

Readfield Select Board
September 20, 2021, Meeting Agenda
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:00 PM

Pledge of Allegiance (6:30pm)

Regular Meeting Items - 5 min.

22-025 - Minutes: Select Board meeting minutes of August 23 and September 7, 2021.

22-026 - Warrants: #9-12

Communications - 30 min.

Select Board communications. - 5 min.

Town Staff Reports - 5 min.

- Treasurer's Report - August 2021
- Town manager's Report

Boards, Committees, Commissions & Departments - 15 min.

- Budget Committee minutes of September 8 and 14, 2021
- Solid Waste and Recycling Committee minutes of April 21 and August 11, 2021
- Library Board minutes of July 7, 2021
- Broadband Committee minutes of August 4, 2021
- Recreation Board minutes of August 26, 2021
- Comprehensive Plan Committee Update - 5 min.
- Recreation Board Update - 5 min.

Public Communication - Members of the public may address the Select Board - 5 min.

Appointments, Re-appointments, and Resignations - 10 min.

22-027 - Consider the appointment of Noel Madore as an alternate member of the Planning Board

22-028 - Consider the resignations of Oliver Richardson from the Recreation Board

22-029 - Consider the resignations of Brandi Nelson from the Recreation Board

22-030 - Consider the resignation of Romaine Turyn from Age Friendly and Comprehensive Plan Committee

22-031 - Consider the resignation of Bruce Hunter from Comprehensive Plan Committee

22-032 - Consider the appointment of Greg Leimbach to the Comprehensive Plan Committee

22-033 - Consider the appointment of Ronald (Chip) Stephens as a Health Officer

Old Business - 5 min.

21-068 - Consider next steps for investigating broadband internet - 5 min.

Public Hearing - 10 min.

The Select Board will hold a Public Hearing to consider a revised Maine Municipal Association General Assistance Ordinance and Appendices - 10 min.

New Business - 25 min.

22-034 - Consider taking action on the General Assistance Ordinance and Appendices discussed during the Public Hearing - 5 min.

22-035 - Consider a Liquor License renewal for the Kents Hill School - 5 min

22-036 - Discuss the Town Forest harvest and fall access road work - 5 min.

22-037 - Sign the Return for the Secret Ballot Warrant Public Hearing on Thursday, October 7, 2021 - 5 min.

22-038 - Assigning voting credentials for the Maine Municipal Association business meeting - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

This meeting will be held in-person at the Town Office
Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or
Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – Monday, September 7, 2021 – Unapproved

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: William Starrett (Channel 7), Eric Dyer (Town Manager), Kristin Parks (Board Secretary)

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

Communications

- **Select Board Communications**
 - None
- **Town Staff Reports**
 - Treasurer's Report: Review of August 2021 Treasurer's Report
 - Town Manager Report:
 - Been very busy, especially with the November Special Town Meeting documents
 - Anna Carll has resigned, job will be posted this week
 - Couple of RFP's will be coming out soon
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

New Business:

- **22-022 – Consider remote meeting by Town Boards and Committees due to the COVID surge**
 - Review of Kennebec County statistics included in packet
 - There is no state mandate or state of emergency so up to the Town.
 - Consensus of the board upon discussion that it will be left up to the Board Chairs to decide on meeting in person or remotely as something's are easier and better to be done in person.
 - **Motion** made by Dennis that the Select Board move to ask Town Boards and Committees to meet in person with best efforts along with practicing safety protocols but if need be to go remotely following the Remote Meeting Policy, **second** by Kathryn. **Discussion:** Masking & distancing safety protocols. **Vote** 5-0 in favor.
- **22-023 – Consider draft Warrant and articles for the November 2, 2021 Special Town Meeting**
 - Review of Articles 2, 3 & 4 which are all part of Broadband.
 - Anything longer than 5 years needs voters' approval.
 - Kathryn reviewed each article and timeline.
 - Articles 5 thru 11 are Land Use Ordinance Changes. They are all the components of Article 38 from the June Town Meeting Warrant that didn't pass broken down to individual categories.

Motion made by Kathryn to extend the meeting by 10 minutes, **second** by Dennis. *Vote* 5-0 in favor.

- Discussion amongst Select Board if Article 8 should be included on the Warrant (Community Center Club Amendments).
- **Motion** made by Ralph to remove Article 7 from the Town Meeting Warrant due to current situation involving Mill Stream Road, **second** by Kathryn. **Discussion:** Clarifying that the Mill

Readfield Select Board
Regular Meeting Minutes – Monday, September 7, 2021 – *Unapproved*

Stream application will still be under the current LUO regardless of any changes to the LUO as that's what the application was submitted under. **Vote** 5-0 in favor.

- **Motion** made by Ralph to approve the other 10 Warrant Articles for the November Special Town Meeting, **second** by Kathryn. **Vote** 5-0 in favor.
- **Motion** made by Kathryn to have a Select Board recommendation of yes for Article 4 on the November Special Town Meeting Warrant/Ballot, **second** by Ralph. **Vote** 5-0 in favor.

Motion made by Kathryn to extend the meeting for 5 minutes, **second** by Dennis. **Vote** 5-0 in favor

- **22-024 – Consider signing the Bond Resolution and other documents associated with borrowing approved in June**

- Voters approved this on the June Town Meeting Ballot
- **Motion** made by Kathryn for the Select Board and Town Manager to sign all necessary documents associated with the Bond Resolution, **second** by Ralph. **Vote** 5-0 in favor.

Motion made by Kathryn to adjourn the meeting at 7:24 pm, **second** by Ralph. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

Readfield Select Board
Regular Meeting Minutes – Monday, August 23, 2021 – *Unapproved*

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: William Starrett (Channel 7), Kristin Parks (Board Secretary), 1 Zoom Participant

Excused: Eric Dyer (Town Manager)

Executive Session:

- The Select Board will hold an executive session to review two poverty abatement requests pursuant to 1 MRSA, Section 405, subsection 6(F)
 - Select Board went into Executive Session at 5:31 pm. Invited Teresa Shaw and two applicants. Adjourned at 6:22 pm. No further action taken at this time.

Regular Meeting:

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

- **22-013 – Minutes: Select Board meeting minutes of July 19, 2021 and August 2, 2021**
 - **Motion** made by Kathryn to approve the Select Board meeting minutes of July 29, 2021 and Select Board Retreat meeting minutes of August 2, 2021 as presented, **second** by Carol. **Vote 5-0** in favor.
- **22-014 – Warrants: #5-8 (FY22)**
 - Ralph reviewed Warrants #5-8
 - **Motion** made by Ralph to approve warrants #5-6 in the amount of \$741,950.19, **second** by Kathryn. **Vote 5-0** in favor.
 - **Motion** made by Ralph to approve warrants #7-8 in the amount of \$95,790.88, **second** by Kathryn. **Vote 5-0** in favor.

Communications

- **Select Board Communications**
 - **Ralph:** Thank you for Heritage Days. Also noted a clarification on the current mailer that was sent out regarding the upcoming Planning Board meeting and inaccuracies with the time frame and final vote. Due to time requirements a final vote will more than likely not be happening this Wednesday by 8:00 pm.
 - **Sean:** Heritage Days was fantastic.
 - **Kathryn:** The Spirit of America Awards was presented at Heritage Days. There were 3 awardees: Deborah Peale, Bruce Bourgoine and Christine Sammons.
 - **Carol:** Working on updating the Business Listings on the town website.
 - **Dennis:** Heritage Days was a great collaboration amongst the town and a great day even with the weather. Thank you to everyone involved.
- **Town Staff Reports**
 - Treasurer's Report, Town Manager Report, CEO Report: Tabled until next meeting due to Town Managers excused absence.

Readfield Select Board
Regular Meeting Minutes – Monday, August 23, 2021 – *Unapproved*

- **Boards, Committees, Commissions & Departments**
 - Assessors minutes of July 29, 2021
 - Age Friendly Committee minutes of June 9, 2021
 - Cemetery Committee minutes – various
 - Comprehensive Plan Committee Update: The committee is still meeting and working on the goal of October/November 2022.

- **Public Communications - *Members of the public may address the Select Board on any topic***
 - None

Appointments, Reappointments and Resignations:

- **22-015 – Consider the appointment of a Select Board Member and the Town Manager to the KVCOG General Assembly**
 - **Motion** made by Kathryn to appointment Dennis Price and Eric Dyer to represent the Town of Readfield on the KVCOG General Assembly, **second** by Ralph. **Vote** 5-0 in favor.

- **22-016 – Consider the appointment of Chris Cheney to the Comprehensive Plan Committee**
 - **Motion** made by Kathryn to appoint Chris Cheney to the Comprehensive Plan Committee beginning tonight and ending June 30, 2022, **second** by Sean. **Vote** 5-0 in favor.

Public Hearing:

The Select Board will hold a Public Hearing to consider a Remote Meeting Policy pursuant to Title 1 M.R.S.A. § 403-B.

- Public hearing opened at 6:49 pm by Dennis.
- No public comments
- Public hearing closed at 6:50 pm

Old Business:

- **22-009 – Consider a Remote Meeting Policy**
 - Copy of second reading included in packet.
 - Ralph feels the policy is in sync and good to vote on.
 - Dennis said it gives good access for the public and those farther away to participate.
 - Kathryn would like to discuss at the chairs meeting what committees/groups should use the policy.
 - **Motion** made by Kathryn to accept the Remote Participation Policy as presented in the packet as our policy, **second** by Ralph. **Vote** 5-0 in favor.

- **22-011 – Discuss the possibility of a November Special Town Meeting**
 - Questions from the town would be a Broadband Question and the LUO Changes broken down into different questions.
 - Suggestion of the Select Board to go ahead with the November 2 Special Town Meeting.

Readfield Select Board
Regular Meeting Minutes – Monday, August 23, 2021 – *Unapproved*

- **21-068 – Consider the next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network**
 - Casco Bay Advisors payment was sent. Town of Readfield is the only town to send payment at this time. Towns are still working on the broadband at the local level. Hoping to have a survey in November to get more input.

New Business:

- **22-017 – Consider taking action on the poverty abatements discussed during the executive session**
 - **Motion** made by Kathryn to grant the 2019 abatement in the amount of \$1,457.28 pursuant to 1 MRSA, Section 841, subsection 2. **Second** by Sean. **Vote** 5-0 in favor.
 - **Motion** made by Kathryn to grant the 2020 abatement in the amount of \$1,202.69 pursuant to 1 MRSA, Section 841, subsection 2. **Second** by Sean. **Vote** 5-0 in favor.
 - **Motion** made by Kathryn to refuse the 2021 tax abatement request in the amount of \$2,572.19 due to not being in the rears. **Second** by Ralph. **Vote** 5-0 in favor.

- **22-018 – Consider action on sending the record of the vote on Article 41 on the June 8, 2021 Town Meeting ballot in accordance with the language of the article**
 - Article 41 on the Carbon Footprint read by Dennis
 - **Motion** made by Kathryn to approve sending the results of the vote on Article 41 to parties mentioned, **second** by Sean. **Vote** 4-0-1, abstained by Carol. Due to vote of this matter can't have an abstained vote and new vote was done.
 - **Motion** made by Kathryn to approve sending the results of the vote on Article 41 to parties mentioned, **second** by Ralph. **Vote** 4-1, no vote by Carol.

- **22-019 – Consider a report on the August 2nd Select Board Retreat**
 - Dennis gave a verbal report on the goals of the Select Board (new and carryover).
 - **Motion** made by Kathryn to direct the Town Manager to get estimates for a heat pump, at least for the upstairs meeting space ASAP, **second** by Carol. **Discussion:** Have completed by October 1st if possible. An **amended motion** made by Ralph to have the entire building estimated so no additional issues down the road, **second** by Sean. **Discussion:** Time frame and cost/funds. **Vote on amended motion** 5-0 in favor. **Vote on original motion** 5-0 in favor.

- **22-020 – Schedule the Annual Chairs Meeting and discuss potential agenda items**
 - **Motion** made by Dennis to have the annual chairs meeting on Monday, October 4th from 6:30 to 8:30 pm, **second** by Sean. **Vote** 5-0 in favor.

- **22-021 – Consider expanding the Comprehensive Plan Committee from 7 voting and 2 alternate members to 11 voting members**
 - **Motion** made by Kathryn to expand the Comprehensive Plan Committee from 7 to 11 voting members, **second** by Carol. **Discussion:** Ask current alternate members if they would like the vacancies before advertising open positions. **Vote** 5-0 in favor.

Motion made by Kathryn to adjourn the meeting at 7:40 pm, **second** by Sean. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary

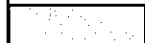
Aug 30, 2021 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
9	91	\$ 336,277.51	Warrant	R. Eno	Three	8/30/2021
A	91	\$ 3,245.25	State Fees	R. Eno	One	8/19/2021
B	91	\$ 4,108.00	State Fees	R. Eno	One	8/26/2021
10	111	\$ 21,956.44	Payroll	R. Eno	One	8/30/2021

SUM \$ 358,233.95



Indicates public review is required following prior approval

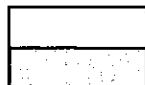


Indicates public review and approval are both required

Sept 13, 2021 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
11	116	\$ 58,509.37	Warrant	R. Eno	Three	
A	116	\$ 7,536.53	State Fees	R. Eno	One	9/2/2021
B	116	\$ 4,784.49	State Fees	R. Eno	One	9/9/2021
12	134	\$ 18,892.24	Payroll	R. Eno	One	

SUM \$ 77,401.61



Indicates public review is required following prior approval



Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 9 & 10 \$358,233.95

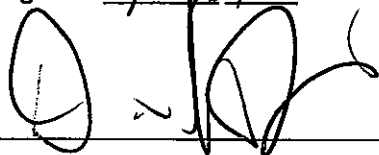
Dates: 09/02/2021

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$21,956.44	70350-70363 170350-170365
VARIOUS VENDORS	Accounts Payable	\$336,277.51	70318, 70320-70349
	Total	\$358,233.95	

Date Signed: 8/30/21



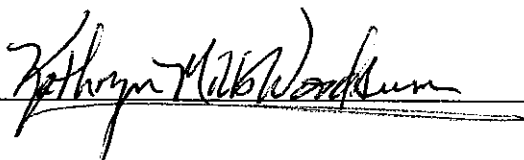
Dennis Price

Carol Doorenbos



Ralph Eno

Sean Keegan



Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	40.99	09/02/21	9	0031 Central Maine Power Co
P	999	33.92	09/02/21	9	0031 Central Maine Power Co
P	70318	3,245.25	08/19/21	9	0086 SECRETARY OF STATE (MOTOR VEH)
P	70320	4,108.00	08/26/21	9	0086 SECRETARY OF STATE (MOTOR VEH)
R	70321	123.11	09/02/21	9	0022 Audette's Hardware
R	70322	129.95	09/02/21	9	0500 B&H Photo-Video
R	70323	1,077.49	09/02/21	9	0024 Baker & Taylor, Inc
R	70324	64.00	09/02/21	9	0035 Community Advertiser
R	70325	4,210.14	09/02/21	9	0853 David Morrow
R	70326	29.98	09/02/21	9	0810 Eric Dyer
R	70327	185.54	09/02/21	9	0464 Fayette General Store
R	70328	11,900.00	09/02/21	9	0791 Group Dynamic Inc
R	70329	17,063.60	09/02/21	9	0123 Harris Computers, Inc
R	70330	567.10	09/02/21	9	0385 Hygrade Business Group, Inc
R	70331	425.00	09/02/21	9	0109 Infinite Signs
R	70332	57.00	09/02/21	9	0083 Kennebec Cnty Registry Of Deeds
R	70333	6,406.22	09/02/21	9	0458 Lucas Striping, LLC
R	70334	100.00	09/02/21	9	0229 Melissa A Small
R	70335	49.28	09/02/21	9	0132 Noah Ward-Rubin
R	70336	42.28	09/02/21	9	0360 North Coast Services LLC
R	70337	351.01	09/02/21	9	0823 OTELCO
R	70338	100.00	09/02/21	9	0259 Pease's Screen Printing
R	70339	178.70	09/02/21	9	0858 PETTY CASH
R	70340	113.03	09/02/21	9	0640 Pitney Bowes, Inc
R	70341	188,602.91	09/02/21	9	0069 Regional School Unit#38
R	70342	20.00	09/02/21	9	0561 Shredding on Site
R	70343	31.81	09/02/21	9	0021 Sonya Clark
R	70344	13.17	09/02/21	9	0696 Spectrum
R	70345	1,250.00	09/02/21	9	0689 Taylor Stevenson
R	70346	444.27	09/02/21	9	0313 Toshiba Financial Services
R	70347	150.00	09/02/21	9	0215 Treas., State of Maine (water)
R	70348	94,928.64	09/02/21	9	0664 US BANK CORPORATE TRUST BOSTON
R	70349	235.12	09/02/21	9	0097 Winthrop, Town of
Total		336,277.51			

Count

Checks	33
Voids	0

Treasurer's Warrant

Warrant # 11 & 12

\$77,401.61

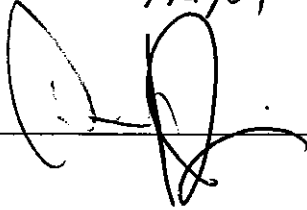
Dates: 09/16/2021

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

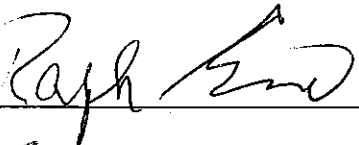
Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$18,892.24	70397-70406 170387-170408
VARIOUS VENDORS	Accounts Payable	\$58,509.37	70364-70396
	Total	\$77,401.61	

Date Signed: 9/16/21

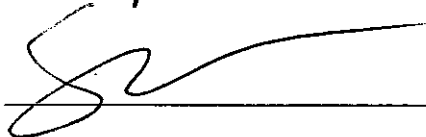


Dennis Price

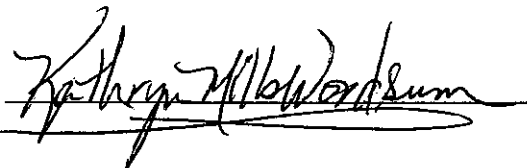
Carol Doorenbos



Ralph Eno



Sean Keegan



Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	124.14	09/16/21	11	0031 Central Maine Power Co
P	999	17.72	09/16/21	11	0031 Central Maine Power Co
P	999	16.86	09/16/21	11	0031 Central Maine Power Co
P	999	20.56	09/16/21	11	0031 Central Maine Power Co
P	999	356.88	09/16/21	11	0031 Central Maine Power Co
P	999	154.38	09/16/21	11	0031 Central Maine Power Co
P	999	226.90	09/16/21	11	0031 Central Maine Power Co
P	70364	4,599.50	09/02/21	11	0086 SECRETARY OF STATE (MOTOR VEH)
P	70365	2,770.03	09/02/21	11	0098 TREAS., STATE OF MAINE (IFW)
P	70366	22.00	09/02/21	11	0100 TREAS., STATE OF MAINE (DOGS)
P	70367	130.00	09/02/21	11	0103 TREAS.,STATE OF MAINE (PLUMB)
P	70368	15.00	09/02/21	11	0509 TREAS., STATE OF MAINE (DEP)
P	70369	4,784.49	09/09/21	11	0086 SECRETARY OF STATE (MOTOR VEH)
R	70370	275.00	09/16/21	11	0643 A.A.A. PORTABLE TOILETS
R	70371	203.00	09/16/21	11	0324 American Loggers Fire Suppression
R	70372	2,717.25	09/16/21	11	0599 Archie's Inc.
R	70373	57.96	09/16/21	11	0022 Audette's Hardware
R	70374	246.53	09/16/21	11	0024 Baker & Taylor, Inc
R	70375	84.00	09/16/21	11	0090 Bellavance Construction Company, Inc
R	70376	20,000.00	09/16/21	11	0002 Casco Bay Advisors, LLC
R	70377	449.10	09/16/21	11	0590 Cousineau, Inc
R	70378	12.00	09/16/21	11	0108 Dale Potter-Clark
R	70379	1,500.00	09/16/21	11	0591 David Ledew
R	70380	60.50	09/16/21	11	0629 Irving Oil Marketing, Inc
R	70381	76.00	09/16/21	11	0083 Kennebec Cnty Registry Of Deeds
R	70382	117.00	09/16/21	11	0619 Lamey-Wellehan Shoes
R	70383	470.00	09/16/21	11	0350 LibraryWorld, Inc
R	70384	9.21	09/16/21	11	0152 Lowe's
R	70385	548.14	09/16/21	11	0066 Maine Municipal Association
R	70386	269.00	09/16/21	11	0555 MAINE TOWN&CITY MNGMNT ASSN
R	70387	4.69	09/16/21	11	0075 PARIS FARMERS UNION
R	70388	86.21	09/16/21	11	0858 PETTY CASH
R	70389	63.00	09/16/21	11	0390 Portland Glass
R	70390	400.00	09/16/21	11	0841 PretiFlaherty
R	70391	13.44	09/16/21	11	0115 Sherene Gilman
R	70392	2,320.00	09/16/21	11	0099 TPS Group
R	70393	70.00	09/16/21	11	0215 Treas., State of Maine (water)
R	70394	775.00	09/16/21	11	0032 Troiano Waste Service,Inc
R	70395	14,235.54	09/16/21	11	0709 WASTE MANAGEMENT OF PORTLAND
R	70396	208.34	09/16/21	11	0093 WAYNE, TOWN OF

Total 58,509.37

Count

Checks	40
Voids	0

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

Town of Readfield
Budget Committee

Special Meeting
September 8, 2021

MINUTES

The Readfield Budget Committee held a special meeting on Thursday, September 8, 2021. The meeting was convened on site at Giles Hall but included remote access via Zoom for those not able to attend in person. The meeting was noticed on the calendar on the Town's website. Committee members in attendance included: Andrews Tolman, Chairman; Rebecca Lambert; Ed Sims; Martin Hanish (via Zoom); and Ellen Schneiter (via Zoom). Eric Dyer, Town Manager, was present at the meeting. Kathryn Woodsum was also present as an interested party.

The meeting was convened by Tolman at approximately 6:30 pm.

Dyer provided the Committee members with a high-level overview of the work that the Town has been engaged in around the broadband issue. This work has been going on for several years, but has gained momentum in the past year, with the convening of a Broadband Committee, tasked with fleshing out options for improving broadband access for residents. This group comprises representatives from several towns interested in exploring options cooperatively, with an eye toward benefits that might be realized by pursuing a collaborative approach. This effort has been aided by the support of Casco Bay Advisors, acting as consultants to the group.

The group has considered a number of potential options spanning from long term contracts between a town or groups of towns for ISP service to the formation of a broadband utility owned by participating municipalities. Most recently, the Town of Wayne has decided to stop its participation in the group exploration effort, deciding it is most advantageous for that town to seek a long-term contractual relationship with a third-party broadband vendor. The Town of Leeds has also stepped back into a "listening" stance and rather than taking an active role in the Committee work, is observing. Leeds is also exploring long-term third-party ISP arrangements for its residents.

Dyer reviewed Articles 2, 3 and 4 for the Budget Committee members. He noted that the Articles proposed for the warrant are intended to provide maximum flexibility to the Broadband Committee and to the Readfield Selectboard, allowing for development of alternatives to proceed in an expeditious manner. Article 2 would allow the pursuit of a long-term contractual arrangement with an ISP – not unlike the options both Wayne and Leeds are exploring. The authority conferred by Article 2 would not extend to broadband in the schools.

Article 3 would give the Selectboard the authority to pursue grants and other funding to help offset the costs of establishing a community broadband system.

Article 4, in contrast, is a bonding question. Bonding would be required if the Town decided it best to pursue a broadband option where the Town (or consortium of towns) has ownership of the broadband infrastructure; this community ownership option would extend to the schools. As laid out in the draft Article, the bond issue would be for \$5 million with a 20-year term at an interest rate of just over 2%. Dyer explained that the impact on the mil rate of this type of borrowing would be approximately 1 mil.

Per Dyer, Article 3 was drafted to be intentionally general, as all alternative options are not yet fully developed. It is intended to give confer broad negotiating authority to the Selectboard, as they narrow down alternatives. For instance, it will provide the Town with a stronger bargaining position when negotiating with third-party vendors, if it is clear that the Town has the authority to walk away and, instead, pursue an ownership option as opposed to a contractual relationship with a vendor.

Per Dyer and Woodsum, the Articles also represent an opportunity to further gauge the appetite and interest of Readfield's residents to pursue a community-wide broadband service. While the vote earlier this year showed overwhelming support for this initiative, attaching a dollar cost to it might tamp down enthusiasm. If the voters approve the Articles, however, the Town will be poised to take advantage of a spring 2022 bond issue – if infrastructure ownership is the chosen path forward – as opposed to putting off bonding until late in 2022, losing time while costs continue to rise.

Dyer explained that the \$5m bond value includes the base cost plus a generous contingency for cost overruns; that contingency is, as reported by Dyer, between 20% and 25%.

There followed a discussion between Members, Dyer and Woodsum of various considerations including how the public would be provided clear information regarding the broadband initiative and the meaning and implications of each proposed Warrant Article. The discussion included consideration of potential risk to the Town, should one of the ISPs successfully seek legislation to block municipal broadband initiatives. While this has happened in other states, Dyer views the likelihood of this happening in Maine at this point in time, very low. There are several Maine municipalities that already have such municipal broadband systems and momentum around them is growing. Still, there remains some risk that legislation could be passed that would block Readfield's initiative subsequent to bonding. In that case, Dyer believes that some of the money might be recovered through the sale of equipment.

The Budget Committee needs only consider its recommendations regarding the "money question" which is embodied in Article 4. Schneiter offered a motion that the Budget Committee recommend support of the Article. Lambert provided a second.

Discussion of the motion followed. Hanish expressed concern that he lacked the information necessary to make an informed decision regarding his support of the Motion and indicated that if a vote were to be called at this meeting, he would vote in opposition. Hanish expressed some concern that tangential costs related to the project (like maintenance, for example) would creep into the Town budget. Not having a full understanding of those costs gave him pause when considering support of a funding question for the project. Dyer and Woodsum clarified that those costs like maintenance, etc., would be subsumed by subscriber fees.

Hanish asked Dyer to provide documentation that lays out the budget impact of the proposed/potential borrowing on the Town's budget. Dyer explained that Readfield's current annual debt service load is \$200k; that will drop to \$100k by 2024. The annual debt service associated with a \$5m, 20 year borrowing at 2.1% would be \$310k. Under current valuation levels, the tax rate is 0.34 mils for every \$100k, translating to an approximate 1 mil increase in taxes over current levels *if* Article 4 were approved and *if* the Town proceeded to development of a municipally owned broadband infrastructure project.

Hanish and others expressed their on-going concern about a lack of information, despite the provision of the debt service numbers provided by Dyer. They wanted to see documentation in the form used during the regular budget process when debt service is considered, before finally deciding on the question.

Tolman called the question on the Table, to move the discussion ahead. The motion failed with a vote of 2-3.

This vote necessitates a second special meeting of the Budget Committee to reconsider the question in light of additional information. It was decided that the second meeting would be held on Tuesday, September 14 at 6:30 pm.

There being no other business, the meeting was adjourned at approximately 7:50 pm.

Respectfully submitted,
Ellen Jane Schneiter

**Town of Readfield
Budget Committee**

**MINUTES OF MEETING
September 14, 2021**

The Readfield Budget Committee held a scheduled meeting on September 14, 2021. Committee members in attendance included: Andrews Tolman, Committee Chairman; Rebecca Lambert; Martin Hanish; Ellen Schneider; and Ed Sims. Eric Dyer, Town Manager, was also present. Some participants attended the meeting in person at Gile Hall; others participated by Zoom. There were no members of the public present for the meeting, which was convened at approximately 6:35 pm.

The first order of business was consideration of the draft minutes of the Committee's meeting the previous week. Hanish provided a motion to accept the minutes as presented; Lambert seconded the motion. The motion passed without objection.

Tolman summarized the purpose of the evening's meeting, which was to further consider the draft articles and in particular, Article 4, prepared by the Select Board. While the Articles 2 and 3 do not require any recommendation from the Budget Committee, Article 4, which is a bond question, legally requires the Committee to review and offer a recommendation. The Committee failed to come to agreement on the question at its last meeting, with Members requesting additional information to assist in the decision-making process. Dyer provided Committee Members with more information and context the day prior to the meeting of September 14th.

Hanish began the discussion by asking for clarification on the authority that Article 4, if passed, represents. He remains concerned that the question is premature in the absence of information regarding implementation of the project and a detailed plan of operations (and related costs). Dyer explained that there would be no way for the Selectboard to proceed with issuing a bond without going back to the voters. He added that as a practical matter, however, the Selectboard could not reasonably undertake a borrowing unless and until they have a detailed operations plan.

Hanish thanked Dyer for the additional information provided to the Committee, particularly that related to debt service that would arise from any borrowing authorized under Article 4 (if invoked) in the context of the Town's overall debt service picture. He added, though, that he is still having issues discerning how far the Budget Committee should reasonably go with regard to authorizing borrowing, if needed, at this juncture. He wanted to be clear that he is not in

favor of the Town incurring an additional \$5 million in debt for this project, given our current debt service load and likely future borrowing needs.

Hanish added that if the Committee were to recommend “ought to pass” on Article 4, it would imply to voters considering the warrant question that the Budget Committee endorses the borrowing, which he does not. He remains opposed to the addition of another \$310k in annual debt service over the next 20 years, particularly considering the risk associated with the operations/subscriber assumptions not playing out as projected. If enough subscribers are not signed on to the service, excess costs could fall to the Town. Dyer noted that the operating cost assumptions presented by the consulting firm working on the project were conservative, so that eventuality should not be realized. He shared that approximately 33% of the total cost of the project would be embedded in taxes and the balance would fall to subscribers. However, there is always some degree of risk that cannot be discounted.

Hanish reiterated his intent to vote against recommending passage of the Article. Sims agreed with that position, stating his view that the project does not represent an essential service for the Town. It would be “nice” to have but does not carry the same priority as do roads or public safety investments.

Schneider noted that in the most recent election, Readfield voters expressed overwhelming support for further work being done to develop a municipal broadband project. She views the authorities conferred by the Articles as allowing the Town maximum flexibility in doing just that and, further, that she is not concerned by the prospect of the Town taking on this level of additional debt. Lambert stated that she can appreciate both sides of the argument. She added that the consultants’ report indicates that the savings to Readfield residents of a municipal system would not be significant, as compared to Spectrum, but the Town’s participation in this type of effort would carry benefits in terms of collaboration with other towns and the schools.

Tolman informed the group that the money was not his primary concern. He is most concerned about committing substantial resources to building infrastructure that will become obsolete over time, likely before any related bond is retired. Dyer told the Committee that equipment replacement was considered in the project plan on a 7-year refresh cycle; the costs associated with that refresh are already built into the pricing of the bond.

Hanish offered a motion that the Budget Committee vote against recommending passage of Article 4 until such time as more specific information regarding the costs and benefits of the project, as well as the number of residents intending to subscribe to the service was available. Sims provided a second. The motion failed on a vote of 2-3.

Lambert provided an alternative motion that the Budget Committee votes to recommend “ought to pass” on Article 4, provided the question come back to the Committee when more information becomes available. Dyer told the Committee that the law requires a yes/no vote on the question, as town Budget Committees are required to express a recommendation on all borrowing questions. He suggested there could be a separate sentiment adopted encouraging

the Selectboard to work closely with the Budget Committee as the planning process further unfolds. Hanish noted that the voters will not see the sentiment on the warrant, only the "OTP" recommendation.

Based on this feedback, Lambert revised her motion to be: The Budget Committee recommends "ought to pass" on Article 4, as drafted. Schneiter provided a second. The vote was called and passed 3-2.

There followed a brief discussion about the need for drafting a sentiment to be sent to the Selectboard. It was ultimately decided that no such sentiment was necessary, as it is the Budget Committee's responsibility to play a continued role in this process.

There being no other business, the meeting was adjourned at approximately 7:35 pm.

Respectfully submitted,
/ejs/

Solid Waste and Recycling Committee (SWRC) Minutes
Wednesday, April 21, 2021
5:30 to 6:30 pm on Zoom

Roll call and determination of quorum Amy Black, Eric Dyer, Kellie Hess, Kim King, Karen Peterson, Kathryn Mills Woodsum

1. Review of minutes from January 20, 2021. Discussed and Approved.
2. Oral and written communications
 - a. Readfield Transfer Station Manager report
 - i. General operations: Things are moving along as expected. No operational issues.
 - ii. Recent changes: Covid-19 operation notes: Some folks take issue with precautions in place due to the pandemic but staff is able to handle them.
 - iii. Quarterly financial review: Jan – Mar 202: We are on track with expenses and revenues continue to be up a bit.
3. No members of the public were present.
4. Unfinished business
 - a. Discuss progress on implementing electronic payments at the Transfer Station: Progress is slow but coming on board. Internet is due to be connected in May through Spectrum/Charter. Eric plans to go with a contract through a point-of-sale vendor.
 - b. Update on implementing food composting: Still waiting on materials ordered to arrive and for assistance through Mitchell Institute. Launch will hopefully be in June.
5. New business
 - a. Household Hazardous Waste Annual Event 2021: preplanning discussion.
 - i. Towns served: Fayette, Readfield, Wayne; also Belgrade this year
 - ii. Date: Sunday July 11, 2021. TS will be open for regular Sunday summer hours.
 - iii. Folks were asked to volunteer at the event once the registration materials are out.
 - b. Consider continuing with Sunday Transfer Station hours: Everyone agreed to continue with Sunday summer hours starting the day after Memorial Day and ending the day before Labor Day.
 - c. Consider the roll-back of CFL fees: Everyone agreed to end fees for CFL bulbs. We send away at no cost to the town.
6. Set next agenda
 - a. Future scheduled meetings:
 - i. Wednesday July 15, 2021 at Readfield Town Office or on Zoom
 1. Composting update
 2. Carry over to a future date a discussion on holding composting events and school visit arrangements with Liza Bitterman from ecoMaine, due to Covid-19 pandemic.
 - ii. Wednesday October 20, 2021 at Readfield Town Office or on Zoom
 1. Composting update
 2. HHW Collection Day report
7. Adjourned at 6:35PM.
Submitted by: Kathryn Mills Woodsum

Solid Waste and Recycling Committee (SWRC) Meeting Minutes
Wednesday, August 11, 2021
5:30 to 6:45PM at the Readfield Transfer Station

1. Roll call and determination of quorum.
Present: Eric Dyer via Zoom, Kim King, Karen Peterson, Kathryn Mills Woodsum
No quorum.
2. Review of minutes from April 21, 2021.
 - a. Did not review due to no quorum. Put on next meeting agenda.
3. Oral and written communications.
 - a. Readfield Transfer Station Manager report: Eric and Karen
 - i. General operations: Report for year:
 1. Staff is great! Have to use Readfield town maintenance for filling staff absences. Plant and equipment are doing well. New MSW compactor and new backhoe. Grounds need more work.
 - ii. Recent changes: Covid-19 operation notes.
 1. No updates.
 - iii. Quarterly financial review: Apr – June 2021 and total fiscal year 2021
 1. Every thing is going well.
 2. We had a 1% surplus for the year. Fayette and Wayne see a reduction throughout the year in their charges rather than an adjustment at year end.
 3. Density is up with recycling, primarily collecting cardboard materials. Volumes are up and thus tipping and hauling fees are up. We got a check from ecomaine for July recycling! (This is for FY 2022.)
 - iv. Household Hazardous Waste (HHW) recap including what towns to include in the future
 1. Readfield was 55% of volume.
 2. Karen says the day was a huge success!
 3. Karen collected 6 gaylords of paint and 8 gaylords of electronic waste. She would like us to better promote collecting these items all year long.
 - v. Composting update
 1. Need signs at the TS to get buckets here and to promote interest.
 2. Need to smooth out the rinse area to prevent injuries or get a long hose and place next to the collection bin where the ground is smooth.
 3. May place the food compost area nearer to the collection bin, or not. Do we need to keep the food compost separate from the yard waste compost?
 4. Odor control mitigation.
 5. Just getting the kinks worked out this year and look to be fully operational prior to next spring.
 - b. Other, if any.
4. Members of the public may address the SWRC on issues pertinent to the agenda.
 - a. No public present.
5. Unfinished business.
 - a. Discuss progress on implementing electronic payments at the Transfer Station.
 - i. This will be set up for training in September and customer use by end of month.

6. New business.
 - a. Elect Chair, Vice-Chair and Secretary for fiscal year 2022
 - i. No quorum. Put on next meeting agenda.
 - b. Consider the roll-back of Electronic Item fees: no charge to town for disposing of.
 - i. No fees any longer for CFL, fluorescent tubes, TV, CRT, Monitor, Printer. We should post the list of no-charge items.
 - c. Transfer Station Manager assignment and duties shift: Karen Peterson is now the Manager and sharing duties with Eric in the interim transfer phase.
 - i. We discussed the shifting of duties and the ideas from Eric and Karen. There is a need to replace the hours Karen spends doing administrative duties with another attendant. There is really a need for a full-time summer employee to handle staff vacation and sick time, and to manage the increased traffic flow and increased volume during the summer months. Maybe Readfield can consider using a multi-position employee for this purpose.
 - d. Operational improvements including bin location changes, fee collection for waste wood, use of brush pile
 - i. Shingles: These can be recycled but our volume has dropped drastically and it is not cost effective or space efficient to do so any longer. Shingles now go in the demo bin.
 - ii. Demolition Debris: The volume has drastically increased over the past year. We now have two bins next to each other: one to be filled and sent for delivery while the second is being filled. This will save on hauling costs as we will always be sending full bins now.
 - iii. Wood Pile: This was known as clean wood waste. The issue was that it was not clean; folks were placing various items in the pile that were not allowed such as cement blocks, bricks, rocks, and furniture. Also, the cost for removing this debris has risen to be greater than placing in the demo bin due to the cost of processing the pile and then hauling it as demo debris. Now we save the cost of processing the pile. This debris is used as landfill cover in Norridgewock.
 - iv. Brush: This is now brush only with no stumps or pieces larger than 8" diameter. A new set of guidelines was issued and posted on the website. Dumping is only after approval of the onsite attendant. This material is chipped at no cost and the contractor takes the materials.
 - v. Metal: The bin has been moved to the far side of the attendant building, near to the MSW bin.
 - vi. Bottles and Cans: Collection was halted due to the collection trailer being full. It has been difficult to find a redemption center willing to take our bags. Karen is working on finding a site to work with and resuming collection. All proceeds go to the Readfield Home Heating Assistance Fund. There are collection sites in Wayne and possibly in Fayette where the funds stay in their towns.
 - vii. Dog treats: The question was raised about who provides these treats. It has been resident or employee donation. It was the opinion of SWRC members present that the TS should fund these treats as a public service promoting goodwill at the TS.
 - e. Guided tour of facilities by Karen Peterson
 - i. Karen gave a tour of the brush, wood and compost piles and provided much of the details stated in this report during this time. Thanks to Karen for all she is doing.
7. Set next agenda. (2 min.)
 - a. Future scheduled meetings: Does Fayette or Wayne wish to host in person meetings yet?

- b. Reminder we meet on the second Wednesday of a month now.
 - i. Wednesday October 13, 2021 at Readfield Town Office
 - 1. Composting update
 - 2. Electronic Payments update
 - 3. Consider holding SWRC meetings in Fayette and Wayne again.
 - 4. Consider minutes of April SWRC meeting.
 - 5. Elect Chair, Vice-Chair and Secretary for fiscal year 2022
 - 6. Consider funding a summer employee for the FY 2022 and beyond
 - 7. Consider funding dog treats
 - 8. Plan for 2022 HHHW event:
 - a. EPI would like to tally units and not have the resident and/or town do that. That way they can provide accurate unit totals and costs by town. They would do this while unloading the materials from vehicles.
 - b. Need better advertising for the type of materials to bring.
 - c. Consider having a Business Service Day with set-up costs covered by the towns. Businesses would pay the costs of disposal of their materials but would have a local site to bring materials to and be cost effective for them, which would support collection of materials from sites in towns.
 - ii. Wednesday January 12, 2021 at Readfield Town Office
 - 1. Composting update
 - 2. Electronic Payments update
 - 3. Carry over to a future date a discussion on holding composting events and school visit arrangements with Liza Bitterman from ecomaine, due to Covid-19 pandemic.
 - 4. Other

8. Adjournment at 6:45

Minutes drafted by: Kathryn Mills Woodsum

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
JULY 7, 2021

The meeting was called to order at 6:30 by Pam Mitchell. Meeting was held in person at the Library and by Zoom. Trustees present were: Pam Mitchell, Brenda Lake, Jen Bonnefond, Pat Clark, Jackie Drouin, Betty Peterson, Maureen Kinder, Deb Peale and Melissa Small, Librarian.

Excused was Sonya Clark.

Secretary's Report: June minutes were approved.

Treasurer's Report: There was no Treasurer's report.

Old Business:

- Story Walk Update: Posts will be dug soon. Books have been laminated.
- COVID update: Same as last month. Contact tracing is not necessary but we will continue for the time being.
- Summer Book Sale: Discussion of who would help and in what capacity. There will be two raffles going on that day, one for a spinning wheel donated by a patron and one for a set of books.

New Business:

- Election of Officers: A slate of officers for the coming year was submitted and approved. They are Pam Mitchell, Chair, Jen Bonnefond, Vice-Chair, Sonya Clark, Treasurer, and Betty Peterson, Secretary.
- Thank you to patrons: A thank you note will be sent to the Bourque's for their many years of service tending the Library gardens.

Librarian's Report:

- American Recovery Plan Act (ARPA) of 2021 Grant: The Readfield Community Library will be awarded \$2,500. Discussion was held of what we could use this grant for. Many ideas were presented. Melissa will comprise a list and we will vote by email.
- Readfield History Walk Signage and Unveiling Event: The Readfield Historical Society is creating a History Walk sign series for the town. They will be dedicated on Heritage Days weekend. The Library is included. The presentation for the Library will be at 9:15 on Saturday of Heritage Days.
- Zoom account: The Library Zoom account will be provided by Networkmaine at no charge to the RCL for one more year until June 30, 2022.
- Summer Reading Program: We now have 40 children signed up.
- Social Media: Facebook Library page began in 2011. In 2015 we had 98 followers. As of 6/30/2121 we have 428 followers. Melissa would like to set up an Instagram account to reach younger audiences. Board approved.
- Networkmaine/Internet upgrade: The new router has been set up and our internet speed has been upgraded to 1GB.
- Large Print Books: We have received about 50 large print items from Auburn Public Library (thanks to Nancy).

- Weeding: Annual Collection Weeding is completed, thanks to many volunteers.
- Programming/Event Statistics Updates for June 2021:
 - Story Time met 4 times at the beach averaging about 15 attendees.
 - June Book Club held outside at the Library and Zoom had 8 attendees.
 - Writer's Group held outside Library had 3 attendees.
 - Summer Reading Kickoff held outside Library had 17 attendees.
 - Author talk held outside Library had 11 attendees.
 - New Library cards for June – 6.
 - Curbside Service: 9 for June.
- Special Summer Outdoor Events:
 - June 14 – Maine Children's Author Patty Farrin.
 - June 21 – Summer Reading Program Kickoff Event.
 - June 23 – Author talk with Matt Cost.
 - July 12 – Kids Workshop with Maine author Katie Coppens.
 - July 13 = Story time with Author Barbara Walsh.
 - July 14 – Author talk with Maine author Sandra Neily.
 - July 21 – All ages musical program with Stan Davis.
 - July 28 – Author talk with Emily E. LB. Twarog.
 - August 2 – Build-a-book Kids Workshop.
 - August 10 – Story Time with Author Nancy Beaulé.
 - August 11 – David Matson Presentation.
 - August 14 – Book Event/Signing for "Percy's Patience".
 - August 14 – Library Book Sale.
 - August 14 – Readfield Historical Society unveiling of Library Sign.
 - August 23 – Summer Reading Program with Chewonki.

The meeting was adjourned at 8:05.

The next meeting will be held on September 1 at 6:30.

Respectfully submitted,
Betty Peterson, Secretary

Notes from the Readfield broadband committee meeting August 4, 2021 held at the Readfield Town Office
<https://www.readfieldmaine.org/broadband-internet-committee>

Attendees: Kathryn Woodsum, Eric Dyer, Dan Wells, Patrick McCormick, Eric Falconer, and Brian Tarbuck;

Absent: Lee Sandler

The meeting was called to order at 1838 by Dan Wells.

On a motion by Woodsum, seconded by Falconer, the motion to approve the minutes from the May 26, 2021 meeting was approved unanimously.

Woodsum provided an update from the selectboard. The board approved \$40k to approve GIS pole data collection and another \$10k to set up the broadband utility district. WKLCBA did an RFP for legal services to construct an interlocal agreement or a broadband utility district, similar to a water district. BSSN and Preti Flaherty both submitted proposals to the town. Each town will fund themselves but towns will share services to keep the costs down.

The Readfield selectboard continued to include broadband as one of their five multiyear goals.

WKLCBA was originally six towns. Now it is Wayne, Fayette, Mount Vernon, Readfield and Vienna. Leeds is doing its own negotiations with Spectrum to have Axiom build out their infrastructure as a fiber to the home network. It appears that Wayne may (likely) also tag along with Leeds. Axiom will build the network and for 10 years Axiom will be the ISP with a fixed rate for service for the first 3 years. At the end of 10 years Leeds would no longer be beholden to Axiom and at that time they'd build out the remaining unconnected 40% of their community.

Fayette has about 5% coverage; Vienna has 0% coverage. Readfield wants to benefit from sharing costs with the larger group. It won't hurt the other towns to have Readfield in the mix. Mt Vernon is similar to Wayne and Leeds but their service area is spotty.

The agreement needs to determine how to apportion the costs. It may be similar to the percentages paid for the transfer station. Or it may be based on a combination of both population and property taxes. In this scenario, it may be that Readfield is at 50% and the other towns make up the remainder.

WKLCBA can do a competitive bid for services which is an advantage as well as working with other towns. Town populations from Google:

Readfield	2,561	42.97%
Mt Vernon	1,685	28.27%
Fayette	1,140	19.13%
Vienna	574	9.63%
	<hr/>	
	5,960	100.00%

\$25 / household per month is the share for Readfield to pay for infrastructure improvements to get 1 GB service to every home from Spectrum. Spectrum can do this with the infrastructure they have today. They may need to update their infrastructure to support a lot of users moving that sort of data but they can support some 1 GB connections today.

This committee doesn't know which households have good internet connectivity now.

One of the goals of this committee is to ensure that the broadband decisions have equity. Whatever Readfield does for broadband should be done community wide, not just in portions of the community.

The committee discussed topics of conversation with Spectrum. Topics will include billing, building out the last mile, etc. What would it take to have capacity to get 1 GB to each person in town? Spectrum would have to make improvements to the network to make 1 GB available for everyone. The Committee would also like to discuss the franchise agreement it has with Spectrum.

The committee asked if Kristen from Preti Flaherty could send a note to Spectrum regarding the franchise agreement.

The geographic information system (GIS) work is supposed to be done in August / September. Part of the holdup is that the State is still sitting on ARPA funds. This holds us up unless Readfield wants to front the money. The goal is to get the broadband utility district done by the end of September. The data from the GIS is needed to provide information for an RFP for construction of a fiber to the home network. The GIS work is to identify pole locations, owner of the pole (CMP or Consolidated), distance between poles and the number of customers on each pole.

Once the GIS is done, you'd need to pay a contractor to ride with both CMP and Consolidated to determine make-ready costs to install new aerial communications equipment on existing poles owned by those utilities. This would be in addition to the \$40k for the GIS work. This process may take a year or longer.

Dyer will send the GIS contract to the committee.

Woodsum asked to review the amount of money spent to keep roads in good condition. This could be analogous to a fiber to the home utility concept as residents would see where their investment is going.

The committee discussed sending a survey to homeowners to help get more detail about the existing broadband usage in town. The committee talked about how to apportion the expenses of a fiber utility cost by shifting the majority of the costs to the towns that are currently underserved and are more eligible for grants than Readfield is.

Committee would like to have the information needed for a June 2022 referendum by March 2022.

At 19:58 Falconer moved to adjourn. The motion was seconded by McCormick. The motion to adjourn was unanimously approved.

Next meeting is tentatively scheduled for 18:30 on Wednesday, September 1, 2021.

Rec Meeting 8/26/21

Members Present: Hannah, Sean, Jeff, Kevin, Matt, Lindsey --- with interested new members
Kristen Favereau, Tom Labrie & Amy Therian

- Old Business
 - Approved minutes from last meeting
 - Email follow up for Sports sign ups -- present & past
 - Add a way to gauge when kids age out
 - Need to fill 3 seats (1 open, Brandi & Amy L out)
 - Contacted Brandi & Amy L to vacate their positions so Kristen and Amy T can apply
- Field Update
 - **Needs to happen w/ Conservation Cte. by/on 9/14**
- New Sign will need to go up at entrance to the beach
- Soccer Commissioner
 - Kristen will do, Amy will help
 - Check off soccer column or add new kids to list we have
 - Andro Pay -- send list/spreadsheet -> Kevin should coordinate w/ Andropay Rep. (currently sends to Kristin P -> Theresa -> Andropay)
 - Reps w/ other towns
 - Mt. Vernon - Heidi: Organizes Refs
 - Wayne - Adam: Schedules
 - Manchester - Dane: Pays Refs
 - Readfield - Kristen: Set up Goals
 - Should work together, each town contributes to successfully set up
 - Putting in request M+W after MS practices → look at MS practice schedule; check with Karen M about fields for games
 - Screen shot ariel picture & label to give coaches to show what's available
 - Hannah will call Joe to get in barn, and wil check about practices/fields
- Summer Rec Camp???
 - Nancy Moorman's supplies from aftercare - can we buy out
 - Set up pavilion on right side of the beach
 - \$70-\$100/week?
 - HS students volunteer hours -> counselors
 - When basketball has **started** - focus on this plan
- Organize the Shed 9/12 8 a.m. @ shed
- Treasurer -- need someone to take over for Sean
 - Allowances for activities:
 - Halloween 250
 - Easter 250
 - Winter Fun Day 250
 - Track monies coming in for sports sign ups, cost of shirts, etc.

- Halloween
 - No party at RES
 - Participate in "Trunk or Treat"
 - Add in a scary section of trail for the walk around field
 - Movie - to KICK OFF event, not wrap it up
 - HOCUS POCUS (PG) >>?
- Future Agenda Items
 - Summer Camp → in January
 - Ice Fishing Derby → after Halloween (Kevin will reach out to past contributors w/ template)
 - Basketball → October
- NEXT MEETING: 9/23 6:00 pm at Sean's



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 242-5437

Email: manager@readfieldmaine.org

Date: September 16, 2021
To: Readfield Select Board
From: Eric Dyer, Town Manager
Subject: Comprehensive Plan Committee Status

Changes and Challenges:

We have had a series of recent changes within the Comprehensive Plan Committee that have added to ongoing challenges:

- The strains of volunteering and finding a healthy life-work balance during the pandemic has taken its toll on some Committee members and contributed to changes in both membership and leadership.
- Addressing the diverse and detailed subject matter of the Comprehensive Plan has been challenging due to the format of meetings since they began in earnest about 9 months ago.
- Our primary consultant at the Kennebec Valley Council of Governments (KVCOG, contracted to support our planning work) left that organization last month for other employment creating a gap in work products and committee support activities.

Opportunities:

- The Committee has a well-established meeting format and schedule for deliverables that can be modified to adapt to the current situation.
- The Select Board recently expanded the membership of the Committee which should help buffer against any future transitions by adding mass to the group when more appointments are made.
- The decision to have representation from specific Boards and Committees has proven to be valuable in that these “sending committees” are eager to maintain their representation and support for the Committee. Vacancies for these slots continue to be filled quickly.
- KVCOG remains a committed partner and they have interim staff assigned to our project until a new hire is made later this fall.

Future Direction:

The support of the Select Board in maintaining a strong and effective Comprehensive Plan Committee is necessary and appreciated by everyone involved. Please consider the following actions:

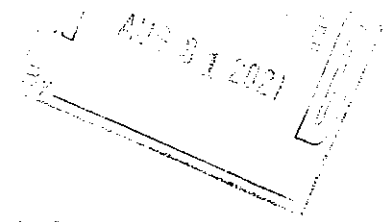
- Identify the value of the Comprehensive Plan and Plan Committee in maintaining the character of our community while providing sound direction for our future.
- Encourage the Committee to build upon the already solid plan approved in 2009 and complete plan revisions in time for a November 2022 Town Meeting vote.
- Direct the Town Manager to provide additional interim support services as needed.
- Commit to finding and appointing additional Committee members

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS



Readfield MAINE

Readfield Select Board
September 20, 2021
Item # 22-027



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) (1)
Submitted by Anonymous (not verified)
August 31, 2021 - 1:12pm
24.92.37.213

Date

October 31, 2021

Which Board, Committee or Commission are you applying for?

Planning Board, Alt Member

	Yes	No
Do you have previous experience on this board or committee?		X

Name

Noel Madore

Street Address

128 Church RD, Readfield, ME, 04240

Mailing Address

128 Church RD, Readfield, ME, 04240

Phone (Primary)

2077135586

Phone (Secondary)

E-Mail

noelmadore@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.
Masters degree in government, 8+ years of board experience

If you are currently employed, what is your position?

DHHS, Financial Officer

Below please tell us the reason you are interested in applying for this position.

Public service

Electronic Signature

Noel Madore

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my e-mail and phone number(s) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/6061

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

09/14/2021 : Emailed Mr Madore regarding app receipt and advisement of Select Board interview - Mtg 9-20 and options of in person or via ZOOM w/Link.

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [X] 1st time Appointment [] Re-Appointment

Was this position advertised? [X] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

SELECT BOARD APPROVAL

To Noel Madore of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board - Att we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

9/20/2021 thru 6/30/2024. Given under our hand this [] , day of [] , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

Eric Dyer

-----Original Message-----

From: Hannah [<mailto:hhinckley@roadrunner.com>]

Sent: Thursday, September 16, 2021 9:51 PM

To: Eric Dyer

Subject: Update on field

Eric

..... "Brandi N has sent her resignation. Oliver Richardson can also come off the board. Then we have Tom Labrie and Amy Therrien to approve in October."

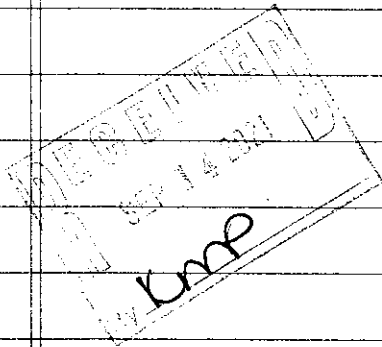
Thank you and talk to you soon-

Hannah Flannery

I, Brandi Nelson, resign my position on the Readfield Rec Board. I will not be able to fulfill my 3 year commitment due to a family health crisis. Thank you for the opportunity to serve our community.

Sincerely,
Brandi Heather Nelson

Brandi H. Nelson
9/14/2021



Eric Dyer

From: Romaine Turyn <romainemt@myfairpoint.net>
Sent: Monday, September 13, 2021 2:40 PM
To: Eric Dyer; 'Matt Nazar'; 'Bruce Hunter'
Cc: henry@ledgehillfarm.com; 'Paula Clark'; 'Dennis Price'; 'Jessica Gorton'; 'David Trunnell'; 'Jan Gould'; 'Holly Rahmlow'; 'Joel Greenwood'
Subject: Re: Readfield Comp Committee

More to add to the mix –

It is with regret that I resign from the Comprehensive Planning Committee. I had hoped to be able to contribute to the process but it appears timing will not allow me to do so. I will be moving to a “house omnium” – a separate house and not a condo – some time in November. Progress is proceeding more rapidly than anticipated. It’s in Hallowell on the Stevens School Property. I’m excited but Readfield is and always be my home.

You are a group of experienced and committed individuals with a great vision. Thanks for letting me be a part of the work so far. I invite you all to come see my “humble home” on the Stevens campus. It is what I had hoped would be developed in Readfield.
Best of luck to you all.

Sincerely,
Romaine

From: Eric Dyer <manager@readfieldmaine.org>
Date: Monday, September 13, 2021 at 10:36 AM
To: 'Matt Nazar' <matt.a.nazar@gmail.com>, Bruce Hunter <bruce.e.hunter@gmail.com>
Cc: <henry@ledgehillfarm.com>, 'Paula Clark' <therosa173@gmail.com>, 'Dennis Price' <dprice@readfieldmaine.org>, 'Jessica Gorton' <mama_jess@hotmail.com>, David Trunnell <dtrunnell@gmail.com>, 'Jan Gould' <carlson Gould@gmail.com>, 'Holly Rahmlow' <holly@tc2.net>, Romainemt <romainemt@myfairpoint.net>, 'Joel Greenwood' <jgreenwood@kvcog.org>
Subject: RE: Update: Readfield Comp Committee

Good morning,

We certainly have a lot to sort out but we’ll get through it. I want to thank Henry for his service as Chair and understand both his position and Matt’s. I will offer to expand my administrative support role in the absence of the Chair, and in working with the new Chair, but we do need to fill the vacancy on Wednesday even if it’s on an interim basis. We have a very good road map and so the work of Chair will be more on “steering” than “building” and less cumbersome than in months past. Please consider this role knowing that you will have support from me, KVCOG, and your fellow Board members!

I’ll be sending a separate email shortly regarding remote meetings, which was recently sent to all of our Board, Committee, and Commission Chairs.

Be well,

Eric

Eric Dyer

From: Bruce Hunter <bruce.e.hunter@gmail.com>
Sent: Wednesday, September 15, 2021 12:04 PM
To: Eric Dyer
Cc: Matt Nazar; 'Clason.Henry; Paula Clark; Dennis Price; Jessica Gorton; David Trunnell; Jan Gould; Holly Rahmlow; Romaine Turyn; Joel Greenwood; Gregory Leimbach
Subject: Re: Update: Readfield Comp Committee

Readfield Select Board
September 20, 2021
Item # 22-032

Hi Eric,

I am resigning from the Comprehensive Plan Committee. Greg Leimbach will be taking my place. I have enjoyed the meetings but I don't have the time to continue.

Bruce

On Wed, Sep 15, 2021 at 9:32 AM Bruce Hunter <bruce.e.hunter@gmail.com> wrote:
All,

I cannot make the meeting tonight. I have to take care of my grandchildren. This will happen every Wednesday for the coming school year. I am considering removing myself from this committee. I don't really have the time. In addition to childcare 5 days a week plus some evenings, I am treasurer for 3 other organizations and chair of the Conservation Commission. I will look for someone to replace me.

Bruce

On Mon, Sep 13, 2021 at 10:36 AM Eric Dyer <manager@readfieldmaine.org> wrote:

Good morning,

We certainly have a lot to sort out but we'll get through it. I want to thank Henry for his service as Chair and understand both his position and Matt's. I will offer to expand my administrative support role in the absence of the Chair, and in working with the new Chair, but we do need to fill the vacancy on Wednesday even if it's on an interim basis. We have a very good road map and so the work of Chair will be more on "steering" than "building" and less cumbersome than in months past. Please consider this role knowing that you will have support from me, KVCOG, and your fellow Board members!

I'll be sending a separate email shortly regarding remote meetings, which was recently sent to all of our Board, Committee, and Commission Chairs.

Be well,



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Health Officer
Certificate of Appointment**

To: **Ronald (Chip) Stephens**

Pursuant to 22 M.R.S.A. ss451 I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Health Officer** to serve at the Town's pleasure, and to have duties as listed in State law.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.
Given under our hand this ____ day of _____, **2021**.

Dennis Price

Kathryn Mills Woodsum

Ralph Eno

Sean Keegan

Carol Doorenbos

Oath of Office
Municipality of Readfield, Maine

_____, **2021**

I, **Ronald (Chip) Stephens**, do swear that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Ronald (Chip) Stephens**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Health Officer** of Readfield according to the Constitution and the law of the State.

Ronald (Chip) Stephens

State of Maine
County of Kennebec,ss

_____, **2021**

Personally appeared before me the above-named **Ronald (Chip) Stephens** who has been duly appointed as the Readfield **Health Officer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Sherene Gilman, Town Clerk

RONALD CHIP STEPHENS MS

chipron@gmail.com ▪ (207)395-6414

www.linkedin.com/in/chipstephens

KEY EXPERTISE:

CLINICAL DIAGNOSTIC MICROBIOLOGY/SEROLOGY - PROJECT MANAGEMENT- MEDICAL DEVICES AND DIAGNOSTICS BUSINESS - STRATEGIC BUSINESS DEVELOPMENT - NEEDS ASSESSMENT & ANALYSIS - STRATEGIC PARTNERING- TEAM TRAINING - HEALTH DATA TECHNOLOGY-POINT OF CARE DIAGNOSTIC DEVICES, PUBLIC PRESENTATION AND HEALTH EDUCATION

EXPERIENCE

BIOLOGISTICSUSA

CONSULTANT

Global medical, life sciences, medical regulatory, data cloud medical data and information. Health focused business: Hospital, Laboratory, Government and Non-Government Organization (NGO): UNICEF, Global Fund, Gates, PEPFAR. IVD/POCT.

CHEMPIO DIAGNOSTICS SYSTEMS - MEDFORD, NY

DIRECTOR BUSINESS DEVELOPMENT

Viral diagnostics (HIV POCT) Human and Animal and associated instrumentation Training and technical writing for educational manuals

SANOCHEMIA PHARMAZEUTIKA - VIENNA, AUSTRIA

GENERAL MANAGER

US General Manager and Liaison of HIV diagnostics, Medical Imaging, Pharma APIs, CNS, and Pain pharmaceuticals. Customers: public health labs, blood banks, hospitals, and commercial laboratories, US Pharma, Submitted and received FDA CBER regulatory clearance approval of HIV diagnostic assay.

HOME ACCESS HEALTH - HOFFMANN ESTATES, IL

BUSINESS DEVELOPMENT DIRECTOR

Drove growth of one of the first Telemedicine business. establishment of anonymous, self-collected medical diagnostic tests. Medical home-based platform for HIV/HCV testing results. Delivered promotions for health portals and news organizations Secured funding from Intel to deliver first online delivery of medical test results

SENIOR DIVISION DIRECTOR HIV / BLOOD VIRUS - SANOFI DIAGNOSTICS PASTEUR (GENETIC SYSTEMS) - Chaka, MN

Led blood virus section with viral and infectious disease products (HIV AIDS). Worked with government, HMOs, large laboratories, and organizations.

Connecticut State Dept. Health - Hartford, CT

Senior Lab Technologist Clinical Biochemist and Serology

Columbia Medical Lab div. Metpath (Quest) - Bridgeport, CT

Clinical Diagnostic Technologist Microbiology Section Supervisor

University of Maine Orono, Maine

Graduate Teaching Assistantship - Taught Clinical Microbiology Laboratory and Immunology and Serology Laboratory Classes

EDUCATION

THE UNIVERSITY OF MAINE – ORONO, MAINE – MS. SCIENCE MICROBIOLOGY/VIROLOGY

PROFICIENT IN MICROSOFT SUITE, SALESFORCE.COM, ADOBE SUITE

ADDITIONAL INTERESTS

AFFILIATIONS /SPEAKING ENGAGEMENTS American Society for Microbiology, Amer. College of Rheumatology, American Public Health Laboratory Association, American Clinical Chemistry Association, American Association of Blood Banks. PBS Health Channel Radio Series interview: "Hep C: The Silent Epidemic" Speaker: FDA Conference "Online Medical Information", FDA Blood Products Advisory "HIV Confirmation Testing"

VOLUNTEER - MAINE MEDICAL CENTER AUGUSTA COVID VACCINATIONS CLINICS

PLANNING AND ZONING COMMISSION WESTPORT, CT

CHAIRMAN, COMMISSIONER

Coached high school varsity wrestling and youth football, wrestling, and baseball.

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention
11 State House Station
286 Water Street
Augusta, Maine 04333-0011
Tel; (207) 287-8016; Fax (207) 287-9058
TTY: Dial 711 (Maine Relay)

Local Health Officer Information (please print)

First Name: _____

Last Name: _____

Phone #: _____

Email Address: _____

Date of
Appointment: _____

If you have more than one LHO, please provide the information on the back of this form.

Municipality Information

Town Name: _____

Address: _____

Town, City: _____

Zip Code: _____

County: _____

Email Address: _____

Phone #: _____

After Hours/Emergency Phone #: _____

Website Contact Information (this will be listed on the Maine CDC website search engine)

LHO Contact Telephone Number: _____

OLD BUSINESS

RESERVED

PUBLIC HEARING

NEW BUSINESS

RESERVED



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for a License for an Incorporated Civic Organization

Section A: Applicant Information:

1. Legal Name of Applicant: Kents Hill School
2. Contact Name for Applicant: Emily George
3. Mailing Address of Primary Office of Applicant: 1614 Main St.
Kents Hill, ME 04349
4. Contact Name Telephone/Mobile Number: 603 986 4023
5. Email Address of Contact: ebelineau@kentshill.org

Section B: Event Information:

1. Title Event: Fall Family Weekend
2. Purpose of Event: Engagement + Parent/Teacher Check-ins
3. Duration of Event (check one): One Day Multiple Days (only 1 permitted per year)
4. Type of Event: (check one) Indoor Outdoor
5. Town or City where Event will take place: Kents Hill, ME. At the athletic center
6. Complete Physical Address of Event:
1614 Main St.
Kents Hill, ME 04349
7. Date of Event: October 7 + 8 Time: From 5pm To 8pm

Under Maine liquor laws, alcoholic beverages can only be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday; event times cannot deviate from this statutory requirement.

8. Number of Persons Attending: 200-300
includes faculty, staff, parents, children (stua

9. Describe specific indoor and/or outdoor area to be licensed: (for an outdoor event, please include a diagram of the outside space in Section F below.)

- Outdoor bar that is sectioned off with signage
- Only expect 80 over 21 parents, faculty/staff
- heavily staffed event
- appetizers and full dinner provided

10. Will dancing be part of the event? Yes No
- a. Does the venue have a dance license? Yes No
- b. If yes, please provide a copy of the license from the State's Fire Marshall's Office

Section C: Signature of Applicant

By signing this application, the licensee understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 9/17/21

Emily George
Signature of Duly Authorized Person

Emily George
Printed Name of Duly Authorized Person

Section D: For use by Municipal Officers and County Commissioners only
Approval of an Application for a License for an Incorporated Civic Organization

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this catering event application on this date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: _____

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of license to be issued by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

Section E: Application Fee; Other Information

1. The license fee is \$50.00 plus a \$10.00 filing fee; make checks payable to Treasurer State of Maine.
2. The law requires the application to be submitted at least 24 Hours prior to the function, however, a longer notice is appreciated to allow additional time for processing.
3. Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws under Title 28-A and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.
4. The Division is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.
5. Payments to the Division by check subject to penalty provided by 28-A MRS Section 3-B.

Section F: Diagram for Outdoor Events

The following restrictions apply to outdoor events:

- There must be a stanchion or a fence completely enclosing the area.
- Signs must be posted stating "No alcohol beyond this point".
- There must be sufficient employees at the event to control and monitor the area.

In an effort to clearly define the area that consumption and storage of liquor will occur during this outdoor event, diagrams must be submitted on this form and should be as accurate as possible. Be sure to label the areas of consumption and storage on your diagram.

See attached diagram

For Division Use Only

Date Filed: _____

Approved Not Approved

Date Approved: _____

Approved By: _____

License No: _____

Deposit Date: _____

Amt. Deposited: _____

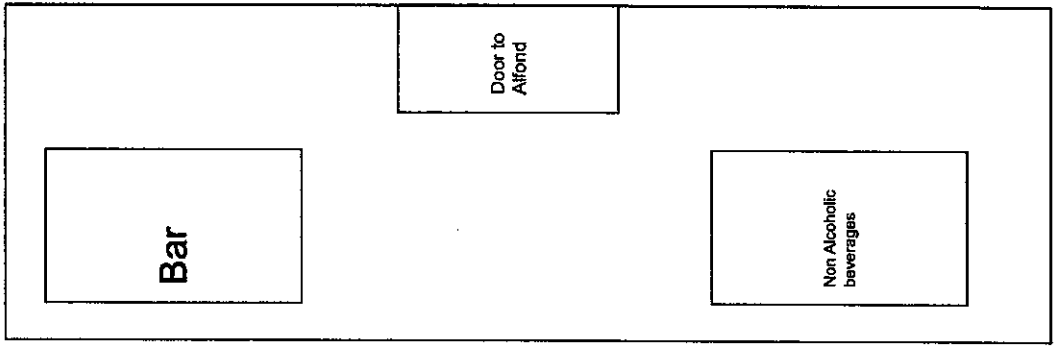
Payment Type: _____

Viewing the gym

F.I.C

Overlooking the ice

s t a i r s



Subs

H T

H T

H T

H T

H T

Walkway

Registration

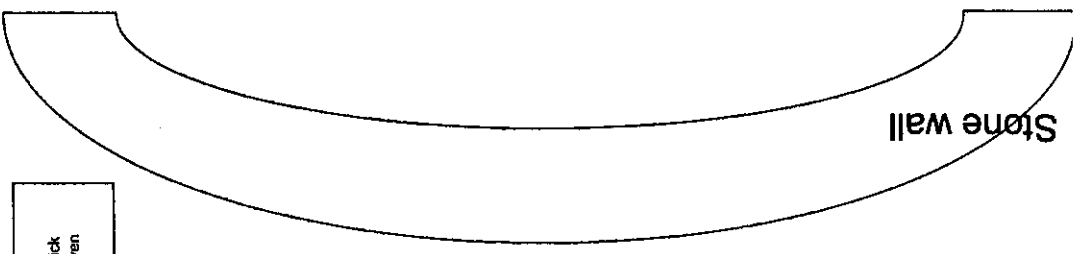
A P P S

A P P S

A P P S

Pizza Table

Stick Oven



Dropoff

Readfield Town Forest
 Timber harvest and excavation
 Bids received - 7/26/21

EXPENSE		Hayford	Hayford	Brown	Brown	Pepper	Pepper	Dostie	Dostie	Tillson	Tillson
Fabric/gravel/spreading			\$ 8,800		\$ 12,440		\$ 6,200		\$ 6,400		\$ 6,550
INCOME											
SAWLOGS		MBF	per MBF	per MBF	per MBF	per MBF	per MBF	per MBF	per MBF	per MBF	per MBF
White pine	60	\$ 230.00	\$ 13,800	\$ 210.00	\$ 12,600	by grade	\$ 11,595	by grade	\$ 10,050	by grade	\$ 9,150
Patlet pine	10	\$ 150.00	\$ 1,500	\$ 50.00	\$ 500	\$ 40.00	\$ 400	\$ 60.00	\$ 600	by grade	\$ 400
Hemlock	2	\$ 80.00	\$ 160	\$ 65.00	\$ 130	\$ 45.00	\$ 90	\$ 60.00	\$ 120	\$ 50.00	\$ 100
Red oak	1	\$ 675.00	\$ 675	\$ 250.00	\$ 250	\$ 200.00	\$ 200	\$ 190.00	\$ 190	\$ 185.00	\$ 185
White ash	4	\$ 200.00	\$ 800	\$ 180.00	\$ 720	\$ 130.00	\$ 520	\$ 120.00	\$ 480	\$ 115.00	\$ 460
Pulpwood		tons	per ton	per ton	per ton	per ton	per ton	per ton	per ton	per ton	per ton
Softwood	200	\$ 2.00	\$ 400	\$ 2.50	\$ 500	\$ 2.00	\$ 400	\$ 2.00	\$ 400	\$ 1.00	\$ 200
Hardwood	300	\$ 7.00	\$ 2,100	\$ 9.00	\$ 2,700	\$ 7.00	\$ 2,100	\$ 5.00	\$ 1,500	\$ 5.00	\$ 1,500
Biomass		tons	per ton	per ton	per ton	per ton	per ton	per ton	per ton	per ton	per ton
Chips	400	\$ 2.00	\$ 800	\$ 2.50	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total income			\$ 20,235	\$ 18,400	\$ 15,305		\$ 13,340		\$ 11,995		
Net income			\$ 11,435	\$ 5,960	\$ 9,105		\$ 6,940		\$ 5,445		
			Firewood - \$20/cord				Firewood - \$22/cord				Firewood - \$20/cord

Eric Dyer

From: Jerry A. Bley <jbley@gwi.net>
Sent: Friday, September 17, 2021 2:11 PM
To: Andy Walsh; Brent West; Bruce Hunter; gleimbach01@gmail.com.; Greg Durgin; Hanish, Martin B.; Lisa Garside; Robert & Joan Mohlar; STEPHANIE DONALDSON; Tim or Luvia Sniffen
Cc: Eric Dyer; Harold Burnett
Subject: Town Forest Harvest

Folks:

I spoke with Harold Burnett. He would like to have the contractor (Hayford) do the road and trail work this fall rather than in the winter. I totally agree that we would end up with a better product doing it this way.

The challenge is that we would need to front Haywford the money to do the work this fall rather than have him deduct it from the harvest proceeds. The overall cost for the work is \$8,800. I've spoken with Eric. We have \$4,800 in the Conservation Lands account once you subtract our \$6,000 budget for FY 21-22. It appears that we can defer (until later in the fiscal year) at least \$2200 -- \$1500 for invasives control at the TF and \$800 of our \$3000 trail work line item (we need \$2,000 for Fairgrounds work, possibly this fall). So, I've asked Harold if Hayford would accept \$7,000 in payment for the work this fall with the remainder to be deducted from harvest revenue this winter. He's going to check with him on this.

If we proceed in this manner, all of our accounts would be replenished later this winter and we can carry on with all of our other planned activities. The risk would be that weather conditions don't allow for a harvest this winter and the harvest would need to be delayed until ground conditions allow.

Eric will be discussing this with the Select Board on Monday evening, so please get back to me with your thoughts so that I can advise Eric in a timely manner.

Jerry A. Bley
Creative Conservation, LLC
27 Giles Road
Readfield, ME 04355
(207) 685-3872
jbley@gwi.net
www.creativeconservation.org

Town of Readfield

MUNICIPAL OFFICERS' NOTICE OF PUBLIC HEARING ON

SECRET BALLOT REFERENDUM TO BE HELD NOVEMBER 2, 2021

Notice is hereby given that the Municipal Officers of the Town of Readfield will hold a **Public Hearing on October 7th, 2021 at 6:30 pm** at the Readfield Town office building in Readfield to hear public comment on the following:

Article 1: Elect a moderator by written ballot to preside at said meeting.

Article 2: Shall the Select Board of the Town be authorized to negotiate one or more agreements for the provision of high-speed internet service to all Readfield residents through one or more third party service providers, with any final agreement(s) and funding requiring voter approval?

Article 3: Shall the Select Board of the Town be authorized to enter into one or more agreements, at one time or from time to time, and apply for, accept and expend revenues from Federal, State, and private grant sources, either on behalf of the Town of Readfield or the Western Kennebec Lakes Community Broadband Association to offset the cost design, acquisition, construction and equipping of a broadband fiber optic network to be owned by the Town of Readfield and operated by a third party to serve all of the residents of the Town of Readfield?

Article 4: Shall the Select Board of the Town be authorized to (a) enter into, at one time or from time to time, one or more agreements providing for the design, acquisition, construction and equipping of a broadband fiber optic network to be owned by the Town of Readfield and operated by a third party to serve all of the residents of the Town of Readfield, (b) appropriate a sum not to exceed **\$5,000,000** for the foregoing, and (c) fund the foregoing appropriation by borrowing, on behalf of the Town, a sum not to exceed **\$5,000,000** on such terms as the Select Board determines are necessary and proper pursuant to 30-A M.R.S.A. §5772 and other applicable Maine law, including the issuance, at one time or from time to time, of general obligation bonds (and notes in anticipation thereof) of the Town of Readfield in a sum not to exceed **\$5,000,000**, including fixing the dates, maturities, denominations, interest rates, places of payment, premiums, calls for redemption with or without premium, forms and other details of said bonds and notes, and to provide for the sale thereof, for the purpose of paying all or a portion of the costs of the foregoing broadband fiber optic network?

Select Board recommends: Yes

Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT

1. Town Indebtedness

A. Bonds outstanding and unpaid:	\$826,728.19
B. Bonds authorized and unissued:	\$395,000.00
C. Bonds to be issued if Article 4 is approved:	\$5,000,000.00
Total:	\$6,221,728.19

Costs- Warrant Article 4 Municipal Fiber Network

At an estimated interest rate of two point one nine five percent (2.195%) for a term of twenty (20) years, the estimated cost of this bond issue will be:

A. Total Bond Principal:	\$5,000,000.00
B. Total Estimated Interest:	\$1,203,913.41
C. Total Estimated Debt Service:	\$6,203,913.41

2. **Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

3. **Debt Limit-** In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2021 State Valuation:	\$301,400,000
B. Limit Factor:	x 7.5%
C. Debt Limit:	\$22,605,000.00

Eric W. Dyer, Treasurer

Article 5: Shall an ordinance entitled 2021 **Non-Conforming Structure Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 6: Shall an ordinance entitled 2021 **Commercial and Industrial District Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 7: Shall an ordinance entitled 2021 **Land Use Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 8: Shall an ordinance entitled 2021 **Service Business Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 9: Shall an ordinance entitled 2021 **Solar Ordinance Reference Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 10: Shall an ordinance entitled 2021 **Standard Conditions Amendments** to the Town of Readfield Land Use Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

RETURN

Readfield, Maine

Pursuant to 30-A M.R.S.A. § 2528(5), we have this day, being at least seven days before the hearing, notified the inhabitants of said Readfield of a public hearing, to be held at the time and place, and for the purposes stated above, by posting a copy of said notice at the following public and conspicuous places in said Readfield -- Readfield Post Office, Kents Hill Post Office and Readfield Town Office.

Dated: _____

Posted by: _____ Printed Name: _____

Attest: _____ Date: _____

Sherene Gilman, Town Clerk

Dennis Price, Chair Date

Kathryn Mills Woodsum, Vice Chair Date

Carol Doorenbos Date

Ralph Eno Date

Sean Keegan Date



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: Key Municipal Officials of MMA Member Cities, Towns and Plantations
From: Catherine Conlow, MMA Executive Director
Date: August 30, 2021
Re: Announcement of MMA Annual Business Meeting & Voting Credentials

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Thursday, September 30, 2021, at 1:45 p.m.** The meeting will be held in person in the 2nd Floor, North Wing of the Augusta Civic Center as well as live streamed to the MMA website.

Following please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate in addition to the proposed agenda for the MMA Annual Business Meeting. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the form and return to our office by **Wednesday, September 29, 2021.**

Please note that the MMA Executive Committee is not recommending any proposed amendments to the MMA bylaws this year. The current MMA Bylaws as adopted in 2013 may be viewed on the MMA website at:

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>

We have a great line up of speakers and workshops at this year's convention. Please refer to the Convention Program in the August-September issue of the Maine Town & City or at www.memun.org. If you have any questions on this information, please contact Rebecca Lambert at 1-800-452-8786 or 623-8428 ext. 2307 or by email rlambert@memun.org.

We look forward to your participation in MMA's Annual Convention and Business Meeting.

**Maine Municipal Association
Annual Business Meeting
Thursday, September 30, 2021
1:45 p.m. – 2:45 p.m.
2nd Floor, North Wing, Augusta Civic Center
and Via Live Stream on MMA Website**

AGENDA

1. **Introductions and Welcoming Remarks** -- MMA President Jim Gardner
(Town Manager, Town of Easton)
2. **Approval of 2020 MMA Annual Business Meeting Minutes** – Jim Gardner
3. **Introduction of New Executive Committee Members** – Jim Gardner
4. **MMA President's Report** – Jim Gardner
5. **Executive Director's Report** – Catherine Conlow, MMA Executive Director
6. **Other Business** (*comments from the floor*)
7. **Adjournment**

MAINE MUNICIPAL ASSOCIATION
Voting Delegate Credentials

_____ is hereby designated as the official Voting Delegate and
(name)

_____ as the alternate voting delegate for _____
(name) (municipality)

at the Maine Municipal Association Annual Business Meeting which is scheduled to be held, **Thursday, September 30, 2021, 1:45 p.m., at the Augusta Civic Center, 2nd Floor, North Wing, Augusta, Maine.**
The Annual Business meeting will also be available via live stream on the MMA website.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or by a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signature of a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

OR

Signature of a Majority of Municipal Officers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please return this form no later than **Wednesday, September 29, 2021.**

To return the form, please send by email to rlambert@memun.org. If sending by mail or fax, please send to:

MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358

**MAINE MUNICIPAL ASSOCIATION
ANNUAL BUSINESS MEETING
WEDNESDAY, OCTOBER 7, 2020
11:00 a.m.
Via Zoom Webinar**

MINUTES

Introduction and Welcoming Remarks - MMA President Christine Landes, Manager, City of Gardiner, welcomed delegates to the Maine Municipal Association Annual Business Meeting, called the meeting to order at 11:00 a.m. and provided an overview of the agenda.

Minutes of 2019 MMA Annual Business Meeting – President Landes called for approval of the minutes of the 2019 MMA Annual Business Meeting as presented. **A MOTION was made that the general membership of the Maine Municipal Association approve the minutes of the October 2, 2019 Annual Business Meeting as presented. The motion was seconded and passed unanimously.**

Announcement of Election Results for MMA Executive Committee and Introduction of New Executive Committee Members – President Landes reported that the newly elected Committee members would officially begin their terms in office on January 1, 2021. She noted the new members’ participation in the strategic planning meeting of the Executive Committee in September. She also noted that over the next few months they would be attending the fall governance meetings to become familiar with the operations and finances of the Association. President Landes announced the election results:

- MMA Vice President – Jim Bennett, Manager, City of Biddeford; to a one-year term;
- Robert Butler, Selectboard, Town of Waldoboro, to a full three-year term;
- Terry Helms, Selectboard, Town of Grand Isle, to a full three-year term;
- Diane Hines, Manager, Town of Ludlow and Reed Plantation, to a full three-year term.

MMA President’s Report – President Landes provided an overview of the year noting that COVID has forced everyone to make changes to the way they conduct business. She reported to the membership on MMA’s response to the pandemic and what the organization has done to assist members. Christine then presented MMA Executive Director Steve Gove with a certificate honoring the 40 years he has been employed at MMA as well as a painting by a Maine artist Liz Hoag.

Executive Director Report – MMA Executive Director Steve Gove welcomed everyone and thanked municipal officials for attending the MMA Annual Business Meeting and Convention. Steve provided an overview of 2020 noting that progress has been made with communication between MMA and the Governor’s office, increased member outreach and provided updates on various other programs. He noted that the pandemic brought things to a halt but that MMA was able to pivot to working remotely without skipping a beat.

Steve thanked Governor Mills and Hannah Pingree for reaching out with municipal concerns regarding COVID. Staff reviewed the Executive Orders as they came out to be sure that the needs of municipalities were met.

The primary focus for 2021 is the safety of staff and members and continuing to deliver programs and services. Another project that MMA has taken on is to develop an inventory of training programs for all aspects of municipalities. There is nothing similar that exists currently but would be an asset to all municipal departments and Affiliate Groups once developed.

Other Business – President Landes called for any questions or comments from the membership.

Adjournment – There being no further business, President Landes adjourned the MMA Annual Business Meeting at 11:26 a.m.

OTHER BUSINESS

Future Agenda Items and Goals - Proposed DRAFT

Future Agenda Items

- 22-XX - Junkyard Hearing and Permits - 10 min. - October 18
- 22-XX - Moonglow Cannabis - 10 min. - October 18
- 22-XX - Discuss Select Board Contact Information and Communications - 5 min.
- 22-XX - Discuss the Transfer Station management transition process - 5 min
- 22-XX - Consider a revised rental policy for the 2nd floor of Gile Hall - 5 min.

Ongoing Select Board Goals:

- TBD