



## TOWN OF READFIELD – Town Manager

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### Town Manager Report

May 16, 2022

#### Administration and Personnel:

- We are looking for a ¾ time Maintenance and Transfer Station employee as well as summer Beach Attendants
- We have an Employee Meeting scheduled for Thursday, May 19.
- Administrative staff have been increasingly occupied with preparing for the upcoming State referendum and Town Meeting / Secret Ballot Vote. The Town Meeting / Secret Ballot Vote is on June 14 from 8am to 8pm and the last Public Hearing will be on June 2 at 6:30pm. Absentee ballots are available now. Visit [www.readfieldmaine.org](http://www.readfieldmaine.org) for details and additional information.

#### Comprehensive Plan:

- The Comp Plan Committee is set to meet this week after a break.

#### Readfield Corner, Sidewalk, and Traffic Safety:

- We are still planning on issuing An RFP for design services for the Church Road / Readfield Corner sidewalk.
- Design work is complete for the area in front of the Masonic Hall and an RFP will be issued in conjunction with other projects.
- Survey work is complete and design work is in process for the intersection of P Ridge and Nickerson Hill.
- Sign installation is complete at the Elementary School and additional crosswalk signs were installed at Kents Hill. Center-line crosswalk signs were placed by the Beach on 17 and at Kents Hill by the Church. Both center-line signs were hit and mostly destroyed within a few weeks. More replacement parts have been ordered as the signs do appear to help slow traffic.

#### Fire Station Sprinkler System & Library Work:

- These projects remains on hold.

#### Maintenance & Infrastructure:

- Road weight limits were lifted the last week of April. No major spring damage was observed other than potholes on Church Rd. These were filled.
- We will be issuing an RFP to pave Church Rd. in the next few weeks. Some portions will need to be ground and the entire road will need a shim before the 1" overlay.
- Following the unsuccessful winter Roads Maintenance RFP for the winter of 2022/2023 I contacted all four prospective bidders and one agreed to negotiate a contract. I am currently

working with Scott Horne and have presented preliminary details to the Road Committee. I expect a final contract to be ready for Select Board review in June.

- Spring street sweeping is complete. We are working to schedule crack sealing and striping next.
- Cemetery mowing has begun in earnest and we are on track to have everything set for Memorial Day.
- We were able to reconvene the Road Committee in May after several months of inactivity.
- The Beach saw a lot of work in the past few weeks and the new sign has been installed. Thanks to the youth volunteers from Maranacook and Kents Hill School who have helped out all over town this spring!

#### Transfer Station:

- The electronic payment system is working out very well and we have learned to address most issues. Reporting is easier for Town Office staff.
- Project updates:
  - The Swap Shop is open again with a new location and new shelving! Thanks to Kathryn for working to bring this important resource back!
  - The damaged concrete curbing at the hoppers and bins has been repaired.
  - The new steel safety gates and railings at the hoppers and bins are expected to be finished this week.
  - The MSW compactor building has a new floor and has been painted and is being reorganized. It is a dramatic improvement. Thanks to Matt and Ben for taking care of this.
  - Installing underground electric to the Attendant Booth and better securing the building are still planned along with re-installing underground electric to the E-waste container and installing area lighting. These will likely be July or August projects.
  - Mike and Karen have been paying particular attention to the Food Composting area and cleaning up the organics area generally.