

Readfield Select Board
May 16, 2022, Meeting Agenda
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:30 PM

Pledge of Allegiance

Regular Meeting Items - 5 min.

22-122 - Minutes: Select Board meeting minutes of March 28 and April 11, 2022.

22-123 - Warrants: #42-47

Communications - 30 min.

Select Board communications. - 5 min.

Town Staff Reports - 10 min.

- Treasurer's Report - April 2022
- Town Manager's Report & Project Updates

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (see reverse for full listing)

Public Communication - Members of the public may address the Select Board - 10 min.

Appointments, Reappointments, & Resignations - 5 min

22-124 - Consider the resignation of Patrick McCormick from the Broadband Internet Committee

Old Business 45 min.

22-062 - Hear an update and consider next steps for the Fairgrounds Community Park and Conservation Project status - 10 min.

21-068 - Hear an update and consider next steps for broadband internet - 20 min.

22-110 - Consider the final Town Meeting Warrant and explanation document - 5 min.

22-119 - Discuss the upcoming Heritage Days celebration in August - 10 min.

New Business - 30 min.

22-125 - Consider the disposition of tax acquired property - 10 min.

22-126 - Consider updates to the Town of Readfield Purchasing Policy - 10 min.

22-127 - Hear an update and consider next steps in the ongoing effort to improve EMS Service - 10 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – Monday, March 28, 2022 – *Unapproved*

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Hannah Flannery (Recreation Board), Bob Bittar

Regular Meeting:

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

Communications (10 Mins)

- **Select Board Communications – 5 mins**
 - Kathryn conveyed an idea from Ben Rodriguez to the Board, for the Town of Readfield to participate as a location for Wreaths across America. There are 300+ Veteran Graves in Readfield; the Wreaths would be purchased by donation, at \$15 for one wreath or \$30 for 3 wreath donations. The sponsor group is nonprofit. Ralph added that the town could potentially fund any outstanding balance not covered by donations.
- **Public Communications - Members of the public may address the Select Board on any topic – 5 mins**
 - Bob Bittar, who owns the Emporium, and hopes to open it this summer, stopped by to update the Board that he will be submitting a new application for the barn he owns on Millstream.

Old Business (30 mins)

- **22-062-Discuss the Fairgrounds Community Park and Conservation Project status and next steps (5 mins)**
 - Hannah attended to give updates on the Fairgrounds Project, she sent out notices to abutters of the property last week and a meeting for the abutters is being held March 31, 2022. The project is on track for approval of the final concept design and general public meeting.
- **22-110-Consider a draft Town Meeting Warrant (20 mins)**
 - Changes being made by Select Board and attorney, broadband preferred provider still in negotiations, still adjusting terms, if necessary, the town will pursue another vendor. ARPA funds are coming in around \$4.85 million range, under the proposed \$5 million.

New Business (15 mins)

- **22-111 – Consider a Bond Anticipation Note for the Community Broadband Project (5 mins)**
 - This note is a way to borrow funds (estimated at \$1 mil to \$1.5 mil by the builder) for the short term; with the knowledge that long term financing is on its way, this would prepare the Broadband Project if it receives final approval from voters in November. **Motion** made by Kathryn to authorize the Town Manager to enter into a Bond Anticipation Note for Town of Readfield up to \$2.5 million for tax exempt rate prior to April 1st 2022, with the understanding the expense is only to be made if the Broadband Article passes at town meeting. **Seconded** by Ralph, **Vote 5-0** in favor.

Readfield Select Board
Regular Meeting Minutes – Monday, March 28, 2022 – Unapproved

- **22-112** – Consider marketing and design services for the Community Broadband Project (5 mins)
 - Kathryn spoke to Danny Campbell who can create a website at \$75/hr, 15 hours or less, site active (\$200 a year) and linked from the Towns current website and can also market at the same rate. Eric mentioned there will be more expenses with educating the public, not only marketing but utilizing design services as well. He would like to request up to \$3000 for the remainder of the planning and design work from a broadband allocated account with a remaining \$4200. Eric would like a motion from the select board to expend up to \$3000 for outreach and education and marketing and design work. Kathryn **motioned** to approve, Sean **seconded**, **Vote 5-0** in favor.

- **22-113** – Consider an engineering proposal for the Nickerson Hill and P. Ridge Rd. Intersection (5 mins)
 - Eric is requesting a motion to authorize into agreement up to \$18,500 to improve the conditions at Nickerson Hill and P Ridge rd. There are some funds available to help; combined with the reserve may be enough to accomplish. The town has money for the design this year, the construction budget was \$20K, will not be enough because the survey that must be done is a 50% increase in cost, the survey must be done in this case, to correct right of way issue. Along with the reserve funds available, this could be accomplished this year. Kathryn made a **motion** to extend the meeting, **seconded** by Sean, **vote 5-0** in favor. Once the town completes the design work, if there is not enough funding to cover the entire project, money can be set aside to begin planning for the roadwork to be completed next year. Speeding was also brought up by Sean and he mentioned the use of Winthrop’s “Winthrop Plays Outside” initiative as a possible model to use for our own “Readfield Plays Outside” in order to help combat the speeding issue we are seeing throughout the entire town. **Motion** made by Kathryn to authorize Eric to enter into a contract with Mainland Development Consultants up to \$18,500 **seconded** by Sean, **5-0 Vote** in favor.

Other Business, Upcoming Meetings, Future Agenda Items (5 mins)

- Resolution created to solve the EMS shortage was read by Dennis, **motion** to accept the resolution made by Ralph and **seconded** by Kathryn, **5-0 vote** in favor. Dennis **motioned** to nominate Carol Doorenbos as Liaison to the Resolution, Kathryn **seconds**, **Vote 5-0** in favor.

Motion made by Sean to adjourn the meeting, **Seconded** by Kathryn, **Vote 5-0** in favor.
Meeting adjourned at approximately 8:06 pm; **Vote:** Unanimous

Minutes submitted by Anjelica Pittman, Board Secretary

Readfield Select Board
Regular Meeting Minutes – Monday, April 11, 2022 – *Unapproved*

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price, and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Hannah Flannery (Recreation Board)

Regular Meeting (5 min):

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

- **22-114-Minutes:** Select Board meeting minutes of March 14 and 28, 2022.
 - Board agreed to table the meeting minutes until the next Select Board Meeting. **Motion** made by Ralph, **seconded** by Kathryn, **5-0 Vote** in favor.
- **22-115-Warrants #38-41**
 - **Motion** made by Kathryn to approve warrants #38-41, **seconded** by Ralph, **5-0 Vote** in favor.

Communications (25 Mins):

- **Select Board Communications – 5 mins**
 - Sean reminded the town that the Easter egg hunt will be April 16, 2022, at 10am at the Fairgrounds, there will be candy, prizes, and fun, for more information, the event is posted on the town website.
 - Ralph mentioned that tick season is once again upon us, and residents should be regularly checking for ticks as the weather continues to warm up.
- **Town Staff Reports - 10 mins**
 - Treasurer's Report – March 2022 – Reconciliation balanced, no unusual activity, Audit meeting is tomorrow April 12, 2022, Budget is complete and awaiting approval from committees at the next meeting in June. Town residents have been paying up their real estate taxes. Revenues are up less than 1% for the month and 10% YTD. Expenses for the month are up due to administration; solid waste, and road work, however, expenses for the year are down due to capital variability in monthly expenses.
 - Town Manager's Report & Project Updates –
 - New staff members are settling in and adjusting well, all departments are fully staffed at this time.
 - The town office will be closed for Patriot's Day; the town manager will be out of the office for April vacation.
 - There is a comprehensive committee meeting this week, interested in creating public outreach, Heritage Days may be an opportunity.
 - Readfield corner sidewalk and safety planning to issue RFP for construction and design work. Dig safe complete at South Road and Kents Hill, installation in the next couple of weeks.
 - 5 streetlights in town have been installed by affinity lighting, CMP to begin billing for electricity of the 15-watt streetlights. There are another five streetlights planned in the budget for next year.
 - The sprinkler system project for the fire department is awaiting word from the Fire Marshall to move forward.

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- RFPs for winter maintenance in the 2022-2023 season have gone out with 4 companies initially showing up but none submitting a bid.
- Street sweeping will commence the end of April.
- Matt, Ben, and Steve have been doing a great job cleaning and maintaining town buildings.
- Electronic payments at the transfer station are fully operational. Projects are lined up for the transfer station; the brown building will be getting a remodel, repairing of damage to the hoppers and bins, a new railing and gate system will be installed. Underground electrical is being run to the booth, the swap and shop will soon be reopened. Also, installing full area lighting to the e waste container, white goods, and brush pile, special thanks to Karen Peterson.

Carol asked about speed signs at Kents Hill for the school and Church, Eric responded that there are centerline crosswalk signs placed to help slow people down.

Ralph mentioned three items for discussion, he is hopeful that in addition to the comprehensive planning board outreach that the group will send out a survey for representative sampling of what residents want. He also suggested the town look for legislative support for the fire department sprinkler system, as he is concerned the project is not being expedited. Thirdly, Ralph asked if the transfer station's new credit/debit card system is costing the town any money with fees, to which Eric responded that the users pay the merchant fee in their payment.

Kathryn clarified the reopening date of the Swap and Shop as May 1st, Sean asked where the parking will be for shoppers, which was answered that it will be at the end of the building as it was before it closed. Eric made a note to advertise and educate residents where to park and walk safely when visiting the Swap and Shop, as well as what can be donated.

• **Boards, Committees, Commissions & Departments – 5 mins**
No Comments

• **Board and Committee Minutes (see reverse for full listing)**

• **Public Communication – Members of the public may address the Select Board – 5 mins**

Bob Bittar – report of construction at intersections, several designs, Bob would like to see any plans near the Fire Department or Parking, Eric and Kathryn responded that there will be no impact to Bob's nearby properties and the Warrant for the planning board is on the roster for approval at tonight's select board meeting.

Appointments, Reappointments, & Resignations – 5 mins

- **22-116** – Consider the appointment of a slate of Ballot and Election Clerks for the June Town Meeting
 - Ralph **motioned** to approve, Kathryn **seconded**, **vote 5-0** in favor
 - Elections will continue to be held at Kents Hill School
- **22-117** – Consider the appointment of Robin Lint as Warden/Moderator for the June Town Meeting
 - Sean **motioned** to approve, Carol **seconded**, **vote 5-0** in favor
- **22-118** – Consider the appointment of Lee Livingston to the Cemetery Committee
 - Sean **motioned** to approve, Ralph **seconded**, **vote 5-0** in favor

Dennis waived Lee Livingston not being present since the appointment ends in June (2.5 months), all in favor.

Old Business (60 mins)

- **22-101** – Consider pending real estate foreclosures – 10 mins

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Foreclosure no longer pending, Eric reached out to the former owner to maintain and reclaim the home during the 30-day redemption period. The former owner received a private offer and after complication, enlisted the towns help. Eric recommended the property be marketed and sold by Les Priest (realtor). The town will consider an easement or conservation commission to find value and pursue easement, so former owner makes a fair price from the property. The town could consider helping that cost to make the former owner whole. Eric recommends the right of refusal to first offer of purchase to get the most money back to the former owner, fair market price.

Dennis agreed with Eric's statements, Ralph agreed and asked how a fair market value will be assessed without an appraisal. Eric responded that Les Priest would use comparable sales in the area. Kathryn mentioned that the property does not have sewer disposal, the property is land with a cabin and outhouse, no electric or septic installed, so no appraisal necessary.

The person interested in purchasing the property is a neighbor, not an abutter, with access through to the lot through deeded lot 118-016.

- **Motion** made by Kathryn, **seconded** by Ralph, **5-0 vote** in favor of Town Manager's direction
- **22-062** – Hear an update and consider the next steps for the Fairgrounds Community Park and Conservation Project status – 10 mins

Hannah Flannery attended with updates to the fairgrounds project; Abutters meeting held with good participation in person and via Zoom, discussed the cost of the project, voting will be in June, Eric updated the website with educational information for residents, completed application for Alphonse Grant, awaiting updated estimate from Mainland, IRT through National Guard is in work, gathering more information.

Eric added to Hannah's presentation that the Rec tab on the website has been updated with Fairgrounds information. He also mentioned that without any funding, the worst-case scenario financially for the Fairgrounds project will cost about \$20/year for the average taxpayer, for 20 years. Hannah said that Rec has been moving forward with the second working group Tuesday to review the plan on Friday, consultant plan will be out on Friday, then move to Engineer, once 70% of working plan complete, there will be an accurate cost estimate. The project will be in a good place to move forward within the next couple of weeks.

Sean thanked everyone involved in the Fairground project, he loves the name, appreciates the end goal compromises. Sean also stated that Bruce Hunter, while discussing the projects future, suggested the idea of creating a guiding document to changes and work that is in place for next year. Carol asked if the current layout is final, and where the basketball court will be placed. Eric replied that no, there is an updated name and the adjustments to the layout (and basketball court) will be presented Friday. Carol raised concern that the current layout doesn't seem symbiotic due to the courts and fields being far away from each other and Kathryn responded that there will be paths and trails to direct pedestrian traffic.

- **21-068** – Hear an update and consider next steps for broadband internet – 10 mins

Eric reported that the broadband project is in its negotiations/contracting phase. Axiom is working on draft contracts for baselines and terms and conditions. Meeting is scheduled for next Monday or Tuesday to move forward with discussions. Interest from other towns is growing in Axiom fiber optics, Wayne, Leeds, Vienna, Mt Vernon, all showing interest. Regional effort in contract negotiations within the month. Kathryn mentioned she is working on promotion materials and should be live in 2 weeks. Dennis brought up the importance to educate and inform the public as much as possible and reminded residents to go to the website to know the truth.

- **22-110** – Consider a final draft Town Meeting Warrant – 30 mins
 - **Articles 1-6:** Administrative, Article 2, the return of nomination papers, Article 4 needs the date edited. Kathryn **motion** to approve Warrant Articles 1-6 as amended, **seconded** by Sean, **5-0 vote** in favor
 - **Articles 7-9:** Budget, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor

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- **Article 10:** Broadband, Kathryn mentioned changes made, no adjectives per legal counsel, Kathryn **motion** to approve as amended, **seconded** by Sean, **5-0 vote** in favor
- **Article 11:** Budget, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 12 & 13:** Fairgrounds, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor, includes amended concept plan
- **Article 14-21:** Departmental budget, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 22:** Tax relief, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 23-30:** Third party allocation, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 31 & 32:** Departmental budget, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 33-37:** Departmental budget, Kathryn requests removal of period/space before comma, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor, as amended
- **Article 38:** LED lights – does not require a vote, Eric clarified there is no dollar value, the streetlights show up under community spending in budget. Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor
- **Article 39:** LUO, due diligence done by Planning Board, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor.
- **Article 40:** Board of Appeals, Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor

Kathryn thanked the Budget & Planning Committee/Board, Eric, Teresa, the Town office staff, for a streamlined process that was easy to work through. Eric stated that the Budget Committee is reviewing this week; the school budget is 7.8% increase which breaks down to about \$50/year more than 2019 pre Covid-19 pandemic taxes. This increase in taxes may be offset by lower internet costs. Carol asked if teacher negotiations are complete, and Eric replied that they are not yet.

New Business (20 mins)

- **22-119** – Discuss the upcoming Heritage Days celebration in August – 10 mins
Heritage days will be August 12 & 13 in 2022, seeking residents interested in planning, help with and to fundraise for event. Spirit of America awards will be given out at Heritage Days, vendor/maker/volunteer information will be available soon, updates can be found on the Heritage Days Facebook page. Sean added that the event will be a good opportunity to learn about people and events in our community, and Dennis encouraged the residents to join the fun of Heritage days whether to help or enjoy. Carol asked if the vendors are local Dennis responded that they are and as well come from nearby communities, the makers market is typically held at the Readfield Beach and has had metal smiths, painters, glassblowers and more in the past.
- **22-120** – Consider approval of welding and concrete repair work at the transfer station – 5 mins
Eric requested that the process for expenditures be changed to reflect anything costing over 5 thousand dollars require multiple quotes and anything over 10 thousand to require RFP process, Eric is asking to waive the process (suspending purchase policy) for this project so the town can hire Mark Newcomb (at \$7400) and authorize the current repair (\$2890) to move forward with funds from the operating budget.
Sean asked if the new railings at the transfer station will meet OSHA standards, Eric responded that yes, the railings will meet Osha standards, but if residents have difficulty getting items over the railings, an attendant will be there to open the gates and help the residents dispose of their items. Carol suggested a sign be posted for residents to ask attendant for assistance, where needed. Kathryn suggested it could be time for the town to update the purchasing policy, Sean agreed, Dennis agreed it is a good topic but for another meeting. Kathryn

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motion to approve vendors and their estimates as provided to complete the welding and concrete work at the transfer station, **seconded** by Sean, **5-0 vote** in favor

- **22-121** – Schedule Select Board Meeting through July 2022 – 5 mins

The following meeting dates will all take place at 6:30pm:

April 25th, 2022 – Select Board meeting

May 16th – Select Board meeting

May 9th – Candidates Night with Dog Stevenson as facilitator

June 2nd – Public Hearing

June 13th – Select Board meeting

June 27th – Select Board Meeting

July 18th – Select Board meeting

August schedule pending until after elections

Other Business, Upcoming Meetings, Future Agenda Items (5 mins)

- Eric requested the Board to formally recognize Jerry Bley for his accomplishment in winning an award for his conservation efforts in Readfield.
- Eric also requested the Board approve supplemental information in packet regarding funding for Fairgrounds design additional consulting work, an extension on the original budget by 5 thousand dollars for the engineer Rick to use if needed. Sean asked if that would include planning permitting too and Eric replied that it will. Kathryn **motion** to approve, **seconded** by Sean, **5-0 vote** in favor to increase the budget from \$13,700 to \$18,700.

Motion made by Sean to adjourn the meeting, **seconded** by Kathryn, **Vote 5-0** in favor.

Meeting adjourned at approximately 8:20 pm

Minutes submitted by Anjelica Pittman, Board Secretary

April 11, 2022 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
42	442	\$ 361,216.52	Warrant	S.Keegan	Three	4/11/2022
A	442	\$ 6,927.37	State Fees	R.Eno	One	4/1/2022
B	442	\$ 5,040.10	State Fees	K.Woodsum	One	4/7/2022
43	454	\$ 22,314.15	Payroll	S. Keegan	One	4/11/2022

SUM \$ 383,530.67

- Indicates public review is required following prior approval
- Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 42 & 43

\$383,530.67

Dates: 4/14/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$22,314.15	71220-71130 171120-171134
VARIOUS VENDORS	Accounts Payable	\$361,216.52	71079-71119
	Total	\$383,530.67	

Date Signed: 4/12/2022

_____ Dennis Price

_____ Carol Doorenbos

Ralph Eno _____ Ralph Eno

Sean Keegan _____ Sean Keegan

Kathryn Woodsum _____ Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

file 10/2/22

Type	Check	Amount	Date	Wrnt	Payee
P	75	38.09	04/14/22	42	0047 Shift 4
P	999	394.61	04/14/22	42	0031 Central Maine Power Co
P	999	16.86	04/14/22	42	0031 Central Maine Power Co
P	999	72.09	04/14/22	42	0031 Central Maine Power Co
P	999	22.15	04/14/22	42	0031 Central Maine Power Co
P	999	69.06	04/14/22	42	0031 Central Maine Power Co
P	999	608.78	04/14/22	42	0031 Central Maine Power Co
P	999	486.36	04/14/22	42	0031 Central Maine Power Co
P	999	327.51	04/14/22	42	0031 Central Maine Power Co
P	71079	4,619.07	04/01/22	42	0086 SECRETARY OF STATE (MOTOR VEH)
P	71080	2,250.30	04/01/22	42	0098 TREAS., STATE OF MAINE (IFW)
P	71081	58.00	04/01/22	42	0100 TREAS., STATE OF MAINE (DOGS)
P	71082	5,040.10	04/07/22	42	0086 SECRETARY OF STATE (MOTOR VEH)
R	71083	2,680.00	04/14/22	42	0214 Affinity LED Light, LLC
R	71084	2,578.80	04/14/22	42	0599 Archie's Inc.
R	71085	34.03	04/14/22	42	0022 Audette's Hardware
R	71086	268.93	04/14/22	42	0024 Baker & Taylor, Inc
R	71087	275.90	04/14/22	42	0044 Carrie Luetenegger
R	71088	32,330.50	04/14/22	42	0453 Cushing Construction, LLC
R	71089	29.98	04/14/22	42	0810 Eric Dyer
R	71090	128.84	04/14/22	42	0704 Fabian Oil
R	71091	262.50	04/14/22	42	0043 Fire Tech and Safety
R	71092	1,420.00	04/14/22	42	0062 Full Spectrum Cleaning Janitorial Serv., Inc
R	71093	42.66	04/14/22	42	0206 Grainger
R	71094	408.34	04/14/22	42	0629 Irving Oil Marketing, Inc
R	71095	1,162.61	04/14/22	42	0055 KV Humane Society
R	71096	104.85	04/14/22	42	0152 Lowe's
R	71097	35.00	04/14/22	42	0066 Maine Municipal Association
R	71098	60.00	04/14/22	42	0303 MAINE TOWN & CITY CLERKS ASS'N
R	71099	1,457.50	04/14/22	42	0424 Main-Land Dev. Consultants, Inc
R	71100	615.86	04/14/22	42	0159 Matthew Lajoie
R	71101	46.88	04/14/22	42	0229 Melissa A Small
R	71102	21.00	04/14/22	42	0138 On Scene Tags
R	71103	425.00	04/14/22	42	0316 Pat Jackson/ Tri-City, Inc
R	71104	40.64	04/14/22	42	0858 PETTY CASH
R	71105	1,541.90	04/14/22	42	0673 PIKE INDUSTRIES, INC.
R	71106	60.00	04/14/22	42	0080 READFIELD CORNER WATER ASSOC.
R	71107	1,029.02	04/14/22	42	0069 Regional School Unit#38
R	71108	288,602.91	04/14/22	42	0069 Regional School Unit#38
R	71109	44.40	04/14/22	42	0406 SAM'S CLUB
R	71110	93.00	04/14/22	42	0192 SEACOAST SECURITY & TELE.,INC
R	71111	10.00	04/14/22	42	0021 Sonya Clark
R	71112	55.00	04/14/22	42	0647 Soule's Auto Supply
R	71113	191.97	04/14/22	42	0462 STAPLES CREDIT PLAN
R	71114	5.60	04/14/22	42	0313 Toshiba Financial Services
R	71115	775.00	04/14/22	42	0032 Troiano Waste Service,Inc
R	71116	184.44	04/14/22	42	0295 US CELLULAR
R	71117	8,499.84	04/14/22	42	0709 WASTE MANAGEMENT OF PORTLAND

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
R	71118	1,635.80	04/14/22	42	0094 WHITE SIGN
R	71119	54.84	04/14/22	42	0273 WINTHROP AUTO SUPPLY
Total		361,216.52			

Count	
Checks	50
Voids	0

Warrant 42

Vendor-----	Amount	Account-----
00214 Affinity LED Light, LLC	2,680.00	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00599 Archie's Inc.	2,578.80	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00022 Audette's Hardware	19.06	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00022 Audette's Hardware	14.97	Maintenance / Gen Maint - EQUIP REPLAC / TOOLS
00024 Baker & Taylor, Inc	125.05	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	123.49	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	20.39	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00044 Carrie Luetenegger	275.90	GENERAL GOVT - OTHER INCOME
00031 Central Maine Power Co	394.61	SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC
00031 Central Maine Power Co	16.86	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00031 Central Maine Power Co	72.09	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	22.15	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	69.06	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00031 Central Maine Power Co	608.78	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	486.36	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	327.51	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00453 Cushing Construction, LLC	330.00	REC,PARKS/AT / Trails - PUBLIC WAYS / CONTRACT SVC
00453 Cushing Construction, LLC	32,000.50	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC
00810 Eric Dyer	29.98	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00704 Fabian Oil	128.84	SOLID WASTE / TRANSFER STA - UTILITIES / HEATING
00043 Fire Tech and Safety	262.50	PROTECTION / FIRE DEPART - CONTRACT SVC / SCBA FLOW TE
00062 Full Spectrum Cleaning Janitorial Serv., Inc	1,420.00	Maintenance / Bldg Maint - CONTRACT SVC / Janitorial
00206 Grainger	19.54	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Walker Mower
00206 Grainger	23.12	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Walker Mower
00629 Irving Oil Marketing, Inc	67.23	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	65.39	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	40.92	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	164.02	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	70.78	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00055 KV Humane Society	1,162.61	COMM SERVICE / Animal Cntrl - CONTRACT SVC / KVHS
00152 Lowe's	73.11	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00152 Lowe's	31.74	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Walker Mower
00066 Maine Municipal Association	35.00	GENERAL GOVT / Admin - ADMIN / TRAIN & CONF
00303 MAINE TOWN & CITY CLERKS ASS'N	60.00	GENERAL GOVT / Admin - ADMIN / TRAIN & CONF
00424 Main-Land Dev. Consultants, Inc	1,457.50	CAPITAL IMPR / Parks/Rec - CONTRACT SVC / ENGINEERING
00159 Matthew Lajoie	79.20	REC,PARKS/AT / REC BOARD - RECREATION / SOCCER
00159 Matthew Lajoie	449.69	REC,PARKS/AT / BEACH - RECREATION / BASEBALL
00159 Matthew Lajoie	86.97	REC,PARKS/AT / BEACH - RECREATION / SOFTBALL
00229 Melissa A Small	46.88	COMM SERVICE / Library - ADMIN / MISC.
00138 On Scene Tags	21.00	PROTECTION / FIRE DEPART - EQUIP O,R &M / PPG
00316 Pat Jackson/ Tri-City, Inc	425.00	SOLID WASTE / TRANSFER STA - UTILITIES / LAVATORY
00858 PETTY CASH	22.66	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00858 PETTY CASH	17.98	GENERAL GOVT / Admin - ADMIN / POSTAGE

Warrant 42

Vendor-----	Amount	Account-----
00673 PIKE INDUSTRIES, INC.	555.14	REC,PARKS/AT / Trails - PUBLIC WAYS / Gravel/Sand
00673 PIKE INDUSTRIES, INC.	986.76	Rds & Drain / Road Maint - PUBLIC WAYS / Gravel/Sand
00080 READFIELD CORNER WATER ASSOC.	30.00	Maintenance / Bldg Maint - UTILITIES / WATER
00080 READFIELD CORNER WATER ASSOC.	30.00	Maintenance / Bldg Maint - UTILITIES / WATER
00069 Regional School Unit#38	288,602.91	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00069 Regional School Unit#38	1,029.02	PROTECTION / FIRE DEPART - EQUIP O,R &M / FUEL/OIL
00406 SAM'S CLUB	44.40	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00192 SEACOAST SECURITY & TELE.,INC	93.00	Maintenance / Bldg Maint - BUILDING O&M / ALARM
00086 SECRETARY OF STATE (MOTOR VEH)	4,619.07	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	5,040.10	GENERAL FUND / Motor Veh Fe
00047 Shift 4	38.09	SOLID WASTE / TRANSFER STA - ADMIN / MISC.
00021 Sonya Clark	10.00	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00647 Soule's Auto Supply	55.00	Maintenance / Gen Maint - EQUIP O,R &M / Equip Lse/Rt
00462 STAPLES CREDIT PLAN	41.98	GENERAL GOVT / Admin - ADMIN / COVID-19
00462 STAPLES CREDIT PLAN	149.99	GENERAL GOVT / Admin - ADMIN / COVID-19
00313 Toshiba Financial Services	5.60	GENERAL GOVT / Office Equip - EQUIP O,R &M / OFFICE LEASE
00100 TREAS., STATE OF MAINE (DOGS)	58.00	GENERAL FUND / Dog Fees Sta
00098 TREAS., STATE OF MAINE (IFW)	2,250.30	GENERAL FUND / Rec Veh Fees
00032 Troiano Waste Service,Inc	700.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00032 Troiano Waste Service,Inc	75.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00295 US CELLULAR	36.89	GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon
00295 US CELLULAR	110.66	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00295 US CELLULAR	36.89	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00709 WASTE MANAGEMENT OF PORTLAND	810.33	SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING
00709 WASTE MANAGEMENT OF PORTLAND	2,228.49	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00709 WASTE MANAGEMENT OF PORTLAND	5,439.88	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00709 WASTE MANAGEMENT OF PORTLAND	21.14	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00094 WHITE SIGN	1,635.80	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY
00273 WINTHROP AUTO SUPPLY	54.84	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT

Prepaid Total--	14,002.98
Current Total--	347,213.54
Warrant Total--	361,216.52

April 25, 2022 Warrant Summay

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
44	461	\$ 37,565.96	Warrant		Three	
A	461	\$ 3,006.25	State Fees	R. Eno	One	4/15/2022
B	461	\$ 2,711.81	State Fees	R. Eno	One	4/22/2022
45	475	\$ 20,394.46	Payroll		One	

SUM \$ 57,960.42

<input checked="" type="checkbox"/>	Indicates public review is required following prior approval
<input type="checkbox"/>	Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 45 & 45

\$ 57,960.42

Dates: 4/28/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$20,394.46	71168-71178 171168-171182
VARIOUS VENDORS	Accounts Payable	\$37,565.96	71131-71167
	Total	\$57,960.42	

Date Signed: _____

Dennis Price

Carol Doorenbos

Ralph Eno

Sean Keegan

Kathryn Woodsum

A / P Check Register

Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	54.27	04/28/22	44	0031 Central Maine Power Co
P	71131	3,006.25	04/14/22	44	0086 SECRETARY OF STATE (MOTOR VEH)
P	71132	2,711.81	04/21/22	44	0086 SECRETARY OF STATE (MOTOR VEH)
R	71133	2,890.00	04/28/22	44	0042 Accurate Concrete LLC
R	71134	64.40	04/28/22	44	0391 Atlantic Recycling Equipment, LLC
R	71135	48.95	04/28/22	44	0022 Audette's Hardware
R	71136	159.00	04/28/22	44	0327 Benjamin Rodriguez
R	71137	545.00	04/28/22	44	0569 CH Stevenson Inc
R	71138	394.75	04/28/22	44	0026 Christopher Low
R	71139	65.00	04/28/22	44	0035 Community Advertiser
R	71140	166.01	04/28/22	44	0072 Consolidated Communications
R	71141	148.50	04/28/22	44	0183 Copies, Etc.
R	71142	3,600.00	04/28/22	44	0453 Cushing Construction, LLC
R	71143	1,106.25	04/28/22	44	0023 Dani Campbell
R	71144	1,500.00	04/28/22	44	0591 David Ledew
R	71145	383.57	04/28/22	44	0853 David Morrow
R	71146	1,204.98	04/28/22	44	0810 Eric Dyer
R	71147	349.85	04/28/22	44	0823 GONETSPEED
R	71148	28.00	04/28/22	44	0791 Group Dynamic Inc
R	71149	100.00	04/28/22	44	0064 Joseph L Potter
R	71150	193.00	04/28/22	44	0083 Kennebec Cnty Registry Of Deeds
R	71151	1,482.48	04/28/22	44	0152 Lowe's
R	71152	8,268.00	04/28/22	44	0065 MAINE MUNICIPAL EMP. HEALTH
R	71153	60.00	04/28/22	44	0303 MAINE TOWN & CITY CLERKS ASS'N
R	71154	17.55	04/28/22	44	0020 Matthew Seems
R	71155	135.64	04/28/22	44	0217 NITCO, LLC
R	71156	28.78	04/28/22	44	0858 PETTY CASH
R	71157	1,800.00	04/28/22	44	0841 PretiFlaherty
R	71158	23.00	04/28/22	44	0561 Shredding on Site
R	71159	86.63	04/28/22	44	0647 Soule's Auto Supply
R	71160	13.19	04/28/22	44	0696 Spectrum
R	71161	98.89	04/28/22	44	0462 STAPLES CREDIT PLAN
R	71162	210.95	04/28/22	44	0618 Tractor Supply Credit Plan
R	71163	5,442.34	04/28/22	44	0681 Treas,State Maine (Pub Safety)
R	71164	329.00	04/28/22	44	0509 TREAS., STATE OF MAINE (DEP)
R	71165	4.63	04/28/22	44	0495 United AG & Turf NE
R	71166	755.29	04/28/22	44	0094 WHITE SIGN
R	71167	90.00	04/28/22	44	0516 Winthrop Lakes Region
Total		37,565.96			

Count

Checks	38
Voids	0

Warrant Recap

Warrant 44

Vendor-----	Amount	Account-----
00042 Accurate Concrete LLC	2,890.00	SOLID WASTE / TRANSFER STA - BUILDING O&M / GROUNDS
00391 Atlantic Recycling Equipment, LLC	64.40	SOLID WASTE / TRANSFER STA - EQUIP O,R &M / EQUIP MAINT
00022 Audette's Hardware	48.95	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00327 Benjamin Rodriguez	159.00	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00031 Central Maine Power Co	54.27	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00569 CH Stevenson Inc	545.00	Rds & Drain / Road Maint - PUBLIC WAYS / PATCHING
00026 Christopher Low	394.75	GENERAL GOVT - OTHER INCOME
00035 Community Advertiser	65.00	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00072 Consolidated Communications	52.22	SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE
00072 Consolidated Communications	53.89	PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE
00072 Consolidated Communications	59.90	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00183 Copies, Etc.	148.50	GENERAL GOVT / Planning Brd - ADMIN / Publications
00453 Cushing Construction, LLC	3,600.00	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00023 Dani Campbell	1,106.25	COMM SERVICE / Broadband - CONTRACT SVC / Planning
00591 David Ledew	1,500.00	GENERAL GOVT / Assessing - CONTRACT SVC / ASSESSING
00853 David Morrow	383.57	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00810 Eric Dyer	21.98	Maintenance / Bldg Maint - BUILDING O&M / ELEVATOR
00810 Eric Dyer	1,183.00	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00823 GONETSPEED	329.26	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00823 GONETSPEED	20.59	COMM SERVICE / Library - UTILITIES / TELEPHONE
00791 Group Dynamic Inc	20.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00064 Joseph L Potter	100.00	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00083 Kennebec Cnty Registry Of Deeds	174.00	GENERAL GOVT / Assessing - ADMIN / RECORDING
00083 Kennebec Cnty Registry Of Deeds	19.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00152 Lowe's	233.16	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	6.10	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00152 Lowe's	191.59	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	9.97	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00152 Lowe's	403.69	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	5.21	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00152 Lowe's	12.89	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00152 Lowe's	19.92	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	15.06	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00152 Lowe's	97.73	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00152 Lowe's	138.33	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY
00152 Lowe's	34.93	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00152 Lowe's	20.40	SOLID WASTE / TRANSFER STA - PUBLIC WAYS / SIGNS/SUPPLY
00152 Lowe's	255.55	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00152 Lowe's	11.84	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	26.11	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00065 MAINE MUNICIPAL EMP. HEALTH	2,384.72	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	5,608.13	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	132.31	GENERAL FUND / HEALTH INSUR

Warrant Recap

Warrant 44

Vendor-----	Amount	Account-----
00065 MAINE MUNICIPAL EMP. HEALTH	123.76	GENERAL FUND / IPP
00065 MAINE MUNICIPAL EMP. HEALTH	19.08	GENERAL FUND / VSP Vision
00303 MAINE TOWN & CITY CLERKS ASS'N	60.00	GENERAL GOVT / Admin - ADMIN / TRAIN & CONF
00020 Matthew Seems	17.55	Maintenance / Gen Maint - PERSONNEL / MILEAGE
00217 NITCO, LLC	135.64	SOLID WASTE / BACKHOE - EQUIP O,R &M / Backhoe
00858 PETTY CASH	14.85	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	13.93	REC,PARKS/AT / Trails - PUBLIC WAYS / SIGNS/SUPPLY
00841 PretiFlaherty	1,800.00	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00086 SECRETARY OF STATE (MOTOR VEH)	3,006.25	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	2,711.81	GENERAL FUND / Motor Veh Fe
00561 Shredding on Site	23.00	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00647 Soule's Auto Supply	86.63	PROTECTION / FIRE DEPART - EQUIP O,R &M / FIRE TRUCKS
00696 Spectrum	13.19	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00462 STAPLES CREDIT PLAN	98.89	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00618 Tractor Supply Credit Plan	118.13	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00618 Tractor Supply Credit Plan	92.82	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00681 Treas,State Maine (Pub Safety)	5,442.34	PROTECTION / Dispatching - CONTRACT SVC / DISPATCH
00509 TREAS., STATE OF MAINE (DEP)	329.00	SOLID WASTE / TRANSFER STA - ADMIN / MEMBERSHIPS
00495 United AG & Turf NE	4.63	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Bobcat Skid
00094 WHITE SIGN	755.29	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY
00516 Winthrop Lakes Region	90.00	GENERAL GOVT / Admin - ADMIN / MEMBERSHIPS

Prepaid Total--	5,772.33
Current Total--	31,793.63
Warrant Total--	37,565.96

May 9, 2022 Warrant Summay

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
46	482	\$ 368,184.99	Warrant	S. Keegan	Three	5/9/2022
A	482	\$ 2,869.75	State Fees	S. Keegan	One	5/6/2022
B	482	\$ 8,719.22	State Fees	K.Woodsum	One	4/28/2022
47	501	\$ 21,352.16	Payroll	S. Keegan	One	5/9/2022

SUM \$ 389,537.15

✓

Indicates public review is required following prior approval

Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 46 & 47

\$ 389,537.15

Dates: 5/12/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee EMPLOYEES	Account Payroll	Amount \$21,352.16	Check #'s 71218-71229 171218-171232
VARIOUS VENDORS	Accounts Payable	\$368,184.99	71179-71217
	Total	\$389,537.15	

Date Signed: _____

_____ Dennis Price

_____ Carol Doorenbos

_____ Ralph Eno

_____ Sean Keegan

_____ Kathryn Woodsum

A / P Check Register

Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	75	39.44	05/12/22	46	0047 Shift 4
P	295	184.31	05/12/22	46	0295 US CELLULAR
P	999	74.31	05/12/22	46	0031 Central Maine Power Co
P	999	212.25	05/12/22	46	0031 Central Maine Power Co
P	999	16.86	05/12/22	46	0031 Central Maine Power Co
P	999	16.86	05/12/22	46	0031 Central Maine Power Co
P	999	21.57	05/12/22	46	0031 Central Maine Power Co
P	999	330.46	05/12/22	46	0031 Central Maine Power Co
P	999	446.41	05/12/22	46	0031 Central Maine Power Co
P	999	221.15	05/12/22	46	0031 Central Maine Power Co
P	71179	2,869.75	04/28/22	46	0086 SECRETARY OF STATE (MOTOR VEH)
P	71180	4,292.67	05/05/22	46	0086 SECRETARY OF STATE (MOTOR VEH)
P	71181	4,387.55	05/05/22	46	0098 TREAS., STATE OF MAINE (IFW)
P	71182	39.00	05/05/22	46	0100 TREAS., STATE OF MAINE (DOGS)
R	71183	2,284.80	05/12/22	46	0599 Archie's Inc.
R	71184	168.97	05/12/22	46	0022 Audette's Hardware
R	71185	559.21	05/12/22	46	0024 Baker & Taylor, Inc
R	71186	16.47	05/12/22	46	0013 Barry Crowell Plumbing & Heating, LLC
R	71187	400.00	05/12/22	46	0002 Casco Bay Advisors, LLC
R	71188	150.00	05/12/22	46	0019 Coastal Maine Botanical Gardens
R	71189	450.00	05/12/22	46	0365 Collette Monuments, Inc
R	71190	65.00	05/12/22	46	0035 Community Advertiser
R	71191	30,685.80	05/12/22	46	0453 Cushing Construction, LLC
R	71192	1,365.00	05/12/22	46	0900 Election Systems & Software
R	71193	29.98	05/12/22	46	0810 Eric Dyer
R	71194	2,815.95	05/12/22	46	0704 Fabian Oil
R	71195	1,470.00	05/12/22	46	0062 Full Spectrum Cleaning Janitorial Serv., Inc
R	71196	86.11	05/12/22	46	0629 Irving Oil Marketing, Inc
R	71197	229.00	05/12/22	46	0697 Karl MacCabe
R	71198	38.00	05/12/22	46	0083 Kennebec Onty Registry Of Deeds
R	71199	20.75	05/12/22	46	0152 Lowe's
R	71200	25.00	05/12/22	46	0793 Maine Building Officials and
R	71201	105.46	05/12/22	46	0066 Maine Municipal Association
R	71202	5,518.75	05/12/22	46	0424 Main-Land Dev. Consultants, Inc
R	71203	725.95	05/12/22	46	0217 NITCO, LLC
R	71204	244.20	05/12/22	46	0360 North Coast Services LLC
R	71205	15.75	05/12/22	46	0858 PETTY CASH
R	71206	3,011.44	05/12/22	46	0673 PIKE INDUSTRIES, INC.
R	71207	113.02	05/12/22	46	0640 Pitney Bowes, Inc
R	71208	288,602.91	05/12/22	46	0069 Regional School Unit#38
R	71209	102.36	05/12/22	46	0406 SAM'S CLUB
R	71210	910.00	05/12/22	46	0662 Sexual Assault Crisis & Support Ctr
R	71211	136.70	05/12/22	46	0462 STAPLES CREDIT PLAN
R	71212	1,676.00	05/12/22	46	0007 Superior Concrete LLC
R	71213	449.87	05/12/22	46	0313 Toshiba Financial Services
R	71214	25.00	05/12/22	46	0105 TREAS., STATE OF MAINE (DOT)
R	71215	3.00	05/12/22	46	0102 TREAS.,STATE OF MAINE (SURPLU)
R	71216	775.00	05/12/22	46	0032 Troiano Waste Service,Inc

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
R	71217	11,756.95	05/12/22	46	0709 WASTE MANAGEMENT OF PORTLAND
Total		368,184.99			

Count	
Checks	49
Voids	0

Warrant 46

Vendor-----	Amount	Account-----
00599 Archie's Inc.	2,284.80	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00022 Audette's Hardware	168.97	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00024 Baker & Taylor, Inc	106.01	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	325.37	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	27.92	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	68.65	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	17.67	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	13.59	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00013 Barry Crowell Plumbing & Heating, LLC	16.47	SOLID WASTE / BACKHOE - EQUIP O,R &M / FUEL/OIL
00002 Casco Bay Advisors, LLC	400.00	COMM SERVICE / Broadband - CONTRACT SVC / Planning
00031 Central Maine Power Co	74.31	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00031 Central Maine Power Co	212.25	SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC
00031 Central Maine Power Co	16.86	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00031 Central Maine Power Co	16.86	Rds & Drain / Winter Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	21.57	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	330.46	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	446.41	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	221.15	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00019 Coastal Maine Botanical Gardens	150.00	COMM SERVICE / Library - ADMIN / MISC.
00365 Collette Monuments, Inc	450.00	CEMETERIES / CEMETERIES - ADMIN / MISC.
00035 Community Advertiser	65.00	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00453 Cushing Construction, LLC	3,256.78	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00453 Cushing Construction, LLC	27,429.02	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC
00900 Election Systems & Software	1,365.00	GENERAL GOVT / Admin - ADMIN / ELECTIONS
00810 Eric Dyer	29.98	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00704 Fabian Oil	1,052.77	Maintenance / Bldg Maint - UTILITIES / HEATING
00704 Fabian Oil	1,763.18	Maintenance / Bldg Maint - UTILITIES / HEATING
00062 Full Spectrum Cleaning Janitorial Serv., Inc	1,470.00	Maintenance / Bldg Maint - CONTRACT SVC / Janitorial
00629 Irving Oil Marketing, Inc	39.31	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	46.80	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00697 Karl MacCabe	229.00	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00083 Kennebec Cnty Registry Of Deeds	38.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00152 Lowe's	12.44	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00152 Lowe's	8.31	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00793 Maine Building Officials and	25.00	GENERAL GOVT / Code Enforce - ADMIN / TRAIN & CONF
00066 Maine Municipal Association	105.46	GENERAL GOVT / Insurance - INSURANCE / UNEMPLOYMENT
00424 Main-Land Dev. Consultants, Inc	618.75	CAPITAL IMPR / Parks/Rec - CONTRACT SVC / ENGINEERING
00424 Main-Land Dev. Consultants, Inc	4,900.00	Rds & Drain / Road Maint - CONTRACT SVC / ENGINEERING
00217 NITCO, LLC	725.95	SOLID WASTE / BACKHOE - EQUIP O,R &M / Backhoe
00360 North Coast Services LLC	244.20	SOLID WASTE / TRANSFER STA - CONTRACT SVC / UNIV WST DSP
00858 PETTY CASH	15.75	GENERAL GOVT / Admin - ADMIN / POSTAGE
00673 PIKE INDUSTRIES, INC.	3,011.44	Rds & Drain / Road Maint - PUBLIC WAYS / Gravel/Sand
00640 Pitney Bowes, Inc	113.02	GENERAL GOVT / Admin - ADMIN / OFFICE SUP

Warrant Recap

Warrant 46

Vendor-----	Amount	Account-----
00069 Regional School Unit#38	288,602.91	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00406 SAM'S CLUB	56.44	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00406 SAM'S CLUB	45.92	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00086 SECRETARY OF STATE (MOTOR VEH)	2,869.75	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	4,292.67	GENERAL FUND / Motor Veh Fe
00662 Sexual Assault Crisis & Support Ctr	910.00	UNCLASSIFIED / NON-PROFIT - ADMIN / MISC.
00047 Shift 4	39.44	SOLID WASTE / TRANSFER STA - ADMIN / MISC.
00462 STAPLES CREDIT PLAN	118.73	COMM SERVICE / Library - ADMIN / OFFICE SUP
00462 STAPLES CREDIT PLAN	17.97	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00007 Superior Concrete LLC	1,676.00	SOLID WASTE / TRANSFER STA - ADMIN / Compost
00313 Toshiba Financial Services	449.87	GENERAL GOVT / Office Equip - EQUIP O,R &M / OFFICE LEASE
00100 TREAS., STATE OF MAINE (DOGS)	39.00	GENERAL FUND / Dog Fees Sta
00105 TREAS., STATE OF MAINE (DOT)	25.00	Maintenance / Gen Maint - ADMIN / TRAIN & CONF
00098 TREAS., STATE OF MAINE (IFW)	4,387.55	GENERAL FUND / Rec Veh Fees
00102 TREAS.,STATE OF MAINE (SURPLU)	3.00	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00032 Troiano Waste Service,Inc	700.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00032 Troiano Waste Service,Inc	75.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00295 US CELLULAR	36.86	GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon
00295 US CELLULAR	36.86	GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE
00295 US CELLULAR	73.73	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00295 US CELLULAR	36.86	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00709 WASTE MANAGEMENT OF PORTLAND	3,003.17	SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING
00709 WASTE MANAGEMENT OF PORTLAND	3,241.44	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00709 WASTE MANAGEMENT OF PORTLAND	21.14	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00709 WASTE MANAGEMENT OF PORTLAND	5,491.20	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
Prepaid Total--	13,152.59	
Current Total--	355,032.40	
Warrant Total--	368,184.99	

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

RESERVED

Board and Committee Minutes:

- Library minutes of March 2, 2022
- Age Friendly minutes of March 9, 2022
- Cemetery Committee minutes of March 21, 2022

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS



Kristin Parks

From: Eric Dyer
Sent: Tuesday, April 26, 2022 9:06 AM
To: 'Daniel Wells'; eric.falconer100; Brian Tarbuck; Lee Sandler; Rocko Graziano; Kristin Parks; Kathryn Woodsum
Subject: RE: meeting April 27, 2020 6:30 pm

Good morning,

I had a conversation with Pat McCormick yesterday and he unfortunately has to step down from the Broadband Committee effective immediately due to his employer's conflict of interest policy. I can give more information at the meeting tomorrow but it sounds like things may have changed recently. I thanked him for his significant contributions and told him we'd keep in touch.

I've removed him from this email chain and from the Town website and ask that you please not include him in future communications as it could be an issue for his employer. I want to respect that fully.

Thanks,

Eric

From: Daniel Wells [<mailto:drwells45@gmail.com>]
Sent: Monday, April 25, 2022 6:48 AM
To: Eric Dyer; eric.falconer100; Brian Tarbuck; Lee Sandler; Rocko Graziano; Kristin Parks; Kathryn Woodsum; McCormick, Patrick
Subject: meeting April 27, 2020 6:30 pm

Attached is the agenda for Wednesday's meeting and the minutes from the April 13th meeting.

Hope everyone can attend.

Dan Wells

OLD BUSINESS

Readfield Fairgrounds

Community Park & Conservation Project

Where Readfield Comes Together!

Cost Analysis & Next Steps

Vote on June 14th!

Readfield Fairgrounds History

To date, the use of the Readfield Fairgrounds has been governed by the Fairgrounds Management Plan, written in 1995, in conjunction with Select Board actions, town votes, and town ordinances.

The first concept for a multi-use facility at the fairgrounds was drafted in 2009 (see site plan below) and included a baseball field, softball field, outdoor basketball court, concession stand, trails, and various amenities. In 2013, an initial phase of development was approved, but construction was limited to a single baseball field, a parking lot, and trails.

Since that time, the parking lot has been expanded and the use of the property has increased, particularly during the pandemic. This new project phase proposes the completed development of the property similar to what was originally designed.



The Fairgrounds are roughly 36 acre municipally owned property located off of Church Rd. It was acquired by the Town in 1994 and has supported a number of uses over the years including conservation, parks and recreation, trails, and one of our most prominent cemeteries.

Over the past few years the importance of outdoor recreation has become more evident and the Readfield Recreation Board and Select Board have worked actively with key stakeholders to propose a second phase of development to be considered by the voters.

The plan calls for the continued construction of a centrally located mixed use facility to consist of the following:

- Softball Field (Regulation)
- Outdoor Basketball Court (Full)
- Concession Stand



The full cost of this project is currently estimated to be between \$350,000 - \$400,000, but we expect continued financial help from the community, organizational grants, and individual donations that will help to reduce the actual cost to the town. Even in the event that we receive no grants and no community donations, the average homeowner would pay less than \$20 per year for this project.

There are two articles on the June 14th Town Meeting Warrant. Article 12 approves the municipal borrowing (up to \$500,000) and Article 13 to actually approve the project.

We hope you will support this incredible opportunity for our community, and if you'd like to contribute in any way please reach out to the Town Office!

Voting will be held on Tuesday, June 14, 2022
8:00 am to 8:00 pm
Kents Hill School - Alford Athletic Center
1617 Main Street - Readfield ME 04355



SCAN ME

Readfield Rec Facebook



SCAN ME

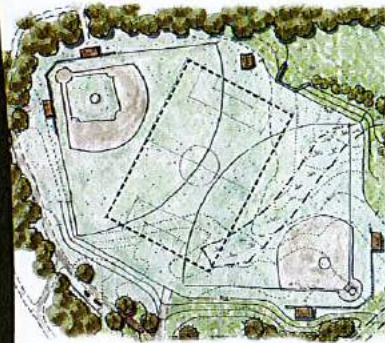
www.readfieldmaine.org

Phase 2: Overview

Softball Field (regulation)

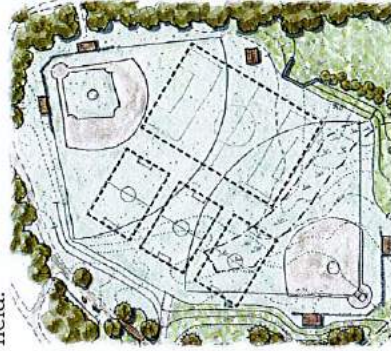
The next phase builds upon the original plan and balances conservation and recreation goals while envisioning a multi-use facility that will meet the present and future needs of our community.

The plan prioritizes the construction of a regulation softball field to match the quality and use of the existing baseball field.



Multi Use Athletic Fields Layout A
Softball & Baseball Field w/ U12 Field

The positioning of the new field is designed to maximize the use of open space between infields, and will allow the town to host a long list of sports and activities that include soccer, ultimate frisbee, field hockey, lacrosse, community events, and more.



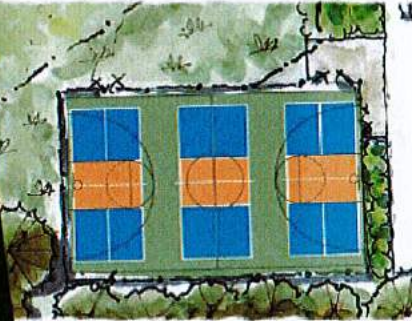
Multi Use Athletic Fields Layout B
(1) U10 & (3) U6-8 Fields

Basketball Court (regulation)

The plan also includes the construction of a regulation outdoor basketball court to include:

1. Court (cement or tar)
2. (2) Hoops
3. Acrylic Paint

The multi-use court design includes (3) pickleball courts to maximize use of the space.

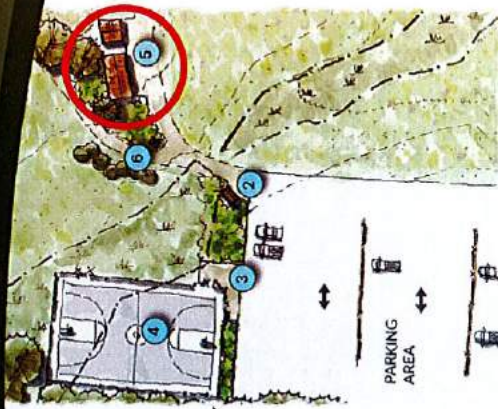


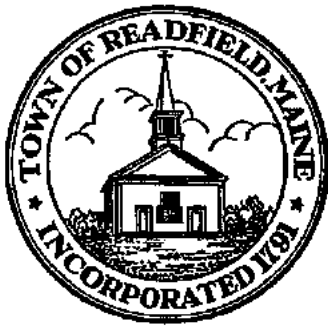
Phase two also includes construction of a new concession stand area at the parking lot trail head for community and sporting events. (see drawing)

Placement of the concession stand within the design accounts for easy service & delivery access.

Additional Amenities:

- ✓ Relocated trail entrance to minimize visual impacts to abutter and to align with main trailhead
- ✓ Entrance to basketball court with bench seating area
- ✓ New ballfield access drive/path, 8+ feet wide for maintenance and field access
- ✓ Dedicated location for portable toilets
- ✓ Seating areas adjacent to path for spectators
- ✓ Drilled well
- ✓ Preserved meadow area
- ✓ New flagpole
- ✓ Pollinator Garden





TOWN OF READFIELD

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Fax (207) 685-43420

Website: www.readfieldmaine.org

SELECT BOARD RESOLUTION:

WHEREAS, broadband internet services in Readfield are poor and many areas of town do not have access to the FCC recommended minimum speeds of 25 megabits download and 3 megabits upload capacity, and;

WHEREAS, it is increasing likely that our residents will need to work from home and require broadband internet service speeds greater than the FCC minimum speeds, and;

WHEREAS, not having reliable high-speed access in our community will negatively affect our property values, and;

WHEREAS, we have completed an inventory and mapped locations of unserved, underserved and claimed to be served by existing service providers, and;

WHEREAS, our town is part of a six-town partnership called the Western Kennebec Lakes Community Broadband Association seeking to improve broadband internet services which includes the towns of Fayette, Vienna, Readfield, Wayne, Leeds and Mount Vernon, and;

WHEREAS, there are numerous opportunities for grants to help pay for increasing the reliability and connectivity speeds to broadband services, and;

WHEREAS, there are many companies interested in providing those services,

NOW THEREFORE, the Readfield Board of Selectmen resolve to participate in a joint effort led by the Western Kennebec Lakes Community Broadband Association to provide uniform reliable high speed broadband internet services to all of our commercial and residential property owners. The goals of this effort is:

1. If the solution is hybrid fiber/coax infrastructure, it must deliver minimum speeds of 100 Mbps download and 10 Mbps upload, with optional speeds of up to 940 Mbps download and 35 Mbps upload.
2. If the solution is Fiber-to-the-Home (FTTH) infrastructure, it must deliver minimum symmetrical speeds of 100 Mbps, with options to increase to 1 Gbps symmetrical.
3. Reliability of service provided must meet a standard of 99% availability during any 24-hour period.
4. Availability of service provided must be provided to 100% of the potential subscribers within each community.
5. Discounted service must be available for low-income households with demonstrated need.

Adopted by Vote of the Readfield Select Board on August 17, 2020

November 2, 2021 Special Town Meeting/Secret Ballot Vote Warrant Articles and Notes

Article 1: Elect a moderator by written ballot to preside at said meeting.

Articles 2-4 relate to Broadband Internet. They help to establish a set of administrative options and tools to pursue an economic development and quality of life investment that the voters have expressed an interest in and may be willing to pay for.

Article 2: Shall the Select Board of the Town be authorized to negotiate one or more agreements for the provision of high-speed internet service to all Readfield residents through one or more third party service providers, with any final agreement(s) and funding requiring voter approval?

While a municipally owned and privately operated fiber optic network is the current preferred service option for many reasons, pursuing a privately owned commercial network with the possibility of town investment and/or incentives should be looked at. Article 2 authorizes the Select Board to actively consider this option and helps to gauge public interest in this alternative.

Article 3: Shall the Select Board of the Town be authorized to enter into one or more agreements, at one time or from time to time, and apply for, accept and expend revenues from Federal, State, and private grant sources, either on behalf of the Town of Readfield or the Western Kennebec Lakes Community Broadband Association to offset the cost design, acquisition, construction and equipping of a broadband fiber optic network to be owned by the Town of Readfield and operated by a third party to serve all of the residents of the Town of Readfield?

We are currently estimating that 5-10% of potential project costs could be covered by grant funding. That number could be higher or lower. Partnering with other municipalities in applying for grant funds will likely improve our chances and the amount of funds we receive.

Article 4: Shall the Select Board of the Town be authorized to (a) enter into, at one time or from time to time, one or more agreements providing for the design, acquisition, construction and equipping of a broadband fiber optic network to be owned by the Town of Readfield and operated by a third party to serve all of the residents of the Town of Readfield, (b) appropriate a sum not to exceed **\$5,000,000** for the foregoing, and (c) fund the foregoing appropriation by borrowing, on behalf of the Town, a sum not to exceed **\$5,000,000** on such terms as the Select Board determines are necessary and proper pursuant to 30-A M.R.S.A. §5772 and other applicable Maine law, including the issuance, at one time or from time to time, of general obligation bonds (and notes in anticipation thereof) of the Town of Readfield in a sum not to exceed **\$5,000,000**, including fixing the dates, maturities, denominations, interest rates, places of payment, premiums, calls for redemption with or without premium, forms and other details of said bonds and notes, and to provide for the sale thereof, for the purpose of paying all or a portion of the costs of the foregoing broadband fiber optic network?

Select Board recommends: Yes

Budget Committee recommends: Yes

While Article 4 necessarily authorizes borrowing it does not commit the Board to taking that action. The Select Board is planning on either a second Special Town Meeting this coming spring or putting forward articles at the upcoming June meeting to approve any final broadband infrastructure program. The Budget Committee and public will have additional opportunity to consider future costs and a final proposal. Here are a few other reasons this article is being proposed now:

- The Select Board and Broadband Committee want to know if residents are truly interested in fiber optic Broadband Internet for all residents and are willing to support the project financially. The advisory vote in June received about 75% support but had no associated cost.*
- We don't have all the details but we do have a reliable cost estimate developed by a reputable consultant that we have been working with for two years. The estimated monthly cost to the average homeowner of building a municipally owned fiber optic network would be about \$20 paid through taxes. Depending on the number of subscribers the total cost of the network and monthly service fees could be comparable to the current cost of internet for our residents and would be faster and more reliable while maintaining local ownership, equity, and control over service which also have significant value.*
- Having a vote on potential financing demonstrates to prospective vendors and grant making agencies that there is public support for the project, which is critically important.*

- *The lead time on borrowing is several months and town meeting authorization is needed in order to even be considered for borrowing.*
- *If approved and pursued Article 4 will have no impact on this year's budget or mil rate as the borrowing would result in a Fall of 2022 bond payment.*
- *No grant funds were considered in the \$5,000,000 borrowing estimate and our current actual cost estimate is \$4,400,000 including a 10% contingency. The amount borrowed and true tax impact will likely be less than shown, but we are taking a conservative approach and planning for the worst case scenario.*
- *The infrastructure would be owned by the Town and we would contract with a service provider for maintenance and repair of the infrastructure and with an Internet Service Provider (ISP) for the internet. The Town will not manage the system directly but through oversight of contractors.*

MUNICIPAL TREASURER'S FINANCIAL STATEMENT

1. Town Indebtedness

A. Bonds outstanding and unpaid:	\$826,728.19
B. Bonds authorized and unissued:	\$395,000.00
C. Bonds to be issued if Article 4 is approved:	\$5,000,000.00
Total:	\$6,221,728.19

Costs- Warrant Article 4 Municipal Fiber Network

At an estimated interest rate of two point one nine five percent (2.195%) for a term of twenty (20) years, the estimated cost of this bond issue will be:

A. Total Bond Principal:	\$5,000,000.00
B. Total Estimated Interest:	\$1,203,913.41
C. Total Estimated Debt Service:	\$6,203,913.41

2. **Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.
3. **Debt Limit-** In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.
- | | |
|--------------------------|-----------------|
| A. 2021 State Valuation: | \$301,400,000 |
| B. Limit Factor: | x 7.5% |
| C. Debt Limit: | \$22,605,000.00 |

Articles 6-10 relate to changes to the Land Use Ordinance. These changes were originally proposed in June as a single article but are being presented again as six separate articles, and without any clarification or changes relating to community center/clubs. That issue will likely be addressed at a later date. Where referenced below "A copy of the said Ordinance" can be found at www.readfieldmaine.org or by contacting the Readfield Town office.



Readfield Fiber: A New Fiber Optic Internet Vote for Better Internet: June 14

\$39.99* per month for 100 Mbps Upload and Download
*(*Proposed rate while we negotiate a contract)*

Up to 1 Gigabit upload and download available
Other service levels also available

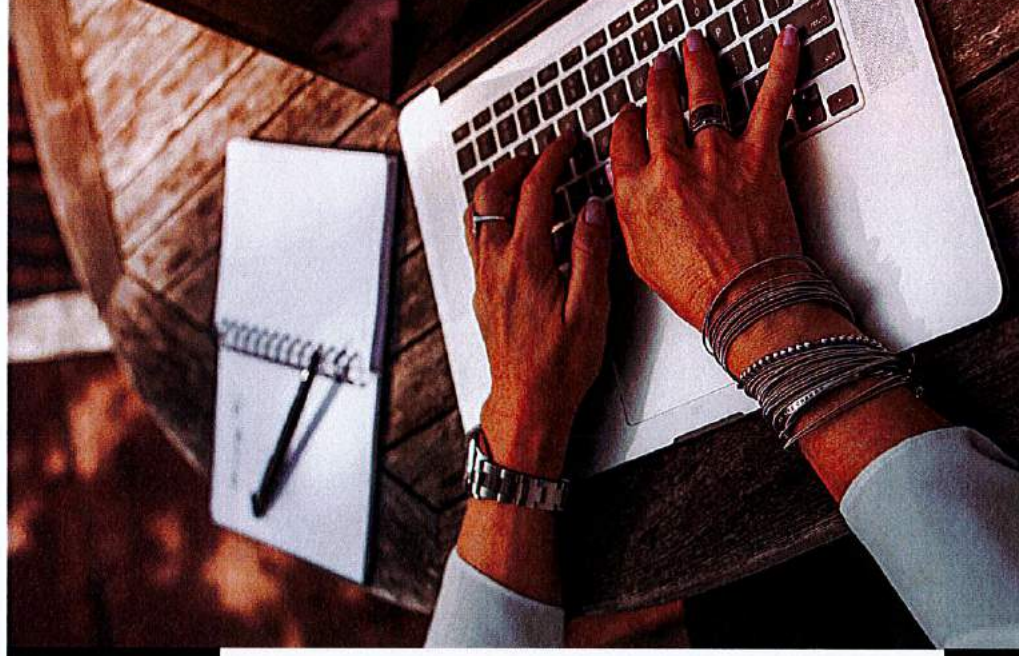
Optional: Wi-Fi router rental \$7.50/month or use your own

Guaranteed speed, no additional fees, no gimmicks

Free standard install through 2023
Charges may apply for custom installation

Community owned with local customer service
Readfield owns the fiber optic network and contracts with Axiom, a third-party private business, to provide service to Readfield. Axiom is located in Machias, Maine, and is here to help.

Readfield's **Fastest** Internet | **FREE** Installation | **NO** Contracts | **NO** Additional Fees



Learn more at: ReadfieldFiber.org



The Readfield Fiber network has been developed to be paid for in two ways: through a general obligation bond that will have the costs assessed to every property in town, and through subscriber fees.

Property owners in Readfield will all contribute to the construction cost of the fiber network through their annual property tax bill in the same way as we all share the costs of roads, buildings, schooling, county assessments, protection costs for Fire and Ambulance service, and all other town expenses. The amount you will pay is based on the assessed value of your property.

NOTE: The approximate monthly rate is \$4 for each \$50,000 of value.

PROPOSED Monthly Cost: 100 Mbps Symmetrical Service

Assessed Home Value	Proposed Monthly Property Tax Cost for Fiber Network	Cost of 100 Mbps Service	Proposed Total Monthly Internet Cost
\$ 50,000	\$4	\$39.99	\$43.99
\$100,000	\$8	\$39.99	\$47.99
\$150,000	\$12	\$39.99	\$51.99
\$200,000	\$16	\$39.99	\$55.99
\$250,000 <i>*Average Value</i>	\$20	\$39.99	\$59.99
\$300,000	\$24	\$39.99	\$63.99
\$350,000	\$30	\$39.99	\$67.99

Learn more at: ReadfieldFiber.org





COST

The Readfield Fiber network has been developed to be paid for in two ways: **through a general obligation bond that will have the costs assessed to every property in town, and through subscriber fees.**

The vote on Article 4 at the November 2021 Town Meeting authorized the Select Board to borrow the funds to construct the network. If the article to approve a contract with a third-party company (Axiom Technologies LLC) is passed at the June 14th, 2022 Town Meeting, we will immediately proceed with the project.

The Readfield Select Board set goals for expanding broadband services in town. This project is meeting the goals of providing service to EVERY property address in town offering discounted services for low-income households with demonstrated need.



\$39.99* per month for 100 Mbps Upload and Download
*(*Proposed rate while we negotiate a contract)*

Up to 1 Gigabit upload and download
Other service levels also available

Optional: Wi-Fi router rental \$7.50/month, or use your own

Guaranteed speed, no additional fees, no gimmicks

Free standard install through 2023
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Learn More at:
ReadfieldFiber.org

Readfield Fiber: A New Fiber Optic Internet



Readfield's **Fastest** Internet.
FREE Installation.
NO Contracts.
NO Additional Fees.

Learn More at:
ReadfieldFiber.org

TIMING

If voters approve our project in June, we will be submitting our application to Connect Maine for the next round of funding this Fall. All funds received will go directly to reducing the cost of the project and will reduce the property tax impact of the project.

Once approved, the project will be started in June of 2022 and continue throughout 2023. You'll be able to sign up immediately with service arriving in 12 to 18 months. Axiom will be building a solid network to serve Readfield well into the future.

PROPERTY TAX

Property owners in Readfield will all contribute to the construction cost of the fiber network through their annual property tax bill in the same way as we all share the costs of roads, buildings, schooling, county assessments, protection costs for Fire and Ambulance service, and all other town expenses. The amount you will pay is based on the assessed value of your property. NOTE: The approximate monthly rate is \$4 for each \$50,000 of value.

SUBSCRIBER FEES

These services will be available to every property address in our town, all at the same monthly cost for the same service. Axiom Technologies is offering the following service levels and proposed pricing.

100 Mbps: \$39.99/month
500 Mbps: \$49.99/month
250 Mbps: \$99.99/month
1000 Mbps: \$139.99/month

Optional: Wi-Fi router rental \$7.50/month or use your own (not needed to access the Internet, only for WiFi)

AFFORDABLE CONNECTIVITY PROGRAM

A Federal Communications Commission program that helps connect families and households who need assistance affording essential internet service of \$30 per month.

If you qualify for this credit, your monthly service cost would be as low as \$10 for 100 Mbps symmetrical service (proposed).

Learn more at:
fcc.gov/acp

PROPOSED MONTHLY COST: 100 MBPS SYMMETRICAL SERVICE

Assessed Home Value	Proposed Monthly Property Tax Cost for Fiber Network	Cost of 100 Mbps Service	Proposed Total Monthly Internet Cost
\$ 50,000	\$4	\$39.99	\$43.99
\$100,000	\$8	\$39.99	\$47.99
\$150,000	\$12	\$39.99	\$51.99
\$200,000	\$16	\$39.99	\$55.99
\$250,000 <i>*Average Value</i>	\$20	\$39.99	\$59.99
\$300,000	\$24	\$39.99	\$63.99
\$350,000	\$30	\$39.99	\$67.99

Annual Town Meeting Warrant/Secret Ballot Tuesday, June 14, 2022 Polls Open 8am – 8pm

To: Lee Mank, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the **Kents Hill School - Alford Athletic Center, 1617 Main St** in said Town on Tuesday, the 14th day of June, A.D. 2022, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 40 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator by written ballot to preside at said meeting.

Article 2: Elect two Select Board members for a three-year term:

- Bittar, Robert
- DeAngelis, Steve
- Johnson, Eric
- Mills-Woodsum, Kathryn
- Write in: _____
- Write in: _____

Elect one RSU #38 School Board members for a three-year term:

- Alvarado, Cristobal
- Bickerman, Peter
- Frautten, Travis
- Lambert, Rebecca
- Write in: _____

Elect one Local School Committee member for a one-year term:

- Write in: _____

Elect one Local School Committee member for a two-year term:

- Write in: _____

Elect one Local School Committee member for a three-year term:

- Write in: _____

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish **Salaries and or Wages** of town officers and employees, not elsewhere established, for the period July 1, 2022 through June 30, 2023?

Article 4: Shall the Town vote to fix **September 30, 2022** or thirty days after the taxes are committed, whichever is later, and **February 24, 2023** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 4% per year, which is the State rate pursuant to Title 36 MRSA § 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to **Pay Interest** at a rate of 4% , which is the same as the State Rate of 4% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2022 to October 1, 2022?

Article 7: Shall the Town vote to raise and appropriate **\$679,930** for the **Administration** budget category for the following budget lines with **Grant Writing, Heating Assistance and Attorney Fees** unexpended balances to be carried forward?

Municipal Administration	\$342,855
Insurance	\$157,875
Office Equipment	\$ 6,900
Assessing	\$ 29,675
CEO/LPI/BI	\$ 82,060
Planning Board	\$ 1,015
Appeals Board	\$ 50
Grants/Planning Ser.	\$ 7,000
Heating Assistance	\$ 2,500
Attorney Fees	\$ 50,000

Select Board recommends: Yes Budget Committee recommends: Yes

Article 8: Shall the Town vote to raise and appropriate **\$160,300** for the **Municipal Maintenance** budget category?

General Maintenance	\$ 117,600
Building Maintenance	\$ 34,450
Vehicles Maintenance	\$ 8,250

Select Board recommends: Yes Budget Committee recommends: Yes

Article 9: Shall the Town vote to raise and appropriate **\$74,703** for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Age Friendly and Library budget line carried forward?

Animal Control	\$ 9,530
Kennebec Land Trust	\$ 250
Kennebec Valley Council of Governments	\$ 4,500
Age Friendly Initiatives	\$ 2,000
Library Services	\$ 44,928
Readfield TV	\$ 7,245
Street Lights	\$ 5,750
Maranacook Lake Dam	\$ 500

Select Board recommends: Yes Budget Committee recommends: Yes

Article 10: Shall the Town vote to authorize the Select Board to enter into an approximately two (2) year construction contract and an operating contract with an initial term not to exceed twelve (12) years, with a third-party service provider, to construct and operate a municipally owned fiber to the premises (FTTP) network to offer every household and business in Readfield access to **High-Speed Broadband Internet**, and to appropriate **\$135,770** in American Rescue Plan Act (ARPA) funds and up to **\$4,864,230** from the previously approved twenty (20) year municipal bond to complete the project?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 11: Shall the Town vote to raise and appropriate **\$58,707** for the **Recreation, Parks & Activities** budget category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 18,339
Recreation	\$ 21,300
Heritage Days	\$ 6,600
Conservation	\$ 6,300
Town Properties	\$ 3,000
Trails	\$ 3,168

Select Board recommends: Yes Budget Committee recommends: Yes

Article 12: Shall the Town vote to raise and appropriate up to \$500,000 for the **Fairgrounds Community Park and Conservation Project** to include the construction of a softball field, basketball court, kiosk, concession stand, pollinator garden, trails, and associated utilities and structures at the town Fairgrounds Property (a copy of the draft plan is attached to this Warrant), to pursue wetland and habitat impact mitigation on that and other Town properties, and to pursue fundraising and grant opportunities to minimize the cost of the project?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 13: Shall the Select Board of the Town, on behalf of the Town, be authorized to enter into one or more agreements providing for (a) capital improvements to the Fairgrounds property and other Town properties and (b) borrowing on behalf of the Town, a sum not to exceed \$500,000 on such terms as it determines are necessary and proper pursuant to 30-A M.R.S.A. §5772 and other applicable Maine law, including the interest rate and the principal payment dates, for the purpose of appropriating funds to pay all or a portion of the costs of capital improvements to the Fairgrounds other town properties?

Select Board recommends: Yes Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT

1. Town Indebtedness

A. Bonds outstanding and unpaid:	\$1,274,697.16
B. Bonds authorized and unissued:	\$5,000,000.00
C. Bonds to be issued if Article 13 is approved:	\$500,000.00
Total:	\$6,774,697.16

Costs- Warrant Article 13 Fairgrounds Improvements

At an estimated interest rate of two and one-half percent (2.5%) for a term of twenty (20) years, the estimated cost of this bond issue will be:

A. Total Bond Principal:	\$500,000.00
B. Total Estimated Interest:	\$138,428.28
C. Total Estimated Debt Service:	\$638,428.28

2. **Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

3. **Debt Limit-** In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2022 State Valuation:	\$325,050,000.00
B. Limit Factor:	x 7.5%
C. Debt Limit:	\$24,378,750.00

Signed by: Eric W. Dyer
Eric W. Dyer, Treasurer

Article 14: Shall the Town vote to raise and appropriate \$175,975 for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward from Fire Department Operations and Tower Sites into the capital reserve account?

Fire Department Operating	\$ 77,025
Ambulance Service	\$ 53,400
Tower Sites	\$ 4,550
Dispatching	\$ 40,000
Emergency Operations	\$ 1,000

Select Board recommends: Yes Budget Committee recommends: Yes

Article 15: Shall the Town vote to raise and appropriate \$19,500 for the **Cemetery Materials & Services** budget category, with any unexpended balances to carry forward?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 16: Shall the Town vote to raise and appropriate \$539,650 for the **Roads & Drainage** budget category for

the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$ 119,000
Winter Road Maintenance	\$ 420,650

Select Board recommends: Yes Budget Committee recommends: Yes

Article 17: Shall the Town vote to raise and appropriate **\$546,685** for the **Capital Improvements** budget category for the following budget lines with all accounts to be carried forward?

Technology Equipment	\$ 9,000
Fire Dept.	\$ 10,000
Gile Hall	\$ 20,000
Library Building	\$ 15,000
Open Space	\$ 50,000
Cemetery	\$ 10,000
Roads	\$ 350,000
Equipment	\$ 15,000
Equipment Leases	\$ 6,177
Transfer Station	\$ 61,508

Select Board recommends: Yes Budget Committee recommends: Yes

Article 18: Shall the Town vote to raise and appropriate **\$342,575** for the **Solid Waste** budget category with all accounts to be carried forward?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 19: Shall the Town vote to raise and appropriate **\$50,613** for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

Cobbossee Watershed	\$ 25,613
First Park	\$ 25,000

Select Board recommends: Yes Budget Committee recommends: Yes

Article 20: Shall the Town vote to raise and appropriate **\$319,743** for the **Kennebec County Tax** budget category which the town is legally bound to pay?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 21: Shall the Town vote to raise and appropriate **\$236,946** for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2016 Fire Truck Bond	\$ 53,324
2018 Maranacook Lake Dam Bond	\$ 18,857
2020 Municipal Building Bond	\$ 45,978
2021 Municipal Building and Paving	\$ 30,530
2023 Municipal Bonds	\$ 88,257

Select Board recommends: Yes Budget Committee recommends: Yes

Article 22: Shall the Town vote to appropriate **\$10,000** for **Local Tax Relief** budget category, with any unexpended balances to be carried forward?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 23: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 24: Shall the Town vote to raise and appropriate the requested amount of **\$1,513** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 25: Shall the Town vote to raise and appropriate the requested amount of **\$1,250** for the **Family Violence Agency**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 26: Shall the Town vote to raise and appropriate the requested amount of **\$2,362** for the **Courtesy Boat Inspection Program**, with **\$1,575** for the **Maranacook Lake Association** and **\$787** for the **Torsey Pond Association**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 27: Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 28: Shall the Town vote to raise and appropriate the requested amount of **\$2,500** for the **30 Mile River Association**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 29: Shall the Town vote to raise and appropriate the requested amount of **\$5,000** for continued restoration of the **Readfield Union Meeting House**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 30: Shall the Town vote to appropriate **\$1,748** paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation and maintenance?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate **\$39,000** for the **Unclassified** budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000
Real Estate Property Revaluation	\$ 4,000
Overdraft	\$ 5,000
Abatements	\$20,000

Select Board recommends: Yes Budget Committee recommends: Yes

Article 32: Shall the Town vote to raise and appropriate **\$5,000** for the **General Assistance** budget category?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 33: Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 34: Shall the Town vote to accept the following **Estimated Revenues** to reduce the 2022 Tax Commitment?

State Revenue Sharing	\$ 400,000
Interest on Property Taxes	\$ 25,000
Interest on Investments	\$ 6,000
Veterans Exemption	\$ 2,500
Homestead Exempt. Reimbursement	\$ 194,673
Tree Growth Reimbursement	\$ 10,000
BETE Reimbursement	\$ 6,590
Boat Excise Taxes	\$ 8,500
Motor Vehicle Excise Taxes	\$ 650,000
Agent Fees	\$ 14,000

Public Notice Fees	\$ 500
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,500
Other Income	\$ 5,000
Heating	\$ 2,500
Plumbing Fees	\$ 5,000
Land Use Permit Fees	\$ 6,000
Interlocal CEO/LPI	\$ 38,800
Dog License Fees	\$ 2,000
Rabies Clinic	\$ 500
Age Friendly	\$ 2,000
Library Revenue	\$ 3,475
Cable Television Fees	\$ 30,000
Beach Income	\$ 1,500
Recreation Income	\$ 11,800
Protection	\$ 3,200
Local Roads	\$ 36,000
Bond Proceeds	\$ 5,364,230
Grants	\$ 135,770
Transfer Station Capital	\$ 15,109
Transfer Station	\$ 228,389
First Park	\$ 25,000
Snowmobile (State reimb.)	\$ 1,748
Enterprise Fund	\$ 3,000
General Assistance (State reimb.)	\$ 2,500
Total	\$7,242,834

Select Board recommends: Yes Budget Committee recommends: Yes

Article 35: Shall the Town vote to appropriate the following **Designated Funds** to reduce the 2022 Tax Commitment?

Conservation	\$ 5,450
Local Tax Relief	\$ 10,000
Readfield Enterprise Fund	\$ 7,000
Roads Capital	\$150,000
Transfer Station Capital	\$ 34,803
Trust Funds Cemetery Perpetual Care	\$ 6,000
Total	\$213,253

Select Board recommends: Yes Budget Committee recommends: Yes

Article 36: Shall the Town vote to authorize the Select Board to expend up to **\$25,000** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 37: Shall the Town vote to appropriate **\$225,000** from the **Unassigned Fund Balance** to reduce the total tax commitment?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 38: Shall the Town authorize the installation of up to five new LED streetlights, and authorize any associated multi-year contracts or agreements with Central Maine Power?

Article 39: Shall an ordinance entitled 2022 Amendments to the Town of Readfield **Land Use Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 40: Shall an ordinance entitled 2022 Amendments to the Town of Readfield **Board of Appeals Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Voted & Approved on _____, 2022 by:

Dennis Price, Chair

Kathryn Mills Woodsum, Vice Chair

Carol Doorenbos

Ralph Eno

Sean Keegan

A true copy of the warrant,

Attest: _____
Kristin Parks, Town Clerk
Town of Readfield



TOWN OF READFIELD

OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office Telephone (207) 685-4939

Website: www.readfieldmaine.org

May 16, 2022

Dear Readfield Resident,

Transparency in government is critically important and this mailing is intended to provide you with Municipal voting information. Information on the RSU #38 budget and voting can be found at www.maranacook.org. The Select Board, Budget Committee, Planning Board, and many other town committees, staff, and officials worked diligently to gather public input at every opportunity and create a community focused Municipal Warrant. This mailing includes the warrant articles that will be considered at the Annual Town Meeting / Secret Ballot Vote along with brief explanations and clarification on budgetary and policy matters. The warrant articles are in a standard font, while the notes and comments are in *bold italics*.

The RSU and Municipal budgets are set to increase after two years of decreases related to the COVID-19 pandemic. Cost savings from involuntary service reductions, restrictive budgeting, and the influx of federal assistance were primarily responsible for these temporary savings. This relief was important and appreciated by residents but it is unfortunately not sustainable long-term. **The projected combined RSU and Municipal tax impact for the coming year represents a 1.2% increase from pre-pandemic levels.**

In-person secret ballot voting will be held at Kents Hill School's Alford Athletic Center, 1617 Main St. Absentee ballots are available from the Town Office. Additional information on absentee voting can be found on the town website or by contacting the Town Office. Similarly, detailed information on the municipal budget can also be found through these channels.

- Readfield Town Website: www.readfieldmaine.org,
- Readfield Town Office Main Phone Line: 685-4939
- Readfield Town Manager (for most budget questions): manager@readfieldmaine.org or 685-1818
- Readfield Town Clerk (for most voting questions): clerk@readfieldmaine.org or 685-1816

Another excellent source of budget and warrant information is the Fiscal Year 2023 Municipal Budget and Warrant Public Hearing at 6:30pm on June 2nd at the Town Office. Here's how it will work:

- The event will be held in person, via Zoom, and will be broadcast on cable channel 7.
- The viewing public may participate by calling (929) 436-2866 or using the online ZOOM platform with Meeting ID: 881 4960 8367 and Passcode: 781405.
- Special attention will be given to the Readfield Fiber project and the Fairgrounds Community Park and Conservation project.
- Reasonable comment time limits will be applied and will be accepted from Readfield residents.

There are many important warrant articles to consider this year. Please take a moment to review this document and utilize other available resources. Thank you for your participation and engagement.

Sincerely,

Dennis Price,
Chair, Readfield Select Board

June 14, 202 Annual Town Meeting/Secret Ballot Vote Warrant Articles and Notes

Article 1: Elect a moderator by written ballot to preside at said meeting.

Article 2: Elect two Select Board members for a three-year term:

- Bittar, Robert
- DeAngelis, Steve
- Johnson, Eric
- Mills-Woodsum, Kathryn
- Write in: _____
- Write in: _____

Elect one RSU #38 School Board members for a three-year term:

- Alvarado, Cristobal
- Bickerman, Peter
- Frautten, Travis
- Lambert, Rebecca
- Write in: _____

Elect one Local School Committee member for a one-year term:

- Write in: _____

Elect one Local School Committee member for a two-year term:

- Write in: _____

Elect one Local School Committee member for a three-year term:

- Write in: _____

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish **Salaries and or Wages** of town officers and employees, not elsewhere established, for the period July 1, 2022 through June 30, 2023?

Article 4: Shall the Town vote to fix **September 30, 2022** or thirty days after the taxes are committed, whichever is later, and **February 24, 2023** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 4% per year, which is the State rate pursuant to Title 36 MRSA § 505.4? *Due dates are similar to past years. The rate is the State's maximum allowable interest rate*

Article 5: Shall the Town vote to authorize the Tax Collector to **Pay Interest** at a rate of 4% , which is the same as the State Rate of 4% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A? *If not voted in the rate would default to the State's maximum allowable interest rate, which is 6%. Last year it was voted in at 5%*

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2022 to October 1, 2022?

Article 7: Shall the Town vote to raise and appropriate **\$679,930** for the **Administration** budget category for the following budget lines with **Grant Writing, Heating Assistance and Attorney Fees** unexpended balances to be carried forward?

Municipal Administration	\$342,855	<i>Labor and services</i>
Insurance	\$157,875	
Office Equipment	\$ 6,900	
Assessing	\$ 29,675	<i>Contract assessing service, maps, etc.</i>
CEO/LPI/BI	\$ 82,060	<i>Offset by \$49,800 in revenue, including interlocal revenue</i>
Planning Board	\$ 1,015	
Appeals Board	\$ 50	
Grants/Planning Ser.	\$ 7,000	<i>Comprehensive Plan, grant writing, grant matching funds</i>
Heating Assistance	\$ 2,500	<i>Offset by \$2,500 in revenue (bottle donations)</i>
Attorney Fees	\$ 50,000	

Select Board recommends: Yes Budget Committee recommends: Yes

Article 8: Shall the Town vote to raise and appropriate **\$160,300** for the **Municipal Maintenance** budget category?

General Maintenance	\$ 117,600	<i>Labor and services</i>
Building Maintenance	\$ 34,450	<i>Materials and services</i>
Vehicles Maintenance	\$ 8,250	<i>Materials and services</i>

Covers utilities and maintenance of Town buildings, grounds, and equipment

Select Board recommends: Yes Budget Committee recommends: Yes

Article 9: Shall the Town vote to raise and appropriate **\$74,703** for the **Community Services** budget category for the following budget lines, with the unexpended balance of the Age Friendly and Library budget line carried forward?

Animal Control	\$ 9,530	<i>Offset by \$2,500 in revenue</i>
Kennebec Land Trust	\$ 250	<i>Membership</i>
Kennebec Valley Council of Governments	\$ 4,500	<i>Membership</i>
Age Friendly Initiatives	\$ 2,000	<i>Offset by \$2,000 in revenue</i>
Library Services	\$ 44,928	<i>Offset by \$3,475 in revenue</i>
Readfield TV	\$ 7,245	<i>Offset by \$30,000 in revenue</i>
Street Lights	\$ 5,750	<i>Includes the installation of up to five new LED lights</i>
Maranacook Lake Dam	\$ 500	

Select Board recommends: Yes Budget Committee recommends: Yes

Article 10: Shall the Town vote to authorize the Select Board to enter into an approximately two (2) year construction contract and an operating contract with an initial term not to exceed twelve (12) years, with a third-party service provider, to construct and operate a municipally owned fiber to the premises (FTTP) network to offer every household and business in Readfield access to **High-Speed Broadband Internet**, and to appropriate **\$135,770** in American Rescue Plan Act (ARPA) funds and up to **\$4,864,230** from the previously approved twenty (20) year municipal bond to complete the project?

This article is presented for voters to approve the "Readfield Fiber" project to bring affordable, reliable, equitable, community owned, and locally controlled high-speed internet to every home and business in Readfield. The article presents an "up-to" amount to cover the development and initial build-out of the municipally owned network. Grant funding is anticipated and is being actively pursued. The Town of Leeds is working with Axiom (the same service provider as Readfield) and has similar existing internet coverage. They recently received a 2.1 Million dollar grant award for their project. Even if we receive no grant funding, which is highly unlikely, most residents who subscribe to Readfield Fiber will save money and receive better service compared to other existing and future internet service options (including land based and satellite services). They can't compete with local network ownership and control and some of the best available fiber-optic technology.

Operation of the network and internet service will be provided by Axiom Technologies and will be paid for through subscriber fees. Final construction and operating contracts are currently being negotiated with Axiom in the event the project is approved. These contracts ensure that Axiom is a good partner and provides guaranteed service levels at a reasonable cost - which the community will have regular opportunities to discuss and negotiate. They also offer protection to the town and subscribers that simply don't exist with other service providers. Axiom is a Maine company and they hire local people to perform installations and routine maintenance, and all customer service calls stay in Maine. We expect good results but can switch providers if we don't get them.

For more information visit www.readfieldmaine.org/fiber and review the fact sheet included with this mailer.

Select Board recommends: Yes Budget Committee recommends: Yes

Article 11: Shall the Town vote to raise and appropriate **\$58,707** for the **Recreation, Parks & Activities** budget category for the following budget lines with any unexpended balances to be carried forward?

Beach	\$ 18,339	<i>Offset by \$1,500 in revenue</i>
Recreation	\$ 21,300	<i>Youth sports and events, offset by \$11,800 in revenue</i>
Heritage Days	\$ 6,600	
Conservation	\$ 6,300	<i>Offset by \$5,450 in reserves</i>
Town Properties	\$ 3,000	
Trails	\$ 3,168	

Select Board recommends: Yes Budget Committee recommends: Yes

Article 12: Shall the Town vote to raise and appropriate *up to* \$500,000 for the **Fairgrounds Community Park and Conservation Project** to include the construction of a softball field, basketball court, kiosk, concession stand, pollinator garden, trails, and associated utilities and structures at the town Fairgrounds Property (a copy of the draft plan is attached to this Warrant), to pursue

wetland and habitat impact mitigation on that and other Town properties, and to pursue fundraising and grant opportunities to minimize the cost of the project?

This article would approve the continued development of the Fairgrounds as a community park and conservation area by adding recreational amenities and enhancing conservation efforts. The full cost of this project is currently estimated to be between \$350,000 and \$400,000 but we expect a lot of community support, grants, and donations to significantly lower the cost. If we receive NO grants and NO community contributions the average homeowner would pay less than \$20 per year for this project. For more information visit www.readfieldmaine.org/recreation and review the concept plan included with this mailer.

Select Board recommends: Yes Budget Committee recommends: Yes

Article 13: Shall the Select Board of the Town, on behalf of the Town, be authorized to enter into one or more agreements providing for (a) capital improvements to the Fairgrounds property and other Town properties and (b) borrowing on behalf of the Town, a sum not to exceed \$500,000 on such terms as it determines are necessary and proper pursuant to 30-A M.R.S.A. §5772 and other applicable Maine law, including the interest rate and the principal payment dates, for the purpose of appropriating funds to pay all or a portion of the costs of capital improvements to the Fairgrounds other town properties?

This article would approve the potential borrowing for the Fairgrounds Community Park and Conservation project. It is an "up-to" amount and only the funds actually needed for the project will be financed.

Select Board recommends: Yes Budget Committee recommends: Yes

MUNICIPAL TREASURER'S FINANCIAL STATEMENT

1. Town Indebtedness

A. Bonds outstanding and unpaid:	\$1,274,697.16
B. Bonds authorized and unissued:	\$5,000,000.00
C. Bonds to be issued if Article 13 is approved:	\$500,000.00
Total:	\$6,774,697.16

Costs- Warrant Article 13 Fairgrounds Improvements

At an estimated interest rate of two and one-half percent (2.5%) for a term of twenty (20) years, the estimated cost of this bond issue will be:

A. Total Bond Principal:	\$500,000.00
B. Total Estimated Interest:	\$138,428.28
C. Total Estimated Debt Service:	\$638,428.28

2. **Validity-** The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

3. **Debt Limit-** In accordance with 30-A M.R.S.A. §5701 & §5702, a municipality may not borrow funds if the borrowing would cause the municipality to exceed its debt limit.

A. 2022 State Valuation:	\$325,050,000.00
B. Limit Factor:	x 7.5%
C. Debt Limit:	\$24,378,750.00

Signed by: 
Eric W. Dyer, Treasurer

Article 14: Shall the Town vote to raise and appropriate \$175,975 for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward from Fire Department Operations and Tower Sites into the capital reserve account?

Fire Department Operating	\$ 77,025	
Ambulance Service	\$ 53,400	
Tower Sites	\$ 4,550	<i>Offset by \$3,200 in revenue</i>
Dispatching	\$ 40,000	
Emergency Operations	\$ 1,000	

Select Board recommends: Yes Budget Committee recommends: Yes

Article 15: Shall the Town vote to raise and appropriate \$19,500 for the **Cemetery Materials & Services** budget category, with any unexpended balances to carry forward? *Offset by \$6,000 from Perpetual Care Trust Fund.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 16: Shall the Town vote to raise and appropriate \$539,650 for the **Roads & Drainage** budget category for the following budget lines with any unexpended balance to be carried forward for the Summer Roads budget?

Summer Road Maintenance	\$ 119,000	<i>Non-capital work, offset by \$36,000 in revenue</i>
Winter Road Maintenance	\$ 420,650	<i>Road plowing, salt, and sand, offset by \$50,000 in reserves</i>

Select Board recommends: Yes Budget Committee recommends: Yes

Article 17: Shall the Town vote to raise and appropriate **\$546,685** for the **Capital Improvements** budget category for the following budget lines with all accounts to be carried forward? *Most accounts are funding reserves for future use.*

Technology Equipment	\$ 9,000	<i>Includes conversion from analog to digital broadcasts</i>
Fire Dept.	\$ 10,000	
Gile Hall	\$ 20,000	
Library Building	\$ 15,000	
Open Space	\$ 50,000	<i>Funding for conservation of open space</i>
Cemetery	\$ 10,000	
Roads	\$ 350,000	<i>Road paving reserve, salt/sand shed construction, offset by \$150,000 in reserves</i>
Equipment	\$ 15,000	
Equipment Leases	\$ 6,177	
Transfer Station	\$ 61,508	<i>Offset by \$34,803 in reserves and \$15,109 in revenue</i>

Select Board recommends: Yes Budget Committee recommends: Yes

Article 18: Shall the Town vote to raise and appropriate **\$342,575** for the **Solid Waste** budget category with all accounts to be carried forward? *Offset by \$228,389 in revenue.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 19: Shall the Town vote to raise and appropriate **\$50,613** for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

Cobboossee Watershed	\$ 25,613	<i>Lake protection, monitoring, and conservation</i>
First Park	\$ 25,000	<i>Offset by \$25,000 in revenue, no tax impact</i>

Select Board recommends: Yes Budget Committee recommends: Yes

Article 20: Shall the Town vote to raise and appropriate **\$319,743** for the **Kennebec County Tax** budget category which the town is legally bound to pay?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 21: Shall the Town vote to raise and appropriate **\$236,946** for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2016 Fire Truck Bond	\$ 53,324	<i>Final Payment 11/2023</i>
2018 Maranacook Lake Dam Bond	\$ 18,857	<i>Final Payment 5/2029</i>
2020 Municipal Building Bond	\$ 45,978	<i>Final Payment 11/2035</i>
2021 Municipal Building and Paving	\$ 30,530	<i>Final Payment 11/2036</i>
2023 Municipal Bonds	\$ 88,257	<i>Includes approved broadband borrowing, bond costs, and Fairgrounds borrowing if approved</i>

Select Board recommends: Yes Budget Committee recommends: Yes

Article 22: Shall the Town vote to appropriate **\$10,000** for **Local Tax Relief** budget category, with any unexpended balances to be carried forward? *Offset by \$10,000 in use of reserves*

Select Board recommends: Yes Budget Committee recommends: Yes

ARTICLES 23-29: Placed on the Warrant by petition and support third-party non-profit agencies providing services to residents

Article 23: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health**?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 24: Shall the Town vote to raise and appropriate the requested amount of **\$1,513** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: Yes Budget Committee recommends: Yes

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Select Board recommends: Yes Budget Committee recommends: Yes

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Article 28: Shall the Town vote to raise and appropriate the requested amount of \$2,500 for the 30 Mile River Association?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 29: Shall the Town vote to raise and appropriate the requested amount of \$5,000 for continued restoration of the Readfield Union Meeting House?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 30: Shall the Town vote to appropriate \$1,748 paid to the Town by the State (based on snowmobile registrations) for the Readfield Blizzard Busters Snowmobile Club to be used for trail creation and maintenance? *Offset by \$1,748 in revenue.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 31: Shall the Town vote to raise and appropriate \$39,000 for the Unclassified budget category for the following budget lines with Readfield Enterprise Fund and Revaluation unexpended balance to carry forward?

Readfield Enterprise Fund	\$10,000	<i>Offset by \$10,000 in reserve and \$3,000 in revenue</i>
Real Estate Property Revaluation	\$ 4,000	<i>For supplemental assessing services & revaluation prep.</i>
Overdraft	\$ 5,000	<i>To address any unaccounted for overdrafts</i>
Abatements	\$20,000	<i>For routine adjustment, poverty abatements, and overlay</i>

Select Board recommends: Yes Budget Committee recommends: Yes

Article 32: Shall the Town vote to raise and appropriate \$5,000 for the General Assistance budget category? *\$2,500 revenue offset.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 33: Shall the Town vote to authorize Expenditure of Revenues from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends: Yes Budget Committee recommends: Yes

Article 34: Shall the Town vote to accept the following Estimated Revenues to reduce the 2022 Tax Commitment?

State Revenue Sharing	\$ 400,000	
Interest on Property Taxes	\$ 25,000	
Interest on Investments	\$ 6,000	
Veterans Exemption	\$ 2,500	
Homestead Exempt. Reimbursement	\$ 194,673	
Tree Growth Reimbursement	\$ 10,000	
BETE Reimbursement	\$ 6,590	
Boat Excise Taxes	\$ 8,500	
Motor Vehicle Excise Taxes	\$ 650,000	
Agent Fees	\$ 14,000	
Public Notice Fees	\$ 500	
Business License Fees	\$ 50	
Certified Copy Fees	\$ 1,500	
Other Income	\$ 5,000	
Heating	\$ 2,500	<i>Money collected from Transfer Station bottles and cans</i>
Plumbing Fees	\$ 5,000	
Land Use Permit Fees	\$ 6,000	
Interlocal CEO/LPI	\$ 38,800	<i>Wayne's share of interlocal Code Enforcement</i>
Dog License Fees	\$ 2,000	
Rabies Clinic	\$ 500	
Age Friendly	\$ 2,000	
Library Revenue	\$ 3,475	

Cable Television Fees	\$ 30,000	<i>From Cable TV subscription fees (not internet)</i>
Beach Income	\$ 1,500	
Recreation Income	\$ 11,800	
Protection	\$ 3,200	
Local Roads	\$ 36,000	<i>State revenue sharing for road infrastructure</i>
Bond Proceeds	\$ 5,364,230	<i>Funds from approved borrowing, and article 13</i>
Grants	\$ 135,770	<i>Federal COVID-19 assistance funds</i>
Transfer Station Capital	\$ 15,109	<i>Fayette and Wayne share</i>
Transfer Station	\$ 228,389	<i>Fayette and Wayne share, plus operating revenue</i>
First Park	\$ 25,000	
Snowmobile (State reimb.)	\$ 1,748	<i>State reimbursement</i>
Enterprise Fund	\$ 3,000	<i>Loan repayments</i>
General Assistance (State reimb.)	\$ 2,500	<i>State reimbursement</i>
Total	\$7,242,834	

Select Board recommends: Yes Budget Committee recommends: Yes

Article 35: Shall the Town vote to appropriate the following **Designated Funds** to reduce the 2022 Tax Commitment?

Conservation	\$ 5,450
Local Tax Relief	\$ 10,000
Readfield Enterprise Fund	\$ 7,000
Roads Capital	\$150,000
Transfer Station Capital	\$ 34,803
Trust Funds Cemetery Perpetual Care	\$ 6,000
Total	\$213,253

Select Board recommends: Yes Budget Committee recommends: Yes

Article 36: Shall the Town vote to authorize the Select Board to expend up to **\$25,000** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year? *This article sets aside a small contingency to be used for emergencies or unanticipated financial needs.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 37: Shall the Town vote to appropriate **\$225,000** from the **Unassigned Fund Balance** to **reduce the total tax commitment**? *This use of funds to reduce taxes includes roughly \$173,000 in revenue collected last year to offset a portion of the roughly \$250,000 increase in the RSU #38 budget.*

Select Board recommends: Yes Budget Committee recommends: Yes

Article 38: Shall the Town authorize the installation of up to five new LED streetlights, and authorize any associated multi-year contracts or agreements with Central Maine Power?

ARTICLES 39 and 40: A summary of substantive ordinance revisions to the Land Use Ordinance and Board of Appeals Ordinance are included below but the full text was not included due to size constraints. Many changes were proposed in response to feedback from applicants and community members observing the application process during the pandemic. These challenging times showed areas where we can improve how we do business and make things clearer and less complicated for everyone. The full text of the proposed ordinance revisions is available on "Voting" page of the Town Website at www.readfieldmaine.org and at the Town Office. Direct Link: <https://www.readfieldmaine.org/votingelectionstown-mtg/pages/june-14-2022-town-meeting>

Article 39: Shall an ordinance entitled 2022 Amendments to the Town of Readfield **Land Use Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

- *Art. 4, Sec. 7 - Allows for renewal of expired LUO permits under certain conditions. This saves the applicant the need to restart the entire permitting process.*
- *Art. 6, Sec. 3 - This Article is proposed to be reorganized to be set forth in a more chronological order. Some provisions are proposed to be revised to better reflect the practices of the Planning Board (PB hereafter) and to provide greater flexibility to both applicants and to the PB. In addition, the following new language is proposed:*
 - *New language clarifying that land use applications must meet site review criteria and all other applicable provisions of the Land Use Ordinance (LUO hereafter). This has always been the practice, but the wording of the LUO is unclear.*
 - *New language in Section 3(L) providing that in addition to the specific types of performance guarantees listed in the LUO, a developer may use others as determined by the PB. This provides greater flexibility to the town and to*

the applicant.

Below is a list of the types of minor revisions that are being proposed in order to clarify language and provide greater flexibility.

1. Current ordinance provides that the Code Enforcement Officer (CEO hereafter) makes a "preliminary determination" whether an application is complete. However, the current ordinance does not then specify the next steps for the PB. In practice, the PB determines completeness and determines whether to go forward to the next step in the process. The proposed change allows applicants to move past the CEO stage of the process.
 2. The current LUO does not allow the scheduling of a public hearing until an application is found complete. However, the practice of the PB is often to schedule a public hearing conditioned on submission of additional material. This speeds up the process for applicants.
 3. The current LUO requires the PB to deny an application if the applicant fails to submit required additional information within a prescribed time limit. The practice of the PB is to work with applicants and not deny an application unless absolutely necessary.
 4. The current LUO requires the PB to specify the reasons for any conditions imposed as part of any approval and to provide findings of fact in all decisions. In practice, virtually all decisions are approvals, without any opposition and conditions are in almost all cases agreeable to the applicant. Therefore, the requirement for reasons and findings is made optional, unless any interested party requests that the PB issue such reasons and findings.
 5. The current LUO does not require the PB to provide notice of appeal rights. The proposed language would require such notice.
- Art. 7, Sec. 6, Note 13 - Language added to establish that accessory structures to be used as dwelling units are not exempt from setback requirements in the village district.
 - Art. 8, Sec. 6 (E) - Subsection added to require septic system inspections at the time of transfer for property located in the Shoreland zone. This will reduce the risk of sewage contamination to our lakes and streams from deteriorated or poorly built septic systems.
 - Art. 11) Dwelling Unit - Definition updated to include tiny homes as defined in state statute.

Article 40: Shall an ordinance entitled 2022 Amendments to the Town of Readfield Board of Appeals Ordinance, be enacted? (A copy of said Ordinance is attached to this Warrant.)

- 3)B - Removed an outdated reference to initial terms of Board members when the Ordinance was adopted several years ago.
- 4)D - Shifted some administrative responsibilities previously assigned to the Board Secretary to the Town Clerk or Designee. This should ensure continuity and reduce the burden on volunteer Board members.
- 7)A - Removed circular reference to variances. The Board of Appeals already has a process to reconsider their decisions.
- 7)B - Language was added to clarify the scope of variance applications to minimize ambiguity and potential conflicts.
- 7)D - Language was added to clarify the scope of variance applications to minimize ambiguity and potential conflicts.
- 11)A - Language added to clarify that notice requirements apply to variances as well as appeals and that the Town is responsible for providing the notice form to the applicant.
- 11)B - Establishes that reasonable mailing and public notice fees are the responsibility of the applicant and not taxpayers.
- 13)A - Clarified the scheduling requirements for hearings. The Board must take action to schedule within 30 days and hold the hearing within 60 days from the date of a complete application.
- 13)D(4) - Language added to include the Code Enforcement Officer and Planning Board as parties who can submit materials related to appeal and variance hearings.
- 14)F - Added email as an acceptable means of delivering notice of decisions.

***** END OF TOWN MEETING WARRANT *****

Want to know more about what's happening in town? Visit www.readfieldmaine.org! We have a lot of great information available and a municipal calendar and news items right on the homepage. You can also sign up for "[E-Alerts](#)" - pick and choose what kinds of information you want to receive email updates on. Unsubscribe any time.

Need help with your property taxes? Visit www.readfieldmaine.org and click on the "[Tax Information](#)" button to learn more about your tax bill and what exemptions and assistance may be available, including Readfield's Local Tax Assistance Program, Homestead Exemptions, Veterans Exemptions, and Tax Abatements. Call or email Town Manager Eric Dyer with any questions at: 685-4939 or manager@readfieldmaine.org. Information on the State of Maine Property Tax Fairness Credit is available by emailing income.tax@maine.gov or calling 626-8475.



Readfield Fiber: A New Fiber Optic Internet

Learn more at: ReadfieldFiber.org

\$39.99* per month for 100 Mbps Upload and Download
*(*Proposed rate while we negotiate a contract)*

Up to 1 Gigabit upload and download available
Other service levels also available

Optional: Wi-Fi router rental \$7.50/month or use your own

Guaranteed speed, no additional fees, no gimmicks

Free standard install through 2023
Charges may apply for custom installation

Community owned with local customer service
Readfield owns the fiber optic network and contracts with Axiom, a third-party private business, to provide service to Readfield. Axiom is located in Machias, Maine, and is here to help.

If voters approve our project in June, we will be submitting our application to Connect Maine for the next round of funding this Fall. All funds received will go directly to reducing the cost of the project and will reduce the property tax impact of the project.

Once approved, the project will be started in June of 2022 and continue throughout 2023. You'll be able to sign up immediately with service arriving in 12 to 18 months. Axiom will be building a solid network to serve Readfield well into the future.

COSTS

The Readfield Fiber network has been developed to be paid for in two ways: through a general obligation bond that will have the costs assessed to every property in town, and through subscriber fees.

The vote on Article 4 at the November 2021 Town Meeting authorized the Select Board to borrow the funds to construct the network. **If the article to approve a contract with a third-party company (Axiom Technologies LLC) is passed at the June 14th, 2022 Town Meeting, we will immediately proceed with the project.**

The Readfield Select Board set goals for expanding broadband services in town. This project is meeting the goals of providing service to EVERY property address in town offering discounted services for low-income households with demonstrated need.

Please see reverse for more detailed cost information.



Readfield's **Fastest** Internet.
FREE Installation.
NO Contracts.
NO Additional Fees.

Subscriber Fees

These services will be available to **every property** address in our town, all at the same monthly cost for the same service. Axiom Technologies is offering the following service levels and proposed pricing.

100 Mbps: \$39.99/month
250 Mbps: \$49.99/month

500 Mbps: \$99.99/month
1000 Mbps: \$139.99/month

Optional: Wi-Fi router rental \$7.50/month or use your own
(not needed to access the Internet, only for WiFi)

Property Tax

Property owners in Readfield will all contribute to the construction cost of the fiber network through their annual property tax bill in the same way as we all share the costs of roads, buildings, schooling, county assessments, protection costs for Fire and Ambulance service, and all other town expenses. The amount you will pay is based on the assessed value of your property. *NOTE: The approximate monthly rate is \$4 for each \$50,000 of value.*

Affordable Connectivity Program

[fcc.gov/acp](https://www.fcc.gov/acp)

A Federal Communications Commission program that helps connect families and households who need assistance affording essential internet service of \$30 per month. **If you qualify for this credit, your monthly service cost would be as low as \$10 for 100 Mbps symmetrical service (proposed).**

Proposed Monthly Cost: 100 Mbps Symmetrical Service

Assessed Home Value	Proposed Monthly Property Tax Cost for Fiber Network	Cost of 100 Mbps Service	Proposed Total Monthly Internet Cost
\$ 50,000	\$4	\$39.99	\$43.99
\$100,000	\$8	\$39.99	\$47.99
\$150,000	\$12	\$39.99	\$51.99
\$200,000	\$16	\$39.99	\$55.99
\$250,000 <i>*Average Value</i>	\$20	\$39.99	\$59.99
\$300,000	\$24	\$39.99	\$63.99
\$350,000	\$30	\$39.99	\$67.99

KEY TO PLAN ELEMENTS:

1. Trail head kiosk and entrance to native pollinator garden; Shrubs to buffer abutter views
2. Main trail head: Shift kiosk to this location and widen path for service and maintenance access
3. Entrance to basketball court; Fenced portable toilets to the east.
4. New basketball / pickleball multi-use court; Fenced with black, 6' fence with double access gates
5. Concession building and picnic tables; Aligned with path to provide easy service / deliveries access
6. Existing trail connection with trail sign
7. New ballfields access drive / path, 8+ feet wide for maintenance and field access
8. Possible boardwalk with native grasses and wildflowers
9. Informal seating spaces adjacent to path for spectators
10. Access path to fields for maintenance
11. Field improvements: Drainage improvements (existing field), new softball and mulhouse fields
12. Preserved/restored pollinator-friendly meadow with native trees and shrubs to buffer ballfields and provide habitat for wildlife.
13. Drainage area with native, wet-tolerant plants

SYMBOLS KEY:

- Sign location
- Shade tree
- Evergreen
- Shrubs
- Herbaceous plants
- Lawn area
- Fence
- Bench

Scale: 1" = 50'



0' 50' 100'



Community Park & Conservation Project

CONCEPT PLAN READFIELD FAIRGROUNDS

Prepared for:

 Town of Readfield
 8 Old Kings Hill Rd
 Readfield, ME, 04555

Date: 5.02.2022
 Rev: 5.05.2022

Project team:

RS LEONARD
 Landscape Architecture


 Main-Land
 Development
 Consultants



**READFIELD
HERITAGE DAYS
SECOND WEEKEND IN AUGUST**

NEW BUSINESS

RESERVED

Purchasing Policy for the Town of Readfield

Adopted ~~04-08-04~~ April 8, 2004, as amended ~~02-11-13, 11-04-13, 12-15-2014, and 12-14-2015~~ May 16, 2022

Purpose - The Town of Readfield spends a considerable portion of its annual budget purchasing goods and services for the administration of Town business. It is important that these purchases be made in a businesslike manner, assuring accountability for the expenditure of Town funds. The Select Board directs the Town Manager and/or designees to use the policy described below to guide them in making purchases on the Town's behalf. It is the intent of this policy to set out the rules and guidelines for the purchase of goods and services.

Policy – The Board shall make bid and quote openings and contract awards during regular Select Board meetings or direct the Town Manager to set and publicize a public opening. It is recommended that a Select Board member attend this type of public opening.

A. Bidding for Goods and Services Non-Roadwork:

It is the intention of the Board that purchases made for or on behalf of the Town be as economical as possible while still meeting the required standards. To that end the Town implements the following rules:

1. For all non-road related purchases over ~~\$10,000~~ \$12,500, the Town will request bids through written Requests for Proposals (RFP's). At a minimum the RFP will clearly describe the work to be done, or the purpose of the goods to be purchased, the time frame for delivery, and any specifications required. A closing date will be established beyond which no other bids will be reviewed, and review criteria established for selecting the winning bid. ~~No emailed or faxed bids will be accepted.~~
2. Exceptions to using the written bidding process may only be made following a majority vote of the Board. In an emergency, this may be done by telephone/e-mail with a confirming vote at the next Board meeting.
3. Purchases of less than ~~\$5,000~~ \$7,500 may be made using the most cost-effective source without a formal process. The Select Board will review all purchases during warrant review, and assure that they are appropriate.
4. For all purchases made which cost between ~~\$5,000 and \$10,000~~ \$7,500 and \$12,500 sealed written quotes shall be solicited from at least three vendors, at least one that will be from outside of Readfield, whenever practicable. A closing date will be established beyond which no other quotes will be received, and review criteria will be established for selecting the winning quote. ~~No emailed or faxed quotes will be accepted.~~ Quotes shall be opened publicly and the vendors and their quoted prices shall be reported to the Board as a regular part of the

Town Manager's report, if not opened at a regular Select Board meeting.

5. If multiple vendors are not available for a particular item or service, or if there is an emergency need, the purchase may be made on a sole source basis with Board approval. These purchases must also be indicated to the Board at their regular meetings.

B. Roadwork-Related Purchases:

1. In January of each year the Town Manager shall send out to all area contractors a request for quotes on labor, equipment and material rates for the upcoming year. All contractors submitting quotes will be held to the prices submitted in their quotes for all work performed for the Town during that year.
2. For emergency repair roadwork the Town Manager will use contractors from the list of those submitting quotes seeking to get the best quality work for the lowest cost. All work let out under this section will be reported to the Board during their regular meetings.
3. For all major road construction/reconstruction projects the Town Manager shall use the written RFP process to select the contractor to perform the work. Alternatively, with Board approval, the Town Manager and/or designee may act as General Contractor on behalf of the Town, using quoted prices for contracted services and equipment to perform major road construction/reconstruction projects.
4. For all road maintenance work over ~~\$5,000~~ \$7,500 the Town Manager shall solicit sealed written quotes from at least 3 contractors, at least one that will be from outside of Readfield, whenever practicable. A closing date will be established beyond which no other quotes will be received, and review criteria will be established for selecting the winning quote. ~~No emailed or faxed quotes will be accepted.~~ Quotes shall be opened publicly and the contractors and their quoted prices shall be reported to the Board as a regular part of the Town Manager's report, if not opened at a regular Select Board meeting.
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C. Past due Taxes:

It shall be the policy of the Town of Readfield to accept contract bids for work authorized by the Town from individuals, partnerships, businesses etc. without regard for any past due taxes owed to the Town of Readfield by the bidder.

Regular bid procedures and awarding of contracts will be followed in all cases.

Any vehicles used for Town work must have a current registration (if required legally) and valid inspection sticker.

However, before any contract is awarded and signed by the Town, bidders must be in good financial standing with the Town and provide proof that all past due / overdue personal property taxes have been paid or have a signed payment agreement with the Town prior to award. If the Town awards a contract to a business that has past due /overdue personal property taxes owed to the Town, any payments(s) made for work done under the pending contract will be deducted from what the business owes the Town.

Individuals (sole proprietors), partnerships, and businesses not registered in Readfield but doing contract work with Readfield must be in good financial standing with their respective towns and must provide proof that all personal property taxes owed to their respective municipalities have been paid or have a signed payment agreement with the respective town prior to any contract award.

Select Board Approved: ~~December 14, 2015~~May 16, 2022

~~Val Pomerleau~~Dennis Price, Chair _____

~~Tom Dunham~~Kathryn Mills Woodsum, Vice Chair

~~Bruce Bourgoine~~Carol Doorenbos _____

~~Allen Curtis~~Ralph Eno _____

~~Chris Sammons~~Sean Keegan _____

Attested as a true copy:

~~Robin Lint~~Kristin Parks, Town Clerk

Date:

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2. Exceptions to using the written bidding process may only be made following a majority vote of the Board. In an emergency, this may be done by telephone/e-mail with a confirming vote at the next Board meeting.
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Select Board Approved: May 16, 2022

Dennis Price, Chair

Kathryn Mills Woodsum, Vice Chair

Carol Doorenbos

Ralph Eno

Sean Keegan

Attested as a true copy:

Kristin Parks, Town Clerk

Date:



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 823-8428
www.memun.org

May 2, 2022

Mr. Eric Dyer
Town Manager
Town of Readfield
8 Old Kents Hill Road
Readfield, Maine 04355

Dear Mr. Dyer,

On behalf of the Executive Committee of the Maine Municipal Association, I am writing in response to the Readfield Selectboard's resolve to have MMA convene stakeholder meetings regarding the shortage of emergency medical technicians (EMTs) across the state.

After a thoughtful discussion of the issues raised by the Readfield Selectboard, the Executive Committee, at its April 28 meeting, authorized staff to work with Readfield and other communities on this issue in following ways: First, by helping to convene meetings and provide meeting space; and by using our contacts/stakeholders to ensure the right people are at the table; and finally, the Executive Committee would like to feature this issue at a session held during MMA's annual convention.

In addition to the shortage of EMTs, the Executive Committee recognized that municipalities across Maine and the rest of the Country are facing a considerable shortfall of municipal employees. Rising wages, working conditions, and lack of adequate training are contributing to the shortage of municipal employees in a wide range of positions including public safety, public works, and administration.

Through the implementation of Hometown Careers and investment in a new educational partnership program designed to bring needed training programs to municipal officials across the state, the Executive Committee has and continues to acknowledge the severity of this issue and the need to act immediately.

The Executive Committee also understands that this problem may be resolved with unique municipal solutions that look different across the state. For municipalities that are looking at cooperative services to address the municipal workforce shortage, MMA Legal has recently completed updates to our Municipal-Cooperation manual, which offers guidance and examples intergovernmental cooperation agreements. The link to the guidance is: <https://memun.org/Member-Center/Manual-Collection/Municipal-Cooperation>.

Thank you for your interest and please feel free to reach out if you need any assistance.

Respectfully,

A handwritten signature in cursive script, appearing to read 'Catherine Conlow'.

Catherine Conlow
Executive Director

OTHER BUSINESS

22-128 ?

Eric Dyer

From: Hanish, Martin B. <mhanish@cmcc.edu>
Sent: Monday, May 9, 2022 11:48 AM
To: Eric Dyer
Subject: appointment to RCC

Hi Eric, I dropped off my app to renew appointment to the RCC last week. when will it be approved?



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



To: MMA's Key Municipal Officials

From: James Bennett, President, Maine Municipal Association

Date: May 2, 2022

Re: Nominations to MMA's 2022-2024 Legislative Policy Committee

This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2022-2024 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "to define municipal interests and to maximize those interests through effective participation in the legislative process." Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2023. Beginning in early 2023, the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned municipal officials, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

(over)

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23rd.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination

- ✉ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid. If you are unable to obtain the signature of the nominee prior to the deadline, an email from the nominee signifying their willingness to serve, will serve as their signature.
- ☒ The forms must be returned to MMA by 5:00 P.M. on June 22, 2022, to be counted. Ballots will be sent out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form *and* nominee profile to **Laura Ellis** at MMA either by FAX (624-0129), by email (Lellis@memun.org) or by mail using the enclosed envelope.

If you have any questions, please call MMA's Advocacy & Communications staff at 1-800-452-8786 or 623-8428.

FYI

466 Centerville Road



Columbia Falls, ME 04623

November 30, 2021

To Whom It May Concern:

The wreaths that are handcrafted to make the remembrance wreaths for Wreaths Across America are made with *Abies balsamea*, Balsam fir. The fir is hand tipped from the tress, broken into bouquets, and assembled into the wreath. There are instances where pesticides may be used due to disease or infestation. The trees are also fertilized for needle retention and growth.

Sincerely,

Michael Worcester
Worcester Wreath Co.

Cemetery Committee Meeting Minutes

Final

March 21st, 2022

Present: Andy Tolman, Marianne Perry, Warren Norris, Ben Rodriguez, Tom Molokie, Brenda Lake, Karen Peterson, Pam Osborn, Grace Keene (Remotely)

Special Guests: Terra Delong and Emily Carney of Wreaths Across America (Remotely)

Meeting Minutes for Prior Meeting: Minutes for February were reviewed. Marianne made motion to accept the minutes, Grace seconded. There was no discussion and minutes were unanimously approved. Approved minutes will be submitted to Town Clerk.

Sexton's Report by Ben Rodriguez

Ben found a box in a storage area that contained a trove of information. It included notes of old plot pricing, cemetery maps from the 1980s, data on the iron fencing repair from 1989. In addition, it contained old burial cards with more veterans' information. Ben will endeavor to absorb and catalogue the new old information.

Ben has received an order of flags, plenty for the coming year's needs. He will begin planning for the flag placement activities in the coming season, this will include the activities where we recruited the help of the Historical Society's Dale Potter-Clark.

Ben has placed an order for veterans' gravesite markers:

- 2 Revolutionary War markers
- 2 World War II markers
- 2 US Veteran universal markers

Maintenance attention will begin soon after more snow melts. Ben will focus on the downed tree limbs and debris. Stevenson Solutions has called to confirm his availability to handle tree issues. Joseph Ferrannini from Grave Stone Matters and Hugh LeMaster from Collette Monuments are on standby to begin stone repair. Ben is reviewing whether to begin some new work in Readfield Corner. He is also in contact with Tom Jacobs about the repair of his mother's damaged stone.

Service maintenance of equipment should be light as the mowers worked fine after last season. Some weed whacking equipment may need servicing at Audette's in Winthrop. Tom Molokie ventured a comment about the use of battery powered equipment and his anecdotal positive experience. Marianne agreed that with today's cost of fossil fuels this could be a consideration. Ben summarized the pros and cons:

- Electric is quieter, fumeless, and potential for fuel spills is eliminated.
- Electric, however, has higher upfront capital cost and while power is catching up, electrical batteries require frequent change out and are cumbersome, not field conducive.
- Fuel costs in the future may dictate a reconsideration.

One of the maps Ben found indicated a circle toward the fairgrounds that is labeled "well". Karen confirmed that there was a well drilled there in the past. Ben will investigate and determine if this is something that exists and can be exploited for water use at Readfield Corner.

Stone repairs this year may be augmented with town performing some of the repairs. To this end Ben has acquired a wet/dry vac and a generator and will be purchasing additional stone repair supplies soon. He is working with town to determine which budget account applies to the equipment purchases. The likelihood is

that the larger town maintenance budget will apply. Grace and Pam pointed out that this is preferential as we want to spend our obligated funds to the repair of the stones.

Old Business

Ben has provided a list of veterans buried in the town's various cemeteries. These lists show current information. Ben has indicated that new information is being discovered all the time with his lists updated as this occurs. The lists were added to the minute circulation last month and sent to the town clerk as addenda to the March minutes.

New Business

We began our zoom meeting with the representatives from Wreaths Across America. These were Terra Delong, Region 1 Liaison, and Emily Carney, Maine Coordinator. Wreaths Across America is a 501 c (3) – non-profit providing a service nationwide. They provide wreaths at a competitive cost for veterans' gravesites.

Terra opened with a description of the services offered by her organization. These are encapsulated in the pages of their website found at www.wreathscrossamerica.org (link).

The committee provided her with multiple questions regarding the service which she and Emily answered:

- What is the average time frame needed to organize work with WAA?

She answered this by describing the length of time from now until delivery of the wreaths to the designated locations. The cutoff date for any changes in wreath count needed for the cemeteries is November 28th and delivery is December 17th. She noted that if we elected to proceed, that there is plenty of time.

- How and when are wreaths delivered?

After determining the location coordinator for the town, delivery address locations are needed:

- First a FedEx or UPS address for delivering the ceremonial wreaths and service flags. Each service branch including POWMIA and the Merchant Marine are represented.
- A 2nd, to the same or other address for delivery of smaller shipments of wreaths generally under 100 to around 200 wreaths.
- A delivery address for tractor-trailer sized quantities > 300 wreaths.

This delivery takes place in mid-December.

- Has there been a positive reception to your service by other municipalities in Maine?

Reception is positive. Of the 68 participants in Maine from last year 50 locations are reinstating. This also reflects 34 sponsorships. It is still early in the year for the reinstatements. Locations range from South Portland to Presque Isle and Down East.

- What assistance can WAA provide in organizing volunteers to set wreaths?

Once a location coordinator is set up WAA works with the person to begin a three-step process:

- Volunteers
- Community Support
- Communication

The website has many features that help the location coordinator track progress. It includes forms, dashboards and a message service for notifying volunteers.

- Is there a certain number of volunteers that need to be secured before the cemeteries in the Town of Readfield can work with WAA to set wreaths?

No, there is no set number required. This will depend entirely on the number and commitment of the community. The representatives noted that the participation in the wreath setting is varied but cemeteries of the sizes of Readfield can be attended to in a day. Ben agreed with this assessment.

- What are some key factors that you have seen that have resulted in successful partnerships with WAA?

Successful partnerships occur when the communication is good. The Maine WAA coordinator noted that as soon as there is a location entered into the website she begins a shepherding period, moving the town's coordinator through the steps to a successful conclusion.

- What is the cost to the town to participate in this project?

The cash outlay to the town should be zero. The town's contribution should be in sexton's time and a modicum of labor by other town employees to move wreaths after delivery.

- Who supplies the wreaths and does WAA control the purchase?

WAA supplies the wreaths through their sourced supplier. As such they purchase the wreaths.

- How does the funding work, public, private?

Costs are borne by the sponsors. Sponsors are provided by local contacts. In the case of Readfield these might be Kents Hill School, Saunders, Maranacook Middle and High Schools, Masonic Lodge, United Methodist Church, DAR and SAR.

- Are there sponsorships outside the community that can defray expenses?

Home Depot and Walmart are known to provide matching funds for WAA activities. WAA can help the location coordinator identify grants.

- Will WAA provide/set wreaths to all of Readfield's cemeteries?

WAA will provide the sponsored wreaths. They will deliver the wreaths but not set them.

- Is any part of the wreath recyclable?

The only part of the wreath that is not recyclable is the bow. Typically once removed they filled a large trash bag. The wire frame and the greenery is recyclable. Tom noted that Eric Johnson's Alpacas would love them otherwise they are compostable. They are treated with pesticides due to disease or infestation when necessary. They are fertilized for needle retention and growth. The WAA has provided written documentation for recyclers to make informed decision. Their certification is attached.

- What are typical donations received or expected for these wreaths?

The wreaths cost \$15 each. Sponsorships have ranged from a single wreath to thousands of dollars in participant contributions. Group sponsors can opt 3-for-2 wreath option. For every two wreaths purchased under the group sponsorship a third wreath is provided free of charge. If sponsorships exceed the wreaths

needed on a given year the excess is rolled over to the following year or at sponsor discretion donated to other cemeteries.

- Other points of information

The wreaths are generally laid on the ground leaning slightly on the upright stone so as not to obscure the veteran's name. A tripod stand is not provided, but is a discretionary item of the cemetery. Families sometimes request to be at the wreath-laying. The town can plan to secure wreaths for a one cemetery or all the cemeteries by choice or determined by effectiveness of funding or sponsorships.

- Contact info for Terra Delong

Telephone number 207-470-0965

Email terradelong@wreathscrossamerica.org

This concluded the WAA presentation. A brief discussion occurred after which Tom moved that we proceed with further investigation cautiously without commitment. This was seconded by Pam. Discussion centered around the several pertinent facts:

- Andy: the committee should not bear the responsibility and time of fundraising
- Tom: recommended that the select board be informed and recommendations from them be conveyed to committee
- Marianne: we should keep in mind that the donation-dollar is scarce and individuals have difficult financial choices to make
- Warren: ease into the commitment by doing one or two cemeteries
- Grace and Pam: honor all the veterans this way or not at all
- Brenda, Grace: town or committee funds should not be committed
- Ben: reminded us that town's resources will be limited to labor and may be augmented with volunteers

Tom amended his motion that this remain on the agenda and Select Board be contacted. This was 2nd by Marianne. The amended motion passed unanimously.

Tom moved to adjourn meeting, Marianne 2nd, Chair waived discussion, unanimously agreed. Next meeting is April 25th, 2022 at 10:30 am.

Respectfully submitted,

Warren Norris
Cemetery Committee

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 2, 2022
APPROVED

The meeting was called to order at 6:30 pm by Chair, Pam Mitchell. Meeting was held by Zoom. Pam Mitchell, Jen Bonnefond, Brenda Lake, Deb Peale, Pat Clark, Jackie Drouin, Betty Peterson and Melissa Small, Librarian were present.
Excused were Sonya Clark and Maureen Kinder.

Secretary's Report: February minutes were approved.

Treasurer's Report: Treasurer's report was approved.

Old Business:

- COVID Update: After much discussion, the Board has decided to continue requiring masks inside the library as we have. However, we will be assessing the situation regularly.
- Summer Park Passes: We are still gathering information about a Coastal Maine Botanical Gardens Pass and are also looking into a pass for The Children's Museum and Theatre of Maine in Portland.

New Business:

- Intellectual Freedom, Right to Read, and Censorship Issues: Melissa has informed us that there is a lot of discussion from Libraries and Librarians throughout the State in regards to censorship issues in general, and particularly as related to collection development and access. She is looking into our Board policies to be sure they reflect best practices, and will make recommendations for any revisions needed. Will discuss this again next month.
- Possible vacation time for Melissa: Melissa is planning her summer vacation and is concerned about certain jobs. The Board advised her to take her vacation and we could cover what needs to be done. She will train a few of us for some of the jobs.
- Dates for Summer Programming: Theme this year is "Oceans of Possibilities" and will run from June 20 through August 22. Melissa is also setting up a couple of author presentations. More to follow next month.

Librarian's Report:

- Project Connect: Installation was completed on February 11.
- Story Walk at Readfield Elementary Site Update: We would like to help coordinate this event, perhaps in May.
- Career Center Consultant: The Career Center has a new "Career Center on Wheels" program to reach out to smaller towns to provide career services to patrons. The consultant is willing to come for several weeks in April for 2 hour time blocks for drop-in or appointments.

- **New Quilt in Circulation area:** Thanks to a local quilting group, we have a new quilt hanging in the circulation area to honor Black History Month and Underground Railroad Quilts.
- **Upcoming events for March:**
 1. **Tuesday, March 1st, 9:30-11:30 am – Group Story Walk & Story Time.**
 2. **Monday, March 21st, 6:30 pm – Cake decorating workshop by Zoom with Emily Clark.**
 3. **Saturday, March 26th, 1:00 pm – Local author children’s event outdoors with Justine Fontes. Justine will read her picture book “Black Meets White.”**
 4. **Monday, March 28th, 6:30 pm – Library Book Group meeting by Zoom to discuss the Fiction selection “The Exiles” by Christina Baker Kline.**

Programing/Events Statistics Updates for February 2022:

1. **February Story Walk:** Met twice with 3 and 7 attending.
2. **Take Your Child to the Library Day:** 9 attended.
3. **Writers Group Meeting:** 2 attended.
4. **Full Moon Snowshoe/Hike:** 17 attended.
5. **Better Business Bureau Info Table:** cancelled by presenter.
6. **February Book Group:** 11 attended.
7. **New Library Cards for February:** 15 (Unbelievable!)
8. **Curbside Service:** 4
9. **Home Deliveries:** 1
10. **Facebook Followers:** At the end of February, we had 511 followers.

Pam asked if there were any other comments: Pat Clark said that Healthy Communities of the Capitol Area (HCCA) are very impressed with our Story Walk and are suggesting them to other Libraries. They are seeking our advice in helping other libraries.

The meeting adjourned at 8:05 pm.

Next meeting will be held on April 13, 2022 at 6:30 pm by Zoom.

Respectfully submitted,
Betty Peterson, Secretary

AGE FRIENDLY COMMITTEE

Minutes of Wednesday, March 9, 2022

Approved 04-13-2022

Members: Romaine Turyn (Chair), Marianne Perry, Ann Mitchell, Ed Dodge, Maggie Edmundson, Elaine Katz

Others Attending: Holly Rahmlow, Neighbors Driving Neighbors Co-Directors Misty Beck and Joe Austin, Treasurer Bill Rosenberg, Town Manager Eric Dyer

Romaine called the meeting to order at 9:03 a.m. at the Town Office.

She began the meeting by introducing new member Elaine Katz, and Holly Rahmlow, who will be helping the committee coordinate volunteers and other tasks. Everyone introduced themselves, and Romaine noted that she has moved out of Readfield and will be ending her participation after the June meeting.

Neighbors Driving Neighbors

At 9:30 three members of Neighbors Driving Neighbors joined the committee and made a presentation about the program. Currently serving residents in Belgrade, Fayette, Mount Vernon, Rome and Vienna, NDN is considering expanding and Readfield has been interested in joining for some time.

The committee learned how NDN works, how volunteers are scheduled and about changes that have been made due to Covid, such as limiting the number of riders and having them sit in the back seat. Finding people who needs rides can be challenging as many people don't want to ask for help. We brainstormed ways to reach them.

We also discussed coordinating our efforts with the Comprehensive Planning Committee, which is surveying residents for what they'd like to see happen in town, including housing needs and services for seniors.

Before NDN can consider adding Readfield to its roster, the committee needs to ascertain how many volunteer drivers we might have available and begin to look for potential users of the service. Holly will be calling a list of people who volunteered to help when the pandemic struck to see if they are still available and willing. She said she will pull together a script and a database this week for the committee to review.

The committee and NDN agreed to meet again. The NDN members will be discussing Readfield's potential addition with the NDN board.

Meeting adjourned at 11:10 a.m.