

Readfield Select Board
June 20, 2023, Meeting Agenda
Select Board Meeting starts: 6.30 PM
Select Board Meeting ends (unless extended) at 8:30 PM

Meeting duration and agenda item times are estimates and may be extended

Pledge of Allegiance

Regular Meeting Items - 5 min.

23-140 - Minutes: Select Board meeting minutes of June 5 and 7, 2023.

23-141 - Warrants: #49-50

Communications - 20 min.

Select Board communications. - 5 min.

Staff communication - 5 min.

- Town Manager's Report
- Treasurer's Report - May

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (listed separately)

Public Communication - Members of the public may address the Select Board - 5 min.

Joint Select Board and Budget Committee Workshop - 60 min.

23-142 - Hear a report from RHR Smith on Audit and Accounting - 30 min

23-143 - Discuss Select Board policy on "Capital Reserve" accounts and warrant articles - 30 minutes

Appointments, Re-appointments, and Resignations - 10 min.

23-144 - Conduct the election of Select Board Chair and Vice Chair, and appoint Select Board members to the following positions (*this item will be taken out of order at the start of the meeting*):

- Note Taker / Time Keeper
- Quarterly Financial Warrant Reviewers (four)
- Fairgrounds Working Group Representative
- Solid Waste and Recycling Committee Representative
- Age Friendly Committee Representative
- Readfield Enterprise Committee Representative
- First Park (Kennebec Regional Development Authority) Representative
- Board of Assessors (three)

23-145 - Consider a slate of reappointments for municipal Boards, Committees, and commissions

23-146 - Consider the re-appointment of Eric Dyer as Town Manager, Treasurer, Tax Collector, Road Commissioner, Welfare Administrator, and Public Access Officer.

23-147 - Consider the re-appointment of Karen Peterson as Transfer Station Manager

23-148 - Consider the re-appointment of Lee Mank as Fire Chief

Old Business - 15 min.

23-127 - Discuss the August 11-12 Heritage Days celebration - 5 min.

23-135 - Consider a proposal for planned capital improvement work at the Readfield Library - 10 min.

New Business - 5 min.

23-149 - Consider Spirit of America Award nominations - 5 min

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

This meeting will be held in-person at the Town Office

Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or

Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – June 5, 2023 – unapproved

Select Board Members Present: Dennis Price (Chair), Kathryn Woodsum, Sean Keegan, Carol Doorenbos, Steve DeAngelis

Excused Absent:

Others Attending: Ralph Eno, Chip Stephens, David Linton, Melissa Small, Pamela Mitchell, Jennifer Worthing, Shawn Roderick, Nunzi Graziano

Pledge of Allegiance

Regular Meeting Items - 5 min.

23-129 - Minutes: Select Board meeting minutes of May 22, 2023.

- **Motion** made by Kathryn **seconded** by Steve as amended **vote 5-0** in favor

23-130 - Warrants: #47-48

- **Motion** made by Kathryn to approve warrants #47 & 48 **seconded** by Sean **vote 5-0** in favor

Communications - 30 min.

Select Board communications. - 5 min.

- Steve discussed his position on the Select Board and quoted Brett Stevens, concerning disagreeing respectfully, and working hard to understand where someone is coming from. He also mentioned misinformation that has been sent out through mailers in town. Specifically, misinformation surrounding Deb Nichols and Sherene Gilman signing NDAs when they left their jobs for the town. Those women along with two others sent in a letter (August 16, 2023) to be read aloud as public record that they did not sign NDAs and they left on good terms with the Town. Steve wants to encourage people to have affective dialogue even if they disagree.
- Carol responded that she has asked Bob to stop sending out angry letters. Carol also mentioned the Fairgrounds being voted down last year at Town Meeting and she is unsure if that was due to residents not wanting the project in the selected location or if the price was the reason it was voted down.

Staff communication - 10 min.

- Town Manager Report – Update given by Eric

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (listed separately)

Public Communication - Members of the public may address the Select Board - 10 min.

Readfield Select Board
Regular Meeting Minutes – June 5, 2023 – unapproved

- Ralph Eno – Thanked Steve for his comments. Wanted to personally voice his unequivocal support and thanks to the Select Board for being inclusive, civil and transparent and their ongoing service to the town. The Select Board is doing a good job.

Appointments, Reappointments, and Resignations - 5 min.

23-131 - Consider the appointment of Shawn Roderick to the Connectivity Committee

- **Motion** made by Kathryn effective tonight through 6/30/2025 **seconded** by Sean **vote 5-0** in favor

23-132 - Consider the appointment of Jennifer Worthing to the Recreation Board

- **Motion** made by Sean from tonight through 06/30/2025 **seconded** by Kathryn **vote 5-0** in favor

Old Business - 20 min.

23-115 - Consider a new liquor license application for the Readfield Emporium - 15 min.

- **Motion** made by Sean to deny the current application due to the parking lot not being ready, but will consider a future application approval if the requirements of the CEO and ordinance for the parking lot are met **seconded** by Kathryn **vote 5-0**

23-127 - Discuss the August 11-12 Heritage Days celebration - 5 min.

- Beginning Friday August 11 with a wine and cheese celebration, a Saturday morning book sale, history walk with Dale Potter Clark, kickball, a makers market and community fair, along with live music from the band Evans Hanes Trio from Wayne from 1-4, food will also be available sponsored again by the Weathervane. There will also be a pot luck for the spirit of America awards at Giles Hall. Contact Dennis if you have an organization and would like to be involved.

New Business - 45 min.

23-133 - Consider a special event liquor license for Kents Hill School - 5 min.

- **Motion** made by Kathryn to approve special liquor license at Kents Hill school as presented, **seconded** by Steve **vote 5-0** in favor

23-134 - Consider a grant application for Readfield Library building improvements - 5 min.

- **Motion** made by Kathryn to approve as presented **seconded** by Sean **vote 4-1** with Carol opposed.

23-135 - Consider a proposal for planned capital improvement work at the Readfield Library - 10 min.

- **Motion** made by Steve to authorize Eric to begin negotiations with Maine Highlands Contracting and return with a firm proposal, **seconded** by Kathryn **vote 5-0** in favor.

Readfield Select Board
Regular Meeting Minutes – June 5, 2023 – unapproved

23-136 - Consider a donation by Readfield Recreation to RSU #38 for a shared scoreboard - 5 min.

- **Motion** made by Sean to accept the donations of \$2500, **seconded** by Kathryn **vote 5-0** in favor

23-137 - Consider the purchase of a swim float and accessories for the Readfield Beach - 5 min.

- **Motion** made by Kathryn to approve the purchase of a swim float with anchor rope, attachment hardware, ladder and anchors not to exceed \$3000 from the beach capital reserve budget, **seconded** by Sean **vote 5-0** in favor
- **Motion** made by Kathryn to extend the meeting for 20 minutes, **seconded** by Sean **vote 5-0** in favor

23-138 - Consider user fees at the Readfield Beach - 10 min.

- **Motion** made by Sean to waive the launch fee of \$20 per season per family for a year to gather more data regarding the need or not for a launch fee, **seconded** by Carol.
- **Amendment to the motion** made by Kathryn to suspend the fee for a year and collect data over the course of the summer beach season over approximately how many vessels (canoes and kayaks) are launched, that are not already stored at the beach, **seconded** by Dennis, **vote 5-0** in favor
- **Motion** to suspend the launch fee with **amendment** to collect data for the year **seconded** by Kathryn, **vote 5-0** in favor

23-139 - Consider proposals for Road Striping and Marking services - 5 min.

- **Motion** made by Sean to accept the bid from Lucas Striping for striping services responsive to the RFP **seconded** by Kathryn **vote 5-0** in favor

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

- **Motion** made by Kathryn to allow the Library's request to apply for a micro grant for aging and dementia, **seconded** by Sean **vote 5-0** in favor

Motion to adjourn at 8:29pm made by Steve **seconded** by Carol **vote 5-0** in favor.

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary

Readfield Select Board
Regular Meeting Minutes – June 7, 2023 – *Unapproved*

Select Board Members Present: Dennis Price, Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Steve Langsdorf, Cricket Blouin

Executive Session - 60 min.

The Select Board will hold an Executive Session to consider a legally appropriate response to recent community mailings, and ongoing litigation, pursuant to 1 MRSA, Section 405, subsection 6(E). No other business will be considered and no action will be taken.

Dennis opened the meeting and explained that it was primarily for an executive session.

Cricket stated that she was tired of getting letters in the mail, and then logged off the meeting.

- **Motion** made by Sean Keegan to enter executive session pursuant to 1 MRSA, Section 405, subsection 6(E) and invite the Town Manager and Town Attorney, **seconded** by Steve Deangelis, **vote 5-0** in favor.

Dennis declared the meeting out of Executive session at approximately 6:40pm.

- **Motion** to adjourn made by Sean Keegan and **seconded** by Kathryn Woodsum, **vote 5-0** in favor.

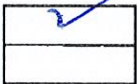
Adjournment

Minutes submitted by Eric Dyer

June 5, 2023 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
49	520	\$ 360,472.48	Warrant	K Woodsum	Three	6/5/2023
A	520	\$ 3,273.00	State Fees	K Woodsum	One	5/25/2023
B	520	\$ 13,331.75	State Fees	K Woodsum	One	6/1/2023
50	534	\$ 29,796.17	Payroll	K Woodsum	One	6/5/2023

SUM \$ 390,268.65



Indicates public review is required following prior approval

Indicates public review and approval are both required

Treasurer's Warrant

Warrant #49& 50

\$390,268.65

Dates: 6/8/2023

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$29,796.17	72604-726 172604-1726
VARIOUS VENDORS	Accounts Payable	\$360,472.48	72570-72603
	Total	\$390,268.65	

Date Signed: _____

Dennis Price

Steven DeAngelis

Carol Doorenbos

Sean Keegan

Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	47	67.08	06/08/23	49	0047 Shift 4
P	295	184.98	06/08/23	49	0295 US CELLULAR
P	999	76.04	06/08/23	49	0031 Central Maine Power Co
P	999	20.41	06/08/23	49	0031 Central Maine Power Co
P	999	20.16	06/08/23	49	0031 Central Maine Power Co
P	72570	3,273.00	05/25/23	49	0086 SECRETARY OF STATE (MOTOR VEH)
P	72571	3,519.50	06/01/23	49	0086 SECRETARY OF STATE (MOTOR VEH)
P	72572	9,045.75	06/01/23	49	0098 TREAS., STATE OF MAINE (IFW)
P	72573	39.00	06/01/23	49	0100 TREAS., STATE OF MAINE (DOGS)
P	72574	622.50	06/01/23	49	0103 TREAS.,STATE OF MAINE (PLUMB)
P	72575	105.00	06/01/23	49	0509 TREAS., STATE OF MAINE (DEP)
R	72576	2,714.88	06/08/23	49	0599 Archie's Inc.
R	72577	222.15	06/08/23	49	0022 Audette's Hardware
R	72578	372.77	06/08/23	49	0024 Baker & Taylor, Inc
R	72579	29.92	06/08/23	49	0776 Barbara Bourgoine
R	72580	750.00	06/08/23	49	0002 Casco Bay Advisors, LLC
R	72581	6,750.00	06/08/23	49	0569 CH Stevenson Inc
R	72582	1,833.05	06/08/23	49	0590 Cousineau, Inc
R	72583	500.00	06/08/23	49	0309 D.R. Struck Landscape Nursery
R	72584	300.00	06/08/23	49	0827 Douglas A Riley
R	72585	6,600.00	06/08/23	49	0573 Ellis Construction, Inc
R	72586	1,001.28	06/08/23	49	0704 Fabian Oil
R	72587	3,349.00	06/08/23	49	0626 G & E Roofing Co, Inc
R	72588	379.67	06/08/23	49	0629 Irving Oil Marketing, Inc
R	72589	51.50	06/08/23	49	0676 Kramer's Inc.
R	72590	143.25	06/08/23	49	0152 Lowe's
R	72591	2,212.00	06/08/23	49	0233 Maine Commercial Tire, Inc
R	72592	147.75	06/08/23	49	0167 MAINE OXY/SPEC AIR GASES&TECHN
R	72593	1,400.00	06/08/23	49	0095 MARANACOOK CAL RIPKEN BASEBALL
R	72594	24.49	06/08/23	49	0858 PETTY CASH
R	72595	309,458.75	06/08/23	49	0069 Regional School Unit#38
R	72596	3,150.00	06/08/23	49	0605 RHR Smith & Company
R	72597	193.08	06/08/23	49	0406 SAM'S CLUB
R	72598	446.14	06/08/23	49	0784 Snowman Group
R	72599	13.15	06/08/23	49	0696 Spectrum
R	72600	455.92	06/08/23	49	0313 Toshiba Financial Services
R	72601	775.00	06/08/23	49	0032 Troiano Waste Service,Inc
R	72602	174.50	06/08/23	49	0615 Verizon
R	72603	50.81	06/08/23	49	0273 WINTHROP AUTO SUPPLY
Total		360,472.48			

Count

Checks	39
Voids	0

Warrant 49

Vendor-----	Amount	Account-----
00599 Archie's Inc.	2,714.88	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00022 Audette's Hardware	14.99	SOLID WASTE / TRANSFER STA - ADMIN / MISC.
00022 Audette's Hardware	9.59	Maintenance / Gen Maint - EQUIP REPLAC / TOOLS
00022 Audette's Hardware	2.99	Maintenance / Veh/Eq Maint - EQUIP O,R &M / Dump Truck
00022 Audette's Hardware	189.99	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE
00022 Audette's Hardware	4.59	SOLID WASTE / TRANSFER STA - ADMIN / MISC.
00024 Baker & Taylor, Inc	112.39	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	246.27	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	14.11	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00776 Barbara Bourgoine	29.92	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00002 Casco Bay Advisors, LLC	750.00	UNCLASSIFIED / Contingency - ADMIN / MISC.
00031 Central Maine Power Co	76.04	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00031 Central Maine Power Co	20.41	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00031 Central Maine Power Co	20.16	Rds & Drain / Winter Maint - UTILITIES / ELECTRIC
00569 CH Stevenson Inc	6,750.00	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00590 Cousineau, Inc	1,833.05	SOLID WASTE / TRANSFER STA - CONTRACT SVC / WOOD/BRUSH
00309 D.R. Struck Landscape Nursery	500.00	PROTECTION / Tower Sites - EQUIP O,R &M / Equip Lse/Rt
00827 Douglas A Riley	300.00	SOLID WASTE / TRANSFER STA - ADMIN / MISC.
00573 Ellis Construction, Inc	6,600.00	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00704 Fabian Oil	1,001.28	Maintenance / Bldg Maint - UTILITIES / HEATING
00626 G & E Roofing Co, Inc	3,349.00	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00629 Irving Oil Marketing, Inc	64.50	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	64.88	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	47.05	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	64.68	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	31.01	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	107.55	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00676 Kramer's Inc.	51.50	Maintenance / Gen Maint - EQUIP O,R &M / TOOLS R&M
00152 Lowe's	96.78	CEMETERIES / CEMETERIES - PUBLIC WAYS / SIGNS/SUPPLY
00152 Lowe's	46.47	SOLID WASTE / TRANSFER STA - PUBLIC WAYS / SIGNS/SUPPLY
00233 Maine Commercial Tire, Inc	2,212.00	Maintenance / Veh/Eq Maint - EQUIP O,R &M / TRACTOR
00167 MAINE OXY/SPEC AIR GASES&TECHN	147.75	Maintenance / Gen Maint - EQUIP O,R &M / Equip Lse/Rt
00095 MARANACOOK CAL RIPKEN BASEBALL	1,400.00	REC,PARKS/AT / REC BOARD - RECREATION / BASEBALL
00858 PETTY CASH	4.50	Maintenance / Gen Maint - PERSONNEL / MILEAGE
00858 PETTY CASH	19.99	GENERAL GOVT / Admin - ADMIN / POSTAGE
00069 Regional School Unit#38	309,458.75	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00605 RHR Smith & Company	3,150.00	GENERAL GOVT / Admin - CONTRACT SVC / AUDIT SERV
00406 SAM'S CLUB	78.20	Maintenance / Gen Maint - BUILDING O&M / SUPPLIES
00406 SAM'S CLUB	114.88	SOLID WASTE / TRANSFER STA - BUILDING O&M / SUPPLIES
00086 SECRETARY OF STATE (MOTOR VEH)	3,273.00	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	3,519.50	GENERAL FUND / Motor Veh Fe
00047 Shift 4	67.08	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00784 Snowman Group	446.14	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00696 Spectrum	13.15	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM

Warrant Recap

Warrant 49

Vendor-----	Amount	Account-----
00313 Toshiba Financial Services	455.92	GENERAL GOVT / Comptr/Equip - EQUIP O,R &M / OFFICE LEASE
00509 TREAS., STATE OF MAINE (DEP)	105.00	GENERAL FUND / Plmg-DEP SUR
00100 TREAS., STATE OF MAINE (DOGS)	39.00	GENERAL FUND / Dog Fees Sta
00098 TREAS., STATE OF MAINE (IFW)	9,045.75	GENERAL FUND / Rec Veh Fees
00103 TREAS.,STATE OF MAINE (PLUMB)	622.50	GENERAL FUND / PLUMB-STATE
00032 Troiano Waste Service,Inc	700.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00032 Troiano Waste Service,Inc	75.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00295 US CELLULAR	37.00	GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon
00295 US CELLULAR	37.00	GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE
00295 US CELLULAR	73.98	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00295 US CELLULAR	37.00	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00615 Verizon	174.50	Rds & Drain / Winter Maint - UTILITIES / ELEC COMM
00273 WINTHROP AUTO SUPPLY	43.92	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00273 WINTHROP AUTO SUPPLY	6.89	Maintenance / Veh/Eq Maint - EQUIP O,R &M / TRACTOR

Prepaid Total-- 16,973.42
Current Total-- 343,499.06
Warrant Total-- 360,472.48

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

May 2023

Treasurer's Report

Reporting Date: 6/20/2023

Report Period: May-23

Fiscal Year: 2023

Ongoing Financial Management Activities:

Check Reconciliation: Check reconciliation was completed through 5/31/2023. Our accounts are in balance with our bank statements. All bank activity appeared to be normal.

Audit: The Fiscal Year 2022 Audit is complete and the FY23 Audit has begun.

Investments: We are preparing an RFP for laddered investments in CDs, CDARs, and Bonds to make the best use of available cash balances and reserves.

Comments:

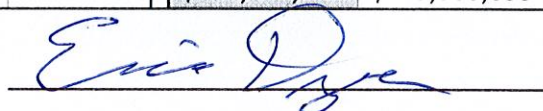
This report covers the month of May. Revenues and expenses should be at about 92%. Real Estate payments are up significantly for the Month but showing a more reasonable YTD balance. Total receipts are up for the Month but down slightly for the YTD. State Revenue Sharing is down for the Month but up YTD while Homestead Exemption revenues remain down, effectively offsetting one another. Motor Vehicle Payments are up for the Month and for the YTD Transfer Station revenues are up for the Month but remain down for the YTD. Town-wide revenues are down slightly for the Month and YTD. As expected, expenses are up for the Month and YTD. Education, Capital Expenses, and the cost of Road Maintenance account for the bulk of this increase but many other areas are also seeing increases. Revenues and expenses are running close to budgeted amounts.

Summary Data:

	Month			Fiscal Year-to-Date		
	May-23	May-22	% Change	2023	2022	% Change
KEY INDICATORS:						
Checking Accounts	\$ 3,399,981	\$ 3,159,837	7.6%	N/A	N/A	N/A
Posted Journals	58	46	26.1%	528	537	-1.7%
Real Estate Payments	\$ 113,231	\$ 92,817	22.0%	\$ 4,593,585	\$ 4,516,494	1.7%
Total Receipts	\$ 299,035	\$ 285,261	4.8%	\$ 6,526,746	\$ 6,581,922	-0.8%
MAJOR NET REVENUES:						
State Revenue Sharing	\$ 59,339	\$ 75,490	-21.4%	\$ 442,042	\$ 417,647	5.8%
Interest on Taxes	\$ 1,815	\$ 1,962	-7.5%	\$ 12,825	\$ 18,433	-30.4%
Homestead Exemption	\$ -	\$ -	-	\$ 183,515	\$ 220,070	-16.6%
Motor Vehicle Payments	\$ 76,142	\$ 66,469	14.6%	\$ 608,873	\$ 588,700	3.4%
Transfer Station Fees	\$ 6,929	\$ 6,478	7.0%	\$ 50,918	\$ 51,668	-1.5%
All Other Revenues	\$ 30,433	\$ 30,964	-1.7%	\$ 5,229,559	\$ 5,624,657	-7.0%
TOTAL NET REVENUES	\$ 174,658	\$ 181,363	-3.7%	\$ 6,527,732	\$ 6,921,175	-5.7%
MAJOR NET EXPENSES:						
General Government	\$ 42,420	\$ 37,090	14.4%	\$ 559,538	\$ 516,342	8.4%
Protection	\$ 167	\$ 21,428	-99.2%	\$ 129,427	\$ 115,053	12.5%
Roads and Drainage	\$ 52,943	\$ 48,608	8.9%	\$ 553,434	\$ 396,302	39.6%
Capital Improvements	\$ 13,850	\$ 619	2137.5%	\$ 126,409	\$ 75,756	66.9%
Solid Waste	\$ 29,976	\$ 31,062	-3.5%	\$ 323,991	\$ 301,619	7.4%
Education	\$ 309,459	\$ 288,603	7.2%	\$ 3,404,046	\$ 3,174,632	7.2%
Regional Organizations	\$ -	\$ -	-	\$ 34,051	\$ 40,574	-16.1%
Debt Service	\$ -	\$ -	-	\$ 148,686	\$ 122,925	21.0%
All Other Expenses	\$ 27,431	\$ 20,295	35.2%	\$ 679,149	\$ 640,452	6.0%
TOTAL NET EXPENSES	\$ 476,246	\$ 447,705	6.4%	\$ 5,958,731	\$ 5,383,655	10.7%

Eric Dyer, Treasurer

Signature: _____



Checking Recon

May-23

	Camden Money M	Andro45053704	Andro45156092	And45205448	Totals
O/S Checks	\$ 250,211.51	\$ 50,000.00	\$ 3,120,980.32	\$ 1,233.81	\$ 3,422,425.64
	\$ (386.09)	\$ (22,058.39)			\$ (22,444.48)
	\$ 249,825.42	\$ 27,941.61	\$ 3,120,980.32	\$ 1,233.81	\$ 3,399,981.16

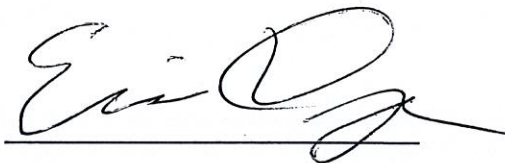
Computer/Manual Bal	\$ 252,290.39	\$ 3,147,963.40			\$ 3,400,253.79
Interest	\$ 10.67		\$ 2,342.47	\$ -	\$ 2,353.14
O/S DepositJ# 528	\$ (2,475.64)		\$ (8,563.28)		\$ (11,038.92)
Rapid Renewal 5/30/23			\$ 293.49		\$ 293.49
Online Boat Plante			\$ (16.80)		\$ (16.80)
Online Boat Weaver			\$ (24.00)		\$ (24.00)
Online Boat Sandler			\$ (16.20)		\$ (16.20)
Online Boat Weymouth			\$ (61.00)		\$ (61.00)
Online Boat Murray			(6.00)		\$ (6.00)
Online Boat Robitaile			(\$40.80)		\$ (40.80)
Online Boat Therrien			\$ (75.00)		\$ (75.00)
Online Boat Hall			\$ (16.80)		\$ (16.80)
Online Boat Doughty			(25.00)		\$ (25.00)
Online Boat Linton			(6.00)		\$ (6.00)
Online Boat Foyt			(12.00)		\$ (12.00)
Online Boat Bayer			(\$22.40)		\$ (22.40)
Online Boat Brown			(\$31.00)		\$ (31.00)
O/S DepositJ# 528 Shift 4			(175.02)		\$ (175.02)
O/S DepositJ# 528 CC			\$ (230.55)		\$ (230.55)
OS Deposit J# 527CC			\$ (765.80)		\$ (765.80)
BMV Ck#72570			\$ (3,273.00)		\$ (3,273.00)
Transfer in Limbo			\$12,917.03		\$ 12,917.03
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
	\$ 249,825.42	\$ 3,147,963.40	\$ 2,192.34	\$ -	\$ 3,399,981.16

Camden Bank Total \$ 249,825.42
 Camden Bank Total \$ 249,825.42
 \$ -

Andro Bank Total \$ 3,150,155.74
 Andro Manual Total \$ 3,150,155.74
 \$ -

Completed 6/6/23 Andro Teresa
 Completed 6/2/23 Camden Teresa

Reviewed By:



Check Reconciliation

Balancing Report

Statement Date: 05/31/23

Check	Type	Date	Amount	--Status--		Payee
				Code	Date	
172567	OD	05/25/23	1,178.60	VOID	05/22/23	
172568	OD	05/25/23	1,578.39	VOID	05/22/23	
172569	OD	05/25/23	830.01	VOID	05/22/23	
172570	OD	05/25/23	1,404.30	VOID	05/22/23	
172571	OD	05/25/23	332.46	VOID	05/22/23	
			Count 27	Total	29,983.78	

BEGINNING BALANCE.....	3,360,308.54	
+ DEPOSITS ON STMT....	284,177.65	82
+ INTEREST.....	2,342.47	1
+ OTHER CREDITS.....	40,965.27	45
- CASHED CHECKS.....	515,579.80	140
<hr/>		
STATEMENT BALANCE.....	3,172,214.13	
+ OUTSTANDING DEPOSITS	9,734.65	4
- OUTSTANDING CHECKS..	22,058.39	38
+ OUTSTANDING OTHER	353.00	13
<hr/>		
CHECKBOOK AT STMT DATE.	3,160,243.39	
+ OTHER DEPOSITS.....	16,425.81	8
- ISSUED CHECKS.....	357,199.48	38
+ ISSUED OTHER	0.00	0
<hr/>		
CURRENT CHECKBOOK.....	2,819,469.72	

Check Reconciliation

Balancing Report

Statement Date: 05/31/23

Check	Type	Date	Amount	Code	Date	Payee	--Status--
			BEGINNING BALANCE.....		255,928.15		
			+ DEPOSITS ON STMT....		19,272.69	17	
			+ INTEREST.....		10.67	1	
			- OTHER DEBITS.....		25,000.00	1	
			STATEMENT BALANCE.....		250,211.51		
			+ OUTSTANDING OTHER		0.00	0	
			CHECKBOOK AT STMT DATE.		250,211.51		
			+ ISSUED OTHER		0.00	0	
			CURRENT CHECKBOOK.....		250,211.51		

Journal Summary List

All Journal Types

May

Jrnl	Date	Type	Per	Expense	Revenue	G / L	Cash	Enc	Description
0468	05/09/23	AP	05	381,222.67	0.00	11,681.23	-392,903.90	0.00	AP 05/11/2023
0470	05/01/23	GJ	05	0.00	-130.60	0.00	130.60	0.00	Online Boats 4/26-30/23
0471	05/01/23	CR	05	0.00	-4,483.20	-7,411.97	11,895.17	0.00	05/01/2023 C/R
0472	05/02/23	GJ	05	48.00	-48.00	0.00	0.00	0.00	April TS Adjustments
0473	05/02/23	CR	05	0.00	-761.17	0.00	761.17	0.00	05/02/2023 R/R Deposit
0474	05/02/23	CR	05	0.00	-1,256.36	0.00	1,256.36	0.00	05/02/2023 R/R Deposit
0475	05/02/23	CR	05	0.00	-1,666.38	0.00	1,666.38	0.00	05/02/2023 R/R Deposit
0476	05/02/23	CR	05	0.00	-712.06	0.00	712.06	0.00	05/02/2023 R/R Deposit
0477	05/02/23	CR	05	0.00	-227.09	0.00	227.09	0.00	05/02/2023 R/R Deposit
0478	05/02/23	CR	05	0.00	-491.51	0.00	491.51	0.00	05/02/2023 R/R Deposit
0479	05/03/23	CR	05	0.00	-3,474.44	-13,477.33	16,951.77	0.00	05/02/2023 C/R
0480	05/03/23	CR	05	0.00	-3,359.44	0.00	3,359.44	0.00	05/03/2023 R/R Deposit
0481	05/04/23	CR	05	0.00	-5,114.58	-18,907.31	24,021.89	0.00	05/03/2023 C/R
0482	05/04/23	CR	05	0.00	-70.47	0.00	70.47	0.00	05/04/2023 R/R Deposit
0483	05/05/23	CR	05	0.00	-10,984.82	-27,773.99	38,758.81	0.00	05/05/2023 C/R
0484	05/09/23	PY	05	24,404.42	0.00	-160.23	-24,244.19	0.00	05/11/2023 Payroll
0486	05/08/23	CR	05	0.00	-54.43	0.00	54.43	0.00	05/08/2023 R/R Deposit
0487	05/08/23	CR	05	0.00	-1,161.41	0.00	1,161.41	0.00	05/08/2023 R/R Deposit
0488	05/09/23	CR	05	0.00	-4,876.94	-15,425.59	20,302.53	0.00	05/08/2023 C/R
0489	05/09/23	CR	05	0.00	-1,482.15	-3,374.43	4,856.58	0.00	05/09/2023 C/R
0491	05/11/23	CR	05	0.00	-5,717.53	-6,036.73	11,754.26	0.00	05/10/2023 C/R
0492	05/23/23	AP	05	46,625.50	0.00	10,472.23	-57,097.73	0.00	AP 5/25/2023
0493	05/11/23	CR	05	0.00	-405.29	0.00	405.29	0.00	05/11/2023 R/R Deposit
0494	05/11/23	CR	05	0.00	-1,539.07	0.00	1,539.07	0.00	05/11/2023 R/R Deposit
0495	05/11/23	CR	05	0.00	-181.66	0.00	181.66	0.00	05/11/2023 R/R Deposit
0496	05/11/23	GJ	05	-154.63	-242.40	-25.00	422.03	0.00	Online Boats 5/1 to 5/10/23,
0497	05/12/23	CR	05	0.00	-348.63	0.00	348.63	0.00	05/12/2023 R/R Deposit
0498	05/15/23	CR	05	0.00	-6,389.37	-4,190.95	10,580.32	0.00	05/12/2023 C/R
0499	05/15/23	CR	05	0.00	-238.90	0.00	238.90	0.00	05/15/2023 R/R Deposit
0500	05/15/23	GJ	05	0.00	-143.00	0.00	143.00	0.00	Online Boats 5/11-14/23
0501	05/15/23	CR	05	0.00	-15,519.70	-8,110.66	23,630.36	0.00	05/15/2023 C/R
0502	05/16/23	CR	05	0.00	-2,696.61	-1,718.06	4,414.67	0.00	05/16/2023 C/R
0503	05/17/23	CR	05	0.00	-1,367.93	0.00	1,367.93	0.00	05/17/2023 R/R Deposit
0504	05/17/23	CR	05	0.00	-752.38	0.00	752.38	0.00	05/17/2023 R/R Deposit
0505	05/17/23	GJ	05	-74.76	0.00	74.76	0.00	0.00	MMEHT Correction
0506	05/19/23	CR	05	0.00	-3,793.33	-4,209.48	8,002.81	0.00	05/17/2023 C/R
0507	05/19/23	CR	05	0.00	-831.70	0.00	831.70	0.00	05/19/2023 R/R Deposit
0508	05/19/23	CR	05	0.00	-539.14	0.00	539.14	0.00	05/19/2023 R/R Deposit
0509	05/19/23	GJ	05	0.00	-36.40	0.00	36.40	0.00	Online Boats 5/18/23,
0510	05/22/23	CR	05	0.00	-2,419.31	-6,313.02	8,732.33	0.00	05/19/2023 C/R
0511	05/22/23	CR	05	0.00	-675.43	0.00	675.43	0.00	05/22/2023 R/R Deposit
0512	05/22/23	GJ	05	0.00	-75.40	0.00	75.40	0.00	Online Boats 5/21/23
0513	05/23/23	PY	05	24,148.65	0.00	-160.23	-23,988.42	0.00	05/25/2023 Payroll
0514	05/22/23	CR	05	0.00	-63,047.80	-3,825.76	66,873.56	0.00	05/22/2023 C/R
0515	05/23/23	CR	05	0.00	-74.25	0.00	74.25	0.00	05/23/2023 R/R Deposit
0516	05/23/23	GJ	05	0.00	-33.00	0.00	33.00	0.00	Online Boats, TS May WC,
0517	05/23/23	CR	05	0.00	-2,498.33	-2,491.88	4,990.21	0.00	05/23/2023 C/R
0518	05/25/23	CR	05	0.00	-4,268.29	-3,242.89	7,511.18	0.00	05/24/2023 C/R
0519	05/25/23	AP	05	25.95	0.00	-25.95	0.00	0.00	BMW Stamp & Ink Correction
0521	05/25/23	CR	05	0.00	-1,018.03	0.00	1,018.03	0.00	05/25/2023 R/R Deposit
0522	05/25/23	GJ	05	0.00	-155.40	0.00	155.40	0.00	Online Boats 5/23-5/24/23
0523	05/30/23	CR	05	0.00	-5,815.70	-7,954.51	13,770.21	0.00	05/26/2023 C/R
0524	05/30/23	CR	05	0.00	-1,799.11	0.00	1,799.11	0.00	05/30/2023 R/R Deposit
0525	05/30/23	CR	05	0.00	-301.13	0.00	301.13	0.00	05/30/2023 R/R Deposit
0526	05/30/23	GJ	05	0.00	-425.00	0.00	425.00	0.00	Online Boats 5/25-30/23
0527	05/31/23	CR	05	0.00	-3,511.30	-6,958.64	10,469.94	0.00	05/30/2023 C/R
0528	05/31/23	CR	05	0.00	-4,601.80	-6,842.69	11,444.49	0.00	05/31/2023 C/R
0542	06/08/23	GJ	05	0.00	-2,840.46	487.32	2,353.14	0.00	Interest May 2023

Actual Date Between 05/01/2023 and 05/31/2023, Receipt Types:
1,2,3,4,5,6,7,8,9,10,11,22,23,24,25,26,29,31,32,33,35,43,44,45,46,47,48,49,50,51,52,53,54,55,57,58,59,60,64,6
7,68,70,73,81,90,91,92,93,94,95,96,97,98,99,190,800,801,802,803,804,890,891,893,894,895,896,901,999

Receipt Summary

Type	Count	Amount
2 BOATS	113	8,844.80
3 ATV AND SNOWMOBILES	19	1,533.75
5 SPORTING LICENSE	22	1,056.00
7 Heating Assistance	1	30.00
8 Boards	1	166.66
11 Business Regist	1	10.00
24 BEACH PERMIT	8	475.00
26 Beach Rental	5	550.00
29 VITAL RECORDS	5	118.00
35 COPIES	5	8.25
43 MISCELLANEOUS	6	0.00
44 CEO/LPI PERMITS	26	4,241.50
46 LIBRARY INCOME	3	43.08
49 STATE REIMBURSEMENT	1	59,339.09
50 STATE REIMBURSEMENT	1	20.00
51 RECREATION	2	75.00
53 Interlocal	1	3,161.28
57 TRANS STATION FEES	3	13,815.38
58 TRANS STATION FEES	21	6,869.93
59 TRANS STATION Other	1	8.00
90 Real Estate Payment	180	113,231.14
91 Tax Lien Payment	4	6,861.49
99 Motor Vehicle	349	78,398.74
800 Dog Registration	7	178.00
	785	299,035.09

Revenue Summary Report

Department(s): ALL

May

Account	Budget Net	- C U R R M O N Debits	Credits	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,590,480.00	398.60	152,863.38	6,185,382.51	405,097.49	93.85
1011 - REAL ESTATE PROPERTY TAX	4,725,669.00	0.00	0.00	4,741,750.73	-16,081.73	100.34
1012 - PERSONAL PROPERTY TAX	15,591.00	0.00	0.00	15,591.03	-0.03	100.00
1013 - STATE REVENUE SHARING	400,000.00	0.00	59,339.09	442,041.91	-42,041.91	110.51
1014 - INTEREST ON TAXES	25,000.00	0.00	1,815.02	12,825.25	12,174.75	51.30
1021 - INVESTMENT INCOME	6,000.00	0.00	2,840.46	20,106.24	-14,106.24	335.10
1031 - VETERANS EXEMPTION	2,500.00	0.00	0.00	2,080.00	420.00	83.20
1032 - HOMESTEAD EXEMPTION	204,643.00	0.00	0.00	183,515.00	21,128.00	89.68
1033 - TREE GROWTH REIMBURSEMENT	10,000.00	0.00	0.00	13,989.98	-3,989.98	139.90
1034 - BETE REIMBURSEMENT	5,974.00	0.00	20.00	5,994.00	-20.00	100.33
1051 - BOAT EXCISE TAXES	8,500.00	0.00	3,422.00	6,300.50	2,199.50	74.12
1052 - MOTOR VEHICLE TAXES	650,000.00	398.60	76,540.48	608,873.45	41,126.55	93.67
1053 - AGENT FEE	14,000.00	0.00	1,873.00	13,610.25	389.75	97.22
1054 - NEWSLETTER ADS	0.00	0.00	0.00	112.00	-112.00	----
1056 - Public Notice Fees	500.00	0.00	0.00	0.00	500.00	0.00
1060 - Business License Fees	50.00	0.00	10.00	70.00	-20.00	140.00
1065 - CERTIFIED COPY FEES	1,500.00	0.00	104.80	1,351.40	148.60	90.09
1090 - OTHER INCOME	5,000.00	0.00	8.25	36,776.42	-31,776.42	735.53
1095 - Heating Assistance	2,500.00	0.00	30.00	4,054.90	-1,554.90	162.20
3010 - PLUMBING FEES	5,000.00	0.00	1,402.50	6,115.00	-1,115.00	122.30
3020 - LAND USE FEES	6,000.00	0.00	2,296.50	33,842.41	-27,842.41	564.04
3040 - Interlocal CEO	38,800.00	0.00	3,161.28	36,382.04	2,417.96	93.77
5000 - Use of Undesignated Funds	250,000.00	0.00	0.00	0.00	250,000.00	0.00
5001 - Use of Carry Forward	207,253.00	0.00	0.00	0.00	207,253.00	0.00
5003 - Trust Fund Use	6,000.00	0.00	0.00	0.00	6,000.00	0.00
12 - Maintenance	0.00	0.00	0.00	241.37	-241.37	----
25 - COMMUNITY SERVICES	37,975.00	0.00	174.08	40,524.37	-2,549.37	106.71
30 - RECREATION, PARKS, & ACTIVITIES	13,300.00	0.00	1,100.00	19,890.00	-6,590.00	149.55
40 - PROTECTION	3,200.00	0.00	0.00	2,900.00	300.00	90.63
50 - CEMETERIES	0.00	0.00	0.00	50.00	-50.00	----
60 - Roads & Drainage	36,000.00	0.00	0.00	36,572.00	-572.00	101.59
65 - CAPITAL IMPROVEMENTS	15,109.00	0.00	1,259.09	29,158.78	-14,049.78	192.99
70 - SOLID WASTE	228,389.00	0.00	19,493.22	208,695.71	19,693.29	91.38
7010 - TRANSFER STATION FEES	60,000.00	0.00	6,928.93	50,918.45	9,081.55	84.86
7021 - Recycle/Comp Bins	0.00	0.00	8.00	186.00	-186.00	----
7023 - TS RECYCLABLES - METAL	14,000.00	0.00	1,198.60	11,789.70	2,210.30	84.21
7025 - TS RECYCLABLES - OTHER	500.00	0.00	0.00	364.30	135.70	72.86
7026 - TS Single Sort Recycling	2,500.00	0.00	0.00	0.00	2,500.00	0.00
7040 - Commercial Haulers Permits	300.00	0.00	0.00	400.00	-100.00	133.33
7089 - TS Fayette Share	67,078.00	0.00	5,042.41	74,421.76	-7,343.76	110.95
7090 - TS WAYNES SHARE	84,011.00	0.00	6,315.28	70,615.50	13,395.50	84.06
80 - REGIONAL ORGANIZATIONS	25,000.00	0.00	0.00	0.00	25,000.00	0.00
90 - UNCLASSIFIED	4,748.00	0.00	166.66	4,317.67	430.33	90.94
95 - GENERAL ASSISTANCE	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Final Totals	6,956,701.00	398.60	175,056.43	6,527,732.41	428,968.59	93.83

Expense Summary Report

ALL Departments

May

Account	Budget - C U R R MONTH - Net	Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVT	679,930.00	43,357.16	937.62	559,537.75	120,392.25	82.29
12 - Maintenance	160,300.00	13,778.32	0.00	149,349.11	10,950.89	93.17
25 - COMM SERVICE	74,703.00	4,611.73	46.17	64,617.95	10,085.05	86.50
30 - REC,PARKS/AT	58,707.00	6,266.40	67.32	43,153.42	15,553.58	73.51
40 - PROTECTION	175,975.00	188.92	22.16	129,427.41	46,547.59	73.55
50 - CEMETERIES	19,500.00	624.88	0.00	13,124.30	6,375.70	67.30
60 - Rds & Drain	539,650.00	52,942.72	0.00	553,433.85	-13,783.85	102.55
65 - CAPITAL IMPR	546,685.00	13,850.03	0.00	126,409.42	420,275.58	23.12
70 - SOLID WASTE	342,575.00	29,975.56	0.00	323,990.63	18,584.37	94.58
75 - EDUCATION	3,713,505.00	309,458.75	0.00	3,404,046.25	309,458.75	91.67
80 - REGIONAL ORG	50,613.00	0.00	0.00	34,050.50	16,562.50	67.28
81 - COUNTY TAX	352,031.00	0.00	0.00	352,031.00	0.00	100.00
85 - DEBT SERVICE	148,689.00	0.00	0.00	148,686.33	2.67	100.00
90 - UNCLASSIFIED	88,837.00	2,264.60	0.00	56,616.50	32,220.50	63.73
95 - GENERAL ASST	5,000.00	0.00	0.00	257.00	4,743.00	5.14
Final Totals	6,956,700.00	477,319.07	1,073.27	5,958,731.42	997,968.58	85.65

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
10 GENERAL GOVT					
REVENUES					
1011 R-PROP TAX	4,725,669.00	4,741,750.73	4,741,750.73	-16,081.73	100.34
1012 P-PROP TAX	15,591.00	15,591.03	15,591.03	-0.03	100.00
1013 STATE REV SH	400,000.00	442,041.91	442,041.91	-42,041.91	110.51
1014 INT ON TAXES	25,000.00	13,200.89	13,200.89	11,799.11	52.80
1021 INVEST INC	6,000.00	20,106.24	20,106.24	-14,106.24	335.10
1031 VETERAN EXMP	2,500.00	2,080.00	2,080.00	420.00	83.20
1032 HOMESTD EXMP	204,643.00	183,515.00	183,515.00	21,128.00	89.68
1033 TREE GROWTH	10,000.00	13,989.98	13,989.98	-3,989.98	139.90
1034 BETE Reimb	5,974.00	5,994.00	5,994.00	-20.00	100.33
1051 BOAT EXCISE	8,500.00	7,291.50	7,291.50	1,208.50	85.78
1052 MOTOR VEH	650,000.00	651,900.14	651,900.14	-1,900.14	100.29
1053 AGENT FEE	14,000.00	14,487.25	14,487.25	-487.25	103.48
1054 NEWSLETTER	0.00	112.00	112.00	-112.00	0.00
1056 Notices	500.00	0.00	0.00	500.00	0.00
1060 Business Lic	50.00	70.00	70.00	-20.00	140.00
1065 CERT COPY F	1,500.00	1,419.00	1,419.00	81.00	94.60
1090 OTHER INCOME	5,000.00	36,751.67	36,751.67	-31,751.67	735.03
1095 Heating Asst	2,500.00	4,449.90	4,449.90	-1,949.90	178.00
3010 PLUMBING FEE	5,000.00	6,385.00	6,385.00	-1,385.00	127.70
3020 LAND USE FEE	6,000.00	34,082.41	34,082.41	-28,082.41	568.04
3040 Interloc CEO	38,800.00	36,382.04	36,382.04	2,417.96	93.77
5000 Use Undesign	250,000.00	0.00	0.00	250,000.00	0.00
5001 Use Carryfor	207,253.00	0.00	0.00	207,253.00	0.00
5003 Trust Fund U	6,000.00	0.00	0.00	6,000.00	0.00
Revenue Total	6,590,480.00	6,231,600.69	6,231,600.69	358,879.31	94.55
EXPENSES					
10 Admin	342,855.00	318,087.54	318,087.54	24,767.46	92.78
10 ADMIN	27,700.00	25,047.34	25,047.34	2,652.66	90.42
20 PERSONNEL	258,180.00	240,009.10	240,009.10	18,170.90	92.96
25 STIPEND	9,350.00	9,270.00	9,270.00	80.00	99.14
40 UTILITIES	5,000.00	4,305.39	4,305.39	694.61	86.11
50 CONTRACT SVC	39,525.00	31,166.49	31,166.49	8,358.51	78.85
60 EQUIP O,R &M	3,100.00	8,289.22	8,289.22	-5,189.22	267.39
12 Insurance	157,875.00	120,681.16	120,681.16	37,193.84	76.44
15 INSURANCE	157,325.00	119,636.32	119,636.32	37,688.68	76.04
20 PERSONNEL	550.00	1,044.84	1,044.84	-494.84	189.97
15 Comptr/Equip	6,900.00	7,326.06	7,326.06	-426.06	106.17
10 ADMIN	500.00	1,309.48	1,309.48	-809.48	261.90
60 EQUIP O,R &M	5,400.00	5,416.59	5,416.59	-16.59	100.31
65 EQUIP REPLAC	1,000.00	599.99	599.99	400.01	60.00
20 Assessing	29,675.00	24,632.77	24,632.77	5,042.23	83.01
10 ADMIN	4,675.00	2,536.45	2,536.45	2,138.55	54.26
50 CONTRACT SVC	25,000.00	22,096.32	22,096.32	2,903.68	88.39
30 Code Enforce	82,060.00	75,357.72	75,357.72	6,702.28	91.83
10 ADMIN	535.00	147.75	147.75	387.25	27.62
20 PERSONNEL	79,000.00	74,765.74	74,765.74	4,234.26	94.64
25 STIPEND	1,875.00	0.00	0.00	1,875.00	0.00
40 UTILITIES	550.00	444.23	444.23	105.77	80.77
60 EQUIP O,R &M	50.00	0.00	0.00	50.00	0.00
65 EQUIP REPLAC	50.00	0.00	0.00	50.00	0.00
40 Planning Brd	1,015.00	603.51	603.51	411.49	59.46

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
10 GENERAL GOVT CONT'D					
10 ADMIN	100.00	0.00	0.00	100.00	0.00
20 PERSONNEL	915.00	603.51	603.51	311.49	65.96
50 Appeals Brd	50.00	45.00	45.00	5.00	90.00
10 ADMIN	50.00	45.00	45.00	5.00	90.00
60 Grant/Plan	7,000.00	12,340.68	12,340.68	-5,340.68	176.30
10 ADMIN	2,000.00	2,170.58	2,170.58	-170.58	108.53
50 CONTRACT SVC	5,000.00	10,170.10	10,170.10	-5,170.10	203.40
70 Heating Ast	2,500.00	250.00	250.00	2,250.00	10.00
40 UTILITIES	2,500.00	250.00	250.00	2,250.00	10.00
75 Attorney Fee	50,000.00	20,478.39	20,478.39	29,521.61	40.96
10 ADMIN	50,000.00	20,478.39	20,478.39	29,521.61	40.96
Expense Total	679,930.00	579,802.83	579,802.83	100,127.17	85.27
Net Profit / (Loss)	5,910,550.00	5,651,797.86	5,651,797.86	(258,752.14)	

12 Maintenance

REVENUES

4010 Fuel Reimb	0.00	241.37	241.37	-241.37	0.00
Revenue Total	0.00	241.37	241.37	-241.37	0.00

EXPENSES

10 Gen Maint	117,600.00	101,787.06	101,787.06	15,812.94	86.55
10 ADMIN	500.00	350.99	350.99	149.01	70.20
20 PERSONNEL	113,100.00	97,145.98	97,145.98	15,954.02	85.89
25 STIPEND	1,450.00	1,418.75	1,418.75	31.25	97.84
40 UTILITIES	550.00	888.63	888.63	-338.63	161.57
60 EQUIP O,R &M	1,000.00	613.29	613.29	386.71	61.33
65 EQUIP REPLAC	1,000.00	1,291.22	1,291.22	-291.22	129.12
70 BUILDING O&M	0.00	78.20	78.20	-78.20	0.00
20 Bldg Maint	34,450.00	40,310.59	40,310.59	-5,860.59	117.01
10 ADMIN	0.00	3.50	3.50	-3.50	0.00
40 UTILITIES	18,250.00	23,021.89	23,021.89	-4,771.89	126.15
70 BUILDING O&M	16,200.00	17,285.20	17,285.20	-1,085.20	106.70
30 Veh/Eq Maint	8,250.00	19,557.66	19,557.66	-11,307.66	237.06
60 EQUIP O,R &M	8,250.00	19,557.66	19,557.66	-11,307.66	237.06
Expense Total	160,300.00	161,655.31	161,655.31	-1,355.31	100.85
Net Profit / (Loss)	(160,300.00)	(161,413.94)	(161,413.94)	(1,113.94)	

25 COMM SERVICE

REVENUES

1010 ACO DOG FEES	2,000.00	2,806.88	2,806.88	-806.88	140.34
1011 Rabies Clini	500.00	615.00	615.00	-115.00	123.00
1012 Dog Vac Fund	0.00	50.00	50.00	-50.00	0.00
3000 Age Friendly	2,000.00	10.00	10.00	1,990.00	0.50
4001 LIB ST AID	0.00	2,015.70	2,015.70	-2,015.70	0.00
4005 LIB DONATION	1,800.00	877.36	877.36	922.64	48.74
4010 LIB SALE PRD	1,100.00	1,825.26	1,825.26	-725.26	165.93
4015 LIB Contrib	450.00	267.56	267.56	182.44	59.46
4020 Lib nonres P	125.00	300.00	300.00	-175.00	240.00
5010 CATV FRANCHS	30,000.00	31,765.41	31,765.41	-1,765.41	105.88

Exp / Rev Summary Report

ALL Departments

ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
Revenue Total	37,975.00	40,533.17	40,533.17	-2,558.17	106.74
EXPENSES					
10 Animal Cntrl	9,530.00	8,964.72	8,964.72	565.28	94.07
10 ADMIN	250.00	100.00	100.00	150.00	40.00
20 PERSONNEL	230.00	665.05	665.05	-435.05	289.15
25 STIPEND	3,000.00	3,000.00	3,000.00	0.00	100.00
40 UTILITIES	550.00	444.23	444.23	105.77	80.77
50 CONTRACT SVC	5,500.00	4,755.44	4,755.44	744.56	86.46
20 K Land Trust	250.00	250.00	250.00	0.00	100.00
55 COMMUNITY SV	250.00	250.00	250.00	0.00	100.00
25 KVCOG	4,500.00	4,226.00	4,226.00	274.00	93.91
45 ASSESSMENTS	4,500.00	4,226.00	4,226.00	274.00	93.91
30 Age Friendly	2,000.00	229.19	229.19	1,770.81	11.46
10 ADMIN	0.00	229.19	229.19	-229.19	0.00
55 COMMUNITY SV	2,000.00	0.00	0.00	2,000.00	0.00
40 Library	44,928.00	46,003.77	46,003.77	-1,075.77	102.39
10 ADMIN	2,050.00	5,028.39	5,028.39	-2,978.39	245.29
20 PERSONNEL	33,813.00	32,466.64	32,466.64	1,346.36	96.02
40 UTILITIES	1,180.00	728.60	728.60	451.40	61.75
55 COMMUNITY SV	7,885.00	7,532.18	7,532.18	352.82	95.53
65 EQUIP REPLAC	0.00	247.96	247.96	-247.96	0.00
50 Readfield TV	7,245.00	4,670.84	4,670.84	2,574.16	64.47
10 ADMIN	0.00	40.00	40.00	-40.00	0.00
20 PERSONNEL	1,345.00	267.76	267.76	1,077.24	19.91
25 STIPEND	3,500.00	3,500.00	3,500.00	0.00	100.00
40 UTILITIES	200.00	157.97	157.97	42.03	78.99
60 EQUIP O,R &M	200.00	0.00	0.00	200.00	0.00
65 EQUIP REPLAC	2,000.00	705.11	705.11	1,294.89	35.26
60 Street Light	5,750.00	939.83	939.83	4,810.17	16.34
55 COMMUNITY SV	5,750.00	939.83	939.83	4,810.17	16.34
90 Maran Dam	500.00	2,912.19	2,912.19	-2,412.19	582.44
40 UTILITIES	250.00	273.84	273.84	-23.84	109.54
70 BUILDING O&M	250.00	2,638.35	2,638.35	-2,388.35	1055.34
Expense Total	74,703.00	68,196.54	68,196.54	6,506.46	91.29
Net Profit / (Loss)	(36,728.00)	(27,663.37)	(27,663.37)	9,064.63	

30 REC,PARKS/AT

REVENUES

1010 BEACH INCOME	1,500.00	3,670.00	3,670.00	-2,170.00	244.67
2021 RB BB	3,000.00	3,144.00	3,144.00	-144.00	104.80
2022 RB SOCCER	2,200.00	5,595.00	5,595.00	-3,395.00	254.32
2023 RB SWIMMING	1,000.00	0.00	0.00	1,000.00	0.00
2024 RB Basketbal	3,500.00	4,610.00	4,610.00	-1,110.00	131.71
2026 RB Softball	1,600.00	1,483.00	1,483.00	117.00	92.69
2030 RB OTHER	500.00	0.00	0.00	500.00	0.00
2073 Heritage Day	0.00	868.00	868.00	-868.00	0.00
3030 Conservation	0.00	1,000.00	1,000.00	-1,000.00	0.00
Revenue Total	13,300.00	20,370.00	20,370.00	-7,070.00	153.16

EXPENSES

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
30 REC,PARKS/AT CONT'D					
10 BEACH	18,339.00	11,327.33	11,327.33	7,011.67	61.77
10 ADMIN	550.00	277.80	277.80	272.20	50.51
20 PERSONNEL	12,189.00	10,004.28	10,004.28	2,184.72	82.08
40 UTILITIES	750.00	1,021.33	1,021.33	-271.33	136.18
60 EQUIP O,R &M	250.00	0.00	0.00	250.00	0.00
70 BUILDING O&M	4,600.00	23.92	23.92	4,576.08	0.52
20 REC BOARD	21,300.00	16,597.50	16,597.50	4,702.50	77.92
20 PERSONNEL	0.00	43.62	43.62	-43.62	0.00
30 RECREATION	18,300.00	16,553.88	16,553.88	1,746.12	90.46
70 BUILDING O&M	3,000.00	0.00	0.00	3,000.00	0.00
25 HERITAGE DAY	6,600.00	5,679.00	5,679.00	921.00	86.05
10 ADMIN	1,000.00	5,439.00	5,439.00	-4,439.00	543.90
30 RECREATION	5,350.00	240.00	240.00	5,110.00	4.49
40 UTILITIES	250.00	0.00	0.00	250.00	0.00
30 Conservation	6,300.00	10,179.57	10,179.57	-3,879.57	161.58
10 ADMIN	850.00	0.00	0.00	850.00	0.00
55 COMMUNITY SV	1,950.00	10,179.57	10,179.57	-8,229.57	522.03
80 PUBLIC WAYS	3,500.00	0.00	0.00	3,500.00	0.00
60 Town Propert	3,000.00	1,321.99	1,321.99	1,678.01	44.07
40 UTILITIES	0.00	100.00	100.00	-100.00	0.00
75 Town Proprer	3,000.00	263.77	263.77	2,736.23	8.79
80 PUBLIC WAYS	0.00	958.22	958.22	-958.22	0.00
70 Trails	3,168.00	1,009.98	1,009.98	2,158.02	31.88
10 ADMIN	150.00	0.00	0.00	150.00	0.00
80 PUBLIC WAYS	3,018.00	1,009.98	1,009.98	2,008.02	33.47
Expense Total	58,707.00	46,115.37	46,115.37	12,591.63	78.55
Net Profit / (Loss)	(45,407.00)	(25,745.37)	(25,745.37)	19,661.63	

40 PROTECTION

REVENUES

1010 FD DONATION	0.00	500.00	500.00	-500.00	0.00
3500 Tower Sites	3,200.00	2,400.00	2,400.00	800.00	75.00
Revenue Total	3,200.00	2,900.00	2,900.00	300.00	90.63

EXPENSES

10 FIRE DEPART	77,025.00	35,944.64	35,944.64	41,080.36	46.67
10 ADMIN	4,650.00	218.60	218.60	4,431.40	4.70
15 INSURANCE	900.00	850.00	850.00	50.00	94.44
20 PERSONNEL	34,775.00	12,177.65	12,177.65	22,597.35	35.02
25 STIPEND	8,500.00	4,675.00	4,675.00	3,825.00	55.00
40 UTILITIES	700.00	757.66	757.66	-57.66	108.24
50 CONTRACT SVC	7,500.00	4,922.37	4,922.37	2,577.63	65.63
60 EQUIP O,R &M	16,500.00	11,103.36	11,103.36	5,396.64	67.29
65 EQUIP REPLAC	3,500.00	1,240.00	1,240.00	2,260.00	35.43
20 AMBULANCE	53,400.00	53,400.00	53,400.00	0.00	100.00
55 COMMUNITY SV	53,400.00	53,400.00	53,400.00	0.00	100.00
35 Tower Sites	4,550.00	1,645.96	1,645.96	2,904.04	36.17
40 UTILITIES	1,000.00	947.58	947.58	52.42	94.76
50 CONTRACT SVC	3,000.00	1.56	1.56	2,998.44	0.05

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
40 PROTECTION CONT'D					
60 EQUIP O,R &M	550.00	696.82	696.82	-146.82	126.69
40 Dispatching	40,000.00	37,637.67	37,637.67	2,362.33	94.09
50 CONTRACT SVC	40,000.00	37,637.67	37,637.67	2,362.33	94.09
70 Emerg Ops	1,000.00	1,299.14	1,299.14	-299.14	129.91
65 EQUIP REPLAC	1,000.00	1,299.14	1,299.14	-299.14	129.91
Expense Total	175,975.00	129,927.41	129,927.41	46,047.59	73.83
Net Profit / (Loss)	(172,775.00)	(127,027.41)	(127,027.41)	45,747.59	

50 CEMETERIES

REVENUES

5020 Donations	0.00	50.00	50.00	-50.00	0.00
Revenue Total	0.00	50.00	50.00	-50.00	0.00

EXPENSES

10 CEMETERIES	19,500.00	13,221.08	13,221.08	6,278.92	67.80
50 CONTRACT SVC	11,000.00	9,041.89	9,041.89	1,958.11	82.20
55 COMMUNITY SV	1,500.00	1,963.40	1,963.40	-463.40	130.89
70 BUILDING O&M	2,000.00	1,225.42	1,225.42	774.58	61.27
80 PUBLIC WAYS	5,000.00	990.37	990.37	4,009.63	19.81
Expense Total	19,500.00	13,221.08	13,221.08	6,278.92	67.80
Net Profit / (Loss)	(19,500.00)	(13,171.08)	(13,171.08)	6,328.92	

60 Rds & Drain

REVENUES

2010 LOCAL ROAD	36,000.00	36,472.00	36,472.00	-472.00	101.31
2030 SIGNS	0.00	100.00	100.00	-100.00	0.00
Revenue Total	36,000.00	36,572.00	36,572.00	-572.00	101.59

EXPENSES

10 Road Maint	119,000.00	127,112.14	127,112.14	-8,112.14	106.82
50 CONTRACT SVC	10,000.00	0.00	0.00	10,000.00	0.00
65 EQUIP REPLAC	2,000.00	1,382.97	1,382.97	617.03	69.15
80 PUBLIC WAYS	107,000.00	125,729.17	125,729.17	-18,729.17	117.50
40 Winter Maint	420,650.00	433,689.86	433,689.86	-13,039.86	103.10
40 UTILITIES	650.00	883.41	883.41	-233.41	135.91
80 PUBLIC WAYS	420,000.00	432,806.45	432,806.45	-12,806.45	103.05
60 Vehicle Mnt	0.00	6,176.51	6,176.51	-6,176.51	0.00
65 EQUIP REPLAC	0.00	6,176.51	6,176.51	-6,176.51	0.00
Expense Total	539,650.00	566,978.51	566,978.51	-27,328.51	105.06
Net Profit / (Loss)	(503,650.00)	(530,406.51)	(530,406.51)	(26,756.51)	

65 CAPITAL IMPR

REVENUES

6525 Ballfields	0.00	100.00	100.00	-100.00	0.00
6570 Transfer Sta	15,109.00	29,758.87	29,758.87	-14,649.87	196.96
Revenue Total	15,109.00	29,858.87	29,858.87	-14,749.87	197.62

EXPENSES

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
65 CAPITAL IMPR CONT'D					
01 Adm Tech	9,000.00	0.00	0.00	9,000.00	0.00
65 EQUIP REPLAC	9,000.00	0.00	0.00	9,000.00	0.00
05 Fire Dept	10,000.00	3,248.70	3,248.70	6,751.30	32.49
10 ADMIN	10,000.00	0.00	0.00	10,000.00	0.00
65 EQUIP REPLAC	0.00	3,248.70	3,248.70	-3,248.70	0.00
20 Gile Hall	20,000.00	0.00	0.00	20,000.00	0.00
70 BUILDING O&M	20,000.00	0.00	0.00	20,000.00	0.00
25 Parks/Rec	0.00	4,709.53	4,709.53	-4,709.53	0.00
50 CONTRACT SVC	0.00	4,709.53	4,709.53	-4,709.53	0.00
30 Library Bldg	15,000.00	0.00	0.00	15,000.00	0.00
80 PUBLIC WAYS	15,000.00	0.00	0.00	15,000.00	0.00
35 Open Space	50,000.00	0.00	0.00	50,000.00	0.00
30 RECREATION	50,000.00	0.00	0.00	50,000.00	0.00
40 Cemetery	10,000.00	0.00	0.00	10,000.00	0.00
80 PUBLIC WAYS	10,000.00	0.00	0.00	10,000.00	0.00
50 Sidewalks	0.00	11,458.51	11,458.51	-11,458.51	0.00
80 PUBLIC WAYS	0.00	11,458.51	11,458.51	-11,458.51	0.00
55 Roads	350,000.00	78,000.00	78,000.00	272,000.00	22.29
50 CONTRACT SVC	0.00	13,100.00	13,100.00	-13,100.00	0.00
70 BUILDING O&M	150,000.00	0.00	0.00	150,000.00	0.00
80 PUBLIC WAYS	200,000.00	64,900.00	64,900.00	135,100.00	32.45
65 Equipment	15,000.00	9,188.97	9,188.97	5,811.03	61.26
65 EQUIP REPLAC	15,000.00	9,188.97	9,188.97	5,811.03	61.26
66 Leases	6,177.00	0.00	0.00	6,177.00	0.00
60 EQUIP O,R &M	6,177.00	0.00	0.00	6,177.00	0.00
70 Transfer Sta	61,508.00	19,803.71	19,803.71	41,704.29	32.20
10 ADMIN	26,688.00	0.00	0.00	26,688.00	0.00
65 EQUIP REPLAC	19,820.00	19,803.71	19,803.71	16.29	99.92
70 BUILDING O&M	15,000.00	0.00	0.00	15,000.00	0.00
Expense Total	546,685.00	126,409.42	126,409.42	420,275.58	23.12
Net Profit / (Loss)	(531,576.00)	(96,550.55)	(96,550.55)	435,025.45	

70 SOLID WASTE

REVENUES

7010 TS FEES	60,000.00	53,259.99	53,259.99	6,740.01	88.77
7021 Recycle/Comp	0.00	186.00	186.00	-186.00	0.00
7023 TS RECYC MTL	14,000.00	13,736.50	13,736.50	263.50	98.12
7025 TS RECYC OTH	500.00	364.30	364.30	135.70	72.86
7026 TS Single So	2,500.00	0.00	0.00	2,500.00	0.00
7040 Com Haulers	300.00	400.00	400.00	-100.00	133.33
7089 TS Fayette	67,078.00	74,421.76	74,421.76	-7,343.76	110.95
7090 TS WAYNE	84,011.00	77,532.02	77,532.02	6,478.98	92.29
Revenue Total	228,389.00	219,900.57	219,900.57	8,488.43	96.28

EXPENSES

10 TRANSFER STA	340,075.00	332,957.35	332,957.35	7,117.65	97.91
10 ADMIN	3,000.00	7,853.51	7,853.51	-4,853.51	261.78
15 INSURANCE	37,975.00	31,551.87	31,551.87	6,423.13	83.09

Exp / Rev Summary Report
ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
70 SOLID WASTE CONT'D					
20 PERSONNEL	100,600.00	105,354.38	105,354.38	-4,754.38	104.73
25 STIPEND	2,350.00	1,354.66	1,354.66	995.34	57.65
40 UTILITIES	6,450.00	5,757.57	5,757.57	692.43	89.26
50 CONTRACT SVC	168,500.00	165,295.71	165,295.71	3,204.29	98.10
60 EQUIP O,R &M	4,200.00	8,233.02	8,233.02	-4,033.02	196.02
65 EQUIP REPLAC	0.00	20.88	20.88	-20.88	0.00
70 BUILDING O&M	15,500.00	7,073.11	7,073.11	8,426.89	45.63
80 PUBLIC WAYS	1,500.00	462.64	462.64	1,037.36	30.84
50 BACKHOE	2,500.00	1,395.40	1,395.40	1,104.60	55.82
60 EQUIP O,R &M	2,500.00	1,395.40	1,395.40	1,104.60	55.82
Expense Total	342,575.00	334,352.75	334,352.75	8,222.25	97.60
Net Profit / (Loss)	(114,186.00)	(114,452.18)	(114,452.18)	(266.18)	

75 EDUCATION

EXPENSES

10 RSU#38	3,713,505.00	3,713,505.00	3,713,505.00	0.00	100.00
45 ASSESSMENTS	3,713,505.00	3,713,505.00	3,713,505.00	0.00	100.00
Expense Total	3,713,505.00	3,713,505.00	3,713,505.00	0.00	100.00
Net Profit / (Loss)	(3,713,505.00)	(3,713,505.00)	(3,713,505.00)	(0.00)	

80 REGIONAL ORG

REVENUES

1250 First Park	25,000.00	0.00	0.00	25,000.00	0.00
Revenue Total	25,000.00	0.00	0.00	25,000.00	0.00

EXPENSES

10 COBBOSSEE WD	25,613.00	25,613.00	25,613.00	0.00	100.00
45 ASSESSMENTS	25,613.00	25,613.00	25,613.00	0.00	100.00
40 First Park	25,000.00	8,437.50	8,437.50	16,562.50	33.75
12 FINANCIAL	25,000.00	8,437.50	8,437.50	16,562.50	33.75
Expense Total	50,613.00	34,050.50	34,050.50	16,562.50	67.28
Net Profit / (Loss)	(25,613.00)	(34,050.50)	(34,050.50)	(8,437.50)	

81 COUNTY TAX

EXPENSES

20 COUNTY TAX	352,031.00	352,031.00	352,031.00	0.00	100.00
45 ASSESSMENTS	352,031.00	352,031.00	352,031.00	0.00	100.00
Expense Total	352,031.00	352,031.00	352,031.00	0.00	100.00
Net Profit / (Loss)	(352,031.00)	(352,031.00)	(352,031.00)	(0.00)	

85 DEBT SERVICE

EXPENSES

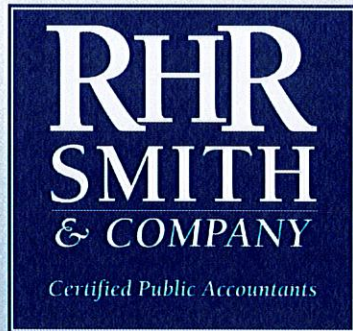
10 Fire Truck	53,324.00	53,323.40	53,323.40	0.60	100.00
12 FINANCIAL	53,324.00	53,323.40	53,323.40	0.60	100.00
40 Mar Lake Dam	18,857.00	18,856.80	18,856.80	0.20	100.00
12 FINANCIAL	18,857.00	18,856.80	18,856.80	0.20	100.00
80 Muni Bld Bnd	45,978.00	45,977.43	45,977.43	0.57	100.00

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
85 DEBT SERVICE CONT'D					
12 FINANCIAL	45,978.00	45,977.43	45,977.43	0.57	100.00
85 Muni Bond	30,530.00	30,528.70	30,528.70	1.30	100.00
12 FINANCIAL	30,530.00	30,528.70	30,528.70	1.30	100.00
Expense Total	148,689.00	148,686.33	148,686.33	2.67	100.00
Net Profit / (Loss)	(148,689.00)	(148,686.33)	(148,686.33)	2.67	
90 UNCLASSIFIED					
REVENUES					
3010 Snowmobile F	1,748.00	1,734.44	1,734.44	13.56	99.22
4010 REF	3,000.00	2,749.89	2,749.89	250.11	91.66
Revenue Total	4,748.00	4,484.33	4,484.33	263.67	94.45
EXPENSES					
10 Abate/Overly	23,554.00	23,152.67	23,152.67	401.33	98.30
90 ABATEMENTS	23,554.00	23,152.67	23,152.67	401.33	98.30
15 Tax Relief	10,000.00	0.00	0.00	10,000.00	0.00
90 ABATEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
20 NON-PROFIT	14,535.00	14,534.00	14,534.00	1.00	99.99
10 ADMIN	14,535.00	14,534.00	14,534.00	1.00	99.99
40 Contingency	25,000.00	8,931.83	8,931.83	16,068.17	35.73
10 ADMIN	25,000.00	8,931.83	8,931.83	16,068.17	35.73
50 Snowmobiling	1,748.00	1,748.00	1,748.00	0.00	100.00
30 RECREATION	1,748.00	1,748.00	1,748.00	0.00	100.00
60 R Ent Fund	10,000.00	0.00	0.00	10,000.00	0.00
10 ADMIN	10,000.00	0.00	0.00	10,000.00	0.00
90 Revaluation	4,000.00	9,000.00	9,000.00	-5,000.00	225.00
50 CONTRACT SVC	4,000.00	9,000.00	9,000.00	-5,000.00	225.00
Expense Total	88,837.00	57,366.50	57,366.50	31,470.50	64.58
Net Profit / (Loss)	(84,089.00)	(52,882.17)	(52,882.17)	31,206.83	
95 GENERAL ASST					
REVENUES					
1010 GA ST REIMB	2,500.00	0.00	0.00	2,500.00	0.00
Revenue Total	2,500.00	0.00	0.00	2,500.00	0.00
EXPENSES					
10 GENERAL ASST	5,000.00	257.00	257.00	4,743.00	5.14
10 ADMIN	5,000.00	0.00	0.00	5,000.00	0.00
40 UTILITIES	0.00	257.00	257.00	-257.00	0.00
Expense Total	5,000.00	257.00	257.00	4,743.00	5.14
Net Profit / (Loss)	(2,500.00)	(257.00)	(257.00)	2,243.00	

WORKSHOP



Town of
Readfield

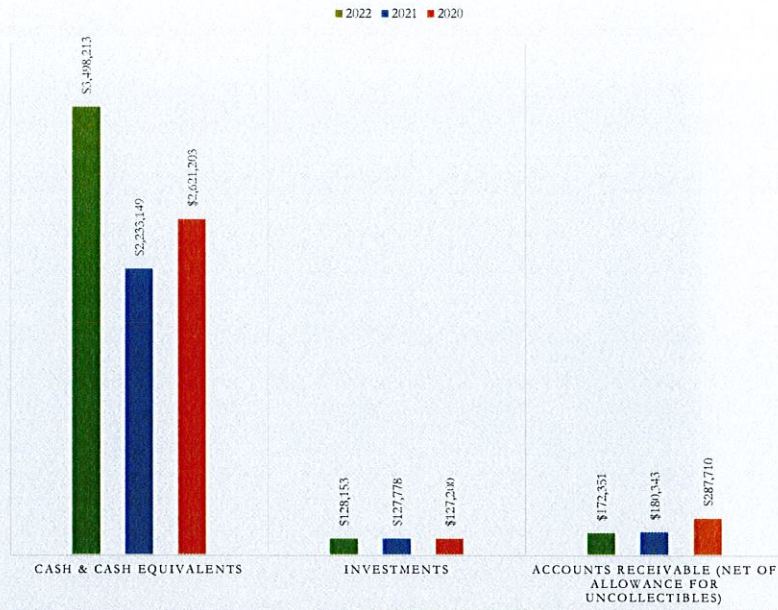
June 30, 2022

Financial Statement Presentation

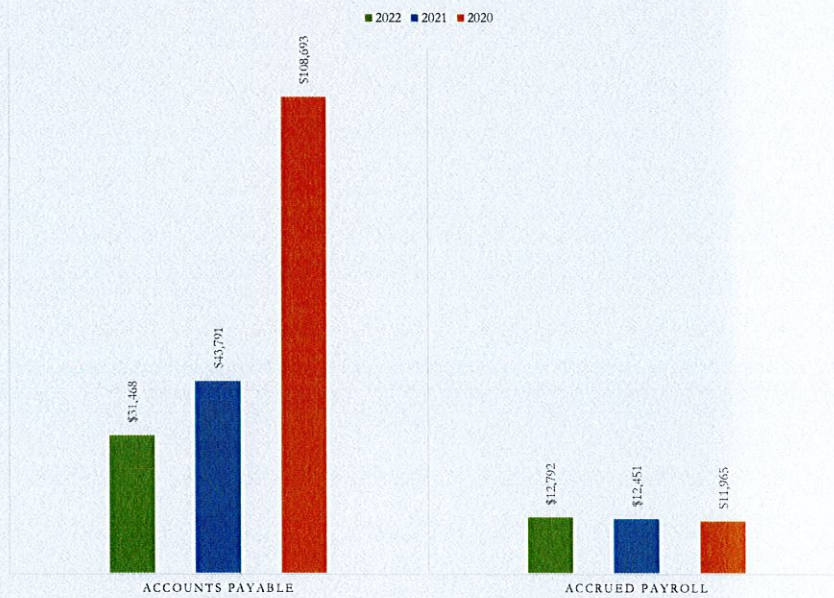
Town of Readfield
Balance Sheet
Governmental Funds

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,498,213	\$ 141,373	\$ 3,639,586
Investments	128,153	291,691	419,844
Accounts receivables (net of allowance for uncollectibles):			
Taxes	172,127	-	172,127
Due from other funds	224	1,609,628	1,609,852
TOTAL ASSETS	\$ 3,798,717	\$ 2,042,692	\$ 5,841,409
LIABILITIES			
Accounts payable	\$ 31,468	\$ -	\$ 31,468
Accrued payroll	12,792	-	12,792
Due to other funds	1,609,628	224	1,609,852
TOTAL LIABILITIES	1,653,888	224	1,654,112
DEFERRED INFLOWS OF RESOURCES			
Prepaid taxes	62,208	-	62,208
Deferred tax revenues	98,769	-	98,769
TOTAL DEFERRED INFLOWS OF RESOURCES	160,977	-	160,977
FUND BALANCES			
Nonspendable	-	133,358	133,358
Restricted	-	173,544	173,544
Committed	-	1,095,667	1,095,667
Assigned	-	639,899	639,899
Unassigned	1,983,852	-	1,983,852
TOTAL FUND BALANCES	1,983,852	2,042,468	4,026,320
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 3,798,717	\$ 2,042,692	\$ 5,841,409

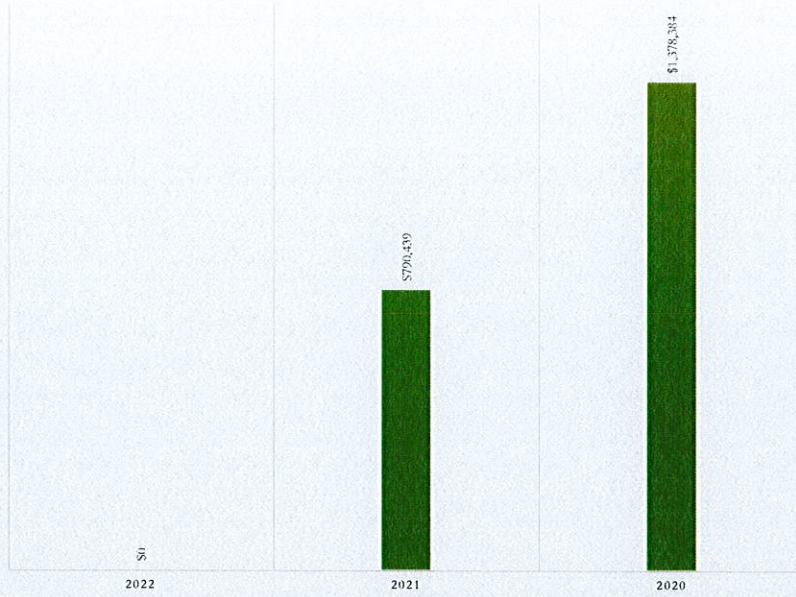
Town of Readfield
General Fund Assets Three-Year Comparison



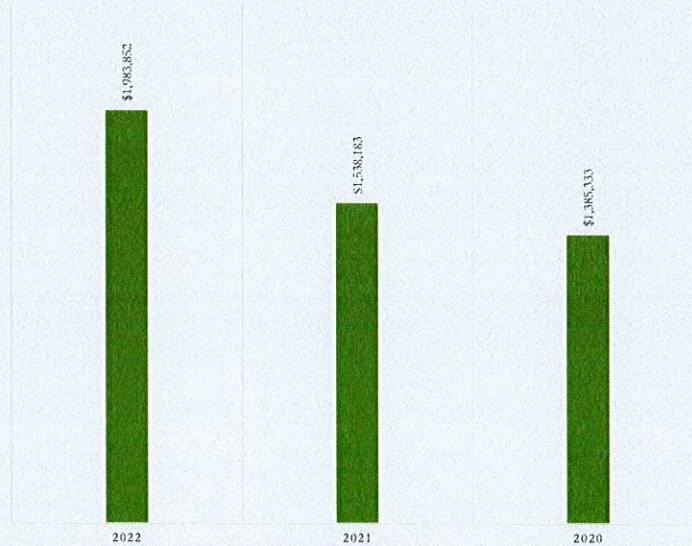
Town of Readfield
General Fund Liabilities Three-Year Comparison



Town of Readfield
General Fund Committed Fund Balance



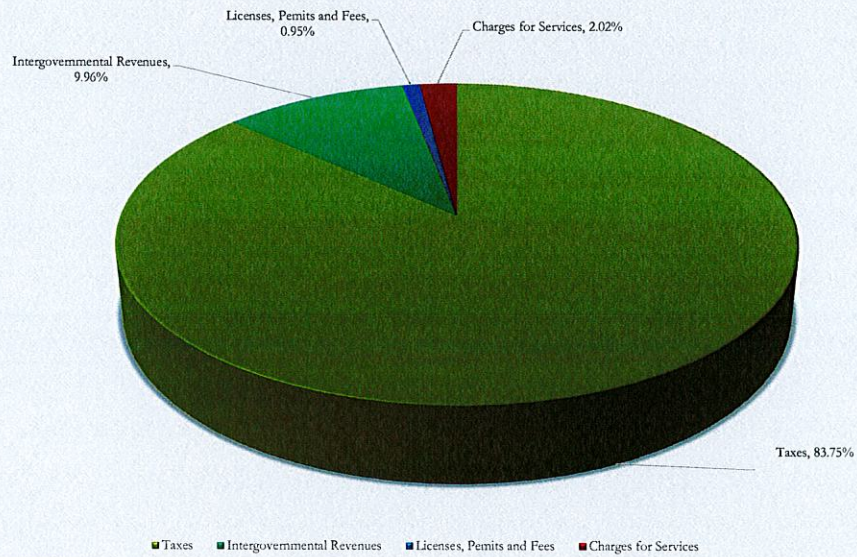
Town of Readfield
General Fund Unassigned Fund Balance



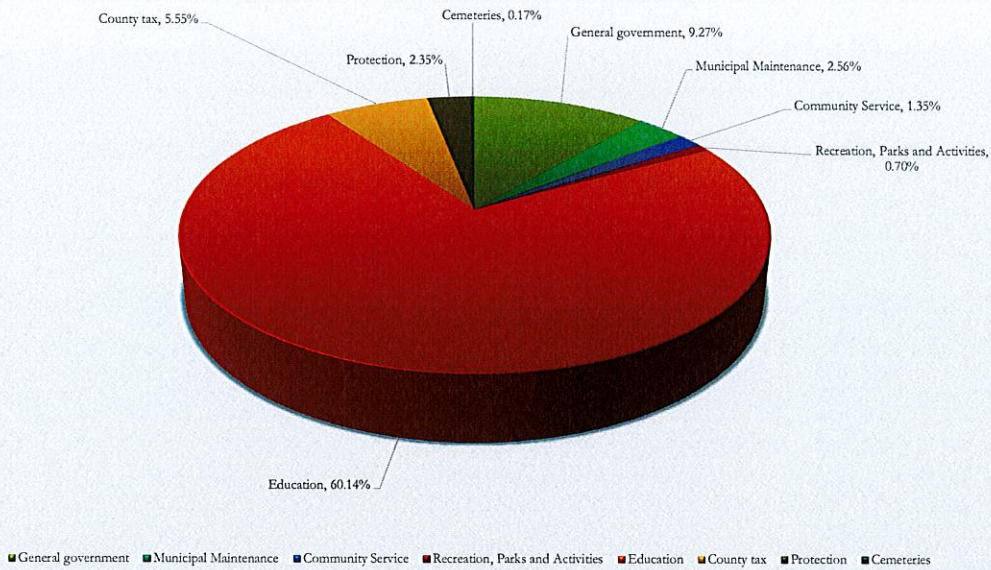
Town of Readfield
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds

	General Fund	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes:			
Property Taxes	\$4,621,614	\$ -	\$ 4,621,614
Excise Taxes	669,196	-	669,196
Intergovernmental Revenues	752,569	271,696	1,034,265
Licenses, Permits and Fees	38,580	-	38,580
Charges for Services	372,851	-	372,851
Miscellaneous Revenues	94,782	(44,806)	49,976
TOTAL REVENUES	6,559,592	226,890	6,786,482
EXPENDITURES			
Current:			
General Government	533,885	-	533,885
Municipal Maintenance	147,216	-	147,216
Community Service	77,454	-	77,454
Recreation, Parks and Activities	40,510	-	40,510
Education	3,483,235	-	3,483,235
County Tax	319,743	-	319,743
Protection	135,399	-	135,399
Cemeteries	9,753	-	9,753
Roads and Drainage	398,357	-	398,357
Capital Improvements	90,374	-	90,374
Solid Waste	341,535	-	341,535
Regional Assessments	40,574	-	40,574
Other Expenditures	37,300	81,999	119,299
Debt Service:			
Principal	104,667	-	104,667
Interest	18,259	-	18,259
TOTAL EXPENDITURES	5,759,261	81,999	5,840,260
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	801,331	144,891	946,222
OTHER FINANCING SOURCES (USES)			
Bond proceeds	395,000	-	395,000
Transfers in	7	1,541,108	1,541,115
Transfers (out)	(1,541,108)	(7)	(1,541,115)
TOTAL OTHER FINANCING SOURCES (USES)	(1,146,101)	1,541,101	395,000
NET CHANGE IN FUND BALANCES	(344,770)	1,685,992	1,341,222
FUND BALANCES - JULY 1	2,328,822	356,476	2,685,098
FUND BALANCES - JUNE 30	\$ 1,983,852	\$ 2,042,468	\$ 4,026,320

Town of Readfield
General Fund Revenues



Town of Readfield
General Fund Expenditures



Town of Readfield
Budgetary Comparison Schedule - Budgetary Basis
Budget And Actual - General Fund

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 2,328,822	\$ 2,328,822	\$ 2,328,822	\$ -
Resources (Inflows):				
Taxes:				
Property Taxes	4,806,282	4,806,282	4,621,614	15,352
Excise Taxes	582,500	582,500	669,196	86,696
Intergovernmental Revenues:				
Municipal Revenue Sharing	225,000	225,000	457,067	232,067
Homestead Exemption	208,136	208,136	220,970	11,934
Local Road Assistance	32,000	36,672	36,672	-
BETE Reimbursement	7,046	7,046	7,046	-
Tree Growth Reimbursement	9,000	9,000	10,776	1,776
Other	35,569	35,748	30,938	(4,810)
Licenses, Permits and Fees	24,650	24,650	38,580	13,930
Charges for Services	303,850	347,296	372,851	25,555
Interest Income	6,000	6,000	7,440	1,440
Tax Interest/Lien Costs	30,000	30,000	19,721	(10,279)
Miscellaneous Revenues	110,183	150,188	67,621	(82,567)
Bond Proceeds	395,000	395,000	395,000	-
Transfers From Other Funds	6,000	6,000	7	(5,993)
Amounts Available for Appropriation	8,909,818	8,998,120	9,283,221	285,101
Charges to Appropriations (Outflows):				
General Government	620,098	621,432	533,885	87,547
Municipal Maintenance	144,915	144,915	147,216	(2,301)
Community Service	75,466	90,876	77,454	13,422
Recreation, Parks and Activities	50,321	68,348	40,510	27,838
Education	3,463,235	3,463,235	3,463,235	-
County Tax	319,743	319,743	319,743	-
Protection	154,335	154,335	135,399	18,936
Cemeteries	22,700	22,700	9,753	12,947
Roads and Drainage	417,850	422,522	398,357	24,165
Capital Improvements	892,858	930,326	90,374	839,952
Solid Waste	323,665	337,340	341,535	(4,195)
Regional Assessments	49,000	49,000	40,574	8,426
Other Expenditures	329,056	355,238	37,300	317,938
Debt Service:				
Principal	110,075	110,075	104,667	5,408
Interest	15,149	15,149	18,259	(3,110)
Transfers to other funds	-	1,541,108	1,541,108	-
Total Charges to Appropriations	6,988,466	8,649,342	7,299,369	1,346,973
Budgetary Fund Balance, June 30	\$ 1,921,352	\$ 351,778	\$ 1,983,852	\$ 1,832,074
Utilization of assigned fund balance	\$ 250,000	\$ 1,791,108	\$ -	\$ (1,791,108)
Utilization of unassigned fund balance	157,270	155,736	-	(185,736)
	\$ 407,270	\$ 1,976,844	\$ -	\$ (1,976,844)

**Town of Readfield
FY22 and Future Audit Talking Points**

- a. What should and shouldn't be included in operating budget
- b. Why show budget adjustments to reallocate the capital reserves and special revenue funds
- c. How transfers from General Fund are allocated into reserves as intended so they do not lapse and can keep the General Fund free from any non-operational revenue/expenditures that would impact historical data
- d. General Fund cash
- e. Target Unassigned Fund Balances and Reserve Fund Balances at Year end
- f. New Uniformed chart of accounts and impacts on Towns fiscal reporting including budgeting





August 1, 2019

Proven Expertise and Integrity

XXX
XXXX
XXXXX
XXXXXX

Dear XXX,

This letter is being furnished to summarize our recent conversation regarding the audit and the questions that have come up during the pre-audit which you have asked in regard to year end carryforward balances. Specifically, it has been asked what best practice would be to carry funds forward over multiple fiscal years for specific projects.

We offer the following in response to the question posed to us:

1. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.
2. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
3. Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital assets.
4. Permanent Funds are used to account for assets held by the Town that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended, and unless otherwise specified, only earnings, and not principal, may be used for purposes that benefit the Town or its citizenry. The Town's policy for authorizing and spending investment income follows State statutes.
5. Funds that are approved to be held in a fund other than the general fund will not need to be budgeted for or approved to be carried forward each year since they automatically will carry year to year until the project is completed or no longer needed.
6. Funds that are to be carried forward in the general fund are typically one-time assignments that are carried based on policy and approval from the governing board. Funds that are to be carried for multiple years are typically set up in a separate fund, which will allow for the revenues and expenditures be shown separate from the operating budget.

We believe the best practice, as cited above, to be very specific regarding the handling of municipal funds.

Based on the audit to date and the results of our test work, we believe some better practices could and should be implemented by the Town with the various assignments of funds within the General Fund.

We would be more than happy to discuss this matter in further detail with you and all interested parties.

Please do not hesitate to call us at 800-300-7708 with any questions you may have regarding this letter.

Very Best,

XXX

Town of xxxx
Scholarship Fund-REVISED
Approved by the Town Council 2-16-2016

Purpose:

The Town of xxxx, Parks and Recreation Scholarship Fund ("Scholarship Fund") is established to benefit those community members/households who would like to participate in Parks and Recreation programs, but, due to economic circumstances, are not able to pay their total cost in program registration fees ONLY. Day Camp, Day Camp Trips, Day Camp Before and After Care and Special Events are NOT INCLUDED.

An award may be made from the Scholarship Fund toward the registration fee of a specific program applied for by the applicant's household. Awards may be made up to 100% for all program registration fees (excluding KID'S CLUB) but not to exceed an annual household award of \$300.00. Awards for KID'S CLUB registration fees will be made at a maximum of 25%, not to exceed a total combined annual household award of \$500.00.

Guidelines:

This Scholarship Fund would be funded mainly by fundraising efforts by the Parks and Recreation Department and community and private contributions.

All financial transactions will be executed, reconciled and audited with the Town of xxxx's finances.

The Administrators for this program will be the Recreation Conservation Committee (if active), with recommendations from the Recreation Director and the Recreation Administrative Assistant, with final approval of the Town Manager (or their official assigned designee).

Process:

Applicants for this scholarship must fill out an application at least 1 month prior to the official start date of the program they are applying for, to allow for proper financial verification and processing. Eligibility will be determined for a single program application. Program eligibility is not intended to be retroactive.

The scholarship applicant must provide proof of the household's financial hardship including a letter stating their need, circumstances and/or reasons for such, as well as any valid documentation.

Eligibility will be determined by taking into consideration the household's participation and full compliance with in the following programs (as applicable):

Targeted Assistance for Needy Families (TANF)
Food Stamps (SNAP)

Once the Recreation Conservation Committee (or other Administrators) have determined eligibility and approve an award, the application will be submitted to the Town Manager (or their official assigned designee) for final approval.

Applicants will be notified of eligibility determination in writing within 48 hours of the Town Manager's final approval but no later than the day prior to the beginning of the individual program in which they are interested.

Upon approval from the Town Manager, any requests for funds will be submitted to the Finance Department and will be processed as soon as possible according to their policies and procedures.

Town of Readfield, Maine

Reserve Policy Index

Special Revenues, Capital Projects and Permanent Funds

Special Revenue Funds -

Age Friendly	SR - 402
ARPA	SR - 404
Code Officer	SR - 406
Conservation Land	SR - 407
Dog Vaccine Fund	SR - 409
Enterprise Fund	SR - 410
Grant Writing	SR - 413
Heating Assistance	SR - 415
Legal	SR - 418
Library	SR - 419
Local Tax Relief	SR - 420
Open Space	SR - 430
Readfield Corner Sewage	SR - 436
Recreation	SR - 438
Revaluation	SR - 440
Trails	SR - 444
Transfer Station - Interlocal	SR - 470

Capital Project Funds -

Capital Equipment - Leases	CP - 460
Capital Equipment	CP - 461
Equipment Replacement Admin/Tech	CP - 463
Fire Department Reserve	CP - 464
Roads Capital Reserve	CP - 465
Sidewalk Capital Project	CP - 466
Town Building Reserve	CP - 467

Town of Readfield, Maine

Reserve Policy Index

Special Revenues, Capital Projects and Permanent Funds

Capital Project Funds (continued) -

Town Property Reserve	CP - 468
Transfer Station Capital	CP - 470

Permanent Funds -

Perpetual Care Fund	P - 420
Whittier Fund	P - 423
Kents Hill Fun	P - 426
Cemetery Expansion Fund	P - 429
Kesner Fund	P - 432
Kolreg Fund	P - 435
Lincoln Fund	P - 438
Walker Fund	P - 441
Townsend Fund	P - 439
Couture Fund	P - 440
Beach Improvement Fund	P - 453

CAPITAL IMPROVEMENTS PRESENTATION IN BUDGET WARRANT

BACKGROUND

Concerns about Article 18 (Capital Improvements) were raised within the Select Board and by members of the public during the 2023-2024 budget process. Specifically, some objected to including two potentially contentious items in the nine item Article rather than in stand-alone articles that people could vote on separately. This discussion came up too late for changes to be considered in that process so the Select Board indicated that it would review the matter in time for future budgets. This is an important issue that needs serious discussion for several reasons:

- Voters may want the opportunity to directly vote on some capital items, as opposed to voting on an entire package.
- There should be no appearance of hiding a potentially controversial item in a large package of more routine items, or of splitting it out in an attempt to kill it.
- There needs to be consideration given to the length of the ballot and the number of questions asked of voters due to the cost of printing/mailing and to “voter fatigue” if the ballot becomes too long and cumbersome.
- Breaking out individual non-bond capital items would be a significant policy departure from both in person and secret ballot capital articles over the past 20 years at least.

The Select Board and Budget Committee will be meeting on Tuesday, June 20 to discuss this matter.

A LITTLE BIT OF ACCOUNTING

“Capital Improvements” is not a true accounting term, like Current Assets or Long-Term Liabilities. It is more like a department heading or budget section. The Capital Improvements Article typically includes a number of unrelated or loosely related items that can be separated into distinct categories:

Infrastructure maintenance: Repairs/maintenance to *preserve* the condition of existing roads and buildings: transfers to related reserves.

Infrastructure enhancements: Construction or purchase of *new* infrastructure assets such as new roads, sidewalks, buildings or land; *upgrades* to existing infrastructure assets to accommodate *new or expanded services and uses*; transfers to related reserves.

Equipment Replacements: *Replace* existing equipment which have reached the ends of their useful lives; contributions to related reserves.

New Equipment: Acquisition of equipment *other than replacement items*: transfers to related reserves

In the 2023-2024 budget, the Capital Improvements article included the following:

Gile Hall	\$10,000	Roads	\$325,000
Library Building	\$5,000	Equipment	\$ 33,000
Open Space	\$50,000	Equipment Leases	\$ 6,177
Cemeteries	\$17,000	Transfer Station	\$ <u>60,548</u>
Sidewalk	\$67,500	Total	\$574,225

OPTIONS FOR CONSIDERATION

Option 1: Present all capital items in separate, one item articles. In the 2023-2024 budget this would have added 8 expenditure Articles to the Warrant. Another 6 articles would have been added due to breaking out related revenue or transfer items in Articles 37 and 38. For example, Article 37 included a \$30,000 grant to cover part of the sidewalk cost in Article 18. We obviously could not accept the grant if the sidewalk article was rejected.

Pro: provides voters with more flexibility in supporting or opposing individual capital items; simple to administer

Con: adds to length of warrant; some voters might want even more control – vote on individual road maintenance projects for example

Option 2: Limit the capital improvements article to “infrastructure maintenance” and “equipment replacements” items and present any items referred to as “infrastructure enhancements” and “new equipment” in stand-alone, one item articles. This approach would have increased the 2023-2024 warrant by 4 articles, including 2 on the expenditure side and 2 on the revenue/transfer side.

Pro: likely to increase length of warrant to lesser degree than Option 1 in most year; lets voters focus more on enhancement items

Con: bundling maintenance and replacement items may not fully satisfy some voters; not as simple to administer – some projects could include both maintenance and enhancement aspects

In the 2023-2024 budget, the sidewalks and open space articles would have been presented separately, the others in the bundled article.

Option 3: Take an approach to splitting out capital items that meet clear criteria based thresholds similar to the following:

1. Any capital item/expenditure that requires bonding will be addressed as an individual warrant article (*this is already common practice*)
2. Any capital item/expenditure greater than or equal to \$50,000 will be addressed as an individual warrant article
3. Any new (not on the prior year warrant) capital item/expenditure greater than or equal to \$10,000 will be addressed as an individual warrant article
4. Any capital item/expenditure that is increased by the greater of 10% or \$5,000 will be addressed as an individual article on the warrant

This approach would have resulted in six additional expenditure articles on this year's warrant - four under item 2 (Open Space, Roads, Sidewalk, and Transfer Station), and two under item 4 (Cemeteries and Equipment).

Pro: under this approach all "new" items/expenses of consequence will be given their own vote. Small changes or small dollar amounts won't unnecessarily add to the length of the warrant. There is no subjectivity based on the type of capital item, which can be a gray area and likely more difficult to understand than dollar values.

Con: adds to length of warrant; some individuals might want even more control with a full split; an item could remain in the bundled article year after year; more complex to administer, likely to provide similar results to other options

Option 4: Leave things as they are, (consistent with State Statute) where the structure of the Warrant is at the discretion of the Select Board.

Pro: Consistent with past practice

Con: Can give perception of impartiality in presentation of projects

Capital Improvements

Fiscal Year	Town Meeting Date	In Person	Secret Ballot	# of Articles	# of Items	Total Amount	Vote	Department	Amount
2008	6/16/2007	x		1	4	\$56,400	Passes	Fire Communications	\$10,000
								Fire Station	\$20,000
								Public Works	\$24,000
								Maranacook Lake Dam	\$2,400
2009	5/15/2008	x		1	5	\$127,400	Passes	Fire Station	\$20,000
								Library Building	\$5,000
								Public Works	\$25,000
								Transfer Station	\$75,000
								Maranacook Lake Dam	\$2,400
2010	6/11/2009	x		1	3	\$252,192	Passes	Public Works	\$25,000
								Transfer Station	\$10,000
								Maranacook Lake Dam	\$2,400
2011	6/10/2010	x		1	6	\$565,400	Passes	Fire Station	\$10,000
								Asa Gile Hall	\$10,000
								Library Building	\$18,000
								Sidewalks	\$500,000
								Public Works	\$25,000
								Maranacook Lake Dam	\$2,400
2012	6/9/2011	x		1	9	\$798,900	Passes	Admin Technology	\$5,000
								Fire Station	\$39,000
								Asa Gile Hall	\$10,000
								Fairgrounds Athletic Fields	\$200,000
								Cemeteries	\$7,000
								Sidewalks	\$525,000
								Transfer Station	\$8,000
								Mill Stream Footbridge	\$2,500
								Maranacook Lake Dam	\$2,400
2013	6/14/2012	x		1	8	\$914,400	Passes	Admin Technology	\$5,000
								Fire Station	\$37,000
								Asa Gile Hall	\$20,000
								Fairgrounds Athletic Fields	\$200,000
								Sidewalks	\$600,000
								Tow Maintenance Equipment	\$12,000
								Transfer Station	\$38,000
								Maranacook Lake Dam	\$2,400
2014	6/13/2013	x		1	6	\$120,900	Passes	Admin Technology	\$5,000
								Fire Station	\$25,000
								Asa Gile Hall	\$30,000
								Fairgrounds Athletic Fields	\$50,000
								Transfer Station	\$8,500
								Maranacook Lake Dam	\$2,400
2015	6/12/2014	x		1	5	\$60,160	Passes	Asa Gile Hall	\$3,500
								Fairgrounds Athletic Fields	\$31,160
								Cemeteries	\$10,000

Fiscal Year	Town Meeting Date	In Person	Secret Ballot	# of Articles	# of Items	Total Amount	Vote	Department	Amount
								Transfer Station	\$2,000
								Maranacook Lake Dam	\$13,500
2016	6/9/2015		x	2	2	\$46,645	Passes	Fairgrounds Athletic Fields	\$8,645
								Transfer Station	\$38,000
						\$35,200	Passes	Equipment	\$7,200
								Maranacook Lake Dam	\$28,000
2016	9/1/2015		x	3	1	\$7,200	Passes	Equipment	\$7,200
							151/42		
					1	\$8,000	Passes	Maranacook Lake Dam	\$8,000
							163/32		
					1	\$20,000	Passes	Maranacook Lake Dam	\$20,000
							152/41		
2017	6/14/2016		x	3	2	\$67,200	Passes	Fairgrounds Athletic Fields	\$7,200
							452/142	Transfer Station	\$60,000
					1	\$7,956	Passes	Equipment	\$7,956
							433/157		
					1	\$64,975	Passes	Maranacook Lake Dam	\$64,975
							434/158		
2018	6/13/2017		x	1	6	\$260,812	Passes	Roads	\$15,000
							320/126	Equipment	\$5,000
								Gile Hall	\$24,000
								Parks/Recreation	\$7,762
								Transfer Station	\$39,050
								Maranacook Lake Dam	\$125,000
2019	6/12/2018		x	1	8	\$274,614	Passes	Admin Technology	\$6,000
							531/140	Library Building	\$5,000
								Cemetery	\$5,000
								Roads	\$50,000
								Equipment	\$15,000
								Equipment Leases	\$19,000
								Transfer Station	\$51,614
								Maranacook Lake Dam	\$123,000
2020	6/11/2019		x	1	9	\$566,070	Passes	Town Buildings Improvements	\$260,000
							420/97	Cemetery	\$5,000
								Roads	\$230,000
								Equipment	\$15,000
								Equipment Leases	\$19,150
								Transfer Station	\$26,420
								Fire Dept. Equipment	\$8,000
								Fire Dept. Waterholes	\$500
								Fire Dept. Personal Protective Gear	\$2,000
2021	7/14/2020		x	1	11	\$567,981	Passes	Admin Equip.	\$14,000
							664/147	Cemetery	\$5,000

Fiscal Year	Town Meeting Date	In Person	Secret Ballot	# of Articles	# of Items	Total Amount	Vote	Department	Amount
								Equipment	\$15,000
								Equipment Leases	\$16,150
								Fire Dept.	\$10,000
								Fire Station Addition	\$42,351
								Gile Hall	\$20,000
								Municipal Buildings	\$75,000
								Roads	\$293,500
								Sidewalk	\$5,000
								Transfer Station	\$71,980
2022	6/8/2021		x	1	12	\$892,858	Passes	Fire Dept.	\$10,000
							401/96	Fire Station Addition	\$200,000
								Gile Hall	\$10,000
								Parks & Recreation	\$75,000
								Library Building	\$50,000
								Open Space	\$10,000
								Cemetery	\$5,000
								Sidewalk	\$45,000
								Roads	\$422,000
								Equipment	\$15,000
								Equipment Leases	\$6,177
								Transfer Station	\$44,681
2023	6/14/2022		x	1	10	\$546,685	Passes	Technology Equipment	\$9,000
							582/191	Fire Dept	\$10,000
								Gile Hall	\$20,000
								Library Building	\$15,000
								Open Space	\$50,000
								Cemetery	\$10,000
								Roads	\$350,000
								Equipment	\$15,000
								Equipment Leases	\$6,177
								Transfer Station	\$61,508
2024	6/13/2023		x	2	1	\$623,057		Pumper Tanker Fire Truck	\$623,057
					9	\$574,225		Gile Hall	\$10,000
								Library Building	\$5,000
								Open Space	\$50,000
								Cemetery	\$17,000
								Sidewalk	\$67,500
								Roads	\$325,000
								Equipment	\$33,000
								Equipment Leases	\$6,177
								Transfer Station	\$60,548

APPOINTMENTS,
RE-APPOINTMENTS, &
RESIGNATIONS

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**Town of Readfield
Re-Appointment Applications
Select Board Meeting – June 20, 2023**

30 Mile River Association	Andrews Tolman	June 30, 2024
Age Friendly Committee	Edward Dodge Marianne Perry	June 30, 2026
Appeals Board	John Blouin William Gagne-Holmes	June 30, 2026
Budget Committee	Martin Hanish	June 30, 2026
Cemetery Committee	Karen Peterson	June 30, 2026
Conservation Commission	Linnea Koons	June 30, 2026
Enterprise Committee	Les Priest	June 30, 2026
Library Board of Trustees	Sonya Clark Brenda Lake Pamela Mitchell	June 30, 2026
Recreation Committee	Hannah Flannery	June 30, 2026
Road Committee	Roland Cote	June 30, 2026
Solid Waste & Recycling Committee	Kathryn Mills Woodsum	June 30, 2026
Trails Committee	Paul Bessette Gregory Leimbach Henry Whittemore	June 30, 2026
Planning Board	William Buck Paula Clark	June 30, 2028

SELECT BOARD APPROVAL

for the above slate of re-appointments for Boards, Committees and Commissions for the Town of Readfield

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

Approved June 20, 2023

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE 4-4-2023 DATE RECEIVED
--

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

30 Mile River Watershed Association

Term:

1 year

Name: Andrews Tolman

Phone (H): 6854197

Street address: 183 North Road

Phone (C): 9319631

Mailing address: 183 North Road

E-Mail: andyinme@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

background in ground water and lake processes, source protection, lake protection. Member of the board for several years, former president, currently treasurer.

Below please tell us the reason you are interested in applying for this position.

Lakes need protection, and this group mobilizes residents and lakefront owners to keep lakes clean
It also provides services to lake associations and towns that they would find difficult to obtain alone.

If you are currently employed, what is your position?

retired

APPLICATION FOR APPOINTMENT FOR:

Name: Andrews Tolman Position: 30 mile River Term: (2024) 1 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Electronic Signature Date: 4-4-2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain:

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Andrews Tolman of Readfield, in the County of Kennebec and State of Maine: There being a position on the 30 mile River Watershed Association of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/2024. Given under our hand this [] day of [], 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 30 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission are you applying for? AGE FRIENDLY COMMITTEE Term: 3 year

Name: EDWARD A. DODGE Phone (H): 685-4400

Street address: 1066 MAIN STREET Phone (C): 458-1739

Mailing address: P.O. Box 99 READFIELD, ME. 04855

E-Mail: e.dodge3373@roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

I HAVE SERVED ONE FULL TERM ON AGE FRIENDLY COMMITTEE AND A MEMBER OF THE ADPP. I HAVE BEEN A MEMBER OF THE QUALIFIED SENIOR ADVISOR FOR 15 YEARS OF MY 31 YEARS ASSISTING SENIORS WITH THEIR MEDICARE INSURANCE. I HAVE APPLIED FOR MEMBERSHIP IN NEIGHBORS HELPING NEIGHBORS

Below please tell us the reason you are interested in applying for this position.

I would like continue to work with Helping Seniors to be able to live in their homes here in Readfield as long as possible

If you are currently employed, what is your position?

Retired 35 years in Naval Reserve Semi Retired but work part time with the Senior Planning Center

APPLICATION FOR APPOINTMENT FOR:

Name: EDWARD B. DODGE Position: Age Friendly Comm. Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Edward B. Dodge Date: 05/20/2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Edward Dodge of Readfield, in the County of Kennebec and State of Maine: There being a position on the Age Friendly Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this, day of, 20.

David Linton Steve DeAngelis Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE
4/19/2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: G. Marianne Heinrich Pory Phone (H): 685-3531

Street address: 28 Chimney Rd. Phone (C): ---

Mailing address: Same as above

E-Mail: jmpgmp@myfairpoint.net

Below please tell us of any experience and/or training that might be useful in this position.

1.) Prior experience on this committee 2.) Was caregiver for many years of my aged mother 3.) Am an "older adult" myself and personally know many others of this age group and their needs.

Below please tell us the reason you are interested in applying for this position.

I believe that more opportunities for our aging population need to be created in our hometowns as well as our country in general. Older citizens generally have skills and insights

If you are currently employed, what is your position?

to offer if given the opportunity. We need to plan our neighborhoods towns not only for the younger generation but also with commitments to elder & disabled citizens. I believe that I can

help guide our committee in a positive, supportive manner for the enhancement of our towns older citizens.

APPLICATION FOR APPOINTMENT FOR:

Name: G. Marianne Perry Position: Age Friendly Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
 I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: verbally Date: 6/14/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re Appointment

SELECT BOARD APPROVAL

To G. Marianne Perry of Readfield, in the County of Kennebec and State of Maine: There being a position on the Age Friendly Comm. we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this , day of , 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 24 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: John Blawie Phone (H): 207-446-7708
Street address: 219 Winthrop Road Phone (C): 207-446-7708
Mailing address: PO Box 387
E-Mail: John Blawie Realtor @ gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I have experience in going to planning boards and have done so in the past. I am also familiar with code and ordinances.

Below please tell us the reason you are interested in applying for this position.

I would be reapplying and like to volunteer in my community

If you are currently employed, what is your position?

I am a partner and owner in Kelleher-Wood & Blawie Real Estate and a Real Estate Associate Broker

APPLICATION FOR APPOINTMENT FOR:

Name: John Blouin Position: APPEALS BOARD Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/24/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To John Blouin of Readfield, in the County of Kennebec and State of Maine: There being a position on the Appeals Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this [] day of [], 20__.

David Linton Steve DeAngelis Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:



Readfield MAINE

Rec'd
4-12-2023

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]
Submitted by Anonymous (not verified)
April 11, 2023 - 5:48pm
74.75.97.57

Re Appointment

Date

April 11, 2023

Which Board, Committee or Commission are you applying for?

Board of Appeals

3 year term

Yes No

Do you have previous experience on this board or committee? X

Name

William Gagne Holmes

Street Address

1117 Main St

Mailing Address

Readfield, Maine. 04355

Phone (Primary)

Phone (Secondary)

E-Mail

william.gagne@readfieldmaine.org

Below please tell us of any experience and/or training that might be useful in this position.

I am an attorney with the majority of my legal experience in administrative hearings. I am a resident of Readfield, Maine. I have been a member of Readfield's Board of Appeals for several years.

If you are currently employed, what is your position?

I am a furniture maker at Thomas Moser in Auburn, Maine.

Below please tell us the reason you are interested in applying for this position.

Serving on Readfield's Board of Appeals allows me to serve my community and make good use of my administrative hearings experience.

Electronic Signature
Will Gagne Holmes

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: <https://www.readfieldmaine.org/node/6133/submission/7101>

Links

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

CLERK'S USE BEFORE THE APPOINTMENT

Please check one:

1st time Appointment

Re-Appointment

Was this position advertised?

Yes

No

If no, please explain:

reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To William Gagne Holmes of Readfield, in the County of Kennebec and State of Maine: There being a position on the Appeals Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

01/20/23

thru

01/30/24

Given under our hand this

, day of

, 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

Yes

No

If yes, what date:

Is an Oath appropriate:

Yes

No

If yes, what date



Readfield MAINE

Rec'd 4-4-2023

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]
Submitted by Anonymous (not verified)
April 4, 2023 - 1:09pm
2603:7080:9303:6a37:49b8:313b:b140:1cf5

"2026"
3 year
term

Date
July 1, 2023

Which Board, Committee or Commission are you applying for?
Budget Committee

Yes No

Do you have previous experience on this board or committee? **X**

Name
martin hanish

Street Address
230 sturtevant hill road

Mailing Address
230 Sturtevant Hill Road Readfield 04355

Phone (Primary)
2079317808

Phone (Secondary)

E-Mail
mhanish@cmcc.edu

Below please tell us of any experience and/or training that might be useful in this position.
I have been on the budget committee for many years, also have MBA and MPA degrees, many years experience in accounting and municipal issues

If you are currently employed, what is your position?
working as part time accounting and finance instructor at KVCC and CMCC

Below please tell us the reason you are interested in applying for this position.
budget committee performs a useful function in support of select board

Electronic Signature

Martin Hanish

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/7086

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

CLERK'S USE BEFORE THE APPOINTMENT

Please check one:

1st time Appointment

Re-Appointment

Was this position advertised?

Yes

No

If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Martin Hanish of Readfield, in the County of Kennebec and State of Maine: There being a position on the Budget Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/2026. Given under our hand this _____, day of _____, 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

Yes

No

If yes, what date:

Is an Oath appropriate:

Yes

No

If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
5/11/2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Cemetery Committee

Term: 3 year

Name: Karen Peterson

Phone (H): (207) 873-1111

Street address: 1111 Main St

Phone (C): (207) 873-1111

Mailing address: Same

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

Former Cemetery Sexton and long-term committee member

Below please tell us the reason you are interested in applying for this position.

To continue serving the Town through maintenance guidance of its cemeteries.

If you are currently employed, what is your position?

Readfield Transfer Station Manager

APPLICATION FOR APPOINTMENT FOR:

Name: Karen Peterson Position: Cemetery Com Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: May 11, 2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Karen Peterson of Readfield, in the County of Kennebec and State of Maine: There being a position on the Cemetery Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/24. Given under our hand this [] day of [], 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 18 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

CONSERVATION

Term:

3 YEAR

Name: LYNNEA KOONS

Phone (H):

Street address: 9 SADIE DUNN RD

Phone (C):

READFIELD NH 04355

207-320-5537

Mailing address:

SAME

E-Mail:

LLKOONS@OUTLOOK.COM

Below please tell us of any experience and/or training that might be useful in this position.

I AM CURRENTLY COMPLETING MY FIRST TERM FOLLOWING
APPOINTMENT IN SEPTEMBER, 2022

Below please tell us the reason you are interested in applying for this position.

I ENJOY LIVING IN READFIELD AND APPRECIATE BEING ABLE TO
CONTRIBUTE TO THE COMMON GOOD. I CAN COMBINE MY LIFE-LONG INTEREST
IN CONSERVATION + 30+ YEARS OF SCIENCE TEACHING TO CONTRIBUTE TO THE COMMUNITY.

If you are currently employed, what is your position?

RETIRED TEACHER

APPLICATION FOR APPOINTMENT FOR:

Name: LINNEA KOONS Position: CONSERVATION COMM. Term: 3-YR

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Linnea Koons Date: 5.11.2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Linnea Koons of Readfield, in the County of Kennebec and State of Maine: There being a position on the Conservation Comm we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this day of 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

Rec'd 4-4-2023



Readfield MAINE

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]
 Submitted by Anonymous (not verified)
 April 4, 2023 - 2:03pm
 76.160.176.178

(3 year)
6/30/2026

Date
April 4, 2023

Which Board, Committee or Commission are you applying for?
Enterprise Committee

	Yes	No
Do you have previous experience on this board or committee?		X

Name
Les Priest

Street Address
194 Torsey Shores Rd

Mailing Address
194 Torsey Shores Rd

Phone (Primary)
2072157349

Phone (Secondary)

E-Mail
les@lespriest.com

Below please tell us of any experience and/or training that might be useful in this position.
Previous experience on the Enterprise Committee

If you are currently employed, what is your position?
Real Estate Broker

Below please tell us the reason you are interested in applying for this position.
Giving back to the community and trying to help the town prosper.

Electronic Signature
Les Priest

Check one!

I DO I DO NOT

I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.

X

Source URL: https://www.readfieldmaine.org/node/6133/submission/7091

Links

[1] https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form

6/30/2026 (3 year)

CLERK'S USE BEFORE THE APPOINTMENT

Please check one:

1st time Appointment

Re-Appointment

Was this position advertised?

Yes

No

If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To hes Priest of Readfield, in the County of Kennebec and State of Maine: There being a position on the Enterprise Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 0/30/2026. Given under our hand this , day of , 20 .

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment?

Yes

No

If yes, what date:

Is an Oath appropriate:

Yes

No

If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/21/2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: Sonya Clark Phone (H): 685-4518

Street address: 1507 Main St Phone (C): 592-4817

Mailing address: 1507 Main St Readfield, ME 04355

E-Mail: ingrateful61@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Have been Library Board treasurer for last 6 years

Below please tell us the reason you are interested in applying for this position.

Because I enjoy book keeping and working with the town employees

If you are currently employed, what is your position?

Self employed bookkeeper

APPLICATION FOR APPOINTMENT FOR:

Name: Sonya Clark Position: Library Board Term: 3

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Sonya A. Clark Date: 4/20/2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Sonya A. Clark of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this [] , day of [] , 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
5/2/2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

LIBRARY BOARD

Term:

3 YEARS

Name: BRENDA B. LAKE

Phone (H):

Street address:

Phone (C):

Mailing address:

READFIELD, ME 04355

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

I have served on this Board for 33 years. I hold an MLS degree, and I have worked ^{and volunteered} in school and public libraries for almost 40 years.

Below please tell us the reason you are interested in applying for this position.

I have always enjoyed working in all kinds of libraries, and working with both adults and children. I feel strongly that I have a lot to contribute, and the time to give.

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: BRENDA LAKE Position: LIBRARY BOARD Term: 3 YRS.

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Brenda B. Lake Date: 4/25/2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: Reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Brenda Lake of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this , day of , 20.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
4/10/2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Library

Term:

5th 34th year

Name: Pamela R. Mitchell Phone (H):

Street address: Phone (C):

Mailing address: Readfield, ME 04355

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

I have been on the board for terms and was a teacher.

Below please tell us the reason you are interested in applying for this position.

I love our town library and feel it is a very important part of our town. We provide varied programs and a community gathering place.

If you are currently employed, what is your position?

Retired teacher

APPLICATION FOR APPOINTMENT FOR:

Name: Pam Mitchell Position: Library Board Member Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Pamela R. Mitchell Date: 4/10/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Pamela Mitchell of Readfield, in the County of Kennebec and State of Maine: There being a position on the Library Board of Taus we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

02/20/23 thru 03/30/26. Given under our hand this, day of, 20.

David Linton

Steve DeAngelis

Sean Keegan

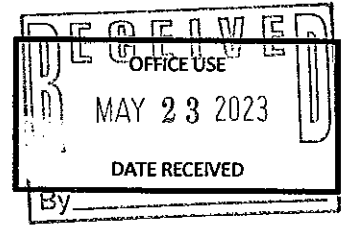
Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

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Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Planning Board

Term:

5 yrs. (2023)

Name: Paula M. Clark Phone (H): _____

Street address: 173 Nickerson Hill Rd. Phone (C): (207) 248-2848

Mailing address: PO Box 299, Readfield, ME 04355

E-Mail: therosa173@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

I currently chair the Planning Board and have served as a member for many years. This experience has made me very familiar with the Town's ordinances, and with →

Below please tell us the reason you are interested in applying for this position.

I have a deep and ongoing interest in matters concerning the Town of Readfield and its citizens, particularly with regard to land use and natural resource →

If you are currently employed, what is your position?

Very recently retired from my position as director of the Division of Materials Mgt. at the Department of Environmental Protection.

its administrative and regulatory processes. Also, over the course of my lengthy career in Maine state government (Dept. of Environmental Protection) I gained extensive experience in: environmental program planning, development, and implementation; legislative matters; rulemaking; public outreach/assistance; and, program and staff oversight.

issues. I would like to continue to use my knowledge and experience to contribute to the important work of the Planning Board.

APPLICATION FOR APPOINTMENT FOR:

Name: Paula M. Clark Position: Planning Board Term: 5 yrs. (2023)

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Date:

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: Reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Paula Clark of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/28. Given under our hand this, day of, 20.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 12 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

PLANNING BOARD

Term: 5 years (2023-2028)

Name: William A. Buck

Phone (H): 207-377-6436

Street address: 97 Nobis Pt Rd

Phone (C): 207-377-6436

Mailing address: P.O. Box 369

E-Mail: billbarbbuck@yahoo.com

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: William Buck Position: Planning Board Term: 5 yrs ⁽²⁰²⁸⁾

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
 I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: William A. Buck Date: 5/12/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To William Buck of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/28. Given under our hand this , day of , 20__.

David Linton Steve DeAngelis Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD

APPOINTMENT APPLICATION

OFFICE USE May 10 2023 DATE RECEIVED
--

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

Recreation

Term: 3yrs

Name: Hannan Flannery Phone (H):

Street address: 43 Fogg Rd. Phone (C): 207-446-7865

Mailing address: 43 Fogg Rd Readfield 04355

E-Mail: hhinckley@roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

I've been here 7-8 yrs already
& running the show - ~~the~~

Below please tell us the reason you are interested in applying for this position.

To continue to keep Rec Assoc
growing and viable in Readfield.

If you are currently employed, what is your position?

Head Chef, Trans Mills Foundation Retreat

APPLICATION FOR APPOINTMENT FOR:

Name: Hannah Flannery Position: Rec Association Term: 3yr

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/10/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Hannah Flannery of Readfield, in the County of Kennebec and State of Maine: There being a position on the Recreation Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this [] day of [], 20__.

David Linton Steve DeAngelis Sean Keegan
Carol Doorenbos Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 12 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission
are you applying for?

Term:

Name: Roland K. Cote

Phone (H): 207-685-0209

Street address: 11 Chickadee Lane

Phone (C): 207-713-3767

Mailing address: Readfield Maine

E-Mail: cotekathy2014@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: Roland Cole Position: Road Committee Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Roland K Cole Date: 5-12-2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: re-appointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Roland Cole of Readfield, in the County of Kennebec and State of Maine: There being a position on the Road Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/24. Given under our hand this, day of, 20.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date



Readfield MAINE

Rec'd 4/4/2023

Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > [Volunteer](#) > [Appointment Application \(Web Fillable Form\)](#) > [Webform results](#) > [Appointment Application \(Web Fillable Form\)](#)

Submission information

Form: [Appointment Application \(Web Fillable Form\)](#) [1]

Submitted by Anonymous (not verified)

April 4, 2023 - 10:02am

2603:7080:9242:e600:dd04:df78:a347:a415

Date

April 4, 2023

3 year
term
(2026)

Which Board, Committee or Commission are you applying for?

Solid Waste Recycling Committee

Yes No

Do you have previous experience on this board or committee? X

Name

Kathryn Mills Woodsum

Street Address

1601 Main St.

Mailing Address

PO Box 378

Phone (Primary)

2076859094

Phone (Secondary)

E-Mail

kgmwoodsum@gmail.com

Below please tell us of any experience and/or training that might be useful in this position.

Have served on the committee for 15 years and have been the Chair for many years including currently. I have written the Messenger articles for about 10 years. I participate in our annual Household Hazardous Waste Collection events. I have assisted with grant writing, most recently for food composting. I have been to ecomaine twice for trainings and tours.

If you are currently employed, what is your position?

Retired teacher, bookkeeper for family business, Select Board member & Vice Chair in Readfield.

Below please tell us the reason you are interested in applying for this position.

To continue my work with the committee and be the Select Board representative for Readfield per our ordinance.

Electronic Signature
Kathryn Mills Woodsum

Check one!

	I DO	I DO NOT
I DO/DO NOT approve the use of my contact information (address, email, phone) on the Town's public sites and publications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Source URL: <https://www.readfieldmaine.org/node/6133/submission/7071>

Links

[1] <https://www.readfieldmaine.org/volunteer/webforms/appointment-application-web-fillable-form>

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: _____

Confirmation from Applicant of attendance at Select Board Meeting if required.

Re-Appointment

SELECT BOARD APPROVAL

To Kathryn Woodsum of Readfield, in the County of Kennebec and State of Maine: There being a position on the SW&R Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/2020 Given under our hand this , day of , 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 26 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

TRAILS COMMITTEE

Term:

3 year

Name: PAUL BESSETTE

Phone (H):

Street address: 64 Fogg Rd.

Phone (C): 207 931-6519

Mailing address: same

E-Mail: P.Besette@Roadrunner.com

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

Retired

APPLICATION FOR APPOINTMENT FOR:

Name: Paul Bessette Position: Trails Committee Term: 3 year

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

[X] I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

[] I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Paul Bessette Date: 5-26-23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: [] 1st time Appointment [X] Re-Appointment

Was this position advertised? [] Yes [X] No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Paul Bessette of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this [] day of [] 20__.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? [] Yes [] No If yes, what date: []

Is an Oath appropriate: [] Yes [] No If yes, what date []

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 26 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for?

TRAILS

Term:

3 yr

Name: GREG LEMBAERT Phone (H):

Street address: Phone (C):

Mailing address:

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

SEE PREVIOUS APP

Below please tell us the reason you are interested in applying for this position.

SEE PREVIOUS APP

If you are currently employed, what is your position?

N/A

APPLICATION FOR APPOINTMENT FOR:

Name: Greg Heimbach Position: Trails Term: 3 yr

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

I approve the use of my e-mail and phone numbers on the Town's public sites and publications.

I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: [Signature] Date: 5/23/23

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment

Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

N/A

SELECT BOARD APPROVAL

To Greg Heimbach of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this, day of, 20.

David Linton

Steve DeAngelis

Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:

Is an Oath appropriate: Yes No If yes, what date:

TOWN OF READFIELD
APPOINTMENT APPLICATION

OFFICE USE
MAY 30 2023
DATE RECEIVED

The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Please check one: 1st time appointment re-appointment

Which Board, Committee or Commission

are you applying for? Term:

Name: Phone (H): _____

Street address: _____ Phone (H): _____

Mailing address:

E-Mail: _____

Below please tell us of any experience and/or training that might be useful in this position.

Below please tell us the reason you are interested in applying for this position.

If you are currently employed, what is your position?

APPLICATION FOR APPOINTMENT FOR:

Name: Henry Whittemore Position: TRAILS CMTE Term: 3yrs.

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: Henry Z. Whittemore Date: 30 May 2023

CLERK'S USE BEFORE THE APPOINTMENT

Please check one: 1st time Appointment Re-Appointment
Was this position advertised? Yes No If no, please explain: reappointment

Confirmation from Applicant of attendance at Select Board Meeting if required.

WIA

SELECT BOARD APPROVAL

To Henry Whittemore of Readfield, in the County of Kennebec and State of Maine: There being a position on the Trails Committee we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

6/20/23 thru 6/30/26. Given under our hand this, day of, 20.

David Linton

Steve DeAngelis

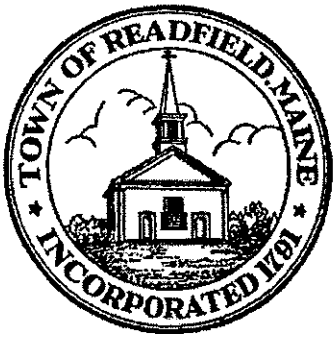
Sean Keegan

Carol Doorenbos

Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Town Manager
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Town Manager** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.

Given under our hand this June 20, 2023.

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

**Oath of Office
Municipality of Readfield, Maine**

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Town Manager** of Readfield according to the Constitution and the law of the State.

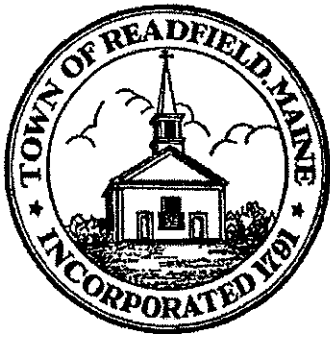
Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Town Manager** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Tax Collector
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Tax Collector** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.

Given under our hand this June 20, 2023.

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

**Oath of Office
Municipality of Readfield, Maine**

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Tax Collector** of Readfield according to the Constitution and the law of the State.

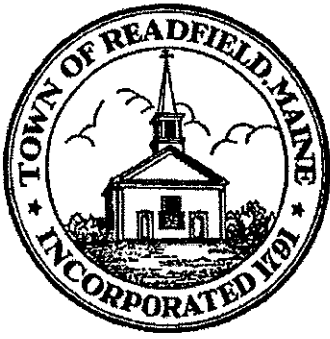
Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Tax Collector** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Treasurer
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Treasurer** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.

Given under our hand this June 20, 2023.

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

**Oath of Office
Municipality of Readfield, Maine**

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Treasurer** of Readfield according to the Constitution and the law of the State.

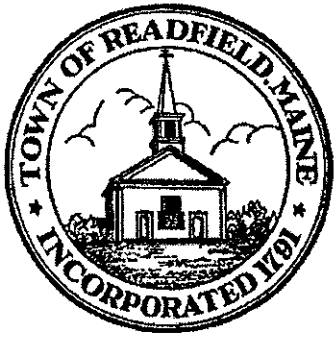
Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Treasurer** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Road Commissioner
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Road Commissioner** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.

Given under our hand this June 20, 2023.

Steve DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

**Oath of Office
Municipality of Readfield, Maine**

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Road Commissioner** of Readfield according to the Constitution and the law of the State.

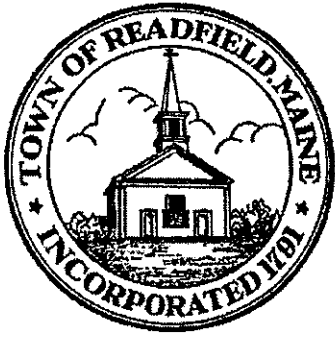
Eric Dyer

State of Maine
County of Kennebec,ss

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Road Commissioner** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Welfare Administrator
Certificate of Appointment**

To: **Eric Dyer:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Select Board** of the municipality of Readfield, do hereby appoint you as **Welfare Administrator** to serve at the Town's pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by the Board of Selectmen, your term of office expires June 30, 2024.

Given under our hand this June 20, 2023.

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

**Oath of Office
Municipality of Readfield, Maine**

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Welfare Administrator** of Readfield according to the Constitution and the law of the State.

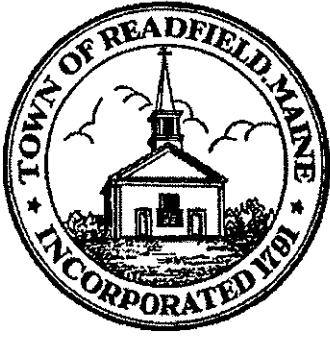
Eric Dyer

State of Maine
County of Kennebec, ss

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the **Readfield Welfare Administrator** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Public Access Officer
Certificate of Appointment**

To: **Eric Dyer,**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], the undersigned **Select Board** of the municipality of Readfield, does hereby appoint you as **Public Access Officer** to serve at our pleasure, and to have duties as listed in your job description and our Public Records Access Policy.

Unless earlier dismissed, your term of Office expires June 30, 2024.

Given under our hand this June 20, 2023

Steve DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Mills Woodsum

Oath of Office
Municipality of Readfield, Maine

_____, 2023

I, **Eric Dyer**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Eric Dyer**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Public Access Officer** of Readfield according to the Constitution and the law of the State.

Eric Dyer

State of Maine
County of Kennebec,

_____, 2023

Personally appeared before me the above-named **Eric Dyer**, who has been duly appointed as the Readfield **Public Access Officer** in said municipality and took the oath necessary to qualify for Office and perform the duties thereof.

Before me, _____

Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355

TEL. (207) 685-4939 • FAX (207) 685-3420

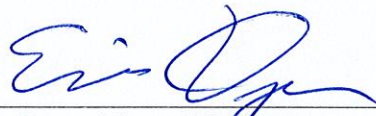
**Office of Transfer Station Manager
Certificate of Appointment**

To: **Karen Peterson:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned Road Commissioner of the municipality of Readfield, do hereby appoint you as **Transfer Station Manager** to serve at my pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by me, your term of office expires **June 30, 2024**, and in any event will cease upon the termination of my tenure in office as Town Manager.

Given under my hand this June 15, 2023.


Eric Dyer, Town Manager

Oath of Office

Municipality of Readfield, Maine

_____, 2023

I, **Karen Peterson**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Karen Peterson**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Transfer Station Manager of Readfield according to the Constitution and the law of the State.

Karen Peterson

_____, 2023

State of Maine
County of Kennebec, ss

Personally appeared before me the above-named **Karen Peterson**, who has been duly appointed as the Readfield Transfer Station Manager in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk



TOWN OF READFIELD

8 OLD KENTS HILL RD. • READFIELD, MAINE 04355
TEL. (207) 685-4939 • FAX (207) 685-3420

**Office of Fire Chief
Certificate of Appointment**

To: **Lee Mank:**

Pursuant to 30-A M.R.S.A. ss2603 [30-A M.R.S.A. ss2654], I, the undersigned **Town Manager** of the municipality of Readfield, do hereby appoint you as **Fire Chief** to serve at my pleasure, and to have duties as listed in your job description.

Unless earlier dismissed by me, your term of Office expires June 30, 2024, and in any event will cease upon the termination of my tenure in office as **Town Manager**.

Given under my hand this 15 day of June, 2023.

Eric Dyer Town Manager

Oath of Office
Municipality of Readfield, Maine

_____, 2023

I, **Lee Mank**, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec.1.)

I, **Lee Mank**, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Fire Chief** of Readfield according to the Constitution and the law of the State.

Lee Mank

State of Maine
County of Kennebec,ss

_____, 2023

Personally appeared before me the above-named **Lee Mank**, who has been duly appointed as the Readfield **Fire Chief** in said municipality and took the oath necessary to qualify for office and perform the duties thereof.

Before me, _____
Kristin Parks, Town Clerk

OLD BUSINESS

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SPECIFICATIONS

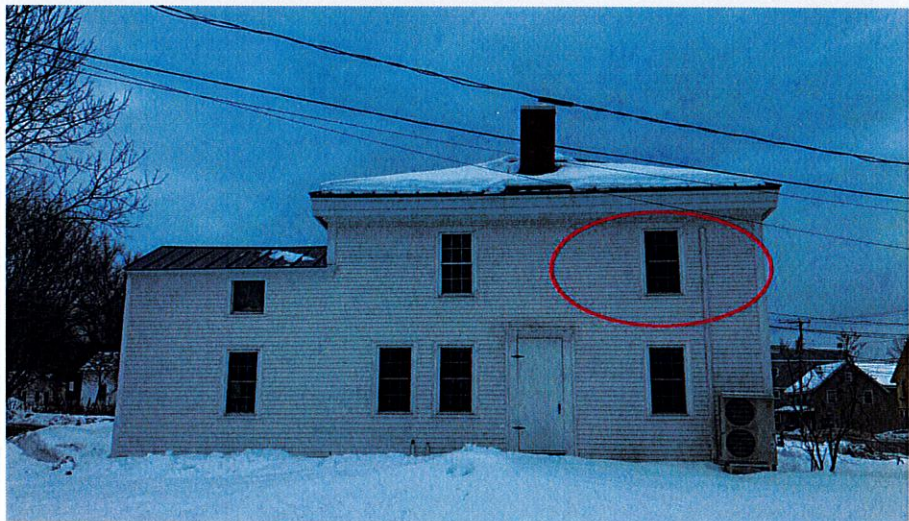
READFIELD PUBLIC LIBRARY BUILDING IMPROVEMENTS

Scope of Work:

Front Stairs and Access Ramp - The Town is requesting a functional replacement for the existing access. The stairs and ramp are pressure treated lumber but replacement materials may vary. Proper footings will need to be installed. ADA access compliance is required.



Second Floor Egress - The Town is requesting the installation of an emergency exit door on the south-west corner of the second floor of the building and emergency exit stairs from that point. Materials may vary but there is a strong preference for metal stairs in this location to reduce maintenance. The side door shown is not used / functional.



PROPOSAL FORM

READFIELD PUBLIC LIBRARY BUILDING IMPROVEMENTS

Company Name: Maine Highlands Contracting

Company Address: 795 Lily Bay Road Unit 301, Beaver Cove Maine 04441

Primary Contact: Brock Starbird

Telephone: 12074789248 Email: bstarbird@contractingmaine.com

Project Scope:

Front Steps and Access Ramp

Replace the existing steps and ramp as specified

Second Floor Egress Door and Steps

Install an exit door and steps as specified

Bid Proposal Total: \$73,975.00

Signature: *Brock Starbird*

Name: Brock Starbird

Title: Owner

Date: May 5, 2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Quirk Insurance CQ Insurance Agency, LLC 377 Hogan Road Bangor ME 04401	CONTACT NAME: Jerod Shaw PHONE (A/C, No, Ext): (207) 947-1800 FAX (A/C, No): (207) 947-1801 E-MAIL ADDRESS: jerod@quirkinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Maine Highlands Contracting, LLC 795 Lily Bay Rd Unit 301 Beaver Cove ME 04441	INSURER A: Western World Ins Co NAIC # 13196	
	INSURER B: United Ohio 13072	
	INSURER C: Nautilus Ins Co 17370	
	INSURER D: Maine Employers Mutual Insurance Co 11149	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2212103857 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP1577729	01/08/2022	011/08/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPP0028428	05/02/2021	09/02/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Premier Auto \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			AN099037	01/08/2022	09/08/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
	DED RETENTION \$						\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1810114877	01/08/2022	09/08/2023	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REFER TO POLICY

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Brock J Starbird	
	2 Business name/disregarded entity name, if different from above Maine Highlands Contracting, LLC	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>S</u> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. 795 Lily Bay Road, Unit 301	
	6 City, state, and ZIP code Beaver Cove, Maine 04441	
	7 List account number(s) here (optional)	

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
or								
Employer identification number								
8	2		3	8	9	9	4	7

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Brock Starbird</i>	Date ▶ June 20, 2020
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

MAINE HIGHLANDS CONTRACTING

795 Lily Bay Road Unit 301 Beaver Cove, Maine 04441

2074789248

Qualification Statement

Maine Highlands Contracting is proud to be a full service Maine based General Contractor. We specialize in federal, state, and local government contracts as well as commercial and industrial construction. We strive to exceed the expectations of our clients in every aspect, creating a personal trust, professional respect, and long term relationships. Maine Highlands Contracting is built upon a foundation of character, integrity, and quality workmanship. Our roots reach back to 1999 when Brock Starbird first began in the construction industry building cedar log homes. From those humble beginnings, Brock has created a team of skilled builders and craftsman that have left their mark of quality throughout New England in both residential and industrial contracting. Our team has a wide variety of skillsets with in the field experience ranging from 5 to 65 years, we are well prepared to handle all construction scopes. Over the years we have grown to successfully complete single projects exceeding values of over \$3,000,000. We are thankful for the larger opportunities, but continue to stay humble and make sure we serve our clients smaller project needs as well.

*Project management team for this project: (*subject to change*)*

Owner/ Project manager Brock Starbird - Has 20 + years of experience. Mr. Starbird has completed hundreds of projects of all scopes in the commercial, industrial, municipal, and residential markets. He is lead certified, Osha 30 certified, boom lift certified, cpr certified.

Site Supervisor Patrick Keeran – Has 40 + years of experience in the construction industries. He has worked on and has been in charge of hundreds of projects throughout Maine ranging in all scopes of work. Including previous EIFES restoration projects at the Bangor Mall. Mr. Keeran is Osha 30 certified, boom lift certified, staging certified, cpr certified.

Business manager Kari Starbird – Has 20 + years of experience managing a company and keeping the books on our projects. She assures our crews are background checked and drug tested to assure a safe and productive company.

The following is a list of clients served, we have hundreds over the last 23 years so only listed 35.

- 1) Belfast, ME USPS building- interior and exterior renovations
- 2) Rockland, ME USPS building – interior and exterior renovations
- 3) Hampden, ME USPS main packing facility – interior and exterior renovations
- 4) US Coast Guard Base Boston- interior and exterior renovations
- 5) Portsmouth Naval Base – interior and exterior renovations
- 6) Dorothea and Dix Psychiatric Center interior and exterior renovations
- 7) Edward Gignoux Court House- interior and exterior renovations
- 8) Dead River Company – interior and exterior renovations
- 9) Dennis Paper - interior and exterior renovations
- 10) Ultra Beauty Salon - interior and exterior renovations
- 11) Dorothea Dix Psychiatric Center - interior and exterior renovations
- 12) Simon Properties - interior and exterior renovations
- 13) Key Bank Plaza - interior and exterior renovations
- 14) Passamaquoddy Tribe - interior and exterior renovations
- 15) Canyon Networks – interior and exterior renovations
- 16) Telford Aviation – interior and exterior renovations
- 17) Bangor Airport – interior and exterior renovations
- 18) State of Maine – interior and exterior renovations
- 19) National Maintenance – interior and exterior renovations
- 20) University of Maine - interior and exterior renovations
- 21) Waterville Library – interior and exterior renovations
- 22) Bass Harbor Memorial Library – interior and exterior renovations
- 23) Aroostook County Courthouse – Exterior renovations
- 24) Aroostook County Jail – Exterior renovations
- 25) Houlton Museum – Exterior renovations
- 26) University of Maine Cooperative extension – interior and exterior renovations
- 27) Dispatch Center/ PPE Building - new construction and interior/ exterior renovations
- 28) Criminal Justice Academy – Interior and exterior renovations
- 29) Maine Fire Protection – New construction and interior / exterior renovations
- 30) Maine Maritime Academy – Exterior renovations
- 31) Somerset County – New Construction and interior/ exterior renovations
- 32) National Guard – Exterior Renovations
- 33) City of Bangor – Interior and exterior renovations
- 34) AOS 90 – Interior and exterior renovations
- 35) School Union 69 – interior and exterior renovations

Eric Dyer

From: Brock Starbird <bstarbird@contractingmaine.com>
Sent: Wednesday, June 14, 2023 1:30 PM
To: Eric Dyer
Cc: Pam Mitchell; Melissa Small
Subject: Re: Library Meeting

Good Day to you Eric (and Pam and Melissa)

Eric find several attachments that should help with explanation of what we are providing as estimated. We originally provided a bid on the project as a whole and it would not be feasible for us to break it apart into smaller pieces, we would discuss holding a portion of the payment on the project until other funds are available to you folks if needed in order to get it all done now and we could get reimbursed.

To summarize:

- remove existing items and construct as needed for a functioning, finished product
- provide all materials and labor required
- steel exit stairway system with exterior gray or black coating complete with pass through drainable steps and railings
- emergency exit door system complete with interior push bar
- install screw piles for front deck supports, construct deck to also hold book drop, complete with ada ramp, step system, railings with user friendly handrail
- clean site and remove all debris produced

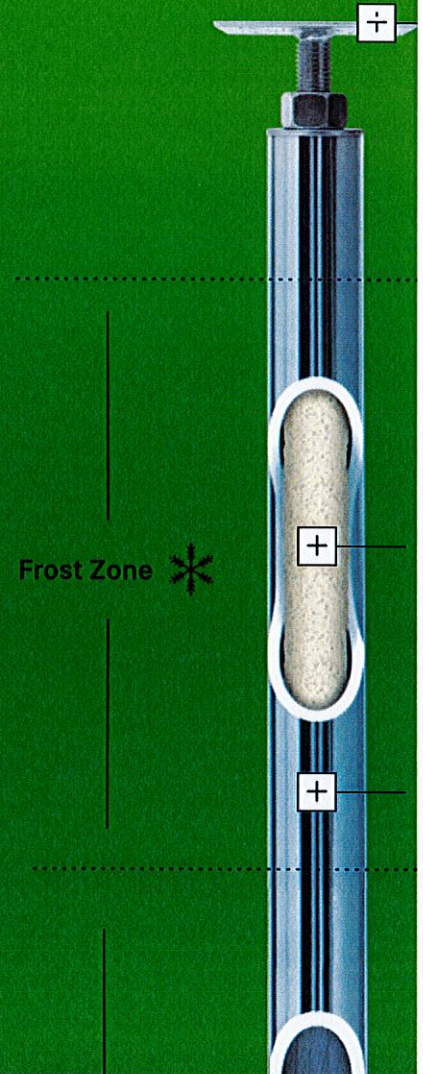
Thank you,

Brock Starbird
MHC Owner/ Project Manager
Maine Highlands Contracting
12074789248
www.contractingmaine.com
bstarbird@contractingmaine.com

POSTECH SCREW PILES

What is a thermal pile?

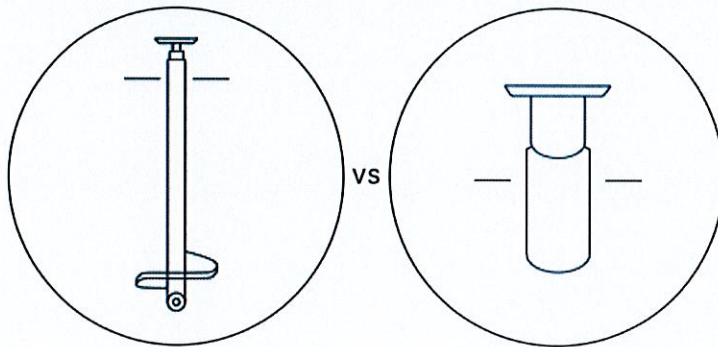
Invented in 2007, the screw pile is an innovative technology that allows a thermal or helical pier to be insulated from the inside of a galvanized steel tube – similar to how you would insulate the walls of a house. This insulation system specially created by Postech is durable and permanent, allowing the inside of it to maintain a temperature that prevents the formation of ice or frost at its base.



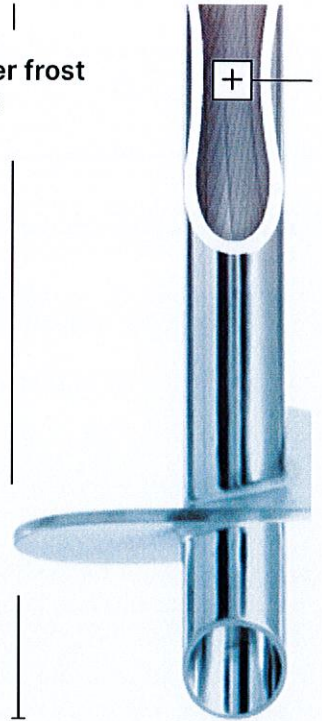
Compare

Screw piles vs Concrete foundation

The advantages of opting for Postech screw piles over concrete are numerous.



Under frost
zone



Activate your warranty

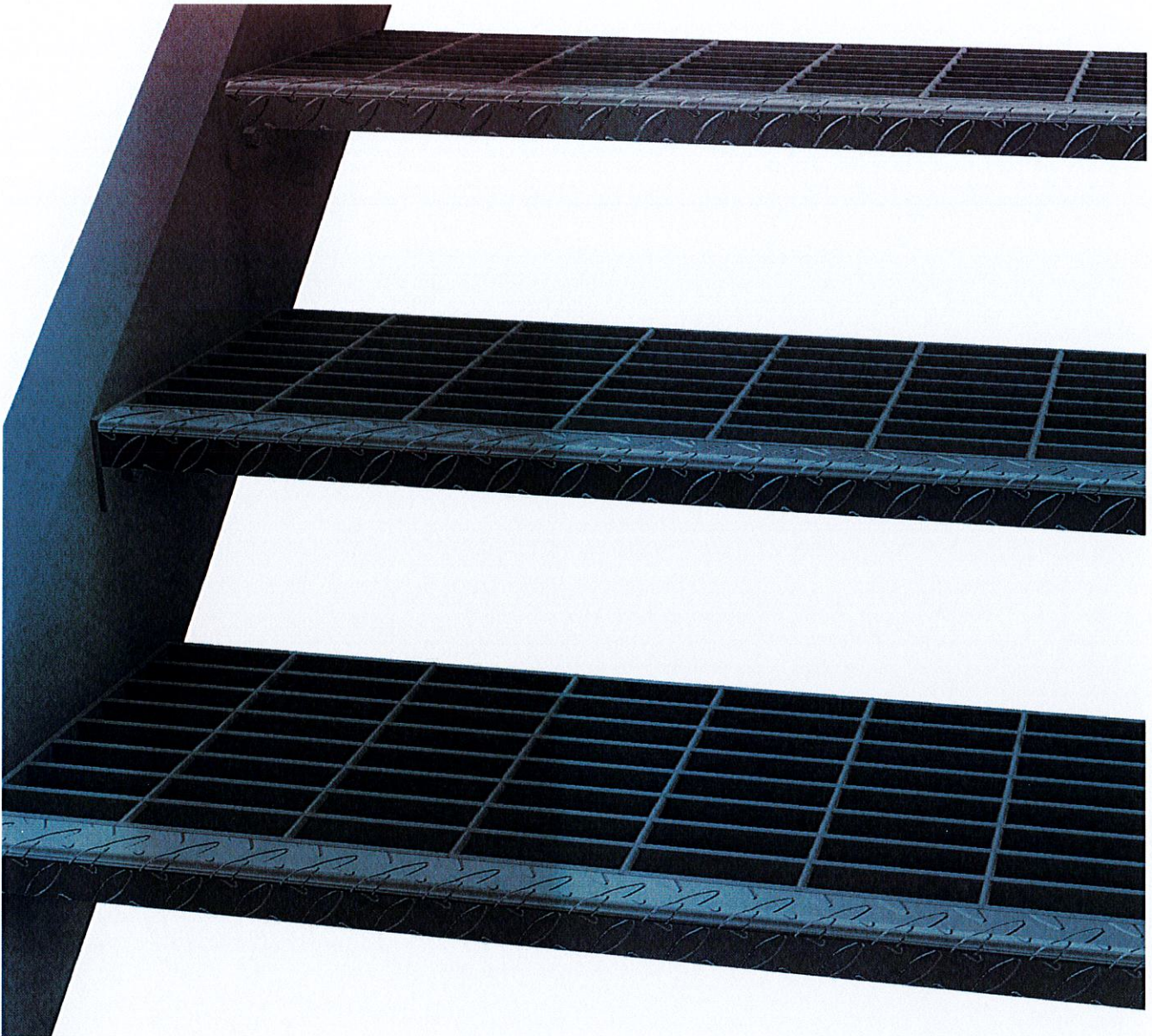
Postech warranty

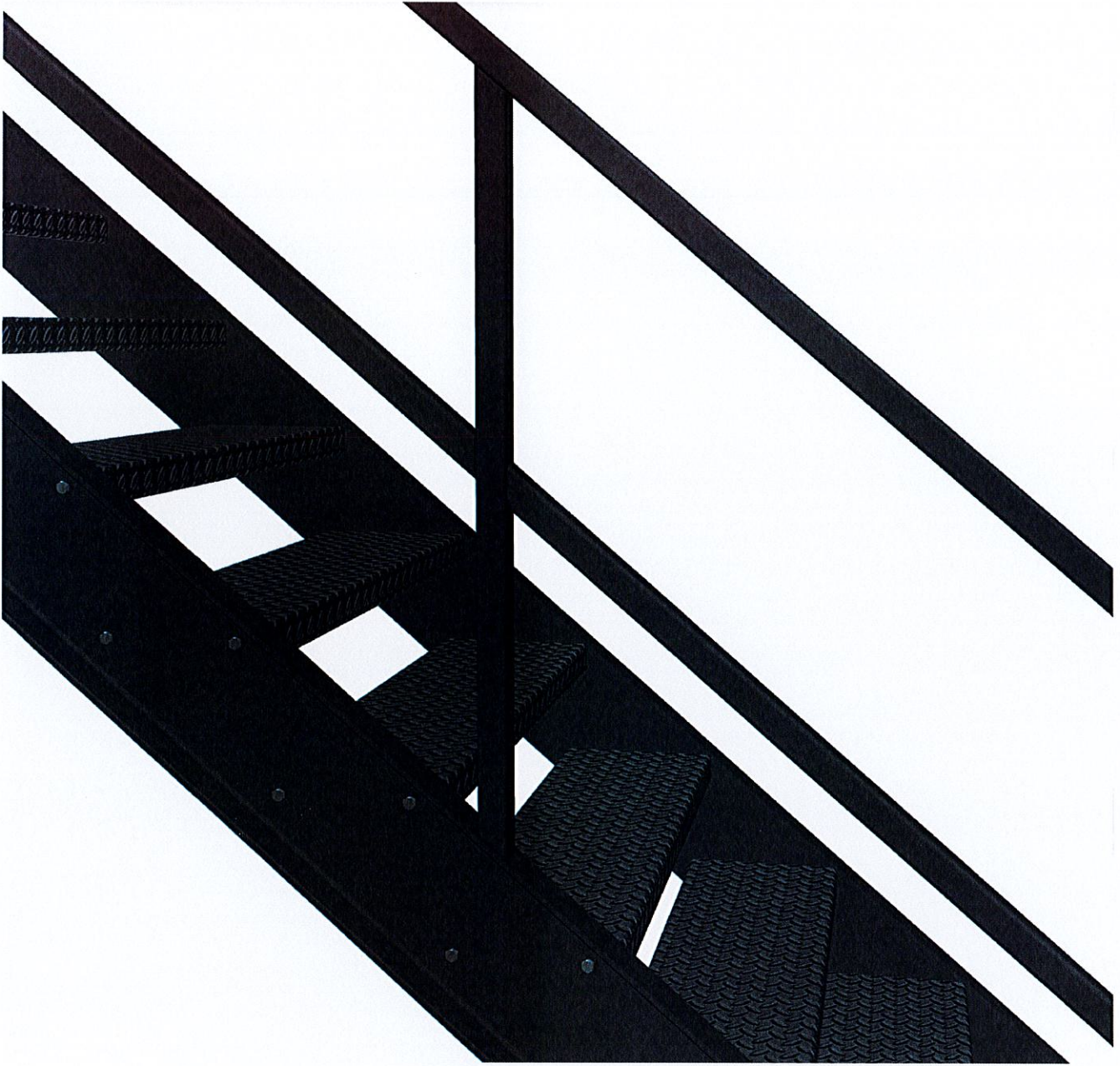
Pieux Vistech – Postech Screw Piles Inc. (“Postech”), offers a limited lifetime warranty for the useful life of its Screw Piles made of galvanized steel, against movement caused by freezing or thawing of the ground. We also offer a limited warranty that for their useful life our Screw Piles can support the structure for which they were installed, if in compliance with Postech instructions.

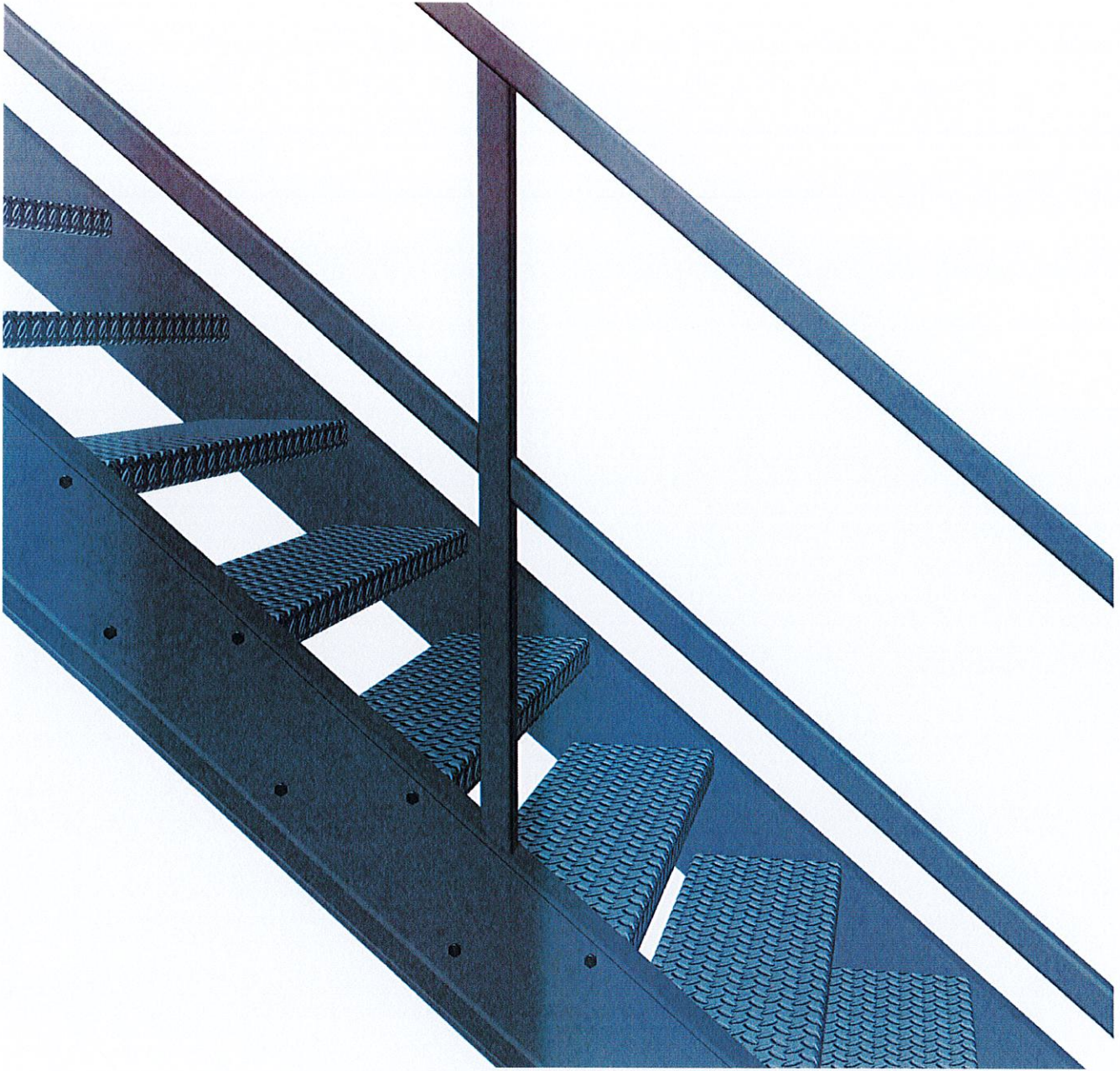














On Jun 12, 2023, at 12:47 PM, Brock Starbird <bstarbird@contractingmaine.com> wrote:

You're welcome Eric.

I will provide expanded work summary by Wednesday evening so you can plan accordingly.

Have a good afternoon.

Thank you,

Brock Starbird
MHC Owner/ Project Manager
Maine Highlands Contracting
12074789248
www.contractingmaine.com
bstarbird@contractingmaine.com

On Jun 12, 2023, at 11:25 AM, Eric Dyer <manager@readfieldmaine.org> wrote:

Good morning Brock,

I'm very appreciative of the time you spent at the Library Board meeting last week. By way of planning, please get me your expanded work summary and cost split by this Wednesday evening if possible. I'll putting together the Select Board packet on Thursday...

Be well,

Eric

Eric Dyer, MURP
Readfield Town Manager
Town Office – 207-685-4939
Direct Office Line – 207-685-1818
Mobile Voice/Text – 207-931-7680
Website - www.readfieldmaine.org

From: Brock Starbird [<mailto:bstarbird@contractingmaine.com>]
Sent: Thursday, June 8, 2023 8:18 AM
To: Pam Mitchell
Cc: Eric Dyer; Melissa Small
Subject: Re: Library Meeting

You're welcome Pam.

Have a great day!

Brock Starbird
MHC Owner/ Project Manager
Maine Highlands Contracting
12074789248
www.contractingmaine.com
bstarbird@contractingmaine.com

On Jun 8, 2023, at 8:01 AM, Pam Mitchell <prm313@gmail.com> wrote:

Brock-

I just wanted to thank you for joining our board meeting last night. It was great for the board to meet you and to hear your ideas.

Thanks so much.

Pam Mitchell

On Tue, Jun 6, 2023 at 6:19 PM Brock Starbird
<bstarbird@contractingmaine.com> wrote:

Good evening to you all.

I could do 7pm by zoom so you have a chance to settled before entering if that works?

Thank you,

Brock Starbird
MHC Owner/ Project Manager
Maine Highlands Contracting
12074789248
www.contractingmaine.com
bstarbird@contractingmaine.com

On Jun 6, 2023, at 6:16 PM, Pam Mitchell <prm313@gmail.com> wrote:

Brock and Eric-

Our board meeting begins at 6:30 and runs to 8:00. We would be happy for you to join us anytime during that time. Brock, do you have an idea of what time would work for you?

We look forward to seeing you tomorrow night.

Thanks.

Pam

Here is the zoom link:

<https://networkmaine.zoom.us/j/82655470875>

Meeting ID: 826 5547 0875

One tap mobile

+13017158592,,82655470875# US (Washington DC)

+13126266799,,82655470875# US (Chicago)

On Tue, Jun 6, 2023 at 3:28 PM Eric Dyer <manager@readfieldmaine.org> wrote:

Good afternoon Pam and Melissa,

I spoke this afternoon with Brock Starbird (CCd on this email) and he may be able to attend the Library Board meeting to discuss the project proposal further and answer some questions. Following the feedback from the Select Board we working to:

- Better define the scope of the project and work that is being proposed
- Ensure we have a full set of egress stairs from the 2nd floor
- Provide a split between the cost of the entryway access repair / improvements and the 2nd floor work

Please provide him with the meeting information (time, Zoom link, etc.) so he can confirm his availability and participate if he's able.

Thank you,

Eric

Eric Dyer, MURP
Readfield Town Manager
Town Office – 207-685-4939
Direct Office Line – 207-685-1818
Mobile Voice/Text – 207-931-7680
Website - www.readfieldmaine.org

NEW BUSINESS

2023

Town of Readfield

Spirit of America

Nominations

