

Readfield Board of Assessors Meeting
January 8, 2024, Readfield Town Office
Meeting starts: 5.45 PM and ends at 6:30 PM (unless extended)
Meeting duration and agenda item times are estimates and may be reduced or extended

Property Tax Abatements and Supplements
Revaluation Process Discussion
Other Business
Adjournment

Readfield Select Board Meeting
January 8, 2024, Readfield Town Office
Meeting starts: 6.30 PM and ends at 8:30 PM (unless extended)
Meeting duration and agenda item times are estimates and may be reduced or extended

Pledge of Allegiance

Regular Meeting Items - 5 min.

24-080 - Minutes: Select Board meeting minutes of September 11 and December 11, 2023

24-081 - Warrants: #27-30

Communications - 35 min.

Select Board Communications - Members of the Board may present general information- 5 min.

Staff Communication - 15 min.

- Town Manager's Report
- Treasurer's Report (December)

Boards, Committees, Commissions & Departments - 5 min.

- Board and Committee Minutes (listed separately)

Public Communication - Members of the public may address the Select Board - 10 min.

Workshop - 35 min.

Emergency Operations Plan Review / Tabletop Discussion with Chief Mank focusing on response, lessons learned, and anticipated operational changes related to the December 2023 storm

Old Business - 15 min.

24-043 - Hear and consider an update on the Fairgrounds Project - 5 min.

24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.

24-047 - Select Board action item reporting - 5 min.

New Business - 30 min.

24-082 - Consider a New England Libraries Grant - 5 min.

24-083 - Consider a Trail Naming Request in honor of Milton Wright - 5 min.

24-084 - Consider Commercial Hauler Permits for the Readfield Transfer Station - 5 min.

24-085 - Consider a potential Special Town Meeting to address Overlay Zoning requests - 5 min.

24-086 - Consider a CMP Pole Permit for Plains Rd. - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

Select Board meetings are held in-person at the Readfield Town Office
Public Participation Guidelines can be reviewed on the Town Website
Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or
Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

**Readfield Select Board
Retreat Workshop Minutes – September 11, 2023 – unapproved**

Select Board Members Present: Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos, Dave Linton

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Boards Secretary), Bill Starrett, Jackie Drouin, Marty Hanish

Pledge of Allegiance

Special Business Item

- 24-027 – To have the Select Board execute borrowing documents for the Maine Municipal Bond Bank associated with the Fire Truck purchase approved at the 6/13/2023 Town Meeting:
 - **Motion** to proceed with the documents and authorize the Town Manager to sign the agreement made by Sean, **seconded** by Steve, **vote 5-0** in favor.

Opening thoughts on outcomes, agenda adjustments and ground rules (Board Chair)

Kathryn welcomed everyone to this year's Select Board retreat, asked for open, honest discussion of goals that members of the board would like to see this year.

Town Manager's thoughts

Eric asked board members to have a civil discourse and be mindful of disagreeing respectfully in order to keep an open dialogue. He also mentioned how small ideas are just as important as big ideas and that the end result is doing what is best for the town and its residents.

Reflections

Looking back on goals from the previous year, many things were accomplished:

- Cannabis applications – Chip and Eric worked together to get the Cannabis applications revised and also revamped the scheduling for those applications.
- Comprehensive Plan Support – The Comp. Plan was worked on extensively by the committee with many surveys completed by residents and was passed by town voters at the June 2023 Town Meeting election.
- Labor contract negotiations – Negotiations were completed; the date for future negotiations was also adjusted to December.

Readfield Select Board
Retreat Workshop Minutes – September 11, 2023 – unapproved

- Moorings – The ‘wait and see what Winthrop does’ approach was applied here and since Winthrop has decided not to move forward at this time with a Mooring ordinance, this goal was checked off as complete.
- Beach and Weathervane parking – Completed, signs are up and the MUO is in place.

Dinner Break

Considerations

Carry over goals are:

- Town property inventory and management – Jaaron Shaw of the Conservation Commission completed much of this work already, should have it completed soon.
- Volunteer support, recognition, recruitment – During this year’s Heritage Days celebration, volunteers were honored at a potluck dinner which included the Spirit of America awards. Members of the board would like to enhance volunteer support and recognition in the coming year.
- Broadband solutions – Going forward, should change the name of this goal to “cable franchise” to continue pursuing it, and renegotiate with Charter Spectrum.
- Recreation fields and financing – started, voters approved the town moving forward with finding a solution without the use of taxes at the June 2023 Town Meeting.

Goals the Select Board would like to see Eric accomplish are:

- Transfer station review: salt and sand shed specifically.
- Winter roads options, in house or securing a new contract at the end of the current contract.

Ordinance and Policy Review (to be completed by Kathryn):

- Food sovereignty
- Term Limits for appointments
- Governance
- Real Estate
- Purchases
- Personnel
- Finance
- Franchise agreements
- Comprehensive Plan

Readfield Select Board
Retreat Workshop Minutes – September 11, 2023 – unapproved

- ARPA

Aspirations

New goals for 2023/24 include:

- Fairgrounds –Plan due by December 2023 to be available to vote on by June 2024 Town Meeting **(Sean)**
- Church Street Sidewalk – Currently in the planning phase (2023/24), progress was made and options were presented by the engineers to residents, however they have gone back to the drawing board for various reasons and will meet again to go over new options in the coming months **(Carol)**
- RSU #38 – Made progress with the RSU this year, will continue to collaborate and build community relationship **(Steve & Sean)**
- Community Building – Grow communication, participation, ADA, and volunteer relationships **(Carol)**
- Community Programming Director – To oversee and manage the Beach, Recreation, Library and Fairgrounds as a whole **(Dave & Sean)**

Commitments

Board members will do one minute check-ins on their goals at coming meetings

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary

Readfield Select Board
Regular Meeting Minutes – December 11, 2023 – unapproved

Select Board Members Present: Kathryn Woodsum (Chair), Sean Keegan (Vice Chair), Steve DeAngelis, Carol Doorenbos, Dave Linton

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Bill Starrett (Channel 7), Liz Glover (Channel 7), Brandon Fike, Grace Keene

Pledge of Allegiance

Regular Meeting Items - 5 min.

- 24-072 - Minutes: Select Board meeting minutes of November 27, 2023
 - **Motion** to approve the minutes as presented made by Sean, **seconded** by Dave, **vote 5-0** in favor
- 24-073 - Warrants: #25-26
 - **Motion** to approve the warrants #25-26 in the amount of \$471,737.92 made by Sean, **seconded** by Dave, **vote 5-0** in favor

Communications - 30 min.

- Select Board Communications - Members of the Board may present general information- 5 min.
 - Carol – Good job Dale Potter-Clark and her team for Christmas through the Ages event, huge success, over 100 people attended. Kathryn added that the Library and Melissa Small did a wonderful job as well.
 - Sean thanked the Library for the tree lighting event, the middle schoolers for caroling and Steve DeAngelis for donating the tree, there was a great run out for this event also.
- Staff Communication - 10 min.
 - Town Manager's Report – Presented by Eric and attached to the agenda
 - Treasurer's Report (November) – Presented by Eric and attached to the agenda
- Boards, Committees, Commissions & Departments - 5 min.
 - Board and Committee Minutes (listed separately)
- Public Communication - Members of the public may address the Select Board - 10 min.
 - None

Appointments, Re-appointments, and Resignations - 5 min.

- 24-074 - Consider the appointment of an Alternate Member to Full Membership on the Planning Board
 - **Motion** to appoint Brandon Fike to Full Membership on the Planning Board to replace George O'Connor, beginning tonight through June 30, 2028 made by Sean, **seconded** by Carol, **vote 5-0** in favor

Old Business - 30 min.

- 24-043 - Hear and consider an update on the Fairgrounds Project - 5 min.
 - Steve updated the board on the Fairgrounds Project and included a progress report in the agenda. The Fairgrounds Working Group is working with Regina Leonard, architect, and Rick Dunton,

Readfield Select Board
Regular Meeting Minutes – December 11, 2023 – unapproved

an engineer, to discuss a basketball sports-field; its design and cost. Their next Public Meeting will take place January 17.

- 24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.
 - Eric confirmed the next meeting for the Church Road Sidewalk Project is January 16. He included a draft letter to residents in the agenda packet. Eric expressed that the engineers are getting into the finer details of the project such as drainage and such.
- 24-047 - Select Board action item reporting - 5 min.
 - Steve, Dave, and Carol – Have not progressed this month but will have something for the next meeting
 - Sean – Started the conversation with the Rec Board and will attend the Library meeting in January to collect data in regard to the potential need for a Community Programming Director. Dennis Price attended the last Select Board meeting to go over Heritage Days planning and Sean will get Dennis' Heritage Days reference folder.
 - Kathryn – Has been in touch with Paula Clark. Paula, Eric and Kathryn will meet to discuss and review ordinances and policies. None of the older Ordinances Kathryn had been asking about have been pulled into the LUO, some may need revision and others may be fine with just a review. Kathryn also mentioned the Library work done by Town Maintenance personnel is coming together and looks really nice. Huge thanks to Eric for making this project happen.
- 24-071 - Consider draft revisions to the Warrant Article Petition Policy - 15 min.
 - Kathryn and Sean met with Eric after the last meeting and discussed in depth and detail to reflect the discussion at the meeting the evening before. They concluded that the increase threshold would be set to 5% and there will be more accountability such as potentially being requested to attend a Select Board Meeting and sending an invoice each year. May also group like items together in the Warrant. After some discussion, the Board decided to make a couple of edits to number four under Policy and come back to this Policy at the next meeting.

Workshop - 30 min.

- Emergency Operations Plan Review / Tabletop Discussion with Chief Mank
 - Chief Lee Mank is out sick this evening so the Tabletop Discussion is postponed. There is a required training done in person, G402, must be completed at the Town Office or County offices. Replaces some of the ICS training courses. Eric will be working with nearby towns and the County to get training scheduled for all Board members. Chief Mank requested the Board discuss how communication went during the Lewiston Crisis, which will occur when Lee can meet with the Board. They will also discuss other things such as speeding problems in town and severe weather. Eric mentioned that town staff did complete updates to all appendices and the website will also be updated.
 - **Motion** to accept the updates to the EOP made by Sean, **seconded** by Steve, **vote 5-0** in favor

New Business - 45 min.

- 24-075 - Discuss initial Capital Investment Planning priorities - 20 min.
 - Eric included a couple of documents to the agenda. FY24 estimated reserve balances – will have solid numbers after the audit in February or March. Eric added a column for estimated tax impact for each Capital Improvement. Eric summarized the priorities listed in the Planning Summary. Carol mentioned the ARPA funds that are available until 2026; Eric suggested the Board look

Readfield Select Board
Regular Meeting Minutes – December 11, 2023 – unapproved

into spending that money sooner than later, as it could go towards some large projects. They also discussed several other projects regarding cost versus reserve amounts. Kathryn suggested Eric add a key at the bottom of the document to explain the columns a little more in depth. Kathryn also suggested changing 'build' to 'build new' column for transparency.

- 24-076 - Consider a draft Disposition of Tax Acquired Property Ordinance - 15 min.
 - Eric made many edits and improvements to the Ordinance with the State Statute in mind. He is looking for Select Board input before he brings it to legal review. The big change is that money made from the sale of tax acquired property pays the back taxes and legal fees, but the remaining sale proceeds go to the former owner.
 - **Motion** to ask Eric to have a legal review done on the Disposition of Tax Acquired Property Ordinance **seconded** by Carol **vote 5-0** in favor.
- 24-077 - Consider a process for the Town Manager Annual Review - 5 min.
 - One change, Eric did a mockup of an electronic survey on Survey Monkey as a paperless form for his annual review to be sent to vendors, boards and committees chairs, and employees. Both hard copy and electronic will be provided for the public. Prospective executive session for the Town Manager Annual Review is January 22, 2024 (starts at 530). Surveys will need to be in by January 12th, 2024 in preparation. Each Select Board member will be responsible for a group of people:
 - Sean – Employees
 - Steve – Public
 - Dave – Vendors
 - Carol – Boards, Committees and Commissions
- 24-078 - Consider a Consent Agreement for Map 136 Lot 27 - 5 min.
 - **Motion** to authorize Eric to sign the Consent Agreement as presented, **seconded** by Sean, **vote 5-0** in favor

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

- 24-079 - Review and confirm the 3rd quarter (January - March) meeting calendar.
 - January 8th & 22nd and a joint meeting with the Budget Committee on the 31st.
 - February 12th & 26th
 - March 11th & 13th, joint meetings with the Budget Committee on the 20th & 25th
 - Twice in April, the 8th & 22nd
 - Four meetings in May, 6th & 20th with two Public Hearings on the 8th & 29th

Motion to adjourn made by Steve at 8:30PM, **seconded** by Sean **vote 5-0** in favor

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary

Treasurer's Warrant

Warrant # 27 & 28 \$62,825.22 Dates: 12/21/2023

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$22,989.69	73330-73343 173330-173345
VARIOUS VENDORS	Accounts Payable	\$39,835.53	73328-73329 73344-73365
	Total	\$62,825.22	

Date Signed: _____

_____ Steven DeAngelis

_____ Carol Doorenbos

_____ Sean Keegan

_____ David Linton

_____ Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	481.82	12/21/23	28	0031 Central Maine Power Co
P	999	785.32	12/21/23	28	0031 Central Maine Power Co
P	999	475.30	12/21/23	28	0031 Central Maine Power Co
P	999	110.25	12/21/23	28	0031 Central Maine Power Co
P	999	30.91	12/21/23	28	0031 Central Maine Power Co
P	999	60.10	12/21/23	28	0031 Central Maine Power Co
P	999	37.42	12/21/23	28	0031 Central Maine Power Co
P	999	685.26	12/21/23	28	0031 Central Maine Power Co
P	73328	1,937.31	12/07/23	28	0086 SECRETARY OF STATE (MOTOR VEH)
P	73329	4,433.50	12/14/23	28	0086 SECRETARY OF STATE (MOTOR VEH)
R	73344	2,612.40	12/21/23	28	0682 Adept Screen Printing
R	73345	3,297.84	12/21/23	28	0599 Archie's Inc.
R	73346	525.03	12/21/23	28	0024 Baker & Taylor, Inc
R	73347	236.82	12/21/23	28	0072 Consolidated Communications
R	73348	2,000.00	12/21/23	28	0591 David Ledew
R	73349	3,500.00	12/21/23	28	0598 Dirigo Assessing Group LLC
E	73350	1,833.29	12/21/23	28	0054 ecomaine
R	73351	459.71	12/21/23	28	0288 Elan Financial Services
R	73352	979.14	12/21/23	28	0704 Fabian Oil
R	73353	352.58	12/21/23	28	0823 GONETSPEED
E	73354	28.00	12/21/23	28	0791 Group Dynamic Inc
R	73355	114.00	12/21/23	28	0083 Kennebec Cnty Registry Of Deeds
R	73356	178.91	12/21/23	28	0152 Lowe's
R	73357	120.00	12/21/23	28	0139 MMTCTA
R	73358	258.10	12/21/23	28	0360 North Coast Services LLC
R	73359	1,000.00	12/21/23	28	0640 Pitney Bowes, Inc (Reserve)
R	73360	1,114.89	12/21/23	28	0841 PretiFlaherty
R	73361	21.60	12/21/23	28	0561 Shredding on Site
R	73362	91.29	12/21/23	28	0021 Sonya Clark
R	73363	39.50	12/21/23	28	0079 Superior Plus Propane
R	73364	100.00	12/21/23	28	0215 Treas., State of Maine (water)
R	73365	11,935.24	12/21/23	28	0709 WASTE MANAGEMENT OF PORTLAND
Total		39,835.53			

Count	
Checks	32
Voids	0

Warrant Recap

Warrant 28

Vendor-----	Amount	Account-----
00682 Adept Screen Printing	2,612.40	REC,PARKS/AT / REC BOARD - RECREATION / BASKETBALL
00599 Archie's Inc.	3,297.84	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG
00024 Baker & Taylor, Inc	63.15	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	313.58	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	141.24	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	7.06	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00031 Central Maine Power Co	481.82	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	785.32	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	475.30	Maintenance / Bldg Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	110.25	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00031 Central Maine Power Co	30.91	REC,PARKS/AT / BEACH - UTILITIES / ELECTRIC
00031 Central Maine Power Co	60.10	Rds & Drain / Winter Maint - UTILITIES / ELECTRIC
00031 Central Maine Power Co	37.42	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	685.26	SOLID WASTE / TRANSFER STA - UTILITIES / ELECTRIC
00072 Consolidated Communications	53.08	SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE
00072 Consolidated Communications	56.33	PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE
00072 Consolidated Communications	62.35	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00072 Consolidated Communications	65.06	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00591 David Ledew	2,000.00	GENERAL GOVT / Assessing - CONTRACT SVC / ASSESSING
00598 Dirigo Assessing Group LLC	3,500.00	Special Rev / Revaluation - Special Rev / Misc
00054 ecomaine	1,833.29	SOLID WASTE / TRANSFER STA - CONTRACT SVC / SINGLE SORT
00288 Elan Financial Services	142.18	COMM SERVICE / Library - ADMIN / OFFICE SUP
00288 Elan Financial Services	13.99	COMM SERVICE / Library - ADMIN / MISC.
00288 Elan Financial Services	31.80	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00288 Elan Financial Services	13.98	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00288 Elan Financial Services	99.97	REC,PARKS/AT / BEACH - BUILDING O&M / MAINTENANCE
00288 Elan Financial Services	19.99	CEMETERIES / CEMETERIES - COMMUNITY SV / Vet Memorial
00288 Elan Financial Services	67.93	Maintenance / Bldg Maint - BUILDING O&M / GROUNDS
00288 Elan Financial Services	33.90	GENERAL GOVT / Comptr/Equip - CONTRACT SVC / Inform Tech
00288 Elan Financial Services	15.98	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00288 Elan Financial Services	19.99	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00704 Fabian Oil	979.14	Maintenance / Bldg Maint - UTILITIES / HEATING
00823 GONETSPEED	331.96	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00823 GONETSPEED	20.62	COMM SERVICE / Library - UTILITIES / TELEPHONE
00791 Group Dynamic Inc	20.00	GENERAL GOVT / Insurance - INSURANCE / HRA
00791 Group Dynamic Inc	8.00	SOLID WASTE / TRANSFER STA - INSURANCE / HRA
00083 Kennebec Cnty Registry Of Deeds	114.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00152 Lowe's	178.91	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00139 MMTCTA	120.00	GENERAL GOVT / Admin - ADMIN / MEMBERSHIPS
00360 North Coast Services LLC	158.10	SOLID WASTE / TRANSFER STA - CONTRACT SVC / UNIV WST DSP
00360 North Coast Services LLC	100.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00640 Pitney Bowes, Inc (Reserve)	1,000.00	GENERAL GOVT / Admin - ADMIN / POSTAGE
00841 PretiFlaherty	1,114.89	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00086 SECRETARY OF STATE (MOTOR VEH)	1,937.31	GENERAL FUND / Motor Veh Fe

Warrant Recap

Warrant 28

Vendor-----	Amount	Account-----
00086 SECRETARY OF STATE (MOTOR VEH)	4,433.50	GENERAL FUND / Motor Veh Fe
00561 Shredding on Site	21.60	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00021 Sonya Clark	73.76	COMM SERVICE / Library - ADMIN / MISC.
00021 Sonya Clark	2.99	COMM SERVICE / Library - ADMIN / MISC.
00021 Sonya Clark	14.54	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00079 Superior Plus Propane	39.50	PROTECTION / Tower Sites - UTILITIES / HEATING
00215 Treas., State of Maine (water)	100.00	REC,PARKS/AT / BEACH - ADMIN / MISC.
00709 WASTE MANAGEMENT OF PORTLAND	1,803.94	SOLID WASTE / TRANSFER STA - CONTRACT SVC / DEMO TIPPING
00709 WASTE MANAGEMENT OF PORTLAND	2,734.80	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS HAULING
00709 WASTE MANAGEMENT OF PORTLAND	50.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TS CONTAINER
00709 WASTE MANAGEMENT OF PORTLAND	7,346.50	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG

Prepaid Total--	9,037.19
Current Total--	30,798.34
Warrant Total--	39,835.53

Jan. 2, 2023 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
29	291	\$ 457,416.99	Warrant	K.Woodsum	Three	1/2/2024
A	291	\$ 882.56	State Fees	K.Woodsum	One	12/21/2023
B	291	\$ 5,106.97	State Fees	K.Woodsum	One	12/29/2023
30		\$ 23,709.90	Payroll	K.Woodsum	One	1/2/2024

SUM \$ 481,126.89

	Indicates public review is required following prior approval
	Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 29 & 30

\$418,126.89

Dates: 1/4/2024

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$23,709.90	73404-73415 173404-173418
VARIOUS VENDORS	Accounts Payable	\$457,416.99	73366-73395
	Total	\$481,126.89	

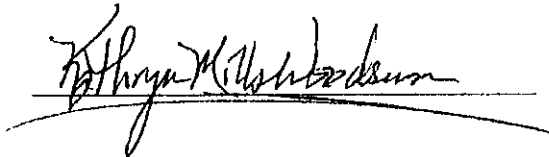
Date Signed: 1/2/24

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton



Kathryn Woodsum

A / P Check Register

Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	47	191.61	01/04/24	29	0047 Shift 4
P	295	185.61	01/04/24	29	0295 US CELLULAR
P	999	88.81	01/04/24	29	0031 Central Maine Power Co
P	999	103.60	01/04/24	29	0031 Central Maine Power Co
P	73366	882.56	12/21/23	29	0086 SECRETARY OF STATE (MOTOR VEH)
P	73367	5,106.97	12/29/23	29	0086 SECRETARY OF STATE (MOTOR VEH)
R	73368	139.92	01/04/24	29	0690 Allen Curtis
R	73369	11,686.50	01/04/24	29	0435 Androscoggin County, Maine
R	73370	62.56	01/04/24	29	0022 Audette's Hardware
R	73371	426.00	01/04/24	29	0384 BDS Waste Disposal, Inc
R	73372	96.25	01/04/24	29	0737 Brandon J Sandler
R	73373	18,815.45	01/04/24	29	0453 Cushing Construction, LLC
R	73374	385.00	01/04/24	29	0853 David Morrow
R	73375	18.74	01/04/24	29	0288 Elan Financial Services
R	73376	885.98	01/04/24	29	0704 Fabian Oil
E	73377	270.15	01/04/24	29	0629 Irving Oil Marketing, Inc
R	73378	50.00	01/04/24	29	0513 Jennifer Kelliher
R	73379	615.18	01/04/24	29	0152 Lowe's
R	73380	35.00	01/04/24	29	0366 Maine Animal Control Association
R	73381	17,565.30	01/04/24	29	0066 Maine Municipal Association
E	73382	8,929.71	01/04/24	29	0065 MAINE MUNICIPAL EMP. HEALTH
R	73383	343.70	01/04/24	29	0111 Maine Trust for Local News
R	73384	450.00	01/04/24	29	0316 Pat Jackson/ Tri-City, Inc
R	73385	338,036.42	01/04/24	29	0069 Regional School Unit#38
R	73386	1.68	01/04/24	29	0794 SBA Towers III LLC
R	73387	47,637.37	01/04/24	29	0008 Scott Horne Construction
R	73388	315.00	01/04/24	29	0192 SEACOAST SECURITY & TELE.,INC
R	73389	164.89	01/04/24	29	0784 Snowman Group
R	73390	13.18	01/04/24	29	0696 Spectrum
R	73391	455.92	01/04/24	29	0313 Toshiba Financial Services
R	73392	377.00	01/04/24	29	0100 TREAS., STATE OF MAINE (DOGS)
R	73393	2,927.50	01/04/24	29	0098 TREAS., STATE OF MAINE (IFW)
R	73394	96.80	01/04/24	29	0101 TREAS.,STATE OF MAINE (Vitals)
R	73395	56.63	01/04/24	29	0094 WHITE SIGN
Total		457,416.99			

Count

Checks	34
Voids	0

Warrant Recap

Warrant 29

Vendor-----	Amount	Account-----
00690 Allen Curtis	139.92	GENERAL GOVT - MOTOR VEH
00435 Androscoggin County, Maine	11,686.50	PROTECTION / Dispatching - CONTRACT SVC / DISPATCH
00022 Audette's Hardware	18.58	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00022 Audette's Hardware	43.98	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00384 BDS Waste Disposal, Inc	426.00	SOLID WASTE / TRANSFER STA - CONTRACT SVC / Tires
00737 Brandon J Sandler	96.25	SOLID WASTE / TRANSFER STA - CONTRACT SVC / Soft/Lice/Su
00031 Central Maine Power Co	88.81	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00031 Central Maine Power Co	103.60	COMM SERVICE / Street Light - COMMUNITY SV / STREET LIGHT
00453 Cushing Construction, LLC	18,815.45	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00853 David Morrow	385.00	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00288 Elan Financial Services	18.74	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00704 Fabian Oil	592.67	Maintenance / Bldg Maint - UTILITIES / HEATING
00704 Fabian Oil	293.31	Maintenance / Bldg Maint - UTILITIES / HEATING
00629 Irving Oil Marketing, Inc	70.31	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	50.95	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	73.27	Maintenance / Veh/Eq Maint - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	4.15	PROTECTION / FIRE DEPART - EQUIP O,R &M / FUEL/OIL
00629 Irving Oil Marketing, Inc	71.47	PROTECTION / FIRE DEPART - EQUIP O,R &M / FUEL/OIL
00513 Jennifer Kelliher	50.00	GENERAL FUND / Gile Hall
00152 Lowe's	56.96	Maintenance / Veh/Eq Maint - EQUIP O,R &M / EQUIP MAINT
00152 Lowe's	224.94	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00152 Lowe's	194.50	Rds & Drain / Road Maint - PUBLIC WAYS / PATCHING
00152 Lowe's	138.78	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00366 Maine Animal Control Association	35.00	COMM SERVICE / Animal Cntrl - ADMIN / MEMBERSHIPS
00066 Maine Municipal Association	5,350.80	GENERAL GOVT / Insurance - INSURANCE / WORKERS COMP
00066 Maine Municipal Association	12,214.50	GENERAL GOVT / Insurance - INSURANCE / PROP & LIAB
00065 MAINE MUNICIPAL EMP. HEALTH	2,588.67	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	6,084.02	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	100.50	GENERAL FUND / HEALTH INSUR
00065 MAINE MUNICIPAL EMP. HEALTH	143.01	GENERAL FUND / IPP
00065 MAINE MUNICIPAL EMP. HEALTH	13.51	GENERAL FUND / VSP Vision
00111 Maine Trust for Local News	343.70	GENERAL GOVT / Admin - ADMIN / ADVERTISING
00316 Pat Jackson/ Tri-City, Inc	450.00	SOLID WASTE / TRANSFER STA - UTILITIES / LAVATORY
00069 Regional School Unit#38	338,036.42	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT
00794 SBA Towers III LLC	1.68	PROTECTION / Tower Sites - EQUIP O,R &M / Equip Lse/Rt
00008 Scott Horne Construction	46,162.37	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC
00008 Scott Horne Construction	1,475.00	Rds & Drain / Road Maint - PUBLIC WAYS / CONTRACT SVC
00192 SEACOAST SECURITY & TELE.,INC	315.00	Maintenance / Bldg Maint - BUILDING O&M / ALARM
00086 SECRETARY OF STATE (MOTOR VEH)	882.56	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	5,106.97	GENERAL FUND / Motor Veh Fe
00047 Shift 4	191.61	SOLID WASTE / TRANSFER STA - FINANCIAL / CC FEES
00784 Snowman Group	164.89	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00696 Spectrum	13.18	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00313 Toshiba Financial Services	455.92	GENERAL GOVT / Comptr/Equip - EQUIP O,R &M / OFFICE LEASE

Warrant Recap

Warrant 29

Vendor-----	Amount	Account-----
00100 TREAS., STATE OF MAINE (DOGS)	377.00	GENERAL FUND / Dog Fees Sta
00098 TREAS., STATE OF MAINE (IFW)	2,927.50	GENERAL FUND / Rec Veh Fees
00101 TREAS.,STATE OF MAINE (Vitals)	96.80	GENERAL FUND / Vitals State
00295 US CELLULAR	37.12	GENERAL GOVT / Admin - PERSONNEL / TM Mite/Phon .
00295 US CELLULAR	18.56	GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE
00295 US CELLULAR	74.25	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00295 US CELLULAR	37.12	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00295 US CELLULAR	18.56	Special Rev / CEO Intrfd - Special Rev / Misc
00094 WHITE SIGN	56.63	Rds & Drain / Road Maint - PUBLIC WAYS / SIGNS/SUPPLY

Prepaid Total--	6,559.16
Current Total--	450,857.83
Warrant Total--	457,416.99

Dec. 18, 2023 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
28	268	\$ 39,835.53	Warrant	S.DeAngelis	Three	12/21/2023
A	268	\$ 1,937.31	State Fees	K.Woodsum	One	12/7/2023
B	268	\$ 4,433.50	State Fees	K.Woodsum	One	12/14/2023
27	289	\$ 22,989.69	Payroll	S.DeAngelis	One	12/21/2023

SUM \$ 62,825.22

	Indicates public review is required following prior approval
	Indicates public review and approval are both required

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

**THIS PAGE INTENTIONALLY
LEFT BLANK**

WORKSHOP



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355

Office (207) 685-4939 • Cell (207) 931-7680

Email: manager@readfieldmaine.org

Date: January 5, 2024
To: Readfield Select Board and Fire Chief Mank
From: Eric Dyer, Town manager
Subject: December 18-19 Storm Response and Follow-up

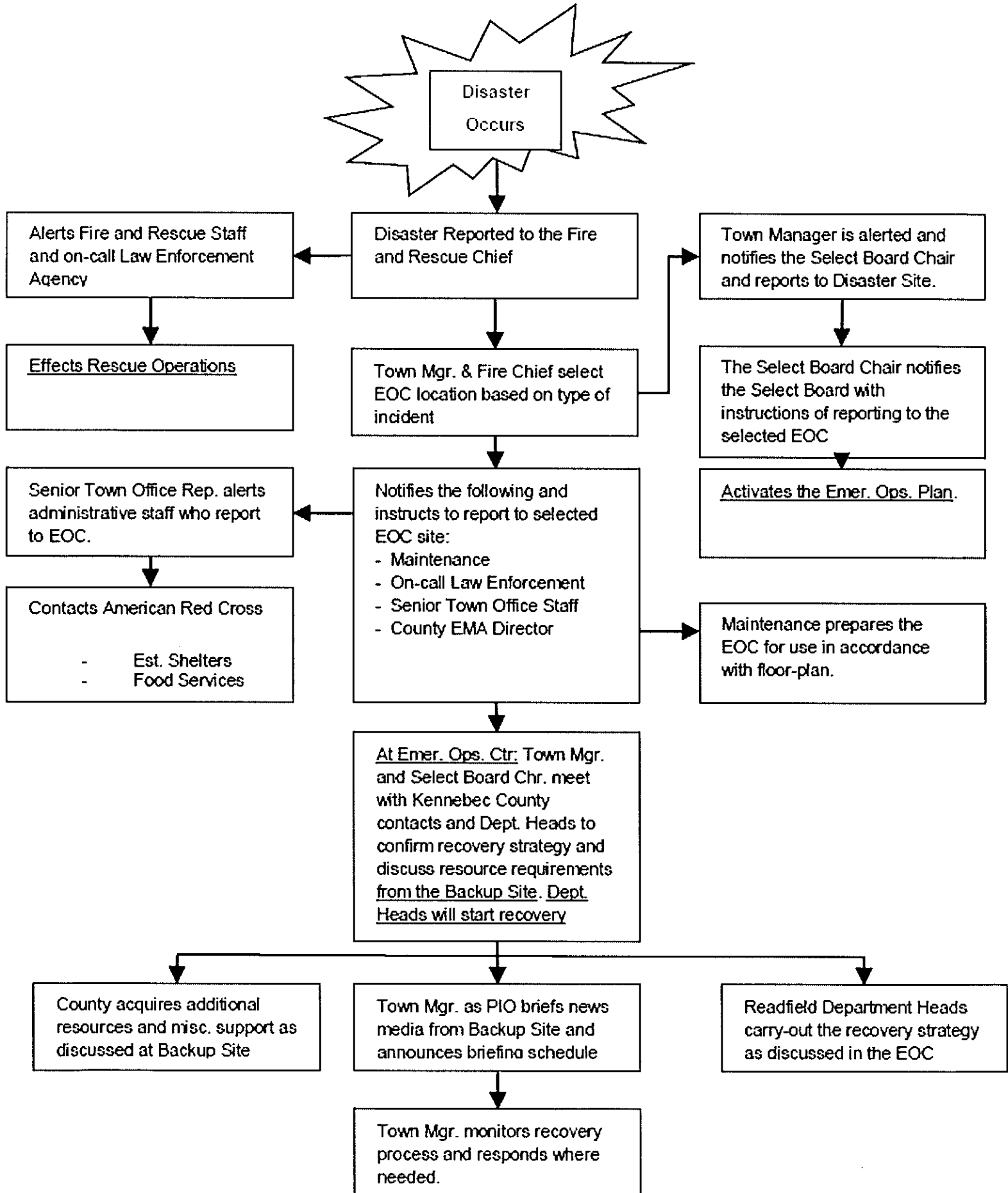
Storm Response:

- Our municipal response to the storm was overall very good.
- The Fire Department volunteer response was extraordinary and Chief Mank once again provided effective and consistent leadership. They carried a vast majority of the burden of the storm.
- The Town Office was open as a warming center for the duration of the event and after, and will remain open through at least Saturday. We've had several people utilize it.
- Maintenance staff were and will continue to be active with road clearing. The chipper we purchased has been a huge help with brush management.
- We're working with Cushing to take care of larger debris after requesting availability and pricing from a few local contractors with pulp trucks.
- I expect FEMA funds will reimburse many of our equipment and labor costs and we are documenting and engaging with FEMA actively.
- Our investments in ditching and drainage have paid off and we had just one major road washout. That culvert has already been replaced and doubled in size (Huntoon Rd.).

Lessons Learned and Follow-up Items:

- We should consider switching Town Office power supply from the Old Kents Hill line to the Main Street line. This was the first major outage since CMP moved the primary lines to Main St. and we were without power for two days longer on the OKH line.
- Communications were a problem due to cell service disruptions and we should consider a base station and truck / mobile radios for staff (Maintenance, CEO, etc.). I'm already working on a potential Low Power FM (LPFM) license for the town so we can have a local broadcast for emergency and non-emergency public information.
- Winthrop dispatch had a list of road closure going but it was available to fire/EMS only, and only by request. This has already changed and in future events regular reports will be provided to multiple groups and officials via email (or other means).
- We need to develop building assessment forms for maintenance needs, fuel checks, etc.
- We need to revise the emergency call list to encourage all participants to have a primary or backup cell phone contact. When I did the calls we could not reach landlines but at least had some hits with cellphones.
- We need written instructions for essential functions of some town staff in the event they are not available or otherwise occupied.
- We did not provide generators or basement pumps to residents or provide these services.
- General EOP review and reconciliation with what we saw on the ground are essential.
- The storm effectively put Town staff back a full week and we will have ongoing demands that will slow the regular flow of business and special projects.

Recovery Flow Chart



OLD BUSINESS

COME LEARN ABOUT PLANS FOR FAIRGROUNDS COMMUNITY PARK

PUBLIC MEETING

WEDNESDAY, JANUARY 17, 2024 AT 6:30 pm

READFIELD TOWN OFFICE

At last June's Town Meeting, Readfield residents voted to proceed with developing a plan for the Readfield Fairgrounds. The Fairgrounds Working Group has spent the fall developing the plan (shown above) that includes:

- * a softball field
- * a basketball-sports court
- * open meadows
- * walking trails
- * expanded parking
- * space for community events
- * multi-use sports field
- * pollinator garden
- * accessible parking, paths and facilities

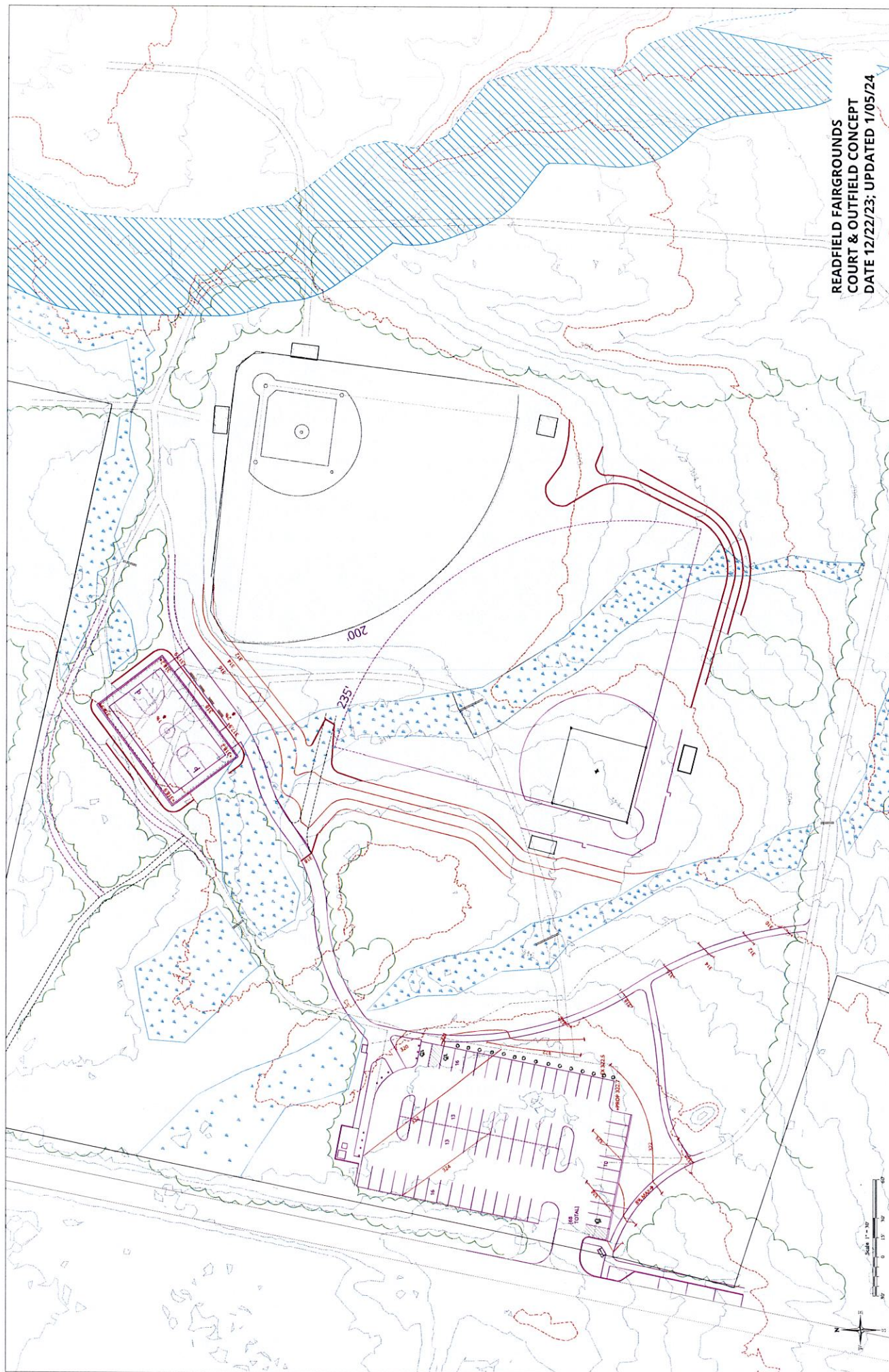
Come learn more about the project and plans to make it a reality.

Join via Zoom by visiting the town website: www.readfieldmaine.org
<https://us02web.zoom.us/j/82955376156?pwd=UUJhWmg4cUdWdWVhNEpmd2pVOXM1dz09>

Dial by your location +1 301 715 8592 US (Washington DC) / Meeting ID: 829 5537 6156 / Passcode: 925462



READFIELD FAIRGROUNDS
COURT & OUTFIELD CONCEPT
DATE 12/22/23; UPDATED 1/05/24





Readfield MAINE

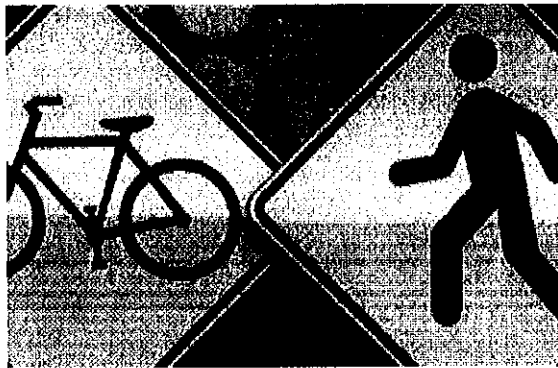
Published on *Readfield ME* (<https://www.readfieldmaine.org>)

[Home](#) > Church Road Sidewalk Public Hearing

Church Road Sidewalk Public Hearing

Event Date:

Tuesday, February 20, 2024 - 6:30pm



The Town of Readfield and engineering firm Gorrill-Palmer will hold a third Public Hearing to discuss revised project plans for the proposed Church Road Sidewalk at **6:30pm on February 20, 2024**. Previous Public Hearings were held on May 8, and October 2, 2023 and public comment can be submitted at any time in writing, via email, and online at: <https://www.readfieldmaine.org/home/webforms/comments-questions>

Link to the project schedule, plans, Public Hearing video and minutes, and other information are available at: <https://www.readfieldmaine.org/road-commissioner/pages/church-road-sidewalk-project>

Source URL: <https://www.readfieldmaine.org/home/events/35531>

**THIS PAGE INTENTIONALLY
LEFT BLANK**

NEW BUSINESS

Association for Rural and Small Libraries

"2024 Sustainable and Resilient New England Libraries Grant"

Application responses for application submitted via online form December 2023 (by Melissa Small)

Your Library and Community

The Readfield Community Library serves the residents of the Town of Readfield, which is a rural town of 2,587 people located about 13 miles west of Augusta in central Maine. We do also serve approximately 25 out-of-town families who pay a fee to have a card at our library. Current Readfield demographics include per capita income of \$43,477 and 6.3% of persons living below the poverty line. Approximately 56% of residents identify as male, and 96% identify as white, 2% native, and 1% Hispanic.

The median age is 45.5. Notably, 18% of residents are in the 50-59 age range, which is higher than Kennebec County and Maine. Also, 16.2% of residents are 65+. About 8% of the population has Veteran status. With regards to internet access in town, currently we have 6.2% unserved (83 unserved of 1,331 total). Note that most cabled areas in town, which account for a bulk of our internet coverage, do not meet the 100MB symmetrical definition of high speed internet because Charter Spectrum currently does not offer upload speeds that meet this criteria.

The Library's proposed operating budget for FY24-25 is \$52,245. The main source of revenue/income is municipal funds, with approximately \$2,000-3,000 (4-6% of income) each year coming from annual book sale revenue and donations.

Community Needs and Challenges

The Library is an important resource for those in our rural town with no internet or sub-standard internet access. We upgraded our Wifi capabilities in the last 2 years, and have excellent WiFi access in the library parking lot and library park 24/7. Currently, the library operates on the first floor of an old home, which has been owned by the Town and used as library space since the 1940s. Due to the layout of the building, the first floor has very little available quiet workspace for patrons. We do have 1 old patron desktop, but it is located in the busy circulation area and near the bathroom. We are in the process of renovating the upstairs of the building (with Town funds, other grant funds, and some donations) so that there will be quiet available workspace upstairs for patrons.

We would like to use this grant money to provide more sustainable heating/cooling to our 2 back rooms upstairs that are currently having electrical and LED lighting upgrades and painting done. The downstairs is currently heated/cooled by ductless mini-split heat pumps, as is the upstairs larger front room. We have no heating/cooling options to the back 2 rooms, aside from using the oil furnace (which would heat the entire building as it is not zoned). So, we would prefer to install a more sustainable heating solution (heat pumps) to be able to make these 2 back rooms upstairs available for use in the winter months, as well as in the other seasons. These units could also be used to cool the upstairs in summer months if needed, which we have never had to do as the upstairs has not been open to patron use.

We also would like to use a portion of the grant funds to expand and upgrade our patron computers so that we are providing more sustainable technology infrastructure for the residents in town. Currently, we only have 1 very aging desktop (with no microphone or camera and with a very small monitor) downstairs and 1 older laptop available for patron use. We would like to upgrade the existing downstairs patron computer (and we will move it to a quieter location in the downstairs with some electrical upgrades that are being done with other grant funds in our adult room). We would also like to purchase one patron desktop for the large room upstairs, and one for the smaller room upstairs so that we are able to provide more quiet workspaces in the library for patrons.

As noted before, any patrons who currently come into the library to use our technology have to use 1 of 2 aging computers in a rather loud and central downstairs area. This is not ideal for remote workers, older citizens, college students, and other residents who need quiet and more private areas to work.

The technology and heat pump upgrades proposed in this grant application would allow for year-round patron use of several of our upstairs rooms, with quiet and private access to current technology.

Proposed Project and Expenditure

Sustainable Heating/Cooling Upgrades

Total = \$9,855 (estimate from electrician) for 2 heat pump mini-split units with 1 condenser, including all hardware, materials, and labor (for 2 rooms upstairs)

Note that ongoing electrical bills related to heating and cooling the upstairs will be budgeted by the town. Also, any future maintenance related to the units will be paid for by the town.

Sustainable Technology Upgrades

\$2,400 for 3- Desktop computer towers (at \$800 each)

\$450 for 3- 27" monitors (at \$150 each)

\$150 for 3- wireless keyboard/mouse sets (at \$50 each)

\$300 for 3- sets of noise canceling headphones (at \$100 each)

Total - \$3,300

Note: The library has never had a budget line item for technology upgrades. We are planning to put that into our budget beginning in FY25, so that we may upgrade technology as needed in the future, as items break or become obsolete.

Total GRANT FUNDS REQUESTED = \$13,155

**Town of Readfield
Land, Trail, Park Area, Facility Naming Application**

* Give full details of proposed name for land, trail, park area or facility and attach any applicable information such as naming after person/family because....

* Suggest two (2) names (one preferred name and one alternative name) and state reasons to support the requested name for each suggestion. If possible, the history of the name(s) proposed should be included with the application.

Individual/group submitting proposal: Readfield Conservation Commission and Readfield Trails Committee
Organization/Affiliation of applicant (community member, committee member, neighbor, etc.): _____

Address: _____
Phone: _____ Email address: _____

Application is for (circle one): land trail park area facility other

If other explain: _____

Current name if applicable: Orange Trail in Torsey Pond Nature Preserve

Are there any same/similar names to the proposed name already in Readfield? If so please list them: _____

1. Preferred Name The Milt Wright Trail

Reason to support preferred name:

To honor Milt Wright's contribution to trail maintenance in Readfield and throughout Maine
History of the name(s) proposed:

2. Alternative Name Milt's Way

Reason to support alternative name:

History of the name(s) proposed:

Date Submitted: _____

Date approved: _____

DATE: December 23, 2023

FROM: Readfield Conservation Commission
Readfield Trails Committee

RE: Acknowledgement of Milton Wright's Contributions to Readfield
and State of Maine

On behalf of the Readfield Conservation Commission and Readfield Trails Committee we request that the Select Board approve the naming of the orange trails spur at the Torsey Pond Nature Preserve to honor Milton (Milt) Wright's contributions to Readfield and the State of Maine. The proposed name is the Milt Wright Trail, currently known as the Orange Trail. An alternative name is Milt's Way. The RCC is including funds in its 2024-2025 budget for a sign and bench.

Milt passed away on July 17, 2023, after having spent most of his life as a resident of Readfield. A partial listing of his many contributions to the preservation and improvement of hiking trails included:

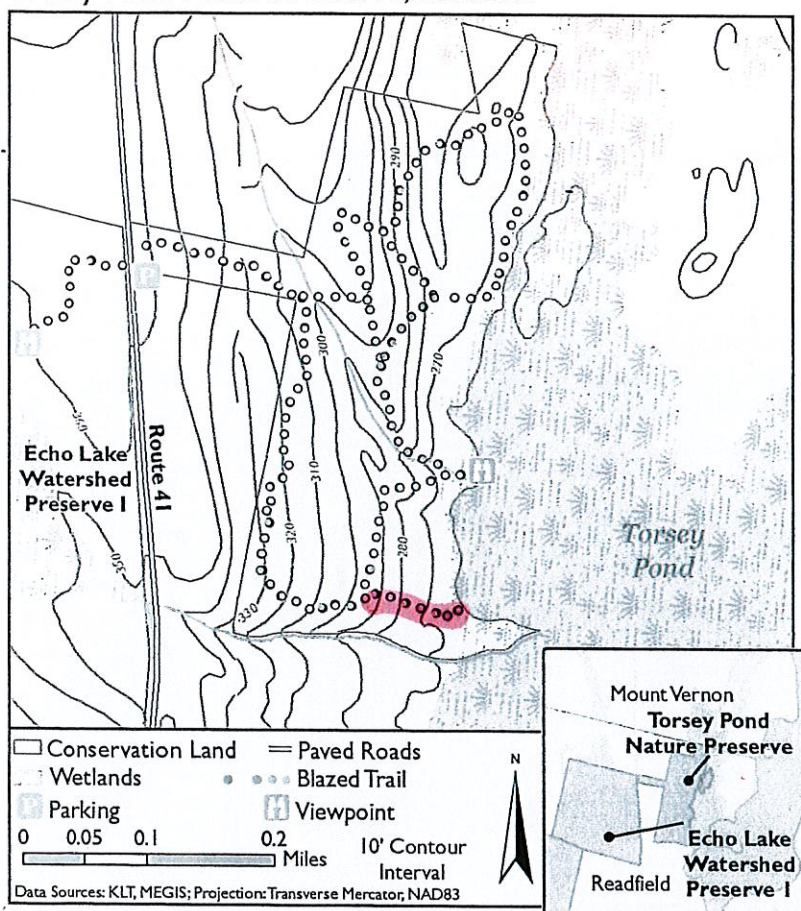
- Served on Readfield Trails Committee and devoted many hours to enhancing Readfield's trails
- Served as President of the Maine Appalachian Trails Club, again spending many hours on building and repairing trails
- Worked closely with the Kennebec Land Trust
- Served as steward of the Torsey Pond Nature Preserve

We believe that Milt's many contributions to the cause of making hiking and walking opportunities available to the residents of Readfield make this special recognition appropriate.

Torsey Pond Nature Preserve

Readfield — 59 acres

Torsey Pond Nature Preserve, Readfield



Directions: Take Route 17 to Kents Hill. Go north on Route 41 about one mile to the Torsey Pond Nature Preserve parking lot on the right. Canoe or kayak access is available from a public boat launch at the south end of Torsey Pond on the Old Kents Hill Road.

Note: Excellent birding; trout lilies bloom in May. Hunting is not permitted on this property.

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2024**

Readfield Select Board
January 8, 2024
Item # 24-084

To: Readfield, Wayne, & Fayette Transfer Station Commercial Haulers
From: Eric Dyer, Readfield Town Manager
Date: December 7, 2023
Re: Annual Commercial Hauler Permit

Attached is your 2024 Application to use the Readfield Transfer Station for depositing commercially hauled solid waste and recyclable materials generated within the towns of Fayette, Readfield, and Wayne. Please take careful note of the following:

- **Commercial Haulers are required to identify the number, size, and collection frequency of dumpsters / cans for each commercial customer.** If this varies by week or season, this information must also be noted.
- **Commercial Haulers are required to obtain a permit annually if you plan to use the Transfer Station.** The permit fee will be **\$100.00** for the calendar year.
- **Commercial Haulers must provide proof of insurance and a listing of commercial customers along with your application.** Incomplete applications will not be accepted.
- **Commercial Haulers are only permitted to deliver materials between the hours of 8:00 am and 3:00 pm every Thursday unless otherwise approved by the Town of Readfield.**
- **Commercial Haulers are required to abide by all rules of the Transfer Station as governed by Town Ordinance and under the direction of the Transfer Station Manager.** Haulers are responsible for the materials they collect and could lose access to the facility if materials are not sorted properly or unacceptable materials are collected and delivered.
- **Commercial Haulers must cover their trucks and trailers or otherwise ensure that no materials will fall into the road during transport to the Transfer Station.** Haulers who neglect to install or use such covers or other methods and who drop materials in the road
- may lose access to the Transfer Station.
- **Your completed application and attachments must be in the Town Office NO LATER than December 28, 2023,** so that staff may review all applications for completeness and provide copies to the Select Board. Only new applicant owners must attend the meeting (an employee or representative is not acceptable) to answer any questions that the Select Board might have regarding your application and service.
- **The Readfield Select Board has the right to review and revoke any permits at any time.**

Please complete the following application for the year running from January 1, 2024 through December 31, 2024. Feel free to email me at transferstation@readfieldmaine.org or call me at 685-3144 with any questions. Thank you and I look forward to receiving your application.

Sincerely,

Karen Peterson, Transfer Station Manager

Readfield Transfer Station Commercial Haulers Annual Permit - 2024

PERMIT APPLICATION

Company Name: Archibald's Inc.

Owner/Representative: Alan Archibald Tel. # 207-364-2425

Mailing Address: PO Box 367 Mexico, Me. 04257

Street Address, if different: 360 River Rd Mexico, Me. 04257

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>Volvo</u>	<u>W6</u>	<u>2001</u>	<u>8A-6926</u>
<u>Ford</u>	<u>550</u>	<u>2011</u>	<u>3A-4597</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, seasonal status, number of dumpsters / cans, their size, their service frequency, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>212</u>	<u>7</u>	<u>31</u>
Residential Summer Customers	<u>20</u>	<u>2</u>	<u>3</u>
Commercial Customers	<u>7</u>	<u>1</u>	<u>11</u>

Identify the number of customers you expect to service from each Town as of July 1, 2022

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>212</u>	<u>7</u>	<u>31</u>
Residential Summer Customers	<u>20</u>	<u>2</u>	<u>3</u>
Commercial Customers	<u>7</u>	<u>1</u>	<u>11</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

- 1 Rumford 2 Temple
- 3 Farmington 4 Chester

Hauler's Signature: Alan Archibald Date: 12-13-23

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2024**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial AA

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial AA

3.) I pick up MSW on Wednesday (day) and Recyclables on Wednesday (day).

Initial AA

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial _____

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial AA

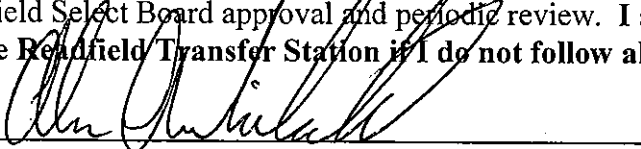
6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial AA

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial AA

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.**

Hauler's Signature:  Date: 12-13-23

Readfield Transfer Station Commercial Haulers Annual Permit - 2024

PERMIT APPLICATION

Company Name: Girouach's Waste

Owner/Representative: Ryan Girouach Tel. # 207-215-5653

Mailing Address: 976 Wings Hill Rd Belgrade ME 04917

Street Address, if different: _____

1.) List of vehicles that will be used to haul materials to the Transfer Station.

MAKE	MODEL	YEAR	PLATE #
<u>GMC</u>	<u>Sierra</u>	<u>2021</u>	<u>7C-9591</u>
<u>GMC</u>	<u>Sierra</u>	<u>2006</u>	<u>2L-5148</u>

2.) As a separate attachment, provide a listing of commercial customers including their name, address, seasonal status, number of dumpsters / cans, their size, their service frequency, and an estimate of the volume of waste collected weekly. A sample form is attached. For both commercial and residential customers, provide the information requested below:

Identify the number of customers you currently service from each Town

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>100</u>	<u>20</u>	<u>20</u>
Residential Summer Customers	<u>2</u>	<u>0</u>	<u>3</u>
Commercial Customers	<u>1</u>	<u>0</u>	<u>2</u>

Identify the number of customers you expect to service from each Town as of July 1, 2022

	Fayette	Readfield	Wayne
Residential Year-Round Customers	<u>100</u>	<u>20</u>	<u>20</u>
Residential Summer Customers	<u>2</u>	<u>0</u>	<u>3</u>
Commercial Customers	<u>1</u>	<u>0</u>	<u>3</u>

3.) List all other municipalities where you are permitted to haul main stream waste:

- 1 Belgrade
- 2 _____
- 3 _____
- 4 _____

Hauler's Signature: Ryan Girouach

Date: 12-9-23

**Readfield Transfer Station
Commercial Haulers Annual Permit - 2024**

RECYCLING PLAN

As part of the Readfield Commercial Haulers Permit Application, a Hauler's Recycling Plan must be submitted, along with an application for approval, to the Readfield Select Board. My application includes the following information regarding my Hauler's Recycling Plan (please check and initial all that apply):

1.) I have informed my customers that they must separate recyclables consistent with the Readfield Transfer Station Ordinance, and I will make the Recycling Guide available to all customers (Please inform the Readfield Town Office if you would like a digital copy of the Recycling Guide).

Initial Rg

2.) If a customer does not separate recyclables consistent with the Ordinance and Recycling Guide, I **will provide written notification** to the Readfield Town Manager.

Initial Rg

3.) I pick up MSW on Thursdays (day) and Recyclables on Thursdays (day).

Initial Rg

4.) I pick up the following: Demo; Tires; Mattresses/Furniture; Metal & White goods. I collect associated disposal fees from my customers and pay them to the Town of Readfield.

Initial Rg

5.) My vehicle and/or trailer has a separate section(s) for all single-sort recyclables (paper, plastic, metal, glass, etc.): , and for MSW (regular household waste).

Initial Rg

6.) My vehicle and/or trailer are covered, or I can ensure that no MSW or recyclable materials will fall into the road during transport to the Transfer Station.

Initial Rg

7.) I and/or my employee(s) distribute the recyclables collected from my customers into the appropriate single-sort compactor at the Readfield Transfer Station.

Initial Rg

I understand that it is my responsibility to notify my customers of my Recycling Plan and that said Plan is subject to Readfield Select Board approval and periodic review. **I also understand that I will lose my right to use the Readfield Transfer Station if I do not follow all the rules above.**

Hauler's Signature: 

Date: 12-9-23

READFIELD PLANNING BOARD AGENDA Tuesday January 9, 2024 6:30 PM

The Town of Readfield Planning Board will conduct Public Hearings at the Readfield Town Office at 8 Old Kents Hill Road.

Public Hearing:

1. Norwich Technologies / Readfield Main Street Solar LLC – Continuation of Planning Board Deliberations from December 12, 2023 - Proposal to rezone to a Commercial Industrial District (CID) to allow the construction of the Main Street Solar Project, a distributed generation large scale solar energy system on the south side of Main Street (route 17). A CID, as required by Article 7, sec 4, 8 and defined in Article 9, requires structures with greater than 5000 square feet coverage to be located in a CID. The project parcel is proposed to contain greater than 5000 sq. ft. of Solar Panels coverage on 71.93 acres and the site will be on an open field portion of the project. The total fenced area will be 9.59 acres, the total project limits will be 17.51 acres and total impervious area of the project will be .25 acres.

The address is on **Main Street on Map 143 Lot 014 in the Rural District**

2. Cushing Storage LLC - Continuation of Planning Board Deliberations from December 12, 2023 - Proposal to rezone to a Commercial Industrial District (CID) to allow the construction of additional storage space on 866 Main Street (route 17). A CID, as required by Article 7, sec 4, 8 and defined in Article 9, requires structures with greater than 5000 square feet coverage to be located in a CID. The proposed project is to build two additional storage buildings, the first building will be approximately 100' x 20', and the other storage building will be approximately 100' x 50'

The address is at **866 Main Street on Map 121 Lot 020 in the Village District**

New Business

Presentation Concerning LD 2003 and Readfield - NorthStar Planning for initiation of our discussions related to LUO revisions necessary for compliance with LD 2003. Jamel Torres will join us via Zoom at our Tuesday (1/9) meeting to present and discuss. This will be the first of several meetings during which we will discuss and make decisions concerning necessary LUO modifications. My goal for Tuesday is that we all come away with a solid understanding of the purpose and scope of the legislation (LD 2003), and Readfield's obligations and options in terms of achieving consistency with it. (60-90 minutes)

Approve Minutes from December 12, 2023

Adjourn

This meeting will be held LIVE at the Readfield Town Hall and via ZOOM at:
<https://us02web.zoom.us/j/86327315730?pwd=TVBncExsOVZFS1dRVdVPNEd6cjJSQT09>

Or by Telephone: 1 301 715 8592 Meeting ID: 863 2731 5730 Password: 216751

If you have any questions regarding this agenda or would like to be placed on a future agenda, please call the Code Enforcement Office at 685-3290.

Next Scheduled Planning Board Meeting will occur January 9, 2024

January 2024

Filter by Type:

- Any -

Department/Board/Committee:

Department/Board Home Page
About Us

Apply

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1 HOLIDAY - New Year's Day	2	3	4	5	6
7	8 Cemetery Committee Meeting 10:30am Select Board Meeting 6:30pm	9 Planning Board Meeting 6:30pm Conservation Commission 6:30pm	10 Age Friendly Committee Meeting 9:00am Solid Waste & Recycling Committee Meeting 5:30pm to 7:00pm Library Board of Trustees Meeting 6:30pm Budget Committee Meeting 6:30pm	11 Road Committee Meeting 8:00pm Fairgrounds Working Group Meeting 6:30pm	12	13
14	15 HOLIDAY - Martin Luther King I	16	17 Fairgrounds Working Group Public Meeting 6:30pm	18	19	20
21	22 Select Board Meeting 6:30pm	23 Planning Board Meeting 5:30pm	24 Trails Committee Meeting 6:30pm Budget Committee Meeting 6:30pm	25 February Messenger Articles D	26	27
28	29 Connectivity Committee Meeting 6:30pm	30 Last Day to Register Dogs Bef	31 Joint Select Board and Budget Committee Meeting 6:30pm	1	2	3

February 2024

Filter by Type: Department/Board/Committee:

- Any - Department/Board Home Page About Us

Apply

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	28	29	30	31	1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	Select Board Meeting 6:30pm	Last Day to Register to Vote via Mail 6:30pm	Use Friendly Committee Meeting 9:00am Library Board of Trustees Meeting 6:30pm	Road Committee Meeting 6:00pm		
18	19	20	21	22	23	24
	Presidents Day	Last Day to Change Parties & Mail Church Road Sidewalk Public Hearing 6:30pm		Budget Committee Meeting 6:30pm		
25	26	27	28	29	1	2
	Select Board Meeting 6:30pm	Planning Board Meeting 5:30pm	Trails Committee Meeting 6:30pm	Last Day to Vote via Absentee Ballot/Request Absentee Ballot for March Presidential Primary - Clark is in the Office until 5:00 PM 8:30am to 5:00pm		

March 2024

« Prev Next »

Filter by Type: Department/Board/Committee:

- Any - Department/Board Home Page About Us

Apply

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	25	26	27	28	29	1
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29
	31	1	2	3	4	5
						6
						9
						16
						23
						30

Readfield U Event
2:00am to 3:00pm

Presidential Primary
8:00am to 3:00pm

Budget Committee Meeting
9:30pm

Select Board Meeting
6:30pm

Conservation Commission
6:30pm
Planning Board Meeting
7:30pm

Budget Committee Meeting
9:30pm
Age Friendly Committee Meeting
9:00am
Library Board of Trustees Meeting
6:30pm

Road Committee Meeting
6:00pm

Readfield U Event
6:30pm to 8:00pm

Public Budget Meeting/Hearing
6:30pm

Readfield U Event
9:30am to 11:00am

Readfield U Event
2:00pm to 3:30pm

Planning Board Meeting
6:30pm

Trails Committee Meeting
6:30pm

Readfield U Event
2:00pm to 3:30pm

Easter Sunday

Readfield U Event
10:00am to 3:00pm

**Central Maine Power
Town Pole Permit
Fax Cover Sheet**

Date 01/02/24

Subject: Town Pole Permit

To: Town/City of Readfield

Road: Plains Rd

CMP Job # 801000547505

From: Casey, CMP Line Clerk

E-mail Lineclerknewservice@cmpco.com

Fax: 207-629-4752

Please sign attached and fax or e-mail back.

If you have any concerns or questions, please call me direct at 1-207-629-2527

Thank You



An Avangrid company

Casey Monahan
Line Clerk / New Service / Alfred Service Center

438 Sanford Road, Alfred, Maine 04002
Telephone 1800.750.4000
Fax 207.629.4752
casey.monahan@avangrid.com

Notification: 10300977543

Work Order: 801000547505

CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Readfield, Maine

To the: [] City [] Town

[X] County of: Kennebec, Maine

[X] Central Maine Power hereby applies for permission to:

[X] Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

[] Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

[X] Central Maine Power Company and FairPoint New England

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: exist p 17

2. Road (State & CMP): Plains Road

3. Direction: north

4. Distance: 110 feet

5. Number of Poles: 1

[X] Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

[] Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

[] Public Notice of this application has been given by publishing the text of the same

[X] Not Published

In: []

On: []

CENTRAL MAINE POWER COMPANY

FairPoint New England

By: Darlene Crockett

Date: 11/13/2023

By: James C. Schaid

Date: 12/29/2023

Notification: 10300977543

CENTRAL MAINE POWER COMPANY

Work Order: 801000547505

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page of

City / Town: Readfield

Date: 11/13/2023

Street: Plains Road

By: Darlene Crockett

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Darlene Crockett at Central Maine Power Company tel: 207-530-1072. Pole/Pad spans shown are approximate.

Left Side				Right Side			
Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way	Pole / Pad #	Pole / Pad #	Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way
				P-33'E A-42'E	exist p18 X →		
			130'	P-30'E A-38'E	new p17H X →		
			110'	P-33'E	exist p17 X →		
Plains Road					ROCK WALL		

LOCATION PERMIT

Upon the Application of Center Maine Power Company and FairPoint New England

dated 11/13/2023, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances

over, under, along or across certain highways and public roads in the location described in said application,

permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,

said facilities and appurtenances in the City / Town of Readfield

approximately located as follows:

- 1. Starting Point: exist p 17
- 2. Road (State & CMP): Plains Road
- 3. Direction: north
- 4. Distance: 110 feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

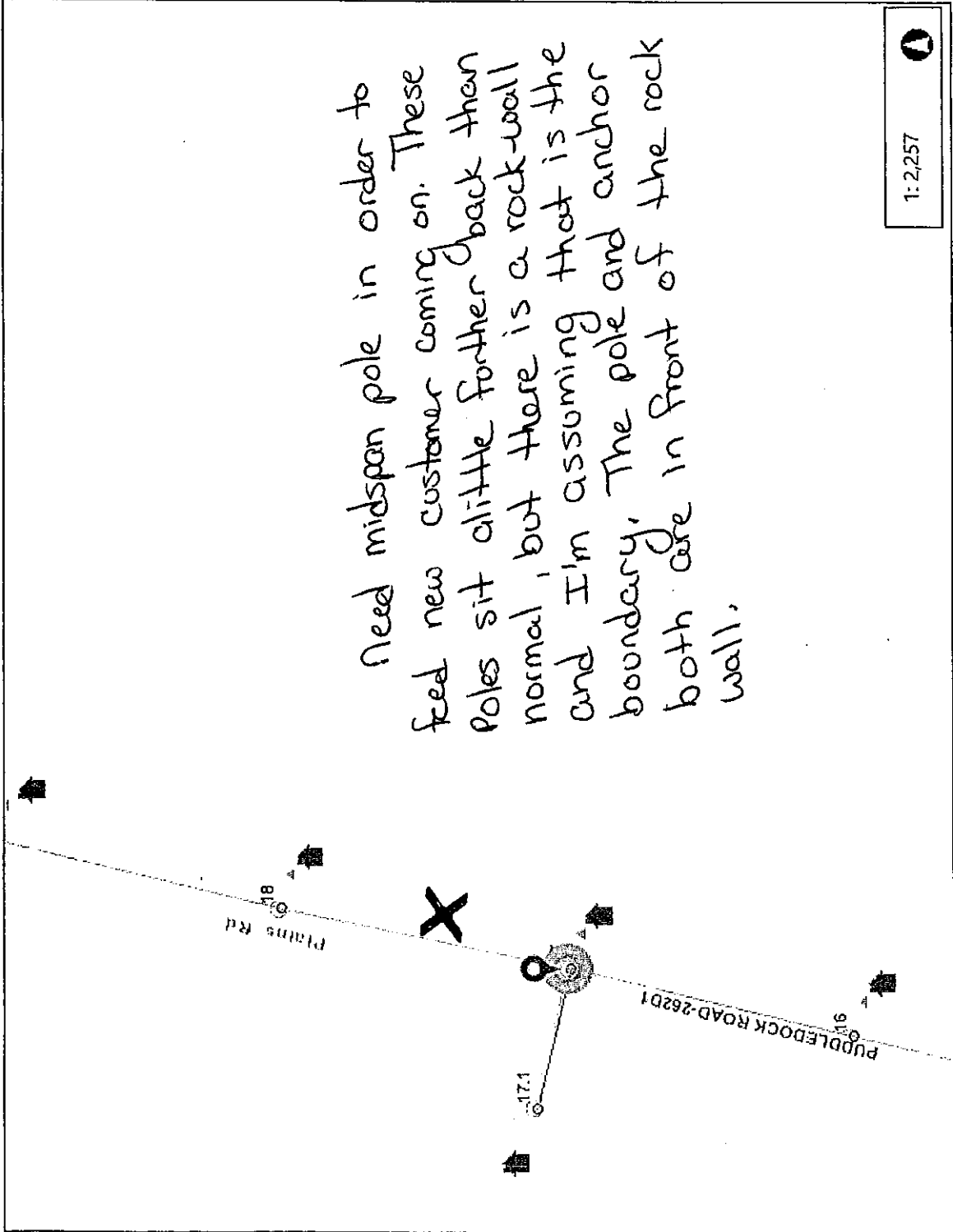
Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk



Need midspan pole in order to feed new customer coming on. These poles sit a little further back than normal, but there is a rock-wall boundary. The pole and anchor both are in front of the rock wall.

1:2,257



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

376.2 Feet

188.08

0

376.2



Legend

- CMP Service Areas
- EV Charging Station
- <all other values>
- CMP
- Non-CMP
- Damage Assessment Obstruct
- Damage Assessment Tree
- Damage Assessment Pole
- <all other values>
- OK
- Leaning
- Broken/Down
- Tracking
- Preliminary
- Sweep
- Other - See Comments
- Detailed
- SwitchingAndOutageArea
- DigLocation
- DNRArea
- ElectricStation
- <all other values>
- CustomerStation
- Main Station
- Net Station
- RegulatorStation

Notes

OTHER BUSINESS

**THIS PAGE INTENTIONALLY
LEFT BLANK**
