



TOWN OF READFIELD – Town Manager

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Town Manager Report

February 13, 2023

Administration and Personnel:

- Employee evaluations will be happening in February.
- Work on the Comprehensive Plan is continuing as a priority. If you haven't taken a Community Survey yet please do! We've received 208 responses and we want to hear from as many residents as possible
- Holiday Hours - Monday, February 20, 2023 - Town Office & Library Closed - (President's Day)
- Due to staffing shortages the Kennebec Valley YMCA unfortunately won't be able to provide swim lessons at the Readfield Beach this summer.

Roads, Traffic, Parking and Safety:

- Winter road plowing and treatment has been ongoing. We receive regular reporting from our plow contractor and the GPS software we are using. We receive positive feedback on the level of service frequently.
- Spring is on the way and we will begin posting roads to limit heavy loads this week as the thawing index signals conditions that can result in road damage.
- Maine DOT completed their Right Of Way survey of Church Rd. last month and submitted it to Gorrill Palmer to proceed with preliminary layout options for the sidewalk. Once we have these for each side of the road we can have an informed community meeting on the various alternatives.
- We are beginning design work for the Library parking lot paving.
- Road work RFPs will be issued for spring and summer projects before the end of February.

Maintenance and Transfer Station:

- An RFP was issued for the Fire Suppression system at the Fire Station. An RFP was issued for the Building Improvements at the Library. Both are back due in March.
- We are working on a revised LED lighting proposal for the Town Office
- Maintenance Staff are reviewing options to replace the first floor interior office door with one that includes a window for safety.