



## TOWN OF READFIELD – Town Manager

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### Town Manager Report

December 12, 2022

#### Administration and Personnel:

- We have an Employee Meeting scheduled for December 15, 2022.
- Work on the Comprehensive Plan has become an increasing priority, including collaboration with KVCOG to review and edit the various chapters. The mailing discussed for the Community Surveys is being combined with a summary of the planning process and notice of upcoming public hearings. The mailing should be out in early January in the form of an EDDM flier.
- Tax Map markups and records have been mailed to Axiom GIS for update and digitization.
- We now have text-based messaging as an option for Emergency Alerts on our town website. I am working on expanding that functionality to other notifications and e-alerts.
- Christmas and New Year's Holiday Hours:
  - Saturday, December 24, 2022 - Transfer Station Open 8:00 am - 12:00 Noon; Library Closed (Christmas Eve)
  - Monday, December 26, 2022 - Town Office & Library Closed - (Christmas Observed)
  - Saturday, December 31, 2022 - Transfer Station Open 8:00 am - 12:00 Noon; Library Closed (New Years Eve)
  - Monday, January 2, 2023 - Town Office & Library Closed - (New Years Day Observed)
- Our Last Chance Rabies Clinic is on Wednesday, January 11 starting at 5:00 PM. State law requires that dogs 6 months & older be registered in the town they live in by December 31 of each year. Vaccination is a requirement of registration.

#### Roads, Traffic, Parking and Safety:

- Road grading was performed on Walker Rd. and a portion of Luce Rd. by Cushing Construction before freezing conditions. Thanks to John for doing some extra work on Walker Rd. at no cost to the Town.
- GPS data logging units have been delivered and the software end of the service has been set up. They should be installed in the plow trucks within a week.
- Matt Seems and I have met with Gorrill-Palmer and project managers from Maine DOT to confirm the details of the Church Rd. Sidewalk planning process. If the project continues on the planned trajectory we are looking at construction in 2025. Public participation will likely begin this February.
- We have received revised plans for the work at the corner of Nickerson Hill and P-Ridge following preliminary review with the affected property owner.
- Road work RFPs have not yet been issued.

#### Transfer Station:

- We have a new part-time back-up employee training to fill in at the Transfer Station and possibly to help with summer coverage.