



## **TOWN OF READFIELD – Town Manager**

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### **Town Manager Report**

December 13, 2021

#### **Maintenance & Infrastructure:**

- The first few winter storms have been icy but town staff and our plow contractor have responded well. Residents are requested to please check their mailboxes and ensure they are in good condition and meet the guidelines posted on the Town website and available at the office.
- We've had increasing traffic concerns on Sough Rd. as the Elementary School has changed their parent pickup routine and traffic is queuing up on the street. We are working with the RSU to resolve this issue in the short-term and in the long-term.
- Most regular maintenance activities remain on hold until we find a new Maintenance employee. Critical items are being addressed as a priority.
- Nearly all of the seasonal Cemetery maintenance was completed prior to the end of workable conditions. Thanks to Ben Rodriguez, Eric Johnson, and Eunice Bowler for their efforts.
- We have received payment from the owner of the former Cornerstone Café for her share of the septic field replacement undertaken in conjunction with the expansion of the Fire Station. Thank you to Catherine Bruce for the \$21,629 payment.
- Heat pump installation at the Town Office was delayed due to COVID cases and exposure among the installation crew. We are awaiting a new installation date.

#### **Parks and Recreation:**

- Thank you to the Conservation Commission, Recreation Board and Trails Committee for meeting to discuss the Fairgrounds Project last week. The project and meeting will be discussed more alter ion the agenda.

#### **Transfer Station:**

- We accept food waste all year-round. If you haven't picked up a FREE compost collection bucket please do so.
- We accept Christmas trees in the brush pile
- Dave Morrow is working on a quote for area lighting near the organics piles (leaf, compost, brush, etc.).
- The electronic payment system has been installed and is in trial mode. Staff have received training and we expect to be "live" for residents before the end of the month.

#### **Administration and Personnel:**

- The Town Office and Library will be closed the Fridays before Christmas Day and New Year's Day. The Transfer Station will be closed Christmas Day and New Year's Day.
- We are continuing to take applications for the Maintenance and Collection Clerk positions.