



TOWN OF READFIELD – Town Manager

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Town Manager Report

May 17, 2021

Maintenance & Infrastructure:

- Road sweeping should be happening later this month or early next.
- Road paving on Plains Rd. and Sturtevant Hill Rd. should be starting before the end of the month.
- We have RFPs out for Striping and Crack Sealing services. A tree work RFP is next in queue.
- The bid package for winter road maintenance was released in March with bids due on April 15th. No bids were received and the bid process was re-opened but again did not result in any formal bids. We will discuss next steps later in the agenda.
- We are preparing to replace the picnic structure roof sheathing at the beach in the next few weeks, and also set a new pole and bring power across the driveway entrance to the existing building!

Transfer Station:

- We should have internet service at the Transfer Station at the end of next week.
- We are nearing the final steps in selecting an Point of Sale systems to allow for card processing and electronic recording of all transaction types at the Transfer Station. This system will improve traffic flow, accounting, and utilization of staff time in addition to providing a better customer experience. We are likely going to proceed with R&R OS, the local company that currently provides our camera systems.
- We continue to work on rolling out our composting program.
- Hazardous Waste Collection Day will be Sunday, July 11th from 8-noon. Pre-registration is required.
- We will be once again offering Summer Hours on Sunday mornings. The extended hours will run from the weekend after Memorial Day through the weekend before Labor Day, and we will not be open on Independence Day.

Administration & Personnel

- The Town Office is open to foot traffic, no appointment necessary!
- We are hiring for a seasonal full-time grounds position.
- Our new Clerk-in-Training and CEO are picking up their responsibilities quickly and working hard to get up to speed as we enter the busy season at the Town office - thanks to them and to the residents for their patience and understanding!
- The Town Meeting / Secret Ballot vote is on June 8, 2021 from 8am to 8pm at the Alford Athletic Center at Kents Hill.
- Absentee Ballots are available by request at the Town Office!