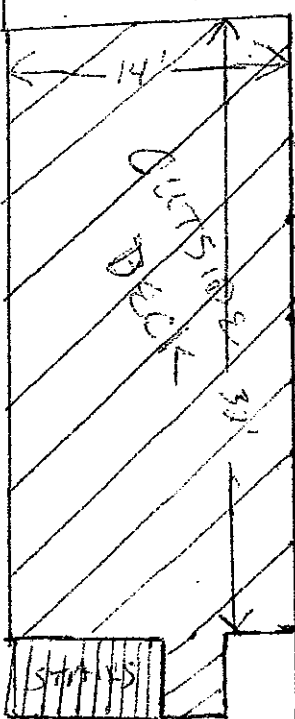
APARTMENT



FRONT

UP STAIRS

PLACED IN AREA FOR OUTSIDE DINING



REAR ENTRANCE

STAIRS

DINING ROOM

DINING ROOM

FRIDGE

W.C.

W.C.

W.C.



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: North Shore Restaurant Corp.
2. Doing Business As, if any: Weatherlane Restaurant & Lounge
3. Date of filing with Secretary of State: 3/15/2001 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jeffrey W. Mrazuk	1030 MAINT ST Readfield	6/5/57	President	50
Gloria B. Mrazuk	SAME	1/1/61	MANAGER	50

(Ownership in non-publicly traded companies must add up to 100%.)

Eric-

Attached is the last of a number of septic system permits returned to us by the State for incompleteness.

This one is for the installation of a holding tank (replacing a metal one with concrete). Holding tanks require three signatures from the Select Board. Please have them sign on the last page under, "Municipal Officers Statement."

A handwritten signature in cursive script, appearing to read "Clif".

# SUBSURFACE WASTEWATER DISPOSAL SYSTEM APPLICATION

Maine Dept. Health & Human Services  
 Division of Environmental Health, 11 SHS  
 (207) 287-5672 FAX (207)287-3165

<b>PROPERTY LOCATION</b>		<b>&gt;&gt; CAUTION: PERMIT REQUIRED &lt;&lt;</b>	
City, Town, or Plantation	<b>READFIELD</b>	Town/City	<u>READFIELD</u> Permit # <u>2546</u>
Street or Road	<b>47 CHANDLER DRIVE</b>	Date Permit Issued	<u>9/15/20</u> Fee: \$ <u>120.00</u> Double Fee Charged <input type="checkbox"/>
Subdivision, Lot #	<u>134-608</u>	Local Plumbing Inspector Signature <u>Jaimie V. Hancock</u> L.P.I.# <u>1289</u>	
<b>OWNER/APPLICANT INFORMATION</b>			
Name (Last, First, MI)		<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Applicant	
<b>ARCHER, LINDA &amp; JAMES</b>		The Subsurface Wastewater Disposal System <i>shall not</i> be installed until a Permit is attached HERE by the Local Plumbing Inspector. The Permit shall authorize the owner or installer to install the disposal system in accordance with this application and the Maine Subsurface Wastewater Disposal Rules.	
Mailing Address of Owner/Applicant	<b>47 CHANDLER DRIVE</b>	<b>\$25.00 STATE</b> <b>9.95.00 TOWN</b>	
	<b>READFIELD, ME 04355</b>		
Daytime Tel. #	<b>(772) 353-1654</b>	Municipal Tax Map #	<b>134</b> Lot # <b>8</b>
<b>OWNER OR APPLICANT STATEMENT</b>		<b>CAUTION: INSPECTION REQUIRED</b>	
I state and acknowledge that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Department and/or Local Plumbing Inspector to deny a Permit.		I have inspected the installation authorized above and found it to be in compliance with the Subsurface Wastewater Disposal Application.	
Signature of Owner/Applicant <u>Jaimie Hancock</u> Date <u>9/16/21</u>		Local Plumbing Inspector Signature _____ (1st) Date Approved _____	
		(2nd) Date Approved _____	

<b>PERMIT INFORMATION</b>			
<b>TYPE OF APPLICATION</b> <input type="checkbox"/> 1. First Time System <input checked="" type="checkbox"/> 2. Replacement System Type Replaced: <u>HOLDING</u> Year Installed: <u>TANK</u> <input type="checkbox"/> 3. Expanded System <input type="checkbox"/> a. <25% Expansion <input type="checkbox"/> b. >25% Expansion <input type="checkbox"/> 4. Experimental System <input type="checkbox"/> 5. Seasonal Conversion	<b>THIS APPLICATION REQUIRES</b> <input type="checkbox"/> 1. No Rule Variance <input type="checkbox"/> 2. First Time System Variance <input type="checkbox"/> a. Local Plumbing Inspector Approval <input type="checkbox"/> b. State & Local Plumbing Inspector Approval <input checked="" type="checkbox"/> 3. Replacement System Variance <input type="checkbox"/> a. Local Plumbing Inspector Approval <input type="checkbox"/> b. State & Local Plumbing Inspector Approval <input type="checkbox"/> 4. Minimum Lot Size Variance <input type="checkbox"/> 5. Seasonal Conversion Variance	<b>DISPOSAL SYSTEM COMPONENTS</b> <input type="checkbox"/> 1. Complete Non-Engineered System <input type="checkbox"/> 2. Primitive System (greywater & alt. toilet) <input type="checkbox"/> 3. Alternative Toilet, specify _____ <input type="checkbox"/> 4. Non-Engineered Treatment Tank (only) <input checked="" type="checkbox"/> 5. Holding Tank <u>1000</u> gallons <input type="checkbox"/> 6. Non-Engineered Disposal Field (only) <input type="checkbox"/> 7. Separated Laundry System <input type="checkbox"/> 8. Complete Engineered System (+2000 gpd) <input type="checkbox"/> 9. Engineered Treatment Tank (only) <input type="checkbox"/> 10. Engineered Disposal Field (only) <input type="checkbox"/> 11. Pretreatment, specify: <input type="checkbox"/> 12. Miscellaneous Components	<b>TYPE OF WATER SUPPLY</b> <input checked="" type="checkbox"/> 1. Drilled Well <input type="checkbox"/> 2. Dug Well <input type="checkbox"/> 3. Private <input type="checkbox"/> 4. Public <input type="checkbox"/> 5. Other
<b>SIZE OF PROPERTY</b> <u>0.25</u> <input type="checkbox"/> sq. ft. <input checked="" type="checkbox"/> acres	<b>DISPOSAL SYSTEM TO SERVE</b> <input checked="" type="checkbox"/> 1. Single Family Dwelling Unit, No. of Bedrooms: <u>3</u> <input type="checkbox"/> 2. Multiple Family Dwelling Unit, No. of Units: _____ <input type="checkbox"/> 3. Other _____ (specify) Current Use <input checked="" type="checkbox"/> Seasonal <input type="checkbox"/> Year Round <input type="checkbox"/> Undeveloped		
<b>SHORELAND ZONING</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

<b>DESIGN DETAILS (SYSTEM LAYOUT SHOWN ON PAGE 3)</b>			
<b>TREATMENT TANK</b> <input checked="" type="checkbox"/> 1. Concrete <input type="checkbox"/> a. Regular <input type="checkbox"/> b. Low Profile <input type="checkbox"/> 2. Plastic <u>HOLDING</u> <input type="checkbox"/> 3. Other <u>TANK</u> CAPACITY <u>1000</u> GAL	<b>DISPOSAL FIELD TYPE &amp; SIZE</b> <input type="checkbox"/> 1. Stone Bed <input type="checkbox"/> 2. Stone Trench <input type="checkbox"/> 3. Proprietary Device <input type="checkbox"/> a. Cluster Array <input type="checkbox"/> c. Linear <input type="checkbox"/> b. Regular Load <input type="checkbox"/> d. H-20 Load <input type="checkbox"/> 4. Other _____ SIZE <u>1000</u> <input type="checkbox"/> sq. ft. <input type="checkbox"/> lin. ft.	<b>GARBAGE DISPOSAL UNIT</b> <input checked="" type="checkbox"/> 1. No <input type="checkbox"/> 2. Yes <input type="checkbox"/> 3. Maybe If Yes or Maybe, Specify one below: <input type="checkbox"/> a. Multicompartment Tank <input type="checkbox"/> b. Tanks in Series <input type="checkbox"/> c. Increase in Tank Capacity <input type="checkbox"/> d. Filter on Tank Outlet	<b>DESIGN FLOW</b> <u>270</u> gallons per day BASED ON: <input checked="" type="checkbox"/> 1. Table 501.1 (dwelling units) <input type="checkbox"/> 2. Table 501.2 (other facilities) SHOW CALCULATIONS for other facilities <input type="checkbox"/> 3. Section 503.0 (meter readings) ATTACH WATER METER DATA
<b>SOIL DATA &amp; DESIGN CLASS</b> PROFILE <u>1</u> CONDITION _____ at Observation Hole # _____ Depth <u>ASSUMED 3D</u> of most limiting Soil Factor	<b>DISPOSAL FIELD SIZING</b> <input type="checkbox"/> 2. Medium - 2.6 sq. ft./gpd <input checked="" type="checkbox"/> 3. Medium-Large - 3.3 sq. ft./gpd <input type="checkbox"/> 4. Large - 4.1 sq. ft./gpd <input type="checkbox"/> 5. Extra-Large - 5.0 - sq. ft./gpd	<b>EFFLUENT/EJECTOR PUMP</b> <input checked="" type="checkbox"/> 1. Not Required <input type="checkbox"/> 2. May Be Required <input type="checkbox"/> 3. Required Specify only for engineered systems DOSE _____ gallons	<b>LATITUDE AND LONGITUDE</b> at center of disposal area Lat. <u>44</u> d <u>22</u> m <u>8.3</u> s Lon. <u>69</u> d <u>57</u> m <u>34.3</u> s if g.p.s. state margin of error:

<b>SITE EVALUATOR'S STATEMENT</b>		
I certify that on <u>9/3/2020</u> (date) I completed a site evaluation on this property and state that the data reported are accurate and that the proposed system is in compliance with the State of Maine Subsurface Wastewater Disposal Rules (10-144A CMR 241)		
Signature <u>Richard A. Green</u> Site Evaluator Signature	SE# <u>195</u>	Date <u>09/05/2020</u>
Name <u>RICHARD A. GREEN</u> Site Evaluator Name Printed	Telephone Number <u>(207)725-4078</u>	E-mail Address <u>mainesepticdesign@gmail.com</u>

# SUBSURFACE WASTEWATER DISPOSAL SYSTEM APPLICATION

Maine Department of Human Services  
 Division of Health Engineering, 10 SHS  
 (207) 287-3672 FAX (207) 287-3166

Town, City, Plantation

**READFIELD**

Street, Road, Subdivision

**47 CHANDLER DRIVE**

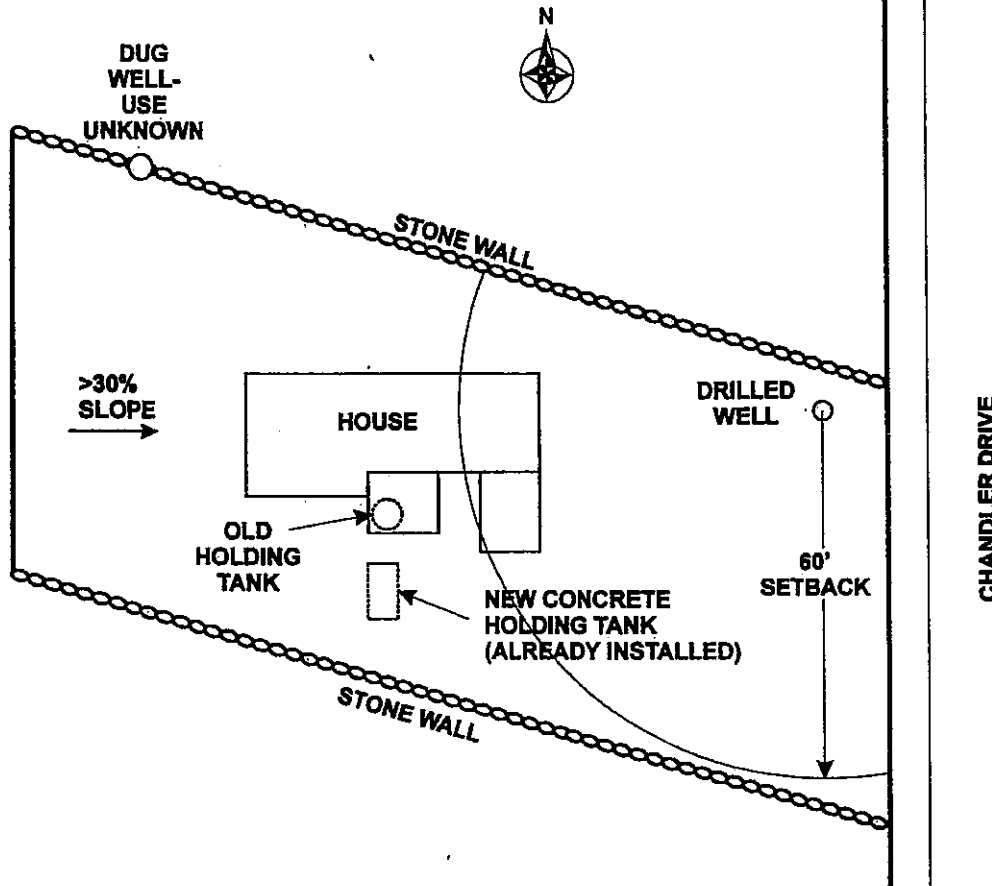
Owner or Applicant Name

**ARCHER, LINDA & JAMES**

SITE PLAN

Scale 1" = 50 Ft.

SITE LOCATION MAP



## INSTALLATION NOTES

1. NEW 1000 GALLON CONCRETE HOLDING TANK REPLACED EXISTING METAL HOLDING TANK.
2. TANK WAS INSTALLED PRIOR TO SITE EVALUATION TO CORRECT AN EMERGENCY CONDITION.
3. INSTALLER SHOULD PROVIDE DIMENSIONAL DRAWING OF TANK FROM SUPPLIER, AND EVIDENCE THAT THE TANK WAS PROPERLY INSTALLED AND IS WATERTIGHT. ANTI-FLOATATION STRAPS OR BALLAST SHALL BE PROVIDED IF NECESSARY TO PREVENT FLOATING WHEN EMPTY.
4. OLD TANK SHOULD BE PUMPED OUT AND FILLED WITH SOLID OR FLOWABLE FILL OR REMOVED.
5. ACCESS RISER SHALL BE INSTALLED OVER NEW TANK.
6. HIGH WATER ALARM SYSTEM WITH LIGHT AND BUZZER SHALL BE INSTALLED. ALARM SHALL ACTIVATE AT LEAST ONE FOOT BELOW INLET PIPE INVERT TO ALLOW PUMPING TO BE SCHEDULED.
7. DISTURBED GROUND SHOULD BE TEMPORARILY AND PERMANENTLY STABILIZED TO PREVENT EROSION.
8. TOILETS SHALL BE LOW FLOW WITH A MAXIMUM OF 1.6 GALLONS PER FLUSH.

*Robert G. Green*  
 Site Evaluator Signature

195  
 SE #

09/05/2020  
 Date

Page 2 of 3  
 HHE-200 Rev. 10/02



Department of Health and Human Services  
Maine Center for Disease Control and Prevention  
286 Water Street  
# 11 State House Station  
Augusta, Maine 04333-0011  
Tel: (207) 287-5672  
Fax: (207) 287-4172; TTY: 1-800-606-0215

## SUBSURFACE WASTEWATER DISPOSAL SYSTEM VARIANCE REQUEST

This form must accompany an application (HHE-200 Form) for any subsurface wastewater disposal system which requires a variance to provisions of the Subsurface Wastewater Disposal Rules. The Local Plumbing Inspector must not issue a permit for the installation of a subsurface wastewater disposal system requiring a variance from the Department of Health and Human Services until approval has been received from the Department.

<b>GENERAL INFORMATION</b>	Town of	<b>READFIELD</b>
Property Owner's Name:	<b>LINDA &amp; JAMES ARCHER</b>	Tel. No.: <b>(772) 353-1654</b>
System's Location:	<b>47 CHANDLER DRIVE</b>	
Property Owner's Address:	<b>47 CHANDLER DRIVE, READFIELD, ME</b>	Zip Code <b>04355</b>
e-mail address:		

The subsurface wastewater disposal system design for the subject property requires a  replacement system variance  first time system variance to the Subsurface Wastewater Disposal Rules. This variance requires  local approval  local and state approval.

<b>SPECIFIC VARIANCE REQUESTED</b> (To be filled in by Site Evaluator. Use additional sheets if needed.)	<b>SECTION OF RULE</b>
1. <b>Tank may be less than 10' from property line, distance uncertain</b>	<b>Section 8</b>
2. _____	_____
3. _____	_____
<b>SITE EVALUATOR</b>	
<p>When a property is found to be unsuitable for subsurface wastewater disposal by a licensed Site Evaluator, the Evaluator shall so inform the property owner. If the property owner, after exploring all other alternatives, wishes to request a variance to the Rules, and the Evaluator in his professional opinion feels the variance request is justified and the site limitations can be overcome, he shall document the soil and site conditions on the Application. The Evaluator shall list the specific variances necessary plus describe below the proposed system design and function. The Evaluator shall further describe how the specific site limitations are to be overcome, and provide any other support documentation as required prior to consideration by the Department. Attach a separate sheet if necessary.</p>	
<p>I, <b>Richard A. Green</b>, S.E., certify that a variance to the Rules is necessary since a system cannot be installed which will completely satisfy all the Rule requirements. In my judgment, the proposed system design on the attached Application is the best alternative available; enhances the potential of the site for subsurface wastewater disposal; and that the system should function properly.</p>	
<i>Richard A. Green</i>	<b>09/05/2020</b>
SIGNATURE OF SITE EVALUATOR	DATE

<b>PROPERTY OWNER</b>	
<p>I, <b>JAMES ARCHER</b>, am the <input checked="" type="checkbox"/> owner <input type="checkbox"/> agent for the owner of the subject property. I understand that the installation on the Application is not in total compliance with the Rules. Should the proposed system malfunction, I release all concerned provided they have performed their duties in a reasonable and proper manner, and I will promptly notify the Local Plumbing Inspector and make any corrections required by the Rules. By signing the variance request form, I acknowledge permission for representatives of the Department to enter onto the property to perform such duties as may be necessary to evaluate the variance request.</p>	
<p><i>James Archer</i></p> <p>SIGNATURE OF OWNER <input type="checkbox"/> AGENT FOR THE OWNER</p>	<p><b>2/16/21</b></p> <p>DATE</p>

**LOCAL PLUMBING INSPECTOR - Approval at local level**

The local plumbing inspector shall review all variance requests prior to rendering a decision.

I, CLIFFORD BUUCK, the undersigned, have visited the above property and find that the variance request submitted by the applicant does not conform with certain provisions of the wastewater disposal rules. The variance request submitted by the applicant is the best alternative for a subsurface wastewater disposal system on this property. The proposed system (  does  does not) conflict with any provisions controlling subsurface wastewater disposal in the shoreland zone. Therefore, I (  do  do not) approve the requested variance. I (  will  will not) issue a permit for the system's installation as proposed by the application.

Clifford Buuck #000  
LPI Signature

2/22/21  
Date

**LOCAL PLUMBING INSPECTOR - Referral to the Department**

The local plumbing inspector shall review all variance requests prior to forwarding to the Division of Environmental Health.

I, \_\_\_\_\_, the undersigned, have visited the above property and find that the variance request submitted by the applicant does not conform with certain provisions of the wastewater disposal rules. The variance request submitted by the applicant is the best alternative for a subsurface wastewater disposal system on this property. The proposed system (  does  does not) conflict with any provisions controlling subsurface wastewater disposal in the shoreland zone. Therefore, I (  do  do not) recommend the issuance of a permit for the system's installation as proposed by the application.

\_\_\_\_\_  
LPI Signature

\_\_\_\_\_  
Date

**FOR USE BY THE DEPARTMENT ONLY**

The Department has reviewed the variance(s) and (  does  does not) give its approval. Any additional requirements, recommendations, or reasons for the Variance denial, are given in the attached letter.

\_\_\_\_\_  
SIGNATURE OF THE DEPARTMENT

\_\_\_\_\_  
DATE

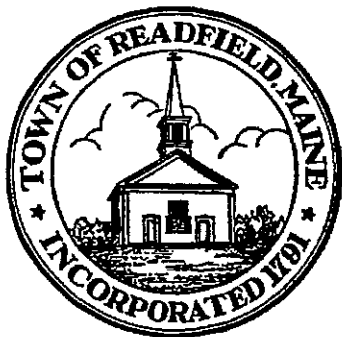
- Notes: 1. Variances for soil conditions may be approved at the local level as long as the total point assessment is at least the minimum allowed. (See Section 7.B.4 of the Subsurface Wastewater Disposal Rules for Municipal Review.)
2. Variances for other than soil conditions or soil conditions beyond the limit of the LPI's authority are to be submitted to the Department for review. (See Section 7.B.3 for Department Review.) The LPI's signature is required on these variance requests prior to sending them to the Department.

**SOIL, SITE AND ENGINEERING FACTORS FOR FIRST TIME SYSTEM VARIANCE ASSESSMENT WITH LIMITING SOIL DRAINAGE CONDITIONS (SEE TABLES 7C THROUGH 7M).**

	CHARACTERISTIC	POINT ASSESSMENT
Soil Profile		
Depth to Groundwater/Restrictive Layer		
Terrain		
Size of Property		
Waterbody Setback		
Water Supply		
Type of Development		
Disposal Area Adjustment		
Vertical Separation Distance		
Additional Treatment		
<b>TOTAL POINT ASSESSMENT:</b>		

Minimum Points (Check One):  Outside Shoreland Zone-50  Inside Shoreland Zone-65  Subdivision-65

The proposed subsurface system will replace a holding tank installed in the 1990's. Tertiary treatment prior to subsurface disposal is proposed because of reduced setback from well, and limited soil conditions.



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: [info@readfieldmaine.org](mailto:info@readfieldmaine.org)

Web Site: [www.readfieldmaine.org](http://www.readfieldmaine.org)

February 8, 2021

James & Linda Archer  
3174 Harlequin Ct.  
Middleburg, FL 32068

Dear Mr. & Mrs. Archer:

My apologies to bother you with this letter, but the State has returned their copy of your documents related to the holding tank you installed on your property. The paperwork is incomplete and we will have to struggle to get this done for your benefit.

I've highlighted in orange the areas that need to be addressed as follows:

- On the HHE-200 form, p. 1, please sign & date. On p. 2 regarding the "Installation Notes" I need a note from you that these items have all been met.
- On the HHE-204 (Variance Request) form, p. 1, I need your signature at the bottom.
- On the HHE-233 (Application Agreement) p.1, I need your name(s) and signatures. On p.2 I need the pumper's information and their signature. You'll see below the pumper information that the Town's Select Board members must also approve a holding tank, the reason being that holding tanks are an area of concern—especially in the shoreland.

Perhaps you could arrange for Joe Sorenson to get the Pumper's statements. Or perhaps the Pumper has a fax you could obtain this through.

As soon as you return all of this I'll take it to the Select Board for their approval.

If you have any questions, please feel free to call me at 685-9988.

Sincerely,

Clifford Buuck  
CEO, LPI

Mr. Clifford Buck  
Town of Readfield  
8 Old Kents Hill Rd  
Readfield, Me 04355

Feb 16, 2021

FEB 19 2021

Dear Mr. Buck:

Enclosed please find the paperwork you requested. I believe our son-in-law delivered the Pat Jackson pumpers agreement to you.

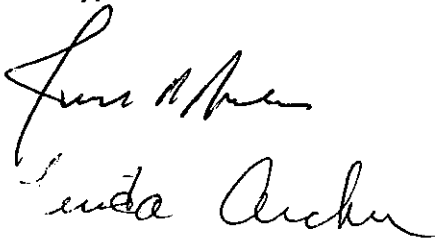
We contacted the supplier of the 1000 gal tank, Sandelin Precast Products, Inc, from Topsham, Maine, and got the following dimensions: Length – 8 feet, width – 5 feet 4 inches, and height – 5 feet 4 inches. Should you need further information, I can contact them again or you could call them at 207-725-7004.

The tank was installed by Flaherty Construction, 179 Bean Rd, Mt. Vernon, Me 04352. Phone – (207) 578-1984. If you have questions, might I suggest a person to person call.

We really hope this completes the required paperwork. If you do need anything else, please contact us and we will try to provide same.

Thank you for your consideration.

Sincerely,

The image shows two handwritten signatures in cursive. The first signature is 'James Archer' and the second is 'Linda Archer'. Both are written in dark ink.

James and Linda Archer



# APPLICATION/AGREEMENT for HOLDING TANK INSTALLATION

## PROPERTY OWNER INFORMATION

Name LINDA & JAMES ARCHER  
Mailing Address 47 CHANDLER DRIVE  
City/Town READFIELD State ME Zip 04355 -  
Daytime telephone number \_\_\_\_\_

## PROPERTY LOCATION

Street, Road, Route 47 CHANDLER DRIVE  
City/Town READFIELD Zip 04355

## APPLICATION FOR (check one)

- First Time Installation (If this is checked, give Town's Ordinance adoption date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_)  
 First Time Installation, non-residential only, less than 100 gpd or 500 gal/week  
 Replacing an existing overboard discharge, surface wastewater discharge or malfunctioning subsurface wastewater system  
 Replacing an existing holding tank

## CONDITIONS FOR APPROVAL

- \* The installation of a conventional disposal system is not possible due to **unacceptable** site and/or soil conditions, lot configuration, or other constraints
- \* Public sewer is not available.
- \* All existing or proposed plumbing fixtures shall be installed or modified for water conservation and all water closets shall meet the Federal standard of 1.6 gallons per flush.

## REQUIREMENTS FOR APPROVAL

- A Completed Application shall consist of:
- \* This form (HHE-233) completed with all signatures.
  - \* A completed *Subsurface Wastewater Disposal System Application* (HHE-200) prepared by a Licensed Site Evaluator.
  - \* Holding Tank Deeds Covenant Form, HHE-300 3/97
  - \* Replacement System Variance Request Form, as necessary.

## PROPERTY OWNER INFORMATION AND REQUIREMENTS

- (We) JAMES & LINDA ARCHER own the property described in this Application/Agreement.
1. Holding tanks require regular pumping by a licensed pumper. The owner must pay this service.
  2. The holding tank will be pumped at least once a year by the pumper listed on this application. Another pumper may be used if the listed pumper is notified and the LPI approves the change. The new pumper will then be listed on an attachment to this agreement.
  3. A water meter shall be installed at the owner's expense if required by the LPI.
  4. All records of pumping and water use (if required) must be kept for at least three years and shall be made available to the LPI or other official if requested.
  5. A holding tank for new construction can only be replaced by a system meeting first time system requirements.
  6. Once approved this form must be recorded at the Registry of Deeds, cross referenced to the owner's deed.
  7. We agree to comply with any additional requirements of the Town.

We state that all the information presented with this application is true and accurate, we acknowledge the foregoing items and agree to comply with all the requirements.

Property Owner(s) Signature James R Archer Date 2/16/21  
Property Owner(s) Signature Linda L Archer Date 2/16/21

Page 1 HHE-233 (Rev 12/98)

Application/Agreement for Holding Tank Installation

Owner James R Archer Property Location 47 CHANDLER DR,  
READFIELD

**SITE EVALUATION STATEMENT**

I, RICHARD A. GREEN LSE #195, state that I have evaluated the subject property and found that a subsurface wastewater disposal system is not practical. Secondly, I have completed a *Subsurface Wastewater Disposal System Application* (HHE-200) proposing a holding tank installation for the property's wastewater disposal.

Site Evaluator's Signature Richard A. Green Date 9/5/2020

**HOLDING TANK PUMPER INFORMATION**

Business owner's name Pauline Dube License # S6061  
Business name PAT JACKSON INC  
Mailing address PO Box 691  
City Augusta ME State ME Zip -  
Business telephone 207 623-3323  
Max. truck hauling capacity 2000 gallons  
Can pump: seasonally  year round   
DEP licensed disposal site location Madison/Ansion Balgrade Site # W-2710 S-6061

**HOLDING TANK PUMPER STATEMENT**

I, Pauline Dube, own and operate a septage pumping business named in this **Application/Agreement**, and have contracted with the property owner(s) to pump and properly dispose of the tank's waste. I further state that the tank, and that the wastewater will be disposed of at a Department of Environmental Protection licensed disposal location.

Holding Tank-Pumper's Signature Pauline Dube, President Date 2-22-21

**Municipal Officers Statement**

- I (we) have reviewed the information submitted in support of this application.
- I (we) find that the installation of the holding tank will not violate any local ordinances.
- I (we) will authorize the LPI to enforce the requirements of this agreement, the Subsurface Wastewater Disposal Rules and any local ordinances, including record-keeping and required pumping.
- I (we) recommend that the LPI issue the necessary permits for the installation of the holding tank.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**Local Plumbing Inspector's Statement**

I have reviewed this application and find that the issuance of a permit for the holding tank complies with the Subsurface Wastewater Disposal Rules and all pertinent local ordinances.  
Additional Requirements: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# OTHER BUSINESS

## **Future Agenda Items - Proposed DRAFT**

### Ongoing Select Board Goals:

- Review, revise, draft governance documents as needed
- Continue a multiyear effort to bring high quality broadband service to town
- Finalize a solar energy plan for town facilities
- Further investigate Church Road sidewalk approaches
- Set budgetary and structure direction regarding Parks and Recreation
- Support a two-year Comprehensive Plan update
- Determine Salt and Sand Shed repair or replacement plan
- Review Pension Plan to improve plan for employee participation/retention

**\*\* Important Public Participation Information \*\***

Meetings will be held remotely via Zoom exclusive until further notice

**FYI**

County  
Commissioners  
Kennebec County



125 State Street  
Augusta, Maine  
04330

Tel: 207-622-0971  
Fax: 207-623-4083



March 5, 2022

Dear Municipal Clerk:

Enclosed is the public notice announcing the District 2 caucus for filling an opening on the Kennebec County Budget Committee. Each of the county's three districts has three seats on the budget committee. Each year one seat comes open as members three year term expires. Members are not under any term limits and many members serve consecutive terms.

Member's terms are linked to the start of the budget hearings for a particular budget year.

Every year before the start of budget hearings, a caucus of municipal officials is held in each district to elect a municipal official for the open term. The seats are open to both municipal officials and municipal officers. However, each district may only have one municipal official serve at a time. A town may only have one member and open seats are open to all towns in the district. Each town has one vote at the caucus.

Please post the enclosed notice and forward the notice to your Council or Board of Selectmen prior to the announced date of the caucus.

If you have any questions please do not hesitate to call me at 622-0971 Thank you for your help.

Respectfully,

Robert Devlin, County Administrator

District 1  
Patsy Crockett  
14 Smith St. Augusta,  
Maine 04330

District 2  
Nancy G. Rines  
P.O. Box 68, South Gardiner,  
Maine 04359

District 3  
George M. Jabar II  
1 Center Street, Waterville,  
Maine 04901



# **KENNEBEC COUNTY BUDGET COMMITTEE DISTRICT TWO CAUCUS**

## **PUBLIC NOTICE PLEASE POST**

**Attention: Municipal Officials:**

The Town of Winthrop has offered to host the District Two caucus for the FY 2022 Kennebec County Budget Committee.

**Farmingdale, Fayette, Gardiner, Hallowell, Litchfield, Monmouth,  
Mount Vernon, Pittston, Randolph, Readfield, Vienna, Wayne, West  
Gardiner, Winthrop.**

**District Two Caucus  
Commissioner Nancy Rines**

**Kennebec County Budget Committee  
March 18@ 5:00 p.m.**

**Winthrop Town Office**

Each year one seat becomes open in each district with the start of the annual budget process. The caucus will select an elected or appointed municipal official to serve a three year term on the county budget committee. The committee members are not limited by term limits and many serve multiple terms One seat is open for the start of the FY22 budget and the current incumbent would like to continue to serve.

Any questions? Please call County Administrator Bob Devlin at 622-0971

# EXECUTIVE SESSION



**RESERVED**