

Readfield Select Board Meeting
March 11, 2024, Readfield Town Office
Meeting starts: 6.30 PM and ends at 9:00 PM (unless extended)
Meeting duration and agenda item times are estimates and may be reduced or extended

Pledge of Allegiance (6:30)

Regular Meeting Items - 5 min.

24-108 - Minutes: Select Board meeting minutes of February 26, 2024

24-109 - Warrants: #37-38

Communications - 40 min.

Select Board Communications - Members of the Board may present general information- 5 min.

Staff Communication - 15 min.

- Town Manager's Report
- Treasurer's Report (April)

Boards, Committees, Commissions & Departments - 10 min.

- Board and Committee Minutes (listed separately)
- Library Update & Second Floor Opening

Public Communication - Members of the public may address the Select Board - 10 min.

Workshop - 30 min.

The Select Board will meet with representatives from RHR Smith & Co. to discuss the Fiscal Year 2023 Audited Financial Statements - 30 min.

Old Business - 60 min.

24-043 - Hear and consider an update on the Fairgrounds Project - 10 min.

24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.

24-047 - Select Board action item reporting - 5 min.

24-090 - Consider a Draft Fiscal Year 2025 Budget and June 11, 2024 Town Meeting Warrant - 30 min.

24-103 - Consider proposals for Cemetery tree work - 5 min.

24-104 - Consider a second reading of the revised Solid Waste and Recycling Ordinance - 5 min.

New Business - 10 min.

24-110 - Consider road sweeping service proposals - 5 min.

24-111 - Consider a multi-town collaborative housing grant opportunity - 5 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

- Quarterly Meeting Calendar review
- Certified Ratio (Assessors, April 1)
- Spirit of America Award Nominations (upcoming)

Adjournment

Select Board meetings are held in-person at the Readfield Town Office
Public Participation Guidelines can be reviewed on the Town Website
Participate via Zoom at: <https://us02web.zoom.us/j/88149608367> or
Call-in at +1 (929) 436-2866 and enter meeting ID: 881 4960 8367 and passcode: 781405

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

Readfield Select Board
Regular Meeting Minutes – February 26, 2024 – unapproved

Select Board Members Present: Kathryn Woodsum (Chair), Sean Keegan (Vice Chair), Carol Doorenbos, Dave Linton, Steve DeAngelis

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Bill Starrett (Channel 7), Liz Glover (Channel 7), Brandon Fike, Jaaron Shaw, Kristin Parks (Town Clerk), Ben Rodriguez (Town Sexton), Greg Leimbach

Pledge of Allegiance (6:30)

Regular Meeting Items - 5 min.

- 24-099 - Minutes: Select Board meeting minutes of February 12, 2024
 - **Motion** made by Kathryn to accept the meeting minutes, with the addition of a motion made by Sean and seconded by Dave to approve warrants #33-34 in the amount of \$493,561.69 from the previous meeting, **seconded** by Sean, **vote 5-0** in favor.
- 24-100 - Warrants: #37-38
 - Tabled for the next meeting
- 24-093 - Warrants: #33-36 – Reconsidered as there was a vote on the warrants at the previous meeting, however no motion or second was made.
 - **Motion** made by Sean to approve warrants #33 & 34 in the amount of \$493561.69, **seconded** by Dave, **vote 5-0** in favor.
 - **Motion** made by Sean to approve warrants #35 & 36 in the amount of \$95236.48, **seconded** by Dave, **vote 5-0** in favor.

Communications - 25 min.

- Select Board Communications - Members of the Board may present general information- 5 min.
 - Carol requested the Special Town Meeting election information be added to the Fire Station sign, and she also requested for Eric to purchase new letters for the FD sign.
- Staff Communication - 5 min.
 - Town Manager's Report – Eric gave a brief report where he discussed
 - the new F550 truck lease purchase
 - FEMA disaster relief being offered for destruction caused from the December 2023 storm
 - Completed foreclosure process, no properties foreclosed this year for nonpayment of taxes, Eric thanked staff for their assistance.
 - Reminder: Special Town Meeting February 27, 2024 at 6pm at the Alford Center at Kents Hill to vote on Commercial Industrial Overlay District rezoning for two properties in town
- Boards, Committees, Commissions & Departments - 5 min.
- Board and Committee Minutes (listed separately)
- Public Communication - Members of the public may address the Select Board - 10 min. - None

Old Business - 20 min.

- 24-043 - Hear and consider an update on the Fairgrounds Project - 10 min.

Readfield Select Board
Regular Meeting Minutes – February 26, 2024 – unapproved

- Eric noted that the group is moving forward with fundraising and grant efforts, thanked Greg Leimbach for all his work. Kathryn asked what sort of fundraising is being considered and Eric responded on the ground fundraising and is drafting a pledge letter currently. Carol asked that everyone keeps in mind where trees are planted and will be planted and how that will affect ongoing maintenance.
- 24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.
 - Public Hearing went well last week with close to 40 people in attendance. He addressed the road safety and parking, as well as drainage (which will not change). Due to the federal funding of this project, requirements are strict. There will be no tax impact to this project but will be ongoing maintenance costs to be aware of. Sean mentioned that if the project is voted down at Town Meeting that we will have to pay back the funds already spent on the project, Eric added that is approximately \$75k so far. Carol was concerned about the idea of having 3 speedbumps, which Kathryn responded there has to be two on either side of a raised sidewalk. The speedbumps were recommended by the engineer but Eric will discuss with the engineers.
- 24-047 - Select Board action item reporting - 5 min.
 - Steve – reported that there have not been any weekend walkers at the school as no one has offered to be the key keeper yet.

New Business - 65 min.

- 24-101 - Discuss the proposed Community Programming Coordinator position - 10 min.
 - Eric updated that the position is still in the planning phase, he did create a draft job description (included in the agenda packet) that he will send to the Rec Board and have them review as well. Carol stated the responsibilities for the position seem vast and Eric replied that much of it consists of things that are already being done by volunteers and staff but there are additional duties added for future growth. Greg added on behalf of Hannah Flannery that if the position is part time it could be revenue neutral with fees for sports and such. Eric said the revenue from sports activities may even fund this position in the future. It will also reduce the need for a beach superintendent and two additional part time beach attendants which will roll into this position. As a part time position there would not be any health insurance, or other full time benefits cost. Eric would like to offer the position for about \$18/hour and he thinks teachers and or retirees could be good candidates for the position.
 - **Motion** made by Steve to support the direction the draft job description is taking and supports putting it out for vote, **seconded** by Sean, **vote 5-0** in favor.
- 24-102 - Consider amending the Messenger Policy to accommodate business promotion - 10 min.
 - Kristin attended the meeting to discuss the Readfield Messenger Publication and how incorporating business listings could complicate the process. She and Eric did update the previous Messenger Policy to include some minor changes (included in the agenda packet). The board discussed different methods for including local businesses in the messenger, potential for adding a QR code to the business listing on the website, and to not favor any local businesses over the others.
 - Sean **motioned** to approve the updated Messenger Policy, but to retract subsection 3.5, **seconded** by Carol, **vote 5-0** in favor.
- 24-103 - Consider proposals for Cemetery tree work - 10 min.
 - Ben went over RFP bids for Cemetery tree work. He had 4 companies bid; he created a spreadsheet with bid tabulations to present to the board. The two lowest bids came from

Readfield Select Board
Regular Meeting Minutes – February 26, 2024 – unapproved

Stevenson Solutions and Poulin Tree. Ben recommended Poulin Tree based on the closeness in price and to further develop relationships with local businesses. The board advised against that, as they were concerned what that could mean for the towns good relationship with Stevenson. Due to the additional treatment suggestions within the spreadsheet, the Board asked Ben to only put the two lowest bidders on the spreadsheet and clean it up a bit for readability. This item will be added to the next meeting agenda to reconvene and discuss again.

- 24-104 - Consider a first reading of the revised Solid Waste and Recycling Ordinance - 10 min.
 - Kathryn and Jaaron added some edits to the draft that were not included in the draft within the meeting agenda. They would also like to separate out the definitions and lists sections in the operations manual and reference to it so they can be more easily updated and added to. Kathryn would also like to see definitions of the town and Town Manager added in the operating manual and policies for the public. Jaaron suggested putting “Town Manager” for the first mention and adding “referred to as XYZ...” for additional mentions in the document.
 - Solid Waste & Recycling does require that Transfer Station stickers be adhered to residents’ windshields.
- 24-105 - Consider a first reading of the revised Marijuana Establishments Ordinance - 5 min.
 - Only one change, to limit the number of caregiver dispensaries to two.
 - **Motion** made by Sean to approve the ordinance update, **seconded** by Steve, **vote 5-0** in favor.
- 24-106 - Consider revisions to the Transfer Station Fee Schedule - 10 min.
 - **Motion** made by Sean to approve the Transfer Station Fee Schedule update, **seconded** by Dave, **vote 5-0** in favor.
- 24-107 - Discussion of Comprehensive Plan Goals - 10 min.
 - The board reviewed the spreadsheet which is the same used in November with the addition of a date and reference column. Portions of the Comp Plan will be reviewed by the respective committees. The Select Board has already acted on 27 out of 90 of their assigned tasks. The board will discuss progress made again prior to Town Meeting in June.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

- Reminder that Select Board Meetings will take place March 11 and 25th with a joint Select Board and Budget Committee Meeting on March 20. The RSU has their Budget Workshop March 27th and Select Board members are encouraged to attend.
- **Motion** to adjourn at 8:30pm made by Carol, **seconded** by Sean, **5-0 vote** in favor.

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary

Feb. 26, 2024 Warrant Summary

Warrant #:	Journal #:	Amount	Warrant Type:	SB Reviewer:	Signatures Required:	Approval Date:
37	395	\$ 52,027.09	Warrant	K.Woodsum	Three	2/26/2024
A	395	\$ 1,253.00	State Fees	K.Woodsum	One	2/15/2024
B	395	\$ 7,615.53	State Fees	K.Woodsum	One	2/23/2024
38	416	\$ 23,207.70	Payroll	K.Woodsum	One	2/26/2024

SUM \$ 75,234.79

	Indicates public review is required following prior approval
	Indicates public review and approval are both required

Treasurer's Warrant

Warrant # 37 & 38

\$75,234.79

Dates: 2/29/2024

To the Treasurer of Readfield:

This is to certify that there is due and chargeable to the accounts listed below the sums indicated, and you are directed to pay the amounts listed to the payees named herein.

Payee	Account	Amount	Check #'s
EMPLOYEES	Payroll	\$23,207.70	73556-73568 173556-173570
VARIOUS VENDORS	Accounts Payable	\$52,027.09	73528-73555
	Total	\$75,234.79	

Date Signed: _____

Steven DeAngelis

Carol Doorenbos

Sean Keegan

David Linton

Kathryn Woodsum

A / P Check Register
Bank: Androscoggin Bank

Type	Check	Amount	Date	Wrnt	Payee
P	999	72.21	02/29/24	37	0031 Central Maine Power Co
P	73528	1,253.00	02/15/24	37	0086 SECRETARY OF STATE (MOTOR VEH)
P	73529	7,615.53	02/23/24	37	0086 SECRETARY OF STATE (MOTOR VEH)
R	73530	72.00	02/29/24	37	0682 Adept Screen Printing
R	73531	72.60	02/29/24	37	0217 Alta Construction Equip NE,LLC
R	73532	5.58	02/29/24	37	0022 Audette's Hardware
R	73533	330.60	02/29/24	37	0024 Baker & Taylor, Inc
R	73534	239.52	02/29/24	37	0072 Consolidated Communications
R	73535	24.00	02/29/24	37	0183 Copies, Etc.
R	73536	2,972.65	02/29/24	37	0590 Cousineau, Inc
R	73537	645.10	02/29/24	37	0288 Elan Financial Services
R	73538	611.34	02/29/24	37	0704 Fabian Oil
R	73539	59.72	02/29/24	37	0043 Fire Tech and Safety
R	73540	352.81	02/29/24	37	0823 GONETSPEED
R	73541	64.30	02/29/24	37	0135 Hammond Lumber Company
E	73542	493.06	02/29/24	37	0385 Hygrade Business Group, Inc
R	73543	190.00	02/29/24	37	0083 Kennebec Cnty Registry Of Deeds
R	73544	177.25	02/29/24	37	0152 Lowe's
E	73545	8,929.71	02/29/24	37	0065 MAINE MUNICIPAL EMP. HEALTH
R	73546	53.11	02/29/24	37	0858 PETTY CASH
R	73547	1,000.00	02/29/24	37	0640 Pitney Bowes, Inc (Reserve)
R	73548	585.00	02/29/24	37	0841 PretiFlaherty
R	73549	22,146.77	02/29/24	37	0156 RELIANCE EQUIPMENT
R	73550	937.00	02/29/24	37	0008 Scott Horne Construction
R	73551	1,897.49	02/29/24	37	0784 Snowman Group
R	73552	196.00	02/29/24	37	0509 TREAS., STATE OF MAINE (DEP)
R	73553	484.00	02/29/24	37	0319 United Hydraulics LLC
R	73554	25.00	02/29/24	37	0097 Winthrop, Town of
R	73555	425.49	02/29/24	37	0087 WT Cox Information Services
P	999999	96.25	02/29/24	37	0737 Brandon J Sandler
Total		52,027.09			

Count

Checks	30
Voids	0

Warrant 37

Vendor-----	Amount	Account-----
00682 Adept Screen Printing	72.00	REC,PARKS/AT / REC PROG - RECREATION / BASKETBALL
00217 Alta Construction Equip NE,LLC	72.60	SOLID WASTE / BACKHOE - EQUIP O,R &M / Backhoe
00022 Audette's Hardware	5.58	Maintenance / Bldg Maint - BUILDING O&M / SUPPLIES
00024 Baker & Taylor, Inc	42.79	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	96.63	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	140.64	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	21.27	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00024 Baker & Taylor, Inc	29.27	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
00737 Brandon J Sandler	96.25	SOLID WASTE / TRANSFER STA - CONTRACT SVC / Soft/Lice/Su
00031 Central Maine Power Co	72.21	PROTECTION / Tower Sites - UTILITIES / ELECTRIC
00072 Consolidated Communications	56.83	SOLID WASTE / TRANSFER STA - UTILITIES / TELEPHONE
00072 Consolidated Communications	55.81	PROTECTION / FIRE DEPART - UTILITIES / TELEPHONE
00072 Consolidated Communications	61.82	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00072 Consolidated Communications	65.06	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM
00183 Copies, Etc.	24.00	Cap Reserv / Town Prop - Capital Proj / Misc
00590 Cousineau, Inc	2,972.65	SOLID WASTE / TRANSFER STA - CONTRACT SVC / WOOD/BRUSH
00288 Elan Financial Services	39.00	GENERAL GOVT / Admin - ADMIN / MISC.
00288 Elan Financial Services	8.19	GENERAL GOVT / Admin - PERSONNEL / TM Mile/Phon
00288 Elan Financial Services	4.10	GENERAL GOVT / Code Enforce - UTILITIES / CELL PHONE
00288 Elan Financial Services	4.09	Special Rev / CEO Intrcd - UTILITIES / CELL PHONE
00288 Elan Financial Services	8.19	COMM SERVICE / Animal Cntrl - UTILITIES / CELL PHONE
00288 Elan Financial Services	16.36	Maintenance / Gen Maint - UTILITIES / CELL PHONE
00288 Elan Financial Services	33.90	GENERAL GOVT / Comptr/Equip - CONTRACT SVC / Inform Tech
00288 Elan Financial Services	168.37	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00288 Elan Financial Services	58.95	GENERAL GOVT / Admin - ADMIN / Publications
00288 Elan Financial Services	248.47	GENERAL GOVT / Admin - ADMIN / POSTAGE
00288 Elan Financial Services	31.26	GENERAL GOVT / Admin - ADMIN / POSTAGE
00288 Elan Financial Services	24.22	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00704 Fabian Oil	611.34	Maintenance / Bldg Maint - UTILITIES / HEATING
00043 Fire Tech and Safety	59.72	PROTECTION / FIRE DEPART - EQUIP O,R &M / PPG
00823 GONETSPEED	331.96	GENERAL GOVT / Admin - UTILITIES / TELEPHONE
00823 GONETSPEED	20.85	COMM SERVICE / Library - UTILITIES / TELEPHONE
00135 Hammond Lumber Company	64.30	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00385 Hygrade Business Group, Inc	493.06	GENERAL GOVT / Admin - ADMIN / OFFICE SUP
00083 Kennebec Cnty Registry Of Deeds	190.00	GENERAL GOVT / Admin - ADMIN / RECORDING
00152 Lowe's	165.21	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00152 Lowe's	12.04	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00065 MAINE MUNICIPAL EMP. HEALTH	2,588.67	SOLID WASTE / TRANSFER STA - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	6,084.02	GENERAL GOVT / Insurance - INSURANCE / HEALTH INS
00065 MAINE MUNICIPAL EMP. HEALTH	100.50	GENERAL FUND / HEALTH INSUR
00065 MAINE MUNICIPAL EMP. HEALTH	143.01	GENERAL FUND / IPP
00065 MAINE MUNICIPAL EMP. HEALTH	13.51	GENERAL FUND / VSP Vision
00858 PETTY CASH	4.62	GENERAL GOVT / Admin - ADMIN / POSTAGE
00858 PETTY CASH	11.76	GENERAL GOVT / Admin - ADMIN / POSTAGE

Warrant Recap

Warrant 37

Vendor-----	Amount	Account-----
00858 PETTY CASH	36.73	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE
00640 Pitney Bowes, Inc (Reserve)	1,000.00	GENERAL GOVT / Comptr/Equip - ADMIN / POSTAGE
00841 PretiFlaherty	157.50	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00841 PretiFlaherty	427.50	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE
00156 RELIANCE EQUIPMENT	1,373.53	PROTECTION / FIRE DEPART - CONTRACT SVC / PUMP TEST
00156 RELIANCE EQUIPMENT	1,762.17	PROTECTION / FIRE DEPART - CONTRACT SVC / PUMP TEST
00156 RELIANCE EQUIPMENT	19,011.07	Cap Reserv / Fire Dept - Capital Proj / Misc
00008 Scott Horne Construction	937.00	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC
00086 SECRETARY OF STATE (MOTOR VEH)	1,253.00	GENERAL FUND / Motor Veh Fe
00086 SECRETARY OF STATE (MOTOR VEH)	7,615.53	GENERAL FUND / Motor Veh Fe
00784 Snowman Group	1,897.49	SOLID WASTE / TRANSFER STA - ADMIN / OFFICE SUP
00509 TREAS., STATE OF MAINE (DEP)	196.00	SOLID WASTE / TRANSFER STA - ADMIN / MEMBERSHIPS
00319 United Hydraulics LLC	484.00	SOLID WASTE / TRANSFER STA - EQUIP O,R &M / EQUIP MAINT
00097 Winthrop, Town of	12.50	GENERAL GOVT / Code Enforce - ADMIN / TRAIN & CONF
00097 Winthrop, Town of	12.50	Special Rev / CEO Intricl - ADMIN / TRAIN & CONF
00087 WT Cox Information Services	425.49	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL
Prepaid Total--	9,036.99	
Current Total--	42,990.10	
Warrant Total--	52,027.09	

COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

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WORKSHOP



March 5, 2024

Selectboard
Town of Readfield
Readfield, Maine

We were engaged by the Town of Readfield, Maine and have audited the financial statements of the Town of Readfield, Maine as of and for the year ended June 30, 2023. The following statements and schedules have been excerpted from the 2023 financial statements, a complete copy of which, including our opinion thereon, will be available for inspection at the Town Office.

Included herein are:

Balance Sheet - Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement E
Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund	Schedule 1
Schedule of Departmental Operations - General Fund	Schedule A
Combining Balance Sheet - Nonmajor Governmental Funds	Schedule B
Combining Schedule of Revenue, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	Schedule C

RHR Smith & Company

RHR Smith & Company
Certified Public Accountants

TOWN OF READFIELD, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,366,112	\$ 141,373	\$ 3,507,485
Investments	129,829	307,275	437,104
Accounts receivables (net of allowance for uncollectibles):			
Taxes	152,852	-	152,852
Due from other funds	27	1,461,897	1,461,924
TOTAL ASSETS	\$ 3,648,820	\$ 1,910,545	\$ 5,559,365
LIABILITIES			
Accounts payable	\$ 26,582	\$ -	\$ 26,582
Accrued payroll	8,493	-	8,493
Due to other funds	1,461,897	27	1,461,924
TOTAL LIABILITIES	1,496,972	27	1,496,999
DEFERRED INFLOWS OF RESOURCES			
Deferred tax revenues	104,328	-	104,328
TOTAL DEFERRED INFLOWS OF RESOURCES	104,328	-	104,328
FUND BALANCES			
Nonspendable	-	133,358	133,358
Restricted	-	200,301	200,301
Committed	-	822,360	822,360
Assigned	-	754,499	754,499
Unassigned	2,047,520	-	2,047,520
TOTAL FUND BALANCES	2,047,520	1,910,518	3,958,038
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 3,648,820	\$ 1,910,545	\$ 5,559,365

See accompanying independent auditor's report and notes to financial statements.

TOWN OF READFIELD, MAINE

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

	General Fund	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes:			
Property Taxes	\$ 4,751,783	\$ -	\$ 4,751,783
Excise Taxes	693,431	-	693,431
Intergovernmental Revenues	725,728	-	725,728
Licenses, Permits and Fees	62,374	-	62,374
Charges for Services	329,945	-	329,945
Miscellaneous Revenues	130,889	26,757	157,646
TOTAL REVENUES	<u>6,694,150</u>	<u>26,757</u>	<u>6,720,907</u>
EXPENDITURES			
Current:			
General Government	610,282	-	610,282
Municipal Maintenance	170,804	-	170,804
Community Service	70,846	-	70,846
Recreation, Parks and Activities	51,146	-	51,146
Education	3,713,505	-	3,713,505
County Tax	352,031	-	352,031
Protection	147,156	-	147,156
Cemeteries	18,159	-	18,159
Roads and Drainage	561,043	-	561,043
Capital Improvements	473,545	-	473,545
Solid Waste	371,873	-	371,873
Regional Assessments	42,488	-	42,488
Other Expenditures	57,624	-	57,624
Debt Service:			
Principal	128,944	-	128,944
Interest	19,743	-	19,743
TOTAL EXPENDITURES	<u>6,789,189</u>	<u>-</u>	<u>6,789,189</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(95,039)</u>	<u>26,757</u>	<u>(68,282)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	380,650	221,943	602,593
Transfers (out)	(221,943)	(380,650)	(602,593)
TOTAL OTHER FINANCING SOURCES (USES)	<u>158,707</u>	<u>(158,707)</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	63,668	(131,950)	(68,282)
FUND BALANCES - JULY 1	<u>1,983,852</u>	<u>2,042,468</u>	<u>4,026,320</u>
FUND BALANCES - JUNE 30	<u>\$ 2,047,520</u>	<u>\$ 1,910,518</u>	<u>\$ 3,958,038</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF READFIELD, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,983,852	\$ 1,983,852	\$ 1,983,852	\$ -
Resources (Inflows):				
Taxes:				
Property Taxes	4,741,259	4,741,259	4,751,783	10,524
Excise Taxes	658,500	658,500	693,431	34,931
Intergovernmental Revenues:				
Municipal Revenue Sharing	400,000	400,000	481,933	81,933
Homestead Exemption	204,643	204,643	183,515	(21,128)
Local Road Assistance	36,000	36,000	36,472	472
BETE Reimbursement	5,974	5,974	5,994	20
Tree Growth Reimbursement	10,000	10,000	13,990	3,990
Other	31,748	31,748	3,824	(27,924)
Licenses, Permits and Fees	38,050	38,050	62,374	24,324
Charges for Services	319,164	319,164	329,945	10,781
Interest Income	6,000	6,000	23,416	17,416
Tax Interest/Lien Costs	25,000	25,000	13,654	(11,346)
Miscellaneous Revenues	23,109	23,109	93,819	70,710
Transfers From Other Funds	-	-	380,650	380,650
Amounts Available for Appropriation	<u>8,483,299</u>	<u>8,483,299</u>	<u>9,058,652</u>	<u>575,353</u>
Charges to Appropriations (Outflows):				
General Government	679,930	679,930	610,282	69,648
Municipal Maintenance	160,300	160,300	170,804	(10,504)
Community Service	74,703	74,703	70,846	3,857
Recreation, Parks and Activities	58,707	58,707	51,146	7,561
Education	3,713,505	3,713,505	3,713,505	-
County Tax	352,031	352,031	352,031	-
Protection	175,975	175,975	147,156	28,819
Cemeteries	19,500	19,500	18,159	1,341
Roads and Drainage	539,650	539,650	561,043	(21,393)
Capital Improvements	546,685	546,685	473,545	73,140
Solid Waste	342,575	342,575	371,873	(29,298)
Regional Assessments	50,613	50,613	42,488	8,125
Other Expenditures	93,837	93,837	57,624	36,213
Debt Service:				
Principal	128,944	128,944	128,944	-
Interest	19,745	19,745	19,743	2
Total Charges to Appropriations	<u>6,956,700</u>	<u>7,178,643</u>	<u>7,011,132</u>	<u>167,511</u>
Budgetary Fund Balance, June 30	<u>\$ 1,526,599</u>	<u>\$ 1,304,656</u>	<u>\$ 2,047,520</u>	<u>\$ 742,864</u>
Utilization of assigned fund balance	\$ 207,253	\$ 429,196	\$ -	\$ (429,196)
Utilization of unassigned fund balance	250,000	250,000	-	(250,000)
	<u>\$ 457,253</u>	<u>\$ 679,196</u>	<u>\$ -</u>	<u>\$ (679,196)</u>

See accompanying independent auditor's report and notes to financial statements.

SCHEDULE A

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
General Government					
Administration	\$ 342,855	\$ -	\$ 342,855	\$ 335,215	\$ 7,640
Insurance	157,875	-	157,875	129,468	28,407
Office equipment	6,900	-	6,900	6,326	574
Assessing	29,675	-	29,675	26,632	3,043
Code enforcement	82,060	-	82,060	78,483	3,577
Planning and appeals board	1,065	-	1,065	649	416
Grant writing	7,000	-	7,000	12,341	(5,341)
Heating assistance	2,500	-	2,500	250	2,250
Attorney fees	50,000	-	50,000	20,918	29,082
Subtotal General Government	679,930	-	679,930	610,282	69,648
Municipal Maintenance					
General maintenance	117,600	-	117,600	107,254	10,346
Building maintenance	34,450	-	34,450	43,497	(9,047)
Vehicle maintenance	8,250	-	8,250	20,053	(11,803)
Subtotal Municipal Maintenance	160,300	-	160,300	170,804	(10,504)
Community Services					
Age friendly initiatives	2,000	-	2,000	229	1,771
Animal control	9,530	-	9,530	8,864	666
Broadband	-	-	-	-	-
Kennebec land trust	250	-	250	250	-
KVCOG	4,500	-	4,500	4,226	274
Library services	44,928	-	44,928	48,706	(3,778)
Readfield television	7,245	-	7,245	4,719	2,526
Street lights	5,750	-	5,750	940	4,810
Maran Dam	500	-	500	2,912	(2,412)
Subtotal Community Services	74,703	-	74,703	70,846	3,857
Recreation, Parks and Activities					
Beach	18,339	-	18,339	13,081	5,258
Recreation	21,300	-	21,300	19,874	1,426
Town properties	3,000	-	3,000	1,322	1,678
Conservation	6,300	-	6,300	10,180	(3,880)
Trails	3,168	-	3,168	1,010	2,158
Heritage days	6,600	-	6,600	5,679	921
Subtotal Recreation, Parks and Activities	58,707	-	58,707	51,146	7,561

SCHEDULE A (CONTINUED)

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
Education	3,713,505	-	3,713,505	3,713,505	-
County Tax	352,031	-	352,031	352,031	-
Protection					
Fire department operations	77,025	-	77,025	53,078	23,947
Ambulance	53,400	-	53,400	53,400	-
Tower sites	4,550	-	4,550	1,741	2,809
Dispatching	40,000	-	40,000	37,638	2,362
EMS	1,000	-	1,000	1,299	(299)
Subtotal Protection Department	175,975	-	175,975	147,156	28,819
Cemeteries	19,500	-	19,500	18,159	1,341
Roads and Drainage					
Summer road maintenance	119,000	-	119,000	127,353	(8,353)
Winter road maintenance	420,650	-	420,650	433,690	(13,040)
Subtotal Roads and Drainage	539,650	-	539,650	561,043	(21,393)
Capital Improvements					
Parks and Rec	-	-	-	4,710	(4,710)
Administrative technology	9,000	-	9,000	-	9,000
Fire Department	10,000	-	10,000	3,249	6,751
Fire Station Addition	-	-	-	-	-
Gile Hall	20,000	-	20,000	-	20,000
Cemetery	10,000	-	10,000	-	10,000
Sidewalks	-	-	-	19,280	(19,280)
Road Maintenance	350,000	-	350,000	411,137	(61,137)
Capital Equipment	15,000	-	15,000	9,189	5,811
Bobcat Lease	6,177	-	6,177	6,176	1
Transfer Station Capital	61,508	-	61,508	19,804	41,704
Open space	50,000	-	50,000	-	50,000
Library Building	15,000	-	15,000	-	15,000
Subtotal Capital Improvements	546,685	-	546,685	473,545	73,140

SCHEDULE A (CONTINUED)

TOWN OF READFIELD, MAINE

SCHEDULE OF DEPARTMENT OF OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
Solid Waste					
Transfer station	340,075	-	340,075	370,478	(30,403)
Backhoe operation	2,500	-	2,500	1,395	1,105
Subtotal Solid Waste Department	342,575	-	342,575	371,873	(29,298)
Regional Assessments					
Cobbossee watershed	25,613	-	25,613	25,613	-
First park	25,000	-	25,000	16,875	8,125
Subtotal Regional Assessments	50,613	-	50,613	42,488	8,125
Other Expenditures					
Tax relief	10,000	-	10,000	-	10,000
Snowmobile club	1,748	-	1,748	1,748	-
Non-profit agencies	14,535	-	14,535	14,534	1
Readfield enterprise fund	10,000	-	10,000	-	10,000
Real estate prop. revaluation	4,000	-	4,000	9,000	(5,000)
General assistance	5,000	-	5,000	257	4,743
Abatements/Overlay	23,554	-	23,554	23,153	401
Contingency	25,000	-	25,000	8,932	16,068
Subtotal Community Services	93,837	-	93,837	57,624	36,213
Debt Service					
Principal	128,944	-	128,944	128,944	-
Interest	19,745	-	19,745	19,743	2
Subtotal Debt Service	148,689	-	148,689	148,687	2
Transfers to other funds					
Special revenue funds	-	159,757	159,757	159,757	-
Capital projects funds	-	62,186	62,186	62,186	-
Subtotal Transfers to Other Funds	-	221,943	221,943	221,943	-
TOTAL DEPARTMENTAL OPERATIONS	\$ 6,956,700	\$ 221,943	\$ 7,178,643	\$ 7,011,132	\$ 167,511

See accompanying independent auditor's report and notes to financial statements.

TOWN OF READFIELD, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2023

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 135,943	\$ -	\$ 5,430	\$ 141,373
Investments	-	-	307,275	307,275
Due from other funds	618,556	822,360	20,981	1,461,897
TOTAL ASSETS	\$ 754,499	\$ 822,360	\$ 333,686	\$ 1,910,545
LIABILITIES				
Due to other funds	\$ -	\$ -	\$ 27	\$ 27
TOTAL LIABILITIES	\$ -	\$ -	\$ 27	\$ 27
FUND BALANCES				
Nonspendable	-	-	133,358	133,358
Restricted	-	-	200,301	200,301
Committed	-	822,360	-	822,360
Assigned	754,499	-	-	754,499
Unassigned	-	-	-	-
TOTAL FUND BALANCES	754,499	822,360	333,659	1,910,518
TOTAL LIABILITIES AND FUND BALANCES	\$ 754,499	\$ 822,360	\$ 333,686	\$ 1,910,545

See accompanying independent auditor's report and notes to financial statements.

SCHEDULE C

TOWN OF READFIELD, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Investment income, net of unrealized gains/(losses)	\$ -	\$ -	\$ 26,757	\$ 26,757
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>26,757</u>	<u>26,757</u>
EXPENDITURES				
Other	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>-</u>	<u>26,757</u>	<u>26,757</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	159,757	62,186	-	221,943
Transfers (out)	(45,157)	(335,493)	-	(380,650)
TOTAL OTHER FINANCING SOURCES (USES)	<u>114,600</u>	<u>(273,307)</u>	<u>-</u>	<u>(158,707)</u>
NET CHANGE IN FUND BALANCES	<u>114,600</u>	<u>(273,307)</u>	<u>26,757</u>	<u>(131,950)</u>
FUND BALANCES - JULY 1	<u>639,899</u>	<u>1,095,667</u>	<u>306,902</u>	<u>2,042,468</u>
FUND BALANCES - JUNE 30	<u>\$ 754,499</u>	<u>\$ 822,360</u>	<u>\$ 333,659</u>	<u>\$ 1,910,518</u>

See accompanying independent auditor's report and notes to financial statements.

OLD BUSINESS

Readfield Select Board
March 11, 2024
Item # 24-043

Readfield Select Board
March 11, 2024
Item # 24-044

Readfield Select Board
March 11, 2024
Item # 24-047

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Annual Town Meeting Warrant/Secret Ballot Tuesday, June 11, 2024 Polls Open 8am – 8pm

To: Lee Mank, resident of the Town of Readfield, in the County of Kennebec, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Readfield in said county and state, qualified by law to vote in town affairs, to meet at the **Kents Hill School - Alford Athletic Center, 1617 Main St** in said Town on Tuesday, the 11th day of June, A.D. 2024, at eight o'clock in the forenoon, then and there to act upon Article 1 and by secret ballot on Articles 2 through 43 as set out below, the polling hours therefor to be from 8 o'clock in the forenoon until 8 o'clock in the afternoon, said articles being the following:

Article 1: Elect a moderator by written ballot to preside at said meeting.

Article 2: Elect two Select Board members for three-year terms:

Write in: _____

Write in: _____

Elect one RSU #38 School Board members for a three-year term:

Write in: _____

Elect one Local School Committee member for a one-year term:

Write in: _____

Elect one Local School Committee member for a two-year term:

Write in: _____

Elect one Local School Committee member for a three-year term:

Write in: _____

Article 3: Shall the Town of Readfield vote to allow the Select Board to establish **Salaries and or Wages** of town officers and employees, not elsewhere established, for the period July 1, 2024 through June 30, 2025?

Article 4: Shall the Town vote to fix **September 27, 2024** or thirty days after the taxes are committed, whichever is later, and **February 28, 2025** as the dates upon each of which one-half of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes at a rate of 8.5% per year, which is the State rate pursuant to Title 36 MRSA § 505.4?

Article 5: Shall the Town vote to authorize the Tax Collector to **Pay Interest** at a rate of 8.5% , which is the same as the State Rate of 8% , from the date of overpayment, on any taxes paid and later abated pursuant to Title 36 MRSA, § 506 & 506A?

Article 6: To see if the Town will vote to authorize the municipal officers, **If an Article Fails**, to spend an amount not to exceed 3/12 of the budgeted amount in each operational budget category that the town is legally obligated to pay, of the last year's approved budgeted amount during the period July 1, 2024 to October 1, 2024?

Article 7: Shall the Town vote to raise and appropriate **\$695,286** for the **Administration** budget category?

Municipal Administration	\$372,595
Insurance	\$166,269
Office Equipment	\$ 33,000
Assessing	\$ 30,500
CEO/LPI/BI	\$ 67,922
Grants/Planning	\$ 10,000
Attorney Fees	\$ 15,000

Select Board recommends: *Budget Committee recommends:*

Article 8: Shall the Town vote to raise and appropriate **\$185,680** for the **Municipal Maintenance** budget category?

General Maintenance	\$ 136,630
Building Maintenance	\$ 36,050
Vehicles Maintenance	\$ 13,000

Select Board recommends: *Budget Committee recommends:*

Article 9: Shall the Town vote to raise and appropriate **\$82,527** for the **Community Services** budget category for the following budget lines?

Animal Control	\$ 10,890
Kennebec Valley Council of Governments	\$ 4,500
Age Friendly Initiatives	\$ 2,000
Library Services	\$ 53,467
Readfield TV	\$ 9,620
Street Lights	\$ 1,500
Maranacook Lake Dam	\$ 550

Select Board recommends: *Budget Committee recommends:*

Article 11: Shall the Town vote to raise and appropriate **\$72,467** for the **Recreation, Parks & Activities** budget category for the following budget lines?

Beach	\$ 10,985
Recreation	\$ 43,852
Heritage Days	\$ 6,450
Conservation	\$ 6,800
Town Properties	\$ 2,500
Trails	\$ 1,880

Select Board recommends: *Budget Committee recommends:*

Article 12: Shall the Town of Readfield authorize the Select Board to apply, on behalf of the Town, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for the construction of the Fairgrounds Community Park; and further authorize the Select Board to enter into the Land and Water Conservation Fund Project Agreement with the State subsequent to federal approval of the project?

Article 13: Shall the Town vote to construct an expanded multi-use recreational field, multi-use sports court, utilities, and amenities at the Fairgrounds property, as identified in the Fairgrounds Community Park Concept Plan attached to this Warrant, with the project construction to be funded exclusively by Federal, State, and private grant sources and donations?

Article 14: Shall the Town vote to raise and appropriate **\$195,703** for the **Protection Department** budget category for the following budget lines with any unexpended balances to carry forward from Fire Department Operations and Tower Sites into the capital reserve account?

Fire Department Operating	\$ 79,601
Ambulance Service	\$ 61,677
Tower Sites	\$ 4,600
Dispatching	\$ 48,825
Emergency Operations	\$ 1,000

Select Board recommends: *Budget Committee recommends:*

Article 15: Shall the Town vote to raise and appropriate **\$17,500** for the **Cemetery Materials & Services** budget category?

Select Board recommends: *Budget Committee recommends:*

Article 16: Shall the Town vote to raise and appropriate **\$635,500** for the **Roads & Drainage** budget category for the following budget lines?

Summer Road Maintenance	\$ 169,500
Winter Road Maintenance	\$ 466,000

Select Board recommends: *Budget Committee recommends:*

Article 17: Shall the Town vote to appropriate \$190,169 in unexpended ARPA funds for use in Road paving projects?

Select Board recommends: *Budget Committee recommends:*

Article 18: Shall the Town vote to construct a **sidewalk on Church Road** utilizing up to \$960,000 in federal grant funds, \$50,000 in Sidewalk Reserves, and \$190,000 in Road Reserve balances, consistent with the Church Road Sidewalk plans attached to this Warrant?

Select Board recommends: *Budget Committee recommends:*

Article 19: Shall the Town vote to raise and appropriate **\$383,015** for the **Capital Improvements** budget category for the following budget lines with all accounts to be carried forward?

Administrative Equipment	\$ 5,000
Municipal Buildings	\$ 25,000
Fire Department	\$ 25,000
Cemetery	\$ 5,000
Roads	\$ 275,000
Equipment Reserves	\$ 34,177
Transfer Station	\$ 13,838

Select Board recommends: *Budget Committee recommends:*

Article 20: Shall the Town vote to raise and appropriate **\$173,075** for the **Solid Waste** budget category?

Select Board recommends: *Budget Committee recommends:*

Article 21: Shall the Town vote to raise and appropriate **\$46,250** for the **Regional Assessments** budget category for the following budget lines which the town is legally bound to pay?

Cobbossee Watershed	\$ 30,000
First Park	\$ 16,250

Select Board recommends: *Budget Committee recommends:*

Article 22: Shall the Town vote to raise and appropriate **\$140,990** for the **Debt Service** budget category for the following budget lines which the town are legally bound to pay?

2016 Fire Truck Bond	\$ 47,481
2018 Maranacook Lake Dam Bond	\$ 18,046
2020 Municipal Building Bond	\$ 45,005
2021 Municipal Building and Paving	\$ 30,458

Select Board recommends: *Budget Committee recommends:*

Article 23: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for the **Kennebec Behavioral Health**?

Select Board recommends: *Budget Committee recommends:*

Article 24: Shall the Town vote to raise and appropriate the requested amount of **\$1,513** for the **Central Maine Agency on Aging/Cohen Center/Senior Spectrum**?

Select Board recommends: *Budget Committee recommends:*

Article 25: Shall the Town vote to raise and appropriate the requested amount of **\$1,312** for the **Family Violence Agency**?

Select Board recommends: *Budget Committee recommends:*

Article 26: Shall the Town vote to raise and appropriate the requested amount of **\$2,887** for **Courtesy Boat Inspection Programs**, with \$2,100 for the Maranacook Lake Association and \$787 for the Torsey Pond Association?

Select Board recommends: *Budget Committee recommends:*

Article 27: Shall the Town vote to raise and appropriate the requested amount of **\$910** for the **Sexual Assault Agency**?

Select Board recommends: *Budget Committee recommends:*

Article 28: Shall the Town vote to raise and appropriate the requested amount of **\$2,625** for the **30 Mile River Association**?

Select Board recommends: *Budget Committee recommends:*

Article 29: Shall the Town vote to raise and appropriate the requested amount of **\$5,000** for continued restoration of the **Readfield Union Meeting House**?

Select Board recommends: *Budget Committee recommends:*

Article 30: Shall the Town vote to raise and appropriate the requested amount of **\$1,000** for continued restoration of the **Maranacook Food Bank**?

Select Board recommends: *Budget Committee recommends:*

Article 31: Shall the Town vote to appropriate **\$1,695** paid to the Town by the State (based on snowmobile registrations) for the **Readfield Blizzard Busters Snowmobile Club** to be used for trail creation and maintenance?

Select Board recommends: *Budget Committee recommends:*

Article 32: Shall the Town vote to raise and appropriate **\$25,000** for **Property Tax Abatements and Overdrafts**?

Select Board recommends: *Budget Committee recommends:*

Article 33: Shall the Town vote to raise and appropriate **\$5,000** for the **General Assistance** budget category?

Select Board recommends: *Budget Committee recommends:*

Article 34: Shall the Town vote to authorize **Expenditure of Revenues** from Federal, State, and private grant sources for those purposes for which the grant is intended?

Select Board recommends: *Budget Committee recommends:*

Article 35: Shall the Town vote to accept the following **Estimated Revenues** to reduce the 2024 Tax Commitment?

State Revenue Sharing	\$ 370,000
Interest on Property Taxes	\$ 15,000
Interest on Investments	\$ 75,000
Veterans Exemption	\$ 2,000
Homestead Exempt. Reimbursement	\$ 207,101
Tree Growth Reimbursement	\$ 14,000
BETE Reimbursement	\$ 32,079
Boat Excise Taxes	\$ 8,500
Motor Vehicle Excise Taxes	\$ 625,000
Agent Fees	\$ 15,000
Newsletter Advertisements	\$ 100
Business License Fees	\$ 50
Certified Copy Fees	\$ 1,500
Other Income	\$ 5,000
Plumbing Fees	\$ 6,000
Land Use Permit Fees	\$ 25,000

Dog License Fees	\$ 2,500
Rabies Clinic	\$ 500
Library Revenue	\$ 3,360
Cable Television Fees	\$ 28,000
Beach Income	\$ 2,000
Recreation Income	\$ 19,600
Protection	\$ 2,500
Local Roads	\$ 42,000
Transfer Station	\$ 35,028
First Park	\$ 18,000
Snowmobile (State reimb.)	\$ 1,695
General Assistance (State reimb.)	\$ 2,500
Total	\$ 1,559,013

Select Board recommends: *Budget Committee recommends:*

Article 36: Shall the Town vote to appropriate the following **Designated and Trust Funds** to reduce the 2024 Tax Commitment?

Conservation Land Special Revenue	\$ 2,650
Legal Services Special Revenue	\$ 15,000
Recreation Special Revenue	\$ 5,000
Cemetery Perpetual Care Trust Funds	\$ 10,000
Total	\$ 32,650

Select Board recommends: *Budget Committee recommends:*

Article 37: Shall the Town vote to authorize the Select Board to expend up to **\$15,000** from the **Unassigned Fund Balance** (General Fund), in the aggregate for one or more purposes as necessary to meet contingencies that may occur during the ensuing fiscal year?

Select Board recommends: *Budget Committee recommends:*

Article 38: Shall the Town vote to appropriate **\$335,000** from the **Unassigned Fund Balance** to reduce the total tax commitment?

Select Board recommends: *Budget Committee recommends:*

Article 39: Shall an ordinance entitled 2024Amendments to the Town of Readfield **Marijuana Establishments Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 40: Shall an ordinance entitled 2024Amendments to the Town of Readfield **Administrative Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 41: Shall an ordinance entitled 2024Amendments to the Town of Readfield **Waste Disposal and Recycling Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 42: Shall an ordinance entitled 2024Amendments to the Town of Readfield **Property Tax Assistance Program Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 43: Shall an ordinance entitled 2024Amendments to the Town of Readfield **Land Use Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 44: Shall an ordinance entitled the Town of Readfield **Cable Television Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Article 45: Shall an ordinance entitled the Town of Readfield **Disposition of Tax Acquired Property Ordinance**, be enacted? (A copy of said Ordinance is attached to this Warrant.)

Voted & Approved on April 22, 2024 by:

Kathryn Mills Woodsum, Chair

Sean Keegan, Vice Chair

Steve DeAngelis

Carol Doorenbos

David Linton

A true copy of the warrant,

Attest: _____
Kristin Parks, Town Clerk
Town of Readfield

FY 25 BUDGET

March 6, 2024

THIRD DRAFT

FY 2025 Expenses

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
10 - Administration								
10	Administration	\$ 301,057	\$ 333,454	\$ 355,395	\$ 200,613	\$ 372,595	\$ 17,200	4.84%
12	Insurance	\$ 122,091	\$ 129,811	\$ 161,835	\$ 57,039	\$ 166,269	\$ 4,434	2.74%
15	Office Equipment	\$ 5,658	\$ 7,326	\$ 32,850	\$ 23,287	\$ 33,000	\$ 150	0.46%
20	Assessing	\$ 21,141	\$ 26,633	\$ 25,200	\$ 15,024	\$ 30,500	\$ 5,300	21.03%
30	Code Enforcement	\$ 71,767	\$ 78,484	\$ 85,200	\$ 26,810	\$ 67,922	\$ (17,278)	-20.28%
60	Grant Writing & Planning	\$ 9,707	\$ 12,341	\$ 10,000	\$ -	\$ 10,000	\$ -	.00%
70	Heating Assistance	\$ 2,148	\$ 250	\$ 2,500	\$ -	\$ -	\$ (2,500)	-100.00%
75	Legal Services	\$ 21,603	\$ 20,918	\$ 25,000	\$ 13,820	\$ 15,000	\$ (10,000)	-40.00%
10 - Administration		\$ 555,171	\$ 609,216	\$ 697,980	\$ 336,593	\$ 695,286	\$ (2,694)	-0.39%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
12 - Maintenance								
10	General Maintenance	\$ 90,615	\$ 107,255.22	\$ 128,760.00	\$ 66,748	\$ 136,630.00	\$ 7,870	6.11%
20	Building Maintenance	\$ 37,975	\$ 43,495.86	\$ 34,450.00	\$ 21,573	\$ 36,050.00	\$ 1,600	4.64%
30	Vehicle / Equip. Maintenance	\$ 15,067	\$ 19,683.61	\$ 13,500.00	\$ 17,456	\$ 13,000.00	\$ (500)	-3.70%
12 - Maintenance		\$ 143,656	\$ 170,435	\$ 176,710	\$ 105,776	\$ 185,680	\$ 8,970	5.08%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
25 - Community Services								
10	Animal Control	\$ 8,727	\$ 8,965	\$ 11,045	\$ 4,774	\$ 10,890	\$ (155)	-1.40%
25	Kennebec Valley COG	\$ 4,226	\$ 4,226	\$ 4,500	\$ 4,469	\$ 4,500	\$ -	0.00%
30	Age Friendly	\$ 5,733	\$ 229	\$ 2,000	\$ 4,469	\$ 2,000	\$ -	0.00%
40	Library	\$ 44,006	\$ 48,557	\$ 49,925	\$ 24,626	\$ 53,467	\$ 3,542	7.09%
50	Readfield Public Access TV	\$ 4,924	\$ 4,719	\$ 9,700	\$ 4,009	\$ 9,620	\$ (80)	-0.82%
60	Street Lights	\$ 4,688	\$ 940	\$ 1,500	\$ 549	\$ 1,500	\$ -	0.00%
90	Maranacook Lake Dam	\$ 235	\$ 2,912	\$ 550	\$ 281	\$ 550	\$ -	-
25 - Community Services		\$ 72,539	\$ 70,548	\$ 79,220	\$ 43,176	\$ 82,527	\$ 3,307	4.17%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
30 - Recreation, Parks, & Activities								
10	Beach	\$ 12,850	\$ 13,082	\$ 17,568	\$ 15,911	\$ 10,985	\$ (6,583)	-37.47%
20	Recreation Programming	\$ 14,290	\$ 19,274	\$ 16,700	\$ 9,078	\$ 43,852	\$ 27,152	162.59%
25	Heritage Days	\$ 5,110	\$ 5,679	\$ 6,600	\$ 4,657	\$ 6,450	\$ (150)	-2.27%
30	Conservation Commission	\$ 208	\$ 10,180	\$ 4,750	\$ 2,817	\$ 6,800	\$ 2,050	43.16%
60	Town Properties	\$ 250	\$ 1,322	\$ 2,000	\$ 344	\$ 2,500	\$ 500	25.00%
70	Trails	\$ 2,706	\$ 1,010	\$ 1,930	\$ -	\$ 1,880	\$ (50)	-2.59%
30 - Recreation, Parks, & Activities		\$ 35,414	\$ 50,546	\$ 49,548	\$ 32,807	\$ 72,467	\$ 22,919	46.26%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
40 - Protection								
10	Fire Department	\$ 59,617	\$ 53,079	\$ 76,715	\$ 30,670	\$ 79,601	\$ 2,886	3.76%
20	Ambulance	\$ 38,110	\$ 53,400	\$ 56,070	\$ -	\$ 61,677	\$ 5,607	10.00%

FY 2025 Expenses

35 Tower Sites	\$ 6,449	\$ 1,740	\$ 4,550	\$ 705	\$ 4,600	\$ 50	1.10%
40 Dispatching	\$ 34,590	\$ 37,638	\$ 46,500	\$ 23,056	\$ 48,825	\$ 2,325	5.00%
70 Emergency Operations	\$ -	\$ 1,299	\$ 1,000	\$ -	\$ 1,000	\$ -	-
40 - Protection	\$ 138,765	\$ 147,156	\$ 184,835	\$ 54,431	\$ 195,703	\$ 10,868	5.88%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
50 - Cemeteries	10 Town Cemeteries	\$ 9,732	\$ 18,159	\$ 19,500	\$ 6,261	\$ 17,500	\$ (2,000)	-10%
50 - Cemeteries		\$ 9,732	\$ 18,159	\$ 19,500	\$ 6,261	\$ 17,500	\$ (2,000)	-10.26%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
60 - Roads & Drainage	10 Road Maintenance	\$ 61,373	\$ 127,353	\$ 118,000	\$ 124,805	\$ 169,500	\$ 51,500	43.64%
	40 Winter Maintenance	\$ 336,692	\$ 433,690	\$ 468,750	\$ 203,662	\$ 466,000	\$ (2,750)	-0.59%
60 - Roads & Drainage		\$ 398,066	\$ 561,043	\$ 586,750	\$ 328,467	\$ 635,500	\$ 48,750	8.31%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
65 - Capital Improvements	1 Admin. Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	5 Fire Department	\$ 1,447	\$ 3,249	\$ 623,057	\$ -	\$ -	\$ (623,057)	-100%
	15 Fire Truck	\$ -	\$ -	\$ -	\$ 617,591	\$ -	\$ -	-
	20 Gile Hall	\$ 16,432	\$ -	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100%
	25 Parks & Recreation	\$ 23,069	\$ 4,710	\$ -	\$ -	\$ -	\$ -	-
	30 Library Building	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ (5,000)	-100%
	35 Open Space	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ (50,000)	-100%
	40 Cemetery	\$ -	\$ -	\$ 17,000	\$ 10,429	\$ -	\$ (17,000)	-100%
	50 Sidewalks	\$ 3,000	\$ 19,280	\$ 67,500	\$ 21,463	\$ -	\$ (67,500)	-100%
	55 Roads	\$ -	\$ 411,137	\$ 325,000	\$ 63,349	\$ -	\$ (325,000)	-100%
	65 Equipment	\$ -	\$ 9,189	\$ 33,000	\$ 10,429	\$ -	\$ (33,000)	-100%
	66 Capital Leases	\$ 6,177	\$ 6,177	\$ 6,177	\$ 6,177	\$ -	\$ -	-
	70 Transfer Station	\$ 28,666	\$ 19,804	\$ 60,548	\$ -	\$ -	\$ (60,548)	-100%
65 - Capital Improvements		\$ 80,110	\$ 473,544	\$ 1,197,282	\$ 729,438	\$ -	\$ (1,197,282)	-100.00%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
70 - Solid Waste	10 Transfer Station	\$ 319,764	\$ 352,294	\$ 387,752	\$ 177,648	\$ 171,395	\$ (216,357)	-55.80%
	50 Backhoe	\$ 2,957	\$ 1,395	\$ 3,000	\$ 1,857	\$ 2,310	\$ (690)	-23.00%
70 - Solid Waste		\$ 322,720	\$ 353,690	\$ 390,752	\$ 179,505	\$ 173,705	\$ (217,047)	-55.55%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
75 - Education	10 RSU #38	\$ 3,463,235	\$ 3,713,505	\$ 4,056,437	\$ 2,028,219	\$ 4,340,388	\$ 283,951	7.00%
75 - Education		\$ 3,463,235	\$ 3,713,505	\$ 4,056,437	\$ 2,028,219	\$ 4,340,388	\$ 283,951	7.00%

FY 2025 Expenses

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
80 - Regional Organizations								
10	Cobbossee Watershed District	\$ 23,937	\$ 25,613	\$ 27,665	\$ 18,271	\$ 30,000	\$ 2,335	8.44%
40	First Park	\$ 16,637	\$ 16,875	\$ 20,000	\$ 8,116	\$ 16,250	\$ (3,750)	-18.75%
	80 - Regional Organizations	\$ 40,574	\$ 42,488	\$ 47,665	\$ 26,386	\$ 46,250	\$ (1,415)	-2.97%
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
81 - County Tax								
20	Kennebec County Tax	\$ 319,743	\$ 352,031	\$ 355,185	\$ 355,185	\$ 372,944	\$ 17,759	5.00%
	81 - County Tax	\$ 319,743	\$ 352,031	\$ 355,185	\$ 355,185	\$ 372,944	\$ 17,759	5.00%
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
85 - Debt Service								
10	Fire Truck (Multiple payoffs)	\$ 54,132	\$ 53,323	\$ 59,766	\$ 52,452	\$ 47,481	\$ (12,285)	-20.56%
40	Maranacook Lake Outlet Dam (20	\$ 19,242	\$ 18,857	\$ 18,459	\$ 17,330	\$ 18,046	\$ (413)	- 2.24%
80	2020 Muni. Build. Bond (2034 pa	\$ 46,441	\$ 45,977	\$ 45,498	\$ 41,204	\$ 45,005	\$ (493)	- 1.08%
85	2021 Muni. Bond	\$ 3,110	\$ 30,529	\$ 30,469	\$ 27,461	\$ 30,458	\$ (11)	- 0.04%
	85 - Debt Service	\$ 122,925	\$ 148,686	\$ 154,192	\$ 138,448	\$ 140,990	\$ (13,202)	-8.56%
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
90 - Unclassified								
10	Overlay (Abatement / Overdraft)	\$ 20,482	\$ 23,153	\$ 25,000	\$ 1,578	\$ 25,000	\$ -	0.00%
15	Local Property Tax Relief	\$ -	\$ -	\$ 10,000	\$ 667	\$ -	\$ (10,000)	-100.00%
20	Non-profit Agencies	\$ 14,285	\$ 14,534	\$ 16,022	\$ 15,059	\$ 17,247	\$ 1,225	7.65%
40	Contingency	\$ -	\$ 8,932	\$ 25,000	\$ 999	\$ 15,000	\$ (10,000)	-40.00%
50	Snowmobiling	\$ 1,569	\$ 1,748	\$ 1,735	\$ 1,735	\$ 1,695	\$ (40)	-2.31%
60	Readfield Enterprise Fund	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
90	Revaluation	\$ -	\$ 9,000	\$ 25,000	\$ -	\$ -	\$ (25,000)	-100.00%
	90 - Unclassified	\$ 36,336	\$ 57,367	\$ 112,757	\$ 20,038	\$ 58,942	\$ (53,815)	-47.73%
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
95 - General Assistance								
10	General Assistance	\$ 964	\$ 257	\$ 5,000	\$ -	\$ 5,000	\$ -	0.00%
	95 - General Assistance	\$ 964	\$ 257	\$ 5,000	\$ -	\$ 5,000	\$ -	.00%
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
96 - Transfers								
5	Special Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
7	Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ 383,015	\$ 383,015	-
	96 - Transfers	\$ -	\$ -	\$ -	\$ -	\$ 383,015	\$ 383,015	-
DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
97 - Trust Funds								
1	Spendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
99	Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

FY 2025 Revenues

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
10- ADMINISTRATION								
	1011 REAL ESTATE PROPERTY TAX	\$ 4,601,684	\$ 4,741,751	\$ 5,131,506	\$ 5,083,409	\$ 5,440,032	\$ 308,525	6.0%
	1012 PERSONAL PROPERTY TAX	\$ 19,930	\$ 15,591	\$ 24,782	\$ 20,104	\$ 24,455	\$ (377)	-1.3%
	1013 STATE REVENUE SHARING	\$ 457,067	\$ 481,933	\$ 430,000	\$ 237,110	\$ 370,000	\$ (60,000)	-14.0%
	1014 INTEREST ON TAXES	\$ 19,721	\$ 13,654	\$ 20,000	\$ 8,098	\$ 15,000	\$ (5,000)	-25.0%
	1021 INVESTMENT INCOME	\$ 6,789	\$ 20,106	\$ 37,000	\$ 45,957	\$ 75,000	\$ 38,000	102.7%
	1031 VETERANS EXEMPTION	\$ 2,245	\$ 2,080	\$ 2,500	\$ 1,936	\$ 2,000	\$ (500)	-20.0%
	1032 HOMESTEAD EXEMPTION	\$ 220,070	\$ 183,515	\$ 209,869	\$ 205,193	\$ 207,101	\$ (2,768)	-1.3%
	1033 TREE GROWTH REIMBURSEMENT	\$ 10,776	\$ 13,990	\$ 14,000	\$ 14,639	\$ 14,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 7,046	\$ 5,994	\$ 32,508	\$ 32,507	\$ 32,079	\$ (429)	-1.3%
	1051 BOAT EXCISE TAXES	\$ 8,882	\$ 8,422	\$ 8,500	\$ 1,587	\$ 8,500	\$ -	0.0%
	1052 MOTOR VEHICLE TAXES	\$ 660,314	\$ 685,009	\$ 600,000	\$ 309,041	\$ 625,000	\$ 25,000	4.2%
	1053 AGENT FEE	\$ 15,064	\$ 15,463	\$ 14,000	\$ 6,883	\$ 15,000	\$ 1,000	7.1%
	1054 NEWSLETTER ADS	\$ 112	\$ 112	\$ -	\$ 120	\$ 100	\$ 100	-
	1056 NOTICE FEES	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ (500)	-
	1060 BUSINESS LICENSE FEES	\$ 1,540	\$ 70	\$ 50	\$ -	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,770	\$ 1,546	\$ 1,500	\$ 799	\$ 1,500	\$ -	0.0%
	1090 OTHER INCOME	\$ 4,933	\$ 36,752	\$ 5,000	\$ 3,294	\$ 5,000	\$ -	0.0%
	1095 Heating Assistance	\$ 3,834	\$ 4,450	\$ 2,500	\$ -	\$ -	\$ (2,500)	-100.0%
	3010 PLUMBING FEES	\$ 6,445	\$ 6,505	\$ 6,000	\$ 2,820	\$ 6,000	\$ -	0.0%
	3020 LAND USE FEES	\$ 11,168	\$ 34,656	\$ 15,000	\$ 13,936	\$ 25,000	\$ 10,000	66.7%
	3040 INTERLOCAL CEO	\$ 36,884	\$ 39,033	\$ 42,000	\$ -	\$ -	\$ (42,000)	-100.0%
	5000 Use of Undesignated Funds	\$ -	\$ -	\$ 300,000	\$ -	\$ 350,000	\$ 50,000	16.7%
	5001 Use of Carry Forward	\$ -	\$ -	\$ 482,303	\$ -	\$ -	\$ (482,303)	-100.0%
	5033 Use of Trust Funds	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	-
10- ADMINISTRATION		\$ 6,096,275	\$ 6,310,634	\$ 7,389,518	\$ 5,987,433	\$ 7,225,817	\$ (163,701)	-2.2%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
12 - MAINTENANCE	4010 FUEL TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
12 - MAINTENANCE		\$ -	\$ 241	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
25 COMMUNITY SERVICES								
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 2,207	\$ 2,809	\$ 1,500	\$ 642	\$ 2,500	\$ 1,000	66.7%
	1011 Rabies Clinic	\$ 360	\$ 615	\$ 500	\$ 465	\$ 500	\$ -	-
	1012 DOG VACCINATION FUND	\$ 25	\$ 50	\$ -	\$ 75	\$ -	\$ -	-
	3000 AGE FRIENDLY	\$ 7,556	\$ 10	\$ -	\$ -	\$ -	\$ -	-
	4001 LIBRARY STATE AID	\$ -	\$ 2,016	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 6,920	\$ 1,377	\$ 2,500	\$ 1,605	\$ 1,850	\$ (650)	-26.0%
	4010 LIBRARY SALE PROCEEDS	\$ 1,102	\$ 1,825	\$ 1,500	\$ 986	\$ 1,060	\$ (440)	-
	4015 Library Front Desk Contributions	\$ 325	\$ 272	\$ 250	\$ 107	\$ 250	\$ -	0.0%

FY 2025 Revenues

4020	Library Non Res Patrons	\$	175	\$	325	\$	250	\$	150	\$	200	\$	(50)	-20.0%
5010	CABLE TV FRANCHISE FEES	\$	30,707	\$	31,765	\$	30,000	\$	14,834	\$	28,000	\$	(2,000)	-6.7%
25	COMMUNITY SERVICES	\$	49,377	\$	41,065	\$	36,500	\$	18,864	\$	34,360	\$	(2,140)	-5.9%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %						
30	RECREATION, PARKS, & ACTIVITIES													
1010	BEACH INCOME	\$	3,631	\$	4,295	\$	2,000	\$	2,221	\$	2,000	\$	-	0.0%
2021	REC BOARD - BASEBALL	\$	6,875	\$	3,144	\$	6,500	\$	-	\$	6,500	\$	-	0.0%
2022	REC BOARD - SOCCER	\$	1,790	\$	5,595	\$	6,000	\$	5,120	\$	6,000	\$	-	0.0%
2023	REC BOARD - SWIMMING	\$	585	\$	-	\$	-	\$	-	\$	-	\$	-	-
2024	REC BOARD - Basketball	\$	3,545	\$	4,610	\$	4,500	\$	6,015	\$	5,500	\$	1,000	22.2%
2025	REC BOARD - OTHER RECREATION	\$	2,500	\$	-	\$	500	\$	157	\$	-	\$	(500)	-
2026	Rec Board - Softball	\$	1,545	\$	1,483	\$	1,600	\$	-	\$	1,600	\$	-	0.0%
2027	Rec Board - Interlocal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-
2073	HERITAGE DAYS	\$	155	\$	868	\$	-	\$	160	\$	-	\$	-	-
3015	Conservation Donations / Grants	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-
3030	Conservation	\$	-	\$	1,000	\$	-	\$	-	\$	-	\$	-	-
7010	Trails	\$	1,305	\$	-	\$	-	\$	-	\$	-	\$	-	-
30	RECREATION, PARKS, & ACTIVITIES	\$	21,930	\$	20,995	\$	21,100	\$	13,673	\$	21,600	\$	500	2.4%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %						
40	PROTECTION													
1010	FIRE DEPARTMENT DONATIONS	\$	12,979	\$	500	\$	500	\$	-	\$	-	\$	(500)	-
1035	FD Burn Permits online	\$	290	\$	-	\$	-	\$	-	\$	-	\$	-	-
3500	Tower Sites	\$	3,200	\$	2,400	\$	3,200	\$	-	\$	500	\$	(2,700)	-84.4%
4050	FD Safety Grant	\$	-	\$	-	\$	-	\$	-	\$	2,000	\$	2,000	-
40	PROTECTION	\$	16,469	\$	2,900	\$	3,700	\$	-	\$	2,500	\$	(1,200)	-32.4%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %						
50	CEMETERIES													
5020	Donations	\$	-	\$	50	\$	-	\$	-	\$	-	\$	-	-
50	CEMETERIES	\$	-	\$	50	\$	-	\$	-	\$	-	\$	-	-

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %						
60	Roads & Drainage													
2010	LOCAL ROAD ASSISTANCE	\$	36,672	\$	36,472	\$	36,000	\$	42,060	\$	42,000	\$	6,000	16.7%
2030	Streets Signs	\$	-	\$	100	\$	-	\$	-	\$	-	\$	-	-
60	Roads & Drainage	\$	36,672	\$	36,572	\$	36,000	\$	42,060	\$	42,000	\$	6,000	16.7%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %						
65	CAPITAL IMPROVEMENTS													
6500	Municipal Bond Proceeds	\$	-	\$	-	\$	348,057	\$	348,057	\$	-	\$	(348,057)	-
6512	Building (FD + Lib.) Bond + donation	\$	24,192	\$	-	\$	-	\$	-	\$	-	\$	-	-

FY 2025 Revenues

	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
6525 Ballfields	\$ 397	\$ 100	\$ -	\$ -	\$ -	\$ -	-
6550 Sidewalks	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ (30,000)	-
6570 Transfer Station (Fayette & Wayne)	\$ 14,790	\$ 30,318	\$ 17,726	\$ 10,645	\$ -	\$ (17,726)	-100.0%
65 CAPITAL IMPROVEMENTS	\$ 39,379	\$ 30,418	\$ 395,783	\$ 358,702	\$ -	\$ (395,783)	-100.0%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
70	SOLID WASTE							
	7010 TRANSFER STATION FEES	\$ 58,820	\$ 57,724	\$ 63,000	\$ 35,136	\$ 27,930	\$ (35,070)	-55.7%
	7021 TS RECYCLE/COMPOST	\$ 192	\$ 186	\$ -	\$ -	\$ -	\$ -	-
	7023 TS RECYCLABLES - METAL	\$ 19,633	\$ 13,737	\$ 18,000	\$ 7,550	\$ 6,300	\$ (11,700)	-65.0%
	7025 TS RECYCLABLES - OTHER	\$ 647	\$ 364	\$ 500	\$ 302	\$ 210	\$ (290)	-
	7026 TS Single Sort Recycling	\$ 3,195	\$ -	\$ -	\$ 585	\$ 420	\$ 420	-
	7040 Commercial Haulers Permits	\$ 400	\$ 400	\$ 300	\$ 200	\$ 168	\$ (132)	-44.0%
	7050 Transfer Station Grants	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ (1,500)	-
	7089 TS REVENUES - FAYETTE SHARE	\$ 66,129	\$ 79,944	\$ 78,010	\$ 34,439	\$ -	\$ (78,010)	-100.0%
	7090 TS REVENUES - WAYNES SHARE	\$ 85,385	\$ 77,532	\$ 99,251	\$ 43,817	\$ -	\$ (99,251)	-100.0%
	70 SOLID WASTE	\$ 234,403	\$ 229,887	\$ 260,561	\$ 122,029	\$ 35,028	\$ (225,533)	-86.6%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
90	UNCLASSIFIED							
	1250 First Park Revenue	\$ -	\$ 18,612	\$ 20,000	\$ -	\$ 18,000	\$ (2,000)	-10.0%
	3010 Snowmobile Fees	\$ 1,748	\$ 1,734	\$ 1,735	\$ -	\$ 1,695	\$ (40)	-2.3%
	4010 Readfield Enterprise Fund	\$ 3,003	\$ 3,167	\$ 3,000	\$ -	\$ -	\$ (3,000)	-100.0%
	90 UNCLASSIFIED	\$ 4,751	\$ 23,513	\$ 24,735	\$ -	\$ 19,695	\$ (5,040)	-20.4%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
95	GENERAL ASSISTANCE							
	1010 GENERAL ASSIST-STATE REVENUE	\$ 368	\$ -	\$ 2,500	\$ 120	\$ 2,500	\$ -	0.0%
	95 GENERAL ASSISTANCE	\$ 368	\$ -	\$ 2,500	\$ 120	\$ 2,500	\$ -	0.0%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
96	Transfers							
	9999 Transfers	\$ -	\$ -	\$ -	\$ -	\$ 22,650	\$ 22,650	-
	96 TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ 22,650	\$ 22,650	-

TOTAL \$ 6,499,624 \$ 6,696,275 \$ 8,170,397 \$ 6,542,881 \$ 7,406,150 \$ (764,247) -9.4%

DEPARTMENT	DIVISION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD => Dec.	2025 BUDGET	2024-2025 \$	2024-2025 %
10-	ADMINISTRATION	\$ 6,096,275	\$ 6,310,634	\$ 7,389,518	\$ 5,987,433	\$ 7,225,817	\$ (163,701)	-2.2%
12 -	MAINTENANCE	\$ -	\$ 241	\$ -	\$ -	\$ -	\$ -	-
25	COMMUNITY SERVICES	\$ 49,377	\$ 41,065	\$ 36,500	\$ 18,864	\$ 34,360	\$ (2,140)	-5.9%
30	RECREATION, PARKS, & ACTIVITIES	\$ 21,930	\$ 20,995	\$ 21,100	\$ 13,673	\$ 21,600	\$ 500	2.4%

FY 2025 Revenues

40 PROTECTION	\$ 16,469	\$ 2,900	\$ 3,700	\$ -	\$ 2,500	\$ (1,200)	-32.4%
50 CEMETERIES	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	-
60 Roads & Drainage	\$ 36,672	\$ 36,572	\$ 36,000	\$ 42,060	\$ 42,000	\$ 6,000	16.7%
65 CAPITAL IMPROVEMENTS	\$ 39,379	\$ 30,418	\$ 395,783	\$ 358,702	\$ -	\$ (395,783)	-100.0%
70 SOLID WASTE	\$ 234,403	\$ 229,887	\$ 260,561	\$ 122,029	\$ 35,028	\$ (225,533)	-86.6%
90 UNCLASSIFIED	\$ 4,751	\$ 23,513	\$ 24,735	\$ -	\$ 19,695	\$ (5,040)	-20.4%
95 GENERAL ASSISTANCE	\$ 368	\$ -	\$ 2,500	\$ 120	\$ 2,500	\$ -	0.0%
96 TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ 22,650	\$ 22,650	-

TOTAL \$ 6,499,624 \$ 6,696,275 \$ 8,170,397 \$ 6,542,881 \$ 7,406,150 \$ (764,247) -9.4%

2023 Tax Commitment (for FY24)
Town of Readfield
FY 2023 MUNICIPAL TAX RATE CALCULATION FORM

1. Local Taxable Real Estate Valuation.....		\$389,284,629	
2. Local Taxable Personal Property Valuation.....		\$1,750,000	
3. Total Taxable Valuation (Line 1 plus line 2).....			\$391,034,629
4. a) Total of Homestead Exemption Valuation.....		\$19,500,000	
4. b) Homestead exemption reimbursement value.....		\$14,820,000	
5. a) Total of BETE Exempt Property.....		\$4,591,119	
5. b) BETE exemption reimbursement value.....		\$2,295,560	
6. Valuation Base (Line 3 plus lines 4b and 5b).....			\$408,150,189

APPROPRIATIONS

7. County Tax.....		\$372,944	
8. Municipal Appropriation.....		\$2,667,565	
9. TIF Financing Plan Amounts.....		\$0	
10. School/Educational Appropriations.....		\$4,340,388	
(Adjusted to Municipal Fiscal Year)			
11. Total Appropriations (Add lines 7 through 10).....			\$7,380,897

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....		\$370,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)		\$1,332,483	
14. Total Deductions (Line 12 plus line 13).....			\$1,702,483
15. Net to be raised by local property tax rate (Line 11 minus line 14)			\$5,678,414

16.	$\frac{\$5,678,414.00}{\text{(Amount from line 15)}}$	×	1.05	=	$\frac{\$5,962,334.70}{\text{(Amount from line 15)}}$	Maximum Allowable Tax
17.	$\frac{\$5,678,414.00}{\text{(Amount from line 15)}}$	÷	$\frac{\$408,150,189}{\text{(Amount from line 6)}}$	=	0.01391	Minimum Tax Rate
18.	$\frac{\$5,962,334.70}{\text{(Amount from line 16)}}$	÷	$\frac{\$408,150,189}{\text{(Amount from line 6)}}$	=	0.01461	Maximum Tax Rate
19.	$\frac{\$391,034,629}{\text{(Amount from line 3)}}$	×	13.974 <small>(MILL RATE)</small>	=	\$5,464,486.78	<u>MIL RATE</u> <u>TO BE DETERMINED</u>
20.	$\frac{\$5,678,414.00}{\text{(Amount from line 15)}}$	×	0.05	=	\$283,920.70	Maximum Overlay
21.	$\frac{\$14,820,000}{\text{(Amount from line 4b)}}$	×	$\frac{0.01397}{\text{(Selected Rate)}}$	=	\$207,101.08	Homestead Reimbursement <small>(Enter on line 8, Assessment Warrant)</small>
22.	$\frac{\$2,295,560}{\text{(Amount from line 5b)}}$	×	$\frac{0.01397}{\text{(Selected Rate)}}$	=	\$32,079.14	BETE Reimbursement <small>(Enter on line 9, Assessment Warrant)</small>
23.	$\frac{\$5,703,667.00}{\text{(Line 19 plus line 21 \& 22)}}$	-	$\frac{\$5,678,414.00}{\text{(Amount from line 15)}}$	=	\$25,253.00	Overlay <small>(Enter on line 5, Assessment Warrant)</small>

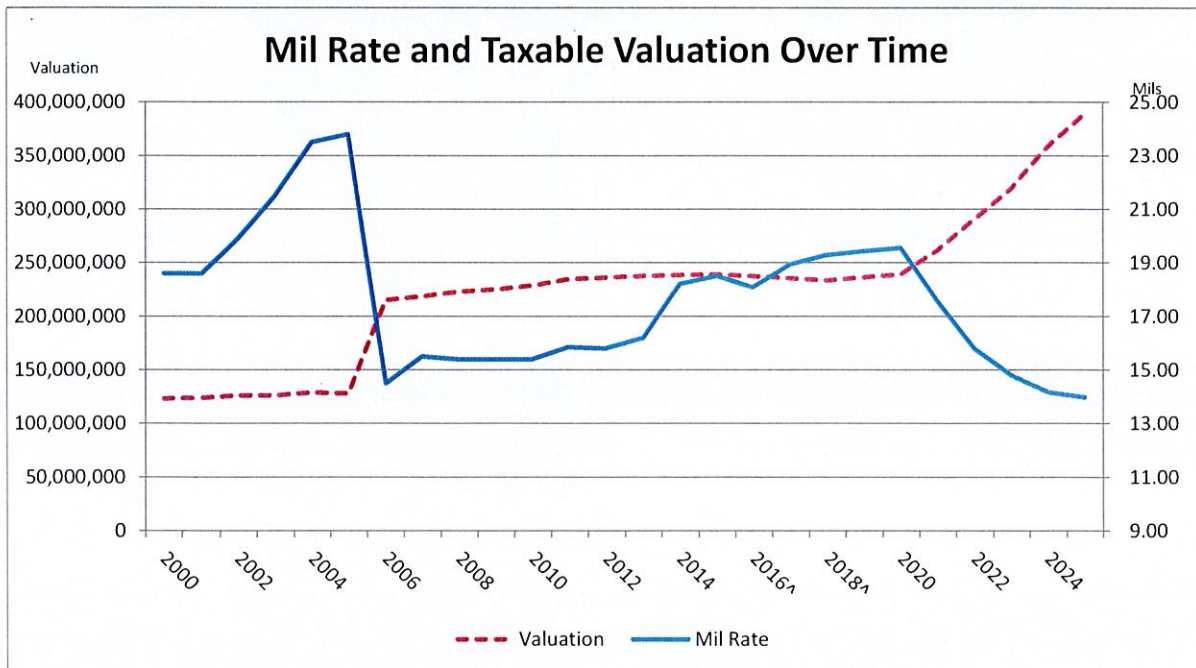
(If Line 22 exceeds Line 20 select a lower tax rate.)

Taxable Real Estate Valuation and Mil Rate Over Time								
Fiscal Year	Mil Rate		Taxable RE Valuation		General Tax Information			
	Mil Rate	% Change *	Valuation	% Change *	Interest	Commit. Date	Notes	
1999	2000	18.60	0.0%	123,049,000	2.6%	10.0%	9/7/1999	
2000	2001	18.60	0.0%	123,652,330	0.5%	10.8%	9/18/2000	
2001	2002	19.90	6.5%	126,062,740	1.9%	11.5%	8/20/2001	
2002	2003	21.50	7.4%	126,102,370	0.0%	8.8%	8/21/2002	
2003	2004	23.50	8.5%	128,931,635	2.2%	7.0%	8/19/2003	
2004	2005	23.80	1.3%	127,886,052	-0.8%	6.5%	9/15/2004	
2005	2006	14.50	-64.1%	215,140,662	40.6%	7.0%	9/8/2005	Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	7.0%	8/24/2006	
2007	2008	15.40	-0.6%	222,832,062	2.0%	10.0%	7/23/2007	
2008	2009	15.40	0.0%	225,088,075	1.0%	8.0%	7/17/2008	
2009	2010	15.40	0.0%	228,590,495	1.5%	6.0%	8/11/2009	
2010	2011	15.85	2.8%	234,687,157	2.6%	4.0%	8/19/2010	
2011	2012	15.80	-0.3%	235,984,354	0.5%	4.0%	9/30/2011	
2012	2013	16.20	2.5%	237,595,654	0.7%	4.0%	7/17/2012	
2013	2014	18.20	11.0%	238,389,551	0.3%	4.0%	7/30/2013	
2014	2015	18.50	1.6%	238,928,998	0.2%	4.0%	7/28/2014	
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	4.0%	9/2/2015	
2016	2017^	18.93	4.5%	235,540,554	-0.8%	7.0%	8/2/2016	
2017	2018^	19.29	1.9%	233,406,854	-0.9%	7.0%	8/25/2017	
2018	2019	19.44	0.8%	236,460,554	1.3%	8.0%	8/16/2018	
2019	2020	19.55	0.6%	239,131,154	1.1%	9.0%	7/31/2019	
2020	2021	17.57	-11.3%	261,478,034	8.5%	9.0%	8/17/2020	10% Adjust.
2021	2022	15.79	-11.3%	290,458,034	10.0%	6.0%	7/29/2021	10% Adjust.
2022	2023	14.80	-6.7%	319,301,954	9.0%	4.0%	7/18/2022	10% Adjust.
2023	2024	14.16	-4.5%	358,776,103	11.0%	8.0%	7/24/2023	15% Adjust.
2024	2025	13.97	-1.3%	389,284,629	7.8%	8.5%	TBD - July 2024	10% Adjust.

AVERAGE 16.96 2.1% 2.9% 8.4%

* *Average Excludes Revaluation Years*

^ *Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula*



Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year

Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Combined Fund Balance
	Initial Balance	Use of Funds	Net Rev. & Trans.	Designated Fund Balance	Use of Funds	New Funds	
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 622,619	\$ 801,170	\$ 593,078	\$ 1,394,248
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 656,957	\$ 1,394,248	\$ 121,785	\$ 1,402,612
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 699,959	\$ 1,402,612	\$ 233,373	\$ 1,335,802
2016	\$ 699,959	\$ 227,020	\$ 233,843	\$ 706,782	\$ 1,335,802	\$ 65,702	\$ 1,171,504
2017	\$ 706,782	\$ 184,818	\$ 372,840	\$ 894,804	\$ 1,171,504	\$ 217,731	\$ 1,314,672
2018	\$ 894,804	\$ 227,303	\$ 268,296	\$ 935,797	\$ 1,314,672	\$ 211,719	\$ 1,398,391
2019	\$ 935,797	\$ 107,660	\$ 550,217	\$ 1,378,354	\$ 1,398,391	\$ 269,430	\$ 1,385,333
2020	\$ 1,378,354	\$ 916,076	\$ 328,161	\$ 790,439	\$ 1,385,333	\$ 661,918	\$ 1,538,183
2021	\$ 790,439	\$ 132,270	\$ 1,077,397	\$ 1,735,566	\$ 1,538,183	\$ 250,000	\$ 1,983,852
2022	\$ 1,735,566	\$ 207,253	\$ 48,546	\$ 1,576,859	\$ 1,983,852	\$ 313,668	\$ 2,047,520
2023	\$ 1,150,916	\$ 250,000	\$ 350,000	\$ 1,250,916	\$ 2,047,520	\$ 250,000	\$ 1,997,520
2024	\$ 1,250,916	\$ 350,000	\$ 22,650	\$ 923,566	\$ 1,997,520	\$ 300,000	\$ 1,947,520
2025						\$ 350,000	\$ 2,871,086
AVERAGE	\$ 905,632	\$ 318,659	\$ 331,467	\$ 918,440	\$ 1,380,129	\$ 244,241	\$ 1,430,947

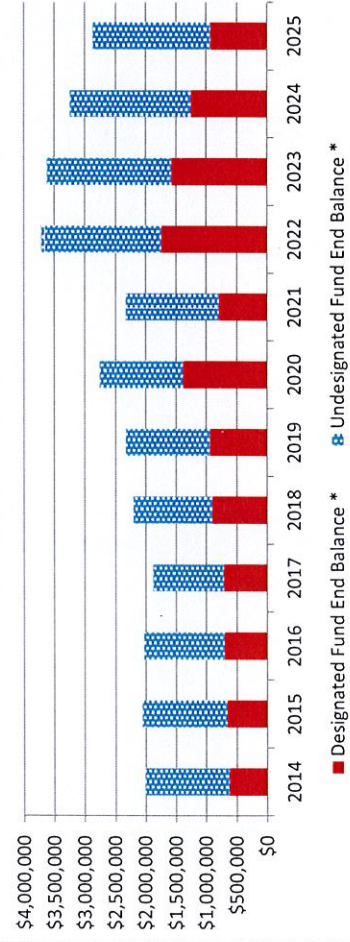
* Audited End Balances were used through FY23

Estimated Values

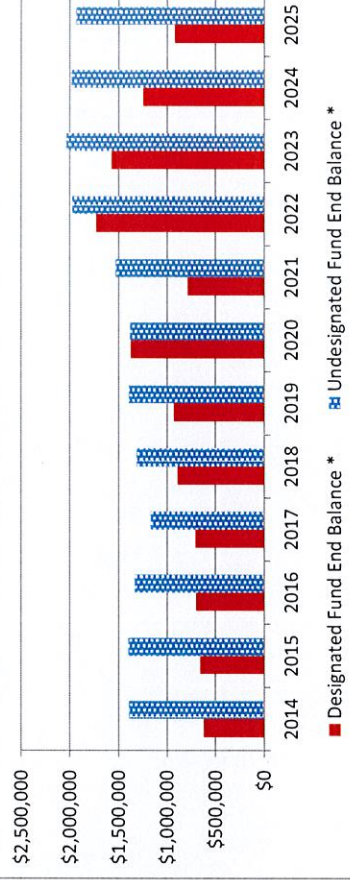
UF Minimum Policy Balance	\$ 1,236,785
Budgeted UF Ending Balance	\$ 1,947,520
Deficit / Surplus	\$ 710,735.20
	157.5%

Current FY Use of Committed Funds:

Fund End Balances By Fiscal Year

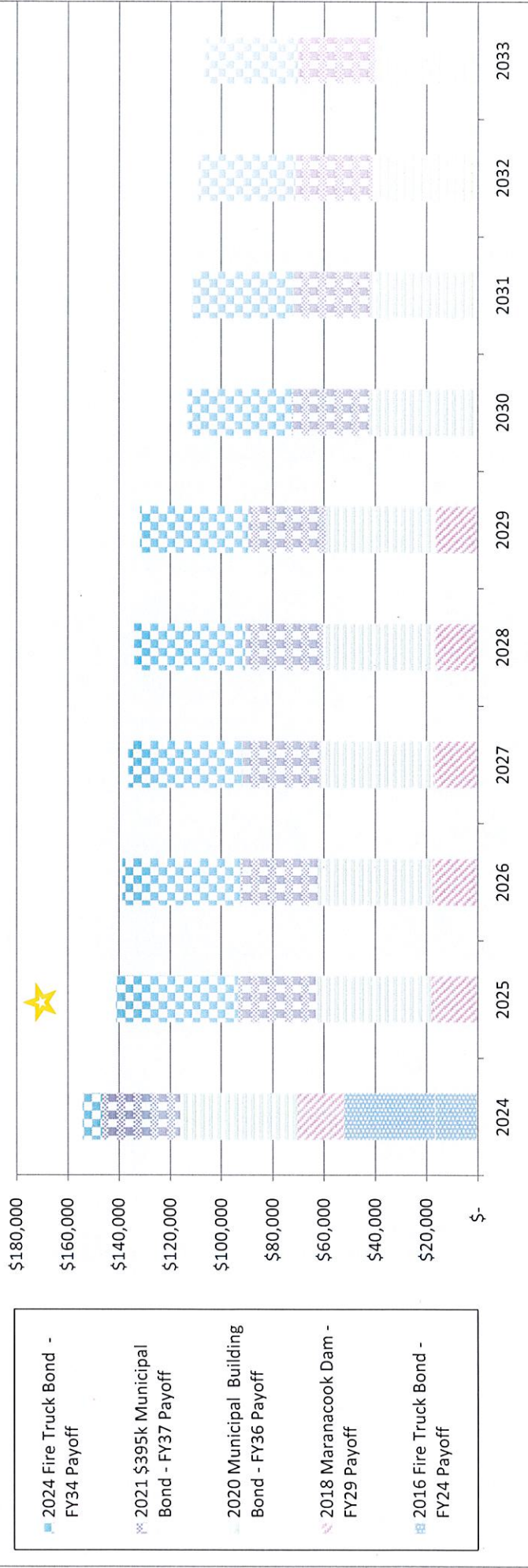


Fund End Balances by Fiscal Year



Debt	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
2016 Fire Truck Bond - FY24 Payoff	\$ 52,000	\$ 18,046	\$ 17,617	\$ 17,172	\$ 16,712	\$ 16,240				
2018 Maranacook Dam - FY29 Payoff	\$ 18,459	\$ 45,004	\$ 44,497	\$ 43,969	\$ 43,419	\$ 42,843	\$ 42,242	\$ 41,616	\$ 40,917	\$ 40,104
2020 Municipal Building Bond - FY36 Payoff	\$ 45,498	\$ 30,457	\$ 30,438	\$ 30,417	\$ 30,387	\$ 30,367	\$ 30,344	\$ 30,329	\$ 30,312	\$ 30,254
2021 \$395k Municipal Bond - FY37 Payoff	\$ 30,469	\$ 47,480	\$ 46,116	\$ 44,774	\$ 43,462	\$ 42,157	\$ 40,843	\$ 39,520	\$ 38,187	\$ 36,842
2024 Fire Truck Bond - FY34 Payoff	\$ 7,766									
TOTAL	\$ 154,192	\$ 140,987	\$ 138,667	\$ 136,332	\$ 133,980	\$ 131,607	\$ 113,429	\$ 111,465	\$ 109,416	\$ 107,200

Current & Budgeted Long-Term Debt Service by Fiscal Year

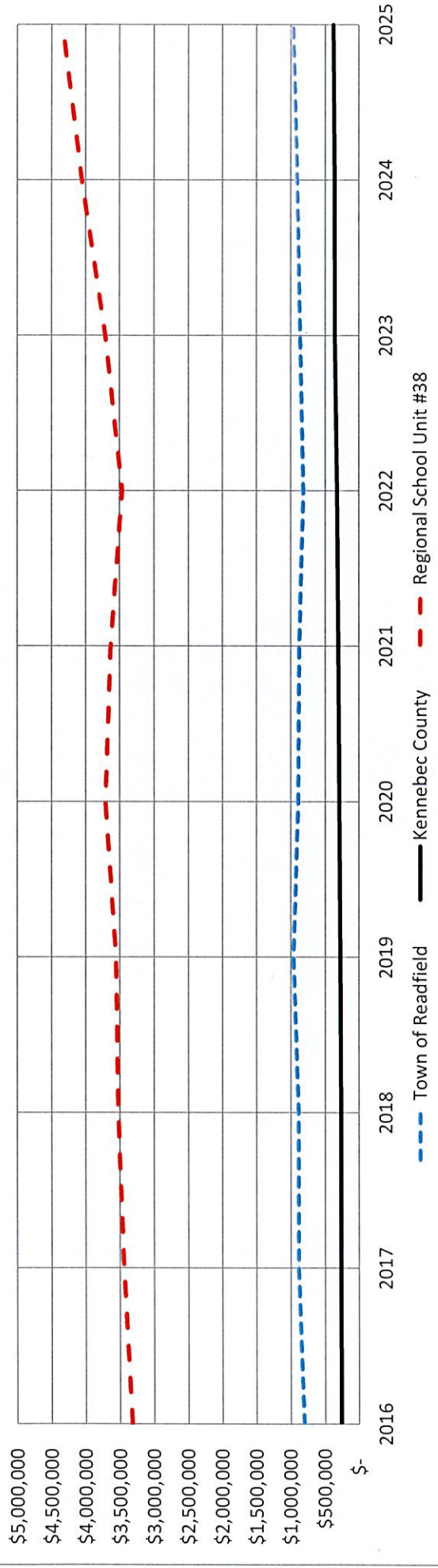


Relative Property Tax Impacts

Fiscal Year	Town of Readfield			Kennebec County		Regional School Unit #38	
	Municipal Revenues *	Municipal Appropriation	Net Appropriation	%	Appropriation	%	Appropriation
2015	\$ 1,252,941	\$ 2,059,108	\$ 806,167	18.4%	\$ 256,103	5.8%	\$ 3,324,451
2016	\$ 1,395,813	\$ 2,280,901	\$ 885,088	19.3%	\$ 261,281	5.7%	\$ 3,442,351
2017	\$ 1,402,337	\$ 2,287,010	\$ 884,673	18.9%	\$ 259,977	5.6%	\$ 3,527,596
2018	\$ 1,591,243	\$ 2,548,726	\$ 957,483	20.0%	\$ 270,000	5.6%	\$ 3,556,960
2019	\$ 2,087,806	\$ 2,975,289	\$ 887,483	18.2%	\$ 285,400	5.8%	\$ 3,710,394
2020	\$ 1,665,695	\$ 2,539,499	\$ 873,804	18.2%	\$ 300,847	6.3%	\$ 3,634,908
2021	\$ 2,142,022	\$ 2,957,536	\$ 815,514	17.7%	\$ 319,743	7.0%	\$ 3,463,235
2022	\$ 2,004,824	\$ 2,867,610	\$ 862,786	17.5%	\$ 352,031	7.1%	\$ 3,713,505
2023	\$ 2,771,732	\$ 3,677,191	\$ 905,459	17.0%	\$ 355,185	6.7%	\$ 4,056,437
2024	\$ 1,702,483	\$ 2,667,565	\$ 965,082	17.0%	\$ 372,944	6.6%	\$ 4,340,388
AVG	\$ 1,740,437	\$ 2,631,768	\$ 891,332	18.8%	\$ 294,286	6.2%	\$ 3,559,338

* Property taxes (real and personal), BETE reimbursements, and the Homestead reimbursements are excluded from revenues

Relative Property Tax Impacts



What do Municipal Services Cost an Average Resident Taxpayer Each Year?

FY25 AVERAGE ASSESSED HOME VALUE

\$ 310,000 *

* = \$310k in 2025, \$290k in 2024, \$260k in 2023, \$240k in 2022, \$220k in 2021, base of \$200k in 2020

TAX YEAR	MUNICIPAL TAX RATE	HOMESTEAD	EST. TAX	ANNUAL DIFFERENCE	% CHANGE
2025	2.38	\$ 25,000	\$ 677	\$ 37.83	5.9%
2024	2.41	\$ 25,000	\$ 639	\$ 30.18	5.0%
2023	2.59	\$ 25,000	\$ 609	\$ 6.83	1.1%
2022	2.80	\$ 25,000	\$ 602	\$ (20.41)	-3.3%
2021	3.19	\$ 25,000	\$ 622	\$ (17.08)	-2.7%
2020	3.55	\$ 20,000	\$ 640	\$ (60.70)	-8.7%
2019	3.89	\$ 20,000	\$ 700	\$ 42.79	6.5%

"Out of Pocket" change 2019 to 2025 **-3.3%**

What Will Municipal Services Cost Resident Taxpayers This Year, By Value?

MIL RATE	PROPERTY VALUE	HOMESTEAD	ESTIMATED TAX IMPACT
2.38	\$ 50,000	\$ 25,000	\$ 59.38
2.38	\$ 100,000	\$ 25,000	\$ 178.13
2.38	\$ 150,000	\$ 25,000	\$ 296.88
2.38	\$ 200,000	\$ 25,000	\$ 415.63
2.38	\$ 250,000	\$ 25,000	\$ 534.38
2.38	\$ 310,000	\$ 25,000	\$ 676.89
2.38	\$ 350,000	\$ 25,000	\$ 771.89
2.38	\$ 400,000	\$ 25,000	\$ 890.64
2.38	\$ 450,000	\$ 25,000	\$ 1,009.39
2.38	\$ 500,000	\$ 25,000	\$ 1,128.15
2.38	\$ 550,000	\$ 25,000	\$ 1,246.90

What do Municipal Services Cost an Average Non-resident Taxpayer?

YEAR	MUNICIPAL TAX RATE	HOMESTEAD	EST. TAX	ANNUAL DIFFERENCE	% CHANGE
2025	2.38	\$ -	\$ 736	\$ 36.91	5.3%
2024	2.41	\$ -	\$ 699	\$ 25.69	3.8%
2023	2.59	\$ -	\$ 674	\$ 1.60	0.2%
2022	2.80	\$ -	\$ 672	\$ (30.21)	-4.3%
2021	3.19	\$ -	\$ 702	\$ (8.33)	-1.2%
2020	3.55	\$ -	\$ 711	\$ (67.45)	-8.7%
2019	3.89	\$ -	\$ 778	\$ 47.55	

Budget Sheet Summary Revision History

1	Updated Transfer Station Reserve Contributions to \$13,838 (up from (\$5,812)	26-Jan
2	Removed \$10k use of TS reserve due to available balance	26-Jan
3	Updated debt service schedule - no change to current budget #s	26-Jan
4	Adjusted Budget Transfers Expense down for \$10k less in roads capital and \$10k less in building reserve	26-Jan
5	Added \$8,000 truck lease (5-year term)	26-Jan
6	Adjusted FirstPark expenses and revenue to reflect net positive (\$16,250 exp., \$18,000 Rev.)	5-Feb
7	Non-tax item of transferring \$190k from Road Reserve to Sideralk Reserve and allocating ARPA to Roads	9-Feb
8	Removed \$30k expense for sidewalk based on existing reserve balance	9-Feb
9	Added \$10,000 for LPFM equipment - to be placed in Admin. Tech. reserve	9-Feb
10	Adjusted Transfer Station revenues and expenses up by \$630	14-Feb
11	Adjusted all department wages to reflect State of Maine FMLA requirement	15-Feb
12	Updated Snowmobiling to reflect actual expense value (\$1,695)	15-Feb
13	Estimated 7% increase in RSU Budget	15-Feb
14	Estimated 5% increase in County Budget	15-Feb
15	Applied 10% (6.9% actual) factor to tax base, plus 1.5% base increase	15-Feb
16	Adjusted use of Unassigned Fund Balance to \$350,000 (up from \$300,000)	15-Feb
17	Adjusted Investment Income to reflect 1,500,000 (actual) invested at 5% (estimated) => \$75,000	15-Feb
18	Reduced State Revenue Sharing from \$450,000 to \$400,000 based on Feb. 5 estimates	15-Feb
19	Reduced Road Capital Funding from \$300,000 to \$275,000, same as prior year	15-Feb
20	Adjusted mil rate to 14.043	15-Feb
21	Corrected Library budget	16-Feb
22	Adjusted FD budget to include 5% wage and stipens adjustments, moved several object lines	16-Feb
23	moved CEO insurance expenses from Admin. Division to CEO Division (10-10 to 10-30)	16-Feb
24	Contacted MMA about state revenue sharing cut - formula was changed and we lost \$62,000 (about 14%)	16-Feb
25	Reduced State Revenue Sharing to \$370,000 (Actual State estimate)	29-Feb
26	Reduced reserve savings (cemetery 10k to 5k, LPFM equipment 10k to 5k, Building reserve 40k to 25k	29-Feb
27	Reviewed revenue estimates and adjusted Motor Vehicles up to \$625,000 (current FY est. of \$650,000)	29-Feb
28	Adjusted SB Contingency down to \$15,000 (from \$25,000)	29-Feb
29	Added \$2,000 to create PB stipends (8 x \$250 plus 1 x \$500)	29-Feb
30	Adjusted mil rate to 13.974	29-Feb
31	Adjusted Non-profit agencies to actual amount of \$17,247, down from \$18,000	7-Mar
32	Adjusted veteran's exemption down from \$2500 to \$2,000	7-Mar
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FY 2024 Cemetery Tree RFP Final Bid Comparison	
<i>Stevenson Solutions</i>	<i>Poulin Tree</i>
\$5,650.00	\$6,400.00

The total bids above are based off of a price comparison of the same treatments being performed:

Kents Hill Cemetery	
<i>Tree #</i>	<i>Treatment</i>
1	Trim Low Hanging Branches
3	Trim Low Hanging Branches
4	Remove
5	Remove
6	Remove
7	Remove
Dudley Plains Cemetery	
<i>Tree #</i>	<i>Treatment</i>
1	Remove
2	Remove
3	Remove
4	Remove
5	Remove
Case Cemetery	
<i>Tree #</i>	<i>Treatment</i>
1	Trim Overhanging Branches + Deadwood
2	Remove
East Readfield Cemetery	
<i>Tree #</i>	<i>Treatment</i>
1	Trim Overhanging Branches + Deadwood
2	Trim Overhanging Branches + Deadwood

TOWN OF READFIELD WASTE DISPOSAL AND RECYCLING ORDINANCE

Adopted: June 11, 1998

Amended: June 9, 2011, and June 11, 2024

2nd DRAFT

SECTION I. SHORT TITLE

This Ordinance shall be known and may be cited as the "Town of Readfield Waste Disposal and Recycling Ordinance".

SECTION II. GENERAL STATEMENT OF PURPOSE, APPLICATION AND AUTHORITY

A. Declaration of Purpose.

This Ordinance is designed to control waste material in the Town of Readfield (hereinafter "Town"), Maine, by providing for the establishment and enforcement of rules and regulations, establishing limitations, prohibiting certain acts causing solid waste disposal problems, and providing for fines for violations of the provisions of this ordinance.

The purpose of separating recyclable materials is to conserve those materials that can be reused pursuant to the Maine Recycling Act. In doing so, the ~~Town of Readfield~~Town will reduce the amount of material to be transferred to other facilities and reduce the cost of disposal of waste generated within the Town.

B. Application

This Ordinance applies to all persons generating or disposing of waste within the ~~Town of Readfield~~Town or using the Recycling and Transfer Station located within the ~~Town of Readfield~~Town.

C. Authority

This Ordinance is adopted pursuant to Maine Revised Statutes Annotated, Title 38, Section 1305 and the Maine Recycling Act.

SECTION III. DEFINITIONS

~~In this ordinance the following terms shall have the following meanings: Terms referenced in this Ordinance shall have meanings as defined in "APPENDIX A: DEFINITIONS" which may be amended from time to time by the Select Board upon recommendation of the Transfer Station Manager, Town Manager, or Solid Waste and Recycling Committee.~~

~~A. Acceptable Liquid Waste. "Acceptable liquid waste" means the collective reference to liquid wastes that are reclaimable liquid waste.~~

~~B. Acceptable Waste. "Acceptable waste" means the collective reference to processable waste, recyclable materials, reclaimable materials, reclaimable liquid waste, and other solid~~

waste.

~~C. Agricultural Waste. "Agricultural waste" means waste generated by agricultural activities, excluding vegetative waste, including but not limited to pesticides, pesticide containers, and manure.~~

~~D. Asbestos. "Asbestos" means a group of naturally occurring minerals that separate into fibers of high tensile strength and are resistant to heat, wear and chemicals, including but not limited to chrysotile, amosite, crocidolite, actinolite, tremolite and anthophyllite and any of these minerals that have been chemically treated or altered.~~

~~E. Biomedical Waste. "Biomedical waste" means waste consisting of (!) human and animal remains, body parts, tissues, organs, blood, excretions, secretions, body fluids and any and all "infectious waste", which term shall include, but not be limited to, (i) waste which contains any disease producing or carrying material, agent or organism, (ii) isolation wastes, cultures and stocks of etiological agents, (iii) waste generated by surgery or autopsy performed on septic cases or patients with infectious diseases, (iv) sharps, dialysis waste and wastes that were in contact with pathogens, (v) waste biologicals (e.g., vaccines) produced by pharmaceutical companies for human or veterinary use, (vi) food, equipment parts and other products contaminated with etiological agents, (vii) bedding and other wastes that were in contact with diseases or laboratory research animals, (viii) equipment, instruments, utensils and fomites which were in contact with persons who are suspected to have or have been diagnosed as having a communicable disease, (ix) laboratory wastes such as pathological specimens and disposal fomites attendant thereto and (x) any disease causing material which is defined as a "hazardous substance" under current or future federal, state or local law, rule or regulation as a result of being classified and "etiological agent".~~

~~F. Brown Goods. "Brown goods" means large television or entertainment modules or furniture including but not limited to sofas, television consoles, wood framed beds, chairs, hide a beds and stereo consoles.~~

~~G. Collectors. "Collectors" means any person employed by the Town of Readfield or permitted by the Town of Redfield responsible for the pick up and collection of processable waste and recycling materials as described in IVB.~~

~~H. Commercial Activity. "Commercial activity" means any business that is carried out in, but not limited to, stores, offices, restaurants, service stations, or campgrounds that renders goods and/or services primarily on a retail basis.~~

~~I. Commercial Hauler. "Commercial hauler" means any person having secured an Annual Permit for the pick up, collection, or transfer of acceptable waste.~~

~~J. Construction/Demolition Debris. "Construction/demolition debris" means nonburnable debris resulting from construction, remodeling, repair, and demolition of structures. The term includes, but is not limited to building materials, asphalt, wall board plastic pipes, carpeting and underlay. It excludes all unacceptable wastes and inert fill.~~

~~K. Dredge Spoils. "Dredge spoils" means sand, silt, mud, gravel, rock or other sediment or material removed from beneath any surface water. Dredge spoils are unacceptable liquid wastes.~~

~~L. E.P.A. "E.P.A." means the United States Environmental Protection Agency.~~

~~M. Hazardous Waste. "Hazardous waste" means a waste in either a liquid or solid state, designated as hazardous by the E.P.A. or the M.D.E.P. and includes special nuclear or by-product material within the meaning of the Atomic Energy Act of 1954, as amended. Hazardous waste is either an unacceptable liquid waste or unacceptable solid waste.~~

~~N. Household Hazardous Wastes. "Household hazardous wastes" are wastes that are considered hazardous wastes either in a solid or liquid state. Such waste may be collected at the Recycling and Transfer Station by the Town of Readfield from time to time as designated by the Select Board. Specially approved waste materials include, but are not limited to: liquid and non-liquid paint, paint thinner, bleach and household cleaning solvents.~~

~~O. Industrial Activity. "Industrial activity" means any business which produces goods and/or services not primarily for retail sale and may include, but is not limited to, processes such as printing, manufacturing, recycling, packaging, or warehousing.~~

~~P. Inert Fill. "Inert fill" means clean soil material, rocks, bricks, and cured concrete, which are not mixed with other solid waste or liquid waste, and which are not derived from an ore mining activity.~~

~~Q. Liquid Waste. "Liquid waste" means any waste that is determined to contain free liquids according to the Paint Filter Liquids Test (Method 9095 of E.P.A. SW-846, 3rd Edition). Liquid waste is the collective reference to acceptable liquid waste and unacceptable liquid waste.~~

~~R. M.D.E.P. "M.D.E.P." means the Maine Department of Environmental Protection or its successor.~~

~~R-1 MSW "Mainstream Solid Waste" means the items that are collected as trash to be either incinerated or buried, but not recycled.~~

~~S. Metal Goods. "Metal goods" include bikes, metal doors, metal pipe, window frames, cyclone or other metal fences, screens wire, sheet metal, metal conduit cables, tools, lawnmowers, furniture, sports equipment, aluminum, copper and brass items, vented barrels and vented propane fuel tanks.~~

~~T. Ordinance. "Ordinance" means the several parts comprising this ordinance, as may be amended from time to time.~~

~~U. Other Solid Waste. "Other solid waste" is the collective reference to mattress, box~~

~~springs, construction/demolition debris, hot loads, burble debris, vegetative waste and wood waste.~~

~~U-1. Participating Town. A "participating town" is a nearby town that has executed an interlocal agreement or contract with the Town of Readfield which permits residents of that town to access and/or use the Recycling and Transfer Station for disposal of waste.~~

~~V. Processable Waste. "Processable waste" means all damaged recyclable materials, ordinary household, municipal, institutional, commercial and industrial solid wastes consisting primarily of combustible materials capable of being processed and incinerated at a waste to energy facility. "Processable waste" excludes liquid wastes, unacceptable solid waste, reclaimable materials, recyclable materials and solid waste.~~

~~W. Reclaimable Liquid Waste. "Reclaimable liquid waste" is waste oil.~~

~~X. Reclaimable Materials. "Reclaimable materials" are solid waste materials that may be reclaimed and are as follows: white goods, tires, and metal goods.~~

~~Y. Recyclable Materials. "Recyclable materials" are materials that can be reused either in the same form or as part of a different product.~~

~~Y-1. Reusable Materials. "Reusable materials" are those items such as books, clothing, housewares, toys, etc. which are no longer needed by a resident but still may have a useful life. These items can be left for other residents to claim at no cost at the Swap Shop. Metal Goods, Returnable Containers and Recyclable Materials are not considered reusable.~~

~~Y-2. Returnable Containers. "Returnable Containers" are those containers (metal, glass and plastic) that have a redemption value.~~

~~Z. Recycling Facility. "Recycling Facility" means any facility constructed and managed for separating, collecting, and/or processing of manufactured materials for reuse either in the same form or as a part of a different product.~~

~~AA. Select Board. "Select Board" means the municipal officers elected to the Readfield Select Board by the voters of the Town of Readfield.~~

~~BB. Sludge. "Sludge" means any semi-solid or liquid waste generated from household septic tanks, a municipal, commercial or industrial wastewater treatment plant, water supply treatment plant, or wet process air pollution control facility or any other such waste having similar characteristics and effect. Sludge is an unacceptable liquid waste.~~

~~CC. Solid Waste. "Solid waste" means unwanted or discarded solid material with insufficient liquid content to be free flowing, including by way of example, and not by limitation, recyclable materials, rubbish, garbage, scrap materials, junk, refuse, and landscape refuse.~~

~~DD. Special Wastes. "Special wastes" means any non-hazardous solid waste or liquid waste generated by sources other than ordinary households and typical commercial establishments that exists in such an unusual quantity or in such a chemical or physical state or any combination thereof, which may disrupt or impair effective waste management or threaten the public health, human safety or the environment and requires special handling, transportation and disposal procedures. Special wastes include, but are not limited to:~~

- ~~1. Oil, coal, wood and multi-fuel boiler and incinerator ash;~~
- ~~2. Industrial and industrial process waste;~~
- ~~3. Sludge and dewatered septage;~~
- ~~4. Debris and residuals from non-hazardous chemical spills and cleanup of those spills;~~
- ~~5. Contaminated soils and dredge spoils;~~
- ~~6. Asbestos and asbestos-containing waste;~~
- ~~7. Sand blast grit and non-liquid paint waste;~~
- ~~8. High and low pH waste;~~
- ~~9. Spent filter media residue; and~~
- ~~10. Shredder residue.~~

~~DD-1. Swap Shop. The "Swap Shop" is the primary location where reusable materials may be dropped off and/or claimed by residents of Readfield and participating towns.~~

~~EE. Transfer Station. "Transfer Station" means the area constructed and managed by the Town of Readfield for the disposing of acceptable waste and acceptable liquid waste.~~

~~FF. Unacceptable Liquid Wastes. "Unacceptable liquid wastes" is the collective reference to hazardous waste and special waste that have sufficient liquid content to be free flowing, sludge, and other liquid waste designated as unacceptable by the Select Board.~~

~~GG. Unacceptable Solid Wastes. "Unacceptable solid wastes" are materials not considered processable waste, recyclable materials, reclaimable materials, or other solid wastes. Unacceptable solid wastes include but are not limited to:~~

- ~~1. Junked or abandoned vehicles;~~
- ~~2. Small engines (under 20 HP)*;~~
- ~~3. Snowmobiles or all-terrain vehicles (if engines removed);~~
- ~~4. Dead animals or portion thereof, other pathological-type solid waste;~~
- ~~5. Inert fill;~~
- ~~6. Fuel tanks*;~~
- ~~7. Agricultural waste;~~
- ~~8. Land clearing debris;~~
- ~~9. Dredge spoils;~~
- ~~10. Unacceptable Liquid Wastes;~~
- ~~10-1 Vegetative waste (a composting program is supported by the Select Board and will begin with a limited vegetative acceptance list); and~~
- ~~11. Any other solid waste designated unacceptable by the Select Board.~~

~~*May be acceptable as Metal Goods if drained of all liquids prior to entrance to the Transfer Station. All small engines must have their drain plugs and/or oil pan removed.~~

~~GG-1 Universal Waste. Universal waste is a category of waste materials not designated as "hazardous waste", but containing materials that need to be prevented from free release into the environment. Universal Waste includes:~~

- ~~• Batteries~~
- ~~• Pesticides~~
- ~~• Mercury-containing equipment (including many thermostats and thermometers)~~
- ~~• Lamps containing mercury (e.g. fluorescent lamps, including compact fluorescent lamps)~~
- ~~• Televisions, computers, and monitors~~

~~The Recycling and Transfer Station is required to provide for their proper disposal.~~

~~HH. Vegetative Wastes. "Vegetative wastes" means solid wastes consisting of plant matter from agricultural activities, farms, homes, plant nurseries, or greenhouses. These wastes shall include plant stalks, grass clippings, hulls, leaves, and plant waste processed through a wood chipper. Vegetative waste is considered other solid wastes.~~

~~H. Waste Oil. "Waste oil" means a used, spent, discarded or unwanted petroleum based oil product which is not designated as a hazardous waste or contaminated with hazardous waste and that can be reclaimed as a fuel source. The term includes only: crankcase oil; manual transmission fluid; and #2 fuel oil.~~

~~JJ. White Goods. "White goods" means large appliances including but not limited to stoves, refrigerators, freezers, washing machines, dishwashers, clothes dryers, hot water tanks and air conditioners.~~

~~KK. Wood Wastes. "Wood wastes" means brush, stumps, lumber, bark, wood chips, shavings, slabs, edgings, slash, and sawdust, that are not mixed with other solid or liquid wastes. For the purposes of this definition, "lumber" is entirely made of wood and is free from metal, plastics and coatings. "Wood wastes" are considered other solid wastes.~~

SECTION IV. SOLID WASTE DISPOSAL CONTROL STANDARDS

A. Operation of the Readfield Recycling and Transfer Station.

The Select Board shall be responsible for operating and maintaining the Recycling and Transfer Station and for enforcing this ordinance. The Select Board shall designate the Readfield Town Manager (hereinafter "Town Manager") to assist them in carrying out their duties and obligations under this ordinance.

The Town Manager may hire or designate a Recycling and Transfer Station Manager to operate and maintain the Recycling and Transfer Station. The Town Manager may also

serve as Recycling and Transfer Station Manager as needed until a suitable person can be hired or designated. The Town Manager may hire attendants as required to assist in the operation and maintenance of the Recycling and Transfer Station. The Transfer Station Manager may utilize volunteers to assist the attendants within specific areas of the Transfer Station.

B. Use of the Readfield Recycling and Transfer Station

The Readfield Recycling and Transfer Station is operated for the benefit of Readfield residents and residents of participating towns (year-round and seasonal). All individuals with residential status in Readfield or participating towns shall have a valid "Transfer Station Permit", which must be displayed and physically adhered to their vehicle's windshield to gain access to the Readfield Recycling and Transfer Station to deposit acceptable waste generated within Readfield or a participating town. Temporary passes may be issued to non-resident visitors, or contractors performing work on properties located within Readfield or a participating town, at the discretion of the Transfer Station Manager.

Acceptable waste resulting from commercial or industrial activities within Readfield or participating towns that is delivered to the Readfield Recycling and Transfer Station by commercial haulers, collectors, or directly from individuals generating the waste and is of such volumes and/or possesses special handling characteristics (requirements) to increase the operational costs of the Recycling and Transfer Station shall be assessed a surcharge by the Transfer Station Manager commensurate with the Recycling and Transfer Station fee schedule approved by the Select Board.

The Select Board may, by authorization of Town vote, allow all residents of other municipalities to deposit acceptable waste at the Readfield Recycling and Transfer Station. The terms and conditions of such arrangement shall be specified in an interlocal agreement or contract.

Special permits may be granted by the Town to Commercial Activities who are assisting authorized users with the cleanup of their property.

All requirements pertaining to individuals within Readfield and participating towns shall also pertain to nonresidents authorized to deposit acceptable waste at the Readfield Recycling and Transfer Station.

The Town shall create and periodically update an Operations Manual that conforms with State of Maine requirements and is accessible to all Transfer Station employees and volunteers.

The access and use of the Recycling and Transfer Station by any person shall be at the direction of the Transfer Station Manager. Any person refusing to follow or comply with the requirements of this Ordinance and/or any Operating Rules and Requirements adopted by the Select Board, shall be reported to the Transfer Station Manager for resolution. The Transfer Station Manager may refuse further access to the facility to that person and/or initiate any necessary enforcement actions (per Section VII). Any resident refused access or violating this

ordinance shall be reported in writing to that resident's Town Manager for enforcement.

C. Commercial Haulers and Collectors

The Select Board may contract with commercial haulers or hire collectors for the collection of acceptable waste. The Select Board may also contract with specialty environmental contractors to assist the Town in the collection and disposal of any other type of waste.

The Readfield Town Manager and the Town Managers of any participating towns may issue permits to persons to deliver processable waste to the Transfer Station in dumpsters or similar large volume solid waste containers.

Commercial haulers must obtain an annual permit through an application to the Select Board before use of any Transfer Station areas. Commercial refuse haulers must provide an acceptable recycling program to their customers in accordance with this ordinance before an annual permit can be issued. Commercial Hauler Permits may be revoked by the Select Board, following notice and hearing, for violation of this ordinance or any rules and regulations promulgated in accordance with Section VI. Permits shall be renewed annually on or before July first.

~~Commercial haulers and contractors must obtain coupons at the Town Office(s) or Transfer Station before any demolition debris material is deposited. Coupons will be collected by the Transfer Station attendant for each deposit.~~

SECTION V. WASTE DELIVERY REQUIREMENTS

A. Acceptable Waste

Only acceptable waste generated within Readfield or other authorized communities participating towns will be allowed to be disposed of at the Recycling and Transfer Station. All acceptable waste delivered to the facility will be separated by the person delivering the waste as follows:

- I. Recyclable materials;
 - 1-1 Reusable materials (Swap Shop);
 - 1-2 Returnable Containers;
2. Metal goods;
3. Construction/demolition debris;
4. Wood waste (brush only);
5. Waste oil;

6. Tires;

7. Solid waste;

8. Universal Waste, and

9. Compost Materials ~~as authorized by the Select Board.~~

10. Any other waste deemed acceptable by the Transfer Station Manager.

Once acceptable waste is delivered to the Recycling and Transfer Station and deposited in the proper container/site as listed above and/or as directed by an attendant or the Transfer Station Manager, that waste becomes the property of the ~~Town of Readfield~~Town and will be disposed as directed by the Transfer Station Manager.

B. Prohibited Waste

The following types of waste will not be accepted at the Recycling and Transfer Station:

1. Unacceptable solid wastes;

2. Unacceptable liquid wastes;

3. Biomedical waste; ~~and~~

4. Industrial or commercial waste which creates a problem of disposal by virtue of federal, state, or local statutes, rules, or regulations controlling or prohibiting its disposal; and

4.5. Any other waste which by its nature or volume poses a public health risk or adversely impacts Transfer Station operations, at the discretion of the Transfer Station Manager or Town Manager.

SECTION VI. REGULATORY AUTHORITY

A. The Select Board may adopt rules and requirements for the operation of the Recycling and Transfer Station. These Operating Rules and Requirements shall be consistent with the standards established by this Ordinance. The Operating Rules and Requirements may include, but are not limited to, dates and hours of operation of the Recycling and Transfer Station and for the collection of solid waste. Operating Rules and Requirements shall be accessible at the Transfer Station, at each participating town's office, and online. Any violation of the Operating Rules and Requirements adopted hereunder shall be deemed a violation of this Ordinance.

B. This Ordinance shall be enforced by the Select Board or its designee. If the Select Board or its designee determines that any provision of this Ordinance is being violated, the Select Board or its designee shall take action. Such action may include the ~~revoking temporary or~~

permanent revocation of a permit, or required abatement of the conditions violated or any other reasonable actions. A copy of a notice to revoke a permit shall be provided to the affected individual and their Town Manager, and maintained as a permanent record in accordance with the State of Maine Records Retention Schedule.

C. The Select Board or its designee shall conduct periodic on-site inspections to insure compliance with all applicable rules and conditions associated with this Ordinance. The Select Board or its designee shall also investigate all complaints of alleged violations of this Ordinance.

D. When any violation of any provision of this Ordinance shall be found to exist, the Select Board may then institute any and all actions to be brought in the name of the Town.

SECTION VII. LEGAL ACTIONS

A. When notification of a violation does not result in the prompt correction or abatement of the violation or condition, the Select Board or its designee, the Code Enforcement Officer and/or cooperating law enforcement agency are hereby directed to institute any and all actions and proceedings, either legal or equitable, including seeking injunctions of violations and the imposition of fines, that may be appropriate or necessary to enforce the provisions of this Ordinance in the name of the Town. Violation of any condition, restriction or limitation inserted in a permit by the Select Board shall be cause for revocation of that permit by the Select Board. The revocation process shall require reasonable notice of the violation to the resident/operator to a hearing.

B. The Select Board or its authorized agent, is hereby authorized to enter into administrative consent agreements for the purpose of eliminating violations of this Ordinance and recovering fines without court action. Such agreements shall not allow any illegality or violation of this Ordinance to continue unless there is clear and convincing evidence that the illegality was conducted as a direct result of erroneous advice given by an authorized municipal official and there is no evidence that the resident/operator acted in bad faith.

C. The Select Board or its authorized designee may exercise its authority under Title 30-A MRS Section 4452. The Court may order complete abatement of the violation and award appropriate damages, including all court costs and the Town's reasonable attorney's fees. Any fine recovered through this Ordinance shall accrue to the Town. Each day of violation shall constitute a separate offense. In addition, the Town may seek an injunction, when necessary, to prevent the resident/operator from accessing the Recycling and Transfer Station.

D. Violations of this Ordinance shall be a civil violation punishable by a fine of up to \$1000.00 plus cleanup costs and attorney and court fees for the first offense and up to \$5000.00 plus cleanup costs and attorney and court fees for subsequent violations. The State of Maine District Court for the district including Readfield shall have jurisdiction of all offenses

hereunder, subject to exception and appeal as is provided by Maine State Law.

SECTION VIII. VALIDITY AND CONFLICT OF ORDINANCES

The invalidity of any section, subsection, paragraph, sentence clause, phrase or word of this ordinance shall not be held to invalidate any other section, paragraph, sentence, clause, phrase, or word of this Ordinance; and to this end, the provisions of this Ordinance are hereby declared to be severable.

APPENDIX A: DEFINITIONS

Acceptable Liquid Waste. "Acceptable liquid waste" means the collective reference to liquid wastes that are reclaimable liquid waste.

Acceptable Waste. "Acceptable waste" means the collective reference to processable waste, recyclable materials, reclaimable materials, reclaimable liquid waste, and other solid waste. Additional detail on acceptable waste is found in the Town of Readfield Transfer Station Operators Manual.

Agricultural Waste. "Agricultural waste" means waste generated by agricultural activities, excluding vegetative waste, including but not limited to pesticides, pesticide containers, and manure.

Asbestos. "Asbestos" means a group of naturally occurring minerals that separate into fibers of high tensile strength and are resistant to heat, wear and chemicals, including but not limited to chrysotile, amosite, crocidolite, actinolite, tremolite and anthophyllite and any of these minerals that have been chemically treated or altered.

Biomedical Waste. "Biomedical waste" means waste consisting of (!) human and animal remains, body parts, tissues, organs, blood, excretions, secretions, body fluids and any and all "infectious waste", which term shall include, but not be limited to, (i) waste which contains any disease producing or carrying material, agent or organism, (ii) isolation wastes, cultures and stocks of etiological agents, (iii) waste generated by surgery or autopsy performed on septic cases or patients with infectious diseases, (iv) sharps, dialysis waste and wastes that were in contact with pathogens, (v) waste biologicals (e.g., vaccines) produced by pharmaceutical companies for human or veterinary use, (vi) food, equipment parts and other products contaminated with etiological agents, (vii) bedding and other wastes that were in contact with diseases or laboratory research animals, (viii) equipment, instruments, utensils and fomites which were in contact with persons who are suspected to have or have been diagnosed as having a communicable disease, (ix) laboratory wastes such as pathological specimens and disposal fomites attendant thereto and (x) any disease causing material which is defined as a "hazardous substance" under current or future federal, state or local law, rule or regulation as a result of being classified and "etiological agent".

Brown Goods. "Brown goods" means large television or entertainment modules or furniture including but not limited to sofas, television consoles, wood framed beds, chairs, hide-a-beds and stereo consoles.

Collectors. "Collectors" means any person employed by the Town or permitted by the Town of Readfield responsible for the pick up and collection of processable waste and recycling materials as described in IVB.

Commercial Activity. "Commercial activity" means any business that is carried out in, but not limited to, stores, offices, restaurants, service stations, or campgrounds that renders goods and/or services primarily on a retail basis.

Commercial Hauler. "Commercial hauler" means any person having secured an Annual Permit for the pick up, collection, or transfer of acceptable waste.

Construction/Demolition Debris. "Construction/demolition debris" means nonburnable debris resulting from construction, remodeling, repair, and demolition of structures. The term includes, but is not limited to building materials, asphalt, wall board plastic pipes, carpeting and underlay. It excludes all unacceptable wastes and inert fill.

Dredge Spoils. "Dredge spoils" means sand, silt, mud, gravel, rock or other sediment or material removed from beneath any surface water. Dredge spoils are unacceptable liquid wastes.

E.P.A. "E.P.A." means the United States Environmental Protection Agency.

Hazardous Waste. "Hazardous waste" means a waste in either a liquid or solid state, designated as hazardous by the E.P.A. or the M.D.E.P. and includes special nuclear or by-product material within the meaning of the Atomic Energy Act of 1954, as amended. Hazardous waste is either an unacceptable liquid waste or unacceptable solid waste.

Household Hazardous Wastes. "Household hazardous wastes" are wastes that are considered hazardous wastes either in a solid or liquid state. Such waste may be collected at the Recycling and Transfer Station by the Town from time to time as designated by the Select Board. Specially approved waste materials include, but are not limited to: liquid and non-liquid paint, paint thinner, bleach and household cleaning solvents.

Industrial Activity. "Industrial activity" means any business which produces goods and/or services not primarily for retail sale and may include, but is not limited to, processes such as printing, manufacturing, recycling, packaging, or warehousing.

Inert Fill. "Inert fill" means clean soil material, rocks, bricks, and cured concrete, which are not mixed with other solid waste or liquid waste, and which are not derived from an ore mining activity.

Liquid Waste. "Liquid waste" means any waste that is determined to contain free liquids according to the Paint Filter Liquids Test (Method 9095 of E.P.A. SW- 846, 3rd Edition). Liquid waste is the collective reference to acceptable liquid waste and unacceptable liquid waste.

M.D.E.P. "M.D.E.P." means the Maine Department of Environmental Protection or its successor.

MSW "Mainstream Solid Waste" means the items that are collected as trash to be either incinerated or buried, but not recycled.

Metal Goods. "Metal goods" include bikes, metal doors, metal pipe, window frames, cyclone or other metal fences, screens wire, sheet metal, metal conduit cables, tools, lawnmowers,

furniture, sports equipment, aluminum, copper and brass items, vented barrels and vented propane fuel tanks.

Ordinance. "Ordinance" means the several parts comprising this ordinance, as may be amended from time to time.

Other Solid Waste. "Other solid waste" is the collective reference to mattress, box springs, construction/demolition debris, hot loads, burble debris, vegetative waste and wood waste.

Participating Town. A "participating town" is a nearby town that has executed an interlocal agreement or contract with the Town which permits residents of that town to access and/or use the Recycling and Transfer Station for disposal of waste.

Processable Waste. "Processable waste" means all damaged recyclable materials, ordinary household, municipal, institutional, commercial and industrial solid wastes consisting primarily of combustible materials capable of being processed and incinerated at a waste to energy facility. "Processable waste" excludes liquid wastes, unacceptable solid waste, reclaimable materials, recyclable materials and solid waste.

Reclaimable Liquid Waste. "Reclaimable liquid waste" is waste oil.

Reclaimable Materials. "Reclaimable materials" are solid waste materials that may be reclaimed and are as follows: white goods, tires, and metal goods.

Recyclable Materials. "Recyclable materials" are materials that can be reused either in the same form or as part of a different product.

Reusable Materials. "Reusable materials" are those items such as books, clothing, house wares, toys, etc. which are no longer needed by a resident but still may have a useful life. These items can be left for other residents to claim at no cost at the Swap Shop. Metal Goods, Returnable Containers and Recyclable Materials are not considered reusable.

Returnable Containers. "Returnable Containers" are those containers (metal, glass and plastic) that have a redemption value.

Recycling Facility. "Recycling Facility" means any facility constructed and managed for separating, collecting, and/or processing of manufactured materials for reuse either in the same form or as a part of a different product.

Select Board. "Select Board" means the municipal officers elected to the Readfield Select Board by the voters of the Town.

Sludge. "Sludge" means any semi-solid or liquid waste generated from household septic tanks, a municipal, commercial or industrial wastewater treatment plant, water supply treatment plant, or wet process air pollution control facility or any other such waste having similar characteristics and effect. Sludge is an unacceptable liquid waste.

Solid Waste. "Solid waste" means unwanted or discarded solid material with insufficient liquid content to be free flowing, including by way of example, and not by limitation, recyclable materials, rubbish, garbage, scrap materials, junk, refuse, and landscape refuse.

Special Wastes. "Special wastes" means any non- hazardous solid waste or liquid waste generated by sources other than ordinary households and typical commercial establishments that exists in such an unusual quantity or in such a chemical or physical state or any combination thereof, which may disrupt or impair effective waste management or threaten the public health, human safety or the environment and requires special handling, transportation and disposal procedures. Special wastes include, but are not limited to:

- Oil, coal, wood and multi-fuel boiler and incinerator ash;
- Industrial and industrial process waste;
- Sludge and dewatered septage;
- Debris and residuals from non-hazardous chemical spills and cleanup of those spills;
- Contaminated soils and dredge spoils;
- Asbestos and asbestos-containing waste;
- Sand blast grit and non-liquid paint waste;
- High and low pH waste;
- Spent filter media residue; and
- Shredder residue.

Swap Shop. The "Swap Shop" is the primary location where reusable materials may be dropped off and/or claimed by residents of Readfield and participating towns.

Transfer Station. "Transfer Station" means the area constructed and managed by the Town for the disposing of acceptable waste and acceptable liquid waste.

Unacceptable Liquid Wastes. "Unacceptable liquid wastes" is the collective reference to hazardous waste and special waste that have sufficient liquid content to be free flowing, sludge, and other liquid waste designated as unacceptable by the Select Board.

Unacceptable Solid Wastes. "Unacceptable solid wastes" are materials not considered processable waste, recyclable materials, reclaimable materials, or other solid wastes. Unacceptable solid wastes include but are not limited to:

Junked or abandoned vehicles (cars, trucks, Recreational Vehicles, tractors, and any other large vehicles that cannot be effectively handled at the facility);

- Small engines (under 20 HP)*;
- Snowmobiles, all-terrain vehicles, boats;
- Dead animals or portion thereof, other pathological-type solid waste;
- Inert fill;
- Fuel tanks*;
- Agricultural waste;

- Land clearing debris;
- Dredge spoils;
- Unacceptable Liquid Wastes;
- Any other solid waste designated unacceptable by the Select Board.

* May be acceptable as Metal Goods if drained of all liquids prior to entrance to the Transfer Station. All small engines must have their drain plugs and/or oil pan removed.

Universal Waste. Universal waste is a category of waste materials not designated as "hazardous waste", but containing materials that need to be prevented from free release into the environment. Universal Waste includes:

- Batteries
- Pesticides
- Mercury-containing equipment (including many thermostats and thermometers)
- Lamps containing mercury (e.g. fluorescent lamps, including compact fluorescent lamps)
- Televisions, computers, and monitors

The Recycling and Transfer Station is required to provide for their proper disposal.

Vegetative Wastes. "Vegetative wastes" means solid wastes consisting of plant matter from agricultural activities, farms, homes, plant nurseries, or greenhouses. These wastes shall include plant stalks, grass clippings, hulls, leaves, and plant waste processed through a wood chipper. Vegetative waste is considered other solid wastes.

Waste Oil. "Waste oil" means a used, spent, discarded or unwanted petroleum based oil product which is not designated as a hazardous waste or contaminated with hazardous waste and that can be reclaimed as a fuel source. The term includes only: crankcase oil; manual transmission fluid; and #2 fuel oil.

White Goods. "White goods" means large appliances including but not limited to stoves, refrigerators, freezers, washing machines, dishwashers, clothes dryers, hot water tanks and air conditioners.

Wood Wastes. "Wood wastes" means brush, stumps, lumber, bark, wood chips, shavings, slabs, edgings, slash, and sawdust, that are not mixed with other solid or liquid wastes. For the purposes of this definition, "lumber" is entirely made of wood and is free from metal, plastics and coatings. "Wood wastes" are considered other solid wastes.

NEW BUSINESS

PROPOSAL FORM

SWEEPING SERVICES

PROPOSAL

Proposer's name: Ellis Construction Inc

Address of business: 684 Northern Avenue Farmingdale, ME 04344

Telephone of business: 207-582-3008 / 207-441-5294

Email of business: ellisconstruction86@gmail.com

Names of principals: Chris + Angie Ellis

The undersigned proposes to furnish all labor, materials, equipment and transportation necessary for the SWEEPING SERVICES for the Town of Readfield, Maine, in accordance with the SCOPE OF SERVICES and SERVICE AGREEMENT for the sum of:

2024 Rates:

\$ 175 per hour for street sweeper and operator.

\$ 35 per hour for hand work.

2025 Rates:

\$ 175 per hour for street sweeper and operator.

\$ 35 per hour for hand work.

2026 Rates:

\$ 175 per hour for street sweeper and operator.

\$ 35 per hour for hand work.

Equipment used for the SWEEPING SERVICES shall include the following:

ELGIN Pelican

Johnston 4000

Dump Truck - will transport sand to dump site so sweeper can continue to sweep

Power broom Back pack blower

Signed and dated: 
Angie Ellis

2/27/24

**State of Maine - Department of Economic and Community
 Development
 RFA# 202312254
 Housing Opportunity Program Municipal Grants**

APPLICATION COVER PAGE

Handwritten applications will not be accepted.

Municipal Name:	Town of Winthrop
Tel: 207-377-7200	E-mail: manager@winthropmaine.org
Headquarters' Street Address:	17 Highland Ave.
Headquarters' City/State/Zip	Winthrop, ME 04364
Lead Point of Contact for Application (Name and Title)	
Anthony Wilson, Town Manager	
Tel: 207-377-7200	E-mail: manager@winthropmaine.org
Headquarters' Street Address:	17 Highland Ave.
Headquarters' City/State/Zip	Winthrop, ME 04364
Dollar Amount of Application:	\$175,000

- No personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Applicant's application.
- No attempt has been made, or will be made, by the Applicant to induce any other person or firm to submit or not to submit an application.
- The above-named organization is the legal entity entering into the resulting agreement with the Department should they be awarded a contract.
- The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

To the best of my knowledge, all information provided in the enclosed application, both programmatic and financial, is complete and accurate at the time of submission.

Name (Print): Anthony Wilson	Title: Town Manager
Authorized Signature:	Date: Click or tap here to enter text.

**State of Maine - Department of Economic and Community
Development
RFA# 202312254
Housing Opportunity Program Municipal Grants**

DEBARMENT, PERFORMANCE and NON-COLLUSION CERTIFICATION

Applicant's Organization Name:	Town of Winthrop, Maine
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By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:

 - i. Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.*
 - ii. Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.**
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification.*
- d. Have not within a three (3) year period preceding this proposal had one or more federal, state, or local government transactions terminated for cause or default.*
- e. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

Failure to provide this certification may result in the disqualification of the Applicant's application, at the discretion of the Department.

Name (Print): Anthony Wilson	Title: Town Manager
Authorized Signature:	Date: Click or tap here to enter text.

**State of Maine - Department of Economic and Community
Development
RFA# 202312254
Housing Opportunity Program Municipal Grants**

In responding to each Criteria below, Applicants should refer to the information provided in the corresponding areas of the Activities and Requirements section in the RFA. Applicants must use this application to respond to all desired information outlined here and in the RFA.

Criteria 1: General Information and Municipal Eligibility

Applicant Name:	Town of Winthrop
Applicant is a:	<input type="checkbox"/> Municipality <input checked="" type="checkbox"/> This is a joint application for two or more municipalities.

Criteria 2: Capacity, Expertise, and Previous Experience

<p>Applications must demonstrate expertise and relevant previous experience in grant management, housing policy, community planning services, ordinance development, and/or housing policy.</p> <p>If applicant does not have relevant experience and expertise, applicant must explain their current capacity to manage this project and how they anticipate gaining the relevant expertise to carry out the proposed scope of work.</p>
<p>The Town of Winthrop in September hired an experienced, full-time planner. Over the past 29 years, Dawn Emerson has worked as a planning assistant, assistant planner, planner and planning director in six communities in New Hampshire and Maine. She has worked on planning, zoning, and housing-related initiatives that include creating and amending land use regulations to increase density, minimize bulk and space requirements, and maximize the best use of land; and assisting in administering Community Development Block Grant funds to fight blight by assisting homeowners with repairing and rehabilitating multi-family residential structures. Additionally, we have enlisted the help of a Winthrop resident who previously worked for MaineHousing and currently works for a nonprofit affordable housing lender. Partnering with the Towns of Manchester and Readfield, the Town of Winthrop will seek to hire a consultant to assess the towns' land-use ordinances and recommend where those regulations could best be aligned to encourage and guide housing</p>

development in all three communities. Additionally, the consultant would identify undeveloped tracts and adaptable existing buildings in each community that could best accommodate housing development, particularly affordable, workforce housing, and other housing-related projects, such as mixed-use redevelopment, that would be specific to each town. The town managers and Planning Boards of each town would be involved in the project management, as would Winthrop's professional planner.

Criteria 3: Scope of Work

The Department will award grant funding to municipalities for projects that meet any of the housing related planning and policy outcomes listed under the Desired Outcomes Section A of Activities and Requirements (Pg. 7) :

Describe the tasks that will be undertaken to achieve the desired outcomes and meet the requirements stated in the RFA including:

- Section 1- Proposed Project(s): Describe the proposed project(s), including deliverables, project timeline(s), roles and responsibilities of project managers and partners, and the expected outcomes, including how the project will increase housing.
- Section 2- Need for the Project(s)- Describe the need for the project(s) and how this project(s) promotes additional housing in the municipality. Why is this project(s) needed? How does this project(s) support additional housing in municipality?
- Section 3- Approach to Community Engagement: Applicants must include examples of community engagement activities, including inclusive planning processes.

Section 1: The towns of Winthrop, Manchester and Readfield propose to issue a Request for Qualifications and to hire a consultant to develop a plan for housing development that would encompass all three communities, which are contiguous. We would want the plan to include recommendations for aligning land-use ordinances, standardizing and streamlining regulatory processes, and identifying both tracts of land most suitable for the development of affordable housing, both for the workforce and for seniors, along with development or redevelopment opportunities specific to each community, such as the potential for mixed-use development of a former woolen mill in downtown Winthrop, along with recommendations for moving those projects forward. The end products would include guidance for updating planning and regulatory documents to reflect the need to increase and diversify the local housing supply, a plan for each community to share with prospective developers interested in building housing in the region, as well as community members to increase awareness of the potential positive impacts of different types of housing opportunities available within their community. We believe this plan could be created within the timeframe of a year, with planning boards, elected officials, town managers and Winthrop's full-time planner offering input into the consultant's work. We are convinced that new housing is most likely to happen in communities that have laid the groundwork for development by crafting plans that encourage and guide development in sensible ways.

Section 2: Winthrop, Manchester and Readfield face the same compounding crisis of a lack of housing supply and affordability as do communities across the state. Demand outstrips supply, leading to an unaffordability in housing. An additional crisis facing our communities and their residents is the lack of diversity in the existing housing stock. There are too few rightsized homes for seniors who wish to age in place and for young adults who have yet to start families. Aging households remain in large single-family homes that may no longer meet their physical needs and may be financially burdensome because they want to remain in their community and among their natural supports. The development of housing that is affordable to households at varying income levels can be encouraged by creating streamlined and standardized regulatory processes with appropriately zoned parcels and segments, and providing resources to locally elected officials and municipal staff.

Section 3: Winthrop, Manchester and Readfield are committed to seeking the community's input throughout the process by including provisions for that in its Request for Qualifications and in its contract with a consultant. That would include not only well-publicized, accessible public forums at times and places that are most likely to attract the greatest participation, but surveys and agenda items on planning board, selectboard and council agendas. We would seek to offer hybrid means of participating remotely and opportunities to watch recorded sessions afterward. All of these efforts would be publicized and documented through various avenues, including the towns' websites, social media, the local media, marquees, etc. Through these efforts, an equitable and inclusive process will not only aim to inform community members about these efforts, new approaches to housing, and local opportunities for

housing, but will seek to meaningfully engage citizens who represent the diverse populations of each community.

Additionally, the community member-led Comprehensive Plan process was recently undertaken in the towns of Readfield and Winthrop, where both communities identified housing as a priority that is a potential barrier to the continued health of the communities and their residents. Manchester anticipates beginning the Comprehensive Plan process in the near future and anticipates that housing will also be a key area of focus.

Criteria 4: Budget Proposal

Budget Narrative: Provide a detailed narrative of your proposed expenses, including how the proposed grant funding will be combined with other revenue sources to support the project, as applicable.

We would propose allocating up to \$100,000 for the portion of the plan that offers a more regional approach to housing development, plus at least \$25,000 apiece to each community for potential development opportunities specific to that community. The grant funds would be supported with the in-kind expense of the time and effort that would be invested by town staff members, elected officials and volunteer board members. We estimate that in-kind contribution to be \$21,989, based on Town Managers devoting four hours per month to the project, the Winthrop Town Planner spending 10 hours per month, each town's Code Enforcement Officer dedicating six hours per month, Planning Boards discussing updates every other month, and elected bodies (either Town Council or Board of Selectmen) discussing the project every six months. If the three towns are jointly awarded \$175,000, the in-kind contribution would equate to a 12.5% match. The attached spreadsheet details the value of that anticipated time (based on current compensation) by town and by position.

Budget Worksheet (Applicants can utilize the attached excel spreadsheet if additional space is needed.)			
Project Task	Funds Requested	Other Funds	Total Project Budget
Regional housing plan	\$100,000		\$100,000
Winthrop-specific plan	\$25,000		\$25,000
Manchester-specific plan	\$25,000		\$25,000
Readfield-specific plan	\$25,000		\$25,000
Total	\$175,000		



Budget Worksheet
for RFA 202312254

Position	Winthrop	Manchester	Readfield	Total
Town Manager	\$2,584	\$2,222	\$2,721	\$7,527
Town Planner	\$4,615	\$0	\$0	\$4,615
CEO	\$2,379	\$1,800	\$3,304	\$7,483
Planning Board	\$810	\$609	\$0	\$1,419
Elected Body	\$280	\$500	\$165	\$945
	\$10,668	\$5,131	\$6,190	\$21,989

OTHER BUSINESS

FY 2024 Select Board and Budget Committee Meeting Calendar

July							August							September							October														
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S								
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November							December							January							February														
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Select Board
 Budget Committee
 Joint Select Board & Budget Committee
 Town Meeting
 Holiday