

**Readfield Select Board**  
**August 29, 2022, Meeting Agenda**  
**Select Board Meeting starts: 6:00 PM**  
**Select Board Meeting ends (unless extended) at 8:00 PM**

**Pledge of Allegiance**

**Executive Session - 30 min.**

The Select Board will hold an Executive Session meeting to discuss a legal matter related to s citizens' petition pursuant to 1 MRSA, Section 405, subsection 6(E).

**Regular Meeting Items - 5 min.**

23-015 - Minutes: Select Board meeting minutes of July 18 and 26, and August 3 and 22, 2022.

22-016 - Warrants: #3-8

**Communications - 30 min.**

Select Board communications. - 5 min.

Staff Reports - 10 min

- Town Manager Report
- Treasurer's Report - July

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (listed separately)

Public Communication - Members of the public may address the Select Board - 10 min.

**Old Business 30 min.**

22-119 - Discuss the recent Heritage Days celebration - 5 min.

23-009 - Discuss harbor and mooring considerations in the Town of Readfield - 10 min.

23-010 - Consider a second reading of the Public Ways, Traffic, and Parking Ordinance - 10 min.

23-012 - Consider a new date and time for the Select Board Retreat - 5 min.

**New Business - 25 min.**

22-017 - Consider taking any required action as a result of Executive Session discussion - 5 min.

23-018 - Consider a Select Board Resolution on Pig Scrambles - 5 min.

23-019 - Consider a meeting with Matrix Design Group to discuss "infill" broadband service options in Readfield - 5 min.

23-020 - Consider the award of Road Striping Services - 5 min.

23-021 - Consider the award of Paving and Road Maintenance Services for Church Rd. - 5 min.

**Other Business, Upcoming Meetings, and Future Agenda Items**

**Adjournment**

# **EXECUTIVE SESSION**

**Circulator's Oath and Registrar's Certificate**

**CIRCULATOR'S OATH**

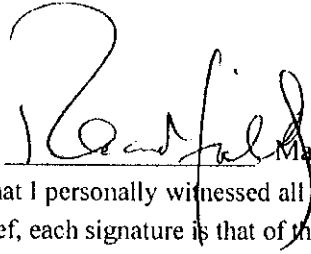
I hereby make oath that I am the Circulator of this petition; that I personally witnessed all of the signatures to this petition; and, to the best of my knowledge and belief, each signature is that of the person whose name it purports to be, and each person is a resident of the municipality named in this petition. If any voter was unable to sign due to a physical disability, I hereby verify, that the voter authorized another voter to sign at the voter's direction and in the voter's presence.

STATE OF MAINE

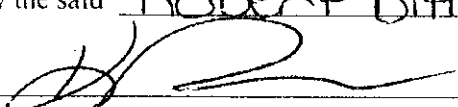
County of Kennebec

I, Robert Bittar of Readfield Maine, on oath, depose and say that I am the Circulator of this petition; that I personally witnessed all of the signatures to this petition; and, to the best of my knowledge and belief, each signature is that of the person whose name it purports to be, and each person is a resident of the municipality named in this petition. If any voter was unable to sign due to a physical disability, I hereby verify, that the voter authorized another voter to sign at the voter's direction and in the voter's presence.

Dated: 7/11/22, 20

  
\_\_\_\_\_  
(Signature of person circulating this paper)

Subscribed and sworn to before me by the said Robert Bittar on the day and year above written.

  
\_\_\_\_\_  
Notary Public

Printed name of Notary Public: Kristin Parks  
Notary Public, Maine  
PO Box 335, Readfield, ME 04355  
My commission expires: Expires: 10/28/2022

**Registrar's Certificate**

Town of Readfield

County of Kennebec

I hereby certify that with the exception of the petitioners numbered 41 Invalid, the names of the foregoing petitioners appear on the town voting list as registered voters.

Dated: July 18, 2022.

  
\_\_\_\_\_  
Registrar Kristin Parks

(23 pages total)

# PETITION TO BE PLACED ON A SECRET BALLOT WARRANT

To the Municipal Officers of the Town of Readfield Maine:

We the undersigned registered voters of the town of Readfield qualified to vote in all town affairs, hereby request that you place the following article before the voters for their consideration at the NOVEMBER 2022 secret ballot referendum:

**The Reason Why We Need This Historic district: To Protect Readfield's ONLY surviving colonial building, historic town dam and park.** This proposed Mill Stream Historic Preservation district fulfills the Comprehensive Plan (COMP) "Primary Goal" to "Encourage [public] appreciation and use of historic sites", and to extend and "adopt" "a Historic Preservation Ordinance or land use standards to protect historically significant properties".

To see if the town will vote to Amend the Land Use Ordinance (LUO) adopted Sept. 28-29 2011 to:

1. ADOPT the Mill Stream Historic Preservation District as suggested in the Comprehensive Plan "Goal" to: "improve protections for... historic resources in the Land Use Ordinance" and promote public use of the historic area.) [Historic Resources: Colonial Dam, Map 120 lot 11, 13, 17 colonial house sites] Comp. p. 31
2. CHANGE Only Map 120 Lot 11, 12, 13, 14, 16, 17, 18  
From: Rural Residential - Resource Protected (Zone)  
To: Mill Stream Historic Preservation District (DISTRICT)
3. LIMIT "District" property use to: a church, a residence, the Town Colonial Park, or non-profit community center (with parking lot)
4. PERMIT the "District" Non-Profit historic sites to develop a revenue stream limited to items available at Maine State Parks (crafts, food and souvenirs). A revenue stream is required for National Register of Historic Places sustainable membership. (Comp. Plan encourages historic sites pursue National Registry. Comp p. 31)
5. ACCEPT a notarized adjacent property owners contractual agreement as satisfaction of LUO Article 3, Section 4(D) for the resolution of a potential adverse use of by the adjacent property owner. LUO A3 4D p. 10
6. ACCEPT the Two Engineering Reports (DEP 2017 Engineering Study and Permit By Rule for the Colonial Park and 26 Mill Stream sites AND the 2022 Kings Arrow Engineering map and report) as "District" property satisfaction of both the DEP wetland and stream requirements and LUO A3 4D. In 2018, the Town Select Board and Planning Board approved the current use of the town park and 26 Mill Stream Road property. Public access to and use of historical sites is encouraged in the Comp. Plan. Comp p. 30. [Current use includes lectures, tours, trails, picnic sites, gardens, recreation].

Signature

Print Name

Street/House Address

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# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, July 18, 2022 – Unapproved**

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**Select Board Members Present:** Dennis Price, Sean Keegan, Steve DeAngelis

**Excused Absent:** Kathryn Woodsum, Carol Doorenbos (Zoom)

**Others Attending:** Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Hannah Flannery (Recreation Board), Greg Leimbach, Eric Johnson, Michelle Fiori, Joel & Virginia Parker, Aaron Neily, Bob Bittar, Lee Sandler, Greg Durgin, Corey Wilson

- Pledge of Allegiance
- Regular Meeting Items - 5 min.
  - 23-001 - Minutes: Select Board meeting minutes of June 27, 2022.
    - Sean **motioned** to approve, pending minor edits, **seconded** by Steve, **3-0 vote** in favor
  - 22-002 - Warrants: #55 (FY22) and #1-2 (FY23)
    - Warrant 55 & 56 – Steve **motioned** to approve, **seconded** by Sean, **4-0 vote**
    - Warrant 1 & 2 – Steve **motioned** to approve, **seconded** by Sean, **4-0 vote**
- Communications - 15 min.
  - Select Board communications. - 5 min.
    - none
  - Staff Reports - 5 min
    - Town Manager Report
      - New maintenance/beach personnel hired, welcome Seth and Ethan
      - Household Hazardous Waste Day was a success
      - Summer residents meeting is scheduled for August 5, 2022 at 5PM
      - Brush is being accepted again at the Transfer Station
      - RFP coming soon for long line painting in town
    - Treasurer's Report – June
      - Delayed/tabled until the next meeting
- Boards, Committees, Commissions & Departments
  - Board and Committee Minutes
    - Cemetery Committee minutes of April 25 and May 16, 2022
    - Road Committee minutes of July 8, 2021
- Public Communication - Members of the public may address the Select Board - 5 min.
  - Bob Bittar inquired about the boards meeting in person, specifically the Planning Board and expressed his belief that the Select Board is responsible for enforcing in person participation. He also was concerned to how his late wife was being portrayed on the town website. The Board responded that while the Town Manager can encourage boards to meet in person, with the hybrid meetings that have been established since the Covid Pandemic began, that board members on all boards may meet either in person or via Zoom, and it is not the Select Boards place to enforce

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, July 18, 2022 – *Unapproved***

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either option over the other. It was not made clear where on the town website Bob felt that his late wife's reputation was challenged.

- Aaron Neily of Moonglow Cannabis presented his concern that parking would be eliminated in front of his retail shop; Eric assured him that the parking to be eliminated will not affect his business as it is only being eliminated in front of the Post Office.
- Lee Sandler attended to express his concern regarding boat mooring ordinances on Maranacook, which is run and maintained by the state. Title 38 allows a municipality certain rights to pass certain ordinances. Before the town passes any kind of boat mooring ordinances, Lee cautioned the board at how complicated and expensive that could be.
- Virginia and Joel Parker discussed the sidewalk on Church road construction, inquired about the timeline. Asked about safety concerns on Church road as well as what side the sidewalk will be installed on. Their concern is if a sidewalk is installed on Church road on the side their home is on, with having an already short driveway, their vehicles may impact that pedestrian sidewalk, and they are concerned about their liability. Another concern Virginia raised was due to the softball field that was voted down at the June election, but has become a topic of discussion again since. She feels it is inappropriate that it has been added back to the meeting agenda so soon after it was voted against and is concerned at what it could cost taxpayers.
- Appointments, Reappointments, & Resignations - 5 min
  - 23-003 - Consider the appointment of Michelle Fiori to the Library Board
    - Dennis **motioned** to approve for a term beginning July 18, 2022 through June 30, 2025, Sean **seconded**, **vote 4-0** in favor
  - 23-004 - Consider the appointment of Eric Johnson to the Age Friendly Committee
    - Carol **motioned** to approve for a term beginning July 18, 2022 through June 30, 2025, Sean **seconded**, **vote 4-0** in favor
  - 23-005 - Consider the resignation of Ed Sims from the Age Friendly Committee
    - Sean **motioned** to approve for a term beginning July 18, 2022 through June 30, 2025, Steve **seconded**, **vote 4-0** in favor
- Old Business 5 min.
  - 22-119 - Discuss the upcoming Heritage Days celebration August 12-13 - 5 min.
    - Dennis briefed the Board and town on all of the happenings planned for Heritage Days 2022 – There will be a wine and cheese social, Mason's breakfast, kickball tournament, Book sale at the Fire Department, History walk, Maker's market at the beach, Spirit of America Award, and many other activities. The beach will close at 5PM for the pyro technicians to set up for the Fireworks show Saturday night.
- New Business - 60 min.

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, July 18, 2022 – *Unapproved***

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- 23-006 - Discuss the 2022 Tax Commitment and various tax relief programs - 15 min.
  - The board of assessors set taxes based on the Town Meeting. There was an increase in valuation of homes by about 1% (less than anticipated) and the Mil Rate was lowered from 15.79 to 14.8. There was a marginal increase in taxes, on average about \$80/year. There are many assistance programs available at the Town Office for those in need. Two new programs this year are the Tax Deferral for seniors 65 and older and the Property Tax Stabilization Program. The latter allows home owners 65 years and older who have owned their home for at least 10 years to be billed the same tax amount as the year prior. This application must be submitted yearly before December 1.
- 23-007 - Consider an abatement for the 2020/2021 Tax Year - 5 min
  - In 2019, the assessing agent was combining two lots, the lots had to be activated and then re-deleted and in the process the properties were accidentally double assessed. Eric requested that the Select Board approve abatement in the amount of \$518.38.
  - Steve **motioned** to approve, **seconded** by Sean, **vote 4-0** in favor
- 23-008 - Consider funding sources and next steps for the Fairgrounds Community Park - 10 min.
  - Hannah Flannery attended and discussed the need for a softball field and a basketball court; she would like to find funding and or fundraise to meet that goal. The board discussed the sensitivity of proceeding so quickly after the project was voted down, and agreed to discuss it during the Select Board Retreat in August.
- 23-009 - Develop a process to consider potential mooring regulation in the Town of Readfield - 10 min.
  - It is too late in the season to accomplish a mooring ordinance, the board would like to do more homework, discuss at the SB Retreat and wait until spring before making any moves.
  - Dennis **moved** to tentatively approve for a public hearing to be had about moorings in Readfield on Friday August 26<sup>th</sup> 2022 at 5pm, **seconded** by Steve, **vote 4-0** in favor.
- 23-010 - Consider revisions to the Public Ways, Traffic, and Parking Ordinance - 10 min.
  - Following up on a Select Board goal from last August to have time limits on certain parking stalls, not being proposed at the moment but possibly in the future
  - Adjustments to have crosswalks installed perpendicular to sidewalks, center line signage, curbing, speed humps
  - Temporary road closures to through traffic, for example, Luce Road during mud season
  - Increasing penalties from \$25 and \$50 to \$100 for the first, \$200 for the second, \$500 for the 3<sup>rd</sup> and \$1000 for the 4<sup>th</sup> offense.
- Sean **motioned** to extend the meeting 15 minutes, Dennis **seconded**, **4-0 vote** in favor

**Readfield Select Board**  
**Regular Meeting Minutes – Monday, July 18, 2022 – *Unapproved***

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- 23-011 - Assign and direct voting for the Maine Municipal Association Executive Committee - 5 min.
  - Dennis **motioned** to allow Eric to vote on Select Board behalf, Sean and Steve **seconded**, **vote 5-0** in favor
- 22-012 - Consider a draft agenda for the Select Board Retreat - 5 min.
  - Scheduled for August 22, 2022 at 5:30PM with Bruce Burgoin as moderator
- Other Business, Upcoming Meetings, and Future Agenda Items
- Adjournment
  - **Motion** made by Sean to adjourn at 8:05PM, **seconded** by Steve, **4-0 vote**

*Minutes submitted by Anjelica Pittman, Board Secretary*

**Readfield Select Board**  
**Regular Meeting Minutes – Tuesday, July 26, 2022 – *Unapproved***

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**Select Board Members Present:** Dennis Price, Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos

**Excused Absent:**

**Others Attending:** Eric Dyer (Town Manager)

**Executive Session - 60 min.**

**Pledge of Allegiance**

The Select Board will hold an Executive Session meeting to discuss a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A).

- Kathryn **motioned** to open the executive session pursuant to 1 MRSA, Section 405, subsection 6(A) and invite the Town Manager and Town Attorney to attend, Carol **seconded**, **vote 5-0** in favor
- **Motion** to adjourn the meeting at 6:45 made by Kathryn, **seconded** by Carol, **vote 5-0** in favor

**Adjournment**

*Minutes submitted by Anjelica Pittman, Board Secretary*

**Readfield Select Board**  
**Regular Meeting Minutes – Wednesday, August 3, 2022 – Unapproved**

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**Select Board Members Present:** Dennis Price, Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos

**Excused Absent:**

**Others Attending:** Eric Dyer (Town Manager)

**Pledge of Allegiance**

**Executive Session - 50 min**

The Select Board will hold an Executive Session meeting to discuss a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A).

**New Business**

o 22-014 – Select Board Statement:

When an individual enters public service, especially at the municipal level, there is an unspoken understanding that comes with the job. This understanding states that, as a public official, you are opening yourself up to the feedback and criticism of the public. A large portion of the work you must do is in the eye of the taxpayers that you also serve.

Interacting with the public, be they happy or disgruntled, is simply a part of the municipal job landscape, especially if you are the Town Manager.

Eric Dyer has served as Town Manager of Readfield for seven years. He has worked diligently to ensure that the Town of Readfield operates smoothly, efficiently, and with its best interests always at the forefront.

In his time, he has also dealt with the unhappy, the upset, and the angry. He has always kept his composure, a level head, and has never allowed a work-related conflict to permeate his personal life.

However, over the last few years, Eric has become the singular focus and obsession of Robert Bittar.

The source of this compulsion is Mr. Bittar's ongoing dispute about his property on Mill Stream Rd.

As options are running out, Mr. Bittar has become increasingly unable to contain his contempt for Eric Dyer, and now it has expanded to Eric's wife and two young children.

Based on Mr. Bittar's recent purchase of an adjacent home to the Dyer family and his behavior, a Protection from Harassment Order was issued by the court on Wednesday, July 20th.

Despite the Protection from Harassment order brought by Eric, Mr. Bittar escalated his behavior and was recently arrested after defying the order. We hope this will be a deterrent.

**Readfield Select Board**  
**Regular Meeting Minutes – Wednesday, August 3, 2022 – Unapproved**

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We find the behavior of Mr. Bittar reprehensible and it is our duty to protect the town manager, as we would any employee, from undergoing this type of harassment.

The Readfield Select Board supports Eric Dyer, and we vehemently reject the engagement of Eric's wife, children, and home in this unusual vendetta.

It is our intention to protect and defend Eric while this behavior seeps from the public sector and into the private life of the Town Manager.

Mr. Bittar is still free to engage in Town business at Gile Hall and is in no way restricted from the rights and privileges of a Readfield citizen.

This situation has caused great anxiety and stress, not just for Eric and his family, but for all of Readfield.

The Select Board will continue to stand by the rules and ordinances of our town, and in doing so, we will continue to support and protect our employees.

We remain hopeful that a resolution to this situation will be swift.

- Sean **motioned** to enable the Town Manager to submit expenses for job related legal fees to be reimbursed from the legal services fund from the town budget. Steve **seconded**, **vote 5-0** in favor
- Sean **motioned** to enable the Town Manager to submit expenses for all other necessary security and privacy measures to be reimbursed from Select Board Contingency Funds. **Seconded** by Kathryn, **vote 5-0** in favor.
- **Motion** to adjourn the meeting at 7:11pm made by Sean, **seconded** by Kathryn, **vote 5-0** in favor

**Adjournment**

*Minutes submitted by Anjelica Pittman, Board Secretary*



**Readfield Select Board**  
**Regular Meeting Minutes – Monday, August 22, 2022 – Unapproved**

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**Select Board Members Present:** Dennis Price, Kathryn Woodsum, Sean Keegan, and Carol Doorenbos  
**Excused Absent:** Steve DeAngelis  
**Others Attending:** Teresa Shaw, Finance Officer

- The Select Board will hold an executive session to review a poverty abatement requests pursuant to 1 MRSA, Section 405, subsection 6(F)

**Motion** made by Sean to go into executive session pursuant to 1 MRSA, Section 405, subsection 6(F) and invite Teresa Shaw, Finance Officer, applicant and Destry Greenway to attend. Seconded by Kathryn, Vote 4-0 in favor. Executive Session at 6:31 pm.

**Motion** made by Kathryn to adjourn Executive Session at 7:51 pm. Seconded by Carol. Vote 4-0 in favor

**Consider taking action on the poverty abatements discussed during the executive session**

- **Motion** made by Sean to grant an abatement for 2021 Real Estate taxes in the amount of \$1,370.00 pursuant to 1 MRSA, Section 841, subsection 2. Applicant is encouraged to make payments and look into other State of Maine programs such as Property Tax Deferral Program  
**Second** by Kathryn. **Vote:** 4-0 in favor.
  
- **Motion** to adjourn the meeting at 7:52 made by Kathryn. **seconded** by Carol, **vote 4-0** in favor

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
3	15	\$ 24,054.67	Warrant	S.Keegan	Three	
A			State Fees		One	
B			State Fees		One	
4	14	\$ 19,889.57	Payroll	S.Keegan	One	

**SUM** \$ 43,944.24

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Indicates public review is required following prior approval

Indicates public review and approval are both required

# Treasurer's Warrant

Warrant # 3&4

\$43,944.24

Dates: 7/21/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$24,054.67	71465-71475 171465-171481
VARIOUS VENDORS	Accounts Payable	\$19,889.57	71476-71494
	Total	\$43,944.24	

Date Signed: 7/18/22

\_\_\_\_\_

Dennis Price

St DeAngelis

Steven DeAngelis

\_\_\_\_\_

Carol Doorenbos

Sean Keegan

Sean Keegan

Kathryn Woodsum

Kathryn Woodsum

**A / P Check Register**  
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	16.97	07/21/22	4	0031 Central Maine Power Co
P	999	153.11	07/21/22	4	0031 Central Maine Power Co
P	999	17.74	07/21/22	4	0031 Central Maine Power Co
R	71476	8,537.67	07/21/22	4	0034 Cobbossee Watershed District
R	71477	167.90	07/21/22	4	0072 Consolidated Communications
R	71478	787.60	07/21/22	4	0347 Creative Digital Imaging
R	71479	1,500.00	07/21/22	4	0591 David Ledew
R	71480	164.97	07/21/22	4	0552 DJ's Municipal Supply
R	71481	71.95	07/21/22	4	0704 Fabian Oil
R	71482	250.00	07/21/22	4	0043 Fire Tech and Safety
R	71483	352.36	07/21/22	4	0823 GONETSPEED
R	71484	28.00	07/21/22	4	0791 Group Dynamic Inc
R	71485	50.35	07/21/22	4	0752 Karen Peterson
R	71486	38.00	07/21/22	4	0083 Kennebec Cnty Registry Of Deeds
R	71487	105.46	07/21/22	4	0066 Maine Municipal Association
R	71488	199.00	07/21/22	4	0555 MAINE TOWN&CITY MNGMNT ASSN
R	71489	41.59	07/21/22	4	0229 Melissa A Small
R	71490	16.35	07/21/22	4	0858 PETTY CASH
R	71491	16.95	07/21/22	4	0520 Phoenix Tae Kwon Do
R	71492	3,988.00	07/21/22	4	0086 SECRETARY OF STATE (MOTOR VEH)
R	71493	3,307.75	07/21/22	4	0086 SECRETARY OF STATE (MOTOR VEH)
R	71494	77.85	07/21/22	4	0021 Sonya Clark
<b>Total</b>		<b>19,889.57</b>			

**Count**

Checks	22
Voids	0

**Warrant Recap**

Warrant 4

Vendor-----	Amount	Account-----
00031 Central Maine Power Co	16.97	Rds & Drain / Winter Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	153.11	SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC
00031 Central Maine Power Co	17.74	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00034 Cobbossee Watershed District	8,537.67	REGIONAL ORG / COBBOSSEE WD - ASSESSMENTS / COBBOSSEE WD
00072 Consolidated Communications	53.03	SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE
00072 Consolidated Communications	54.42	PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE
00072 Consolidated Communications	60.45	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00347 Creative Digital Imaging	787.60	GENERAL GOVT / Admin - ADMIN / POSTAGE
00591 David Ledew	1,500.00	GENERAL GOVT / Assessing - CONTRACT SVC / ASSESSING
00552 DJ's Municipal Supply	164.97	SOLID WASTE / TRANSFER STA - EQUIP O,R &M / PPG
00704 Fabian Oil	71.95	Maintenance / Bldg Maint - UTILITIES / HEATING
00043 Fire Tech and Safety	250.00	PROTECTION / FIRE DEPART - EQUIP O,R &M / FIRE EQUIP
00823 GONETSPEED	20.80	COMM SERVICE / Library - UTILITIES / TELEPHONE
00823 GONETSPEED	331.56	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00791 Group Dynamic Inc	20.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00752 Karen Peterson	50.35	GENERAL GOVT / Admin - CONTRACT SVC / HAZ WASTE
00083 Kennebec Cnty Registry Of Deeds	38.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00066 Maine Municipal Association	105.46	GENERAL GOVT / Insurance - INSURANCE / UNEMPLOYMENT
00555 MAINE TOWN&CITY MNGMNT ASSN	199.00	GENERAL GOVT / Admin - ADMIN / TRAIN & CONF
00229 Melissa A Small	41.59	COMM SERVICE / Library - ADMIN / MISC.
00858 PETTY CASH	16.35	GENERAL GOVT / Admin - ADMIN / POSTAGE
00520 Phoenix Tae Kwon Do	16.95	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00086 SECRETARY OF STATE (MOTOR VEH)	3,988.00	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	3,307.75	GENERAL FUND / Motor Veh Fe
00021 Sonya Clark	77.85	COMM SERVICE / Library - ADMIN / MISC.

**Prepaid Total-- 187.82**

**Current Total-- 19,701.75**

**Warrant Total-- 19,889.57**

**Aug 1, 2022 Warrant Summary**

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
5	30	\$ 378,756.17	Warrant	S.Keegan	Three	
A	30	\$ 15,626.25	State Fees	S.Keegan	One	
B	30	\$ 5,221.93	State Fees	S.Keegan	One	
6	49	\$ 24,953.29	Payroll	S.Keegan	One	

**SUM \$ 403,709.46**

- Indicates public review is required following prior approval
- Indicates public review and approval are both required

# Treasurer's Warrant

Warrant # 5&6

\$403,709.46

Dates: 8/04/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$24,953.29	71545-71555 171545-171561
VARIOUS VENDORS	Accounts Payable	\$378,756.17	71497-71544
	Total	\$403,709.46	

Date Signed: \_\_\_\_\_

\_\_\_\_\_ Dennis Price

\_\_\_\_\_ Steven DeAngelis

\_\_\_\_\_ Carol Doorenbos

\_\_\_\_\_ Sean Keegan

\_\_\_\_\_ Kathryn Woodsum

**A / P Check Register**  
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	295	184.36	08/04/22	5	0295 US CELLULAR
P	999	64.86	08/04/22	5	0031 Central Maine Power Co
P	999	264.98	08/04/22	5	0031 Central Maine Power Co
P	999	415.53	08/04/22	5	0031 Central Maine Power Co
P	999	101.59	08/04/22	5	0031 Central Maine Power Co
P	999	22.62	08/04/22	5	0031 Central Maine Power Co
P	999	69.86	08/04/22	5	0031 Central Maine Power Co
P	71497	15,626.25	07/21/22	5	0086 SECRETARY OF STATE (MOTOR VEH)
P	71498	5,221.93	07/28/22	5	0086 SECRETARY OF STATE (MOTOR VEH)
R	71499	2,493.12	08/04/22	5	0599 Archie's Inc.
R	71500	141.58	08/04/22	5	0024 Baker & Taylor, Inc
R	71501	497.00	08/04/22	5	0512 Black Bear Graphics, Inc
R	71502	3,230.00	08/04/22	5	0904 Central Maine Technology
R	71503	600.00	08/04/22	5	0472 Chris W. Van Dusen
R	71504	225.00	08/04/22	5	0183 Copies, Etc.
R	71505	170.92	08/04/22	5	0810 Eric Dyer
R	71506	128.01	08/04/22	5	0579 Euro Asian Blades, Inc
R	71507	47.33	08/04/22	5	0704 Fabian Oil
R	71508	1,250.00	08/04/22	5	0771 Family Violence Project
R	71509	28.00	08/04/22	5	0791 Group Dynamic Inc
R	71510	458.85	08/04/22	5	0629 Irving Oil Marketing, Inc
R	71511	25.00	08/04/22	5	0164 James Tukey
R	71512	73.94	08/04/22	5	0408 Jordan Equipment Co.
R	71513	3,200.00	08/04/22	5	0221 Joseph A. Ferrannini
R	71514	1,264.61	08/04/22	5	0760 KVCOG
R	71515	148.50	08/04/22	5	0619 Lamey-Wellehan Shoes
R	71516	25.00	08/04/22	5	0919 Laurie Choate
R	71517	40.00	08/04/22	5	0793 Maine Building Officials and
R	71518	8,270.48	08/04/22	5	0065 MAINE MUNICIPAL EMP. HEALTH
R	71519	152.49	08/04/22	5	0555 MAINE TOWN&CITY MNGMNT ASSN
R	71520	85.00	08/04/22	5	0374 Matthew Cost
R	71521	33.19	08/04/22	5	0360 North Coast Services LLC
R	71522	164.58	08/04/22	5	0534 O'CONNOR MOTORS
R	71523	300.00	08/04/22	5	0231 Parks Towing
R	71524	500.00	08/04/22	5	0918 Paul Doiron
R	71525	312.70	08/04/22	5	0858 PETTY CASH
R	71526	1,058.64	08/04/22	5	0673 PIKE INDUSTRIES, INC.
R	71527	1,700.00	08/04/22	5	0841 PretiFlaherty
R	71528	309,458.75	08/04/22	5	0069 Regional School Unit#38
R	71529	25.00	08/04/22	5	0478 Robert Harris
R	71530	23.00	08/04/22	5	0561 Shredding on Site
R	71531	6,435.61	08/04/22	5	0104 Somerset County Treasurer
R	71532	26.34	08/04/22	5	0696 Spectrum
R	71533	211.25	08/04/22	5	0462 STAPLES CREDIT PLAN
R	71534	675.00	08/04/22	5	0369 Steven A McGee Construction, LLC
R	71535	787.00	08/04/22	5	0817 Torsey Pond Milfoil Program
R	71536	449.87	08/04/22	5	0313 Toshiba Financial Services
R	71537	19.00	08/04/22	5	0100 TREAS., STATE OF MAINE (DOGS)



**A / P Check Register**  
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
R	71538	5,821.84	08/04/22	5	0098 TREAS., STATE OF MAINE (IFW)
R	71539	8.00	08/04/22	5	0600 Treas., State of Maine (Lib)
R	71540	1,578.40	08/04/22	5	0495 United AG & Turf NE
R	71541	554.00	08/04/22	5	0655 VAC SHAK
R	71542	1,150.00	08/04/22	5	0200 VER-TRAN INC
R	71543	25.00	08/04/22	5	0030 Virginia Parker
R	71544	2,912.19	08/04/22	5	0097 Winthrop, Town of
<b>Total</b>		<b>378,756.17</b>			

<b>Count</b>	
Checks	55
Voids	0

**Warrant Recap**

Warrant 5

Vendor-----	Amount	Account-----
00599 Archie's Inc.	2,493.12	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00024 Baker & Taylor, Inc	8.27	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	133.31	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00512 Black Bear Graphics, Inc	497.00	REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL
00031 Central Maine Power Co	64.86	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	264.98	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	415.53	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	101.59	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	22.62	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	69.86	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00904 Central Maine Technology	3,230.00	GENERAL GOVT / Admin - EQUIP O,R &M / COMPUTER R&M
00472 Chris W. Van Dusen	600.00	COMM SERVICE / Library - ADMIN / MISC.
00183 Copies, Etc.	225.00	REC,PARKS/AT / HERITAGE DAY - ADMIN / ADVERTISING
00810 Eric Dyer	128.94	GENERAL GOVT / Grant/Plan - ADMIN / MISC.
00810 Eric Dyer	29.98	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00810 Eric Dyer	12.00	GENERAL GOVT / Admin - ADMIN / MEMBERSHIPS
00579 Euro Asian Blades, Inc	128.01	CEMETERIES / CEMETERIES - PUBLIC WAYS / SIGNS/SUPPLY
00704 Fabian Oil	47.33	Maintenance / Bldg Maint - UTILITIES / HEATING
00771 Family Violence Project	1,250.00	UNCLASSIFIED / NON-PROFIT - ADMIN / MISC.
00791 Group Dynamic Inc	20.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00629 Irving Oil Marketing, Inc	110.72	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	168.59	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	171.05	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	8.49	PROTECTION / FIRE DEPART - EQUIP O,R &M / FUEL/OIL
00164 James Tukey	25.00	GENERAL FUND / Gile Hall
00408 Jordan Equipment Co.	73.94	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Bobcat Skid
00221 Joseph A. Ferrannini	3,200.00	CEMETERIES / CEMETERIES - CONTRACT SVC / CEM STONE RP
00760 KVCOG	1,264.61	GENERAL GOVT / Grant/Plan - ADMIN / MISC.
00619 Lamey-Wellehan Shoes	148.50	SOLID WASTE / TRANSFER STA - PERSONNEL / CLOTHING
00919 Laurie Choate	25.00	GENERAL FUND / Gile Hall
00793 Maine Building Officials and	40.00	GENERAL GOVT / Code Enforce - ADMIN / MEMBERSHIPS
00065 MAINE MUNICIPAL EMP. HEALTH	2,384.72	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	5,608.13	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	132.31	GENERAL FUND / HEALTH INSUR
00065 MAINE MUNICIPAL EMP. HEALTH	126.24	GENERAL FUND / IPP
00065 MAINE MUNICIPAL EMP. HEALTH	19.08	GENERAL FUND / VSP Vision
00555 MAINE TOWN&CITY MNGMNT ASSN	152.49	GENERAL GOVT / Admin - ADMIN / MEMBERSHIPS
00374 Matthew Cost	85.00	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00360 North Coast Services LLC	33.19	SOLID WASTE / TRANSFER STA - CONTRACT SVC / UNIV WST DSP
00534 O'CONNOR MOTORS	164.58	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Pickup Truck
00231 Parks Towing	300.00	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00918 Paul Doiron	500.00	COMM SERVICE / Library - ADMIN / MISC.
00858 PETTY CASH	100.00	COMM SERVICE / Animal Cntrl - ADMIN / MISC.

**Warrant Recap**

Warrant 5

Vendor-----	Amount	Account-----
00858 PETTY CASH	8.75	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	200.00	REC,PARKS/AT / HERITAGE DAY - ADMIN / MISC.
00858 PETTY CASH	3.95	GENERAL GOVT / Admin - ADMIN / POSTAGE
00673 PIKE INDUSTRIES, INC.	1,058.64	Rds & Drain / Road Maint - PUBLIC WAYS / Gravel/Sand
00841 PretiFlaherty	1,700.00	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00069 Regional School Unit#38	309,458.75	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00478 Robert Harris	25.00	GENERAL FUND / Gile Hall
00086 SECRETARY OF STATE (MOTOR VEH)	15,626.25	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	5,221.93	GENERAL FUND / Motor Veh Fe
00561 Shredding on Site	23.00	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00104 Somerset County Treasurer	6,435.61	PROTECTION / Dispatching - CONTRACT SVC / DISPATCH
00696 Spectrum	26.34	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00462 STAPLES CREDIT PLAN	80.49	COMM SERVICE / Library - ADMIN / OFFICE SUP
00462 STAPLES CREDIT PLAN	65.77	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00462 STAPLES CREDIT PLAN	64.99	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00369 Steven A McGee Construction, LLC	675.00	REC,PARKS/AT / HERITAGE DAY - ADMIN / MISC.
00817 Torsey Pond Milfoil Program	787.00	UNCLASSIFIED / NON-PROFIT - ADMIN / MISC.
00313 Toshiba Financial Services	449.87	GENERAL GOVT / Office Equip - EQUIP O,R &M / OFFICE LEASE
00100 TREAS., STATE OF MAINE (DOGS)	19.00	GENERAL FUND / Dog Fees Sta
00098 TREAS., STATE OF MAINE (IFW)	5,821.84	GENERAL FUND / Rec Veh Fees
00600 Treas., State of Maine (Lib)	8.00	COMM SERVICE / Library - ADMIN / MISC.
00495 United AG & Turf NE	1,379.80	Maintenance / Veh/Eq Maint - EQUIP O,R &M / JD Mower
00495 United AG & Turf NE	184.08	Maintenance / Veh/Eq Maint - EQUIP O,R &M / JD Mower
00495 United AG & Turf NE	14.52	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00295 US CELLULAR	36.89	GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon
00295 US CELLULAR	36.85	GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE
00295 US CELLULAR	73.77	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00295 US CELLULAR	36.85	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00655 VAC SHAK	554.00	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00200 VER-TRAN INC	1,150.00	Maintenance / Bldg Maint - BUILDING O&M / ELEVATOR
00030 Virginia Parker	25.00	GENERAL FUND / Gile Hall
00097 Winthrop, Town of	273.84	COMM SERVICE / Maran Dam - UTILITIES / ELECTRIC
00097 Winthrop, Town of	2,638.35	COMM SERVICE / Maran Dam - BUILDING O&M / MAINTENANCE

**Prepaid Total-- 21,971.98**  
**Current Total-- 356,784.19**  
**Warrant Total-- 378,756.17**

Aug 15, 2022 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
7	53	\$ 59,899.30	Warrant		Three	
A	53	\$ 3,657.06	State Fees	S.Keegan	One	
B	53	\$ 1,912.02	State Fees	S.Keegan	One	
8		\$ 23,299.42	Payroll		One	

**SUM** \$ 83,198.72

- Indicates public review is required following prior approval
- Indicates public review and approval are both required

# Treasurer's Warrant

Warrant # 7&8

\$83,198.72

Dates: 8/04/2022

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$23,299.42	71592-71603 171592-171609
VARIOUS VENDORS	Accounts Payable	\$59,899.30	71556-71557 71559-71591
	Total	\$83,198.72	71558 VOID

Date Signed: \_\_\_\_\_

\_\_\_\_\_ Dennis Price

\_\_\_\_\_ Steven DeAngelis

\_\_\_\_\_ Carol Doorenbos

\_\_\_\_\_ Sean Keegan

\_\_\_\_\_ Kathryn Woodsum

**Warrant Recap**

Warrant 7

Vendor-----	Amount	Account-----
00643 A.A.A. PORTABLE TOILETS	460.00	REC,PARKS/AT / BEACH - UTILITIES / LAVATORY
00015 American Awards, Inc	74.95	GENERAL GOVT / Admin - ADMIN / VOLUNTEERS
00599 Archie's Inc.	2,913.12	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00024 Baker & Taylor, Inc	31.40	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00031 Central Maine Power Co	156.01	SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC
00031 Central Maine Power Co	20.16	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00031 Central Maine Power Co	20.16	Rds & Drain / Winter Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	245.37	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	385.57	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	162.84	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	24.90	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00921 Central Maine Pyrotechnics, Inc	3,500.00	REC,PARKS/AT / HERITAGE DAY - ADMIN / MISC.
00035 Community Advertiser	65.00	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00035 Community Advertiser	65.00	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00591 David Ledew	1,500.00	GENERAL GOVT / Assessing - CONTRACT SVC / ASSESSING
00054 ecomaine	638.10	SOLID WASTE / TRANSFER STA - CONTRACT SVC / SINGLE SORT
00810 Eric Dyer	2,000.00	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00810 Eric Dyer	1,792.23	UNCLASSIFIED / Contingency - ADMIN / MISC.
00791 Group Dynamic Inc	20.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00219 HUB International NE LLC	850.00	PROTECTION / FIRE DEPART - INSURANCE / FF Gap
00385 Hygrade Business Group, Inc	596.32	GENERAL GOVT / Assessing - CONTRACT SVC / Contract Ser
00083 Kennebec Cnty Registry Of Deeds	57.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00083 Kennebec Cnty Registry Of Deeds	988.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00152 Lowe's	45.68	Maintenance / Gen Maint - EQUIP REPLAC / TOOLS
00152 Lowe's	88.47	CEMETERIES / CEMETERIES - PUBLIC WAYS / SIGNS/SUPPLY
00065 MAINE MUNICIPAL EMP. HEALTH	2,384.72	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	5,682.89	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	90.73	GENERAL FUND / IPP
00111 MaineToday Media	1,356.74	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00858 PETTY CASH	3.50	Maintenance / Bldg Maint - ADMIN / MISC.
00858 PETTY CASH	1.40	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	7.85	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	5.25	GENERAL GOVT / Admin - ADMIN / POSTAGE
00725 Pitney Bowes Global Financial Services	77.37	GENERAL GOVT / Office Equip - ADMIN / POSTAGE
00640 Pitney Bowes, Inc (Reserve)	2,000.00	GENERAL GOVT / Office Equip - ADMIN / POSTAGE
00117 READFIELD BLIZZARD BUSTERS	1,748.00	UNCLASSIFIED / Snowmobiling - RECREATION / SNOWMOBILING
00406 SAM'S CLUB	68.74	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00406 SAM'S CLUB	18.98	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00406 SAM'S CLUB	9.98	CEMETERIES / CEMETERIES - PUBLIC WAYS / SIGNS/SUPPLY
00086 SECRETARY OF STATE (MOTOR VEH)	3,657.06	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	1,912.02	GENERAL FUND / Motor Veh Fe
00047 Shift 4	136.90	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00021 Sonya Clark	90.86	COMM SERVICE / Library - ADMIN / MISC.

### Warrant Recap

#### Warrant 7

Vendor-----	Amount	Account-----
00696 Spectrum	13.17	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00689 Stevenson Solutions, LLC	3,750.00	CEMETERIES / CEMETERIES - CONTRACT SVC / WOOD/BRUSH
00051 TREAS, STATE OF ME.(ELEVATOR)	70.00	Maintenance / Bldg Maint - BUILDING O&M / ELEVATOR
00681 Treas,State Maine (Pub Safety)	5,657.99	PROTECTION / Dispatching - CONTRACT SVC / DISPATCH
00102 TREAS.,STATE OF MAINE (SURPLU)	1.00	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00032 Troiano Waste Service,Inc	875.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00032 Troiano Waste Service,Inc	75.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00655 VAC SHAK	79.95	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00655 VAC SHAK	214.95	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00709 WASTE MANAGEMENT OF PORTLAND	2,308.74	SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING
00709 WASTE MANAGEMENT OF PORTLAND	3,225.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00709 WASTE MANAGEMENT OF PORTLAND	21.14	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00709 WASTE MANAGEMENT OF PORTLAND	7,307.69	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00094 WHITE SIGN	335.62	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY
00273 WINTHROP AUTO SUPPLY	2.78	Maintenance / Veh/Eq Maint - EQUIP O,R &M / TRACTOR

<b>Prepaid Total--</b>	<b>6,720.99</b>
<b>Current Total--</b>	<b>53,178.31</b>
<b>Warrant Total--</b>	<b>59,899.30</b>

# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**



**RESERVED**

## **Approved Committee Meeting Minutes**

Age Friendly Committee Meeting Minutes – May 18, 2022, June 8, 2022 & August 10, 2022

Board of Appeals Meeting Minutes – February 17, 2022

Broadband Committee Meeting Minutes – May 11, 2022

Cemetery Committee Meeting Minutes – June 20, 2022

Comprehensive Planning Committee Meeting Minutes – May 18, 2022, June 15, 2022 & July 20, 2022

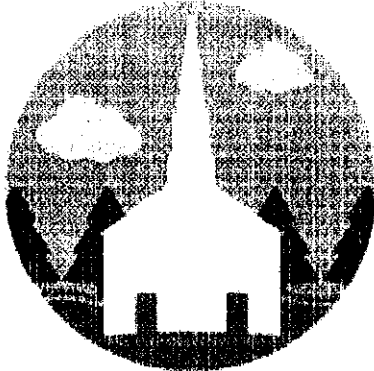
Library Board of Trustees Meeting Minutes – June 1, 2022

Recreation Committee Meeting Minutes – February 7 & 28, 2022, March 20, 2022, April 14, 2022 & June 16, 2022

Solid Waste & Recycling Committee Meeting Minutes – February 16, 2022 & April 13, 2022

Trails Committee Meeting Minutes – May 25, 2022

# OLD BUSINESS



## READFIELD HERITAGE DAYS

### Friday, August 12

5pm - 7pm

Readfield Historical Society  
Wine & Cheese Social

### Saturday, August 13 - ALL DAY

Heritage Days Achievement Quest  
Children 15 and under

Unlock each achievement on the list and win CASH!  
Quest forms available at the Town Office

Heritage Days Fishing Derby

Children 15 and under

Catch a fish in any Readfield lake/pond to qualify  
Fish weigh-in at the Beach from 3-4pm

<https://www.facebook.com/readfieldheritagedays>

### Saturday, August 13

- 7am - 10am Breakfast with the Masons - \$8  
Masonic Hall - Main St.
- 9am - 1pm Library Book Sale -  
Fire Station
- 10am - 1pm Iron Fence Inn Open House -  
Main St.
- 10am - 12pm "Animal Worlds" - The Gallery-  
Main St.
- 10am History Walk with  
Dale Potter-Clark - RHS
- 12pm - 4pm Maker's Market/Spirit of  
America Awards - Beach  
(Crafts, food, and more!)
- 1pm - 4pm Readfield Kickball  
Championships -  
Fairgrounds
- 12pm - 2pm Pig Scramble Day-of Registration
- 3pm Pig Scramble - Beach
- 3pm - 4pm Fishing Derby Weigh-In -  
Beach
- 5pm Beach closes for fireworks prep
- 9:15pm Fireworks at the Beach

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New for 2022 - Parking available at the beach!

## Maine Department of Agriculture, Conservation & Forestry

[DACF Home](#) → [Bureaus & Programs](#) → [Bureau of Parks and Lands](#) → [Boating Opportunities](#) → Boating Facilities FAQs

Bureau of Parks and Lands

# Boating Facilities Frequently Asked Questions

## **Q. What do I need to know about placing a mooring on an inland lake or pond in Maine?**

A. With a couple exceptions, the State of Maine does not control the placement of moorings on inland waterways. The placement of moorings, where controlled, are controlled by the local municipality in which a body of water lies. Although some municipalities have adopted a mooring ordinance limiting their placement, most towns have not although many are currently considering it. If you are considering the placement of a mooring, please check with the local municipality in which the body of water you are interested in lies about a mooring ordinance.

In the interest of boating safety, the Department of Agriculture, Conservation and Forestry, Boating Facilities has two basic rules when it comes to the placement of moorings. These rules work hand in hand with the Water Safety Zone (the first 200' from any shore.) Objects placed beyond the Water Safety Zone may be considered a hazard to navigation.

1. No mooring will be placed so that it or the object moored thereto extends beyond the Water Safety Zone or 1/3 the distance to the opposite shore whichever is less. In addition, no mooring may be placed in State waters in a marked channel or a Fairway or in a manner that would impede access to a public boat launch facility or deny the right of free navigation.

2. The proper mooring ball used to float the chain is a white ball with a blue stripe.

In the interest of public safety, it has been determined that objects placed beyond the Water Safety Zone may be considered a hazard to navigation and may be removed by the Department without notification.

## **Q. What is the Boating Facilities Program?**

A. It is a program to provide public facilities for boats in the waters of the State, including but not limited to launching ramps, parking sites and access roads. The Program also administers the Navigational Aids Program for marking hazards to navigations on a limited number of lakes. The State Bureau of Parks and Lands is authorized to provide Grants-in-Aid to municipalities and private organizations such as fish and game clubs, to assist in the acquisition, development or improvement of public boat facilities as well as to acquire and develop State-owned sites.

## **Q. Who conducts it?**

A. The Boating Facilities Program, State Bureau of Parks and Lands, Maine Department of Agriculture, Conservation and Forestry, #22 State House Station, Augusta, Maine 04333-0022. Telephone 287-4952.

## **Q. How is it funded?**

DATE: July 28, 2022

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### ISSUES

1. What are the state and federal statutes and regulations governing mooring balls in Maine?
2. How are other Maine towns implementing and enforcing ordinances for mooring balls?

### BRIEF ANSWER

1. Title 38 of the Maine Revised Statutes governs mooring in Maine and enforcement of mooring laws.
2. Towns with mooring ordinances usually implement them as part of their town code or as a separate mooring ordinance. Ordinances must comply with state and federal statutes. All ordinances are enforced by a harbor master or some official who is empowered to enforce the ordinance.

### FACTS

Readfield, ME is a town with a population of 2,597 people. [Readfield, Maine](#), U.S. Census Bureau (2020). Although Readfield is not a coastal town, there are some lakes and ponds adjacent to or within its borders. Readfield currently does not have any ordinances governing the mooring of boats and other vessels, nor does it have a harbor master to enforce any mooring ordinances. See [Town of Readfield Maine: Ordinances](#) (last visited July 26, 2022). Readfield desires to set up fresh water mooring balls or buoys and would like to understand how similar towns have approached this.

### APPLICABLE STATUTES AND REGULATIONS

Title 33 of the United States Code and Title 33 of the Code of Federal Regulations govern navigable waters of the U.S. Navigable waters are defined as “waters that are subject to the ebb and flow of the tide and/or are presently used, or have been used in the past, or may be susceptible for use to transport interstate or foreign commerce.” [33 C.F.R. § 329.4](#) (2022). While some coastal

areas of Maine have navigable waters under the federal definition, Readfield does not because its waters do not cross state lines. Although federal statutes and regulations governing mooring do not apply, Readfield could still use them as a guide for best practices when establishing mooring. See generally 33 C.F.R. § 401.10 (2022) (regulating mooring lines) and 33 C.F.R. § 62.35 (2022) (regulating mooring buoys).

Title 38 of the Maine Revised Statutes governs Maine's waters and the navigation of Maine's waters. Under Title 38, "the municipal officers of all maritime towns and plantations, other bodies empowered to regulate municipal harbors and the county commissioners in the case of maritime unorganized townships may make rules and regulations with suitable provision for enforcement, to keep open convenient channels for the passage of vessels[], establish the boundary lines of those channels and assign suitable portions of their harbors and other coastal and tidal waters within their jurisdiction for anchorages." 38 M.R.S. § 2. If an area is protected under 38 M.R.S. 480 et seq. (Maine's "Natural Resources Protection Act"), no permit is needed to set up underwater mooring. 38 M.R.S. § 480-Q. See also 01-670 C.M.R. ch. 53, §1.5 (stating use of submerged lands to moor a vessel does not require a conveyance from the Bureau of Parks and Lands.).

A municipality that "borders or contains territorial waters" shall appoint a harbor master on request by any person desiring mooring privileges or regulation of mooring privileges for boats or vessels." 38 M.R.S. § 1. Please note that the term "shall" makes the appointment of a harbor master mandatory in territorial waters. Territorial waters are defined as "all waters of the State within the rise and fall of the tide seaward to the 3-nautical-mile line as shown on the most recently published Federal Government nautical chart," excluding fishways and dams that divide fresh water from tide water 12 M.R.S. § 6001 48-B. Harbor masters are "subject to all the duties and

liabilities of that office as prescribed by state law, municipal ordinances and regulations” whether adopted by the municipal officers or any other body empowered to regulate municipal harbors. 38 M.R.S. § 1. Under the statute, “Any law enforcement officer vested with the authority to carry a weapon and make arrests has the authority to enforce this subchapter.” Id. Once appointed, harbor masters are responsible for assigning mooring locations to boat masters and owners, removing mooring that does not comply with law, and removing vessels that obstruct waterways. 38 M.R.S. §§ 3-5. Harbor masters may also arrest anyone who either assaults them or assaults someone acting under the direction of the harbor master. 38 M.R.S. § 6. Title 38 does not prevent a municipality from enacting its own ordinances to “regulate the assignment or placement of moorings and other activities in their harbors.” 38 M.R.S. § 7. See also 38 M.R.S. § 3-A (allowing municipalities to enact ordinances for transferring mooring assignments) and 38 M.R.S. § 7-A (allowing municipalities to enact ordinances for developing their own moor assignment waiting list).

## ANALYSIS

### **I. Readfield should consider enacting ordinances regulating its waters.**

Pursuant to Title 38 of the Maine Revised Statutes, Readfield should to enact ordinances to govern its bodies of water, specifically to establish channel lines and mooring sites. Other towns of similar size and population<sup>1</sup> to Readfield have enacted ordinances consistent with Title 38. These ordinances may either be part of the town code, such as the Ogunquit Harbor and Watercraft Ordinance, or they may be a separate ordinance that only contemplates mooring, harbor, or water management, such as the Mooring & Waterfront Management Ordinance for Naples, Maine, the

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<sup>1</sup> This memo considers the following towns: Ogunquit, ME, a coastal town with a population of 1,577; Naples, ME, an inland town with a population of 3,925; Phippsburg, ME, a coastal town with a population of 2,155; and Winthrop, ME, an inland town with a population of 2,666. See Ogunquit, Maine, US Census Bureau (2020); Naples, Maine, US Census Bureau (2020); Phippsburg, Maine, US Census Bureau (2020); Winthrop, Maine, US Census Bureau (2020).



Harbor Ordinance for Phippsburg, Maine, or the recently enacted Town of Winthrop Mooring Ordinance. See OGUNQUIT, ME., CODE tit. VIII §§ 91-1 to 91-10 (amended June 15, 2010); NAPLES, ME., MOORING & WATERFRONT MANAGEMENT ORDINANCE (Apr. 29, 2021); PHIPPSBURG, ME., HARBOR ORDINANCE (amended May 14, 2019); WINTHROP, ME., MOORING ORDINANCE (Mar. 7, 2022). Each local mooring ordinance is formed under the authority of state law. *See, e.g.*, OGUNQUIT, ME., CODE tit. VIII §§ 91-1 (amended June 15, 2010). If an ordinance does not conform to state law, it could be challenged. *See, e.g., White v. Town of Naples*, No. AP-12-63, 2013 WL 5510296, at \*1 (Me.Super. Aug. 30, 2013) (remanded to the Town of Naples Board of Appeals because the ordinance in effect might have conflicted with 38 M.R.S. § 3). Overall, Maine law provides flexibility for any town to regulate their waters by ordinance. See 38 M.R.S. § 7. See also *Roberts v. Town of Phippsburg*, 642 A.2d 155 (Me. 1994) (“This provision [38 M.R.S. § 7] gives municipalities great flexibility to regulate the placement of moorings.”).

## **II. Readfield should consider employing a harbor master or other official to enforce a mooring ordinance.**

Readfield is not statutorily required to have a harbor master because it has no territorial waters as defined in 12 M.R.S. § 6001 48-B. However, if Readfield decides to create ordinances to regulate its waters, having a dedicated official to assign mooring and enforce mooring ordinances would be prudent. Each ordinance examined has an enforcement provision with an enforcement officer. OGUNQUIT, ME., CODE tit. VIII § 91-2 (amended June 15, 2010); NAPLES, ME., MOORING & WATERFRONT MANAGEMENT ORDINANCE § 6 (j) (Apr. 29, 2021); PHIPPSBURG, ME., HARBOR ORDINANCE § 5 (amended May 14, 2019); WINTHROP, ME., MOORING ORDINANCE § 9 (A) (Mar. 7, 2022). Ogunquit, ME and Phippsburg, ME both have harbor masters. OGUNQUIT, ME., CODE tit. VIII § 91-2 (amended June 15, 2010). However, those towns are statutorily required

to have harbor masters because they have territorial waters. 3. M.R.S. § 1. Although Naples, ME does not have territorial waters, it does employ a harbor master to enforce its mooring ordinance. NAPLES, ME., MOORING & WATERFRONT MANAGEMENT ORDINANCE § 6 (j) (Apr. 29, 2021). Winthrop, ME is similar in character to Naples, ME. However, Winthrop's mooring ordinance empowers the Town Council to appoint "Mooring Officer" to enforce its mooring ordinance. WINTHROP, ME., MOORING ORDINANCE § 9 (A) (Mar. 7, 2022). While a harbor master is not specifically required for Readfield, Readfield should consider having an enforcement position built into any future mooring ordinance.

### CONCLUSION

Because Readfield does not have any territorial waters, mooring in Readfield and would only be governed by Maine law, not federal law. However, Readfield could enact ordinances to give the town more control over its waters. The mooring ordinances of either Naples or Winthrop could serve as models for Readfield. Both locations are similar to Readfield: they have populations under 4,000 people and both towns are inland with no navigable waters as defined under federal law. Readfield could decide to amend its code or create a standalone ordinance specifically for mooring. Both Naples and Winthrop have separate ordinances to regulate mooring.

Should Readfield decide to enact a mooring ordinance, that ordinance should have a provision for enforcement and an official to enforce it. 38 M.R.S. § 1 mandates a harbor master for coastal towns or towns with territorial waters. Readfield is not required to have a harbor master because it does not have statutorily defined territory waters. However, having a harbor master or an official to enforce any mooring ordinance would be a best practice. If Readfield does not want to have a harbor master who has the same powers under 38 M.R.S. §§ 3-6, then Readfield could follow Winthrop's lead and establish a mooring official or some other enforcement official who is

not a harbor master. However Readfield decides to move forward, it would be prudent to have a plan of enforcement in place for any mooring ordinance.

City of Augusta, Maine  
Worromontogus Pond  
-DOCK and MOORING ORDINANCE-

Adopted:

Effective:

I. TITLE:

A. This ordinance shall be known as the Worromontogus Pond - Dock and Mooring Ordinance.

II. AUTHORITY

A. This ordinance is adopted pursuant to the enabling provisions of Article 8, Part 2, Section 1 of the Maine Constitution; the provisions of Title 30-A M.R.S. Section 3001 (Home Rule), the provisions of Title 38 M.R.S. Sections 1-13 (Harbor Masters), and the provisions of the Planning and Land Use Regulations Act, Title 30-A M.R.S. Section 4312 et seq. as amended.

III. PURPOSE

A. The purpose of this ordinance is to ensure that dock, mooring and float installations do not infringe on the interests of property owners nor impair on human health, safety, or welfare, or result in lower water quality, loss of aquatic habitat or interference with navigation. This ordinance is in place to ensure reasonable and safe use of Worromontogus Pond, to minimize the impact to the shoreline environment while maintaining the natural character of the pond by controlling the number of shoreline structures and moorings.

IV. APPLICABILITY

A. This ordinance regulates the installation of moorings, for the purposes of securing a watercraft or floats within 100 ft. (including full swing) of the shoreline in the Shoreland Zone of Worromontogus Pond in the city of Augusta.

B. This ordinance regulates the installation of docks, for the purpose of accessing the water from the shoreline of Worromontogus Pond in the city of Augusta.

V. DOCK STANDARDS

A. Docks must be installed so as to allow personal access to the water from the shore, rest above high water at all times and not create a hazard to health or safety or obstruct navigation.

B. Docks should not be placed in fish-spawning areas or in areas detrimental to fish or wildlife habitat.

C. Docks and any attached watercraft or floats must be fully located in the proper area as defined in Definitions for "Dock, Mooring and Float Area Location" and not placed or extend over or into property not owned or rights to under this ordinance.

D. Docks may not have walls, a roof, electrical hookup or water/sewer facilities, nor used for human habitation.

E. Docks must allow the free flow of water beneath and may not be used as a marina.

F. Docks are to be constructed to withstand flowing water, weather and wave washes.

G. All materials used for dock construction shall be fit for use and not be hazardous nor detrimental to the land or the water.

H. Docks must be removed annually before ice forms and not installed until the ice is out of the pond.

#### VI. MOORING STANDARDS

Moorings must conform to all specifications and registrations required by this Ordinance as well as all applicable Federal and State regulations and laws.

A. Anchor Standards: All moorings should be mushroom anchors or appropriate alternatives sufficient to serve the intended purpose.

B. Line Standards: The line between the mooring and the buoy shall be chain of a size to fit boat exposure and water depth.

C. Buoy Standards: As set by the Maine Department of Conservation, mooring buoys are to have one (1) cubic foot of buoy above the water line, be white in color and have a horizontal one-inch blue stripe and a horizontal one-inch strip of reflector tape, both visible above the water line.

D. Mooring Removal: The complete mooring must be removed prior to the lake freezing and not installed until after the ice is out.

E. Mooring Labels: All mooring buoys shall be clearly labeled with the owner(s) name and phone number.

F. Minimum Tackle Standards: Mooring gear and tackle should meet or exceed those specified in the current edition of Chapmans Piloting & Seamanship. However, the mooring owner is responsible for the adequacy and performance of all mooring gear, tackle and maintenance thereof.

G. Mooring Inspection: At least once every two years, it is recommended that each mooring be self-inspected by the mooring owner or inspected through a mooring service company. Mooring owners are responsible for any and all expenses associated with the mooring systems placed within the designated mooring area.

H. No watercraft shall be moored, docked, stored or berthed at a swim float.

#### VII. MOORING SPECIFICATIONS

A. All moorings shall be constructed to adequately hold a watercraft in any anticipated storm and allow the watercraft to swing fully without going into the mooring circle of any other watercraft or outside the designated mooring area or over abutting mooring areas.

B. Bolts, screws, rods, pads, and other metallic fixtures shall be of adequate strength for the mooring and comply with all Environmental Protection Agency and Maine Department of Environmental Protection laws, rules, and regulations.

C. Metal drums, engine blocks, demolition materials, and other materials which may release contaminants, shall not be used in construction of anchoring structures.

#### VIII. MOORING REGULATIONS

A. One (1) mooring and one (1) float for the first 50 feet of residential shoreline is allowed. (up to 50' = 1 mooring and 1 float, a minimum of 100' is required for 2 moorings and 2 floats, etc.)

B. Moorings and floats may not blocking or impede the use of fairways.

C. Docked or moored watercraft or floats cannot be used for overnight use.

D. Nothing in this ordinance shall restrict the City of Augusta from owning, leasing, or operating single or multiple moorings on any of the freshwater bodies within its boundaries and within the boundaries of the designated mooring area of city owned or leased properties except that the city shall follow the requirements and standards of this ordinance.

#### IX. DEFINITIONS

A. Mooring - Shall mean any device designed to float and attached to an anchoring device that secures a watercraft to the bottom of a water body. Moorings shall stand alone and not be connected by line or cable to a dock, the shore or another mooring.

B. Dock, Mooring and Float Area Location - Shall mean an area on a body of water which is defined as the shorefront width of a property held in common or individually and extending one hundred (100) feet from shore into a body of water or 1/3 the distance to the opposite shore, whichever is less. Dock placement, moored watercraft and floats will be within this area. To define the limits of this area, property lines shall be extended in a perpendicular line created by the average shoreline of each lot, from the shorefront terminus of that property line. The width of the area should equal and not exceed the deeded shoreline frontage. All measurements for this area, or the distance from shore, shall originate from the shoreline high-water line, extend out over the body of water and shall be measured in straight lines.

C. Fairway - Shall mean a navigable channel in a water body, which may, but need not, be marked with channel markers.

D. Watercraft - Shall mean any craft meeting the Federal or State definition of a watercraft. For purposes of the Ordinance a float plane will be considered a watercraft.

E. Float - Shall mean any buoyant object (ie. swim float) greater than 5 sq. ft. but less than 100 sq. ft. that is anchored and may be used for personal use that is not covered in the watercraft definitions. Floats greater than 100 sq. ft. are not allowed.

F. Mooring Swing - Shall mean the maximum distance that a moored watercraft or object can move (swing) around the mooring in all directions.

#### X. Additional Requirements

A. The number of docks, moorings and floats on communal shared frontage will be at the discretion of members/owners of the shared communal frontage property. However, for all dock, mooring and float placements, all requirements of this ordinance must be met.

B. All docks, moorings and floats are prohibited from interfering with navigation or obstructing access to or from any riparian property or adjacent docks or moorings.

C. To the greatest extent possible, docks, moorings and floats shall be centered between side lot lines but in all cases, must reside fully in the defined Dock, Mooring and Float Area Location.

D. Constructed motor vehicle bridges are not covered under this ordinance.

E. Where not addressed separately, floats will comply with section VII "Mooring Specifications" (not requiring a mooring ball) and are to be labeled with the owners name and phone number.

E. Watercraft and floats that are secured or attached to a dock or the shore must also reside fully in the defined Dock, Mooring and Float Area Location.

#### XI. DISCONTINUANCE

A. Any dock or mooring that that does not comply with this Ordinance must be discontinued and shall be removed by the owner who placed it, within 30 days of this Ordinance becoming effective. Such discontinued docks and moorings will be subject to the enforcement and penalties of this ordinance. In such cases where identified, the dock or mooring owner shall provide proof of removal to the Code Enforcement Officer.

#### XI. ENFORCEMENT AND VIOLATION

A. Enforcement. The City of Augusta appoints Code Enforcement to carry out and enforce the provisions of this Ordinance.

B. VIOLATIONS. The Code Enforcement Officer shall determine whether provisions of this ordinance have been violated, assess the nature and severity of the violation and shall take the necessary course of corrective action, which may include assessment of a penalty. Any person who violates any provision of this Ordinance shall be subject to a civil penalty of not less than \$50.00 and not more than \$250 for each day the violation exists. Each day that such a violation continues to exist shall be considered a separate violation. The violator will be ordered to correct or abate the violation unless the court finds that such action will create a threat or hazard to public health or safety, substantial environmental damage, or substantial injustice. This Ordinance shall be enforced and the City shall be entitled to recover its costs, including attorney fees and expert witness fees if it prevails.

C. APPEAL. Decisions of the Code Enforcement Officer may be appealed in writing to the Augusta City Council, within 30 days of the decision being issued.

D. Conflict. Whenever a provision of this Ordinance conflicts with or is inconsistent with any other ordinance, regulation, or statute the more restrictive provision shall apply.

#### Severability

A. The invalidity of any part of this Ordinance shall not invalidate any other part.

#### Effective Date.

The Ordinance shall take effect on \_\_\_\_\_

**Public Ways, Traffic, and Parking  
Ordinance  
Of the  
Town of Readfield, Maine**

**2nd Reading**

ENACTED: **December 9, 2019** \_\_\_\_\_

CERTIFIED BY: \_\_\_\_\_

Signature

CERTIFIED BY: \_\_\_\_\_

Printed Name

\_\_\_\_\_  
Title



**Public Ways, Traffic, and Parking Ordinance  
of the  
Town of Readfield, Maine**

TABLE OF CONTENTS

1. GENERAL PROVISIONS	1
2. ESTABLISHMENT & AUTHORITY	1
3. DEFINITIONS	2
4. PARKING & USE RESTRICTIONS	2
5. TRAFFIC CONTROL DEVICES	4
6. SNOW REMOVAL AND PLOWING	5
7. OBSTRUCTION OF TRAFFIC	5
8. TEMPORARY ROAD CLOSURE	6
9. ROAD OPENING	8
10. WEIGHT RESTRICTIONS & ROAD POSTING	<del>11</del> 810
11. DRIVEWAY SITING & CULVERTS	<del>11</del> 113
12. ENFORCEMENT & PENALTIES	<del>13</del> 16
13. CONFLICTS WITH OTHER ORDINANCES	<del>14</del> 17
14. AMENDMENT	<del>14</del> 17
15. SEVERABILITY	<del>14</del> 17
16. ABROGATION	<del>14</del> 17
17. APPENDICES	<del>14</del> 17

1. GENERAL PROVISIONS:

- A. This Ordinance shall be known and may be cited as the “Public Ways, Traffic, and Parking Ordinance” and will be referred to herein as this Ordinance.
- B. The purpose of this Ordinance is to ~~lessen~~improve safety hazards and the risk of injury to the traveling public, aid to in the control of the movement and stopping of vehicular traffic, to prevent damage to and extend the life expectancy of public ways, and to reduce the public expense for their maintenance, operation, and repair within the Town of Readfield,
- C. The provisions of this Ordinance apply to all public ways ~~within~~under the jurisdiction of the Town of Readfield. This Ordinance does not govern traffic, parking, or pedestrian activity on private ways.
- D. This ordinance does not apply to motor vehicles parked in a prohibited area for the following reasons:
  - 1. Mechanical problems or breakdown lasting less than 24 hours;
  - 2. Emergency situations;
  - 3. Maintenance, construction, repair or installation of utilities or the public way by any State or municipal agency or utility company.

2. ESTABLISHMENT & AUTHORITY

- A. This Ordinance is established under M.R.S. Title 30-A §3009 and §4452, and M.R.S. Title 29-A §2395 and §2388, pursuant to an affirmative vote by the Town of Readfield Select Board.
- B. The Select Board has the exclusive authority to enact all traffic ordinances in the municipality, subject to the following provisions:
  - 1. The Select Board may regulate pedestrian traffic in the public ways, including, but not limited to, setting off portions of a municipality's public ways for sidewalks and regulating their use; providing for the removal of snow and ice from the sidewalks by the municipality; and establishing crosswalks or safety zones for pedestrians.
  - 2. The Select Board may regulate the operation of all vehicles in the public ways and on publicly owned property.
    - a. The violation of any ordinance authorized by this paragraph is a civil violation.
    - b. A municipality may not adopt or enforce an ordinance authorized by this paragraph that is the same as or conflicts with any speed or other traffic control

limits imposed by the Department of Transportation pursuant to Title 23 or 29-A. [1999, c. 753, §8 (AMD)].

3. The municipal officers may regulate the parking of motor vehicles on any public way or public parking area.

### 3. DEFINITIONS

Except as otherwise provided herein, the definitions contained in M.R.S shall govern the construction of words contained in this Ordinance. Any words not defined therein shall be given their common and ordinary meaning.

- A. Designee - Any person granted permission to enforce this Ordinance, including but not limited to municipal officials and State, County, and other law enforcement officials.

- B. Public Way - As read in this Ordinance, “public way” means any public road, bridge, parking area, ~~or sidewalk,~~ way dedicated to public use; or way upon which the public has a right of access or has access as invitees or licensees.

- B.C. Sight Distance - The length of unobstructed sight line of motor vehicle drivers in normal daylight conditions. Sight distance is measured from the perspective of a hypothetical person seated in a vehicle from three vantage points: (1) sitting in the access viewing vehicles traveling on the highway (both left and right), (2) traveling on the highway viewing a vehicle sitting in an access and (3) traveling on the highway viewing a vehicle turning into the access (both ahead and behind). In case of discrepancy between these measurements, the lesser measurement will be used to determine whether the sight distance standard is met. Sight distance is measured to and from the point on the centerline of the proposed access that is located 10 feet from the edge of traveled way. The height of the hypothetical person’s view is considered to be 3½ feet above the pavement and the height of the object being viewed is considered to be 4¼ feet above the pavement.

### 4. PARKING & USE RESTRICTIONS

- A. Readfield Corner.

~~1. A map of parking restrictions at Readfield Corner is attached as an appendix.~~

~~2.1.~~ There shall be NO PARKING at any time in the following areas

- a. On Church Road, starting at the center of Main Street and continuing 70 feet northerly along both sides of the road. 70 feet from the center of Main St. along Church Rd, both sides.
- b. On Main Street, starting at the center of Church Road and continuing 90 feet easterly from the center of Church Rd. along Main St. toward Maranacook Lake,



on the Mt. Vernon (north) side of the road.

- c. On Main Street, starting at the center of Route 41 and continuing 200 feet easterly from the center of Rt. 41 along Main St. toward Maranacook Lake, on the Winthrop (south) side of the road.
- d. On Route 41, starting at the center of Main Street and continuing 50 feet southerly along both sides of the road. 50 feet from the center of Main St. along Rt. 41, both sides.
- e. On Main Street, starting at the center of Church Road and continuing 90 feet westerly toward from the center of Church Rd. along Main St. toward Fayette, on the Mt. Vernon (north) side of the ~~Rd~~road.
- f. On Main Street, starting at the center of Route 41 and continuing 90 feet westerly from the center of Rt. 41 along Main St. toward Fayette, on the Winthrop (south) side of the ~~Rd~~road.

3.2. Only parallel parking shall be allowed outside of the above referenced areas.

B. Town-Wide.

- 1. Parking is allowed only on one side of any public way unless otherwise designated and only in areas where doing so does not violate other provisions of this Ordinance. Parking on both sides of any public way is prohibited unless prior consent is granted by the Road Commissioner or ~~their~~ designee.
  - a. It is the responsibility of the property owner, organizer, or sponsor of any event requiring on-street parking to ensure that this requirement is met.
  - b. Signage identifying which side of the street is restricted must be in place prior to the start of the event and must be removed within 24 hours of the end of the event.
  - c. Signage shall include clear language stating “NO PARKING THIS SIDE” or similar.
- 2. Except in compliance with a statute or with this Ordinance, a person shall not stop or park a vehicle on any public way in any of the following places:
  - a. On a sidewalk.
  - b. In front of a public or private driveway.
  - c. Within an intersection.

- d. In any location that obstructs access to, and in no case is Wwithin seven (7) feet of a fire hydrant, except as otherwise designated by the Road Commissioner.
- e. On a crosswalk.
- f. Alongside or opposite any excavation or obstruction when stopping or parking would obstruct traffic.
- g. On the roadway side of any vehicle stopped or parked at the edge or curb of a public way.
- h. On any bridge or other elevated structure.
- i. At any place where official signs or yellow striped areas or yellow curbing indicates a restricted, no-stopping or no-parking area.
- j. Within twenty (20) feet of a marked crosswalk unless otherwise designated.
- k. Within twenty (20) feet of the near corner of the curbs at an intersection unless otherwise designated.

3. A person shall not park any vehicle on a public way so as to leave available less than ~~ten twenty~~ (1020) feet of the width of the traveled portion of the roadway for free movement of vehicular traffic without prior approval of the Road Commissioner.

3.4. The Road Commissioner may designate areas of any Public Way as a parking place or as a place where parking is prohibited,

5. Where parking places are marked by painted lines, a person must park a vehicle within the lines for either temporary or permanent parking.

4.6. The Road Commissioner may impose time limits on parking in any public way.

5.7. A person shall not park a vehicle in a parking stall specifically designated and clearly marked for persons with physical disabilities unless the vehicle is equipped with a special designating plate or displays placard issued by the secretary of state under the provisions of and in compliance with 29A M.R.S.A. § 521. A person shall not park in an access aisle adjacent to a disability parking space regardless of whether the person has been issued a disability registration plate or removable placard by the State of Maine. Disability access aisles shall be marked by painting on the pavement a rectangular box with white or yellow diagonal stripes.

6.8. Where traffic-control signals are not in place or in operation, the operator of a vehicle shall yield the right-of-way to a pedestrian crossing a public way within any marked crosswalk or at any intersection protected by a stop sign. When any vehicle is stopped at a crosswalk or intersection to permit a pedestrian to cross, the driver of any other



vehicle approaching from the rear shall not overtake and pass the stopped vehicle.

9. Every pedestrian crossing a public way at any point other than within a crosswalk or protected intersection shall yield the right-of-way to all vehicles on the way.

7.10. All crosswalks and pedestrian crossings shall be installed perpendicular to the public way, and shall adhere to the guidance in the most recent version of the Manual on Uniform Traffic Control Devices (MUTCD) issued by the Federal Highway Administration.

8.11. Pedestrians shall walk on a sidewalk when ~~there is one~~ is available, otherwise, they shall walk on the left side of a public way, against traffic and shall yield to oncoming traffic by stepping off the paved portion of the way when traffic approaches.

9.12. A person shall not drive a vehicle within any sidewalk area except at a driveway.

10.13. No person shall ride a bicycle or skateboard on a sidewalk except in a prudent and reasonable manner having proper regard for public safety. In all cases, bicyclists on a sidewalk shall yield the right-of-way to pedestrians.

11.14. Parking on municipally owned or maintained property not previously addressed (including parks, trailheads, parking lots, etc.) shall be in accordance with the following provisions:

- a. No parking from dusk to dawn outside of scheduled publicly municipally sponsored events unless permission is granted by the Road Commissioner.

## 5. TRAFFIC CONTROL DEVICES

A. The Road Commissioner, with the aid of any necessary municipal staff or contractors, shall place and maintain all traffic signs and traffic control devices authorized by the Select Board and this Section.

B. Any provision of this Ordinance for which signs are required may not be enforced if at the time and place of the alleged violation an official traffic sign is not properly positioned and sufficiently legible to be seen and read by an ordinarily observant person.

1. All traffic signs shall, whenever possible, meet the guidelines established in the most ~~current~~ recent version of the Manual on Uniform Traffic Control Devices (MUTCD).
2. Speed limit signs may be advisory or regulatory. Regulatory signs must reflect the speed limit for the roadway established by the Maine Department of Transportation.

3. No-parking signs must be placed in no-parking areas in such a manner as to be seen and understood by an ordinarily observant person.

C. Crosswalk signs and pavement markings shall be placed on all crosswalks situated located on public ways.

D. Physical traffic control devices including but not limited to center-line signage, posts, bollards, curbing, and speed bumps, speed humps, and speed tables may be installed on any public way.

## 6. SNOW REMOVAL & PLOWING

Maintaining safe and navigable roadways is of fundamental importance to the Town of Readfield. This is especially so in the winter months when snow removal requires municipal crews, private residents, and contractors to perform snow removal on, across, and adjacent to our public ways. Accordingly:

A. No person shall plow, or transfer in any manner, snow or ice across any public way within the Town of Readfield, unless such plowing or transfer is done in such a manner as to:

1. Leave no ridge, lump, or other trace of snow or ice within the traveled portion of such public way; and.

2. Create no bulge or other protuberance in the banks along such public way.

B. For the purpose of facilitating snow removal, the Road Commissioner may place temporary signs along any public way from which the snow is about to be removed, indicating that parking a vehicle is prohibited. A person shall not park a vehicle within the area indicated by the signs.

C. Vehicles or other personal property interfering with winter maintenance of any public way may be removed at the owner's expense in accordance with the OBSTRUCTION OF A PUBLIC WAY section of this Ordinance.

D. Any person who violates the above provisions of this section shall be subject to a penalty of \$100 for each violation.

## 7. OBSTRUCTION OF A PUBLIC WAY

A. No person shall obstruct any public way. Any vehicle or other personal property parked, disabled, or abandoned on any public way that interferes with or hinders maintenance, snow removal, or the normal movement of pedestrians or traffic on any public way may be removed and stored, at the owner's expense, at the order of the Road Commissioner or designee without notice.



- B. Advance notice will be provided whenever possible, however, and reasonable efforts to contact the owner of the vehicle or property shall be made prior to removal. The Town and its agents will in no way be responsible for any damage or loss to a vehicle stored in compliance with this Section.
- C. When any vehicle is towed pursuant this Ordinance, the following procedure shall be followed:
  - 1. Notice shall be sent to the registered owner of the vehicle by regular mail 1st class mail within 24 hours following the tow, by the company that did the towing.
  - 2. The notice shall contain the registration number & brief description of the vehicle, location of where the vehicle is stored, the cost of the tow & the daily storage charge if the vehicle is left more than 48 hours in storage after the notice has been mailed.

8. TEMPORARY ROAD CLOSURE

- A. The Road Commissioner or ~~their~~ designee may establish one-way traffic or restrict through traffic on such streets and ways at such times of the year as may appear necessary, by appropriate signs or markings clearly indicating such restrictions. This action is not regarded as a Temporary Road Closure within this Ordinance.
- B. An 'on the spot' closure by the Police or by the Fire Department during emergencies or processions, or a closure by the Road Commissioner or ~~their~~ designee for road construction or maintenance are not regarded as Temporary Road Closures within this Ordinance.
- C. The Road Commissioner or ~~their~~ designee may close streets for the purposes of a Temporary Road Closure to allow for such activities as Block Parties, Fairs, Carnivals, Fun-Runs and Exhibitions when the Select Board determines a need exists.
- D. Procedures for Processing Temporary Road Closure Applications
  - 1. An application in writing must be received by the Select Board at least six (6) weeks prior to the closure. Details should include:-
    - a. Applicant's name and address.
    - b. Street names to be closed.
    - c. Limits of the closure.
    - d. Date(s) and Time(s) of the closure.
    - e. Reasons for the closure.



2. A fee to cover costs may be required as a condition of approval, set and adjusted from time to time by the Select Board.
3. The applicant is to obtain consent in writing to the closure from the occupants of properties situated along the street(s) to be closed. This is to be included with the application.
  - a. If the proposed closure is to be short term (less than 24 hours) the matter does not require consideration by the Road Committee and Road Commissioner. However, concurrence must be obtained from the Police, the Fire Department and the Road Commissioner. If buses are to be effected, the RSU #38 should also be consulted.
  - b. If the proposed closure is to be longer term, the matter must be referred to the Road Committee and Road Commissioner for consideration.
4. In conjunction with the above, the Select Board will direct the Town Office to advertise the closure and seek comments from the public.
5. Following receipt of comments, the matter is referred to the Select Board for approval/rejection.
6. The applicant is notified of the Select Board's decision.
7. The Town Office is also to notify the Ambulance Service and Fire Department if the closure is approved.

E. Standard Conditions.

1. Below is a list of standard conditions to be applied for Temporary Road Closures. Additional conditions may be applied for specific cases:
  - a. The closure is to be indicated by suitable barriers and signs which are to be removed promptly at the conclusion of proceedings.
  - b. Notices to the public of the upcoming road closure are to be posted at the town office, post offices, other prominent locations, and also along all public entries of the road to be closed at least seven (7) days in advance.
  - c. Barriers are to be manned-attended at all times by a competent person.
  - d. Traffic Hazard Warning Lamps are to be kept in operation at all times during the hours of darkness.
  - e. The local Police are to be notified and any Police directions are to be obeyed.

- f. A clear access is to be maintained for emergency vehicles at all times.
- g. Any person having a legitimate reason to gain access is to be permitted to do so without undue delay.
- h. The area is to be left clear and tidy at the conclusion of proceedings.

9. ROAD OPENING

~~RESERVED~~

A. Purpose and Applicability.

- 1. The purpose of this section is to promote the safety and general welfare of the community, and to protect public infrastructure from undue adverse impacts by ensuring all work in Public Ways is properly constructed and to ensure that the appropriate public officials are notified in advance of such work.
- 2. This ordinance does not apply to work done on state highways (Route 17, Route 41, Route 135, and North Rd.) or on private roads within the Town of Readfield.

1. Application Requirements and Procedures.

- 1. Permit Required: Before any construction involving excavation in a Public Way may take place, the contractor shall prepare and submit a Road Opening Permit Application, and receive a Road Opening Permit from the Road Commissioner.
- 2. Application Form: Applications for Road Opening Permits shall be made on a form available at the Town Office.
- 3. Application Review: The Road Commissioner or designee shall review the application for compliance with this ordinance and shall issue a decision on the application within 72 hours of receipt of the application. The Road Commissioner or designee may attach special conditions to the permit, if deemed necessary to ensure compliance with this ordinance or to maintain public safety.
- 4. Timing: Outside of emergency repair work as determined by the Road Commissioner or designee, Road Opening Permits shall not be issued for Public Ways paved within the past two years.
- 5. Inspections: The Road Commissioner or designee may at any time inspect the work covered by the Road Opening Permit.
- 6. Application Fee: The fee for the Road Opening Permit shall be set by the Select Board.



B. Performance Standards.

1. During all times when the Contractor is working in a Public Way, proper traffic control must be maintained. The most recent edition of the Manual on Uniform Traffic Control Devices (MUTCD) issued by the Federal Highway Administration shall be the standard applied to traffic controls.
2. If applicable, proper trenching techniques shall be used during all excavations, in accordance with Occupational Safety and Health standards and guidelines.
3. All backfill material shall be thoroughly compacted. The top of the trench shall be of a clean gravel processed to a graduation of no larger than three (3) inches and be of a thickness equal to the present base but under no circumstances be less than twelve (12) inches after compaction.
4. All pavement removed is to be taken away from the work site and disposed of at an approved disposal facility. The pavement opening shall be squared and repaved using two (2) inches of binder with one (1) inch of surface mix or greater, to match existing pavement depth. Mix design shall meet all Maine DOT specifications.
5. The permittee assumes responsibility for the site during construction and for a period of two years from the date of completion. Should a problem arise, it will be the sole responsibility of the permittee to take all corrective measures deemed necessary by the Road Commissioner. Street construction is to be completed as soon as practical in order to prevent unnecessary hazards to the public.
6. All surplus material and construction debris must be removed from the work site before the contractor completes demobilization activities.
7. A minimum of one-half of the travel width of the roadway shall be open to traffic at all times.

C. Enforcement.

1. At the request of the Road Commissioner, the Code Enforcement Officer shall issue a stop-work order if a contractor fails to adhere to the requirements of this ordinance.

10. WEIGHT RESTRICTIONS & ROAD POSTING

A. Restrictions and Notices.

1. The municipal officers may, either permanently or seasonally, impose such restrictions on the gross registered weight of vehicles as may, in their judgment, be necessary to protect the traveling public and prevent abuse of the highways, and designate the public ways to which the restrictions shall apply.

2. Whenever notice has been posted as provided herein, no person may thereafter operate any vehicle with a gross registered weight in excess of the restriction during any applicable time period on any public way so posted unless otherwise exempt as provided herein.
3. Pursuant to 29-A M.R.S. § 2395, the notice shall contain, at a minimum, the following information: the name of the public way, the gross registered weight limit, the time period during which the restriction applies, the date on which the notice was posted, and the signatures of the municipal officers. The notice shall be conspicuously posted at each end of the restricted portion of the public way in a location clearly visible from the traveled way.
4. Whenever a restriction expires or is lifted, the notices shall be removed wherever posted. Whenever a restriction is revised or extended, existing notices shall be removed and replaced with new notices. No person may remove, obscure or otherwise tamper with any notice so posted except as provided herein.

#### B. Exemptions

1. The following vehicles are exempt under State law: Any vehicle delivering home heating fuel or organic animal bedding and operating in accordance with a permit issued by the MDOT under 29-A M.R.S. § 2395 (4) and, when necessary during a period of drought emergency declared by the governor, any vehicle transporting well-drilling equipment for the purpose of drilling a replacement well or for improving an existing well on property where that well is no longer supplying sufficient water for residential or agricultural purpose and operating in accordance with a permit issued by the MDOT under 29-A M.R.S. § 2395 (4-A).
2. Frozen road exemption: This ordinance shall not apply to any restricted road which is frozen. The highway is considered “frozen” only when the air temperature is 32° F or below and no water is showing in the cracks of the road. Both conditions must be met.
3. The following vehicles are also exempt under the specific provisions of this ordinance:
  - a. Any vehicle or combination of vehicles registered for a gross weight of 23,000 pounds or less.
  - b. MaineDOT vehicles or other vehicles authorized by MaineDOT or a municipality or county to maintain the roads under their authority.
  - c. Authorized emergency vehicles as defined in 29-A M.R.S. § 2054, school buses, a wrecker towing a disabled vehicle of legal weight from a posted highway, and vehicles with three axles or fewer under the direction of a public utility and

engaged in utility infrastructure maintenance or repair.

- d. Any two axle vehicles registered for a gross weight in excess of 23,000 pounds and less than or equal to 34,000 pounds that are carrying any of the Special Commodities may operate without a permit. Special Commodities includes any of the following:
  - i. Home delivered heating fuel (oil, gas, coal, stove size wood that is fewer than 36” in length, propane and wood pellets);
  - ii. Petroleum products;
  - iii. Groceries;
  - iv. Bulk milk;
  - v. Bulk feed;
  - vi. Solid waste;
  - vii. Organic animal bedding; or
  - viii. Sewage from private septic tanks or ~~porta-potties~~portable toilets

### C. Permits

1. The owner or operator of any vehicle not otherwise exempt as provided herein may apply in writing to the Road Commissioner for a permit to operate on a posted public way notwithstanding the restriction. The Road Commissioner may issue a permit only upon all of the following findings:
  - a. no other route is reasonably available to the applicant;
  - b. it is a matter of economic necessity and not mere convenience that the applicant use the public way; and
  - c. the applicant has tendered cash, a bond or other suitable security running to the municipality in an amount sufficient, in their judgment, to repair any damage to the public way which may reasonably result from the applicant’s use of same.
2. Even if the Road Commissioner makes the foregoing findings, they need not issue a permit if they determine the applicant’s use of the way or bridge could reasonably be expected to create or aggravate a safety hazard or cause substantial damage to a way or bridge maintained by the municipality. They may also limit the number of permits issued or outstanding as may, in their judgment, be necessary to preserve and protect

the public ways.

3. In determining whether to issue a permit, the Road Commissioner shall consider the following factors:
  - a. the gross registered weight of the vehicle;
  - b. the current and anticipated condition of the public way;
  - c. the number and frequency of vehicle trips proposed;
  - d. the cost and availability of materials and equipment for repairs;
  - e. the extent of use by other exempt vehicles; and such other circumstances as may, in their judgment, be relevant.
4. The Road Commissioner may issue permits subject to reasonable conditions, including but not limited to restrictions on the actual load weight and the number or frequency of vehicle trips, which shall be clearly noted on the permit.

#### D. Penalties

Any violation of this Ordinance section shall be a civil infraction subject to a fine of not less than \$250.00 nor more than \$1,000.00. Each violation shall be deemed a separate offense. In addition to any fine, the municipality may seek restitution for the cost of repairs to any damaged way or bridge and reasonable attorney fees and costs. Prosecution shall be in the name of the municipality and shall be brought in the Maine District Court.

### 11. DRIVEWAY SITING & CULVERTS

#### A. Permit Required.

1. Any new driveway entrance onto a Town or privately-owned road requires an entrance permit to be applied for, approved and issued by the Road Commissioner or the Commissioner's designee following the payment of the applicable review fee. Driveway entrances requiring site review in accordance with the Land Use Ordinance shall first require approval from the Planning Board.
2. If a new entrance requires the installation of a culvert, the Road Commissioner or designee will state on the permit the diameter and length of the culvert. The culvert must be installed according to these installation specifications and any other conditions which the Road Commissioner or designee may impose.

#### B. Siting Requirements



1. Driveway entrances to lots must be located to provide for the minimum Sight Distances for the speed limit posted on any public or private road and required as Basic Safety Standards in Chapter 299 of the Maine Department of Transportation “Highway Driveway and Entrance Rules”: Part B, Section 2. These sight distances are as follows:

Posted Speed (MPH) Sight Distance (feet)	Sight Distance (feet)
Less than 20	None required
20	155
25	200
30	250
35	305
40	360
45	425

2. If the required sight distance cannot be achieved due to the topography, configuration or other unique circumstances of the property, and not for the convenience of or as the result of any action taken by the owner of the lot, this distance may be reduced to the extent necessary to provide the greatest sight distance as determined by the Road Commissioner.
3. The edge of the driveway shall be setback at least ten (10) feet from the edge of any side or rear property line unless there is a survey of the property completed by a Registered Land Surveyor and corner pins properly locating the property lines exist. In such case, the edge of the driveway may be as close as three (3) feet from a side or rear property line, provided proper drainage is installed to ensure that stormwater runoff is not channeled onto abutting property without a legal drainage easement. Shared driveways shall be exempt from the setback requirements.

C. Culvert Installation Standards.

1. The minimum diameter of any culvert shall be twelve (12) inches, the minimum length shall be twenty (20) feet and the maximum length shall not exceed forty (40) feet unless the Road Commissioner approves otherwise.
2. All culvert pipe and fitting materials shall be new and shall be constructed of High Density Polyethylene (HDPE) meeting at least AASHTO M294, Type S standards and shall be installed according to this policy and the manufacturer’s recommendations. Where there may be inconsistencies or conflicts between these, the Road Commissioner shall make the final determination.
3. When setting a culvert, all mulch, peat or other organic material must be removed from the base area and replaced with gravel bedding material no larger than 2-1/2 inches. If a culvert must be installed over ledge or other unyielding material, the

- culvert must be placed on twelve (12) inches of acceptable bedding material.
4. Culverts must be set at a downhill pitch of 2-4% (approx. 6-10 inches for a twenty-four (24) ft. culvert).
  5. Backfill material around the culvert and a minimum of twelve (12) inches of cover material over the culvert must be placed in 6-inch lift increments and compacted to 95%. If the depth of the cover material cannot meet the minimum twelve (12)-inch requirement due to the presence of ledge, this may be reduced to the greatest practical extent as determined by the Road Commissioner.
  6. Road ditches on each end of the culvert must be dug out for a distance adequate to provide for the free flowage of stormwater through the culvert. At a minimum, the ditch at the inlet of the culvert must be opened to allow full passage of water into the culvert and, the ditch from the outlet of the culvert must be tapered down-slope for a distance sufficient to result in a continuous grade elevation equal to or less than that of the base, or invert, of the installed culvert.
  7. The grade of the entrance shall slope away from the road surface at a rate of ½ inch per foot to provide for a low spot 3 feet beyond the edge of the existing shoulder, but not less than 5 feet from the edge of the pavement or traveled way and shall be graded so that surface water shall be carried away from the road.
  8. Culverts shall extend at least 6 inches beyond the base of a 2-to-1 slope on either side of the driveway and rock headers must be installed around both ends of the culvert.
  9. When it is anticipated the culvert size may need to exceed twenty-four (24) inches in diameter, the landowner/developer may be required to obtain professional advice for sizing and installation of the culvert. All such costs shall be paid for by the landowner/developer.
  10. Driveways shall not be ditched to carry new stormwater from the developed site to the Town road ditch. The developed site includes all new structures, driveways and private roads, parking areas, sidewalks, and other changes to real estate resulting in new impervious surface area.
  11. The landowner/developer is responsible for providing all necessary barricades, lights, warning signs and other devices as necessary to safeguard traffic properly while work is in progress.

#### D. Culvert Installation, Maintenance, and Replacement.

1. Following approval of the installation, the landowner/developer is responsible for the purchase, installation and proper backfilling of said culvert.



2. If the culvert is installed within the limits of a Town-owned road, the Town thereafter becomes responsible for the maintenance and any necessary replacement of the culvert according to the requirements of this policy.

12. ENFORCEMENT & PENALTIES

- A. Enforcement of this Ordinance, including but not limited to the issuance of permits and notices of violation, shall be the responsibility of the Road Commissioner and Code Enforcement Officer or their designees, acting as duly authorized representatives of the Town of Readfield.
- B. Action to enforce this Ordinance may also be taken through the Land Use Ordinance of the Town of Readfield.
- C. When necessary to meet an emergency situation in the interest of the health, safety or general welfare of the residents of the town, the Fire Chief, or his designee, may temporarily suspend any provision of this Ordinance. They may restrict and divert vehicular and pedestrian traffic, and may restrict or regulate parking.
- D. Any violation of this ordinance is a civil violation.
- E. The Select Board may establish a method by which persons charged with the violation of ordinances governing pedestrian traffic on the public ways may waive all court action by payment of specified fees within stated periods of time. [1991, c. 549, §16 (AMD); 1991, c. 549, §17 (AFF).]
- F. Penalties under this ordinance may include the removal of personal property or vehicles from the public way at the owner's expense, as well as monetary penalties.
  1. Unless otherwise noted, monetary penalties for violation of this Ordinance shall be as follows:
    - 1st offense - \$25
    - 2nd offense - \$50
    - 3rd offense - \$100
    - 4th or subsequent offense - up to \$500
  2. In any instance where penalties in this section conflict with penalties identified elsewhere in this Ordinance, the more substantive penalty shall apply.
  3. Penalties shall be payable to the Readfield Town Office within three business days of notice of violation.
  4. Unpaid penalties shall be collected using the most expedient means, including the use of third party collection agencies.

13. CONFLICTS WITH OTHER ORDINANCES

Whenever a provision of this Ordinance conflicts with or is inconsistent with another provision of this Ordinance or of any other Ordinance, regulation or statute, the more restrictive provision shall apply.

14. AMENDMENT

This Ordinance may be amended by the Select Board at any properly noticed meeting.

15. SEVERABILITY

The invalidity of any section or provision of this Ordinance shall not be held to invalidate any other section or provision of this Ordinance.

16. ABROGATION

This Ordinance repeals and replaces any municipal ordinance, portion thereof, or legislative action previously enacted relating to the management or operation of public ways, traffic, and parking in the Town of Readfield. ~~Known ordinances and policies include:~~

~~The Readfield Corner Parking Ordinance;~~

~~The Readfield Select Board Traffic Ordinance—Temporary Road Closure Policy;~~

~~The Snow Plowing Ordinance, and~~

~~The Driveway Entrance Siting and Culvert Installation and Maintenance Policy~~

17. APPENDICES

The following appendices are related to but separate from this Ordinance and are available at the Town Office or on the Town of Readfield website.

- Appendix A - Driveway Application & Permit
- Appendix B - Road Opening Application & Permit
- Appendix C - Temporary Road Closing Application & Permit
- Appendix D - Over Weight Application & Permit
- Appendix E - Notice of Violation
- Appendix F - Parking Maps
- Appendix G - Listing of Town Roads and Public Ways

**Eric Dyer**

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**From:** Eric Dyer  
**Sent:** Friday, August 12, 2022 5:18 PM  
**To:** Dennis Price; Kathryn Woodsum; Steve Deangelis; Carol Doorenbos; Sean Keegan  
**Cc:** 'brucebourgoine@gmail.com'  
**Subject:** RE: Select Board Retreat Rescheduling

Good evening,

Unfortunately none of the alternative dates suggested for the Board Retreat are viable for all participants. I believe we will need to try for mid-to-late September when everyone is more settled and recommend we consider the rescheduling as an agenda item at the August 29<sup>th</sup> Select Board meeting.

Be well,

Eric

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**From:** Eric Dyer  
**Sent:** Friday, August 5, 2022 11:52 AM  
**To:** Dennis Price; Kathryn Woodsum; Steve Deangelis; Carol Doorenbos; Sean Keegan  
**Cc:** [brucebourgoine@gmail.com](mailto:brucebourgoine@gmail.com)  
**Subject:** Select Board Retreat Rescheduling

Good morning,

A Board member has had an unavoidable and unplanned conflict arise on the date of the planned retreat. After communicating with Dennis I am proposing a few alternative dates and times. Please indicate your availability using the poll below:

<https://doodle.com/meeting/participate/id/er0zwb6b>

Thanks!

Eric

Eric Dyer, MURP  
Readfield Town Manager  
Town Office – 207-685-4939  
Direct Office Line – 207-685-1818  
Mobile Voice/Text – 207-931-7680  
Website - [www.readfieldmaine.org](http://www.readfieldmaine.org)

# 2022/2023 Select Board Retreat Workshop Agenda

Readfield Town Hall

2022 - 5:30PM to 9:00PM

*The Board may elect to adjourn early*

Please Note: *Pizza, drinks, and chips will be provided and we ask that participants and attendees bring a desert to share.*

5:30 **Opening thoughts on outcomes, agenda adjustments and ground rules**

5:40 **Opportunity for attending public input**

5:50 **Town Manager's thoughts**

6:00 **Dinner Break**

6:30 **Reflections**

- A look back on 2021/2022 goals (See appendix A)
- Thoughts on what we could have done better
- Selecting goals to be continued
- Major events that may affect goal considerations including coronavirus

7:15 **Considerations**

- Carryover goals
  - Those not completed, evaluate and justify continuance
  - Multi-year in progress, reassess resources
- New and revised goals (See appendix B)
- Ordinance priorities (See Appendix C)
- Policy priorities
- Other initiatives

7:45 **Aspirations**

- Where do we want to end up? 2022/2023? 2024? 2025 and beyond?
- How do we get there?
- New goallist
- Expectations of each other

8:15 **Opportunity for attending public observations (up to 15 minutes total)**

8:30 **Commitments**

- Goal refinement
- Goal detailing

9:00 ***Thank you, the work now begins!***

# **NEW BUSINESS**

**RESERVED**



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355  
Office (207) 685-4939 • Fax (207) 685-43420  
Website: [www.readfieldmaine.org](http://www.readfieldmaine.org)

### SELECT BOARD RESOLUTION:

WHEREAS, The Town of Readfield holds an annual Heritage Days celebration and this year's activities included a Pig Scramble, and;

WHEREAS, The Town of Readfield supports local agriculture and local food production, and volunteers organizing the event wished to promote this through an event commonly and legally held at agricultural fairs, and;

WHEREAS, a number of Readfield residents and non-residents expressed their concern at the message being sent to children by the event and the perceived treatment of the animals, and;

WHEREAS, the Select Board wishes to maintain Heritage Days as an event that can be enjoyed by all Readfield residents and visitors, and;

WHEREAS, there are numerous activities that celebrate our agricultural heritage and promote local agriculture and local food production without the use of live animals, or which are not perceived to harm the animals, and;

WHEREAS, Heritage Days is organized by volunteers and we encourage those wishing to see more or different activities to actively participate in event planning,

NOW THEREFORE, the Readfield Select Board resolves to not include Pig Scrambles in future Heritage Days events and to encourage alternative activities that promote local agriculture and local food production.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Dennis Price, Select Board Chair

\_\_\_\_\_  
Kathryn Mills Woodsum, Select Board Vice Chair

\_\_\_\_\_  
Sean Keegan, Select Board

\_\_\_\_\_  
Carol Doorenbos, Select Board

\_\_\_\_\_  
Steve DeAngelis, Select Board

**Eric Dyer**

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**From:** Contact form at Readfield ME <cmsmailer@civicplus.com>  
**Sent:** Tuesday, August 23, 2022 2:15 PM  
**To:** Eric Dyer  
**Subject:** [Readfield ME] Broadband for Unserved Residents (Sent by Chris Lynch, clynch@matrixdg.com)

Hello edyer,

Chris Lynch ([clynch@matrixdg.com](mailto:clynch@matrixdg.com)) has sent you a message via your contact form (<https://www.readfieldmaine.org/user/37/contact>) at Readfield ME.

If you don't want to receive such e-mails, you can change your settings at <https://www.readfieldmaine.org/user/37/edit>.

Message:

Eric,

Dan Wells suggested I reach out to you about high speed broadband for the unserved areas in Readfield that border either Fayette or Mount Vernon. As you may be aware Mount Vernon has chosen Matrix as their partner for the proposed municipal FTTH project that will be voted upon in November. The Select Board of Fayette has also agreed to support a proposed build in Fayette at Matrix's sole expense.

What would be the next steps in discussing the above?

Thanks in advance. Looking forward to hearing back from you.

Chris Lynch  
Matrix Design Group  
(508) 918-0478





## **TOWN OF READFIELD – Town Manager**

**8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355**  
**Office (207) 685-4939 • Cell (207) 242-5437**  
**Email: [manager@readfieldmaine.org](mailto:manager@readfieldmaine.org)**

### **REQUEST FOR PROPOSALS**

### **ROAD STRIPING SERVICES**

**INTRODUCTION** - The Town of Readfield, Maine (hereinafter, the "Town") is seeking proposals for Road Striping Services. All proposals are to be submitted in sealed envelopes or via email, and clearly marked "ROAD STRIPING SERVICES" on the envelope or in the Subject line, to the Town Office, 8 Old Kents Hill Road, Readfield, Maine 04355, by **3:00 p.m. on Friday, August 19, 2022**. Any proposal received after this scheduled opening time shall not be considered.

The successful Proposer shall be required to sign an agreement substantially similar to the standard Town Services Agreement, attached. Before commencing work under the Services Agreement, the successful Proposer shall produce evidence satisfactory to the Town that it and its subcontractors, if any, have secured public liability, automobile and workers' compensation insurance coverage. Each Proposer must inform itself of the conditions relating to the area in which the Services shall be performed. Failure to do so will not relieve a successful Proposer of its obligations to furnish all equipment, material and labor necessary to carry out the provisions of the Agreement and to complete the contemplated work for the consideration set forth in this Request for Proposals. The Town disclaims any and all responsibility for injury to Proposers, their agents or others while examining the work site or at any other time. Proposers are responsible for all of their costs in preparing and submitting proposals.

Each Proposer must be current in personal property tax payments to the respective municipality where the firm is located or provide a letter from the municipality stating the Proposer is in good standing related to tax payments.

**SCOPE OF SERVICES** – The Scope of Services is attached.

**GENERAL** – The Proposal must include all materials, equipment and labor necessary to perform the Services and must state the name of the person(s) or entity (entities) owning the materials and equipment and/or providing the personnel that forms the basis for its proposal. All Services to be furnished to the Town shall be performed with equipment, methods and use of personnel in accordance with the pertinent Occupational and Safety and Health Act requirements of the State of Maine and the United States.

**ACCEPTANCE/REJECTION** – The Town reserves the right to waive any informalities in proposals, and to accept or reject any or all proposals or portions thereof should it be deemed in the best interest of the Town to do so.



**PROPOSAL FORM**

**STRIPING SERVICES**

**PROPOSAL**

Proposer's name: Lucas Striping LLC

Address of business: 237 Plains Rd Readfield Me 04355

Names of principals: Stephen Lucas

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the STRIPING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

\$ .12 per linear foot of beaded double yellow line (equal to two feet of single line).

\$ .12 per linear foot of beaded double white line (equal to two feet of single line).

\$ 1.50 per square foot of beaded white stop bars, crosswalks, and directional arrows.

\$ 1.50 per square foot of beaded yellow or white curb marking.

Addenda receipt acknowledgement: N/A

This Proposal is made without any connection with any other Proposer making any proposal for the same Services; and that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits therefrom.

Signed and dated: Stephen K. Lucas



## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355

Tel. (207) 685-4939 • Fax (207) 685-3420

Email: [manager@readfieldmaine.org](mailto:manager@readfieldmaine.org)

### REQUEST FOR PROPOSALS (RFP)

The Town of Readfield seeks proposals from qualified firms to complete shim and overlay paving, shoulder material installation, brush and tree removal, ditching, and culvert clearing and replacement on Church Rd.

All proposals are to be submitted to the Town Manager, Readfield Town Office, 8 Old Kents Hill Road, Readfield, Maine 04355 or to [manager@readfieldmaine.org](mailto:manager@readfieldmaine.org) and shall be clearly marked "**PAVING DOCUMENTS – DO NOT OPEN**" on the sealed envelope or in the email subject line. Proposals will be accepted until **3:00 P.M. on Friday, August 26, 2022** at which time they will be publicly opened. Proposal forms and specifications may be obtained at the Town Office. The Town of Readfield reserves the right to accept any or reject any or all proposals. Proposers may be present at the proposal opening if so desired.

# Littlefield Paving & Plowing, LLC

155 Hanscom Rd, Benton ME 04901

littlefield.paving.plowing@gmail.com

(207) 314-6171

## Town of Readfield

- Price includes Grinding Joints.
- Price includes Tack.
- Price includes Traffic Control.
- Price includes Sweeping.

# PAVING PROPOSAL FORM

## PAVING & MAINTENANCE PROPOSAL

Name of Company: Littlefield Paving + Plowing, LLC

### Ditching and Culverts

#### **Church Road, Northbound Rt17 to Mount Vernon Town Line:**

- Cemetery ditching in front of Rock Wall - Center Access cut out material, allow water flow.
- #141 Church Road, First property access: completely clogged or missing culvert, needs replacement. Second(main) access: **clogged culvert - unclog**. Cut back roadside material and re-ditch entire property frontage as well as just north of second driveway (1) **One 30'x18" culvert**.

Lump sum cost

Total \$ 12,400.

#### **Church Road, Southbound Mount Vernon Town Line to Rt17**

- Town Line South to #414 Church Road, material **cut back and re-ditch**. Cross Culvert prior to #414 is clogged. **Unclog & install riprap catch basin**.
- #410 Church Road, cross culvert is clogged, cannot find exit on east side of Church Road, **Unclog & install riprap catch basin**.
- Continue **material removal and re-ditching** from #410 to cross culvert prior to #374.
- Adjacent #141 south to #128 Church Road. **cut back material and re-ditch**.
- Ditching beginning at #58 Church Road to #44 Church Road. Replace clogged metal culvert #58. Replace metal/clogged culvert #52 main property access; replace metal/clogged culvert second property access #52, (3) **Three 20'x15" culverts**.
- **Re-ditching** from #34 Church Road to #30 Church Road, #30 has clogged plastic culvert, **Unclog culvert**.
- #22 Church Road, first property access, plastic culvert, **reset culvert**. Middle property access culvert, metal and clogged, replace. Third/main property access metal culvert clogged, replace. **Re-ditch** length of #22 Church Road. (1) **One 20'x15" culvert**, (1) **One 25'x15" culvert**.
- #8 Church Road, main property access metal culvert, set too high but not rotted, replace. Both secondary property access metal culvert are rotted, replace. (1) **One 30'x15" culvert**, (1) **One 8'x15" culvert**, (1) **One 10'x15" culvert**.
- #1149 Rt 17, driveway access on Church Road. Metal/Clogged culvert. Replace. (1) **One 30'x15" culvert**.

Lump sum cost

Total \$ 65,750.00

**Brush & Tree Removal**

Brush & Tree Removal

Total \$ 9,585.00

**Paving & Shoulder**

9.5 mm HMA Variable Depth Shim Compacted

800 (Estimated tons) X \$113.00 Cost per Ton Installed =

Total \$ 90,400

9.5 mm HMA Wearing Surface 1" Compacted

1,615 (Estimated tons) X \$113.00 Cost per Ton Installed =

Total \$ 182,495

Tack Coats

710 (Estimated gallons) X \$5.00 Cost Per Gallon Applied =

Total \$ 3,550.00

3/4" CSB 1" Compacted Shoulder

426 (Estimated tons) X \$55.00 Cost per Ton Installed =

Total \$ 23,430.00

Printed Name: Todd Littlefield

Signature: Todd Littlefield

Date: Aug 26, 2022

All materials and work may be subject to inspection by the OWNER. The Town Manager or designee shall be allowed access to all parts of the work and shall also have the right to inspect and test, at the OWNER's expense, by any methods adequate to ensure an acceptable quality of work. It is strongly recommended that the CONTRACTOR, before submitting a bid, become completely familiar with the job site and the required work. The OWNER may be available to participate in pre-bid inspections at designated times and locations, and occasionally by request. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of a formal pre-bid inspection.

The bid price(s) quoted in the Proposal Form shall include preparation, mobilization, installation, final cleanup, and all labor and materials required to complete the work as specified in the Paving Specifications and Proposal Form. The bid price shall be firm for the term of this AGREEMENT.

The OWNER reserves the right to submit Change Orders in writing to the CONTRACTOR. In that event, the OWNER will negotiate with the CONTRACTOR to determine any new terms or costs. At the completion of work, each site shall be left in a neat and clean condition, subject to approval of the Town Manager or a Designee.

The OWNER shall remit to the CONTRACTOR the total payment of \$ 113.00 per ton for specified HMA overlay \$ 5.00 per gallon for specified tack coat, \$ 78,150.00 for ditching and culvert work, \$ 9,585.00 for brush and tree removal, and \$ 55.00 per ton for Specified shoulder material; by the first warrant following completion of all services. The total cost of this agreement will not exceed \$ 387,610.00 without written approval from the OWNER. The OWNER reserves the right to withhold payment should it be determined that the CONTRACTOR has not performed the services required as stated in the Paving Specification.

Every effort shall be made to resolve conflicts between the OWNER and CONTRACTOR through direct negotiations between the parties. If resolution cannot be reached within a reasonable timeframe then the matter will be referred to third party arbitration by mutual agreement of the OWNER and CONTRACTOR.

The OWNER shall have the right to terminate this contract for cause with a minimum notice to the CONTRACTOR of Five (5) business days. Failure to comply with any requirement of this contract shall be cause for termination.

Witness  
\_\_\_\_\_

TOWN  
By: \_\_\_\_\_  
Eric Dyer, Town Manager

Witness  
\_\_\_\_\_

CONTRACTOR  
By: L.H. Hildreth paving/paving LLC  
Its: Tom Todd



## SERVICES AGREEMENT

### ROAD PAVING & MAINTERNANCE SERVICES

THIS AGREEMENT is made this 26<sup>th</sup> day of Aug, 2022 by and between the Town of Readfield, a municipal corporation existing under the laws of the State of Maine and located in the County of Kennebec, State of Maine (hereinafter "OWNER") and [Signature] (hereinafter "CONTRACTOR").

The CONTRACTOR shall perform paving on selected Town roads, as needed and directed by the Town Manager/Road Commissioner or his/her designee. All mixing plants, equipment, and materials involved with the completion of the specified work shall meet current MAINEDOT specifications and DEP standard best practices.

The CONTRACTOR shall furnish all of the services, materials and perform all of the work as described in the Paving Specifications and Proposal Form, and shall do so in accordance with the Contractor's Proposal dated 8/24, 2022.

The CONTRACTOR must be current in personal property tax payments to the respective municipality where the firm is located or provide a letter from the municipality stating the CONTRACTOR is in good standing related to tax payments.

The CONTRACTOR agrees to abide by the OWNER's prohibitions against workplace violence, sexual harassment, and political activities in Readfield while working in Readfield.

The CONTRACTOR must maintain liability insurance, in the amount of \$400,000 per occurrence, for personal injury, death and property damage claims which may arise from operations under this agreement. The CONTRACTOR shall provide evidence of insurance or financial resources sufficient to satisfy the requirements of the Workers' Compensation Act.

The CONTRACTOR will provide to the OWNER a Certificate of Insurance naming the OWNER as an additional insured prior to the start of any work under this agreement. The OWNER disclaims any and all responsibility for injury or damages to the CONTRACTOR, its agents, or others at any time during this agreement.

The CONTRACTOR will provide the OWNER with a current and complete W-9 form prior to the start of any work under this agreement.

The CONTRACTOR, to the fullest extent permitted by law, shall indemnify and hold harmless the OWNER, and their agents, employees and/or invitees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the OWNER.

The CONTRACTOR guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period of one year from the date of completion.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gosline-Murchie Agency 10 Old Brunswick Road Gardiner ME 04345	CONTACT NAME: Tracey Thibault	
	PHONE (A/C, No, Ext): (207) 582-4120 FAX (A/C, No): (207) 582-8257 E-MAIL ADDRESS: tthibault@gosline-murchie.com	
INSURED Littlefield Paving & Flowing LLC 155 Hanscom Rd Benton ME 04901-2921	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Frankenmuth	13986
	INSURER B: Maine Employers Mutual	11149
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER: 22-23

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6638216	8/21/2022	8/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 SPPCO \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			6638215	8/21/2022	8/21/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1810104151	11/21/2021	11/21/2022	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Town of Readfield 8 Old Kents Hill Road Readfield, ME 04355	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Tracey Thibault/TLT

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ACORD 25 (2014/01)

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INS025 (201401)

## PAVING PROPOSAL FORM

### PAVING & MAINTENANCE PROPOSAL

Name of Company: Pike Industries Inc.

#### Ditching and Culverts

##### **Church Road, Northbound Rt17 to Mount Vernon Town Line:**

- Cemetery ditching in front of Rock Wall - Center Access cut out material, allow water flow.
- #141 Church Road, First property access: completely clogged or missing culvert, needs replacement. Second(main) access: **clogged culvert - unclog**. Cut back roadside material and re-ditch entire property frontage as well as just north of second driveway **(1) One 30'x18" culvert**.

Lump sum cost

Total \$ 10,050.00

##### **Church Road, Southbound Mount Vernon Town Line to Rt17**

- Town Line South to #414 Church Road, material **cut back and re-ditch**. Cross Culvert prior to #414 is clogged. **Unclog & install riprap catch basin**.
- #410 Church Road, cross culvert is clogged, cannot find exit on east side of Church Road, **Unclog & install riprap catch basin**.
- Continue **material removal and re-ditching** from #410 to cross culvert prior to #374.
- Adjacent #141 south to #128 Church Road. **cut back material and re-ditch**.
- Ditching beginning at #58 Church Road to #44 Church Road. Replace clogged metal culvert #58. Replace metal/clogged culvert #52 main property access; replace metal/clogged culvert second property access #52, **(3) Three 20'x15" culverts**.
- **Re-ditching** from #34 Church Road to #30 Church Road, #30 has clogged plastic culvert, **Unclog culvert**.
- #22 Church Road, first property access, plastic culvert, **reset culvert**. Middle property access culvert, metal and clogged, replace. Third/main property access metal culvert clogged, replace. **Re-ditch** length of #22 Church Road. **(1) One 20'x15" culvert, (1) One 25'x15" culvert**.
- #8 Church Road, main property access metal culvert, set too high but not rotted, replace. Both secondary property access metal culvert are rotted, replace. **(1) One 30'x15" culvert, (1) One 8'x15" culvert, (1) One 10'x15" culvert**.
- #1149 Rt 17, driveway access on Church Road. Metal/Clogged culvert. Replace. **(1) One 30'x15" culvert**.

Lump sum cost

Total \$ <sup>4</sup>43,850.00

**Brush & Tree Removal**

~~Brush & Tree Removal~~

Total \$ N/A

**Paving & Shoulder**

**9.5 mm HMA Variable Depth Shim Compacted**

1200 (Estimated tons) X 99.45 Cost per Ton Installed =

Total \$ 119,340.00

**9.5 mm HMA Wearing Surface 1" Compacted**

1585 (Estimated tons) X 99.45 Cost per Ton Installed =

Total \$ 157,629.25

**Tack Coats**

2020 (Estimated gallons) X 5.25 Cost Per Gallon Applied =

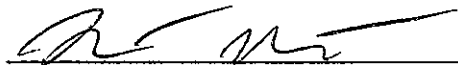
Total \$ 10,605.00

**3/4" CSB 1" Compacted Shoulder**

250 (Estimated tons) X 44.50 Cost per Ton Installed =

Total \$ 11,125.00

Printed Name: Robert MOWATT

Signature: 

Date: 8/26/2022



# PIKE INDUSTRIES

A CRH COMPANY

AN EQUAL OPPORTUNITY EMPLOYER  
ESTABLISHED 1872

MAINE OFFICE  
95 Western Avenue, Fairfield, ME 04937  
Phone: (207) 453-9381 Fax: (207) 453-2557

<b>To:</b> Town Of Readfield	<b>Contact:</b> Eric Dyer
<b>Address:</b> 8 Old Kents Hill Road Readfield, ME	<b>Phone:</b> (207) 685-4939 <b>Fax:</b> (207) 685-3420
<b>Project Name:</b> Town Of Readfield 2022	<b>Bid Number:</b>
<b>Project Location:</b> Church Road, Readfield, ME	<b>Bid Date:</b> 8/26/2022

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Ditching And Culverts - Northbound	1.00	LS	\$10,050.00	\$10,050.00
2	Ditching And Culverts - Southbound	1.00	LS	\$43,850.00	\$43,850.00
4	9.5mm Shim	1,200.00	TON	\$99.45	\$119,340.00
5	9.5mm Surface	1,585.00	TON	\$99.45	\$157,628.25
6	Tack Coat	2,020.00	GAL	\$5.25	\$10,605.00
7	Gravel Shoulders	250.00	TON	\$44.50	\$11,125.00


**Total Bid Price: \$352,598.25**

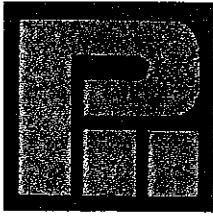
**Notes:**

- AC Price Adjustment shall be paid in its entirety to Pike Industries, Inc. per the Construction Contract.
- Worldwide energy and petroleum markets continue to be volatile, consequently Pike Industries Inc. reserves the right to withdraw this quote if not accepted within 7 days. If we do not receive a response (acceptance subject to project award) to this quote in 7 days, it will become null and void.
- Pike Industries, Inc. reserves the right to adjust unit prices based on total revenues awarded.
- Contractor's quoted prices shall be equitably adjusted on a periodic basis in order to reflect any increase in the price of liquid asphalt since the date of the quote or bid. The baseline cost for this contract are as follows: **liquid asphalt \$787.50** (average New England selling price, as posted on the MDOT website). Liquid asphalt escalation will be calculated by multiplying the performance graded binder percentages times the difference in price between the base price and the period price by the number of hot mix asphalt tons laid during the period.
- If new culverts are required where not listed, the price will be \$79.85/ft for 15" HDPE
- No pricing in this proposal includes ledge removal, drilling, or blasting.

**Payment Terms:**

Net 30 Days

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>P II - ME (Fairfield)</b></p> <p><b>Authorized Signature:</b> </p> <p><b>Estimator:</b> Rob Mowatt Rob.Mowatt@pikeindustries.com</p>
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# Pike Industries, Inc.

95 Western Avenue • Fairfield, ME 04937  
P: 207-854-2561 F: 207-453-2557

Established in 1872

## EXPERIENCE STATEMENT

For 150 years, Pike Industries has provided construction services to communities and customers in New England. During this time, Pike has grown to over 850 people and expanded services to include state-of-the-art paving technology, coldplaning and reclamation, aggregate supply, highway construction and rehabilitation, water and sewer utilities, landfill remediation, site development, and airport runways & taxiways.

Pike Industries is a vertically integrated company with aggregate sources throughout Maine, well-situated hot mix asphalt plants, and experienced employees. Pike Industries has a history of successful project completion with Maine Department of Transportation, Maine Turnpike Authority, and many municipalities.

Affirmative Action / Equal Opportunity Employer  
We Actively Solicit DBE/WBE Subcontractors



**ALL BIDDERS SHALL SUBMIT A LIST OF SIMILAR  
PROJECTS & REFERENCES WITH THE BID PROPOSAL**

Provide a list of at least three projects and references for similar projects that have been completed in the past three years. The Town may contact references to confirm experience. Reference information shall include Town/entity name, contact name & title, phone number, email address (if possible).

Project No. 1      Owner: Town of Paris, ME  
Project Description: 2021 Roadway Improvements  
Contact Person: Dawn Noyes, Town Mgr.  
Telephone No.: 207-743-2501  
Year Completed: 2021  
Contract Amount: \$ 1,060,517.00  
Email: manager@parismaine.org

Project No. 2      Owner: Town of Newry, ME  
Project Description: 2021 Paving & Road repairs  
Contact Person: Gary Wight, Town Administrator  
Telephone No.: 207-824-3123  
Year Completed: 2021  
Contract Amount: \$ 317,180.00  
Email: \_\_\_\_\_

Project No. 3      Owner: Town of Denmark, ME  
Project Description: 2020 reclaim & paving  
Contact Person: Ken Richardson  
Telephone No.: 207-452-2163  
Year Completed: 2021  
Contract Amount: \$ 375,074.00  
Email: \_\_\_\_\_

Project No. 4      Engineer: Pine Tree Engineering  
Project Description: 2020 & 2021 municipal projects  
Contact Person: Rob Prue  
Telephone No.: 207-443-1508  
Year Completed: 2020 Town of Fryeburg & Town of Paris  
And 2021 Town of Paris & Town of Sabattus projects  
Contract Amount: \$ various amounts  
Email: pte@pte-maine.com

**ALL BIDDERS SHALL SUBMIT A LIST OF SIMILAR  
PROJECTS & REFERENCES WITH THE BID PROPOSAL**

Provide a list of at least three projects and references for similar projects that have been completed in the past three years. The Town may contact references to confirm experience. Reference information shall include Town/entity name, contact name & title, phone number, email address (if possible).

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Contact Person: Ken Richardson  
Telephone No.: 207-452-2163  
Year Completed: 2021  
Contract Amount: \$ 375,074.00  
Email: \_\_\_\_\_

Project No. 4      Engineer: Pine Tree Engineering  
Project Description: 2020 & 2021 municipal projects  
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Telephone No.: 207-443-1508  
Year Completed: 2020 Town of Fryeburg & Town of Paris  
And 2021 Town of Paris & Town of Sabattus projects  
Contract Amount: \$ various amounts  
Email: pte@pte-maine.com



# **OTHER BUSINESS**

July 20th, 2022

Memorandum for Readfield Select Board

RE: Fairgrounds community park and conservation project review

8 Old Kents Hill Rd

Readfield ME 04355

Dear Select Board,

We completed our review of this initiative at our board meeting on July 19th, 2022.

The election results revealed that many voters supported municipal project funding, but a majority did not due to many factors including those outlined below.

Despite a year-long engagement with stakeholders, and significant scope and design changes accommodating environmental and aesthetic concerns, some community members consistently objected to the old fairgrounds site. This was based partly on their belief that the Readfield Elementary School is a feasible location that meets the needs of the community, and their perception that we did not use due diligence in considering and eliminating that or other potential sites.

They were active, vocal and persistent in their opposition and were not adequately engaged by project advocates. They were not sufficiently aware of the fact that the Elementary School location is not feasible due to playing field size requirements alone, or that the MCS fields are simply not available for municipal recreation use when needed.

Additionally, while the landscape architect did a commendable job accommodating multiple stakeholder input, we lost sight of the primary

objective. Our priority remains to build a community softball field that meets standards for girls that accommodates multiple athletic and civic uses. Our review yields the following update.

**Recreation Board Goal:** Promote vitality and healthful living in our community by providing versatile municipal recreational facilities suitable for all ages.

**Objectives / Criteria:**

1. Achieve gender equality for municipal athletic facilities that are consistently available for municipal scheduling and use
2. Maximize the nexus of existing parking and trails that safely link the beach, school, village area and fairgrounds for pedestrians and cyclists
3. Maximize versatility of the developed space to accommodate multiple athletic and civic uses
4. Minimize or eliminate need for municipal funding for construction and maintenance

**Next steps:**

1. Phase the project over time with costs by phase, including a separate breakout of materials cost estimates by phase:

<b>Phase:</b>	<b>Cost Estimate:</b>	<b>Materials: Component:</b>
Softball field	\$	\$
Outdoor basketball court	\$	\$
Pavilion / Concession area	\$	\$
Pollinator garden	\$	\$

2. Develop and implement a fundraising program that targets the materials costs by phase.

In keeping with our goal, we solicit your concurrence and executive guidance moving forward.

Respectfully submitted,

Readfield Recreation Association

**FYI**

To: Whom it May Concern

Subject: Several Current Factory Square Issues

- Repair Giles Road Bridge
- Eliminate new barn
- Create district protective ordinance

From: John B. Knox  
16 Old Kents Hill Rd  
Readfield, ME 04355  
207-685-4010

Date: March 8, 2022

## DESCRIPTION:

Factory Square (1790-1892) is third to the Union Meeting House and Jesse Lee Church as the most historic location in Readfield. The name "Factory Square" refers to the triangular size lot between Mill Street and Mill Stream (formerly Dead Stream). That triangle in the 1800's contained 13 mill facilities. The term "Factory Square" also refers to the Factory Square District that goes between Giles Road, formerly Factory Road, which contained the homes of the mill workers who were largely French-Canadian. The whole Square was often called Little Brittany. The other dimension of this Square is Old Kents Hill Road which is roughly parallel to Giles Road and is where the homes of the mill owners are still situated, which provide an interesting history of houses of that period and two of which were homes of Maine Governors.

The road was named after Roy Giles (1900-1960), not to be confused with Asa Gile (1811-1888). Roy was a major contractor and owned a house on Giles Road. Asa Gile owned a large mill in Factory Square and had a major role in the Iron Gate house on Main Street and with the grade school building (now town hall) adjacent to Factory Square. The town hall is now named after Asa.

This paper will accent three items which are current at this time: the repair of the Giles Road Bridge, the existence of a new barn, and interest in developing an historic district.

Giles Road runs between Old Kents Hill Road and State Route 17, where the road dead ends. Route 17 runs between Augusta and several paper mills, the two major ski areas, and a number of children's camps. Giles Road is intersected by Mill Street just as it reaches Route 17.

Giles Road crosses Mill Stream about one-half way between the road's beginning and end. It makes this cross by the Giles Road Bridge. In 2002, the bridge was discontinued by DOT because it was unsafe for heavy vehicles. To simplify the situation, the Town declared it closed for any vehicle. A traffic count was done relative to this project in 2006. Because of considerable development on the roads leading to the area being discussed, this traffic count should probably be repeated. The most recent estimate for repairing the Bridge is \$150,000.

## FUNDING:

There is particular focus on the Giles Road Bridge because of the length of time it has been inoperative, and an apparent surplus of funds at all government levels, which funds appear appropriate to the repair we are talking about.

The 2009 Comprehensive Plan contains the following objectives: (1) support efforts to identify significant historic archaeological and historic resources; (2) improve protections for archaeological and historic resources in the Land Use Ordinance; and (3) consider the adoption of an Historic Preservation Ordinance or land use standards to protect historically significant properties. The 2009 Comprehensive Plan called for funding from a bond issue, donations, and grants. I never heard anything further about the donations and grants. A bond issue was passed calling for repair to roads and bridges, but nothing was ever done to any bridge.

The Plan listed the Bridge as medium priority for replacement by 2010 (pages 25-26) and considered the bridge high priority for repair with work to start in 2009 (page 86).

In Town documents, the Giles Road Bridge is referred to as the Woolen Mill Bridge (1785-1884), which was the largest mill in the Square and was the mill nearest to the bridge. It is claimed that the mill provided uniforms in the Civil War, was one of the first textile mills in the State, and was at one time owned by a Governor of the State of Maine.

There is considerable controversy involving the three items discussed in this document: the bridge, the barn, and the district. First, creating an historic district for the Square might require removal of the barn. Second, if an historic district is created, it could come under the provision of 23 MRSA, Section 602, which requires that the State should improve bridges in historic districts. Also, Section 566 states that the DOT Commissioner or a municipality may alter responsibilities upon special or unusual situations. It should be added that a bridge must be more than 20 feet wide to qualify as a State bridge, which the Woolen Mill Bridge is not, making it a community responsibility.

#### HISTORIC DISTRICT:

The subject of a town's historic district is a complex one. Someone considering it should get professional advice particularly as to protecting Factory Square and the effect the ordinance would have on current land ownership. The previously mentioned Union Meeting House and Jesse Lee Church are both on the National Register and Kents Hill School is listed as an historic district. The interest in Factory Square is that it currently has no protection at all. When the three elements of Factory Square - the worker homes, the mills, and the owner homes - are put together, it has been mentioned they might be eligible to be considered a National Register Historic District. As to the National Register, it should be mentioned that such Registration provides little protection to the registered facilities. The following provide evidence of the desirability of protective ordinances:

1. The original Mill Street Bridge was removed because of its condition and was replaced by a walking bridge now called the Foot Bridge. This removal took place in spite of being opposed by a resident group lead by Marius Peladeau, former curator of the Farnsworth Museum and Director of the League of Historic Societies and Museums.
2. Recently a resident who owns a facility at Readfield Corner built a large barn right next to the Square with the intention of moving his restaurant and music facility to the barn. He did this without obtaining the required permits. It appears that the barn may have to be removed.
3. The last of the mill buildings were removed (1942) when competition made them no longer viable. Perhaps it should be called an archaeological area.

Anything done about Factory Square should include a protective ordinance. Erik Jorgenson, at the time head of the Pejepscot Historical society, and later head of the Maine Humanities Council, participated in the early Factory Square planning. At that time, he proposed a self-conducted walking tour after brush around the facility is cleared. (This clearing should be done with professional supervision.) He referred to Factory Square as a



"community treasure" and stated that the work of the local town committee on this project is a model for engaging residents in town history. Mr. Jorgenson was one of six who headed historical organizations in Southern Maine who took part in the early planning of Factory Square and was the most active of the group during the time of the project.

SUBJECTIVE:

1. Some health care professionals have mentioned to me their concern about ambulance emergencies caused by the continued closure of the Giles Road Bridge.
2. Many residents mentioned that the area between Old Kents Hill Road and the Bridge over Mill Stream was one of their favorite walks.

"As one stands on the little bridge at the lower dam in factory village it seems as if the ghosts of long ago still linger near the rushing water. The great mill wheel still grinds the grain, the dusty miller fills the wagons while the thirsty horses drink at the nearby trough. It is said all roads led to this spot when James Craig first built a sawmill here, and then a grist mill, both before 1790." (*Reflections of Readfield*, The American Revolution Bicentennial Commission of Readfield 1975)

3. Paul Rivard, at that time Director of the Maine State Museum and later of the American Museum of Textile History, stated that "Readfield's manufacturing history is classic in being very typical in what was found in New England in the period 1800-1870. Readfield's manufacturing history is worth studying as it reveals the riches of the community, its background, and as it reveals in microcosm a history of much of the State."
4. A picture of a large smoke stack in Mt Vernon was the last picture in a book of factories in New England. Although not directly connected, this location is quite close to Torsey Pond which is the origin of Mill Stream. The following quote was below the picture:

"This lone smoke stack is all that remains to remind us of a mill that once stood alongside this dam. Like many other industrial sites in New England, it has gained with the passing of time a certain romantic, if somewhat melancholy, patina. For better or worse, it has merged into the familiar New England landscape."

5. Factory Square has unfortunately not preserved its buildings but professionals I have talked to do not appear to be concerned by the lack of buildings in the project we have been discussing.
6. Richard Borges, former director of the Old York Historical Society and vice president of the New England Chapter of the Society for Industrial Archaeology, was largely responsible for a site visit by that Chapter. He said that preserving Factory Square should be a project of this Chapter but nothing ever came of it, and when speaking with the Society recently, they showed no current interest.