



## TOWN OF READFIELD – Town Manager

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### Town Manager Report

July 24, 2023

#### Administration and Personnel:

- There were no issues with the fiscal end of year process on June 30. Teresa did a great job setting up the new accounts for the current Fiscal Year as recommended by the Auditor. We will begin using the new accounts with the new budget, but ultimately very little will change from the perspective of residents, the Select Board, and our boards and committees.
- I have begun the application process with the Maine Municipal Bond Bank for the Fire Truck borrowing and coordination with our Bond counsel to ensure everything is in order. We have a few items relating to this on the agenda.
- The Annual Staff Meeting week went well and everyone completed their required trainings. Thanks to Kathryn for speaking to the Staff as the Chair of the Board.
- Congratulations to the Library and Melissa for their string of successful grant applications!

#### Roads, Traffic, Parking and Safety:

- We had the bid opening for work on the Intersection of Nickerson Hill and P Ridge. The results were discussed with the Road Committee and the Select Board will be reviewing them tonight.
- Some of the shoulder material on Church Rd. is a different color from the  $\frac{3}{4}$  gravel we regularly use. We had it tested and it meets general specifications with a good mix of aggregate sizes and sufficient fine material.
- Pavement striping and parking are complete.

#### Maintenance and Transfer Station:

- Water testing began at the Beach in early July. Our new vendor is very responsive with a 1-2 day turnaround. Test results have been good to date.
- We had a nonfatal drowning incident at the Town Beach on July 3. It shook up the parent, child, and staff. I met with the Beach Superintendent and we issued a notice through our website, email list, and Facebook. Please pay close attention to children in the water.
- We ran into a snag with the vending machine provider for the Beach – they can't deliver this year. This is a disappointment but does give us an opportunity to look at a "vending" policy or ordinance for the Beach and possibly town-wide as things like mobile vending and food trucks are becoming more common.
- The Household Hazardous Waste collection day went well. We had dozens of Readfield households participate and served several area towns that helped to defray the cost.
- The Solid Waste and Recycling Committee discussed the issue of accessible parking at the Transfer Station. There is no easy solution but we will be changing our policy to permit staff to carry waste for anyone who needs assistance to safely use the Transfer Station.
- Sunday Summer Hours are ongoing.