



## **TOWN OF READFIELD – Town Manager**

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### **Town Manager Report**

April 11, 2022

#### **Administration and Personnel:**

- Our new staff members are settling into their positions and it is a nice change to have all departments fully staffed. Training is ongoing.
- The Town office will be closed for Patriots Day on Monday April 18, 2022.
- I will be out of the office (and generally unavailable) From April 19 to 22.

#### **Comprehensive Plan:**

- The Comp Plan Committee is set to meet this month after a brief break.
- We are interested in creative public outreach so please contact Jess Gorton or Matt Nazar with any suggestions.

#### **Readfield Corner, Sidewalk, and Traffic Safety:**

- We are still planning on issuing An RFP for design services for the Church Road / Readfield Corner sidewalk.
- Design work is complete for the area in front of the Masonic Hall and an RFP will be issued.
- Design work is in process for the intersection of P Ridge and Nickerson Hill.
- Dig safe has been completed for the South Rd. sign installation at the Elementary School and for additional crosswalk signs on Kents Hill. Installation should be completed within the next two weeks.
- Two center-line crosswalk signs have been purchased and will be tested out on Kents Hill and by the Beach - they cannot be used on Readfield corner because there is an existing traffic control system.
- Affinity has completed the installation of the five new streetlights and CMP will begin "electricity only" billing next month.

#### **Fire Station Sprinkler System:**

- The RFP process remains suspended until we can sort out the exact permitting requirements to provide to prospective bidders.

#### **Maintenance & Infrastructure:**

- Roads will likely remain posted for spring weight limits through the end of the month
- An RFP for winter Roads Maintenance for service in the winter of 2022/2023 was issued with four companies attending a pre-bid meeting. Unfortunately none submitted bids and we are working on direct communication with a few prospective service providers. Costs will likely increase as a result.
- Spring street sweeping is scheduled for the end of April.

- Cemetery work will begin this week.
- The maintenance team has done an outstanding job of cleaning up, organizing, and improving safety at all of our municipal buildings. Thank you Ben, Matt, and Steve!
- Several capital project RFPs remain in queue and I am working to manage their release and due dates while prioritizing work related to Town Meeting, Broadband and the Fairgrounds projects.

#### Transfer Station:

- The electronic payment system is fully operational and has been well received by residents.
- We have a series of projects lined up to in the next few months and start of the new fiscal year in July. They will improve safety and the look and function of the facility. These include:
  - Finishing the partial remodel of the brown building, to include the re-opening of the Swap Shop.
  - Repairing the damaged concrete curbing at the hoppers and bins to add longevity and allow them to support a better railing and gate system.
  - Installing new permanent steel gates and railings at the hoppers and bins to provide a consistent and reliable barrier.
  - Cleaning up and repurposing the MSW compactor building.
  - Installing underground electric to the Attendant Booth and better securing the building.
  - Re-installing underground electric to the E-waste container and running it further to a new utility pole by the white goods area and installing area lighting.
  - Many thanks to Karen Peterson for helping to move these projects forward!