

**Readfield Select Board  
Meeting Agenda  
June 21, 2021, Select Board Meeting**

Select Board Meeting starts: 6:30 PM  
Select Board Meeting ends (unless extended) at 8:00 PM  
*This meeting will be held in-person at the Town Office*

**Pledge of Allegiance (6:30pm)**

**Regular Meeting Items - 5 min.**

21-137 - Minutes: Select Board meeting minutes of June 7, 2021.

21-138 - Warrants: #55-56

**Communications - 35 min.**

Select Board communications. - 10 min.

Town Staff Reports - 10 min.

- Introductions and welcome to our Readfield Beach Staff
- Treasurer's Report - May 2021
- Town manager's Report

Boards, Committees, Commissions & Departments - 5 min.

- Age Friendly Committee minutes of April 21, 2021
- Comprehensive Plan Committee minutes of May 19, 2021
- Library Board minutes of May 12, 2021

Public Communication - Members of the public may address the Select Board - 10 min.

**Appointments, Re-appointments, and Resignations - 10 min.**

21-139 - Conduct the election of the Select Board Chair and Vice Chair

21-140 - Consider the appointment of Select Board members to the following positions:

- Note Taker
- Quarterly Warrant Reviewers (four)
- Broadband Internet Committee Representative
- Solid Waste and Recycling Committee Representative
- Comprehensive Plan Committee Representative
- Readfield Enterprise Committee Representative
- Board of Assessors (three)

21-141 - Consider the resignation of Bob and Jeanne Harris from the Trails Committee

21-142 - Consider a slate of reappointments for municipal Boards, Committees, and Commissions

21-143 - Consider the reappointment of Eric Dyer to the positions of Town Manager, Road Commissioner, Treasurer, Tax Collector, and Welfare Administrator

21-144 - Consider the Appointment of Karen Peterson as Transfer Station Manager

21-045 - Consider the appointment of Thomas Molokie to the Cemetery Committee

**Old Business - 5 min.**

21-068 - Consider next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network - 5 min.

**New Business - 30 min.**

21-146 - Consider a single-year Snow and Ice Control Contract with Cushing Construction - 10 min.

21-147 - Consider the lease of an Electric Vehicle for use by municipal staff, and the installation of an Electric Vehicle Charging Station - 10 min.

21-148 - Consider the Select Board meeting schedule through December 31, 2021 - 5 min.

21-149 - Consider a date, location, and format for the annual Select Board Planning Retreat - 5 min.

**Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.**

**Adjournment**

Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or

Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, June 7, 2021 – Unapproved**

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**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Grace Keene

**Excused:** Kristin Parks (Board Secretary)

Bruce called the Select Board meeting to order at 6:30 pm.

- **21-128 – Minutes: Select Board meeting minutes of May 17, 2021**
  - **Motion** made by Ralph to approve the Select Board meeting minutes of May 17, 2021 as presented, **second** by Dennis. **Vote** 5-0 in favor.
  
- **21-129 – Warrants: #49-51 (FY21)**
  - Ralph reviewed Warrants #49-53
  - **Motion** made by Chris to approve warrant #49 in the amount of \$2,389.98, **second** by Ralph. **Vote** 5-0 in favor.
  - **Motion** made by Bruce to approve warrants #50-51 in the amount of \$49,698.64, **second** by Dennis. **Vote** 5-0 in favor.
  - **Motion** made by Ralph to approve warrants #52-53 in the amount of \$746,634.03, **second** by Kathryn. **Vote** 5-0 in favor.
  - **Motion** made by Bruce to approve warrant #52B in the amount of \$13,990.83, **second** by Kathryn. **Vote** 5-0 in favor.

**Communications**

- **Select Board Communications**
  - Kathryn: Comment from family on how nice the town roads are.
  - Dennis: Heritage Days Committee has had their first meeting. This year it will be held August 13<sup>th</sup>, 14<sup>th</sup> & 15<sup>th</sup> with all kinds of events around town. Readfield Heritage Days has a Facebook.
  - Chris: Thank you to everyone who has supported her for the last 6 years.
  
- **Town Staff Reports**
  - Review of Town Manager Report dated June 7, 2021
  - Berry, Talbot & Royer audit report is available. Clean report, no issues.
  
- **Boards, Committees, Commissions & Departments**
  - Trails Committee minutes of April 28, 2021
  - Comprehensive Plan Committee minutes of March 17 & April 21, 2021
  - Budget Committee minutes of April 1, 2021
  - Library Board minutes of April 7, 2021
  
- **Public Communications - Members of the public may address the Select Board on any topic**
  - Grace Keene: Thank Bruce and Chris for service on the Select Board.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, June 7, 2021 – *Unapproved***

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**Appointments, reappointments and Resignations:**

- **21-130 – Consider the appointment of Thelma Parks as a Ballot Clerk for the June 8, 2021 vote**
  - **Motion** made by Kathryn to appoint Thelma Parks as a ballot clerk for the June 8, 2021 town meeting, **second** by Ralph. **Vote** 5-0 in favor.
  
- **21-131 – Consider the resignation of Gary Keilty from the Comprehensive Plan Committee**
  - **Motion** made by Bruce to accept the resignation with regrets of Gary Keilty from the Comprehensive Plan Committee, **second** by Chris. **Vote** 5-0 in favor.

**Old Business:**

- **21-126 – Discuss the outcome of the Winter Roads Maintenance RFP and next steps**
  - Received one proposal from Cushing Constructions; recommendation to work with them.
  - **Motion** made by Kathryn to authorize the road commissioner and deputy road commissioner along with a representative from the road committee and select board to negotiate with Cushing Construction to provide winter road maintenance, **second** by Ralph. **Vote** 5-0 in favor.
  - Select Board representative is Ralph.
  - Discussion amongst Select Board on possibility of the town taking over winter maintenance.
  
- **21-068 – Consider the next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network**
  - Kathryn gave a brief update. Select board may be asked to approve engineering funding within the next coming meetings.

**New Business:**

- **21-132 – Consider leveraging the existing relationship with Charter Communications to expand cable and internet service locally and address other contractual issues**
  - Review by Eric of information in packet. A good direction for the town to take. The reason in doing this is to improve the access, speed and availability of quality internet in Readfield.
  - **Motion** made by Kathryn to authorize the town manager to discuss our franchise agreement with Charter Communications and to consult legal counsel in that endeavor, **second** by Dennis. **Vote** 5-0 in favor.
  
- **21-133 – Consider approval of a Locally Administered Project Agreement with the Maine DOT for design and engineering work for the proposed Church Road Sidewalk**
  - **Motion** made by Bruce to authorize the signature by the town manager to pursue the locally administered project agreement with the Maine DOT for the design and engineering work for the proposed Church Road sidewalk, **second** by Kathryn. **Discussion:** Ralph reviewed items of concern; Page 3, items 5.G and 7; Page 4, item 5; Page 7, item 3. **Vote** 5-0 in favor.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, June 7, 2021 – *Unapproved***

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- **21-134 – Consider nominations for the Spirit of America Awards**
  - Received one nomination
  - **Motion** made by Kathryn to approve the 2021 Spirit of America Award nomination that was presented and authorizes the town manager to rider the appropriate award, **second** by Ralph. **Vote** 5-0 in favor.
  - Discussion on last year’s volunteers who helped with masks and helping with COVID and presenting awards as well and update the chart with the previous years of awards.
  
- **21-135 – Consider award of a road striping services contract**
  - Received three bids. Recommendation from town manager and Anna Carll to go with Lucas Striping LLC.
  - **Motion** made by Kathryn to award the road striping services to Lucas Striping LLC as presented, **second** by Dennis. **Vote** 5-0 in favor.
  
- **21-136 – Consider award of a crack sealing services contract**
  - Received two bids.
  - **Motion** made by Dennis to award the crack sealing contract Sealcoating, Inc. (INDUS) as presented in the packet, **second** by Kathryn. **Vote** 5-0 in favor.

**Other Business, Upcoming Meetings & Future Agenda Items:**

- Bruce thanked Readfield and the board members for his time while he has been on the board the past 6 years.

**Motion** made by Dennis to adjourn the meeting at 7:55 pm, **second** by Chris. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*

**RESERVED**

# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

# YOUTH SWIM LESSONS

At the

## READFIELD BEACH

Monday—Thursday July 12-August 12

### PARENTCHILD A /B (6 months to 3 years)

Introduces infants and toddlers to the aquatic environment, exploring body positions, blowing bubbles, and fundamental safety. **One or both parents must swim with each child.**

10:00-10:30am

### PRESCHOOL 1/2 (3-5 years)

Increases comfort with underwater exploration and introduces basic self-rescue skills and encourages forward movement in the water. **Must be comfortable in water without parent.**

9:20-9:50am and 10-10:30am

### PRESCHOOL 3/4 (3-5 years)

Increases comfort with underwater exploration and introduces basic self-rescue skills and encourages forward movement in the water. **Must be comfortable in water without parent.**

8:40-9:10am

### YOUTH 1-3 (6-12 years)

Students learn personal water safety and achieve basic swimming competency by learning benchmark skills.

8:00-8:30am and 9:20-9:50am

### YOUTH 4 (6-12 years)

Introduces basic stroke technique in front and back crawl and reinforces water safety. **Must be able to swim 15 yards on front and back.**

8:40-9:10am

### YOUTH 5/6 (6-12 years)

Introduces breaststroke and butterfly and reinforces water safety. Also refines stroke technique on all major competitive strokes. **Must be able to swim 15 yards of front and back crawl.**

8:00-8:30am

Classes are taught by KVYMCA instructors  
KENNEBEC VALLEY YMCA  
31 Union Street, Augusta ME 04330  
40 Granite Hill Road, Manchester ME 04351  
(P) 207 622 9622 (W) kvymca.org





## 2021 READFIELD BEACH SWIM LESSON REGISTRATION

July 12 - August 12 (Five weeks, Monday - Thursday)

### PARENT or LEGAL GUARDIAN INFORMATION (please print and complete one application per child)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

### SESSION INFORMATION (See reverse for session descriptions and contact the YMCA with placement questions)

Child's Full Name: \_\_\_\_\_ Age: \_\_\_\_\_

#### Session 1 (8:00-8:30):

Youth 1-3 (6-12 years): \_\_\_\_

Youth 5/6 (6-12 years): \_\_\_\_

#### Session 2 (8:40-9:10):

Youth 4 (6-12 years): \_\_\_\_

Pre-School 3/4 (3- 5 years): \_\_\_\_ *parent or legal guardian must remain with child in the water*

#### Session 3 (9:20-9:50):

Pre-School 1/2 (3- 5 years): \_\_\_\_ *parent or legal guardian must remain with child in the water*

Youth 1-3 (6-12 years): \_\_\_\_

#### Session 4 (10:00-10:30):

Pre-School 1/2 (3- 5 years): \_\_\_\_ *parent or legal guardian must remain with child in the water*

Parent & Child A/B (6 months - 3 years): \_\_\_\_ *parent or legal guardian must remain with child in the water*

Please list any medical conditions of your child (asthma, allergies, etc.) that must be brought to the swim instructor's attention: \_\_\_\_\_

Every effort will be made to accommodate the sessions requested above, but this may not always be possible.

### **COST (\$45 per child per session)**

Amount Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ *Please make checks payable to the Town of Readfield*

### **RELEASE OF LIABILITY**

The undersigned hereby releases and holds harmless the Town of Readfield, its agents, and volunteers from any and all claims, suits, legal actions, and damages arising out of, connected with, or resulting from participating in this activity. I understand there are inherent risk and dangers in participating in these types of activities, and I accept the responsibility of my child or children.

Parent or Guardian Signature: \_\_\_\_\_

Date \_\_\_\_\_

**COMPLETED FORM MUST BE RETURNED TO THE TOWN OFFICE - THANK YOU!**

# Free Event

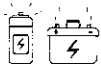
Hosted by your Town and the Kennebec Valley Council of Governments

July 11th, 2021 at the Readfield Transfer Station 14

Recycle Rd, Readfield 8am - Noon

## Household Hazardous Waste collection for Readfield, Wayne, Fayette, & Belgrade

### Do Bring:



All Battery Types



Unwanted mixed and unmixed fuels. (Gasoline, Diesel, Kerosene, etc.)



Unused Liquid Paint (Paint does not need to be mixed with sand or sawdust)



Household cleaners, chemicals and pesticides.



TV's Computers, and other electronic waste



Fluorescent bulbs (CFL's)



Unused or unwanted pharmaceuticals

### Please Do Not Bring:

- Explosives & Ammunition
- Recyclable Items (Cardboard, all Plastics #1- 7, Glass, Metal, Aluminum)
- Solid Waste/Trash
- Textiles (Clothing, Shoes, Bags, Bedding, etc.)
- Asbestos Containing Materials
- Large quantities of waste (ask first)
- Commercial waste or waste from a business

### Pre-registration at your Town Office is required!

You will be assigned a time to arrive at the Transfer Station. Early arrivals may need to wait. Questions on accepted materials can be directed to your Town Office or to Gabe Gauvin:

KVCOG Environmental Planner  
207-453-4258 ext. 220  
[ggauvin@kvkog.org](mailto:ggauvin@kvkog.org)



**TOWN OF READFIELD**  
**Household Hazardous Waste Collection Pre-registration Form**  
**Sunday July 11<sup>th</sup>, 2021 8am – 12pm**  
**Collection taking place at 14 Recycle Road, Readfield ME**

Resident Name:
Address:
Telephone Number:

<u>Actual Volume:</u> (Estimate)	<u>#Units:</u> (5gal/20lbs = 1 unit)	<u>Garage &amp; Workshop Related</u>
gallons		Water-based/Oil-based/Latex Paints, Stains and Primers in cans
gallons		Anti-freeze
gallons		Cleaners/ degreasers e.g. acetone
gallons		Flammables e.g. gasoline, kerosene, charcoal lighter
gallons		Misc. e.g. brake/transmission fluid, waxes, polishes
gallons		Solvents, paint strippers, thinners
gallons		Adhesives
gallons		Driveway Sealers
Gals/lbs		Other (list)
		<b><u>Kitchen/Bath/Home</u></b>
		Cleaners
gallons		- bleach-based
gallons		- alkaline (e.g. lye, sodium hydroxide, Drain cleaners, Easy-Off)
gallons		- ammonia based (e.g. Windex)
gallons		- acid (e.g. muriatic acid)
gallons		- other, Toilet bowl, oven, drain openers, lye, mildew removers, lime/rust stain removers, hydrofluoric acid, ammonium bifluoride
Gals/lbs		Other (list)
		<b><u>Lawn &amp; Garden</u></b>
Gals/lbs		Pool cleaners
Gals/lbs		Pesticides/Herbicides/Fungicides – solids/liquids
Gals/lbs		Poisons e.g. rat/mouse poison, arsenic, strychnine, cyanide, formaldehyde, mothballs
Gals/lbs		Other (list)
		<b><u>Misc.</u></b>
Gals/lbs		Photography chemicals
Cans		Aerosol cans/ flammable
cans		Fire Extinguishers (Carbon Tetrachloride only)
		<b><u>Electronics</u></b>
#of/type		Televisions/Monitors/Household Electronics
		Batteries – all types. Alkaline/lead-acid/lithium/etc.
Gals/lbs		<b><u>Other (list)</u></b>
		Waste oil (Not tallied as units)
# of bottles/types		<b>Unwanted Medications</b> (leave in original container, black out your name with marker) (not tallied as units)
		<b>Total Estimated "Units" this Participant</b>



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355  
 Tel. (207) 685-4939 • Fax (207) 685-3420  
 Email: [CEO@readfieldmaine.org](mailto:CEO@readfieldmaine.org)

### Code Enforcement Officer's Report – June 18, 2021 (January – May 31, 2021)

#### YTD 2021 Summary:

Having started in this Office of CEO/LPI in early April I write this report from records pre April and my experience and work April to date. That said I am honored to serve and look forward to continue my efforts to work for Readfield efficiently and keep Cliff Buuck retired.

2021 started with full COVID lock down and has since abated thanks to many efforts and God's help. Concurrently building supplies and costs have seen a substantial rise, until now delaying projects and actual building. April on seems the land prices have exploded and with that many new houses and related tasks have seen permits rise significantly. Many subdivisions that sat dormant for years are suddenly filling up and lots are going: Kentwood Estates, Meadowview Estates and Balsam Estates to name a few. Many requests from real estate agents on regulations, septic plans and maps come in weekly. Bottom line looks like the land market is hot and more building to follow as supply (lumber and building material) decline.

#### Building and Plumbing Permits – Q. 1 (1/1 – 3/31):

Permits Issued	Number	Fees Paid	Notes
<b>Building</b>	<b>11</b>	<b>\$ 1963.45</b>	
New Construction	6		N/A
Addition / Remodel/ Solar/Driveway	4		N/A
<b>Plumbing</b>	<b>12</b>	<b>\$ 2250.00</b>	
Internal	5		N/A
External	7		N/A
Other	-	-	N/A
<b>TOTAL</b>	<b>65</b>	<b>\$ 4213.45</b>	

#### Building and Plumbing Permits – Year to Date:

The following permits were issued so far in 2021 (to June 18).

Permits Issued	Number	Fees Paid	Notes
<b>Building</b>	<b>35</b>	<b>\$ 3798.65</b>	
New Construction	8		N/A
Addition / Remodel/ Solar/Driveway	27		N/A
<b>Plumbing</b>	<b>26</b>	<b>\$ 5070.00</b>	
Internal	11		N/A
External	15		N/A
Other	-	-	N/A
<b>TOTAL</b>	<b>104</b>	<b>\$ 8868.65</b>	

## **Special Issues:**

### **Solar Project Main St**

Applicant delayed with State and CMP issues as well as current owner. Solar Group want building permit but have not satisfied land trust conveyance requirement by PB approval. Zoom call scheduled for week of 6/21 with all parties to discuss moving forward.

### **SSMH (Mill Stream Property)**

The issue continues with diligent work to keep up with owner of 26 Mill Stream, SSMH the applicants and the recent vote against new land use ordinances. The Planning Board held meeting prior to June vote and with a robust discussion the issue will fall under LUO from prior to vote, so vote did not affect issue either way. The PB will meet again in July once the SSMH group provides answers to a multiple of questions I presented to their lawyer Jed Davis and when Jed decides they are ready to move forward. Meanwhile the 26 Mill Stream property still has no Certificate of Occupancy so there seems to be a road ahead with this issue.

### **Shoreline Enforcement**

The summer season is here and with it the rush to upgrade, build and improve shoreline properties. There have been numerous site visits, dealing with permits not being submitted, with after the fact submissions and fixing issues without conflict or protracted legal involvement. The DEP is hard to engage and requests the local CEO take on their enforcement duties so it gets interesting. I believe in getting those involved to work amicably with the town and state rules and for the most part it works out well, with permits and fees submitted and coming to agreement that satisfies shoreline ordinances, rules and guidelines. It takes patience and tact but 95 percent of the time it works out best for all. Yes there are the outliers but we try to deal fairly with all.

I will update all on the July report, stop by and say hi when you get a chance.....

Chip Stephens CEO/LPI  
UMO 79

## MINUTES

### AGE FRIENDLY COMMITTEE

April 21, 2021

Present: Romaine Turyn, Marianne Perry, Maggie Edmondson, Ed Dodge, Donna McGibney, and Ann Mitchell

The Zoom meeting was called to order at 9:00 a.m. by Romaine Turyn.

Minutes of the March 21, 2021 meeting were amended to reflect that Maggie Edmondson distributed flyers concerning availability of Covid-19 shots at her church. The minutes passed as corrected.

The following items were discussed and updated:

1. Update on sign identifying the maple tree planted by the Readfield Age Friendly Committee. Marianne shared that Covid had caused delays along with changing company ownership. However, the sign is now here and Marianne will pursue putting it properly in place.

2. The committee was given an update by Donna McGibney on her continuing health concerns. She sustained a tick bite and is now being treated prophylactically with penicillin. We wish her quick and complete recovery.

Old Business:

1. The Challenge Grant has been submitted. It was written with social impact as its goal in creating vibrant public spaces.

a. The Readfield Community Library has requested funding for outside programming to include tables and chairs as people await their turn to enter the library, and/or while accessing the library's WiFi. The request includes an awning and Adirondack chairs for outdoor presentations.

b. Floating kayak dock to help people get in and out of their kayaks docked at the Readfield beach.

c. Adirondack chairs for enjoying our special outdoor space and view of the lake.

d. Maranacook Food Pantry items in support of ongoing service to the community are a metal cart for moving food and a new "sandwich" advertising boards to replace current one falling apart on Route 17 at school entrance.

Other items briefly discussed were :

a. How to support CSA farmers such as Farmer Kev

b. How to better utilize the Readfield beach, an underutilized resource

c. Donna raised issue of Food Pantry access to senior citizens

d. Maggie asked that information on the grant application be sent out

e. The Town Clerk has left and Kristen is handling questions, etc

f. Picture submission of tree planted and identification to AARP contest

g. The Community Foundation has donated funding for a bench on top of the hillside overlooking Maranacook. Lake which It should be sturdy enough to withstand year round weather outdoors, add bluestone to maintain the trail system and help prepare the site location for the pulling stone exhibition.

h. Romaine will prepare the annual report.

i. The writing of By-laws is currently on hold

j. There is a need to recruit new members

The meeting adjourned at 9:45 a.m. the next meeting will be the 3rd Wednesday of May instead of the 2nd.

Respectfully submitted,

Ann Mitchell

# Comprehensive Planning Committee Minutes

## May 19, 2021

**Present:** Henry Clauson, Eric Dyer, Jessica Gorton, Bruce Hunter, Sean Keegan, Gary Keilty, Matt Nazar, Charles Tetelman (KVCOG), David Trunnell

**Absent:** Paula Clark, Dennis Price, Romaine Turyn,

The meeting, which was held via Zoom, was called to order at 6:07 p.m.

### Minutes

Jessica moved the minutes be approved as presented. Matt seconded. All approved. Henry asked Holly (town employee taking minutes) to forward all approved minutes to the town clerk.

### New Business

Henry led a discussion about committee topics and section assignments and asked Gary if he would like to lead the section on Outdoor Recreation. Gary said he would do Trails. Sean offered to help take on other aspects of outdoor recreation.

The plan for progress on the tracking spreadsheet was reviewed. Henry encouraged section leaders to go ahead and begin discussions with interested parties with information for their section. Leaders can also turn to Charles/KVCOG as a resource for research and writing.

### Old Business

#### **Historical & Archaeological Resources Section Presentation**

Charles and David led a review of the Historical & Archaeological Resources chapter, which has been renamed Historic, Archaeological, and Culture Resources. They went over the chapter, describing the ways they shortened the text and added subtitles. Charles also went over the sections that need more work or additional information.

David reviewed some policy suggestions and proposed goals/strategies related to the longstanding key goal of identifying, preserving and enhancing the town's cultural and historical resources — with the addition now in this plan of "promoting." He said the "identifying" element of the key goal will be expanded now to include an inventory list of pre-1900 structures in town based upon the work of Dale Marie Potter Clark and Bill Adams. David discussed the possibility of joining with other towns to expand archaeological explorations. David also recommended, based upon input from the Meeting House board, that the town create a nonregulated, historic district overlay for the town map, highlighting all the pre-1900 homes in the three villages. The committee agreed that a nonregulated historical district could be very appealing and draw visitors.

## **Outreach**

The committee discussed how it might present its work in the most open and positive way in order to encourage buy-in from residents.

## **Continued discussion of Land Use and the Built Environment and Future Land Use sections**

Charles said that a lot of the existing land uses from the 2009 Comprehensive Plan are likely to remain. It was noted that one of the main goals of the old plan to encourage development in the village as opposed to the rural areas did not really succeed, although the town was successful in preventing strip-mall-type development.

Charles noted that two main points to focus on are why do people move here and what do they expect?

Eric said that it is the rural residential appeal of Readfield, as well as the schools, that draw people here.

The committee discussed goals for the town, focusing especially on improving the village center and the depot, how we might make the town appealing and walkable, bring in new businesses, and bring gas back to town.

## Next Meeting Discussion

The section planned for the next meeting on June 16 is Agricultural and Forestry.

Bruce Hunter from the Readfield Conservation Commission is taking Greg Durgin's place on the committee and will take part in that section.

The committee discussed the lifting of Covid restrictions and the governor's emergency mandate. Once it ends in June, committees such as this one will be required to hold meetings in person. Henry said that he will discuss options with members and get back to the committee on how the meeting will be held.

David suggested we get the vision statement out to the public for comment and to encourage interest in the new comprehensive plan.

Meeting adjourned at 7:58 p.m.

Minutes prepared and submitted by Holly Rahmlow



READFIELD COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 12, 2021

The meeting was called to order at 6:40 (via Zoom) by Deb Peale. Trustees present were: Deb Peale, Sonya Clark, Brenda Lake, Pat Clark, Jen Bonnefond, Betty Peterson and Librarian Melissa Small.

Excused were: Pam Mitchell and Maureen Kinder

Secretary's Report: April minutes were approved.

Treasurer's Report: A couple of questions were asked and items clarified and then approved.

Librarian's Report:

1. Story Walk Grant Update:

1. Pat and Melissa will present the project at the Maine Library Association Annual Conference on May 24. Melissa is also doing a presentation on the project at a Healthy Communities of the Capital Area "Communities of Practice" Virtual Workshop.
2. Sponsor-A-Book program has generated 13 sponsors thus far.
3. A Groundbreaking event will be held on Memorial Day (May 31) at 1:00 pm. A Grand Opening outdoor event will be held at some point this summer once installation is complete. The public will be invited.
4. We have gone \$22.44 over the amount funded by the grant. A motion was made by Betty and seconded by Brenda to pay this amount from our budget. All approved.

2. UMaine/Mitchell Center – Maine Food Waste Solutions:

1. Readfield has been selected as a community food recycling drop off site as part of this program. They have asked the Library to be part of their education and awareness campaign. Melissa will attend a meeting for this.

3. 2021 AARP Community Challenge Grant:

1. Melissa and Romaine Turyn have submitted an application for a grant to enhance public spaces in the town (outdoors at the Library and town beach). Will hear by late June.
2. Melissa is pursuing a couple more grants in the fall.

4. Possible Federal Money (from ARPA American Rescue Plan Act of 2021):

1. We may be getting some money from this Fund. Melissa mentioned a few items she would like to purchase with this money. We all approved of her choices.

5. Librarian/Profession Question:

1. Melissa feels her title should be changed from Librarian to Library Director. She stated that this is how all Directors are listed with the MSL. She believes this would more accurately reflect what the job entails, as a directorship position. The Board approved this change in title.

6. Library Coronavirus-related Issues:
  1. At the present time only 1 patron/family are allowed inside the Library. Melissa asked if we could increase this. The Board voted to allow 2 or 3 people/families (with a max of 7 people including staff and volunteers) into the Library. This change will take place immediately.
7. Programming/Event Statistics for April 2021:
  1. Zoom Story Time met 4 times averaging about 9 attendees
  2. 2 Writers Group Meetings with 2/3 attendees.
  3. April Book Group with 11 attendees.
  4. New library cards for April – 5.
  5. Facebook Followers: 394 at the end of April.
  6. Curbside Service: 17 for April.
8. Upcoming Events:
  1. May 17 – Cloud Library Workshop.
  2. June 21 - Summer Reading Program Kickoff.
  3. June 23 - Author talk with Matt Cost.
  4. July 12 - Kids Workshop with Author Katie Coppens.
  5. July 14 – Author Talk with Maine author Sandra Neily.
  6. July 28 – Author talk with Emily E. LB. Twarog.
  7. August 2 – “Build-a-Book Workshop” with Ellen Bowman and Aaron Neily.
  8. August 11 – David Matson presentation.
  9. August 13-15 – Heritage Days Weekend. Author Talk and Book Signing for Percy’s Patience with local author/illustrator Barbara Bourgoine and Jemelie Bessette; Annual Library Book Sale; 75<sup>th</sup> Birthday Plan Panel Discussion & Birthday Celebration with Former Librarians and Board Members; “The History of the Readfield Community Library” Presentation by Dale Potter Clark.
  10. August 23 – Summer Reading Program Finale Celebration Event featuring Chewonki.
  - Story Time and Book Clubs:
    1. Weekly Story Time meetings continue.
    2. April 26 - Book Group. Book is “The Silent Patient.”
    3. May 24 - Book Group at 6:30 pm. Book is “Ordinary Grace.”
    4. June 28 - Book Group at 6:30 pm. Book is “Prospects.”
    5. July 26 – “Read ME” Program with Maine Humanities Council. Book is “Mill Town: Reckoning with What Remains.”
    6. August 30 – “Read ME” Program with Maine Humanities council. Book is “Mainely Power: A Goff Langdon Mainley Mystery.”

Thank you Melissa for a very thorough report and for all you do.

The meeting was adjourned at 8:10 pm.

The next meeting will be held on June 2 at 6:30 via Zoom.

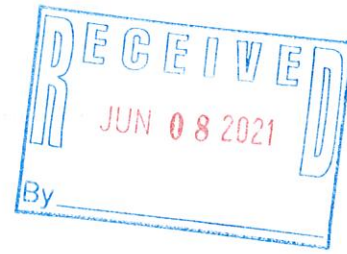
Respectfully Submitted,  
Betty Peterson, Secretary

**APPOINTMENTS,**  
**REAPPOINTMENTS, &**  
**RESIGNATIONS**

Readfield Select Board  
June 21, 2021  
Item # 21-139

Readfield Select Board  
June 21, 2021  
Item # 21-140

**RESERVED**



June 7, 2021

Town of Readfield  
Readfield Trails Committee

Dear Folks,

It is with regret that we are writing to inform you of our decision to resign from the Readfield Trails Committee.

We have several commitments including family that we need to concentrate on at this time.

It has been a pleasure being a part of the Readfield Trails Committee for several years. We are so proud of what this committee has accomplished over those years and we know the committee will continue these successes in the future.

We would love to help maintain our beautiful Fairgrounds Trails and also remain stewards of the Fogg Farm Conservation Trail.

Best regards,

A handwritten signature in black ink, appearing to read 'Robert C. Harris'.

Robert C. Harris

A handwritten signature in black ink, appearing to read 'Jeanne C. Harris'.

Jeanne C Harris

**Town of Readfield  
Re-Appointment Applications  
Select Board Meeting – June 21, 2021**

Appeals Board	Holly Rahmlow	June 30, 2024
	Henry Whittemore	June 30, 2024
Cemetery Committee	Grace Keene	June 30, 2024
	G. Marianne Heinrich-Perry	June 30, 2024
	Andrews Tolman	June 30, 2024
Library Board of Trustees	Patricia Clark	June 30, 2024
	Jackie Drouin	June 30, 2024
Planning Board	Don Witherill	June 30, 2026
Trails Committee	Greg Durgin	June 30, 2024

**SELECT BOARD APPROVAL**

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph Eno

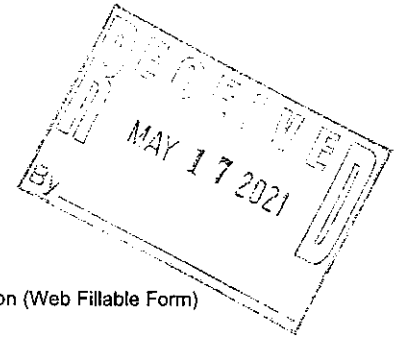
\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Kathryn Mills Woodsum

**Approved June 21, 2021**



# Readfield MAINE



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

### Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) <sup>[1]</sup>  
Submitted by Anonymous (not verified)  
May 16, 2021 - 11:51am  
24.198.177.226

### Date

May 16, 2021

### Which Board, Committee or Commission are you applying for?

Appeals

Yes No

Do you have previous experience on this board or committee?

### Name

Holly Rahmlow

### Street Address

118 Thundercastle Road

### Mailing Address

118 Thundercastle Road

### Phone (Primary)

2076853287

### Phone (Secondary)

### E-Mail

holly@tc2.net

**Below please tell us of any experience and/or training that might be useful in this position.**  
I've been the secretary for Appeals since I joined several years ago.

### If you are currently employed, what is your position?

I do a few odd jobs in the neighborhood and have a hobby farm.

### Below please tell us the reason you are interested in applying for this position.

Peter asked me to reapply! No, seriously, I like being on Appeals and learn a great deal.

### Electronic Signature

Holly Rahmlow

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/5626

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment [X] Yes [X] No

Was this position advertised? [X] Yes [ ] No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required. [ ] Yes [X] No

Confirmed meeting date: \_\_\_\_\_, 20\_\_

SELECT BOARD APPROVAL

To [Holly Bahmlaw] of Readfield, in the County of Kennebec and State of Maine: There being a position on the [Appeals Board of] we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

[7/1/2021] thru [6/30/2024]. Given under our hand this [ ] day of [ ] 20\_\_.

Bruce Bourgoine

Ralph F. Eno, Jr.

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [ ] Yes [ ] No If yes, what date: [ ]

Is an Oath appropriate: [ ] Yes [ ] No If yes, what date [ ]



**TOWN OF READFIELD**  
**APPOINTMENT APPLICATION**

OFFICE USE
JUN 08 2021
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

**Which Board, Committee or Commission**

are you applying for?

Board of Appeals

Term: 3 yr.

Do you have previous experience on this board or committee?  Yes  No

Name: Henry Whittemore

Phone (H): \_\_\_\_\_

Street address: \_\_\_\_\_

Phone (C): \_\_\_\_\_

Mailing address: READFIELD, ME 04355

E-Mail: \_\_\_\_\_

Below please tell us of any experience and/or training that might be useful in this position.

I served on this Board of Appeals for 3 yrs. - since 2018.

Below please tell us the reason you are interested in applying for this position.

I am applying to be reappointed.

If you are currently employed, what is your position?

I am currently retired from a 40 year career in forestry.

APPLICATION FOR APPOINTMENT FOR:

Name: HENRY WHITTEMORE Position: BOARD OF APPEALS Term: 3 yr.

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Henry Z. Whittemore Date: 8 June 2021

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment [X] Yes [ ] No
Was this position advertised? [ ] Yes [X] No If no, please explain: cons reappt
Confirmation from Applicant of attendance at Select Board Meeting if required. [ ] Yes [X] No N/A
Confirmed meeting date: N/A, 20\_\_

SELECT BOARD APPROVAL

To Henry Whittemore of Readfield, in the County of Kennebec and State of Maine: There being a position on the Board of Appeals we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2022. Given under our hand this [ ] day of [ ] 20\_\_.

Bruce Bourgoine

Ralph F. Eno, Jr.

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [ ] Yes [ ] No If yes, what date: [ ]
Is an Oath appropriate: [ ] Yes [ ] No If yes, what date [ ]

**TOWN OF READFIELD**  
**APPOINTMENT APPLICATION**

OFFICE USE  
MAY 18 2021  
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

**Which Board, Committee or Commission**

are you applying for? Cemetery Committee Term: 3 yrs

Do you have previous experience on this board or committee?  Yes  No

Name: Grace Keene Phone (H): 395-4724

Street address: 179 Beaver Dam Rd Phone (C): \_\_\_\_\_

Mailing address: PO Box 628 Readfield, Me 04355

E-Mail: g4k4@fairpoint.net

Below please tell us of any experience and/or training that might be useful in this position.

I have been on this committee since the start in 1996 and continue to be interested in the history, preservation and upkeep of our cemeteries.

Below please tell us the reason you are interested in applying for this position.

All our cemeteries are a valuable and beautiful asset to our town. I am interested to continue on the committee to ensure this continues.

If you are currently employed, what is your position?

Retired

**APPLICATION FOR APPOINTMENT FOR:**

Name: Grace H. Keene Position: Cemetery Comm. Term: 3 yrs

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Grace H. Keene Date: 5/17/2021

**CLERK'S USE BEFORE THE APPOINTMENT**

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No

Confirmed meeting date: \_\_\_\_\_, 20\_\_

**SELECT BOARD APPROVAL**

To Grace Keene of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2024 Given under our hand this  day of  20\_\_.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

**CLERK'S USE AFTER THE APPOINTMENT**

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:

TOWN OF READFIELD  
APPOINTMENT APPLICATION

OFFICE USE  
MAY 07 2021  
MAILED RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for? Readfield Cemetery Committee Term:           

Do you have previous experience on this board or committee?  Yes  No

Name: G. Marianne Heinrich-Perry Phone (H): 685-3531

Street address: 28 Chimney Rd. Phone (C): —

Mailing address: same as above

E-Mail: jmpgmp@myfairpoint.net

Below please tell us of any experience and/or training that might be useful in this position.

I've served two terms on the Cem. Com. already. My interest in service to this town speaks for itself - I believe. (Being trained as a Master Gardener has been helpful to this group's garden

Below please tell us the reason you are interested in applying for this position.

I enjoy supporting improvements to our town & like being a part of an active committee of people similarly inclined. Am interested in the

If you are currently employed, what is your position?

histories our cemeteries "tell"

**APPLICATION FOR APPOINTMENT FOR:**

Name:  Position:  Term:

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**CLERK'S USE BEFORE THE APPOINTMENT**

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No *N/A*

Confirmed meeting date: \_\_\_\_\_, 20\_\_

**SELECT BOARD APPROVAL**

To  of Readfield, in the County of Kennebec and State of Maine: There being a position on the  we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

thru . Given under our hand this  day of  20\_\_.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

**CLERK'S USE AFTER THE APPOINTMENT**

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date



# Readfield MAINE

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]  
Submitted by Anonymous (not verified)  
May 10, 2021 - 3:42pm  
76.179.91.244

## Date

May 10, 2021

## Which Board, Committee or Commission are you applying for?

Cemetery

Yes No

Do you have previous experience on this board or committee?  X

## Name

Andrews L Tolman

## Street Address

183 North Rd

## Mailing Address

183 North Rd,

## Phone (Primary)

2076854197

## Phone (Secondary)

2079309631

## E-Mail

andyinme@gmail.com

**Below please tell us of any experience and/or training that might be useful in this position.**  
interested in town history and conservation, have worked with computer mapping and digitization.

**If you are currently employed, what is your position?**

retired

**Below please tell us the reason you are interested in applying for this position.**

the Cemetery Committee has done some good work in the last few years, revising the Cemetery Ordinance, updating rules, and helping set priorities for maintenance and improvement. We are in

the midst of working to update and improve our digital records and mapping of the cemeteries, and I'd like to see that process through.

**Electronic Signature**  
Andrews L. Tolman

Check one!

	I DO	I DO NOT
I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.		X

**CLERK'S USE BEFORE THE APPOINTMENT**

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No

Confirmed meeting date: \_\_\_\_\_, 20\_\_

**SELECT BOARD APPROVAL**

To Andrews L. Tolman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2024. Given under our hand this  day of  20\_\_.

\_\_\_\_\_  
Bruce Bourgoine                      Ralph F. Eno, Jr.                      Dennis Price

\_\_\_\_\_  
Christine Sammons                      Kathryn Mills Woodsum

**CLERK'S USE AFTER THE APPOINTMENT**

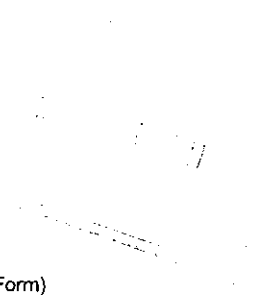
Chair has been notified of appointment?  Yes  No      If yes, what date:

Is an Oath appropriate:  Yes  No      If yes, what date:





# Readfield MAINE



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) <sup>[1]</sup>  
Submitted by Anonymous (not verified)  
May 24, 2021 - 10:50pm  
2603:7080:9244:af00:f421:2d43:eb27:1146

### Date

May 23, 2021

### Which Board, Committee or Commission are you applying for?

Library

Yes No

Do you have previous experience on this board or committee?  X

### Name

Patricia Clark

### Street Address

417 North Road

### Mailing Address

417 North Road

### Phone (Primary)

2078415154

### Phone (Secondary)

2076854101

### E-Mail

pclark@maine.edu

**Below please tell us of any experience and/or training that might be useful in this position.**  
I have been a library board member for three years and would like to continue on the board. I have helped coordinate the weekly Story Time integrating it with the Readfield PPlaygroup until Covid. I also began Story Time at the Beach four years ago for the summer months but during Covid, we extended the program to October of 2020. Then we offered Zoom from November through May in 2021. I also am active in fundraisers and other activities at the library.

### If you are currently employed, what is your position?

I am employed as Director of Early Childhood at UMA. I also teach early childhood and special needs classes.

Below please tell us the reason you are interested in applying for this position.  
I would like to continue to expand the Story Time at the Beach and the Play group when we can again enter the schools. I like working with the board to help all patrons young and old.

**Electronic Signature**

Patricia Clark

**Check one!**

I DO I DO  
DO NOT

I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications. X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/5666>

**Links**

**CLERK'S USE BEFORE THE APPOINTMENT**

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No N/A

Confirmed meeting date: July, 2021

**SELECT BOARD APPROVAL**

To Patricia Clark of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board of Trustees we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2024. Given under our hand this  day of  20  .

Bruce Bourgoine

Ralph F. Eno, Jr.

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

**CLERK'S USE AFTER THE APPOINTMENT**

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date



# Readfield MAINE

11-25-2021

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) (1)  
Submitted by Anonymous (not verified)  
May 25, 2021 - 7:16am  
24.198.160.111

## Date

May 25, 2021

## Which Board, Committee or Commission are you applying for?

Library

Yes No

Do you have previous experience on this board or committee?  X

## Name

Jackie Drouin

## Street Address

214 Fogg Road

## Mailing Address

214 Fogg Road, Readfield, ME 04355

## Phone (Primary)

2074416284

## Phone (Secondary)

## E-Mail

drouinj@roadrunner.com

## Below please tell us of any experience and/or training that might be useful in this position.

I don't have any experience, but I can work hard and am willing to learn.

## If you are currently employed, what is your position?

I am retired. (I was an investigator with the Maine Office of Securities until July 2020 where I investigated violations of securities laws.)

## Below please tell us the reason you are interested in applying for this position.

I am anxious to help provide Readfield residents with the opportunity to read and take advantage of all of the other options and activities available at our hometown library.

Electronic Signature  
Jacqueline M. Drouin

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.

X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/5676>

Links

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No N/A

Confirmed meeting date: July, 2021

SELECT BOARD APPROVAL

To Jacqueline Drouin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board of Trustees we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2024. Given under our hand this  day of  20  .

Bruce Bourgoine

Ralph F. Eno, Jr.

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

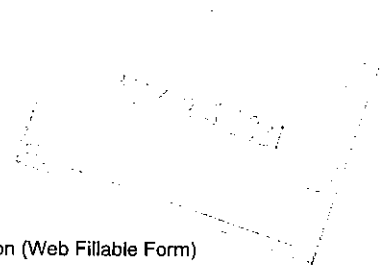
CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:



# Readfield MAINE



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]

Submitted by Anonymous (not verified)

May 25, 2021 - 7:06am

172.101.5.68

## Date

May 25, 2021

## Which Board, Committee or Commission are you applying for?

Planning Board

Yes No

Do you have previous experience on this board or committee?  X

## Name

Don Witherill

## Street Address

95 Old Fairgrounds Road

## Mailing Address

Readfield, ME

## Phone (Primary)

2072150507

## Phone (Secondary)

2076859895

## E-Mail

dwith11@gmail.com

**Below please tell us of any experience and/or training that might be useful in this position.**

42 years with DEP. 14 years on PB.

**If you are currently employed, what is your position?**

Director, Division of Environmental Assessment, Bureau of Water Quality, Maine DEP

**Below please tell us the reason you are interested in applying for this position.**

Interested in Readfield's environment and community character.

**Electronic Signature**

Donald Witherill

Check one!

	I DO	I DO NOT
I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.		X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/5671>

Links

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No N/A

Confirmed meeting date: July, 2021

### SELECT BOARD APPROVAL

To Donald Witherill of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2021. Given under our hand this  day of  2021.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

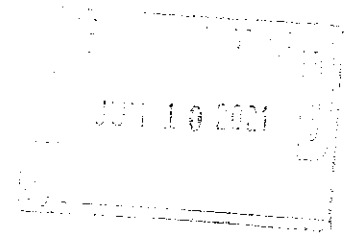
### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:



# Readfield MAINE



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]

Submitted by Anonymous (not verified)

June 10, 2021 - 11:10am

24.198.165.41

## Date

June 10, 2021

## Which Board, Committee or Commission are you applying for?

Trails Committee

Yes No

Do you have previous experience on this board or committee?  X

## Name

Philip Greg Durgin

## Street Address

104 Winthrop Road Readfield

## Mailing Address

P.O. Box 242 Readfield ME 04355

## Phone (Primary)

2076854481

## Phone (Secondary)

## E-Mail

durgie@roadrunner.com

## Below please tell us of any experience and/or training that might be useful in this position.

Readfield Select Board member 6 years; Trails Committee 6 years (Chair 3 years); Conservation Committee 5 years

## If you are currently employed, what is your position?

Substitute teacher RSU # 38

## Below please tell us the reason you are interested in applying for this position.

Strong believer in community service and in volunteering to help improve our town. I enjoy the physical aspects that are part of the Trails Committee's responsibility.

**Electronic Signature**

Philip Greg Durgin

Check one!

I DO I DO  
DO NOT

I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.

X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/5766>

**Links**

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

**CLERK'S USE BEFORE THE APPOINTMENT**

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: cons: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No N/A

Confirmed meeting date: N/A, 20\_\_

**SELECT BOARD APPROVAL**

To Philip Greg Durgin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/11/2021 thru 6/30/2024 Given under our hand this  day of  20\_\_.

Bruce Bourgoine

Ralph F. Eno, Jr.

Dennis Price

Christine Sammons

Kathryn Mills Woodsum

**CLERK'S USE AFTER THE APPOINTMENT**

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:





**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Town Manager  
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Town Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

**Oath of Office**  
Municipality of Readfield, Maine

\_\_\_\_\_, 2021

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Town Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
Eric Dyer

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Town Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Road Commissioner  
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Road Commissioner** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

**Oath of Office  
Municipality of Readfield, Maine**

\_\_\_\_\_, 2021

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Road Commissioner** of Readfield according to the Constitution and the law of the State.

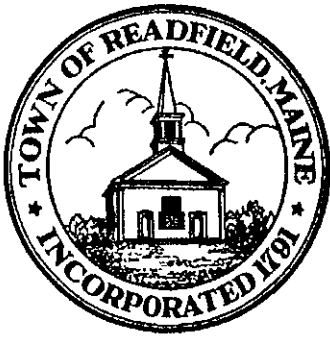
\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the **Readfield Road Commissioner** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Treasurer Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Treasurer** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, 2021

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Treasurer** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Treasurer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



## TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

### Office of Tax Collector Certificate of Appointment

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Tax Collector** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

### Oath of Office Municipality of Readfield, Maine

\_\_\_\_\_, 2021

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Tax Collector** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
Eric Dyer

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Tax Collector** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Welfare Administrator  
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Welfare Administrator** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

**Oath of Office  
Municipality of Readfield, Maine**

\_\_\_\_\_, 2021

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Welfare Administrator** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Eric Dyer**

State of Maine  
County of Kennebec, ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Welfare Administrator** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk



**TOWN OF READFIELD**

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355  
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Transfer Station Manager  
Certificate of Appointment**

To **Karen Peterson**:

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Transfer Station Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2022.  
Given under our hand this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Carol Doorenbos

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Sean Keegan

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

**Oath of Office  
Municipality of Readfield, Maine**

\_\_\_\_\_, 2021

I, **Karen Peterson**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Karen Peterson**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Transfer Station Manager** of Readfield according to the Constitution and the law of the State.

\_\_\_\_\_  
**Karen Peterson**

State of Maine  
County of Kennebec,ss

\_\_\_\_\_, 2021

Personally appeared before me the above-named **Karen Peterson**, who has been duly appointed as the **Readfield Transfer Station Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, \_\_\_\_\_  
Town Clerk/Deputy Clerk

# READFIELD WASTE DISPOSAL

And

## RECYCLING ORDINANCE

Adopted June 11, 1998

Amended June 9, 2011

### SECTION I. SHORT TITLE

This Ordinance shall be known and may be cited as the "Readfield Waste Disposal and Recycling Ordinance".

### SECTION II. GENERAL STATEMENT OF PURPOSE, APPLICATION AND AUTHORITY

#### A. Declaration of Purpose.

This Ordinance is designed to control waste material in the Town of Readfield, Maine, by providing for the establishment and enforcement of rules and regulations, establishing limitations, prohibiting certain acts causing solid disposal problems, and providing for fines for violations of the provisions of this ordinance.

The purpose of separating recyclable materials is to conserve those materials that can be reused pursuant to the Maine Recycling Act. In doing so, the Town of Readfield will reduce the amount of material to be transferred and reduce the cost of disposal of waste generated within the Town.

#### B. Application

This Ordinance applies to all persons generating or disposing of waste within the Town of Readfield or using the Recycling and Transfer Station located within the Town of Readfield.

#### C. Authority

This Ordinance is adopted pursuant to Maine Revised Statutes Annotated, Title 38, Section 1305 and the Maine Recycling Act.

### SECTION III. DEFINITIONS

In this ordinance the following terms shall have the following meanings:

## SECTION IV. SOLID WASTE DISPOSAL CONTROL STANDARDS

### A. Operation of the Readfield Recycling and Transfer Station.

The Select Board shall be responsible for operating and maintaining the Recycling and Transfer Station and for enforcing this ordinance. The Select Board shall designate the Town Manager to assist them in carrying out their duties and obligations under this ordinance.

The Town Manager may hire or designate a Recycling and Transfer Station Manager to operate and maintain the Recycling and Transfer Station. The Town Manager may also serve as Recycling and Transfer Station Manager as needed until a suitable person can be hired or designated. The Town Manager may hire attendants as required to assist in the operation and maintenance of the Recycling and Transfer Station. The Transfer Station Manager may utilize volunteers to assist the attendants within specific areas of the Transfer Station.

### B. Use of the Readfield Recycling and Transfer Station

The Readfield Recycling and Transfer Station is operated for the benefit of Readfield residents (year-round and seasonal). All individuals with residential status shall have a valid "Transfer Station Permit", which must be displayed to gain access to the Readfield Recycling and Transfer Station to deposit acceptable waste generated within Readfield.

Acceptable waste resulting from commercial or industrial activities within Readfield or participating towns that is delivered to the Readfield Recycling and Transfer Station by commercial haulers, collectors, or directly from individuals generating the waste and is of such volumes and/or possesses special handling characteristics (requirements) to increase the operational costs of the Recycling and Transfer Station shall be assessed a surcharge by the Transfer Station Manager commensurate with the Recycling and Transfer Station fee schedule approved by the Select Board.

The Select Board may, by authorization of Town vote, allow all residents of other municipalities to deposit acceptable waste at the Readfield Recycling and Transfer Station. The terms and conditions of such arrangement shall be specified in an interlocal agreement or contract.

Special permits may be granted by the Town to Commercial Activities who are assisting authorized users with the cleanup of their property.

All requirements pertaining to individuals within Readfield and participating towns shall also pertain to nonresidents authorized to deposit acceptable waste at the Readfield Recycling and Transfer Station.

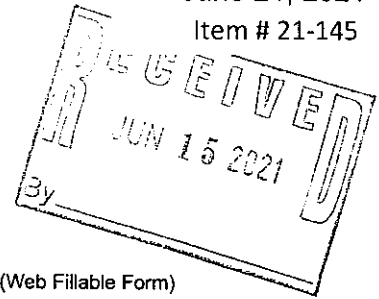
The access and use of the Recycling and Transfer Station by any person shall be at the direction of the Transfer Station Manager. Any person refusing to follow or comply with





# Readfield MAINE

Published on Readfield ME (<https://www.readfieldmaine.org>)



[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

## Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]

Submitted by Anonymous (not verified)

June 15, 2021 - 10:22am

24.198.210.28

## Date

June 15, 2021

## Which Board, Committee or Commission are you applying for?

Cemetery

Yes No

Do you have previous experience on this board or committee?

X

## Name

Thomas Molokie

## Street Address

146 Thorp Shores Rd.

## Mailing Address

146 Thorp Shores Rd

## Phone (Primary)

2076854706

## Phone (Secondary)

## E-Mail

tjm146@gmail.com

## Below please tell us of any experience and/or training that might be useful in this position.

I am on two other committees (Maranacook Dam Committee and Cobbossee Watershed District) representing the Town of Readfield. I have also been a past member of the School Board and the Board Of Appeals.

## If you are currently employed, what is your position?

I am retired from the US Government Department of Veteran Affairs.

## Below please tell us the reason you are interested in applying for this position.

I believe in giving back to the community where I live. I also feel that we have an obligation to honor and protect the memories and accomplishment of those that have come before us.

Electronic Signature  
Thomas J. Molokie

Check one!

	I DO	I DO NOT
I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.		X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/5776>

Links

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

### CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment  Yes  No

Was this position advertised?  Yes  No If no, please explain: \_\_\_\_\_

Confirmation from Applicant of attendance at Select Board Meeting if required.  Yes  No

Confirmed meeting date: \_\_\_\_\_, 20\_\_\_\_

### SELECT BOARD APPROVAL

To Thomas Molokie of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2021 thru 6/30/2024. Given under our hand this  day of  20\_\_\_\_.

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Ralph F. Eno, Jr.

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
Kathryn Mills Woodsum

### CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?  Yes  No If yes, what date:

Is an Oath appropriate:  Yes  No If yes, what date:

# **OLD BUSINESS**

**RESERVED**

# **NEW BUSINESS**

**TOWN OF READFIELD, MAINE**  
**SNOW & ICE CONTROL CONTRACT AMENDMENT**  
**Contract Term: October 1, 2021 through May 1, 2022**

The Municipal Officers for the Town of Readfield herein referred to as "Town", enter into this Snow and Ice Control Contract with Cushing Construction, LLC, of Readfield, Maine, hereinafter referred to as the "Contractor".

The parties agree to continue to operate under the conditions of the 2016 Snow and Ice Control with the following revisions.

The Term of the Contract shall be from October 1, 2021 through May 1, 2022 and represents a single-year agreement with no option for extension or renewal.

Section 4 of the Snow and Ice Control Contract shall be amended to read:

**4. Price and Payment.**

The Town agrees to pay the Contractor in the 2021-2022 season for the below Items requiring the Contractor to:

- Item 1 Provide all labor, equipment, and materials (exclusive of winter salt and sand), for the lump sum price of Two Hundred Fifty Nine Thousand Two Hundred Ninety Dollars (\$259,290).
- Item 2 Provide an initial 1,000 yards of mixed winter salt and sand, with the salt being provided by the Town, for the lump sum price of Fifteen Thousand Dollars (\$15,000) and provide additional mixed material under the same terms for.
- Item 3 Provide additional mixed winter salt and sand, with the salt being provided by the Town, for the per-yard unit price of Fifteen Dollars (\$15).
- Item 4 N/A - Strike from Contract
- Item 5 N/A - Strike from Contract

Should the price of diesel fuel paid by the Contractor and used in the maintenance of municipal roads exceed Three Dollars and Fifteen Cents (\$3.15) per gallon the Town shall remit to the contractor the documented difference in price per gallon for the total gallons used on a monthly basis.

Payment shall be made in eight installments as specified below:

- Twenty percent (20%) by the first regular Town Warrant in November.
- Seventy percent (70%) in six (6) equal installments payable by the second Warrant in November and the first Warrants in December, January, February, March and April.
- Ten percent (10%) by the first Warrant in May, after all required work is completed and the Road Commissioner has determined that all provisions of the contract have been satisfied.

**CONTRACTOR**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Legally Authorized  
Representative

\_\_\_\_\_  
Name and Title Printed

**TOWN OF READFIELD**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
Select Board Vice-Chair

\_\_\_\_\_  
Select Board member

\_\_\_\_\_  
Select Board member

\_\_\_\_\_  
Select Board member

\_\_\_\_\_  
Witness to all signatures



## TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 242-5437

Email: [manager@readfieldmaine.org](mailto:manager@readfieldmaine.org)

**Date:** June 5, 2021  
**To:** Readfield Select Board, Road Committee, Deputy Road Commissioner  
**From:** Eric Dyer, Town Manager, Road Commissioner  
**Subject:** 2021 Winter Roads Maintenance RFP Process

### Background:

Cushing Construction has provided winter roads maintenance services for the past five years under a four-year contract with a one-year extension, which expired on May 1 of 2021. A process was initiated in the fall of 2020 to revise the existing contract and issue a new Request for Proposals (RFP) to provide winter road maintenance services.

- The new RFP was issued with a submittal deadline of April 15, 2021 and a pre-bid meeting on March 25, 2021
  - We had two prospective bidders attend a pre-bid meeting, John Cushing and Cote Lyons
  - We received no proposals as of the submittal deadline
- The previous RFP process was continued with a new deadline of May 13, 2021 and a pre-bid Meeting on May 6, 2021
  - The requirement for a bid bond was removed and some adjustments were made to the contract language
  - We had no participants at the pre-bid meeting
  - After the scheduled pre-bid meeting on May 6<sup>th</sup> we received an informal proposal from Cushing Construction, which was held in confidence
  - We received no formal proposals as of the May 13<sup>th</sup> deadline
- Following consultation with legal counsel we entered a period of open solicitation where we encouraged interested parties to submit proposals that might not meet the strict requirements of the original RFP on a single or multi-year basis, but would provide the needed service to the residents of Readfield
  - A submittal deadline of May 31, 2021 was established
  - We received one proposal from Cushing Construction on May 21<sup>st</sup>, which was reviewed on the 31<sup>st</sup> by the Road Commissioner and Deputy Road Commissioner
  - That proposal has been kept confidential given the nature of the RFP process and of the submittal, which consisted of a one-page letter

### Recommendation:

It is recommended that the Road Commissioner and Deputy Road Commissioner be authorized, along with a representative from both the Road Committee and Select Board if desired, to negotiate with Cushing Construction to provide winter road maintenance services. It is further recommended that this contract be awarded to Cushing Construction if services can be provided at a reasonable cost and sufficient level of service to meet the needs of our residents. If a reasonable level of service or cost cannot be reached it is recommended that the Town issue another RFP, expand the search for a qualified contractor, and consider other changes to the structure and content of the proposed contract.



**Snow and Ice Control Contract Comparison and Estimated FY 21-22 Cost**

	<b>Plowing Labor &amp; Equipment (Lump Sum)</b>	<b>Mixed Sand (Unit)</b>	<b>Mixed Sand (4,000 Yds.)</b>
<b>Current FY 20-21</b>	\$ 200,551.67	\$ 10.68	\$ 42,720.00
<b>Proposed FY 21-22</b>	\$ 259,290.00	\$ 15.00	\$ 60,000.00
<b>\$ difference</b>	\$ 58,738.33	\$ 4.32	\$ 17,280.00
<b>% difference</b>	29%	40%	40%

<b>FY 21-22 Plowing plus 2,000 Yds. of Sand</b>	<b>Cost</b>
Plowing Labor & Equipment	\$ 259,290.00
2,000 Yards of sand (mixed)	\$ 30,000.00
<b>Total</b>	<b>\$ 274,290.00</b>

**Cushing Construction LLC**  
**P.O. BOX 171**  
**Readfield, ME 04355**  
**207-685-7328**  
**Cushing\_construction@yahoo.com**

May 21<sup>st</sup> 2021  
RE- Plowing Town of Readfield

This is in response to the Towns request for Formal Proposals for plowing the Town of Readfield for the 2021-2022 Storm Season.

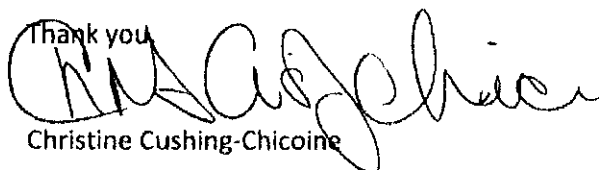
John Cushing, owner of Cushing Construction LLC would like to offer the following to continue plowing for one additional year. This is not something that he wants to continue long term but also is willing to plow for the year to give the Town more time to find a suitable replacement contractor.

The price would be as follows:

\$54,250 to Truck and put up 3500 yards of sand.  
\$282818.00 for Plowing of the roads as listed.

John would have the same number of trucks, keep the Bond, and we would maintain mailboxes as we have in the past. He would also require a fuel clause if the price should go over \$3.15 per gallon. We would dedicate one of our fuel tanks to Town use only and keep track of usage.

Please review and let us know your thoughts.

Thank you  
  
Christine Cushing-Chicoine

**TOWN OF READFIELD, MAINE**  
**SNOW & ICE CONTROL CONTRACT AMMENDMENT**  
**Contract Term: October 1, 2016 through May 1, 2020**

The Municipal Officers for the Town of Readfield ~~herein~~ referred to as "Town", as authorized by the Town Meeting, enter into this amendment to the Snow and Ice Control Contract with Cushing Construction, LLC, of Readfield, Maine, hereinafter referred to as the "Contractor".

The parties agree as follows:

The Town accepted Bid Items 1,2,3, & 5 of the Contractor's Bid on August 22, 2016 with the understanding that Bid Items 2 and 3 would be negotiated further to account for the Town purchase of all salt.

Accordingly, Section 4 of the Snow and Ice Control Contract shall be amended to read:

**4. Price and Payment.**

The Town agrees to pay the Contractor in the first year of the contract (2016-2017) for the Items identified and accepted by the Select Board as follows, requiring the Contractor to:

- Item 1 Provide all labor, equipment, and materials (exclusive of winter salt and sand), for the lump sum price of One Hundred Eighty Seven Thousand Four Hundred Eighty Dollars (\$187,480).
- Item 2 Provide up to 4,000 yards of mixed winter salt and sand, with the salt being provided by the Town, for the lump sum price of Thirty Eight Thousand Four Hundred Thirty Seven Dollars (\$38,437)
- Item 3 Provide additional mixed winter salt and sand, with the salt being provided by the Town, for the per-yard unit price of Nine Dollars & Ninety Eight Cents (\$9.98).
- Item 4 N/A
- Item 5 Provide all labor and equipment to perform the work identified in Section 1, subsections A through D, and labor for subsection E, of this contract for the following hourly prices:

Section 1, subsection A: Seventy Dollars (\$70) Per Hour

Section 1, subsection B: Seventy Dollars (\$70) Per Hour

Section 1, subsection C: Seventy Dollars (\$70) Per Hour

Section 1, subsection D: Seventy Dollars (\$70) Per Hour

Section 1, subsection E: Thirty Six Dollars (\$36) Per Hour

Costs for the subsequent years of the contract including the optional fifth year shall be adjusted according to the Consumer Price Index (CPI) for the 12 month period preceding the November payment of each year of the contract, from October through September. CPI data representing inflation shall be reported for the Northeast Region from the US Bureau of Labor Statistics. The inflation rate will be reported as a percentage and carried to three decimal places.

Each Winter Season's total payment shall be made in eight installments as specified below:

- Twenty percent (20%) by the first regular Town Warrant in November.
- Seventy percent (70%) in six (6) equal installments payable by the second Warrant in November and the first Warrants in December, January, February, March and April.
- Ten percent (10%) by the first Warrant in May, after all required work is completed and the Road Commissioner has determined that all provisions of the contract have been satisfied.

**CONTRACTOR**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Legally Authorized Representative

\_\_\_\_\_  
Name and Title Printed

**TOWN OF READFIELD**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
Select Board Vice-Chair

\_\_\_\_\_  
Select Board member

\_\_\_\_\_  
Select Board member

\_\_\_\_\_  
Select Board member

\_\_\_\_\_ Witness to all signatures

**Eric Dyer**

---

**From:** Amalia Siegel <Amalia.Siegel@efficiencymaine.com>  
**Sent:** Monday, June 14, 2021 3:34 PM  
**To:** Eric Dyer  
**Subject:** RE: Town of Readfield Pre-Approval Request Letter

Hi Eric,

Thank you for your interest in the EV rebate program. As we prepare for the new program year starting on July 1, we have temporarily paused issuing new pre-approval letters for governmental entities. We will resume issuing pre-approval letters when program details for new year have been finalized. We will be in touch when we resume processing applications, so there is no need to re-apply. Thank you for your patience as we work to make this program sustainable and put more EVs on the roads throughout the state.

As for chargers, we have a list of charger installers and charging equipment suppliers at the bottom of [this page](#), under "EV Charger Installation Information". You can also get a better sense of the range of costs associated with installing chargers here. Some people purchase charging equipment through their electrical contractor, others purchase it online from a retailer such as Amazon or the manufacturer website. We recommend that you purchase an EnergyStar certified EV charger. You can find a list of EnergyStar certified chargers [here](#), or look for the EnergyStar logo on the product page. We currently offer rebates on chargers only to governmental entities that receive a rebate on an EV, so you would not be able to take advantage of that incentive at this time. We have a competitive [RFP](#) closing June 22 for public Level 2 chargers at sites that are at least 10 miles west of I-95. I can't tell without knowing the exact location whether your location would fit into this category.

Please let me know if you have any more questions.

-Molly

**From:** Eric Dyer <[manager@readfieldmaine.org](mailto:manager@readfieldmaine.org)>  
**Sent:** Monday, June 14, 2021 11:38 AM  
**To:** Amalia Siegel <[Amalia.Siegel@efficiencymaine.com](mailto:Amalia.Siegel@efficiencymaine.com)>  
**Subject:** Town of Readfield Pre-Approval Request Letter

Good morning,

I am requesting pre-approval for the Town of Readfield to purchase an EV and receive the available credits. Our letter is attached. Thanks for your review.

On a related note, do you have any information on where / how to purchase a charging station and if there are any funds available to defray that cost?

Thank you!

Eric

Eric Dyer, MURP

Date/Time: 6/3/2021 2:34:00 PM

Buyer: Eric Mendoza  
 Cell Phone: (424) 414-6996  
 Address: 699 Center St  
 Auburn, ME 04210

Salesperson: Your Friends at Rowe Auburn



2021 Hyundai Kona EV Limited H21235



VIN: KM8K33AG0MU121327  
 Color: Sonic Silver  
 Body Type: Sport Utility

Lease

	36 OP
\$0	\$365-375
\$1000	\$337-347
\$2000	\$308-318

Mileage Plan: 10,000 Per Year

MSRP/Retail	\$43,485.00
Rebate	\$10,750.00
Rowe Auburn Sale Price	\$32,735.00
Government Fee	\$34.00
Doc Fee	\$499.00
Accessories	0.00
Trade Allowance	0.00
Trade Payoff	0.00
Paid by Customer	\$13,149.00
Total Due at Signing	\$23,899.00
Residual Value	\$22,177.00

\$13,149  
 - 10000 EFFICIENCY ME  
\$3149

Payment and terms quoted above are contingent upon approval of credit. The final terms of your loan may differ depending upon the actual terms of the financial institutions acceptance and are negotiable.  
 I request that this offer be submitted to dealer for acceptance. I understand that all sales are contingent on credit approval by the financial institution.  
 I certify that I am at least 18 years old.

X \_\_\_\_\_  
 Customer Signature                      Date

X \_\_\_\_\_  
 Manager Signature                      Date

## Businesses that Sell Level 2 Electric Vehicle Charging Station Equipment

These businesses sell electric vehicle charging equipment for residential and commercial use. Efficiency Maine has compiled this list to be a helpful resource and it does not endorse the services or products of any specific service provider that is listed. If you would like to be added to this list, please submit a completed [service provider application](#).

Business Name	Contact	Website	Mailing State	Phone	Email
Blink Charging		<a href="https://www.blinkcharging.com/">https://www.blinkcharging.com/</a>	Florida	(888) 998-2546	<a href="mailto:sales@blinkcharging.com">sales@blinkcharging.com</a>
Carbon Day	Bob Spatz	<a href="https://www.carbondayautomotive.com">https://www.carbondayautomotive.com</a>	Illinois	(518) 0505-0508	<a href="mailto:bobs@carboday.com">bobs@carboday.com</a>
ChargePoint	Dedrick Roper	<a href="https://www.chargepoint.com/">https://www.chargepoint.com/</a>	California	(669) 237-3205	<a href="mailto:grants@chargepoint.com">grants@chargepoint.com</a>
ClipperCreek, Inc	Will Barrett	<a href="https://clippercreek.com">https://clippercreek.com</a>	California	(530) 887-1674	<a href="mailto:wjll@clippercreek.net">wjll@clippercreek.net</a>
Energy Management Consultants, Inc.	Kayla Kunath	<a href="http://emcinc-online.com/">http://emcinc-online.com/</a>	Maine	(207) 767-1313	<a href="mailto:kdhanson@emcinc-online.com">kdhanson@emcinc-online.com</a>
EV Charge Solutions	Wendy Quinn	<a href="https://www.evchargesolutions.com/">https://www.evchargesolutions.com/</a>	New York	(585) 533-4051	<a href="mailto:wquinn@evchargesolutions.com">wquinn@evchargesolutions.com</a>
EV Connect		<a href="https://www.evconnect.com/">https://www.evconnect.com/</a>	California	(888)780-0062	<a href="mailto:info@evconnect.com">info@evconnect.com</a>
EverCharge		<a href="https://evercharge.net/tech">https://evercharge.net/tech</a>	California	888.342.7383	<a href="mailto:charging@evercharge.net">charging@evercharge.net</a>
EVgo		<a href="https://www.evgo.com/">https://www.evgo.com/</a>	Texas (in Maine)	(877) 494-3833	<a href="mailto:support@evgo.com">support@evgo.com</a>
EV Launchpad	James Penfold	<a href="https://www.evlaunchpad.com/">https://www.evlaunchpad.com/</a>	Maine	(603) 828-2919	<a href="mailto:jo@evlaunchpad.com">jo@evlaunchpad.com</a>
FLO Services USA LLC	Christina Ficicchia	<a href="https://www.flo.com/">https://www.flo.com/</a>	New York	(877) 505-2674	<a href="mailto:cficicchia@flo.com">cficicchia@flo.com</a>
FreeWire Technologies	Ethan Sprague	<a href="https://freewiretech.com/">https://freewiretech.com/</a>	California	(520) 292-6362	<a href="mailto:spillman@freewiretech.com">spillman@freewiretech.com</a>
Greenlots		<a href="https://greenlots.com/">https://greenlots.com/</a>	California	1-888-751-8860	<a href="mailto:info@greenlots.com">info@greenlots.com</a>
Green Power Technology (GPT)	Ronald Gulmi		New York	(516) 359-6038	<a href="mailto:ronald.gulmi@eaest.com">ronald.gulmi@eaest.com</a>
Juice Bar	Paul Young	<a href="https://www.juicebarev.com/">https://www.juicebarev.com/</a>	Connecticut	(860) 308-2054	<a href="mailto:paul@juicebarev.com">paul@juicebarev.com</a>
Leviton Manufacturing	William Ammon	<a href="https://www.leviton.com/en/products/brands/evrgreen">https://www.leviton.com/en/products/brands/evrgreen</a>	New Hampshire	(603) 382-9344	<a href="mailto:wammon@leviton.com">wammon@leviton.com</a>
MOEV		<a href="https://www.moevinc.com/">https://www.moevinc.com/</a>	California	1 (470) 765-MOEV	<a href="mailto:info@moevinc.com">info@moevinc.com</a>
OpConnect, Inc	Dexter Turner	<a href="https://www.opconnect.com/press/">https://www.opconnect.com/press/</a>	Oregon	(503) 553-9106	<a href="mailto:sales@opconnect.com">sales@opconnect.com</a>
PowerFlex - EDF Renewables		<a href="https://www.powerflex.com/">https://www.powerflex.com/</a>	California	(650) 469-3392	<a href="mailto:info@powerflexsystems.com">info@powerflexsystems.com</a>
SemaConnect		<a href="https://semaconnect.com/">https://semaconnect.com/</a>	Maryland	(800) 663-5633	
Volta		<a href="https://voltacharging.com/">https://voltacharging.com/</a>	California		<a href="mailto:info@voltacharging.com">info@voltacharging.com</a>
Webasto/EV Solutions		<a href="https://www.evsolutions.com/">https://www.evsolutions.com/</a>	Delaware/California	(888) 833-2148	<a href="mailto:evscs@webasto.com">evscs@webasto.com</a>

## Installers of Level 2 Electric Vehicle Charging Stations

These companies have experience installing level 2 electric vehicle charging equipment. Efficiency Maine has compiled this list to be a helpful resource and it does not endorse the services or products of any specific service provider that is listed. If you would like to be added to this list, please submit a completed [service provider application](#).

Business Name	Location	Contact	Phone	Email
Augusta Fuel Company	Augusta	Jake Hanley	(207) 623-3851	<a href="mailto:jake@augustafuel.com">jake@augustafuel.com</a>
Carbon Day	Wheeling, IL	Bob Spatz	(518) 0505-0508	<a href="mailto:bobs@carboday.com">bobs@carboday.com</a>
Casco Bay Electric	Portland	Matthew Flaherty	(207) 221-3331	<a href="mailto:cbe@cascobayelectric.com">cbe@cascobayelectric.com</a>
D.M. Electric, Inc.	Bridgton	Dennis McIver	(207) 838-9905	<a href="mailto:mciverdennis236@gmail.com">mciverdennis236@gmail.com</a>
Electric Works	Stillwater	Peter Hall	(207) 356-9111	<a href="mailto:electricworks@roadrunner.com">electricworks@roadrunner.com</a>
Energize Maine, Inc.	Gorham	Corey Perreault	(207) 222-4222	<a href="mailto:energizeme@msn.com">energizeme@msn.com</a>
Energy Management Consultants, Inc.	Portland	Kayla Kunath	(207) 767-1313	<a href="mailto:kdhanson@emcinc-online.com">kdhanson@emcinc-online.com</a>
EV Launchpad	Kittery	James Penfold	(603) 828-2919	<a href="mailto:jp@evlaunchpad.com">jp@evlaunchpad.com</a>
G&G Electric, Inc.	Bar Harbor	Gregory Grant	(207) 288-5055	<a href="mailto:greg@ggelectricinc.com">greg@ggelectricinc.com</a>
Hannan's Electric	South Portland	Dan Ouellette	(207) 767-2471	<a href="mailto:hannanselectric@aol.com">hannanselectric@aol.com</a>
Hedstrom Electric	Camden	Tom Hedstrom	(207) 236-2267	<a href="mailto:tom@hedstromelectric.com">tom@hedstromelectric.com</a>
Lajoie Electric & Control Service, Inc.	Presque Isle	Peter Lajoie	(207) 752-0670	<a href="mailto:peter@lajoieelectric.com">peter@lajoieelectric.com</a>
Mo's Electric and Solar Company	Lovell	Karen Liplatos	(207) 928-2347	<a href="mailto:moselectricandsolar@yahoo.com">moselectricandsolar@yahoo.com</a>
Revision Energy	South Portland	Barry Woods	(207) 221-6342	<a href="mailto:barryw@revisionenergy.com">barryw@revisionenergy.com</a>
Tuomi Electric LLC	Harrison	Chip Tuomi	(207) 595-0051	<a href="mailto:chip@tuomieletric.com">chip@tuomieletric.com</a>



## WHAT IS A LEVEL 2 EV CHARGER?

A Level 2 EV charger uses 240-volt power to charge an EV's battery, enabling faster and more efficient charging than a Level 1 charger (120V). Level 2 charging requires the installation of additional charging equipment and electrical wiring capable of handling higher voltage power, if not already in place. A charger may have a single plug or may be equipped with dual plugs to charge two EVs simultaneously.

Level 2 chargers are suitable for homes, workplaces, multi-unit dwellings, and public sites, providing between 10 to 20 miles of charge per hour of charging (compared to a Level 1 charger, which only provides 4 to 5 miles of range per hour). In addition, Level 2 chargers have the option of being "networked", which allows operators to schedule charging, track use, and collect fees.



For a list of EV charging equipment vendors and installers, visit: [efficiencymaine.com/ev/electric-vehicle-resources/](http://efficiencymaine.com/ev/electric-vehicle-resources/)

## THINGS TO CONSIDER

- **Location:** Consider reserved parking spaces for EVs (may require additional signage)
- **Expected use:** Estimate how many vehicles you are expecting to charge and how long they will spend at the site each day
- **Networking:** Consider networked chargers which provide for remote monitoring and fee collection (higher installation and yearly costs)
- **Cost:** Request multiple quotes from different vendors and installers to help ensure that you get the best value and best solution to fit your organization's needs
- **Power supply:** Consult a certified electrician to determine if your electrical panel needs an upgrade to provide adequate 240-volt power/30-50 amps capacity and to determine if wiring and circuit breakers are adequate

For more information on Electric Vehicle charging, visit:

[efficiencymaine.com/at-work/electric-vehicle-charging/](http://efficiencymaine.com/at-work/electric-vehicle-charging/)

# Level 2 Electric Vehicle (EV) Charger

# \$350

## Mail-in Rebate



For Select Maine Non-Profits and Governmental Entities/Tribal Governments

Select Maine non-profits, governmental entities and tribal governments that receive an EV rebate are also eligible for a mail-in rebate of **\$350** per plug for up to two Level 2 chargers.



Visit [efficiencymaine.com](http://efficiencymaine.com)

or call 866-376-2463

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# LEVEL 2 ELECTRIC VEHICLE (EV) CHARGER

\$350 Mail-in Rebate Claim Form

## REBATE APPLICATION CHECKLIST

- Unit purchased on or after December 21, 2020, and prior to the date of the Program's termination, as noticed on the Efficiency Maine website, or on December 21, 2021, whichever comes first
- Must be a Qualified Governmental Entity, Tribal Government, or Select Maine Non-Profit Service Provider
- Has applied for and received an EV rebate from Efficiency Maine
- Rebate form must be postmarked or emailed within 90 days of purchase or lease of the EV
- Unit must be installed in Maine
- Unit must be a new and unused (not refurbished/remanufactured) ENERGYSTAR® certified Level 2 EV charger with a minimum capacity of 240V/32A
- Copy of receipt/invoice from retailer or wholesaler (not installer) showing purchase date, price, and model number attached to this form
- Completed IRS Form W-9 for the entity requesting the rebate: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

## REQUIRED INFORMATION

Name of Entity Requesting Rebate: \_\_\_\_\_ Type of Qualifying Entity: \_\_\_\_\_

Non-Profit \_\_\_\_\_ Government Entity \_\_\_\_\_ Tribal Government \_\_\_\_\_

Installation Address (no P.O. Box #): \_\_\_\_\_

City: \_\_\_\_\_

State: **ME**

ZIP: \_\_\_\_\_

Name of Individual Submitting Request: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP: \_\_\_\_\_

Number of EV Rebates Received by Organization: \_\_\_\_\_

Number of Charging Units Purchased: \_\_\_\_\_

Total Number of Charging Plugs (for instance, one dual-port charger would count as two plugs): \_\_\_\_\_

Charger Make / Model #: \_\_\_\_\_

Purchase Date: \_\_\_\_\_

Will Charger be Networked?: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Please sign or email to certify all information is correct.

Authorized Representative Signature

By submitting this claim, I understand that Efficiency Maine may contact me to verify installation or ask about my experience. I consent to receive program-related email and/or phone communications from Efficiency Maine and its service providers.



Photo credit: Tom Moloughney

## TERMS

1. \$350 per plug
2. Limit 1 plug per EV rebate
3. Limit 2 plugs per entity

## Mail claim form with documentation to:

Efficiency Maine  
EV Charger Rebate  
P.O. Box 219  
Brunswick, ME 04011-0219

## Or email to:

info@efficiencymaine.com  
with subject line: "EV Charger Rebate"



efficiencymaine.com • 866-376-2463

# Fiscal Year 2022 Calendar

July							August							September							October																																															
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																									
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14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																				
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## DRAFT Readfield, Maine Select Board Goals 2020/2021 Report

### Summary Overview

The Readfield Select Board convened with all members present in open workshop session at its Annual Retreat on September 8, 2020 to collaboratively develop goals to focus on during the 2020/2021 fiscal year. Some goals are a continuation of prior year work with additional focus and some objectives are of a multi-year nature. The eight goals in summary form are:

- Review, revise, draft governance documents as needed
  - Continue a multiyear effort to bring high quality broadband service to town
  - Finalize a solar energy plan for town facilities
  - Further investigate Church Road sidewalk approaches
  - Set budgetary and structure direction regarding Parks and Recreation
  - Support a two-year Comprehensive Plan update
  - Determine Salt and Sand Shed repair or replacement plan
  - Review Pension Plan to improve plan for employee participation/retention
- 

### Retreat Report

The Board discussed thoughts on desired outcomes, invited the Town Manager's input and reviewed the nine 2019/2020 year goals.

Goals from 2019/2020 that were completed or can now be considered as integrated into ongoing town operations were:

- The bond financed buildings project is considered largely complete pending some finalization
- A Marijuana Establishments Ordinance, adopted by the public, is being operationally finalized
- A Food Sovereignty Ordinance was adopted by the public
- We reviewed elder tax program alternatives; current resources will be better promoted

Goals understood to be multi-year, to be refined, or to be continued into 2020/2021 included:

- Review, revise, draft governance documents as needed
- On renewable energy finalize a solar energy plan for town facilities
- Continue our multiyear effort to improve high quality broadband access
- Continue pursuing a sidewalk for lower Church Road and consider alternatives
- Refine our approach to Parks and Recreation, including the town beach

The Board discussed a number of topics and added the following items to its list of goals:

- Support a two-year Comprehensive Plan update
- Determine Salt and Sand Shed repair or replacement plan
- Review Pension Plan to improve plan for employee participation/retention

The board discussed the goals in detail including resources, specifics, intentions, and priorities. We set expectations and a detailed list with that information follows on page two.

1 Review, revise, or draft selected governance documents in 2020/2021 as needed including but not restricted to those below. This generally involves various Board members and staff as needed throughout the forthcoming year. We will continually define and refine the priority documents as the year proceeds.

- Solar land use
- Fire Department
- Mass Gatherings
- Firearms

The proceeding four were discussed briefly and are mentioned in this report as probable initial governance documents to consider reviewing.

- Devise a schedule of policy/ordinance review on a quarterly basis (Dennis)
- Select Board policies and bylaws unified into a single set of bylaws (Bruce, 2020)

2 Finalize or determine a new direction for a solar energy approach proposal to address town facilities energy consumption per the 2019 Town Meeting authorization (Full Board, 2021)

3 Continue investigating high quality broadband solutions for Readfield residents both year-round and seasonal. This is a multiyear project and an expectation for the coming year would be to outline or produce an initial plan or plans for broad input, discussion, and public direction. (Kathryn, Bruce, Ralph, Eric, 2021-22)

4 Investigate alternative approaches, designs, and financing for a lower Church Road sidewalk while continuing to apply for DOT project support. This may involve some engineering upon checking budget authority, detailing recommendations, or consideration as a part of an improvements bond. This remains a multiyear goal but with an emphasis on faster completion. (Full Board, 2021-22)

5 Set budgetary and structure support to address the town's long-term direction regarding Parks and Recreation with full inclusion of the beach as being available to all residents. (Dennis and Bruce -- 2021)

6 Support a two year Comprehensive Plan update process being facilitated by KVCOG. (Full Board, Planning Board, Committee to be established, 2022)

7 A Salt and Sand Shed repair or replacement plan to be completed in two years, determine structure with necessary engineering after checking budget authority. (Eric, 2022)

8 Review the Employee Pension Plan with a goal of revising or devising an improved plan for employee participation/retention if feasible. Engage the union as appropriate. (Ralph, Chris, Theresa, 2021)

# **OTHER BUSINESS**

## **Future Agenda Items - Proposed DRAFT**

### Ongoing Select Board Goals:

- Review, revise, draft governance documents as needed
- Continue a multiyear effort to bring high quality broadband service to town
- Finalize a solar energy plan for town facilities
- Further investigate Church Road sidewalk approaches
- Set budgetary and structure direction regarding Parks and Recreation
- Support a two-year Comprehensive Plan update
- Determine Salt and Sand Shed repair or replacement plan
- Review Pension Plan to improve plan for employee participation/retention