

Readfield Select Board
June 13, 2022, Meeting Agenda
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:00 PM

Pledge of Allegiance

Regular Meeting Items - 5 min.

22-129 - Minutes: Select Board meeting minutes of March 14 and May 16, 2022.

22-130 - Warrants: #48-51

Communications - 25 min.

Select Board communications. - 5 min.

Town Staff Reports - 10 min.

- Treasurer's Report - May 2022
- Town Manager's Report & Project Updates

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (see reverse for full listing)

Public Communication - Members of the public may address the Select Board - 5 min.

Appointments, Reappointments, & Resignations - 10 min

22-131 - Consider the reappointment of a slate of volunteers to the following groups - Age Friendly Committee, Appeals Board, Budget Committee, Cobbossee Watershed District, Conservation Commission, Enterprise Committee, Library Board, Maranacook Outlet Dam, Recreation Board, Trails Committee, and 30 Mile River Watershed Association

22-132 - Consider the resignation of Eric Falconer from the Broadband Internet Committee

22-133 - Consider the reappointment of the Broadband Internet Committee as proposed (ad-hoc)

22-134 - Consider the reappointment of the Comprehensive Plan Committee as proposed (ad-hoc)

22-135 - Consider the appointment of Matt Magnusson to the Recreation Board

22-136 - Consider the appointment of Greg Leimbach to the Recreation Board

22-137 - Consider recommending a volunteer for appointment to the MMA Legislative Policy Committee

Old Business 5 min.

22-119 - Discuss the upcoming Heritage Days celebration in August - 5 min.

New Business - 40 min.

22-138 - Consider a Winter Road Maintenance Contract with Horne Construction - 10 min.

22-139 - Consider a Solid Waste Tipping and Hauling Contract renewal with Waste Management - 5 min.

22-140 - Consider the purchase of a replacement zero-turn mower - 5 min

22-141 - Consider a resolve accepting the Kennebec County Hazard Mitigation Plan 2021 Update - 5 min.

22-142 - Consider the FY21 Short Form Audit and Supplemental Audit Services - 10 min.

22-143 - Consider Spirit of America Award Nominations - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – Monday March 14, 2022 – *Unapproved*

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: William Starrett (Channel 7), Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Kristin Favreau, Hannah Flannery, Martin Hanish, Bruce Hunter (via Zoom)

Board of Assessors (6:00 pm):

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

Regular Meeting Items (5 Min):

- **22-104 - Minutes:** Select Board Meeting minutes of February 15, 2022
 - **Motion** made by Sean to approve the Select Board meeting minutes of February 15, 2022 as presented, **second** by Kathryn. **Vote** 5-0 in favor.
- **22-105 – Warrants: #36-37 (FY22)**
 - Carol reviewed Warrants #36-37 in the amounts of \$366,999.60 and \$21,005.20, respectively.
 - **Motion** made by Kathryn to approve warrants #36 & 37 in the amount of \$388,004.80, **second** by Sean. **Vote** 5-0 in favor.

Communications (25 min):

- **Select Board Communications (5 min)**

Sean thanked the volunteers for a successful Youth Derby March 5, 2022, \$470 raised. Dennis requested a motion to approve an abatement from the Board of Assessors requesting the Select Board approve the homestead exemption back tax credit for years 2019/2020 (\$391.00) and 2020/2021(\$439.25) for a total of \$830.25; Kathryn **motioned** to approve, Ralph **seconded**, **Vote** 5-0 in favor.
- **Town Staff Reports (10 min)**
 - **Treasurers Report – February 2022**

Reconciliation for February is good, little activity for this month, completed all field work, awaiting audit draft reports from RHR Smith in a couple of weeks, will be ready by April. Wrapping up the town budget for the Municipal Budget Meeting coming up March 24, 2022, 8-10% budget increase expected.
 - **Town Manager's Report**

Street light agreement has been signed, waiting installation date, would like to consider a few more streetlights per year in the coming years if the desire is there from residents. Kathryn suggested adding 3-5 streetlights per year in a Warrant Article to budget for the future. Town Plowing contract RFPs open for pre bid, Eric has received 4 applications already. Heavy load limits on town roads have been posted. The Readfield Transfer Station is now accepting debit and credit card payments from residents. Looking forward to spring programs, Eric has already reached out to the YMCA about swim lessons at the beach, is unsure if this year the YMCA will have the staffing to offer swim lessons.
- **Board, Committees, Commissions & Departments (5 min)**
 - Appeals Board Minutes

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- January 12, 2022
- February 3, 2022
- Broadband Internet Committee Minutes
 - January 26, 2022
 - February 16, 2022
 - February 21, 2022
- Budget Committee Minutes
 - February 3, 2022
- Cemetery Committee Minutes
 - December 20, 2021
- Comprehensive Plan Committee Minutes
 - December 15, 2021
- Conservation Committee Minutes
 - December 14, 2021
 - January 11, 2022
 - February 8, 2022
- Library Board Minutes
 - February 2, 2022
- Recreation Board Minutes
 - November 16, 2021
 - December 21, 2021
 - January 6, 2022
- Trails Committee Minutes
 - October 27, 2021
 - December 7, 2021
- Solid Waste and Recycling Committee Minutes
 - January 12, 2022

Ralph suggested Board Meeting minutes be uploaded to the Town Website for easy access, Kathryn added that each Board that already has a page on the Town Website, have access to upload minutes to their page. Eric said that is definitely something we can work towards, Dennis added that it should be the responsibility of the Chair of each Board, once in effect.

- **Public Communications - *Members of the public may address the Select Board (5 min)***
 - Kristin Favreau attended with safety concerns regarding the South Rd., requested more signage and enforcement of speed limits in regards to the school zone. Eric responded that he has purchased signs (which can be installed in about a month) and met with the superintendent of schools, together they have a plan in place that will be enforced by the Sherriff's office. Eric also spoke with the Elementary school Principal, Jeff Boston, to propose an additional 20-30 spot parking lot be added next to the ball field. Kathryn requested an installation date for the parking lot project to ensure timely completion. Ralph suggested the speed monitor machine be placed on the South Rd to slow down traffic, Eric stated that as soon as the weather warms up the machine can certainly be used in the school zone. Kristin stated that after contact, law enforcement has increased patrol in the area. Kathryn mentioned the effectiveness of flashing school zone signs near Fayette Central and also suggested a crossing guard may help, and there may be volunteers from the Age Friendly Committee who would be willing to assist in this issue.

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- Martin Hanish appeared before the Board to shed light on the staffing shortage of ambulance and EMT staffing here in our town as well as across the State, which is hindering emergency response times. Marty having been employed with and familiar with MMA already reached out to them to gather information and direction in the matter. Marty is requesting the Board acknowledge the problem and to facilitate a statewide project to get information out, more people trained in these fields, and garner support from surrounding municipalities. Eric suggested this being written as a Select Board Resolution that the Select Board appoint a contact person, and share with other municipalities. Kathryn suggested a copy of the Resolution be sent to the State Representative to get things moving along and Eric responded that he will meet with Martin to get things going on this project.

Appointments, Reappointments & Resignations (5 min):

- **22-106** – Consider the appointment of Elaine Katz to the Age Friendly Committee
 - **Motion** made by Kathryn **seconded** by Carol **Vote** 5-0 in favor
- **22-107**-Consider the appointment of Elaine Katz to the Comprehensive Plan Committee (As a liaison representative of the Age Friendly Committee)
 - **Motion** made by Kathryn **seconded** by Carol **Vote** 5-0 in favor
- **22-108**-Consider the appointment of Ed Sims to the Age Friendly Committee
 - **Motion** made by Kathryn **seconded** by Sean **Vote** 5-0 in favor
- **22-109**-Consider the re-appointment of Jerry Bley to the Conservation Commission Committee
 - **Motion** made by Kathryn **seconded** by Sean **Vote** 5-0 in favor

Old Business – 55 min

- **22-022** – Consider COVID-19 protocols and meeting policy – 5 min
As life returns to normal, pandemic policies that will remain in place are virtual access to town meetings and senior hours at the transfer station. Vaccinated individuals can now visit the Town Hall mask free. Eric would like to see more people coming to Board Meetings in person again if they do not have a medical reason not to.
 - Kathryn **motioned** for a vote to show the Select Board supports these statements, Carol **seconded**, **vote** 5-0 in favor.
- **22-101**-Consider pending real estate foreclosures – 5 min
One property did foreclose due to nonpayment of property taxes. Eric and the Board expressed concern over residents being taken advantage of by property flippers. Kathryn mentioned a State policy that protects senior citizens from selling their foreclosure properties to low ball offers, recommends that be instituted for all residents regardless of age. Ralph encouraged that the language of the policy be clear and concise and that the policy be upgraded to a Resolution.
 - **Motion** made by Kathryn to direct Eric to contact the owner of the home under foreclosure immediately, Carol **seconded**, **vote** 5-0 in favor.
- **22-062**- Discuss the Fairgrounds Multi-use Enhancement Project status and next steps – 10 min
Hannah Flannery attended to brief the Board, she stated that the concept plan from the architect was complete, presented to the capital manager, the 500K placeholder was still the goal, still planning to apply for the Alford Grant, estimated cost of proposal will hopefully be lower than budgeted for but still awaiting total dollar quote. Kathryn inquired if there will be a refined amount before the project goes to

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print, Eric stated that may not happen however the details are in work for such a materials heavy project, but the project is at a good point overall. There was mention of the Conservation Commission Committee's interest in planting a pollinator's flower garden to promote bees and butterflies in the Fairgrounds project, Carol asked who will maintain the garden which Martin responded should not be a problem, members of the Committee would be willing to oversee that. Carol suggested trying to link up with Longfellow's to see what they can offer for information/advice/donations.

- **21-068-** Hear an update and consider next steps for broadband internet – 10 min
Residents in town appear to be in support of the Broadband project thus far. There have been 5 RFP proposals, one of which is preferred vendor, Axiom Technologies, subject to voter approval. Ralph queried if the project is still on budget of the original proposal, Eric replied that absolutely it is, as it is a progressive cost. Kathryn referenced Article 2 from the November 2, 2021 Special Town Meeting/Secret Ballot Vote Warrant Articles and Notes on page 85 of the Select Board meeting packet that the town already voted in favor of the Broadband project, now is the time to give voters a chance to authorize spending the money planned.
 - Kathryn **motioned** for a vote to direct Eric to enter into contract negotiations with Axiom Technologies, Carol **seconded**. **Vote 5-0** in favor.

- **22-103-** Consider a revised Town Manager Contract – 5 min
Effective March 1st, 2022, as decided in the Executive Session held February 15, 2022. All board members in agreeance of the fairness of the Town Manager Contract, and are pleased with Eric as Town Manager and the work he has done for the town.
 - Kathryn **motioned** to approve the Town Manager Contract, Carol **seconded**, **vote 5-0** in favor.

- **22-089-** Discuss the Fiscal Year 2023 Budget – 20 min
Budget meets 3 points, still a few unknowns, but overall a sound budget.
 - Kathryn **motioned** to extend the meeting to 8:45 PM (15 minutes), Sean **seconded**, **5-0 vote**.
Eric returned to the fiscal budget, stating residents will be spending more on taxes in the coming year due to the Fairgrounds Ballpark project as well as the Broadband project, but that the tax increase may be offset by the lower monthly cost of broadband which is aimed at being an affordable option for all residents. While taxes are due to increase, they are still not too far above the Mil Rate of a couple of years ago. Without the projects referenced, there would be a lower Mil Rate; however, he is confident the increase will be manageable for residents. Ralph asked how much money is available in the undesignated fund for cushioning unpredictable circumstances. Eric responded that 170K will be pulled from the undesignated fund for RSU 38 to buffer the school budget increase; the total was 300K this year in the fund, 130K from usual draw down, Eric assured the budget is balancing well. RSU website breaks down their budget for the 4 towns and school start out budget. Carol inquired about the Library budget, specifically the 19.28% increase, while also posing a question regarding the Egress project. Eric responded that the RFP for the egress project at the library has not been made available yet, but money is allocated for the project sometime in the next 3 years. Of the library budget, 9% covers retirement program expenses. Carol inquired about the driveway pavement project planned for the library this year, and whether that project could be moved out a year to potentially offset costs for this year. Eric said that is possible, Ralph responded that the library budget percentage is not apples to apples, and Kathryn stated that there are potential benefits to paving that driveway.
 - Carol **motioned** to remove the 15K parking lot pavement project, there was **no second**.

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Kathryn deduced that the budget spending will equate to \$151/year increase for average households in Readfield based on the average home value of \$266K, as well, there are programs available at the Town Hall for residents experiencing financial hardship. Ralph pointed out that the increased Mil Rate is marginal and the projects being completed are building equity in the town.

New Business (25 min):

- **22-110** - Consider a draft Town Meeting Warrant – 25 min
The draft Warrant has not been sent to legal counsel for review, all budget numbers are in this Warrant, revisions to LUO & Board of Appeals, clarify and streamline applicants, nothing in the Warrant out of the ordinary, fairly standard. Dennis suggested Article 40 be removed from the warrant, Kathryn agreed to strike Article 40, Ralph also agreed on the basis that it does not change anything by removing the Article. Kathryn asked about Article 37, unassigned, and Article 36 at \$275K and \$25K overlay, Eric stated he will check, he believes it shows up somewhere else. Kathryn also asked if Article 38 LUO articles can be condensed down, and also noted that article 10 & 12 appropriate 500K to Fairgrounds project, confirmed the wording is accurate for all Boards involved. Sean asked if Article 17 is a duplicate of article 12 to raise and appropriate budget category all together, Eric said he would look into removing that line from article 17. Sean also suggested having the questions separated to make the articles more clear. Kathryn stated that article 10, Axiom Broadband Internet, 5 million municipal borrowing. Sean inquired about the length of time the town will contract with Axiom; Kathryn responded that after borrowing over a 20 year period, contract will be 9-12 years; however renegotiations with Axiom will occur after 3 years. Axiom services handles all the construction and install contractors, operational costs are separate, Article could use more clarification, but approval and revisions are not far off.

Other Business, Upcoming meetings, and Future Agenda Items – 5 mins

- Consider the appointment of Kristin Parks to the Office of Registrar
 - **Motion** made by Kathryn **seconded** by Ralph. **Vote 5-0** in favor

Adjournment

Meeting adjourned at approximately 8:43 pm; **Vote:** Unanimous

Minutes submitted by Anjelica Pittman, Board Secretary

Readfield Select Board
Regular Meeting Minutes – Monday, May 16, 2022 – Unapproved

Select Board Members Present: Dennis Price, Kathryn Woodsym, Sean Keegan, Carol Doorenbos

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Bill Starrett, Hannah Flannery (Recreation Board), Brent West, Emily (via Zoom)

Pledge of Allegiance

Regular Meeting Items (5 min):

22-122 – Select Board Meeting Minutes of March 28, 2022 & April 11, 2022

- Kathryn **motion** to accept meeting minutes, **seconded** by Sean, **4-0 vote** in favor

22-123 – Warrants 42-47

- Kathryn **motioned** to approve, **seconded** by Carol, **vote 4-0** in favor

Communications (30 min):

- Select Board communications:
 - Kathryn would like to remind residents that defacing or moving political campaign signs (that are not in the right of way) is not allowed.
 - Dennis remarked that the first Heritage Days meeting May 15, 2022 was a success, the next meeting will be June 12, 2022 at 1p.m., and should be a great year for the event, which will be held August 12, & 13, 2022. Dennis also would like to thank Nunzi Graziano for the graphic design she has done for Heritage Days.
 - Sean would like to thank the town's maintenance staff, Ben and Matt for the new signs at the Readfield Beach.
- Town Staff Reports:
 - Treasurers Report: April check reconciliation completed, in balance, wrapping up the fiscal year 2021 audit. Final warrant will be June 2, 2022. Revenues and expenses are at 80%, receipts are up; revenue is up, property taxes are being paid on time, expenses are down, there are fewer capital expenses, and everything is on target.
 - Town Managers Report: ¾ time maintenance and transfer station employee position is available, there is a town employee meeting scheduled for Thursday May 19, 2022. The office staff is busy with elections; the last public hearing will be June 2, 2022. Absentee ballots are available at the town office, school ballots will be arriving Wednesday and town/state ballots are available now. The town website, readfieldmaine.org, has been heavily updated over the past weekend. Comprehensive Plan Committee is meeting this week. Readfield corner, sidewalk, and traffic safety concerns being addressed, planning to issue an RFP for Church Road sidewalk, still a few years out from completion, federally funded project. Design work in front of the masonic hall is complete, P Ridge Road and Nickerson Hill Road RFP will issue soon, design complete also. New signs have been installed on the South Road; incorrect signs from years past have been corrected. Crosswalk signs have been put up at Kents Hill, and maintenance personnel corrected the visibility of an existing sign there. Central line crosswalk signs have been installed, and were damaged within two weeks of installation, may anchor the bases to keep them in place. The fire station and library projects from bond from last year are currently on hold due to understaffing.

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Road heavy load limit signs were lifted last month, Church Road is next on the paving schedule, the RFP will issue in the next few weeks. Of the attendees from the winter road RFP prebid meeting for the upcoming winter season, only one contractor responded, Horn construction, the contract quote for the first year is at \$385,000. Mowing has begun at the cemeteries, nearly prepared for Memorial Day, Spring Street sweeping for spring has been completed, crack filling and sealing and pavement striping is next. Signs at the beach are up, Kents Hill and Maranacook students have done a fantastic job volunteering and cleaning up town. The Swap and Shop at the transfer station is up and running, to include new shelving, thank you to Kathryn for her hard work with the shelving. The electronic payment system is operational and proving to be beneficial. The damaged concrete curbing in front of the hoppers has been repaired, new rails and gates are in work and will be complete this Wednesday. Audettes and the maintenance crew did a great job. Mike and Karen have been taking care with the organics and compost to make it available to residents.

Kathryn reminded the board of Carol's idea to add a sign that lets residents know to ask for help from attendants to assist in opening the gate for larger items, the board agreed that would be a good idea.

Sean inquired about the transfer station summer hours, Kathryn responded that they will be 8a.m. to noon on Sundays to begin between memorial day and labor day. The next Haz Waste day will be July 10, 2022 8a.m. to noon, and requested that the transfer station update the sign to reflect the summer hours.

- Boards, Committees, Commissions, and Departments:
 - Library minutes of Mar 2, 2022
 - Age Friendly Committee minutes of March 9, 2022
 - Cemetery Committee minutes of March 21, 2022

- Public Communications

Brent West, of 13 Fogg Road since 2016, of the Conservation Commission Committee attended and presented some questions and concerns he had for both the broadband project and fairground project. Brent is concerned that the broadband project may be a one sided view and mentioned that Spectrum could offer a \$167,000 solution to connect more residents to the internet. He would like to see more options available and feels as though the broadband is being marketed before it has been voted upon. He would request that a quote from spectrum be obtained before following through with the broadband project with Axiom. He is concerned with Axiom's customer service and staff capacity; as well he would like to know the number of people who need broadband, if it passes. Brent requested the mailers be stopped.

Brent also discussed the fairgrounds project, specifically, the basketball court location. His concern is that part of the court lies in the wetlands and there may be pavement issues quickly due to the nature of the wetlands, he has noticed at baseball games that the parking lot also can fill with water quickly. Brent also asked why a grant from the Land and Water Conservation fund (up to 50% of cost) has not been applied for; he would be willing to write the request for the grant, as he has background in such work.

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Sean responded to Brent that the Land and Water Conservation Fund grant has been applied for, as well as an Alford grant.

Emily attended the meeting via Zoom to inquire about a liquor license she applied for an event coming up, Eric and Dennis responded that she will be notified when she is on the schedule, and they may do a special meeting on the 25th to fit her in before her event.

Appointments, reappointments, & Resignations (5 min):

22-124 - Consider the resignation of Patrick McCormick from the Broadband Internet Committee

➤ **Motion** to accept made by Kathryn, **seconded** by Carol, **vote 4-0** in favor

Old Business (45 min):

22-062 – Fairgrounds (10 min)

Hannah Flannery from the Recreation Board presented updates to the Fairgrounds project. She believes there is a legitimate need for a basketball court, as 200 children signed up to play last season. Hannah and the Recreation Board created a trifold brochure to inform residents about the Fairgrounds project, which is being printed in color and will be made available at the Town Office, Library and other places in town, electronic copies can also be made available.

Eric responded to concerns about landscape layout and wetland impacts that can be mitigated through the construction process, both for the basketball court and other low lying fields, 70% of the design will be available in the next few days, which will also provide a revised cost estimate. Eric thanked the Recreation board and Conservation Commission Committee for their efforts for the pollinator garden and for working so well together to accomplish the goals of the Fairgrounds project.

Dennis shared his idea that some events for Heritage Days be held at the Fairgrounds, and would be a good opportunity to plant signs and educational material for the proposed layout, give residents a visual of the project.

Carol stated that she is hopeful the organizational grants that are in work will come through. Carol also asked about handicap accessibility, as she had heard in passing that some folks may be finding it difficult to navigate, Eric responded that the trails and fields are already handicap accessible, and Hannah added that the gate can be opened per request for handicap parking closer to the ball field. Kathryn suggested a golf cart for events specifically, to help aid the accessibility during town events. Sean spoke with Bruce from the Conservation Commission Committee to determine the accessibility.

22-068 – Broadband (20 min)

Eric understands concern on economic front, not going to save money for everyone in town, but he believes in the universal goals, service availability to everyone, the project has stayed true to community oriented goals, and the Broadband Board has stayed committed to the recommendation and proposal. Technical issues brought up will be the responsibility of the third party provider, however there will be more involvement from the town

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in other areas, more so than exists now with current internet providers in the area. Dennis believes it would be in the best interest of the town, as well as include some local control, and build equity for the homes of Readfield. Kathryn noted that the price of the broadband will be a fixed amount over 20 years, while she understands satellite communication may be a great resource for remote places that cannot run cables, satellite communication is not secure and agreed that broadband internet would be good for property values. Eric responded that there are telecommunication companies advertising against the broadband project as a defense because they stand to lose a lot of money and control in this area if broadband is voted through. He encourages residents to visit readfieldfiber.org for true information pertaining to the broadband project. Kathryn added that surrounding towns, Fayette, Wayne, Leeds, Mount Vernon, and Vienna are all interested in doing similar for internet access in their towns. Eric also noted that the price of the broadband project is less than the town spends on schools and roads among other things. Carol added that she has heard fiber optics will become obsolete, but Eric responded that is not true, however hardware will need to be updated over the years and that is all being considered and planned for in the project.

22-110 – Final Town Meeting Warrant

The corrected version from last Tuesdays meeting available, nothing has changed since.

- Kathryn made a **motion** to sign the final copy of the warrant, Sean **seconded**, **vote 4-0** in favor

22-119 – Heritage Days

Dennis gave a quick briefing about this year's Heritage Days celebration. There will be events at the Fairgrounds, beach and local businesses. Breakfast will be at the Mason's; there may be a 5K at the high school this year, and possibly a family friendly 60s themed dance party on Friday night. Fireworks Saturday night, the Historical Society may have a wine and cheese party. The next meeting for Heritage Days Committee is June 12th at 1 p.m.

22-125 – Tax Acquired Property

Eric gave the board an update on the one property under foreclosure in the town, the home is in the transitional period now, the niece of the former owner has been involved, and Eric will visit the former owner this Friday. The Conservation Commission Committee has no interest in the property for conservation purposes. Eric added that two things that complicate the property are the road frontage being 100' from the property, and possibly landlocked, also there has been mention of a family burial plot on the property; however he has not seen the plot, or documentation of it. The best case scenario would be if Eric can work with the niece if Mr. Allborne is willing, to sell the property back to him for the amount of taxes owed on it. If they are not interested or cannot do that, the property can be sold but it would require a cash sale. Dennis stated his appreciation to Eric for his efforts in working with the family to make things as right as possible. Kathryn mentioned any costs incurred in selling the property would be included in the sale, she also noted that the town has the least number of foreclosures it has had in years, and reminded residents that the town offers financial help if needed.

22-126 – Purchasing Policy

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Eric added 25% increase to previous standards of cost thresholds for policy because of inflation, to hopefully mitigate suspending the policy and also add flexibility. Eric updated the signatures as well, and removed the requirement that there be a paper copy.

- Kathryn **motion** to approve, Sean **seconds**, **vote 4-0** in favor

22-127 – EMS

A resolution has been created and signed to work with MMA to foster incentives and jobs in EMS. May 2nd Eric received a letter from the MMA Director, Marty Hanish, community leader and personal representative for this resolution and the MMA is interested in helping with this problem. Carol had some concern about the vehicles, if there needed to be more, Eric responded that Winthrop has three, and that short staffing seems to be the problem that needs addressing. July 1st reappointments not considered until June, to give opportunity to others. The legislative policy committee needs another member from Select Board to represent Readfield. June 22nd is the deadline. Meetings are monthly for 1-1.5 hours in the legislative session, and Eric can get more information from there.

Other Business, Upcoming Meetings, and Future Agenda Items (5 min):

Kathryn addressed the internet and Zoom problems that occurred on Candidates Night and suggested there be a number available for people to call in when they are experiencing technical issues; Eric suggested the phones from the Town Hall be forwarded to him or someone attending and available for future meetings.

- **Motion** made by Sean to adjourn at 8:14p.m., **seconded** by Kathryn, **vote 4-0**

Minutes submitted by Anjelica Pittman, Board Secretary

May 23, 2022 Warrant Summay

| Warrant #: | Journal #: | Amount | Warrant Type: | SB Reviewer: | Signatures Required: | Approval Date: |
|------------|------------|--------------|---------------|--------------|----------------------|----------------|
| 48 | 513 | \$ 54,794.33 | Warrant | S. Keegan | Three | |
| A | 513 | \$ 5,042.25 | State Fees | S. Keegan | One | 5/17/2022 |
| B | 513 | \$ 1,466.00 | State Fees | S. Keegan | One | |
| 49 | 522 | \$ 21,432.24 | Payroll | S. Keegan | One | |

SUM \$ 76,226.57

- Indicates public review is required following prior approval
- Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 48 & 49

\$76,226.57

Dates: 5/26/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

| Payee | Account | Amount | Check #'s |
|-----------------|------------------|-------------|------------------------------|
| EMPLOYEES | Payroll | \$21,432.24 | 71261-71272 171261-171275 |
| VARIOUS VENDORS | Accounts Payable | \$54,794.33 | 71230-71260 |
| | Total | \$76,226.57 | |

Date Signed: _____

_____ Dennis Price

_____ Carol Doorenbos

_____ Ralph Eno

_____ Sean Keegan

_____ Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

| Type | Check | Amount | Date | Wrnt | Payee |
|--------------|-------|------------------|----------|------|-------------------------------------|
| P | 999 | 58.38 | 05/26/22 | 48 | 0031 Central Maine Power Co |
| P | 71230 | 5,042.25 | 05/17/22 | 48 | 0086 SECRETARY OF STATE (MOTOR VEH) |
| P | 71231 | 1,466.00 | 05/19/22 | 48 | 0086 SECRETARY OF STATE (MOTOR VEH) |
| R | 71232 | 779.40 | 05/26/22 | 48 | 0530 ADT LLC |
| R | 71233 | 1,644.00 | 05/26/22 | 48 | 0039 Audette Construction |
| R | 71234 | 60.35 | 05/26/22 | 48 | 0022 Audette's Hardware |
| R | 71235 | 131.00 | 05/26/22 | 48 | 0024 Baker & Taylor, Inc |
| R | 71236 | 195.00 | 05/26/22 | 48 | 0035 Community Advertiser |
| R | 71237 | 165.84 | 05/26/22 | 48 | 0072 Consolidated Communications |
| R | 71238 | 3,465.00 | 05/26/22 | 48 | 0453 Cushing Construction, LLC |
| R | 71239 | 487.50 | 05/26/22 | 48 | 0023 Dani Campbell |
| R | 71240 | 1,500.00 | 05/26/22 | 48 | 0591 David Ledew |
| R | 71241 | 50.00 | 05/26/22 | 48 | 0411 Douglas Stevenson |
| R | 71242 | 930.46 | 05/26/22 | 48 | 0900 Election Systems & Software |
| R | 71243 | 6,300.00 | 05/26/22 | 48 | 0573 Ellis Construction, Inc |
| R | 71244 | 696.00 | 05/26/22 | 48 | 0810 Eric Dyer |
| R | 71245 | 349.87 | 05/26/22 | 48 | 0823 GONETSPEED |
| R | 71246 | 2,239.10 | 05/26/22 | 48 | 0135 Hammond Lumber Company |
| R | 71247 | 156.11 | 05/26/22 | 48 | 0152 Lowe's |
| R | 71248 | 8,268.00 | 05/26/22 | 48 | 0065 MAINE MUNICIPAL EMP. HEALTH |
| R | 71249 | 384.00 | 05/26/22 | 48 | 0427 Momentive Inc |
| R | 71250 | 91.00 | 05/26/22 | 48 | 0858 PETTY CASH |
| R | 71251 | 77.37 | 05/26/22 | 48 | 0640 Pitney Bowes, Inc |
| R | 71252 | 23.00 | 05/26/22 | 48 | 0561 Shredding on Site |
| R | 71253 | 13.19 | 05/26/22 | 48 | 0696 Spectrum |
| R | 71254 | 45.47 | 05/26/22 | 48 | 0462 STAPLES CREDIT PLAN |
| R | 71255 | 828.45 | 05/26/22 | 48 | 0495 United AG & Turf NE |
| R | 71256 | 219.61 | 05/26/22 | 48 | 0200 VER-TRAN INC |
| R | 71257 | 31.99 | 05/26/22 | 48 | 0765 W.B. Mason Co., Inc |
| R | 71258 | 36.00 | 05/26/22 | 48 | 0345 Wendy Elvin |
| R | 71259 | 4.99 | 05/26/22 | 48 | 0273 WINTHROP AUTO SUPPLY |
| R | 71260 | 19,055.00 | 05/26/22 | 48 | 0097 Winthrop, Town of |
| Total | | 54,794.33 | | | |

Count

| | |
|--------|----|
| Checks | 32 |
| Voids | 0 |

Warrant Recap

Warrant 48

| Vendor----- | Amount | Account----- |
|--------------------------------------|----------|---|
| 00530 ADT LLC | 779.40 | Maintenance / Bldg Maint - BUILDING O&M / ALARM |
| 00039 Audette Construction | 1,644.00 | SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE |
| 00022 Audette's Hardware | 60.35 | SOLID WASTE / TRANSFER STA - BUILDING O&M / GROUNDS |
| 00024 Baker & Taylor, Inc | 83.09 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00024 Baker & Taylor, Inc | 27.52 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00024 Baker & Taylor, Inc | 20.39 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00031 Central Maine Power Co | 58.38 | PROTECTION / Tower Sites - UTILITIES / ELECTRIC |
| 00035 Community Advertiser | 195.00 | GENERAL GOVT / Admin - ADMIN / ADVERTISING |
| 00072 Consolidated Communications | 52.14 | SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE |
| 00072 Consolidated Communications | 53.84 | PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE |
| 00072 Consolidated Communications | 59.86 | GENERAL GOVT / Admin - UTILITIES / TELEPHONE |
| 00453 Cushing Construction, LLC | 3,465.00 | Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC |
| 00023 Dani Campbell | 487.50 | COMM SERVICE / Broadband - CONTRACT SVC / Planning |
| 00591 David Ledew | 1,500.00 | GENERAL GOVT / Assessing - CONTRACT SVC / ASSESSING |
| 00411 Douglas Stevenson | 50.00 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |
| 00900 Election Systems & Software | 930.46 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |
| 00573 Ellis Construction, Inc | 6,300.00 | Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC |
| 00810 Eric Dyer | 696.00 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |
| 00823 GONETSPEED | 329.26 | GENERAL GOVT / Admin - UTILITIES / TELEPHONE |
| 00823 GONETSPEED | 20.61 | COMM SERVICE / Library - UTILITIES / TELEPHONE |
| 00135 Hammond Lumber Company | 1,731.66 | PROTECTION / FIRE DEPART - ADMIN / MISC. |
| 00135 Hammond Lumber Company | 507.44 | PROTECTION / FIRE DEPART - ADMIN / MISC. |
| 00152 Lowe's | 141.61 | SOLID WASTE / TRANSFER STA - BUILDING O&M / GROUNDS |
| 00152 Lowe's | 14.50 | REC,PARKS/AT / BEACH - BUILDING O&M / MAINTENANCE |
| 00065 MAINE MUNICIPAL EMP. HEALTH | 2,384.72 | SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS |
| 00065 MAINE MUNICIPAL EMP. HEALTH | 5,608.13 | GENERAL GOVT / Insurance - INSURANCE / HEALTH INS |
| 00065 MAINE MUNICIPAL EMP. HEALTH | 132.31 | GENERAL FUND / HEALTH INSUR |
| 00065 MAINE MUNICIPAL EMP. HEALTH | 123.76 | GENERAL FUND / IPP |
| 00065 MAINE MUNICIPAL EMP. HEALTH | 19.08 | GENERAL FUND / VSP Vision |
| 00427 Momentive Inc | 384.00 | GENERAL GOVT / Admin - ADMIN / MEMBERSHIPS |
| 00858 PETTY CASH | 4.99 | SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES |
| 00858 PETTY CASH | 79.35 | Maintenance / Gen Maint - EQUIP REPLAC / TOOLS |
| 00858 PETTY CASH | 6.66 | GENERAL GOVT / Admin - ADMIN / POSTAGE |
| 00640 Pitney Bowes, Inc | 77.37 | GENERAL GOVT / Office Equip - ADMIN / POSTAGE |
| 00086 SECRETARY OF STATE (MOTOR VEH) | 5,042.25 | GENERAL FUND / Motor Veh Fe |
| 00086 SECRETARY OF STATE (MOTOR VEH) | 1,466.00 | GENERAL FUND / Motor Veh Fe |
| 00561 Shredding on Site | 23.00 | GENERAL GOVT / Admin - ADMIN / OFFICE SUP |
| 00696 Spectrum | 13.19 | COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM |
| 00462 STAPLES CREDIT PLAN | 19.99 | GENERAL GOVT / Admin - ADMIN / OFFICE SUP |
| 00462 STAPLES CREDIT PLAN | 17.49 | COMM SERVICE / Library - ADMIN / OFFICE SUP |
| 00462 STAPLES CREDIT PLAN | 7.99 | REC,PARKS/AT / Trails - ADMIN / MISC. |
| 00495 United AG & Turf NE | 5.52 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / JD Mower |
| 00495 United AG & Turf NE | 822.93 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / TRACTOR |
| 00200 VER-TRAN INC | 219.61 | Maintenance / Bldg Maint - BUILDING O&M / ELEVATOR |

Warrant Recap

Warrant 48

| Vendor----- | Amount | Account----- |
|----------------------------|------------------|--|
| 00765 W.B. Mason Co., Inc | 31.99 | COMM SERVICE / Library - ADMIN / OFFICE SUP |
| 00345 Wendy Elvin | 36.00 | GENERAL FUND / DUE FR TR FD |
| 00273 WINTHROP AUTO SUPPLY | 4.99 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / Dump Truck |
| 00097 Winthrop, Town of | 19,055.00 | PROTECTION / AMBULANCE - COMMUNITY SV / AMBULANCE |
| Prepaid Total-- | 6,566.63 | |
| Current Total-- | 48,227.70 | |
| Warrant Total-- | 54,794.33 | |

June 6, 2022 Warrant Summay

| Warrant #: | Journal #: | Amount | Warrant Type: | SB Reviewer: | Signatures Required: | Approval Date: |
|------------|------------|---------------|---------------|--------------|----------------------|----------------|
| 50 | 528 | \$ 355,313.56 | Warrant | S. Keegan | Three | |
| A | 528 | \$ 5,125.12 | State Fees | D. Price | One | 5/31/2022 |
| B | 528 | \$ 14,376.30 | State Fees | S. Keegan | One | 6/2/2022 |
| 51 | 546 | \$ 23,082.36 | Payroll | S. Keegan | One | |

SUM \$ 378,395.92

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Indicates public review is required following prior approval |
| <input type="checkbox"/> | Indicates public review and approval are both required |

Treasurer's Warrant

Warrant # 50 & 51

\$378,395.92

Dates: 6/9/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

| Payee | Account | Amount | Check #'s |
|-----------------|------------------|--------------|------------------------------|
| EMPLOYEES | Payroll | \$23,082.36 | 71314-71324 171314-171329 |
| VARIOUS VENDORS | Accounts Payable | \$355,313.56 | 71273-71313 |
| | Total | \$378,395.92 | |

Date Signed: _____

_____ Dennis Price

_____ Carol Doorenbos

_____ Ralph Eno

_____ Sean Keegan

_____ Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

| Type | Check | Amount | Date | Wrnt | Payee |
|------|-------|------------|----------|------|---|
| P | 295 | 184.31 | 06/09/22 | 50 | 0295 US CELLULAR |
| P | 999 | 63.69 | 06/09/22 | 50 | 0031 Central Maine Power Co |
| P | 999 | 16.86 | 06/09/22 | 50 | 0031 Central Maine Power Co |
| P | 999 | 16.86 | 06/09/22 | 50 | 0031 Central Maine Power Co |
| P | 999 | 142.13 | 06/09/22 | 50 | 0031 Central Maine Power Co |
| P | 999 | 21.75 | 06/09/22 | 50 | 0031 Central Maine Power Co |
| P | 71273 | 5,125.12 | 05/26/22 | 50 | 0086 SECRETARY OF STATE (MOTOR VEH) |
| P | 71274 | 6,073.25 | 06/02/22 | 50 | 0086 SECRETARY OF STATE (MOTOR VEH) |
| P | 71275 | 8,281.05 | 06/02/22 | 50 | 0098 TREAS., STATE OF MAINE (IFW) |
| P | 71276 | 22.00 | 06/02/22 | 50 | 0100 TREAS., STATE OF MAINE (DOGS) |
| R | 71277 | 70.00 | 06/09/22 | 50 | 0006 Amanda Bryant |
| R | 71278 | 2,122.69 | 06/09/22 | 50 | 0017 Aquatic Technology, Inc |
| R | 71279 | 2,289.84 | 06/09/22 | 50 | 0599 Archie's Inc. |
| R | 71280 | 74.17 | 06/09/22 | 50 | 0024 Baker & Taylor, Inc |
| R | 71281 | 1,630.50 | 06/09/22 | 50 | 0512 Black Bear Graphics, Inc |
| R | 71282 | 255.00 | 06/09/22 | 50 | 0737 Brandon J Sandler |
| R | 71283 | 1,482.00 | 06/09/22 | 50 | 0249 CopyShop |
| R | 71284 | 4,088.50 | 06/09/22 | 50 | 0860 DR Designs |
| R | 71285 | 400.68 | 06/09/22 | 50 | 0900 Election Systems & Software |
| R | 71286 | 29.98 | 06/09/22 | 50 | 0810 Eric Dyer |
| R | 71287 | 1,340.00 | 06/09/22 | 50 | 0062 Full Spectrum Cleaning Janitorial Serv., Inc |
| R | 71288 | 140.06 | 06/09/22 | 50 | 0135 Hammond Lumber Company |
| R | 71289 | 528.05 | 06/09/22 | 50 | 0818 Hannah Flannery |
| R | 71290 | 649.10 | 06/09/22 | 50 | 0566 Howard P Fairfield, LLC |
| R | 71291 | 494.23 | 06/09/22 | 50 | 0629 Irving Oil Marketing, Inc |
| R | 71292 | 154.90 | 06/09/22 | 50 | 0152 Lowe's |
| R | 71293 | 1,877.54 | 06/09/22 | 50 | 0233 Maine Commercial Tire, Inc |
| R | 71294 | 6.00 | 06/09/22 | 50 | 0657 Maine Information Network |
| R | 71295 | 129.75 | 06/09/22 | 50 | 0167 MAINE OXY/SPEC AIR GASES&TECHN |
| R | 71296 | 6,832.50 | 06/09/22 | 50 | 0424 Main-Land Dev. Consultants, Inc |
| R | 71297 | 7,387.00 | 06/09/22 | 50 | 0935 Mark Newcombe Welding |
| R | 71298 | 27.95 | 06/09/22 | 50 | 0229 Melissa A Small |
| R | 71299 | 14.64 | 06/09/22 | 50 | 0498 Nancy Buker |
| R | 71300 | 8.63 | 06/09/22 | 50 | 0858 PETTY CASH |
| R | 71301 | 780.00 | 06/09/22 | 50 | 0841 PretiFlaherty |
| R | 71302 | 288,602.91 | 06/09/22 | 50 | 0069 Regional School Unit#38 |
| R | 71303 | 56.09 | 06/09/22 | 50 | 0047 Shift 4 |
| R | 71304 | 35.00 | 06/09/22 | 50 | 0433 Shylah Woodford |
| R | 71305 | 201.44 | 06/09/22 | 50 | 0462 STAPLES CREDIT PLAN |
| R | 71306 | 30.00 | 06/09/22 | 50 | 0509 TREAS., STATE OF MAINE (DEP) |
| R | 71307 | 425.00 | 06/09/22 | 50 | 0103 TREAS.,STATE OF MAINE (PLUMB) |
| R | 71308 | 950.00 | 06/09/22 | 50 | 0032 Troiano Waste Service,Inc |
| R | 71309 | 97.51 | 06/09/22 | 50 | 0495 United AG & Turf NE |
| R | 71310 | 10,879.35 | 06/09/22 | 50 | 0709 WASTE MANAGEMENT OF PORTLAND |
| R | 71311 | 22.50 | 06/09/22 | 50 | 0093 WAYNE, TOWN OF |
| R | 71312 | 1,246.76 | 06/09/22 | 50 | 0094 WHITE SIGN |
| R | 71313 | 6.27 | 06/09/22 | 50 | 0273 WINTHROP AUTO SUPPLY |

A / P Check Register
Bank: Androscoggin Bank

| Type | Check | Amount | Date | Wrnt | Payee |
|--------------|-------|-------------------|------|--------------|-------|
| Total | | 355,313.56 | | | |
| | | | | Count | |
| | | | | Checks | 47 |
| | | | | VOIDS | 0 |

Warrant Recap

Warrant 50

| Vendor----- | Amount | Account----- |
|--|----------|---|
| 00006 Amanda Bryant | 70.00 | REC,PARKS/AT / BEACH - ADMIN / MISC. |
| 00017 Aquatic Technology, Inc | 2,122.69 | REC,PARKS/AT / BEACH - EQUIP O,R &M / EQUIP MAINT |
| 00599 Archie's Inc. | 2,289.84 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG |
| 00024 Baker & Taylor, Inc | 10.70 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00024 Baker & Taylor, Inc | 41.05 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00024 Baker & Taylor, Inc | 22.42 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00512 Black Bear Graphics, Inc | 1,630.50 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00737 Brandon J Sandler | 255.00 | SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE |
| 00031 Central Maine Power Co | 63.69 | COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT |
| 00031 Central Maine Power Co | 16.86 | REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC |
| 00031 Central Maine Power Co | 16.86 | Rds & Drain / Winter Maint - UTILITIES / ELECTRIC |
| 00031 Central Maine Power Co | 142.13 | SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC |
| 00031 Central Maine Power Co | 21.75 | PROTECTION / Tower Sites - UTILITIES / ELECTRIC |
| 00249 CopyShop | 1,482.00 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |
| 00860 DR Designs | 508.20 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00860 DR Designs | 870.00 | REC,PARKS/AT / REC BOARD - RECREATION / SOFTBALL |
| 00860 DR Designs | 2,307.55 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00860 DR Designs | 225.00 | REC,PARKS/AT / REC BOARD - RECREATION / SOFTBALL |
| 00860 DR Designs | 177.75 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00900 Election Systems & Software | 400.68 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |
| 00810 Eric Dyer | 29.98 | GENERAL GOVT / Admin - ADMIN / OFFICE SUP |
| 00062 Full Spectrum Cleaning Janitorial Serv., Inc | 1,340.00 | Maintenance / Bldg Maint - CONTRACT SVC / Janitorial |
| 00135 Hammond Lumber Company | 140.06 | PROTECTION / FIRE DEPART - ADMIN / MISC. |
| 00818 Hannah Flannery | 528.05 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00566 Howard P Fairfield, LLC | 649.10 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT |
| 00629 Irving Oil Marketing, Inc | 75.83 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00629 Irving Oil Marketing, Inc | 124.22 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00629 Irving Oil Marketing, Inc | 73.91 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00629 Irving Oil Marketing, Inc | 70.33 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00629 Irving Oil Marketing, Inc | 79.58 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00629 Irving Oil Marketing, Inc | 70.36 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00152 Lowe's | 43.80 | SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES |
| 00152 Lowe's | 111.10 | Maintenance / Gen Maint - EQUIP REPLAC / TOOLS |
| 00233 Maine Commercial Tire, Inc | 1,877.54 | PROTECTION / FIRE DEPART - EQUIP O,R &M / FIRE TRUCKS |
| 00657 Maine Information Network | 6.00 | GENERAL GOVT / Admin - ADMIN / MISC. |
| 00167 MAINE OXY/SPEC AIR GASES&TECHN | 129.75 | Maintenance / Gen Maint - EQUIP O,R &M / Equip Lse/Rt |
| 00424 Main-Land Dev. Consultants, Inc | 6,332.50 | CAPITAL IMPR / Parks/Rec - CONTRACT SVC / ENGINEERING |
| 00424 Main-Land Dev. Consultants, Inc | 500.00 | Rds & Drain / Road Maint - CONTRACT SVC / ENGINEERING |
| 00935 Mark Newcombe Welding | 7,387.00 | CAPITAL IMPR / Transfer Sta - BUILDING O&M / MAINTENANCE |
| 00229 Melissa A Small | 27.95 | COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL |
| 00498 Nancy Buker | 14.64 | REC,PARKS/AT / Trails - ADMIN / MISC. |
| 00858 PETTY CASH | 3.63 | GENERAL GOVT / Admin - ADMIN / POSTAGE |
| 00858 PETTY CASH | 5.00 | GENERAL GOVT / Admin - ADMIN / ELECTIONS |

Warrant Recap

Warrant 50

| Vendor----- | Amount | Account----- |
|--------------------------------------|------------|--|
| 00841 PretiFlaherty | 780.00 | GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE |
| 00069 Regional School Unit#38 | 288,602.91 | EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT |
| 00086 SECRETARY OF STATE (MOTOR VEH) | 5,125.12 | GENERAL FUND / Motor Veh Fe |
| 00086 SECRETARY OF STATE (MOTOR VEH) | 6,073.25 | GENERAL FUND / Motor Veh Fe |
| 00047 Shift 4 | 56.09 | SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP |
| 00433 Shylah Woodford | 35.00 | REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL |
| 00462 STAPLES CREDIT PLAN | 43.96 | GENERAL GOVT / Admin - ADMIN / OFFICE SUP |
| 00462 STAPLES CREDIT PLAN | 157.48 | COMM SERVICE / Library - ADMIN / OFFICE SUP |
| 00509 TREAS., STATE OF MAINE (DEP) | 30.00 | GENERAL FUND / Plmg-DEP SUR |
| 00100 TREAS., STATE OF MAINE (DOGS) | 22.00 | GENERAL FUND / Dog Fees Sta |
| 00098 TREAS., STATE OF MAINE (IFW) | 8,281.05 | GENERAL FUND / Rec Veh Fees |
| 00103 TREAS.,STATE OF MAINE (PLUMB) | 425.00 | GENERAL FUND / PLUMB-STATE |
| 00032 Troiano Waste Service,Inc | 875.00 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING |
| 00032 Troiano Waste Service,Inc | 75.00 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER |
| 00495 United AG & Turf NE | 14.52 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL |
| 00495 United AG & Turf NE | 82.99 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT |
| 00295 US CELLULAR | 36.86 | GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon |
| 00295 US CELLULAR | 36.86 | GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE |
| 00295 US CELLULAR | 73.73 | Maintenance / Gen Maint - UTILITIES / CELL PHONE |
| 00295 US CELLULAR | 36.86 | COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE |
| 00709 WASTE MANAGEMENT OF PORTLAND | 2,124.05 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING |
| 00709 WASTE MANAGEMENT OF PORTLAND | 2,836.26 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING |
| 00709 WASTE MANAGEMENT OF PORTLAND | 21.14 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER |
| 00709 WASTE MANAGEMENT OF PORTLAND | 5,897.90 | SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG |
| 00093 WAYNE, TOWN OF | 22.50 | COMM SERVICE / Broadband - CONTRACT SVC / Planning |
| 00094 WHITE SIGN | 1,246.76 | Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY |
| 00273 WINTHROP AUTO SUPPLY | 6.27 | Maintenance / Veh/Eq Maint - EQUIP O,R &M / JD Mower |

| | |
|------------------------|-------------------|
| Prepaid Total-- | 19,947.02 |
| Current Total-- | 335,366.54 |
| Warrant Total-- | 355,313.56 |

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

May 2022

Treasurer's Report

Reporting Date: 6/13/2022

Report Period: May-22

Fiscal Year: 2022

Ongoing Financial Management Activities:

Check Reconciliation: Check reconciliation was completed through 5/31/2022. Our accounts are in balance with our bank statements. All bank activity appeared to be normal.

Audit: We have received short report audit statements from RHR Smith and are finalizing our review of the full FY21 audit. The auditors will present to the Select Board on June 27 or July 18.

Fiscal End of Year: Town staff have begun reviewing our accounts, meeting with staff, and discussing adjustments in preparation for the end of the 2021-2022 fiscal year and subsequent audit.

Comments:

This report covers the month of May. We had fewer journal entries than the same time last year due to consolidation of deposits and fewer online transactions. Revenues and expenses should be at about 92%. Receipts are up for both the month and the year to date with the YTD numbers looking consistent with expectations. Revenues are up almost 40% for the month due to State Revenue Sharing, and up almost 11% for the YTD attributable to revenue sharing and other revenues. Revenues from late tax payments remain down, which is one of the areas I am happy to lose revenue in. Expenses are up 5.4% for the month due mostly to Protection and Roads and Drainage, but down for the year mostly related to fewer Capital Expenses. Revenues received and funds expended for most departments and divisions are tracking with the budget.

Summary Data:

| | Month | | | Fiscal Year-to-Date | | |
|----------------------------|-------------------|-------------------|--------------|---------------------|---------------------|---------------|
| | May-22 | May-21 | % Change | 2022 | 2021 | % Change |
| KEY INDICATORS: | | | | | | |
| Checking Accounts | \$ 3,159,837 | \$ 2,779,216 | 13.7% | N/A | N/A | N/A |
| Posted Journals | 46 | 55 | -16.4% | 537 | 588 | -8.7% |
| Real Estate Payments | \$ 92,817 | \$ 78,381 | 18.4% | \$ 4,516,494 | \$ 4,504,987 | 0.3% |
| Total Receipts | \$ 285,261 | \$ 226,068 | 26.2% | \$ 6,581,922 | \$ 6,351,804 | 3.6% |
| MAJOR NET REVENUES: | | | | | | |
| State Revenue Sharing | \$ 75,490 | \$ 32,112 | 135.1% | \$ 417,647 | \$ 270,759 | 54.3% |
| Interest on Taxes | \$ 1,962 | \$ 3,103 | -36.8% | \$ 18,433 | \$ 31,329 | -41.2% |
| Homestead Exemption | \$ - | \$ - | - | \$ 220,070 | \$ 240,493 | -8.5% |
| Motor Vehicle Payments | \$ 66,469 | \$ 62,073 | 7.1% | \$ 588,700 | \$ 640,661 | -8.1% |
| Transfer Station Fees | \$ 6,478 | \$ 4,879 | 32.8% | \$ 51,668 | \$ 58,528 | -11.7% |
| All Other Revenues | \$ 30,964 | \$ 27,876 | 11.1% | \$ 5,624,657 | \$ 4,996,754 | 12.6% |
| TOTAL NET REVENUES | \$ 181,363 | \$ 130,043 | 39.5% | \$ 6,921,175 | \$ 6,238,524 | 10.9% |
| MAJOR NET EXPENSES: | | | | | | |
| General Government | \$ 37,090 | \$ 35,942 | 3.2% | \$ 516,342 | \$ 460,590 | 12.1% |
| Protection | \$ 21,428 | \$ 3,041 | 604.6% | \$ 115,053 | \$ 105,171 | 9.4% |
| Roads and Drainage | \$ 48,608 | \$ 27,643 | 75.8% | \$ 396,302 | \$ 295,172 | 34.3% |
| Capital Improvements | \$ 619 | \$ 7,420 | -91.7% | \$ 75,756 | \$ 743,737 | -89.8% |
| Solid Waste | \$ 31,062 | \$ 28,788 | 7.9% | \$ 301,619 | \$ 284,053 | 6.2% |
| Education | \$ 288,603 | \$ 302,909 | -4.7% | \$ 3,174,632 | \$ 3,331,999 | -4.7% |
| Regional Organizations | \$ - | \$ - | - | \$ 40,574 | \$ 34,915 | 16.2% |
| Debt Service | \$ - | \$ - | - | \$ 122,925 | \$ 187,593 | -34.5% |
| All Other Expenses | \$ 20,295 | \$ 19,070 | 6.4% | \$ 640,452 | \$ 538,371 | 19.0% |
| TOTAL NET EXPENSES | \$ 447,705 | \$ 424,813 | 5.4% | \$ 5,383,655 | \$ 5,981,601 | -10.0% |

Eric Dyer, Treasurer

Signature: 

Actual Date Between 05/01/2022 and 05/31/2022, Receipt Types:
1,2,3,4,5,6,7,8,9,10,11,22,23,24,25,26,29,31,32,33,35,43,44,45,46,47,48,49,50,51,52,53,54,55,57,58,59,60,64,6
7,68,70,73,81,90,91,92,93,94,95,96,97,98,99,190,800,801,802,803,804,890,891,893,894,895,896,901,999

Receipt Summary

| Type | Count | Amount |
|------------------------------|--------------|-------------------|
| 1 AUTO REGISTRATION | 1 | 255.96 |
| 2 BOATS | 104 | 8,018.75 |
| 3 ATV AND SNOWMOBILES | 20 | 2,218.50 |
| 5 SPORTING LICENSE | 13 | 465.00 |
| 7 Heating Assistance | 1 | 315.25 |
| 8 Boards | 1 | 166.66 |
| 11 Business Regist | 1 | 10.00 |
| 23 DOG LICENSE-Correct | 1 | 1.00 |
| 24 BEACH PERMIT | 3 | 255.00 |
| 26 Beach Rental | 4 | 190.00 |
| 29 VITAL RECORDS | 3 | 76.00 |
| 33 CEMETERY | 1 | 800.00 |
| 35 COPIES | 3 | 4.00 |
| 43 MISCELLANEOUS | 5 | 51.00 |
| 44 CEO/LPI PERMITS | 19 | 1,396.04 |
| 45 GILE HALL | 1 | 50.00 |
| 46 LIBRARY INCOME | 3 | 75.23 |
| 49 STATE REIMBURSEMENT | 1 | 75,490.46 |
| 51 RECREATION | 20 | 3,661.00 |
| 53 Interlocal | 1 | 2,937.18 |
| 57 TRANS STATION FEES | 4 | 15,914.79 |
| 58 TRANS STATION FEES | 26 | 6,477.91 |
| 59 TRANS STATION Other | 3 | 533.00 |
| 90 Real Estate Payment | 180 | 92,817.10 |
| 91 Tax Lien Payment | 3 | 2,210.00 |
| 92 Personal Property Payment | 1 | 53.79 |
| 99 Motor Vehicle | 295 | 70,641.03 |
| 190 Moses | 3 | 66.00 |
| 800 Dog Registration | 4 | 110.00 |
| | 725 | 285,260.65 |

Journal Summary List

All Journal Types

May

| Jrnl | Date | Type | Per | Expense | Revenue | G / L | Cash | Enc | Description |
|---------------|----------|------|-----|-------------------|--------------------|--------------------|--------------------|-------------|-----------------------------|
| 0482 | 05/17/22 | AP | 05 | 356,596.02 | 0.00 | 11,588.97 | -368,184.99 | 0.00 | AP 5/12/2022 |
| 0491 | 05/03/22 | CR | 05 | 0.00 | -6,454.26 | -14,190.67 | 20,644.93 | 0.00 | 05/02/2022 C/R |
| 0492 | 05/03/22 | CR | 05 | 0.00 | -1,084.89 | 0.00 | 1,084.89 | 0.00 | 05/03/2022 R/R Deposit |
| 0493 | 05/03/22 | GJ | 05 | 0.00 | -190.00 | 0.00 | 190.00 | 0.00 | Online Boat 4/30 to 5/2/22 |
| 0494 | 05/04/22 | CR | 05 | 0.00 | -3,602.23 | -13,989.46 | 17,591.69 | 0.00 | 05/03/2022 C/R |
| 0495 | 05/04/22 | CR | 05 | 0.00 | -1,646.76 | -5,865.16 | 7,511.92 | 0.00 | 05/04/2022 C/R |
| 0496 | 05/06/22 | CR | 05 | 0.00 | -1,255.49 | 0.00 | 1,255.49 | 0.00 | 05/06/2022 R/R Deposit |
| 0497 | 05/06/22 | CR | 05 | 0.00 | -577.38 | 0.00 | 577.38 | 0.00 | 05/06/2022 R/R Deposit |
| 0498 | 05/06/22 | CR | 05 | 0.00 | -1,166.20 | 0.00 | 1,166.20 | 0.00 | 05/06/2022 R/R Deposit |
| 0499 | 05/06/22 | GJ | 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Fishing Derby 3/5/22 |
| 0500 | 05/09/22 | CR | 05 | 0.00 | -2,339.74 | -9,093.49 | 11,433.23 | 0.00 | 05/06/2022 C/R |
| 0501 | 05/17/22 | PY | 05 | 21,526.76 | 0.00 | -174.60 | -21,352.16 | 0.00 | 05/12/2022 Payroll |
| 0503 | 05/09/22 | CR | 05 | 0.00 | -7,026.13 | -7,421.21 | 14,447.34 | 0.00 | 05/09/2022 C/R |
| 0504 | 05/17/22 | CR | 05 | 0.00 | -24,591.06 | -15,647.42 | 40,238.48 | 0.00 | 05/16/2022 C/R |
| 0505 | 05/17/22 | CR | 05 | 0.00 | -2,385.22 | -966.50 | 3,351.72 | 0.00 | 05/17/2022 C/R |
| 0506 | 05/17/22 | CR | 05 | 0.00 | -1,030.72 | 0.00 | 1,030.72 | 0.00 | 05/17/2022 R/R Deposit |
| 0507 | 05/17/22 | CR | 05 | 0.00 | -97.83 | 0.00 | 97.83 | 0.00 | 05/17/2022 R/R Deposit |
| 0508 | 05/17/22 | CR | 05 | 0.00 | -1,057.30 | 0.00 | 1,057.30 | 0.00 | 05/17/2022 R/R Deposit |
| 0509 | 05/17/22 | CR | 05 | 0.00 | -2,011.94 | 0.00 | 2,011.94 | 0.00 | 05/17/2022 R/R Deposit |
| 0510 | 05/17/22 | CR | 05 | 0.00 | -1,384.04 | 0.00 | 1,384.04 | 0.00 | 05/17/2022 R/R Deposit |
| 0511 | 05/17/22 | CR | 05 | 0.00 | -675.13 | 0.00 | 675.13 | 0.00 | 05/17/2022 R/R Deposit |
| 0512 | 05/17/22 | CR | 05 | 0.00 | -550.83 | 0.00 | 550.83 | 0.00 | 05/17/2022 R/R Deposit |
| 0513 | 05/25/22 | AP | 05 | 47,974.93 | 0.00 | 6,819.40 | -54,794.33 | 0.00 | 5/26/2022 |
| 0514 | 05/17/22 | GJ | 05 | 0.00 | -440.60 | 0.00 | 440.60 | 0.00 | Online Boats 5-5 to 5-17-22 |
| 0516 | 05/18/22 | CR | 05 | 0.00 | -5,711.54 | -5,240.58 | 10,952.12 | 0.00 | 05/17/2022 C/R |
| 0517 | 05/18/22 | CR | 05 | 0.00 | -3,020.22 | -5,464.88 | 8,485.10 | 0.00 | 05/18/2022 C/R |
| 0518 | 05/19/22 | CR | 05 | 0.00 | -1,791.38 | 0.00 | 1,791.38 | 0.00 | 05/19/2022 R/R Deposit |
| 0519 | 05/19/22 | CR | 05 | 0.00 | -638.51 | 0.00 | 638.51 | 0.00 | 05/19/2022 R/R Deposit |
| 0520 | 05/31/22 | GJ | 05 | 0.00 | -485.80 | 0.00 | 485.80 | 0.00 | Online Boats |
| 0521 | 05/23/22 | CR | 05 | 0.00 | -11,381.15 | -14,585.89 | 25,967.04 | 0.00 | 05/20/2022 C/R |
| 0522 | 05/25/22 | PY | 05 | 21,606.84 | 0.00 | -174.60 | -21,432.24 | 0.00 | 05/26/2022 Payroll |
| 0523 | 05/23/22 | CR | 05 | 0.00 | -253.20 | 0.00 | 253.20 | 0.00 | 05/23/2022 R/R Deposit |
| 0524 | 05/23/22 | CR | 05 | 0.00 | -2,378.90 | -5,104.04 | 7,482.94 | 0.00 | 05/23/2022 C/R |
| 0525 | 05/25/22 | CR | 05 | 0.00 | -1,253.87 | -1,254.33 | 2,508.20 | 0.00 | 05/24/2022 C/R |
| 0526 | 05/25/22 | GJ | 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | TS Workers Comp, Tmgr |
| 0527 | 05/26/22 | CR | 05 | 0.00 | -77,795.48 | -4,202.03 | 81,997.51 | 0.00 | 05/25/2022 C/R |
| 0529 | 05/26/22 | GJ | 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Cem. Plot Sales , Memorial |
| 0530 | 05/26/22 | CR | 05 | 0.00 | -531.87 | 0.00 | 531.87 | 0.00 | 05/26/2022 R/R Deposit |
| 0531 | 05/26/22 | CR | 05 | 0.00 | -221.61 | 0.00 | 221.61 | 0.00 | 05/26/2022 R/R Deposit |
| 0532 | 05/26/22 | CR | 05 | 0.00 | -1,330.63 | 0.00 | 1,330.63 | 0.00 | 05/26/2022 R/R Deposit |
| 0533 | 05/27/22 | CR | 05 | 0.00 | -10,108.72 | -10,037.11 | 20,145.83 | 0.00 | 05/27/2022 C/R |
| 0534 | 05/31/22 | CR | 05 | 0.00 | -411.21 | 0.00 | 411.21 | 0.00 | 05/31/2022 R/R Deposit |
| 0535 | 05/31/22 | CR | 05 | 0.00 | -167.48 | 0.00 | 167.48 | 0.00 | 05/31/2022 R/R Deposit |
| 0536 | 06/01/22 | CR | 05 | 0.00 | -3,782.83 | -8,208.60 | 11,991.43 | 0.00 | 05/31/2022 C/R |
| 0538 | 06/02/22 | GJ | 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Cash Receipting error |
| 0545 | 06/06/22 | GJ | 05 | 0.00 | -530.36 | 2.71 | 527.65 | 0.00 | May Interest |
| Totals | | | | 447,704.55 | -181,362.51 | -103,209.49 | -163,132.55 | 0.00 | |

* - Incorrect control entry

- 46 Journals Listed
- 0 Out of Balance
- 0 Expense Control Errors
- 0 Revenue Control Errors
- 0 Encumbrance Control Errors

Revenue Summary Report

Department(s): ALL

| Account | May | | YTD Net | Uncollected Balance | Percent Collected |
|--|---------------|-----------------------------------|--------------|------------------------|----------------------|
| | Budget Net | - C U R R M O N Debits Credits | | | |
| 10 - GENERAL GOVERNMENT | 6,131,999.00 | 319.42 154,365.34 | 6,107,360.19 | 24,638.81 | 99.60 |
| 1011 - REAL ESTATE PROPERTY TAX | 4,586,332.00 | 0.00 0.00 | 4,601,683.55 | -15,351.55 | 100.33 |
| 1012 - PERSONAL PROPERTY TAX | 19,930.00 | 0.00 0.00 | 19,929.54 | 0.46 | 100.00 |
| 1013 - STATE REVENUE SHARING | 225,000.00 | 0.00 75,490.46 | 417,647.35 | -192,647.35 | 185.62 |
| 1014 - INTEREST ON TAXES | 30,000.00 | 0.00 1,962.26 | 18,433.25 | 11,566.75 | 61.44 |
| 1021 - INVESTMENT INCOME | 6,000.00 | 0.00 530.36 | 6,259.39 | -259.39 | 104.32 |
| 1031 - VETERANS EXEMPTION | 4,000.00 | 0.00 0.00 | 2,245.00 | 1,755.00 | 56.13 |
| 1032 - HOMESTEAD EXEMPTION | 208,137.00 | 0.00 0.00 | 220,070.00 | -11,933.00 | 105.73 |
| 1033 - TREE GROWTH REIMBURSEMENT | 9,000.00 | 0.00 0.00 | 10,775.89 | -1,775.89 | 119.73 |
| 1034 - BETE REIMBURSEMENT | 7,045.00 | 0.00 0.00 | 7,046.00 | -1.00 | 100.01 |
| 1040 - Grants/Planning | 0.00 | 0.00 0.00 | 135,769.11 | -135,769.11 | ---- |
| 1041 - COVID 19 GRANT -GRASSROOTS | 0.00 | 0.00 0.00 | 157.74 | -157.74 | ---- |
| 1051 - BOAT EXCISE TAXES | 7,500.00 | 0.00 3,430.60 | 6,753.80 | 746.20 | 90.05 |
| 1052 - MOTOR VEHICLE TAXES | 575,000.00 | 319.42 66,788.59 | 588,700.20 | -13,700.20 | 102.38 |
| 1053 - AGENT FEE | 9,000.00 | 0.00 1,592.00 | 13,328.25 | -4,328.25 | 148.09 |
| 1054 - NEWSLETTER ADS | 100.00 | 0.00 0.00 | 112.00 | -12.00 | 112.00 |
| 1056 - Public Notice Fees | 500.00 | 0.00 0.00 | 0.00 | 500.00 | 0.00 |
| 1060 - Business License Fees | 50.00 | 0.00 10.00 | 1,540.00 | -1,490.00 | 999.99 |
| 1065 - CERTIFIED COPY FEES | 1,500.00 | 0.00 67.60 | 1,577.20 | -77.20 | 105.15 |
| 1090 - OTHER INCOME | 5,000.00 | 0.00 55.00 | 4,903.92 | 96.08 | 98.08 |
| 1095 - Heating Assistance | 2,500.00 | 0.00 315.25 | 3,834.25 | -1,334.25 | 153.37 |
| 3010 - PLUMBING FEES | 5,000.00 | 0.00 585.00 | 5,665.00 | -665.00 | 113.30 |
| 3020 - LAND USE FEES | 6,000.00 | 0.00 601.04 | 10,028.03 | -4,028.03 | 167.13 |
| 3040 - Interlocal CEO | 36,135.00 | 0.00 2,937.18 | 30,900.72 | 5,234.28 | 85.51 |
| 5000 - Use of Undesignated Funds | 250,000.00 | 0.00 0.00 | 0.00 | 250,000.00 | 0.00 |
| 5001 - Use of Carry Forward | 132,270.00 | 0.00 0.00 | 0.00 | 132,270.00 | 0.00 |
| 5003 - Trust Fund Use | 6,000.00 | 0.00 0.00 | 0.00 | 6,000.00 | 0.00 |
| 12 - Maintenance | 200.00 | 0.00 0.00 | 0.00 | 200.00 | 0.00 |
| 25 - COMMUNITY SERVICES | 36,667.00 | 0.00 158.23 | 65,824.69 | -29,157.69 | 179.52 |
| 30 - RECREATION, PARKS,& ACTIVITIES | 18,210.00 | 397.00 4,066.00 | 19,763.37 | -1,553.37 | 108.53 |
| 40 - PROTECTION | 3,450.00 | 0.00 0.00 | 14,090.00 | -10,640.00 | 408.41 |
| 60 - Roads & Drainage | 32,000.00 | 0.00 0.00 | 36,672.00 | -4,672.00 | 114.60 |
| 65 - CAPITAL IMPROVEMENTS | 490,533.00 | 15,250.47 16,858.62 | 433,717.86 | 56,815.14 | 88.42 |
| 70 - SOLID WASTE | 216,838.00 | 2,937.18 24,651.73 | 238,795.30 | -21,957.30 | 110.13 |
| 7010 - TRANSFER STATION FEES | 60,000.00 | 0.00 6,477.91 | 51,667.59 | 8,332.41 | 86.11 |
| 7021 - Recycle/Comp Bins | 500.00 | 0.00 8.00 | 184.00 | 316.00 | 36.80 |
| 7023 - TS RECYCLABLES - METAL | 10,000.00 | 0.00 1,179.20 | 18,368.40 | -8,368.40 | 183.68 |
| 7025 - TS RECYCLABLES - OTHER | 500.00 | 0.00 0.00 | 631.29 | -131.29 | 126.26 |
| 7026 - TS Single Sort Recycling | 0.00 | 0.00 425.00 | 2,830.65 | -2,830.65 | ---- |
| 7040 - Commrcial Haulers Permits | 500.00 | 0.00 0.00 | 400.00 | 100.00 | 80.00 |
| 7050 - TS GRANTS | 0.00 | 0.00 100.00 | 20,400.00 | -20,400.00 | ---- |
| 7089 - TS Fayette Share | 65,944.00 | 0.00 6,136.40 | 66,129.28 | -185.28 | 100.28 |
| 7090 - TS WAYNES SHARE | 79,394.00 | 2,937.18 10,325.22 | 78,184.09 | 1,209.91 | 98.48 |
| 80 - REGIONAL ORGANIZATIONS | 25,000.00 | 0.00 0.00 | 0.00 | 25,000.00 | 0.00 |
| 90 - UNCLASSIFIED | 3,569.00 | 0.00 166.66 | 4,584.26 | -1,015.26 | 128.45 |
| 95 - GENERAL ASSISTANCE | 5,000.00 | 0.00 0.00 | 367.50 | 4,632.50 | 7.35 |
| Final Totals | 6,963,466.00 | 18,904.07 200,266.58 | 6,921,175.17 | 42,290.83 | 99.39 |

Expense Summary Report

ALL Departments
May

| Account | Budget - C U R R M O N T H - Net | Debits | Credits | YTD Net | Unexpended Balance | Percent Spent |
|---------------------|-------------------------------------|-------------------|---------------|---------------------|-----------------------|------------------|
| 10 - GENERAL GOVT | 620,098.00 | 37,503.20 | 413.14 | 516,341.82 | 103,756.18 | 83.27 |
| 12 - Maintenance | 144,915.00 | 14,288.76 | 0.00 | 128,239.29 | 16,675.71 | 88.49 |
| 25 - COMM SERVICE | 75,466.00 | 4,590.43 | 0.00 | 119,674.19 | -44,208.19 | 158.58 |
| 30 - REC,PARKS/AT | 50,321.00 | 55.50 | 0.00 | 27,491.94 | 22,829.06 | 54.63 |
| 40 - PROTECTION | 154,335.00 | 21,427.89 | 0.00 | 115,053.04 | 39,281.96 | 74.55 |
| 50 - CEMETERIES | 22,700.00 | 450.00 | 0.00 | 8,003.65 | 14,696.35 | 35.26 |
| 60 - Rds & Drain | 417,850.00 | 48,608.10 | 0.00 | 396,301.94 | 21,548.06 | 94.84 |
| 65 - CAPITAL IMPR | 892,858.00 | 618.75 | 0.00 | 75,755.66 | 817,102.34 | 8.48 |
| 70 - SOLID WASTE | 323,665.00 | 31,062.15 | 0.00 | 301,619.26 | 22,045.74 | 93.19 |
| 75 - EDUCATION | 3,463,235.00 | 288,602.91 | 0.00 | 3,174,632.09 | 288,602.91 | 91.67 |
| 80 - REGIONAL ORG | 49,000.00 | 0.00 | 0.00 | 40,574.00 | 8,426.00 | 82.80 |
| 81 - COUNTY TAX | 319,743.00 | 0.00 | 0.00 | 319,743.02 | -0.02 | 100.00 |
| 85 - DEBT SERVICE | 125,224.00 | 0.00 | 0.00 | 122,925.23 | 2,298.77 | 98.16 |
| 90 - UNCLASSIFIED | 294,056.00 | 910.00 | 0.00 | 36,336.48 | 257,719.52 | 12.36 |
| 95 - GENERAL ASST | 10,000.00 | 0.00 | 0.00 | 963.60 | 9,036.40 | 9.64 |
| Final Totals | 6,963,466.00 | 448,117.69 | 413.14 | 5,383,655.21 | 1,579,810.79 | 77.31 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|------------------------|-------------------|------------------|-------------------|------------------|--------------|
| 10 GENERAL GOVT | | | | | |
| REVENUES | | | | | |
| 1011 R-PROP TAX | 4,586,332.00 | 0.00 | 4,601,683.55 | -15,351.55 | 100.33 |
| 1012 P-PROP TAX | 19,930.00 | 0.00 | 19,929.54 | 0.46 | 100.00 |
| 1013 STATE REV SH | 225,000.00 | 75,490.46 | 417,647.35 | -192,647.35 | 185.62 |
| 1014 INT ON TAXES | 30,000.00 | 1,962.26 | 18,433.25 | 11,566.75 | 61.44 |
| 1021 INVEST INC | 6,000.00 | 530.36 | 6,259.39 | -259.39 | 104.32 |
| 1031 VETERAN EXMP | 4,000.00 | 0.00 | 2,245.00 | 1,755.00 | 56.13 |
| 1032 HOMESTD EXMP | 208,137.00 | 0.00 | 220,070.00 | -11,933.00 | 105.73 |
| 1033 TREE GROWTH | 9,000.00 | 0.00 | 10,775.89 | -1,775.89 | 119.73 |
| 1034 BETE Reimb | 7,045.00 | 0.00 | 7,046.00 | -1.00 | 100.01 |
| 1040 Grants | 0.00 | 0.00 | 135,769.11 | -135,769.11 | 0.00 |
| 1041 COVID 19 | 0.00 | 0.00 | 157.74 | -157.74 | 0.00 |
| 1051 BOAT EXCISE | 7,500.00 | 3,430.60 | 6,753.80 | 746.20 | 90.05 |
| 1052 MOTOR VEH | 575,000.00 | 66,469.17 | 588,700.20 | -13,700.20 | 102.38 |
| 1053 AGENT FEE | 9,000.00 | 1,592.00 | 13,328.25 | -4,328.25 | 148.09 |
| 1054 NEWSLETTER | 100.00 | 0.00 | 112.00 | -12.00 | 112.00 |
| 1056 Notices | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 1060 Business Lic | 50.00 | 10.00 | 1,540.00 | -1,490.00 | 3080.00 |
| 1065 CERT COPY F | 1,500.00 | 67.60 | 1,577.20 | -77.20 | 105.15 |
| 1090 OTHER INCOME | 5,000.00 | 55.00 | 4,903.92 | 96.08 | 98.08 |
| 1095 Heating Asst | 2,500.00 | 315.25 | 3,834.25 | -1,334.25 | 153.37 |
| 3010 PLUMBING FEE | 5,000.00 | 585.00 | 5,665.00 | -665.00 | 113.30 |
| 3020 LAND USE FEE | 6,000.00 | 601.04 | 10,028.03 | -4,028.03 | 167.13 |
| 3040 Interloc CEO | 36,135.00 | 2,937.18 | 30,900.72 | 5,234.28 | 85.51 |
| 5000 Use Undesign | 250,000.00 | 0.00 | 0.00 | 250,000.00 | 0.00 |
| 5001 Use Carryfor | 132,270.00 | 0.00 | 0.00 | 132,270.00 | 0.00 |
| 5003 Trust Fund U | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| Revenue Total | 6,131,999.00 | 154,045.92 | 6,107,360.19 | 24,638.81 | 99.60 |
| EXPENSES | | | | | |
| 10 Admin | 321,375.00 | 22,144.22 | 273,591.84 | 47,783.16 | 85.13 |
| 10 ADMIN | 36,200.00 | 3,952.83 | 23,445.46 | 12,754.54 | 64.77 |
| 20 PERSONNEL | 228,650.00 | 17,802.27 | 209,055.20 | 19,594.80 | 91.43 |
| 25 STIPEND | 9,650.00 | 0.00 | 6,480.97 | 3,169.03 | 67.16 |
| 40 UTILITIES | 4,000.00 | 389.12 | 4,285.37 | -285.37 | 107.13 |
| 50 CONTRACT SVC | 39,275.00 | 0.00 | 28,306.03 | 10,968.97 | 72.07 |
| 60 EQUIP O,R &M | 3,600.00 | 0.00 | 2,018.81 | 1,581.19 | 56.08 |
| 12 Insurance | 150,913.00 | 6,553.34 | 121,203.10 | 29,709.90 | 80.31 |
| 15 INSURANCE | 150,373.00 | 6,468.14 | 120,450.28 | 29,922.72 | 80.10 |
| 20 PERSONNEL | 540.00 | 85.20 | 752.82 | -212.82 | 139.41 |
| 15 Office Equip | 6,720.00 | 527.24 | 6,207.65 | 512.35 | 92.38 |
| 10 ADMIN | 500.00 | 77.37 | 1,309.48 | -809.48 | 261.90 |
| 60 EQUIP O,R &M | 5,220.00 | 449.87 | 4,898.17 | 321.83 | 93.83 |
| 65 EQUIP REPLAC | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 20 Assessing | 23,675.00 | 1,500.00 | 19,641.10 | 4,033.90 | 82.96 |
| 10 ADMIN | 4,675.00 | 0.00 | 2,574.00 | 2,101.00 | 55.06 |
| 50 CONTRACT SVC | 19,000.00 | 1,500.00 | 17,067.10 | 1,932.90 | 89.83 |
| 30 Code Enforce | 76,715.00 | 6,336.62 | 65,863.65 | 10,851.35 | 85.85 |
| 10 ADMIN | 535.00 | 25.00 | 25.00 | 510.00 | 4.67 |
| 20 PERSONNEL | 75,730.00 | 6,274.76 | 65,496.77 | 10,233.23 | 86.49 |
| 40 UTILITIES | 300.00 | 36.86 | 341.88 | -41.88 | 113.96 |
| 60 EQUIP O,R &M | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 65 EQUIP REPLAC | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|-------------------------------|---------------------|-------------------|---------------------|------------------|--------------|
| 10 GENERAL GOVT CONT'D | | | | | |
| 40 Planning Brd | 1,100.00 | 28.64 | 448.96 | 651.04 | 40.81 |
| 10 ADMIN | 100.00 | 0.00 | 193.50 | -93.50 | 193.50 |
| 20 PERSONNEL | 1,000.00 | 28.64 | 255.46 | 744.54 | 25.55 |
| 50 Appeals Brd | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 10 ADMIN | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 60 Grant/Plan | 12,000.00 | 0.00 | 8,910.98 | 3,089.02 | 74.26 |
| 10 ADMIN | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 50 CONTRACT SVC | 10,000.00 | 0.00 | 8,910.98 | 1,089.02 | 89.11 |
| 70 Heating Ast | 2,500.00 | 0.00 | 1,931.92 | 568.08 | 77.28 |
| 40 UTILITIES | 2,500.00 | 0.00 | 1,931.92 | 568.08 | 77.28 |
| 75 Attorney Fee | 25,000.00 | 0.00 | 18,542.62 | 6,457.38 | 74.17 |
| 10 ADMIN | 25,000.00 | 0.00 | 18,542.62 | 6,457.38 | 74.17 |
| Expense Total | 620,098.00 | 37,090.06 | 516,341.82 | 103,756.18 | 83.27 |
| Net Profit / (Loss) | 5,511,901.00 | 116,955.86 | 5,591,018.37 | 79,117.37 | |

12 Maintenance

REVENUES

| | | | | | |
|-----------------|--------|------|------|--------|------|
| 4010 Fuel Reimb | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| Revenue Total | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |

EXPENSES

| | | | | | |
|----------------------------|---------------------|--------------------|---------------------|------------------|---------------|
| 10 Gen Maint | 100,765.00 | 6,852.51 | 81,315.04 | 19,449.96 | 80.70 |
| 10 ADMIN | 425.00 | 25.00 | 33.00 | 392.00 | 7.76 |
| 20 PERSONNEL | 95,230.00 | 6,674.43 | 75,881.66 | 19,348.34 | 79.68 |
| 25 STIPEND | 2,610.00 | 0.00 | 2,233.98 | 376.02 | 85.59 |
| 40 UTILITIES | 600.00 | 73.73 | 583.75 | 16.25 | 97.29 |
| 60 EQUIP O,R &M | 900.00 | 0.00 | 1,895.88 | -995.88 | 210.65 |
| 65 EQUIP REPLAC | 1,000.00 | 79.35 | 686.77 | 313.23 | 68.68 |
| 20 Bldg Maint | 35,900.00 | 6,347.73 | 35,443.62 | 456.38 | 98.73 |
| 40 UTILITIES | 19,900.00 | 3,813.97 | 22,315.21 | -2,415.21 | 112.14 |
| 50 CONTRACT SVC | 0.00 | 1,470.00 | 5,340.00 | -5,340.00 | 0.00 |
| 70 BUILDING O&M | 16,000.00 | 1,063.76 | 7,788.41 | 8,211.59 | 48.68 |
| 30 Veh/Eq Maint | 8,250.00 | 1,088.52 | 11,480.63 | -3,230.63 | 139.16 |
| 60 EQUIP O,R &M | 8,250.00 | 1,088.52 | 11,480.63 | -3,230.63 | 139.16 |
| Expense Total | 144,915.00 | 14,288.76 | 128,239.29 | 16,675.71 | 88.49 |
| Net Profit / (Loss) | (144,715.00) | (14,288.76) | (128,239.29) | 16,475.71 | |

15 BOARDS & COM

EXPENSES

| | | | | | |
|----------------------------|-------------|-------------|-------------|---------------|-------------|
| 20 Comp Planng | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50 CONTRACT SVC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Expense Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net Profit / (Loss) | 0.00 | 0.00 | 0.00 | (0.00) | |

25 COMM SERVICE

REVENUES

| | | | | | |
|-------------------|----------|-------|----------|--------|-------|
| 1010 ACO DOG FEES | 2,500.00 | 83.00 | 2,149.00 | 351.00 | 85.96 |
|-------------------|----------|-------|----------|--------|-------|

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|-------------------------------|------------------|-----------------|------------------|-------------------|----------------|
| 25 COMM SERVICE CONT'D | | | | | |
| 1011 Rabies Clini | 1,000.00 | 0.00 | 360.00 | 640.00 | 36.00 |
| 1012 Dog Vac Fund | 0.00 | 0.00 | 25.00 | -25.00 | 0.00 |
| 3000 Age Friendly | 0.00 | 0.00 | 7,556.00 | -7,556.00 | 0.00 |
| 4001 LIB ST AID | 0.00 | 0.00 | 2,500.00 | -2,500.00 | 0.00 |
| 4005 LIB DONATION | 1,300.00 | 0.00 | 6,620.00 | -5,320.00 | 509.23 |
| 4010 LIB SALE PRD | 1,290.00 | 0.00 | 1,101.76 | 188.24 | 85.41 |
| 4015 LIB Contrib | 452.00 | 25.23 | 324.61 | 127.39 | 71.82 |
| 4020 Lib nonres P | 125.00 | 50.00 | 175.00 | -50.00 | 140.00 |
| 5010 CATV FRANCHS | 30,000.00 | 0.00 | 30,707.40 | -707.40 | 102.36 |
| 7010 TOWN FARM RV | 0.00 | 0.00 | 14,305.92 | -14,305.92 | 0.00 |
| Revenue Total | 36,667.00 | 158.23 | 65,824.69 | -29,157.69 | 179.52 |
| EXPENSES | | | | | |
| 10 Animal Cntrl | 14,445.00 | 36.86 | 7,889.84 | 6,555.16 | 54.62 |
| 10 ADMIN | 200.00 | 0.00 | 50.00 | 150.00 | 25.00 |
| 20 PERSONNEL | 5,145.00 | 0.00 | 880.24 | 4,264.76 | 17.11 |
| 25 STIPEND | 3,000.00 | 0.00 | 1,750.00 | 1,250.00 | 58.33 |
| 40 UTILITIES | 0.00 | 36.86 | 191.87 | -191.87 | 0.00 |
| 50 CONTRACT SVC | 6,000.00 | 0.00 | 5,010.44 | 989.56 | 83.51 |
| 60 EQUIP O,R &M | 0.00 | 0.00 | 7.29 | -7.29 | 0.00 |
| 65 EQUIP REPLAC | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 20 K Land Trust | 250.00 | 0.00 | 250.00 | 0.00 | 100.00 |
| 55 COMMUNITY SV | 250.00 | 0.00 | 250.00 | 0.00 | 100.00 |
| 25 KVCOG | 4,500.00 | 0.00 | 4,226.00 | 274.00 | 93.91 |
| 45 ASSESSMENTS | 4,500.00 | 0.00 | 4,226.00 | 274.00 | 93.91 |
| 30 Age Friendly | 2,100.00 | 0.00 | 5,732.73 | -3,632.73 | 272.99 |
| 10 ADMIN | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 55 COMMUNITY SV | 2,000.00 | 0.00 | 5,732.73 | -3,732.73 | 286.64 |
| 40 Library | 37,666.00 | 3,578.57 | 39,915.62 | -2,249.62 | 105.97 |
| 10 ADMIN | 1,010.00 | 318.21 | 2,407.39 | -1,397.39 | 238.36 |
| 20 PERSONNEL | 27,276.00 | 2,549.54 | 28,447.03 | -1,171.03 | 104.29 |
| 40 UTILITIES | 1,170.00 | 20.61 | 703.86 | 466.14 | 60.16 |
| 55 COMMUNITY SV | 8,210.00 | 690.21 | 7,778.45 | 431.55 | 94.74 |
| 60 EQUIP O,R &M | 0.00 | 0.00 | 136.99 | -136.99 | 0.00 |
| 65 EQUIP REPLAC | 0.00 | 0.00 | 399.99 | -399.99 | 0.00 |
| 70 BUILDING O&M | 0.00 | 0.00 | 41.91 | -41.91 | 0.00 |
| 50 Readfield TV | 7,085.00 | 13.19 | 3,982.09 | 3,102.91 | 56.20 |
| 20 PERSONNEL | 1,885.00 | 0.00 | 200.82 | 1,684.18 | 10.65 |
| 25 STIPEND | 3,500.00 | 0.00 | 2,625.00 | 875.00 | 75.00 |
| 40 UTILITIES | 200.00 | 13.19 | 144.91 | 55.09 | 72.46 |
| 60 EQUIP O,R &M | 500.00 | 0.00 | 129.95 | 370.05 | 25.99 |
| 65 EQUIP REPLAC | 1,000.00 | 0.00 | 881.41 | 118.59 | 88.14 |
| 60 Street Light | 4,000.00 | 74.31 | 4,624.54 | -624.54 | 115.61 |
| 55 COMMUNITY SV | 4,000.00 | 74.31 | 4,624.54 | -624.54 | 115.61 |
| 70 Broadband | 5,000.00 | 887.50 | 52,818.25 | -47,818.25 | 1056.37 |
| 50 CONTRACT SVC | 5,000.00 | 887.50 | 52,818.25 | -47,818.25 | 1056.37 |
| 90 Maran Dam | 420.00 | 0.00 | 235.12 | 184.88 | 55.98 |
| 40 UTILITIES | 120.00 | 0.00 | 235.12 | -115.12 | 195.93 |
| 70 BUILDING O&M | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 80 PUBLIC WAYS | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|----------------------------|--------------------|-------------------|--------------------|--------------------|---------|
| Expense Total | 75,466.00 | 4,590.43 | 119,674.19 | -44,208.19 | 158.58 |
| Net Profit / (Loss) | (38,799.00) | (4,432.20) | (53,849.50) | (15,050.50) | |

30 REC,PARKS/AT

REVENUES

| | | | | | |
|-------------------|-----------|----------|-----------|-----------|--------|
| 1010 BEACH INCOME | 3,500.00 | 405.00 | 2,063.87 | 1,436.13 | 58.97 |
| 2021 RB BB | 2,920.00 | 3,291.00 | 6,274.50 | -3,354.50 | 214.88 |
| 2022 RB SOCCER | 2,100.00 | 0.00 | 1,790.00 | 310.00 | 85.24 |
| 2023 RB SWIMMING | 4,500.00 | 0.00 | 585.00 | 3,915.00 | 13.00 |
| 2024 RB Basketbal | 3,150.00 | 0.00 | 3,545.00 | -395.00 | 112.54 |
| 2025 RB OTHER REC | 0.00 | -397.00 | 2,500.00 | -2,500.00 | 0.00 |
| 2026 RB Softball | 1,540.00 | 370.00 | 1,545.00 | -5.00 | 100.32 |
| 2073 Heritage Day | 500.00 | 0.00 | 155.00 | 345.00 | 31.00 |
| 3030 Conservation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7010 Trails | 0.00 | 0.00 | 1,305.00 | -1,305.00 | 0.00 |
| Revenue Total | 18,210.00 | 3,669.00 | 19,763.37 | -1,553.37 | 108.53 |

EXPENSES

| | | | | | |
|----------------------------|--------------------|-----------------|-------------------|------------------|---------------|
| 10 BEACH | 17,235.00 | 47.51 | 9,741.21 | 7,493.79 | 56.52 |
| 10 ADMIN | 550.00 | 0.00 | 275.00 | 275.00 | 50.00 |
| 20 PERSONNEL | 14,535.00 | 16.15 | 8,301.09 | 6,233.91 | 57.11 |
| 30 RECREATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40 UTILITIES | 550.00 | 16.86 | 635.25 | -85.25 | 115.50 |
| 60 EQUIP O,R &M | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 70 BUILDING O&M | 1,100.00 | 14.50 | 104.87 | 995.13 | 9.53 |
| 80 PUBLIC WAYS | 0.00 | 0.00 | 425.00 | -425.00 | 0.00 |
| 20 REC BOARD | 18,586.00 | 0.00 | 7,778.03 | 10,807.97 | 41.85 |
| 20 PERSONNEL | 0.00 | 0.00 | 70.39 | -70.39 | 0.00 |
| 30 RECREATION | 15,586.00 | 0.00 | 7,707.64 | 7,878.36 | 49.45 |
| 70 BUILDING O&M | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 25 HERITAGE DAY | 5,000.00 | 0.00 | 5,109.96 | -109.96 | 102.20 |
| 10 ADMIN | 500.00 | 0.00 | 400.00 | 100.00 | 80.00 |
| 30 RECREATION | 4,500.00 | 0.00 | 4,709.96 | -209.96 | 104.67 |
| 30 Conservation | 6,250.00 | 0.00 | 1,893.34 | 4,356.66 | 30.29 |
| 10 ADMIN | 800.00 | 0.00 | 1,685.00 | -885.00 | 210.63 |
| 55 COMMUNITY SV | 1,950.00 | 0.00 | 208.34 | 1,741.66 | 10.68 |
| 80 PUBLIC WAYS | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 60 Town Propert | 2,750.00 | 0.00 | 277.97 | 2,472.03 | 10.11 |
| 40 UTILITIES | 750.00 | 0.00 | 250.00 | 500.00 | 33.33 |
| 75 Town Proprer | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 80 PUBLIC WAYS | 0.00 | 0.00 | 27.97 | -27.97 | 0.00 |
| 70 Trails | 500.00 | 7.99 | 2,691.43 | -2,191.43 | 538.29 |
| 10 ADMIN | 0.00 | 7.99 | 49.48 | -49.48 | 0.00 |
| 80 PUBLIC WAYS | 500.00 | 0.00 | 2,641.95 | -2,141.95 | 528.39 |
| Expense Total | 50,321.00 | 55.50 | 27,491.94 | 22,829.06 | 54.63 |
| Net Profit / (Loss) | (32,111.00) | 3,613.50 | (7,728.57) | 24,382.43 | |

40 PROTECTION

REVENUES

| | | | | | |
|-------------------|--------|------|-----------|------------|--------|
| 1010 FD DONATION | 0.00 | 0.00 | 10,600.00 | -10,600.00 | 0.00 |
| 1035 FD Burn Perm | 250.00 | 0.00 | 290.00 | -40.00 | 116.00 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|-----------------------------|---------------------|--------------------|---------------------|------------------|---------------|
| 40 PROTECTION CONT'D | | | | | |
| 3500 Tower Sites | 3,200.00 | 0.00 | 3,200.00 | 0.00 | 100.00 |
| Revenue Total | 3,450.00 | 0.00 | 14,090.00 | -10,640.00 | 408.41 |
| EXPENSES | | | | | |
| 10 FIRE DEPART | 74,425.00 | 2,292.94 | 36,486.03 | 37,938.97 | 49.02 |
| 10 ADMIN | 4,650.00 | 2,239.10 | 2,737.10 | 1,912.90 | 58.86 |
| 15 INSURANCE | 900.00 | 0.00 | 850.00 | 50.00 | 94.44 |
| 20 PERSONNEL | 34,775.00 | 0.00 | 10,110.14 | 24,664.86 | 29.07 |
| 25 STIPEND | 8,500.00 | 0.00 | 4,625.00 | 3,875.00 | 54.41 |
| 40 UTILITIES | 600.00 | 53.84 | 599.89 | 0.11 | 99.98 |
| 50 CONTRACT SVC | 5,000.00 | 0.00 | 7,206.98 | -2,206.98 | 144.14 |
| 60 EQUIP O,R &M | 16,500.00 | 0.00 | 9,507.73 | 6,992.27 | 57.62 |
| 65 EQUIP REPLAC | 3,500.00 | 0.00 | 849.19 | 2,650.81 | 24.26 |
| 20 AMBULANCE | 38,110.00 | 19,055.00 | 38,110.00 | 0.00 | 100.00 |
| 55 COMMUNITY SV | 38,110.00 | 19,055.00 | 38,110.00 | 0.00 | 100.00 |
| 35 Tower Sites | 4,550.00 | 79.95 | 5,867.31 | -1,317.31 | 128.95 |
| 40 UTILITIES | 1,000.00 | 79.95 | 803.75 | 196.25 | 80.38 |
| 50 CONTRACT SVC | 3,000.00 | 0.00 | 5,063.56 | -2,063.56 | 168.79 |
| 60 EQUIP O,R &M | 550.00 | 0.00 | 0.00 | 550.00 | 0.00 |
| 40 Dispatching | 36,750.00 | 0.00 | 34,589.70 | 2,160.30 | 94.12 |
| 50 CONTRACT SVC | 36,750.00 | 0.00 | 34,589.70 | 2,160.30 | 94.12 |
| 70 Emerg Ops | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 65 EQUIP REPLAC | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Expense Total | 154,335.00 | 21,427.89 | 115,053.04 | 39,281.96 | 74.55 |
| Net Profit / (Loss) | (150,885.00) | (21,427.89) | (100,963.04) | 49,921.96 | |

50 CEMETERIES

EXPENSES

| | | | | | |
|----------------------------|--------------------|-----------------|-------------------|------------------|--------------|
| 10 CEMETERIES | 22,700.00 | 450.00 | 8,003.65 | 14,696.35 | 35.26 |
| 10 ADMIN | 0.00 | 450.00 | 700.00 | -700.00 | 0.00 |
| 20 PERSONNEL | 0.00 | 0.00 | 19.55 | -19.55 | 0.00 |
| 50 CONTRACT SVC | 8,000.00 | 0.00 | 4,750.00 | 3,250.00 | 59.38 |
| 55 COMMUNITY SV | 1,500.00 | 0.00 | 951.60 | 548.40 | 63.44 |
| 65 EQUIP REPLAC | 8,000.00 | 0.00 | 1,582.50 | 6,417.50 | 19.78 |
| 70 BUILDING O&M | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 80 PUBLIC WAYS | 3,700.00 | 0.00 | 0.00 | 3,700.00 | 0.00 |
| Expense Total | 22,700.00 | 450.00 | 8,003.65 | 14,696.35 | 35.26 |
| Net Profit / (Loss) | (22,700.00) | (450.00) | (8,003.65) | 14,696.35 | |

60 Rds & Drain

REVENUES

| | | | | | |
|-----------------|-----------|------|-----------|-----------|--------|
| 2010 LOCAL ROAD | 32,000.00 | 0.00 | 36,672.00 | -4,672.00 | 114.60 |
| Revenue Total | 32,000.00 | 0.00 | 36,672.00 | -4,672.00 | 114.60 |

EXPENSES

| | | | | | |
|----------------------|-------------------|------------------|------------------|------------------|--------------|
| 10 Road Maint | 125,200.00 | 21,162.22 | 59,626.43 | 65,573.57 | 47.62 |
| 50 CONTRACT SVC | 10,000.00 | 4,900.00 | 6,900.00 | 3,100.00 | 69.00 |
| 65 EQUIP REPLAC | 2,000.00 | 0.00 | 270.32 | 1,729.68 | 13.52 |
| 80 PUBLIC WAYS | 113,200.00 | 16,262.22 | 52,456.11 | 60,743.89 | 46.34 |

Exp / Rev Summary Report
ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|----------------------------|---------------------|--------------------|---------------------|-------------------|---------------|
| 60 Rds & Drain CONT'D | | | | | |
| 40 Winter Maint | 292,650.00 | 27,445.88 | 336,675.51 | -44,025.51 | 115.04 |
| 40 UTILITIES | 650.00 | 16.86 | 417.59 | 232.41 | 64.24 |
| 70 BUILDING O&M | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 80 PUBLIC WAYS | 290,000.00 | 27,429.02 | 336,257.92 | -46,257.92 | 115.95 |
| Expense Total | 417,850.00 | 48,608.10 | 396,301.94 | 21,548.06 | 94.84 |
| Net Profit / (Loss) | (385,850.00) | (48,608.10) | (359,629.94) | 26,220.06 | |
| 65 CAPITAL IMPR | | | | | |
| REVENUES | | | | | |
| 6500 Bond Proceed | 395,000.00 | 0.00 | 395,000.00 | 0.00 | 100.00 |
| 6512 Fire St Add | 0.00 | 0.00 | 24,192.00 | -24,192.00 | 0.00 |
| 6525 Ballfields | 45,000.00 | 397.00 | 397.00 | 44,603.00 | 0.88 |
| 6550 Sidewalks | 36,000.00 | 0.00 | 0.00 | 36,000.00 | 0.00 |
| 6570 Transfer Sta | 14,533.00 | 1,211.15 | 14,128.86 | 404.14 | 97.22 |
| Revenue Total | 490,533.00 | 1,608.15 | 433,717.86 | 56,815.14 | 88.42 |
| EXPENSES | | | | | |
| 05 Fire Dept | 10,000.00 | 0.00 | 12,131.68 | -2,131.68 | 121.32 |
| 10 ADMIN | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 60 EQUIP O,R &M | 0.00 | 0.00 | 1,446.68 | -1,446.68 | 0.00 |
| 65 EQUIP REPLAC | 0.00 | 0.00 | 10,685.00 | -10,685.00 | 0.00 |
| 12 FS Addition | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 0.00 |
| 50 CONTRACT SVC | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 0.00 |
| 20 Gile Hall | 10,000.00 | 0.00 | 16,431.90 | -6,431.90 | 164.32 |
| 70 BUILDING O&M | 10,000.00 | 0.00 | 5,066.63 | 4,933.37 | 50.67 |
| 80 PUBLIC WAYS | 0.00 | 0.00 | 11,365.27 | -11,365.27 | 0.00 |
| 25 Parks/Rec | 75,000.00 | 618.75 | 16,736.44 | 58,263.56 | 22.32 |
| 50 CONTRACT SVC | 30,000.00 | 618.75 | 12,843.75 | 17,156.25 | 42.81 |
| 80 PUBLIC WAYS | 45,000.00 | 0.00 | 3,892.69 | 41,107.31 | 8.65 |
| 30 Library Bldg | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 50 CONTRACT SVC | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 35 Open Space | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 30 RECREATION | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 40 Cemetery | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 50 CONTRACT SVC | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 50 Sidewalks | 45,000.00 | 0.00 | 3,000.00 | 42,000.00 | 6.67 |
| 80 PUBLIC WAYS | 45,000.00 | 0.00 | 3,000.00 | 42,000.00 | 6.67 |
| 55 Roads | 422,000.00 | 0.00 | 0.00 | 422,000.00 | 0.00 |
| 70 BUILDING O&M | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 80 PUBLIC WAYS | 372,000.00 | 0.00 | 0.00 | 372,000.00 | 0.00 |
| 65 Equipment | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 65 EQUIP REPLAC | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 66 Leases | 6,177.00 | 0.00 | 6,176.51 | 0.49 | 99.99 |
| 60 EQUIP O,R &M | 6,177.00 | 0.00 | 6,176.51 | 0.49 | 99.99 |
| 70 Transfer Sta | 44,681.00 | 0.00 | 21,279.13 | 23,401.87 | 47.62 |
| 10 ADMIN | 24,861.00 | 0.00 | 1,303.28 | 23,557.72 | 5.24 |
| 65 EQUIP REPLAC | 19,820.00 | 0.00 | 19,975.85 | -155.85 | 100.79 |
| 70 BUILDING O&M | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|-------------------------------|-----------------------|---------------------|-----------------------|-------------------|---------------|
| 65 CAPITAL IMPR CONT'D | | | | | |
| Expense Total | 892,858.00 | 618.75 | 75,755.66 | 817,102.34 | 8.48 |
| Net Profit / (Loss) | (402,325.00) | 989.40 | 357,962.20 | 760,287.20 | |
| 70 SOLID WASTE | | | | | |
| REVENUES | | | | | |
| 7010 TS FEES | 60,000.00 | 6,477.91 | 51,667.59 | 8,332.41 | 86.11 |
| 7021 Recycle/Comp | 500.00 | 8.00 | 184.00 | 316.00 | 36.80 |
| 7023 TS RECYC MTL | 10,000.00 | 1,179.20 | 18,368.40 | -8,368.40 | 183.68 |
| 7025 TS RECYC OTH | 500.00 | 0.00 | 631.29 | -131.29 | 126.26 |
| 7026 TS Single So | 0.00 | 425.00 | 2,830.65 | -2,830.65 | 0.00 |
| 7040 Com Haulers | 500.00 | 0.00 | 400.00 | 100.00 | 80.00 |
| 7050 TS GRANTS | 0.00 | 100.00 | 20,400.00 | -20,400.00 | 0.00 |
| 7089 TS Fayette | 65,944.00 | 6,136.40 | 66,129.28 | -185.28 | 100.28 |
| 7090 TS WAYNE | 79,394.00 | 7,388.04 | 78,184.09 | 1,209.91 | 98.48 |
| Revenue Total | 216,838.00 | 21,714.55 | 238,795.30 | -21,957.30 | 110.13 |
| EXPENSES | | | | | |
| 10 TRANSFER STA | 321,165.00 | 30,319.73 | 298,662.49 | 22,502.51 | 92.99 |
| 10 ADMIN | 3,225.00 | 1,715.44 | 4,080.13 | -855.13 | 126.52 |
| 15 INSURANCE | 37,275.00 | 2,743.86 | 33,881.31 | 3,393.69 | 90.90 |
| 20 PERSONNEL | 90,730.00 | 8,625.78 | 90,457.33 | 272.67 | 99.70 |
| 25 STIPEND | 1,365.00 | 0.00 | 1,103.04 | 261.96 | 80.81 |
| 40 UTILITIES | 6,270.00 | 264.39 | 5,200.66 | 1,069.34 | 82.95 |
| 50 CONTRACT SVC | 167,400.00 | 15,060.95 | 148,757.02 | 18,642.98 | 88.86 |
| 60 EQUIP O,R &M | 4,400.00 | 0.00 | 4,259.88 | 140.12 | 96.82 |
| 65 EQUIP REPLAC | 2,000.00 | 0.00 | 114.30 | 1,885.70 | 5.72 |
| 70 BUILDING O&M | 6,000.00 | 1,909.31 | 10,657.99 | -4,657.99 | 177.63 |
| 80 PUBLIC WAYS | 2,500.00 | 0.00 | 150.83 | 2,349.17 | 6.03 |
| 50 BACKHOE | 2,500.00 | 742.42 | 2,956.77 | -456.77 | 118.27 |
| 60 EQUIP O,R &M | 2,500.00 | 742.42 | 2,956.77 | -456.77 | 118.27 |
| Expense Total | 323,665.00 | 31,062.15 | 301,619.26 | 22,045.74 | 93.19 |
| Net Profit / (Loss) | (106,827.00) | (9,347.60) | (62,823.96) | 44,003.04 | |
| 75 EDUCATION | | | | | |
| EXPENSES | | | | | |
| 10 RSU#38 | 3,463,235.00 | 288,602.91 | 3,174,632.09 | 288,602.91 | 91.67 |
| 45 ASSESSMENTS | 3,463,235.00 | 288,602.91 | 3,174,632.09 | 288,602.91 | 91.67 |
| Expense Total | 3,463,235.00 | 288,602.91 | 3,174,632.09 | 288,602.91 | 91.67 |
| Net Profit / (Loss) | (3,463,235.00) | (288,602.91) | (3,174,632.09) | 288,602.91 | |
| 80 REGIONAL ORG | | | | | |
| REVENUES | | | | | |
| 1250 First Park | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| Revenue Total | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| EXPENSES | | | | | |
| 10 COBBOSSEE WD | 24,000.00 | 0.00 | 23,937.00 | 63.00 | 99.74 |
| 45 ASSESSMENTS | 24,000.00 | 0.00 | 23,937.00 | 63.00 | 99.74 |
| 40 First Park | 25,000.00 | 0.00 | 16,637.00 | 8,363.00 | 66.55 |

Exp / Rev Summary Report

ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|-------------------------------|---------------------|---------------|---------------------|--------------------|---------------|
| 80 REGIONAL ORG CONT'D | | | | | |
| 12 FINANCIAL | 25,000.00 | 0.00 | 16,637.00 | 8,363.00 | 66.55 |
| Expense Total | 49,000.00 | 0.00 | 40,574.00 | 8,426.00 | 82.80 |
| Net Profit / (Loss) | (24,000.00) | 0.00 | (40,574.00) | (16,574.00) | |
| 81 COUNTY TAX | | | | | |
| EXPENSES | | | | | |
| 20 COUNTY TAX | 319,743.00 | 0.00 | 319,743.02 | -0.02 | 100.00 |
| 45 ASSESSMENTS | 319,743.00 | 0.00 | 319,743.02 | -0.02 | 100.00 |
| Expense Total | 319,743.00 | 0.00 | 319,743.02 | -0.02 | 100.00 |
| Net Profit / (Loss) | (319,743.00) | 0.00 | (319,743.02) | (0.02) | |
| 85 DEBT SERVICE | | | | | |
| EXPENSES | | | | | |
| 10 Fire Truck | 54,132.00 | 0.00 | 54,132.00 | 0.00 | 100.00 |
| 12 FINANCIAL | 54,132.00 | 0.00 | 54,132.00 | 0.00 | 100.00 |
| 40 Mar Lake Dam | 19,242.00 | 0.00 | 19,241.60 | 0.40 | 100.00 |
| 12 FINANCIAL | 19,242.00 | 0.00 | 19,241.60 | 0.40 | 100.00 |
| 80 Muni Bld Bnd | 46,442.00 | 0.00 | 46,441.27 | 0.73 | 100.00 |
| 12 FINANCIAL | 46,442.00 | 0.00 | 46,441.27 | 0.73 | 100.00 |
| 85 Muni Bond | 5,408.00 | 0.00 | 3,110.36 | 2,297.64 | 57.51 |
| 12 FINANCIAL | 5,408.00 | 0.00 | 3,110.36 | 2,297.64 | 57.51 |
| Expense Total | 125,224.00 | 0.00 | 122,925.23 | 2,298.77 | 98.16 |
| Net Profit / (Loss) | (125,224.00) | 0.00 | (122,925.23) | 2,298.77 | |
| 90 UNCLASSIFIED | | | | | |
| REVENUES | | | | | |
| 3010 Snowmobile F | 1,569.00 | 0.00 | 1,747.68 | -178.68 | 111.39 |
| 4010 REF | 2,000.00 | 166.66 | 2,836.58 | -836.58 | 141.83 |
| Revenue Total | 3,569.00 | 166.66 | 4,584.26 | -1,015.26 | 128.45 |
| EXPENSES | | | | | |
| 10 Abate/Overly | 222,952.00 | 0.00 | 20,482.48 | 202,469.52 | 9.19 |
| 90 ABATEMENTS | 222,952.00 | 0.00 | 20,482.48 | 202,469.52 | 9.19 |
| 15 Tax Relief | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 90 ABATEMENTS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 20 NON-PROFIT | 14,535.00 | 910.00 | 14,285.00 | 250.00 | 98.28 |
| 10 ADMIN | 14,535.00 | 910.00 | 14,285.00 | 250.00 | 98.28 |
| 40 Contingency | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 10 ADMIN | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 50 Snowmobiling | 1,569.00 | 0.00 | 1,569.00 | 0.00 | 100.00 |
| 30 RECREATION | 1,569.00 | 0.00 | 1,569.00 | 0.00 | 100.00 |
| 60 R Ent Fund | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 10 ADMIN | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 90 Revaluation | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 50 CONTRACT SVC | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |

Exp / Rev Summary Report
ALL Departments
May

| Account | Budget | Current Month | Year To Date | Balance | Percent |
|----------------------------|---------------------|-----------------|--------------------|-------------------|-------------|
| Expense Total | 294,056.00 | 910.00 | 36,336.48 | 257,719.52 | 12.36 |
| Net Profit / (Loss) | (290,487.00) | (743.34) | (31,752.22) | 258,734.78 | |
| 95 GENERAL ASST | | | | | |
| REVENUES | | | | | |
| 1010 GA ST REIMB | 5,000.00 | 0.00 | 367.50 | 4,632.50 | 7.35 |
| Revenue Total | 5,000.00 | 0.00 | 367.50 | 4,632.50 | 7.35 |
| EXPENSES | | | | | |
| 10 GENERAL ASST | 10,000.00 | 0.00 | 963.60 | 9,036.40 | 9.64 |
| 10 ADMIN | 5,500.00 | 0.00 | 525.00 | 4,975.00 | 9.55 |
| 40 UTILITIES | 4,500.00 | 0.00 | 438.60 | 4,061.40 | 9.75 |
| Expense Total | 10,000.00 | 0.00 | 963.60 | 9,036.40 | 9.64 |
| Net Profit / (Loss) | (5,000.00) | 0.00 | (596.10) | 4,403.90 | |



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 931-7680

Email: manager@readfieldmaine.org

Town Manager Report

June 13, 2022

Administration and Personnel:

- We have hired a ¾ time Maintenance and Transfer Station employee - welcome to Chris Cassiani. We are interviewing summer Beach Attendants next week.
- Congratulations to Anjelica Pittman and Matt Seems for completing their six-month probationary period with outstanding performance. We are lucky to have them both on staff!
- We held a productive Employee Meeting on May 19. I want to thank all of our employees for their commitment and dedication to serving the community.
- The Comp Plan Committee met last month to continue with the plan development process after a months-long break. We are working with KVCOG to improve their participation and work products.
- I am looking forward to scheduling our Summer Residents Meeting, Annual Chairs Meeting, and Select Board Planning Retreat in the next few months.
- The Annual Town Meeting Secret Ballot Vote is Tuesday June 14 from 8am to 8pm at the Kent's Hill School Alford Athletic Center. Please vote! Visit www.readfieldmaine.org for details and additional information.

Roads, Traffic, Parking and Safety:

- I have begun drafting an RFP for Church Road paving.
- Design work is complete for the area in front of the Masonic Hall and an RFP will be issued in conjunction with other projects.
- Design work is nearly complete for the intersection of P Ridge and Nickerson Hill.
- Crosswalk center-line signs have been reinstalled and not hit in recent weeks.
- Crack sealing is scheduled for late June and road striping and pavement marking will follow
- We will be discussing the Winter Roads Contract later in the agenda. I want to thank the Road Committee for their diligent work on this important service.

Maintenance & Infrastructure:

- With thanks to Chief Mank we were able to confirm that the more restrictive NFPA standards will be required for the Fire Station sprinkler system. I will convey this information to the prospective bidders and restart the RFP process.
- We will be bringing cleaning services back in-house to minimize expenses and ending our service agreement with Full Spectrum Cleaning Services after several months of quality and timely work. They were a great help when we were short staffed.
- Maintenance of town cemeteries and properties is going well with the exception of the failure of our Walker mower. Replacement of this 17 year old piece of equipment will be considered later in the agenda.

- The Beach will officially open next week in conjunction with the end of the school year. The Beach is free to residents but permits are required to ensure that only residents use the facility. They can be picked up at the Town Office or Beach.
- New swim lines and buoys were installed recently with the help of the Readfield Volunteer Fire Department. Thanks to them and to our Beach Superintendent Noah Ward-Rubin.
- While the YMCA wasn't able to support organized swim lessons in town we have a safe area and are looking forward to next year.

Transfer Station:

- The Swap Shop is open and accepting donations!
- Summer Hours are in effect. We are open extra hours on Sundays from 8-12 through the weekend before Labor Day.
- The new steel safety gates and railings at the hoppers and bins are finished and provide exceptional functionality and safety.
- Installing underground electric to the Attendant Booth and better securing the building are still planned along with re-installing underground electric to the E-waste container and installing area lighting. These will likely be July or August projects.
- Household Hazardous Waste Collection Day will be Sunday, July 10th from 9-12. Pre-registration is required. More information is available at the Transfer Station and Town Office.
- We will be discussing a renewal of our tipping and hauling agreement with Waste Management later in the agenda.

Board and Committee Minutes:

- Trails Committee minutes of March 23, 2022
- Comprehensive Plan Committee minutes of January 19, 2022
- Broadband Internet Committee minute of March 23 and April 13, 2022
- Planning Board minutes of January 11, February 8, and March 8, 2022
- Library minutes of April 13, and May 11, 2022
- Age Friendly minutes of April 13, 2022

Readfield Trails Committee Minutes

March 23, 2022 - Approved

Present: Paul Bessette, Nancy Buker, Jackie Drouin, Greg Durgin, Steve Hayes, Megan Lachapelle, Greg Leimbach, Rob Peale, Holly Rahmlow, Henry Whittemore, Girl Scout Megan Parker, Leader Ellen Parker

Excused:

The meeting was called to order at 6:42 p.m. at both the town office and on Zoom.

Jackie agreed to be timekeeper.

The meeting began with new member Megan introducing herself to the committee and vice versa.

There was only one change to the January 26 minutes — an incorrect date. Henry moved the January minutes as amended be approved, and Greg seconded. Minutes approved unanimously.

Girl Scout Megan and her mother Ellen Parker presented their idea for installing a 10-unit Fit-Trail on the Fairgrounds Trail. Their troop has raised quite a bit of money and would like to do something for the community. We talked about the concept and next steps, which would include talking to the Conservation Commission and Town Manager Eric Dyer. Everyone on the committee thought it was a good idea. The only caveat was perhaps waiting until the plans for the new ball field and other amenities at the Fairgrounds have been finalized.

Rob passed out the landscape architect's plan for the Fairgrounds proposal, and we talked about it. Greg mentioned that some of the Conservation Commission walked the area and noted that one section was particularly wet and quite a bit of fill might be needed.

Most of the committee is opposed to plans to move the Ken Clark memorial tree and bench. They also feel that a concession stand is unnecessary and will get little use, plus there are no bathroom facilities or running water on site. Feelings about the basketball/pickle court were mixed, with the primary objection being its location, as that area is very wet. There were no objections to the location of the new softball field.

Jackie presented the treasurer's report, which Henry recently redesigned. It includes three sheets, one for Ken Clark funds and another for general funds, with a third that includes all Trails funds.

Paul moved we approve the treasurer's report; Nancy seconded. All approved.

We discussed needed maintenance at the Fairgrounds and other trails. There was some flooding over the winter due to freezing and some of the culverts were blocked or moved by ice. In some places adding a culvert or putting down some rock might be a big help. We don't have a budget for some of the work needed, but

Greg said there may be some money in another budget. Rob is going to look into the funding. Steve and Megan volunteered to help with the project.

Steve continues his efforts to add the Maranacook school trails to our network. He has spoken to the owner of adjoining land about adding those trails to our maps. Currently those trails are used by the school and for snowmobiling, but there is no trail agreement. Rob suggested we need to walk them to get an idea of what we might do. Steve is going to send the committee a map showing property lines.

Rob said there is not much progress on the kiosk for the Carlton Pond Trail, as we continue to wait for Brian of the Greater Augusta Utility District to set posts for the kiosk. It was suggested we get out and walk the trails for blow downs or wet spots.

Greg D. said there is some cleanup work needed on the library and Mill Stream trails that he'll take care of before bug season.

Paul said he and Jemelle will walk the Fogg Road Trail.

Trails' request for funds of about \$2600, for which Jackie and Greg advocated in a Budget Committee meeting in February, will be included in the hearing for the entire budget tomorrow night (March 24). Everyone is welcome to attend.

On the strategic plan Rob noted one change he would like to see before Henry posts it. Greg D. moved we approve the plan; Paul seconded. All approved.

Rob asked if members are comfortable with providing their own copies of documents for meetings rather than printing everything in advance and possibly wasting paper. Everyone agreed.

Nancy talked about American Trails grant opportunities for maintenance, creation and stewardship of trails. Jerry Bley of the RCC had expressed some interest in doing so. Rob, Henry and Greg D. said they'd follow up.

She also suggested we might look into water trails, and we discussed possibilities.

The next meeting date will be April 27.

Henry moved we adjourn; Jackie seconded. All in favor.

Meeting adjourned at 8:30 p.m.

Minutes prepared and submitted by Holly Rahmlow

Readfield Trails Committee
Comments on Ballfields Plans dated 2/24/22
and Cross Sections Dated 3/2/22

The following comments are provided by individual committee members and while discussed at our March 23rd meeting do not necessarily represent the views of all committee members. No votes were taken on these comments individually or as a whole.

Comments (in no particular order or priority):

1. Area proposed for the basketball/pickle ball court is very wet and contains ponded water at least seasonally. The area to the north closer to the cemetery line would be drier. Planners and engineers need to re-visit the site during wet spring conditions.
2. Do not want to see the memorial trees and bench moved. Proposed trailhead relocation (note 1) should still be routed to where the trees and bench are currently located. (One or more members say they are firmly against moving.)
3. The proposed trail location off the southeast corner (note 1) of the parking lot would be very steep. The new location seems primarily esthetic rather than functional. Some members expressed they were okay with having a spur trail connecting to the southeast corner. There is currently a Y in the trail that brings one leg of the Y very close to the southeast corner. It may be possible to close the western branch of the Y to achieve what the current plan proposes. The Y may not be shown on some maps of the site.
4. Drainage for the current baseball field site is still a problem. In parts of the winter and early spring the outfield is like a skating rink with the ponded water. Need to consider this in the new designs.
5. There is a bog across the Church road from the basketball court which may contribute to the wetness although there is apparently no direct connection across the road between the two wet areas.
6. Why do we need a basketball court and a concession stand? These ballfields will be used for only a small part of the year. Who would really use the basketball court and concession stand and is there any research (surveys of town residents?) demonstrating the need?

7. If a concession stand is needed wouldn't bathroom facilities and a water supply be needed as well?
8. The softball field is okay but the other facilities should not be constructed until there is a demonstrated need. (Most if not all members seem to be okay with the softball field).
9. The cemetery committee should be consulted on the design. It may not be appropriate to move the basketball court any closer to the cemetery. There may already be some sort of agreement to minimize disturbance from the Fairgrounds facilities when funeral or memorial services are occurring at the cemetery.
10. Cross sections should be shown on Concept Sketch A with the ends of the lines clearly labeled on both the sketch and the sections.
11. A water supply (well) would be useful to include to provide water particularly if the Outfields area will have three season use increasing the need to maintain grass cover. Community events during dry periods can cause a lot of damage. It will also be useful if a concession stand is included.
12. Outfield fencing should be easily removable and transportable to allow for other than softball/baseball uses.
13. Assuming the basketball court will be full size the lines should be installed for 3 pickle ball courts (I believe this is the number of pickle ball courts that will fit on a full size basketball court).
14. While not a design issue the funding source may impact RTC member support. An open-ended commitment of taxpayer funds may not be acceptable.

Comprehensive Planning Committee Minutes

January 19, 2022

Approved 05-18-2022

Present: Alanna Bachelder, Chris Cheney, Paula Clark, Eric Dyer, Jessica Gorton, Joel Greenwood (KVCOG), Greg Leimbach, Matt Nazar, David Trunnell, Selectman Ralph Eno

Absent: Jeffrey Carlson, Henry Clauson, Dennis Price

Jessica called the meeting to order at 6:09 p.m. in person at the Town Office and via Zoom.

Eric broached the possibility of a timeout from the committee's work. He talked about how everyone is stretched thin, due largely to the pandemic, as well as staff shortages at both the Town Office and at KVCOG, and suggested taking four to six months off. He noted that the pandemic makes it difficult to gather public input, which is critical to the comp plan.

The town warrant deadline is also fast approaching.

The committee discussed the pros and cons of a break. David said he thinks the housing and town development issues are critical and would like to see them addressed before any hiatus. Greg said that he has more time and inclination to focus now than he will in the summer. He suggested perhaps backloading the public input but continuing with the other work. Paula said she is also stretched thin and can't do what she's supposed to without help from KVCOG. Matt agreed.

Eric asked Joel what he thought. Joel agreed that he is stretched thin and that KVCOG is short-handed. He said he can see both sides and is trying to do as much as he can since Charles left.

Jessica suggested that we needn't necessarily stop working entirely. Committee members can continue to work on their chapters.

Greg spoke about collaboration and how some chapters require more than others. Greg said he is collaborating on the agriculture chapter and will continue to do so.

David asked how people feel about three months versus six as a break.

Committee members agreed that six months is too long but felt that more time to work on their chapters would be helpful. It was suggested to skip next month's meeting

Greg moved that we should push the end date for the plan to June 2023; Matt seconded. All voted in favor.

Eric said the Select Board is anxious to have a survey go out to town residents to help with chapters and guiding the plan. He asked each member to provide two or three questions that will help them in drafting their chapter.

David asked if it would be in print as well as online. Eric said the plan is to use Survey Monkey, but a paper version is also likely.

Greg noted that passing out paper copies and leaving them in local stores and businesses is a good opportunity for outreach.

Jessica suggested a one-week deadline for turning in questions.

Joel said he has a form on the SharePoint that will help people in framing their questions.

David moved that we not have meetings for February, March, April. No seconds. The committee discussed just taking next month off and then reworking the schedule to allow KVCOG more time to add to its staff. Data-heavy tasks can be pushed back to when the Census is available in May. David withdrew his motion.

MINUTES

Matt moved to approve the December minutes; Greg seconded. All approved with two abstentions.

NEW BUSINESS

A review of the schedule was postponed. Jessica and Eric and Matt will work on redoing the schedule and present it at the next meeting.

Transportation

Eric presented his chapter on Transportation, which focuses largely on hard assets.

He said he'd like to see a change in the way the traffic count information is presented. Not only has the number of vehicles increased, but the kind of vehicles using the roads has changed significantly.

Ralph asked if the increase is generated by Readfield or other communities. He said he doesn't know but would guess from demographics that it's others. Matt noted that the DOT traffic map Eric said he'd like to include in the chapter shows entry and exit points.

Regarding traffic safety, Eric noted that there are few crashes in Readfield, but that there are problem areas. In some cases, he said, changes in parking and curb cuts have actually created problems at the Corners. Traffic studies have shown that people are driving faster, but crash data has not supported a reduction in speed limits. Greg queried extending the village speed limit a little farther, but Eric said that the DOT is adamant about keeping the 55 mph speed limit on Route 17.

Other topics included in the chapter are traffic control devices, bridges and culverts, local roads, facilities and services for road maintenance, equipment and staff, and costs. Eric plans to present the cost information in a tabular format and add some graphics as well.

E911 addressing needs to be updated (the code enforcement officer is in charge of that). It is an important safety issue, as Matt noted with the split in Giles Road where the bridge is closed.

Other transportation facilities covered include railroad, public transportation (which is limited to Neighbors Helping Neighbors), bicycling, pedestrians and the new sidewalk, and parking.

Traffic speed, congestion and noise were discussed. Ways to “calm” traffic and to increase walking and biking were offered. Walking and biking on the South Road are difficult. Chris noted that speeding traffic is an issue for Kents Hill School as well, with the school’s main street being a highway.

To give the plan accountability, Eric added a three-year review.

Joel spoke about ways to work with MDOT and other partners to improve the existing transportation system. He said he can put Readfield forward in efforts to plan with MDOT. Matt noted that federal funds will soon be available for transportation as well.

Eric’s last point in policies was ways to discourage the acceptance of private and subdivision roads as public roads. Matt noted that may be appropriate in rural areas, but in growth areas public roads can be an incentive.

OLD BUSINESS

Housing Opportunities

Due to lack of time, David and Chris quickly spoke about Housing Opportunities. Chris said that the Kents Hill School has several older buildings that can’t be changed because of historic preservation rules. He suggested the possibility of turning one of those into 55 and older housing. The idea was received with enthusiasm.

David said he put a summary statement at the top of Housing and asked that the committee members take time to read that. He noted that the committee had previously discussed that the Selectboard should not be acting as a housing authority and instead coordinate with other housing authorities and

his statement reflects this as well as the desperate need for low-income housing.

Agriculture and Forestry

Greg spoke about the forces that drove his rewrite of the chapter. He noted the following factors in his desire to increase the presence of agriculture in Readfield:

- Residents desire to maintain open space, which usually means farms
- As one of the oldest states, as well as one of the poorest, farming offers opportunities
- Young people are turning to farming, and not factory, but small scale, humane and organic-style
- Town is dependent on property taxes, but doesn't have to be if there are more farms
- Focus on raising food crops and humane husbandry
- Supply chain interruptions have already led to food shortages
- Food security: Maine has plenty of water
- Decline in dairy farms from about 4,500 to less than 200 (Walmart is going into the dairy business)
- Lack of labor to help aging farmers is a huge problem
- Talking to schools, possibility of paid agricultural internships

David talked about the decline of chicken farming and asked how that might relate to what's happening to dairy farming.

Greg reviewed some of the highlights of his updated chapter, which is now on SharePoint, for committee members to review.

Joel said he has put some maps and other data related to the chapters discussed today in SharePoint. Some members have had difficulty accessing SharePoint, so the committee discussed using a different service.

NEXT MEETING/ACTION ITEMS

Next meeting will be March 16, at which time a new chapter schedule will be presented (Eric, Jess, Matt).

Questions for the survey are due January 26.

Committee members should read the summary statement at the top of the Housing chapter.

Greg asked for input on the Agriculture chapter, which he will place on SharePoint.

At 8:17 p.m. David moved to adjourn, Matt seconded. All in favor.

Minutes prepared and submitted by Holly Rahmlow

Date: March 23, 2022

Location: Town hall and Zoom

Attendees: Dan Wells, Kathryn Woodsum, Brian Tarbuck, Patrick McCormick, Eric Dyer, Eric Falconer

18:31 meeting called to order by Wells

18:32 Woodsum moved to approve the minutes from the last meeting; 2nd by McCormick. The minutes were approved unanimously.

Woodsum reported that the selectboard was happy with the recommendations of the committee.

News from other towns considering broadband options: Vienna will have a July town meeting for broadband with the recommendation to pursue Axiom. Wayne is continuing to work with RedZone.

Carol Doorenbos (selectboard) met with Woodsum and Eric Dyer. They reviewed the experience from Westfield, Massachusetts. The town will likely set up a website using the person who created the WKLCBA website to provide a resource to review facts relating to broadband.

Dyer is working with financing entities to determine how to fund a publicly owned resource that will be operated for a profit by a private entity. The percentage difference is about 1% between public bonds versus taxable bonds. This represents about a \$600,000 difference for a \$5M loan over 20 years. The bond is currently estimated at 2.5% for 20 years at \$5M.

Work is needed to determine how the contract with Axiom will be set up. There are a number of options to consider but the option selected will determine the type of bond (public or private) that will be used.

The committee reviewed a proposed website for Readfield that residents can use to do their own research on the fiber to the premise proposal and associated costs.

The next meeting will be on Wednesday, April 13 at 6:30 PM with the primary agenda item to review the proposed contract with Axiom.

19:30 motion to adjourn by Falconer 2nd by Wells. Motion was approved unanimously.

Date: April 13, 2022

Location: Town hall and Zoom

Attendees: Dan Wells, Kathryn Woodsum, Brian Tarbuck, Eric Dyer

19:07 meeting called to order by Wells

19:08 Wells moved to approve the minutes from the last meeting; 2nd by Woodsum. The minutes were approved unanimously.

Only two people from the public showed up for the last public meeting to discuss the warrants.

News from other towns considering broadband options: Wayne, Mt Vernon, Vienna and Readfield met. Each is going w/ Axiom. Fayette is considering the option of Axiom or Red Zone on their warrant.

Still reviewing insurance. It's hard to get insurance for infrastructure on poles. Town insurance will cover central office equipment like it would a server on town property. This leaves self-insurance as the option for aerial infrastructure where money would be set aside annually to ensure there are sufficient funds to pay for a significant failure of the fibers. There's some consideration that FEMA might be able to assist (think Ice Storm of 1998) in a disaster.

Vienna met last night with Mark Oullette from Axiom as they need grant funding to do the project. Ed Lawless (contractor in Vienna) is interested in providing local fiber repair service.

Dyer is working on two contracts with Axiom. He started with the service contract and will follow up with the construction contract. Dyer would like to reduce the term to about 10 years if possible. The contract as proposed would be reviewed every 5 years or so but Dyer prefers 2 to 3 years for contract review to help preserve local control. Dyer is most concerned about the fee for service structure. The contract Dyer is working from originated in Southport. Dyer discussed having the town attorney review the contract when his review is done. The committee discussed a written agreement between Axiom and its customers to detail the terms of service akin to a Terms and Conditions document for PUC regulated entities.

A website has been created to describe the broadband project. It is not yet public.

Materials will be sent to voters in both a postcard and more narrative form in May.

The next Broadband committee meeting will be on Wednesday, April 27th at 6:30.

20:07 motion to adjourn by Woodsum, 2nd by Wells. Motion was approved unanimously.

READFIELD PLANNING BOARD

Minutes of Tuesday, January 11, 2022 - Approved

Planning Board Members: Paula Clark (Chair), Henry Clauson, Jack Comart, Jan Gould, Noel Madore, Don Witherill

Excused: Bill Buck

Others Attending: Ron "Chip" Stephens (CEO), Brittany Johnson, John Cushing, Kartika Wright, Fran Zambella, Scott and Dawn Morash, Megan Morash, Eric Falconer, Dave Hewey, Keith Meyer, Samantha Morash, Janet Meyer, Justin Morgan, Michelle

Meeting called to order at 6:30 p.m. by Paula via Zoom and at the Town Office.

Three applications are under consideration tonight.

Public Hearings

455 Sturtevant Hill Road, Quinton and Brittany Johnson:

The Board considered a reallocation of property lines on the 2003-approved minor subdivision known as the Big Sky (Diplock) subdivision. The applicants propose to purchase a 1.07 acre parcel directly behind and abutting their current residence parcel from Tom Diploc, and ask to merge it into a conforming single-family residential lot. The property is in the Rural Residential District identified on the Assessors map 133, lot 38.

Paula introduced the topic, which has been discussed in several prior meetings. Henry asked if the abutter notices went out. Chip said they did, and he has the receipts. Brittany noted that her neighbors mentioned that they had received the notices. No abutters attended the meeting.

Henry moved to close the public hearing; Jack seconded. All voted in favor.

Jack moved to approve the application; Don seconded. All voted in favor.

Jack noted that the Johnsons have 90 days to record the deed and then needs to send a notice to Chip within 30 days of that recording. Brittany said she understood and would act promptly.

866 Main Street, Cushing Storage and Rentals, LLC:

The Board considered a request from John Cushing for an expansion of his current rental storage business with a proposed additional structure of 108 by 20 (2160 square feet) consisting of individual storage units. Currently there exists a storage structure of approximately 2820 square feet and a residence on the lot. The property is located in the Village District and identified on the Assessors map 121, Lot 20.

Jack also asked whether the LUO permits a replacement structure to far exceed the size of the existing structure, particularly when a new structure, similarly sized to the existing structure (or perhaps even a new structure 50% larger than the old structure) could be placed to meet all setbacks. According to the ordinance, the setback is 100 feet from the high-water mark (HWM) with exceptions for limited construction at less than 100 feet when the applicant cannot meet the required setbacks to the greatest practical extent. Jack questioned why the LUO would permit the construction of a new, more permanent house that theoretically could occupy the entire area between 25 to 100 feet from the HWM when a replacement structure could be set back 100 feet. The applicant contended that by moving the house further from the water that they had the right to build within the 100-foot setback and argued that the PB had approved similar projects in the past.

It was noted that this application falls under the old ordinance, (at the choice of the applicant) that was in-force before the vote in November 2021 that updated the LUO. To meet the 75-foot setback, the Morashes need to demonstrate that they are unable to meet the 100-foot setback given the “greatest practical extent” criteria. Justin asked for guidelines on how to do that. Paula said that things such as the slope of the land, septic placement or a stand of trees are usually applicable. She recommended that the applicant review the LUO.

The size of the home was a topic for much discussion. Paula noted that this application will not be resolved tonight and that she has some issues about the proposed structure she’d like to discuss with the town attorney.

Ordinance issues regarding setbacks and the size of the house, along with differences between the old and new ordinances, were discussed. Jack suggested that the applicant might want to look at the new ordinance which might allow the applicant to build a house close to 4600 square feet, as proposed, and meet the water setback of 100 feet.

Paula asked if the board wanted to call a public hearing. Jack said he thinks we should get more clarity on the road and size of the house issues first. Henry suggested that a hearing be delayed until some of the issues discussed can be addressed. These include the Morashes looking into the ordinances affecting their road and trees, Paula meeting with the attorney for more information, and reconsideration of the size of the house.

Old Business

The board received minutes for several meetings today, but not everyone had time to read them, so it was decided to delay approval.

The board briefly discussed several issues relating to changes in law regarding solar installations. Henry said he wants to be sure that our local ordinances are in compliance.

Paula asked Henry to respond to an inquiry from the Farmland Trust regarding solar use on agricultural lands.

Chip updated the board on Syncarpha’s process on the decommissioning bond.

Meeting adjourned at 8:21 p.m.

Minutes prepared and submitted by Holly Rahmlow

READFIELD PLANNING BOARD

Minutes of Tuesday, February 8, 2022 – Approved

Planning Board Members: Paula Clark (Chair), Henry Clauson, Jack Comart, Jan Gould, Noel Madore, Don Witherill

Excused: Bill Buck

Others Attending: Ron “Chip” Stephens (CEO), Clif Buuck, Brett Roberts, Mary Dennison (attorney), Anjelica

Meeting called to order at 6:30 p.m. by Paula via Zoom and at the Town Office.

19 Winthrop Road (Route 41), Brett Roberts:

An application was submitted by Brett Roberts for a new commercial storage structure on the property located at 19 Winthrop Road (Route 41). The application is a proposal for a 60- by 80-foot, single-floor warehouse and storage space facility located in the Village District identified as Tax map 120 lot 088.

Jack asked if this project falls under commercial rules due to its size. Mary Dennison introduced the project, saying that it would only be 4,800 square feet, not 5,000, so falls under that limit. She noted that this is not self-storage but professional storage for boats and RVs. Brett showed a photo of a very similar building to what they plan to build.

Jack said that another proposed project had issues with the DOT regarding a driveway onto Route 41. Mary said that the entrance is already there, complete with curb cut, so it should be grandfathered. Paula asked them to check to make sure that is the case.

Don asked about the plans for rain water runoff and impervious surfaces around the building. They are planning for drip edge and 25 feet of gravel around the perimeter.

Noel asked if someone would be on the premises. Brett said he would be there by appointment only, primarily in the fall when people are putting their boats and RVs in for the winter and then again in the spring to get them out.

Jack asked if it is on the site of the former Potter Oil Storage. Mary said it is. No oil cleanup is needed, but the site might not be suitable for residential housing so this project is a good use of the land.

Brett said he also wants to store about 25 boats behind the building. These would be shrink-wrapped, usually in white, and stored on trailers.

Henry asked about vegetative buffers to the north and south. Jack said there is some, but it is scruffy and he is willing to plant additional trees if needed.

Clif Buuck noted the popularity of warehouses, which are a good business, but the buildings aren't always attractive. He said he'd like to encourage the Roberts to give the building some character, make it more three-dimensional with contrasting colors and materials. Brett said he is planning on doing so.

Don made a motion that the application be found complete. Jan seconded. Paula asked what the board thinks about a site visit, noting that it is easily viewed on a drive-by. No one objected to waiving the site visit, so the next step is to notify the abutters and schedule a public hearing, possibly on Feb. 22. Everyone voted in favor.

Old Business

The board had three sets of minutes to approve. They began with Sept. 28, 2021. Don moved the minutes be accepted as presented. Jack seconded. All approved.

One change was requested in the Nov. 3, 2021, minutes. Jack moved they be approved as amended. Henry seconded. All approved.

In the January 11, 2022, Paula had some concerns about the wording in the section describing the Morash application. She asked Jack to read that section and revise as necessary. Those minutes were tabled until that is completed.

New Business

Chip updated the board on some solar issues. He said the bond decommissioning for Syncarpha is in place and the project should get underway this spring.

He said he had a call from a company named StarTek solar, looking to buy land and generate 2 megawatts. That project is in a very preliminary status.

Henry asked if there was any news on the Kents Hill solar project. Chip said no.

Chip has been working on an ordinance in Wayne looking to codify in town regulations a requirement that when a property is transferred there is a state inspection of the septic system. He will provide the board with the state statute and one that has been completed in Long Island, Maine.

Paula said the board has identified some issues for possible changes to the Land Use Ordinance. They need to be drafted and given to Eric in March so they can be presented to the board by April. These issues include:

- Regulations concerning additional dwelling units and setbacks. She suggested that any LUO revisions should follow the work that the Comprehensive Planning Committee is doing. The Comp Plan is being delayed for a year, so this change might have to wait as well.

- Set up a simpler process for subdivision reviews, such as that recently approved for the Johnsons, so that they can be done without a full application process.
- Directly connect the site review standards and Article 8.
- Place the new state decommissioning law into an ordinance
- Dual use in solar fields

It was agreed that Jack will draft ADU and setbacks, and Article 8 language. Paula will work on the subdivision reviews, and Henry will address the solar issues.

Henry asked if medical marijuana ordinance updates are needed, but Paula said she thinks not, that the issues they have had were due more to the applicant than the current ordinance.

Jack asked Clif his thoughts on some of the issues brought up in the SSMH appeal and whether they might call for changes in the ordinances. Clif reviewed some of the issues from the SSMH appeal but did not recommend ordinance changes.

Henry asked if definitions need updated, such as allowed use for community centers.

Henry and Jan said they won't be available for meeting on the 22nd. Discussion about the next meeting and whether there would be a quorum. The board has quite a bit on its agenda, so it was suggested that at the very least the hearing on the Roberts application should be held.

Meeting adjourned at 7:41 p.m.

Minutes prepared and submitted by Holly Rahmlow

Readfield Planning Board

Minutes of March 08, 2022

At the Readfield Town Office & via Zoom

8 Old Kents Hill Rd.

Readfield, ME 04355

Planning Board Members Present: Paula Clark (Chair), Jack Comart, Jan Gould, Don Witherill

Excused: Henry Clauson, Noel Madore, Bill Buck

Others Attending: Ron “Chip” Stephens (CEO), Cliff Buuck, Brett Roberts, Mary Dennison (attorney), Anjelica Pittman (Board Secretary)

Meeting called to order at 6:31 P.M. by Paula

19 Winthrop Rd (Route 41), Brett Roberts:

An application submitted by Brett Roberts for a new 60’ X 80’ commercial storage structure and outdoor storage area for boats, located at 19 Winthrop Rd (Route 41), identified as Tax map 120 lot 088, located in the Village District.

Paula stated the application was determined to be complete at the last planning board meeting. The public hearing was opened and began with the summary of the project and then opened for questions and comments regarding the application. Jack had some concern regarding the screening of the building and stored boats. He would like the building set back 75 feet and vegetative buffer/screening planted on the Route 41 side, as well as the southerly boundary. Jack inquired whether there was a need for a DOT entrance permit to which Mary responded no, because the entrance has been in place 40+ years and is grandfathered in.

Jack asked what the height and size of the building will be as well as how many boats will be stored there. Brett responded that the building will be 28 feet to 30 feet tall, and the building footprint will be 60 feet wide by 80 feet in length, and up to 25 boats will be stored outside and to the rear of the building.

Jack questioned how Brett plans to screen a building that tall and Brett responded that vegetative screening will be for the boats, and not the building. Jack is concerned about the Village District goal for historic preservation and that a tall metal building with boats wrapped in white plastic may be incongruent with the village district.

Mary responded that the building will have softened architectural details such as a cupola, windows with shutters and she does not think it will detract from the village district. Brett added that the trees to be planted will start at around 5 or 6 feet in height and will grow taller; Mary stated that there will be some taller and shorter coverage and that the current pines are 20 feet tall. Jack replied that the building should be screened from view and Mary responded that there are no other buildings screened from view in the village district. Jack asked how many feet deep the vegetation will be; Brett replied that it will be about 20 feet deep and there is already 25 to 30 feet deep vegetation in place and it will grow in more with time.

Jack was hoping for more specific planning of the vegetative buffer depth and height than the plan that has been submitted. Jack inquired about the driveway, whether it will be curved in to the

Readfield Planning Board

Minutes of March 08, 2022

At the Readfield Town Office & via Zoom

8 Old Kents Hill Rd.

Readfield, ME 04355

property or straight in an effort to further screen the site. Brett responded that he will be using the U shaped driveway in existence which is at an angle, not a straight shot from the road.

Don expressed concern about the vegetation as well, but that the overall plan sounded conceptually fine, screening is adequate with the boat storage being screened from view, and he did not have a concern with the building roof being in view.

Paula suggested the need for a more specific map of the vegetative planting scheme to include existing and new vegetation and asked whether the current diagram is conceptual which Mary responded that yes, it is more conceptual. Mary stated, there will be 2 staggered layers of vegetation as a buffer zone. Jack confirmed that there will be staggered vegetation at approximately a 25 foot depth. Mary stated that these conditions can be added to the application.

Paula asked for any more questions about the application, there were none; **Paula motioned to close the hearing, seconded by Don, called to vote, 4-0 in favor.**

Jack motioned to approve the application as amended subject to the following conditions:

The applicant shall devise a tree planting design to provide for the planting and maintenance of evergreen trees to provide a visual buffer/screen from Route 41 and from the southern side of the property. The buffer shall be initially planted with trees at least 5-6 feet in height in at least two rows to achieve a minimum buffer of 25 feet in width and ultimately a height sufficient to screen the building. The driveway entrance and placement of the structure shall be offset to minimize the sight line from Route 41 to the building and storage area located behind the building. The applicant shall file a copy of the final landscape design plan with the code enforcement office.

Jan seconded the motion to approve the application, called to vote, 4-0 in favor.

Old Business:

Land Use Ordinance Revisions:

Paula conversed with Eric Dyer about the schedule and agreed on a finished package completion date of April 15, 2022. Eric would like to bring a bulleted list to the Select Board meeting Monday, March 14th, 2022. Paula stated she should have that available by next week once language is complete, and it has been circulated to Planning Board members, in order to have it reviewed by Kristin Collins. Paula suggested pushing the hearing to March 29th, instead of the 22nd of March. Eric agreed to those terms as long as he could get a draft to present to the Select Board for the March 14 meeting.

Article 6 Section 3 – Site Review:

Paula suggested adding an underlined strikeout version to the revisions in the existing LUO that Jack proposed for the Select Board; otherwise there may be questions and concerns. Most of the changes are rearrangements. Jack responded that he could go through and make comments where deletions occur and explain why and where the rearrangements are. Jan suggested highlighting the portions to show they have not been deleted all together, Jack responded that he could underline and highlight all things that stay the same, Paula agreed that would be a simple way to show reorganization, and also mentioned there was some added language and some timeframes have changed.

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Article 6 Section 3(H)- Revisions to Approved Plans:

Paula stated that she had drafted a change in the subdivision language regarding minor revisions amended to address the issue of amending lot lines in cases such as the recent Johnson/Diploc application. Everyone agreed to the recommended revision.

Article 7 Section 6 – Space Standards and Dimensional Requirements:

Paula suggested that the proposed revision to footnote 13 should not be further modified to attempt to reflect new statutory provisions regarding “tiny homes”. There was general agreement that the new statutory language is not clear.

Article 8 Section 6 – Sanitary and Water Quality Standards:

Add a new provision to require the inspection of subsurface wastewater disposal systems in the Shoreland district at the time of transfer of ownership. Paula agrees would be helpful and can provide edits for language that Chip offered to make the LUO a bit stricter, similar to the town of Long Island in Maine, and to require that a copy of inspection be filed with the CEO. Don is in favor of the change and agrees with the added language. Chip believes where it worked for Long Island, it could work for Readfield and would be fairly easy to tweak and add to our ordinance. Paula stated that formatting and detail needed clearing up, and noted that since neither the Planning Board nor the CEO has the authority to fine or penalize, language should be added to reference the general civil penalty authority of Article 2(2) (D), and to specify a minimum penalty of \$500 per day for violations of this new provision. It was also noted that anywhere in the proposed ordinance language that says “Shoreland properties” should be changed to “properties in the Shoreland District”.

Article 11 Section 2 – Definitions:

Don asked if the state requires town to define “tiny homes”. Paula responded that the town does not prohibit “tiny homes” and they are considered a type of dwelling unit. There was a considerable amount of discussion regarding the recently passed statute addressing “tiny homes” and whether, and how, the LUO should be revised to make it consistent with the law. Chip identified his concerns about various types of building proposals involving “tiny homes” and accessory structures that he feels might not be adequately addressed by the LUO. Again, there was general agreement that the language of the new statute regarding “tiny homes” is not clear. Further, there was agreement among Board members that adding a reference to “tiny homes” in the definition of “dwelling unit” would clarify that “tiny homes” are considered a type of dwelling unit and are accordingly subject to all relevant LUO standards concerning dwelling units, and that no further LUO revisions related to “tiny homes” are necessary at this time.

Rezoning:

The PB discussed a long-standing request to rezone Map 106 Lot 2 from academic to the rural residential zone. The rezoning would require public notice, plus notices to owner of the parcel as well as to any land abutting the parcel being rezoned. Don asked what rezoning from academic would mean for current parcel owners. Cliff responded that the land is currently limited to uses connected with school related activities and the lot would primarily be only to the school, but the school has never expressed any interest in purchasing the lot. A notice of hearing would be required at 12 and 7 days prior, to be published in the newspaper. Paula inquired about a map for

Readfield Planning Board

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the notice for rezoning proposal; Cliff said a Tax Map can be used for that purpose. Paula said there is time to complete the required noticing process. The hearing is to be scheduled for March 29th, provided the notice is published in the newspaper by March 14, along with bulleted points in the notice regarding proposed LUO changes. This will also provide enough time for the Select Board and for town counsel to review.

New Business:

Cliff Buuck attended the meeting to discuss with the Board LD2003. Clif highlighted some of his concerns and told the PB that he would send those concerns to the PB members for their review. Jack asked what the deadline is for comments, Cliff responded that action is needed right away. Paula mentioned they are usually looking for formal comments before the hearing, and opposition may not get full consideration after the hearing. Paula stated the board will need to consult with the Town Manager and Select Board or Comprehensive Plan Committee; they might have a different view point. There will be homework to do, however it may be too late as the Bill has already had its public hearing. Don mentioned that Hannah Pingree testified that she recognizes a need for housing. Chip is familiar with a similar Bill passed in Connecticut to promote affordable housing, but once passed is used for rentals, extra income, and Chip thinks the board should take a position. Paula would like the Board members to read over the Bill, gather more information, and go from there, the second session times out next week. She suggested the Board can lobby individually or together,

Meeting Adjourned at 8:34 P.M. by Paula

Readfield Community Library
Board of Trustees meeting
April 13, 2022

The meeting was called to order at 6:31pm by chair, Pam Mitchell. Meeting was held by zoom. Pam Mitchell, Jen Bonnefond, Maureen Kinder, Brenda Lake, Deborah Peale, Jackie Drouin, pat Clark and Melissa Small the librarian were present. Excused were Sonya Clark and Betty Pererson.

Secretary's report: March minutes were approved

Treasurer's Report: was tabled due to questions for Sonya and will be discussed at our next meeting.

Old Business:

Covid update: All Readfield Community Library services continue to be offered. Masks have become optional inside the library beginning April 1st.. However, the board will be assessing the situation regularly.

Coastal Maine Botanical Garden Pass: The board voted and agreed to purchase a library pass for patron use.

New Business:

Collection boxes for outside groups (Such as Box tops, Ronald MacDonal House etc). This topic is tabled and will be discussed in the future

Street Numbers-move to front of the building:

April program help: Looking for help with upcoming events:

April 20th Build-A-Book workshop,
April 27th Poetry stroll

Summer Reading: Summer theme is "Oceans of Possibilities" and will begin Monday June 20th and end Monday August 22nd. July 14th Chris Van Dusen will do mid-summer Talk. Next month will talk more about prizes. Readers will have the option of using Beanstack to log their minutes/books, or a paper log.

Volunteer Appreciation: Week of April 17-23rd. Have a small gathering Wednesday April 20th outside from 6-7.

5yr/10yr Plan Discussion: Create a sub-committee to create long term plans for the library. Brenda Lake, Pam Mitchell and Jackie Drouin will be involved.

Librarians Report:

Student Community service days : Kents Hill will come Tuesday April 19th and Maranacook Community Middle school group will come Thursday May 5th.

Screen Free week: May 2-8 and more details will follow after talking to Gwen Mohlar.

Michaels Arts and Crafts: The library now has a tax exempt account at Michaels.

Painting donation: A local Resident has donated a painting done by local painter Olive Smith to be used either upstairs or in the Children's room.

Possible Coffee socials: Looking into offering a weekly daytime outdoor gathering in the summer months. Talking with Elaine on the Age-friendly committee. .

Sea dogs "Slugger's Reading Challenge": Offered to K-8 children who read 3 books outside of school they receive a free game ticket. Forms are at the circulation desk and due April 15th.

Annual Report: The librarian submitted the Annual Report to the Maine State Library on April 1, 2022. The report was for FY21 (Fiscal year July 1, 2020 through June 30, 2021).

Weekly Story Time: Starting back up each Tuesday at 10:00 am in May. Meeting behind the library, and then will likely move to the Town Beach in mid-June.

Building/Technology issues:

Emergency Lights- New LED emergency lights in the circulation area were replaced on 4/12/22 by electrician.

First aid kit: The new First Aid kit will be housed in the circulation desk cabinet where it is readily accessible by volunteers and patrons.

Closures:

The library was closed on the following day in March: No closures

Upcoming closures for April: Monday, April 18th for Patriots Day

Beanstack iditaRead Reading Challenge (March)

14 total participants signed up (6 adults, 0 teens, 8 children).

3,660 minutes completed

9 participants actively read

3 completed the challenge of 244 minutes; 2 challenge activities were completed

We had adult and child raffle winners and they received a small prize.

The virtual Cake Decorating Workshop with Emily Clark was fantastic. Hoping to offer a live event in future.

Local author Justine Fontes hosted a fabulous event with her books and a fun stamping activity.

Programming/Event statistics Updates for March 2022

March Story walk event: 1 attending

Writers Group: 2

Cake decorating: zoom event. 6 attending

Authors Event: 15 attending

March book group: 12 attending

Iditread Reading challenge: 14 attending

New Library cards for March 13cards

Curbside services: 8 curbside pickups

Home deliveriesfor March 1 home delivery.

Facebook Followers: At the end of March we had 517 followers (an increase of 6 since the end of February).

Upcoming Programming/Event Notes:

Story Walk updates: Pam is working with the RES site for the Grand opening.

Note for Library trail. The June book will be about Alpacas with a special event on Saturday June 4th at 10 am. July will be Chris Van Dusen for his Authors Event.

The April book is poetry about fun things to do outside.

Cake Pan collection: Looking towards a possible May 1st launch

Career Center Consultant: met twice during April and plan one more visit. A customer each time.

National Poetry Month/Evening Poetry stroll: Last week of April will have a poetry walk and host an evening Poetry stroll on Wednesday April 27th at 6:00pm.

Next meeting May 11th

Meeting was adjourned at 8:04pm

READFIELD COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
MAY 11, 2022

The meeting was called to order at 6:40 by Chair, Pam Mitchell. Meeting was held in person outside the library and by Zoom. Present were: Pam Mitchell, Brenda Lake, Deb Peale, Maureen Kinder, Pat Clark, Betty Peterson and Melissa Small, Librarian. Excused were Sonya Clark, Jen Bonnefond, and Jackie Drouin.

Secretary's Report: Secretary's report was approved as amended.

Treasurer's Report: April and May's Treasurer's report were approved after some explanations.

Old Business:

- COVID Updates: Mask Mandate and Indoor chairs and toys: After much discussion, the board agreed that a notice should be put up stating "we highly recommend masks be worn." This was decided since our county is in the yellow. We will monitor this daily. If the county goes orange we will mandate masks be worn and if we go green, masks will be optional. We will not move the indoor chairs and toys downstairs yet.

New Business:

- Board Member and Officers: Betty will be stepping down as a Trustee. Pam will notify Kristen of the opening. Also, members should be thinking about officers for next year.
- Books at the Beach: For Library Outreach, Melissa would like to have a Library table at the Town Beach with books once a week in July. The Board approved this and thought it was a great idea.
- Mylar Book Covers: Melissa will order books in July and August without Mylar covers. If they hold up well she will continue this procedure and save money as well.
- Google Calendar and Drive for Shared Board Documents: Melissa suggested we use Google Drive to streamline the digital location of all Board documents. The Board thought it was a good idea and we will begin in July. She will also set up a Google calendar to share Library events with Board members.
- Joseph Cummings Chase Artwork: The Library recently was gifted a charcoal portrait of a young girl, done by American artist Joseph Cummings Chase (1878-1965) who was born in Kents Hill. Melissa is working with Dale Potter-Clark to do an event related to the artist.
- Outdoor Electrical: Eric has approved the installation of a couple of outdoor electrical outlets at the Library. Ben is working with the electrician to get a quote for us.

Librarian's Report:

- New Cardholders – Welcome Email: Beginning this month Melissa will send out a "Welcome email" to all new card holders which details all of the services we offer.
- Outdoor Gardens: Students from Kents Hill and Maranacook did a great job raking and cleaning up the yard in April.

- Programming/Events Statistics Updates for April 2022:
 1. Career Center Consultant: Met three times with 3 attending.
 2. April Story Walk Event: Met twice with an average of 3 attending.
 3. Build-a-Book Workshop: Met once with 10 attending.
 4. Volunteer Appreciation Event: Met once with 8 attending.
 5. Food Rescue Maine event: Met once with 19 attending.
 6. April Book Group: Met once with 16 attending.
 7. Evening Poetry Stroll: one attended.
 8. New Library Cards for April: 5.
 9. Curbside service: 0.
 10. Home Deliveries: 4.
 11. Facebook Followers: At the end of April, we had 527 followers (an increase of 19).

The meeting was adjourned at 8:00.

Next meeting will be held on June 1 at 6:30 pm.

Respectfully submitted,
Betty Peterson, Secretary

AGE FRIENDLY COMMITTEE

Minutes of Wednesday, April 13, 2022

Members: Romaine Turyn (Chair), Marianne Perry, Ann Mitchell, Ed Dodge, Maggie Edmundson, Elaine Katz

Others Attending: Holly Rahmlow, Neighbors Driving Neighbors Co-Director Joe Austin, NDN Board President Harald Bredesen

Romaine called the meeting to order at 9:03 a.m. at the Town Office.

She announced that there is another new member, Ed Sims, who was not in attendance.

The committee was asked about comments on the minutes. Elaine noted that Romaine will actually be staying through June, not May. Holly said she would fix that error and send the minutes to the town clerk.

Elaine has agreed to go to the state meeting on June 3 for Age Friendly in Bangor and to be the committee's liaison for the Comprehensive Plan Committee, but said she is not yet ready to take on the role of chair. No one else on the committee expressed interest either.

Ann and Maggie's terms on the committee are expiring in June. Ann said at her age she does not feel up to another three years. Maggie plans to re-up. The role of chair remains unfilled.

Romaine referred to the bylaws regarding the committee's functioning. She said they were submitted to the Select Board, but there has been no response to the draft. Romaine will follow up.

There was general discussion about resources for Age Friendly committees. Ann mentioned ITNAmerica, which also arranges transportation utilizing volunteers, who earn credits for future services.

We talked about Handy Helpers and how we might re-brand them so anyone who needs help with something, not just seniors or those with disabilities. Romaine suggested that HH is "designed for projects you can't do yourself" and that we might rebrand it as such.

Getting people to ask for help is a challenge. But, for some reason, at last year's Community Service Day requests for help exceeded available student volunteers. Perhaps there is a way to coordinate with the schools to hire young people for physical chores.

Neighbors Driving Neighbors

At 9:30 two members of Neighbors Driving Neighbors joined the committee for further discussion about Readfield's prospects for joining.

The first question asked was how Readfield would work with NDN and if the Age Friendly Committee would have a role, or would we back off. It is unclear at the moment. The NDN board discussed adding Readfield at its board meeting the night before, but NDN has never expanded to a new town before, so first a procedure must be established. This is a new process for them.

Romaine asked Holly to summarize the results of her survey of those who had volunteered to help others at the beginning of the pandemic (synopsis at the end of the minutes).

Harald said that it was helpful to know that we already had potential drivers and riders. He suggested that having liaisons to the town would be helpful. Elaine has volunteered to attend the orientation for new drivers NDN is holding in May. Bruce Bourgoine told Eric he would consider joining the NDN board. Romaine said she would follow up with him.

After the NDN members left Elaine brought up some issues that are concerning her, including the potential costs of the recreation area proposed for the Fairgrounds and the new broadband accessibility proposal to those living on fixed incomes.

Romaine said Age Friendly was asked to participate in the Recreation Committee's planning, but no committee members volunteered to be the liaison. She attended one meeting and offered comments. There is information on the town website about the plans and additional meetings will be held. We were also asked to participate in broadband discussions, but we did not have a volunteer to do so.

Elaine also asked about the possibility of a trail at the beach to allow those in wheelchairs to get to the beach from the parking lot. Holly, who is on the Trails Committee, said she would inquire about that.

Elaine said Librarian Melissa Small would like to start some programs for seniors/housebound individuals using volunteers. They sound like excellent ideas, but Age Friendly doesn't have the person power. Romaine suggested library volunteers should take on those tasks.

Meeting adjourned at 11:20 a.m.

Survey synopsis from Holly Rahmlow

I started with the list of about 30 names. I emailed them and explained what I was doing and asked them to email me with a convenient time to speak. The response rate was less than 50%, I'm sorry to say.

Two emailed that they no longer had time.

One email was returned (a person from KHS no longer there)

Another said she didn't have time now but was interested in the project and asked to be kept informed.

One woman said she'd call me but never did.

Of the six people I spoke to, all said they would be willing to participate in NDN.

We talked about several other things as well. Several people said they were willing to help but had limited time or were unable or unwilling to do more physical chores, such as raking and shoveling. We talked about the difficulty in finding someone to do those kinds of chores and how the town might in some way sponsor that service, perhaps through the schools.

We talked about the need for more intense short-term help when someone is having a procedure such as a knee or a hip replacement.

Some of them are currently helping two residents who are pretty much housebound who would be possible candidates for NDN.

Most of the people I spoke to are older themselves, and we talked about the need to recruit younger volunteers.

It's possible I may hear back from others, but it's been almost a week so unlikely.

If the town does join NDN, a Messenger article might bring out more volunteers. BTW, I had one conversation about how people who might most need senior services may never see the Messenger, as they don't use computers or don't get out much. Perhaps the Census will give us an idea of how many people are over, say, 80 and might benefit from a monthly visit with the Messenger in hand.

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

**Town of Readfield
 Re-Appointment Applications
 Select Board Meeting – June 13, 2022**

| | | |
|---------------------------|--------------------|---------------|
| Age Friendly Committee | Margaret Edmondson | June 30, 2025 |
| Appeals Board | Peter Bickerman | June 30, 2025 |
| Budget Committee | Andrews Tolman | June 30, 2025 |
| | Ed Sims | June 30, 2025 |
| Cemetery Committee | Brenda Lake | June 30, 2025 |
| | H. Lee Livingston | June 30, 2025 |
| | Pamela Osborn | June 30, 2025 |
| Cobbossee Watershed | Thomas Molokie | June 30, 2025 |
| Conservation Commission | Bruce Hunter | June 30, 2025 |
| | Greg Durgin | June 30, 2025 |
| | Martin Hanish | June 30, 2025 |
| Enterprise Committee | Jessica Gorton | June 30, 2024 |
| | Stephen Monsulick | June 30, 2025 |
| Library Board of Trustees | Jennifer Bonnefond | June 30, 2025 |
| | Maureen Kinder | June 30, 2025 |
| Maranacook Outlet Dam | William Buck | June 30, 2025 |
| Recreation Committee | Matthew Lajoie | June 30, 2025 |
| Trails Committee | Holly Rahmlow | June 30, 2025 |
| | Jackie Drouin | June 30, 2025 |
| | Nancy Buker | June 30, 2025 |
| | Steve Hayes | June 30, 2025 |
| 30 Mile River Association | Andrews Tolman | June 30, 2023 |

SELECT BOARD APPROVAL

 Dennis Price

 Carol Doorenbos

 Ralph Eno

 Sean Keegan

 Kathryn Mills Woodsum

Approved June 13, 2022

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/26/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Age Friendly

Term: 3rd year

Name: Maggie Edmondson Phone (H): 685-4797

Street address: 186, Chase Rd. Phone (C):

Mailing address: 186, Chase Rd, Readfield, ME 04355

E-Mail: maedmondson53@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Experience with organizing & community - building
Writing & speaking publicly

Below please tell us the reason you are interested in applying for this position.

I've enjoyed serving on this committee and would like to continue. I feel it's important to have a community that is "friendly" & accessible for all ages

If you are currently employed, what is your position?

Pastor, Winthrop Center Friends Church

APPLICATION FOR APPOINTMENT FOR:

Name: Maggie Edmondson Position: Age Friendly Committee Term: 2nd 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Margaret Edmondson Date: 4/11/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re Appointment

SELECT BOARD APPROVAL

To Maggie Edmondson of Readfield, in the County of Kennebec and State of Maine: There being a position on the Age Friendly we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this, day of, 20.

Dennis Price Ralph F. Eno, Jr. Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/15/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission are you applying for?

Board of Appeals

Term: 3 Years

Name: Peter Bicklerman Phone (H): 207-685-0761
Street address: 80 Thundercastle Road Phone (C): 207-446-2484
Mailing address: PO Box 30, Readfield, ME 04355
E-Mail: pbicklerman@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I am a member of the Main Bar and was an active lawyer for more than 40 years, dealing with a variety of difficult situations. I have been a member of the Board of Appeals for more than 12 years.

Below please tell us the reason you are interested in applying for this position.

Now that I have more "free time", I feel that I should be using some of that time to participate in local government and the resolution of disputes.

If you are currently employed, what is your position?

n/a

APPLICATION FOR APPOINTMENT FOR:

Name: Peter Bickerman Position: Board of Appeals Term: 3 years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Peter Bickerman Date: 4/15/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Peter Bickerman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Board of Appeals we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-8-2022
11:57 AM
DATE RECEIVED

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Budget Committee

Term:

3 years

Name: Andrews Tolman

Phone (H): 6854197

Street address: 183 North Rd

Phone (C): 9319631

Mailing address: _____

E-Mail: andyinme@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

developed and managed budgets for both private sector and state government, two terms as Budget Committee chair

Below please tell us the reason you are interested in applying for this position.

It's important that the Town have an open and fair review of its budget priorities. The current committee has a broad range of experience and opinion, which is good for the process.

If you are currently employed, what is your position?

retired

APPLICATION FOR APPOINTMENT FOR:

Name: Andrews Tolman Position: Budget Committee Term: 3years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Andrews Tolman Date: 4/8/2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

re-appointment

SELECT BOARD APPROVAL

To Andrews Tolman of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7-1-2022 thru 6-30-2025. Given under our hand this, day of, 20.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date



Readfield MAINE

Rec'd
5/25/2022

Published on Readfield ME (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]
Submitted by Anonymous (not verified)
May 25, 2022 - 12:57pm
2603:7080:9244:4100:545e:6d07:386f:bf80

Date

May 25, 2022

Which Board, Committee or Commission are you applying for?

Budget Committee

Yes No

Do you have previous experience on this board or committee? X

Name

Ed Sims

Street Address

55 Old Kents Hill Rd

Mailing Address

55 Old Kents Hill Rd Readfield Maine

Phone (Primary)

2075575613

Phone (Secondary)

2075575613

E-Mail

edwsims@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Previous term on budget committee and extensive budget/finance & procurement duties in Maine State Government

If you are currently employed, what is your position?

No

Below please tell us the reason you are interested in applying for this position.

Enjoy representing the interests of the townspeople of Readfield

Electronic Signature

Edward W. Sims

Check one!

I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/6366

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re Appointment

SELECT BOARD APPROVAL

To Ed Sims of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Comm we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2002 thru 6/30/2005. Given under our hand this [] day of [] 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/13/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

CEMETERY COMMITTEE

Term: 3 YEAR

Name: BRENDA LAKE Phone (H):

Street address: Phone (C):

Mailing address: (SAME)

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

Have served on the ^{Readfield} Cemetery Committee since 2013. Have been involved with both the Lincoln Cemetery Association in Newcastle and the Highland Cemetery in Jefferson for decades.

Below please tell us the reason you are interested in applying for this position.

I have enjoyed the 9 years I have served on this committee, and feel I have still a lot to contribute to our meetings and our work in the cemeteries.

If you are currently employed, what is your position?

RETIRED SCHOOL LIBRARIAN

APPLICATION FOR APPOINTMENT FOR:

Name: BRENDA LAKE Position: CEMETERY COM. Term: 3 YEAR

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Brenda B. Lake Date: 4/12/2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Brenda Lake of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Lake we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-19-2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission are you applying for?

Cemetery Committee

Term: 3 years

Name: H. LEE LIVINGSTON Phone (H): N/A

Street address: 149 Thorp Stones Rd Phone (C): 207-685-4203

Mailing address: 149 Thorp Stones Rd. Readfield, ME 04355

E-Mail: livingstons149@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I was a cemetery sexton for over 30 years prior to my retirement

Below please tell us the reason you are interested in applying for this position.

Both my wife and I are community oriented people

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: H. Lee Livingston Position: Cemetery Committee Term: 3 years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: H Lee Livingst Date: April 19, 2024

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To H Lee Livingston of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-11-2022
DATE RECEIVED

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Cemetery Committee Term: 3 years

Name: Pamela Riley Osborn Phone (H): 377-8650

Street address: 514 Winthrop Road Phone (C): 207-841-4562

Mailing address: 514 Winthrop Road Readfield 04355

E-Mail: pamosborn1@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I am interested in the esthetics your town & have served on this committee for several terms.

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

retired librarian

APPLICATION FOR APPOINTMENT FOR:

Name: Pam Riley Osborn Position: cemetery comm. HSE Term: 3-4 years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Pamela Riley Osborn Date: April 10, 2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

re-appointment

SELECT BOARD APPROVAL

To Pam Riley Osborn of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this [] day of [], 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-11-2022
DATE RECEIVED

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Cobboosee Water District Trustee

Term:

3 yr

Name: Thomas Molokie Phone (H): 207 685-4706

Street address: 146 Thorp Shores Rd Phone (C): _____

Mailing address: 146 Thorp Shores Rd Readfield, ME 04355

E-Mail: TJM146@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have lived on Lake Maranacook for 52 years and have been members of the Lake Association for a long time.

Below please tell us the reason you are interested in applying for this position.

I am keenly interested in our water district and our environment.

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: THOMAS Molokie Position: Cobosse watershed Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Thomas Molokie Date: 4/9/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Thomas Molokie of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cobosse watershed we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/27/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Conservation Commission

Term: 3 yrs

Name: Bruce Hunter Phone (H): none

Street address: 44 Old Fairgrounds Rd Phone (C): 207-504-4168

Mailing address: same

E-Mail: bruce.e.hunter@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have served on the Readfield Conservation Commission for 6 years.

I bring academic training and work experience as a geologist.

I worked for 29 Maine Department of Environmental Protection for 29 years

Below please tell us the reason you are interested in applying for this position.

The main reason I want to stay on the Readfield Conservation Commission is my love of nature and desire to preserve it and share it with other people. I greatly enjoy the company of the current members of Readfield CC

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: Bruce Hunter Position: Conservation Commission Term: 3 yrs

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Bruce E Hunter Date: 4/27/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re Appointment

SELECT BOARD APPROVAL

To Bruce Hunter of Readfield, in the County of Kennebec and State of Maine: There being a position on the Conservation Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price Ralph F. Eno, Jr. Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
5/25/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: Greg Durgin Phone (H): 685-4481

Street address: 104 Winthrop Rd Phone (C): N/A

Mailing address: PO Box 242 Readfield ME 04355

E-Mail: durgie@roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

2 previous terms on RCC

2 previous terms on Trails Committee

2 previous terms on Select Board

Below please tell us the reason you are interested in applying for this position.

I am a strong believer in volunteering and doing my part to help make Readfield a great town to live in with my family.

If you are currently employed, what is your position?

I am a substitute teacher in RSU#38

APPLICATION FOR APPOINTMENT FOR:

Name: Greg Durgin Position: ACC Term: 3yr

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: _____ Date: _____

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re Appointment

SELECT BOARD APPROVAL

To Greg Durgin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Conservation Com we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-22-2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Conservation Commission

Term: 3 yr

Name: Martin Hanish

Phone (H):

Street address: 230 Sturtevant Hill Rd

Phone (C): 207 931 7808

Mailing address: same

E-Mail: mhanish@cmcc.edu

Below please tell us of any experience and/or training that might be useful in this position.

have been a member for many years

Below please tell us the reason you are interested in applying for this position.

to continue working to preserve possibly
expand undeveloped land

If you are currently employed, what is your position?

part time college teacher

APPLICATION FOR APPOINTMENT FOR:

Name: Martin Hanish Position: Conservation Comm Term: 3 Yr

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: _____ Date: _____

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Martin Hanish of Readfield, in the County of Kennebec and State of Maine: There being a position on the Conservation we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this [] day of [] 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

| |
|--|
| OFFICE USE 5/25/2022 DATE RECEIVED |
|--|

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: Jessica Gorton Phone (H): _____

Street address: _____ Phone (C): same

Mailing address: same

E-Mail: _____

Below please tell us of any experience and/or training that might be useful in this position.

I have owned several small businesses in the past, including a restaurant, and most recently, Mother Jess Herbas here in Readfield.

Below please tell us the reason you are interested in applying for this position.

I would love to continue to serve, help other small businesspeople, and encourage sustainable and healthy development in our town!

If you are currently employed, what is your position?

I work as the Communications Coordinator at the Maine Coalition Against Sexual Assault.

APPLICATION FOR APPOINTMENT FOR:

Name: Jessica Gorton Position: Member Term: 2

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/24/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Jessica Gorton of Readfield, in the County of Kennebec and State of Maine: There being a position on the Enterprise Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/13/22 thru 6/30/2024. Given under our hand this, day of, 20.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
5/31/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Enterprise Committee

Term: 3 year

Name: Stephen Monsulick, Jr. Phone (H):

Street address: Phone (C):

Mailing address: Readfield, Me. 04355

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

I will continue on this committee unless there are others interested in filling the position, where upon I will gladly cede the appointment.

If you are currently employed, what is your position?

retired

APPLICATION FOR APPOINTMENT FOR:

Name: Stephen Monsulick Position: Enterprise Committee Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/24/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required.

SELECT BOARD APPROVAL

To Stephen Monsulick of Readfield, in the County of Kennebec and State of Maine: There being a position on the Enterprise Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025 Given under our hand this [] day of [], 20__

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/13/2022
DATE RECEIVED

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

library

Term:

3 year

Name: Jennifer Bonnefond Phone (H): _____

Street address: 243 Church Road Phone (C): 577-5688

Mailing address: Po Box 273 Kent's Hill ME

E-Mail: Jennifer.bonnefond@msn.com

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

Supporting our library

If you are currently employed, what is your position?

Self Employed

APPLICATION FOR APPOINTMENT FOR:

Name: Jennifer Bonafant Position: Library Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Jennifer Bonafant Date: 5-7-2008

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Jennifer Bonafant of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2002 thru 6/30/2008. Given under our hand this [] day of [], 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []



Readfield MAINE

Rec'd
5/23/2022

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > Appointment Application (Web Fillable Form)

| |
|---|
| <p>Submission information</p> <p>Form: Appointment Application (Web Fillable Form) (1)</p> <p>Submitted by Anonymous (not verified)</p> <p>May 23, 2022 - 12:20pm</p> <p>74.75.100.29</p> |
|---|

Date
May 23, 2022

Which Board, Committee or Commission are you applying for?
Library Board of Trustees

| | Yes | No |
|---|-------------------------------------|--------------------------|
| Do you have previous experience on this board or committee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Name
Maureen Kinder

Street Address
1000 Main Street

Mailing Address
1000 Main Street, Readfield, ME 04355

Phone (Primary)
207-753-1100

Phone (Secondary)

E-Mail
maureen.kinder@readfieldmaine.org

Below please tell us of any experience and/or training that might be useful in this position.
Current board member. Former RCL librarian.

If you are currently employed, what is your position?
Business Management Specialist

Below please tell us the reason you are interested in applying for this position.
Requesting reappointment.

Electronic Signature
Maureen Kinder

Check one!

I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/6356

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Maureen Kunder of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board of Trustees we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this [] day of [] 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

4/11/22
11:40 AM

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE
4-11-2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Wormacook

OUTLET DAM COMMITTEE

Term: 3 year

Name: William A Buck

Phone (H): 377-6436

Street address: 97 Nobis Pt Rd

Phone (C): 620-0282

Mailing address: P.O. Box 369

E-Mail: billbarbuck@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

Already on committee

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: William Buck Position: Outlet Dam Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: William A. Buck Date: 4/11/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

re-appointment

SELECT BOARD APPROVAL

To William Buck of Readfield, in the County of Kennebec and State of Maine: There being a position on the Outlet Dam Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this [] day of [], 20__.

Dennis Price, Ralph F. Eno, Jr., Sean Keegan, Carol Doorenbos, Kathryn Mills Woodsum

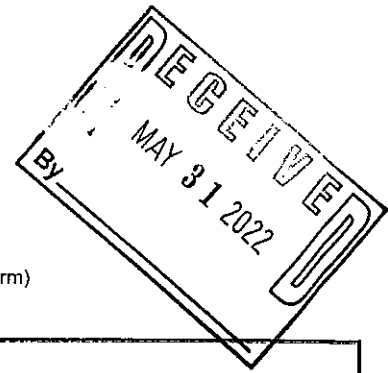
CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []



Readfield MAINE



Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) (1)
Submitted by Anonymous (not verified)
May 27, 2022 - 2:30pm
169.244.16.60

Date

May 27, 2022

Which Board, Committee or Commission are you applying for?

Recreation

Yes No

Do you have previous experience on this board or committee? X

Name

Matthew Joseph Lajoie

Street Address

Mailing Address

Readfield, ME 04355

Phone (Primary)

Phone (Secondary)

E-Mail

Below please tell us of any experience and/or training that might be useful in this position.

2 years of experience on the recreation committee.

If you are currently employed, what is your position?

RSU #38 Elementary Phys. Ed. teacher.

Below please tell us the reason you are interested in applying for this position.

To see the youth in our community have the opportunities to thrive athletically and socially. Help create opportunities for our community to be engaged with each other.

Electronic Signature

Matt Lajoie

Check one!

I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/6371

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

ReAppointment

SELECT BOARD APPROVAL

To [Matthew Bajajie] of Readfield, in the County of Kennebec and State of Maine: There being a position on the [Recreation Committee] we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

[7/1/2022] thru [6/30/2025]. Given under our hand this [] , day of [] , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/29/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: Holly Rahmlow Phone (H): _____

Street address: 118 Thundercastle Phone (C): 685-3287

Mailing address: same

E-Mail: holly@tc2.net

Below please tell us of any experience and/or training that might be useful in this position.

I've been Trails secretary since I joined and would like to continue.

Below please tell us the reason you are interested in applying for this position.

I've enjoyed being on Trails. Great group of committed volunteers!

If you are currently employed, what is your position?

do some misc odd jobs, including for town

APPLICATION FOR APPOINTMENT FOR:

Name: Holly Bahmler Position: Trails Committee Term: regular

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Holly Bahmler Date: _____

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

ReAppointment

SELECT BOARD APPROVAL

To Holly Bahmler of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/22 thru 6/30/25. Given under our hand this [] day of [] 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []



Readfield MAINE

Rec'd
5/13/2022

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]

Submitted by Anonymous (not verified)

May 13, 2022 - 10:40am

24.198.160.111

Date

May 13, 2022

Which Board, Committee or Commission are you applying for?

Trails Committee

Yes No

Do you have previous experience on this board or committee? X

Name

Jacqueline Drouin

Street Address

214 Fogg Road

Mailing Address

214 Fogg Road, Readfield, ME 04355

Phone (Primary)

2074416284

Phone (Secondary)

E-Mail

drouinj@roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

I've been working with the trails committee for 1 year.

If you are currently employed, what is your position?

I am not employed. I am retired.

Below please tell us the reason you are interested in applying for this position.

To improve our trails, contribute to the community, and work with a great bunch of people with similar goals.

Electronic Signature

Jacqueline M. Drouin

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/6336

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [] No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Jacqueline Drouin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this [] day of [] 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/15/2022
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Readfield Trails Committee

Term: 2022-2025

Name: Nancy L. Buker Phone (H): 685-4948

Street address: 25 Fogg Road Phone (C): ~

Mailing address: (SAME)

E-Mail: ladybugie@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

- Long Term Resident of Readfield, ME
- Charter member of Readfield Trail Committee
- Vast Knowledge of Readfield trail systems: walking/hiking, snowmobile, water.
- Promote Trail(s)-creation and maintenance based on 'education/science'.

Below please tell us the reason you are interested in applying for this position.

- Reappointment
- Promote trails of various uses ~ intra/inter Trail network system.

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: Nancy L. Buker Position: Readfield Trails Comm Term: 2022-2025

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Nancy L. Buker Date: 4/8/2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Nancy Buker of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this, day of, 20__.

Dennis Price Ralph F. Eno, Jr. Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

| |
|--|
| OFFICE USE 5/25/2022 DATE RECEIVED |
|--|

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Term:

Name: Stephen T. Hayes

Phone (H): 207-557-0065

Street address: 15 Church Rd, Readfield

Phone (C): 207-557-0065

Mailing address: PO Box 1028, Augusta, ME 04332-1028

E-Mail: stevhayesmaine@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Long experience working in Readfield town government; 1 year on Trails Committee; walk Fairgrounds trail daily and other trails frequently, cleaning up as I go.

Below please tell us the reason you are interested in applying for this position.

The trails are an incredible asset to this town. As it happens, I was chairman of the Board of Selectmen when the subdivision and initial steps of creating this recreational area was created, and I have used it since. I'm paying forward the benefits I have received.

If you are currently employed, what is your position?

Still a lawyer.

APPLICATION FOR APPOINTMENT FOR:

Name: Stephen T. Hayes Position: Trails Committee Term: 3 years

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/25/2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Stephen Hayes of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/2025. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4-8-2022
11:57 AM
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

30 Mile River Watershed Board

Term:

1 year

Name: Andrews Tolman

Phone (H): 685-4197

Street address: 183 North Road

Phone (C): 931-9631

Mailing address: _____

E-Mail: andyinme@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

experience in lake and watershed protection, several years on the board, last three as chair.

Below please tell us the reason you are interested in applying for this position.

Want to continue to help 30 Mile be successful in protecting lakes in Readfield and nearby towns.

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: Andrews Tolman Position: 30 Mile River Watershed Board Term: 1 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Andrews Tolman Date: 4/8/2022

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

re-appointment

SELECT BOARD APPROVAL

To Andrews Tolman of Readfield, in the County of Kennebec and State of Maine: There being a position on the we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

7/1/2022 thru 6/30/23. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

22-132
5/13/22
RECEIVED
MAY 25 2022
By

Kristin Parks

From: eric.falconer100 <eric.falconer100@gmail.com>
Sent: Wednesday, May 25, 2022 12:56 PM
To: Kristin Parks; Brian Tarbuck; Daniel Wells (drwells45@gmail.com); Lee Sandler (sandlernorthstar@roadrunner.com); Kathryn Woodsum
Cc: Eric Dyer
Subject: RE: Broadband Internet Committee

All,

Please remove my name from consideration for serving another term on the Broadband Committee. In fact, I'm tendering my resignation from the committee effective immediately.

Please understand that this has nothing to do with either the work or the membership of the Broadband Committee. My beef is with the politics being played by the Planning Board in regard to an entirely different matter. This has sapped my pride in being a Readfield resident, and for the time being I've lost my passion and commitment to making the town a better place to live and work.

Keep up the good work!

Eric Falconer

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Kristin Parks <clerk@readfieldmaine.org>
Date: 5/24/22 10:20 AM (GMT-05:00)
To: Brian Tarbuck <btarbuck@gmail.com>, "Daniel Wells (drwells45@gmail.com)" <drwells45@gmail.com>, "Lee Sandler (sandlernorthstar@roadrunner.com)" <sandlernorthstar@roadrunner.com>, "eric.falconer100 (eric.falconer100@gmail.com)" <eric.falconer100@gmail.com>, Kathryn Woodsum <kwoodsum@readfieldmaine.org>
Cc: Eric Dyer <manager@readfieldmaine.org>
Subject: Broadband Internet Committee

Good morning all

I am just writing to make sure everyone is interested on staying on the Broadband Internet Committee? Where this is an Ad-Hoc Committee we will not need to fill out appointment applications (thank you Dan for doing so already) but will have the Select Board vote to keep everyone on the committee to see fit to complete the project.



TOWN OF READFIELD

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • FAX (207) 685-3420

Website: www.readfieldmaine.org

Broadband Internet Committee Proposed Slate of Re-Appointments

The following individuals are proposed for re-appointment to the ad hoc Broadband Internet Committee for a term beginning on July 1, 2022 and expiring June 30, 2023. Appointment to be approved by motion.

Select Board

Kathryn Mills Woodsum

Residents

Brian Tarbuck

Lee Sandler

Brian Tarbuck

Dan Wells



TOWN OF READFIELD

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355
Office (207) 685-4939 • FAX (207) 685-3420
Website: www.readfieldmaine.org

Comprehensive Plan Committee Proposed Slate of Re-Appointments

The following individuals are proposed for re-appointment to the ad hoc Comprehensive Plan Committee for a term beginning on July 1, 2022 and expiring June 30, 2023. Appointment to be approved by motion.

Members at Large

Alanna Bachelder
Christopher Cheney
Matthew Nazar
David Trunnell

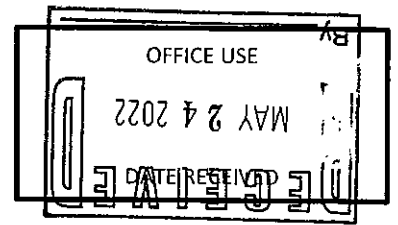
Committee Members

Elaine Katz – Age Friendly
Jessica Gorton – Enterprise
Jeffrey Carlson – Recreation
Dennis Price – Select Board
Greg Leimbach – Trails
Henry Clauson – Planning Board #1
Paula Clark – Planning Board #2

Readfield Select Board
June 13, 2022
Item # 22-135

TOWN OF READFIELD

APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Recreation Board

Term: 2024

Name: Matt Magnusson Phone (H): _____

Street address: 90 N Wayne Road Phone (C): 207-356-2794

Mailing address: 90 N Wayne Road, Readfield, ME 04355

E-Mail: Matthew.A.Magnusson@Maine.gov

Below please tell us of any experience and/or training that might be useful in this position.

- 1) Many years coaching youth basketball.
- 2) Large facility management and budget oversight experience
- 3) Project management and volunteer coordination experience.

Below please tell us the reason you are interested in applying for this position.

I have two children involved in youth sports and I coach boys and girls basketball. I want to support and grow recreation and athletic programs.

If you are currently employed, what is your position?

Warden, Maine State Prison (19 years Maine Department of Corrections)

APPLICATION FOR APPOINTMENT FOR:

Name: Matt Magnusson Position: Recreation Board Term: 2024

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications. *only phone number*
 I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Matt Magnusson Date: 5/24/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

SELECT BOARD APPROVAL

To Matt Magnusson of Readfield, in the County of Kennebec and State of Maine: There being a position on the Recreation Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/1/2022 thru 6/30/2024. Given under our hand this , day of , 20__.

Dennis Price

Ralph F. Eno, Jr.

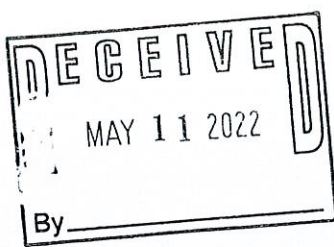
Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:



TOWN OF READFIELD

OFFICE USE
5/16/2022
Readfield Select Board
June 13, 2022
Item # 22-136

APPOINTMENT APPLICATION

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

RECREATION BOARD

Term: 3 6/30/2024

Name: GREGORY J. GEMBAK Phone (H):

Street address: 126 Old Kennis Hill Rd Phone (C): 207 242 6524

Mailing address: " " Readfield ME 04555

E-Mail: GJGEMBAK01@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

YOUTH & MIDDLE SCHOOL & HS. COACH (FOOTBALL, BASKETBALL SOCCER). HELPED ESTABLISH FOOTBALL TEAMS 1998-2004 AS COACH & 2005 AS PRESIDENT, MAJFA.

Below please tell us the reason you are interested in applying for this position.

ASSIST WITH ONGOING REC PROGRAMS & ACTIVITIES & HELP WHERE NEEDED

If you are currently employed, what is your position?

RETIRED

APPLICATION FOR APPOINTMENT FOR:

Name: Gregory Heimbach Position: REC BOARD Term: 6/30/2024

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/11/22

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [X] 1st time Appointment [] Re-Appointment
Was this position advertised? [X] Yes [] No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

SELECT BOARD APPROVAL

To Gregory Heimbach of Readfield, in the County of Kennebec and State of Maine: There being a position on the Recreation Comm we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

[] thru 6/30/2024. Given under our hand this [] day of [], 20__.

Dennis Price, Ralph F. Eno, Jr., Sean Keegan, Carol Doorenbos, Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []
Is an Oath appropriate: [] Yes [] No If yes, what date: []



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



To: MMA's Key Municipal Officials

From: James Bennett, President, Maine Municipal Association

Date: May 2, 2022

Re: Nominations to MMA's 2022-2024 Legislative Policy Committee

This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2022-2024 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2023. Beginning in early 2023, the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned municipal officials, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

(over)

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23rd.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination

- ✍ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid. If you are unable to obtain the signature of the nominee prior to the deadline, an email from the nominee signifying their willingness to serve, will serve as their signature.
- ☒ The forms must be returned to MMA by 5:00 P.M. on June 22, 2022, to be counted. Ballots will be sent out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form *and* nominee profile to **Laura Ellis** at MMA either by FAX (624-0129), by email (Lellis@memun.org) or by mail using the enclosed envelope.

If you have any questions, please call MMA's Advocacy & Communications staff at 1-800-452-8786 or 623-8428.

NOMINATION FORM

Maine Municipal Association's
Legislative Policy Committee
July 2022 to June 2024


Senate District 14

Chelsea
Farmingdale
Gardiner
Hallowell


Manchester
Monmouth
Pittston
Randolph

Readfield
Wayne
West Gardiner
Winthrop

The municipal officers of _____ hereby nominate:
Print name of your municipality

Nominee: _____ 
Print name of Nominee


Nominee's municipality: _____ Position: _____

Date: _____ 
Signature of Nominator

Print name of Nominator

Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: _____ 
Signature of Nominee

Please return Nomination Form by 5:00 p.m. by Wednesday, June 22, 2022, to:

Laura Ellis - Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Nominations received after 5:00 p.m. on June 22, 2022 will not be counted.

LPC NOMINEE BIOGRAPHY

To: Legislative Policy Committee Nominees

From: Maine Municipal Association

Date: April 28, 2022

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A “nominee profile” is included on the ballot for each nominee who provides us with a profile.

Name: _____ **Title:** _____

Municipality: _____ **Years in current position:** _____

Mailing Address: _____
(include zip code, please)

Email address: _____

Prior (recent) municipal experience: _____

Have you served on the LPC before? No Yes If yes, what years? _____

If you have served on any other MMA Committees, please note them: _____

Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:

Please return this completed form to Laura Ellis at MMA via email (lellis@memun.org) or fax 624-0129 by June 22, 2022.

Thank You!

OLD BUSINESS

RESERVED

NEW BUSINESS

TOWN OF READFIELD, MAINE
Bidding & Contracting Requirements for Snow & Ice Control Contract
Contract Term: October 1, 2022 through May 1, 2025

BIDDING INSTRUCTIONS

1. Complete the bid forms with pen and ink or typed.
2. The following are to be completed and returned with the bid:
 - a. The completed and signed Bid for Snow and Ice Control Contract
 - b. Three (3) copies of the completed and signed Snow and Ice Control Contract
 - c. Bid Bond Guaranty letter for the Three years of the contract
3. Bid Packages which are mailed must be sent to:
Town Manager, Town of Readfield,
8 Old Kents Hill Road, Readfield, ME 04355,

The envelope should have the following information provided on it:

Bid Enclosed - Do Not Open
Project: Snow & Ice Control Contract
Town: Readfield
Date of Bid Opening: 1:00 p.m. March 31, 2022, Gile Hall
Name of Contractor with mailing address and telephone number

Hand-carried Bids should be marked with the following information:

Bid Enclosed: Do Not Open
Project: Snow & Ice Control Contract
Town: Readfield
Date of Bid Opening: 1:00 p.m. March 31, 2022, Gile Hall
Name of Contractor with mailing address and telephone number

4. There will be a **Mandatory** pre-bid meeting for all bidders at 10:00am on Thursday, March 10, 2022 at the Readfield Town Office. Bids submitted by bidders not in attendance at this meeting will be considered nonresponsive.

IMPORTANT NOTES TO BIDDERS

1. Regardless of the method of delivery, the contractor shall bear total responsibility for assuring that bid documents are received by the specified deadline.
2. Bids received after the specified deadline will be considered "Non-responsive" and will not be opened or read.
3. Bids which are deemed incomplete or non-responsive may be rejected.

4. The Town reserves the right to accept or reject any and all bids or portions thereof for any reason.
5. The Town will consider awarding a contract to the bidder providing services and pricing deemed to be in the best interests of the Town of Readfield by the Readfield Select Board.
6. Use the enclosed form for any requests of information prior to Bid opening.

Initials: SP

Date: _____

Town of Readfield, Maine Contract for Services

REQUEST FOR INFORMATION

Date _____ Time _____

Information Requested: Contract or Services being considered:

Request by: _____ **Phone:** (____) _____

Bid Date: _____ **Fax:** (____) _____

**Complete top portion of form and transmit to the Town Office via email to
manager@readfieldmaine.org**

.....

RFI No: _____ **RFI received:** _____

Response: _____

Response By: _____ **Date:** _____

***** End Bidding & Contracting Requirements for Snow & Ice Control Contract *****

Initials: *SM*

Date: _____

TOWN OF READFIELD, MAINE
Bid for Snow & Ice Control Contract
Contract Term: October 1, 2022 through May 1, 2025

TO: Town of Readfield
ATTN.:
Town Manager 8 Old
Kents Hill Road
Readfield, ME 04355

BIDDER INFORMATION:

Date: 6/6/22

Bidder:

| | |
|-----------------------------------|--|
| <u>Scott Horne Construction</u> | <u>Scott Horne</u> |
| Bidder Name | Bidder Contact Person |
| <u>43 Seavey Corner Rd</u> | <u>207-242-6111</u> |
| Bidder Street Address or P.O. Box | Bidder Telephone Number |
| <u>Mt Vernon Me. 04352</u> | <u>01-0384186</u> |
| Bidder City, State, ZIP | Bidder Tax I.D. # (EIN # or Soc. Sec. #) |
| <u>horneconst@hotmail.com</u> | <u>207-242-6111</u> |
| Bidder Email | Bidder Field Cell Number |

The Bidder is organized under the laws of the State of X Maine ___ Other [check one]
(State if Other: _____) as the following type of business organization:
 individual () corporation () partnership () limited liability company () joint venture
() other: _____

Corporate Experience in Snow & Ice Control: *(please provide as attachment)*

Personnel Experience in Snow & Ice Control: *(please provide as attachment)*

BID FOR SNOW & ICE CONTROL CONTRACT FOR TOWN OF READFIELD ROADS:

The Bidder hereby offers to remove the snow, control ice, and perform all other work indicated in the Snow & Ice Control Contract (hereinafter "Contract") for the entire term of the Contract and in compliance with all the terms, conditions, and representations of the same on the entire lengths of all Town-owned and state-aid roads in the Town of Readfield. The Town reserves the right to accept or reject any of the following bid Items for any reason:

ITEM 1:

The Bidder offers to provide all labor, equipment, and materials (exclusive of winter salt and sand), for the initial year of the contract, for the Base Lump Sum price of:

Three hundred ~~eighty four thousand five hundred~~ \$ 384,500 332,000
 (lump sum price in words) Thirty Two E.D. E.D. (lump sum price in numerals) E.D.

This price is the total price for the entire specified road lengths for the first year of the Contract.

ITEM 2:

The Bidder offers to provide 3,500 yards of screened winter sand, to mix this sand with salt provided by the Town of Readfield, and to stockpile this material in the Town of Readfield storage building, for the initial year of the contract, for the Base Lump Sum price of:

Fifty two thousand five hundred \$ 52,500
 (lump sum price in words) (lump sum price in numerals)

ITEM 3:

The Bidder offers to provide additional screened winter sand, to mix this sand with salt provided by the Town of Readfield, and to stockpile this material in the Town of Readfield storage building, for the initial year of the contract, for the per-yard unit price of:

Twenty dollars per yard \$ 20.00 per yd
 (unit price in words) (unit price in numerals)

ITEM 4:

The Bidder offers to provide all labor and equipment to perform the work identified in Section 1, subsections A of this contract, and all labor for subsection B of this contract, for the following hourly prices:

Section 1, subsection A: \$ 125.00 Per Hour
 Section 1, subsection B: \$ 60.00 Per Hour

The bidder acknowledges and accepts that all future contract payments will be adjusted according to the Consumer Price Index as detailed in Section 4 of this contract, unless otherwise negotiated under Section 18(e).

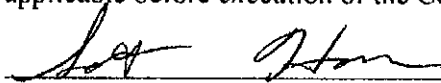
The Bidder further offers and agrees that the equipment described in APPENDIX A - MANDATORY EQUIPMENT will be available for this work, plus any additional equipment that may be necessary to perform this contract in an efficient and workmanlike manner. Mandatory equipment includes trucks, plows, some plows equipped with wings, and sanding equipment. A list of mandatory equipment is included in the contract.

The Bidder further offers and agrees that the equipment described in APPENDIX B - ADDITIONAL EQUIPMENT will be available for this work, plus any additional equipment that may be necessary to perform this contract in an efficient and workmanlike manner.

Sand and Salt Storage:

The sand and salt used in the course of performing the work required by this Contract will be stored at the Town's shed. This location is a site that is presently approved by the Maine D.E.P. This location does not have indoor storage for all sand and salt materials that could be required in any single season. Additional material will be purchased and placed in the shed as needed during the Contract. Applicable sand and salt required for the performance of this contract will be the sole responsibility of the Contractor to provide if Items 2 or 3 of the Bid for Snow & Ice Control Contract are accepted, otherwise it will be the responsibility of the Town. Winter salt and sand may not be used outside of the specified contract areas in the Town of Readfield. Any material remaining at the end of each season will be the property of the Town and may be applied toward the contracted materials amounts in the following year.

By signing below, the Bidder (1) represents that the Bidder has examined the " Snow & Ice Control Contract", all documents referenced in said Contract, and the specified roads referenced above such that the Bidder has sufficient knowledge to properly price the work, (2) represents that the Bidder has given the Town notice of any errors or ambiguities related to the documents or the work that have been discovered by the Bidder, and (3) agrees to all provisions, governing requirements and procedures applicable before execution of the Contract.

 6/6/22
Authorized Signature of Bidder Date

Scott Hoone owner
Name & Title of Person Signing - Printed or Typed

01-0384186
Federal Identification Number or Social Security Number

*** End Bid for Snow & Ice Control Contract ***

TOWN OF READFIELD, MAINE
SNOW & ICE CONTROL CONTRACT
Contract Term: October 1, 2022 through May 1, 2025

The Municipal Officers for the Town of Readfield herein referred to as "Town", as authorized by the Town Meeting, enter into this contract with Scott Horne Construction of Mt. Vernon Maine, hereinafter referred to as the "Contractor" for the snow & ice control for the roads and other non-road areas hereinafter described and designated under the following terms:

In consideration of the mutual covenants herein, the parties agree as follows:

1. Contract Services:

The Contractor agrees to remove the snow (whether accumulating from snowfall or drifting), control ice, and perform all other work indicated in this Contract in compliance with all the terms, conditions, and representations of the same on the entire lengths of all municipally-owned roads, state-aid roads, and intersections according to the following list and priorities as stated:

| ROAD NAME | MILEAGE |
|--|----------------|
| Old Kents Hill Road | 1.3 |
| Giles Road | 0.2 |
| Mill Stream Road | 0.25 |
| Thundercastle Road | 1.2 |
| Sturtevant Hill Road | 2.55 |
| Russell Street | 0.38 |
| Huntoon Road | 0.21 |
| Nickerson Hill Road | 1.15 |
| Morrill Road | 0.2 |
| Harmony Hills Road | 0.325 |
| P Ridge Road (Includes 0.10 of Old County Road) | 1.15 |
| Lane Road | 0.7 |
| North Wayne Road | 0.75 |
| Church Road | 2.15 |
| Fogg Road | 1.2 |
| Walker Road | 0.7 |
| Sadie Dunn Road | 0.4 |
| Chase Road | 1.05 |
| Mooer Road | 0.2 |
| North Road | 2.1 |
| Sand/Salt Shed access road | 0.25 |
| Wings Mills Road | 0.6 |
| South Road | 1.7 |
| Tallwood Drive | 0.6 |
| Beaver Dam Road | 1.0 |

| | |
|--------------------------------|--------------|
| Memorial Drive | 0.25 |
| Stanley Road (RTE 135 South) | 1.1 |
| Adell Road | 0.25 |
| Luce Road | 1.7 |
| Plains Road | 3.35 |
| McKenney Road | 0.2 |
| Gay Road | 0.5 |
| Rat Mill Hill | 0.3 |
| Gordon Road (RTE 135 North) | 2.7 |
| Scribner Hill Road | 0.8 |
| Belz Road | 0.2 |
| Lakeview Drive | 0.3 |
| Hunts Lane | 0.13 |
| Balsam Drive | 0.39 |
| TOTAL MILES | 34.49 |

TURN-AROUNDS: School bus (S) / Plow trucks (P)

- Entrance to Torsey Pond Road (S)
- Chase Road by end of Town Road (S&P)
- North Wayne Road (S&P)
- Sturtevant Hill - Winthrop Town Line (S&P)
- Wings Mills Road (P)
- Church Road - Mount Vernon Line (S&P)
- Tallwood Drive (S&P)
- Mill Stream Road (P)
- McKenney Road (P)
- Luce Road (S)
- Gay Road (S)
- Gile Road (P)

In the event the Town's Maintenance staff is unable to perform the following tasks due to absence or equipment breakdown, the Town will pay the Contractor a separate hourly fee for equipment and personnel to remove the snow (whether accumulating from snowfall or drifting), control ice, and perform all other work indicated in this Contract in compliance with all the terms, conditions and representations of the same on the Town properties listed below:

A. Town Properties and Easement Areas

- o Town Office parking lot and walkway (to be completed prior to scheduled office opening each work day, and maintained during storms while office remains open).
- o Library driveway and parking lot (to be completed prior to Library open hours, and maintained during storms while Library remains open).
- o Fire Station access and parking spaces (to be maintained throughout

- storms).
- o Conservation area parking lots: Fairgrounds, Torsey Nature Preserve, Fogg Farm (to be completed within day after storm).
 - o Readfield Transfer Station: Both access roads and the lot (to be completed prior to scheduled opening, and maintained during storms while the facility remains open).
 - o Sidewalks (to be completed within day after storm) using Contractor Equipment.

B. Sidewalks (to be completed within day after storm) using Town Equipment.

The Road Commissioner will provide specific guidance on the dimensions of these areas as needed.

2. Term of Contract.

The term of the contract is for three (3) years, covering the Winter Season from October 1 to May 1 of each year (hereinafter "Winter Season"), beginning on October 1, 2022 and ending on May 1, 2025. The Town and Contractor, by mutual agreement, may choose to extend this Contract for an additional year according to the provided bid under all of the terms of this Contract. The Town or Contractor must notify the other party in writing by March 1, 2025 if they would prefer to extend the Contract for the fourth additional Winter Season.

3. Bid Guaranty or Bid Bond.

A Bid Guaranty letter or Bid Bond is required. The bid must be accompanied either by a bid bond at 5% of the combined value of Items 1 and 2 of the bid, or an official bank check, cashier's check, certified check, certificate of deposit, or United States postal money order in an equal amount payable to the Town of Readfield.

4. Price and Payment.

The Town agrees to pay the Contractor in the year **2022-2023** according to the Items identified and accepted by the Select Board in the Bid for Snow and Ice Control Contract.

Costs for the subsequent years of the contract including the optional fourth year shall be adjusted according to the New England Urban Consumer Price Index (CPI) for Transportation (<https://www.bls.gov/regions/new-england/cpi-summary/ro1xg01a.htm>) for the 12 month period preceding the November payment of each year of the contract, from October through September. CPI data representing inflation shall be reported for the Northeast Region from the US Bureau of Labor Statistics. The inflation rate will be reported as a percentage and carried to three decimal places.

Each Winter Season's total payment shall be made in eight installments as specified below:

- Twenty percent (20%) by the first regular Town Warrant in November.
- Seventy percent (70%) in six (6) equal installments payable by the second Warrant in November and the first Warrants in December, January, February, March and April.
- Ten percent (10%) by the first Warrant in May, after all required work is completed and the Road Commissioner has determined that all provisions of the contract have been satisfied.

5. Contract.

This Contract may be amended, modified, or supplemented in writing only with permission of the Readfield Select Board.

6. Town's Representative.

The Town's representative shall be the Road Commissioner and his/her designee, as approved by the Select Board. For this contract, the Road Commissioner is the Town Manager, who may be contacted at the Town Office at 685-4939 during normal working hours, or by cell phone at 931-7680. Additionally, the Town Manager may carry a radio programmed with the same frequency as the Contractor to use when needed.

7. Work Standards.

(a) The Contractor shall commence plowing and material application operations no later than when snow on the pavement has reached a depth of one inch if the snow is wet and two inches if dry, or within 30 minutes of a snow or icing event or within 30 minutes of a call from the Road Commissioner. Operations will continue until the roads are cleared of snow to the outside shoulders. Sanding will continue as long as roads are slippery. During severe storms or drifting, plows will be operated so as to maintain two-way traffic. Immediately after the extreme conditions have subsided snow will be removed to the outside of the shoulders of the highways. Contractor's equipment must be located to respond appropriately within 30 minute notice. Contractor must have supervisory personnel and radio equipped vehicles situated so that messages of urgency can reach the plowing or sanding vehicles to allow an appropriate response within 30 minutes. The Contractor shall also provide his/her cell phone number, radio frequency and other contact information to the Road Commissioner. If the Contractor fails to respond to any storm event or Road Commissioner's call within 30 minutes, there will be a penalty of \$500 assessed to the next monthly contract payment subject to the reasonable discretion of the Road Commissioner.

(b) The Contractor shall use appropriate methods and practices of plowing and material application to ensure continuity of operations with adjacent plow routes that may be addressed by neighboring municipal forces, state forces, or other contractors. Such methods shall also assure that the speed of the plows is low enough to assure efficient plowing and material use and that appropriate care is taken to minimize the potential for damage to personal property adjacent to the road (such as mailboxes,

lawns, curbs).

(c) The Contractor shall pay particular attention to the commuter hours that exist Monday through Friday during the morning hours from 6:00 a.m. through 8:00 a.m. and during the evening hours from 5:00 p.m. through 7:00 p.m. These hours will require a higher level of service in the form of shorter plowing cycle times and additional material usage. Conversely, between the hours of 10:00 p.m. and 6:00 a.m., longer cycle times and less material usage is normal; however, the Contractor shall maintain a presence on the route to ensure that conditions remain acceptable during all hours as needed.

(d) At such times as the Road Commissioner shall direct, the Contractor will remove compacted snow and ice from the road, insofar as possible, so that 3 1/2 feet of pavement will be exposed on each side of the centerline. If the Road Commissioner deems necessary, the Contractor may be required to remove all compacted snow and ice on the paved portion of any road.

(e) The Contractor shall schedule work such that as soon as possible following the end of a storm at least 3 1/2 feet of pavement (or more) will be exposed on each side of the centerline. During the day following the end of each storm, the Contractor shall also assure that snow will be removed to the outside of the shoulders of the highways and all snow banks are pushed back to sufficiently allow snow storage for subsequent storms.

(f) The Contractor shall have knowledge of using anti-icing strategies to control snow and ice and shall utilize those strategies if required by the Road Commissioner.

(g) The Contractor shall ensure that snowbanks and ice berms do not impede the flow of water or create ponding conditions on any road surface and shall remedy such conditions if they develop.

(h) If the Town of Readfield is declared to be in a natural disaster, by the Governor of the State of Maine or the President of the United States during the duration of this agreement, and the Town of Readfield qualifies for and receives federal or state reimbursement, and the contractor is required to complete additional work or supply additional materials, then the additional work or materials will be considered extra work or materials under this agreement and will be reimbursed to the contractor at a negotiated rate. Under no circumstances will the reimbursement exceed the reimbursement paid to the Town of Readfield. Payments to the Contractor for any additional work or materials required under a declaration of natural disaster will be made only after reimbursement payments have been received by the Town of Readfield from the State of Maine or the United States Government.

8. Equipment Requirements.

The Contractor must furnish the equipment listed in its "Bid for Snow & Ice Control Contract", plus such additional equipment that may be necessary to perform this

contract in an efficient and effective manner, as determined by the Road Commissioner. The equipment must be set up in accordance with the Sand & Salt Requirements specified below. At the start of each season and as required throughout, the Town shall have the full authority to accept or reject any and all equipment that is used to perform the Work. Provisions for the timely replacement of out-of-service equipment must be provided at contract signing.

At any time the Contractor is required to plow or sand, a minimum of three (3) large trucks and one truck at least equivalent to a one ton shall be on the roads performing the Contractor's duties, unless Contractor and the Road Commissioner agrees the storm requires fewer vehicles. The Contractor must have available for use at all times the necessary equipment to perform required duties. Below is a listing of mandatory minimum equipment:

- A. Three (3) trucks of at least 24,000 GVW equipped with a snowplow, wing and sander. The sanders will have a capacity of at least 6 cubic yards.
- B. One 1-ton to 1.5 ton truck with snowplow and sander.
- C. One four wheel drive pickup truck equipped with a snowplow.
- D. Enough trained and certified personnel to properly and safely operate the equipment.
- E. Suitable backup equipment in case any of the front-line equipment is out of service.

Contractor shall use appropriate equipment on specific roads, such as one-ton trucks on shorter, dead-end and gravel roads when such roads are not fully frozen, as directed by the Road Commissioner.

All equipment must be maintained by Contractor and be in good operating condition, and is subject to periodic inspection by the Road Commissioner. The Contractor shall provide a complete list and status of all the equipment to be used in this contract prior to October 1, 2022. All equipment must be ready for inspection by October 15th of each contracted year and the equipment must be within a distance so that the Contractor can be plowing within 30 minutes of the start of any snow or icing event or from the time of the Road Commissioner's call. Failure of the equipment to pass the Road Commissioner's approval will constitute breach of this contractual agreement and could be grounds for termination of the contract. Equipment in operation during a snow event is required to perform work solely on the roads and other areas identified in this contract and may not be used for other purposes or locations during a snow event, without prior approval by the Road Commissioner.

9. Sand & Salt Requirements.

(a) The Contractor will provide sufficient winter sand for operations required by this agreement according to the standards listed below. The Town will provide winter salt. The Contractor will be responsible for mixing and stockpiling the material. The Town estimates that the following quantities of solid materials will be required to address a

typical winter season: for every mile of 2 lane road use 1) a minimum of 50 cubic yards of sand mixed with 5 cubic yards of salt (a 10:1 ratio as measured by volume), plus 5 tons of straight salt for de-icing.

(b) Maximum gradation of winter sand shall be 3/8 inch, with no more than 5% passing a 200 mm screen. Sand will comply with MDOT standards, and will be screened to that size prior to use on the road. Certified testing of sand will be at the expense of the Contractor and must be completed and reported to the Town prior to the mixing of materials. Additional testing or documentation may be requested whenever more sand is added to the storage building.

(c) The Contractor must mix 200 pounds of dry salt with each cubic yard of sand before the sand is stockpiled to achieve a 10:1 mix ratio. The Road Commissioner may require periodic calibration and testing of Contractor's salt and sand spreading equipment to ensure efficient and consistent application.

(d) Plow trucks must be equipped with tailgate, hopper, or equivalent sanders. The Contractor agrees to comply with the directions of the Road Commissioner concerning the application of pure salt. The use of pure salt in an anti-icing strategy, if requested, will be in accordance with application rates specified by Maine DOT. The Town owns a liquid calcium storage tank, located at the Sand and Salt Shed that the Contractor may be requested to use by the Road Commissioner.

(e) The Contractor agrees to pay particular attention to the treatment of railroad crossings, hills, curves and intersections, to keep these areas free of snow and ice to the greatest practical extent, and to apply extra materials to such locations when necessary and as requested by the Road Commissioner, such as at the following intersections:

- Beaver Dam Road and Memorial Drive
- Sturtevant Hill Road and Route 17
- South Road and Route 17
- Harmony Hills Road and Route 17
- North end of Old Kents Hill Road and Route 17.
- Nickerson Hill and Route 17

Plow blades shall be raised as needed at railroad crossings to prevent damage to the track rails.

(f) The sand/salt stockpile that will be used in the course of fulfilling this Contract will be located at the Town's Sand and Salt Shed. The sand/salt stockpiles will be in compliance with all local, state, and federal rules, regulations, and statutes. Specific attention is directed to the Maine DEP's rules for the siting and operation of sand/salt

stockpiles: (<http://www.state.me.us/dep/blwq/docstand/sandsalt/index.htm>). The Contractor agrees to indemnify the Town for any liability, claims, demands, causes of action or damages incurred as a result of the loading and use of sand and salt.

(g) The Contractor will have a minimum of 2,500 yards of sand and salt mixed and stockpiled by October 15 of each year that this contract is in effect.

(h) Through the course of each Winter Season, the Contractor will ensure that Town of Readfield Staff have access to the mixed sand and salt pile in order to deliver it to a site at the Transfer Station for residential use.

(i) The Contractor will safeguard any Town-owned property, and use same in a responsible manner at all times, and will return same in reasonable condition at the end of the contract.

(j) Upon request by the Town, the Contractor will provide written proof of all sand purchased and delivered for this contract prior to the start of each Winter Season, and as needed for additional material throughout each Winter Season.

(k) The Contractor shall be responsible for loading their own trucks using their own equipment. The Contractor shall not obstruct access to the salt sand pile by Town Maintenance personnel and equipment

10. Subcontracting.

The Contractor may not subcontract or otherwise transfer any interest in this Contract without prior written approval by the Town. Any work performed by a Subcontractor before approval is at the Contractor's sole risk and the Contractor agrees to hold the Town harmless for all actions of all subcontractors. All subcontracts of the Contractor, and all lower tier subcontracts, must contain or reference all applicable provisions of the Contract. The Contractor must promptly pay all legitimate subcontractor and supplier claims. The Contractor agrees that the Town may retain and deduct monies otherwise due the Contractor in an amount necessary to satisfy such claims.

11. Property Damage.

(a) General Conditions. The Contractor shall be responsible for all damage to public or private property of any kind (excluding mailboxes which are addressed separately) resulting from any act, omission, neglect, or misconduct of the Contractor including but not limited to guard rail, guard rail posts, signs, sign post or guard posts.. The preceding sentence includes damage to vehicles. Contractor agrees to reimburse the Town for the replacement of guardrail, guardrail posts, signs, sign post or guard posts damaged by the Contractor if resulting from the Contractor's negligence as determined by the Road Commissioner. The Town may repair or replace the damaged property without liability to the Town with its own forces or with Contracted forces and all costs will be deducted from amounts otherwise due the Contractor. The Contractor will correct or pay for all damages resulting from this contract before release of the final monthly payment of each contract year.

(b) Mailboxes. The Contractor shall be not be responsible for repair or replacement of mailboxes damaged during plowing operations that do not meet the guidelines established in "Appendix D - Mailbox Guidelines". Mailboxes that do meet these dimensional requirements will be repaired or replaced by the Contractor as soon as practical and in a way that does not result in disruption to mail delivery services. Newspaper or other unofficial delivery boxes are not subject to repair or replacement.

12. Insurance, Registration, Inspection, and Personal Property Taxes.

The Contractor shall provide signed, valid and enforceable certificate(s) of insurance complying with this Section at the time of Contract signing. All insurance must be procured from insurance companies licensed or approved to do business in the State of Maine by the State of Maine, Department of Business Regulation, Bureau of Insurance. The Contractor must pay all premiums and take all other actions necessary to keep said insurance in effect for the duration of the Contract obligations.

(a) Workers' Compensation Insurance. The Contractor shall carry Workers' Compensation Insurance or shall qualify as a self-insurer with the State of Maine Workers' Compensation Board, all in accordance with the requirements of the laws of the State of Maine.

(b) Automobile. The Contractor shall carry Automobile Liability Insurance for personal injury, death, and property damage claims which may arise from snow removal or sanding operations under this Contract, covering the operation of all motor vehicles including any which are rented, leased, borrowed or otherwise used in connection with the project in an amount not less than \$1,000,000.00 per occurrence. The Town of Readfield and its officers and employees shall be named as additional insured on such policies.

(c) Commercial General Liability. With respect to all operations performed by the Contractor and any subcontractors, the Contractor and any subcontractors shall carry commercial general liability or other coverage affording equal or greater protection as determined by the Department, in an amount not less than \$1,000,000.00 per occurrence and \$1,000,000.00 in the aggregate.

This insurance section and the purchase of insurance by the Contractor shall not be interpreted as a waiver of any immunity provided by law including that provided by the Maine Tort Claims Act, 14 M.R.S.A. §8101, et. seq.

(d) Registration and Inspection. The Contractor shall provide valid certificate(s) of registration and State Inspection of all road vehicles used to fulfill the terms of this contract no later than October 15th of each contract year.

(e) Personal Property. The Contractor shall provide evidence that all equipment used for this contract has been properly listed as Personal Property with the appropriate municipality and that all the Contractor's Personal Property tax payments are current with the municipality during each contract year.

13. Compliance with Laws.

The Contractor agrees the contract will be governed by, and Contractor will comply with, all applicable federal and state laws and regulations, especially those relating to safety, health, sanitation and drug testing. Contractor will be responsible for compliance and will hold the Town harmless in cases of violations and/or corrective actions being imposed by regulatory agencies. Contractor agrees to provide certification of a drug testing policy and a list of employee names working under this contract to the Road Commissioner prior to October 15th of each year.

14. Irrevocable Letter of Credit or Performance Bond, Insurance Certificates

The Contractor shall provide either an Irrevocable Letter of Credit or a Performance Bond and insurance certificates conforming to this Contract by October 1 of each contract year. Each winter season's initial payment will be contingent upon the Town having this information on file. The Letter of Credit or Performance Bond shall set reasonable standards to ensure the best interest of the Town. The Letter of Credit or Performance Bond shall be in the amount of 80% of the contract price for Items 1 and 2 of the bid and must be procured from a company that is (1) organized and operating in the United States licensed or approved to do business in the State of Maine by the State of Maine Department of Business Regulation, Bureau of Insurance and (2) listed on the latest Federal Department of The Treasury listing for "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies". The Letter of Credit or Performance Bond shall be payable to the "Treasurer - Town of Readfield" and shall be provided on forms acceptable to the Town. By issuing, executing, or becoming potentially obligated under a Letter of Credit or Performance Bond, the surety agrees to be bound by all of the terms of the Contract documents, including those related to the Town's self-help remedy provided in Contract.

15. Indemnification.

The Contractor hereby indemnifies, defends and holds harmless the Town and its officers, directors, employees, agents and consultants from and against all claims, actions, torts, costs, losses, and damages for bodily injury (including sickness, disease or death) and/or tangible property damage arising out of or resulting from the performance of the Work by the Contractor, and its subcontractors, suppliers, any individuals or entities directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Damages covered by the preceding sentence include, but are not limited to: all dispute resolution costs including court costs, attorneys' fees, and the fees of engineers, arbitrators, and other professionals related to dispute defense and preparation.

16. Termination.

(a) Notwithstanding any other provision of this Contract, the Contractor and/or the Surety shall be in default and the Select Board, in its sole discretion may terminate

this Contract, if the Contractor and/or the Surety: (i) fails to provide equipment that meets the Road Commissioner's approval by October 15th of each Contract year; (ii) fails to begin the work as required by the Contract; (iii) fails to perform the work with sufficient trained and certified workers and equipment or materials to meet the terms of the Contract; (iv) discontinues the prosecution of the work; (v) fails to resume work which has been discontinued within a reasonable time after notice to do so; (vi) subcontracts any of the work without the approval of the Town; (vii) becomes insolvent, files for bankruptcy, allows any final judgment to stand against him unsatisfied for a period of ten days, or makes an assignment for the benefit of creditors without authorization by the Town; (viii) fails to perform the Work in substantial conformity with any material provision of the Contract as determined by the Town; or (ix) fails to perform the Work in a satisfactory manner as determined solely by the Town.

The Town may remedy such noncompliance with Town or contracted forces and terminate the Contract and/or deduct the cost thereof from payments otherwise due the Contractor.

Notice of termination, and the reasons for such, shall be provided in writing by the Select Board, by regular mail to the Contractor's address as stated in this contract. In emergency situations, notice may be provided verbally by the Road Commissioner upon consultation with the Select Board, with written notice mailed or delivered as soon thereafter as practicable.

At its sole option, the Town, in the event that circumstances allow, may provide the Contractor with an opportunity to cure any of the above deficiencies without waiving its right to terminate.

(b) The Town may terminate this Contract for convenience for any reason that is in the best interest of the Town. Such reason may include non-appropriation of funds by the Town Meeting vote. Terminations caused without the fault of and for reasons beyond the control of the Contractor shall be considered terminations for convenience. The Town will notify the Contractor of such terminations by sending a Notice of Termination for Convenience.

In case of a termination for convenience, all work completed as of the date of termination will be paid by prorating by date all remaining amounts payable under this Contract. Contractor agrees it will have no claim for any other amounts including consequential damages, lost profits, or lost opportunity costs.

17. Financial Responsibility.

The Contractor will be responsible for additional Town expenses incurred in providing replacement snow and ice control in the event contract is terminated for any reason other than convenience; such costs to be deducted from any remaining payments due to Contractor prior to termination of contract.

18. General Provisions.

(a) Incorporation by Reference: the "Bidding & Contracting Requirements for Contract For Snow & Ice Control", all addenda signed by the Town, and the Contractor's "Bid For Snow & Ice Control Contract" are hereby incorporated herein by reference and made a part of this Contract.

(b) Nondiscrimination. The Contractor agrees to comply with the nondiscrimination and affirmative action provisions at 5 M.R.S.A. § 784 (2), which are hereby incorporated by reference.

(c) Funding. This Contract, including any extensions thereof, is made subject to available budgetary appropriations and shall not create any obligation on behalf of the Town in excess of such appropriations.

(d) Invalidation or unenforceability of one provision or the contract shall not affect the remainder of the contract.

(e) Amendments to this contract may only be made by written agreement of both parties and must be attached to this contract, dated and signed by all parties.

(f) Record Keeping. The Contractor will keep records of all damage reported to the Contractor and provide these records upon request of the Road Commissioner.

19. Certifications.

By signing below, the Contractor hereby certifies that to the best of the Contractor's knowledge and belief:

1. All of the statements, representations, covenants, and certifications required or set forth in the Contract are still complete and accurate as of the date of this contract.
2. The Contractor knows of no legal, contractual, or financial impediment that prevents Contractor from entering into this Contract.
3. The person signing below is legally authorized by the Contractor to sign and to legally bind the Contractor to the terms of the Contract.

The Contractor, for itself, its successors and assigns, hereby executes two duplicate originals of this Contract and thereby binds itself to all covenants, terms, and obligations contained in the Contract Documents.

6/6/22

Date

CONTRACTOR

Scott Heine

Signature of Legally Authorized
Representative

Scott Heine owner

Name and Title Printed

TOWN OF READFIELD

Date

Select Board Chair

Select Board Vice-Chair

Select Board member

Select Board member

Select Board member

Witness to all signatures



June 1, 2022

Town Manager, Town of Readfield
8 Old Kents Hill Road
Readfield, ME 04355

RE: Scott Horne DBA Horne Construction
43 Seavey Corner Road
Mt Vernon, ME

Project: Snow & Ice Control Contract, \$384,500

To Whom It May Concern:

We, Frankenmuth Surety, write the surety bonds for Scott Horne and want to provide this letter for the
aforementioned project.

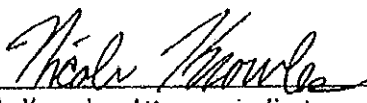
Frankenmuth Surety, a division of Frankenmuth Mutual Insurance Company, 1 Mutual Ave Frankenmuth, ME
48787, is pleased to confirm our ability to issue bonds for Scott Horne.

It is our opinion that Scott Horne is adequately capitalized in support of said project.

If you have any questions or need any additional information, please do not hesitate to call me at 207-369-7910
or Seth Landry at 207-778-0090.

Sincerely,

Frankenmuth Surety

By: 

Nicole Knowles, Attorney-in-Fact
Frankenmuth Mutual Insurance Company

FRANKENMUTH MUTUAL INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankennuth Mutual Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankennuth, Michigan 48787, does hereby nominate, constitute and appoint:

Nicole Knowles

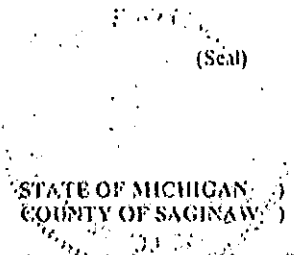
Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankennuth Mutual Insurance Company:

"RESOLVED, that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankennuth Mutual Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 10th day of September, 2018.



(Seal)

Frankennuth Mutual Insurance Company
By *[Signature]*
Frederick A. Edmond, Jr.,
President and Chief Operating Officer

STATE OF MICHIGAN)
COUNTY OF SAGINAW) ss:

Sworn to before me, a Notary Public in the State of Michigan, by Frederick A. Edmond, Jr., to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 10th day of September, 2018.

[Signature] (Seal)
Dianne L. Voss, Notary Public
Saginaw County, State of Michigan
My Commission Expires July 23, 2024

I, the undersigned, Vice President of Frankennuth Mutual Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this ____ day of _____, 20__.

[Signature]
Andrew H. Knudsen, Vice President

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO THE DIRECTOR OF SURETY, 701 US ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

Scott Horne Construction

43 Seavey Corner Road
 Mount Vernon, ME 04352

207-242-6111

Estimate

| Date | Estimate # |
|----------|------------|
| 4/3/2022 | 20207 |

| Name / Address |
|-------------------|
| Town of Readfield |



homeconst@hotmail.com

| Project |
|---------|
| |

| Description | Qty | Rate | Total |
|---|--------|--------------|---------------------|
| Per trip estimate based on an average of 50 trips out at 10 hrs per trip | | 0.00 | 0.00 |
| Total hours per trip per season | 500 | | 0.00 |
| Total labor hours per season (500 truck hrs * 5 trucks) | 2,500 | 0.00 | 0.00 |
| Labor cost, includes base pay & taxes | 2,500 | 40.00 | 100,000.00 |
| Truck expense 5 trucks @ 90,000 ear (financed over 60 months) | 12 | 7,500.00 | 90,000.00 |
| Bond & insurance cost per season | 1 | 20,000.00 | 20,000.00 |
| Cutting Edge expense (4 sets per truck per season @ 400 ear) | 20 | 400.00 | 8,000.00 |
| Winter Sand 3500 yds @ 15 per yd | 3,500 | 15.00 | 52,500.00 |
| Loader season rental for loading sand trucks | 1 | 24,000.00 | 24,000.00 |
| Fuel (60g per truck - per times out @ 6.00g) | 15,000 | 6.00 | 90,000.00 |
| based on 34 miles of road is \$ 11,308.82 per mile | | 0.00 | 0.00 |
| A fuel assessment charge will be added if diesel prices rise above \$7.00 a gallon and gas prices rise above \$5.00 per gallon per time out. The assessment will take current prices minus with \$7.00 for diesel or \$5.00 per gas per time out. | | 0.00 | 0.00 |
| | | Total | \$384,500.00 |

Attachment

Corporate & Personnel Experience

Scott Horne constructions has over 30 years of snow plowing, snow & ice control. My company has been around for over 45 years with over 30 in the snow & ice control business. I am the owner as well as operator, I'm in the trucks with my men for every storm. The average length of service of my employees is over 25 years. Our company is extremely conscientious and dedicated to our jobs. During my 30 years of experience I have plowed roads for the Town of Vienna early in my career for three (3) years, the Town of Belgrade for 17 years, the Town of Mt. Vernon for 6 years, and for the Town of Readfield for one year. My experience outside of plowing town roads include Commercial plowing experience with Central Maine Power in Farmington for 3 years and Works First Rehabilitation Center for 5 years. I was responsible for all snow and ice removal of these facilities. Lastly, our company has plowed and sanded thousands of camp roads and individuals driveways. Our company focuses on safety and quality first, we look forward to working with the Town of Readfield.

Fuel Amendment

As part of our proposal, the following fuel clause is submitted:

If fuel prices, for diesel goes above \$7.00 a gallon, and for gas prices above \$5.00 a gallon, a fuel surcharge will be assessed at 60 gallons per truck per time out. The surcharge amount will be assessed at current diesel cost minus \$6.00 which is the allowance proposed for this contract and for gas, the current gas price minus \$5.00 which is the allowance proposed for this contract.



Scott Horne Construction

Town of Readfield signature authority

6/6/22

Date

Date

AGREEMENT
TRANSPORTATION AND DISPOSAL OF MUNICIPAL SOLID WASTE &
CONSTRUCTION AND DEMOLITION DEBRIS
TOWN OF READFIELD, MAINE

This Agreement made and entered into this ____ day of _____ 20__ by and between the Town of Readfield, organized under the laws of the State of Maine (hereinafter referred to as the "Town") and Waste Management Disposal Service of Maine, Inc., Inc., a corporation organized under the laws of the State of Maine and having a place of business at 357 Mercer Road, Norridgewock, Maine 04957, (hereinafter referred to as the "Contractor").

WHEREAS the Town owns certain real property and equipment necessary to operate and manage a solid waste transfer station ("Transfer Station");

WHEREAS, the Contractor owns and operates a sanitary landfill, separation facility, and/or material recovery facility in accordance with applicable laws of the State of Maine;

WHEREAS, the Town desires to engage Contractor to transfer municipal solid waste at the Transfer Station for transportation and disposal to designated processing facilities;

WHEREAS, the Board of Selectmen are authorized to execute this Agreement pursuant to local and state regulations.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Town and the Contractor hereby agree as follows:

1. **DEFINITIONS.**

- A. **Transfer Station:** A facility operated by the Town, developed for the receipt and processing of solid waste (including, but not limited to: Municipal Solid Waste, Construction and Demolition Debris, and Recyclable Materials).
- B. **Disposal Facility:** Shall mean Waste Management Disposal Services of Maine, Inc. a permitted solid waste disposal facility selected by Contractor that will receive, process, and dispose of all solid waste materials from the Town.
- C. **Municipal Solid Waste ("MSW"):** Non-baled solid waste normally generated and disposed of households and small businesses within the Town, and not containing any Special Waste or Hazardous Waste as defined and set forth on Exhibit A attached hereto.
- D. **Construction and Demolition Debris (Demo Debris):** Shall be defined consistent with applicable statute and regulation and shall include the following items: wood, siding, shingles, concrete, and bricks. Demo Debris shall, in no event include Municipal Solid Waste, Special Waste, Hazardous Waste or appliances that may contain or have contained Chlorofluorocarbons, or "CFC's" as commonly understood.

E. **Hazardous Waste:** Shall be defined under Exhibit A.

F. **Special Waste:** Shall mean any waste material, as defined in Exhibit A, that Contractor agrees to accept, which is generated within the Town and that is classified as a special waste by Contractor, or the State where the Disposal Site is located ("Special Waste"). Special Waste or must be profiled by the generator by completing a Waste Profile Sheet to be supplied by Contractor and such waste may be subject to testing and analysis by a laboratory approved by Contractor as a condition of acceptance. The results of the laboratory analysis will be reviewed by the Contractor and if required, by the appropriate state agencies, before any decision can be made regarding its transportation or disposal. Loads hauled by Contractor from the Transfer Station to the Disposal Site will be inspected periodically to ensure compliance with Contractor's Special Waste handling procedures and the requirements of the Waste Profile Sheet completed by the Generator and approved by Contractor.

G. **Unacceptable Waste;** Shall be defined under Exhibit A.

2. **TERM.**

The term of this Agreement shall be for a period of five (5) years, commencing July 1, 2022 through and including June 30, 2027. Upon mutual consent of the parties, this Agreement may be extended for one additional period of five (5) years subject to mutually agreeable pricing terms. Annual renewals are contingent upon approved funding at the Town Meeting.

3. **SCOPE OF SERVICES.**

Collection and Transportation of Municipal Solid Waste:

The Contractor shall provide the expertise, labor and equipment (unless Town owned) to haul the loaded roll-off containers from the Town's Transfer Station to the Disposal Facility and/or processing facility on an on-call or scheduled basis as requested by the Town.

Waste Disposal:

Subject to the Disposal Facility's permitted and operational capacity, Contractor shall transport MSW from the Transfer Station for disposal at the Disposal Facility. Contractor may at any time refuse to accept for disposal any Hazardous Waste, Special Waste or Unacceptable Waste, as defined in Exhibit A. Title to and liability for any Hazardous, Special Waste or Unacceptable Waste shall remain with the Town.

4. PAYMENT.

The Contractor shall bill the Town for the services rendered at the rates listed in Exhibit 1 within ten (10) days following the end of the month during which services were rendered. Town shall pay for the services by the Contractor in accordance with the aforementioned charges within 30 days from the date of Contractor's invoice. Town shall pay a service charge on all past due amounts at a rate of 18% per annum.

Non- Appropriation:

In the event that funding is not approved at the Annual Town Meeting, this Agreement would become void upon notice to the Contractor by the Town and Town shall be obligated to pay for all services rendered prior to Contractor's receipt of notice to terminate services.

5. COLLECTION EQUIPMENT.

The Contractor's equipment shall be in good repair and designed for the collection and transportation of materials collected at the Town Transfer Station. Each vehicle shall have clearly visible on each side, the name and phone number of the Contractor. Any Town supplied equipment including but not limited to compactors and containers shall be in good repair, compatible with Contractor's transportation vehicles and will have all safety features operable rendering equipment capable of being safely transported along public and private roadways.

6. PERMITS AND LICENSES.

The Contractor, at its sole cost and expense, shall maintain throughout the term of this Agreement, all permits, licenses and approvals necessary or required for the Contractor to perform the work and services described herein, including but not limited to the operation of the Disposal Facilities.

7. COMPLIANCE WITH LAWS AND REGULATIONS.

The Contractor agrees that in the performance of work and services under this Agreement, the Contractor will comply with any and all federal, state and local laws and regulations now in effect, or hereafter enacted during the term of this Agreement, which are applicable to the Contractor, its employees, agents or subcontractors, if any, with respect to the work and services described herein.

8. INDEPENDENT CONTRACTOR.

The Contractor shall perform all work and services described herein as an independent contractor and not as an officer, agent, servant or employee of the Town. The Contractor shall have exclusive control of and the exclusive right to control the details of the services and work performed hereunder and all persons performing the same and nothing herein shall be construed as creating a partnership or joint venture between the Town and the Contractor. No person performing any of the work or services described herein shall be considered an officer, agent, servant or employee of the Town, and no such person shall be entitled to any of the benefits available or granted to employees of the Town.

9. INDEMNIFICATION.

The Contractor agrees to indemnify, save harmless, and defend the Town from and against any and all liabilities, claims, penalties, forfeiture, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorneys' fees), which it may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment, or any violation of governmental laws, regulations, or orders to the extent caused by Contractor's employees, or its subcontractors breach of any term of or provision of this Agreement, or any negligent act or omission, or act of willful misconduct by the Contractor's or its employees, or its subcontractors in the performance of this Agreement

The Town agrees to indemnify, save harmless, and defend the Contractor from and against any and all liabilities, claims, penalties, forfeiture, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorneys' fees), which it may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment, or any violation of governmental laws, regulations, or orders to the extent caused by Town's breach of any term of or provision of this Agreement, or any negligent act or omission, or act of willful misconduct by the Town or its employees in the performance of this Agreement.

In no event, whether in contract, tort or otherwise shall either party be liable to the other for any special, indirect, incidental or consequential damages.

10. NON-ASSIGNMENT.

Neither Contractor nor Town shall assign, transfer, convey, or otherwise hypothecate this Agreement of their rights, duties, or obligations hereunder or any part thereof without the prior written consent of the other, which consent shall not be unreasonably withheld, provided that Contractor shall have the right to assign this Agreement, without consent of the Town, in the event of a corporate reorganization, transfer to an affiliate, merger or transfer of substantially all of Contractor's assets.

11. INSURANCE.

Contractor shall obtain and maintain insurance throughout the term of this Agreement, at Contractor's sole cost and expense, not less than the insurance coverage set forth below. Town of Readfield will be named as additional insured on the insurance policy.

| <u>Coverage</u> | <u>Limits of Liability</u> | |
|----------------------------------|----------------------------|-----------------------|
| Worker's Compensation | Statutory | |
| Employer's Liability | \$1,000,000 | |
| Personal/Bodily Injury Liability | \$2,000,000 | Combined Single Limit |
| Property Damage Liability | \$2,000,000 | Combined Single Limit |
| Automobile Bodily Injury | \$5,000,000 | Combined Single Limit |
| Automobile Property Damage | \$5,000,000 | Combined Single Limit |

12. TERMINATION.

(a) In the event that either party materially defaults in the performance of any of the material covenants or agreements to be kept, done or performed by it under the terms of this Agreement, the non-defaulting party shall notify the party in default in writing of the nature of such default. Within twenty (20) days following such notice:

- (1) The defaulting party shall correct the default; or
- (2) In the event of a default not capable of being corrected within twenty (20) days, the defaulting party shall commence correcting the default within twenty (20) days of non-defaulting party's notification thereof, and thereafter correct the default with due diligence.

(b) If the defaulting party fails to correct the default as provided above, non-defaulting party, without further notice, shall have all of the following rights and remedies which non-defaulting party may exercise:

- (1) The right to declare that this Agreement together with all rights granted the defaulting party hereunder are terminated, effective upon such date and the non-defaulting party shall designate. The non-defaulting party shall have payment of all monies due through the termination date; and
- (2) If the default is by Contractor, the Town shall have the right to license others to perform the services otherwise to be performed by the Contractor, by mutual consent of the parties, or to perform such services itself.

13. EXCUSE FOR PERFORMANCE.

Except for the obligation to make payments hereunder, neither party shall be in default for its failure to perform or delay in performance caused by events or significant threats of events beyond its reasonable control ("Force Majeure Event"), whether or not foreseeable, including, but not limited to, strikes, labor trouble, riots, changes in applicable laws or regulations and interpretations thereof, imposition of laws or governmental orders, fires, acts of war or terrorism, acts of God, epidemic, pandemic, and the inability to obtain equipment, the affected party shall be excused from performance during the occurrence of such events. Contractor shall be entitled to an equitable adjustment in price in the event of the occurrence of a Force Majeure Event that increases the cost of performing its obligations under this Agreement, provided that if the Force Majeure Event delays performance for longer than thirty (30) days, the Town shall be entitled to seek replacement service from another hauler for the term of the Force Majeure.

14. NOTICES.

All notices required or contemplated by this Agreement shall be personally served or mailed, postage prepaid and return receipt requested, addressed to the parties as follows:

To the Town:

Town of Readfield
8 Old Kents Hill Road
Readfield, ME 04355
Attn: Town Manager

To the Contractor:

Waste Management Disposal Services
of Maine, Inc.
26 Patriot Place, Suite 300
Foxborough, MA 02035
Attn: President

or to such other address as the parties may designate in writing. The Public-Sector Representative at the time of this Agreement is Pete Lachapelle, whose office is located at 14 Taylor Avenue, Rochester, NH 03839.

15. AMENDMENT.

This Agreement may be modified or amended only by a written consent duly executed by the parties hereto or their representatives.

16. SEVERABILITY.

The invalidity of one or more of the phrases, sentences, clauses or Sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated.

17. SUCCESSORS AND ASSIGNS.

No assignment of the Agreement or any right occurring under this Agreement shall be made in whole or in part by the Contractor without the express written consent of the Town; in the event of any assignment, the assignee shall assume the liability of the Contractor.

18. ENTIRETY.

This Agreement and any Exhibits attached hereto contain the entire Agreement between the parties as to the matters contained herein. Any oral representations or modifications concerning this Agreement shall be of no force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first here in above written.

Town of Readfield, a municipal corporation
Town Manager

Town Manager, Duly Authorized

Date

Waste Management Disposal Services of Maine, Inc.

By: Chris DeSantis, Duly Authorized
President

Date

EXHIBIT 1
SERVICE AND RATES

| Year | Waste Equipment Type, Size and Quantity | Ownership | Transportation Per Haul | Disposal Per Ton | Rental Fee Per Month |
|------------------------------|---|--|--------------------------------|---|-----------------------------|
| Municipal Solid Waste | | | | | |
| 7/1/2022 – 6/30/2023 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned compactor – WM owned container | \$215.00 | \$67.00 plus \$2.00 per ton Maine Fee | \$50.00 |
| 7/1/2023 – 6/30/2024 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned compactor – WM owned container | \$227.90 | \$71.02 plus \$2.00 per ton Maine Fee | \$50.00 |
| 7/1/2024 – 6/30/2025 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned compactor – WM owned container | \$241.57 | \$75.28 plus \$2.00 per ton Maine Fee | \$50.00 |
| 7/1/2025 – 6/30/2026 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned compactor – WM owned container | \$256.06 | \$79.80 plus \$2.00 per ton Maine Fee | \$50.00 |
| 7/1/2026 – 6/30/2027 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned compactor – WM owned container | \$271.42 | \$84.59 plus \$2.00 per ton Maine Fee | \$50.00 |

| Year | Waste Equipment Type, Size and Quantity | Ownership | Transportation Per Haul | Disposal Per Ton | Rental Fee Per Month |
|---|--|--|-------------------------|---------------------------------------|----------------------|
| Construction and Demolition Debris | | | | | |
| 7/1/2022 – 6/30/2023 | Qty (3) three 40-yard open top containers | Town Owned qty 2 40-yard containers - WM Owned qty 1 40-yard container | \$215.00 | \$67.00 plus \$2.00 per ton Maine Fee | \$0.00 |
| 7/1/2023 – 6/30/2024 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned qty 2 40-yard containers - WM Owned qty 1 40-yard container | \$227.90 | \$71.02 plus \$2.00 per ton Maine Fee | \$0.00 |
| 7/1/2024 – 6/30/2025 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned qty 2 40-yard containers - WM Owned qty 1 40-yard container | \$241.57 | \$75.28 plus \$2.00 per ton Maine Fee | \$0.00 |
| 7/1/2025 – 6/30/2026 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned qty 2 40-yard containers - WM Owned qty 1 40-yard container | \$256.06 | \$79.80 plus \$2.00 per ton Maine Fee | \$0.00 |
| 7/1/2026 – 6/30/2027 | Qty (1) One 2-yd compactor - Qty 1 42 yd compactor container | Town Owned qty 2 40-yard containers - WM Owned qty 1 40-yard container | \$271.42 | \$84.59 plus \$2.00 per ton Maine Fee | \$0.00 |

Trip Fee Charge (if applicable) \$185.00 per trip

Trip charges commonly occur when either (1) a driver is dispatched to service a container and it is blocked, (2) container is overweight and must be off-loaded, or (3) an event caused by the Town that prohibits Contractor from servicing container(s).

Minimum Tonnage Charge (if applicable) 4 Ton Minimum

The Minimum Tonnage Charge applies to MSW and Demo/Bulky roll-off services. This is a per haul charge activated by incurring a below minimum weight threshold and the charge will be equal to the cost difference between the actual ticketed weight of the container and minimum threshold. For example, if a container weight is 3.9 tons the Town would be charged the then current MSW per ton rate multiplied by 3.9 tons plus 0.1 tons (4-ton minimum less 3.9 tons) multiplied by current per ton rate.

Other Increases

Contractor may increase rates to reflect increased costs resulting due to the occurrence of uncontrollable circumstances which are documented by Contractor, including, without limitation acts of God (such as fire and floods), changes in local, state or federal laws or regulations, imposition of taxes and fees and surcharges. Contractor may also, on an annual basis, propose increases in the charges to account for any increase in disposal, environmental or transportation (excluding fuel increases) costs.

EXHIBIT A

A. "Hazardous Waste" means:

1. Any material or substance or hazardous substance, which, by reason of its composition or characteristics, is;
 - (a) Toxic or hazardous waste or hazardous substance as defined in either the Solid Waste Disposal Act, 42 U.S.C. 6900 et seq., as replaced, amended, expanded or supplemented the Resource Conservation and Recovery Act, 42 U.S.C. 6903, as replaced amended, expanded or supplemented, or any laws of similar purpose or effect, and such policies or regulations thereunder, or any laws of similar purpose or effect, and any rules, regulations or policies thereunder, or;
 - (b) Special nuclear or by-product materials within the meaning of Atomic Energy Act of 1954;
2. Other materials which any governmental agency or unit having appropriate jurisdiction shall determine from time to time is harmful, toxic or dangerous, or otherwise ineligible for disposal in the landfill; and
3. Any material, which would result in Process Residue being Hazardous Waste under (1) or (2) above.

B. "Unacceptable Waste" means a regulated quantity of any of the following except as authorized by applicable law and regulations and approved for disposal via the Transfer Station at a Disposal Facility pursuant to Contractor's policies and procedures regarding such waste streams:

1. A containerized waste (i.e., drum, barrel, portable tank, box, pail, etc.) listed in 3-8 below.
2. A waste transported in bulk tanker.
3. A liquid waste.
4. A sludge waste.
5. A waste from an industrial process.
6. A waste from a pollution control process.
7. Residue and debris from a cleanup of a spill or release of chemical substances, commercial products or waste listed in 1 - 6 or item 8, including without

limitation, such materials from a site designated for remediation under federal or state "Superfund" authorities.

8. Contaminated soil, water, residue, debris and articles from the cleanup of a site or facility formerly used for the generation, storage, treatment, recycling, reclamation or disposal of wastes listed in 1 –7, including without limitation, such materials from a site designated for remediation under federal or state "Superfund" authorities.
9. An uncharacterized waste.
10. Chemical waste from a laboratory.
11. Articles, equipment and clothing containing or contaminated with polychlorinated biphenyls (PCBs).
12. PCB drainings and flushings removed from PCB articles and placed directly into transport containers.
13. "Empty" containers of waste commercial products or chemicals (this applies to a portable container which has been emptied, but which may hold residuals of the product or chemical. Examples of containers are: portable tanks, drums, barrels, cans, bags, liners, etc.)
14. Asbestos contained in or from waste from building demolition or cleaning.
15. Commercial products or chemicals whether off-specification, outdated, contaminated or banned.
16. Residue and debris from cleanup of spills or releases of a single chemical substance or commercial product or a single waste, which would otherwise qualify as a miscellaneous special waste.
17. Infectious waste. (Any waste from a hospital, medical clinic, nursing home, medical practitioner, mortuary, taxidermist, veterinarian, veterinary hospital, animal testing laboratory, university medical laboratory, etc., that is contaminated with or may be contaminated with an infectious agent that has the potential of inducing infection. These wastes are wastes if they are untreated, autoclaved or otherwise heat-treated.)
18. Animal waste and parts from slaughterhouses or rendering plants, including wastes from fur or leather products manufacturing.
19. Waste produced by mechanical processing of fruit, vegetables or grain, rinds, hulls, husks, pods, shells, and chaff, food processing wastes which are aqueous or sludges, or which have been contaminated with dyes, additives or preservatives.

20. Pumpings from septic tanks used any size exclusively by dwelling units.
21. Sludges from a publicly owned sewerage treatment plant serving primarily domestic users.
22. Grease trap wastes from residences, restaurants, or cafeterias not located at industrial facilities.
23. Washwater wastes from commercial laundries or laundromats including waste from dry cleaning facility or waste from a commercial laundry used by an industry to wash chemical-contaminated clothing from its workers.
24. Washwater wastes from commercial car washes.
25. Chemical-containing equipment removed from service such as cathode ray tubes, batteries, fluorescent light tubes, etc.
26. Wastes produced from the demolition or dismantle of industrial process equipment or facilities contaminated with chemicals from the process or chemicals or wastes removed or drained from such equipment.
27. Closed cartridge filters from dry cleaning establishments.
28. Explosives, white goods (specifically such goods containing regulated refrigerants or coolants) as sold wastes, human or animal, motor vehicle parts, automobile transmissions, springs and fenders, agricultural and farm machinery, other large machinery or equipment, etc.
29. Materials subject to waste “bans” as defined by law applicable to the material, the Transfer Station or the Disposal Facility, including without limitation, all waste subject to disposal restrictions under DEP solid waste management regulations.
30. Universal Wastes as listed by the State of Maine Hazardous Waste Management Regulations, Chapters 850 through 857. Universal wastes are: Cathode Ray Tubes; Florescent Lamps; Mercury Containing thermostats; totally enclosed, non-leaking polychlorinated biphenyl (PCB) ballasts.

Waste Management Disposal Services of Maine, Inc.

Town of Readfield, ME - Confidential 9/27/2021 - Pricing updated 6/7/2022

| | |
|------------|---------|
| MSW Tons | 1165.35 |
| MSW Hauls | 104 |
| Demo Tons | 436.27 |
| Demo Hauls | 82 |

| | 7/1/2022 | Totals | 7/1/2023 | Totals | 7/1/2024 | Totals | 7/1/2025 | Totals | 7/1/2026 | Totals |
|-----------------|----------|--------------|----------|--------------|----------|--------------|----------|--------------|----------|--------------|
| Proposed | | | | | | | | | | |
| MSW Per Ton | \$67.00 | \$78,078.45 | \$71.02 | \$82,763.16 | \$75.28 | \$87,727.55 | \$79.80 | \$92,994.93 | \$84.59 | \$98,576.96 |
| MSW Per Haul | \$215.00 | \$22,360.00 | \$227.90 | \$23,701.60 | \$241.57 | \$25,123.28 | \$256.06 | \$26,630.24 | \$271.42 | \$28,227.68 |
| Demo Per Ton | \$67.00 | \$29,230.09 | \$71.02 | \$30,983.90 | \$75.28 | \$32,842.41 | \$79.80 | \$34,814.35 | \$84.59 | \$36,904.08 |
| Demo Per Haul | \$215.00 | \$17,630.00 | \$227.90 | \$18,687.80 | \$241.57 | \$19,808.74 | \$256.06 | \$20,996.92 | \$271.42 | \$22,256.44 |
| | | \$147,298.54 | | \$156,136.45 | | \$165,501.97 | | \$175,436.44 | | \$185,965.16 |

| | 7/1/2021 |
|----------------|--------------|
| Current | |
| MSW Per Ton | \$64.15 |
| MSW Per Haul | \$202.59 |
| Demo Per Ton | \$64.15 |
| Demo Per Haul | \$202.59 |
| | \$140,425.66 |

| |
|------------|
| \$6,872.88 |
| 4.89% |

Proposed new 5-yr agreement
 Updated pricing is valid until June 30, 2022

| MSW Haul - Transportation of Municipal Solid Waste | | | | | | | | | | | | | |
|--|-----------|-----------|-------------------------------|-----------|-----------|-----------|-------------------------------|-----------|-----------|-----------|-------------------------------|-----------|------------------------------|
| Vendor | 2018 | | | | 2020 | | | | 2022 | | | | NOTES |
| | MMWAC | ecomaine | Waste Management (Norrigeock) | Other | MMWAC | ecomaine | Waste Management (Norrigeock) | Other | MMWAC | ecomaine | Waste Management (Norrigeock) | Other | |
| ALMIGHTY WASTE | \$ 149.00 | - | - | - | \$ 149.00 | - | - | - | \$ 149.00 | - | - | - | |
| Bolsters Rubbish Removal | - | \$ 300.00 | \$ 225.00 | - | - | \$ 310.00 | \$ 235.00 | - | - | \$ 325.00 | \$ 250.00 | - | |
| Casella | - | - | - | \$ 185.00 | - | - | - | - | - | - | - | - | Other - Pine Tree Waterville |
| CPRC Group | - | - | - | - | - | - | - | - | - | - | - | - | |
| ecomaine | - | \$ 190.00 | - | - | - | \$ 196.00 | - | - | - | \$ 202.00 | - | - | |
| Grimmel Industries | - | - | - | - | - | - | - | - | - | - | - | - | |
| MMWAC | - | - | - | - | - | - | - | - | - | - | - | - | |
| ReEnergy Lewiston | - | - | - | - | - | - | - | - | - | - | - | - | |
| Troiano | \$ 190.00 | \$ 196.00 | \$ 202.00 | \$ 190.00 | \$ 196.00 | \$ 206.00 | \$ 242.00 | \$ 196.00 | \$ 202.00 | \$ 213.00 | \$ 250.00 | \$ 202.00 | |
| Waste Management | - | - | \$ 180.00 | - | - | - | \$ 180.00 | - | - | - | \$ 180.00 | - | Linked w/ Tipping Contract |

All values represent cost per loaded trip



TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355
Tel. (207) 685-4939 • Fax (207) 685-3420
(207) 931-7681 Matthew Seems
maintenance1@readfieldmaine.org

Replacement of 2007 Walker MTL Zero Turn Mower

In the recent months since we have begun mowing the Town properties, beach, baseball field and cemeteries it has become apparent we need to replace our aging 2007 Walker 48" zero turn mower. The Walker is the older of our two mowers and despite spring servicing to address multiple issues, the machine developed several problems shortly after being put into service. We were also advised that the left hand hydrostatic transmission would likely need to be replaced within the next year.

Given the list of repairs we began researching replacement options. At this juncture it does not make sense to continue supporting the Walker's high repair costs and questionable reliability. In light of supply chain issues and commercial lawn mower manufactures operating at lower output, it has been challenging to secure a suitable replacement. We have researched the following machines:

2022 Exmark Lazer Z E series 48" Cutting Deck Manchester Motors/Manchester, Maine:

Comparable in every way to our current John Deere Z915B, I was quoted \$12,700. The price does not include the necessary mulching kit. The machine was not in stock and the dealer had no information from Exmark if they would be receiving a machine into stock. They expected two Lazer Z mowers with 60" decks in shortly but that size is inhibiting for use in the Town cemeteries and we need to maintain our current deck sizing should the current John Deere 915B go out of service.

2022 Walker T23 Zero Turn 48" Cutting Deck F.M. Abbott Power Equipment/East Waterboro, Maine

I priced what would now be a comparable Walker model to our 15+ year old Walker and prices begin at \$18,290, price includes \$350 off MSRP. The added maintenance complexity, initial cost, and service availability have led us away from this option. The mower is currently not in stock and no stock number was provided.

2022 John Deere Z915E Zero Turn 48" Cutting Deck United Ag and Turf/Fairfield, Maine

The John Deere Z915E is the logical replacement for the Walker. The Z915E is John Deere's current version of our Z915B. It will allow us to achieve maintenance and parts commonality as well as train new operators on one type of machine. The quoted price for the mower with mulching kit is \$9828.97, price includes \$904 discount off MSRP. When factoring in our 2007 Walker trade in value of \$640, the balance due on the delivery is \$9188.97. Similar to all dealers, John Deere is suffering from related supply chain and delivery issues. We do have a stock number allotted for us on a machine in transit to United Ag and Turf in Fairfield. The delivery date is unknown, but we hope within the next 1-2 months.

This purchase will conserve our ability to serve the Town in an efficient manner and set us on the right path for a proper replacement schedule for our mowing equipment.

Matthew Seems, Maintenance Dept.
June 9, 2022



Quote Summary

Prepared For:
TOWN OF READFIELD
8 OLD KENTS HILL RD
READFIELD, ME 04355
Business: 207-685-4939

Prepared By:
Austin Fletcher
United Ag & Turf
216 Center Road
Fairfield, ME 04937
Phone: 207-453-7131
austin.fletcher@uane.com

Quote Id: 26808352
Created On: 01 June 2022
Last Modified On: 02 June 2022
Expiration Date: 30 June 2022

| Equipment Summary | Suggested List | Selling Price | Qty | Extended |
|------------------------|----------------|---------------|-----|--------------------|
| JOHN DEERE Z915E ZTrak | \$ 10,732.97 | \$ 9,828.97 X | 1 = | \$ 9,828.97 |
| Equipment Total | | | | \$ 9,828.97 |

| Trade In Summary | Qty | Each | Extended |
|--------------------------------|-----|-----------|------------------|
| 2007 WALKER MTL48GHS25 - 91182 | 1 | \$ 640.00 | \$ 640.00 |
| PayOff | | | \$ 0.00 |
| Total Trade Allowance | | | \$ 640.00 |
| Trade In Total | | | \$ 640.00 |

Quote Summary

| | |
|----------------------------|--------------------|
| Equipment Total | \$ 9,828.97 |
| Trade In | \$ (640.00) |
| Filing / Origination Fees | \$ 0.00 |
| SubTotal | \$ 9,188.97 |
| Est. Service Agreement Tax | \$ 0.00 |
| Total | \$ 9,188.97 |
| Down Payment | (0.00) |
| Rental Applied | (0.00) |
| Balance Due | \$ 9,188.97 |

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26808352

Customer: TOWN OF READFIELD

| JOHN DEERE Z915E ZTrak | | | | |
|---------------------------------|--|-----|-------------------|-----------------------|
| Hours: | 0 | | | Suggested List |
| Stock Number: | 214358 | | | \$ 10,732.97 |
| | | | | Selling Price |
| | | | | \$ 9,828.97 |
| Code | Description | Qty | Unit | Extended |
| 2502TC | Z915E GAS MIDZ MOWER | 1 | \$ 10,109.00 | \$ 10,109.00 |
| Standard Options - Per Unit | | | | |
| 2502TC001A | COUNTRY CODES - US/CANADA | 1 | \$ 0.00 | \$ 0.00 |
| 2502TC1035 | 48" DECK PNEUMATIC TIRE | 1 | \$ 0.00 | \$ 0.00 |
| 2502TC1500 | 48" DECK | 1 | \$ 0.00 | \$ 0.00 |
| 2502TC2092 | SEAT ASSEMBLY,MAIN-ISO SEAT | 1 | \$ 195.00 | \$ 195.00 |
| | Standard Options Total | | | \$ 195.00 |
| Dealer Attachments | | | | |
| TCB10952 | Mulch Kit (1219.2-mm (48-in.) 7-Iron, 7-Iron II and 7-Iron PRO) | 1 | \$ 428.97 | \$ 428.97 |
| | Dealer Attachments Total | | | \$ 428.97 |
| Suggested Price | | | | \$ 10,732.97 |
| Customer Discounts | | | | |
| Customer Discounts Total | | | \$ -904.00 | \$ -904.00 |
| Total Selling Price | | | | \$ 9,828.97 |



JOHN DEERE

Trade In

Quote Id: 26808352

Customer: TOWN OF READFIELD

| | |
|-------------------------------|------------------------|
| 2007 WALKER MTL48GHS25 | |
| SN# 91182 | |
| Machine Details | |
| Description | Net Trade Value |
| 2007 WALKER MTL48GHS25 | \$ 640.00 |
| SN# 91182 | |
| Your Trade In Description | |
| | |
| Additional Options | |
| Hour Meter Reading | 1661 |
| | |
| Total | \$ 640.00 |

KENNEBEC COUNTY HAZARD MITIGATION PLAN

2021 UPDATE



Searles Mill Road Chelsea, culvert washout, April 2007 KCEMA Photo

Kennebec County Emergency Management Agency
77 Winthrop St
Augusta, Maine 04330

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Kennebec County Hazard Mitigation Plan – 2021 Update

RESOLUTION

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property, and lives in Kennebec County;

And whereas the creation of a multi-jurisdictional Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

And whereas, this multi-jurisdictional county of 25 towns, the 4 cities, as well as Kennebec County (on behalf of Unity Township) are committed to the mitigation goals and measures as presented in this plan;

Therefore the Boards of Selectmen of the 25 incorporated towns, Augusta City Council, Gardiner City Council, Hallowell City Council, and Waterville City Council hereby adopt the Kennebec County Hazard Mitigation Plan – 2021 Update; and

Therefore, the Kennebec County Commissioners, acting on behalf Unity Township, hereby adopt the Kennebec County Hazard Mitigation Plan – 2021 Update.

AUTHORIZING SIGNATURES

Municipality of _____

| Print name | Signature | Title | Date |
|------------|-----------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

City/Town Office Address: _____

Contact person _____



June 6, 2022

Selectboard
Town of Readfield, Maine
Readfield, Maine

We were engaged by the Town of Readfield, Maine and have audited the financial statements of the Town of Readfield, Maine as of and for the year ended June 30, 2021. The following statements and schedules have been excerpted from the 2021 financial statements, a complete copy of which, including our opinion thereon, will be available for inspection at the Town Office.

Included herein are:

| | |
|--|-------------|
| Balance Sheet - Governmental Funds | Statement C |
| Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds | Statement E |
| Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund | Schedule 1 |
| Schedule of Departmental Operations - General Fund | Schedule A |
| Combining Balance Sheet - Nonmajor Governmental Funds | Schedule B |
| Combining Schedule of Revenue, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds | Schedule C |

RHR Smith & Company

Certified Public Accountants

STATEMENT C

TOWN OF READFIELD, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2021

| | General Fund | Other Governmental Funds | Total Governmental Funds |
|---|---------------------|--------------------------------|--------------------------------|
| | <u> </u> | <u> </u> | <u> </u> |
| ASSETS | | | |
| Cash and cash equivalents | \$ 2,233,149 | \$ 4,342 | \$ 2,237,491 |
| Investments | 127,778 | 344,549 | 472,327 |
| Accounts receivables (net of allowance for uncollectibles): | | | |
| Taxes | 180,343 | - | 180,343 |
| Due from other funds | 560 | 8,145 | 8,705 |
| TOTAL ASSETS | <u>\$ 2,541,830</u> | <u>\$ 357,036</u> | <u>\$ 2,898,866</u> |
| LIABILITIES | | | |
| Accounts payable | \$ 43,791 | \$ - | \$ 43,791 |
| Accrued payroll | 12,451 | - | 12,451 |
| Due to other funds | 8,145 | 560 | 8,705 |
| TOTAL LIABILITIES | <u>64,387</u> | <u>560</u> | <u>64,947</u> |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Prepaid taxes | 50,052 | - | 50,052 |
| Deferred tax revenues | 98,769 | - | 98,769 |
| TOTAL DEFERRED INFLOWS OF RESOURCES | <u>148,821</u> | <u>-</u> | <u>148,821</u> |
| FUND BALANCES | | | |
| Nonspendable | - | 133,358 | 133,358 |
| Restricted | - | 218,350 | 218,350 |
| Committed | 790,439 | - | 790,439 |
| Assigned | - | 4,768 | 4,768 |
| Unassigned | 1,538,183 | - | 1,538,183 |
| TOTAL FUND BALANCES | <u>2,328,622</u> | <u>356,476</u> | <u>2,685,098</u> |
| TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES | <u>\$ 2,541,830</u> | <u>\$ 357,036</u> | <u>\$ 2,898,866</u> |

See accompanying independent auditors' report and notes to financial statements.

STATEMENT E

TOWN OF READFIELD, MAINE

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2021

| | General Fund | Other Governmental Funds | Total Governmental Funds |
|---|---------------------|--------------------------------|--------------------------------|
| REVENUES | | | |
| Taxes: | | | |
| Property Taxes | \$ 4,638,954 | \$ - | \$ 4,638,954 |
| Excise Taxes | 712,113 | - | 712,113 |
| Intergovernmental Revenues | 636,379 | - | 636,379 |
| Licenses, Permits and Fees | 60,389 | - | 60,389 |
| Charges for Services | 129,058 | - | 129,058 |
| Miscellaneous Revenues | 212,403 | 53,878 | 266,281 |
| TOTAL REVENUES | 6,389,296 | 53,878 | 6,443,174 |
| EXPENDITURES | | | |
| Current: | | | |
| General Government | 508,113 | - | 508,113 |
| Municipal Maintenance | 122,434 | - | 122,434 |
| Community Service | 67,733 | - | 67,733 |
| Recreation, Parks and Activities | 32,284 | - | 32,284 |
| Education | 3,634,908 | - | 3,634,908 |
| County Tax | 300,846 | - | 300,846 |
| Protection | 123,116 | - | 123,116 |
| Cemeteries | 16,009 | - | 16,009 |
| Roads and Drainage | 314,136 | - | 314,136 |
| Capital Improvements | 1,098,798 | - | 1,098,798 |
| Solid Waste | 335,800 | - | 335,800 |
| Regional Assessments | 47,034 | - | 47,034 |
| Other Expenditures | 40,588 | - | 40,588 |
| Debt service: | | | |
| Principal | 169,351 | - | 169,351 |
| Interest | 18,241 | - | 18,241 |
| TOTAL EXPENDITURES | 6,829,391 | - | 6,829,391 |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | (440,095) | 53,878 | (386,217) |
| OTHER FINANCING SOURCES (USES) | | | |
| Transfers in | 5,000 | - | 5,000 |
| Transfers (out) | - | (5,000) | (5,000) |
| TOTAL OTHER FINANCING SOURCES (USES) | 5,000 | (5,000) | - |
| NET CHANGE IN FUND BALANCES | (435,095) | 48,878 | (386,217) |
| FUND BALANCES - JULY 1 | 2,763,717 | 307,598 | 3,071,315 |
| FUND BALANCES - JUNE 30 | \$ 2,328,622 | \$ 356,476 | \$ 2,685,098 |

See accompanying independent auditors' report and notes to financial statements.

TOWN OF READFIELD, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2021

| | Budgeted Amounts | | Actual Amounts | Variance |
|--|---------------------|---------------------|---------------------|------------------------|
| | Original | Final | | Positive (Negative) |
| Budgetary Fund Balance, July 1 | \$ 2,763,717 | \$ 2,763,717 | \$ 2,763,717 | \$ - |
| Resources (Inflows): | | | | |
| Taxes: | | | | |
| Property Taxes | 4,616,130 | 4,616,130 | 4,638,954 | 22,824 |
| Excise Taxes | 524,500 | 524,500 | 712,113 | 187,613 |
| Intergovernmental Revenues: | | | | |
| Municipal Revenue Sharing | 200,000 | 200,000 | 314,540 | 114,540 |
| Homestead Exemption | 236,072 | 236,072 | 240,493 | 4,421 |
| Local Road Assistance | 30,000 | 30,000 | 34,164 | 4,164 |
| BETE Reimbursement | 7,748 | 7,748 | 7,778 | 30 |
| Tree Growth Reimbursement | 9,000 | 9,000 | 8,302 | (698) |
| Other | 10,476 | 10,476 | 31,102 | 20,626 |
| Licenses, Permits and Fees | 22,900 | 22,900 | 60,389 | 37,489 |
| Charges for Services | 112,469 | 99,440 | 129,058 | 29,618 |
| Interest Income | 2,000 | 2,000 | 10,278 | 8,278 |
| Tax Interest/Lien Costs | 30,000 | 30,000 | 33,390 | 3,390 |
| Miscellaneous Revenues | 210,282 | 214,658 | 168,735 | (45,923) |
| Transfers From Other funds | 5,000 | 5,000 | 5,000 | - |
| Amounts Available for Appropriation | <u>8,780,294</u> | <u>8,771,641</u> | <u>9,158,013</u> | <u>386,372</u> |
| Charges to Appropriations (Outflows): | | | | |
| General Government | 514,780 | 516,524 | 508,113 | 8,411 |
| Municipal Maintenance | 145,370 | 145,370 | 122,434 | 22,936 |
| Community Service | 69,770 | 72,421 | 67,733 | 4,688 |
| Recreation, Parks and Activities | 46,412 | 34,194 | 32,284 | 1,910 |
| Education | 3,634,908 | 3,634,908 | 3,634,908 | - |
| County Tax | 300,847 | 300,847 | 300,846 | 1 |
| Protection | 141,362 | 140,362 | 123,116 | 17,246 |
| Cemeteries | 22,500 | 22,500 | 16,009 | 6,491 |
| Roads and Drainage | 392,150 | 392,150 | 314,136 | 78,014 |
| Capital Improvements | 567,981 | 567,981 | 1,098,798 | (530,817) |
| Solid Waste | 312,650 | 312,650 | 335,800 | (23,150) |
| Regional Assessments | 48,550 | 48,550 | 47,034 | 1,516 |
| Other Expenditures | 131,011 | 131,573 | 40,588 | 90,985 |
| Debt service: | | | | |
| Principal | 172,357 | 172,357 | 169,351 | 3,006 |
| Interest | 24,605 | 24,605 | 18,241 | 6,364 |
| Total Charges to Appropriations | <u>6,525,253</u> | <u>6,516,992</u> | <u>6,829,391</u> | <u>(312,399)</u> |
| Budgetary Fund Balance, June 30 | <u>\$ 2,255,041</u> | <u>\$ 2,254,649</u> | <u>\$ 2,328,622</u> | <u>\$ 73,973</u> |
| Budget - out of balance | <u>\$ (392)</u> | | | |
| Utilization of unassigned fund balance | <u>\$ 509,068</u> | <u>\$ 509,068</u> | <u>\$ -</u> | <u>\$ (509,068)</u> |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

| | Original Budget | Budget Adjustments | Final Budget | Actual Expenditures | Variance Positive (Negative) |
|--|--------------------|-----------------------|-----------------|------------------------|---------------------------------|
| General Government | | | | | |
| Administration | \$ 270,625 | \$ - | \$ 270,625 | \$ 276,720 | \$ (6,095) |
| Insurance | 140,150 | - | 140,150 | 126,139 | 14,011 |
| Office equipment | 6,720 | - | 6,720 | 6,429 | 291 |
| Assessing | 23,675 | - | 23,675 | 21,221 | 2,454 |
| CEO/LPI/BI | 35,110 | - | 35,110 | 67,016 | (31,906) |
| Grant writing | 2,000 | - | 2,000 | - | 2,000 |
| Heating assistance | 1,500 | 1,744 | 3,244 | 741 | 2,503 |
| Attorney fees | 35,000 | - | 35,000 | 9,847 | 25,153 |
| Subtotal General Government | 514,780 | 1,744 | 516,524 | 508,113 | 8,411 |
| Municipal Maintenance | | | | | |
| General maintenance | 95,220 | - | 95,220 | 75,781 | 19,439 |
| Building maintenance | 42,400 | - | 42,400 | 33,418 | 8,982 |
| Vehicle maintenance | 7,750 | - | 7,750 | 13,235 | (5,485) |
| Subtotal Municipal Maintenance | 145,370 | - | 145,370 | 122,434 | 22,936 |
| Community Services | | | | | |
| Age friendly initiatives | 2,100 | 2,429 | 4,529 | 1,264 | 3,265 |
| Animal control | 14,180 | - | 14,180 | 11,910 | 2,270 |
| Animal donations | - | 33 | 33 | - | 33 |
| Kennebec land trust | 250 | - | 250 | 250 | - |
| KVCOG | 4,500 | - | 4,500 | 4,325 | 175 |
| Library services | 36,405 | 189 | 36,594 | 38,620 | (2,026) |
| Readfield television | 5,415 | - | 5,415 | 6,821 | (1,406) |
| Street lights | 6,500 | - | 6,500 | 3,433 | 3,067 |
| Maran Dam | 420 | - | 420 | 1,110 | (690) |
| Subtotal Community Services | 69,770 | 2,651 | 72,421 | 67,733 | 4,688 |
| Recreation, Parks and Activities | | | | | |
| Beach | 13,992 | (3,119) | 10,873 | 14,628 | (3,755) |
| Recreation | 18,086 | (9,714) | 8,372 | 5,626 | 2,746 |
| Town properties | 3,680 | - | 3,680 | 4,804 | (1,124) |
| Conservation | 3,850 | 15 | 3,865 | 909 | 2,956 |
| Trails | 1,804 | 600 | 2,404 | 3,317 | (913) |
| Heritage days | 5,000 | - | 5,000 | 3,000 | 2,000 |
| Subtotal Recreation, Parks and Activities | 46,412 | (12,218) | 34,194 | 32,284 | 1,910 |

SCHEDULE A (CONTINUED)

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

| | Original Budget | Budget Adjustments | Final Budget | Actual Expenditures | Variance Positive (Negative) |
|--------------------------------|--------------------|-----------------------|-----------------|------------------------|---------------------------------|
| Education | 3,634,908 | - | 3,634,908 | 3,634,908 | - |
| County Tax | 300,847 | - | 300,847 | 300,846 | 1 |
| Protection | | | | | |
| Fire department operations | 67,900 | - | 67,900 | 54,219 | 13,681 |
| Ambulance | 32,162 | - | 32,162 | 32,162 | - |
| Tower sites | 4,550 | (1,000) | 3,550 | 1,168 | 2,382 |
| Dispatching | 36,750 | - | 36,750 | 35,567 | 1,183 |
| Subtotal Protection Department | 141,362 | (1,000) | 140,362 | 123,116 | 17,246 |
| Cemeteries | 22,500 | - | 22,500 | 16,009 | 6,491 |
| Roads and Drainage | | | | | |
| Summer road maintenance | 121,500 | - | 121,500 | 49,804 | 71,696 |
| Winter road maintenance | 270,650 | - | 270,650 | 264,332 | 6,318 |
| Subtotal Roads and Drainage | 392,150 | - | 392,150 | 314,136 | 78,014 |
| Capital Improvements | | | | | |
| Capital Equipment - Technology | 14,000 | - | 14,000 | 13,167 | 833 |
| Fire Department | 10,000 | - | 10,000 | 6,100 | 3,900 |
| Fire Station Addition | 42,351 | - | 42,351 | 543,764 | (501,413) |
| Gile Hall | 20,000 | - | 20,000 | - | 20,000 |
| Cemetery | 5,000 | - | 5,000 | - | 5,000 |
| Sidewalks | 5,000 | - | 5,000 | - | 5,000 |
| Road Maintenance | 293,500 | - | 293,500 | 431,041 | (137,541) |
| Capital Equipment | 15,000 | - | 15,000 | 6,177 | 8,823 |
| Bobcat Lease | 16,150 | - | 16,150 | 16,148 | 2 |
| Transfer Station | 20,780 | - | 20,780 | - | 20,780 |
| Transfer Station Capital | 51,200 | - | 51,200 | 19,804 | 31,396 |
| Municipal Building | 75,000 | - | 75,000 | 1,320 | 73,680 |
| Library Building | - | - | - | 61,277 | (61,277) |
| Subtotal Capital Improvements | 567,981 | - | 567,981 | 1,098,798 | (530,817) |

SCHEDULE A (CONTINUED)

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

| | Original Budget | Budget Adjustments | Final Budget | Actual Expenditures | Variance Positive (Negative) |
|--|---------------------|-----------------------|---------------------|------------------------|---------------------------------|
| Solid Waste | | | | | |
| Transfer station | 310,450 | - | 310,450 | 334,092 | (23,642) |
| Backhoe operation | 2,200 | - | 2,200 | 1,708 | 492 |
| Subtotal Solid Waste Department | 312,650 | - | 312,650 | 335,800 | (23,150) |
| Regional Assessments | | | | | |
| Cobbossee watershed | 23,550 | - | 23,550 | 22,797 | 753 |
| First park | 25,000 | - | 25,000 | 24,237 | 763 |
| Subtotal Regional Assessments | 48,550 | - | 48,550 | 47,034 | 1,516 |
| Other Expenditures | | | | | |
| Tax relief | 10,000 | - | 10,000 | - | 10,000 |
| Snomobile club | 1,476 | - | 1,476 | 1,476 | - |
| Non-profit agencies | 14,535 | - | 14,535 | 14,285 | 250 |
| Readfield enterprise fund | 10,000 | 170 | 10,170 | 15,000 | (4,830) |
| Real estate prop. revaluation | 10,000 | - | 10,000 | - | 10,000 |
| General assistance | 10,000 | - | 10,000 | 211 | 9,789 |
| Abatements/Overlay | 50,000 | 392 | 50,392 | 3,267 | 47,125 |
| Contingency | 25,000 | - | 25,000 | 6,349 | 18,651 |
| Subtotal Community Services | 131,011 | 562 | 131,573 | 40,588 | 90,985 |
| Debt Service | | | | | |
| Principal | 172,357 | - | 172,357 | 169,351 | 3,006 |
| Interest | 24,605 | - | 24,605 | 18,241 | 6,364 |
| Subtotal Debt Service | 196,962 | - | 196,962 | 187,592 | 9,370 |
| TOTAL DEPARTMENTAL OPERATIONS | \$ 6,525,253 | \$ (8,261) | \$ 6,516,992 | \$ 6,829,391 | \$ (312,399) |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF READFIELD, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2021

| | Special Revenue Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|--|-----------------------------|--------------------|---|
| ASSETS | | | |
| Cash and cash equivalents | \$ - | \$ 4,342 | \$ 4,342 |
| Investments | - | 344,549 | 344,549 |
| Due from other funds | 4,768 | 3,377 | 8,145 |
| TOTAL ASSETS | \$ 4,768 | \$ 352,268 | \$ 357,036 |
| LIABILITIES | | | |
| Due to other funds | \$ - | \$ 560 | \$ 560 |
| TOTAL LIABILITIES | - | 560 | 560 |
| FUND BALANCES | | | |
| Nonspendable | - | 133,358 | 133,358 |
| Restricted | - | 218,350 | 218,350 |
| Committed | - | - | - |
| Assigned | 4,768 | - | 4,768 |
| Unassigned | - | - | - |
| TOTAL FUND BALANCES | 4,768 | 351,708 | 356,476 |
| TOTAL LIABILITIES AND FUND BALANCES | \$ 4,768 | \$ 352,268 | \$ 357,036 |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF READFIELD, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2021

| | Special Revenue Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|---|-----------------------------|--------------------|---|
| REVENUES | | | |
| Investment income, net of unrealized gains/(losses) | \$ - | \$ 50,678 | \$ 50,678 |
| Other | - | 3,200 | 3,200 |
| TOTAL REVENUES | <u>-</u> | <u>53,878</u> | <u>53,878</u> |
| EXPENDITURES | | | |
| Other | - | - | - |
| TOTAL EXPENDITURES | <u>-</u> | <u>-</u> | <u>-</u> |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | <u>-</u> | <u>53,878</u> | <u>53,878</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Transfers in | - | - | - |
| Transfers (out) | - | (5,000) | (5,000) |
| TOTAL OTHER FINANCING SOURCES (USES) | <u>-</u> | <u>(5,000)</u> | <u>(5,000)</u> |
| NET CHANGE IN FUND BALANCES | - | 48,878 | 48,878 |
| FUND BALANCES - JULY 1 | <u>4,768</u> | <u>302,830</u> | <u>307,598</u> |
| FUND BALANCES - JUNE 30 | <u>\$ 4,768</u> | <u>\$ 351,708</u> | <u>\$ 356,476</u> |

See accompanying independent auditors' report and notes to financial statements.



Proven Expertise & Integrity

May 16, 2022

Mr. Dennis Price
Chair, Select Board
Town of Readfield
158 Weld Road
Readfield, Maine 04294

Dear Mr. Price,

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide the Town of Readfield for the fiscal year ended 2022.

We will apply the agreed-upon procedures which the Town of Readfield has specified, indicated below, to provide assistance with the training on carryforwards, reserves, budgeting and posting for budgeted transfers.

Objective and Services to be Performed:

- Training on carryforwards, reserves, budgeting and posting for budgeted transfers

This engagement is solely to assist the above outlined objective and services. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified above. Consequently, we make no representation regarding the sufficiency of the procedures described above for any purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in a report or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the assistance with the carryforwards, reserves, budgeting and posting for budgeted transfers. In addition, we have no obligation to perform any procedures beyond those listed above.

Ron Smith is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Town of Readfield's Responsibilities:

During our engagement, the Town's management is responsible for the following:

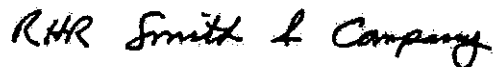
- Making all management decisions and performing all management functions;
- Designating an individual who possesses suitable skill, knowledge, and / or experience, preferably within senior management, to oversee the services;
- Evaluating the adequacy and results of the services performed;
- Accepting responsibility for the results of the services; and
- Establishing and maintaining internal controls, including monitoring ongoing activities.

Unless unforeseeable problems are encountered, the engagement should be completed by June 30, 2022.

We estimate that our fees for these services will be billed at a rate of \$125 per hour and will take approximately 8 hours, with an estimated total not to exceed \$1,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of procedures.

Very Best,



RHR Smith & Company, CPAs
RHRS/22

RESPONSE:

This letter correctly sets forth the understanding of the Town of Readfield.

By: _____

Title: _____

Date: _____

RESERVED

OTHER BUSINESS
