

## 2022/2023 Select Board Retreat Workshop Agenda

Readfield Town Hall

September 26, 2022 – 5:30 PM to 9:00 PM

*Board may elect to adjourn early*

### **Pre-Workshop Assignment:**

This workshop is built around everyone contributing using the “**One Big Idea**” approach. Ask yourself “What the one big goal that I want us as a group to accomplish in the coming year or initiate for the future?” Please write this down with your thoughts about it loosely organized.

Of course, you will have ‘runner up’ ideas that you should hold onto as well but please try to focus on your one big idea, why it deserves attention, what it will take to accomplish it, and how you can help build consensus to do so. Avoid things you know the board must do such as already existing ongoing multi-year goals, contracts, the Comprehensive Plan’s delivery – we will not ignore folding these items in.

Finally, your one big idea doesn’t necessarily need to be splashy or humongous but something worthy, in your opinion, of board and community time, effort, and resources and above all positively impactful for the people of Readfield.

5:30 Opening thoughts on outcomes, agenda adjustments, roles, and ground rules

5:45 Opportunity for attending public input (up to 15 minutes total)

6:00 A quick communication exercise on listening

6:15 Working dinner break

### 6:30 **Reflections**

- A look back on 2021/2022 goals (See page 3)
- Thoughts on what we could have done better
- Note goals to be continued, paused, or discontinued
- Major events that may affect goal considerations

### 6:45 **Considerations**

- Your “One Big Idea,” every board member gets 5 minutes.
- Carryover goals
  - Those not completed, evaluate and justify continuance
  - Multi-year in progress, reassess resources
- Ordinance priorities (See page 4)
- Policy priorities
- Other initiatives, runner up “must or please consider” ideas
- *Check – did we all hear one another?*

7:45 Stretch break

8:00 **Aspirations**

- Construct our consensus goal list
- Goal refinement/detailing
- Is the list complete for where we want to end up for 2022/2023 and beyond?
- How do we get there?

8:30 **Commitments**

- Champions, adopters, and groups responsible
- Expectations of each other
- *Check - are we all headed in the same direction on goals?  
(If not, how do we resolve or respectfully accept this?)*

8:45 Opportunity for attending public observations (up to 15 minutes total)

9:00 *Thank you, the work now begins!*

A written follow up summary or report will be provided to the board by the facilitator by an agreed date.

Readfield Select Board Retreat Goals Report  
8/2/2021

Summary Overview

The Readfield Select Board convened with all members present in open workshop session at its annual retreat on August 2nd, 2021 to collaboratively develop goals to focus on during the 2021/2022 fiscal year. Some goals are a continuation of prior year work with additional focus and some objectives are of a multi-year nature.

Below is the goal status/outcome for 2020/2021

- Finalize solar energy plan for town facilities - **Amended to include finding overall efficiencies in town operations**
  - Further investigate Church Rd. sidewalk - **Done**
  - Determine salt and sand shed repair/replacement plan - **Done**
  - Review Pension Plan to improve plan for employee participation/retention - **Done**
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Here are the current goals for 2021/2022

- Review, revise, and draft governance documents as needed.
    - Cannabis Policy/Application
    - Minutes Policy
    - Remote Meeting Policy
  - Continue commitment to Energy Efficiency
  - Continue a multi-year effort to bring high quality broadband service to town.
  - Improve Downtown Traffic Safety
    - Church Road sidewalk
    - Corner Parking/Post Office
    - Beach Crosswalk
  - Support a Comprehensive Plan update
  - Create and fund a Parks and Recreation position to develop and support programs and events at the beach/fairgrounds using ARP money.
- — — —

The following items were delegated to the Town Manager for further investigation/analysis.

- Heat Pumps/New Windows at Town Office
- Tree Cutting/Ditching/Paving a part of CIP/Efficiency Plan
- Business Focus - Messenger, Trade Groups, Union Meeting House
- CEO/Planning Board - more details on applications, more approachable
- Civil Discourse - beginning statement/how to call a meeting.
- Special Town Meeting - Split article 38 (from June), Broadband articles

# Ordinance Pathways

**Stakeholder Built**

Factors/Considerations

**Board Initiated**

Factors/Considerations

**Administration Initiated**

Factors/Considerations

**Brought by Petition**

Factors/Considerations

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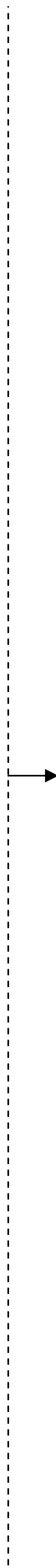
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## Drafted Ordinances - Setting Priorities, & Voter Presentation

What Process Determines Priorities

Voter Approval/Rejection Process

